

DRAFT

MINUTES REGULAR MEETING April 7, 2026

A Regular Meeting was held by the Schertz City Council of the City of Schertz, Texas, on April 7, 2026, at 6:00 p.m. in the Hal Baldwin Municipal Complex Council Chambers, 1400 Schertz Parkway, Building #4, Schertz, Texas. The following members present to-wit:

Present: Mayor Ralph Rodriguez; Mayor Pro Tem Mark Davis; Councilmember Michelle Watson; Councilmember Paul Macaluso; Councilmember Ben Guerrero; Councilmember Robert Westbrook; Councilmember Allison Heyward; Councilmember Robert Sheridan

Staff present: City Manager Steve Williams; City Attorney Daniel Santee; Deputy City Manager Brian James; Assistant City Manager Sarah Gonzalez; Deputy City Secretary Sheree Courney; Assistant City Secretary Irene Chavez

Call to Order

Mayor Rodriguez called the meeting to order at 6:00 p.m.

Opening Prayer and Pledges of Allegiance to the Flags of the United States and State of Texas. (Councilmember Sheridan)

Councilmember Robert Sheridan provided the opening prayer and led the Pledges of Allegiance to the Flags of the United States and the State of Texas.

Special Announcement

- **Hal Baldwin Scholarship** - Students attending for the Hal Baldwin Scholarship need to sign in on the sheet located on the back podium. If you are watching remotely, please email Sarah Gonzalez at sgonzalez@schertz.com to virtually sign in. Please direct any questions to Ms. Gonzalez.

Proclamations

National Crime Victims' Rights Week-April 19-25, 2026 (Councilmember Watson)
Councilmember Watson presented the National Crime Victims' Rights Week - April 19-25, 2026, Proclamation to Crime Victim Liaison Heather Davis and Detective Helen Lafitte of the Schertz Police Department.

Child Abuse Prevention and Awareness Month-April 2026 (Councilmember Macaluso)
Councilmember Macaluso presented the Child Abuse Prevention and Awareness Month - April 2026 proclamation to Christy Williams, Guadalupe County Children's Advocacy Center, and Brandon Rossett, Thriving Hearts, along with members of their respective teams and members of the City of Schertz Police Department.

Sexual Assault Awareness Month-April 2026 (Councilmember Guerrero)
Councilmember Guerrero presented the Sexual Assault Awareness Month - April 2026 proclamation to Christy Williams (Guadalupe County Children's Advocacy Center), Brandon Rossett (Thriving Hearts), and members of the Schertz Police Department: Crime Victim Liaison Heather Davis, Detective Helen Lafitte, Lt. Danny Trevino, and Chief Jim Lowery.

Animal Care and Control Appreciation Week - April 12-18, 2026 (Councilmember Heyward)
Councilmember Heyward presented the Animal Care and Control Appreciation Week - April 12-18, 2026, to Animal Services Manager Megan Legunas; and Animal Services Officers Ashley Evans and Luis Gonzales; and Police Chief Jim Lowery.

National Public Safety Telecommunicators Week-April 12-18, 2026 (Councilmember Westbrook)
Councilmember Westbrook presented the National Public Safety Telecommunicators Week - April 12-18, 2026, proclamation to Public Safety Communications Manager Nichole Kuhlmann and Police Chief Jim Lowery.

Military Child Month-April 2026 (Councilmember Sheridan)
Councilmember Sheridan presented the Military Child Month – April 2026 proclamation to retired Air Force member Neil West, his wife, Melissa, and their children, Alexis and Iris. Councilmember Sheridan shared a heartfelt sentiment that military children are essential members of our community and deserve recognition for their strength and sacrifice.

Employee Introduction

Mayor Rodriguez recognized City Department Heads who introduced the following new staff:

- Neighborhood Services: Steven Miller-Code Enforcement Officer
- Public Works-Drainage: Drainage Worker Trainees, Victor Guerrero and David Mosqueda.

Presentations

25 Year Tenure Milestone Service Pin: Presentation for Fire Lieutenant Mack Melancon
City Manager Steve Williams presented Fire Lt. Mack Melancon with a pin in honor and gratitude for his 25 years of dedicated service to the City of Schertz.

