AGENDA
CITY OF SHERIDAN
FEBRUARY 18, 2020
REGULAR COUNCIL MEETING START 7:00 P.M.

1. Call to Order

2. Pledge of Allegiance

3. Invocation to be given by Gary Kopsa with Volunteers of America

4. Roll Call of Members

5. Consideration of Agenda

6. Public Hearings

   A. Public Hearing for Ordinance #2208 Amending Cemetery Ordinances - City Attorney Brendon Kerns

      i. Consideration of Ordinance #2208 Amending Cemetery Ordinances

   B. Public Hearing for Ordinance #2203 Amending the Downtown Development Authority Ordinances - City Attorney Brendon Kerns

      i. Consideration of ?Ordinance #2203 Amending the Downtown Development Authority Ordinances

   C. Consideration of Resolution # 04-20 for the Hill Court Right-of-Way Vacation - Public Works Director Lane Thompson

      i. Consideration of Resolution # 04-20 for the Hill Court Right-of-Way Vacation

   D. Consideration of Resolution #05-20 for Kaden Court Minor Subdivision - Public Works Director Lane Thompson

      i. Consideration of Resolution #05-20 for Kaden Court Minor

   E. Consideration of Resolution #06-20 for the Circle 8 Right-of-Way Vacation - Public Works Director Lane Thompson

      i. Consideration of Resolution #06-20 for the Circle 8 Right-of-Way Vacation

7. Consent Agenda

   A. Consideration of Award for the Sheridan Fire Dept. Vehicle Exhaust Removal System

   B. Consideration of Award of Professional Services for the Design of the Utilidor at the BGWTP

   C. Consideration of Pre-Annexation Agreement with George W. Mohatt for Water and Sewer Service to 135 Decker Road - Utilities Director Dan Roberts

   D. Consideration of Award of ONE (1) Single Axle, Minimum GVWR 36,000 lbs Truck with Flat Bed, Snow Plow, and Spreader to Floyds Truck and Equipment

   E. Minutes of Regular Council Meeting February 3rd 2020.

   F. Claims

8. Staff Update

   A. Sales & Use Tax Update - City Treasurer Karen Burtis

   B. Consideration of Resolution 02-20 Designating 2020 Free Landfill Days and Trees for Trash & Community Cleanup Day - Utilities Director Dan Roberts

9. Community Update

   A. Sheridan County Chamber of Commerce Update - Dixie Johnson, CEO

OLD BUSINESS

NEW BUSINESS

10. Consideration of Resolution #07-20 Financial Institution Signatories - City Treasurer Karen Burtis

11. Council Comments and Requests for Future Agenda Items

12. Comments from the Public

13. Adjournment

CITY OF SHERIDAN, WYOMING

55 Grinnell Street, P.O. Box 848, Sheridan Wyoming 82801
Ph (307) 674-6483 Fax (307) 674-2195

Clerk

MEMORANDUM

Project Name:	Public Hearing for Ordinance #2208 Amending Cemetery Ordinances - City Attorney Brendon Kerns
From:	Cecilia Good, City Clerk
To:	Mayor and Council
CC:	
Date:	

Attachments

Ordinance #2208

Memo

ORDINANCE 2208

AN ORDINANCE ADOPTING PROVISIONS CONCERNING THE CITY OF SHERIDAN CEMETERY FOR CHAPTER 17 and APPENDIX A, ARTICLE 14, SPECIFICALLY:

WHEREAS, the City of Sheridan owns and operates the City of Sheridan Cemetery for the benefit of the public; and

WHEREAS, the City of Sheridan is authorized by W.S. § 35-8-201, *et. al.* to regulate its cemetery; and

WHEREAS, the City of Sheridan is authorized per W.S. § 35-8-201 to sell plots for burials by deed or certificate; and

WHEREAS, it is in the best interests of the City of Sheridan and its citizens to adopt an ordinance addressing the sale and transfer of cemetery deeds.

NOW THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF SHERIDAN, WYOMING:

Ordinances 17-1 through 17-14 are hereby repealed and shall be reserved as

17-1 Reserved

17-2 Reserved

17-3 Reserved

17-4 Reserved

17-5 Reserved

17-6 Reserved

17-7 Reserved

17-8 Reserved

17-9 Reserved

17-10 Reserved

17-11 Reserved

17-12 Reserved

17-13 Reserved

17-14 Reserved

Chapter 17 shall be codified and numbered as follows:

17-15 Administration

a. The cemetery grounds belonging to the City shall be known as the "Sheridan Municipal Cemetery", which shall be a part of the Municipal Park System, under the supervision of the Director of Public Works.

b. The City Governing Body shall adopt Cemetery Policies and Procedures for the Sheridan Municipal Cemetery.

c. Definitions for this Chapter shall be set by the Governing Body per the Cemetery Policies and Procedures.

17-16 Plot Sales

a. Plots for fetal and infant burial, as defined by the Cemetery Policies and Procedures, shall be free of charge.

b. All burial plots, excepting fetal and infant burial plots, shall be purchased from the City at such price as shall be set by the City Governing Body. The City Clerk shall furnish the purchaser with a cemetery deed executed by the Mayor.

c. The City Clerk shall create a written or electronic plot purchase application form to be completed by the purchaser prior to the issuance of any deed.

d. Any person may sell their deed back to the City for the amount in which the deed was purchased.

e. The City may declare any plot abandoned per the procedures set forth in W.S. 35-8-212.

17-17 Cemetery Deeds, Transfers and Assignments

a. A cemetery deed does not grant any plot owner any right in real property, mineral rights, water rights or any other right except as specifically granted per this ordinance. A cemetery deed solely establishes the right of burial for the purchaser in a plot pursuant to Wyoming State Statute and City of Sheridan Ordinance.

b. All cemetery deeds issued after the date of this ordinance becoming effective shall not be transferable or assignable. Only the person(s) whose name(s) are listed on the deed as allowed person(s) for burial shall be eligible for placement in the plot. No more than five (5) names shall be listed on a deed, including the owner, which are eligible for burial.

c. All cemetery deeds issued prior to the date of this ordinance becoming effective shall be transferable or assignable. Provided that any person or deceased person who has received

a plot by transfer or assignment shall establish proof of ownership by the execution of an Affidavit of Ownership prior to burial.

1. An Affidavit of Ownership shall be executed by either the person claiming ownership in the plot or an authorized person in order of priority per W.S. § 2-17-101(b)(i-vii).

2. Any person who executes an Affidavit of Ownership fraudulently or provides false information shall be guilty of a misdemeanor subject to a fine of no more than $750.00 and be required to pay all damages and costs incurred by the City.

3. The City authorized personnel may rely on the Affidavit of Ownership and act in accordance with the Cemetery Policies and Procedures unless a person with higher or equal priority under W.S. § 1-17-101(b)(i-vii) provides the City Clerk with a written objection before the burial. Upon the receipt of the objection, the City Clerk, may at the Clerk's discretion:

   A. Allow or deny the burial by a majority vote of the claimants; or

   B. Allow or deny the burial per the decision of the person with the highest priority; or

   C. Require the parties obtain a court order establishing ownership and priority prior to burial.

17-18 Markers

a. Grave marker standards shall be set by the City Governing Body per the Cemetery Policies and Procedures.

b. No monuments, mausoleums, vaults, or structures, other than approved grave markers, may be erected or placed upon any burial plots within the cemetery.

17-19 Grave Liners

All burials, except for infants and cremated remains, shall be in permanent-type grave liner constructed of concrete, fiberglass steel, polypropylene, or other methods approved by the Cemetery Policies and Procedures.

17-20 Burial Plot Remains/Cremains

a. All plots, excepting baby/child plots located in Valley View Addition, are limited to:

   1. 1 casket and up to 4 cremains; or

   2. 5 cremains.

b. Valley View Addition Baby/Child plots (under the age of 3) are limited to one (1) remains and one (1) cremains, or a total of two (2) cremains.

c. Stacked remains burials are prohibited.

d. No remains or cremains burials shall occur without approval from the City.

e. The reopening of a plot containing remains or cremains shall only occur with permission of the City. Said restriction shall not prohibit any Court with jurisdiction over the City of Sheridan from ordering a reopening to occur.

1. Should the City find need to reopen any plot, the City shall notify the owner or known decedents by certified mail at the last known address of the intent to reopen the plot. If service cannot be perfected, notice shall be published in the local newspaper once per week for three weeks and require that any objecting party respond in writing within seven (7) days of the last date of publication. Notice is deemed delivered upon a successful delivery or upon the last day delivery is attempted. Any person who objects to the reopening of the plot must provide written notice to the City within seven (7) days of receipt of the certified mailing or within seven (7) days from the last day of publication. Upon receiving the written objection, the issue of reopening shall be appealed to the City of Sheridan Board of Adjustments. All notice requirements shall be waived if the reopening is required by a Court with jurisdiction over the City.

2. The City may reopen any plot and remove remains or cremains for any reason per Wyoming Statute or Wyoming Department of Health regulations. In addition, the City may reopen any plot or remove remains for reasons of health, safety, or upon the determination that a deceased person was buried in the incorrect location.

3. The cost of reopening any plot shall be borne by the City unless the reopening of the plot or removal of the remains or cremains was done so by request of an heir of the deceased, heir of the owner of the plot or order of a court. The cost of reopening any plot and/or removal of remains or cremains shall be paid by the requesting party before any opening occurs.

17-21 Appeals

a. An appeal of any administrative decision shall be made to the City of Sheridan Board of Adjustment and be subject to the rules and procedures of the Board as found in Appendix A, Article 14.

b. For an appeal regarding a Cemetery decision, the City Public Works Director shall be the City representative and responsible party.

17-22 Maintenance and Work

a. The City shall not be liable for any damages to any burial plot, grave marker or other structure which may result from mowing, watering, or other required care furnished by the City.

b. Persons, other than City employees or City contractors, working within the cemetery shall neither attach ropes or other equipment to any structure, marker or tree within the cemetery, nor leave material, garbage or rubbish on plots, streets or walkways. Such persons shall complete their work as soon as possible and remove their rubbish and waste material immediately after their work is completed. Such persons will be held responsible for any damage to monuments, structures, grass, trees or other objects in the cemetery.

17-23 Prohibitions and Damages

a. No person shall place trees, shrubs, hedging, cropping, curbing, wire work or enclosure upon any burial plot except as allowed by the Cemetery Policies and Procedures.

b. No person shall pick flowers or damage trees, plants or other property in the cemetery.

c. Except for authorized equipment, vehicles or bicycles shall only be located or driven on the cemetery designated roads.

d. No person shall be in the cemetery except during cemetery hours per the Cemetery Policies and Procedures.

17-24 Lodge Cemeteries

a. The City may maintain or provide services to any lodge cemetery located within or adjacent to the City of Sheridan Municipal Cemetery upon the lodge and the City entering into a maintenance agreement.

b. Any lodge cemetery which is transferred to the City's ownership shall be subject to City Ordinances and the Cemetery Policies and Procedures. Any plot containing remains/or cremains at the time of transfer to the City, which may be considered a nonconforming use, shall be grandfathered unless the nonconforming use is determined to be dangerous, hazardous or a nuisance. The City may abate any dangerous, hazardous or nuisance condition without notice being provided to the lodge or the plot occupant's heirs unless such abatement requires the reopening of a plot. Any reopening of a plot shall be subject to the reopening procedures as set forth by this Title.

c. Upon the transfer of the lodge cemetery to the City, the City, as consideration for the transfer of real property, may issue an agreed upon number of plots to the lodge for the use of their members provided such use does not violate any Federal or State law. The lodge plots shall be transferred to the lodge pursuant to a transfer agreement. Said lots shall not be transferable or assignable.

Appendix A, Article 14 shall be amended to include a new subparagraph under the heading of Jurisdiction (2)(i) as follows:

(i) permit a variation of a Cemetery Ordinance or variation from the Cemetery Policies and Procedures.

WHEREUPON, a motion was passed and this Ordinance and was declared adopted this _____ day of _____, 2020.

CITY OF SHERIDAN, WYOMING

_____ _____

Mayor Roger Miller

ATTEST: _____
City Clerk

FIRST READING: _____

SECOND READING: _____

THIRD READING: _____

PUBLISHED: _____

EFFECTIVE THE _____ DAY OF _____, 2020.

KERNS & BUNTING, LLC
200 W. Loucks St.
P.O. Box 6669
Sheridan, WY 82801
Telephone: 307.655.8600
Facsimile: 307.674.5000

BRENDON E. KERNS
bkerns@kernsbunting.com
Licensed in WY & MT

SHERYL S. BUNTING
sbunting@kernsbunting.com
Licensed in WY

MEMORANDUM

Date: **February 13, 2020**
To: **City of Sheridan Mayor and Council**
RE: **Cemetery Ordinance Amendments**

The proposed Ordinance in your packet is a complete redraft of the City's current cemetery ordinance. The following is a synopsis of each section's effect.

Ordinances 17-1 through 17-14 are the City's current cemetery ordinances. It is proposed that these ordinances be completely repealed and then reserved for future use if necessary. Reserving these sections will prevent future issues which may involve the old code from being confused with the new cemetery ordinances.

17-15 Administration: The Governing Body will adopt Cemetery Policies and Procedures. These will be presented to you at the March study session for approval on the final reading of this ordinance.

17-16 Plot Sales: Infant and fetal burial plots shall be free. Paragraph (c) authorizes the City Clerk to create a purchase application. Paragraphs (d) and (e) allow for deeds to be sold back to the City and for plots to be declared abandoned.

17-17 Cemetery Deeds, Transfers and Assignments: Paragraph (a) states that a cemetery deed only grants a right of burial. Paragraph (b) limits the transferability of deeds for any future plot. It further allows for up to five (5) people to be listed on the deed who can be buried in the plot. Paragraph (c) addresses the issues of all previously sold lots. Any time a question of ownership occurs, the claimant can execute an Affidavit of Ownership so that a burial can proceed. If another party objects, then the Clerk has three options:

(1) Allow/Deny burial based on a majority of claimants;
(2) Allow/Deny burial based on seniority; or
(3) Require the parties to obtain a court order prior to burial.

17-18 Markers: Grave marker standards shall be set by the Cemetery Policies and Procedures. The ordinance also prohibits monuments, mausoleums, vaults or structures.

17-19 Grave Liners: This section requires grave liners.

17-20 Burial Plot Remains/Cremains: This section limits the number of cremains per plot and prohibits stacked burials. This section also sets forth the standard in order for the City to reopen. The City can open a plot if it deems it necessary for the health and safety of the public, in the case of an improperly located burial, or by order of the court or per Wyoming Statute or Wyoming Department of Health Regulations. Should the City intend to reopen a plot, the City is required to give notice. If there is an objection, the matter is appealed to the Board of Adjustments.

17-21 Appeals: Appeals of an administrative decision is made to the Board of Adjustments.

17-22 Maintenance and Work: This section protects the City from damage as a result of maintenance and requires persons working in the cemetery to clean up and fix damages.

17-23 Prohibitions and Damages: This section prohibits people from damaging the property, prohibits them from being in the cemetery after hours and limits vehicle usage.

17-24 Private Cemeteries and Lodges: The cemetery contains multiple lodge cemeteries which are owned by the lodges. This section requires the lodges to enter into a maintenance agreement. It further establishes some guidelines for transferring the lodge portions to City ownership.

This ordinance amendment will also amend Appendix A, Article 14 which establishes the powers of the Board of Adjustments.

If you have any questions, please contact me at your convenience.

CITY OF SHERIDAN, WYOMING

55 Grinnell Street, P.O. Box 848, Sheridan Wyoming 82801
Ph (307) 674-6483 Fax (307) 674-2195

Attorney

MEMORANDUM

Project Name:	Public Hearing for Ordinance #2203 Amending the Downtown Development Authority Ordinances - City Attorney Brendon Kerns
From:	Brendon Kerns, City Attorney
To:	Mayor and Council
CC:	Interim City Administrator Mike Jackson
Date:	02/18/2020

Attachments

Memo
Ordinance #2203

KERNS & BUNTING, LLC
200 W. Loucks St.
P.O. Box 6669
Sheridan, WY 82801
Telephone: 307.655.8600
Facsimile: 307.674.5000

BRENDON E. KERNS
bkerns@kernsbunting.com
Licensed in WY & MT

SHERYL S. BUNTING
sbunting@kernsbunting.com
Licensed in WY

MEMORANDUM

Date: **February 13, 2020**
To: **City of Sheridan Mayor and Council**
RE: **Proposed Changes to DDA Ordinance**

In your packet are proposed changes to the Downtown Development Authority (DDA) Ordinance. The changes are tracked for your convenience.

The DDA is a five-member Board. Per statute, the Board is to be made up of one Council person and four other people. The remaining four people must be made up of a majority property owners, lessees or corporate directors within District. The main focus of a DDA is intended to be economic development through mitigating blight.

Last year, the Council elected to move forward with reestablishing the DDA. Most of the proposed changes are updates and corrections without substantive effect. The substantive changes are as follows:

Ordinance 2-73.

(a) The Mayor appoints with consent of the Council. The Board members shall include one City Governing Body appointee with a majority of the other appointees from the district.

(b) The Governing Body appointee shall serve during his/her term. Two appointees' terms will expire June 30, 2021. Two appointees' terms will expire June 30, 2022. One appointee term will expire June 30, 2023.

(c) The method of identifying people to fill a vacancy shall be at the discretion of the Mayor.

(d) The DDA promulgated rules governing its procedure be approved by the City of Sheridan Governing Body and filed with the City Clerk.

Ordinance 2-75.

(a) The Board's budget shall be submitted to the City by the date and time set by the City Treasure. The Board's budget may be altered and modified by the City Governing Body.

(b) The City will manage the books and financial records of the DDA. The Board shall be subject to all City policies and procedure.

Ordinance 2-77. The City will not be required to set over sales tax amounts collected above the 2013 level to the Board.

If you have any questions or concerns, please contact me at your convenience.

ORDINANCE #2203

AN ORDINANCE AMENDING CHAPTER 2 ARTICLE V OF THE CITY OF SHERIDAN MUNICIPAL ORDINANCES CONCERNING THE DOWNTOWN DEVELOPMENT AUTHORITY, SPECIFICALLY;

WHEREAS, the City of Sheridan Governing Body established a Downtown Development Authority per W.S. § 15-9-201 et.al; and

WHEREAS, the City finds it necessary to amend its current Downtown Development Authority Ordinances.

NOW THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF SHERIDAN, WYOMING:

Ordinance 2-73 shall be amended to read as follows:

(a) The authority shall be under the direct supervision and control of a board consisting of five (5) members appointed by the Mayor with consent of the City Council. A majority of the members of the authority, except any member from the Governing Body, shall reside, be a lessee, be a director of a company or own property within the designated downtown development district.

(b) The board shall be constituted as follows:

1. At least one (1) member shall be a member of the City Governing Body, appointed to serve at the pleasure of the City Governing Body.
2. Two (2) members, for the initial term, shall be appointed for terms expiring June 30, 2021.
3. Two (2) members, for the initial term, shall be appointed for terms expiring June 30, 2022.
4. One (1) member, for the initial term, shall be appointed for a term expiring June 30, 2023.

(c) A member shall hold office until his or her successor has been appointed and qualified. After terms of the initial members of the board have expired, the terms of all members (except any member who is a member of the Governing Body) shall expire four (4) years from the expiration dates of the terms of their predecessors. Appointments to fill vacancies shall be for the unexpired term, and shall be made within thirty (30) days after the occurrence of said vacancy.

(d) The method of identifying people to fill a vacancy shall be at the discretion of the Mayor.

(e) The Board shall adopt and promulgate rules governing its procedure, including election of officers. The rules/bylaws shall be approved by the City of Sheridan Governing Body and be filed in the office of the Sheridan City Clerk. The Board shall hold regular or special meetings in the manner provided by the Board. All meetings of the Board shall be open to the public in accordance with W.S. § 16-4-401 et. seq.. Members of the Board shall serve without compensation, but they may be reimbursed for actual and necessary expenses.

Ordinance 2-75 shall be amended to read as follows:

(a) The Board shall, submit to the City of Sheridan a proposed operating budget for each forthcoming fiscal year by the date and time set by the City Treasurer.

