

**Transportation Safety Advisory Commission**  
**Minutes**  
**Thursday, February 6, 2025**  
**5:30 PM**

The Transportation Safety Advisory Commission (TSAC) convened for a Called Meeting on  
Thursday, February 6, 2025, at 5:30 PM in the Council Chambers, Building #4  
1400 Schertz Parkway, Schertz, Texas 78154

TSAC Commissioners Present:

*Richard Dziewit- Chair*  
*Ferrando Heyward- Vice Chair*  
*Ronald Stevens*  
*Chris Hormel*  
*Roy Ragsdale*  
*Paul Wiley*  
*Chuck Cornelisse*  
*Donald Nolan*

TSAC Commissioners Absent:

*Michael Winter*  
*Stephen Icke*  
*Will Martinez*

Staff Present:

*Brian James, Deputy City Manager*  
*Kathy Woodlee, City Engineer*  
*Larry Busch, Public Works Director*  
*Serena Contreras, Associate Engineer*  
*Tammy Lawrence, Administrative Assistant*  
*A.J. Arriaga, Police Department*  
*Robert Martinez, Street Supervisor*

CALL TO ORDER at 5:30 PM by Chairman Richard Dziewit.

ROLL CALL

HEARING OF RESIDENTS

3 speakers

Jocelyn Campbell 101 Springtree Cliff  
Stephanie Valle 9001 Hollering Vine  
Sarah Dunlap 5853 Homestead Parkway

Jocelyn Campbell- lives in Cibolo but was told she needed to talk to Schertz. stated the urgency of her request – safety concern for group students when walking- her special needs child has a 10 min walk; she is thankful that her son has a group of friends that walk with him when he crosses Borgfeld. She expressed a safety concern for children walking before and after school hours. Speed limits 20-30 mph. Safety of kids leaving school is paramount. She has seen distracted drivers here and expressed concerns that there were no clear warning signs, other than staff holding signs. She also witnessed drivers stopping at the last moment, when they aren't paying attention to children. She

wants her son to learn independence. Asked for help to ensure his safety. There are business along Borgfeld Rd, and a sharp curve that complicates the possibility of a crosswalk. But there could be a dedicated sidewalk on the other side of Borgfeld- from Borgfeld to Gleaming Springs. She expressed a plea for safety of the children, not a request. Any costs incurred will only benefit children like her son. - those children walking after school or home with safety and confidence.

- Kathy Woodlee brought up map and staff noted the requested for a sidewalk on south bound side Borgfeld Rd.
- Joceyln Campbell showed on the map and stated that children are going to after school and past that area.
- Brian James asked where the children were going, that this may be like Savannah and that there is no room for a sidewalk, but that this request will be reviewed, and staff will get back to her as soon as possible. This is not a simple answer.
- Jocelyn Campbell stated she understood committee and staff need to review.
- Commissioner Paul Wiley stated the parents park at Gutierrez Park, and children are walking over
- Brian James stated that kids are also walking to the old animal shelter, so a lot of children are walking in this area.
- Stephanie Valle- Introduced herself but was just there to listen.

Sarah Dunlap General Manager of Homestead HOA. She stated that from IH 35 at Homestead parkway and will eventually connect all the way to Green Valley Rd (once completed), there is a lot of traffic. Currently there are 400 homes completed, and there will be 1,350 once built out. She requested crosswalks from Summerville to the amenity center in 2022. Sarah Dunlap stated that speed limit is 35 mph, but there are Mothers with baby strollers, lots of walker, construction vehicles, etc. and over 5 miles of walking trails. Residents have issues crossing Homestead Parkway to get into the Amenity Center parking lot.

- Commissioner Richard Dziewit stated it is on the agenda, if she could stay.
- Sarah Dunlap thanked Richard Dziewit for coming out to meet with her.

