



**MEETING AGENDA
City Council
REGULAR SESSION CITY COUNCIL
May 5, 2026**

**HAL BALDWIN MUNICIPAL COMPLEX COUNCIL CHAMBERS
1400 SCHERTZ PARKWAY BUILDING #4
SCHERTZ, TEXAS 78154**

**CITY OF SCHERTZ CORE VALUES
Do the right thing
Do the best you can
Treat others the way you want to be treated
Work cooperatively as a team**

**AGENDA
TUESDAY, MAY 5, 2026 at 6:00 p.m.**

Call to Order

**Opening Prayer and Pledges of Allegiance to the Flags of the United States and State of Texas.
(Councilmember Macaluso)**

Proclamations

57th Annual Professional Municipal Clerks Week-May 3-9, 2026

Economic Development Week-May 4-8, 2026

National Police Week - May 10-16, 2026 and Police Officer Memorial Day-May 15, 2026

Employee Introductions

- EDC: Kimberly Lovejoy-Administrative Assistant
- Fire: Zachary Baldwin-Firefighter; Elijah Bustos-Firefighter; Joseph Crisp-Firefighter; Albert Lopez-Firefighter; Peyton Stefek-Firefighter
- Parks: Taylor Corbin-Administrative Assistant
- Police: Ashley Aldaba-Police Officer
- Public Works-Drainage: Gregory Mauldin-Drainage Worker Trainee

- Public Works-Street: Michael Padilla-Street Maintenance Worker Trainee
- Public Works-Water: Aaron Abel-Water/Wastewater Operator Trainee; Kevin Davis-Water/Wastewater Operator; Tyler Bradley-Water/Wastewater Operator Trainee; Matthew Carpio-Water/Wastewater Operator Trainee; Kade Guardiola-Water/Wastewater Operator Trainee; Adam Kopas-Water/Wastewater Operator Trainee; Aishiteru Laterbach-Water/Wastewater Operator Trainee
- Utility Billing: Emilia Zapata-Utility Billing Specialist

Presentations

Presentation on the 50th July 4th Jubilee and America 250 Celebration
(S.Gonzalez/L.Shrum)

Presentation of Kick Cancer Pep Rally & 5K Run 2026 Donation to Mays Cancer Center at UT Health San Antonio. (S.Gonzalez/L.Shrum/C.Paddock)

YMCA-Presentation by CEO Louis Lopez -YMCA Presentation of Benefits and Opportunities

City Events and Announcements

- Announcements of upcoming City Events (B.James/S.Gonzalez)
- Announcements and recognitions by the City Manager (S.Williams)
- Announcements and recognitions by the Mayor (R.Rodriguez)

Hearing of Residents

This time is set aside for any person who wishes to address the City Council. Each person should fill out the speaker's register prior to the meeting. Presentations should be limited to no more than 3 minutes.

All remarks shall be addressed to the Council as a body, and not to any individual member thereof. Any person making personal, impertinent, or slanderous remarks while addressing the Council may be requested to leave the meeting.

All handouts and/or USB devices must be submitted to the City Secretary no later than noon on the Monday preceding the meeting. Handouts will be provided to each Councilmember prior to the start of the meeting by the City Secretary. All USB devices will be vetted by City IT staff to ensure City property is protected from malware.

Discussion by the Council of any item not on the agenda shall be limited to statements of specific factual information given in response to any inquiry, a recitation of existing policy in response to an inquiry, and/or a proposal to place the item on a future agenda. The presiding officer, during the Hearing of Residents portion of the agenda, will call on those persons who have signed up to speak in the order they have registered.

Consent Agenda Items

The Consent Agenda is considered self-explanatory and will be enacted by the Council with one motion. There will be no separate discussion of these items unless they are removed from the Consent Agenda upon the request of the Mayor or a Councilmember.

1. **Minutes**-Approval of the minutes from the Council Meeting on April 21, 2026 (S.Edmondson/S.Courney/I.Chavez)
2. **Resolution 26-R-058** - Authorizing an application for the FY 2027 Motor Vehicle Crime Prevention Authority Grant (S.Williams/J.Lowery)
3. **Resolution 26-R-059** - Authorizing the Schertz/Seguin Local Government Corporation (SSLGC) Budget Amendment for Fiscal Year 2025-2026 (B.James/L.Busch/N.Ferris)
4. **Resolution 26-R-061** - Authorizing an amendment to the service agreement with Magic in the Sky, LLC, for an expanded fireworks display for the 50th Jubilee & America 250 Celebration. (S.Gonzalez/L.Shrum)

Closed Session

5. The City Council will meet in closed session pursuant to Texas Government Code Sections 551.071 (consultation with attorney) and 551.074 (personnel) to discuss the following matters:
 - a. The legal issues and options related to concerns raised in relation to the municipal special election (consultation with attorney).
 - b. Discussion and deliberation regarding concerns raised about certain actions of the City Manager related to the municipal special election (personnel). The City Manager may request that any discussion and deliberation take place in a public hearing.

Reconvene into Regular Session

6. Take any action based on discussion held in Closed Session under Agenda Item # 5a.
7. Take any action based on discussion held in Closed Session under Agenda Item # 5b.

Information available in City Council Packets - NO DISCUSSION TO OCCUR

- 8. May 2026 Major Projects in Progress/CIP
- 9. Information Regarding Citywide AI & Technology Efficiencies
(S.Gonzalez/B.James/S.Williams)

Adjournment

Requests and Announcements

- Requests by Mayor and Councilmembers for updates or information from Staff
- Requests by Mayor and Councilmembers that items or presentations be placed on a future City Council agenda
- City and Community Events attended and to be attended (Council)

CERTIFICATION

I, SHEILA EDMONDSON, CITY SECRETARY OF THE CITY OF SCHERTZ, TEXAS, DO HEREBY CERTIFY THAT THE ABOVE AGENDA WAS PREPARED AND POSTED ON THE OFFICIAL BULLETIN BOARDS ON THIS THE 29TH DAY OF APRIL, 2026 AT 4:15 P.M., WHICH IS A PLACE READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES AND THAT SAID NOTICE WAS POSTED IN ACCORDANCE WITH CHAPTER 551, TEXAS GOVERNMENT CODE.

SHEILA EDMONDSON

I CERTIFY THAT THE ATTACHED NOTICE AND AGENDA OF ITEMS TO BE CONSIDERED BY THE CITY COUNCIL WAS REMOVED BY ME FROM THE OFFICIAL BULLETIN BOARD ON _____ DAY OF _____, 2026.

TITLE: _____

This facility is accessible in accordance with the Americans with Disabilities Act. Handicapped parking spaces are available. If you require special assistance or have a request for sign interpretative services or other services, please call 210-619-1030.

The City Council for the City of Schertz reserves the right to adjourn into closed session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Open Meetings Act.

Closed Sessions Authorized: This agenda has been reviewed and approved by the City’s legal counsel and the presence of any subject in any Closed Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

COUNCIL COMMITTEE AND LIAISON ASSIGNMENTS

<p>Mayor Rodriguez Member Audit Committee</p>	<p>Councilmember Davis– Place 1 Member Interview Committee</p>
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<p>Investment Advisory Committee Main Street Committee TIRZ II Board</p> <p>Liaison Board of Adjustments Senior Center Advisory Board-Alternate</p>	<p>Main Street Committee - Chair TIRZ II Board</p> <p>Liaison Parks & Recreation Advisory Board Schertz Housing Authority Board Transportation Safety Advisory Board</p>
<p>Councilmember Watson – Place 2 Member Audit Committee</p> <p>Liaison Library Advisory Board Senior Center Advisory Board Schertz-Seguin Local Government Corporation (SSLGC) -Ex-Officio</p>	<p>Councilmember Macaluso – Place 3 Member Interview Committee Hal Baldwin Scholarship Committee TIRZ II Board</p>
<p>Councilmember Guerrero – Place 4 Member Hal Baldwin Scholarship Committee Investment Advisory Committee</p> <p>Liaison Schertz Historical Preservation Committee</p>	<p>Councilmember Westbrook – Place 5 Member Schertz-Seguin Local Government Corporation (SSLGC)</p> <p>Liaison Planning and Zoning Commission Schertz Historical Preservation Committee Cibolo Valley Local Government Corporation (CVLGC)-Alternate</p>
<p>Councilmember Heyward – Place 6 Member Animal Services Advisory Committee Audit Committee Interview Committee-Chair Investment Advisory Committee Main Street Committee</p> <p>Liaison Building and Standards Commission Economic Development Corporation - Alternate Senior Center Advisory Board</p>	<p>Councilmember Sheridan– Place 7 Member</p> <p>Liaison</p>

Agenda No.

CITY COUNCIL MEMORANDUM

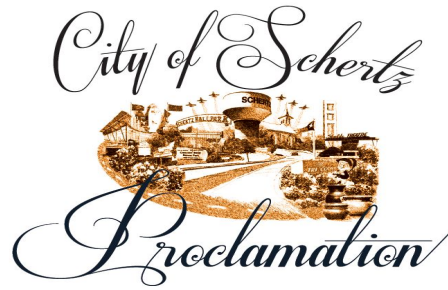
City Council Meeting: May 05, 2026

Department: City Secretary

Subject: 57th Annual Professional Municipal Clerks Week-May 3-9, 2026

Attachments

Municipal Clerks Week 2026



57th ANNUAL MUNICIPAL CLERKS WEEK **May 3 - May 9, 2026**

WHEREAS, The Office of the Professional Municipal Clerk, a time honored and vital part of local government exists throughout the world; and

WHEREAS, The Office of the Professional Municipal Clerk also called by other names such as City Clerk and City Secretary, along with their deputies and assistants, is the oldest profession among public servants; and

WHEREAS, The Office of the Professional Municipal Clerk provides the professional link between the citizens, the local governing bodies, and agencies of government at other levels; and

WHEREAS, Professional Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all; and

WHEREAS, Professional Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Professional Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, provincial, county, and international professional organizations.

Now, Therefore, be it resolved that I, Ralph Rodriguez, Mayor of the City of Schertz, do recognize the week of **May 3 through May 9, 2025** as the

57th Annual Municipal Clerks Week

and do hereby extend the City's sincere appreciation and recognition to its Professional Municipal Clerks-Sheila Edmondson, City Secretary; Sheree Courney, Deputy City Secretary; Irene Chavez, Assistant City Secretary; and Mellissa Zipp, RMC, for their vital service and dedicated commitment to the City of Schertz.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Schertz to be affixed on this the 5th day of May 2026.

Ralph Rodriguez, Mayor

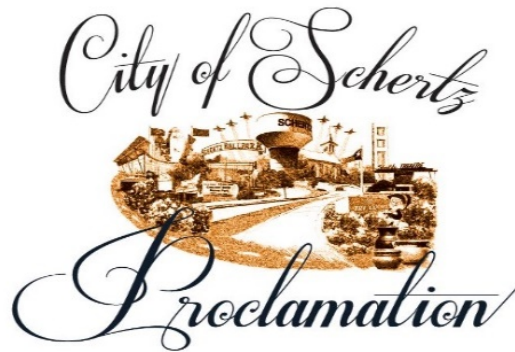
CITY COUNCIL MEMORANDUM

City Council Meeting: May 05, 2026
Department: City Secretary
Subject: Economic Development Week-May 4-8, 2026

BACKGROUND

Attachments

Economic Development Week 2026



ECONOMIC DEVELOPMENT WEEK

MAY 4-8, 2026

WHEREAS, more than 100,000 economic development and related professionals worldwide are committed to creating, retaining, and expanding high-quality opportunities that foster long-term prosperity and equitable outcomes for communities; and

WHEREAS, the Schertz Economic Development Corporation's board and staff serves as stewards, bridging connections among community stakeholders, including residents, business leaders, elected officials, industry executives, and educational institutions, to promote job creation, capital investment, and infrastructure advancements; and

WHEREAS, since 1926, the International Economic Development Council and its preceding organizations have advanced the profession globally, marking 100 years of leadership dedicated to fostering innovation, sustainability, and resilience in communities of all sizes.

NOW, THEREFORE, BE IT RESOLVED, that I, Ralph Rodriguez, Mayor of the City of Schertz hereby recognizes the **week of May 4-8, 2026** as

Economic Development Week

celebrating 100 years of impact, reflecting on the progress achieved, honoring the professionals who strengthen our communities today, and inspiring the next century of economic opportunity and growth.

IN TESTIMONY WHEREOF, I have signed my name officially and caused the Seal of the City of Schertz to be affixed on this on the 5^h of May 2026.

Ralph Rodriguez, Mayor

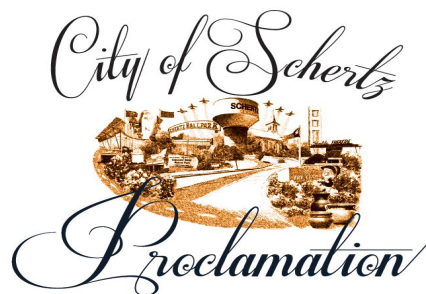
CITY COUNCIL MEMORANDUM

City Council Meeting: May 05, 2026
Department: City Secretary
Subject: National Police Week - May 10-16, 2026 and Police Officer Memorial Day-May 15, 2026

BACKGROUND

Attachments

National Police Week-Police Memorial Day 2026



National Police Memorial Day-May 15th, 2026

National Police Week-May 10th-16th, 2026

WHEREAS, the members of the City of Schertz Police Department play an essential role in safeguarding the rights and freedoms of the citizens of Schertz and provide a vital public service; and

WHEREAS, the City of Schertz Police Department consists of 73 Sworn Officers and 54 Professional Staff members: and

WHEREAS, the City of Schertz Police Department responded to approximately 43,320 service calls last year; and

WHEREAS, the City of Schertz Police Department hosts numerous Community Events in collaboration with our community partners throughout the year which include National Night Out, Breakfast with the Blue, Community Car Seat Check, Citizen's Police Academy, Jr. Police Academy, Teen Police Academy, CarFit, Crime Prevention programs, Community Safety Presentations, Texas Special Olympics, and more; and

WHEREAS, it is important that all citizens know and understand the duties, responsibilities, hazards, and sacrifices of their law enforcement agency, and that members of our law enforcement agency recognize their duty to serve the people by safeguarding life and property, by protecting them against violence and disorder, and by protecting the innocent against deception and the weak against oppression; and

NOW, THEREFORE, BE IT RESOLVED, that I, Ralph Rodriguez , Mayor of the City of Schertz,
call upon all citizens of the City of Schertz to observe

May 15, 2026, as National Peace Officers Memorial Day

to honor those officers who, through their courageous deeds, have made the ultimate sacrifice in service to their community or have become disabled in the performance of duty, and let us recognize
and pay respect to the survivors of our fallen heroes.

I further call upon all citizens of Schertz and upon all patriotic, civic and educational organizations to observe
the week of May 10-16, 2026 as National Police Week

with appropriate ceremonies and observances in which all of our citizens may join in commemorating law enforcement officers, past and present, who, by their faithful and loyal devotion to their responsibilities, have rendered a dedicated service to their communities and, in so doing, have established for themselves an enviable and enduring reputation for preserving the rights and security of all citizens.

IN TESTIMONY WHEREOF, I
have hereunto set my hand and
caused the SEAL of the City of
Schertz to be affixed on this 5th day
of May 2026.

Ralph Rodriguez, Mayor

CITY COUNCIL MEMORANDUM

City Council Meeting: May 05, 2026
Department: Parks, Recreation & Community Service
Subject: Presentation on the 50th July 4th Jubilee and America 250 Celebration (S.Gonzalez/L.Shrum)

BACKGROUND

The City Council created a subcommittee to explore options to enhance the July 4th Jubilee celebration. The goal was to celebrate both the 50th Jubilee and the 250th anniversary of America. The subcommittee proposed adding a special one-night concert on July 3 featuring Josh Abbott Band. The subcommittee also proposed adding additional patriotic street banners around the city, commemorative t-shirt sales, a historic plane flyover, a pie-eating contest, pie-baking contest, dunk tank, an expanded fireworks finale, and a shuttle bus route for off-site parking. This presentation will review all of this information.