1. The fiscal year shall be from July 1st until June 30th of the ensuing year. Said budget shall be subject to alteration, modification and approval by the City Governing Body in accordance with the policies of the City of Sheridan, and after being approved, shall be adopted as the fiscal plan for the Board for the ensuing year.

(b) The City, on behalf of the Board, shall keep a regular set of books and financial records for the operation of its projects and activities, showing in detail any business transaction. The Board shall be subject to all policies and procedures adopted by the City Governing Body.

Ordinance 2-77 is amended to read as follows:

The Board may finance development projects through any method of financing identified Wyoming Statute. Any ordinance or resolution by which bonds are issued shall specify the maximum net effective interest rate on such bonds.

WHEREUPON, a motion was passed and this Ordinance and was declared adopted this _____ day of_____, 2020.

CITY OF SHERIDAN, WYOMING

_____
Mayor

ATTEST:

_____
City Clerk

FIRST READING: _____

SECOND READING: _____

THIRD READING: _____

PUBLISHED: _____

EFFECTIVE THE _____ DAY OF _____, 2020.

CITY OF SHERIDAN, WYOMING

55 Grinnell Street, P.O. Box 848, Sheridan Wyoming 82801
Ph (307) 674-6483 Fax (307) 674-2195

Clerk

MEMORANDUM

Project Name:	Consideration of Resolution # 04-20 for the Hill Court Right-of-Way Vacation - Public Works Director Lane Thompson
From:	
To:	Mayor and Council
CC:	
Date:	01/16/2020

Recommendation:

Staff recommends the Mayor and Council approve PL-19-31, Resolution # 04-20, vacating .45 acres of Right-of-Way located in the Colony South Addition. This is located in the 1400 block of S Main St.
Staff recommends the waiver of the $2.00 per square foot fee for this right of way vacation. This is due to the geographic challanges with this property. In return for the fee waiver, the developer has agreed to put the hill side into a conservation easement on the accompanying plat. This will prevent future building on the slope.

Discussion:

In evaluating whether or not the request meets the requirements of Sheridan City Code Appendix B §205, staff concluded the following.

1. ***The vacation does not abridge or destroy any of the rights and privileges of other proprietors in the platted area.***
2. ***The vacation does not close or obstruct any public highway.***
3. ***Proper notification has occurred to impacted parties and private utilities.***

City code requires that the area vacated shall be conveyed to all lots or parcels adjacent to the street or alley being vacated in equal proportions or as prescribed by the petitioners. In this case, the adjacent owners have an agreement on how this Right-of-Way will be divided. This vacated area will be included in the Kaden Court Minor Subdivision.
All utility companies have been notified and have approved of this vacation. Staff sent out direct nearest neighbor notifications as part of this application, in addition to advertising in the press and a sign posted on the property. No comments from the public have been received by this date.

Staff intends to bring this item for final consideration at the next City Council meeting.

Staff has no further comments at this time.

Background:

The owners are requesting to vacate a total of .45 acres of the unimproved Hill Court right-of-way located in the Colony South Addition, in the 1400 block of S. Main Street.

Hill Court was originally platted in 1976 as part of the Colony South Addition, as a cul de sac for 10 lots off of South Main St. The right of way is located on a hill and remains in its native vegetative state.

Potential Findings of Fact:

Vacation of platted easements and rights-of-way is governed by Sheridan City Code Appendix B §205. That section requires that in the case of an easement vacation the following be found to be true:

1. The vacation does not abridge or destroy any of the rights and privileges of other proprietors in the platted area.
2. The vacation does not close or obstruct any public highway.
3. Proper notification has occurred to impacted parties and private utilities.

Attachments

petition to vacate

Property owners agreement

Exhibits

aerial

Resolution 04-20

PETITION FOR RIGHT OF WAY VACATION

TO THE CITY COUNCIL OF THE CITY OF SHERIDAN, WYOMING:

Pursuant to the provisions of Sheridan City Code Appendix B§ 205, and applicable state statutes, the undersigned landowner(s) respectfully petition and show the City Council as follows:

1. This is a petition for the vacation of right-of-way within the city limits of Sheridan, Wyoming, having a legal description as follows: See Attached.

2. Excalibur Construction - Andrew McFaul, and Kurt and Amber Huestis are the owners of the abutting property who have signed this petition for vacation.

3. A survey of the area sought to be vacated is attached hereto and made a part hereof.

4. The petitioners certify that they represent a majority of the property owners, owning a majority of the property abutting the right-of-way to be vacated.

5. Petitioners hereby request that said lands be vacated for the following reason(s): Hill Court serves no useful purpose. Hill Court is currently the right of way access to a major subdivision that can never be built due to the hillside being too steep to construct a residential dwelling. With the vacation of Hill Court, the possibility to build closer to the street and improve surrounding homes' values, becomes possible.

Therefore, Petitioners pray said right-of-way be vacated pursuant to and in accordance with the applicable Wyoming Statutes and City Ordinances after proper notice and public hearing.

Dated this 24th day of October, 2019.

Signed by the Petitioners (attach more sheets as necessary:

Kurt Huestis
Amber Huestis
Andrew McFaul

STATE OF Wyoming)
) ss
COUNTY OF Sheridan)

The above and foregoing was subscribed, sworn to, and acknowledged before me by Andrew this 24 day of October 2019.

KRISTA K KELLY - NOTARY PUBLIC
COUNTY OF SHERIDAN STATE OF WYOMING
MY COMMISSION EXPIRES MAY 31, 2021

My Commission Expires:

Notary Public Krista Kelly

EXHIBIT OF ROW VACATION

AREA TO BE CONVEYED TO EXCALIBUR CONSTRUCTION

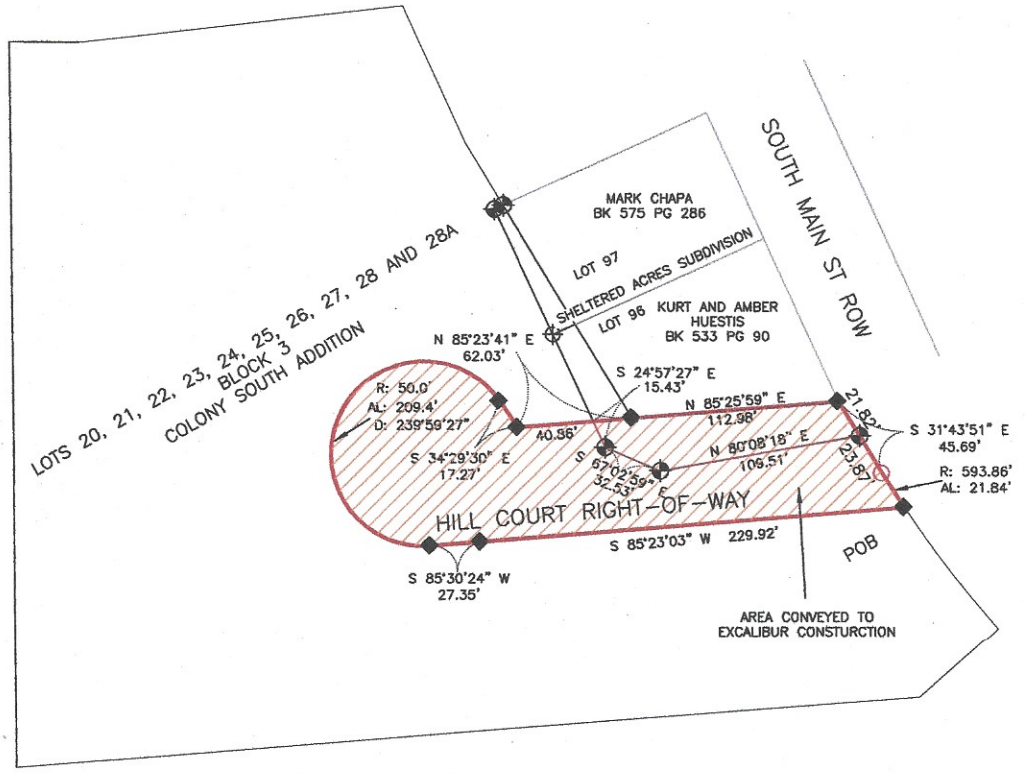
HILL COURT ROW, COLONY SOUTH ADDITION TO THE TOWN, NOW CITY OF SHERIDAN, LOCATED IN THE NE¼SE¼ OF SECTION 34,TOWNSHIP 56 NORTH, RANGE 84 WEST, 6TH P.M., SHERIDAN COUNTY, WYOMING
CONTAINING ±.45 ACRES

HILL COURT ROW ESTABLISHED BY COLONY SOUTH ADDITION PLAT:
RECORDED IN PLAT BOOK 1, PAGE 140, NO 684410, ON APRIL, 29, 1976.

LEGAL DESCRIPTION:

HILL COURT RIGHT-OF-WAY (ROW) MORE PARTICULARLY DESCRIBED AS;

BEGINNING AT THE INTERSECTION OF THE SOUTH RIGHT-OF-WAY LINE OF HILL COURT AND THE WESTERN RIGHT-OF-WAY LINE OF SOUTH MAIN STREET; THENCE S 85°23'03" W, 229.92 FEET; THENCE S 85°30'24" W, 27.35 FEET; THENCE ALONG A CURVE TO THE RIGHT HAVING A RADIUS OF 50 FEET, ARC LENGTH OF 209.4 FEET AND A DELTA ANGLE OF 239°59'27"; THENCE S 34°29'30" E, 17.27 FEET; THENCE N 85°23'41" E 62.03 FEET TO THE SOUTHWEST CORNER OF LOT 96 OF SHELTERED ACRES SUBDIVISION; THENCE N 85°25'59" E, 112.98 FEET ALONG SAID LOT 96 SOUTH LINE TO A POINT ON SAID WESTERN RIGHT-OF-WAY LINE; THENCE S 31°43'51" E 45.69 FEET, ALONG SAID WESTERN RIGHT-OF-WAY LINE; THENCE ALONG SAID WESTERN RIGHT-OF-WAY LINE THROUGH A CURVE TO THE LEFT HAVING A RADIUS OF 593.86 FEET AND AN ARC LEGNTH OF 21.84 FEET, ALONG SAID WESTERN RIGHT-OF-WAY LINE, TO THE POINT OF BEGINNING
CONTAINING .45 ACRES MORE OR LESS



SURVEYOR'S CERTIFICATE:
I, CLAYTON P. ROSENLUND DO HEREBY CERTIFY THAT THIS PLAT WAS MADE FROM AN ACTUAL FIELD SURVEY PERFORMED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT IT CORRECTLY SHOWS THE LOCATION TO THE BEST OF MY KNOWLEDGE.

Professional Land Surveyor
CLAYTON ROSENLUND
14250
Date 10/23/19
WYOMING

N

SCALE: 1"=80'

BASIS OF BEARINGS ARE
US STATE PLANE, NAD 83 WYOMING EAST CENTRAL ZONE
DISTANCES ARE GROUND (US SURVEY FEET)
PAF:1.000235

LEGEND

- SET 1.5" AC LS 14250
- FOUND 1.5" AC-PLS 10287
- FOUND 2" IRON PIPE AS NOTED
- AC ALUMINUM CAP
- ROW RIGHT OF WAY
- POB POINT OF BEGINNING
- AREA TO BE VACATED
- ROW BOUNDARY LINE

PREPARED BY:
Cannon Consulting LLC (307) 752-0109 201 E 5TH ST, SHERIDAN, WY, 82801

FOR: EXCALIBUR CONSTRUCTION, LLC
2275 DRY RANCH ROAD
SHERIDAN, WYOMING

Date: 10/23/19

Hill Court Vacation Agreement

THIS AGREEMENT is made and entered into this 19th day of December, 2019, by and between Kurt Huestis, Amber Huestis, and Excalibur Construction. All of the above-named parties are the property owners of the land and property which surrounds Hill Court, an existing Right of Way for the City of Sheridan.

THE ABOVE-NAMED PARTIES, through this vacation process of Hill Court, are aware of, agree to and will comply with the following terms:

1. Wyoming State Statute on vacation of land is written so that unless the parties dually agree to other terms and land division, each property owner would be fully entitled to exactly half of the vacation of any City Right of Way that directly affects them.
2. The dually agreed to division of land and allocation of Hill Court is based on an existing signed agreement between the parties. Per existing agreement, this division of Hill Court is not a fifty-fifty split.
3. Excalibur Construction, owned by an above-named party, agrees to provide Huestis, and above-named party with enough materials so that Huestis may build a cedar fence on that property.
4. Excalibur Construction, agrees to gift a portion of their land, to Huestis. This gifted portion of land is referenced on the existing agreement dated October 07, 2019. The gifted land is agreed to be the land in which Huestis already has a partial fence located on.

Kurt Huestis

Amber Huestis

Excalibur Construction

This agreement acknowledged before me on the 19th day of December, 2019.

WITNESS my hand and official seal.

KRISTA K KELLY - NOTARY PUBLIC
COUNTY OF SHERIDAN
STATE OF WYOMING
MY COMMISSION EXPIRES MAY 31, 2021

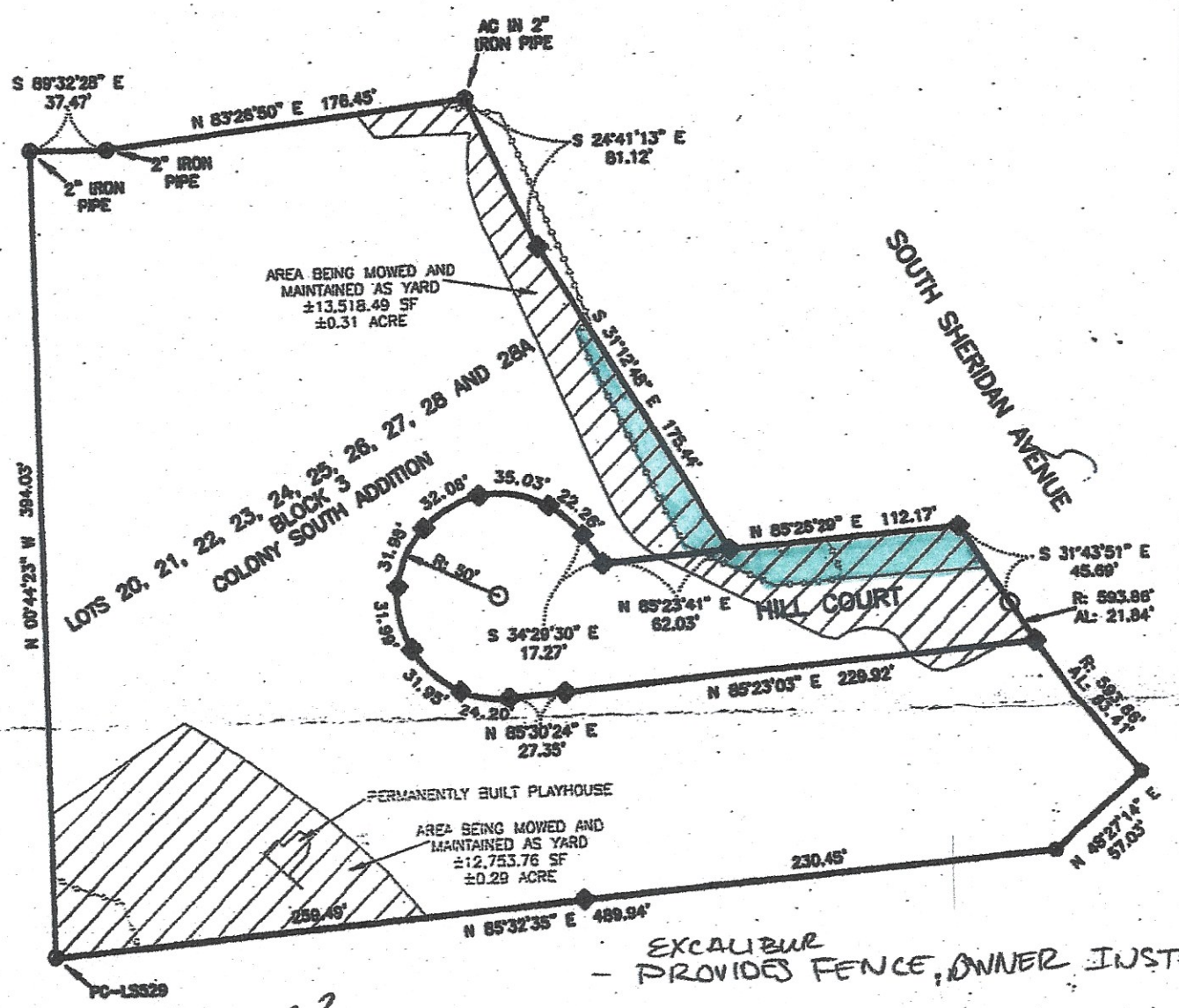
My Commission expires: 5-31-21

Signature of Notarial Officer

Title: Notary Public

EXHIBIT OF SURVEY

LOTS 20, 21, 22, 23, 24, 25, 26, 27, 28 AND 28A OF BLOCK 3, COLONY SOUTH ADDITION TO THE TOWN, NOW CITY OF SHERIDAN,
LOCATED IN THE NE¼SE¼ OF SECTION 34,TOWNSHIP 56 NORTH, RANGE 84 WEST, 6TH P.M.,
SHERIDAN COUNTY, WYOMING
CONTAINING ±2.82 ACRES



- EXCALIBUR
- PROVIDES FENCE, OWNER INSTALLS
- PROVIDE LAND TO SOUTH & WEST
- PROVIDE SURVEY & REPLAT FEES

SIGNED: [signature] DATE: 10-7-19

SIGNED: [signature] DATE: 10-7-19

LEGEND

SIGNED: [signature] DATE: 10/7/19

RIGHT OF WAY VACATION EXHIBIT A

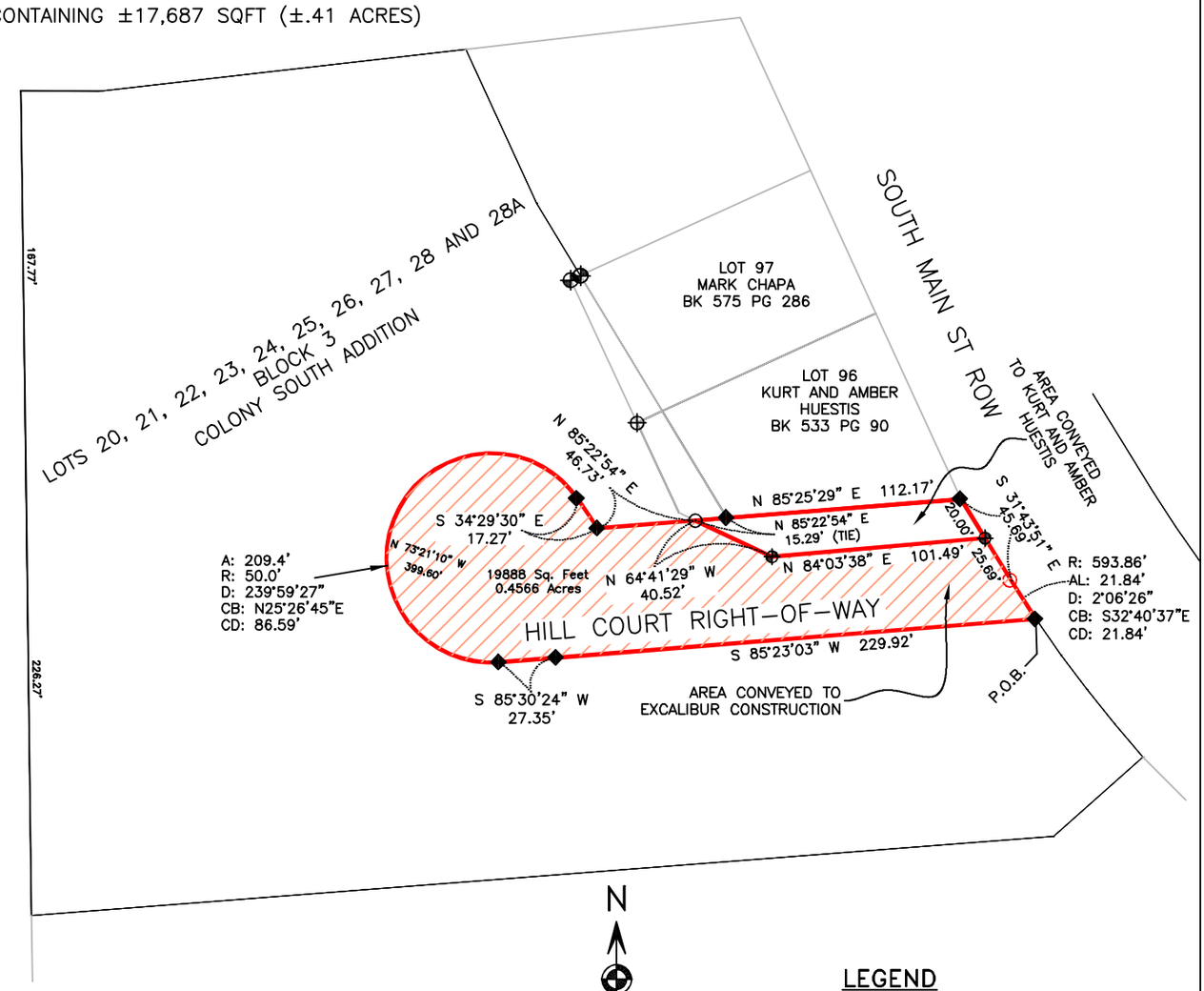
HILL COURT RIGHT-OF-WAY, COLONY SOUTH ADDITION TO THE TOWN, NOW CITY OF SHERIDAN,
LOCATED IN THE NE¼SE¼ OF SECTION 34, TOWNSHIP 56 NORTH, RANGE 84 WEST, 6TH P.M.,
SHERIDAN COUNTY, WYOMING
CONTAINING ±.41 ACRES

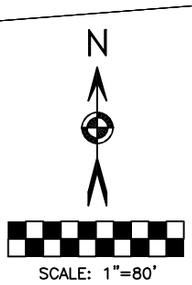
HILL COURT RIGHT-OF-WAY ESTABLISHED BY COLONY SOUTH ADDITION PLAT:
RECORDED IN PLAT BOOK 1, PAGE 140, NO 684410, ON APRIL, 29, 1976.