#### **1. Selection of new Chairperson and Vice Chairperson:**

Motion was made by Commissioner Chuck Cornelisse to nominate Richard Dziewit to Chair, Seconded by Commissioner Roy Ragsdale. *Motion passed. Vote was unanimous*

Motion was made by Commissioner Ferrando Heyward to nominate (Michael) Chuck Cornelisse, Commissioner Paul Wiley made a motion to nominate Commissioner Ferrando Heyward to Vice Chair, Seconded by Commissioner Chuck Cornelisse. *Motion passed. Vote was unanimous*

- 2. Minutes:** Consideration/action for approval of November 14, 2024, TSAC Meeting Minutes. Motion was made by Commissioner Ronald Stevens. Seconded by Commissioner Roy Ragsdale. *Motion passed.*

### 3. Traffic Study Updates:

#### a. Outsourced Study Updates

##### i. Pecan and Buffalo intersections - Schertz Parkway Signalization

- Kathy Woodlee stated that over the years, there has been a perception that signalization is needed here. Kimley Horn completed a traffic study in September of 2024 that included 9 different warrants. Warrants 1-3 are used when primary reason for signalization is large volume of intersecting traffic or undue delay for minor street traffic.

Warrant 1- 8-hour vehicular volume- conditions 1A,1B, 1C

Warrant 2- 4-hour vehicular volume

Warrant 3- Peak hour

Warrant 4- Pedestrian volume

Warrant 5- School crossing

Warrant 6- Coordinated signal system

Warrant 7- Crash experience

Warrant 8- Roadway network

Warrant 9- Intersection near a grade crossing

- Kathy Woodlee stated that the Traffic engineer determines the warrants. Applicable warrants to signalize Schertz Parkway at Pecan or Buffalo:

Warrants 1,2,3,7- Kathy to ask Traffic Engineer why Warrant 5 (school crossing) was not included, since one hour had enough volume.

Warrants 1, 2, 3- Schertz Pkwy & Pecan Drive:

8-hour warrant, threshold was not met

4-hour warrant, threshold was not met

Peak Hour warrant- threshold not met

Schertz Pkwy & Buffalo Drive:

8-hour warrant, threshold was not met

4-hour warrant, threshold was not met

Peak Hour warrant- threshold not met

Warrant 7 - Crash – 5 or more in 12 months. From Oct 2023-Oct 2024, not a single crash.

Also looked at Oct 20 21-24, no injury, not met

Sight distance- adequate stopping sight distance exist at both intersections now

Vehicles in right lane turn at Buffalo Drive may obstruct view, extra caution needed- no signalization needed.

Recommendations- Enchanted existing stop signs – install “Cross traffic does not stop” placard on Pecan. Crossing guards are already working in this area.

Provide regular maintenance of vegetation to clear

Replace ground mounted and street signs – “Yield to pedestrians” with “Stop for pedestrians” signs. Continue crossing guard during peak school hours. Public Works has this on their to do list.

- Commissioner Donald Nolan asked about what time the studies were done.
- Kathy Woodlee said all day, then take the highest 4-hour or 8-hour volume.
- Commissioner Richard Dziewit said based on the information, the setup is handled, that there is really good control in this area. Kathy Woodlee can provide the updated information to the commission.
- Commissioner Chuck Cornelisse mentioned people turning left onto Schertz Parkway out of Buffalo- school traffic, is that an issue? End of school- he asked if crossing guard helped with that or only pedestrians.
- Kathy Woodlee stated that there is a decent volume. is not a crosswalk at Buffalo, the crossing guard only handles pedestrians, not vehicles. Study mentioned that they did not do that warrant because it is not an appropriate or legal crossing. The crosswalk is at Pecan. Quite a few cross at Pecan.
- Brian James stated that students will go out other ways on Elbel when they leave school.
- Commissioner Chris Hormel stated you can go right only, but cars go left anyway. Only 2 ways to get in or out of the school. If anyone tries to cross, it is horrible intersection. There is a reason why no one is crossing there because the traffic is so bad here. Go look when school lets out.
- Brian James stated that often parents ask kids to walk far away from the school before picking them up. Maybe about 100 kids or so.
- Commissioner Ronald Stevens stated there should be stop bars, but the signs still say Yield.
- Robert Martinez stated that Public Works is working to update the pedestrian sign to “Stop here for pedestrians” signs. These are coming soon.

## **ii. Schertz Parkway corridor crosswalks**

- Kathy Woodlee stated that the consultant provided a guidance document to help staff evaluate crosswalk locations. This guidance will help identify recommended treatments, and prioritization for establishment. Staff continue to work with consultants. This guidance will be applied to Veterans Memorial to Mikulski Hall. Kathy Woodlee also stated that the City has Savannah crosswalk on the list, pending funds.

