AGENDA
CITY OF SHERIDAN
FEBRUARY 3, 2020
REGULAR COUNCIL MEETING START 7:00 P.M.

1. Call to Order

2. Pledge of Allegiance

3. Invocation to be given by Chad Cowan with the First Baptist Church

4. Roll Call of Members

5. Consideration of Agenda

6. Public Hearings

   A. Public Hearing for Resolution #03-20 for Budget Revision #1 - City Treasurer Karen Burtis

      i. Consideration of Resolution #03-20 Approving FY20 Budget Revision #1

   B. Public Hearing for the Transfer of a 2008 City-Owned Ambulance to Clearmont Fire District - City Clerk Cecilia Good

      i. Consideration of the Transfer of a City-Owned 2008 Ambulance to Clearmont Fire District

7. Consent Agenda

   A. Consideration of the Appointment of Joseph P. Crump to the Board of Adjustment to Fill the Unexpired Term of Toby Granger for a Term of Two Years

   B. Consideration of the Appointment of Catherine Reichert to the Board of Adjustment for the Unexpired Term of Robert Webster for a Term of Two Years

   C. Consideration of the Appointment of Thomas Kelly to the Planning Commission for the Unexpired Term of Ryan Franklin for a Term of Two Years

   D. Minutes of Regular Council Meeting January 20th 2020.

   E. Claims

8. Community Update

A. Catholic Schools Week Proclamation - Holy Name School Principal Mary Legler

9. Staff Update

A. WYO Winter Rodeo Update - Public Works Director Lane Thompson and City Engineer Hanns Mercer

B. Municipal Comparison of Internet Sales Tax Revenue - City Treasurer Karen Burtis

OLD BUSINESS

NEW BUSINESS

10. Council Comments and Requests for Future Agenda Items

11. Comments from the Public

12. Executive Session per Wyoming State Statute 16-4-405, To consider the selection of a site or the purchase of real estate when the publicity regarding the consideration would cause a likelihood of an increase in price.

13. Adjournment

CITY OF SHERIDAN, WYOMING

55 Grinnell Street, P.O. Box 848, Sheridan Wyoming 82801
Ph (307) 674-6483 Fax (307) 674-2195

Treasurer

MEMORANDUM

Project Name:	Public Hearing for Resolution #03-20 for Budget Revision #1 - City Treasurer Karen Burtis
From:	Karen Burtis, City Treasurer
To:	Mayor and Council
CC:	
Date:	

CITY OF SHERIDAN, WYOMING

55 Grinnell Street, P.O. Box 848, Sheridan Wyoming 82801
Ph (307) 674-6483 Fax (307) 674-2195

Treasurer

MEMORANDUM

Project Name:	Consideration of Resolution #03-20 Approving FY20 Budget Revision #1
From:	Karen Burtis, City Treasurer
To:	Mayor and Council
CC:	
Date:	01/22/2020

Recommendation:

Staff recommends the approval of Resolution #03-20 authorizing adjustments to the FY20 Budget.

Background:

At the end of FY2019 there were unspent one cent funds, cap tax funds, public benefit funds, direct distribution funds, and project funds, which have been identified and need to be shown in the new fiscal year 2020 budget. Also, during the current fiscal year, unanticipated income and new grants were received creating amounts available for potential budget expenditures. Unexpected expenditures occurred that need to be funded. Transfer of appropriations and modifications of estimated revenues and appropriations are needed as the year progresses and more definitive information is obtained. Resolution #03-20 is an accumulation of the previously mentioned items which need to be accounted for in the new fiscal year 2020 budget. The attached Resolution shows the summarized amendments, revisions, and appropriations to the FY2020 Budget on the last page, Exhibit A.

Funding:

Funding for these adjustments is coming from FY19 unexpended funds; new revenue in the form of grants, loans, and donations; existing budgeted revenue which exceeds appropriations; and cash reserves for the General Fund and Solid Waste Fund.

Attachments

Resolution #03-20

Presentation

CERTIFIED RECORD

OF

PROCEEDINGS OF THE GOVERNING BODY OF

THE CITY OF SHERIDAN, WYOMING

STATE OF WYOMING)
) ss.
COUNTY OF SHERIDAN)

A regular meeting of the governing body (the "Governing Body") of the City of Sheridan, State of Wyoming, was held at the regular meeting place of the Governing Body at 55 East Grinnell, Sheridan, Wyoming, on February 3, 2020, at the hour of 7:00 p.m. pursuant to notice and call duly given to each member of the Council.

The meeting was called to order by the Mayor, and upon roll call, the following members were present, constituting a quorum:

Mayor: _____
Council Members: _____
_____
_____
_____
_____
_____
Absent: _____

There was also present: _____

Thereupon the following proceedings, among others, were had and taken. The following resolution was introduced and read by title only

RESOLUTION NO. 03-20

A RESOLUTION ON FISCAL YEAR 2020 APPROPRIATIONS AND BUDGET REVISIONS

WHEREAS, the City of Sheridan adopted its FY2020 budget on June 17, 2019 (the "Budget");

WHEREAS, the City's Budget, requires additional amendments, revisions, and appropriations;

WHEREAS, a Notice of Public Hearing of such budget, together with the summary of said budget amendments, revisions, and appropriations was published in the Sheridan Press, a legal newspaper and of general circulation in the County on the 27th of January, 2020;

WHEREAS, a Public Hearing was held on such budget at the time and place specified in said Notice, and which time all interested parties were given an opportunity to be heard;

WHEREAS, following such Public Hearing, certain alterations and revisions were made in such proposed budget, all of which more fully appear in the Minutes of the Council.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The City of Sheridan adopts the additional amendments to the Budget with the year ending June 30, 2020, as the amendments, revisions and appropriations are more specifically described on Exhibit A, attached hereto and incorporated herein.
2. Confirming that the mill levy will remain at 8 mills.
3. If any section, paragraph, clause or provision of this Resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution.
4. All resolutions, or parts thereof, inconsistent with this Resolution or within any of the documents hereby approved, are hereby repealed only to the extent of such

inconsistency. This repealer shall not be construed as reviving any resolution or part thereof.

5. This Resolution shall be in full force and effect upon its passage and adoption.

PASSED, ADOPTED AND APPROVED _____, 2020.

CITY OF SHERIDAN, WYOMING

_____
Roger Miller, Mayor

ATTESTED:

_____
Cecilia Good, City Clerk

A motion was made by Council Member _____ that the foregoing resolution be passed and adopted, and Council Member _____ seconded the motion.

The roll was called with following results:

Those voting YES: _____

Those voting NO: _____

A majority of the members elected to the Governing Body having voted for the passage and approval of the resolution, the Mayor declared the resolution duly passed and adopted. After consideration of other business to come before the Governing Body, the meeting was adjourned.

CITY OF SHERIDAN, WYOMING

_____
Roger Miller, Mayor

ATTESTED:

_____
Cecilia Good, City Clerk

STATE OF WYOMING)
) ss.
COUNTY OF SHERIDAN)

I, _____, the duly appointed, qualified, and acting City Clerk of the City of Sheridan, Wyoming (the "City"), do hereby certify:

1. The foregoing pages are true, correct and complete copies of the record of the proceedings of the Governing Body of the City, had and taken at a regular meeting thereof held at the regular meeting place of the Council at 55 East Grinnell, Sheridan, Wyoming, on _____, 2020, at the hour of 7:00 p.m., as recorded in the records of the Governing Body kept in my office.

2. The proceedings of the Governing Body were duly had and taken as therein shown, the meeting therein shown was duly held, due notice and call was given each member, and the persons therein named as present at the meeting were present as shown by the minutes.

3. Notice of the meeting has been given as required by statutes of the State of Wyoming relating to meetings of governmental agencies. (W.S. Sections 16-4-401 through 16-4-407.)

WITNESS my name and the seal of the City, on _____, 2020.