AREA TO BE CONVEYED TO EXCALIBUR CONSTRUCTION:

BEGINNING AT THE INTERSECTION OF THE SOUTH RIGHT-OF-WAY LINE OF HILL COURT AND THE WESTERN RIGHT-OF-WAY LINE OF SOUTH MAIN STREET, SAID POINT BEING THE POINT OF BEGINNING OF SUBJECT PARCEL; THENCE S 85°23'03" W, 229.92 FEET ALONG SAID SOUTH RIGHT-OF-WAY LINE OF HILL COURT: THENCE S 85°30'24" W, 27.35 FEET ALONG SAID SOUTH RIGHT-OF-WAY LINE; THENCE ALONG SAID SOUTH RIGHT-OF-WAY LINE THROUGH A CURVE TO THE RIGHT HAVING A RADIUS OF 50 FEET, AN ARC LENGTH OF 209.4 FEET, A DELTA ANGLE OF 239°59'30", A CHORD BEARING OF N 25°26'45" E AND A CHORD LENGTH OF 86.59 FEET; THENCE S 34°29'30" E, 17.27 FEET ALONG THE NORTH RIGHT-OF-WAY LINE OF SAID HILL COURT; THENCE N 85°22'54" E 46.73 FEET ALONG SAID NORTH RIGHT-OF-WAY LINE TO A POINT; THENCE S 64°41'29" E, 40.52 FEET; THENCE N 84°03'38" E 101.49 FEET TO A POINT ON SAID WESTERN RIGHT-OF-WAY LINE OF SOUTH MAIN STREET: THENCE S 31°43'51" E, 25.69 FEET ALONG SAID WESTERN RIGHT-OF-WAY LINE; THENCE ALONG SAID WESTERN RIGHT-OF-WAY LINE THROUGH A CURVE TO THE LEFT HAVING A RADUS OF 593.86 FEET, AN ARC LENGTH OF 21.84 FEET, A DELTA ANGLE OF 2°06'26", A CHORD BEARING OF S 32°40'37" E AND A CHORD LENGTH OF 21.84 FEET TO THE POINT OF BEGINNING.

CONTAINING ±17,687 SQFT (±.41 ACRES)

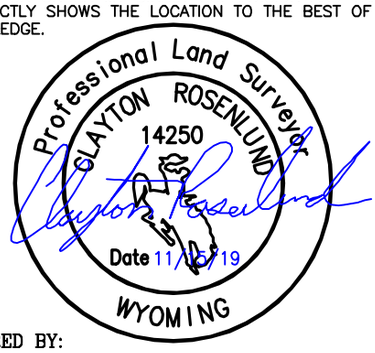




LEGEND

- SET 1.5" AC LS 14250
- FOUND 1.5" AC-PLS 10287
- FOUND 2" IRON PIPE W/ 5/8 REBAR
- CALCULATED CORNER
- A.C. ALUMINUM CAP
- R.O.W. RIGHT OF WAY
- P.O.B. POINT OF BEGINNING
- AREA TO BE CONVEYED
- SUBJECT PARCEL BOUNDARY

SURVEYOR'S CERTIFICATE:
I, CLAYTON P. ROSENLUND DO HEREBY CERTIFY THAT THIS PLAT WAS MADE FROM AN ACTUAL FIELD SURVEY PERFORMED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT IT CORRECTLY SHOWS THE LOCATION TO THE BEST OF MY KNOWLEDGE.



BASIS OF BEARINGS ARE
US STATE PLANE, NAD 83 WYOMING EAST CENTRAL ZONE
DISTANCES ARE GROUND (US SURVEY FEET)
PAF:1.000235

PREPARED BY:
Cannon Consulting LLC (307) 752-0109 201 E 5TH ST, SHERIDAN, WY, 82801

FOR: EXCALIBUR CONSTRUCTION, LLC
2275 DRY RANCH ROAD
SHERIDAN, WYOMING

Date: 11/15/19

RIGHT–OF–WAY VACATION EXHIBIT B

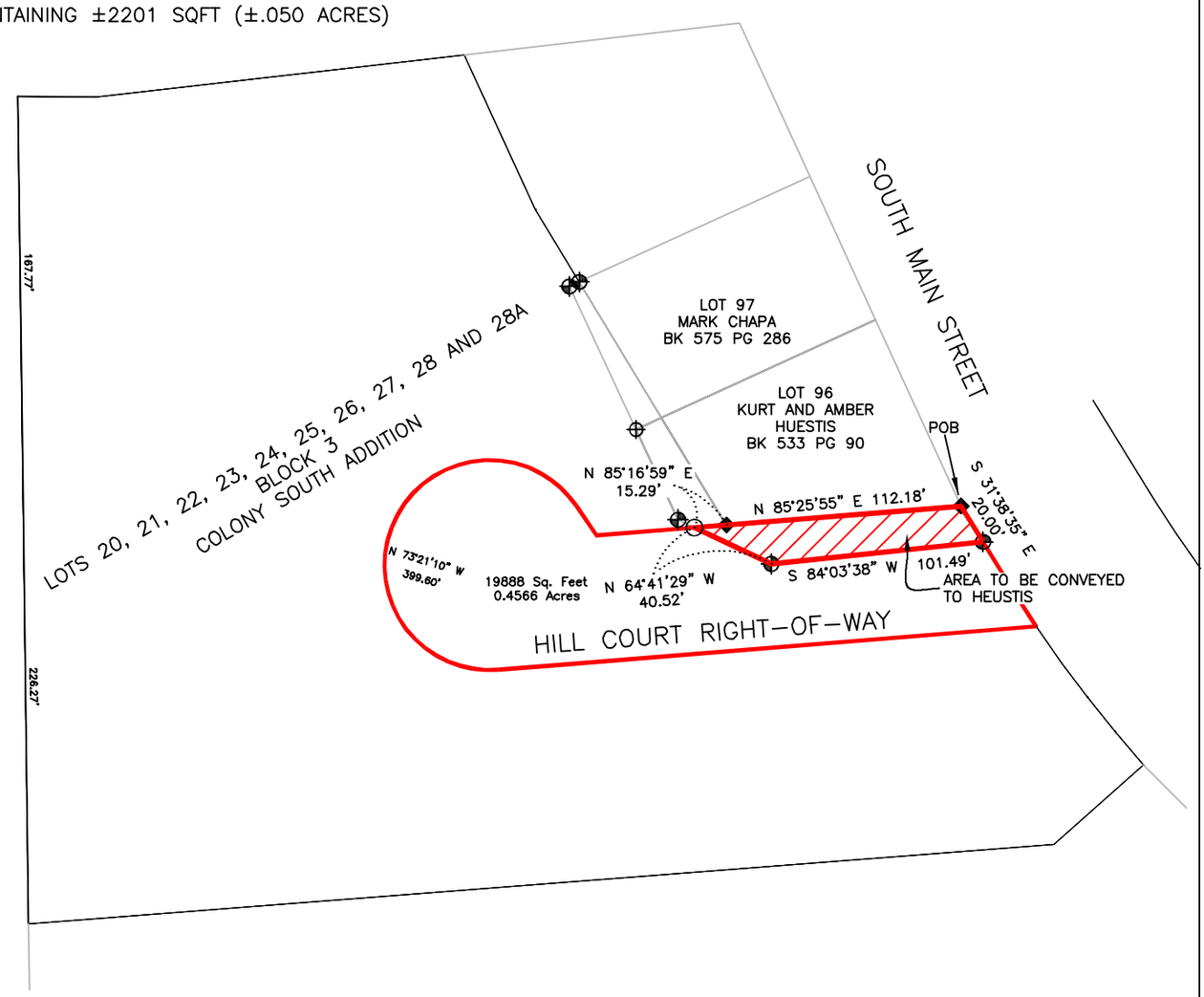
HILL COURT RIGHT–OF–WAY, COLONY SOUTH ADDITION TO THE TOWN, NOW CITY OF SHERIDAN,
LOCATED IN THE NE¼SE¼ OF SECTION 34,TOWNSHIP 56 NORTH, RANGE 84 WEST, 6TH P.M.,
SHERIDAN COUNTY, WYOMING
CONTAINING ±.05 ACRES

LEGAL DESCRIPTION

(AREA TO BE CONVEYED TO KURT AND AMBER HUESTIS)

BEGINNING AT THE INTERSECTION OF THE NORTH RIGHT–OF–WAY LINE OF HILL COURT AND THE WESTERN RIGHT–OF–WAY LINE OF SOUTH MAIN STREET; THENCE S 31°38'35" E, 20.00 FEET ALONG SAID WESTERN RIGHT–OF–WAY LINE OF SOUTH MAIN STREET TO A POINT; THENCE S 84°03'38" W, 101.49 FEET; THENCE N 64°41'29" W, 40.52 FEET TO A POINT ON THE NORTH RIGHT–OF–WAY LINE OF HILL COURT; THENCE N 85°16'59" E, 15.29 FEET TO THE SOUTHWEST CORNER OF LOT 96, SHELTERED ACRES SUBDIVISION; THENCE ALONG SAID NORTH RIGHT–OF–WAY LINE (ALSO THE SOUTH LINE OF SAID LOT 96) N 85°25'55" E, 112.18 FEET TO THE POINT OF BEGINNING.

CONTAINING ±2201 SQFT (±.050 ACRES)



N

SCALE: 1"=80'

BASIS OF BEARINGS ARE
US STATE PLANE, NAD 83 WYOMING EAST CENTRAL ZONE
DISTANCES ARE GROUND (US SURVEY FEET)
PAF:1.000235

LEGEND

⊕	SET 1.5" AC LS 14250
◆	FOUND 1.5" AC–PLS 10287
⊕	FOUND 2" IRON PIPE W/ 5/8 REBAR
○	CALCULATED CORNER
A.C.	ALUMINUM CAP
R.O.W.	RIGHT OF WAY
P.O.B.	POINT OF BEGINNING
▨	AREA TO BE CONVEYED
▬	SUBJECT PARCEL BOUNDARY

SURVEYOR'S CERTIFICATE:
I, CLAYTON P. ROSENLUND DO HEREBY CERTIFY THAT THIS PLAT WAS MADE FROM AN ACTUAL FIELD SURVEY PERFORMED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT IT CORRECTLY SHOWS THE LOCATION TO THE BEST OF MY KNOWLEDGE.

Professional Land Surveyor
CLAYTON ROSENLUND
14250
Date 11/15/19
WYOMING

PREPARED BY:

Cannon Consulting LLC (307) 752-0109 201 E 5TH ST, SHERIDAN, WY, 82801

FOR: KURT AND AMBER HUESTIS
1460 SOUTH MAIN STREET
SHERIDAN, WYOMING

Date: 11/15/19

EXHIBIT C

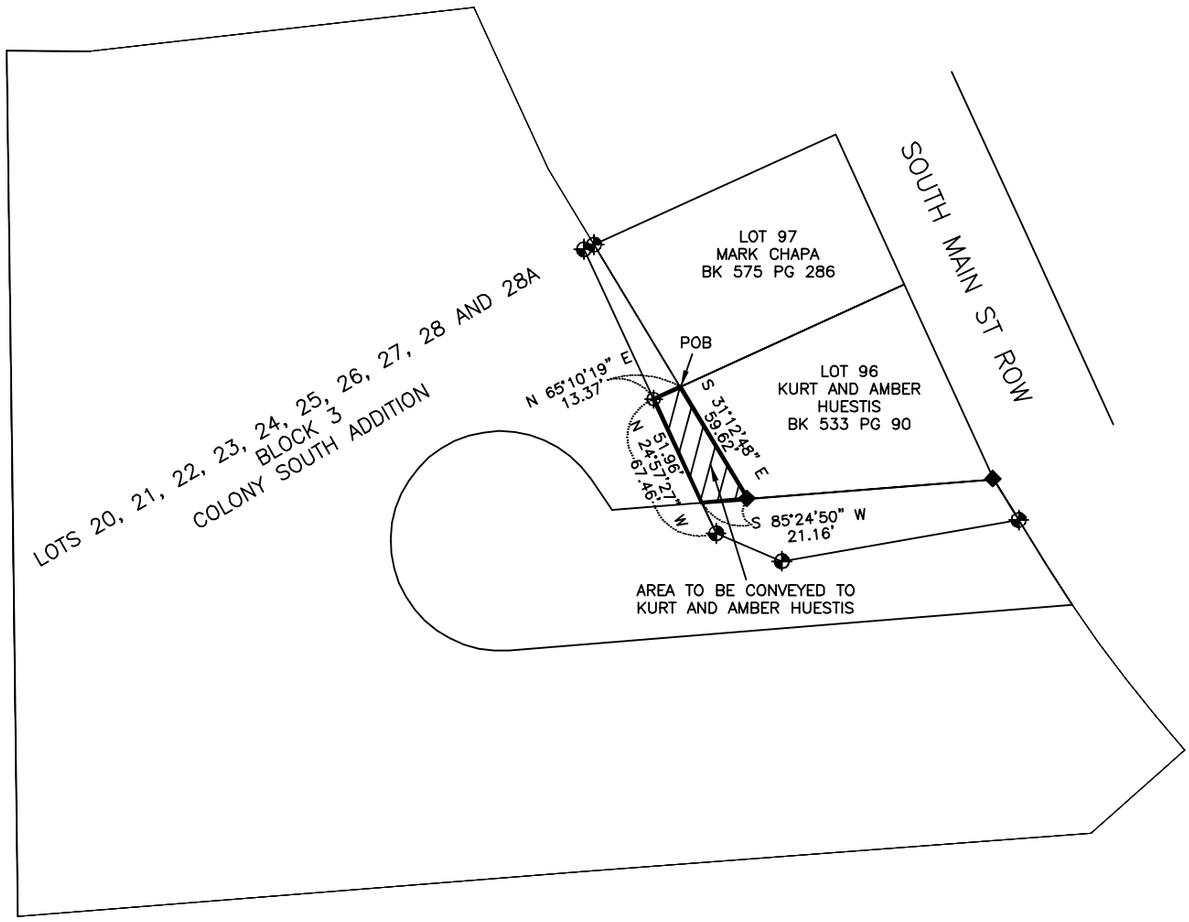
A PORTION OF LOTS 28 AND 28A OF BLOCK 3, COLONY SOUTH ADDITION TO THE TOWN, NOW CITY OF SHERIDAN, LOCATED IN THE NE¼SE¼ OF SECTION 34,TOWNSHIP 56 NORTH, RANGE 84 WEST, 6TH P.M., SHERIDAN COUNTY, WYOMING
CONTAINING ±0.02 ACRES

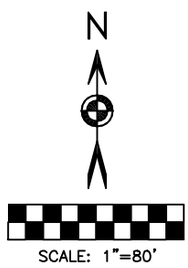
LEGAL DESCRIPTION

AREA TO BE CONVEYED TO KURT AND AMBER HUESTIS:

BEGINNING AT THE NORTHWEST CORNER OF LOT 96 SHELTERED ACRES SUBDIVISION; THENCE ALONG THE WEST LOT LINE OF SAID LOT 96, S 31°12'48" E, 59.62 FEET TO THE SOUTHWEST CORNER OF SAID LOT 96; THENCE S 85°24'50" W, 21.16 FEET ALONG THE NORTH RIGHT-OF-WAY LINE OF HILL COURT TO A POINT; THENCE N 24°57'27" W, 51.96 FEET ALONG AN EXISTING CHAIN LINK FENCE TO A POINT; THENCE N 65°10'19" E, 13.37 FEET TO THE POINT OF BEGINNING.

CONTAINING ±911.82 SQFT (±.02 ACRES) MORE OR LESS



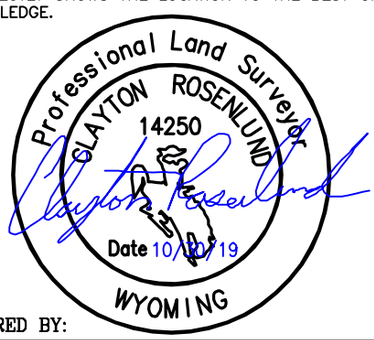


BASIS OF BEARINGS ARE
US STATE PLANE, NAD 83 WYOMING EAST CENTRAL ZONE
DISTANCES ARE GROUND (US SURVEY FEET)
PAF:1.000235

LEGEND

- SET 1.5" AC LS 14250
- FOUND 1.5" AC-PLS 10287
- FOUND 2" IRON PIPE W/ ⅝ REBAR
- AC ALUMINUM CAP
- ROW RIGHT OF WAY
- POB POINT OF BEGINNING
- AREA TO BE CONVEYED
- SUBJECT PARCEL BOUNDARY

SURVEYOR'S CERTIFICATE:
I, CLAYTON P. ROSENLUND DO HEREBY CERTIFY THAT THIS PLAT WAS MADE FROM AN ACTUAL FIELD SURVEY PERFORMED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT IT CORRECTLY SHOWS THE LOCATION TO THE BEST OF MY KNOWLEDGE.