Attachments

2026 Jubilee presentation



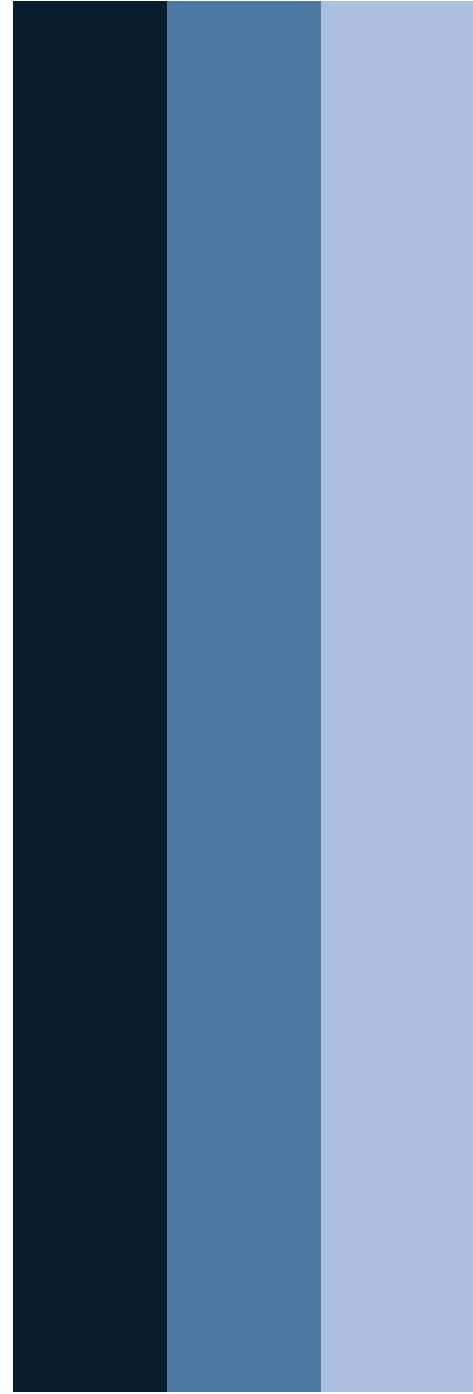
4TH OF JULY JUBILEE

50th Annual Celebration

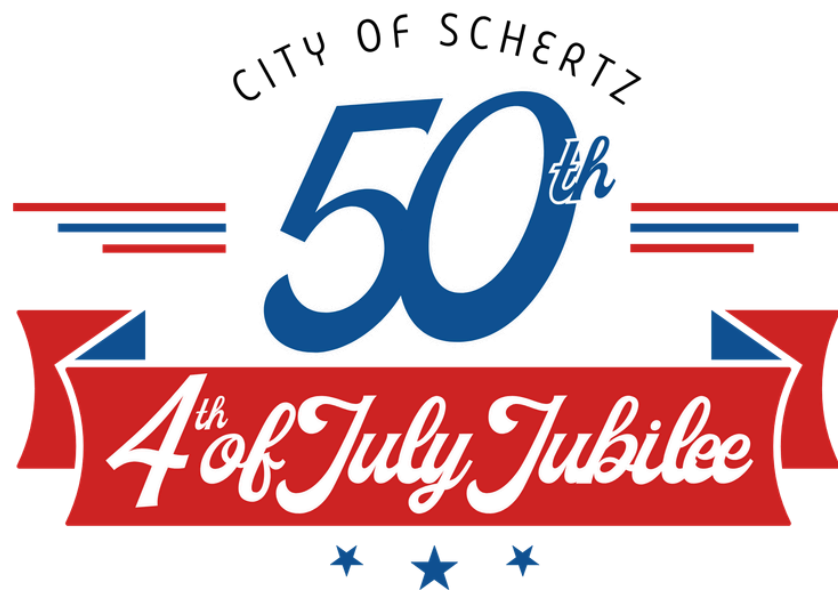
SCHERTZ
COMMUNITY. SERVICE. OPPORTUNITY.



250th Anniversary of USA



50th Anniversary of Jubilee



BUILDING MOMENTUM

- *Patriotic Events Leading Up to July*
- *T-Shirt Sales*
- *Special Edition Street Banners*
- *Increased Social Engagement*
- *Red, White & Blue Parks and Rec Month T-shirts*



PROJECT FLAGLINE



Set Up:

Monday, June 29th
@ 7:30 AM

Take Down:

Monday, July 6th
@ 7:30 AM

12 Sections
Approx. 100 Volunteers

CITY OF SCHERTZ

50th

4th of July Jubilee



JOIN US FOR OUR BIGGEST CELEBRATION YET!

JULY 3 & 4, 2026

PICKRELL PARK ★ SCHERTZ, TEXAS

FEATURING

JOSH ABBOTT BAND



LET FREEDOM RUN 5K | PARADE | CARNIVAL
FOOD TRUCKS | FIREWORK SPECTACULAR

MORE INFORMATION AT SCHERTZ.COM/JUBILEE



SCHERTZ
COMMUNITY • SERVICE • OPPORTUNITY



H-E-B
Helping Here.

JULY 3RD CELEBRATION

Shuttle Services:

Park at the Schertz Soccer Complex and shuttle to Pickrell Park

Carnival: Open 6-10pm

Food Trucks: Open 6-10pm

Free Concert:

7pm: Opener

8:30pm: Josh Abbott Band



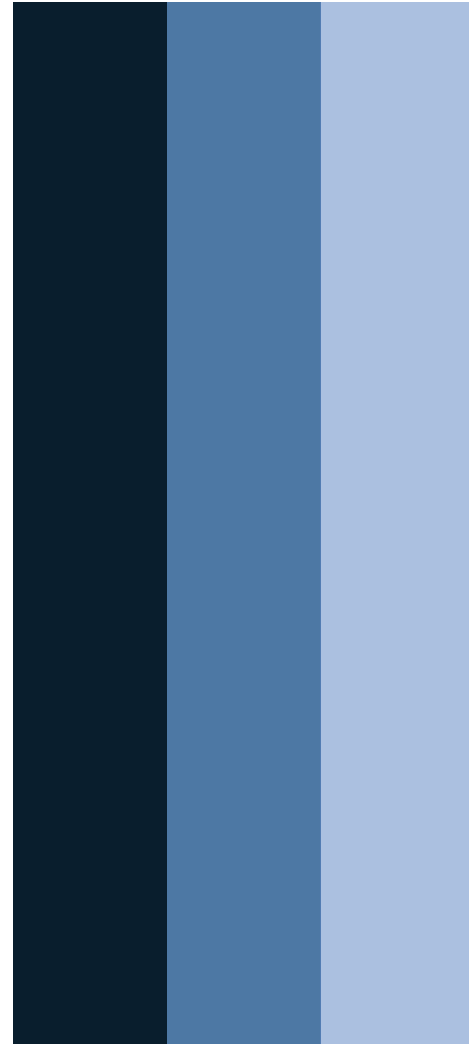
SCHERTZ
COMMUNITY • SERVICE • OPPORTUNITY

JULY 4TH CELEBRATION



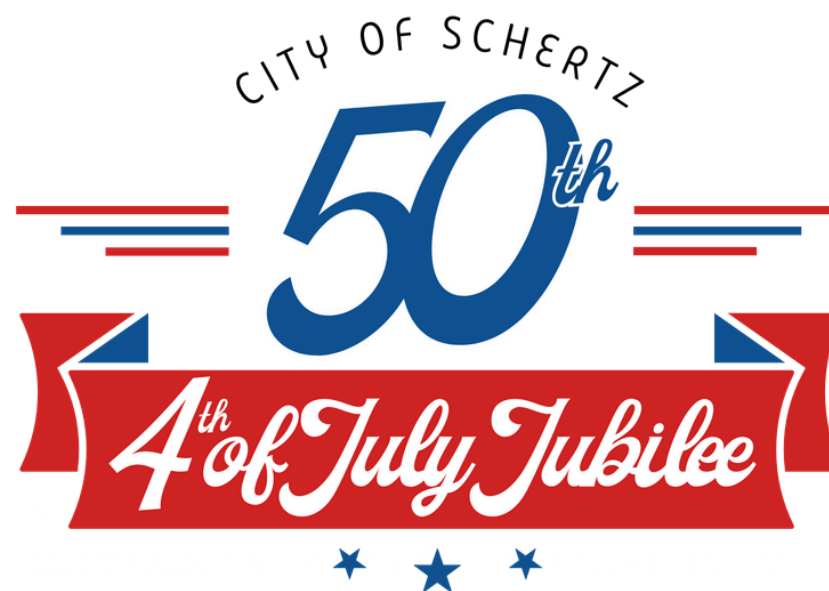
Freedom 5K- 9:15AM

Begins from the Hal Baldwin
Municipal Complex

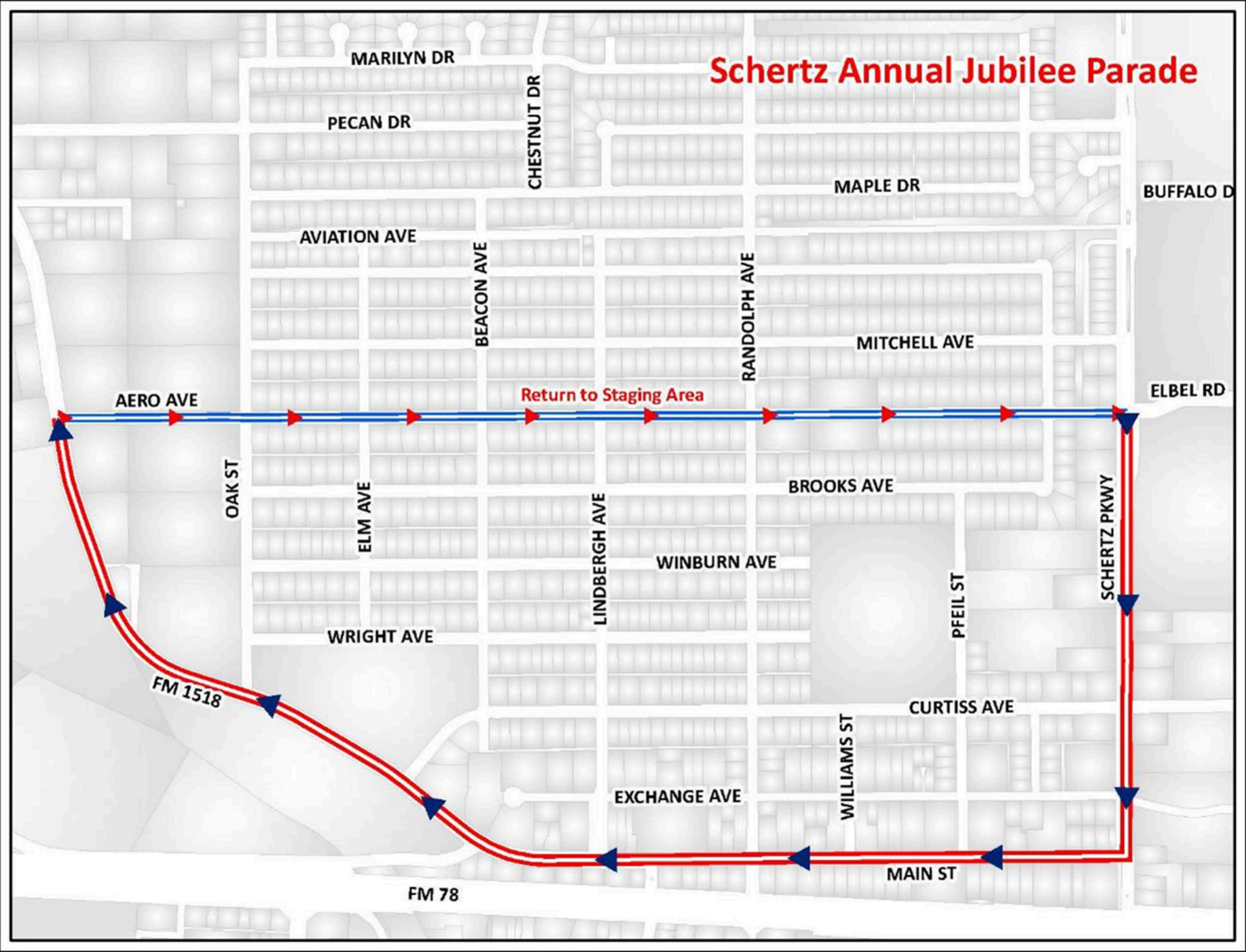


Parade- 9:30AM

“Let Freedom Reign”



Schertz Annual Jubilee Parade



July 3rd: 6-10pm

July 4th: 11am-10pm

*Located at Thulemeyer
Park, 901 Oak Street*



CARNIVAL

JUBILEE- 6PM

Live Music with The After Party

Food Trucks Open

Family Zone Opens

- *Pie Baking Contest* **NEW!**
- *Pie Eating Contest* **NEW!**
- *Dunk Tank* **NEW!**
- *& More*

Float & Fireworks

Historic Flyover **NEW!**

Located at Pickrell Park, 701 Oak Street



CITY OF SCHERTZ

4th of July Jubilee

50TH ANNIVERSARY

JULY 3 - 4, 2026

Schertz is proud to host one of South Texas' largest tributes to freedom and independence. In 2026, the community will celebrate a historic milestone as the 50th Annual 4th of July Jubilee coincides with America's 250th anniversary. Join us as we celebrate community, freedom, and 50 years of Jubilee traditions.

LET FREEDOM RUN 5K

DOWNTOWN PARADE

LIVE MUSIC

FIREWORK SPECTACULAR

LIMITED EDITION T-SHIRTS

& MUCH MORE!

Scan the QR code to keep track of all things Jubilee!

SCHERTZ PARKS & RECREATION FUN

SCHERTZ COMMUNITY SERVICE OPPORTUNITY

CITY OF SCHERTZ 50th 4th of July Jubilee

Scan here →

EVENING TIMELINE



7:00 PM

Mayor & Council
Welcome, Flylover



9:13PM

Star Spangled Banner



9:15PM

Expanded Fireworks
Spectacular

COMMENTS & QUESTIONS



CITY COUNCIL MEMORANDUM

City Council Meeting: May 05, 2026
Department: Parks, Recreation & Community Servic
Subject: Presentation of Kick Cancer Pep Rally & 5K Run 2026 Donation to Mays Cancer Center at UT Health San Antonio.
(S.Gonzalez/L.Shrum/C.Paddock)

BACKGROUND

The 2026 Kick Cancer Pep Rally & 5K Run was a great success with 467 participants. The total donation from the event proceeds to the Mays Cancer Center at UT Health San Antonio MD Anderson Cancer Center for 2026 is \$11,255.33. The total amount raised for cancer research since the run was founded in 2009 to today in 2026 is \$226,618.07.

Attachments

2026 Kick Cancer Presentation

KICK CANCER 5K

Recap & Check Presentation

KICK CANCER PEP RALLY & 5K



Iron Sponsor: HEB & Schertz Cibolo Emergency Clinic

T-Shirt Sponsors: GVEC, Schertz Bank & Trust, Bluebonnet Palace, Orange

Theory Fitness, Rapid Plumbing, Renewal by Andersen

Pep Rally: Clemens High School Cheer

Warm Up: Amie Stevens, Recreation Specialist

ATTENDANCE

Participants: 467

Teams: 19

Largest Team: Pascal Patriots (103)

IMPACT

2026 Donation: \$11,255.33

Total Raised ('09-'26): \$226,618.07



CITY COUNCIL MEMORANDUM

City Council Meeting: May 05, 2026
Department: City Secretary
Subject: YMCA-Presentation by CEO Louis Lopez -YMCA Presentation of Benefits and Opportunities

BACKGROUND

The City Council held a Regular City Council meeting on _____.

