



**MEETING AGENDA
City Council
REGULAR SESSION CITY COUNCIL
December 16, 2025**

**HAL BALDWIN MUNICIPAL COMPLEX COUNCIL CHAMBERS
1400 SCHERTZ PARKWAY BUILDING #4
SCHERTZ, TEXAS 78154**

CITY OF SCHERTZ CORE VALUES
Do the right thing
Do the best you can
Treat others the way you want to be treated
Work cooperatively as a team

AGENDA
TUESDAY, DECEMBER 16, 2025 at 6:00 p.m.

Call to Order

**Opening Prayer and Pledges of Allegiance to the Flags of the United States and State of Texas.
(Councilmember Westbrook)**

Presentations

*25-Year Tenure Milestone Service Pin Presentation - Bryan Timmons, Engineering Inspector
(S.Williams)*

City Events and Announcements

- Announcements of upcoming City Events (B.James/S.Gonzalez)
- Announcements and recognitions by the City Manager (S.Williams)
- Announcements and recognitions by the Mayor (R.Rodriguez)

Hearing of Residents

This time is set aside for any person who wishes to address the City Council. Each person should fill out the speaker's register prior to the meeting. Presentations should be limited to no more than 3 minutes.

All remarks shall be addressed to the Council as a body, and not to any individual member thereof.

Any person making personal, impertinent, or slanderous remarks while addressing the Council may be requested to leave the meeting.

All handouts and/or USB devices must be submitted to the City Secretary no later than noon on the Monday preceding the meeting. Handouts will be provided to each Councilmember prior to the start of the meeting by the City Secretary. All USB devices will be vetted by City IT staff to ensure City property is protected from malware.

Discussion by the Council of any item not on the agenda shall be limited to statements of specific factual information given in response to any inquiry, a recitation of existing policy in response to an inquiry, and/or a proposal to place the item on a future agenda. The presiding officer, during the Hearing of Residents portion of the agenda, will call on those persons who have signed up to speak in the order they have registered.

Consent Agenda Items

The Consent Agenda is considered self-explanatory and will be enacted by the Council with one motion. There will be no separate discussion of these items unless they are removed from the Consent Agenda upon the request of the Mayor or a Councilmember.

1. **Minutes** - Approval of the minutes from the City Council Workshop Meeting and the Regular Council Meeting on December 2, 2025 (S.Edmondson/S.Courney/I.Chavez)
2. **Approval of the 2026 Master Calendar** (S.Williams/Z.Reed)
3. **Councilmember Absence** - Approve Councilmember Westbrook's absence on November 18, 2025, in accordance with City Council Rules of Conduct and Procedure, Article 2.2.2.B. (S.Edmondson/R.Rodriguez)

Discussion and Action Items

4. **Ordinance 25-T-049** - Authorizing an amendment to the Fiscal Year 2024-2025 Budget (S.Gonzalez/J.Walters)

Closed Session

5. The City Council will meet in closed session under Section 551.087 of the Texas Government Code, Deliberation Regarding Economic Development Negotiations; Closed Meeting. The governmental body is not required to conduct an open meeting (1) to discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations; or (2) to deliberate the offer of a financial or other incentive to a business prospect.

- Project:E-99

Reconvene into Regular Session

6. Take any action based on discussion held in Closed Session under Agenda Item #5.

Information available in City Council Packets - NO DISCUSSION TO OCCUR

7. Monthly Update - Major Projects in Progress/CIP (B.James/K.Woodlee)
8. Check Report - November 2025 (S.Gonzalez/J.Walters)

Requests and Announcements

- Requests by Mayor and Councilmembers for updates or information from Staff
- Requests by Mayor and Councilmembers that items or presentations be placed on a future City Council agenda
- City and Community Events attended and to be attended (Council)

Adjournment

CERTIFICATION

I, SHEREE COURNEY, DEPUTY CITY SECRETARY OF THE CITY OF SCHERTZ, TEXAS, DO HEREBY CERTIFY THAT THE ABOVE AGENDA WAS PREPARED AND POSTED ON THE OFFICIAL BULLETIN BOARDS ON THIS THE 10TH DAY OF DECEMBER 2025 AT 5:15 P.M., WHICH IS A PLACE READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES AND THAT SAID NOTICE WAS POSTED IN ACCORDANCE WITH CHAPTER 551, TEXAS GOVERNMENT CODE.

SHEREE COURNEY

I CERTIFY THAT THE ATTACHED NOTICE AND AGENDA OF ITEMS TO BE CONSIDERED BY THE CITY COUNCIL WAS REMOVED BY ME FROM THE OFFICIAL BULLETIN BOARD ON _____ DAY OF _____, 2025.

NAME/TITLE: _____

This facility is accessible in accordance with the Americans with Disabilities Act. Handicapped parking spaces are available. If you require special assistance or have a request for sign interpretative services or other services, please call 210-619-1030.

The City Council for the City of Schertz reserves the right to adjourn into closed session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Open Meetings Act.

Closed Sessions Authorized: This agenda has been reviewed and approved by the City’s legal counsel and the presence of any subject in any Closed Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

COUNCIL COMMITTEE AND LIAISON ASSIGNMENTS

<p>Mayor Rodriguez Member Audit Committee Investment Advisory Committee Main Street Committee</p> <p>Liaison Board of Adjustments Senior Center Advisory Board-Alternate Schertz-Seguin Local Government Corporation (SSLGC) - Ex Officio</p>	<p>Councilmember Davis– Place 1 Member Interview Committee Main Street Committee - Chair TIRZ II Board</p> <p>Liaison Parks & Recreation Advisory Board Schertz Housing Authority Board Transportation Safety Advisory Board</p>
<p>Councilmember Watson – Place 2 Member Audit Committee</p> <p>Liaison Library Advisory Board Senior Center Advisory Board Cibolo Valley Local Government Corporation-Ex-Officio</p>	<p>Councilmember Macaluso – Place 3 Member Interview Committee Hal Baldwin Scholarship Committee TIRZ II Board</p>
<p>Councilmember Guerrero – Place 4 Member Hal Baldwin Scholarship Committee Investment Advisory Committee</p> <p>Liaison Schertz Historical Preservation</p>	<p>Councilmember Westbrook – Place 5 Member Schertz-Seguin Local Government Corporation (SSLGC)</p> <p>Liaison Planning and Zoning Commission</p>

Committee	Schertz Historical Preservation Committee Cibolo Valley Local Government Corporation (CVLGC)-Alternate
Councilmember Heyward – Place 6 Member Animal Services Advisory Committee Audit Committee Interview Committee-Chair Investment Advisory Committee Main Street Committee Liaison Building and Standards Commission Economic Development Corporation - Alternate Senior Center Advisory Board	Councilmember Place 7 (Vacant) Member Main Street Liaison Economic Development Corporation

CITY COUNCIL MEMORANDUM

City Council Meeting: December 16, 2025
Department: City Secretary
Subject: Minutes - Approval of the minutes from the City Council Workshop Meeting and the Regular Council Meeting on December 2, 2025 (S.Edmondson/S.Courney/I.Chavez)

Attachments

Draft Workshop Minutes 12-02-2025

Draft Minutes 12-02-2025

DRAFT

MINUTES COUNCIL WORKSHOP MEETING December 2, 2025

A Council Workshop Meeting was held by the Schertz City Council of the City of Schertz, Texas, on December 2, 2025, at 5:00 p.m. in the Hal Baldwin Municipal Complex Council Chambers, 1400 Schertz Parkway, Building #4, Schertz, Texas. The following members present to-wit:

Present: Mayor Ralph Rodriguez; Mayor Pro Tem Mark Davis; Councilmember Michelle Watson; Councilmember Paul Macaluso; Councilmember Ben Guerrero; Councilmember Robert Westbrook; Councilmember Allison Heyward

Staff present: City Manager Steve Williams; Deputy City Manager Brian James; Assistant City Manager Sarah Gonzalez; City Secretary Sheila Edmondson; Assistant City Secretary Irene Chavez

Call to Order

Mayor Rodriguez called the workshop meeting to order at 5:00 p.m.

Hearing of Residents

This time is set aside for any person who wishes to address the City Council. Each person should fill out the speaker's register prior to the meeting. Presentations should be limited to no more than 3 minutes.

All remarks shall be addressed to the Council as a body, and not to any individual member thereof. Any person making personal, impertinent, or slanderous remarks while addressing the Council may be requested to leave the meeting.

All handouts and/or USB devices must be submitted to the City Secretary no later than noon on the Monday preceding the meeting. Handouts will be provided to each Councilmember prior to the start of the meeting by the City Secretary. All USB devices will be vetted by City IT staff to ensure City property is protected from malware.

No residents signed up to speak.

Discussion and Action Items

1. **Discussion on July 4th Jubilee Plans for 2026** (Councilmember Macaluso)

Councilmember Paul Macaluso opened discussion regarding the July 4th Jubilee plans for 2026. He stated that City of Schertz has a unique opportunity to showcase the Jubilee's 50th anniversary in conjunction with America's 250th Birthday. His suggestions include:

- Extend the celebration to a multi-day celebration on Friday and Saturday
- Utilize Main Street for daytime events that transition into the park later in the afternoon
- Upgrade the fireworks show
- Engage multiple musical groups
- Include sponsorships/partnerships from our business community

After brief discussion, Council decided to create a volunteer committee to include Councilmember Macaluso as Chair, Councilmember Michelle Watson, Mayor Ralph Rodriguez, Parks Director Lauren Shrum, Recreation Manager Cassie Paddock, and other key staff.

2. **Sign Ordinance** (Councilmember Davis)

Mayor Pro Tem Mark Davis opened discussion regarding the city's Sign Ordinance, which he stated limits flexibility for advertisements, which could be an issue for some properties as the city continues developing. He requested to look for flexible options for businesses to allow different sign designs.

Deputy City Manager Brian James stated staff will review the information and return with potential options for an amendment to the Sign Ordinance.

3. **Memorial for Councilmember Tim Brown** (Councilmember Guererro)

Councilmember Ben Guerrero recommended a permanent memorial in honor of Councilmember Tim Brown. After brief discussion, Council agreed to dedicate the City Council Conference Room as the "Tim Brown Conference Room" and to dedicate a brick at the Veterans Memorial in his memory as well.