PREPARED BY:

Cannon Consulting LLC (307) 752-0109 201 E 5TH ST, SHERIDAN, WY, 82801

FOR: EXCALIBUR CONSTRUCTION, LLC
2275 DRY RANCH ROAD
SHERIDAN, WYOMING

Date: 10/30/19

EXHIBIT D

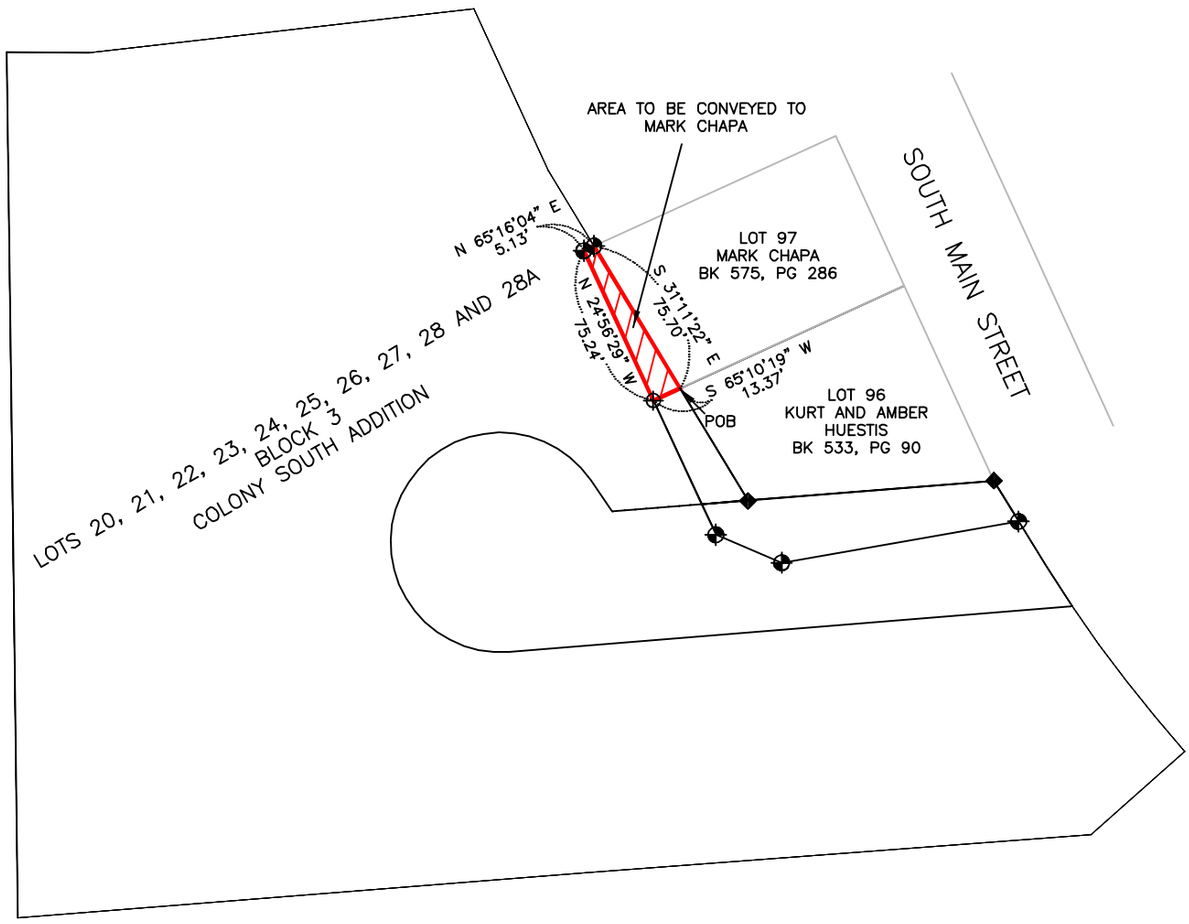
A PORTION OF LOTS 28 AND 28A OF BLOCK 3, COLONY SOUTH ADDITION TO THE TOWN, NOW CITY OF SHERIDAN, LOCATED IN THE NE¼SE¼ OF SECTION 34, TOWNSHIP 56 NORTH, RANGE 84 WEST, 6TH P.M., SHERIDAN COUNTY, WYOMING
CONTAINING ±0.16 ACRES

LEGAL DESCRIPTION

AREA TO BE CONVEYED TO MARK CHAPA

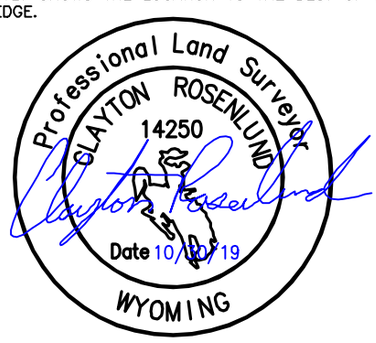
BEGINNING IN THE SOUTHWEST CORNER OF LOT 97, SHELTERED ACRES SUBDIVISION; THENCE S 65°10'19" W, 13.37 FEET, TO A POINT ON A CHAINLINK FENCE; THENCE N 24°56'29" W 75.24 FEET ALONG SAID CHAINLINK FENCE; THENCE N 65°16'04" E 5.13 FEET TO THE NORTHWEST CORNER OF LOT 97, SHELTER ACRES SUBDIVISION; THENCE ALONG THE WEST LINE OF SAID LOT 97, S 31°11'22" E 75.70 FEET TO THE POINT OF BEGINNING.

CONTAINING ±696 SQFT (±.016 ACRES)





SURVEYOR'S CERTIFICATE:
I, CLAYTON P. ROSENLUND DO HEREBY CERTIFY THAT THIS PLAT WAS MADE FROM AN ACTUAL FIELD SURVEY PERFORMED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT IT CORRECTLY SHOWS THE LOCATION TO THE BEST OF MY KNOWLEDGE.



BASIS OF BEARINGS ARE
US STATE PLANE, NAD 83 WYOMING EAST CENTRAL ZONE
DISTANCES ARE GROUND (US SURVEY FEET)
PAF:1.000235

LEGEND

- SET 1.5" AC LS 14250
- FOUND 1.5" AC–PLS 10287
- FOUND 2" IRON PIPE W/ ⅝ REBAR
- AC ALUMINUM CAP
- ROW RIGHT OF WAY
- POB POINT OF BEGINNING
- AREA TO BE CONVEYED
- SUBJECT PARCEL BOUNDARY

PREPARED BY:

Cannon Consulting LLC (307) 752-0109 201 E 5TH ST, SHERIDAN, WY, 82801

FOR: EXCALIBUR CONSTRUCTION, LLC
2275 DRY RANCH ROAD
SHERIDAN, WYOMING

Date: 10/30/19



CITY OF Sheridan WYOMING

Hill Court vacation

N

0 50 100 200 Feet

Name: sgoodman Date: 01/16/2020

CITY OF SHERIDAN
Resolution 04-20

A RESOLUTION vacating .45 acres of the Hill Court right-of-way, located in the Colony South Addition.

Whereas, the owner adjacent to Hill Court ROW has petitioned the City Council requesting that Hill Court right-of-way be vacated; and

Whereas, this request for a right-of-way vacation meets the requirements of Sheridan City Code §205;

Whereas, this request benefits the City of Sheridan by removing problematic lots, the City shall waive the square foot fee;

Now, therefore, be it resolved by the City Council of the City of Sheridan:

That Hill Court, located in the Colony South Addition to the City of Sheridan, is hereby vacated.

Passed, approved and adopted this _____day of _____, 2020.

_____
Roger Miller, Mayor

Attest:

_____
Cecilia Good, City Clerk

State of Wyoming)
) SS
County of Sheridan)

Subscribed and sworn to (or affirmed) before me this _____day of _____,

2020 by _____.

_____
Notary Public

My commission expires: _____

CITY OF SHERIDAN, WYOMING

55 Grinnell Street, P.O. Box 848, Sheridan Wyoming 82801
Ph (307) 674-6483 Fax (307) 674-2195

Clerk

MEMORANDUM

Project Name:	Consideration of Resolution #05-20 for Kaden Court Minor Subdivision - Public Works Director Lane Thompson
From:	
To:	Mayor and Council
CC:	
Date:	01/16/2020

Recommendation:

Staff recommends that Mayor and Council approve PL-19-32, Resolution #05-20, Kaden Court Minor Subdivision, a request to replat 3.20 acres from 10 lots and the Hill Court ROW into 2 lots. This is within the R-1 Residence District in the Colony South Addition, located in the 1400 block of S Main Street.

Planning Commission Action: The City of Sheridan Planning Commission will see this item on their January 27, 2020 meeting.

Potential Findings of Fact:

Prior to approving the final plat, the City Council will need to make the following findings per Sheridan City Code Appendix B §202:

1. The City shall not approve any proposed subdivision of land which, by itself, or as a part of a larger tract, is contiguous to or completely surrounded by the boundaries of the City, unless the application is accompanied by a properly-acknowledged petition for annexation to the City.

2. The City shall not approve any proposed subdivision of land which is within one mile of the corporate limits of Sheridan but not, at the time of submittal, eligible for annexation, unless the application is accompanied by a properly acknowledged agreement not to contest future annexation proceedings.

3. Every plat shall conform to the Zoning Ordinance currently adopted at the time of final plat approval.

4. All new subdivision developments within the Airport Influence Area within the city limits of the City of Sheridan shall grant an Avigation Easement to the Sheridan County Airport.

5. No subdivision shall be approved within the corporate limits of the City of Sheridan, or one mile thereof, unless City Public Works staff concludes that an adequate long-term water supply exists to support the proposed use and density of the subdivision In accordance with City adopted policy. City elected officials acting as Council representatives on other boards or committees that review development shall likewise consider long-range water supply in making any determination.

Discussion:

Staff offers the following comments on final plat required findings:

1. The City shall not approve any proposed subdivision of land which, by itself, or as a part of a larger tract, is contiguous to or completely surrounded by the boundaries of the City, unless the application is accompanied by a properly-acknowledged petition for annexation to the City.

This property falls completely within the City Limits, so this condition does not apply.

2. The City shall not approve any proposed subdivision of land which is within one mile of the corporate limits of Sheridan but not, at the time of submittal, eligible for annexation, unless the application is accompanied by a properly-acknowledged agreement not to contest future annexation proceedings.

Again, not applicable in this case, the property is within the city limits.

3. Every plat shall conform to the Zoning Ordinance currently adopted at the time of final plat approval.

Proposed Lots 1and 2 will not meet the required front to depth ratio of 1:2.5, but this is a common request. The unusual layout of the two lots is due to the steep terrain in the back of the lot. This property includes a large hill that has been noted on the plat as the preservation area. The lot widths fronting onto South Main St. are consistent with existing lots in the area and more than adequate for future development. Staff has no objections to this request. A variance request letter has been provided with the application.

4. All new subdivision developments within the Airport Influence Area within the city limits of the City of Sheridan shall grant an Avigation Easement to the Sheridan County Airport.

This proposed subdivision is outside of the Airport influence area.

5. No subdivision shall be approved within the corporate limits of the City of Sheridan, or one mile thereof, unless City Public Works staff concludes that an adequate long-term water supply exists to support the proposed use and density of the subdivision In accordance with City adopted policy. City elected officials acting as Council representatives on other boards or committees that review development shall likewise consider long-range water supply in making any determination.

Water and sewer is readily available to both lots.

Staff has no further comments at this time.

Background:

This proposed minor subdivision seeks to replat 3.20 acres from the current 10 lots and the Hill Court ROW into 2 lots. This property is zoned R-1 Residence District and is located in the Colony South Addition in the 1400 block of S. Main Street.

This plat will incorporate the proposed vacated Hill Court into a buildable area for two homes. The steep terrain and geotechnical issues have been an issue with previous owners as they try to develop the area into more housing. Excalibur Construction, the owner of the proposed Kaden Court Minor is platting just two buildable lots and has agreed to deed to the two adjacent landowners to the northeast a small section to enlarge their back yards, seen on the plat as Outlot A and B.

Potential Findings of Fact:

Prior to approving the final plat, the City Council will need to make the following findings per Sheridan City Code Appendix B §202:

1. The City shall not approve any proposed subdivision of land which, by itself, or as a part of a larger tract, is contiguous to or completely surrounded by the boundaries of the City, unless the application is accompanied by a properly-acknowledged petition for annexation to the City.
2. The City shall not approve any proposed subdivision of land which is within one mile of the corporate limits of Sheridan but not, at the time of submittal, eligible for annexation, unless the application is accompanied by a properly-acknowledged agreement not to contest future annexation proceedings.
3. Every plat shall conform to the Zoning Ordinance currently adopted at the time of final plat approval.
4. All new subdivision developments within the Airport Influence Area within the city limits of the City of Sheridan shall grant an Avigation Easement to the Sheridan County Airport.
5. No subdivision shall be approved within the corporate limits of the City of Sheridan, or one mile thereof, unless City Public Works staff concludes that an adequate long-term water supply exists to support the proposed use and density of the subdivision In accordance with City adopted policy. City elected officials acting as Council representatives on other boards or committees that review development shall likewise consider long-range water supply in making any determination.

Attachments

aerial

Resolution 05-20

Kaden Court Subdivision Plat



CITY OF Sheridan WYOMING

Kaden Court Minor Subdivision

N

0 50 100 200 Feet

Name: sgoodman Date: 11/19/2019

CITY OF SHERIDAN
RESOLUTION 05-20

A RESOLUTION approving PL 19-32, the final plat of the Kaden Court Minor Subdivision, dividing ± 3.2 acres into 2 lots and 2 outlots. Zoned R-1 Residence District, located in the Colony South Addition, in the 1400 Block of S Main St.

WHEREAS, the final plat of the Kaden Court Minor Subdivision has been reviewed for consistency with Appendix B (Subdivision Regulations) and other applicable City code; and

WHEREAS, all applicable requirements for a final plat, have been met and all documents meet the applicable requirements in Appendix B (Subdivision Regulations); with the exception of the variances from Sheridan City Code Appendix B §505(C)(1) requiring the depth-to-front ratio of lots shall not exceed 2.5 to 1.

Now, therefore, be it resolved by the City Council of the City of Sheridan:

That the final plat of the Kaden Court Minor Subdivision, dividing ± .3.2 acres into 2 lots, and 2 outlots, zoned R-1 Residence District, located in the Colony South Addition, in the 1400 Block of S Main St.

Is hereby approved by vote of the City of Sheridan's City Council with the following variance:

> A variance from Sheridan City Code Appendix B §505(C)(1) requiring; the depth-to-front ratio of lots shall not exceed 2.5 to 1.

In approving the variance from the depth to frontage ratio requirements and area variance, the City Council finds the following in accordance with SCC Appendix B §204(A).

1. The granting of the variance will not be detrimental to the public safety, health or welfare, or be injurious to other property;

2. The conditions upon which the request for a variance is based are unique to the property for which the variance is sought and are not applicable generally to other property in the area; or because of the particular physical surroundings, shape or topographical conditions of the specific property involved, a particular hardship to the owner would result, as distinguished from a mere inconvenience, if the strict letter of these regulations is carried out;

3. The variance is necessary for reasonable development of the property in question and will alleviate a clearly demonstrable hardship.

In approving the RRLC 2 Subdivision, the City Council finds the following as required by Sheridan City Code Appendix B §202:

A. The property is already within the corporate limits of the City and requires no further action as pertains to annexation.

B. The lots as platted conform to the requirements of the City Zoning Ordinance with the exception of the variances granted.

C. The subdivision falls outside of the Airport Influence Area.

D. As concluded by City Public Works staff, there is adequate long-term water supply to serve this subdivision as of the time of this resolution.

PASSED, APPROVED, AND ADOPTED this 18th day of February 2020.

_____
Roger Miller, Mayor

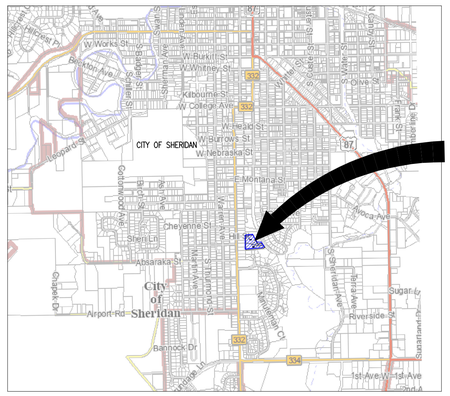
ATTEST:

_____
Cecilia Good, City Clerk

FINAL PLAT OF

KADEN COURT MINOR SUBDIVISION

BEING A RE-SUBDIVISION OF LOTS 20-28 AND 28A OF BLOCK 3 AND A PORTION OF VACATED HILL COURT RIGHT-OF-WAY OF THE COLONY SOUTH ADDITION TO THE CITY OF SHERIDAN, SHERDIAN COUNTY, WYOMING
LOCATED IN THE NE¼SE¼, SECTION 34, T56N, R84W, 6TH P.M.,
SHERIDAN COUNTY, WYOMING
TOTAL AREA=±3.20 ACRES



LOCATION MAP
SCALE: 1"=2000'

DEDICATION

KNOW ALL MEN BY THESE PRESENTS THAT THE UNDERSIGNED EXCALIBUR CONSTRUCTION, INC, BEING THE OWNER, PROPRIETOR OR PARTIES OF INTEREST IN THE LAND SHOWN ON THIS PLAT, DO HEREBY CERTIFY:

THAT THE FOREGOING PLAT DESIGNATED AS KADEN COURT MINOR SUBDIVISION, LOCATED IN THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER (NE1/4SE1/4), SECTION 34, TOWNSHIP 56N, RANGE 84W, 6TH P.M., SHERIDAN COUNTY, WYOMING, IS A RESUBDIVISION OF LOTS 20–28 AND 28A AND A PORTION OF VACATED HILL COURT OF BLOCK 3, COLONY SOUTH ADDITION AS RECORDED IN SHERIDAN COUNTY RECORDS, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHWEST CORNER OF LOT 4 OF SAID BLOCK 3, COLONY SOUTH ADDITION, SAID POINT BEING THE TRUE POINT OF BEGINNING OF SUBJECT PARCEL; THENCE N00°44'23"W, 394.03 FEET ALONG THE EAST LINE OF STEINHILBER ADDITON TO THE SOUTHWEST CORNER OF LOT 101 OF SHELTERED ACRES SUBDIVISION; THENCE S89°32'28"E, 37.47 FEET ALONG THE SOUTH LINE OF SAID LOT 101; THENCE N83°26'50"E, 176.45 FEET ALONG SAID SOUTH LINE TO THE NORTHEAST CORNER OF SAID LOT 28, BLOCK 3, COLONY SOUTH ADDITION; THENCE S24°41'13"E, 81.12 FEET ALONG THE EAST LINE OF SAID LOT 28; THENCE S31°12'48"E, 40.10 FEET ALONG SAID EAST LINE OF LOT 28; THENCE S31°12'48"E, 135.34 FEET ALONG THE EAST LINE OF SAID LOTS 28 & 28A, BLOCK 3, COLONY SOUTH ADDITION, TO A POINT ON THE NORTH LINE OF HILL COURT RIGHT-OF-WAY; THENCE S85°20'11"W, 15.30 FEET, ALONG SAID HILL COURT RIGHT-OF-WAY TO A POINT ON A CHAIN LINK FENCE; THENCE S64°41'29"E, 40.52 FEET ALONG SAID FENCE; THENCE N84°03'38"E, 101.49 FEET TO A POINT ON THE WEST RIGHT-OF-WAY OF SOUTH MAIN STREET; THENCE S31°43'51"E, 25.69 FEET ALONG SAID RIGHT OF WAY; THENCE ALONG SAID RIGHT-OF-WAY THROUGH A CURVE TO THE LEFT HAVING AN ARC LENGTH OF 105.25 FEET, A RADIUS OF 593.86 FEET, A DELTA ANGLE OF 10°09'17", A CHORD BEARING OF S36°42'03"E AND A CHORD LENGTH OF 105.12 FEET TO THE NORTHEAST CORNER OF LOT 19 OF SAID BLOCK 3, COLONY SOUTH ADDITION; THENCE S48°27'14"W, 57.03 FEET ALONG THE NORTH LINE OF SAID LOT 19; THENCE S85°32'35"W, 489.94 FEET ALONG THE NORTH LINES OF LOTS 19, 5 AND 4 OF SAID BLOCK 3, TO THE POINT OF BEGINNING OF SUBJECT TRACT CONTAINING AN AREA OF 3.20 ACRES, MORE OR LESS

SUBJECT TO ALL LEASES, EASEMENTS, RESTRICTIONS, RESERVATIONS, COVENANTS AND ENCUMBRANCES OF RECORD, AND

THAT THIS SUBDIVISION, AS IT IS DESCRIBED AND AS IT APPEARS ON THIS PLAT, IS MADE WITH THE FREE CONSENT AND IN ACCORDANCE WITH THE DESIRES OF THE UNDERSIGNED OWNER(S) AND PROPRIETOR(S); AND THAT THIS IS A CORRECT PLAT OF THE AREA AS IT IS DIVIDED INTO LOTS, BLOCKS, STREETS AND EASEMENTS, AND

THAT THE UNDERSIGNED OWNER(S) OF THE LAND SHOWN AND DESCRIBED ON THIS PLAT DOES (DO) HEREBY DEDICATE TO THE CITY OF SHERIDAN AND ITS LICENSEES FOR PUBLIC USE FOR THE INDICATED PURPOSES, ALL STREETS, ALLEYS, EASEMENTS AND OTHER PUBLIC LANDS WITHIN THE BOUNDARY LINES OF THE PLAT, AS INDICATED, AND NOT ALREADY OTHERWISE DEDICATED FOR PUBLIC USE.