CITY COUNCIL MEMORANDUM

City Council Meeting: May 05, 2026
Department: City Secretary
Subject: Minutes-Approval of the minutes from the Council Meeting on April 21, 2026 (S.Edmondson/S.Courney/I.Chavez)

Attachments

Draft Minutes 04-21-2026

DRAFT

MINUTES REGULAR MEETING April 21, 2026

A Regular Meeting was held by the Schertz City Council of the City of Schertz, Texas, on April 21, 2026, at 6:00 p.m. in the Hal Baldwin Municipal Complex Council Chambers, 1400 Schertz Parkway, Building #4, Schertz, Texas. The following members present to-wit:

Present: Mayor Ralph Rodriguez; Mayor Pro Tem Mark Davis; Councilmember Michelle Watson; Councilmember Paul Macaluso; Councilmember Ben Guerrero; Councilmember Robert Westbrook; Councilmember Allison Heyward; Councilmember Robert Sheridan

Staff present: City Manager Steve Williams; City Attorney Daniel Jones; Deputy City Manager Brian James; City Secretary Sheila Edmondson; Deputy City Secretary Sheree Courney

Call to Order

Mayor Rodriguez called the meeting to order at 6:00 p.m.

Opening Prayer and Pledges of Allegiance to the Flags of the United States and State of Texas. (Mayor Pro Tem Davis)

Mayor Pro Tem Mark Davis provided the opening prayer and led the Pledges of Allegiance to the Flags of the United States and the State of Texas.

Special Announcement

- **Hal Baldwin Scholarship** - Mayor Rodriguez announced to students attending in person or watching online that this was the final opportunity to receive credit for the scholarship.

Proclamations

National Library Week - April 19-25, 2026

Councilmember Ben Guerrero presented the National Library Week - April 19-25, 2026, proclamation to Library Director Lizzi Bertoia and members of the Library Staff, Library Advisory Board, and Library Foundation.

Administrative Professionals Week - April 19-25, 2026

Mayor Ralph Rodriguez presented the Administrative Professionals Week - April 19-25, 2026, proclamation to City Administrative Assistants Shelley Krause, Jacki Marbach, Melissa Rodriguez, Sarah Rodriguez, and Zii Reed.

International Firefighter's Day-May 4, 2026

Mayor Ralph Rodriguez presented the International Firefighters' Day - May 4, 2026, proclamation to Chief Greg Rodgers and members of the Fire Department.

Building and Safety Month-May 2026

Councilmember Michelle Watson presented the Building and Safety Month - May 2026 proclamation to Chief Building Official Jim Bruce, Planning & Community Development Director Lesa Wood, and Administrative Assistant Sarah Rodriguez.

Presentations

YMCA Presentation (Mr. Louis Lopez)

YMCA Presentation was postponed to the next City Council Meeting, May 5, 2026.

City Events and Announcements

- Announcements of upcoming City Events (B.James/S.Gonzalez)

Deputy City Manager Brian James provided the announcements of upcoming city events.

- Announcements and recognitions by the City Manager (S.Williams)

City Manager Steve Williams reported that last weekend's Love Where You Live: Schertz event drew 348 volunteers from a record nine churches and additional organizations, marking the third-highest volunteer turnout. Volunteers assisted 51 neighbors and resolved six code enforcement cases. The City partners with this group to identify and support residents in need, helping address community nuisances and improve neighborhoods..

Mr. Williams also expressed thanks to Public Affairs and Krystal for the great work on the Fiesta medals.

- Announcements and recognitions by the Mayor (R.Rodriguez)

Mayor Rodriguez recognized the YMCA following a recent tour of the facility, highlighting the organization's positive impact on the community. He thanked staff members for their time and for showcasing the wide range of services offered, including the aquatic center. He noted that the YMCA also provides community outreach opportunities, with some programs available to residents without a membership. The City appreciates the YMCA's ongoing contributions and encourages residents to watch for upcoming events and programs.

Hearing of Residents

This time is set aside for any person who wishes to address the City Council. Each person should fill out the speaker's register prior to the meeting. Presentations should be limited to no more than 3 minutes.

All remarks shall be addressed to the Council as a body, and not to any individual member thereof. Any person making personal, impertinent, or slanderous remarks while addressing the Council may be requested to leave the meeting.

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Mayor Rodriguez recognized the following residents:

Alice Pfeiffer, 4490 Brush Creek Dr., spoke in support of the SCUCISD Bond. Ms. Pfeiffer stated that the proposed school bond addresses aging facilities, safety concerns, and technology needs, framing it as a long-term investment in student success, community safety, and property values. She encouraged support for Propositions A, B, and C, noting the bond's importance for strengthening the community's future.

Abigail Simon, 840 Fish Creek, New Braunfels, introduced herself as a member of the Chamber's Leadership Core Class of 2026, and stated she was in attendance to observe and learn more about City operations.

Dana Eldridge, 2628 Gallant Fox Dr., stated concerns regarding the City's trash service contract one year after its approval, noting high resident feedback and comparing service levels and rates to those of Universal City residents. Mr. Eldridge requested information on the anticipated fee increase and asked the Council to consider renegotiating the contract to potentially expand services and reduce additional costs to Schertz residents.

Raquel Gutierrez, 1016 Silvertree, a candidate in the City Council runoff, spoke about recent community engagement efforts and emphasized the importance of resident involvement. She noted confusion among voters due to back-to-back elections and encouraged residents to stay informed and participate in the upcoming runoff, highlighting its impact on key local issues.

Jonathon Marquez, 5817 Saint Andrews, began by stating his early departure from the pre-budget retreat was due to work obligations, not meeting conditions. He expressed disappointment that concerns, particularly regarding children's safety and the need for sidewalks, were not addressed. Mr. Marquez also expressed declining confidence in Council leadership and urged elected officials to take a more active role in advancing meaningful initiatives and policies that directly benefit the community.

Brian Orr, 5299 Top Ridge Ln., introduced himself as a member of the Chamber's Leadership Core Class of 2026, and stated he was in attendance to observe and learn more about City operations.

Consent Agenda Items

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1. **Minutes** - Approval of the minutes from the Council-Staff Pre-Budget Meeting on March 27, 2026, the regular Council Meeting on April 7, 2026 and the Special Council Meeting on April 13, 2026 (S.Edmondson/S.Courney/I.Chavez)
2. **Resolution 26-R-057** - Approval of the Heritage Oaks Wastewater Capital Recovery Offset Agreement (S.Williams/B.James)
3. **City of Schertz Boards, Committees, and Commissions**
 - **Appointments**
n/a
 - **Reappointments**
Schertz Historical Preservation Committee for the term ending March 31, 2028:
 - Maria "Angie" Fain
 - **Resignations, Removals, and Expiring Terms**
n/a

Mayor Rodriguez asked if any items needed to be removed for separate action.

No items were removed.

Mayor Rodriguez asked for a motion to approve Consent Agenda Items #1-3.

Moved by Councilmember Allison Heyward, seconded by Councilmember Michelle Watson

AYE: Mayor Pro Tem Mark Davis, Councilmember Michelle Watson,
Councilmember Paul Macaluso, Councilmember Ben Guerrero,
Councilmember Robert Westbrook, Councilmember Allison Heyward,
Councilmember Robert Sheridan

Passed

Discussion and Action Items

4. **Resolution 26-R-054** - Authorizing the land acquisition of approximately 3 acres of land located at the western ends of Church Street and Zuehl Road, Property ID 67672 for an amount not to exceed \$125,000 plus closing costs, specifying funding sources, and other matters in connection therewith (S.Williams/B.James)

Mayor Rodriguez recognized Deputy City Manager Brian James who introduced Resolution 26-R-054 authorizing the land acquisition of approximately 3 acres of land

located at the western ends of Church Street and Zuehl Road for \$125,000 plus closing costs. He explained the property, located along Cibolo Creek, is currently overgrown and would provide the City additional land adjacent to existing park property for future use, while also allowing for improved vegetation and floodplain maintenance.

Mayor Rodriguez opened the floor to Council for discussion.

In response to Council questions, Mr. James noted the estimated ongoing maintenance cost would be under \$5,000 annually, primarily for required mowing, likely handled through existing Parks maintenance contracts. Mr. James also stated that City ownership would improve the City's ability to manage and deter homeless encampments through regular monitoring and enforcement, including the ability to issue trespass orders.

Mr. James further clarified that no immediate development plan exists for the property and that staffing levels are not expected to change at this time, as maintenance would be absorbed within existing resources and managed similarly to other recently acquired City properties.

Mayor Rodriguez asked for a motion to approve Resolution 26-R-054.

Moved by Councilmember Michelle Watson, seconded by Councilmember Robert Westbrook

AYE: Mayor Pro Tem Mark Davis, Councilmember Michelle Watson,
Councilmember Paul Macaluso, Councilmember Ben Guerrero,
Councilmember Robert Westbrook, Councilmember Allison Heyward,
Councilmember Robert Sheridan

Passed

Information available in City Council Packets - NO DISCUSSION TO OCCUR

- 5. Update to Real Property Acquisition Process (S.Gonzalez/J.Kurz)**
- 6. Check Report - March 2026 (S.Gonzalez/J.Walters)**
- 7. Petition for Removal of Property from the City of Schertz ETJ - Update on approximately 5.115 Acre ETJ Release in Northern Schertz near Old Nacogdoches Road within Comal County, Comal County Property Identification Number 455975 (B.James/L.Wood/E.Delgado)**
- 8. Petition for Removal of Property from the City of Schertz ETJ - Update on approximately 5.1 Acre ETJ Release in Northern Schertz near Old Nacogdoches Road within Comal County, Comal County Property Identification Number 468928 (B.James/L.Wood/E.Delgado)**

Requests and Announcements

● Requests by Mayor and Councilmembers for updates or information from Staff

1. Councilmember Sheridan requested a staff presentation on solid waste services, stating the City should review the current trash contract and explore potential adjustments to better meet resident needs.

City Manager Steve Williams responded that staff is developing a community survey on solid waste services, which will be shared with Council for feedback.

Councilmember Guerrero concurred, noting that contracts can be modified if needed to reflect resident input and improve service delivery.

Councilmember Macaluso requested additional data and statistics from the provider, specifically regarding recycling participation rates and overall service usage, to evaluate whether current service levels align with community needs.

2. Mayor Rodriguez also requested an update on a proposed sidewalk connection near Davenport School along FM 1103, emphasizing the need to improve pedestrian safety for students walking to and from school. Staff confirmed a follow-up presentation with cost information will be provided at a future meeting.

● Requests by Mayor and Councilmembers that items or presentations be placed on a future City Council agenda

Councilmember Westbrook requested an update on the timing of Council committee reassignments, asking whether they will occur after the election cycle. Staff confirmed that committee reassignment will take place following the completion of the elections.

He also requested a future agenda item regarding committee bylaws, noting that the item had been previously requested at an earlier meeting.

● City and Community Events attended and to be attended (Council)

Mayor Pro Tem Davis attended the Schertz Housing Authority meeting.

Councilmember Macaluso attended the TIRZ meeting.

Councilmember Westbrook attended the SSLGC meeting.

Councilmember Heyward attended the Police Promotion.

Councilmember Sheridan attended the Police Promotion, SCUCISD Education Foundation, and The Chamber luncheon.

Mayor Rodriguez attended the Schertz Housing Authority meeting.

Adjournment

Mayor Rodriguez adjourned the meeting at 6:48 p.m.

ATTEST:

Ralph Rodriguez, Mayor

Sheila Edmondson, City Secretary

CITY COUNCIL MEMORANDUM

City Council Meeting: May 05, 2026
Department: Police Department
Subject: Resolution 26-R-058 - Authorizing an application for the FY 2027 Motor Vehicle Crime Prevention Authority Grant (S.Williams/J.Lowery)

BACKGROUND

The Schertz Police Department applied for and received approval for the FY 25 and FY 26 Motor Vehicle Crime Prevention Authority Grant. These grants awarded the City of Schertz funding for 41 Flock Automated License Plate Recognition Cameras (presently 23 of the cameras have been installed) and a Skywatch Tower (arrived first week of April 2026). We have received grant funding for approximately \$524,526 of crime prevention equipment and our matching fee has been an estimated \$86,805 (16.6%).

GOAL

The goal of this resolution is to approve the application of this grant. The grant would supply continued funding for our current 41 ALPR (automated license plate recognition) cameras and funds for a Drone as First Responder (DFR) program.

COMMUNITY BENEFIT

The community of Schertz would benefit from the continued funding of ALPR cameras by giving the police department additional investigative tools for motor vehicle theft investigations and catalytic converter theft investigations. As crime is not centrally located in Schertz, the Schertz Police Department would become a greater asset to the Motor Vehicle Theft Investigative Task Force by being able to assist other departments in locating stolen property and vehicles. Drone as First Responder programs enhance law enforcement by providing immediate, real-time aerial intelligence, often arriving at scenes in under 90 seconds. Key benefits include improved officer safety, faster incident resolution, reduced unnecessary dispatches, estimated to be by 25%, improved community trust, and cost-effective, high quality evidence gathering.

SUMMARY OF RECOMMENDED ACTION

The Schertz Police Department recommends approving this resolution.

FISCAL IMPACT

The Motor Vehicle Crime Prevention Authority grant requires a 20% cash match for the awarded grant. As of submission, the cost of the required 20% match is \$62,000. This amount may change if requested items are adjusted or removed from the grant application. The Police Department plans to use funding from their current FY 2025-26 budget.

RECOMMENDATION

Approve Resolution 26-R-058.

Attachments

Resolution 26-R-059 FY 27 MVCPA Grant

24-R-136 Resolution MVCPA Grant Acceptance FY 25

25-R-150 Resolution MVCPA Grant Acceptance FY 26

RESOLUTION NO. 26-R-058

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF SCHERTZ, TEXAS AUTHORIZING THE SCHERTZ POLICE DEPARTMENT TO APPLY FOR THE FY 27 MOTOR VEHICLE CRIME PREVENTION AUTHORITY GRANT PROGRAM.

WHEREAS, The Schertz City Council finds it in the best interest of the citizens of the City of Schertz that the FY 2027 Motor Vehicle Crime Prevention Authority Grant be operated for the Fiscal Year 2027.

WHEREAS, under the provisions of the Texas Transportation Code Chapter 1006 and Texas Administrative Code Title 43; Part 3; Chapter 57, entities are eligible to receive grants from the Motor Vehicle Crime Prevention Authority to provide financial support to law enforcement agencies for economic automobile theft enforcement teams and to combat motor vehicle burglary in the jurisdiction; and

WHEREAS, this grant program will assist this jurisdiction to combat motor vehicle burglary, theft and catalytic converter theft; and

WHEREAS, the Schertz City Council is informed that there is a 20% matching fund requirement for said project. At this time, the whole 20% cash match contribution would be no more than \$62,000, however, this amount may be reduced as the application is reviewed and items removed; and

WHEREAS, the Schertz City Council agrees that in the event of loss or misuses of the Office of the Governor funds, the Schertz City Council assures that the funds will be returned in full to the Motor Vehicle Crime Prevention Authority; and

WHEREAS, the Schertz City Council designates the City Manager as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter, or terminate the grant on behalf of the applicant agency; and

WHEREAS, the Schertz Police Department will submit another resolution for approval if the grant is awarded to the Department. The new resolution will include the funds awarded and the scale of the project.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SCHERTZ, TEXAS THAT:

Section 1. The City Council hereby approves the submission of the grant application for the FY 2027 Motor Vehicle Crime Prevention Authority Grant and designates the Schertz City Manager as the Authorized Officer to apply for, accept, decline, modify, or cancel the grant application.