### **b. Fairhaven speed study**

- Kathy Woodlee stated a resident raised concerns about speeding, the City completed counts on 5240 Brookline and 5244 Columbia. The warrant must be greater than 500 ADT and over 85%, greater than 25 mph. Neither met the requirements for speed humps. Brookline was only 99 ADT and 22.7 mph. Columbia was 629 ADT and 24.5 mph. This area will be added to the Police Department hot spots for patrol.
- Brian James had spoken to the resident, Brookline has never had complaints, but Columbia did in the past.

### **c. Mulhouse Drive Signs/Traffic Study**

- Kathy Woodlee stated that this area will be problematic as houses are still being built. There is construction traffic and new residents, but the City has No Thru Truck Traffic signs still in place. City staff have spoken to developers, contractors, and infrastructure teams to keep the speeds down. Staff will review this area again, once the build out is complete.
- Brian James stated that the developer installed the barriers but created an issue. So, the barriers were removed, there must be flow for emergency vehicles. There will be more traffic in this area as the homes are completed. But this should even out once people know where they need to go.
- Commissioner Donald Nolan stated that most would take Seguin up to 1518. Lower Seguin at 1518 is a nightmare.
- Brian James stated that traffic will shift once construction starts on FM 1518, as drivers will be looking for other way to move.

## **4. Citizen-Requested Item Updates:**

### **a. Pedestrian Crosswalk light at FM 3009 at Elbel**

- Kathy Woodlee stated this area is under construction with txdot, staff met with txdot officials last week and discussed this area, the contractor was delayed. Txdot had contractor onsite Tuesday, February 4<sup>th</sup> and the work is finished. The traffic lights and pedestrians crosswalk buttons should all be working now.
- Commissioner Fernando Heyward stated that the old traffic lights were blocking the new ones.
- Kathy Woodlee stated the old ones were removed.
- Commissioner Paul Wiley stated that the crosswalk now have count down timers.

### **b. Crossing Light requests at Belmont at Hourless & Crusader bend at Noble Way**

- Kathy Woodlee showed the current crosswalks, the citizens request is for enhancements, lights or other treatments so they can be better seen. It will be evaluated using new procedures. Then prioritize and costs, more to come.
- Commissioner Fernando Heyward stated the parents park on Crusader Bend.
- Commissioner Donald Nolan asked where they are parking.
- Commissioner Fernando Heyward said on the street of noble way - both sides of the street. AJ will add this area to patrol.

## **5. Commissioner-Requested Item Updates:**

### **a. Riata Subdivision Manholes**

- Kathy Woodlee stated that the Commissioners brought these up during our last meeting. This is due to the road settling around manhole. Public Works will repair these soon. (Red Tip and Hollow Ridge). This causes a hazard on the roadway.
- Commissioner Roy Ragsdale asked what the green markings on the road are.
- Robert Martinez stated there are no issues with the manholes internally or externally, this is due to the road sinking. Public Works will start by removing the damaged asphalt. No marking yet. Cut before work, doesn't want to leave open holes. Robert stated it was sewer people that put the green markings on the road.

### **b. Stop signs in Rhine Valley (Saverne Way and Archers Valley)**

- Kathy Woodlee stated these stop signs are already existing.

### **c. Elbel at FM 3009 – Left Arrow paint faded – better signage**

- Robert Martinez stated that crews had restriped up to Murphy Gas and will be adding warning signs further back to notify drivers that the left lane is turn only. Borgfeld is left and straight, the City was looking to do same on Elbel. Waiting for TxDOT ok. Dale Picha to review modification. No work to begin until cleared by TxDOT.
- Commissioner Paul Wiley stated that this will only create more problems-car already block driveways, no room for cars to turn left into 711 or collision center. He has been watching this for 24 years.

## **6. Staff Comments and/or New Requests:**

### **a. Rhine Valley – Alsatian Way Traffic Calming Options (Kruth Point & Bening Valley)**

- Kathy Woodlee stated we have been talking about this for some time, but the City will not be installing speed humps. There are sight distance issues, and the City will be utilizing a different method to address that. Kathy Woodlee showed slides of the Buttons, armadillos, turtles, (goes by various names), they will be 6 inches tall, you do not want to

drive over these. Kathy stated that Serena Contreras put together the scaled drawings with striping and buttons. This solution is a lower cost to bulbouts. This project would provide protection for those vehicles on the cross streets, allowing them to inch out further to get pass the sight obstruction.