EXECUTED THIS _____ DAY OF _____, 2020.

_____
EXCALIBUR CONSTRUCTION, INC
(MEMBER)

STATE OF WYOMING)
COUNTY OF SHERIDAN) :ss
THE FOREGOING INSTRUMENT WAS ACKNOWLEDGED BEFORE ME
THIS _____ DAY OF _____, 2020.
WITNESS MY HAND AND OFFICIAL SEAL. MY COMMISSION EXPIRES:_____.

_____
NOTARY PUBLIC

_____
EXCALIBUR CONSTRUCTION, INC
(MEMBER)

STATE OF WYOMING)
COUNTY OF SHERIDAN) :ss
THE FOREGOING INSTRUMENT WAS ACKNOWLEDGED BEFORE ME
THIS _____ DAY OF _____, 2020.
WITNESS MY HAND AND OFFICIAL SEAL. MY COMMISSION EXPIRES:_____.

_____
NOTARY PUBLIC

CERTIFICATE OF APPROVAL

THIS PLAT HAS BEEN PREPARED IN ACCORDANCE WITH THE REQUIREMENTS AND PROCEDURES OUTLINED IN THE SUBDIVISION REGULATIONS OF THE CITY OF SHERIDAN, AND CERTIFIED THIS _____ DAY OF _____, 2020, BY THE DIRECTOR OF PUBLIC WORKS OF SHERIDAN, WYOMING.

_____
DIRECTOR OF PUBLIC WORKS

APPROVED BY THE CITY COUNCIL OF THE CITY OF SHERDAN, WYOMING THIS _____DAY OF_____.

_____ _____
ATTEST: CITY CLERK MAYOR

CERTIFICATE OF RECORDER

STATE OF WYOMING)
COUNTY OF SHERIDAN) :ss

I HERBY CERTIFY THAT THIS PLAT WAS FILED FOR RECORD IN THE OFFICE OF THE CLERK AND RECORDER AT _____ O'CLOCK THIS DAY OF _____, 2020
AND IS DULY RECORDED IN PLAT BOOK _____ ON PAGE _____.

_____ _____
COUNTY CLERK STAMP RECEIVING NUMBER

CERTIFICATE OF APPROVAL CITY PLANNING COMMISSION

REVIEWED BY THE CITY OF SHERIDAN, WYOMING PLANNING COMMISION THIS_____DAY OF _____, 2020.

_____ _____
ATTEST: VICE CHAIRMAN CHAIRMAN

Cannon Consulting LLC
Making every shot count
201 E 5TH ST
SHERIDAN, WYOMING 82801

LEGEND

- SET 1.5" AC-LS 14250
- FOUND 1.5" AC-LS 10287 OR AS NOTED
- CALCULATED CORNER
- AC ALUMINUM CAP
- PC PLASTIC CAP
- IP IRON PIPE
- P.O.B. POINT OF BEGINNING
- PRESERVATION AREA
- UTILITY EASEMENT



CERTIFICATE OF SURVEYOR

I, CLAYTON ROSENLUND , do hereby certify that I am a Registered Land Surveyor, licensed under the laws of the State of Wyoming, that this plat is a true, correct and complete plat of KADEN COURT MINOR SUBDIVISION, as laid out, platted, dedicated and shown hereon, that this plat was made from an accurate survey of said property conducted by me or under my supervision and correctly shows the location and dimensions of all lots, easements and streets of said subdivision in compliance with City of Sheridan regulations governing the subdivision of land.

Professional Land Surveyor
CLAYTON ROSENLUND
14250
Date 1/22/20
WYOMING

REGISTERED LAND SURVEYOR
NO._____14250_____.

N

SCALE: 1"=40'

BASIS OF BEARINGS IS
US STATE PLANE, NAD 83
WYOMING EAST CENTRAL ZONE
DISTANCES ARE GROUND (US SURVEY FEET)
PAF:1.000235

DECLARATION VACATING PREVIOUS PLATTING

THIS PLAT IS THE RE-SUBDIVISION OF LOTS 20-28 AND 28A AND HILL COURT (VACATED) OF BLOCK 3, COLONY SOUTH ADDITION TO THE CITY OF SHERIDAN, SHERIDAN COUNTY WYOMING, AS RECORDED IN THE RECORDS OF SHERIDAN COUNTY CLERK. ALL EARLIER PLATS OR PORTIONS THEREOF ENCOMPASSED BY THE BOUNDARIES OF THIS PLAT ARE HEREBY VACATED.

RECORD OWNER:
EXCALIBUR CONSTRUCTION, INC
2275 DRY RANCH ROAD,
SHERIDAN, WYOMING 82801

Prepared by Cannon Consulting LLC / (307) 752-0109

DATE PREPARED: 1/22/20

CITY OF SHERIDAN, WYOMING

55 Grinnell Street, P.O. Box 848, Sheridan Wyoming 82801
Ph (307) 674-6483 Fax (307) 674-2195

Clerk

MEMORANDUM

Project Name:	Consideration of Resolution #06-20 for the Circle 8 Right-of-Way Vacation - Public Works Director Lane Thompson
From:	
To:	Mayor and Council
CC:	
Date:	01/16/2020

Recommendation:

Staff recommends that Mayor and Council approve Resolution # 06-20, vacating a total of .06 acres of the remaining unimproved Circle 8 right-of-way located in the Sheltered Acres Subdivision, in the 1400 block of S Main Street.
Staff recommends that the $2.00 per square foot fee for this vacation be waived. The current owners of these properties were not a party to the original vacation, they have maintained this property as their own, and the City of Sheridan has no interest in keeping these areas as it is not connected to any other right of way.

Discussion:

In evaluating whether or not the request meets the requirements of Sheridan City Code Appendix B §205, staff concluded the following.

- ***The vacation does not abridge or destroy any of the rights and privileges of other proprietors in the platted area.***
- ***The vacation does not close or obstruct any public highway.***
- ***Proper notification has occurred to impacted parties and private utilities.***

All utility companies have been notified and have approved of this vacation. Staff sent out direct nearest neighbor notifications as part of this application, in addition to advertising in the press and a sign posted on the property. No comments from the public have been received by this date.

Staff intends to bring this item for final consideration at the next City Council meeting.

Background:

The City of Sheridan is requesting to vacate a total of .06 acres in the remaining unimproved Circle 8 right-of-way. This is located in the Sheltered Acres Subdivision in the 1400 block of South Main Street.
Circle 8 was originally platted in 1964, as part of the Extension of Blocks Three and Eight of Sheltered Acres Subdivision. In 1976 Colony South Addition replatted a portion of the Sheltered Acres, but left off a few lots and a small portion of the Circle 8 ROW. Over time that area has been incorporated into the adjacent owner's property and has been maintained by them. As the Hill Court vacation and Kaden Court move forward, staff felt this is a good time to clean up the ownership of the remaining right-of-way.

Potential Findings of Fact:

Vacation of platted easements and rights-of-way is governed by Sheridan City Code Appendix B §205. That section requires that in the case of an easement vacation the following be found to be true:

1. The vacation does not abridge or destroy any of the rights and privileges of other proprietors in the platted area.
2. The vacation does not close or obstruct any public highway.
3. Proper notification has occurred to impacted parties and private utilities.

Attachments

Exhibits

aerial

Resolution 06-20

RIGHT OF WAY VACATION EXHIBIT A

CIRCLE 8 RIGHT-OF-WAY, EXTENSION OF BLOCK 3 AND 8 OF SHELTERED ACRES SUBDIVISION, CITY OF SHERIDAN, LOCATED IN THE NE¼SE¼ OF SECTION 34, TOWNSHIP 56 NORTH, RANGE 84 WEST, 6TH P.M., SHERIDAN COUNTY, WYOMING
CONTAINING ±.016 ACRES

CIRCLE 8 RIGHT-OF-WAY ESTABLISHED BY EXTENSION OF BLOCK 3 AND 8 OF SHELTERED ACRES SUBDIVISION:
RECORDED IN PLAT BOOK 2, PAGE 60, NO 496132, ON SEPTEMBER 17, 1964.

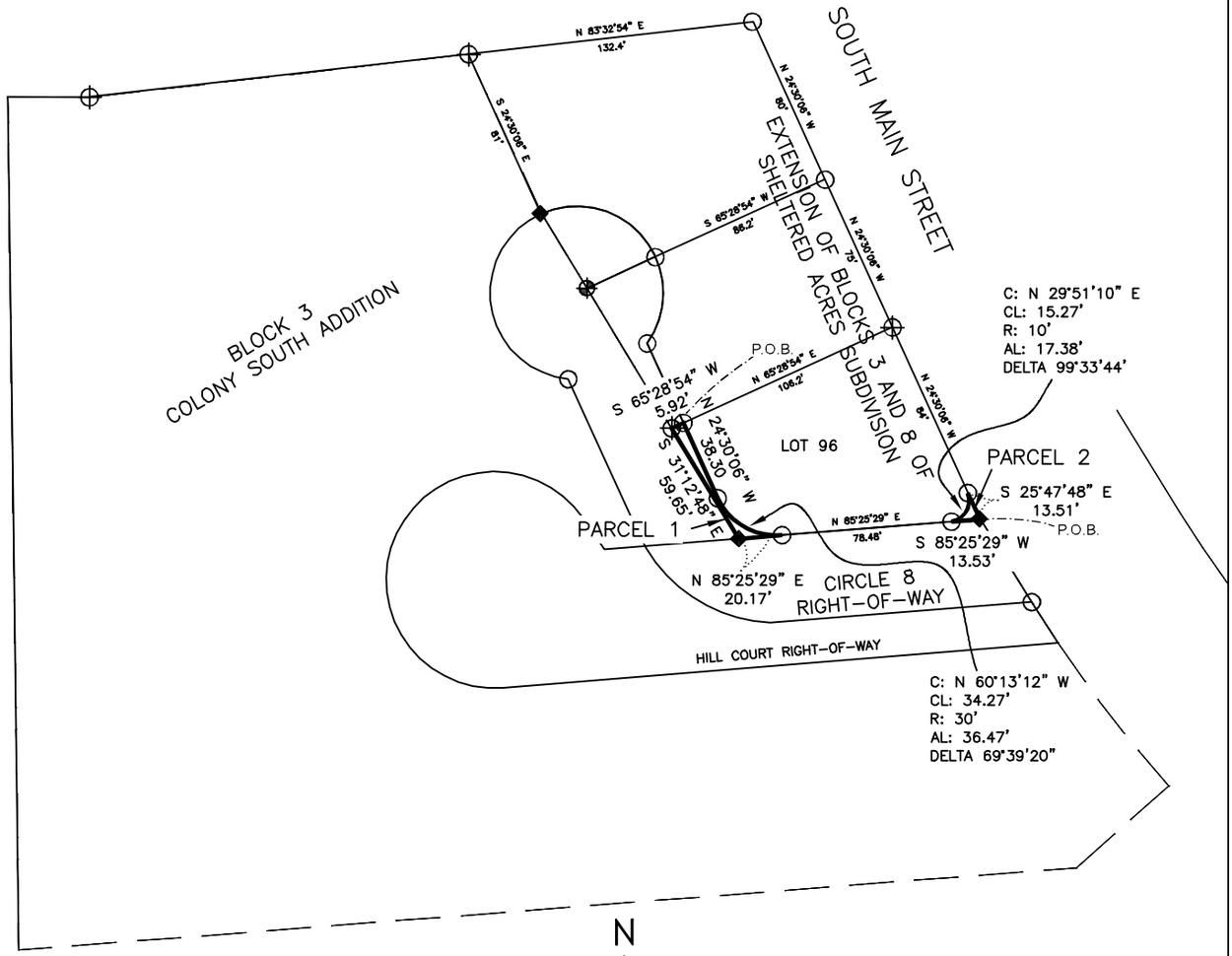
AREA TO BE CONVEYED TO KURT AND AMBER HUESTIS:

PARCEL 1

BEGINNING AT THE NORTHWEST CORNER OF LOT 96 OF EXTENSION OF BLOCK 3 AND 8 OF SHELTERED ACRES SUBDIVISION, SAID POINT BEING THE TRUE POINT-OF-BEGINNING OF SUBJECT PARCEL, THENCE S 65°28'54" W, 5.92 FEET TO A POINT ON THE EAST LINE OF COLONY SOUTH ADDITION; THENCE S 31°12'48" E, 59.65 FEET ALONG SAID EAST LINE TO A POINT LYING ON THE NORTH LINE OF HILL COURT RIGHT-OF-WAY; THENCE N 85°25'29" E, 20.17 FEET ALONG SAID RIGHT-OF-WAY TO A POINT ON THE NORTH LINE OF HILL COURT RIGHT-OF-WAY TO THE SOUTHWEST CORNER OF SAID LOT 96; THENCE THROUGH A NON-TANGENT CURVE TO THE RIGHT HAVING A RADIUS OF 30 FEET, AN ARC LENGTH OF 36.47 FEET, A DELTA OF 69°39'20" AND A CHORD OF N 60°13'12" W, 34.27 FEET, ALONG THE WEST LOT LINE OF SAID LOT 96; THENCE N 24°30'06" W, 38.30, FEET ALONG SAID WEST LINE TO THE POINT-OF-BEGINNING AND CONTAINING ±225 SQUARE FEET MORE OR LESS

PARCEL 2

BEGINNING AT THE INTERSECTION OF THE NORTH LINE OF HILL COURT, AND THE WEST LINE OF SOUTH MAIN STREET, SAID POINT BEING THE TRUE POINT-OF-BEGINNING OF SUJECT PARCEL, THENCE S 85°25'29" W, 13.52 FEET ALONG SAID NORTH LINE RIGHT-OF-WAY TO A POINT LYING ON THE SOUTH LINE OF LOT 96 OF THE EXTENSION OF BLOCKS 3 AND 8 OF SHELTERED ACRES SUBDIVISION; THENCE THROUGH A NON-TANGENT CURVE TO THE LEFT, HAVING A RADIUS OF 10.00 FEET, AN ARC LENGTH OF 17.38 FEET, A DELTA OF 99°33'44" AND A CHORD OF N 29°51'10" E, 15.27 FEET, TO THE SOUTHEAST CORNER OF SAID LOT 96 LYING ON SAID WEST LINE OF SOUTH MAIN STREET; THENCE S 25°47'48" E, 13.51 FEET ALONG SAID WEST LINE TO THE POINT-OF-BEGINNING AND CONTAINING ±48 SQUARE FEET MORE OR LESS



N

SCALE: 1"=80'

LEGEND

- FOUND 1.5" AC LS 14250
- FOUND 1.5" AC-PLS 10287
- FOUND 5/8" REBAR
- CALCULATED CORNER
- A.C. ALUMINUM CAP
- R.O.W. RIGHT OF WAY
- P.O.B. POINT OF BEGINNING
- AREA TO BE CONVEYED
- SUBJECT PARCEL BOUNDARY

SURVEYOR'S CERTIFICATE:
I, CLAYTON P. ROSENLUND DO HEREBY CERTIFY THAT THIS PLAT WAS MADE FROM AN ACTUAL FIELD SURVEY PERFORMED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT IT CORRECTLY SHOWS THE LOCATION TO THE BEST OF MY KNOWLEDGE.

Professional Land Surveyor
CLAYTON ROSENLUND
14250
Date 1/13/20
WYOMING

BASIS OF BEARINGS ARE
US STATE PLANE, NAD 83 WYOMING EAST CENTRAL ZONE
DISTANCES ARE GROUND (US SURVEY FEET)
PAF:1.000235

FOR: CITY OF SHERIDAN
SHERIDAN WY 82801

PREPARED BY:
Cannon Consulting LLC (307) 752-0109 201 E 5TH ST, SHERIDAN, WY, 82801

Date: 1/13/20

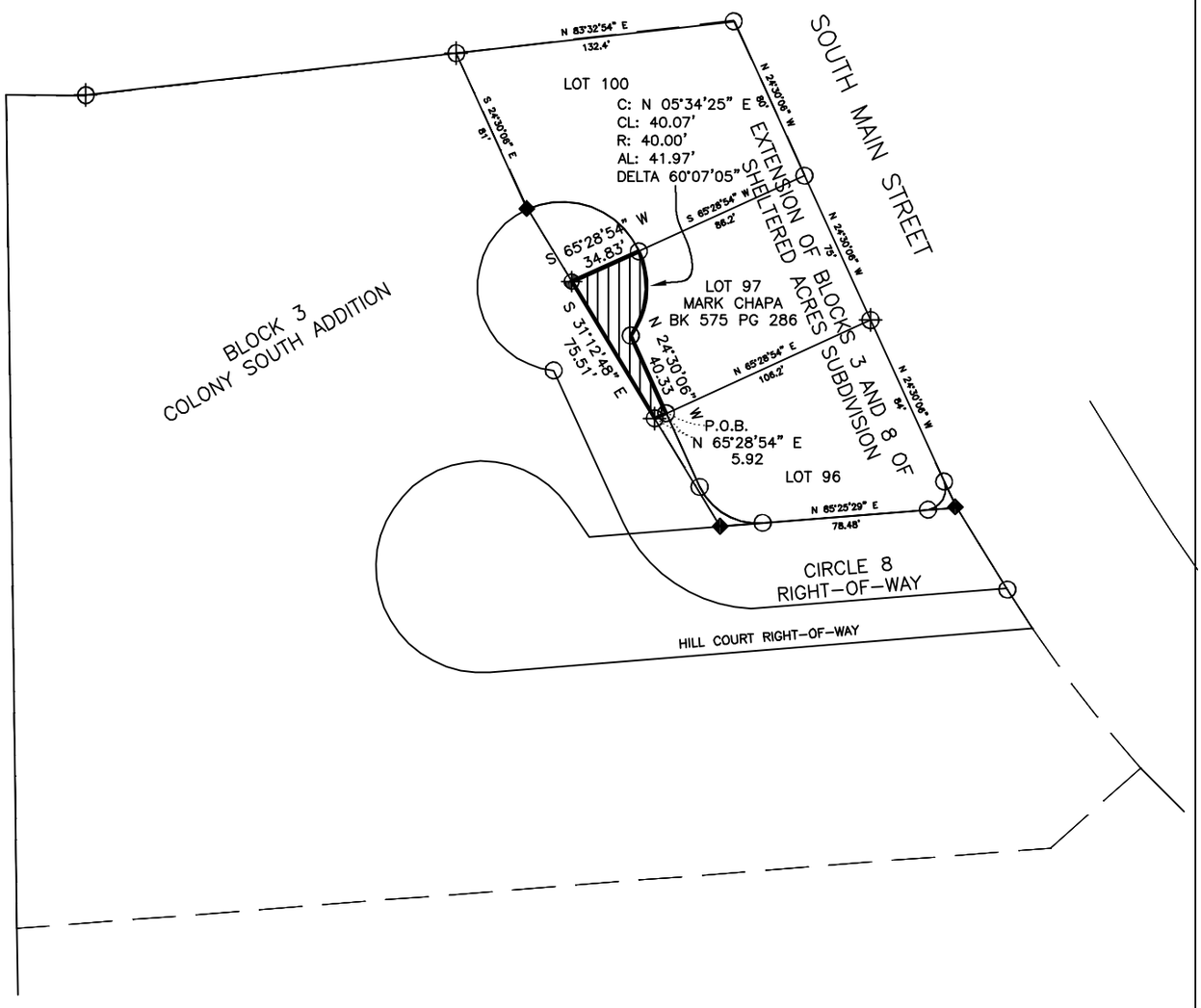
RIGHT-OF-WAY VACATION
EXHIBIT B

CIRCLE 8 RIGHT–OF–WAY, EXTENSION OF BLOCK 3 AND 8 OF SHELTERED ACRES SUBDIVISION, CITY OF SHERIDAN, LOCATED IN THE NE¼SE¼ OF SECTION 34, TOWNSHIP 56 NORTH, RANGE 84 WEST, 6TH P.M., SHERIDAN COUNTY, WYOMING
CONTAINING ±.029 ACRES

CIRCLE 8 RIGHT–OF–WAY ESTABLISHED BY EXTENSION OF BLOCK 3 AND 8 OF SHELTERED ACRES SUBDIVISION:
RECORDED IN PLAT BOOK 2, PAGE 60, NO 496132, ON SEPTEMBER, 17, 1964.