_____
Cecilia Good, City Clerk

EXHIBIT A

Summary of FY2020 Budget Revision Adjustments

Fund	FY2020 Current Budget	Adjustments	FY2020 Revised Budget
GENERAL	12,689,769	416,059	13,105,828
SPECIAL REVENUE	20,496,360	17,137,596	37,633,956
ENTERPRISE	14,247,943	127,369	14,375,312
DEBT SERVICE	193,754	57,118	250,872
TOTAL	47,627,826	17,738,142	65,365,968

Mill Levy - 8 Mills	1,580,800		1,580,800

Sheridan

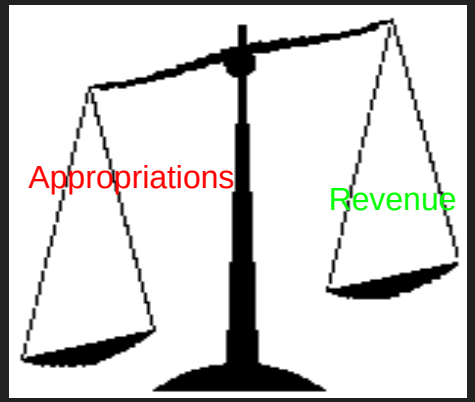
WYOMING

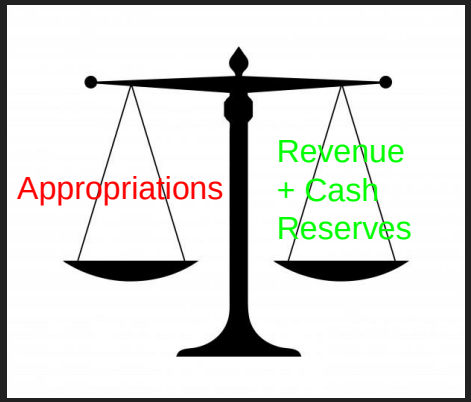
FY20 Budget
Revised Appropriations

- A fiscal year is the 12 month period used to keep accounting records - July 1 through June 30
- New budgets are created for each new fiscal year
- Budgets are buckets of money based on the revenue sources (property taxes, one cent, cap tax, federal grants, water & sewer fees)
- Each bucket is called a fund
- For the revenue in each fund, there is an appropriation to spend it



- Except for enterprise funds, the budgeted revenues = budgeted appropriations
- If budgeted appropriations exceed budgeted revenues, then cash reserves must be used to make up the difference
- Enterprise funds - budgeted revenues can exceed budgeted appropriations





- City Council approves the appropriation budgets for each fund for each fiscal year
- The budgets can only be increased or decreased by the City Council
- When new revenue sources or additional revenue above what was budgeted are received, the budgets (both revenues and appropriations) have to be increased so those funds can be spent

Reasons for Revision #1 to FY20 Appropriations

- Record unspent funds from the previous fiscal year
    - Direct Distribution, One Cent, and Special Revenue (project funds)
- Record FY20 decrease to Direct Distribution
- Record un-anticipated revenues
    - FY19 additional One Cent Tax, Cap Tax, Public Benefit
- Record new grants, loans, and donations
- Record use of ERP reserved funds
- Record un-anticipated expenditures

Summary of FY20 Appropriation Adjustments

Fund	FY20 Current Budget Appropriations	Adjustments	FY20 Revised Budget Appropriations
General	12,689,769	416,059	13,105,828
Special Revenue	20,496,360	17,137,596	37,633,956
Enterprise	14,247,943	127,369	14,375,312
Debt Service	193,754	57,118	250,872
Total	47,627,826	17,738,142	65,365,968

Summary of FY20 Appropriation Adjustments

Fund	FY20 Current Budget Appropriations	Adjustments	FY20 Revised Budget Appropriations
General	12,689,769	416,059	13,105,828
* Special Revenue	20,496,360	17,137,596	37,633,956
Enterprise	14,247,943	127,369	14,375,312
Debt Service	193,754	57,118	250,872
Total	47,627,826	17,738,142	65,365,968

* Special Revenue includes Grants & Loans, One Cent, Cap Tax and Public Benefit funds. All large city-wide capital projects are paid from the Special Revenue Fund.

General Fund Detail

Interim City Administrator costs	17,240
Building Department laptop	1,600
Donations to the Fire Department	5,407
Pavement Assessment project started in FY20 instead of FY19	15,000
Sale of Police Department equipment	730
Police Department 911 phone system	366,082
Transfer ERP funds to Special Revenue Fund	10,000
Total General Fund adjustments	416,059

These appropriations are covered by:

- $366,082 of new FIB loan funds, and
- $39,977 of FY20 General Fund budgeted revenue
- $10,000 of Reserves set aside for the ERP software

Summary of FY20
Special Revenue Appropriation Adjustments

Fund	FY20 Current Budget Appropriations	Adjustments	FY20 Revised Budget Appropriations
One Cent	4,600,000	1,356,143	5,956,143
Cap Tax	3,300,000	227,459	3,527,459
Public Benefits	950,000	23,825	973,825
Special Revenue	11,646,360	15,530,169	27,176,529
Total Special Revenue Funds	20,496,360	17,137,596	37,633,956

Special Revenue Funds Detail

Carry-over FY19 One Cent project funds additional revenue	1,356,143
Carry-over FY19 Direct Distribution project funds	532,716
Decrease in FY20 Direct Distribution funds	(4,487)
Carry-over FY19 unspent project funds	10,034,494
FY20 new grants/loans/donations – FEMA, WBC, WYG&F, CWSRF, pickleball, Sheridan County, crime stoppers	4,957,446
Carry-over FY19 Cap Tax additional revenue	227,459
Carry-over FY19 Public Benefit additional revenue	23,825
Transfer ERP funds for RFP and implementation training	10,000
Total Special Revenue Funds adjustments	17,137,596

Enterprise Funds Detail

Water Fund - Additional costs associated with snow groomer	11,400
Water Fund - SAWS customer annexation payment	54,100
Water Fund – accrued interest project payment	32,369
Solid Waste – professional services	29,500
Total Enterprise Fund adjustments	127,369

These appropriations are covered by:

- $97,869 of FY20 Water Fund budgeted revenues
- $1,772 of FY20 Solid Waste Fund budgeted revenues and $27,728 of capital reserves

Questions?

CITY OF SHERIDAN, WYOMING

55 Grinnell Street, P.O. Box 848, Sheridan Wyoming 82801
Ph (307) 674-6483 Fax (307) 674-2195

Executive

MEMORANDUM

Project Name:	Consideration of the Appointment of Joseph P. Crump to the Board of Adjustment to Fill the Unexpired Term of Toby Granger for a Term of Two Years
From:	Bev Leichtnam, Governmental Relations Admin. Specialist
To:	Mayor and Council
CC:	
Date:	

Attachments

Joseph P Crump Appointment

P.O. Box 848
55 Grinnell Plaza
Sheridan, WY 82801

CITY OF Sheridan
WYOMING

Phone: 307.675.4202
Fax: 307.675.4270
www.Sheridanwy.net

DATE: January 29, 2020

FROM: Mayor Roger Miller

TO: City Council

RE: Appointment of Joseph Crump

Fellow Council Members:

I hereby recommend the appointment of Joseph P. Crump to the City of Sheridan Board of Adjustments to fill the unexpired term of Toby Granger. This term expires 12/31/22.



JAN 17 REC'D

January 17, 2020

Roger Miller
Mayor
City of Sheridan
P.O. Box 848
Sheridan, WY 82801

Dear Mr. Miller,

I am writing this letter in reference to the Board of Adjustment's vacancy that the City of Sheridan currently has available. I am looking for an opportunity to serve my community in a field that I have experience in.

My drive to serve our great community was recognized by Nancy Drummond who contacted me about this position. I can bring almost 2 decades of land survey experience to this position and feel I can serve the board in a high capacity. Please feel free to contact me regarding any questions you may have.

Sincerely,

Joseph Crump

JOSEPH CRUMP

CONTACT

PHONE:
307-751-4849

ADDRESS:
245 West Mountain View Drive
Sheridan, WY 82801

EMAIL:
jcrump@wwcengineering.com

JOSEPH CRUMP

CONTACT

PHONE:
307-751-4849

ADDRESS:
245 West Mountain View Drive
Sheridan, WY 82801

EMAIL:
jcrump@wwcengineering.com

Biography

My family moved to Sheridan in 1986, I graduated from Sheridan High School in 1998 and then moved to Lander, Wyoming to work on the family ranch. There I met my wife, April, and moved back to Sheridan in 1999. I attended drafting classes at Sheridan Collage and pursued a career in Land Surveying with WWC Engineering. They have provided me with many great opportunities in the 19 years I've worked there, and I now serve as the Survey Team Leader. My wife April graduated from Sheridan Collage in 2001 and now serves as the Assistant Vice President of Mortgage Lending at First Federal Bank and Trust. We have 3 beautiful daughters that we are proud to raise in this community. Outside of work our family enjoys boating, fishing, hunting and black powder shooting competitions.

WWC ENGINEERING

Joseph P. Crump
Survey Team Leader

I have been involved in planning, on-site, and data management of surveying with WWC Engineering for 19 years. My experience as a surveyor and CADD operator has allowed me to master the software and hardware to take a design idea and efficiently collect and process field data to change the industry.

