

RESOLUTION 26-R-119

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF SCHERTZ, TEXAS AUTHORIZING A TASK ORDER AMENDMENT WITH HALFF ASSOCIATES, INC. FOR THE LOOKOUT ROAD RECONSTRUCTION PROJECT

WHEREAS, on December 6, 2022 the City Council of the City of Schertz approved Resolution 22-R-138 approving a Task Order with Half Associates, Inc. with a not to exceed amount of \$330,000 for the design of the Lookout Road Reconstruction Project; and

WHEREAS, subsequently the City Council of the City of Schertz approved Resolutions 23-R-56, 25-R-035, and 25-R-043 to amend the Task Order agreement and increased the not to exceed amount to \$571,000 to provide for additional design services for project scope increase and Right-of-Way acquisition; and

WHEREAS, the City Council of the City of Schertz wishes to amend the Task Order agreement with Half Associates, Inc. to add additional design services to provide for additional upsizing of a portion of the new sewer main beyond the original project scope and a roadway alignment shift of Schertz Parkway at the Schertz Parkway and Lookout Road intersection; and

WHEREAS, City staff has determined that Halff Associates, Inc. is uniquely qualified to provide such services for the City; and

WHEREAS, Halff Associates, Inc. is an approved On-Call Engineering Firm for the City of Schertz; and

WHEREAS, pursuant to Section 252.022(a)(4), the City is not required to seek bids or proposals with respect to a procurement for personal, professional, or planning purposes; and

WHEREAS, the City Council hereby authorizes the City Manager to execute and deliver the Amendment to the Agreement with Halff Associates, Inc. in substantially the form set forth on Exhibit A, increasing the Task Order amount by \$35,000, and to execute further amendments as necessary not to exceed a total expenditure amount of \$600,000.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SCHERTZ, TEXAS THAT:

Section 1. The City Council hereby authorizes the City Manager to execute and deliver the Task Order Agreement with Halff Associates, Inc. in accordance with their approved Master Agreement in substantially the form set forth on Exhibit A in the amount of \$35,000 and authorize the City Manager to execute and deliver the Task Order in a not to exceed total amount of \$600,000.

Section 2. The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this Resolution for all purposes and are adopted as a part of the judgment and findings of the City Council.

Section 3. All resolutions, or parts thereof, which are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this Resolution shall be and remain controlling as to the matters resolved herein.

Section 4. This Resolution shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

Section 5. If any provision of this Resolution or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Resolution and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City Council hereby declares that this Resolution would have been enacted without such invalid provision.

Section 6. It is officially found, determined, and declared that the meeting at which this Resolution is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Resolution, was given, all as required by Chapter 551, Texas Government Code, as amended.

Section 7. This Resolution shall be in force and effect from and after its final passage, and it is so resolved.

PASSED AND ADOPTED, this _____ day of _____, 2026.

CITY OF SCHERTZ, TEXAS

Ralph Rodriguez, Mayor

ATTEST:

Sheila Edmondson, TRMC
City Secretary

EXHIBIT A

**TASK ORDER AMENDMENT WITH HALFF ASSOCIATES, INC. FOR THE
LOOKOUT ROAD RECONSTRUCTION PROJECT**



September 28, 2026
AVO 35005.012

John Nowak, P.E.
Assistant City Engineer
City of Schertz Engineering
11 Commerce Place
Schertz, TX 78154
210.619.1825 | jnowak@schertz.com

**RE: Lookout Road from Schertz Parkway to Doerr Lane
Additional Services No. 4: Intersection and Sheet Revisions**

Dear Mr. Nowak:

We are pleased to present this proposal for additional professional services related to the Lookout Road Improvements Project. We greatly value our ongoing partnership with the City of Schertz and are grateful for the opportunity to collaborate with you on the Lookout Road and Schertz Parkway redesign and sheet revisions for this important project.

Should you require any further information or clarification, please do not hesitate to reach out. We look forward to continuing our successful collaboration on this project!

Sincerely,
HALFF ASSOCIATES, INC.

A handwritten signature in black ink that reads "Lamberto 'Bobby' Ballí".

Lamberto "Bobby" Ballí, PE, PWLF
Vice President, Director of Public Works

AMENDMENT TO TASK ORDER

Amendment No. 4

Task Order Number: 14

Project Name: Schertz/Lookout Road Reconstruction

Owner: City of Schertz

Engineer: Halff Associates, Inc.

General Purpose of the Amendment:

This Amendment encompasses redesign of the Schertz Parkway and Lookout Road intersection. Additionally, this Amendment includes revisions required to complete the additional Correction Notice sent to Halff on July 28, 2026. The total amount of this Amendment shall not exceed \$35,000 without prior Authorization from the City of Schertz.

Description of Modifications:

The total cost Amendment No. 4, Task Order 14 is \$35,000.

