

Transportation Safety Advisory Commission
Minutes
Thursday, September 4, 2025
5:30 PM

The Transportation Safety Advisory Commission (TSAC) convened for a Called Meeting on
Thursday, September 4, 2025, at 5:30 PM in the Council Chambers, Building #4
1400 Schertz Parkway, Schertz, Texas 78154

TSAC Commissioners Present:

Richard Dziewit- Chair
Ferrando Heyward- Vice Chair
Ronald Stevens
Roy Ragsdale
Paul Wiley
Donald Nolan
Stephen Icke

TSAC Commissioners Absent:

Michael Winter
Melanie T. McCoy
Chris Hormel

Staff Present:

Brian James, Deputy City Manager
Kathy Woodlee, City Engineer
Serena Contreras, Associate Engineer
Tammy Lawrence, Administrative Assistant
Robert Martinez, Street Supervisor
AJ Arriaga, Police Sergeant

CALL TO ORDER at 5:30 PM by Chairman Richard Dziewit

ROLL CALL

HEARING OF RESIDENTS

Jay Starr- 9835 Mulhouse Drive

Mr. Starr stated he wanted to come and say thank you to the Commission for the study done on Mulhouse. It will be talked about later on in the agenda. Second thing to talk about is on Westchester Drive by the YMCA. A friend of mine, actually 2 friends, got tickets for speeding the other day in the school zone. I started looking stuff up, I have never seen speed limit sign, and I started reading and saw them, but I have a concern with it. On the speed limit sign, it says 20 mph from 7am-5pm. According to Schertz Ordinance Article 4, Section 86.118. It states that the school zone will start approximately 776 feet south of Elbel Road, and it will be from 7am-430pm. That is not what is on the sign, so I ask you folks to go look at that sign and change it to match the ordinance or change

ordinance to match the sign. Second thing, as I was driving, I was confused on speed limit outside of that timeframe, there is a sign if you are headed South on Westchester that says 20 mph that does not have a time on there, but if you are headed North, coming out of the subdivision by the south YMCA parking lot going toward the high school, it states the time in there for the school zone. I started looking around, what is the speed limit when it is not in session. I could not find anything, so I am assuming it's 20 mph, because when you go back down into the housing area about a quarter mile down or so and turn going North, there is a sign that says 20 mph. But anywhere from the end of the subdivision going up it is just really confusing, so I ask you guys to look at that.

Commissioner Richard Dziewet said Thank you very much, I believe Kathy will take a look at that for you. Remember everyone on the board, when ready to speak or ask questions, please state your name first.

1. Minutes: Consideration/action for approval of August 7, 2025, TSAC Meeting Minutes.

Motion was made by Commissioner Ronald Stevens. Seconded by Commissioner Steven Icke.
Motion passed.

2. Traffic Study Updates:

a. Mulhouse- Speed Hump Petition and Installation

Serena Contreras stated the first traffic study update is the Mulhouse speeding concerns, we did receive a petition with all the necessary signatures, so we are going to proceed with the installation of speed humps. However, there are 3 requirements to the speed humps placement, first they need to be a minimum of 300 feet apart, cannot be within 50 feet from an intersection, and not within 250 feet of traffic control device. Serena showed the potential placement of the speed humps, and all meet all 3 of the requirements.

Commissioner Donald Nolan- is it the black line going across Mulhouse, 4 of them?

Serena Contreras stated yes.

b. Woodland Oaks at Lotus Park – Stop Sign request – speeding concerns

Serena Contreras stated the initial concern was that this was the only intersection on Woodland Oaks that is not a 4-way stop. We do have stop signs on Lotus Park, but not on Woodland Oaks. Initially what we did was see if a 4-way stop was warranted by TMUTCD, first step was taking traffic counts at this intersection. The 20 mph counts would be on Lotus Park; the 30 mph counts would be on Woodland Oaks. The first criteria for a multi-way stop is that the vehicular volume entering the intersection from a major street, averages at least 300 per hour for any 8 hours on an average day. However, the peak volume in a single hour was only 92, we do not meet that requirement. Based on the TMUTCD, a 4-way stop is not warranted. However, there are other criteria that can be taken into account. One of which is intersection sight distance. We went out and measured the sight distances from both sides of the intersection. This sight distance was on Lotus Park, closest to Osage, left and right visibility at the 15-foot mark, would be when you are at the stop line. So, at that point, the left visibility does not meet the stopping sight distance requirements. When you move closer to the curb, which would be between the curb and the stop line, which is approximately 8 feet, both the left and right visibility meet the stopping sight distance. While the sight distance is not great, it does pass all

requirements. The sight distance from the other side, closest to Royal Palm Ave, the left and right visibility at the stop line do not meet the 30-mph stopping sight distance. If you move up closer, only the left does not meet the requirement. So, in the same sense, it is not great, however we could dive deeper into this, staff still looking into this.

