

RESOLUTION 26-R-087

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF SCHERTZ, TEXAS AUTHORIZING A TASK ORDER AMENDMENT WITH FREELAND TURK ENGINEERING GROUP, LLC FOR DESIGN AND CONSTRUCTION PHASE ENGINEERING SERVICES FOR THE BELL NORTH DRIVE SEWER EXTENSION PROJECT

WHEREAS, the Schertz City Council approved Resolution 25-R-026 on March 18, 2025 authorizing the design, bid, and construction phase engineering services for the Bell North Drive Sewer Extension Project; and

WHEREAS, The City staff of the City of Schertz has determined that the City requires additional engineering-related services for the completion of the project; and

WHEREAS, the City Council has determined that it is in the best interest of the City to amend the contract with Freeland Turk Engineering Group, LLC for the design and construction phase services as described in the Project Agreement attached hereto as Exhibit A.

WHEREAS, the City Council previously authorized expenditures with Freeland Turk Engineering Group, LLC for the Bell North Drive Sewer Extension Project for \$85,000 with a not to exceed amount of \$95,000 for the 2024-2025 Fiscal Year, and

WHEREAS, the City of Schertz will fund the professional services through funds from the water and sewer reserves, and

WHEREAS, the currently approved Capital Improvement Plan (CIP) project sheet for the project will be appropriately modified to shift expenditures between Construction and Professional Services line items while remaining within the approved project budget (Exhibit B).

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SCHERTZ, TEXAS THAT:

Section 1. The City Council hereby authorizes an amendment to the agreement with Freeland Turk Engineering Group, LLC. in substantially the form set forth on Exhibit A and in accordance with the original project agreement authorized by Resolution 25-R-026, for an additional total professional service agreement amount of \$23,680, a new total of \$108,680 and a new Not to Exceed amount of \$120,000. An amendment to the line items on the currently approved CIP project sheet is also duly authorized.

Section 2. The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this Resolution for all purposes and are adopted as a part of the judgment and findings of the City Council.

Section 3. All resolutions, or parts thereof, which are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the

provisions of this Resolution shall be and remain controlling as to the matters resolved herein.

Section 4. This Resolution shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

Section 5. If any provision of this Resolution or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Resolution and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City Council hereby declares that this Resolution would have been enacted without such invalid provision.

Section 6. It is officially found, determined, and declared that the meeting at which this Resolution is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Resolution, was given, all as required by Chapter 551, Texas Government Code, as amended.

Section 7. This Resolution shall be in force and effect from and after its final passage, and it is so resolved.

PASSED AND APPROVED on the _____ day of _____, 2026.

CITY OF SCHERTZ, TEXAS

Ralph Rodriguez, Mayor

ATTEST:

Sheila Edmondson, TRMC
City Secretary

EXHIBIT A
Agreement

This is **EXHIBIT K**, consisting of 4 pages, referred to in and part of the **Agreement between Owner and Engineer for Professional Services – Task Order Edition** dated 1-18-25.

Amendment To Task Order No. 1 – Bell North Dr. Sewer Extension

1. Background Data:

- a. Effective Date of Task Order: 3-24-25
- b. Owner: City of Schertz
- c. Engineer: Freeland Turk Engineering Group, LLC
- d. Specific Project: Bell North Dr. Sewer Extension

2. Description of Modifications

- a. Engineer shall perform the following Additional Services:

The City of Schertz wants to establish gravity wastewater service to two lots located on Bell North Drive (Refer to the attached project sketch).

- Obtain additional site design surveying on Lots 4 and 5 including cleanout elevations (per attached Summit Geomatics proposal).
- Make additional site visits and coordinate with property owners
- Design and prepare a change order for the sewer service from an existing cleanout (apparent back of the buildings) to the newly constructed service lines on Bell North. Includes pavement and other site repair as needed for installation.
- Coordinate and permit additional work with the City of Schertz
- Coordinate activities including abandonment of the existing septic per TAC 285.36 and documentation with the contracted contractor (R.L Jones).
- Assist in negotiating a change order and provide additional construction phase services as needed.

The following items are excluded from the scope of services:

- Preparation of easement acquisition documents and easement acquisition.
- Additional bid or procurement services.
- Additional permitting outside of the City of Schertz.

