

**SCHERTZ HISTORICAL PRESERVATION COMMITTEE  
WEDNESDAY, JANUARY 22, 2025  
6:00 PM  
MEETING MINUTES**

**COMMITTEE MEMBERS IN ATTENDANCE:**

Maggie Titterington    Angie Fain    Lauren Dalton  
Roz Wise    Christopher Hormel

**COMMITTEE MEMBERS ABSENT:**

Becki Babcock    Sophie Rodriguez  
Kathleen Samsey

**CITY REPRESENTATIVES IN ATTENDANCE:**

Zinnia ‘Zii’ Reed

**GUESTS:**

Cassie Paddock    Jim Burlett

**CALL TO ORDER**

Meeting called to order at **5:59 PM** by Chairperson Maggie Titterington.

**INTRODUCTION OF GUESTS**

- Cassie Paddock- Schertz Parks & Recreation
- Jim Burlett – Land Records Researcher/Deed Collector

**DISCUSSION AND/OR ACTION ITEMS**

1.    **Election of Chair and Vice Chair**
  - Chair Nomination – Maggie Titterington
  - Vice-Chair Nomination – Angie Fain

Chris Hormel proposed the re-election of Maggie Titterington as Chair for the upcoming year. The motion was seconded by Angie Fain.

*Motion passed unanimously*

Lauren Dalton put forth a motion to elect Angie Fain as Vice Chair, which was seconded by Chris Hormel.

*Motion passed unanimously*

2.    **Minutes** – Consideration and/or action regarding the approval of the minutes of the meeting of November 20, 2024.

- Chris Hormel motioned, and Lauren Dalton seconded to approve the minutes as written.

*Motion passed unanimously*

### 3. Review of Financial Statement

- Roz Wise proposed a motion to approve the financial statements for November and December, with the amendment that the combined storage fees captured in December be allocated between November and December at \$139.00 for each month. These fees should be categorized as encumbered storage fees rather than expenditures. Angie Fain seconded to approve.

*Motion passed unanimously*

### UPDATES & STRATEGIC GOALS FOR 2025

- **Policies and Procedures for SHPC:** Champion - Chris Hormel. Chris will email the draft before the March meeting for review by the committee and discussion at the March SHPC meeting. All edits needed will be executed and final P and P for the committee will be voted on at the April meeting.
- **Trivia Night:** Champion Sophie Rodriguez and Angie Fain support. Cassie Paddock with Parks and Rec will be contacting Crossvine HOA to see if they would mind the SHPC doing a Trivia night about historical Schertz facts at one of their sponsored movie nights. She will get back with us before the February meeting. Once approval is given, we will secure a date. If approval is not given, the Committee will revisit this and come up with a possible alternative plan.
- **Sort Photos/Pictures on Disks and Drives:** Maggie Titterington Champion, Marc Thornton/Clemens History Club support. Maggie has gone through a quarter of the archives to remove personal photos of Dean and his family that were mixed in and try to create sub folders for future sorting by the History Club. Maggie will get a thumb drive to the History Club by April 1st to then sort all historical pictures, keep the highest resolution ones and delete the multiple copies of the same photo in different folders. Completion of this sorting is the end of the school year.
- **Schertz Historical Calendar:** Champion Roz Wise, support Angie Fain. Roz presented options of design. For the February meeting, she will bring quotes/costs and amounts needed to be printed of the calendar. Sorting of old historical photos to select for the calendar will be done by Angie and Roz as well as reaching out to Brian and the City of Schertz for modern photos of the historical buildings and sites existing today. The calendar will be a "then and now" theme. Roz will secure with the printer also when the deadline is to have the final draft of the calendar to them, to print and be ready to sell by the Kris Kringle Market Day in December. Cost to sell will be \$5.

**SIDENOTE:** Chris Hormel, Lauren Dalton, Maggie Titterington and Angie Fain will all ask their HOA's if they are interested in purchasing some of the calendars to give as welcome to new residents. This will be reported at the February meeting in person or before the meeting by email.

- **Choosing City Events to Support:** Champion Kathleen Samsey. The committee selected the **Farmer's Market** at Pickrell Park on April 5th and the **Holidazzle Kris Kringle Market** - to support. Roz and Chris will be out to support the April 5th Farmer's market and no one has yet been established to man the booth for Kris Kringle but the hope is to have the calendars in to sell by then.
- **Street Signs:** Champion - Roz Wise, Maggie Titterington/Brian James support. The committee approved designing and having street signs for the Aviation Heights neighborhood. Roz will email and bring a template of a design, and the committee will review it at the February meeting for discussion and possible decision. Cost of the project is \$8,000 and will be taken out of the committee funds. Future signs will be in Heritage Neighborhood and the Comal Settlement.
- **Unique Plaque Designs for Landmark Properties:** Champion - SHPC, Zinnia Reed support. Zii will be getting examples of signs for the committee to review and from that the committee will finalize the look they want, and this will be the consistent plaque going forward for designated and approved landmarks.

**ARTICLES:** Maggie Titterington will be submitting the article for the March Schertz Magazine issue, at the end of this month. Then Angie Fain is to take over by submitting an April issue article for the committee page, which is required to be submitted by the middle of February, as articles are to be submitted two months ahead of published issue. Maggie will also continue to work on articles and has open the floor to members who would like to contribute. Those who contribute will get a memory from a long time resident or use in the brown book. Those who are interested in submitting an article for Schertz Magazine for the committee page, can reach out to Maggie Titterington.

## REQUESTS

### **BUSINESS CARDS**

For new members of our committee are as follows:

- Angie Fain
- Kathleen Samsey
- Rosalyn Wise
- Becki Babcock
- Sophia Rodriguez

### **BROCHURES**

- 300 brochures to be printed at CMO

### **NEW BUSINESS**

*None*

Chris Hormel and Lauren Dalton seconded to adjourn the meeting.

*Motion passed unanimously.*

Meeting adjourned at 7:27 pm