Redesign of Schertz Parkway and Lookout Road Intersection (\$30,000):

The City of Schertz has requested an intersection redesign in attempts to avoid right-of-way impacts to the Blue Bonnet Palace property located southwest of the intersection at 17630 Lookout Road. A preliminary layout for this change has been agreed upon by Schertz (see attachment titled "Schertz Pkway Roadway Shift.") Halff anticipates redesign effort will include structural, roadway, traffic, and drainage updates. Halff estimates approximately 28 sheets will be needed to be updated to reflect updates to the intersection. No updates to the Drainage Report are anticipated because of the intersection redesign.

Additional Correction Notice (\$5,000):

The City of Schertz has requested additional revisions as shown in the Corrections Notice dated 7/28/2026 (see attached). This review encompasses additional traffic and construction changes in addition to the changes included in redesign of the intersection. Halff estimates approximately 10 sheets will need updates to reflect these additional comments.

(See next page for Authorization Signatures)

Owner and Engineer hereby agree to modify the above-referenced Main Agreement as set forth in this Amendment. The Effective Date of the Amendment shall be effective upon authorization by Owner.

Owner

City of Schertz

(typed or printed name of organization)

By:

(individual's signature)

Date:

(date signed)

Name:

(typed or printed)

Title:

(typed or printed)

Engineer

Halff Associates, Inc.

(typed or printed name of organization)

By:



(individual's signature)

Date:

9/28/2026

(date signed)

Name:

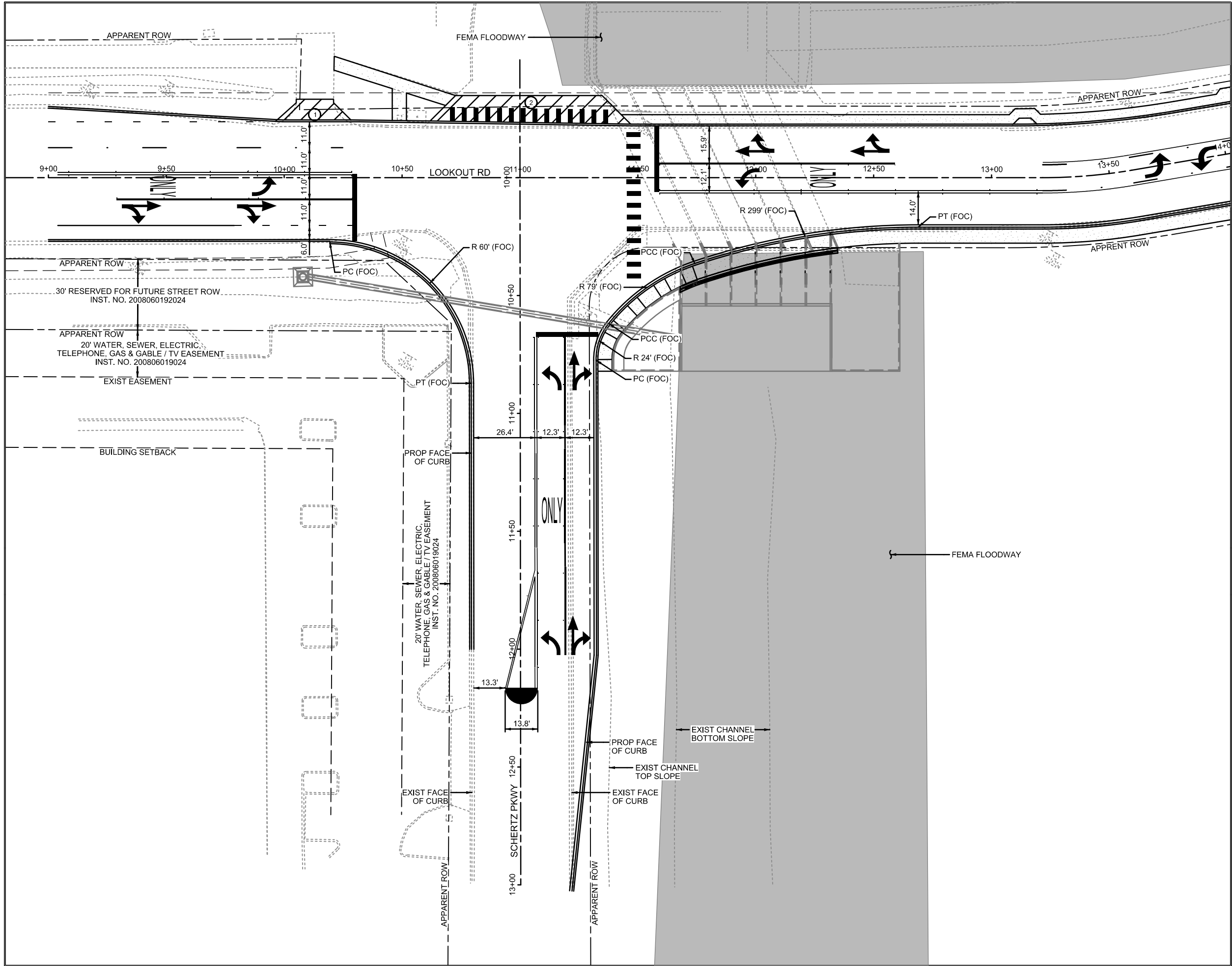
Lamberto "Bobby" Ballí

(typed or printed)