Professional Experience

Survey Team Leader, *WWC Engineering*, Sheridan, Wyoming 2019 - Present
Project Manager, *WWC Engineering*, Sheridan, Wyoming 2018 - 2019
Technician Supervisor, *WWC Engineering*, Sheridan, Wyoming 2017 - 2018
CADD Operator, *WWC Engineering*, Sheridan, Wyoming. 2005 - Present
Engineering/Survey Technician, *WWC Engineering*, Sheridan, Wyoming. 2001 - 2016

Job Related Skills

Effective mentoring and resource management

Time Management

Survey data collection using

- Trimble GPS Systems
  - Roadlink, Pipelines, Sonar interface, Drone interface, Trimble Business Center, Trimble Geomatics Office
- Total Station Surveys
- Differential Level Surveys

Mining and Construction Digital Terrain Modeling

Carlson and Civil 3D CADD programs

FAA Part 107 Certified Remote Pilot

Easement Preparation and Platting

Project Experience

Mining

Drone Surveying For Pit Quantities.
OSHA & MSHA safety regulations.
Layout and surveying of aerial mapping targets.
Blast hole layout surveying.
Haul road drainage crossing staking and construction inspection.

Transportation

Differential level loop surveys.
Layout of new and existing road alignments.
Railroad layout for new and existing track alignments.

Oil and Gas Industry

Drone Surveying For Infrastructure Design.
Searched section and property corners.
Layout, staking, as-built, and data collection for oil & gas transmission pipelines.
Well plat surveys.
As-built surveys using the Trimble® GeoXH GPS Data Collector.



EDUCATION

AutoCAD Classes, Sheridan College. 2005 - 2006
Sheridan High School Graduate. 1998

SPECIALIZED TRAINING

- Certified Troxler® Moisture/Density Gage
- Certified Trimble® RTK GPS Surveying
- HAZMAT Training
- Mine Safety Health Administration
- OSHA Basic Awareness
- PEC Safeland & Trap Basic Safety Awareness
- First Aid/CPR Training- National Safety Council
- PEC Globally Harmonized System (GHS) Training
- FAA Part 107 Certified Remote Pilot

Reservoirs, Rivers and Dams

Drone Surveying For Area Capacity Calculations.
Bathymetric surveys.
Dam and embankment staking and construction monitoring.

Broad Spectrum Experience

Training employees on Trimble® Geomatics Office and Trimble® RTK/Infill surveying.
Construction quantities staking.
Control network surveys.
Mapping and CADD drawing preparation for Wyoming and Montana mining operations, oil and gas producers and communication companies.
Troxler® moisture/density testing.
Analysis of survey data and data reduction.
Topographic surveying.
Solar charging system design for remote location equipment operations.

Midstream

Pipeline project planning, routing and design.
Managing multiple survey crews for as-built data collection for midstream pipeline installation.

CITY OF SHERIDAN, WYOMING

55 Grinnell Street, P.O. Box 848, Sheridan Wyoming 82801
Ph (307) 674-6483 Fax (307) 674-2195

Executive

MEMORANDUM

Project Name:	Consideration of the Appointment of Catherine Reichert to the Board of Adjustment for the Unexpired Term of Robert Webster for a Term of Two Years
From:	Bev Leichtnam, Governmental Relations Admin. Specialist
To:	Mayor and Council
CC:	
Date:	

Attachments

Catherine Reichert Appointment

P.O. Box 848
55 Grinnell Plaza
Sheridan, WY 82801

CITY OF Sheridan
WYOMING

Phone: 307.675.4202
Fax: 307.675.4270
www.Sheridanwy.net

DATE: January 29, 2020

FROM: Mayor Roger Miller

TO: City Council

RE: Appointment of Catherine Reichert

Fellow Council Members:

I hereby recommend the appointment of Catherine Reichert to the City of Sheridan Board of Adjustments to fill the unexpired term of Robert Webster. This term expires 12/31/21.

CATHERINE REICHERT, EIT

Sheridan WY 82801 ◆ (307) 851-8180 ◆ craft.catherine@gmail.com

January 16, 2020

JAN 17 REC'D

Roger Miller, Mayor
City Hall
PO Box 848
Sheridan, WY 82801

Re: City of Sheridan Planning Commission ◆ Advertised in Sheridan Press

Dear Mr. Miller:

Your opening on the planning commission for the City of Sheridan is an exciting opportunity. It would be opportunity for me to use my knowledge and engineer background to help the enforcing of our city ordinances.

Highlights of my credentials:

- ✓ **BS in civil engineering** and Engineer in Training (EIT) certification from NCEES.
- ✓ **Twelve years of experience as a civil engineer in local Wyoming** design firm. **Six years** working for the federal government performing engineering duties.
- ✓ **Hands-on experience providing project design and site civil engineering leadership** for facilities, industrial Parks, schools, and subdivisions in State of Wyoming.
- ✓ **7 (6 in Sheridan) years working for Department of Veterans Affairs, starting out as General Engineer and currently the Supervisory General Engineer for the station.**
- ✓ **Using knowledge of construction codes and facility planning to deliver on-schedule, on-budget and high-quality completion of infrastructure projects** with varying degrees of complexity and budgets ranging from $50K to $9.8M.

In addition, I have worked closely with licensed PEs to save our clients and employers tens of thousands of dollars while maintaining compliance with regulatory requirements. I have performed planning for over 70 projects in the state of Wyoming which included meeting city, county and state ordinances. Planned and designed 2 industrial parks and 7 complete subdivisions in the state of Wyoming.

I look forward to using my experience in planning facilities, industrial parks and subdivisions to help Sheridan I their path forward. If my credentials are well matched to your needs, please contact me at (307) 851-8180 or craft.catherine@gmail.com if you have any questions.

Sincerely,

Catherine Reichert, EIT

Enclosure: Résumé

Catherine Reichert
735 South Thurmond Street
Sheridan, Wyoming 82801
Cell: 307-851-8180
Email: craft.catherine@gmail.com

Work Experience: Department Of Veterans Affairs, Sheridan Health Care System
1898 Fort Road
Sheridan, Wyoming, United States
Supervisory General Engineer 2016 to Current (Engineering Technician 2012-2016)

- Responsible for maintaining and improving a 64 building, 150 acre VA Medical Center and its Community Based Outreach Clinics as a part of the facility's Engineering Project team. Assist with managing over $25 million in current construction and $12.0 million in design projects at the facility.
- Performs Contracting Officers Representative (COR) duties on design projects, which include gathering information needed by the design engineer, consult with all concerned parties about theirs needs and how these needs tie into the project design, hold meetings for discussing the project's progress at set intervals and review the architectural, mechanical and civil plans for technical accuracy
- Performs daily project coordination, observation and inspection of operations and their compliance with the plans and specifications for construction projects.
- Reviews project schedules before and during construction to watch for project progress and foresee possible problems in the schedule.
- Works with other federal and state entities for environmental and historical issues related to the facility's buildings.
- Performs in-house quality assurance and peer reviews of engineering plans.
- Assists the Chief of Facilities Management with planning future projects including identifying potential projects to solve a station problem, initial cost estimates and the impacts on the flow of projects and patient care at the station. Inputs and updates these projects into the Strategic Capital Investment Plan.
- Assists the Chief of Facilities in evaluating the station's Capital Asset Inventory and the space files in VISTA. This includes updating space user information, AutoCAD master plan changes from space committee decisions and moves.
- Participated in the master plan committee. This 6 person committee worked with a medical center planning contractor to establish a working document showing the planned use of space on station over the next 30 years. The intent of this document is to help the facility plan future non-reoccurring maintenance funds and minor funds to meet the predicted patient care needs.

Work Experience: **Inberg-Miller Engineers** **01/2005 - 09/2012**
124 East Main
Riverton, WY 82501 United States
Staff Engineer III

- Performed duties as a staff civil engineer at Wyoming's largest independent engineering consulting firm which specializes in Civil, Geotechnical and Environmental Engineering, materials testing and surveying. Designed and managed multiple client projects through the conceptual, bid, construction and post completion phases.
- Used federal, state and municipal codes/ordnances such as the ASTM, the Uniform Building Code, ADA Accessibly Guidelines for Buildings and Facilities, Wyoming Public Works Standard Specifications, local government building codes and

ordinances, Bureau of Land Management regulations, Oil and Gas commission regulations, ARRA regulations and HUD.

- Proficiently created and directed the production of workable and constructible plan sets including demo plans, plan and profiles, detail sheets, and construction notes.
- Designed and managed applications/permits to the Department of Environmental Quality for gravel pits, septic systems, county subdivision water systems, water wells, sewage lagoons, and oil waste water evaporation ponds.
- Interpreted complex civil, architectural and geotechnical plans and specifications during the design of client projects.
- Created project manuals tailored to client needs including pre-bid and bidding documents, contractor qualification requirements, payment and performance bond requests, agreement between owner and contractor and special provisions and specifications.
- Assisted with the engineering, permitting, environmental monitoring and planning for the opening/closing of seventeen landfills throughout Wyoming.
- Performed in house quality assurance and peer reviews of engineering plans.
- Performed cost estimates for engineering estimates on Bids and for Funding Sources.
- Assisted the principal engineer with management of seventeen landfills throughout Wyoming by developing short and long term planning, performed environmental monitoring, and obtained permitting for continued operation, opening and closing of sites.
- Managed projects with consistent communication with my clients and budget consciousness.
- Managed project contracts involving asphalt, concrete, underground utilities such as sanitary sewer, potable water, natural gas lines, irrigation, masonry work, rebar inspections, foundations, directional drilling of utilities, and in place utility replacement. This work also involved managing all change orders, field orders, payment application, and quantities/materials verification.

