

DRAFT

Transportation Safety Advisory Commission Minutes Thursday, April 2, 2026

The Transportation Safety Advisory Commission (TSAC) convened for a Called Meeting on Thursday, April 2, 2026, at 5:30 PM in the Council Chambers, Building #4
1400 Schertz Parkway, Schertz, Texas 78154

Present: Richard Dziewet, Chair; Ferrando Heywar, Vice Chair; Roy Ragsdale, Commissioner; Paul Wiley, Commissioner; Steven Icke, Commissioner; Jay Starr, Commissioner; Jonathon Marquez, Commissioner

Absent: Chris Hormel, Commissioner; Mark Davis, City Council Liaison

Staff Present: Brian James, Deputy City Manager; Kathy Woodlee, City Engineer; Larry Busch Jr, Public Works Director; Lee Harris, Senior Engineer; Serena Contreras, Associate Engineer; Tammy Lawrence, Administrative Assistant; Robert Martinez, Street Supervisor; Scott Morehouse, Police Sergeant

CALL TO ORDER/ROLL CALL – TRANSPORTATION SAFETY ADVISORY COMMISSION
called at 5:30 PM by Chairman Richard Dziewit

Commissioner Richard Dziewit called Kathy Woodlee to introduce new Commissioners, Jay Starr and Jonathon Marquez.

Kathy Woodlee stated I just wanted to take a moment before we start and welcome our two new commissioners. We're so excited to have some fresh faces, and you all can show them the ropes. We have Jonathon Marquez and we have Jay Starr. And both of them I think have been very engaged and getting more active recently with relation to transportation, pedestrian and vehicular. So we're happy to have them. Thank you very much.

HEARING OF RESIDENTS

None

1. Selection of new Chairperson and Vice Chairperson

Chairperson nomination by made for Commissioner Dziewet by Commissioner Heyward, Commissioner Ragsdale seconded. All ayes.

Vice Chairperson nomination by made for Commissioner Heyward by Commissioner Dziewet, Commissioner Ragsdale seconded. All ayes.

Commissioner Dziewet stated The most important thing is to thank all of you, the members of the board here, for being such great support for us and to making sure that the commission really does the operation that they are supposed to do to make it for the community. Thank you all very much.

2. Minutes: Consideration/action for approval of February 6, 2026, TSAC Meeting Minutes.

Motion was made by Commissioner Ragsdale. Seconded by Commissioner Icke. *Motion passed.*

3. Traffic Related Item Updates

a. Ashley Park Speeding

Serena Contreras stated the first thing is Ashley Park speeding. So currently this street is a local street. The speed limit is 20 mph, like on any other local street. However, it has the width of a collector street, which is part of the reason there is so much speeding on Ashley Park. Currently staff are reviewing signage. Some possible remedies for this speeding would be striping a center line, and then also designating On-street parking near Ashley Park. This would make the lanes seem smaller. When people see pavement markings, they tend to think they have less room, which would slow down vehicles.

b. IH 35 Fairlawn - Pavement Markings

Serena Contreras stated at the end of our last meeting, we discussed possibly putting pavement markings to create two lanes. One would be designated for U-turns, and one would be designated for getting onto the access road. However, if we were to do that, it would be encouraging drivers to make that U-turn, which we don't want to do. So, we will not be marking the street.

c. Hollering Vine Speeding

Serena Contreras stated staff went out and took traffic counts at both of these locations. And we do have a speeding concern. The speed hump warrant is met at both locations. As you can see, there are relatively high speeds, especially with this being a 20-mph road. So, we are looking at placing speed humps. Currently, this is what we're looking at right now. This black marking would be the initial speed hump. Staff are working to figure out where the secondary speed hump would be located, but this is just a rough estimate of where it would be currently

Hollering Vine near Luckside
North
ADT – 340
85th perc. speed – 28.2 mph

Hollering Vine Near Luckside
South
ADT – 496
85th perc. speed – 29.1 mph

Combined ADT – 837 and 28.8 mph
2,210 Vehicles were over 25 mph
590 Vehicles were over 30 mph
Total traffic was 7,464 in a 10-day period

Hollering Vine near Stackstone
North
ADT – 430
85th perc. speed – 28.2 mph

Hollering Vine Near Stackstone
South
ADT – 375
85th perc. speed – 29.1 mph

Combined ADT – 1101 and 28.2 mph
1,590 Vehicles were over 25 mph
912 Vehicles were over 30 mph
Total traffic was 9,859 in a 10-day period.