AREA TO BE CONVEYED TO MARK CHAPA

BEGINNING AT THE SOUTHWEST CORNER OF LOT 97 OF THE EXTENSION OF BLOCK 3 AND 8 OF SHELTERED ACRES SUBDIVISION, SAID POINT BEING THE TRUE POINT–OF–BEGINNING; THENCE N 24°30'06" W, 40.33 FEET ALONG THE EAST LINE OF CIRCLE 8 RIGHT–OF–WAY TO A POINT; THENCE ALONG A NON–TANGENT CURVE TO THE LEFT HAVING A RADIUS OF 40.00 FEET, AN ARC LENGTH OF 41.97 FEET, A DELTA OF 60°07'05" AND A CHORD OF N 05°34'25" E, 40.07 FEET ALONG SAID CIRCLE 8 RIGHT–OF–WAY TO THE NORTHWEST CORNER OF SAID LOT 97; THENCE S 65°28'54" W, 34.83 TO A POINT ON THE EAST LINE OF COLONY SOUTH ADDITION; THENCE S 31°12'48" E, 75.51 FEET, ALONG THE EAST LINE OF SAID COLONY SOUTH ADDITION TO A POINT; THENCE N 65° 28'54" E 5.92 FEET TO THE POINT–OF–BEGINNING OF SUBJECT TRACT AND CONTAINING ±1269 SQUARE FEET MORE OR LESS



N

SCALE: 1"=80'

BASIS OF BEARINGS ARE
US STATE PLANE, NAD 83 WYOMING EAST CENTRAL ZONE
DISTANCES ARE GROUND (US SURVEY FEET)
PAF:1.000235

LEGEND

⊕	FOUND 1.5" AC LS 14250
◆	FOUND 1.5" AC–PLS 10287
⊕	FOUND 5/8" REBAR
○	CALCULATED CORNER
A.C.	ALUMINUM CAP
R.O.W.	RIGHT OF WAY
P.O.B.	POINT OF BEGINNING
▨	AREA TO BE CONVEYED
———	SUBJECT PARCEL BOUNDARY

SURVEYOR'S CERTIFICATE:
I, CLAYTON P. ROSENLUND DO HEREBY CERTIFY THAT THIS PLAT WAS MADE FROM AN ACTUAL FIELD SURVEY PERFORMED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT IT CORRECTLY SHOWS THE LOCATION TO THE BEST OF MY KNOWLEDGE.

Professional Land Surveyor
CLAYTON ROSENLUND
14250
WYOMING
Date 1/13/20

FOR: CITY OF SHERIDAN
SHERIDAN, WYOMING

PREPARED BY:

Cannon Consulting LLC (307) 752–0109 201 E 5TH ST, SHERIDAN, WY, 82801

Date: 1/13/20

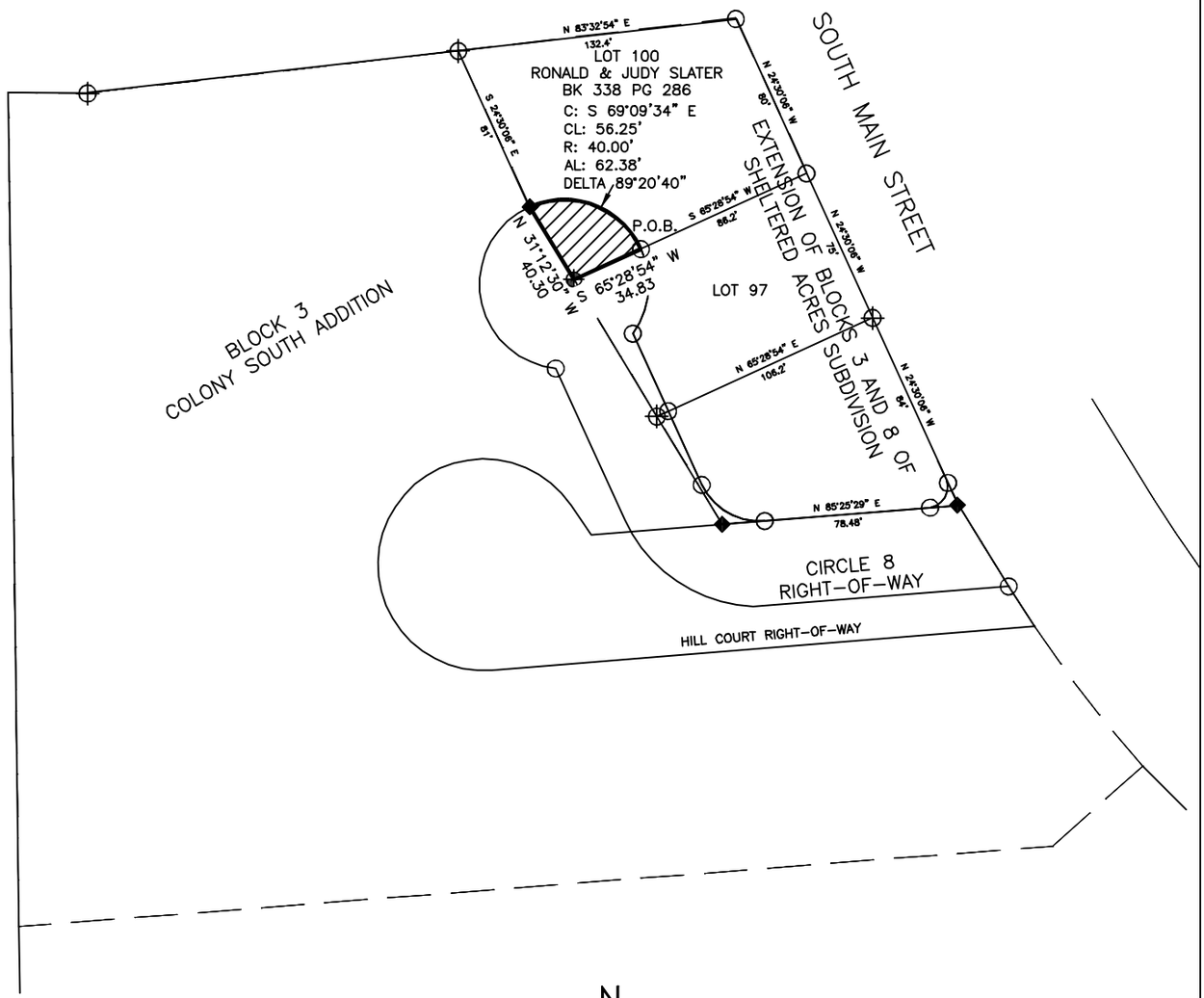
RIGHT-OF-WAY VACATION
EXHIBIT C

CIRCLE 8 RIGHT–OF–WAY, EXTENSION OF BLOCK 3 AND 8 OF SHELTERED ACRES SUBDIVISION, CITY OF SHERIDAN, LOCATED IN THE NE¼SE¼ OF SECTION 34, TOWNSHIP 56 NORTH, RANGE 84 WEST, 6TH P.M., SHERIDAN COUNTY, WYOMING
CONTAINING ±.026 ACRES

CIRCLE 8 RIGHT–OF–WAY ESTABLISHED BY EXTENSION OF BLOCK 3 AND 8 OF SHELTERED ACRES SUBDIVISION: RECORDED IN PLAT BOOK 2, PAGE 60, NO 496132, ON SEPTEMBER 17, 1964.

AREA TO BE CONVEYED TO RONALD AND JUDY SLATER

BEGINNING AT THE NORTHWEST CORNER OF LOT 97, EXTENSION OF BLOCK 3 AND 8 OF SHELTERED ACRES SUBDIVISION, SAID POINT LYING ON THE RIGHT–OF–WAY LINE OF CIRCLE 8 OF SAID SUBDIVISION AND BEING THE TRUE POINT OF BEGINNING OF SUBJECT PARCEL; THENCE S 65°28'54" W, 34.83 FEET TO A POINT LYING ON THE EAST LINE OF COLONY SOUTH ADDITION; THENCE N 31°12'30" W, 40.3 FEET ALONG SAID EAST LINE TO THE SOUTHWEST CORNER OF LOT 100 OF SAID SUBDIVISION, SAID POINT LYING ON SAID RIGHT–OF–WAY LINE; THENCE ALONG SAID RIGHT–OF–WAY, THROUGH A CURVE TO THE RIGHT HAVING A RADIUS OF 40.00 FEET, AN ARCH LEGNTH OF 62.38 FEET, A DELTA OF 89°20'40", AND A CORD OF S 69°09'34" E, 56.25 FEET TO THE POINT OF BEGINNING OF SUBJECT TRACT.
SUBJECT TRACT CONTAINING ± 1145 SQUARE FEET MORE OR LESS



N

SCALE: 1"=80'

BASIS OF BEARINGS ARE
US STATE PLANE, NAD 83 WYOMING EAST CENTRAL ZONE
DISTANCES ARE GROUND (US SURVEY FEET)
PAF:1.000235

LEGEND

⊕	FOUND 1.5" AC LS 14250
◆	FOUND 1.5" AC–PLS 10287
⊕	FOUND 5/8" REBAR
○	CALCULATED CORNER
A.C.	ALUMINUM CAP
R.O.W.	RIGHT OF WAY
P.O.B.	POINT OF BEGINNING
▨	AREA TO BE CONVEYED
▬	SUBJECT PARCEL BOUNDARY

SURVEYOR'S CERTIFICATE:
I, CLAYTON P. ROSENLUND DO HEREBY CERTIFY THAT THIS PLAT WAS MADE FROM AN ACTUAL FIELD SURVEY PERFORMED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT IT CORRECTLY SHOWS THE LOCATION TO THE BEST OF MY KNOWLEDGE.

Professional Land Surveyor
CLAYTON ROSENLUND
14250
Date 1/13/20
WYOMING

FOR: CITY OF SHERIDAN
SHERIDAN, WYOMING

PREPARED BY:

Cannon Consulting LLC (307) 752–0109 201 E 5TH ST, SHERIDAN, WY, 82801

Date: 1/13/20



CITY OF Sheridan WYOMING

Circle 8 vacation

N

0 35 70 140 Feet

Name: sgoodman Date: 01/16/2020

CITY OF SHERIDAN
Resolution 06-20

A RESOLUTION vacating the remaining .06 acres of Circle 8 right-of-way, located in the Sheltered Acres Addition.

Whereas, the owners adjacent to Circle 8 ROW have petitioned the City Council requesting that Circle 8 ROW be vacated; and

Whereas, this request for a right-of-way vacation meets the requirements of Sheridan City Code §205;

Whereas, this is a City of Sheridan initiated vacation, the City shall waive the square foot fees;

Now, therefore, be it resolved by the City Council of the City of Sheridan, Wyoming:

That Circle 8 right-of-way, located in the Sheltered Acres Addition to the City of Sheridan, is hereby vacated.

Passed, approved and adopted this _____day of _____, 2020.

_____
Roger Miller, Mayor

Attest:

_____
Cecilia Good, City Clerk

State of Wyoming)
) SS
County of Sheridan)

Subscribed and sworn to (or affirmed) before me this _____day of _____,

2020 by _____.

_____
Notary Public

My commission expires: _____

CITY OF SHERIDAN, WYOMING

55 Grinnell Street, P.O. Box 848, Sheridan Wyoming 82801
Ph (307) 674-6483 Fax (307) 674-2195

Public Works

MEMORANDUM

Project Name:	Consideration of Award for the Sheridan Fire Dept. Vehicle Exhaust Removal System
From:	Hanns Mercer, City Engineer
To:	Mayor and Council
CC:	
Date:	01/27/2020

Recommendation:

The City of Sheridan received proposals through January 24, 2020 for the Sheridan Fire Department Vehicle Exhaust Removal System Project. Staff recommends that the Mayor and City Council award the Sheridan Fire Department Vehicle Exhaust Removal System Project to Weidner Fire of Midvale, UT, the lowest qualified proposal, in the amount of $84,876.20.

Staff requests that for the Sheridan Fire Department Vehicle Exhaust Removal System Project, the Mayor and City Council authorize the Public Works Director, Lane Thompson, to act on behalf of the Mayor and City Council on all matters related to this project.

Background:

The City of Sheridan's fire station currently has no vehicle exhaust ventilation. The exhaust removal system will be a source capture, fully automatic removal system that addresses the problem of diesel/gas exhaust fumes in the fire station. The vehicle exhaust ventilation will not interfere with normal day-to-day operation or vehicles. The system is designed to evacuate diesel/gas outside the building and shall follow NIOSH standards. The exhaust system will not impede doorways, exits, and vehicles and ensure the air quality meets both OSHA and NIOSH standards. This will be a turnkey package that will include design and construction.
The system will have separate fans and control panels to supply the two different areas (North and South) within the station. The North location shall serve 5 pieces of apparatus with 5 overhead doors, and the South area shall serve 4 pieces of apparatus with 4 overhead doors.
Requests for bids were advertised December 23, 2019 - January 24, 2020, and the proposals were opened on January 24, 2020. The bid results are as follows:

Proposal Cost
Weidner Fire = $84,876.20
Powder River Heating & Air Conditioning = $142,300.16

Funding:

Sheridan Fire Department Vehicle Exhaust Removal System Project is fully funded with proceeds from FEMA Assistance to Firefighters Grant of 80,952.38, and a match of 4,047.62 from Direct Distribution Funds. Total funding $85,000.00.

CITY OF SHERIDAN, WYOMING

55 Grinnell Street, P.O. Box 848, Sheridan Wyoming 82801
Ph (307) 674-6483 Fax (307) 674-2195

Public Works

MEMORANDUM

Project Name:	Consideration of Award of Professional Services for the Design of the Utilidor at the BGWTP
From:	Hanns Mercer, City Engineer
To:	Mayor and Council
CC:	
Date:	01/07/2020

Recommendation:

The City of Sheridan received four (4) proposals for the design of the utilidor at the Big Goose Water Treatment Plant. Staff recommends that the Mayor and City Council award the Professional Services for the **Design of the Utilidor at the BGWTP** to EnTech, Inc. of Sheridan, WY, in the amount of $55,390.00. Staff requests that for the design of the utilidor at the Big Goose Water Treatment Plant that Mayor and City Council authorize the Public Works Director, Lane Thompson, to act on behalf of the Mayor and City Council on all matters related to this project.

Discussion:

Proposals Received:

EnTech = $55,390
CDG = $95,050
CPG = $78,500
Wood = $79,150

Background:

The Big Goose Water Treatment Plant located at 1350 Big Goose Rd, Sheridan Wy consists of a main building and a clearwell annex building. As it exists, several chemical feed lines (soda ash and chlorine) and miscellaneous conduits that are crucial for the treatment of the drinking water extend between the two buildings and are not replaceable. There is a need to install a "utilidor" for the replacement and future servicing of these conduits. EnTech's project approach reccomends a tunneling with the use of liner plates. The utilidor will be circular and 4' to 5' in diameter.

Funding:

Project funded with Enterprise Funds (Water).

Attachments

Concepts

- The utilidor would be approximately 47' long, installed at right angles to the walls of the two buildings, and enter into the clearwell annex at approximately the midpoint of its wall. Figure 2 is an aerial view of the BGWTP site and proposed alignment for the utilidor. Orientation of the utilidor in this manner represents the least length required and, based upon a site visit and review of record drawings, appears to have the fewest utility conflicts. (There is a 6" raw water line used to supply a fire hydrant near the northwest corner of the building that would likely cross above the utilidor. Its depth would be verified during design and accommodations made to avoid a conflict if necessary.)

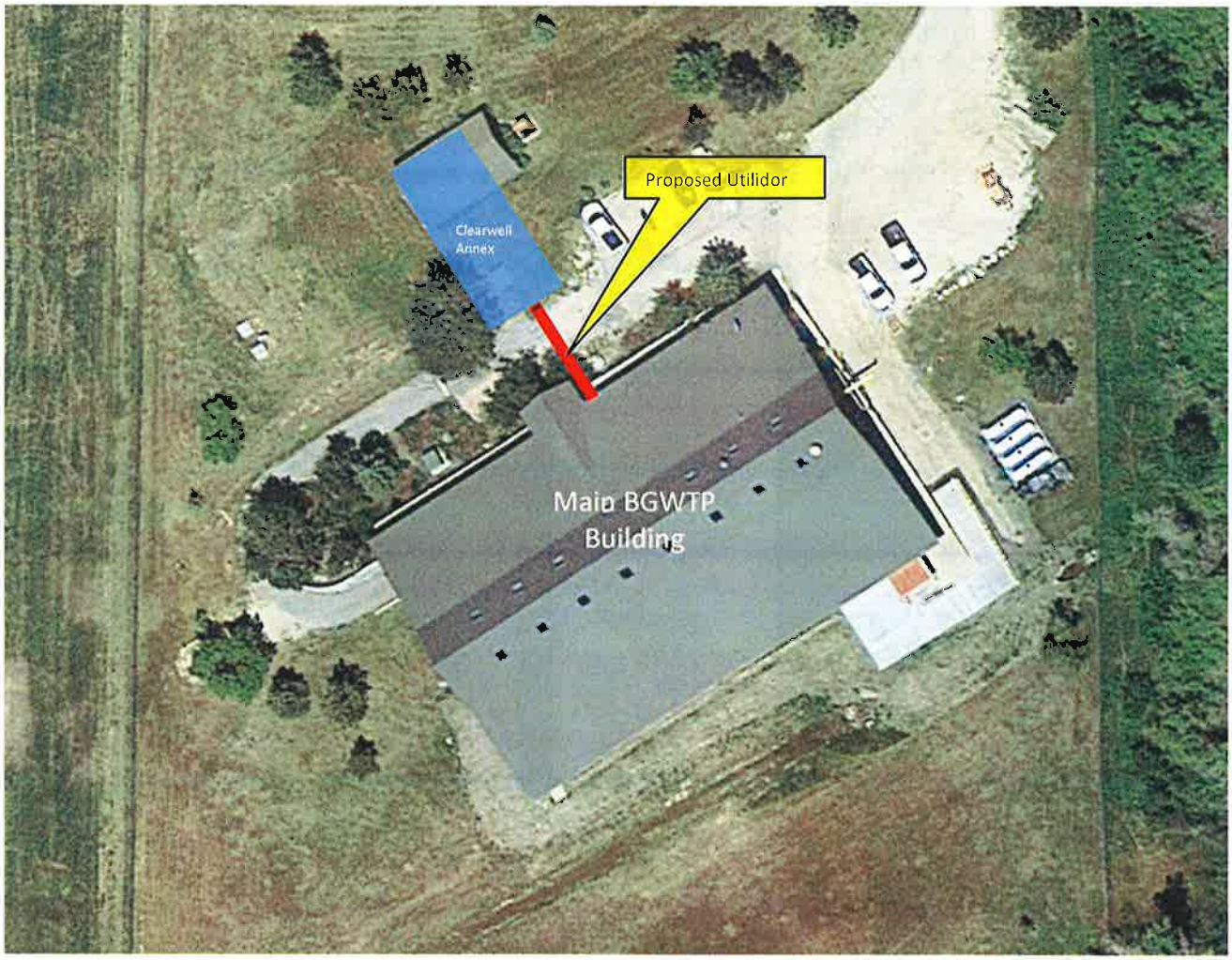


Figure 2 –Proposed Alignment of Utilidor

- The utilidor would be circular, with a diameter of 4 to 5 feet. A 4' to 5' diameter utilidor could be installed by tunneling and use of liner plates, which is discussed in greater detail in the subsequent paragraph. While a utilidor with this diameter would not be as easy to walk through as the 7'-high utilidor installed at the Sheridan WTP, it would nonetheless be possible to walk through it without a great deal of difficulty. More importantly, it would still accommodate the utilities discussed above which City staff desires extension between the two buildings, at much less cost for construction. The smaller the utilidor size, the less difficult it will be to tunnel between the two buildings using the proposed method discussed in the subsequent paragraph. Additionally, and due to the significant elevation difference between the basement floor elevation and clearwell annex floor elevation (14.5'), our proposal assumes that the utilidor's inside floor will be at the same elevation as the main building's basement floor elevation, whereas the outside top of the utilidor will be as close as possible to the ceiling of the clearwell annex. By constructing the utilidor in this manner, the slope of the utilidor can be reduced substantially. For instance, we calculate that the slope of utilidor could be reduced to approximately 11% if constructed this way. (The smaller the size of the

CITY OF SHERIDAN, WYOMING

55 Grinnell Street, P.O. Box 848, Sheridan Wyoming 82801
Ph (307) 674-6483 Fax (307) 674-2195

Utilities

MEMORANDUM

Project Name:	Consideration of Pre-Annexation Agreement with George W. Mohatt for Water and Sewer Service to 135 Decker Road - Utilities Director Dan Roberts
From:	Dan Roberts, Utilities Director
To:	Mayor and Council
CC:	
Date:	01/23/2020

Recommendation:

Staff recommends that City Council approve and authorize the Mayor to sign the attached Pre-Annexation Agreement between George W. Mohatt, and the City of Sheridan, to serve as authorization for George W. Mohatt to tie into the City of Sheridan's water and sewer system to serve lands outside the City limits located at 135 Decker Road.

