



**MEETING AGENDA  
Main Street Committee  
June 24, 2025  
6:00 p.m.**

**HAL BALDWIN MUNICIPAL COMPLEX COUNCIL CHAMBERS  
1400 SCHERTZ PARKWAY BUILDING #4  
SCHERTZ, TEXAS 78154**

**A possible quorum of the City Council may be present**

**AGENDA  
TUESDAY, JUNE 24, 2025 at 6:00 p.m.**

**Call to Order**

**Hearing of Residents**

*This time is set aside for any person who wishes to address the Committee. Each person should fill out the speaker's register prior to the meeting. Presentations should be limited to no more than 3 minutes.*

***All remarks shall be addressed to the Committee as a body, and not to any individual member thereof. Any person making personal, impertinent, or slanderous remarks while addressing the Committee may be requested to leave the meeting.***

*Discussion by the Committee of any item not on the agenda shall be limited to statements of specific factual information given in response to any inquiry, a recitation of existing policy in response to an inquiry, and/or a proposal to place the item on a future agenda. The presiding officer, during the Hearing of Residents portion of the agenda, will call on those persons who have signed up to speak in the order they have registered.*

**Discussion and Action Items**

1. Minutes-Consideration and/or action regarding the approval of the minutes of the meeting on January 28, 2025 (S.Edmondson)
2. Status of the Main Street design and reconstruction

3. Consideration of changes to the Main Street Grant Program for cemeteries and apartments
4. Review of Main Street Art

### **Next Meeting Date**

### **Adjournment**

### **CERTIFICATION**

I, SHEILA EDMONDSON, CITY SECRETARY OF THE CITY OF SCHERTZ, TEXAS, DO HEREBY CERTIFY THAT THE ABOVE AGENDA WAS PREPARED AND POSTED ON THE OFFICIAL BULLETIN BOARDS ON THIS THE 18TH DAY OF JUNE 2025, AT 3:45 P.M., WHICH IS A PLACE READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES AND THAT SAID NOTICE WAS POSTED IN ACCORDANCE WITH CHAPTER 551, TEXAS GOVERNMENT CODE.

SHEILA EDMONDSON

**I CERTIFY THAT THE ATTACHED NOTICE AND AGENDA OF ITEMS TO BE CONSIDERED BY THE MAIN STREET COMMITTEE WAS REMOVED BY ME FROM THE OFFICIAL BULLETIN BOARD ON \_\_\_\_\_ DAY OF \_\_\_\_\_, 2025. TITLE: \_\_\_\_\_**

*This facility is accessible in accordance with the Americans with Disabilities Act. Handicapped parking spaces are available. If you require special assistance or have a request for sign interpretative services or other services, please call 210-619-1030.*

MEMORANDUM

**Main Street Committee**      **06/24/2025**  
**06-24-2025 Meeting:**  
**Department:**              **City Secretary**  
**Subject:**                  **Minutes-Consideration and/or action regarding the approval of the minutes of the meeting on January 28, 2025 (S.Edmondson)**

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**Attachments**

Draft minutes 01-28-2025

# DRAFT

## MINUTES THE MAIN STREET COMMITTEE REGULAR SESSION January 28, 2025

A Main Street Meeting was held by the Schertz City Council of the City of Schertz, Texas, on January 28, 2025, at 6:00 p.m. in the Hal Baldwin Municipal Complex Council Chambers Conference Room, 1400 Schertz Parkway, Building #4, Schertz, Texas. The following members present to-wit:

Present: Mayor Ralph Gutierrez  
Chair Mark Davis  
Council Member Tim Brown  
Council Member Allison Heyward

Staff present: Brian James, Deputy City Manager; Sheila Edmondson, City Secretary; Sheree Courney, Deputy City Secretary

### Call to Order

Chair Mark Davis called the meeting to order at 6:13 pm.