Education: **University of Wyoming, Engineering College** Laramie, WY United States
Bachelor's Degree in Civil Engineering 12/2004
Relevant Coursework, Licenses and Certifications: Civil Engineering Degree with emphasis in Water Resources

Job Related Training: Certifications Currently Held

- Wyoming Engineer in Training
- Construction Administration for Engineers, ASCE Continuing Education Course, Reynolds, 2007

Affiliations:

- American Society of Civil Engineers – Past Wyoming Secretary and Wyoming Government Relations Officer
- Wyoming Engineering Society – Member

CITY OF SHERIDAN, WYOMING

55 Grinnell Street, P.O. Box 848, Sheridan Wyoming 82801
Ph (307) 674-6483 Fax (307) 674-2195

Executive

MEMORANDUM

Project Name:	Consideration of the Appointment of Thomas Kelly to the Planning Commission for the Unexpired Term of Ryan Franklin for a Term of Two Years
From:	Bev Leichtnam, Governmental Relations Admin. Specialist
To:	Mayor and Council
CC:	
Date:	

Attachments

Thomas Kelly Appointment

P.O. Box 848
55 Grinnell Plaza
Sheridan, WY 82801

CITY OF Sheridan
WYOMING

Phone: 307.675.4202
Fax: 307.675.4270
www.Sheridanwy.net

DATE: December 9, 2019

FROM: Mayor Roger Miller

TO: City Council

RE: Appointment of Thomas M. Kelly

Fellow Council Members:

I hereby recommend the appointment of Thomas M. Kelly to the City of Sheridan Planning Commission to fill the unexpired term of Ryan Franklin. This term expires 12/31/21.

JAN 20 RECD

Thomas M. Kelly
412 Airport Road
Sheridan, WY 82801
Phone: (847) 571-8378
dwg1998red@yahoo.com

Education

Ph.D., Political Science, University of Illinois at Chicago, 2010
Concentrations: American Government and Urban Politics

M.A., Political Science – American Government, Loyola University Chicago, 2003

M.A., Secondary Education, Roosevelt University Chicago, 1999

B.A., Political Science, Northern Illinois University, DeKalb, IL, 1992

Professional Experience

Program Director of Political Science April 2015 – present
American Public University

Adjunct Instructor May 2017 – Present
Ashford University
Courses: POL303 – *The American Constitution*; *POL319 State and Local Government*

Adjunct Instructor June 2017 – July 2019
Columbia Southern University
Courses: PS1010 – *American Government*; PS2000 – *Introduction to Political Science*; PS2010 *American State and Local Politics*

Adjunct Instructor January 2012 – May 2016
Excelsior College
Courses: POL 105 – *American Government*; POL 350 – *International Relations* (Designer and Instructor); POL 360 –*International Politics*; POL 370 – *American Political Behavior*; SOC 465 – *Social Science Research*

Adjunct Instructor April 2011 – August 2017
Grantham University
Courses: GP 210 – *American Government*; GP 215 – *American Government II*; GP 310 – *Contemporary Political Issues*

Adjunct Instructor January 2014 – May 2015
University of Northern Colorado
Courses: PLSC 105 – *Fundamentals of Politics*

Adjunct Instructor August 2012 – August 2015
Front Range Community College
Course: POS 111 – *American Government*

Associate Professor May 2011 – March 2015

American Public University
Courses: POLS 210 – *American Government I*; POLS 211 – *American Government II*; POLS 410 – *Public Policy*; POLS 500 – *Research Methods for the Social Sciences*; POLS 501 – *Political Philosophy*; POLS 510 – *Congress, The Presidency, and Bureaucracy*; POLS 511 – *Political Parties and Interest Group Behavior*; POLS 630 – *The Presidency: Institution and Performance*; POLS 650 – *Federalism*; POLS 698 – *Separate Comprehensive Exam*

Adjunct Instructor Spring 2010
Loyola University Chicago
Course: PLSC 390 – *Urban Politics*

Adjunct Instructor Fall 2009
Elgin Community College
Course: POS 150 – *American Government*

Adjunct Instructor Fall 2009
DePaul University
Course: PSC 223– *Urban Politics*

Adjunct Instructor Spring 2008
University of Illinois at Chicago
Course: POLS 201– *Political Data Analysis*

Awards and Honors
2005 & 2007: IHS Humane Studies Fellowship
2004: University of Illinois Political Science Department Fellowship

Publications
Simpson, Dick and Tom M. Kelly. "Studying 21st Century Cities" in Dennis Judd and Dick Simpson (Eds.) *The City, Revisited: Critical Perspectives from Chicago, Los Angeles, and New York*. Minneapolis, MN. University of Minnesota Press, 2011.

Simpson, Dick and Tom M. Kelly. 2008. "The New Chicago School of Urbanism and the New Daley Machine" *Urban Affairs Review* Vol.44, No. 2.

Conferences and Presentations
Kelly, Thomas M. 2018. "Taking My Ball and Starting a New Home: County Secession Movements and the Politics of Attention" 76th Annual MPSA Conference April, 2018.

Simpson, Dick and Tom M. Kelly "The New Chicago School of Urbanism and the New Daley Machine" Urban Affairs Association Annual Meeting. March, 2009.

The Institute for Humane Studies/Liberty Fund Conference "Advanced Topics in Liberty: FA Hayek" Arlington VA, September, 2007.

Simpson, Dick and Tom M. Kelly. *The New Chicago School* Video Presentation at the UIC Urban Scholars Symposium, April, 2007.

The Institute for Humane Studies/Liberty Fund Conference "Advanced Topics in Liberty: Education and the State" Philadelphia, March 2007.

Humane Studies Research Colloquium. "Concealed Carry: Comparison of Neighboring Counties with Different Laws." Arlington VA. May 2005.

Community Service

2019 - Child Protection Citizen Review Panel, Weld County, CO
2018 – Urban Renewal Authority, Greeley, CO

Research Interests

- Economic development and eminent domain use
- Intergovernmental conflict over religious issues
- Policy formation and implementation at the federal level

CITY OF SHERIDAN, WYOMING

55 Grinnell Street, P.O. Box 848, Sheridan Wyoming 82801
Ph (307) 674-6483 Fax (307) 674-2195

Clerk

MEMORANDUM

Project Name:	Minutes of Regular Council Meeting January 20th 2020.
From:	
To:	Mayor and Council
CC:	City Administrator Mike Jackson
Date:	01/21/2020

Attachments

Regular Council Meeting Minutes 01-20-2020

CITY OF SHERIDAN, WYOMING

MINUTES OF REGULAR COUNCIL MEETING

COUNCIL CHAMBERS **7:00 P.M.** **January 20th, 2020**

1. Mayor Roger Miller called the meeting to order at 7:00 P.M.

2. The Pledge of Allegiance to the Flag was led by Mayor Roger Miller.

3. The invocation was given by Tony Forman with Cornerstone Church.

4. The meeting was called to order with a quorum as follows: Mayor Roger Miller presiding with Council President Clint Beaver, Council Vice President Thayer Shafer, Councilor Jacob Martin, Councilor Patrick Henderson, Councilor Richard Bridger and Councilor Aaron Linden. Members of staff present included Interim City Administrator Mike Jackson, Police Chief Rich Adriaens, City Treasurer Karen Burtis, City Clerk Cecilia Good, Public Works Director Lane Thompson, Human Resources Director Heather Doke and various other City staff.

5. Councilor Bridger moved, seconded by Councilor Beaver, to approve the Agenda. Council approved the motion for the agenda: voice vote; unanimous.

6. Public Hearings

A. Mayor Miller opened a Public Hearing at 7:04 PM Resolution 01-20: C5 Subdivision. Public Works Director Lane Thompson presented an update to Council. The Public Hearing was closed at 7:06 PM.

i. Councilor Martin moved, seconded by Councilor Beaver, for the Approval of Resolution 01-20: C5 Subdivision. Council approved the motion: roll call vote: unanimous.

