

# **DRAFT**

## **CAPITAL IMPROVEMENT ADVISORY COMMITTEE MINUTES January 22, 2025**

The Schertz Capital Improvement Advisory Committee convened on January 22, 2025 at 6:00 p.m. at the Municipal Complex, Council Chambers, 1400 Schertz Parkway Building #4, Schertz, Texas.

**Present:** Glen Outlaw, Chairman; Richard Braud, Vice Chairman; Tamara Brown, Commissioner; John Carbon, Commissioner; Clayton Wallace, Commissioner; Bryan Jones, Commissioner; Mark Peshorn, Commissioner

**Absent:** Roderick Hector, Commissioner; Judy Goldick, Commissioner; Patrick McMaster, Commissioner

**Staff present:** Brian James, Deputy City Manager  
Lesa Wood, Director of Planning & Community Development  
Larry Busch, Public Works Director  
Kathryn Woodlee, City Engineer  
Daisy Marquez, Planner  
Sarah Rodriguez, Administrative Assistant

1. **CALL TO ORDER / ROLL CALL THE CAPITAL IMPROVEMENT ADVISORY COMMITTEE MEETING**

Chairman Outlaw called the meeting to order at 6:25 pm.

2. **SEAT ALTERNATE TO ACT IF REQUIRED**

Commissioner Wallace was seated as alternate.

3. **HEARING OF RESIDENTS**

*This time is set aside for any person who wishes to address the Planning and Zoning Commission. Each person should fill out the Speaker's register prior to the meeting. Presentations should be limited to no more than three (3) minutes. Discussion by the Commission of any item not on the agenda shall be limited to statements of specific factual information given in response to any inquiry, a recitation of existing policy in response to an inquiry, and/or a proposal to place the item on a future agenda. The presiding officer, during the Hearing of Residents portion of the agenda, will call on those persons who have signed up to speak in the order they have registered.*

No one spoke.

4. **PUBLIC HEARING:**

- A. Hold a public hearing for a presentation, discussion, and possible action to approve a recommendation regarding an update to the City of

Schertz Water and Wastewater Land Use Assumptions, Capital Improvements Plans, and Impact Fees to be assessed.

Mrs. Woodlee provided a presentation.

Chairman Outlaw opened the Public Hearing at 6:59 pm

No one spoke.

Chairman Outlaw closed the Public Hearing at 6:59 pm.

Motioned by Commissioner Clayton Wallace, seconded by Commissioner Tamara Brown to recommend approval of City of Schertz Water and Wastewater Land Use Assumptions, Capital Improvement Plans, and Impact Fees to be assessed at the maximum amount with phasing as proposed by staff and effective date determined by City Council to City Council. Vice Chairman Braud voted nay because they want the implementation of the maximum fees to be set with City Council adoption without a phasing period.

**Vote:** 6- 1 Passed

NAY: Vice Chairman Richard Braud

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## **ADJOURNMENT OF THE CAPITAL IMPROVEMENT ADVISORY COMMITTEE MEETING**

Chairman Outlaw adjourned the regular meeting at 7:50 pm.

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Chairman, Planning and Zoning Commission

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Recording Secretary, City of Schertz