Commissioner Heyward asked about Fire Engine bladders, were they ok with it?

Kathy Woodlee stated we have cleared with Fire and EMS, that the speed humps that are used are acceptable to them for their different vehicles.

d. Primrose School/Medical Buildings accessing Schertz Parkway

Lee Harris stated we are looking at making improvements to the medical building side of the roadway. These improvements would be made behind the right of way. So on their private property. And that would be working on adjusting the island and the exit, coming out to kind of help direct the traffic to make a right turn only out. These exhibits have been created and prepared, and we've sent these over to the owner of the medical facility property, as well as an agreement with them so they can review that. That would give us access to their property temporarily to construct all of this. So it would be a temporary access. They are currently reviewing that and we're waiting to hear back from them. Once we get that approval, we'll be looking to schedule and start planning the construction of this improvement to help improve the safety there on Schertz Parkway.

Commissioner Marquez asked what was the cost of that to perform that alteration?

Lee Harris stated I don't think we have done a cost analysis yet. We are doing it all in-house with city staff.

Kathy Woodlee stated just to add, once we have got the design and once we have got the buy in from the property owners, we will at that, point look to put together a cost estimate. The hope is that it can be done in-house. And the hope is that it will fit within the budget that was provided for these traffic safety projects.

e. Curling Post and Sagenite signage

Serena Contreras stated the Crossvine HOA has approved the change of the stop sign placements. Currently, stop signs are located on Sagenite and Curling Post is the through street. However, we are going to switch it so the stop signs would be on Curling Post instead of Sagenite. Public works is working on a timeline to get this completed.

Commissioner Starr asked if the HOA has approved this. What notification has been given to these residents that this stop sign is going to be changed or going to be put up. So they're not new to it and they're going to run a stop sign and possibly get a violation. So what what's being done to notify those residents?

Serena Contreras stated once the Public Works department gives a timeline, I will let the HOA. I'm not sure if she's a director, I'm not sure what her title is. I'll let the HOA know and she will let all of the residents know.

Kathy Woodlee stated she wanted to chime in on this. A few years ago, we actually did develop, we haven't had to use it. But we developed a procedure for the removal of stop signs, and it's got a timeline of posting notice. Bagging the new signs for a certain amount of time, putting flags on the new signs and those sorts of things. I can't rattle off all the steps, but there is an actual standard procedure for this to make sure that the residents will know, but also anybody else who's new or you know, who drives through there but isn't, maybe a resident will also notice it and have some pre-warning before it's happening.

f. Cliffside and Meadow Head traffic counts

Serena Contreras stated originally there are speed humps on Morning Drive right in the middle. There was a claim by a resident that vehicles will use Cliffside to avoid these speed humps. Staff also wanted to look into Meadow Head because it appears that the same is happening there. So traffic counts were taken on Cliffside and Meadow Head. This is not the first time traffic counts have been taken on Cliffside. They still do not meet speed hump warrants. Once again at this other location. They also don't meet. Then at the third they don't. However, Meadow Head does meet speed hump requirements. Currently we're going to have police enforce the speed limit on Meadow Head because Meadow Head was only investigated because of staff, not because there was a concern by a resident. And Meadow Head only met at one of the three locations tested.

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|---|---|
| 3306/3313 Cliffside North ADT – 131/111 85th perc. speed – 25.4/29.5 mph | 3306/3313 Cliffside South ADT – 144/131 85th perc. speed – 23.1/24.4 mph |
|---|---|

Combined ADT – 276/242 and 24.3/27.8 mph
265/497 Vehicles were over 25 mph
10/145 Vehicles were over 30 mph
Total traffic was 3,005/2,404 in a 11-day period.

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|---|---|
| 3422/3418 Cliffside North ADT – 95/88 85th perc. speed – 24.4/25.8 mph | 3422/3418 Cliffside South ADT – 109/109 85th perc. speed – 24.8/25.8 mph |
|---|---|

Combined ADT – 204/198 and 24.7/25.8 mph
255/289 Vehicles were over 25 mph
27/45 Vehicles were over 30 mph
Total traffic was 2,227/1,972 in an 11-day period.