Title:

VP, Director of Public Works

(typed or printed)

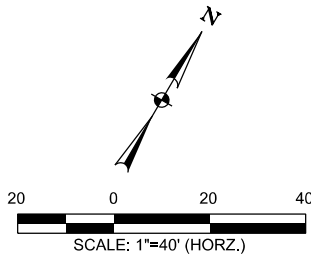


LEGEND

EXISTING RIGHT OF WAY	
PROPOSED CENTERLINE	
EXIST SANITARY SEWER LINE (QLD)	
EXIST NATURAL GAS LINE (QLD)	
EXIST OVERHEAD TELEPHONE (QLC)	
EXIST OVERHEAD ELECTRIC (QLC)	
EXIST UG TELEPHONE (QLC)	
EXIST WATER LINE (QLD)	
DIRECTION OF TRAFFIC FLOW	
PROPOSED DRIVEWAY	
PROPOSED SIDEWALK	
PROPOSED DRIVEWAY ID	
PROPOSED SANITARY SEWER MH	
PROPOSED SANITARY SEWER LINE	

NOTES:

- ALL CALLOUTS REFERENCE LOOKOUT RD CENTERLINE UNLESS OTHERWISE NOTED.
- CALL THE TEXAS STATE WIDE ONE CALL LOCATOR NUMBER 1-800-344-8377, 48 HOURS BEFORE DIGGING ANY EXCAVATION.
- DUE TO FEDERAL REGULATIONS TITLE 49, PART 192.181, CENTERPOINT ENERGY MUST MAINTAIN ACCESS TO GAS VALVES AT ALL TIMES. THE CONTRACTOR MUST PROTECT AND WORK AROUND ANY GAS VALVES THAT ARE IN THE PROJECT AREA.
- THE CONTRACTOR SHALL BE RESPONSIBLE FOR MAINTAINING OPERATION OF ALL EXISTING UTILITIES AFFECTED BY PROPOSED CONSTRUCTION.
- LOCATIONS OF EXISTING UTILITIES SHOWN ARE APPROXIMATE AND BASED ON AVAILABLE DRAWINGS AND FIELD SURVEY. CONTRACTOR SHALL VERIFY LOCATION OF ALL EXISTING UTILITIES PRIOR TO CONSTRUCTION.
- REFER TO DRAINAGE PLAN AND PROFILE SHEETS AND SW3P SHEETS FOR ADDITIONAL INFORMATION.
- REFER TO UTILITY LAYOUT SHEETS FOR INFORMATION ON UTILITIES TO REMAIN, ABANDON, OR RELOCATE.
- DRIVEWAY CURB AND GUTTER TO BE PAID FOR UNDER ITEM 02771 "CURB AND GUTTER".



CITY OF SCHERTZ TEXAS
ENGINEERING AND PUBLIC WORKS



SCHERTZ
COMMUNITY • SERVICE • OPPORTUNITY

LOOKOUT ROAD
RECONSTRUCTION
FROM SCHERTZ PKWY TO DOERR LN

SCHERTZ PKWY
ROADWAY SHIFT

100% SUBMITTAL	PROJECT NO.:	DATE: 3/20/2026
DRWN. BY: JR & HL	DSGN. BY: JR & HL	CHKD. BY: JFK
SHEET NO.:		1

Corrections Notice

Date: July 28, 2026

To: Luis Cardona
100 NE Loop 410, Suite 701
San Antonio, TX 78216

Subject: Public Infrastructure - PRPI202303006

Dear Luis Cardona,

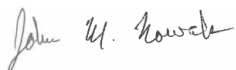
The City has reviewed your plans/reports regarding the above referenced project address and offer the following review comments. These items must be addressed through revised drawings and/or addendum submitted to the Engineering in order to proceed.

Engineering Review (Reviewed By: John Nowak - (210) 619-1825 - jnowak@schertz.com)

8. Limits and location of work will change some due to shifting the Schertz Parkway alignment to the east to avoid needing ROW from Blue Bonnet Palace. Other plan sheets will be affected similarly.
9. Doerr Lane and intersection work needs to be done at night with normal traffic allowed during the day.
10. Construction limits need to change due to increased pipe diameter. other plan sheets also need to change.
11. Work needs to be done at night and normal traffic restored during the day.
12. Sign pointing the wrong direction.
13. Work needs to be done at night and normal traffic restored during the day.
14. Is this sign correct?
16. Doerr Lane work needs to be done at night with normal traffic restored during the day
17. Adjust limits of construction based on the Schertz Parkway alignment shift to the east.

If you have any questions or concerns, please contact me at (210) 619-1825 or by email at jnowak@schertz.com.

Sincerely,



John Nowak
Assistant City Engineer