Background:

The proposed property is located Northeast of Decker Road and Northeast of I-90. The property is not contiguous to the City. The landowner, George W. Mohatt, desires to be served from the City of Sheridan through its water and sewer system located along the East side of Decker Road (See attached map). The property is within the planned Urban Services Area boundary which means it is intended to receive City services at some point in the future. As such, this property should receive water and sewer service from the City of Sheridan.

Resolution 73-07 establishes policy and requirements that must be met before City Council can authorize the extension of Sheridan's water and/or sewer system to serve lands outside the city limits. Staff has confirmed the requirements are satisfied by this application which are listed as follows:

1. Land is within the Urban Services Area.

2. The water and sewer service extensions appear to be economically feasible.

3. The property to be served can be made to conform to City ordinances related to subdivisions and construction of Improvements.

4. The property to be served can be reasonably expected to be annexed within the foreseeable future and provided with other basic services available to City residents.

5. The water and sewer service extensions will promote orderly growth and welfare to the City.

6. The landowner will obtain the required permits from the City prior to proceeding with construction.

7. The property to be served is not currently served by City water, or sewer system.

In accordance with Resolution 73-07, City Council may authorize the extension of the City's water or sewer system to serve lands outside the city limits provided the landowner signs a Pre-Annexation Agreement and that agreement is filed at the courthouse to run with the land. The property at 135 Decker Road is outside the city limits; therefore, a prepared Pre-Annexation Agreement is being presented for City Council consideration.

Attachments

Map for 135 Decker Road

Pre-Annexation Agreement


George Mohatt
135
Hatched area is City Limits
I-90 EXIT 200 WESTBOUND OFF
I-90 EXIT 200 EASTBOUND OFF
I-90 WB
I-90 EB
N MAIN ST
I-90 EXIT 200 WESTBOUND OFF
I-90 EXIT 200 EASTBOUND
I-90 EXIT 200 EASTBOUND
MEXICO RD
KOA
KOA
KOA
KOA

PRE-ANNEXATION AGREEMENT AND PETITION

This Pre-Annexation Agreement and Petition, hereinafter referred to as AGREEMENT, made this 20 day of January, 2020, by and between George W Mahaffy, and their heirs, successors in interests and assigns, hereinafter referred to as LANDOWNER, and the City of Sheridan, Wyoming, a municipal corporation and City of the First Class, hereinafter referred to as CITY.

WHEREAS, the LANDOWNER is the record owner of a certain tract of land, described as follows: See Exhibit "A" attached hereto and incorporated herein

This tract of land, or any smaller part or parcel which may be conveyed as a separate tract, whether or not subdivided, shall hereinafter be referred to as the LAND.

WHEREAS, the LAND is currently not contiguous to the CITY; and

WHEREAS, the LANDOWNER desires to receive certain CITY services in exchange for a commitment to annex, at the direction of the CITY; and

NOW, THEREFORE, the parties above named have decided to set forth all of their agreements concerning the annexation of the property as follows:

1. The parties acknowledge that the LAND is currently not contiguous to the City limits of the CITY and is within the natural growth area of the CITY. The LANDOWNER agrees and covenants for himself and his heirs, assigns and successors in interest to take all remaining actions at any time, and at the sole discretion of the CITY, to comply with State annexation law and to complete the annexation of the LAND into the CITY. The LANDOWNER, or any successor in interest, shall incorporate this requirement to annex into the CITY on each and every deed for any parcel of land existing or created within the LAND. The LANDOWNER shall adhere to the **City Comprehensive Plan**, appropriate restrictions pertaining thereto, and the **2001 City of Sheridan Traffic Study,** and all amendments thereto. All lands existent at the time of this AGREEMENT, if subdivided and approved by Sheridan County, along with any agreements, covenants, restrictions or zones, shall be submitted to the City Council for approval prior to the recording of the subdivision plat or a sale of any parcel. A commitment or restriction shall be included in every deed or land sale contract executed by the LANDOWNER, whether or not presently platted or subdivided, subsequent to the date of approval of this AGREEMENT, noting that the parcel "shall annex to the CITY without protest, at the discretion and direction of the Sheridan City Council". The commitment to annex shall be recorded as part of each deed and is a covenant running with the property known as the LAND, enforceable by the CITY.

2. This AGREEMENT does not relieve the LANDOWNER, or any successor in interest, from any requirements of the City of Sheridan Subdivision Regulations, when the LAND is further subdivided, and that the subdivision shall be in accordance with all relevant CITY ordinances and other regulations in effect at this time.

3. The LANDOWNER shall construct any and all new buildings or structures on the property in complete conformity with the current building codes and all other codes, as adopted by the City of Sheridan, and the LANDOWNER shall certify such compliance to the Building Official of the City of Sheridan.

4. Upon annexation to the CITY, the CITY shall provide municipal services on the same level as provided to other areas of the CITY, according to state statutes and local ordinances.

5. The parties acknowledge that all CITY utilities and services are required to service lands annexed to the CITY. The parties further acknowledge that this AGREEMENT is a petition to create a local improvement district, as specified in §15-6-203 W.S., 1977, and therefore, constitutes a waiver of the LANDOWNER's right to file protests and remonstrances, as provided by Wyo. Stat. Ann. §15-6-202(d) and §15-6-203. It is expressly understood that this AGREEMENT obligates the inclusion of the LAND, after annexation, in a district or districts which provide for the installation and construction of the following listed improvements, until all the improvements are constructed in compliance with City ordinances then in effect and accepted by the City Council. The improvements required are as follows:

LANDOWNER shall be required to install, at LANDOWNER'S sole cost, all water infrastructure and sewer infrastructure for the LAND required under City ordinances in effect at the time of such installation for the benefit of the LAND so annexed. LANDOWNER further agrees to pay all costs and fees

associated with the annexation and installation (eg., costs of producing required drawings, exhibits, maps, etc.; filing and review fees; and other typical fees charged in similar processes. If a district(s) is formed which includes lands in addition to LANDOWNER'S LAND, then the LANDOWNER shall pay the cost of any infrastructure assessed to the property as part of the local improvement district in addition to any costs described above.

6. The parties further agree to the following specific items: None

7. The LANDOWNER hereby petitions the Sheridan City Council to accept this AGREEMENT as a petition to annex all of the LAND previously described above into the CITY limits of the City of Sheridan. LANDOWNER is the owner of all LAND described above. LANDOWNER and CITY agree that this petition may be filed with the City and/or County Clerk at any time, and at the sole discretion of the CITY.

8. LANDOWNER agrees to sign any other petition or petitions or to take any other action whatsoever to comply with State annexation law as they may be required by the CITY to facilitate the annexation. LANDOWNER further waives any irregularities in the annexation process and specifically waives his right to protest the said annexation. The parties acknowledge that the CITY may choose not to complete the annexation of LANDOWNER's LAND until additional logical and adjacent properties may be annexed simultaneously. LANDOWNER agrees to provide an annexation plat, prepared by a Wyoming registered land surveyor, at his sole cost and expense, upon the request of the CITY. The LANDOWNER specifically agrees and acknowledges that the timing of the annexation is within the sole discretion of the CITY. The CITY may initiate the annexation of the LAND described above at any time and without notice to LANDOWNER.

9. The CITY agrees to allow the LANDOWNER'S installation of water and/or sewer service line(s) and connection to the CITY's water and/or sewer main(s) at such a time the mains become available.

10. LANDOWNER agrees that any sidewalk currently in existence on any portion of the LAND or any sidewalk constructed on the LAND in the future shall be maintained by LANDOWNER and snow/ice shall be removed by LANDOWNER per City of Sheridan Ordinance.

11. This AGREEMENT, and every part thereof, shall constitute a covenant running with the LAND described above and may be enforced by the CITY by an action at law or equity.

12. This AGREEMENT shall inure to the benefit of, and be binding upon the parties hereto, their respective heirs, successors in interest and assigns. This AGREEMENT shall bind each and every successor in interest to the LAND or any portion or parcel thereof.

13. This AGREEMENT shall be governed by the laws of the State of Wyoming. The District Court of the Fourth Judicial District in Sheridan County, Wyoming, shall have venue and jurisdiction exclusively for any action in law or equity which may be instituted to enforce the terms of this AGREEMENT.

14. If any legal action is instituted to enforce any of the terms of this AGREEMENT, the unsuccessful party shall pay the successful party's reasonable attorneys' fees and all costs of the action including court costs, expert witness fees and all other actual expenses incurred in the prosecution of the action.

15. If any section, subsection, sentence, clause, phrase or portion of this AGREEMENT is for any reason held invalid or unconstitutional by any Court or other authority of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and shall not affect the validity of the remaining portions hereof, which shall remain in full force and effect.

DATED This 20 day of January, 20 20

LANDOWNER:

George W Mohatt (Trustee)

George W Mohatt Revocable Trust

STATE OF WYOMING)
)ss.
COUNTY OF SHERIDAN)

On January 20, 2020 before me, George W Mohatt personally appeared before me, whom I know personally, to be the signer(s) of the above and hereby acknowledge his/her/their signature(s).

SUSAN M. GOODMAN - NOTARY PUBLIC
COUNTY OF SHERIDAN STATE OF WYOMING
My Commission Expires June 12, 2022

Susan M Goodman
Notary Public
My Commission Expires:

CITY OF SHERIDAN:

Roger Miller, Mayor

ATTEST:

Cecilia Good, City Clerk

STATE OF WYOMING)
)ss.
COUNTY OF SHERIDAN)

On _____, 20___, before me, _____, personally appeared _____, whom I know personally, to be the signer(s) of the above and hereby acknowledge his/her/their signature(s).

Notary Public
My Commission Expires:

CITY OF SHERIDAN, WYOMING

55 Grinnell Street, P.O. Box 848, Sheridan Wyoming 82801
Ph (307) 674-6483 Fax (307) 674-2195

Public Works

MEMORANDUM

Project Name:	Consideration of Award of ONE (1) Single Axle, Minimum GVWR 36,000 lbs Truck with Flat Bed, Snow Plow, and Spreader to Floyds Truck and Equipment
From:	Lane Thompson, Public Works Director
To:	Mayor and Council
CC:	
Date:	02/06/2020

Recommendation:

Staff is recommending Award to Floyd's Truck and Equipment in the amount of One Hundred Seventy Eight Nine Hundred and Eighty Three Dollars ($178,983.00) for One (1) Single Axle, Minimum GVR 36,000 lbs Truck with a Flat Bed, Snow Plow, and Spreader.

Discussion:

This vehicle was advertised January 10th, January 24th, and bids were opened on January 28th. The snow plow combo was planned in the Fleet Plan as an addition truck to allow for the Streets Department to serve the new North Main areas that we are now responsible for.

Funding:

This vehicle is funded out of the Streets Department Capital Outlay - Machinery and Equipment.

Attachments

Bid Tally

Dump Plow Truck with Flat Bed and Spreader January 28, 2020

Company	**Floyds Truck & Equip**	**Cmi-Teco**	**TriState Equip**	**Peterbilt of Wy**
5% Bid Bond	Yes	Yes	Yes	Yes
Trade-in	NA	NA	NA	NA
Bid	**$178,983**	**$180,595**	**$201,120**	**$190,986**
Spec Met	Yes	Yes	Yes	Yes
	Freightliner w/ Kois	Mack w/ Kois	Volvo w/ Kois	Peterbilt

Company	**Floyds Truck & Equip**	**Motor Power**		
5% Bid Bond	Yes	Yes		
Trade-in	NA	NA	NA	NA
Bid	**$185,281**	**$185,396**		
Specs Met	Yes	Yes		
	Freightliner w/ Ameri-Tech	Kenworth		

Floyds Truck with Kois is low bid

Feb 10 is Study
Feb 17 is Meeting

CITY OF SHERIDAN, WYOMING

55 Grinnell Street, P.O. Box 848, Sheridan Wyoming 82801
Ph (307) 674-6483 Fax (307) 674-2195

Clerk

MEMORANDUM

Project Name:	Minutes of Regular Council Meeting February 3rd 2020.
From:	Cecilia Good, City Clerk
To:	Mayor and Council
CC:	
Date:	

Attachments

Regular City Council Minutes from February 3rd, 2020

CITY OF SHERIDAN, WYOMING

MINUTES OF REGULAR COUNCIL MEETING

COUNCIL CHAMBERS **7:00 P.M.** **February 3rd, 2020**

1. Mayor Roger Miller called the meeting to order at 7:00 P.M.

2. The Pledge of Allegiance to the Flag was led by Mayor Roger Miller.

3. The invocation was given by Gary Kopsa with the Volunteers of America.

4. The meeting was called to order with a quorum as follows: Mayor Roger Miller presiding with Council President Clint Beaver, Council Vice President Thayer Shafer, Councilor Jacob Martin, Councilor Patrick Henderson, and Councilor Richard Bridger. Councilor Aaron Linden was absent. Members of staff present included Interim City Administrator Mike Jackson, City Treasurer Karen Burtis, City Clerk Cecilia Good, Public Works Director Lane Thompson, Fire Chief Gary Harnish, Human Resources Director Heather Doke and various other City staff.

5. Councilor Henderson moved, seconded by Councilor Shafer, to approve the Agenda. Council approved the motion for the agenda: voice vote; unanimous.

6. Public Hearings

A. Mayor Miller opened a Public Hearing at 7:04 PM for Resolution #03-20, Budget Revision #1. City Treasurer Karen Burtis presented an update to Council. The Public Hearing was closed at 7:11 PM.

i. Councilor Shafer moved, seconded by Councilor Martin, for the Approval of Resolution #03-20, Budget Revision #1. Council approved the motion: voice vote: unanimous.

A. Mayor Miller opened a Public Hearing at 7:12 PM for the Transfer of a 2008 City-Owned Ambulance to Clearmont Fire District. Fire Chief Gary Harnish presented an update to Council. The Public Hearing was closed at 7:14 PM.

i. Councilor Martin moved, seconded by Councilor Bridger, for the Transfer of a 2008 City-Owned Ambulance to Clearmont Fire District. Council approved the motion: voice vote: unanimous.

7. Mayor Roger Miller then read aloud the consent items:

A. Consideration of the Appointment of Joseph P. Crump to the Board of Adjustment to Fill the Unexpired Term of Toby Granger for a Term of Two Years

B. Consideration of the Appointment of Catherine Reichert to the Board of Adjustment for the Unexpired Term of Robert Webster for a Term of Two Years

C. Consideration of the Appointment of Thomas Kelly to the Planning Commission for the Unexpired Term of Ryan Franklin for a Term of Two Years

D. Minutes of Regular Council Meeting January 20th 2020.

E. Claims

Prepaids 1/23/2020

Vendor Name	Description	Total
Bernice Gonzalez	Reimbursement for travel for interview	567.28
CenturyLink Communications, LLC	SCADA Line and Extensions	1,302.08
Justin Bishop	Turf Management Services - January 2020	5,583.33
Kristy Boshard	Deposit refund / 1050 Exeter Ave	90.00
Montana Dakota Utilities	Numerous Electric Bills	21,297.49
Sheridan County Clerk	Record 10 Cemetery Deeds with the County	120.00
Grand Total		28,960.18

Prepaids 1/30/2020

Vendor Name	Description	Total
American Engineering Testing, Inc.	Hydrogeologic Assessment of Yellowtail &Hi-Tech Dr	12,222.55
Arete Design Group	Weatherby Building/Kennon Building Design	40,569.28
Mike Jackson	Interim CA reimbursement for Travel to Sheridan	532.92
Montana Dakota Utilities	Numerous Electric Bills	974.48
Northern Wyoming Community College	SEEDA Administrator Contribution - 2nd Qtr 2020	21,081.30
Pam Thompson	February Housing Allowance for Interim CA	1,000.00
Porter, Muirhead, Cornia & Howard	SEEDA FY2019 Audit Service	9,000.00
Todd Watkins or Brett Caiola	Petty Cash Reimburse 09.27.19 to 01.28.20	206.34
Grand Total		85,586.87

City of Sheridan

Regular Payroll paid on 01/31/20

Sum of Amount

Vendor Name	Description	Total
Aflac	Regular Payroll 01.31.20	1,426.35
Blue Cross Blue Shield of Wyoming	Regular Payroll 01.31.20	(1,373.22)
Child Support-Ohio	Regular Payroll 01.31.20	196.14
Circuit Court of Sheridan	Regular Payroll 01.31.20	625.39
CITCO FCU	Regular Payroll 01.31.20	1,445.13
Idaho Child Support Receipting	Regular Payroll 01.31.20	258.92
IRS 941	Regular Payroll 01.31.20	73,594.01
Minnesota Child Support Payment Cent	Regular Payroll 01.31.20	194.27
Orchard Trust	Regular Payroll 01.31.20	3,422.96
Vantagepoint Transfer Agents 300698	Regular Payroll 01.31.20	8,005.44
VSP	Regular Payroll 01.31.20	(26.72)
Workers' Safety &	Regular Payroll 01.31.20	4,806.66
Wyoming Retirement System	Regular Payroll 01.31.20	64,473.65
Wyoming State Disbursement Unit	Regular Payroll 01.31.20	689.93
Grand Total		157,738.91

City of Sheridan
Claims paid on 02/04/20
Sum of Amount

Vendor Name	Description	Total
A Plus Plumbers & Appliance Repair	plugged sewer- sign shop -csc	485.00
Ace Hardware-Newkirk	Supplies	129.26
Akers Investments, LLC	Balance refund / 2112 Coffeen #Irrg	22.26
AlphaGraphics of Wyoming	hard hat decals/2020 Sheridan sell sheets/business cards	503.29
Altitude Recycling Equipment, LLC	12 Gauge x 13ft Bailing Wire	3,920.00
Amazon Capital Services #A33MIR27FEZN42	garage door openers walkie talkies/toners	627.75
American Water Works Association	membership renewal- Cory	214.00
American Welding & Gas, Inc.	angle meter duel scale/acetylene, oxygen lease	1,442.27
Amy Oedekoven	Deposit refund / 133 N Thurmond St	53.03
Arrow Survey Group, Inc	topographic mapping for ACOE 1135 project	3,150.00
Axis Forensic Toxicology, Inc	Lab Results - 19P010374	1,622.00
Bloedorn Lumber	trex saddle,skirt board,screws, sq edge12in saddle	2,334.10
Brendon Whittle	Balance refund/1391 Highland Ave	37.09
Brian D. Sheremeta	Deposit refund / 2613 Coffeen Ave	68.03
Brian's Boot & Shoe	Boots	445.00
Buffalo Computer Consulting, LLC	Windows 10 Professional 64-Bit Upgrades/surface books	6,290.00
Buggy Bath Car Wash	SWR Truck Washing- December 2019	262.69
Burns & Mc Donnell	Prep of Cell 10 and T1-T8 Closure - December 2019	19,659.75
C & K Equipment	hydraulic hose - unit 7.13 wc	45.11
Cannon Consulting LLC	Vacation exhibits for Circle 8 ROW	1,050.00
Captain Clean Services, Inc.	UM shop floor cleaning	731.50
Carquest Auto Parts	supplies and parts	2,529.11