Adjournment

Mayor Rodriguez adjourned the workshop meeting at 5:38 p.m.

Ralph Rodriguez, Mayor

ATTEST:

Sheila Edmondson, City Secretary

DRAFT

MINUTES REGULAR MEETING December 2, 2025

A Regular Meeting was held by the Schertz City Council of the City of Schertz, Texas, on December 2, at 6:00 p.m. in the Hal Baldwin Municipal Complex Council Chambers, 1400 Schertz Parkway, Building #4, Schertz, Texas. The following members present to-wit:

Present: Mayor Ralph Rodriguez; Mayor Pro Tem Mark Davis; Councilmember Michelle Watson; Councilmember Paul Macaluso; Councilmember Ben Guerrero; Councilmember Robert Westbrook; Councilmember Allison Heyward

Staff present: City Manager Steve Williams; City Attorney Daniel Santee; Deputy City Manager Brian James; Assistant City Manager Sarah Gonzalez; City Secretary Sheila Edmondson; Assistant City Secretary Irene Chavez

Call to Order

Mayor Rodriguez called the meeting to order at 6:01 p.m.

Opening Prayer and Pledges of Allegiance to the Flags of the United States and State of Texas. (Councilmember Guerrero)

Councilmember Ben Guerrero provided the opening prayer and led the Pledges of Allegiance to the Flags of the United States and State of Texas.

Presentations

Presentation of TRAPS 2025 Central Region Awards to the Schertz Parks & Recreation Department (S.Gonzalez/L.Shrum)

Parks Director Lauren Shrum presented an overview of the Texas Parks and Recreation Society Central Region workshop hosted in Schertz a couple of weeks prior, included 335 attendees representing 18 agencies. Team Schertz won the following awards:

Maintenance Rodeo

- 1st Place - Zero Turn Mower: Ray Tyquiengco
- 1st Place - Truck and Trailer: Cole Moody and Steven Lovelace
- 1st Place - Backhoe Operation: Ian King
- 1st Place - Irrigation Assembly: Ian King and Diego Martinez
- 1st Place - Nail Drive: Cole Moody
- 4th Place - Backhoe Operation: Robert Dobratz
- 6th Place - Plant & Weed Identification: Steven Lovelace

- 1st Overall: Schertz Team 1 - Ian King, Diego Martinez, Ray Tyquiengco, Dari Ann Douglas, and Daniel DeLong
- 2nd Overall: Schertz Team 2 - Robert Dobratz, Cole Moody, Steven Lovelace, and Jeremy Jacoway

Region Awards

- Lone Star Programming Award: Together We Play
- Arts & Humanities: Monster's Value Collegium
- Photo-Outdoor Recreation: Field Day
- Photo - Leisure and Culture Arts: Monster's Vale LARP
- Photo - Camp: Great Outdoors Camp
- Photo - Special Events: Deck the City Hall
- Photo - Aquatics: Cardboard Boat Regatta
- Photo - Athletics: Lacrosse Camp

Mayor Ralph Rodriguez recognized the Parks Team for their performance and congratulated them for the awards received.

Presentation of the 2026 Class of Schertz Young Leaders (S.Gonzalez/L.Shrum/C.Paddock)

Parks Manager Cassie Paddock presented the 2025-2026 Schedule and the participants for the 2026 Class of Schertz Young Leaders:

Clemens High School

- Allie Huebener, 11th Grade
- Celeste Boyd, 11th Grade
- CJ Sweet, 11th Grade
- Evan Powell, 11th Grade
- Evelyn Humphrey, 11th Grade
- Jackson Steinfeld, 11th Grade
- Jamie Cromer, 11th Grade
- Payton Staley, 11th Grade
- Sury Gutierrez, 11th Grade
- Alanis Pinero, 12th Grade
- Alexis Moreno, 12th Grade

Steele high School

- Jayana Hunter, 11th Grade

Mayor Ralph Rodriguez recognized the 2026 Class of Schertz Young Leaders.

Presentation on the upcoming Holidazzle Event (S.Gonzalez/L.Shrum/C.Paddock)

Parks Manager Cassie Paddock presented the upcoming holiday festivities including:

- Deck the City Hall
- Breakfast with Santa
- Kris Kringle Market
- Holiday Hoopla
- Festival of Angels Parade

City Events and Announcements

- Announcements of upcoming City Events (B.James/S.Gonzalez)

Deputy City Manager Brian James provided the announcements of upcoming city events including the Holidazzle festivities and early voting dates, times and locations for the Special Election of December 20, 2025.

- Announcements and recognitions by the City Manager (S.Williams)

City Manager Steve Williams recognized hard workers who take great responsibility to improve themselves, improve the organization, and recently received promotions:

- Irene Chavez from Purchasing Specialist to Assistant City Secretary
- Tyler Bowker from Community Health Coordinator to EMS Assistant Chief
- Lauren Vargas from Apprentice Plumber to Journeyman Plumber
- Steven Lovelace from Park Maintenance Technician (Part-Time) to Park Maintenance Technician (Full-Time)

- Announcements and recognitions by the Mayor (R.Rodriguez)

Mayor Ralph Rodriguez provided no announcements or recognitions.

Hearing of Residents

This time is set aside for any person who wishes to address the City Council. Each person should fill out the speaker's register prior to the meeting. Presentations should be limited to no more than 3 minutes.

All remarks shall be addressed to the Council as a body, and not to any individual member thereof. Any person making personal, impertinent, or slanderous remarks while addressing the Council may be requested to leave the meeting.

All handouts and/or USB devices must be submitted to the City Secretary no later than noon on the Monday preceding the meeting. Handouts will be provided to each Councilmember prior to the start of the meeting by the City Secretary. All USB devices will be vetted by City IT staff to ensure City property is protected from malware.

Mayor Pro Tem Davis recognized the following residents:

Dana Eldridge, 2628 Gallant Fox Drive, expressed his surprise to see Agenda Item # 7 regarding the acquisition of 710 Main Street on Consent instead of being a Discussion Item. With the recent cost increase for the trash service, Mr. Eldridge wants to know why the City wants to spend \$200,000 on this property.

Maggie Titterington, 1730 Schertz Parkway, shared The Chamber updates and events for the closing of the year 2025.

Consent Agenda Items

The Consent Agenda is considered self-explanatory and will be enacted by the Council with one motion. There will be no separate discussion of these items unless they are removed from the Consent Agenda upon the request of the Mayor or a Councilmember.

1. **Minutes** – Approval of the minutes from the Special City Council Meetings on November 3 and November 17, 2025, and Regular Council Meeting on November 18, 2025 (S.Edmondson/S.Courney)
2. **Resolution 25-R-136** - Authorizing an Interlocal Agreement with the Schertz Youth Soccer Association for cooperative purchasing services (S.Gonzalez/J.Kurz/D.Ellenburg/L.Shrum)
3. **Resolution 25-R-163** - Approving a Utility Service Extension Request for Old Wiederstein Commercial Subdivision (B.James/K.Woodlee)
4. **Resolution 25-R-164** - Authorizing a Memorandum of Understanding (MOU) with Texas Division of Emergency Management (TDEM) as it relates to the Texas Emergency Management Assistance Teams (TEMAT) Program (S.Williams/G.Rodgers)
5. **Resolution 25-R-165** – Authorizing a change order to the construction contract with Thalle Construction Co., Inc., relating to the Woman Hollering Creek Wastewater Project (B.James/K.Woodlee)
6. **Resolution 25-R-162** - Authorizing expenditures with Motorola Solutions for the Police Radio Replacement Program (S.Williams/J. Lowery/D.Roman)
7. **Resolution 25-R-171** - Authorizing land acquisition of 710 Main Street for an amount not to exceed \$194,000 plus closing costs, specifying funding sources, and other matters in connection therewith (S.Williams/B.James)

Mayor Ralph Rodriguez asked if any items needed to be removed for separate action.

Councilmember Allison Heyward requested item #7-Resolution 25-R-171-Authorizing land acquisition of 710 Main St. be pulled from the consent agenda and discussed separately.

Mayor Rodriguez asked for a motion to approve the Consent Agenda Item #1-6.

Moved by Councilmember Allison Heyward, seconded by Councilmember Michelle Watson.

AYE: Mayor Pro Tem Mark Davis, Councilmember Michelle Watson, Councilmember Paul Macaluso, Councilmember Ben Guerrero, Councilmember Robert Westbrook, Councilmember Allison Heyward
Passed

Mayor Rodriguez recognized Deputy City Manager Brian James who opened discussion on agenda item #7.

Deputy City Manager Brian James explained the acquisition of this property aligns with ongoing efforts to revitalize Main Street ahead of major improvements, including undergrounding utilities and related engineering work, which are expected to increase property values. Overall, this step supports the City's broader goal of creating a distinctive, vibrant Main Street district that enhances surrounding neighborhoods and provides a unique destination for residents and visitors.

Councilmember Allison Heyward motioned to approve item #7, seconded by Councilmember Michelle Watson.

AYE: Mayor Pro Tem Mark Davis, Councilmember Michelle Watson, Councilmember Paul Macaluso, Councilmember Ben Guerrero, Councilmember Robert Westbrook, Councilmember Allison Heyward
Passed

Discussion and Action Items

- 8. Resolution 25-R-169** Nominations and appointment to the Schertz-Seguin Local Government Corporation (SSLGC) Board of Directors.

Mayor Rodriguez recognized City Secretary Sheila Edmondson, who presented Resolution 24-R-125 for appointing three officials to serve for the following:

1. Ex-officio member - Term from January 1, 2024 to December 31, 2028
2. Member - Full-term from January 1, 2026 to December 31, 2030
3. Fulfill Councilmember Tim Brown's unexpired term ending 2028

Councilmember Heyward recommended the following:

1. Ex-officio Member - Term from January 1, 2024 to December 31, 2028: Mayor Ralph Rodriguez
2. Member - Full-Term January 1, 2026 to December 31, 2030: Chris Evans
3. Fulfill Councilmember Tim Brown's unexpired term ending 2028: Councilmember Robert Westbrook

Moved by Councilmember Allison Heyward, second by Councilmember Paul Macaluso.