c. Eckhardt Rd and Falling Oak – sight distance and speed hump request

Serena Contreras stated we have issues with sight distance and concerns about speeding on Eckhardt Rd. This is on Falling Oak, looking left and right down Eckhardt Rd. The pictures on the left and middle are what it looks like when you are on the stop line. In this picture, the truck is passed the stop sign. I am stopped where you can get the most visibility without crossing into the street. The right picture showing how far in front of the stop sign is in relation to the bed of the truck. We also looked at the sight distance triangle. The left and right sight distance at the stop line is not sufficient. However, if you move up the right visibility is sufficient, and the left is not. We are still looking into this one as well. The resident that brought this to our attention suggested speed humps, however, we cannot put speed humps on Eckhardt Rd as it is 35-mph speed humps, and we can only use speed humps on 20-mph streets. Another possibly solution brought up by resident was mirrors. These are new to the City, so we are going to do all the research before making any decisions regarding mirrors.

Commissioner Ferrando Heyward stated there is always the letter of the law and the intent of the law, what is the difference using your requirement, between a stop sign and a yield sign.

Kathy Woodlee stated from a legal or enforcement perspective, we would have to ask AJ about that, but at a yield, you use judgement, not required to come to a full and complete stop, I wouldn't say using a yield instead stop sign would be recommended if it is an issue of a sight distance situation.

Commissioner Ferrando Heyward asked if you could you creep up further with yield than you can with a stop sign.

AJ Arriaga stated the yield sign would be you yield right of way, still might have to come to a complete stop, you just aren't required to. At a stop sign you have to come to full stop, stop all forward motion. There are some intersections that have a white line, make your stop at the line, then proceed further into the intersection or through.

Commissioner Ferrando Heyward asked if the white line is the designated stop point. If they go past the stop sign, not saying it's ok, but it is acceptable.

AJ Arriaga stated yes, so you can safely proceed forward but you must complete your stop at the designated stop point.

Kathy Woodlee stated this concept of being able to creep forward, closer to the intersection is something that we are looking at, super common in the developed areas of the City, that have these sight distance issues. It is acceptable, it is not illegal to move up and long as you can do it safely.

3. Citizen-Requested Item Updates

a. 505 Exchange – No Parking concerns

Serena Contreras stated this section on Lindbergh with red arrows; there is No Parking zones on both sides of the street. Some signs were missing but have been replaced.

b. Ashley Park between Schertz Parkway & Victoria Point parking concerns

Serena Contreras stated we are waiting for school traffic to settle, get into their routines, staff will be looking at this street in the following weeks.

Commissioner Richard Dziewet stated this is still under review.

Serena Contreras showed a diagram from our last meeting, reminder there is no parking 30-feet from stop sign, no parking 20-feet from a crosswalk, parents should be loading and unloading children from the passenger side not the driver side. Staff are working on flyer to be published in Schertz magazine to educate school staff and parents.

Commissioner Donald Nolan stated I know they are supposed to load/unload from passenger side, in all reality, we know moms are going to jump out the car, if they side behind her, she is not going to go all the way around. She will unlock the door behind the driver's side. It is touchy, this is what you are supposed to do, but we allow them to do what is best for them or the situation. Is that right.

Kathy Woodlee stated this is not regulated, no law, but in congested areas its more helpful and educate folks. It's a best practice suggestion for the parents.

4. Commissioner-Requested Item Updates

a. Main Street- First Street Lane striping

Kathy Woodlee stated this one we didn't want to take it off the list, we reviewed traffic patterns, acknowledged striping is faded, a lot of it is TxDOT, changes with Main Street project. Start the utility work, but when it was presented last month, what was the outcome, not sure. Opportunity to see if you are satisfied, or if more discussion with TxDOT is needed. No further concerns from the Commissioners.