- b. The Scope of Services currently authorized to be performed by Engineer in accordance with the Task Order and previous amendments, if any, is modified as follows: N/A

- c. The responsibilities of Owner with respect to the Task Order are modified as follows:
- Provide right of entries, easements, Agreements, owner contact information, and coordination assistance with property owners as necessary to complete the scope of work.
 - Provide OSSF abandonment documentation (pumping records) to the property owners and any City of Schertz documents for their use with Comal County to record the OSSF abandonment and connection to City of Schertz public wastewater.
 - Any information relating to the location of existing utilities within each lot.
- d. For the Additional Services or the modifications to services set forth above, Owner shall pay Engineer the following additional or modified compensation:
- Not to exceed amount of \$23,680 based on Freeland Turk's attached 2025-2026 Billing Rate Schedule (Hourly Rates + Expenses).
- e. The schedule for rendering services under this Task Order is modified as follows:
- Freeland Turk estimates the scope of service will be completed 60 days from notice to proceed.
- f. Other portions of the Task Order (including previous amendments, if any) are modified as follows: N/A

3. Task Order Summary (Reference only)

a.	Original Task Order amount:	\$ 85,000
b.	Net change for prior amendments:	\$ 0
c.	This amendment amount:	\$ 23,680
d.	Adjusted Task Order amount:	\$108,680

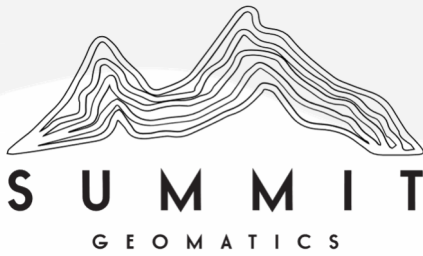
Owner and Engineer hereby agree to modify the above-referenced Task Order as set forth in this Amendment. All provisions of the Agreement and Task Order not modified by this or previous Amendments remain in effect. The Effective Date of this Amendment is _____.

ENGINEER:

By:

Title: Principal

Date 5-20-26
Signed:



THOMAS N. TURK, PE

Freeland Turk Engineering Group, LLC

A : 18830 Forty Six Pkwy

Building 2, Suite B

Spring Branch, Tx 78070

E : tturk@freelandturk.com

P : 830-322-6208

Reference: Schertz – Bell North Dr. Lots 4 and 5 Topo

May 19, 2026

Mr. Turk,

Summit Geomatics, Inc. is pleased to be able to submit this proposal that will provide surveying services on this project as outlined below.

Scope of Services:

- a. Topo/Design survey of the rear of lots 4 and 5 of Schertz Industrial Park Subdivision.
- b. Locate new cleanout on front of lots, finished floor of building and septic/cleanouts in the rear of the buildings.

Client to Provide the Following:

1. Access to the property (Right-of-Entry)

Fee: Lump Sum

Professional Land Surveying

- | | |
|--|------------|
| 1) Design Survey and Apparent ROW along Bell North Dr. | \$3,200.00 |
|--|------------|

Total

\$3,200.00 Lump Sum

Reimbursable Expenses: The cost of all "out of house" reproductions, couriers, travel cost, and checks paid by Summit Geomatics will be billed at cost of materials + 10%.

This proposal is subject to change after three months from this date.

Schedule: 3 weeks after receiving notice to proceed.

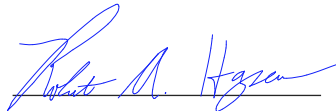
Notes:

Invoices will be mailed monthly and payable upon receipt. Invoices shall be paid within 14 days of payment to the prime by their client.

Revisions due to changes by the Client or any additional services not provided in the described services that may be desired by the Client will be performed hourly. An estimate of the cost of the hourly services will be provided prior to doing the work if desired by the Client.

We truly appreciate the opportunity to support you in this project. If there is anything that you would like to discuss about this proposal, please do not hesitate to contact us. If the above outlined proposal meets with your approval, please sign and return one copy of this letter for our files. We look forward to working with you on this project.