AYE: Mayor Pro Tem Mark Davis, Councilmember Michelle Watson,
Councilmember Paul Macaluso, Councilmember Ben Guerrero,
Councilmember Robert Westbrook, Councilmember Allison Heyward
Passed

9. Resolution 25-R-153 Guadalupe Appraisal District Board of Directors Election 2025 (Mayor/S.Edmondson)

Mayor Rodriguez recognized City Secretary Sheila Edmondson who introduced Resolution 25-R-153. Ms. Edmondson read the names of the candidates and confirmed the City of Schertz had 103 votes to cast for candidate(s) to the Board of Directors for the Guadalupe County Appraisal District for the FY2026 term:

Mayor Pro Tem Mark Davis made a motion to cast all 103 votes for Ms. Leticia Sever, seconded by Councilmember Allison Heyward.

AYE: Mayor Pro Tem Mark Davis, Councilmember Michelle Watson,
Councilmember Paul Macaluso, Councilmember Ben Guerrero,
Councilmember Robert Westbrook, Councilmember Allison Heyward
Passed

10. Resolution 25-R-167-Bexar Appraisal District Board of Directors Election 2025 (Mayor/S.Edmondson)

Mayor Rodriguez recognized City Secretary Sheila Edmondson who introduced Resolution 25-R-167. Ms. Edmondson read the names of the candidates and confirmed the City of Schertz had 2 votes to cast for candidate(s) to the Board of Directors for the Bexar County Appraisal District for the FY2026 term:

Councilmember Allison Heyward made a motion to cast the two votes for Mr. Gerald Lopez, seconded by Councilmember Michelle Watson.

AYE: Mayor Pro Tem Mark Davis, Councilmember Michelle Watson,
Councilmember Paul Macaluso, Councilmember Ben Guerrero,
Councilmember Robert Westbrook, Councilmember Allison Heyward

Passed

11. Resolution 25-R-168 Comal Appraisal District Board of Directors Election 2025
(Mayor/S.Edmondson)

Mayor Rodriguez recognized City Secretary Sheila Edmondson who introduced Resolution 25-R-168. Ms. Edmondson read the names of the candidates and confirmed the City of Schertz had 69 votes to cast for candidate(s) to the Board of Directors for the Comal County Appraisal District for a 2026-2029 term.

After brief discussion, Councilmember Allison Heyward made a motion to cast 35 votes for Mr. Sean Alvarez and 34 votes for Aaron Craig O'Neil, seconded by Councilmember Michelle Watson.

AYE: Mayor Pro Tem Mark Davis, Councilmember Michelle Watson,
Councilmember Paul Macaluso, Councilmember Ben Guerrero,
Councilmember Robert Westbrook, Councilmember Allison Heyward

Passed

Information available in City Council Packets - NO DISCUSSION TO OCCUR

12. Petition for Removal of Property from the City of Schertz ETJ - Update on approximately 22.317 Acre ETJ Release in Northern Schertz near Old Nacogdoches Road within Comal County (B.James/L.Wood/E.Delgado)

Requests and Announcements

- Requests by Mayor and Councilmembers for updates or information from Staff

No requests by Mayor or Councilmembers for updates or information from Staff.

- Requests by Mayor and Councilmembers that items or presentations be placed on a future City Council agenda

No requests by Mayor or Councilmembers that items or presentations be placed on a future City Council agenda.

- City and Community Events attended and to be attended (Council)

Councilmember Macaluso plans to attend the Holidazzle events, and he attended the celebration for Councilmember Tim Brown.

Councilmember Ben Guerrero attended the celebration for Councilmember Tim Brown.

Councilmember Robert Westbrook attended the SCUCISD Advisory Committee meeting,

Councilmember Allison Heyward attended the Little Gym ribbon-cutting, the Northeast Partnership luncheon, and the National League of Cities in Salt Lake City.

Mayor Ralph Rodriguez attended the Northeast Partnership luncheon, the celebration of life for Councilmember Tim Brown, and plans to attend the Holidazzle

Adjournment

Mayor Rodriguez adjourned the meeting at 6:44 p.m.

ATTEST:

Ralph Rodriguez, Mayor

Sheila Edmondson, City Secretary

CITY COUNCIL MEMORANDUM

City Council Meeting: December 16, 2025
Department: City Secretary
Subject: Approval of the 2026 Master Calendar (S.Williams/Z.Reed)

BACKGROUND

Each year, staff drafts a Master Calendar that serves as a planning tool for the upcoming year.

There are a couple items to note which are the dates of Special Called Council meetings/retreats, which are tentatively planned as follows:

- February 6 – Council Strategic Plan Retreat – Tschirhart Boardroom 605 FM 465 Marion, TX 78124 Rm 157
- March 27 – Council Pre-Budget Retreat – Location TBD
- August 7 – Council Budget Retreat – Location TBD
- November 16 – Council Meeting to Canvass Results of November 3rd Election

All dates are reflected on the 2026 City Council Calendar.

RECOMMENDATION:

As in years past, staff recommends Council approval of the Master Calendar with the following considerations regarding cancellation and addition of the following City Council meetings:

- Cancel the October 6, 2026, Council Meeting due to Texas National Night Out and reschedule for October 13, 2026.
- Cancel the November 3, 2026, Council Meeting due to Election Day. This means there is only 1 regular meeting scheduled in November, but council can call for a meeting if needed.

If Council has concerns regarding these considerations, please contact the City Manager’s office.

Additionally, staff has provided a detailed list of 2026 Council/Boards/Commissions and a 2026 Schertz Parks & Recreation Event List.

Attachments

- 2026 Master Calendars
- 2026 Council Boards & Commissions
- 2026 Parks & Recreation Event List

2026 MASTER CALENDAR

- 1 New Years Day (Office Closed Jan. 1 & 2)
- 10 Polar Bear 5K & Plunge
- 19 Martin Luther King, Jr. Day (Office Closed)

JANUARY						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

FEBRUARY						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

- 6 Council Strategic Plan Retreat
- 7 Daddy/Daughter Dance Mother/Son Dance
- 14 Valentine's Day
- 16 President's Day (Office Closed)
- 17 Ramadan Begins (Ends Mar. 19, 2026)

- 2 Texas Independence Day
- 7 Kick Cancer Pep Rally & 5K Run
- 8 Daylight Savings Begins
- 17 St. Patrick's Day
- 23 Employee Remembrance Day
- 27 Council Pre-Budget Retreat
- 29 Palm Sunday

MARCH						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

APRIL						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

- 1 Passover Begins (Ends Apr. 9, 2026)
- 3 Good Friday
- 5 Easter Sunday
- 23 Administrative Professionals Day
- 30 Volunteer Banquet

- 5 Cinco De Mayo
- 10 Mother's Day
- 17 Armed Forces Day
- 25 Memorial Day (Office Closed)

MAY						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

JUNE						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

- 14 Flag Day
- 21 Father's Day
- 19 Juneteenth (Office Closed)

- 3 Independence Day Observance (Office Closed)
- 4 Independence Day
- 4 July 4th Jubilee

JULY						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

AUGUST						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

- 7 Council Budget Retreat

- 7 Labor Day (Office Closed)
- 11 Patriot Day
- 11 Rosh Hashanah Begins (Ends Sept. 13, 2026)
- 20 Yom Kippur

SEPTEMBER						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

OCTOBER						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

- 6 National Night Out
- 12 Columbus Day/Indigenous Peoples Day (Office Closed)
- 16 Boss's Day
- 17 ICMA Annual Conference (Ends Oct. 21, 2026)
- 31 Halloween

- 1 Daylight Savings Time Ends
- 3 Election Day
- 11 Veterans Day (Office Closed)
- 11 Annual TML Conference (Ends Nov. 13, 2026)
- 16 Canvassing Election/Swear In
- 26 Thanksgiving (Office Closed Nov. 26 & 27)

NOVEMBER						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

DECEMBER						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

- 3 Deck the City Hall/Tree Lighting
- 4 Hanukkah Begins (Ends Dec. 12, 2026)
- 5 Holiday
- 24 Christmas Eve (Office Closed)
- 25 Christmas Day (Office Closed)
- 26 Kwanzaa Begins (Ends Jan. 1, 2027)
- 31 New Years Eve

<ul style="list-style-type: none"> Council Meeting Election/Canvassing Election City Holidays (Office Closed) Council Workshop/Retreat 	<ul style="list-style-type: none"> Animal Services Advisory Committee Planning & Zoning Committee Parks & Recreation Advisory Board Main Steet Committee 	<ul style="list-style-type: none"> SSLGC Economic Development Corporation CVLGC TIRZ Board 	<ul style="list-style-type: none"> Library Advisory Board Historical Preservation Committee Transportation Safety Advisory Committee Interview Committee
--	--	--	--

2026 COUNCIL MASTER CALENDAR

- 1 New Years Day (Office Closed Jan. 1 & 2)
- 10 Polar Bear 5K & Plunge
- 19 Martin Luther King, Jr. Day (Office Closed)

JANUARY						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

FEBRUARY						
S	M	T	W	T	F	S
1	2	3		5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

- 6 Council Strategic Plan Retreat
- 7 Daddy/Daughter Dance Mother/Son Dance
- 14 Valentine's Day
- 16 President's Day (Office Closed)
- 17 Ramadan Begins (Ends Mar. 19, 2026)

- 2 Texas Independence Day
- 7 Kick Cancer Pep Rally & 5K Run
- 8 Daylight Savings Begins
- 17 St. Patrick's Day
- 23 Employee Remembrance Day
- 27 Council Pre-Budget Retreat
- 29 Palm Sunday

MARCH						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

APRIL						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

- 1 Passover Begins (Ends Apr. 9, 2026)
- 3 Good Friday
- 5 Easter Sunday
- 23 Administrative Professionals Day
- 30 Volunteer Banquet

- 5 Cinco De Mayo
- 10 Mother's Day
- 17 Armed Forces Day
- 25 Memorial Day (Office Closed)

MAY						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

JUNE						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

- 14 Flag Day
- 21 Father's Day
- 19 Juneteenth (Office Closed)

- 3 Independence Day Observance (Office Closed)
- 4 Independence Day
- 4 July 4th Jubilee

JULY						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

AUGUST						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

- 7 Council Budget Retreat

- 7 Labor Day (Office Closed)
- 11 Patriot Day
- 11 Rosh Hashanah Begins (Ends Sept. 13, 2026)
- 20 Yom Kippur