- Commissioner Donald Nolan asked if the cars would have enough room in their lane or would this make them cross the yellow line and hit each other. Was this a Liability issue.
- Kathy Woodlee asked Serena Contreras, she stated there will still be adequate space of 12' in each direction, Kathy stated you can go down to 10'.
- Larry Busch said the area would have delineate lanes and updated lane striping.
- Commissioner Donald Nolan has concerns about the City being sued

#### **b. Homestead Parkway Pedestrian Crosswalks to the Amenity Center**

- Kathy Woodlee stated this request was from 2022 when Sarah Dunlap had reached out in December 2024. A crosswalk was needed at Somerville and trail head. However, funding was still needed. Staff will be working to have funds set aside each year. Smaller projects, \$30-40k, vs large projects, but finding funds for any project is difficult when it is not budgeting and have growth build in for any needs that come up.
- Brian James stated that residents are welcome to chime in on budget process.
- Robert Martinez stated he was out on Homestead Parkway last week, determined that the area lacked speed signs, crews are working to install additional speed limit signage, making it easier for PD to write tickets.
- Sarah Dunlap stated that Phases 2 is under way and 3 hasn't started yet.
- Commissioner Ronald Stevens asked if TSAC needed to provide a recommendation.
- Brian James/Kathy Woodlee stated TSAC already provide recommendation but there is still a need for funding.
- Commissioner Richard Dziejewit asked if Council gives \$50k, how things are prioritized, thought it was about \$40k for crosswalks, how is the budget adjusted with developing areas.
- Brian James stated Public Works Street maintenance needs to work on budgeting needs for growth, changes of state law. Last legislative session it was passed that an armed person is needed at every school. SCUCISD asked for Police officers, not security guards, this was a significant cost. PD asked for additional funding due to the rising costs. These scenarios all plays into budgeting. Inflation costs- everything is more expensive. He didn't want to speak for the council but shared that the cost for things such as library eBooks, historic committee, to revitalize old parts of town. Understanding the need, make council understand why you are asking for more funding. These requests will affect the Tax bill for residents. Who can afford it, is it a \$10 increase? water rates going up. Management

Team and Council do an annual overview of budget. TSAC recommendations need to be detailed to give to council to make informed decisions.

- Commissioner Fernando Heyward asked if staff are currently in future budget planning stage. To get more people coming to council and have knowledge. Austin does unfunded mandates, if you want something as residents, you have to pay.
- Brian James stated the City is not in formal budget mode, just informal now. Explained that the Fleet department is working on vehicle replacement review with every department. Tomorrow is the strategic planning retreat. Council sees the big picture. It would be a couple of months when formal budget process would begin. The City is watching what the State does, that could impact city. Get engaged. Popular annual financial report. different than the certified annual report -at a glance. See where money goes.
- Commissioner Donald Nolan- asked if we have provided budget information in the past for crosswalks and signage.
- Brian James stated that staff has but not the Commission. TSAC needs to prioritize projects and that the list is growing, costs are increasing. Tomorrow's Strategic Planning meeting will be recorded. All should watch it.
- Commissioner Donald Nolan stated the City and Council want advanced notice instead of dropping a bomb.
- Brian James stated we could pick an agenda to just go over budgeting and include James Walters.
- Commissioner Fernando Heyward stated the squeaking wheel gets the grease, friends and neighbors to help staff and council with issues, help the staff and council to prioritize, but that it has a cost.

**Multiple issues on FM 3009  
Woodland Oaks crosswalks**

- Kathy stated that staff will be sending this to TxDOT.
- Commissioner Donald Nolan stated that he drives by these. Now he sees things differently. Stated that the Triangle islands make it very difficult and unsafe for people to navigate the crosswalk. Examples - Lady with a stroller, person with a wheelchair, you don't just cross once, you have a 45-degree angle to this island, then turn about 90-degrees and cross to this island and then angle again to the sidewalk. Not consistent with safety, or person in wheelchair because they aren't wide, sharp cut- would a person in a wheelchair be able to make that turn without catching a back wheel? Is that the way it is supposed to be? He will shut up, but if it's something that you can look at, you are not just crossing the street. This is a concern, having now being on this commission. It may not go anywhere. He did go to txdot website, and did not see anything like this. If they are using these, he hoped to see those in their standard design. But he didn't. He is concerned for the islands but a Mother with child, walkers, wheelchairs, strollers, it would very difficult. Hate for mother with a little boy possibly getting hit by a car.