7. Mayor Roger Miller then read aloud the consent items:

A. Consideration of Appointment of Tim Lawson to the Sheridan Public Arts Committee for a One Year Term
B. Consideration of Appointment of Kendra Heimbuck to the Sheridan Public Arts Committee for a Two Year Term
C. Consideration of Appointment of Erin Butler to the Sheridan Public Arts Committee for a Three Year Term
D. Reappointment of Greg Luhman to the Sheridan Public Arts Committee for a Three Year Term
E. Reappointment of Bruce Moriarty to the Sheridan Public Arts Committee for a Three Year Term
F. Reappointment of Kim Love to the Sheridan Public Arts Committee for a Three Year Term
G. Consideration of Approval of Sports Lease Agreement for Kendrick Golf Course and Antelope Butte
H. Consideration of Appointment of Aaron Linden to the Audit Committee
I. Consideration of Appointment of Rich Bridger to the Audit Committee
J. Minutes of Regular Council Meeting January 6th 2020
K. Claims

Claims 01-21-2020

Vendor Name	Description	Total
A & M Service & Supply Inc.	Black Toner Cartridge for Recycling	124.50
A Plus Plumbers & Appliance Repair	fixed toilet in women`s restroom-wouldn`t flush	164.40
Ace Hardware-Newkirk	Parts and supplies	737.84
ACRO, Inc.	Installation of Electric Latch Lock	481.25
ACT Communications	Telephone and internet	203.22
Advance Fence	chain link fencing and supplies	6,055.15
AlphaGraphics of Wyoming	WYO Winter Rodeo Posters/Social Media for December 2019	2,303.49
American Maintenance of Sheridan	City Hall Strip/Wax Restrooms-Kitchen	517.50
American Welding & Gas, Inc.	Supplies	183.35
Automation & Electronics, Inc.	Intake Computer Hard drive	458.50
Axis Forensic Toxicology, Inc	Lab Result-19P010343,19P010374,19P010519,19P010585	1,670.00
B&B Leasing Company	39 of 48 lease for copier at csc	170.02
Bloedorn Lumber	screwdriver and screws, clamps, pocket hole system/pine	561.07

Brian's Boot & Shoe	Boots for David McGaugh - Recycling	143.95
Buffalo Theater LLC	Fly Sheridan Marketing	180.00
C & K Equipment	oil, bolt & nuts, auger tooth, guard kit, carriage	1,170.96
Carolina Software	Wasteworks Software Support - Quarter 03-31-20	550.00
Carquest Auto Parts	Parts and supplies	598.59
CED- Consolidated Electrical Distributers Inc.	decorative lights - signs	320.58
Cedars Health LLC	December Occupational Testing	151.41
CH Diagnostics and Consulting	Ecoli, Giard& Crypto for November	555.00
Charter Communications, Inc.	Monthly Fee - January	14.83
CMI-Teco	2018 Mack-Heil Auto Side Load Sanitation Truck	263,221.25
Coca-Cola Bottling Company High Country	Pallet of Water for Recycle Center	347.20
Communication Technologies	Troubleshooting and rebooting of radio console	154.50
Comtronix	Alarm monitoring Feb - April	90.00
Country Bounty	Holiday Recycling Ads/Christmas clean up ads	651.00
County Trash, LLC	BGWTP Dumpster pick-up	110.00
Crescent Electric	tower light,hubbell toggle adapter,Box extension	529.10
Croell Redi-Mix Inc.	Leak repairs parkside, North heights, champion	4,492.00
Dana Kepner Company	Electric operator for tapping machine	4,036.59
DeBolt Consulting	Monthly Service Agreement, Dec Prorated	150.00
D-H Technologies, LLC	Service Call - Reprogram phone system&VM for C.A.	50.00
Dowl	Main St-Right Sizing Conceptual Design-#5319	425.00
EMH Pro Cleaning	Janitorial Dec 2019	1,450.00
Employ, LLC	Temporary Labor - Recycling	6,327.00
Employers Council	Pre-hire Background Check	270.00
Enviro-Clean Intermountain, LLC	maint kit c+ tier/Vac truck repairs	1,393.33
Farmers Co-op Oil Co.	Fuel for December 2019	41,805.47
Fastenal Company	Parts and supplies	1,268.47
First Interstate Bank - Mastercard	Credit card charges for December 2019	34,023.70
Floyd's Truck Center WY	motor blower unit 3.63 recycle	153.87
Fremont Motor Casper Inc	2019 White Dodge Ram Pickup/2019 Ram Truck	56,360.00
Gabriel Legler	Reimb meals-per-diem-lodging-fuel GLegler	442.97
Galls, LLC	Fall uniform order - 3 uniform pants	156.00
Gregory A Luhman	Wellness Participation Reimbursement	200.00
Harris Computer Systems	Tax forms for Payroll and Accounts Payable 2019	687.96
Heartland Kubota, LLC	service on kubota tractor	399.17
Honnen Equipment Co	oil cooler unit 4.64 um collect	758.53
InfoSend, Inc.	2020 Recycling Bill Insert/billing statements	5,895.40
Jadeco, Inc.	Material & labor for twist lock recep. for 911	830.00
John Deere Financial #1111308145	4 Pants - 1 Steel Toe Boots - 1 Mucks	484.90
Jonathan Snoozy	TIPS Training Recertification - Snoozy	75.00
Kerek Ford	Podcast post production ep 16, 17	400.00
Kerns & Bunting, LLC	City Attorney - December 2019	14,580.00
Kinnaird Law Office, PC	Legal Services for December 2019	210.00
Kois Brothers Equipment, Co.	hl slide cylinder unit 3.14 wc	973.24
KXK Construction	sioux valley pan repair - csc	5,290.00
LJS Concrete & Excavating LLC	Sidewalk slide repair	4,500.00
Long Building Technologies , Inc.	Service calls for HVAC units	1,298.00
Madden Media	SEM Package - December	1,250.00
Main Frame	Frame for Hotel Directory for VC	175.85
MAP, LLC	Contractual Services	2,174.63
Matthew Boismier	Illustration for Skijoring Poster	1,200.00
Midland Implement Co Inc	toro fairway part for golf course	328.51
Midwest Laboratories, Inc.	Compost Screening for Bag 45	388.00
Mike's Automotive Repair Inc.	Replace right side solenoid-cover seal Car 2 GL	467.46
Mike's Electric Inc	repair to receptacle in large shelter at kendrick	133.50
Modern Electric	replace damaged electrical service to N. Carifier	2,737.00
Mullinax Concrete Service & Irrigation	SCADA Maintenance	106.99
Napa Auto Parts	Parts and supplies	343.11
Navarro Bronze Works	Autumn Challenge - Sculpture Purchase - SPAC	25,500.00
Nelson Excavating, LLC	12.01 hired hauler snow removal -sr	552.50
Norco, Inc	Supplies	483.30
Northern Lights Electric Company	N Sheridan Interchange Misc #4729	2,276.20
OMP Engineering Inc.	SCADA Maintenance	3,375.00
One-Call of Wyoming	Tickets for December CDC Code CSH	117.25
Only Co., LLC	City Council Video Work - December 2019	1,500.00