Section 2. The Schertz Police Chief is designated as the Program Direct and the Schertz Financial Director is designated as the Financial Officer for this grant. .

Section 3. All resolutions, or parts thereof, which are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this Resolution shall be and remain controlling as to the matters resolved herein.

Section 4. This Resolution shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

Section 5. If any provision of this Resolution or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Resolution and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City Council hereby declares that this Resolution would have been enacted without such invalid provision.

Section 6. It is officially found, determined, and declared that the meeting at which this Resolution is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Resolution, was given, all as required by Chapter 551, Texas Government Code, as amended.

Section 7. This Resolution shall be in force and effect from and after its final passage, and it is so resolved.

PASSED AND ADOPTED, this ____ day of _____, 2026.

CITY OF SCHERTZ, TEXAS

Ralph Rodriguez, Mayor

ATTEST:

Sheila Edmondson, City Secretary

RESOLUTION NO. 24-R-136

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF SCHERTZ, TEXAS ACCEPTING A GRANT AWARD FROM THE MOTOR VEHICLE CRIME PREVENTION AUTHORITY TO MITIGATE MOTOR-VEHICLE BURGLARIES, CATALYTIC CONVERTER THEFTS, AND AUTHORIZING EXPENDITURES WITH INSIGHT PUBLIC SECTOR, INC. FOR THE FLOCK CAMERA SYSTEM AND OTHER MATTERS IN CONNECTION THEREWITH

WHEREAS, Schertz City Council approved Resolution 23-R-107 on September 3, 2024, accepting a grant award from the motor vehicle crime prevention authority to mitigate motor-vehicle burglaries, catalytic converter thefts; and

WHEREAS, this Resolution will repeal and replace Resolution 23-R-107; and

WHEREAS, under the provisions of the Texas Transportation Code Chapter 1006 and Texas Administrative Code Title 43; Part 3; Chapter 57, entities are eligible to receive grants from the Motor Vehicle Crime Prevention Authority to provide financial support to law enforcement agencies for economic automobile theft enforcement teams and to combat motor vehicle burglary in the jurisdiction; and

WHEREAS, this grant program will assist this jurisdiction to combat motor vehicle burglary and catalytic converter thefts; and

WHEREAS, the City of Schertz has agreed that in the event of loss or misuse of the grant funds, the City of Schertz assures that the grant funds will be returned in full to the Motor Vehicle Crime Prevention Authority; and

WHEREAS, Schertz desires to accept the FY25 grant award and use all funds for purposes in compliance with the grant program requirement, and purchase the Flock Camera system from Insight Public Sector, Inc., an Omnia Partners cooperative vendor; and

WHEREAS, purchases of materials, supplies, goods, services or equipment made in accordance with Texas Local Government Code Chapter 271, Subchapter F and the City of Schertz Purchasing Policy satisfy the requirement of a local government to seek competitive bids for the purchase of the goods or services;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SCHERTZ, TEXAS THAT:

Section 1. The City Council hereby accepts the grant from the Motor Vehicle Crime Prevention Authority and designates Steve Williams, Schertz City Manager, as the Authorized Official to apply for, accept, decline, modify, or cancel the grant application for the Motor Vehicle Crime Prevention Authority Grant Program and all other necessary documents to accept said grant (attached hereto as Exhibit A).

Section 2. Henry Fahnert, Schertz Police Officer (assigned as Training Coordinator), is designated as the Program Director and Daniel Roman, Schertz Assistant Chief of Police, is designated as the Financial Officer for this grant.

Section 3. The Flock Camera system will be purchased from Insight Public Sector, Inc. in a total amount of \$89,350, of which \$15,190 will be paid by the City and the remaining amount reimbursable by the granting agency.

Section 4. The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this Resolution for all purposes and are adopted as a part of the judgment and findings of the City Council.

Section 5. All resolutions, or parts thereof, which are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this Resolution shall be and remain controlling as to the matters resolved herein.

Section 6. This Resolution shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

Section 7. If any provision of this Resolution or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Resolution and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City Council hereby declares that this Resolution would have been enacted without such invalid provision.

Section 8. It is officially found, determined, and declared that the meeting at which this Resolution is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Resolution, was given, all as required by Chapter 551, Texas Government Code, as amended.

Section 9. This Resolution shall be in force and effect from and after its final passage, and it is so resolved.

PASSED AND ADOPTED, this 15th day of October, 2024.

CITY OF SCHERTZ, TEXAS



Mayor Ralph Gutierrez

ATTEST:


City Secretary, Sheila Edmondson

(CITY SEAL)

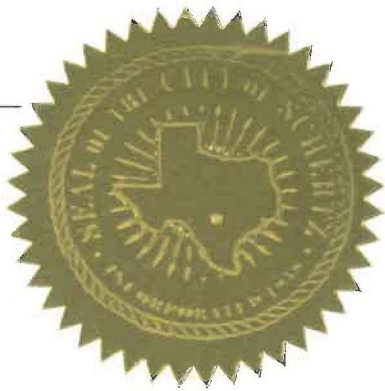


EXHIBIT A

FY25 SB224 Catalytic Converter Grant Motor Vehicle Crime Prevention Authority

Statement of Grant Award and Grantee Acceptance



FY25 SB224 Catalytic Converter Grant
Motor Vehicle Crime Prevention Authority
Statement of Grant Award and Grantee Acceptance Notice

Grant Number: **224-25-0940200**
 Grantee: **City of Schertz**
 Program Title: **License Plate Reader Program**
 Grant Award Amount: **\$77,342**
 Total Cash Match Amount: **\$15,468**
 In-Kind Match Amount: **\$0**
 Reimbursement Percent*: **83.33%**
 Grant Term: **September 1, 2024 to August 31, 2025**

Grant Budget Summary: City of Schertz (App ID: 326)

Budget Category	MVCPA Expenditures	Cash Match Expenditures	Total Expenditures	In-Kind Match
Personnel				
Fringe				
Overtime				
Professional and Contract Services				
Travel				
Equipment				
Supplies and Direct Operating Expenses (DOE)	\$77,342	\$15,468	\$92,810	
Total	\$77,342	\$15,468	\$92,810	

*Reimbursement Percent: 83.33% - \$77,342 MVCPA amount / (\$77,342 – MVCPA amount + \$15,468 cash match)

That whereas, **City of Schertz** (hereinafter referred to as Grantee), has heretofore submitted a grant application in response to the Request for Application issued on May 13, 2024 to the Motor Vehicle Crime Prevention Authority, State of Texas, entitled **City of Schertz - License Plate Reader Program** and further identified by grant number **224-25-0940200** and

Whereas, the Motor Vehicle Crime Prevention Authority has approved the grant application as evidenced by this FY25 Statement of Grant Award and certain special requirements from the Motor Vehicle Crime Prevention Authority dated **08/15/2024** and

Whereas, the Grantee desires to accept the FY25 grant award and use all funds for purposes and in compliance with the following requirements that are adopted in their entirety by reference:

- Texas Transportation Code Chapter 1006;
- Texas Administrative Code: Title 43; Part 3; Chapter 57;

- Texas Grant Management Standards (TxGMS) as promulgated by the Texas Comptroller of Public Accounts including TxGMS Standard Assurances by Local Governments and Standards for Financial and Program Management;
- The Request for Applications issued on May 13, 2024;
- The current Motor Vehicle Crime Prevention Authority Grant Administrative Manual and forms and subsequently adopted grantee instruction manuals and forms;
- The Final Adopted Application attached to this Statement of Grant Award; and
- The Approved Grant Budget Summary

Now, therefore, the Grantee accepts the FY25 Statement of Grant Award under the conditions above including the special requirements in the grant application and the Statement of Grant Award as evidenced by this agreement, executed by the official authorized to sign the original grant application, or the official’s designated successor, as presiding officer of and on behalf of the governing body of this grantee; and

The Motor Vehicle Crime Prevention Authority has awarded the above-referenced grant subject to the availability of state funds. The approved budget is reflected in the above Approved Grant Budget Summary. This grant is subject to and conditioned upon the acceptance of the MVCPA Grant Administrative Guide promulgated for this specific program fund (referenced above) by the Motor Vehicle Crime Prevention Authority. Applicable special conditions are listed below.

Special Conditions and Requirements (MVCPA will only apply special conditions to applicable jurisdictions):

 X **Non-Supplanting** - The grantee agrees that funds will be used to supplement, not supplant, funds that would otherwise be available for the activities under this grant. This includes demonstrating that new funded positions will be added to the department and not replacing local funds with state funds.

 X **Intelligence Sharing** - The grantee is required to ensure that Law Enforcement personnel funded in whole or in part by this grant actively participate in Law Enforcement intelligence sharing webinars and Motor Vehicle Crime Investigator Virtual Command Centers organized and promoted on behalf of the MVCPA program operation and statewide collaboration.

APPROVED AND ACCEPTED BY:

Authorized Official

Printed Name and Title

Date Signed

RESOLUTION 25-R-150

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF SCHERTZ, TEXAS ACCEPTING A GRANT AWARD FROM THE MOTOR VEIDCLE CRIME PREVENTION AUTHORITY TO MITIGATE MOTOR-VEHICLE BURGLARIES, CATALYTIC CONVERTER THEFTS, AND AUTHORIZING EXPENDITURES WITH INSIGHT LPR FOR THE FLOCK CAMERA SYSTEM AND WITH ALL SAFE INDUSTRIES, INC. FOR THE SKYWATCH TOWER SYSTEM

WHEREAS, under the provisions of the Texas Transportation Code Chapter 1006 and Texas Administrative Code Title 43; Part 3; Chapter 57, entities are eligible to receive grants from the Motor Vehicle Crime Prevention Authority to provide financial support to law enforcement agencies for economic automobile theft enforcement teams and to combat motor vehicle burglary in the jurisdiction; and

WHEREAS, this grant program will assist this jurisdiction to combat motor vehicle burglary and catalytic converter thefts; and

WHEREAS, the City of Schertz has agreed that in the event of loss or misuse of the grant funds, the City of Schertz assures that the grant funds will be returned in full to the Motor Vehicle Crime Prevention Authority; and

WHEREAS, Schertz desires to accept the FY26 grant award and use all funds for purposes in compliance with the grant program requirement, and purchase the Flock Camera system from Insight LPR, an Omnia Partners cooperative vendor as well as a SkyWatch Tower System from All Safe Industries, Inc.; and

WHEREAS, purchases of materials, supplies, goods, services or equipment made in accordance with Texas Local Government Code Chapter 271, Subchapter F and the City of Schertz Purchasing Policy satisfy the requirement of a local government to seek competitive bids for the purchase of the goods or services;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SCHERTZ, TEXAS THAT:

Section 1. The City Council hereby accepts the grant from the Motor Vehicle Crime Prevention Authority and designates Steve Williams, Schertz City Manager, as the Authorized Official to apply for, accept, decline, modify, or cancel the grant application for the Motor Vehicle Crime Prevention Authority Grant Program and all other necessary documents to accept said grant (attached hereto as Exhibit A).

Section 2. James Lowery, Schertz Police Chief, is designated as the Program Director and James Walters, Schertz Financial Director is designated as the Financial Officer for this grant.

Section 3. The Flock Camera system will be purchased from Insight LPR, an Omnia Partners cooperative vendor in a total amount of \$162,120, of which \$27,020 will be paid by the City and the remaining amount reimbursable by the granting agency (attached as Exhibit A).

Section 4. The SkyWatch Tower system and necessary training and freight will be purchased from All Safe Industries, Inc. in total amount of \$272,596 (\$261,046 for the SkyWatch Advanced Bundle Package, \$5,350 for mandatory training, and \$6,200 for shipping of the SkyWatch Tower) of which \$45,433 will be paid by the City and the remaining amount reimbursable by the granting agency (attached as Exhibit A).

Section 5. The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this Resolution for all purposes and are adopted as a part of the judgment and findings of the City Council.

Section 6. All resolutions, or parts thereof, which are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this Resolution shall be and remain controlling as to the matters resolved herein.

Section 7. This Resolution shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

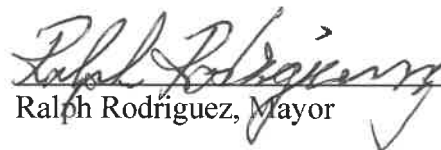
Section 8. If any provision of this Resolution or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Resolution and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City Council hereby declares that this Resolution would have been enacted without such invalid provision.

Section 9. It is officially found, determined, and declared that the meeting at which this Resolution is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Resolution, was given, all as required by Chapter 551, Texas Government Code, as amended.

Section 10. This Resolution shall be in force and effect from and after its final passage, and it is so resolved.

PASSED AND ADOPTED, this 18th day of November, 2025.

CITY OF SCHERTZ, TEXAS


Ralph Rodriguez, Mayor

ATTEST:



City Secretary, Sheila Edmondson



EXHIBIT A

FY26 SB224 Catalytic Converter Grant Motor Vehicle Crime Prevention Authority
Statement of Grant Award and Grantee Acceptance



**FY26 SB224 Catalytic Converter Grant
Motor Vehicle Crime Prevention Authority
Statement of Grant Award and Grantee Acceptance Notice**

Grant Number: **608-26-0940200C**
 Grantee: **City of Schertz**
 Program Title: **2026 Catalytic Converter Grant**
 Grant Award Amount: **\$362,263**
 Total Cash Match Amount: **\$72,453**
 In-Kind Match Amount: **\$0**
 Reimbursement Percent*: **83.33%**
 Grant Term: **September 1, 2025 to August 31, 2026**

Grant Budget Summary: City of Schertz (App ID: 515)

Budget Category	MVCPA Expenditures	Cash Match Expenditures	Total Expenditures	In-Kind Match
Personnel	\$0	\$0	\$0	\$0
Fringe	\$0	\$0	\$0	\$0
Overtime	\$0	\$0	\$0	\$0
Professional and Contract Services	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0
Equipment				
Supplies and Direct Operating Expenses (DOE)				
Total	\$362,263	\$72,453	\$434,716	

*Reimbursement Percent: 83.33%: \$362,263 MVCPA amount / (\$362,263 MVCPA amount + \$72,453 Cash Match)

That whereas, The **City of Schertz** (hereinafter referred to as Grantee), has heretofore submitted a grant application in response to the Request for Application issued on April 14, 2025 to the Motor Vehicle Crime Prevention Authority, State of Texas, entitled **2026 Catalytic Converter Grant** and further identified by grant number **608-26-0940200C** and

Whereas, the Motor Vehicle Crime Prevention Authority has approved the grant application as evidenced by this FY26 Statement of Grant Award and certain special requirements from the Motor Vehicle Crime Prevention Authority dated **08/08/2025** and

Whereas, the Grantee desires to accept the FY26 grant award and use all funds for purposes and in compliance with the following requirements that are adopted in their entirety by reference:

- Texas Transportation Code Chapter 1006;
- Texas Administrative Code: Title 43; Part 3; Chapter 57;
- Texas Grant Management Standards (TxGMS) as promulgated by the Texas Comptroller of Public Accounts including TxGMS Standard Assurances by Local Governments and Standards for Financial and Program Management;
- The Request for Applications issued on April 14, 2025;

- The current Motor Vehicle Crime Prevention Authority Grant Administrative Manual and forms and subsequently adopted grantee instruction manuals and forms;
- The Final Adopted Application attached to this Statement of Grant Award; and
- The Approved Grant Budget Summary

Now, therefore, the Grantee accepts the FY26 Statement of Grant Award under the conditions above including the special requirements in the grant application and the Statement of Grant Award as evidenced by this agreement, executed by the official authorized to sign the original grant application, or the official's designated successor, as presiding officer of and on behalf of the governing body of this grantee; and

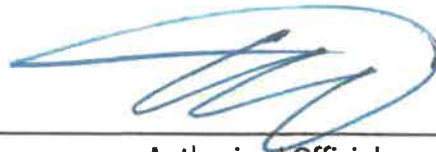
The Motor Vehicle Crime Prevention Authority has awarded the above-referenced grant subject to the availability of state funds. The approved budget is reflected in the above Approved Grant Budget Summary. This grant is subject to and conditioned upon the acceptance of the MVCPA Grant Administrative Guide promulgated for this specific program fund (referenced above) by the Motor Vehicle Crime Prevention Authority. Applicable special conditions are listed below.