SEPTEMBER						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

OCTOBER						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

- 6 National Night Out
- 12 Columbus Day/Indigenous Peoples Day (Office Closed)
- 16 Boss's Day
- 17 ICMA Annual Conference (End Oct. 21, 2026)
- 31 Halloween

- 1 Daylight Savings Time Ends
- 3 Election Day
- 11 Veterans Day (Office Closed)
- 11 Annual TML Conference (Ends Nov. 13, 2026)
- 16 Canvassing Election/Swear In
- 26 Thanksgiving (Office Closed Nov. 26 & 27)

NOVEMBER						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

DECEMBER						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

- 3 Deck the City Hall/Tree Lighting
- 4 Hanukkah Begins (Ends Dec. 12, 2026)
- 5 Holidazzle
- 24 Christmas Eve (Office Closed)
- 25 Christmas Day (Office Closed)
- 26 Kwanzaa Begins (Ends Jan. 1, 2027)
- 31 New Years Eve

2026 Council/Boards/Commissions

City Council Meetings

Day: 1st and 3rd Tuesdays of the month
Time: 6:00 PM
Location: Council Chambers
Exceptions: The following City Council meetings have been cancelled or rescheduled: October 6th rescheduled to October 13th due to National Night Out, November 3rd meeting will be canceled due to Election Day

SEDC - Schertz Economic Development Corporation Board

Day: 4th Thursday of the month
Time: 6:00 PM
Location: Council Chambers Conference Room
Exceptions: November 19th (3rd Thursday) and December 17th (3rd Thursday)

Library Advisory Board

Day: 1st Monday of the month
Time: 6:30 PM
Location: Schertz Library - Meeting Room 1
Exceptions: No meeting in July; Will hold meeting September 14th (2nd Monday) December TBD

Main Street Committee

Day: Tuesdays, January 27th, June 23rd, and September 22nd
Time: 6:00 PM
Location: Council Chambers

Parks & Recreation Advisory Board

Day: Bi-monthly on the 4th Monday: January 26th, March 23rd, May 18th (3rd Monday), July 27th, September 28th, November 16th (3rd Monday)
Time: 5:30 PM
Location: Council Chambers

P & Z – Planning and Zoning

Day: 1st Wednesday of the month
Time: 6:00 PM
Location: Council Chambers

TSAC – Transportation Safety Advisory Commission

Day: 1st Thursday of the month
Time: 5:30 PM
Location: Council Chambers
Exceptions: No meetings in January, July, or December

SHPC – Schertz Historical Preservation Committee

Day: 4th Wednesday of the month
Time: 6:00 PM
Location: Bob Andrews Conference Room
Exceptions: November & December TBD

TIRZ Board – Tax Increment Reinvestment Zone

Day: Quarterly on the 2nd Tuesday: January 13th, April 7th, July 14th, October 13th
Time: 4:00 PM
Location: Council Chambers

Animal Services Advisory Committee

Day: Quarterly on the 1st Wednesday: February 4th, May 6th, August 5th, November 4th
Time: 6:00 PM
Location: Schertz Animal Services, 800 Community Circle

Interview Committee

Day: Selected Tuesdays between 1st and 3rd City Council Meetings: March 10th, June 9th, September 8th
Time: 5:30 PM
Location: Council Chambers Conference Room

SSLGC – Schertz/Seguin Local Government Corporation

Day: 3rd Thursday of the month
Time: 1:30 PM
Location: SSLGC Administration Office Building, 108 W. Mountain Street, Seguin TX 78155

CVLGC – Cibolo Valley Local Government Corporation

Day: 4th Thursday of the month
Time: 8:30 AM
Location: Alternates between Schertz & Cibolo – contact Jackie Gaines jackie.gaines@cvlgc.com
February 26th, City of Schertz; May 28nd, City of Cibolo; August 27th, City of Schertz
Exceptions: October, November, and December TBD
Board Meeting TBD

Board of Adjustments

Note: Will be held on an as-needed basis
Planning and Community Development will work with City Staff, Board Members, and the Applicant to coordinate the meeting.

Building and Standards Commission

Note: Will be held on an as-needed basis
Planning and Community Development will work with City Staff, Board Members, and the Applicant to coordinate the meeting.

2026 Schertz Parks & Recreation Event List

JANUARY

10-Jan Polar Bear 5K and Plunge

FEBRUARY

7-Feb Daddy/Daughter Dance
 7-Feb Mother/Son Dance
 14-Feb Nature Discovery Series
 21-Feb Star Party
 22-Feb Nature Scavenger Hunt
 28-Feb BVYA Opening Day

MARCH

7-Mar Kick Cancer
 14-Mar Nature Discovery Series
 15-Mar Kickball League Starts
 17-Mar Pickleball League Starts
 20-Mar Easter Egg stravaganza
 22-Mar Power Wheels Derby
 22-Mar Nature Scavenger Hunt

APRIL

4-Apr Schertz Hometown Harvest
 11-Apr Nature Discovery Series
 11-Apr Ed-Zoo-cation
 18-Apr Together We Play
 26-Apr Nature Scavenger Hunt

MAY

2-May Schertz Hometown Harvest
 9-May Nature Discovery Series
 16-May Dark Skies and Fireflies
 23-May Pickrell Park Pool Opens (Memorial Day Weekend)
 24-May Owl Prowl
 29-May Music & Movies in the Park

JUNE

6-Jun Schertz Hometown Harvest
 12-Jun Music and Movies in the Park
 13-Jun Nature Discovery Series
 13-Jun Ed-Zoo-cation
 27-Jun Music & Movies in the Park (Float N Flick)
 28-Jun Owl Prowl
 29-Jun Project Flagline

JULY- PARKS AND REC MONTH

4-Jul Jubilee
 6-Jul Project Flagline Take Down
 7-Jul Water Games
 9-Jul Nerf War
 11-Jul Nature Discovery Series
 14-Jul Poolside Popsicles
 16-Jul Color Fight
 17-Jul Music & Movies in the Park
 21-Jul Glow Party
 23-Jul Field Day
 25-Jul Music & Movies in the Park (Float & Flick)
 26-Jul Owl Prowl
 28-Jul Foam Party
 30-Jul Summer Send-off (Workshoping Name)

AUGUST

1-Aug Schertz Hometown Harvest
 15-Aug Cardboard Boat Regatta
 23-Aug Owl Prowl

SEPTEMBER

5-Sep Schertz Hometown Harvest
 12-Sep Paws in the Pool
 12-Sep Nature Discovery Series
 12-Sep Ed-Zoo-Cation
 27-Sep Owl Prowl

OCTOBER

3-Oct Schertz Hometown Harvest
 10-Oct Nature Discovery Series
 16-Oct Music & Movies in the Park (Float & Flick)
 21-Oct Unplug Texas
 23-Oct Murder Mystery Party
 25-Oct Nature Scavenger Hunt

NOVEMBER

7-Nov Schertz Hometown Harvest
 14-Nov Nature Discovery Series
 22-Nov Nature Scavenger Hunt

DECEMBER

3-Dec Deck the City Hall
 5-Dec Holidazzle/Parade

CITY COUNCIL MEMORANDUM

City Council Meeting: December 16, 2025
Department: Finance
Subject: Ordinance 25-T-049 - Authorizing an amendment to the Fiscal Year 2024-2025 Budget (S.Gonzalez/J.Walters)

BACKGROUND

The City's Fiscal Year (FY) 2025-2026 Budget was adopted with Ordinance 25-T-032. The budget outlines how the city will spend its annual revenues to best serve the community. The budget can be modified by council authorization when necessary throughout the year. As previously directed, staff will try to limit the number of budget adjustments that come to council throughout the year by bundling different budget requests together in one adjustment ordinance. This adjustment will adjust the budgets of multiple departments as needed, including to fund projects as previously authorized by the City Council. This adjustment will be for multiple departments.

The Senior Center budget will move from Miscellaneous and be added to the Parks Budget. This will move \$125,021 to the Parks budget but will not change the overall General Fund Budget.

The IT Budget is proposed to increase \$100,000 to continue the GTAC (public safety computers) replacements for FY 2025-26. These are scheduled replacements that need to be added to the base budget. Funding will come from additional Sales Taxes received above expectations. Also included is \$30,050 for GIS audit, upgrade and additional servers budgeted in the previous fiscal year.

The Facilities Budget is proposed to increase \$105,000 to move forward unused funds approved for Library repairs.

The EMS Fund Budget is proposed to increase \$359,694 to cover the ambulance remount that was delayed due to longer lead times than expected.

The Library Board Budget is proposed to increase \$11,000 to fund the board-approved new electronic resource Fiero Code and additional funds for the new outreach vehicle and other library programs.

These expenditures and revenues were included in the 5-year forecast done in coordination with the FY 2025-26 Budget and Tax Rate planning and are in line with those estimates. The only item not identified and approved in the FY 2024-25 Budget was the Library Board additional funding. These expenses were new and approved for recommendation by the Library Board for FY 2025-26.

GOAL

To adjust the budget and align additional revenues to expenditures for FY 2025-2026.

COMMUNITY BENEFIT

To maintain a complete and balanced budget as identified as a goal in the City's Strategic Plan and that meets State and Charter requirements.

SUMMARY OF RECOMMENDED ACTION

Staff recommends approval of Ordinance 25-T-049

FISCAL IMPACT

The budget adjustment will increase the General Fund Budget for FY 2025-26 by \$235,050. The impacts of these changes were included in the 5 year forecast when creating the FY 2025-26 Budget. \$135,050 of the items affecting the increase were all previously approved in the FY 2024-25 Budget. The additional \$100,000 for GTAC replacement will come from additional revenue received above expectations.

The EMS Fund will increase by \$359,694 for FY 2025-26. This increase was previously approved to come out of the FY 2024-25 Budget.

The Library Board Fund will increase by \$11,000. These funds will come from their reserve of \$86,075.