O'Reilly Auto Parts	fuse holder unit 2.1 st	13.98
Otis Elevator Company	Annual service contract for the elevator	2,786.97
Pace Analytical Services, LLC	Bac test-Larch, Decker	60.00
Pat Burke Trucking	Parts and Labor for Tire Trailer Repair	224.00
Pence and Macmillan LLC	Counsel for MOU, bylaws, skijoring	840.00
Pert's Towing	Towing and unlock of vehicle - 19P010629	255.00
Powder River Power Co	Parts and supplies	661.82
Price Electric LLC	Refund For Permit # TE-19-57	85.00
Public Surplus	sale of 2 chargers - pd	532.07
Radwell International, Inc	VFD RapidMix ME216	1,878.92
Ricoh USA, Inc.	Monthly Fee January 2020	436.18
Riverton Fire Department	Registration fee for GLegler-Midwinter Fire School	100.00
Roll 'N' Rite Doors Inc.	Labor and Installation of new breezeway doors	5,814.70
Russell Industries Inc.	Repair kits for lift station pumps	603.69
Secure Shred	Shredding of Confidential Documents	51.66
Servall Uniform and Linen, Inc	Rug cleaning	621.70
Severson Supply Co. Inc.	wedge bolts, curb protector, washer, bolts, wedge	2,949.58
Shaunessey Reeves	cleaning for parks from Dec 23 thru Jan 3, 2020	600.00
Sheridan Commercial Co.	Supplies	667.82
Sheridan Econ-O-Wash	uniform laundry Bates- Pierce shop	50.00
Sheridan Electric LLC	Replaced Fixtures with LED - Bathroom and Office	998.00
Sheridan Iron Works , Inc	Railing Repair on Broadway	10,244.92
Sheridan Media	Fly Sheridan Marketing	1,027.00
Sheridan Motor Inc	2015 Dodge Ram Truck, 2015 Subaru/parts	41,278.32
Sheridan Newspapers Inc	Ads	4,893.26
Sheridan Transportation Taxi	Safe Rides December 2019	2,465.00
Sheridan Trolley	Employee Recognition - Christmas Lights Charter	200.00
Skijoring Magazine LLC	FP Ad - Skijoring - Winter	250.00
Smith Travel Research Inc.	Yearly Destination Report DMO	2,200.00
Source Office & Technology	Supplies	465.03
Stalker Radar	Repair of radars 9057 and 5264	955.00
Swagit Productions, LLC	Video Streaming Services - December 2019	1,295.00
The Country Hospital for Animals	K-9 exam, vaccine and boarding fees	295.00
The Lamar Companies	South Dakota Billboards 12/31 - 1/27	889.00
The WRANGLER Horse and Rodeo News	FP Skijoring Ad - January issue	409.00
Thomas J Klepperich	Municipal Court Judge Billing, December 2019	2,840.00
Tire Rama	tire repair unit 3.60 landfill	40.00
Todd Watkins	Wellness Participation Reimbursement	100.00
Top Office Products Inc	4 Replacement Rubber feet	8.00
Transaction Warehouse, Inc	Web Payment Transaction Fee, December 2019	3,036.60
Tri State Truck & Equipment, Inc	washers, bolts unit 4.32 recycle	876.10
TW Enterprises, Inc	Immersion heater @SWTP	1,456.48
Veolia ES Technical Solutions, LLC	HHW Disposal - Service Date 08-28-19	12,852.78
Victim Services	Crime Victims Fund 12.2019	500.00
VRM, Inc.	Repairs and labor	4,843.60
WatchGuard, Inc.	2 in-car camera systems - grant match	10,740.00
Water Products, Inc	Bottled Water	7.00
Winsupply of Sheridan Wy Co	Parts and supplies	2,842.60
Wood Group USA, Inc	Baseline GIS services thru Dec 31,2019	3,392.50
WWC Engineering, A Division of	Piezometer Monitor/ Reporting for ACOE Phase II	1,000.00
Wyoming Dept of Agriculture	Weights and Measures License Renewal - Recycling	50.00
Wyoming Public Media-KUWR	Radio Advertising - Dec	1,220.00
Wyoming Rents	buffer rental - csc	35.15
Grand Total:		**647,852.99**

Prepaids 01-10-2020

Vendor Name	Description	Total
Arete Design Group	Kennon Building Design/Weatherby Building	49,187.44
CenturyLink Communications, LLC	SCADA Lines and Extensions	793.62
Law Office of Rex O. Arney	Board meeting, Vacutech matters, audit response	300.00
Montana Dakota Utilities	Numerous Electric Bills	27,752.03
Pitney Bowes Inc	Postage machine lease for City hall-10.30-1.29.20	760.29

Robin West	redo lost check-Special election-election judge	170.00
State of Wyoming	Loan CWSRF-152 Payment #2	202,008.10
Grand Total:		**280,971.48**

Prepaids 01-16-2020

Vendor Name	Description	Total
Brian's Boot & Shoe	Redo Check WorkBoots for Tom O"Leary/Bartholomew	284.95
Pam Thompson	Housing Allowance for CA	807.00
Wade Sanner	Reimbursement for Travel for interview	754.48
Grand Total:		**1,846.43**

Regular Payroll 01-17-2020

Vendor Name	Total
497-874-NCPERS Wyoming	368.00
Aflac	1,426.35
Blue Cross Blue Shield of Wyoming	74,753.50
Child Support-Ohio	196.14
Circuit Court of Sheridan	625.39
CITCO FCU	2,795.13
First Federal Savings Bank	9,125.45
HealthEquity, Inc.	2,612.62
Idaho Child Support Receipting	258.92
IRS 941	72,321.79
LOCAL 276, IAFF	800.00
Minnesota Child Support Payment Cent	194.27
Nationwide	34.28
Optum Bank, Inc.	622.93
Orchard Trust	3,422.96
Security State Bank	364.59
Sunlight Federal Credit Union	1,792.52
Vantagepoint Transfer Agents 300698	7,451.61
VSP	1,125.35
Workers' Safety &	5,000.26
Wyoming Retirement System	66,020.49
Wyoming State Disbursement Unit	1,064.93
Grand Total:	**252,377.48**

Councilor Shafer moved, seconded by Councilor Henderson, for the approval of the consent agenda. Council approved the motion for approval of the consent agenda: voice vote; unanimous.

8. Staff Update

A. City Treasurer Karen Burtis provided an update on Sales and Use Tax and presented the Quarterly Financial Report.

B. City Treasurer Karen Burtis provided an update on the Resolution #03-20 FY20 Budget Revision #1.

Old Business:

9. Councilor Henderson nominated Councilor Bridger to be Council President. Councilor Bridger stated that he is willing to act in that capacity. There were no additional nominations. Council approved the Councilor Bridger as Council President: voice vote: unanimous. Councilor Linden nominated Councilor Shafer to be Council Vice President. Councilor Shafer stated that he is willing to act in that capacity. There were no additional nominations. Council approved Councilor Shafer as Council Vice President: voice vote: unanimous.

New Business:

There was no New Business to discuss.

10. Council Comments and Requests for Future Agenda Items.

A. Councilor Patrick Henderson gave a shout out to students at Sheridan High School that participated in the "We the People" competition. They won at the state level and will be going to Washington D.C. to participate in the national competition. Additionally, Councilor Henderson thanked volunteers that have signed up for boards and commissions within the community. He emphasized the fact that the boards and commissions are a large time commitment.

B. Councilor Vice President Thayer Shafer also spoke regarding the "We the People" team.

C. Councilor Aaron Linden thanked Councilor Beaver and Councilor Thayer for acting in the Council President and Council Vice President roles.

D. Councilor Richard Bridger mentioned the fundraisers that will be held to support the "We the People" group and encouraged the community to support their trip to Washington D.C.

E. Councilor Jacob Martin read a quote from Martin Luther King Jr. Additionally, he requested additional information regarding the upcoming Strategic Planning Session. Interim City Administrator Mike Jackson stated that staff is working on the details for the session.

F. Council President Clint Beaver requested that Council consider a Resolution to adjust City Council member and Mayor salaries. – consideration of resolution for setting mayors and city council salaries. 105 DD, future of CAST

G. Mayor Roger Miller discussed items from the boards and committees he has attended. He discussed legislative items that will be discussed, such as gambling machines and CBD oil. The $105 million in direct distribution from the State to local communities is currently in the proposed budget. The funds will undergo a new calculation that will slightly decrease the amount that larger municipalities get and increase the total for smaller communities.

11. Comments from the public.

A. Sarah Mentock, with Science Kids, stated that there is a group that has begun to meet in order to discuss waste diversion. She discussed options and requested support from the City Council. The Council and Ms. Mentock spoke regarding future meetings so that Council could provide representation during the discussions.

12. Councilor Shafer moved, seconded by Councilor Linden, to adjourn the meeting at 8:03 P.M. Council approved the motion: voice vote: unanimous.

APPROVED:

_____
Roger Miller, Mayor

ATTEST:

_____
Cecilia Good, City Clerk

CITY OF SHERIDAN, WYOMING

55 Grinnell Street, P.O. Box 848, Sheridan Wyoming 82801
Ph (307) 674-6483 Fax (307) 674-2195

Treasurer

MEMORANDUM

Project Name:	Claims
From:	
To:	Mayor and Council
CC:	
Date:	

Attachments

Prepaids
Claims
Payroll

City of Sheridan
Prepaids paid on 01/23/20

Sum of Amount		
Vendor Name	**Description**	Total
Bernice Gonzalez	Reimbursement for travel for interview	**567.28**
CenturyLink Communications, LLC	SCADA Line and Extensions	**1,302.08**
Justin Bishop	Turf Management Services - January 2020	**5,583.33**
Kristy Boshard	Deposit refund / 1050 Exeter Ave	**90.00**
Montana Dakota Utilities	Numerous Electric Bills	**21,297.49**
Sheridan County Clerk	Record 10 Cemetery Deeds with the County	**120.00**
Grand Total		**28,960.18**

City of Sheridan
Prepaids paid on 01/30/20

Sum of Amount		
Vendor Name	**Description**	Total
American Engineering Testing, Inc.	Hydrogeologic Assessment of Yellowtail &Hi-Tech Dr	**12,222.55**
Arete Design Group	Weatherby Building/Kennon Building Design	**40,569.28**
Mike Jackson	Interim CA reimbursement for Travel to Sheridan	**532.92**
Montana Dakota Utilities	Numerous Electric Bills	**974.48**
Northern Wyoming Community College	SEEDA Administrator Contribution - 2nd Qtr 2020	**21,081.30**
Pam Thompson	February Housing Allowance for Interim CA	**1,000.00**
Porter, Muirhead, Cornia & Howard	SEEDA FY2019 Audit Service	**9,000.00**
Todd Watkins or Brett Caiola	Petty Cash Reimburse 09.27.19 to 01.28.20	**206.34**
Grand Total		**85,586.87**