Special Conditions and Requirements (MVCPA will only apply special conditions to applicable jurisdictions):

 X **Non-Supplanting** - The grantee agrees that funds will be used to supplement, not supplant, funds that would otherwise be available for the activities under this grant. This includes demonstrating that new funded positions will be added to the department and not replacing local funds with state funds.

 X **Intelligence Sharing** - The grantee is required to ensure that Law Enforcement personnel funded in whole or in part by this grant actively participate in Law Enforcement intelligence sharing webinars and Motor Vehicle Crime Investigator Virtual Command Centers organized and promoted on behalf of the MVCPA program operation and statewide collaboration.

APPROVED AND ACCEPTED BY:



Authorized Official

Steve Williams
City Manager

Schertz, Texas
Printed Name and Title



Date Signed

CITY COUNCIL MEMORANDUM

City Council Meeting: May 05, 2026
Department: Public Works
Subject: Resolution 26-R-059 - Authorizing the Schertz/Seguin Local Government Corporation (SSLGC) Budget Amendment for Fiscal Year 2025-2026 (B.James/L.Busch/N.Ferris)

BACKGROUND

SSLGC Staff is recommending a transfer of \$344,500 from retained earnings in the Rate Stabilization Fund to the Operating Fund to replace funds in operating accounts that were reallocated due to unforeseen increases in water lease rates; \$100,000 to Electric; \$4,500 to V&E Maint.-Machine & Tool for AEDs upgrades and replacements; \$100,000 to Chemicals; \$140,000 to Transportation-Vehicles to re-appropriate funds for a new Superintendent vehicle that was postponed during the FY26 budget approval process.

Also, a transfer of \$1,084,766 from retained earnings in the Operating Fund to the Repair/Replacement Fund to provide additional funding for the TxDOT FM1103 project.

The SSLGC Board approved this action at their regularly scheduled board meeting on April 16, 2026.

GOAL

Approve the SSLGC Mid-Year Budget Amendment to appropriate funds as listed above.

COMMUNITY BENEFIT

The City of Schertz is a member of the SSLGC. It is through the SSLGC that the City provides water to its citizens. Approval of the budget amendment will ensure that the citizens of Schertz will continue to receive this vital resource and service.

SUMMARY OF RECOMMENDED ACTION

Staff recommends approval of the Resolution for the Budget Amendment to the FY2025-2026 Annual Budget.

FISCAL IMPACT

No fiscal impact. This budget amendment is based on SSLGC revenue.

RECOMMENDATION

Staff recommends approval.

Attachments

Resolution 26-R-059 with Attachment

RESOLUTION NO. 26-R-059

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF SCHERTZ, TEXAS AUTHORIZING THE SCHERTZ SEGUIN LOCAL GOVERNMENT CORPORATION (SSLGC) BUDGET AMENDMENT FOR FISCAL YEAR 2025-2026.

WHEREAS, the Schertz Seguin Local Government Corporation (SSLGC) is a corporation for the provision of and transportation of water wholly owned by both the City of Schertz and the City of Seguin; and

WHEREAS, SSLGC by-laws require that the corporation establish an annual budget and said annual budget must be approved by the SSLGC Board of Directors and both the City of Schertz and the City of Seguin; and

WHEREAS, the SSLGC's FY2025-2026 Annual Budget was approved by City Council; and

WHEREAS, the proposed budget amendment for FY 2025-2026 has been approved by the SSLGC Board of Directors at their regularly scheduled Board Meeting on April 16, 2026 as depicted in Exhibit A ("Resolution SSLGC # R26-11") and attached hereto; and

WHEREAS, the City staff of the City of Schertz (the "City") recommends that the City Council approve the Schertz Seguin Local Government Corporation Fiscal Year 2025-2026 Budget Amendment; and

WHEREAS, the City Council has determined that it is in the best interest of the City to approve the budget amendment to ensure that the citizens and businesses of Schertz continue to receive excellent and vital water service.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SCHERTZ, TEXAS THAT:

Section 1. The City Council hereby authorizes the approval of the Schertz Seguin Local Government Corporation Fiscal Year 2025-2026 Amended Annual Budget as per Exhibit "A".

Section 2. The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this Resolution for all purposes and are adopted as a part of the judgment and findings of the City Council.

Section 3. All resolutions, or parts thereof, which are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this Resolution shall be and remain controlling as to the matters resolved herein.

Section 4. This Resolution shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

Section 5. If any provision of this Resolution or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Resolution and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City Council hereby declares that this Resolution would have been enacted without such invalid provision.

Section 6. It is officially found, determined, and declared that the meeting at which this Resolution is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Resolution, was given, all as required by Chapter 551, Texas Government Code, as amended.

Section 7. This Resolution shall be in force and effect from and after its final passage, and it is so resolved.

PASSED AND ADOPTED, this ____ day of _____, 2026.

CITY OF SCHERTZ, TEXAS

Ralph Rodriguez, Mayor

ATTEST:

Sheila Edmondson, City Secretary

“Exhibit A”

SSLGC Resolution # R26-11

A RESOLUTION AMENDING THE FISCAL YEAR 2026 SCHERTZ SEGUIN LOCAL GOVERNMENT CORPORATION BUDGET.

NOW, THEREFORE, BE IT RESOLVED THAT THE FISCAL YEAR 2026 SCHERTZ SEGUIN LOCAL GOVERNMENT CORPORATION BUDGET IS AMENDED AS FOLLOWS:

Schertz-Seguin Local Government Corporation Rate Stabilization Fund

Amount	Increase:	Increase:
\$ 344,500	SSLGC Rate Stabilization Fund Intragovernmental Transfers Transfers to Operating Fund 057-9000-825800	SSLGC Rate Stabilization Fund Non-Departmental Use of Retained Earnings 057-9800-960000

Reason requested: To transfer funds to the operating fund to replace funds in operating accounts that were reallocated due to unforeseen increases in water lease rates. The rate stabilization policy calls to maintain a range of \$1,500,000 to \$2,000,000 in the fund. The balance in the fund as on March 31, 2026, is \$2,195,328. Once the adjustment is made the balance will be \$1,850,828.

Schertz-Seguin Local Government Corporation Operating Fund

Amount	Increase:	Increase:
\$ 100,000	SSLGC-Operating Fund Utilities Electric 058-5500-411000	SSLGC-Operating Fund Intragovernmental Transfers Transfers from Rate Stabilization 058-391057

Reason requested: \$100,000 was reallocated within the budget during the FY26 budget approval process.

Amount	Increase:	Increase:
\$ 4,500	SSLGC-Operating Fund Repairs and Maintenance V&E Maint.-Machine & Tool 058-5500-613300	SSLGC-Operating Fund Intragovernmental Transfers Transfers from Rate Stabilization 058-391057

Reason requested: The City of Seguin is in the process of replacing and upgrading the AEDs throughout the City. This includes SSLGC. This process supports our goal of rapid response to cardiac events. The additional AEDs and replacements would be strategically placed within the SSLGC plants providing six units for the plants. The CPR+ program allows dispatch, upon receiving a call involving a suspected cardiac event, to activate the closest AED. The activated AED provides location instructions and alerts responders to retrieve and deliver the unit to the incident. This technology helps initiate lifesaving care more quickly and bridges the gap until EMS arrives and assumes patient care.

Amount	Increase:	Increase:
\$ 100,000	SSLGC-Operating Fund	SSLGC-Operating Fund

Operating Supplies
Chemicals
058-5500-613300

Intragovernmental Transfers
Transfers from Rate Stabilization
058-391057

Reason requested: \$100,000 was reallocated within the budget during the FY26 budget approval process.

Amount	Increase:	Increase:
\$ 140,000	SSLGC-Operating Fund Capital Outlay Transportation-Vehicles 058-5500-707100	SSLGC-Operating Fund Intragovernmental Transfers Transfers from Rate Stabilization 058-391057

Reason requested: To reappropriate funds for a new Superintendent vehicle that was postponed during the FY26 budget approval process.

Amount	Increase:	Increase:
\$1,084,776	SSLGC-Operating Fund Intragovernmental Transfers Transfers to Repair/Replacement Fund 058-5500-826100	SSLGC-Operating Fund Non-Departmental Use of Retained Earnings 058-9800-960000

Reason requested: To appropriate additional funds to be transferred to the Repair and Replacement Fund to provide additional funding for the TxDOT FM 1103 project.

Schertz-Seguin Local Government Corporation Repair/Replacement Fund


Amount	Increase:	Increase:
\$1,084,776	SSLGC-Repair/Replacement Fund Improvements other than Buildings FM 1103 TxDOT Project 061-9000-703000	SSLGC-Repair/Replacement Fund Intragovernmental Transfers Transfers from Operating Fund 061-391058

Reason requested: To appropriate additional funds for the TxDOT FM 1103 project.

PASSED AND ADOPTED BY THE BOARD OF DIRECTORS OF THE SCHERTZ-SEGUIN LOCAL GOVERNMENT CORPORATION, on this the 16th day of April, 2026.



President
Schertz-Seguin Local Government Corporation

ATTEST:


Secretary

OR

Assistant Secretary

CITY COUNCIL MEMORANDUM

City Council Meeting: May 05, 2026
Department: Parks, Recreation & Community Servic
Subject: Resolution 26-R-061 - Authorizing an amendment to the service agreement with Magic in the Sky, LLC, for an expanded fireworks display for the 50th Jubilee & America 250 Celebration. (S.Gonzalez/L.Shrum)

BACKGROUND

At the May 20, 2025 City Council Meeting, council approved a contract with Magic in the Sky, LLC to perform firework shows at July 4th Jubilee. The total cost was not to exceed \$23,000 per year with a term of 3 years through July 30, 2028; with the option to renew for two (2) additional terms of one (1) year. Because the potential total for the entire contract is over \$100,000, an amendment for the contract is needed to expand the fireworks show for this year's special one-time celebration, commemorating the 50th July 4th Jubilee and America's 250th Anniversary. The amendment is allowing for an additional \$8,000 to be spent this year, 2026, on an expanded fireworks finale with a 228% increase in shells as shown in the table below.

Shell Size	2025 Finale	2026 Proposed w/Add-on	2026 Total Grand Finale	% Increase
4"	42	84	126	200%
5"	36	96	132	267%
6"	15	33	48	220%
8"	4	8	12	200%
Total	97	221	318	228%

GOAL

Authorize an amendment to the existing contract with Magic in the Sky, LLC to expand the finale display to commemorate the 50th July 4th Jubilee and America 250 Celebration.

COMMUNITY BENEFIT

The community will benefit from this expanded celebration by having an unforgettable fireworks finale to celebrate the 50th July 4 Jubilee and commemorating the 250th anniversary of America.

SUMMARY OF RECOMMENDED ACTION

Approve Resolution 26-R-061 authorizing an amendment to the contract with Magic in the Sky, LLC for an expanded fireworks display for the 50th Jubilee & America 250 Celebration.

FISCAL IMPACT

The contract amendment will be an additional \$8,000 and will be funded out of the one-time increase in sales tax revenue to the General Fund in FY 25-26.

RECOMMENDATION

Approve Resolution 26-R-061 authorizing an amendment to the contract with Magic in the Sky, LLC for an expanded fireworks display for the 50th Jubilee & America 250 Celebration.

Attachments

Resolution 26-R-061 with attachments

RESOLUTION 26-R-061

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF SCHERTZ, TEXAS AUTHORIZING A CONTRACT AMENDMENT WITH MAGIC IN THE SKY, LLC TO PERFORM FIREWORK SHOWS FOR THE JULY 4TH JUBILEE.

WHEREAS, the City staff of the City of Schertz (the “City”) authorized a contract with Magic in the Sky, LLC at the May 20, 2025 meeting via Resolution 25-R-05 to perform the fireworks show for the July 4th Jubilee; and

WHEREAS, City staff and the City Council Subcommittee on Jubilee recommended an enhanced fireworks display to commemorate the 50th July 4th Jubilee and the America 250 Celebration; and

WHEREAS, an amendment is needed to the original contract to authorize additional annual expenditures.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SCHERTZ, TEXAS THAT:

Section 1. The City Council hereby authorizes the City Manager to amend the service agreement with Magic in the Sky, LLC, to perform firework shows, as set forth in Exhibit A.

Section 2. The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this Resolution for all purposes and are adopted as a part of the judgment and findings of the City Council.

Section 3. All resolutions, or parts thereof, which are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this Resolution shall be and remain controlling as to the matters resolved herein.

Section 4. This Resolution shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

Section 5. If any provision of this Resolution or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Resolution and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City Council hereby declares that this Resolution would have been enacted without such invalid provision.

Section 6. It is officially found, determined, and declared that the meeting at which this Resolution is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Resolution, was given, all as required by Chapter 551, Texas Government Code, as amended.

Section 7. This Resolution shall be in force and effect from and after its final passage, and it is so resolved.

PASSED AND APPROVED on the ____ day of _____, 2026.

CITY OF SCHERTZ, TEXAS

Ralph Rodriguez, Mayor

ATTEST:

Sheila Edmondson, TRMC

City Secretary

EXHIBIT A

AMENDMENT ONE

This Amendment No. 1 (the "Amendment") is made to the Service Agreement previously entered by and between the City of Schertz (the "City") and Magic in the Sky, LLC (the "Contractor") on June 13, 2025.

WHEREAS, the City and Contractor have entered into an Agreement (the "Agreement") for the Contractor to design, choreograph and execute fireworks display for the City of Schertz Jubilee; and

WHEREAS, the City has requested additional services from the Contractor for the City of Schertz 50th Annual Jubilee celebration;

NOW, THEREFORE, the City and Contractor agree to amend the Agreement as follows:

Exhibit A - Budget of the Agreement is replaced and superseded by the following verbiage

Total annual cost will generally not exceed \$23,000. The City may, at its discretion, request additional services not included in the scope of the Agreement. If additional services are requested by the City, Contractor will provide a price proposal for those additional services for the City's consideration and approval. Additional services will generally not exceed \$10,000 in any given year.

All other requirements, terms, and conditions in the Agreement that are not hereby amended are to remain in full force and effect.

IN WITNESS WHEREOF, the PARTIES hereto, acting under the authority of their respective governing bodies, have caused this amendment to be duly executed as of this _____ day of _____, 2026.

CITY OF SCHERTZ:

MAGIC IN THE SKY, LLC:

By: _____

By: _____

Name: Steve Williams

Name: _____

Title: City Manager

Title: _____

CITY COUNCIL MEMORANDUM

City Council Meeting: May 05, 2026
Department: Engineering
Subject: May 2026 Major Projects in Progress/CIP

Attachments

5 5 26 Council Update on In Progress Projects

CITY COUNCIL MEMORANDUM

City Council Meeting: May 5, 2026
Department: City Manager
Subject: Update on Major Projects in Progress

Background

This is the monthly update on large projects that are in progress or in the planning process. This update is being provided so Council will be up to date on the progress of these large projects. If Council desires more information on any project or on projects not on this list, please reach out to staff and that information will be provided.