- Commissioner Paul Wiley stated that this is the same at Elbel & Borgfeld – pedestrians have to be really cautious crossing over to that island as we know how people drive.
- Commissioner Chris Hormel stated that vehicles need to see pedestrians before they decide to take the turn. He did this study in DOD years ago. Trying to catch the driver’s attention before they start to turn. Most drivers have their foot on the pedal and proceed through.
- Commissioner Donald Nolan stated that he hasn’t seen this on other roads.
- Commissioner Fernando Heyward asked, “aren’t these supposed to be safety islands?”
- Kathy Woodlee stated yes, a refuge.
- Brian James stated that the City will invite TxDOT to have them walk us through why they do this.
- Kathy Woodlee stated staff will provide them issues and they educate all of us.
- Commissioner Fernando Heyward stated residents need to be involved, as the city population increase, when does City take over roads from TxDOT. The City wants to get work done before that happens.
- Kathy Woodlee stated population would need to be 50,000, and the City would only take over signals, not streets. The City has had meeting with TxDOT, and we want them to make as many upgrades as possible before this happens for the City will have to purchase equipment, etc.
- Brian James stated that this happens with the census, could be 5 years or 15, staff are aware and working with TxDOT to prepare.
- Resident Stephanie Valle stated that the triangles must be ADA compliant.

**Handrails at embankment**

**FM 3009 between Woodland Oaks and Green Valley Rd- seems short**

- Commissioner Donald Nolan stated the embankment is very deep before the handrail, if you were on a bike, motorcycle, it is 50’-60’ down the embankment, and would the handrail even stop you from going over. Notices more now, good or bad.
- Kathy Woodlee stated this issue is also being referred to TxDOT.

**c. Bike Lane striping on Oak Street**

- Kathy Woodlee showed current pictures of the bike lane striping. Could not even see there was a lane before, take about a day to paint. Staff will review before repainting area as the resident said this was a walk and bike, but it is not, it is only a bike lane. But there is no sidewalk on that side of Oak Street. Staff will verify that this lane is not for walking.

- Commissioner Fernando Heyward asked if it would be repainted yellow.
- Robert Martinez stated a bike lane should be white, so no cars should cross the line.
- Commissioner Fernando Heyward said cars should not be in the lane. Driving cars cannot be in the bike lane.
- Robert Martinez said the bike lane is from FM 1518 to Oak street, staff will make sure that this street is not on any future project list before striping. I don't want to spend a lot of money if road is to be redone. During events, cars were parked on both sides of street, so Public Works installed new signs, to allow PD to enforce no parking. Approximately 1-month timeline

#### **7. Future Agenda Items Requests from Commissioners:**

- Commissioner Paul Wiley – result of seeing more traffic on 78, construction on 35, more slow trains. Eastbound on 78 headed towards Marion. FM 3009 light, center lane backs up to Dairy Queen. Converse has put in curbs on their streets by Walmart to ease the middle lane, certainly motorist should be honoring sign that says left turn only signage. Buttons made him think on right turn to Schertz pkwy. Long train, line up on shoulder to turn right. Brian stated to add this to the TxDOT list.
- Commissioner Roy Ragsdale- Riata- Just had their annual HOA meeting- concerns about traffic at IH 35 and Fairlawn and if there is something that they can do to alleviate the problem trying to get into the school to pick up and drop off kids, circle making it difficult. Have to take access road and come back around, people line up all along there and block traffic. Is there anything the City can do about that?
- Kathy said we have worked on this issue before. Staff worked with schools, but this hasn't come up for quite a while. Staff to review again. School might not be working effectively. Slacked off.
- Commissioner Roy Ragsdale invited 6 or 8 of them to this meeting.
- Don Nolan – asked if this was only when drop off and picking up – picking up is worse
- Commissioner Ferrando Heyward- kudos on the Alsatian button project. Thanked Serena and Robert.
- Kathy Woodlee stated that Serena came up with variety of recommendations, kind of quiet but she will be taking over some of the presentation work.

- 8. Adjournment: Motion was made by Commissioner Chuck Cornelisse to adjourn the meeting. Seconded by Commissioner Ferrando Heyward. *Motion passed. Vote was unanimous. Meeting adjourned at 7:01 PM by Chair Richard Dziewit.*

Attest:

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Richard Dziewit, Chairperson

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Tammy Lawrence, Recording Secretary