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|---|--|
| 3445/3441 Cliffside North ADT – 89/70 85th perc. speed – 24.2/27.2 mph | 3445/3441 Cliffside South ADT – 101/99 85th perc. speed – 26.6/26.6 mph |
|---|--|

Combined ADT – 191/169 and 24.9/26.7 mph
245/314 Vehicles were over 25 mph
52/44 Vehicles were over 30 mph
Total traffic was 2,078/1,689 in an 11-day period.

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|---|---|
| 3306 Meadow Head North ADT – 202 85th perc. speed – 23.2 mph | 3306 Meadow Head South ADT – 366 85th perc. speed – 27.2 mph |
|---|---|

Combined ADT – 568 and 25.5 mph
796 Vehicles were over 25 mph
105 Vehicles were over 30 mph
Total traffic was 5,665 in an 11-day period.

3413 Meadow Head
North
ADT – 117
85th perc. speed – 29.1 mph

3413 Meadow Head
South
ADT – 253
85th perc. speed – 29.1 mph

Combined ADT – 371 and 29.1 mph
1120 Vehicles were over 25 mph
361 Vehicles were over 30 mph
Total traffic was 3,680 in an 11-day period.

3434 Meadow Head
North
ADT – 109
85th perc. speed – 24.2 mph

3434 Meadow Head
South
ADT – 245
85th perc. speed – 27.5 mph

Combined ADT – 355 and 26.5 mph
610 Vehicles were over 25 mph
101 Vehicles were over 30 mph
Total traffic was 3,540 in an 11-day period.

g. Lee Street - Church/Food Donation blocking the street

Lee Harris stated we received a complaint from a resident regarding the church located on Lee Street. They also operate a food pantry out of this location. Staff went and met with the food pantry and the church to kind of gather some more information about their how they operate. After meeting with them, we found out that since they started this operation, they have kind of doubled in size from when they initially started. They started feeding 25 families and have gone to 50. They kind of ceased all of their operations last Fall and just kind of restarted them here this Spring, which is when the issues kind of arose and that's when they doubled in number with this change. They doubled in number, but they also cut the number of days that their food pantry was open in half. They went from doing it on Monday and Friday to just Monday, and that was due to the fact of when they were getting all of their donations. So they get all their donations on Saturday, Sunday and then Monday morning and they open the food pantry up to the community there, later Monday morning. So after meeting with them and discussing how they operate, we want to go back and meet with the residents of the community to see if there's some things that we can do with the church to kind of help alleviate those concerns and those issues. One of them was that trash happens on Monday in that community, in the neighborhood. So with all the people there for the food pantry, it's hard for the trash trucks to get through with all of the cars. But due to their pickup of all of the donations on Saturday, Sunday and Monday and the fact that they have perishable items, they keep fruits, veggies, they keep refrigerated items and frozen items moving that day around. Moving the trash schedule just does not seem feasible so that they can maintain all that fresh produce. One thing that also came up was that the church is kind of outgrowing this location, which we kind of realized when they said they had doubled the number of families. They are actively looking right now for another location. So one of the things that we're actually going to be doing is trying to help them with that search. We've passed along their information to us Scott Wayman here with the City. So hopefully we're able to work with them and try to find some other location that will help meet their needs. They've told us that their lease is up in September, so they have a little bit of time left, but hopefully we're able to help them find something that better suits their needs. So our next step right now is we're going to go meet with the residents out there in the neighborhood, hopefully here next week or the week after. Let them know all the information that we found. We have a couple other things that we would like to try to do with the neighbors to try to help, kind of in the meantime, while they're looking for another location. See if there's things that we can do to help put out cones,

maybe to keep people from parking in certain areas so that they can get in and out of their driveways a little better. And then like I said, also, if we have to, we can look at doing maybe a no parking zone on one side of the street to kind of keep them on one side or the other. So we're going to talk about that with them and make sure that we can kind of get a happy little medium and working with those neighbors to try to make this a better situation in the short time that hopefully they're going to be there. So we'll give you another update on that as we move forward after we talk with the residents