Facilities Projects:**1. Fleet Building Parking Lot**

Project Description – Pave the open grassy area located at 27 Commercial Place

- Project Status: Site Plan Development and Construction Design
- Projected Completion: To be determined
- Consultant: Unintech Consulting Engineers, Inc.
- Contractor: To be determined

Project Update: This project is being pushed back to FY26-27 due to the need to reallocate funding from this project to help fund the repairs of the retention wall and pavers at the Schertz Library. In the interim, Public Works has paved a small area of the lot to provide additional improved surface for parking and storage of vehicles and equipment in order to comply with the City's regulations regarding the use of unimproved surfaces.

2. Library Retention Wall (Pavers)

Project Description – Replacing the failing plastic panels around the library foundation with concrete panels. This includes removal and replacement of some of the concrete pavers in the rear courtyard.

- Project Status: Design
- Projected Completion: Spring 2026
- Project Cost: \$350,000
- Consultant: Unintech Consulting Engineering
- Contractor: To be determined

Project Update: The bid package is being finalized, and Staff expects to bid the project this month.

3. Fire Station 4

Project Description – Fire Station 4 Build

- Project Status: Full building and development phase. Footing and building beams have been poured. Working through power, technology, water, and sewer to building
- Projected Completion: March 2027
- Total Project Cost: Estimated \$13.25 million
- Building Cost: Estimated \$10 million
- Consultant: AGCM – Owner Rep
- Architect: Martinez Architecture
- Contractor: Marksman – CMAR

Project Update: Concrete has been poured. Once left dry for at least 2 full days, steel will go up. Presently looking at 4/28, Tuesday of next week. CPS Power has been completed and temporary power to the job site has been established. We are now in the process of getting fiber run from source to site. IT is managing this project. Next will be completion of gas lines to the building through Centerpoint. Water and sewer have been tapped to lines across Wiederstein and Fire Line was tested.

4. FM 78 Build Out PD CID Property Room

Project Description – Remodel a portion of the County Building that PD will utilize for CID and Property

- Project Status: Approved by the County
- Projected Completion: TBD
- Consultant: TBD
- Contractor: TBD

Project Update: A side-by-side review of the two Parkhill cost estimates (dated March 26, 2026, and April 16, 2026) was conducted. Below is a summary of the primary differences driving the overall increase. Total Project Cost increased from \$1,642,600 to \$1,961,700; Net Increase: \$319,100. The increase is primarily driven by an escalation in interior build-out costs from **\$90/SF to \$125/SF**, which accounts for roughly \$296K of the delta. If we cannot meet the \$400K budget, we will need to evaluate alternative contractors and funding options to keep the project on track.

5. Police Department Building Remodel

Project Description – Remodel office areas within building #6 where the Police Department operates. Areas to remodel may include the current CIS division, P&E holding area, and possibly other offices along that hallway.

- Project Status: Once the FM 78 project is nearing completion, we can move forward.
- Projected Completion: TBD
- Consultant: TBD
- Contractor: TBD

Project Update: In a **holding status** until administrative tasks with the FM 78 build out for the property room and CID are completed.

Drainage Projects:

1. FM 78 South Channel Silt Removal

Project Description – Silt removal for the existing FM 78 South Drainage channel to include permitting, easement acquisition and construction.

- Project Status: Easement Acquisition
- Projected Completion: Spring 2027
- Project Cost: Design \$32,100, Drainage Report \$4,600
- Consultant: Unintech Consulting Engineers, Inc.
- Contractor: TBD

Project Update: After a lengthy pause, the City's professional services consultant is actively working to survey the properties, create easement documents and negotiate access and temporary construction easements for the project. After easements are acquired, the project will be rebid, and construction will proceed.

2. Pickrell Park & FM 1518 Drainage

Project Description – Installation of underground drainage, upgraded creek outfalls and provide localized surface drainage swales. Sanitary sewer relocation within areas of conflict with proposed drainage improvements

- Project Status: Preliminary Engineering Study
- Projected Completion: TBD
- Project Cost: \$41,987 - \$47,500 NTE (study only)
- Consultant: Unintech Consulting Engineers, Inc.
- Contractor: TBD

Project Update: No Change - Staff has reviewed the preliminary study and has provided comments back to Unintech. Unintech is working to include these comments and will meet with staff when complete to finalize the report. Recommendations from the study will be used to develop a project to improve the drainage in this area of the City.

3. Wendy Swan Drainage

Project Description – Removal of an existing concrete retaining wall, install underground drainage and fill to grade with localized surface drainage.

- Project Status: Design
- Projected Completion: Summer 2026
- Project Cost: Design \$108,500 (\$125,000 NTE), Construction Estimate \$1,100,000
- Consultant: Unintech Consulting Engineers, Inc.
- Contractor: TBD

Project Update: Staff has provided final comments back to Unintech which are being incorporated into the plans. Final plans and bid documents are expected back in May.

4. Friesenhahn Lift Station Drainage Improvements

Project Description – Drainage study of Friesenhahn Lift Station site will be performed and used to develop plans for construction of recommended improvements to remedy poor drainage conditions around the site.

- Project Status: Study and Design
- Projected Completion: TBD
- Project Cost: Design \$74,815 Construction Estimate TBD
- Consultant: Utility Engineering Group
- Contractor: TBD

Project Update: Staff has reviewed the drainage analysis and recommendations from UEG. A meeting is being scheduled to discuss the improvements and begin the design phase of the project.

Water and Wastewater Projects:

1. Woman Hollering Creek Wastewater Interceptor Main and Lift Station

Project Description – Design and construction of a sanitary sewer system to collect and convey wastewater to the future CCMA water reclamation plant off Trainer Hale Road in Southern Schertz. The system consists of approximately 19,000 linear feet of 30” gravity wastewater line running generally along Woman Hollering Creek from the existing Sedona lift station on FM 1518 to a new lift station on IH 10 and approximately 6,000 feet of force main from the lift station to CCMA plant. It also includes an additional 18” gravity line approximately 1,500 feet in length that will first serve the Hallie’s Cove Subdivision. The system is necessary for the new CCMA plant to begin operation and to allow the existing Woman Hollering Lift Station at Sedona to be taken out of service.

- Project Status: Construction
- Projected Completion: Summer 2026
- Project Cost: Engineering/Design \$1,187,594, Land purchases, ROW, legal and advertising \$700,810, Construction \$11,200,000, and miscellaneous costs for a project total of \$13,088,404
- Design Engineer: Cobb Fendley & Associates, Inc.
- Owner’s Representative: AGCM, Inc.
- Contractor: Thalle Construction Co, Inc.

Project Update: No change from the last update. The collection and conveyance system including the lift station was put into operation March 3, 2025. The CCMA South Plant is operational. The Woman Hollering Package Treatment Plant has been shut down and is being cleaned and removed from the leased property location. The Sedona Lift Station and the pump and haul operation at Hallie’s Cove have been decommissioned. The contractor continues to work on correction of items identified on the punchlist for the project to be completed. Work remaining includes correction of pump issues, relocation and elevation of main disconnect, crane and crane foundation testing and potential correction. It is estimated that the remainder of the work on the project may still take several months to complete but as stated, the project is operational.

2. Riata Lift Station Relocation

Project Description – Relocation of the Riata Lift Station ahead of TxDOT’s IH 35 NEX project to remove it from conflict with the proposed highway improvements. The design phase included identification of a new site for the lift station, design of new lift station and design of the abandonment of the existing lift station. Property and easement acquisitions were required. The new lift station is needed to maintain sewer services.

- Project Status: Begin Construction 4th Quarter of 2024.
- Projected Completion: Summer 2026
- Project Cost: Design & Acquisition of easements and existing lift station \$478,000; Construction: \$2,800,000
- Consultant: Utility Engineering Group, PLLC
- Contractor: Keystone Construction

Project Update: The demo of the old lift station and sewer lines is complete. Staff and the contractor had a walk through at the end of April. A small punch list has been provided to complete the revegetation of the project site and assemble all of the necessary close-out documents.



Riata Lift Station Location

3. FM 1518 Utility Relocations

Project Description – Relocation of water and sewer utilities to avoid conflicts as part of the TxDOT FM 1518 Improvement Project.

- Project Status: Construction
- Projected Completion: The City’s utility relocation portion of the project is expected to be completed in the Fall of 2026.
- Project Cost: Design NTE \$980,000, Construction Joint Bid \$8,986,837/Aztec 16” Line \$884,270
- Consultant: Halff Associates
- Contractor: SER Construction Partners (TxDOT’s General Contractor)/Qro Mex Construction (Aztec 16” Line-completed)

Project Update: No change since last update. SER has slowed down on the installation of water and sewer on the north end of the project due to CCMA working on their utility relocations within the same area. Once CCMA is completed in the area, SER will resume utility installation.

4. Corbett Ground Storage Tank

Project Description – Construction of a new 3-million-gallon Ground Storage Tank (GST). The GST will be used to fill the existing Corbett Elevated Storage Tank and provide additional water storage capacity. This new GST will receive water directly from the Schertz Seguin Local Government Corporation.

- Project Status: Construction Phase
- Projected Completion: Spring 2026
- Project Cost: Design \$547,100, Construction \$8,665,220
- Consultant: Unintech Consulting Engineers
- Contractor: Pesado Construction Co.

Project Update: A contractor start-up of the new pumps and facilities was done at the end of April. Staff is preparing a punch list of items to complete the last remaining items before closing out the project.

5. Water Loop Lines

Project Description – Install 12” water main lines to provide a looped distribution system from Ware Seguin to Lower Seguin and Pfeil Road to N Graytown Road.

- Project Status: Design/Easement Acquisition
- Projected Completion: Fall 2026
- Project Cost: Design NTE \$254,974, Construction Estimate \$4,400,000

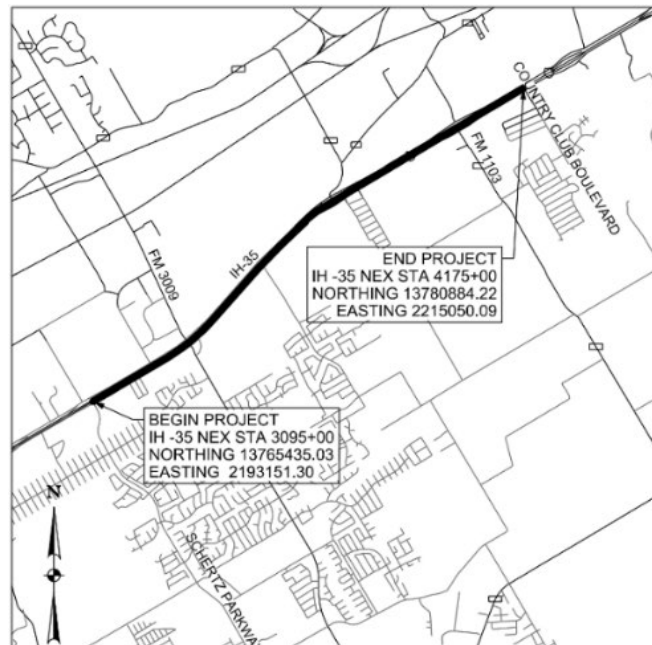
Project Update: Unintech has begun assembling the construction contract documents to begin the bidding process for the section of water line along IH 10 between Pfeil and N. Graytown roads. Advertising and bidding will be done in May to be able to present a contract to council in June,

6. IH 35 NEX-North Utility Relocations

Project Description – Relocation of water and sewer utilities to avoid conflicts as part of the TxDOT IH 35 NEX project.

- Project Status: Design - Construction
- Projected Completion: Joint Bid Construction is planned for Fall 2027
- Project Cost: Design & Easement Acquisition Services - \$1,250,000
- Project Cost: Construction Sewer Only - \$1,787,074 (\$2,000,000 NTE)
- Consultant: Halff Associates

Project Update: Blackrock Construction continues the sewer construction effort along IH 35. Halff is working with TXDOT to confirm timing of other utility providers to relocate their facilities and not interfere with the sewer relocation.



Extent of IH 35 NEX – Northern Segment

7. Robin Hood Way Waterline Replacement

Project Description – Replacement and upsizing of water line in Robin Hood Way, Sherlock Lane, and Nottinghamshire. The main replacement is to increase flows in the area, particularly to meet fire flow requirements. The project also includes street resurfacing and rehabilitation work that was previously removed from the SPAM project.

- Project Status: Design
- Projected Completion: Spring 2027
- Project Cost: \$5,350,000

- Consultant: Kimley- Horn & Associates

Project Update: Our consultant is working on the additional design elements authorized by Council last month. Some of the data collection for the additional effort has been completed. Our consultant expects to have revised plans submitted to Staff for review by the end of the month.

8. Bell North Sewer Extension

Project Description – Ten commercial properties on the west end of Bell North Drive are served by private grinder pumps that pump into a public wastewater force main that discharges into a manhole near 17316 Bell North Drive. This project is the construction of a gravity sewer main within Bell North Drive that will flow toward and discharge into the main on Doerr Lane.

- Project Status: Construction
- Projected Completion: Summer 2026
- Project Cost: Design \$95,000
- Project Cost: Construction \$513,900 (\$575,000 NTE)
- Consultant: Freeland Turk Engineering Group LLC
- Contractor: RL Jones, LP

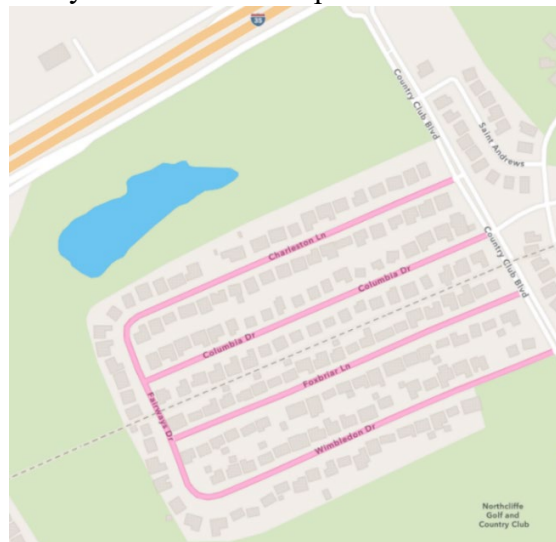
Project Update: RL Jones has installed and tested the gravity main and service laterals within the pavement section of Bell North Drive. They are beginning the process of connecting the services to the individual customers and once complete will demo the grinder pump stations.

9. Northcliffe Country Club Estates Water and Wastewater Main Replacement

Project Description – replacement of the water and wastewater mains and rehabilitation of the streets in the Northcliffe Country Club Estates subdivision.

- Project Status: Design
- Projected Completion: Spring 2027
- Project Cost: \$8,733,400 (estimated)
- Consultant: Unintech Consulting Engineers, Inc.

Project Update: Staff met with the Unintech to go over the limits and areas for the sanitary sewer point repairs. Plan changes are underway and a final set of plans will be submitted for final review in May.



10. Cibolo West Wastewater Trunk Main

Project Description – Installation of approximately 21,680 LF of gravity wastewater trunk main that will collect wastewater at the location of the Saddlebrook Wastewater Lift Station as well as areas north of Schaefer Road and convey flows south along a route including along Weir and Trainer Hale Roads and the west side of Cibolo Creek to the CCMA South Water Reclamation Plant. Having this line in place

will ultimately allow the decommissioning of the Corbett and Saddlebrook Lift Stations. The project is a collaboration between the City of Schertz and Green Valley Special Utility District (GVSUD).

- Project Status: Easement Acquisition
- Projected Completion: Fall 2027
- Total Project Cost: \$26,743,000
- Consultant for Route Study: Lockwood, Andrews, & Newnam, Inc.
- Consultant for Easement Acquisition: TBD

Project Update: Staff plans to present the results of the route study to Council in the coming months. After that, work will begin on the next phase of this project – easement acquisition. The scope will include a preliminary design to further refine the specific route of the trunk main in order to identify the necessary easements.