RECOMMENDATION

Staff recommends approval of Ordinance 25-T-049

Attachments

Ordinance 25-T-049 Amending the Annual Budget

ORDINANCE NO. 25-T-049

AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF SCHERTZ, TEXAS AUTHORIZING AN ADJUSTMENT TO THE FISCAL YEAR 2025-2026 BUDGET, REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT WITH THIS ORDINANCE; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, pursuant to Ordinance 25-T-032, the City of Schertz (the “**City**”) adopted the budget for the City for the fiscal year 2025-2026 (the “**Budget**”), which provides funding for the City’s operations throughout the 2025-2026 fiscal year; and

WHEREAS, the City needs to authorized budget amounts of \$605,744.00 for expenditures approved by contract or direction during the 2025-2026 Fiscal Year ; and

WHEREAS, City staff recommends that the City Council of the City adjust the Budget and approve the ordinance; and

WHEREAS, the City Council of the City has determined that it is in the best interest of the City to adjust the and re-authorize the funds as more fully set forth in this Ordinance.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SCHERTZ, TEXAS THAT:

Section 1. The City shall increase the Parks Budget by \$125,021.00 and lower the City Assistance Budget by \$125,021.00 to transfer the Senior Citizen budget to Parks.

Section 2. The City shall increase the IT Budget by \$130,050.00 to continue approved public safety computer replacements and conduct a GIS audit and update.

Section 3. The City shall increase the Facilities Budget by \$105,000.00 for Library repairs approved in FY 2024-25.

Section 4. The City shall increase the EMS Budget by \$359,694.00 to fund the ambulance remount approved in FY 2024-25.

Section 5. The City shall increase Library Board Budget by \$11,000.00 for new electronic resources, vehicle outfitting, and expanding special programs as approved for recommendation by the Library Board.

Section 6. The City shall recognize funding of \$605,744.00 from Fund Balance to fund the increases.

Section 7. The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this Ordinance for all purposes and are adopted as a part of the judgment and findings of the Council.

Section 8. All ordinances and codes, or parts thereof, which are in conflict or inconsistent with any provision of this Ordinance are hereby repealed to the extent of such conflict, and the provisions of this Ordinance shall be and remain controlling as to the matters resolved herein.

Section 9. This Ordinance shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

Section 10. If any provision of this Ordinance or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Ordinance and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City hereby declares that this Ordinance would have been enacted without such invalid provision.

Section 11. It is officially found, determined, and declared that the meeting at which this Ordinance is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Ordinance, was given, all as required by Chapter 551, as amended, Texas Government Code.

Section 12. This Ordinance shall be effective upon the date of final adoption hereof and any publication required by law.

PASSED and APPROVED, the ____ day of _____, 2025.

CITY OF SCHERTZ, TEXAS

Ralph Rodriguez, Mayor

ATTEST:

Sheila Edmondson, TRMC

City Secretary

CITY COUNCIL MEMORANDUM

City Council Meeting: December 16, 2025
Department: Engineering
Subject: Monthly Update - Major Projects in Progress/CIP
(B.James/K.Woodlee)

Attachments

Monthly Update- Major Projects in Progress/CIP

CITY COUNCIL MEMORANDUM

City Council Meeting: December 16, 2025
Department: City Manager
Subject: Update on Major Projects in Progress

Background

This is the monthly update on large projects that are in progress or in the planning process. This update is being provided so Council will be up to date on the progress of these large projects. If Council desires more information on any project or on projects not on this list, please reach out to staff and that information will be provided.

Facilities Projects:

1. Fleet Building Parking Lot

Project Description – Pave the open grassy area located at 27 Commercial Place

- Project Status: Site Plan Development and Construction Design
- Projected Completion: To be determined
- Consultant: Unintech Consulting Engineers, Inc.
- Contractor: To be determined

Project Update: This project is being pushed back to FY26-27 due to the need to reallocate funding from this project to help fund the repairs of the retention wall and pavers at the Schertz Library. In the interim, Public Works will be paving a small area of the lot to provide additional improved surface for parking and storage of vehicles and equipment in order to comply with the City's regulations regarding the use of unimproved surfaces.

2. Library Retention Wall (Pavers)

Project Description – Replacing the failing plastic panels around the library foundation with concrete panels. This includes removal and replacement of some of the concrete pavers in the rear courtyard.

- Project Status: Design
- Projected Completion: Spring 2026
- Project Cost: \$350,000
- Consultant: Unintech Consulting Engineering
- Contractor: To be determined

Project Update: The design review has been completed by staff. An agreement was reached to replace the existing pavers with stamped concrete to achieve a paver-style appearance. Next is to review the scope of work and discuss RFP submission with Purchasing.

3. Fire Station 4

Project Description – Fire Station 4 Build

- Projected Completion: December 2026
- Project Cost: Estimated \$13.25 million
- Consultant: AGCM – Owner Rep
- Architect: Martinez Architecture
- Contractor: Marksman – CMAR

Project Update: Project Status: Design completed and project GMP expense approved by council. Site Plan has been approved by the city. CPS is working through install of power lines to site. Working through permitting in order to have ground-breaking and site clearing to begin.

4. FM 78 Build Out PD CID Property Room

Project Description – Remodel a portion of the County Building that PD will utilize for CID and Property

- Project Status: Approved by the County
- Projected Completion: TBD
- Consultant: TBD
- Contractor: TBD

Project Update: Conducted a walk through with sister city departments and developed a rough draft of the design-build rough draft of design build. Scope of work for architectural and construction design completed for RFB. RFB is pending approval before publishing.

5. Police Department Building Remodel

Project Description – Remodel office areas within building #6 where the Police Department operates. Areas to remodel may include the current CIS division, P&E holding area, and possibly other offices along that hallway.

- Project Status: Once the FM 78 project has begun and is nearing completion, we can move forward.
- Projected Completion: TBD
- Consultant: TBD
- Contractor: TBD

Project Update: Internal PD discussions on options for refurbishing PD work area once FM 78 build out is completed. In a holding status until we finalize administrative tasks with FM 78 Build Out PD CID Property Room project. the PD work area once the FM 78 build-out the PD work area once the FM 78 build-out

Drainage Projects:

1. FM 78 South Channel Silt Removal

Project Description – Silt removal for the existing FM 78 South Drainage channel to include permitting, easement acquisition and construction.

- Project Status: Easement Acquisition
- Projected Completion: Fall 2026
- Project Cost: Design \$32,100, Drainage Report \$4,600
- Consultant: Unintech Consulting Engineers, Inc.
- Contractor: TBD

Project Update: No new updates since last council meeting. Design of the project is complete. The project has been on hold pending resolution of some easement acquisition challenges. Staff are

working to identify the appropriate path of access to the channel. Unintech will resume work to acquire necessary easements for the project once those challenges have been resolved. After easements are acquired, the project will be rebid, and construction will proceed.

2. Pickrell Park & FM 1518 Drainage

Project Description – Installation of underground drainage, upgraded creek outfalls and provide localized surface drainage swales. Sanitary sewer relocation within areas of conflict with proposed drainage improvements

- Project Status: Preliminary Engineering Study
- Projected Completion: TBD
- Project Cost: \$41,987 - \$47,500 NTE (study only)
- Consultant: Unintech Consulting Engineers, Inc.
- Contractor: TBD

Project Update: Unintech has provided a preliminary analysis of the drainage and sewer for staff review.

3. Wendy Swan Drainage

Project Description – Removal of an existing concrete retaining wall, install underground drainage and fill to grade with localized surface drainage.

- Project Status: Design
- Projected Completion: Summer 2026
- Project Cost: Design \$108,500 (\$125,000 NTE), Construction Estimate \$1,100,000
- Consultant: Unintech Consulting Engineers, Inc.
- Contractor: TBD

Project Update: Unintech has submitted 30% design plans that are currently under review.

4. Friesenhahn Lift Station Drainage Improvements

Project Description – Drainage study of Friesenhahn Lift Station site will be performed and used to develop plans for construction of recommended improvements to remedy poor drainage conditions around the site.

- Project Status: Study and Design
- Projected Completion: TBD
- Project Cost: Design \$74,815 Construction Estimate TBD
- Consultant: Utility Engineering Group
- Contractor: TBD

Project Update: UEG and staff meet monthly to discuss project status. UEG has completed the fieldwork for the drainage improvements and are currently working on the drainage analysis to provide options for improvements.

Water and Wastewater Projects:

1. Woman Hollering Creek Wastewater Interceptor Main and Lift Station

Project Description – Design and construction of a sanitary sewer system to collect and convey wastewater to the future CCMA water reclamation plant off Trainer Hale Road in Southern Schertz. The system consists of approximately 19,000 linear feet of 30” gravity wastewater line running generally along Woman Hollering Creek from the existing Sedona lift station on FM 1518 to a new lift station on IH 10 and approximately 6,000 feet of force main from the lift station to CCMA plant. It also includes an additional 18” gravity line approximately 1,500 feet in length that will first serve the Hallie’s Cove Subdivision. The system is necessary for the new CCMA plant to begin operation and to allow the existing Woman Hollering Lift Station at Sedona to be taken out of service.

- Project Status: Construction
- Projected Completion: Fall 2025
- Project Cost: Engineering/Design \$1,187,594, Land purchases, ROW, legal and advertising \$700,810, Construction \$11,100,000, totaling \$12,988,404
- Design Engineer: Cobb Fendley & Associates, Inc.
- Owner’s Representative: AGCM, Inc.
- Contractor: Thalle Construction Co, Inc.

Project Update: The collection and conveyance system including the lift station was put into operation March 3, 2025. The CCMA South Plant is operational. The Woman Hollering Package Treatment Plant has been shut down and is being cleaned and removed from the leased property location. The Sedona Lift Station and the pump and haul operation at Hallie’s Cove have been decommissioned. The contractor continues to work on correction of items identified on the punchlist for the project to be completed. It is estimated that the remainder of the work on the project may still take several months to complete but as stated, the project is operational.

2. Riata Lift Station Relocation

Project Description – Relocation of the Riata Lift Station ahead of TxDOT’s IH 35 NEX project to remove it from conflict with the proposed highway improvements. The design phase included identification of a new site for the lift station, design of new lift station and design of the abandonment of the existing lift station. Property and easement acquisitions were required. The new lift station is needed to maintain sewer services.

- Project Status: Begin Construction 4th Quarter of 2024.
- Projected Completion: Summer 2026
- Project Cost: Design & Acquisition of easements and existing lift station \$478,000; Construction: \$2,800,000
- Consultant: Utility Engineering Group, PLLC
- Contractor: Keystone Construction
- Project Update: Keystone has performed the start-up and testing of the new lift station. Public Works staff has a few punch list items that need attention regarding the electrical and SCADA controls which Keystone is working to correct. Once complete, flow will be diverted to the new lift station and Keystone will begin abandonment of the old lift station.