### Hearing of Residents

*This time is set aside for any person who wishes to address the Committee. Each person should fill out the speaker's register prior to the meeting. Presentations should be limited to no more than 3 minutes.*

*All remarks shall be addressed to the Committee as a body, and not to any individual member thereof. Any person making personal, impertinent, or slanderous remarks while addressing the Committee may be requested to leave the meeting.*

No one signed up to speak at the Hearing of Residents.

### Discussion and Action Items

1. Minutes-Consideration and/or action regarding the approval of the minutes of the meeting on May 14, 2024. (S.Edmondson)

Moved by Council Member Tim Brown, seconded by Council Member Allison Heyward

AYE: Mayor Ralph Gutierrez

Chair Mark Davis  
Council Member Tim Brown  
Council Member Allison Heyward

Passed

**2. Review current Main Street Design** and provide directions on GVEC plans for undergrounding.

Deputy City Manager Brian James recognized Assistant City Engineer John Nowak.

ACE Nowak provided an update on the Main Street design. He pointed out a conflict at First St and FM 1518. There are 2 existing powerpoles on each side of the railroad tracks. The plan was to place the entryway signs to the Main Street Corridor where the existing power poles are. Options would be to move the entryway sign rather than put a new pole up for the sign with guide wires. ACE Nowak explained the work that would need to be done if the Main Street Committee chooses to keep the entryway sign closer to FM 78. Work would include adding additional power poles, moving the guide wires to the pole, and trimming the trees.

Chair Mark Davis suggested adjusting the height of the sign and still having visibility on FM 78 or moving the sign to the other side. ACM Brian James understands the concerns of the project, adding \$200,000.00 for the work that would need to be done to keep it where the entryway sign was planned. He offered to reach out to the railroad officials to discuss options and see if we could put the sign on their property. Chair Davis stated the best choice was to move the sign away from the original area. All of the Main Street Committee members agreed to move the sign away from the original spot. ACM James will bring back suggestions to make the entryway sign more visible from FM 78.

ACE Nowak reminded the committee that they bundled the reconstruction of Linberg Ave. to the Main Street project. Work will need to include doing additional work on Exchange Ave to include replacing the water/sewer lines that are old and need to be replaced. This additional work would be covered by the Water/Sewer Fund.

ACE Nowak explained that we are waiting for GVEC to send over additional relocation plans that are atleast 60% done, so the city can continue to secure the easements and finalize the city's water/sewer line replacement plans.

Chair Davis asked if we were able to resolve some of the other conflicts with the other utilities. ACE Nowak explained the conflicts are being worked on and will be settled very soon.

ACM James tasked ACE Nowak with getting solar power lights for the parking lights. The city is waiting for the RFP's for the light poles from several vendors. The cost is estimated to be \$15,000.00.

**3. Review Art Proposals for Main Street**

ACM James reminded the Committee that they had previously chosen some general areas but were waiting until they received the final utility plans and GVEC plans.

The types of sculptures mentioned were: buffalo, horse, train conductor, airman, settler, Native American and a custom sculpture for a person they wanted to honor.

In addition to the sculptures, farm equipment was also discussed. ACM James was in the process of purchasing a wagon from the Bluebonnet. The lead time for the sculptures was approx. 6 months. Chair Davis would like the art to be available as soon as the utility work is done, so the project could continue the projects and asked about the lead times for purchasing the sculptures. ACM James mentioned there are other vendors who could assist the committee in selecting and finding items for Main Street.

Chair Davis would like to have a committee or a joint committee with the Schertz Historical Preservation Committee to consider a seating area in front of the old hospital with the wagon and a sculpture of a nurse. ACM James said they would have a design firm to help design the seating area. Councilmember Brown recommended a statue of Nurse Cora who spearheaded the hospital, which is noted in the Schertz history books.

Chair Davis mentioned that the Parks and Recreation Committee had just finished writing their Master Plan and he is currently working on a City Arts Master Plan. He will bring it forward to City Council when it is complete.

### **Next Meeting Date**

Next meeting will be scheduled in May 2025.

### **Adjournment**

Chair Davis adjourned the meeting at 6:55 p.m.

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Mark Davis, Chair

ATTEST:

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Sheila Edmondson, City Secretary