The 2026 Bond for Schertz-Cibolo-Universal City ISD (Superintendent Paige Meloni) Mayor Rodriguez recognized Ms. Paige Meloni, Superintendent of Schertz-Cibolo-Universal City ISD, who presented information regarding the district's 2026 bond election. Ms. Meloni explained that the May 2 election will allow the district to finance large-scale school construction projects through long-term debt, which is repaid through the interest and sinking (I&S) tax rate. The bond package includes three propositions as required by state law: Proposition A for district-wide facility improvements, security upgrades, and enhanced learning environments; Proposition B for stadium expansion and upgrades, including seating, safety, and infrastructure improvements; and Proposition C for student and staff technology devices, financed over a shorter term.

Presentation of Schertz Police Department 2025 Annual Report Presentation
(J.Lowery/P.Waller)

Mayor Rodriguez recognized Police Chief Jim Lowery who presented the Schertz Police Department 2025 Annual Report. The report will be released each March moving forward to promote transparency and highlight departmental performance. The report includes leadership messages, organizational structure, staffing updates, and public safety metrics. Chief Lowery noted current staffing levels, recent retirements and hires, and shared that the city continues to rank among the safest in the region, state, and nation. The report also outlines use-of-force data, demographic information, and increased investigative activity within the Criminal Investigations Division. Additional highlights included advancements in technology such as drone deployment and exploration of a Drone First Responder program, as well as the department's expanded service demands through dispatch operations. Chief Lowery emphasized community engagement efforts, school partnerships through the School Resource Officer program, and ongoing training and professional standards. He closed the presentation by thanking staff for their contributions and city leadership for their continued support.

City Events and Announcements

- Announcements of upcoming City Events (B.James/S.Gonzalez)
Assistant City Manager Sarah Gonzalez provided the announcements of upcoming City Events.
- Announcements and recognitions by the City Manager (S.Williams)
City Manager Steve Williams recognized the following five staff promotions:
 1. Sean Hilla promoted to Paramedic
 2. Henry Fahnert promoted to Police Sergeant
 3. Levi Flickinger promoted to MIH Paramedic
 4. Dallas Hopper promoted to Police Lieutenant
 5. Jeremy Jacoway promoted to Water/Wastewater Operator Trainee

Mr. Williams also stated that the City will be dedicating the Council Chambers Conference Room in honor of Councilmember Tim Brown on May 15th at 10:30 a.m., followed by the interment of both Councilmember Brown and his wife, Nancy, at Ft. Sam National Houston cemetery at 12:45 p.m.

- Announcements and recognitions by the Mayor (R.Rodriguez)

Mayor Rodriguez announced his deliverance of a proclamation in honor of Samuel Clemens High School graduate and internationally recognized musician, Peso Pluma, noting recent performances in Houston and San Antonio and his positive impact on students across the SCUCISD community. Mayor Rodriguez thanked the artist for taking the time to engage with the community.

Mayor Rodriguez stated he had recently toured the CCMA Plant and highlighted the expansion efforts being made to meet the needs of the region's continued growth. He commended them for the great work being done.

Hearing of Residents

This time is set aside for any person who wishes to address the City Council. Each person should fill out the speaker's register prior to the meeting. Presentations should be limited to no more than 3 minutes.

All remarks shall be addressed to the Council as a body, and not to any individual member thereof. Any person making personal, impertinent, or slanderous remarks while addressing the Council may be requested to leave the meeting.

All handouts and/or USB devices must be submitted to the City Secretary no later than noon on the Monday preceding the meeting. Handouts will be provided to each Councilmember prior to the start of the meeting by the City Secretary. All USB devices will be vetted by City IT staff to ensure City property is protected from malware.

Mayor Rodriguez recognized the following residents:

Jordyn Barnes, 4616 Silverton Dr., a student at Samuel Clemens High School, spoke in support of the SCUCISD bond. Ms. Barnes stated that it directly impacts students. Therefore, their voices should be heard. She shared her involvement with extracurricular activities in fine arts and Career and Technical Education (CTE), including dance team and FFA, highlighting frequent use of the stadium and agricultural barn, both in need of updates to better support student activities and learning. She identified daily challenges, such as overcrowded cafeteria, outdated elementary school facilities, noting how they negatively impact students. Ms. Barnes urged the community to vote in the May 2 election and consider the importance of the bond to improving school facilities for the students.

Jay Starr, 9835 Mulhouse Dr, expressed discontent regarding Frontier Waste Solutions following the city's approval of the contract that went into effect in July. He stated rates have increased by approximately 33% while services were reduced or eliminated, including construction material pickup and seasonal cleanup programs. He went on to report ongoing service issues, including missed trash and/or recycling pickups, inconsistent service times, and leaving receptacles in the middle of the street. With respect to the disposal of construction materials and fencing, Mr. Starr stated it is a challenge to comply with city ordinances when the city doesn't provide disposal options. Mr. Starr requested a resident survey be done to assess

satisfaction with Frontier and identify solutions for bulk pickup.