3. FM 1518 Utility Relocations

Project Description – Relocation of water and sewer utilities to avoid conflicts as part of the TxDOT FM 1518 Improvement Project.

- Project Status: Construction
- Projected Completion: The City's utility relocation portion of the project is expected to be completed in the summer of 2025.
- Project Cost: Design NTE \$980,000, Construction Joint Bid \$8,986,837/Aztec 16" Line \$884,270
- Consultant: Halff Associates
- Contractor: SER Construction Partners (TxDOT's General Contractor)/Qro Mex Construction (Aztec 16" Line)

Project Update: No new updates since last meeting. SER has slowed down on the installation of water and sewer on the north end of the project due to CCMA working on their utility relocations within the same area. Once CCMA is completed in the area, SER will resume utility installation. TxDOT approved the City's request to fully abandon in place the old 10" sewer line near the Founders School.

4. Corbett Ground Storage Tank

Project Description – Construction of a new 3-million-gallon Ground Storage Tank (GST). The GST will be used to fill the existing Corbett Elevated Storage Tank and provide additional water storage capacity. This new GST will receive water directly from the Schertz Seguin Local Government Corporation.

- Project Status: Construction Phase
- Projected Completion: Fall 2025
- Project Cost: Design \$547,100, Construction \$8,665,220
- Consultant: Unintech Consulting Engineers
- Contractor: Pesado Construction Co.

Project Update: Pesado has begun the filling, disinfection and testing of the new ground storage tank. Once this is complete and passing sampling results are provided, they will begin the testing of pumps and electrical equipment.

5. Water Loop Lines

Project Description – Install 12” water main lines to provide a looped distribution system from Ware Seguin to Lower Seguin and Pfeil Road to N Graytown Road.

- Project Status: Design/Easement Acquisition
- Projected Completion: Fall 2026
- Project Cost: Design NTE \$254,974, Construction Estimate \$4,400,000

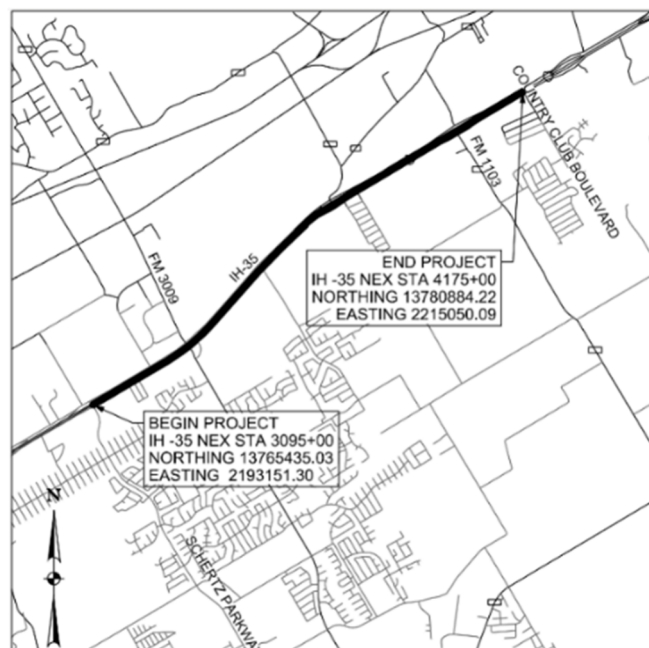
Project Update: No new updates. Staff continues to work on the easement acquisition for this project. A resolution to use the City’s power of eminent domain for several easements for which negotiations have been futile will likely be brought before Council in an upcoming meeting.

6. IH 35 NEX-North Utility Relocations

Project Description – Relocation of water and sewer utilities to avoid conflicts as part of the TxDOT IH 35 NEX project.

- Project Status: Design - Construction
- Projected Completion: Joint Bid Construction is planned for End of 2026
- Project Cost: Design & Easement Acquisition Services - \$1,250,000
- Project Cost: Construction Sewer - \$1,787,074 (\$2,000,000 NTE)
- Consultant: Halff Associates

Project Update: A construction contract with Blackrock Construction has been executed by all parties. A preconstruction meeting will be held with the contractor, City staff, the design engineer, and TXDOT representatives in December. Material submittals will begin review and actual construction of the sewer relocation will begin after the new year.



Extent of IH 35 NEX – Northern Segment

7. Robin Hood Way Waterline Replacement

Project Description – Replacement and upsizing of water line in Robin Hood Way, Sherlock Lane, and Nottinghamshire. The main replacement is to increase flows in the area, particularly to meet fire flow requirements. The project also includes street resurfacing and rehabilitation work that was previously removed from the SPAM project.

- Project Status: Design
- Projected Completion: Fall 2025
- Project Cost: \$5,350,000
- Consultant: Kimley- Horn & Associates

Project Update: The consultant is continuing to refine the project plans. The street work is being carefully reviewed and different strategies for some of the repair efforts are being examined to try to reduce the street work costs. Plans are expected to be finalized and a revised Engineer's Estimate provided in the next couple of months.

8. Bell North Sewer Extension

Project Description – Ten commercial properties on the west end of Bell North Drive are served by private grinder pumps that pump into a public wastewater force main that discharges into a manhole near 17316 Bell North Drive. This project is the construction of a gravity sewer main within Bell North Drive that will flow toward and discharge into the main on Doerr Lane.

- Project Status: Design
- Projected Completion: TBD
- Project Cost: Design \$95,000, Construction Estimate \$905,000
- Consultant: Freeland Turk Engineering Group LLC

Project Update: Advertisement for bid will be in December, and a bid date is being set for January 6, 2026.

9. Northcliffe Country Club Estates Water and Wastewater Main Replacement

Project Description – replacement of the water and wastewater mains and rehabilitation of the streets in the Northcliffe Country Club Estates subdivision.

- Project Status: Design
- Projected Completion: Fall 2026
- Project Cost: Design & Easement Acquisition Services - \$10,435,000
- Consultant: Unintech Consulting Engineers, Inc.

Project Update: Unintech has submitted preliminary 30% design plans that are currently under review.



10. Cibolo West Wastewater Trunk Main

Project Description – Installation of approximately 21,680 LF of gravity wastewater trunk main that will collect wastewater at the location of the Saddlebrook Wastewater Lift Station as well as areas north of Schaefer Road and convey flows south along a route including along Weir and Trainer Hale Roads and the west side of Cibolo Creek to the CCMA South Water Reclamation Plant. Having this line in place will ultimately allow the decommissioning of the Corbett and Saddlebrook Lift Stations. The project is a collaboration between the City of Schertz and Green Valley Special Utility District (GVSUD).

- Project Status: Easement Acquisition
- Projected Completion: TBD
- Total Project Cost: \$26,743,000
- Consultant for Route Study: Lockwood, Andrews, & Newnam, Inc.
- Consultant for Easement Acquisition: TBD

Project Update: Staff is working on a scope to request a task order proposal for the next phase of this project – easement acquisition. The scope will likely include a preliminary design to further refine the specific route of the trunk main in order to identify the necessary easements.

11. Elevated Storage Tank Pipe Replacement and Tank Painting

Project Description – Rehabilitation of vertical fill and drain line piping in the East Live Oak and Northcliffe elevated storage tanks due to increased signs of fatigue at the welded joints. The project also includes the painting of the interior and exterior of the East Live Oak and Northcliffe elevated tanks and the Ware Seguin ground storage tank.

- Project Status: Design
- Projected Completion: Design expected to be complete Fall 2025
- Total Project Cost: \$2,600,000 Estimated Total
- Consultant for Study: Unintech Consulting Engineers, Inc.

Project Update: The inspection of the tanks has been completed, and the final report is pending. The task order has been approved for coupon retrieval and sent back to the Engineer. The selected contractor made a site visit on December 5 to access the overall task, and sampling is scheduled to be complete by December 31, 2025. Once sampling and testing are completed, the results will be analyzed to identify the root cause of the deterioration and to develop a rehabilitation plan.

12. Schertz Parkway 16” Water Transmission Main Replacement

Project Description – Replacement of approximately 1,200 linear feet of 16” water transmission main along Schertz Parkway between Mare Way and Maske Road.

- Project Status: Design
- Projected Completion: TBD
- Project Cost: Design \$180,824 (\$245,000 NTE), Construction Estimate \$1,500,000
- Consultant: Unintech Consulting Engineers, Inc.
- Contractor: TBD

Project Update: No change from previous update. Staff has completed the review of the preliminary design. Unintech is working on corrections to be included in the final design.

13. FM 3009 18” Water Transmission Main Replacement

Project Description – Replacement of approximately 7,600 linear feet of 18” water transmission main.

- Project Status: Design
- Projected Completion: TBD
- Project Cost: Design \$431,752 (\$550,000 NTE), Construction Estimate (including easement acquisition) \$4,800,000
- Consultant: Unintech Consulting Engineers, Inc.
- Contractor: TBD

Project Update: Unintech is working on the preliminary design for the transmission main. Staff expects preliminary plans will be ready early January for review.

14. IH 35 Ground Storage Tank and Pump Station

Project Description – Construction of a 3-million-gallon ground storage tank and pump station adjacent to the existing IH 35 elevated storage tank to provide storage capacity that can be filled during non-peak hours of the day.

- Project Status: Design
- Projected Completion: TBD
- Project Cost: Design \$728,068 (\$800,000 NTE), Construction Estimate (including land acquisition) \$13,250,000
- Consultant: Unintech Consulting Engineers, Inc.
- Contractor: TBD

Project Update: No new updates. Unintech is working to complete the field work. They are continuing the analysis of the water system to size pump and will provide recommendations to City staff to be used in their design.

15. Lift Station Decommissioning

Project Description – Decommissioning of Elbel and Whisper Branch Lift Stations including regulatory documentation and physical demolition and abandonment. The project also includes the development of a lift station decommissioning standard guidance document that can be used by the City for future lift station decommissioning projects.