Sincerely,



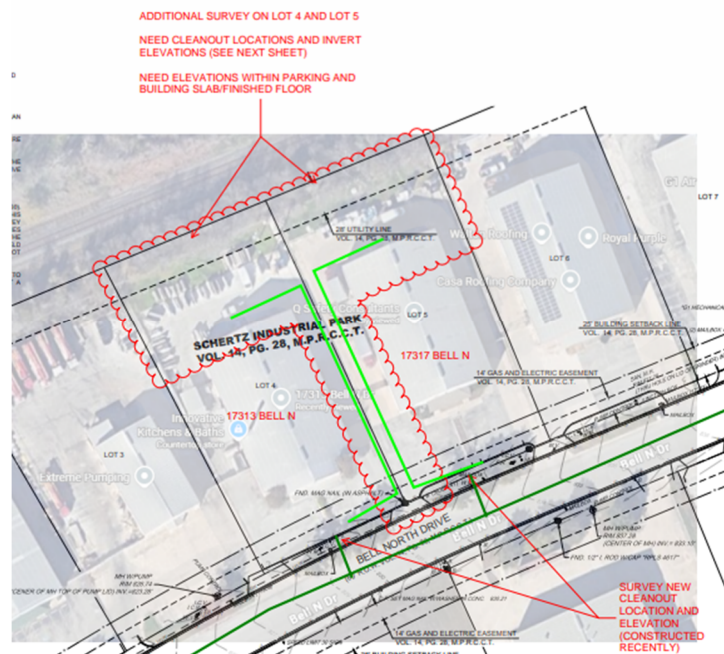
Robert A. Harper, RPLS/PLS
President

Date: 05-19-2026

Approved: _____ Date: _____

Print: _____ Date: _____

Exhibit "A" – Project Area:



2025-2026 Billing Rate Schedule
Freeland Turk Engineering Group, LLC

The following rate schedule is in effect for the calendar year specified and is subject to change after September 30, 2026.

Hourly Rates

Principal	\$ 240/hour
Senior Project Manager	\$ 230/hour
Project Manager	\$ 210 /hour
Sr. Design Engineer (P.E.)	\$ 190/hour
Design Engineer (P.E.)	\$ 175/hour
Engineering in Training - 2	\$ 160/hour
Engineering in Training - 1	\$ 150/hour
Sr. Design Technician	\$ 135/hour
Design Technician	\$ 120/hour
Construction Inspector	\$ 120/hour
Engineering Intern	\$ 95/hour
Administrative/Support Staff	\$ 95/hour

Reimbursable Expenses

Mileage – Current IRS Standard Mileage Rate times Miles Traveled

Inside Office Printing - \$0.05 per page

Outside/Contract Printing & Plotting – Direct Cost plus 15%

Shipping – Direct Cost plus 15%

Other miscellaneous expenses – Direct Cost plus 15%

Overnight travel expenses (airfare, hotel, meals, rental cars, etc.) – Direct Cost plus 15%

Sub-consultants – Direct Cost plus 15%

EXHIBIT B

Capital Improvement Plan Project Sheet

CITY OF SCHERTZ

CAPITAL IMPROVEMENT PROJECT SHEET

Project Type:

Wastewater

Project Code:

W30

Project Title:

Bell North Drive Gravity Sewer Main Construction

Project Manager:

Engineering

Location Description:

Bell North Drive

Project Summary:

Ten commercial properties on the west end of Bell North Drive are served by private grinder pumps that pump wastewater into a public wastewater force main that discharges into a manhole near 17316 Bell North Drive. This project is the construction of a gravity sewer main within Bell North Drive that will flow toward and discharge into the main on Doerr Lane.

Start Date:

Mar-25

Completion Date:

-Mar-26

Fall 2026

Project Forecast

	Prior												
Funding Source	Appropriation	2025-26	2026-27	2027-28	2028-29	2029-30	2031-2035	Total Cost					
Water/Sewer Reserves	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000					
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -					
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -					
Total Funding Source	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000					

	Prior												
Expenditure	Expenditure												
Land Acquisition	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -					
Professional Services	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000				
Construction	\$ -	\$ 900,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 900,000				
Total Expenditure	\$ 100,000	\$ 900,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000				

	Prior												
Expenditure	Expenditure												
Land Acquisition	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				
Professional Services	\$ 100,000	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 120,000				
Construction	\$ -	\$ 880,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 880,000				
Total Expenditure	\$ 100,000	\$ 900,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000				

CITY OF SCHERTZ

CAPITAL IMPROVEMENT PROJECT SHEET

This product is for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries.