11. Elevated Storage Tank Pipe Replacement and Tank Painting

Project Description – Rehabilitation of vertical fill and drain line piping in the East Live Oak and Northcliffe elevated storage tanks due to increased signs of fatigue at the welded joints. The project also includes the painting of the interior and exterior of the East Live Oak and Northcliffe elevated tanks and the Ware Seguin ground storage tank.

- Project Status: Design
- Projected Completion: Design expected to be complete by Fall 2026.
- Total Project Cost: \$2,600,000 Estimated Total
- Consultant for Study: Unintech Consulting Engineers, Inc.

Project Update: The inspection of the tanks and final report is complete. Samples from the pipes have been analyzed and replacement pipe selection is currently under review. Replacement pipe material is being evaluated so the most cost-effective material is selected.

12. Schertz Parkway 16” Water Transmission Main Replacement

Project Description – Replacement of approximately 1,200 linear feet of 16” water transmission main along Schertz Parkway between Mare Way and Maske Road.

- Project Status: Design
- Projected Completion: Winter 2026
- Project Cost: Design \$180,824 (\$245,000 NTE), Easements \$50,000, Construction Estimate \$1,500,000
- Consultant: Unintech Consulting Engineers, Inc.
- Contractor: TBD

Project Update: City staff has reviewed the final design and sent back comments for correction; plans should be finalized in May. Staff and consultant have made contact with the property owner for the necessary easement for the new waterline and negotiations for the easement are ongoing.

13. FM 3009 18” Water Transmission Main Replacement

Project Description – Replacement of approximately 7,600 linear feet of 18” water transmission main.

- Project Status: Design
- Projected Completion: Fall 2027
- Project Cost: Design \$431,752 (\$550,000 NTE), Construction Estimate (including easement acquisition) \$4,800,000
- Consultant: Unintech Consulting Engineers, Inc.
- Contractor: TBD

Project Update: Unintech has completed the survey and is working on the preliminary design for the transmission main. Staff sent over information regarding the property services for incorporation into preliminary plan. Staff expects preliminary plans will be ready in May for review.

14. IH 35 Ground Storage Tank and Pump Station

Project Description – Construction of a 3-million-gallon ground storage tank and pump station adjacent to the existing IH 35 elevated storage tank to provide storage capacity that can be filled during non-peak hours of the day.

- Project Status: Design
- Projected Completion: Fall 2027
- Project Cost: Design \$728,068 (\$800,000 NTE), Construction Estimate (including land acquisition \$13,750,000
- Consultant: Unintech Consulting Engineers, Inc.
- Contractor: TBD

Project Update: Staff has reviewed the preliminary engineering report provided by Unintech. A meeting is being scheduled with the consultant to discuss proposed system operations.

15. Lift Station Decommissioning

Project Description – Decommissioning of Elbel and Whisper Branch Lift Stations including regulatory documentation and physical demolition and abandonment. The project also includes the development of a lift station decommissioning standard guidance document that can be used by the City for future lift station decommissioning projects.

- Project Status: Design
- Projected Completion: TBD
- Project Cost: Design \$49,635 Construction Estimate TBD
- Consultant: Utility Engineering Group
- Contractor: TBD

Project Update: No change since last update. UEG is working on the preliminary design for the decommissioning and a draft of the guidance document. Staff has provided some decommissioning needs of the electrical components at each site. A submittal is expected from UEG within the next few weeks.

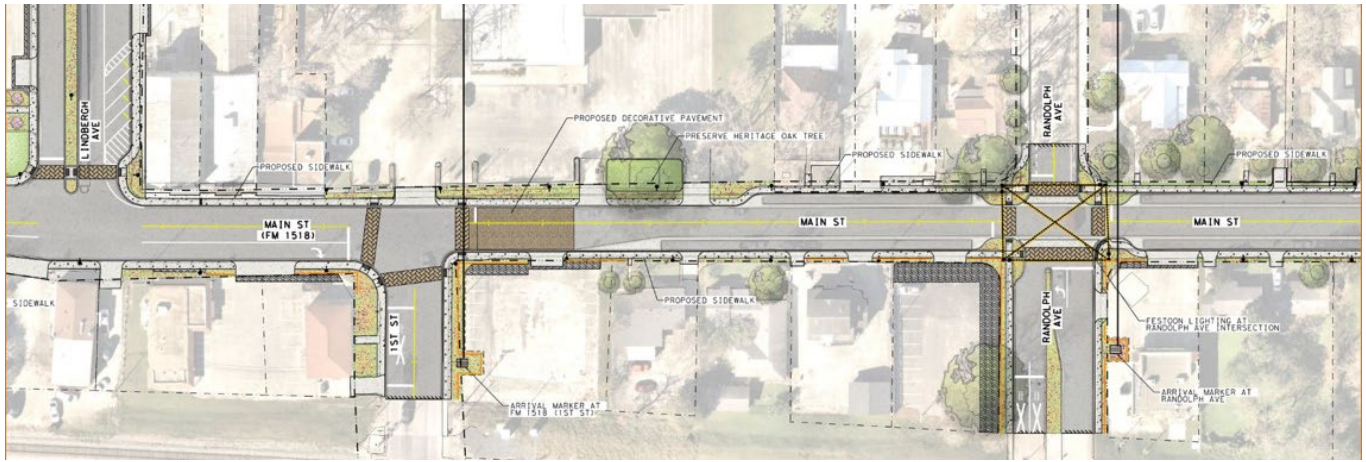
Street Projects:

1. Main Street Improvements Project

Project Description – The project will improve sidewalks, provide street lighting, way-finding signage, landscaping, utility relocations, and architectural elements such as decorative concrete, decorative lighting, screening, and area signage. This project will also replace aging water and sanitary sewer mains and reconstruct the street with a new, stronger pavement section. Additionally, Lindbergh between Main and Exchange will be reconstructed.

- Project Status: Design
- Projected Completion: Spring 2028
- Project Cost: \$25,880,893
- Consultant: Kimley- Horn Associates

Project Update: Our consultant is doing additional outreach to the utility companies in the project area to finalize some details.



2. Lookout Road Reconstruction

Project Description – The project involves reconstruction of Lookout Road from Schertz Parkway to Doerr Lane. A traffic signal at the Lookout Road/Schertz Parkway intersection will also be installed. The project also includes the replacement and upsizing the existing sanitary sewer main in Lookout Road from Doerr Lane to Schertz Parkway.

- Project Status: Design
- Projected Completion: Summer 2027
- Project Cost: Design \$571,000 (\$20,000 from Selma), Construction estimate \$6,738,092 (\$100,000 from Selma)
- Design Consultant: Halff Associates

Project Update: CAT has provided a counteroffer for the Right-of-way needed from their property. The counteroffer is being reviewed and if acceptable to Staff, a request will be brought to Council this month to authorize the City Manager to acquire the Right-of-Way. We’re waiting on some final documentation from Republic National Distributing in order to formally close on the Right-of-Way needed from their property.

3. Lower Seguin Road Reconstruction

Project Description – The project will reconstruct a 2.9-mile segment of Lower Seguin Road to widen and improve the street to the section identified in the Master Thoroughfare Plan. The City intends to pursue Federal DCIP funding for project construction.

- Project Status: Design
- Projected Completion: Fall 2027
- Project Cost: \$18,200,000
- Consultant: Halff & Associates

Project Update: We were notified that our DEAAG grant application was not selected for funding. We have a debrief meeting sent with the DEAAG group to discuss our application at the end of May. We will use the information from the meeting to improve our application and intend to re-apply during the next funding call. Staff will bring a resolution authorizing some grant applications for the project to Council at the May 12th meeting. This authorization will be to reapply for DCIP and DEAAG grant funding. The DCIP application deadline is June 25th. Our consultant continues to work on refining the plans and securing environmental clearance for the project.

4. Buffalo Valley South Resurfacing and Rehabilitation and Utility Replacements

Project Description – Water and sanitary sewer main replacements and street rehabilitation of Buffalo Valley South, specifically Mill Street, 1st St, 2nd St, Bowman St, Lee St, Church St, Zuehl St, and Wuest. PCI data was used to select the streets in the project. Project will be funded with a combination of SPAM funding (for the street rehabilitation) and ARP funding for the utility replacement.

- Project Status: Construction
- Projected Completion: Winter 2026
- Project Cost: \$5,977,000
- Design Consultant: Unintech Consulting Engineering
- Contractor: E-Z Bel Construction, LLC

Project Update: The paving was completed on April 16th, achieving “substantial completion” for the project. A walk-through has been performed and a punch list provided to the contractor. The contractor is working on the punch list, final clean up, and de-mobilizing from the project.

5. Boenig Drive Reconstruction

Project Description – Reconstruction of Boenig Drive between Ware Seguin Road and Graytown Road. The reconstruction includes reconfiguration of the intersection with Ware Seguin Road to improve efficiencies and eliminate having two street intersections side-by side on Ware Seguin Road.

- Project Status: Design
- Projected Completion: Winter 2026
- Project Cost: \$3,240,000
- Consultant: Unintech Consulting Engineers, Inc.

Project Update: The design is nearly fully complete. Staff and our consultant are working to resolve a couple utility conflicts with the utility providers. Staff expects to bid the project this Summer.

6. 2024 SPAM Rehabilitation

Project Description – Rehabilitation of St. Andrews, Maple, and part of the Silvertree Subdivision streets. Rehabilitation involves removing the existing pavement, applying cement stabilizing to the material underneath, and placing a new layer of pavement on the street.

- Project Status: Construction
- Projected Completion: Summer 2026
- Project Cost: \$3,581,000
- Consultant: Kimley-Horn Associates
- Contractor: E-Z Bel Construction, LLC

Project Update: Work is progressing well on the remaining project areas in the Dove Meadows Subdivision. Almost all of the concrete work has been completed on Idlewood and about half of the concrete work on the rest of Silvertree is completed. There is just a little bit of concrete work to do on Spicewood, then the focus will be on the street work. One concrete crew is expected to move from Dove Meadows and start working on Maple Drive early this month. The contractor is also working on final backfilling, clean up, and sprinkler system repairs in the areas where all the construction has been completed. Staff will be doing a walkthrough of the Dove Meadows Subdivision this month to develop a punch list.

7. 2025 SPAM Resurfacing

Project Description – Resurfacing of the streets in the Ashley Woods, Woodbridge, and Rio Vista subdivisions. Resurfacing involves performing localized concrete repairs; base repairs; asphalt level up; crack sealing; and applying a slurry seal to the surface of the streets.

- Project Status: Design
- Projected Completion: Summer 2026

- Project Cost: \$1,282,231
- Consultant: Kimley-Horn Associates

Project Update: Revised plans have been provided by our consultant, and the project costs have been reduced. Staff anticipates the proposed work in this project to be including in a single construction project with the 2026 SPAM Resurfacing and Savannah Drive work. By combining the work into a single project, it may be possible to receive better unit pricing from bidders, which would stretch the available budget a little further.

8. Kramer Farm Rehabilitation

Project Description – Rehabilitation of the western streets in Kramer Farm Subdivision. Rehabilitation involves removing the existing pavement, applying cement stabilizing to the material underneath, and placing a new layer of pavement on the street.

- Project Status: Design
- Projected Completion: Fall 2026
- Project Cost: \$1,446,582
- Consultant: Kimley-Horn Associates

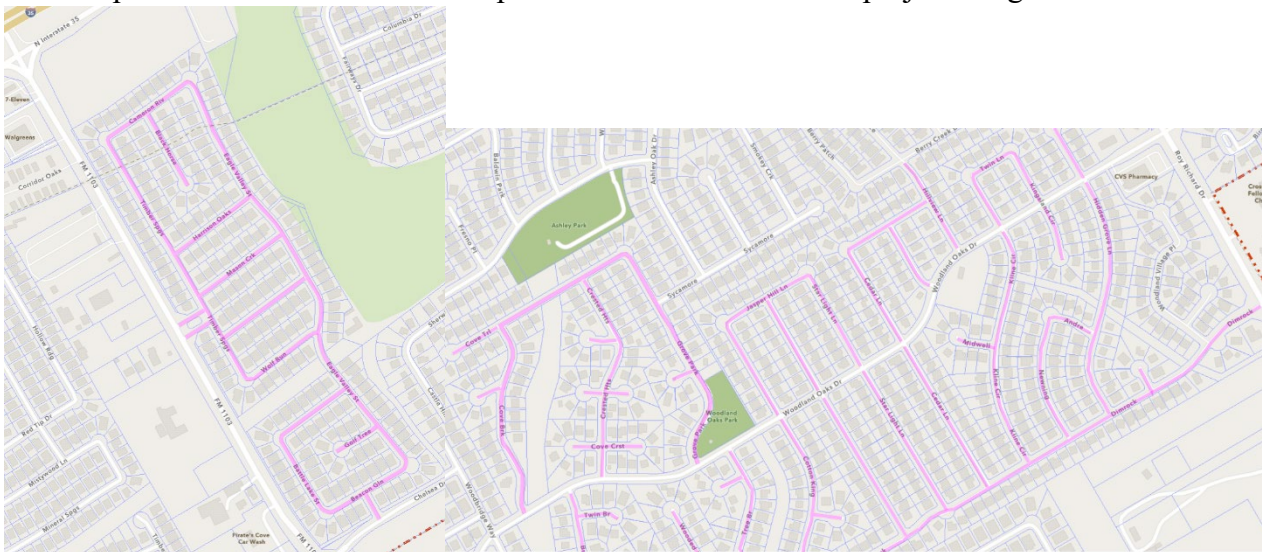
Project Update: Our consultant provided revised plans, and Staff has reviewed the plans and provided feedback to our consultant. With the final revisions being made, the bid package will be finalized. Staff expects to bid the project later this month.

9. 2026 SPAM Resurfacing

Project Description – resurfacing of the streets in the Fairway Ridge; Woodland Oaks; and Horseshoe Oaks Subdivisions. The project also includes the TSAC-recommended crosswalk improvements.

- Project Status: Design
- Projected Completion: Fall 2026
- Project Cost: \$1,780,000
- Consultant: Kimley-Horn Associates

Project Update: Our consultant has submitted plans, and Staff has provided feedback on them to our consultant. Staff is still exploring which portions of the project can be completed and stay within budget and complete items not able to be completed with the 2025 SPAM project budget.

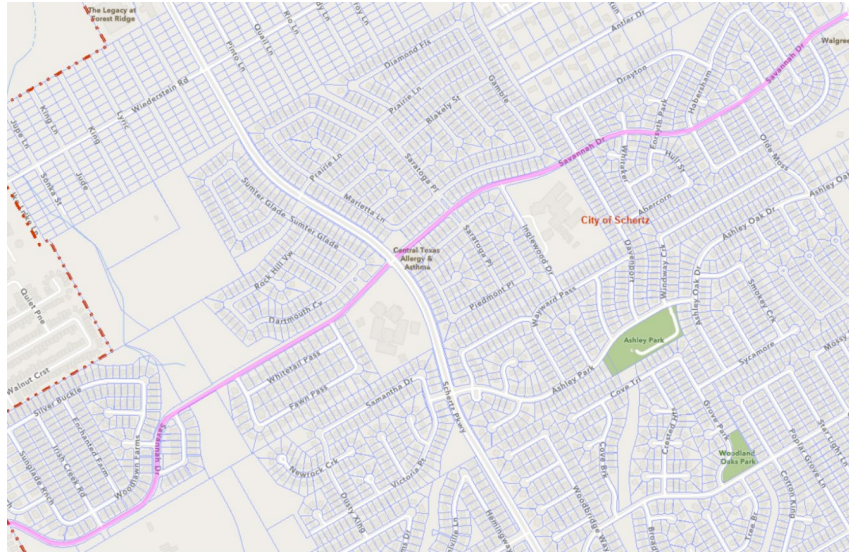


10. Savannah Drive Overlay

Project Description – Resurfacing of Savannah Drive from the Selma City Limits to FM 3009.