- Project Status: Design
- Projected Completion: TBD
- Project Cost: Design \$49,635 Construction Estimate TBD
- Consultant: Utility Engineering Group
- Contractor: TBD

Project Update: UEG is working on the preliminary design. Staff expects to have a preliminary design ready for review in early January.

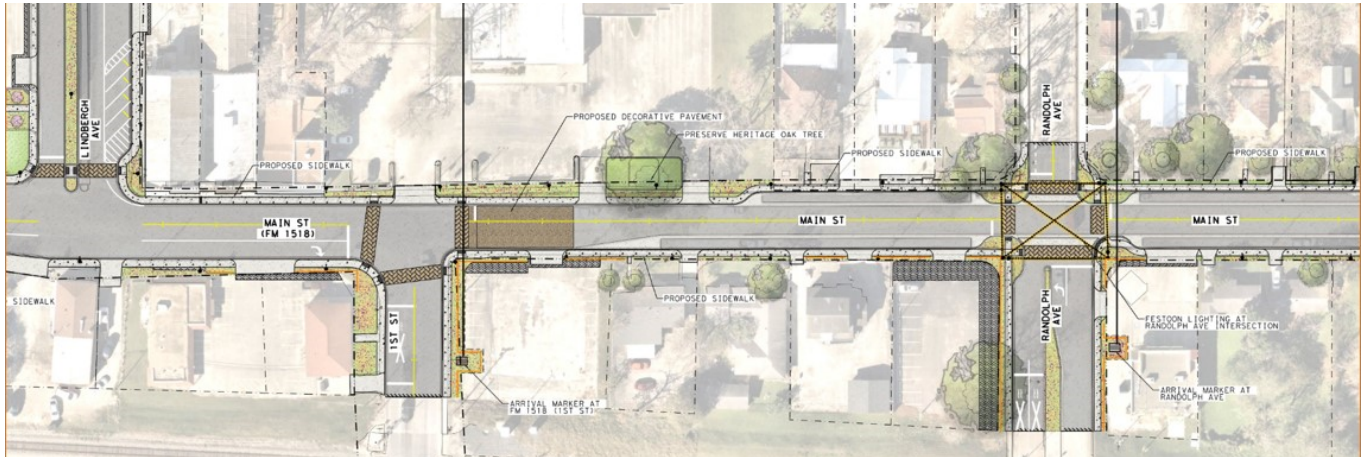
Street Projects:

1. Main Street Improvements Project

Project Description – The project will improve sidewalks, provide street lighting, way-finding signage, landscaping, utility relocations, and architectural elements such as decorative concrete, decorative lighting, screening, and area signage. This project will also replace aging water and sanitary sewer mains and reconstruct the street with a new, stronger pavement section. Additionally, Lindbergh between Main and Exchange will be reconstructed.

- Project Status: Design
- Projected Completion: Fall 2027
- Project Cost: Design NTE \$2,173,905, Construction \$24,639,947
- Consultant: Kimley- Horn Associates

Project Update: We have completed the coordination between AT&T and the other utilities. The end result of this effort is that there isn't enough capacity in the existing duct bank to accommodate everyone. Staff and our consultant are working to identify solutions, so all the utilities have a place to relocate underground.



2. Lookout Road Reconstruction

Project Description – The project involves reconstruction of Lookout Road from Schertz Parkway to Doerr Lane. A traffic signal at the Lookout Road/Schertz Parkway intersection will also be installed. The project also includes the replacement and upsizing the existing sanitary sewer main in Lookout Road from Doerr Lane to Schertz Parkway.

- Project Status: Design
- Projected Completion: March 2026
- Project Cost: Design \$571,000 (\$20,000 from Selma), Construction estimate \$6,738,092 (\$100,000 from Selma)
- Design Consultant: Halff Associates

Project Update: Right-of-Way acquisition at the Schertz Parkway and Doerr Lane intersections is ongoing. The final plan changes for the project are in progress.

3. Lower Seguin Road Reconstruction

Project Description – The project will reconstruct a 2.9-mile segment of Lower Seguin Road to widen and improve the street to the section identified in the Master Thoroughfare Plan. The City intends to pursue Federal DCIP funding for project construction.

- Project Status: Design
- Projected Completion: January 2027
- Project Cost: \$18,200,000
- Consultant: Halff & Associates

Project Update: Work continues on refining the construction plans, right-of-way acquisition, and environmental clearance for the project. Now that the Federal Shutdown is over, the DCIP “debrief meeting” has been rescheduled for January 6, 2026. The results of that meeting will be used to refine our DCIP application for the next program call.

4. Buffalo Valley South Resurfacing and Rehabilitation and Utility Replacements

Project Description – Water and sanitary sewer main replacements and street rehabilitation of Buffalo Valley South, specifically Mill Street, 1st St, 2nd St, Bowman St, Lee St, Church St, Zuehl St, and Wuest. PCI data was used to select the streets in the project. Project will be funded with a combination of SPAM funding (for the street rehabilitation) and ARP funding for the utility replacement.

- Project Status: Construction
- Projected Completion: Winter 2026
- Project Cost: \$5,705,000 (estimated total)
- Design Consultant: Unintech Consulting Engineering
- Contractor: E-Z Bel Construction, LLC

Project Update: The water main work is 95% complete and the sewer work is about 90% complete. Street rehabilitation has begun on Zuehl and Mill Street. These two streets will be completed first, before any other street rehabilitation is started. Project completion is expected next month.

5. Boenig Drive Reconstruction

Project Description – Reconstruction of Boenig Drive between Ware Seguin Road and Graytown Road. The reconstruction includes reconfiguration of the intersection with Ware Seguin Road to improve efficiencies and eliminate having two street intersections side-by-side on Ware Seguin Road.

- Project Status: Design
- Projected Completion: Fall 2026
- Project Cost: \$3,240,000
- Consultant: Unintech Consulting Engineers, Inc.

Project Update: A couple of segments of water line need to be relocated to accommodate the new street section and profile. These relocations are being incorporated into the plans. Plans are expected to be completed in early 2026.

6. 2024 SPAM Rehabilitation

Project Description – Rehabilitation of St. Andrews, Maple, and part of the Silvertree Subdivision streets. Rehabilitation involves removing the existing pavement, applying cement stabilizing to the material underneath, and placing a new layer of pavement on the street.

- Project Status: Construction
- Projected Completion: Spring 2026
- Project Cost: \$3,581,000
- Consultant: Kimley-Horn Associates
- Contractor: E-Z Bel Construction, LLC

Project Update: Work on St Andrews has been completed. The contractor has started work in the Dove Meadows/Silvertree area. They are currently working on Dove Meadows, Mourning Dove, White Wing, Grey Feather, and part of Silvertree. The contractor expects to have these streets completed in early January.

7. 2025 SPAM Resurfacing

Project Description – Resurfacing of the streets in the Ashley Woods, Woodbridge, and Rio Vista subdivisions. Resurfacing involves performing localized concrete repairs; base repairs; asphalt level up; crack sealing; and applying a slurry seal to the surface of the streets.

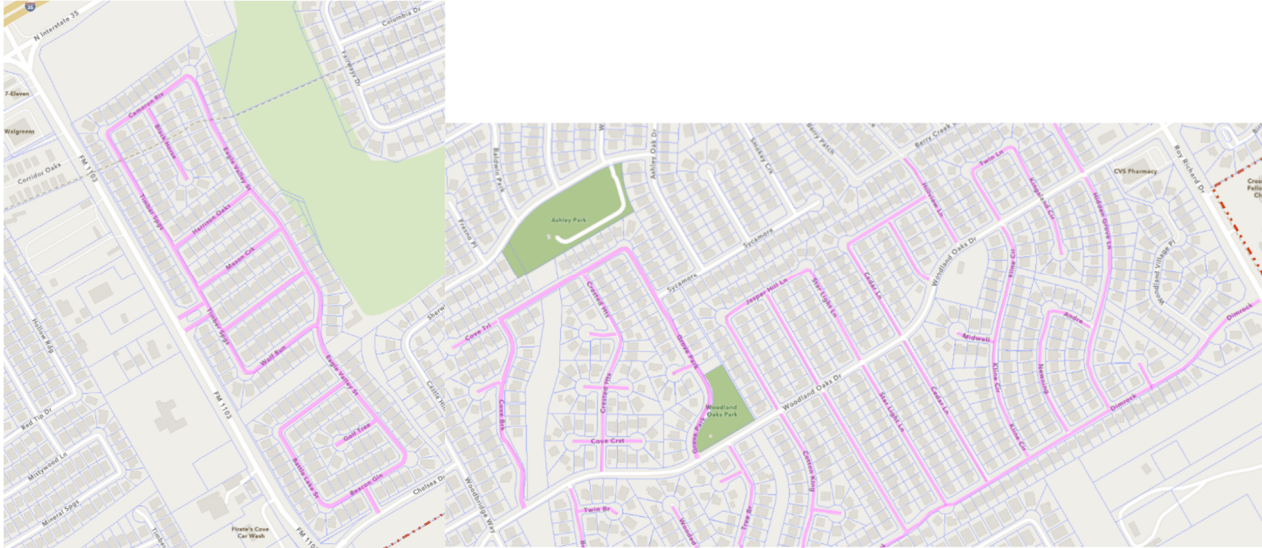
- Project Status: Design
- Projected Completion: Spring 2026
- Project Cost: \$1,282,231
- Consultant: Kimley-Horn Associates

9. 2026 SPAM Resurfacing

Project Description – resurfacing of the streets in the Fairway Ridge; Woodland Oaks; and Horseshoe Oaks Subdivisions. The project will also include the YSAC recommended crosswalk improvements.

- Project Status: Design
- Projected Completion: Fall 2026
- Project Cost: \$1,780,000
- Consultant: Kimley-Horn Associates

Project Update: All the design fieldwork has been completed, and plan preparation is nearing completion. The consultant expects to submit plans to the City for review next month.