City of Sheridan
Claims paid on 02/04/20

Sum of Amount		
Vendor Name	Description	Total
A Plus Plumbers & Appliance Repair	plugged sewer- sign shop -csc	485.00
Ace Hardware-Newkirk	Supplies	129.26
Akers Investments, LLC	Balance refund / 2112 Coffeen #lrrg	22.26
AlphaGraphics of Wyoming	hard hat decals/2020 Sheridan sell sheets/business cards	503.29
Altitude Recycling Equipment, LLC	12 Gauge x 13ft Bailing Wire	3,920.00
Amazon Capital Services #A33MIR27FEZN42	garage door openers walkie talkies/toners	627.75
American Water Works Association	membership renewal- Cory	214.00
American Welding & Gas, Inc.	angle meter duel scale/acetylene, oxygen lease	1,442.27
Amy Oedekoven	Deposit refund / 133 N Thurmond St	53.03
Arrow Survey Group, Inc	topographic mapping for ACOE 1135 project	3,150.00
Axis Forensic Toxicology, Inc	Lab Results - 19P010374	1,622.00
Bloedorn Lumber	trex saddle,skirt board,screws, sq edge12in saddle	2,334.10
Brendon Whittle	Balance refund/1391 Highland Ave	37.09
Brian D. Sheremeta	Deposit refund / 2613 Coffeen Ave	68.03
Brian's Boot & Shoe	Boots	445.00
Buffalo Computer Consulting, LLC	Windows 10 Professional 64-Bit Upgrades/surface books	6,290.00
Buggy Bath Car Wash	SWR Truck Washing- December 2019	262.69
Burns & Mc Donnell	Prep of Cell 10 and T1-T8 Closure - December 2019	19,659.75
C & K Equipment	hydraulic hose - unit 7.13 wc	45.11
Cannon Consulting LLC	Vacation exhibits for Circle 8 ROW	1,050.00
Captain Clean Services, Inc.	UM shop floor cleaning	731.50
Carquest Auto Parts	supplies and parts	2,529.11
Carroll Realty	Deposit refund / 717 Illinois St	84.59
Cecilia Good	Tuition Reimbursement	600.00
CED- Consolidated Electrical Distributers Inc.	decorative base - signs	673.68
CH Diagnostics and Consulting	Ecoli, Giard& Crypto testing	560.00
Chelsea Winslow	Deposit refund / 61 Gladstone St	67.65
Chemtrade Chemicals US LLC	ALUM Sulfate	6,628.40
CMI-Teco	base & side marking lamp unit 7.17, pressue switch	64.91
Coca-Cola Bottling Company High Country	UM pallet water	347.20
Cody Givens	Deposit refund / 716 Broadway St	46.61
Collection Professionals Inc.	CPI Acct # 1885-12/1-12/31/19	319.79
Colorado Barricade Co.	no parking, no train horn, signs- signs	939.50
Communication Technologies	magnetic mic unit 7.17 wc	1,006.10
Comtronix	troubleshoot magnets on bathroom doors at KP	132.00
Connie's Glass, Inc.	S Door Basement File the Strike	60.00
Cora Rex	Deposit Refund/616 N Gould St.	15.61
Crescent Electric	dymo rhino label - shop supplies	146.17
Croell Redi-Mix Inc.	Leak repairs - Papago, Big Horn	3,154.00
Cummins Rocky Mountain	core credit, thermostat, training- Bates & Pierce	(135.72)
Current Electric LLC	Airport booster repairs	602.79
Dana Kepner Company	Water meter repair parts	1,085.00
Daniel Stewart	Deposit Refund/1271 Pine Dr.	78.48
Dave & Elaine Avery	Deposit refund / 640 Marion St #1	31.83
David & Jenny Heuck	Deposit refund / 285 Lewis St	90.00
D-H Technologies, LLC	set up phone for Jacob - engineering	50.00
Dowl	East 5th St Corridor-Design # 4759	18,307.50
DPC Industries, Inc.	Chlorine bottle rental -Big Goose	100.00
Dustbusters Inc	35.16 ton ice kicker - sr	20,353.38
Eagle Ridge, Inc	Deposit refund / 50 Carlin St	46.06
Edward B Collins	Deposit Refund/236 W. 8th St.	35.14
Employ, LLC	Temporary Labor - Recycling	6,340.32
Energy Laboratories, Inc	TOC testing	178.00
Fastenal Company	Supplies	2,272.40
Fort Bend Services, Inc	polymer	3,361.37
Frog Creek Partners (FCP), LLC	annual monitor and maintenance	2,506.67
Galls, LLC	Uniform pants, shirts, duty belt, name tag - Manor	281.97
Geveko Markings Inc	chipfill - durapatch - st	4,554.00
Gillette Steel Center, Inc.	cutting edge unit 4.58 st	264.00
Harris Computer Systems	Annual Maintenance March 2020 - Feb 2021	24,358.43
Hoffman Construction, LLC	1.11-1.12 snow haul - sr	1,593.75
Home Depot	Supplies	1,278.16

Vendor Name	Description	Total
Hotsy Equipment of Wyoming Inc	hotsy washer- durapatch- st	6,316.50
InfoSend, Inc.	Updated Recycling Inserts	1,161.75
J S Machine and Welding	2 sets of seals - unit 4.95 st	1,760.00
Jacob Board	Duty boots reimbursement	150.00
James Boll	Deposit refund / 302 Huntington St	73.09
Jared Park	Deposit refund / 2260 Papago Dr	42.57
Jill Burd	Deposit refund / 318 S Thurmond St	90.00
Jill W Chase	SPAC Coordinator Position - January 2020	1,000.00
J-K Trucking	1.11-1.12 snow hired hauler - sr	892.50
John Deere Financial #1111308145	Uniforms supplies and supplies	1,160.73
John Kekich	Deposit refund / 715 W 11th St #A	51.23
Jon Syring	Reimb fitness gear and uniform badge for JSyring	167.35
Joseph Konkel	Deposit refund / 485 Bluebird Ln	35.14
Joshua & Jennifer Stadler	Overpmt on acct/18 Valley View Dr	53.87
Justine Kougl	Balance refund/241 W Burkitt St	41.66
Karisma Robinson	Deposit refund / 748 N Gould St	80.53
Kilpatrick Creations Inc.	Clothing supplies	1,170.43
Knecht Home Center	Treated lumber and supplies	500.71
Kristi Ramsey	Deposit refund / 160 E Montana St	70.72
KWN Construction Co, LLC	Overpmt on acct/145 N Connor #3	21.30
Lana Corcoran	Deposit refund / 1777 Bender Ln	52.71
Larry Storo Jr.	Balance refund/1351 Ridgeway Ave	38.04
Lauren Williams	Deposit Refund/559 Coffeen Ave	25.04
Let'er Buck Car Wash	Overpmt on acct/624 E Brundage St	7.46
Lette Benson	Deposit refund / 809 N Custer St	90.00
Lisa Luc	Refund/1440 Omarr Ave #A	91.31
LJS Concrete & Excavating LLC	1.11-1.12 snow haul - sr	2,167.50
Luke A Goddard	Medical Doctor Coverage for February 2020	500.00
Luke Provart	Deposit refund / 806 Emerson St	12.14
MAP, LLC	Contractual Services	2,174.63
Marie Lowe	Overpmt on acct/515 Val Vista	68.30
MC2 Engineering	Blacktooth Park Project-Design #5709	4,730.00
Memorial Hospital of Sheridan County	Annual Medical Labs /December occupational testing	357.00
Michael May	Deposit refund / 553 Marion St	47.67
Michaela Lingelbach	Deposit refund / 453 N Custer St	90.00
Mike Champlin	Overpmt on acct/520 N Custer St	322.93
Miles Partnership, LLLP	WOT Email Sponsored Content - January	1,050.00
Monnit Corp	Cellular Data for Compost Monitoring - Nov 2019	30.00
Morrison-Maierle, Inc.	NSI -Utilites & Enhancements CA #4729	12,129.20
Napa Auto Parts	Parts and supplies	1,308.96
Nicholas Sweeny	Deposit refund / 577 Turner Ln #E	72.65
Norco, Inc	Supplies	1,620.16
Office Shop Inc	Copy counts	731.86
Office Shop Leasing	Equipment Leasing	274.68
O'Reilly Auto Parts	Fuel additive	41.96
Pace Analytical Services, LLC	BACT testing	330.00
Pat Burke Trucking	Repaired Brake Relay on Tire Trailer	146.00
Paul Graslie	Deposit refund / 1510 S Thurmond St	66.63
Peak Consulting	Employee coaching	1,200.00
Peak Pest Solutions LLC	pest control @ BGWTP	78.75
Peterbilt of Wyoming	window lift switch unit 3.20 wc	97.86
Plains Tire & Battery	tire repair unit 2.65 recycle/tires	1,189.00
Powder River Power Co	Parts and supplies	802.09
Progworks, LLC	Deposit refund / 1245 N Main St	67.73
ProMec Services	replaced hinged cap end plug unit 2.28 park	301.73
Prothman	Interim CA Salary/City Administrator search	10,580.17
Public Safety Center, Inc.	Exam gloves	320.90
Respond First Aid Systems of Wyoming	UM restock first aid	119.68
Rhonda M Gould	Patches and stripes on sweater - Waugh	10.00
Richard Sheridan	Deposit refund / 3111 N Main St	52.48
Ridgepoint Consulting, LLC	East Downtown Waterline - Design #4740	5,050.00
Robert Dobbs	Balance refund/1324 Spaulding St	55.51
Rocky Mountain Ambulance Service LLC	Ambulance Services for February 2020	10,000.00
Roll 'N' Rite Doors Inc.	Replaced 4-3 button remotes-garage doors	427.30
Ryan & Rachel Aschbacher	Deposit Refund/507 N Sheridan Ave. #104	30.79
Ryan Carter	Deposit Refund/1405 N Gould St.	11.20
Schlecht Innovations LLC	Electrical Repair of Fuel Pump - Invoice #1480	823.00
Schoeny Inc	1.11-1.12 snow haul - sr	977.50