- Project Status: Construction
- Projected Completion: Fall 2026
- Project Cost: \$1,460,000
- Consultant: Kimley-Horn Associates

Project Update: Plans were submitted by our consultant, and Staff has completed our review of them. Feedback on the plans has been provided to our consultant.



11. FM 3009 Overpass

Project Description – TxDOT project for overpass construction at the FM 3009/FM 78 intersection to elevate the main lanes of FM 3009 over the railroad tracks and FM 78. On and off ramps will be provided so vehicles can travel between FM 3009 and FM 78 at the intersection. The project includes some improvements to FM 78 to improve operational efficiencies of the on and off ramps.

- Project Status: Schematic Design and Environmental Clearance
- Projected Completion: TBD
- Project Cost: \$100,000,000 (TxDOT)
- Consultant: Kimley-Horn Associates

Project Update: In response to our request for some additional information on the project, TXDOT provided a copy of a PowerPoint presentation they did at an earlier open house meeting they conducted. According to one of the slides, TXDOT indicated they would be holding some additional public meeting on the project this Summer. We don't have a schedule for these meetings yet, but once we do, we will provide Council and our residents with that information.

Parks & Recreation Projects:

1. Schertz Soccer Complex Irrigation Water Storage Project

Project Description – Upgrading electrical components, upsizing well pump and piping, and adding storage capacity for irrigation of the Schertz Soccer Complex.

- Project Status: Under Construction
- Projected Completion: Spring 2026
- Project Cost: \$200,000 (estimated total)
- Consultant: Unintech Engineering
- Contractor: Kutscher Drilling and Specified Water Systems

Project Update: Bids for the storage tank were received and Specified Water Systems will provide and install a 12,000-gallon tank, concrete pad, with plumbing connections. The project is pending scheduling installation.

I.T. Projects:

1. Asset Management- Work Order System – Open Gov

Project Description- Replace the current work order and asset management systems

- Project Status: In progress
- Projected Completion: Fall 2025
- Project Cost: Approximately \$470,000
- Contractor: Open Gov

Project Update: The sandbox test environment was released to staff in Parks, Streets, and Drainage to begin practicing in. Staff have train-the-trainer event scheduled with OpenGov April 28-30, 2026.

Studies and Plans:

1. Master Thoroughfare Plan and Roadway Impact Fee Update

Project Description – Update to City’s Master Thoroughfare Plan and Roadway Impact Fee Program.

- Project Status: Study
- Projected Completion: Schedule Pending
- Total Project Cost: \$149,460 (\$170,000 NTE)
- Consultant for Study: Kimley-Horn Associates

Project Update: Final edits to the draft revised MTP update are being made. Our consultant continues working on cost estimates for the MTP routes and expects to have the estimates completed soon. Staff is also working with our consultant to develop an anticipated schedule for public outreach and approval of the revised MTP and fees. Once the schedule has been developed, we will provide it to Council.

2. Southern Schertz Interim Sewer Service Study

Project Description – Until the completion of expansion of the CCMA South Water Reclamation Plant, treatment capacity in southern Schertz is severely limited. This project is a study to identify potential short-term and long-term sewer service treatment options for the City’s southern service area.

- Project Status: Study
- Projected Completion: Schedule Pending
- Total Project Cost: \$59,695
- Consultant for Study: Utility Engineering Group

Project Update: Staff and the consultant continue to evaluate the potential for retrofitting existing systems to function in an interim capacity. The consultant submitted a technical memo with one of the options for interim capacity (temporary package treatment plant) for staff to review. Staff is contacting the owner of a property with potential for placement of a package plant.

3. Regional Flood Planning

No change from last update. A Master Drainage Plan for the City of Schertz has been selected as one of the top projects recommended for funding and performance by the Texas Water Development Board (TWDB) through the Flood Management Evaluation (FME) program. The Community Interest Affirmation authorized by Council on March 17, 2026, has been submitted to the TWDB.

TxDOT Roadway Projects:

Note: If links do not work, please contact engineering@schertz.com

- 1. FM 1103 Improvement Project:** Construction officially began in November 2022 and was originally expected to be complete in fall 2026. Minor progress is being made on the roadway while utility relocation continues. General project updates are available by signing up at this link: [FM 1103 Construction Newsletter](#)
- 2. FM 1518 Improvement Project:** SER Construction, LLC, formally began construction on April 9, 2024. The contractor has leased property owned by the City on Schaefer Road to stage construction activities. The first few months of the project will be mainly underground utility construction and will mostly take place outside travel lanes. While there may be some delays, major traffic disruptions should not be experienced much during this phase of the project. The project is currently anticipated to be completed in 2028. Updates regarding the FM 1518 project are available by visiting and subscribing at the following link: [FM 1518 Expansion](#)
- 3. IH-35 NEX (I-410 South to FM 1103):** The central segment of the I-35 Northeast Expansion project continues with Alamo NEX Construction handling the design-build project. The central section runs from 410 N to FM 3009. Utility coordination work for the northern segment of the project is underway. TxDOT consultants have met with Public Works and Engineering Staff to begin establishing relocation needs. The City will be reimbursed for the costs of all relocations needed except for any upsizing or improvements above current conditions. Updates about the project can be obtained by signing up at the following link: [I 35 NEX Project Updates](#)
- 4. IH-10 Graytown Road to Guadalupe County Line: Work** for the widening of the main lanes and utility relocations continues. Work on the FM 1518 bridge over IH 10 continues and will involve numerous episodes of the rerouting of traffic including shifting lanes and detours as necessary. Updates regarding the IH 10 project are available by signing up at the following link: [IH 10 Expansion Information](#)

CITY COUNCIL MEMORANDUM

City Council Meeting: May 05, 2026
Department: Executive Team
Subject: Information Regarding Citywide AI & Technology Efficiencies
(S.Gonzalez/B.James/S.Williams)

BACKGROUND

At the City Council Pre-Budget Retreat, held on Friday, March 27, 2026, Councilmember Watson requested information on how the City is using AI. The attached document provides a high-level look at what Scherz is doing city-wide and also what departments are doing to utilize technology to create efficiencies.

Attachments

Citywide AI & Technology Efficiencies

Citywide AI & Technology Efficiencies Report

Introduction

A number of cities across Texas have begun adopting AI in some service areas – traffic management, data integration and customer service. The City of Kyle for example uses "Agent Kyle," An agentic AI tool that assists residents 24/7 via phone, web, and chat, and is integrated with the city's ordinances, fees, and databases. The Town of Addison, Texas is using AI to organize decades of files and systems of record to help staff instantly find past actions, anticipate council questions, and draft reports in less time. Like most cities, Schertz uses AI to speed up basic tasks, like writing reports. Staff have been meeting with vendors of AI products to better understand how they work, what level of investment is (both money and staff time is required) and what areas cities are seeing the most returns.

The information below provides a high-level look at what Schertz is doing city-wide and also what departments are doing to utilize technology to create efficiencies.

CITY-WIDE TECHNOLOGIES & EFFICIENCIES

1. Artificial Intelligence (AI) Tools

Used across multiple departments to improve productivity, communication, and content creation.

- **ChatGPT / Gemini**
 - Drafting emails, SOPs, reports, and communications
 - Research and quick-reference support
 - Idea generation (e.g., park naming, business identification)
- **Grammarly AI**
 - Enhances writing quality for budget narratives, emails, and SOPs
- **Envato AI / Canva AI**
 - Rapid creation of marketing materials and graphics
 - Reduces outsourcing costs and design turnaround time
- **Emerging AI on the Horizon (Monitoring Phase)**
 - AI Plan Review
 - AI Virtual Assistants (CityView, City website)
 - AI-enhanced infrastructure modeling
 - Metadata automation and chatbots (Library)

2. Citywide Standardization via Microsoft Products

Widely adopted platform improving collaboration and reducing duplication.

- **Microsoft Teams**
 - Centralized communication
 - Virtual meetings reduce travel time and increase efficiency
 - Integrated tools (Shifts, Planner) for scheduling and project tracking
- **SharePoint / OneDrive**
 - Centralized document management and internal portals

- Improves access, collaboration, and version control
 - **Microsoft Suite (General Use)**
 - Communication, reporting, and operational support across departments
-

3. Asset Management & Work Order Systems

Standardizing tracking and maintenance across departments.

- **OpenGov / Cartegraph (Enterprise Asset Management)**
 - Used by Parks, Fleet, Facilities, Public Works
 - Tracks assets, maintenance, repairs, and work orders
 - Improves lifecycle management and planning
 - **Operative IQ**
 - Inventory and asset tracking (EMS)
-

4. Geographic Information Systems (GIS)

Citywide mapping and analytics tool.

- **Used by:**
 - Public Works (infrastructure tracking, dashboards)
 - Engineering (capital planning, utilities)
 - Parks (asset mapping, planning)
 - Planning (zoning, development tracking)
 - **Efficiency Gains**
 - Improved decision-making
 - Public transparency via dashboards
 - Faster access to spatial data
-

5. Document Management & Paperless Systems

Reducing manual processes and improving accessibility.

- **Laserfiche / Digital Records**
 - Planning & Development document retrieval
 - Serves as the City's primary records repository
 - Enhances responsiveness to open records requests
 - **Agenda & Meeting Management (AgendaQuick)**
 - Web-based system for creating and publishing meeting agendas and minutes
 - Streamlines agenda submission workflows
 - **DocuSign**
 - Digital signatures for contracts and approvals
 - Faster turnaround, improved compliance
 - **Paperless Initiatives**
 - Finance, Court, Utility Billing transitioning to fully digital workflows
-

6. Customer & Public-Facing Digital Services

- **Invoice Cloud**
 - Online payment processing
- **CivicRec**

- Program registration and facility rentals
 - **Library Mobile App / Online Systems**
 - Self-service, catalog access, and account management
 - **Community Apps & Portals**
 - Police app for public communication
 - CityView customer portal for permits and services
-

7. Communication, Scheduling & Workflow Tools

- **Monday.com**
 - Project and workflow management (Public Affairs)
 - **Snap Schedule / Slate**
 - Staff scheduling (Library, EMS)
 - **Toggl Track**
 - Time tracking for reporting and reimbursements (Library)
-

8. IT & Automation Tools

- **Freshservice**
 - IT service management; improved resolution time and communication
 - **Splashtop**
 - Remote IT support; reduces travel time
 - **Keeper**
 - Automated password management and auditing
-

9. Specialized Operational Systems

- **SCADA (Public Works)**
 - Real-time monitoring of water/wastewater systems (8,000+ data points)
 - **PAVER (Engineering)**
 - Pavement lifecycle and maintenance planning
 - **AutoCAD / SketchUp / Adobe**
 - Design, planning, and document editing
-

PUBLIC SAFETY HIGHLIGHTS (POLICE, FIRE, EMS)

1. Computer-Aided Dispatch (CAD) & Response Optimization

- Central Square CAD (Police & EMS)
 - Enhanced dispatch processes (Fire/EMS)
 - 90% of calls processed in under 60 seconds
 - Real-time routing and closest-unit dispatch
-

2. Mobile Technology & Field Devices

- **iPads (Fire & EMS)**
 - Replaced laptops/Toughbooks
 - Savings:
 - ~\$5,000 per fire unit
 - ~\$5,000 per MDT replacement

- ~\$1,000 vs \$6,000 (EMS)
 - Enables real-time reporting and field data entry
 - **Mobile CAD & Field Apps (Police)**
 - Real-time updates and reporting
 - Citation and evidence upload tools
-

3. Records & Reporting Systems

- **ImageTrend (Fire & EMS)**
 - Unified reporting and patient care records
 - Automated data entry via ID scanning
 - **Tyler RMS (Police)**
 - End-to-end records management and reporting
 - **RescueNet Billing Integration (EMS)**
 - Eliminates duplicate data entry
-

4. Training, Policy & Personnel Management

- **Vector Solutions / Target Solutions / PoliceOne Academy**
 - Online training and certification tracking
 - **PowerDMS / Lexipol**
 - Policy management and compliance tracking
 - **Power FTO**
 - Field training tracking (Police & EMS)
-

5. Communication & Radio Systems

- **Motorola Radios (Police)**
 - GPS tracking and improved communication
 - **Station Alerting Systems**
 - Faster response times (Fire & EMS)
 - **Pulsara App (EMS)**
 - Direct hospital communication, reduces radio traffic
-

6. Emergency Response Enhancements

- **Opticom / Intersection Preemption**
 - Faster and safer emergency response
 - Reduces vehicle wear and fuel consumption
 - **MioVision (Police)**
 - Traffic signal prioritization
-

7. Drones & Advanced Field Technology

- **Drone programs (Police & Fire)**
 - Scene assessment
 - Search and rescue
 - Improved situational awareness
- **Thermal Imaging (Fire)**

- Lower-cost replacements saving ~\$5,000 per unit

8. Security & Access Systems

- **Knox Box (Fire & EMS)**
 - Rapid access to buildings
 - Remote programming and audit tracking

9. Investigation & Enforcement Tools (Police)

- **Cellebrite**
 - Digital forensics
- **TruNarc**
 - Narcotics identification
- **Trimble Total Station**
 - Crime/accident scene reconstruction

10. Fleet & Equipment Efficiencies (Fire)

- Reduced outfitting costs (~\$30,000 savings per admin vehicle)
- In-house plastic welding (~\$10,000 savings per unit)

DEPARTMENT-SPECIFIC HIGHLIGHTS (NON-PUBLIC SAFETY)

City Secretary / Records Management

- AgendaQuick for agenda and minutes automation
- Laserfiche as centralized records repository
- SharePoint development for internal resources and records guidance
- Evaluation of electronic bulletin board modernization

Finance

- Fully paperless records
- Automated customer notifications
- AI-assisted writing tools

Human Resources

- **ADP System**
 - End-to-end employee lifecycle management
 - Payroll, onboarding, benefits, performance tracking
- Workflow automation and self-service tools

Purchasing

- **Bonfire (Euna)**
 - Digital procurement and RFP management
- DocuSign for contracts

Public Affairs

- Social media automation (Social News Desk)
- AI-driven content and design tools

Library

- RFID automation, self-checkout, and digital services

- Polaris ILS (cloud-based)
- Extensive self-service and remote access tools

Parks

- Asset management (OpenGov)
- GIS planning tools
- Smart splash pad monitoring (reducing manual checks)

Fleet & Facilities

- Diagnostic tools, telematics (planned), and repair databases
- Predictive maintenance initiatives

Public Works

- SCADA system
- GIS dashboards
- Telemetry for tracking equipment

Engineering

- Infrastructure modeling (in progress)
- Virtual inspections (planned)
- GIS-integrated planning tools

Planning & Community Development

- **CityView**
 - Permitting, inspections, licensing, and customer portal
- Virtual inspections and digital workflows
- Monitoring AI-assisted plan review tools

Economic Development

- **HubSpot**
 - CRM and business tracking
- AI-assisted business intelligence and research
- CREXI for real estate analytics

KEY THEMES & TAKEAWAYS

- **Standardization** (Microsoft, OpenGov, GIS) is reducing duplication and improving collaboration
- **Mobile-first strategy** (iPads, apps) is significantly lowering hardware costs
- **AI adoption** is widespread but primarily assistive (writing, research, design)
- **Automation & integration** are reducing manual entry and speeding workflows
- **Public safety integration** has improved response times, safety, and coordination
- **Shift to cloud & remote systems** is improving accessibility, security, and scalability
- **Tracking** how other cities are using AI