

# DRAFT

## MINUTES REGULAR MEETING February 3, 2026

A Regular Meeting was held by the Schertz City Council of the City of Schertz, Texas, on February 3, 2026, at 6:00 p.m. in the Hal Baldwin Municipal Complex Council Chambers, 1400 Schertz Parkway, Building #4, Schertz, Texas. The following members present to-wit:

Present: Mayor Ralph Rodriguez; Mayor Pro Tem Mark Davis; Councilmember Paul Macaluso; Councilmember Michelle Watson; Councilmember Ben Guerrero; Councilmember Robert Westbrook; Councilmember Allison Heyward

Staff present: City Manager Steve Williams; City Attorney Daniel Santee; Deputy City Manager Brian James; Assistant City Manager Sarah Gonzalez; Deputy City Secretary Sheree Courney; Assistant City Secretary Irene Chavez

### Call to Order

Mayor Rodriguez called the meeting to order at 6:00 p.m.

### Opening Prayer and Pledges of Allegiance to the Flags of the United States and State of Texas. (Councilmember Macaluso)

Councilmember Macaluso provided the opening prayer and led the Pledges of Allegiance to the Flags of the United States and the State of Texas.

### Special Announcement

- **Hal Baldwin Scholarship** - Students attending for the Hal Baldwin Scholarship need to sign in on the sheet located on the back podium. If you are watching remotely, please email Sarah Gonzalez at [sgonzalez@schertz.com](mailto:sgonzalez@schertz.com) to virtually sign in. Please direct any questions to Ms. Gonzalez.

Mayor Rodriguez provided instructions for students applying for the Hal Baldwin Scholarship.

### Proclamations

#### **United Acts of Kindness Day - February 13, 2026 (Councilmember Heyward)**

Councilmember Allison Heyward presented the United Acts of Kindness Day Proclamation to First United Bank representatives:

- Shannon Herrera Mendoza
- Eric De La Garza

- Ginny Hicks
- Christopher Rodriguez
- Brian Orr
- Jared Hawkinson

## **Employee Introductions**

- **Public Works Drainage:** Richard Medelez-Drainage Worker
- **Public Works Water:** Romeo Pena-Water/Wastewater Operator Trainee; Dylan Allen-Water/Wastewater Operator Trainee; Chandler Layer-Water/Wastewater Operator Trainee; Brad Olivarri- Water/Wastewater Operator Trainee; Daniel Rodriguez-Water/Wastewater Operator Trainee
- **Neighborhood Services:** Ruben Lara-Sanitarian

## **City Events and Announcements**

- Announcements of upcoming City Events (B.James/S.Gonzalez)

Assistant City Manager Sarah Gonzalez provided the announcement of upcoming city events.

- Announcements and recognitions by the City Manager (S.Williams)

City Manager Steve Williams recognized Fire Chief Greg Rodgers and his team for the Fire Station #4 Groundbreaking Event. He also recognized employees who were recently promoted:

Amy Anderson from Mobile Integrated Health Paramedic to Community Health Coordinator

Justin Langford from Code Enforcement Officer to Sanitarian

Ian McMath from Police Officer to Police Sargeant

John Ortiz from Police Officer to Police Sargeant??

- Announcements and recognitions by the Mayor (R.Rodriguez)

Mayor Ralph Rodriguez recognized future Councilmember Dr. Sheridan in the audience. He also recognized the men and women from the Schertz Fire Department who saved a life while assisting the City of Cibolo in a structure fire.

## **Hearing of Residents**

*This time is set aside for any person who wishes to address the City Council. Each person should fill out the speaker's register prior to the meeting. Presentations should be limited to no more than 3 minutes.*

*All remarks shall be addressed to the Council as a body, and not to any individual member thereof. Any person making personal, impertinent, or slanderous remarks while addressing the Council may be requested to leave the meeting.*

*All handouts and/or USB devices must be submitted to the City Secretary no later than noon on the Monday preceding the meeting. Handouts will be provided to each Councilmember prior to the start of the meeting by the City Secretary. All USB devices will be vetted by City IT staff to ensure City property is protected from malware.*

Mayor Pro Tem Mark Davis recognized the following residents:

- **Kelly Kallies**, 1400 Schertz Parkway, Schertz, presented herself as the Chamber CORE Leadership attendee.
- **Bob Jamerson**, 4504 Brush Creek Drive, Schertz, stated that he lives directly behind the construction at 3009 and Wiederstein Road and describes significant impacts from the project due to dust, excavation, and building height. He urged City Council to reconsider building codes and buffer requirements to better protect nearby residential properties in future developments.
- **Brian Orr**, presented himself as the Chamber CORE Leadership attendee.
- **Maggie Titterington**, 1730 Schertz Parkway, shared Chamber upcoming events including the State of the Cities Luncheon on February 17, several ribbon cuttings later this month, and their continued monitoring of legislative issues, with an open invitation for officials to share ideas or concerns.
- **Jim & Jayne Hover**, 3012 Bent Tree Drive, Schertz, expressed concerns about damaged oak trees on Bent Tree Drive caused by Frontier Waste Management trucks that appear to exceed height limits. They expressed concern that multiple trees have already been damaged or destroyed due to negligence and requested a remedy, including consideration of smaller trucks and clarification on the protected and monetary value of heritage oaks under Texas law.
- **John Green**, 115 Bass Lane, Schertz, introduced himself as a candidate for County Court and exposed his desire to improve court efficiency.
- **Raquel Gutierrez**, 1016 Silvertree Boulevard, Schertz, presented herself as a candidate for Council Place 6 and expressed her priorities and commitment to guiding Schertz's continued growth.

## **Consent Agenda Items**

The Consent Agenda is considered self-explanatory and will be enacted by the Council with one motion. There will be no separate discussion of these items unless they are removed from the Consent Agenda upon the request of the Mayor or a Councilmember.

1. **Minutes** - Approval of the minutes from the Regular Council Meeting on January 20, 2026 (S.Edmondson/S.Courney/I.Chavez)
2. **Resolution 26-R-001** - Adopting the City's Investment Policy (S.Gonzalez/J.Walters)
3. **Resolution 26-R-013** - Authorizing the Schertz Police Department to Apply for the FY 2027 Criminal Justice Grant Program (J.Lowery/P.Waller)

4. **Resolution 26-R-014** - Patrick Leahy Bulletproof Vest Partnership Award Acceptance (J.Lowery/P.Waller)
5. **Resolution 26-R-018** - Authorizing a letter of support for the TxDOT project to construct a grade-separated crossing of FM 3009 over the railroad tracks and FM 78 in the City of Schertz (B.James/K.Woodlee)
6. **Resolution 26-R-019** - Authorizing bad debt revenue adjustments (S.Gonzalez/J.Walters)

Mayor Rodriguez asked if any items needed to be removed for separate action.

Councilmember Allison Heyward requested Item #5-Resolution 26-R-018 - Authorizing a letter of support for the TxDOT project to construct a grade-separated crossing of FM 3009 over the railroad tracks and FM 78 in the City of Schertz be pulled from the consent agenda and discussed separately.

Mayor Rodriguez asked for a motion to approve the Consent Agenda Items # 1-4 & 6.

Moved by Councilmember Allison Heyward, seconded by Councilmember Michelle Watson

AYE: Councilmember Paul Macaluso, Mayor Pro Tem Mark Davis, Councilmember Michelle Watson, Councilmember Ben Guerrero, Councilmember Robert Westbrook, Councilmember Allison Heyward  
Passed

Mayor Rodriguez recognized Deputy City Manager Brian James, who opened discussion on agenda item #5.

Deputy City Manager Brian James Council discussed ongoing traffic congestion, infrastructure limitations, and public safety concerns related to the proposed FM 3009 extension and grade-separated crossing, noting that growth in Schertz and surrounding communities will continue to increase traffic volumes. He explained that the project is identified in the Thoroughfare Plan as a long-term solution to improve mobility, reduce congestion at FM 78, and provide critical emergency access across railroad tracks, particularly as current routes become increasingly constrained.

Councilmembers expressed concerns about potential impacts to nearby businesses and residents, including access, visibility, and traffic redistribution, while others emphasized that delaying action or taking no action would likely exacerbate congestion and safety issues in the future. The item before Council was a letter of support to assist TxDOT in pursuing funding for further planning and design, with consensus that additional studies, coordination with TxDOT, and opportunities for public input would be necessary as the project advances.

Mayor Rodriguez asked for a motion to approve Resolution 26-R-018.

Moved by Councilmember Allison Heyward, seconded by Councilmember Michelle Watson

AYE: Councilmember Paul Macaluso, Mayor Pro Tem Mark Davis, Councilmember Michelle Watson, Councilmember Ben Guerrero, Councilmember Robert Westbrook, Councilmember Allison Heyward  
Passed

## **Discussion and Action Items**

7. **Resolution 26-R-010** - Authorizing a service and maintenance agreement with Honeywell for Public Safety station-alerting services (B.James/D.Hardin/J.Bluebird)

Mayor Rodriguez recognized IT Director Jack Bluebird, who presented Resolution 26-R-010 Authorizing a service and maintenance agreement with Honeywell for Public Safety station-alerting services. He explained this would include four stations with the possibility to add FD Station #4, including a one-year term with the option to renew four additional years.