Kate Deyermond Littell, 140 Harley Hay, introduced herself as a member of The Chamber CORE Leadership class.

Maggie Titterington, 1730 Schertz Parkway, provided information on upcoming Chamber events. She announced a groundbreaking ceremony for Gringo's on May 21 at 2:00 p.m. and a ribbon cutting for Portillo's later in May. She expressed appreciation to Frontier Waste Solutions for their support of the CORE Leadership program, including funding student travel to Austin. Ms. Titterington closed with her support of the SCUCISD bond. She noted significant areas needing improvement in a recent tour of district facilities, including aging HVAC systems. The bond reflects essential needs rather than optional projects, and she encouraged residents to vote in favor of it on May 2.

Herman Harlohs, 11564 Ware Seguin Rd., addressed Council with concerns related to poor road conditions in southern Schertz, particularly along Ware Seguin Road. He stated that increasing truck traffic, including large commercial and hazardous material vehicles, is using local roads as detours when accidents or construction on I-10 and Loop 1604 cause delays. Mr. Harlohs stated that this increased truck traffic is contributing to infrastructure damage, including water leaks. He requested that the City implement measures, such as "No Thru Truck Traffic" signage and improved traffic control during highway closures to prevent large trucks and hazardous material vehicles from using residential and secondary roads. **Amanda Villegas**, 9120 E FM 1518N, introduced herself as a member of The Chamber CORE Leadership class.

Consent Agenda Items

The Consent Agenda is considered self-explanatory and will be enacted by the Council with one motion. There will be no separate discussion of these items unless they are removed from the Consent Agenda upon the request of the Mayor or a Councilmember.

1. **Minutes** - Approval of the minutes from the regular Council Meeting on March 17, 2026 (S.Edmondson/S.Courney/I.Chavez)

2. **Appointments, Re-appointments, and Resignations - City of Schertz Boards, Commissions, and Committees**
 - **Appointments**
 - n/a
 - **Re-appointments**
 - Schertz Historical Preservation Committee for the term ending 03/31/2028: Becki Babcock, Lauren Dalton, Sophie Rodriguez, Kathleen Samsey, Rosalyn Wise
 - Capital Improvement Advisory Committee for the term ending 06/30/2028: Dr. Mark Penshorn and Mr. Bryan Jones
 - **Resignations, Removals, and Expiring Terms**
 - CIAC: Tamara Brown, Judy, Goldick, Roderick Hector, David Hughes, Patrick McMaster, Glen Outlaw, and Clayton Wallace

3. **Councilmember Absence** - Approve Councilmember Allison Heyward's absence on March 3, 2026, in accordance with City Council Rules of Conduct and Procedure, Article 2.2.2.B (R.Rodriguez/S.Edmondson)
4. **Resolution 26-R-032** - Authorizing an amendment to the professional services agreement with Halff Associates for the FM 1518 Utility Relocation Project (B.James/K.Woodlee/E.Schulze)
5. **Resolution 26-R-034** - Authorizing the purchase of software licenses with SHI (B.James/D.Hardin/J.Bluebird)
6. **Resolution 26-R-046** - Adopting the State-mandated Texas Women’s Privacy Act Policy (B.James/D.Hardin/C.Lonsberry)
7. **Resolution 26-R-047** - Authorize the City Manager to apply for and accept funds from the Urban Areas Security Initiative (UASI) to purchase a tethered unmanned aircraft system (UAS) in order to improve and enhance department and city UAS capabilities (S.Williams/G.Rodgers)
8. **Resolution 26-R-049** - Authorizing a Task Order Amendment with Kimley-Horn and Associates, Inc. for the Schertz Forest Roadway and Waterline Improvements Project (B.James/K.Woodlee/J.Nowak)
9. **Resolution 26-R-021** - Authorizing expenditures with Versalift for the acquisition of an Aerial Bucket Truck as part of the FY2025-26 Supplemental Vehicle/Equipment Replacement/Acquisition program (B.James/D.Hardin/M.Chappell)

Mayor Rodriguez asked if any items needed to be removed for separate action.
No items were removed.

Mayor Rodriguez asked for a motion to approve Consent Agenda Items #1 - 9.