h. Speeding on Cypress Point and Devonwood

Lee Harris stated we did multiple counts throughout the neighborhood. The only location in this neighborhood that actually met for speed and volume, is the entry coming in on Cypress. So we've looked at installing several speed humps in this location to help slow traffic down. One out here as you're coming off the I-35 frontage road. Another one here right before Oakwood. And then one final one down here before you get back into the neighborhood requirements. As you can see, 300 feet apart, not within 50 feet of the intersection and not within 250 feet of a traffic control device. Public works and staff are also going to be doing some other improvements out here that we've already kind of looked at and started installing. So we actually installed a larger speed limit sign as you're coming in there on Cypress Point. We also have put out a message board that said, Please Drive Safe, Slow Down, 20 mph. We're also looking at adding some additional speed limit signs throughout the neighborhood, because we know that after our sign inventory and looking at everything, there weren't a whole lot throughout the whole neighborhood. So we're going to be evaluating and seeing if we can add some more to kind of bring up that awareness that it's a 20 mph in the neighborhood streets.

Commissioner Heyward stated, yes, I see in that photo you have a dynamic speed sign out there. Has that helped alleviate some of the problem?

Lee Harris stated it's not a dynamic speed sign. That's just the message board that says slow down. I think we've talked about if we need to, we can put out some of the dynamic speed signs that'll give them the feedback. But we haven't installed any out there currently.

i. IH 35 SB Frontage Road at Schertz Parkway signage

Lee Harris stated we had a complaint about the striping out there with the construction going on. We have reached out to TxDOT and their contractor. They told us that they would be out there last month to fix that striping. They have yet to fix it. We have reached back out to them to try and figure out when they'll be out there to fix it. And we're waiting to hear back. So hopefully here before we meet next month, we have a positive update that they've been out there.

j. Davenport Speeding

Lee Harris stated we received a complaint of speeding through that location. Davenport is a roadway that's just off of Ashley Park, that we talked about earlier. This location did not meet for speed and volume. It did meet for speed. So we've been out there in evaluating sign locations, looking at the number of speed signs in the size. We are also looking at adding some additional signs, putting some flags on the speed limit signs as well, or the use of dynamic signs as well. Police are going to continue to increase the number of patrols out there just to make sure traffic is obeying.

4. Staff Comments and/or New Requests

a. Green Valley at Misty Hollow - all way stop requested, signage/sight review

Lee Harris stated we had a request from a resident for making the entrance here at Green Valley and Misty hollow an all-way stop. In the email that we got, the resident did say that the sight distance during pickup and drop off during school is what the main issue is. And this whole corridor, staff has been looking and evaluating the signage for the school zone. This was actually being done prior to receiving this complaint. So we're in the process of evaluating those and looking at if we need to add signage. Currently we are not looking at making this an all-way stop because there is really no sight distance issues other than the 30 minutes during school drop off and pick up. And there's already an all way stop less than 500 feet away from this intersection that goes back into the neighborhood across the street

b. Turn lane on Elbel at County Offices

Lee Harris stated we had a request to have a right turn lane into the county offices on Elbel. But in evaluating the right turn lane, there are warrants that are required to put in a turn lane. You need to have at least 50 right-turning vehicles in any hour as well as 500 vehicles on the through street. Elbel would probably most likely meet the 500 vehicles on a through street, but the 50 right-turning vehicles per hour is probably going to be very hard to meet unless it's on an election day, most likely. So that one, it does not look like we will be installing a right turn lane. The other issue too, is the minimum width for our turn lane according to our Public Works Design Guide, is 11 feet and we really only have 10 feet there. So we would have to do some really major improvements to get something in.

5. Future Agenda Items Requests from Commissioners

Nothing from Commissioners.

Kathy Woodlee reminded the folks that were part of the Commission in 2025- You probably got your invitation to the Volunteer Banquet April 30th at 5:30pm at the Civic Center. So it's usually a pretty nice time. So hope to see you there and we'll see you new guys next year.

6. Adjournment

Motion made by Commissioner Wiley, seconded by Commissioner Icke. Meeting adjourned at 5:56 PM by Chair Richard Dziejewit

Attest:

Richard Dziejewit, Chairperson

Tammy Lawrence, Recording Secretary