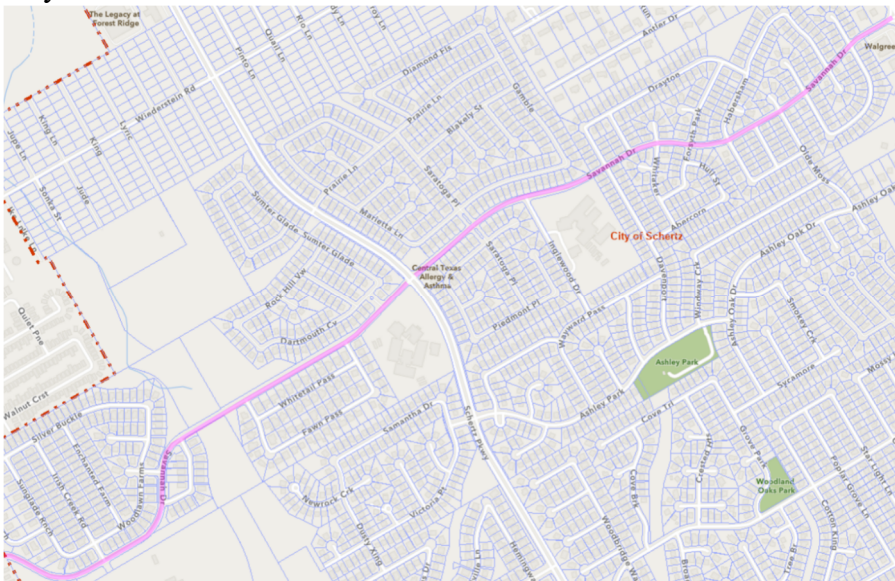


10. Savannah Drive Overlay

Project Description – Resurfacing of Savannah Drive from the Selma City Limits to FM 3009.

- Project Status: Construction
- Projected Completion: Fall 2026
- Project Cost: \$1,460,000
- Consultant: Kimley-Horn Associates

Project Update: This project is “bundled” with the 2026 SPAM Resurfacing project. Some pavement cores will be taken this month to help refine the plans and plans are expected to be submitted to the City for review next month.



11. FM 3009 Overpass

Project Description – TXDOT project for overpass construction at the FM 3009/FM 78 intersection to elevate the main lanes of FM 3009 over the railroad tracks and FM 78. On and off ramps will be provided so vehicles can travel between FM 3009 and FM 78 at the intersection. The project includes some improvements to FM 78 to improve operational efficiencies of the on and off ramps.

- Project Status: Schematic Design and Environmental Clearance
- Projected Completion: TBD
- Project Cost: \$40,000,000 (TXDOT)
- Consultant: Kimley-Horn Associates

Project Update: No change from last month. The schematic plans and the environmental clearance are still underway. TXDOT has formally applied to the Alamo Area Metropolitan Planning Organization (AAMPO) for construction funding. While TXDOT has applied for funding, this doesn't mean the funding will be available and construction starting soon. By applying for funding now, it gets the project "on the list" for AAMPO to consider and does not mean construction will occur soon. While funding is being considered by AAMPO, the environmental clearance and design efforts will continue, and more public meetings will be held to help refine the project design.

Parks & Recreation Projects:

1. Schertz Soccer Complex Irrigation Water Storage Project

Project Description – Upgrading electrical components, upsizing well pump and piping, and adding storage capacity for irrigation of the Schertz Soccer Complex.

- Project Status: Under Construction
- Projected Completion: Fall 2025
- Project Cost: \$200,000 (estimated total)
- Consultant: Unintech Engineering
- Contractor: Kutscher Drilling

Project Update: Drilling construction for the new well has been completed and the old well has been capped. Staff is acquiring bids for the storage tanks to finish up the project. Still pending bids for the storage tanks.

I.T. Projects:

1. Asset Management- Work Order System – Open Gov

Project Description- Replace the current work order and asset management systems

- Project Status: In progress
- Projected Completion: Fall 2025
- Project Cost: Approximately \$470,000
- Contractor: Open Gov

Project Update: Parks, Drainage, and Streets recently had their kickoff call with OpenGov, introducing them to the OpenGov team and discussing the key detailed information each department will need to provide in order for OpenGov to upload into the sandbox site. Next step is to schedule a validation meeting which is a 3-day onsite workshop.

Studies and Plans:

1. Master Thoroughfare Plan and Roadway Impact Fee Update

Project Description – Update to City’s Master Thoroughfare Plan and Roadway Impact Fee Program.

- Project Status: Study
- Projected Completion: Schedule Pending
- Total Project Cost: \$149,460 (\$170,000 NTE)
- Consultant for Study: Kimley-Horn Associates

Project Update: The consultant is actively working on the project, and Engineering, Planning, and Economic Development Staff have participated in multiple project progress meetings with them. Additional project meetings are scheduled to further refine elements of the plan update. Land use projections are being refined as are route alignments of the proposed thoroughfares.

2. Southern Schertz Interim Sewer Service Study

Project Description – Until the completion of expansion of the CCMA South Water Reclamation Plant, treatment capacity in southern Schertz is severely limited. This project is a study to identify potential short-term and long-term sewer service treatment options for the City’s southern service area.

- Project Status: Study
- Projected Completion: Schedule Pending
- Total Project Cost: \$59,695
- Consultant for Study: Utility Engineering Group

Project Update: Staff continues to provide the consultant with the existing capacities of lift stations and treatment as well as the existing customer base and known planned development. UEG is evaluating the potential for retrofitting existing systems to function in an interim capacity. Biweekly meetings are being held to work with the consultant through the process.

3. Regional Flood Planning

No change from previous update. Though not a formal, funded study, Staff is working with Regions 11 and 12 Flood Planning Groups to identify flooding issues throughout the City and flood management strategies to address them. Staff has provided information previously missing from the groups’ mapping regarding low water crossings, critical facilities, shelters, etc. Staff has also proposed projects to be included in the San Antonio Regional Flood Plan. The proposed projects are improvements of the Weir Road crossing of Cibolo Creek and the Scenic Lake Drive crossing of Salitrillo Creek. The planned Schertz Drainage Master Plan has also been proposed for inclusion in the regional plan.

TxDOT Roadway Projects:

Note: If links do not work, please contact engineering@schertz.com

- 1. FM 1103 Improvement Project:** Construction officially began in November 2022 and was originally expected to be complete in fall 2026. Minor progress is being made on the roadway while utility relocation continues. General project updates are available by signing up at this link: [FM 1103 Construction Newsletter](#)
- 2. FM 1518 Improvement Project:** SER Construction, LLC, formally began construction on April 9, 2024. The contractor has leased property owned by the City on Schaefer Road to stage construction activities. The first few months of the project will be mainly underground utility construction and will mostly take place outside travel lanes. While there may be some delays, major traffic disruptions should not be experienced much during this phase of the project. The

project is currently anticipated to be completed in 2028. Updates regarding the FM 1518 project are available by visiting and subscribing at the following link: [FM 1518 Expansion](#)

- 3. IH-35 NEX (I-410 South to FM 1103):** The central segment of the I-35 Northeast Expansion project continues with Alamo NEX Construction handling the design-build project. The central section runs from 410 N to FM 3009. Utility coordination work for the northern segment of the project is underway. TxDOT consultants have met with Public Works and Engineering Staff to begin establishing relocation needs. The City will be reimbursed for the costs of all relocations needed except for any upsizing or improvements above current conditions. Updates about the project can be obtained by signing up at the following link: [I 35 NEX Project Updates](#)
- 4. IH-10 Graytown Road to Guadalupe County Line: Work** for the widening of the main lanes and utility relocations continues. Work on the FM 1518 bridge over IH 10 continues and will involve numerous episodes of the rerouting of traffic including shifting lanes and detours as necessary. Updates regarding the IH 10 project are available by signing up at the following link: [IH 10 Expansion Information](#)

CITY COUNCIL MEMORANDUM

City Council Meeting: December 16, 2025
Department: Finance
Subject: Check Report - November 2025 (S.Gonzalez/J.Walters)

BACKGROUND

Attached is a vendor expenditure report from November 2025, detailing all vendors with whom the City spent \$25,000 - \$100,000. These reports will be provided to Council monthly for awareness.

Attachments

November 2025 Monthly Check Report



City of Schertz, TX

Monthly Council Check Report

By Check Number

Date Range: 11/01/2025 - 11/30/2025

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: NAP-Schertz Bank Pooled Cash						
13949	Martinez Architects LP	11/07/2025	EFT	0.00	91,998.00	101236
0111363	DataProse, LLC	11/07/2025	EFT	0.00	35,245.18	101237
0110915	Brett Systems, Inc dba Vanguard Cleaning Syste	11/14/2025	EFT	0.00	33,604.74	101244
019837	Motorola Solutions, Inc	11/14/2025	EFT	0.00	28,839.96	101248
0112126	Unintech Consulting Engineers, Inc	11/21/2025	EFT	0.00	44,917.35	101286
0110617	KIMLEY-HORN AND ASSOCIATES INC	11/25/2025	EFT	0.00	27,862.95	101299
019912	CIBOLO CREEK MUNICIPAL AUTHORITY	11/06/2025	Regular	0.00	65,582.00	721173
012574	CITY OF SEGUIN	11/06/2025	Regular	0.00	51,229.00	721174
011097	Schertz Seguin Local Government Corporation	11/06/2025	Regular	0.00	53,038.92	721188
0111995	GVEC	11/13/2025	Regular	0.00	46,223.94	721263
019465	CVLGC	11/14/2025	Regular	0.00	100,000.00	721280
0111713	HALFF ASSOCIATES INC	11/14/2025	Regular	0.00	50,141.61	721288
010681	Hearst Media - San Antonio	11/14/2025	Regular	0.00	35,270.63	721289
13323	Keystone Construction	11/14/2025	Regular	0.00	87,357.25	721295
014747	STRAC	11/14/2025	Regular	0.00	58,573.68	721304
0111632	WEX BANK	11/18/2025	Regular	0.00	49,900.25	721363
0112389	Primary Arms, LLC	11/21/2025	Regular	0.00	79,216.10	721397
013005	CITY OF SAN ANTONIO	11/25/2025	Regular	0.00	59,845.42	721439
014541	THE CHAMBER	11/25/2025	Regular	0.00	27,627.00	721458

Bank Code NAP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	23	13	0.00	764,005.80
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	15	6	0.00	262,468.18
	38	19	0.00	1,026,473.98

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	23	13	0.00	764,005.80
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	15	6	0.00	262,468.18
	38	19	0.00	1,026,473.98

Fund Summary

Fund	Name	Period	Amount
999	OPERATING POOLED CASH	11/2025	1,026,473.98
			1,026,473.98