Moved by Councilmember Allison Heyward, seconded by Councilmember Michelle Watson

AYE: Mayor Pro Tem Mark Davis, Councilmember Michelle Watson,
Councilmember Paul Macaluso, Councilmember Ben Guerrero,
Councilmember Robert Westbrook, Councilmember Allison Heyward,
Councilmember Robert Sheridan

Passed

Discussion and Action Items

10. Resolution 26-R-037 - Authorizing the purchase and installation of twenty-six (26) HVAC systems from Way Mechanical (B.James/D.Hardin/C.Lonsberry)

Mayor Rodriguez recognized Facilities Maintenance Superintendent Chad Lonsberry who introduced Resolution 26-R-037. Mr. Lonsberry stated there are 26 HVAC systems across the city nearing the end of their life expectancy, including the library, rec center, City Hall, and the Council Chambers. All systems need to be replaced to avoid outages. Additionally, City Hall needs upgrades to meet current building code requirements. A competitive bid process was considered; however, staff chose to use purchasing cooperatives to obtain better pricing. Wayne Mechanical, a TIPS cooperative vendor, was selected as the lowest-cost provider, \$150,000 less than the lowest bid.

Mayor Rodriguez opened the floor to Council for discussion.

No discussion occurred.

Mayor Rodriguez asked for a motion to approve Resolution 26-R-037.

Moved by Councilmember Allison Heyward, seconded by Councilmember Michelle Watson

AYE: Mayor Pro Tem Mark Davis, Councilmember Michelle Watson, Councilmember Paul Macaluso, Councilmember Ben Guerrero, Councilmember Robert Westbrook, Councilmember Allison Heyward, Councilmember Robert Sheridan

Passed

Closed Session

Mayor Rodriguez recessed to Closed Session at 7:17 p.m.

- 11.** The City Council will meet in closed session pursuant to Section 551.071 of the Texas Government Code. The City of Schertz will consult in closed session with its attorney to receive legal advice regarding pending or contemplated litigation, a settlement offer, or matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter, to include the unauthorized use of City property.

Closed Session for Agenda Item 11 start time: 7:22 p.m.

Closed Session for Agenda Item 11 end time: 7:48 p.m.

- 12.** The City Council will meet in closed session in accordance with Section 551.072, Texas Government Code deliberation regarding the purchase, sale, exchange, lease, or value of water lease rights.

Closed Session for Agenda Item 12 start time: 7:48 p.m.

Closed Session for Agenda Item 12 end time: 8:12 p.m.

Reconvene into Regular Session

Mayor Rodriguez reconvened into Regular Session at 8:16 p.m.

- 13.** Take any action based on discussion held in Closed Session under Agenda Item #11.

No action was taken on the discussion held in Closed Session Agenda under Item #11.

- 14.** Take any action based on discussion held in Closed Session under Agenda Item #12.

No action was taken on the discussion held in Closed Session Agenda under Item #12.

Information available in City Council Packets - NO DISCUSSION TO OCCUR

- 15.** Quarterly Update-City Council Approved Zoning and Specific Use Permit Ordinances in relation to current development status (B.James/L.Wood/E.Delgado)

- 16.** Tim Brown Memorial Plaque for Council Chamber Conference Room (B.James/D.Hardin)

- 17.** Check Report - February 2026 (S.Gonzalez/J.Walters)

- 18.** Monthly Update - Major Projects in Progress/CIP (B.James/K.Woodlee)

Requests and Announcements

- Requests by Mayor and Councilmembers for updates or information from Staff
No requests by the Mayor or Councilmembers for updates or information from Staff.
- Requests by Mayor and Councilmembers that items or presentations be placed on a future City Council agenda
Mayor Rodriguez requested the following items or presentations be placed on a future City Council agenda:
 1. Workshop to discuss lack of lighting on Schertz Parkway, particularly near the elementary school.
 2. Workshop to discuss lack of lighting on Green Valley Road, including the area near FM 3009.
 3. Workshop to discuss sidewalk infrastructure along FM 1103 from Davenport Middle School to I-35.
 4. Conduct a resident survey regarding Frontier Waste Solutions to assess satisfaction with services and areas for improvement.
- City and Community Events attended and to be attended (Council)
No discussion regarding city and community events took place.

Adjournment

Mayor Rodriguez adjourned the meeting at 8:17 p.m.

ATTEST:

Ralph Rodriguez, Mayor

Sheila Edmondson, City Secretary