Vendor Name	Description	Total
Secure Shred	Paper shredding	330.66
Servall Uniform and Linen, Inc	Rug cleaning	483.47
Severson Supply Co. Inc.	sharq ram unit 4.39 and 4.40 st	1,128.98
Shain L Wright	Balance refund/1213 3rd Ave E	58.55
Shaunessey Reeves	cleaning service cemetery office	650.00
Sheridan Commercial Co.	Supplies	1,588.70
Sheridan County Chamber of Commerce	Christmas Stroll Grant	1,017.00
Sheridan Econ-O-Wash	uniform laundry - Bates and Pierce - shop	134.00
Sheridan Media	radio ad for kendrick pool public meeting	112.00
Sheridan Recreation District	Holiday Inn Winter Shootout Grant	1,000.00
Sheridan Stationery	pocket password book	5.36
Skijoring Magazine LLC	Skijoring Magazines	100.00
Source Office & Technology	Toner cartridges and supplies	1,360.30
Steamboat Trucking & Services LLC	1.11-1.12 snow removal - sr	840.00
Stephanie Vela	Deposit Refund/204 S. Custer St.	10.13
Steve & Desiree Marosok	Balance refund / 433 Schiller St	37.09
Steve's Truck Service Inc	fixed heater circuit unit 3.14 wc	862.10
The Lamar Companies	Billings Billboard 1/7 - 2/3	388.00
Tim Zukowski	Deposit refund / 354 E Mountain View Dr	62.31
Tire Rama	tires unit 4.32 st	3,133.50
Toby Granger	Deposit refund / 1349 Ridgeway Ave	90.00
Tom Manolis	Meals and Incidentals, personal vehicle usage- Tom	419.39
Top Office Products Inc	Copy counts and supplies	1,244.96
Tri State Truck & Equipment, Inc	module unit/broom wire	1,551.67
Trihydro Corporation	Monitoring Well Samples and Reporting - Dec 2019	8,093.24
TW Enterprises, Inc	pump assembly, coolant, and labor	3,013.08
TWS Trucking Services, LLC	1.11-1.12 snow haul - sr	1,912.50
Tyler Technologies, Inc	Online Component Setup - One Time Setup Fee	800.00
Verizon Wireless	MDC aircards - Jan 2020	360.09
Vertical Door Solutions, Inc.	Replaced Spring and Football Bearings	890.06
VRM, Inc.	Maintenance and repairs	4,118.12
Wagner Ranch Services, LLC	Screened rock	210.38
WARWS	City Membership dues	450.00
Water Products, Inc	Water	49.00
Whitney Wickes	Deposit refund / 505 N Sheridan Ave #201	51.68
Wilcox Abstract &Title	Malcolm Wallop Pond- Misc #5714	200.00
Wilson Bros. Construction, Inc.	Sheridan North End Utilities-Retainage #4754	172,462.55
Winsupply of Sheridan Wy Co	Supplies	866.78
Work Zone Cam LLC	N Sheridan Interchange Misc #4729	650.00
WWC Engineering, A Division of	Malcolm Wallop Pond- #5714	363.00
Wyo Ag Services, LLC	snow removal - parks	350.00
Wyoming Department of Transportation	80 pads of citations	118.11
Wyoming Fire Chiefs' Association	Annual 2020 Membership Dues GH-CB-JS-GL	190.00
Wyoming Machinery Co	Parts	205.72
Wyoming Mosquito Management Association	wyoming mosquito annual meeting fees	75.00
Wyoming Public Media-KUWR	Radio Advertising - January	1,220.00
Wyoming State Firemens	Annual membership renewal for 2020	75.00
Wyoming Water Quality	Membership for WWQPCA	510.00
Xerox Corporation	Xerox lease and copies - December	178.24
Zowada Recycling & Steel, LLC	steel for station/plate	217.74
Grand Total		437,952.04

City of Sheridan
Regular Payroll paid on 01/31/20

Sum of Amount		
Vendor Name	Description	Total
Aflac	Regular Payroll 01.31.20	1,426.35
Blue Cross Blue Shield of Wyoming	Regular Payroll 01.31.20	(1,373.22)
Child Support-Ohio	Regular Payroll 01.31.20	196.14
Circuit Court of Sheridan	Regular Payroll 01.31.20	625.39
CITCO FCU	Regular Payroll 01.31.20	1,445.13
Idaho Child Support Receipting	Regular Payroll 01.31.20	258.92
IRS 941	Regular Payroll 01.31.20	73,594.01
Minnesota Child Support Payment Cent	Regular Payroll 01.31.20	194.27
Orchard Trust	Regular Payroll 01.31.20	3,422.96
Vantagepoint Transfer Agents 300698	Regular Payroll 01.31.20	8,005.44
VSP	Regular Payroll 01.31.20	(26.72)
Workers' Safety &	Regular Payroll 01.31.20	4,806.66
Wyoming Retirement System	Regular Payroll 01.31.20	64,473.65
Wyoming State Disbursement Unit	Regular Payroll 01.31.20	689.93
Grand Total		157,738.91

CITY OF SHERIDAN, WYOMING

55 Grinnell Street, P.O. Box 848, Sheridan Wyoming 82801
Ph (307) 674-6483 Fax (307) 674-2195

Executive

MEMORANDUM

Project Name:	Catholic Schools Week Proclamation - Holy Name School Principal Mary Legler
From:	Bev Leichtnam, Governmental Relations Admin. Specialist
To:	Mayor and Council
CC:	
Date:	

Attachments

Catholic Schools Week Proclamation

Proclamation for Catholic Schools Week

WHEREAS, all Dioceses and Archdioceses across the nation including the Dioceses of Cheyenne designate one week during the year to highlight Catholic Schools and in 2020, the week designated was January 26 through January 31st; and

WHEREAS, since 1914, Sheridan has had a Catholic school and today Holy Name Catholic School is an example that a religion based school can withstand the test of time and change; and

WHEREAS, a Catholic school education is highly valued and has played a significant role in the lives of many families; and

WHEREAS, the presence of a Catholic school in our community has proven to be an additional amenity and incentive in the economic development of the City of Sheridan; and

WHEREAS, Holy Name Catholic School is proud of the mission of teaching Christian values to students in grades PK through 8, and providing education where students consistently rank above average in national testing, and has recently introduced a fully equipped, professional grade science lab; and

WHEREAS, the school has open enrollment and welcomes students from other communities and other religions; and the loving environment of Holy Name Catholic School gives each child personal attention and promotes individual success, self-esteem and growth; and

WHERERAS, the legacy of Holy Name Catholic School will live on for many more years thanks to dedicated administrators, teachers, parents, and students as well as a very supportive community.

NOW, THEREFORE, I, Roger Miller, Mayor of Sheridan do hereby proclaim January 26th through January 31st 2020 as Celebrating Catholic Schools Week in the city of Sheridan.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Sheridan Wyoming to be affixed this 3rd day of February, 2020.

_____

Roger Miller
Mayor Sheridan, WY