Commissioner Donald Nolan asked about the striping on Main Street is going to be.

Kathy Woodlee stated the striping that is under City control, from First street toward Schertz pkwy, that will be one lane in each direction. At the bank, there will be some curb bulb outs, to help keep traffic confined into the 2 lanes, field will be narrower than it is now, better parking opportunities. The TxDOT stretch won't change, but we are looking to talk to TxDOT about this intersection at Aviation and Main, there are turning concerns with trucks, they go into the other lane. It is still 2 lanes, right turn at First St, splits 2 lanes on this side, 1 lane on this side.

b. FM 78 – removal of signage and striping on the shoulder

Serena Contreras stated TxDOT removed the signage "Do not drive on Shoulder". It was removed yesterday; the striping is going to remain and fade out.

5. Staff Comments and/or New Requests

a. Lower Seguin Road signage – East Bound direction

Serena Contreras stated the slide on the screen is currently installed on Lower Seguin Road. All Advisory and chevrons have been refaced; any missing signs have been replaced.

b. TSAC related supplemental budget requests

Kathy Woodlee stated this is really exciting. Crosswalks, speed hump, traffic studies that we outsource. We requested funding, and it was approved. Council opted to set tax .5118 which TSAC budget included \$315,000 one-time funding and \$100,000 for sidewalk and 1% cola. We are going to get started right away, probably next week, requesting task orders for design plans to get the Crosswalk projects going and authorize the request for the Borgfeld Road study that was requested about 4 months ago or so, it was a safety concern at Dobie school and Borgfeld, the study is around \$33,000, get that moving. We have funding for speed humps on Mulhouse that will come out of this pot of money. We will see how we do, budget time starts in May-June-July, if we can use the same amount next year, we will request again. This is a big deal that we can get these projects funded.

Commissioner Donald Nolan stated thanks to Kathy and Brian and anybody that went to bat for us at Council, tremendous win for us. We don't take this Job lightly, some of great things that we do when we recommend some of these changes seems to be recognized and it puts more faith and effort into the process. Give everyone a pat on the back for this.

Kathy Woodlee stated the Homestead HOA representative did come and advocated for their project. I think she was the only person to advocate for anything. The citizens appreciate the effort also.

Commissioner Donald Nolan stated he was out of town.

c. Fairlawn at IH 35 Frontage Rd & Riata – updates to signage and striping

Serena Contreras stated Public Works is working on a signage and striping plan, so more to come on this one.

d. Alsatian Way Traffic Calming

Serena Contreras stated Public Works will begin measuring next week, Monday 9/8. Reviewed slides on layout, paint and buttons.

e. Crossvine- Hollering Vine/Luckside Roundabout signage

Serena Contreras stated she has coordinated with Public Works, and she will be getting pedestrian, and vehicle counts going next week. Down here is the Founders school, we had a resident notify us that they have children that walk or ride bikes, there are several crosswalks. There is construction on FM 1518, so a lot of traffic comes into Hollering Vine, cars are speeding, there have been near misses with children on their way to school. Currently have yield and speed limit signs, we are waiting before adding signs, we don't want to have too many signs out there. This is what it looks going from FM 1518 onto Hollering Vine, there is no speed sign that you can see or about an approaching crosswalk. Next is the crosswalk on Hollering Vine, just a yield sign. Next is the second street crossing midblock on Hollering Pass, and we will be out getting speeds.

f. Rhine Valley – Stop Sign request at Obernai Path & Belfort Pt

Serena Contreras stated City staff have reached out to school district, about moving the bus stop. We will see if that works, if we have any issues, we will reevaluate.

6. Future Agenda Item Requests from Commissioners

Nothing from Commissioners.

Commissioner Ferrando Heyward thanked staff.

Commissioner Richard Dziewet thanked staff for such a fantastic job putting this together, not the easiest thing in the world, especially now for the school time period, it becomes very important, we appreciate it.

7. Adjournment

Motion made by Commissioner Donald Nolan, seconded by Commissioner Roy Ragsdale. Meeting adjourned at 6:01 PM by Chair Richard Dziewit

Attest:

Richard Dziewit, Chairperson

Tammy Lawrence, Recording Secretary