Mayor Rodriguez opened the floor for discussion.

No discussion occurred.

Mayor Rodriguez asked for a motion to approve Resolution 26-R-010.

Moved by Councilmember Paul Macaluso, seconded by Councilmember Allison Heyward

AYE: Councilmember Paul Macaluso, Mayor Pro Tem Mark Davis, Councilmember Michelle Watson, Councilmember Ben Guerrero, Councilmember Robert Westbrook, Councilmember Allison Heyward  
Passed

8. **Discuss Action Plan for ICSC 2026 in Las Vegas** (S.Williams/S.Wayman)

Mayor Rodriguez recognized City Manager Steve Williams who presented Action Plan for ICSC 2026 in Las Vegas. He requested Council direction on participation in the conference, noting improved effectiveness over the past three years through a smaller, targeted meeting strategy. Mr. Williams reported that the most recent conference yielded over 16 meetings in two and a half days, resulting in continued discussions, potential deals, and new retail leads. Council discussed the value of maintaining a small, strategic team while potentially allowing limited participation in educational sessions to gain industry insights. Staff advised that optimal engagement occurs in groups of two to three due to booth layout, meeting dynamics, and the fast-paced nature of retail negotiations. Consensus direction was to proceed with the same core team structure as the prior year, consisting of Economic Development staff and the Mayor, with the addition of Councilmember Michelle Watson and potentially Councilmember Paul Macaluso.

## Public Hearings

- 9. Ordinance 26-M-002** - Conduct a public hearing to consider amending Chapter 90 Article V. Water and Wastewater Capital Recovery Fees, Section 90-142 Definitions, Capital Improvement Advisory Committee (CIAC) definition. (B.James/K.Woodlee)

Mayor Rodriguez opened the Public Hearing at 7:24 p.m.

No residents came forward to speak.

Mayor Rodriguez closed the Public Hearing at 7:25 p.m.

Mayor Rodriguez recognized Engineer Kathy Woodlee who presented Ordinance 26-M-002 - Conduct a public hearing to consider amending Chapter 90 Article V. Water and Wastewater Capital Recovery Fees, Section 90-142 Definitions, Capital Improvement Advisory Committee (CIAC) definition. She explained that the item is a definition change only and does not modify impact fees or other provisions of the ordinance. The update brings the City into compliance with state law by revising the CIAC composition requirements to include non-governmental representatives, with at least five members, a majority from real estate and building industries, and one ETJ resident.

Moved by Councilmember Allison Heyward, seconded by Councilmember Ben Guerrero

AYE: Councilmember Paul Macaluso, Mayor Pro Tem Mark Davis,  
Councilmember Michelle Watson, Councilmember Ben Guerrero,  
Councilmember Robert Westbrook, Councilmember Allison Heyward

Passed

## Information available in City Council Packets - NO DISCUSSION TO OCCUR

### Requests and Announcements

- Requests by Mayor and Councilmembers for updates or information from Staff

No request by Mayor or Councilmembers for updates or information from Staff.

- Requests by Mayor and Councilmembers that items or presentations be placed on a future City Council agenda

No request request by Mayor or Councilmembers that need items or presentations be placed on a future City Council agenda.

- City and Community Events attended and to be attended (Council)

**Mayor Pro Tem Davis** attended the Parks Board Meeting.

**Councilmember Macaluso** attended the Fire Award Ceremony and the Fire Station #4 Groundbreaking ribbon cutting.

**Councilmember Guerrero** attended the Fire Award Ceremony.

**Councilmember Westbrook** attended the Fire Award Ceremony.

**Councilmember Heyward** attended the Collection Schertz Station ribbon cutting, the Police Retirement Ceremony, the Main Street Committee Meeting and the Fire Station #4 Groundbreaking ribbon cutting.

**Mayor Rodriguez** attended the Mayors' Workshop in the City of Santa Clara and the Fire Station #4 Groundbreaking ribbon cutting.

### **Adjournment**

Mayor Rodriguez adjourned the meeting at 7:29 p.m.

ATTEST:

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Ralph Rodriguez, Mayor

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Sheila Edmondson, City Secretary