Carroll Realty	Deposit refund / 717 Illinois St	84.59
Cecilia Good	Tuition Reimbursement	600.00
CED- Consolidated Electrical Distributers Inc.	decorative base - signs	673.68
CH Diagnostics and Consulting	Ecoli, Giard& Crypto testing	560.00
Chelsea Winslow	Deposit refund / 61 Gladstone St	67.65
Chemtrade Chemicals US LLC	ALUM Sulfate	6,628.40
CMI-Teco	base & side marking lamp unit 7.17, pressue switch	64.91
Coca-Cola Bottling Company High Country	UM pallet water	347.20
Cody Givens	Deposit refund / 716 Broadway St	46.61
Collection Professionals Inc.	CPI Acct # 1885-12/1-12/31/19	319.79
Colorado Barricade Co.	no parking, no train horn, signs- signs	939.50
Communication Technologies	magnetic mic unit 7.17 wc	1,006.10
Comtronix	troubleshoot magnets on bathroom doors at KP	132.00
Connie's Glass, Inc.	S Door Basement File the Strike	60.00
Cora Rex	Deposit Refund/616 N Gould St.	15.61
Crescent Electric	dymo rhino label - shop supplies	146.17
Croell Redi-Mix Inc.	Leak repairs - Papago, Big Horn	3,154.00
Cummins Rocky Mountain	core credit, thermostat, training- Bates & Pierce	(135.72)
Current Electric LLC	Airport booster repairs	602.79
Dana Kepner Company	Water meter repair parts	1,085.00
Daniel Stewart	Deposit Refund/1271 Pine Dr.	78.48
Dave & Elaine Avery	Deposit refund / 640 Marion St #1	31.83
David & Jenny Heuck	Deposit refund / 285 Lewis St	90.00
D-H Technologies, LLC	set up phone for Jacob - engineering	50.00
Dowl	East 5th St Corridor-Design # 4759	18,307.50
DPC Industries, Inc.	Chlorine bottle rental -Big Goose	100.00
Dustbusters Inc	35.16 ton ice kicker - sr	20,353.38
Eagle Ridge, Inc	Deposit refund / 50 Carlin St	46.06
Edward B Collins	Deposit Refund/236 W. 8th St.	35.14
Employ, LLC	Temporary Labor - Recycling	6,340.32
Energy Laboratories, Inc	TOC testing	178.00
Fastenal Company	Supplies	2,272.40
Fort Bend Services, Inc	polymer	3,361.37
Frog Creek Partners (FCP), LLC	annual monitor and maintenance	2,506.67
Galls, LLC	Uniform pants, shirts, duty belt, name tag - Manor	281.97
Geveko Markings Inc	chipfill - durapatch - st	4,554.00
Gillette Steel Center, Inc.	cutting edge unit 4.58 st	264.00
Harris Computer Systems	Annual Maintenance March 2020 - Feb 2021	24,358.43
Hoffman Construction, LLC	1.11-1.12 snow haul - sr	1,593.75
Home Depot	Supplies	1,278.16
Vendor Name	Description	Total
Hotsy Equipment of Wyoming Inc	hotsy washer- durapatch- st	6,316.50
InfoSend, Inc.	Updated Recycling Inserts	1,161.75
J S Machine and Welding	2 sets of seals - unit 4.95 st	1,760.00
Jacob Board	Duty boots reimbursement	150.00
James Boll	Deposit refund / 302 Huntington St	73.09
Jared Park	Deposit refund / 2260 Papago Dr	42.57
Jill Burd	Deposit refund / 318 S Thurmond St	90.00
Jill W Chase	SPAC Coordinator Position - January 2020	1,000.00
J-K Trucking	1.11-1.12 snow hired hauler - sr	892.50
John Deere Financial #1111308145	Uniforms supplies and supplies	1,160.73
John Kekich	Deposit refund / 715 W 11th St #A	51.23
Jon Syring	Reimb fitness gear and uniform badge for JSyring	167.35
Joseph Konkel	Deposit refund / 485 Bluebird Ln	35.14
Joshua & Jennifer Stadler	Overpmt on acct/18 Valley View Dr	53.87
Justine Kougl	Balance refund/241 W Burkitt St	41.66
Karisma Robinson	Deposit refund / 748 N Gould St	80.53
Kilpatrick Creations Inc.	Clothing supplies	1,170.43
Knecht Home Center	Treated lumber and supplies	500.71
Kristi Ramsey	Deposit refund / 160 E Montana St	70.72
KWN Construction Co, LLC	Overpmt on acct/145 N Connor #3	21.30
Lana Corcoran	Deposit refund / 1777 Bender Ln	52.71
Larry Storo Jr.	Balance refund/1351 Ridgeway Ave	38.04
Lauren Williams	Deposit Refund/559 Coffeen Ave	25.04
Let'er Buck Car Wash	Overpmt on acct/624 E Brundage St	7.46
Lette Benson	Deposit refund / 809 N Custer St	90.00

Lisa Luc	Refund/1440 Omarr Ave #A	91.31
LJS Concrete & Excavating LLC	1.11-1.12 snow haul - sr	2,167.50
Luke A Goddard	Medical Doctor Coverage for February 2020	500.00
Luke Provart	Deposit refund / 806 Emerson St	12.14
MAP, LLC	Contractual Services	2,174.63
Marie Lowe	Overpmt on acct/515 Val Vista	68.30
MC2 Engineering	Blacktooth Park Project-Design #5709	4,730.00
Memorial Hospital of Sheridan County	Annual Medical Labs /December occupational testing	357.00
Michael May	Deposit refund / 553 Marion St	47.67
Michaela Lingelbach	Deposit refund / 453 N Custer St	90.00
Mike Champlin	Overpmt on acct/520 N Custer St	322.93
Miles Partnership, LLLP	WOT Email Sponsored Content - January	1,050.00
Monnit Corp	Cellular Data for Compost Monitoring - Nov 2019	30.00
Morrison-Maierle, Inc.	NSI -Utilites & Enhancements CA #4729	12,129.20
Napa Auto Parts	Parts and supplies	1,308.96
Nicholas Sweeny	Deposit refund / 577 Turner Ln #E	72.65
Norco, Inc	Supplies	1,620.16
Office Shop Inc	Copy counts	731.86
Office Shop Leasing	Equipment Leasing	274.68
O'Reilly Auto Parts	Fuel additive	41.96
Pace Analytical Services, LLC	BACT testing	330.00
Pat Burke Trucking	Repaired Brake Relay on Tire Trailer	146.00
Paul Graslie	Deposit refund / 1510 S Thurmond St	66.63
Peak Consulting	Employee coaching	1,200.00
Peak Pest Solutions LLC	pest control @ BGWTP	78.75
Peterbilt of Wyoming	window lift switch unit 3.20 wc	97.86
Plains Tire & Battery	tire repair unit 2.65 recycle/tires	1,189.00
Powder River Power Co	Parts and supplies	802.09
Progworks, LLC	Deposit refund / 1245 N Main St	67.73
ProMec Services	replaced hinged cap end plug unit 2.28 park	301.73
Prothman	Interim CA Salary/City Administrator search	10,580.17
Public Safety Center, Inc.	Exam gloves	320.90
Respond First Aid Systems of Wyoming	UM restock first aid	119.68
Rhonda M Gould	Patches and stripes on sweater - Waugh	10.00
Richard Sheridan	Deposit refund / 3111 N Main St	52.48
Ridgepoint Consulting, LLC	East Downtown Waterline - Design #4740	5,050.00
Robert Dobbs	Balance refund/1324 Spaulding St	55.51
Rocky Mountain Ambulance Service LLC	Ambulance Services for February 2020	10,000.00
Roll 'N' Rite Doors Inc.	Replaced 4-3 button remotes-garage doors	427.30
Ryan & Rachel Aschbacher	Deposit Refund/507 N Sheridan Ave. #104	30.79
Ryan Carter	Deposit Refund/1405 N Gould St.	11.20
Schlecht Innovations LLC	Electrical Repair of Fuel Pump - Invoice #1480	823.00
Schoeny Inc	1.11-1.12 snow haul - sr	977.50
Vendor Name	Description	Total
Secure Shred	Paper shredding	330.66
Servall Uniform and Linen, Inc	Rug cleaning	483.47
Severson Supply Co. Inc.	sharq ram unit 4.39 and 4.40 st	1,128.98
Shain L Wright	Balance refund/1213 3rd Ave E	58.55
Shaunessey Reeves	cleaning service cemetery office	650.00
Sheridan Commercial Co.	Supplies	1,588.70
Sheridan County Chamber of Commerce	Christmas Stroll Grant	1,017.00
Sheridan Econ-O-Wash	uniform laundry - Bates and Pierce - shop	134.00
Sheridan Media	radio ad for kendrick pool public meeting	112.00
Sheridan Recreation District	Holiday Inn Winter Shootout Grant	1,000.00
Sheridan Stationery	pocket password book	5.36
Skijoring Magazine LLC	Skijoring Magazines	100.00
Source Office & Technology	Toner cartridges and supplies	1,360.30
Steamboat Trucking & Services LLC	1.11-1.12 snow removal - sr	840.00
Stephanie Vela	Deposit Refund/204 S. Custer St.	10.13
Steve & Desiree Marosok	Balance refund / 433 Schiller St	37.09
Steve's Truck Service Inc	fixed heater circuit unit 3.14 wc	862.10
The Lamar Companies	Billings Billboard 1/7 - 2/3	388.00
Tim Zukowski	Deposit refund / 354 E Mountain View Dr	62.31
Tire Rama	tires unit 4.32 st	3,133.50
Toby Granger	Deposit refund / 1349 Ridgeway Ave	90.00
Tom Manolis	Meals and Incidentals, personal vehicle usage- Tom	419.39

Top Office Products Inc	Copy counts and supplies	1,244.96
Tri State Truck & Equipment, Inc	module unit/broom wire	1,551.67
Trihydro Corporation	Monitoring Well Samples and Reporting - Dec 2019	8,093.24
TW Enterprises, Inc	pump assembly, coolant, and labor	3,013.08
TWS Trucking Services, LLC	1.11-1.12 snow haul - sr	1,912.50
Tyler Technologies, Inc	Online Component Setup - One Time Setup Fee	800.00
Verizon Wireless	MDC aircards - Jan 2020	360.09
Vertical Door Solutions, Inc.	Replaced Spring and Football Bearings	890.06
VRM, Inc.	Maintenance and repairs	4,118.12
Wagner Ranch Services, LLC	Screened rock	210.38
WARWS	City Membership dues	450.00
Water Products, Inc	Water	49.00
Whitney Wickes	Deposit refund / 505 N Sheridan Ave #201	51.68
Wilcox Abstract &Title	Malcolm Wallop Pond- Misc #5714	200.00
Wilson Bros. Construction, Inc.	Sheridan North End Utilities-Retainage #4754	172,462.55
Winsupply of Sheridan Wy Co	Supplies	866.78
Work Zone Cam LLC	N Sheridan Interchange Misc #4729	650.00
WWC Engineering, A Division of	Malcolm Wallop Pond- #5714	363.00
Wyo Ag Services, LLC	snow removal - parks	350.00
Wyoming Department of Transportation	80 pads of citations	118.11
Wyoming Fire Chiefs' Association	Annual 2020 Membership Dues GH-CB-JS-GL	190.00
Wyoming Machinery Co	Parts	205.72
Wyoming Mosquito Management Association	wyoming mosquito annual meeting fees	75.00
Wyoming Public Media-KUWR	Radio Advertising - January	1,220.00
Wyoming State Firemens	Annual membership renewal for 2020	75.00
Wyoming Water Quality	Membership for WWQPCA	510.00
Xerox Corporation	Xerox lease and copies - December	178.24
Zowada Recycling & Steel, LLC	steel for station/plate	217.74
Grand Total		437,952.04

Councilor Bridger stated that he would be recusing himself from voting on a payment to the Sheridan Recreation District from Sheridan Travel and Tourism for an event held by the Sheridan Recreation District. Councilor Shafer moved, seconded by Councilor Martin, for the approval of the consent agenda. Council approved the motion for approval of the consent agenda: voice vote; unanimous.

8. Community Update

A. Holy Name School Principal Mary Legler presented a Catholic Schools Week Proclamation.

9. Staff Update

A. City Engineer Hanns Mercer provided a WYO Winter Rodeo Update.

B. City Treasurer Karen Burtis presented a Municipal Comparison of Internet Sales Tax Revenue.

Old Business:

There was no Old Business to discuss.

New Business:

There was no New Business to discuss.

10. Council Comments and Requests for Future Agenda Items.

A. Councilor Shafer gave a shout out to the WYO Theater due to their ability to stream shows from around the world such as the Bolshoi Ballet and the Metropolitan Opera.

B. Council President Rich Bridger gave a shout out to the Sheridan Jaycees for bringing forward a project to create a playground area at Blacktooth Park that is all inclusive, allowing children with limitations to enjoy the park.

C. Councilor Patrick Henderson discussed a situation he observed in which a group of kids stopped to help an individual get unstuck out of the snow. Councilor Henderson also expressed appreciation for individuals like Joseph Crump that volunteer for boards and commissions.

Public Works Director Lane Thompson discussed the snow alert and explained the phases in which the snow plow crews will be addressing the snow accumulation.

D. Mayor Roger Miller discussed the avalanche that occurred on Red Grade. He also stated that he would be going to the County to request funding for free landfill days due to the fact that 50% of customers are from the County.

11. Comments from the public.

A. There were no comments from the public.

12. Councilor Shafer moved, seconded by Councilor Martin, to enter into Executive Session per Wyoming State Statute 16-4-405, To consider the selection of a site or the purchase of real estate when the publicity regarding the consideration would cause a likelihood of an increase in price. Council approved the motion: voice vote: unanimous.

City Council exited the Executive Session at 8:49 P.M.

13. Councilor Henderson moved, seconded by Councilor Shafer, to adjourn the meeting at 8:49 P.M. Council approved the motion: voice vote: unanimous.

APPROVED:

_____
Roger Miller, Mayor

ATTEST:

_____
City Clerk, Cecilia Good

CITY OF SHERIDAN, WYOMING

55 Grinnell Street, P.O. Box 848, Sheridan Wyoming 82801
Ph (307) 674-6483 Fax (307) 674-2195

Treasurer

MEMORANDUM

Project Name:	Claims
From:	Karen Burtis, City Treasurer
To:	Mayor and Council
CC:	Interim City Administrator Mike Jackson
Date:	02/18/2020

Attachments

Regular Payroll
Prepaids
Claims

City of Sheridan
Regular Payroll paid on 02/14/20

Sum of Amount		
Vendor Name	Description	Total
497-874-NCPERS Wyoming	Regular Payroll 02.14.20	368.00
Aflac	Regular Payroll 02.14.20	1,426.35
Blue Cross Blue Shield of Wyoming	Regular Payroll 02.14.20	87,637.90
Child Support-Ohio	Regular Payroll 02.14.20	196.14
Circuit Court of Sheridan	Regular Payroll 02.14.20	369.84
CITCO FCU	Regular Payroll 02.14.20	2,795.13
First Federal Savings Bank	Regular Payroll 02.14.20	9,448.68
HealthEquity, Inc.	Regular Payroll 02.14.20	2,612.62
Idaho Child Support Receipting	Regular Payroll 02.14.20	258.92
IRS 941	Regular Payroll 02.14.20	70,997.59
LegalShield	Regular Payroll 02.14.20	30.90
LOCAL 276, IAFF	Regular Payroll 02.14.20	800.00
Minnesota Child Support Payment Cent	Regular Payroll 02.14.20	194.27
Nationwide	Regular Payroll 02.14.20	34.28
Office of Child Support Enforcement (SI	Regular Payroll 02.14.20	214.62
Optum Bank, Inc.	Regular Payroll 02.14.20	622.93
Orchard Trust	Regular Payroll 02.14.20	3,572.96
Police Protective Assoc.	Regular Payroll 02.14.20	45.00
Security State Bank	Regular Payroll 02.14.20	364.59
Sunlight Federal Credit Union	Regular Payroll 02.14.20	1,792.52
Vantagepoint Transfer Agents 300698	Regular Payroll 02.14.20	8,062.10
VSP	Regular Payroll 02.14.20	1,114.77
Workers' Safety &	Regular Payroll 02.14.20	4,876.71
Wyo Educator's Benefit Trust	Regular Payroll 02.14.20	1,151.49
Wyoming Retirement System	Regular Payroll 02.14.20	65,557.54
Wyoming State Disbursement Unit	Regular Payroll 02.14.20	1,064.93
Grand Total		265,610.78

City of Sheridan
Prepaids paid on 02/11/20

Sum of Amount		
Vendor Name	**Description**	Total
Caterpillar Financial	CAT 140M3 Motor Grader Streets Payment #1	**27,005.09**
CenturyLink Communications, LLC	SCADA Lines and Extensions	**793.68**
Dick Anderson Construction Inc.	Weatherby Building Construction - #5315	**2,603.79**
KL&A, Inc.	Kennon Project Subdivision Plat #5321	**3,500.00**
Montana Dakota Utilities	Numerous Electric Bills	**40,572.65**
Pitney Bowes Inc	postage for City Hall for January 2020	**1,220.99**
Wyoming Bank & Trust	SID #78 Principal & Interest	**9,193.75**
Grand Total		**84,889.95**

City of Sheridan
Claims paid on 02/18/20

Sum of Amount		
Vendor Name	Description	Total
A & M Service & Supply Inc.	Black Printer Cartridge for Paul`s Printer	86.00
A Clear View Inc.	Window Cleaning 01.26.20	1,750.00
ABC Signs & Specialties	vinyl graphics - signs	4.50
Ace Hardware-Newkirk	Parts and supplies	337.76
ACT Communications	Telephone and internet	203.14
AlphaGraphics of Wyoming	park signage/Social Media	4,674.50
AM Signal, Inc.	radar sign batteries - signs	206.00
Amazon Capital Services #A33MIR27FEZN42	Bench Grinder/Storage Cabinet/Office supplies	1,339.01
American Maid	January cleaning	4,512.50
American Welding & Gas, Inc.	face shield and bronze rod	136.62
B&B Leasing Company	Copier Lease	310.51
Bentley Systems	FlowMaster/WaterGems Software Subscription	1,040.25
Big Horn Sanitation	dump fee - south park - parks	382.50
Bighorn Design Studio, LLC	Clothing Expense for Aaron & Fred	685.00
Bloedorn Lumber	Fir lumber	43.94
C & K Equipment	guide, fender kit, hex nuts, washer unit 4.15	626.38
Caleco Foundry Inc	Repair of Spirit of the Thunderbird	250.00
Carquest Auto Parts	Parts and supplies	578.28
CDG Engineers, Inc.	Hillslides Project-Engineering Review-#5317	4,688.75
CED- Consolidated Electrical Distributers Inc.	mogul base - signs	673.68
Charter Communications, Inc.	Monthly Fee - Feb 2020	14.83
Christine Solti	Balance Refund/476 Blue Sky Ct.	41.86
Collection Professionals Inc.	CPI Acct # 1885-1/1-1/31/2020	414.34
Communication Technologies	hand held radios for snow haulers - snow removal	1,682.00
Comtronix	UM fire alarm monitoring March-May	105.00
County Trash, LLC	Big Goose Dumpster bi -weekly pick up	110.00
Craftco Metals Services Inc	misc tube formed plates - park	257.88
Crescent Electric	code book,electrical componites	366.66
Croell Redi-Mix Inc.	Leak repairs	3,969.00
Current Electric LLC	Heater repair - rapid booster	317.44
Dale Aviation	Deposit Refund/1154 Avon St.	41.52
DeBolt Consulting	Monthly Service Agreement, Jan 2020	300.00
Dennis Lockard	Plan Review Services Dec 2019-Jan 2020	686.00
D-H Technologies, LLC	Relocate telephone jack in Mayor`s Office	50.00
Dowl	East 5th St Corridor/Sheridan N End/Hydropower	12,516.25
Ed Hammer Inc	pan gasket, radiator hose, unit 2.5 um dist	846.32
Elite Automotive Collision Repair	UM Tool truck repairs	899.10
EMH Pro Cleaning	January 2020 Janitorial	1,450.00
Empathia, Inc	February-April EAP Services	934.50
Employ, LLC	Temporary Labor - Recycling/Landfill	11,262.80
Employers Council	Pre-Employment Background Checks	610.00
Entech, Inc.	5th St Sewer Creek Crossing-Design #4756	1,485.25
Falcon Environmental Corporation at Longmont	parts kit for sludge pumps	944.70
Farmers Co-op Oil Co.	Fuel	41,096.21
Fastenal Company	bolts shop supplies, nut bolts paint, nuts/restocked vending machines	847.70
Fedex Freight West Inc	Shipping charges for intox paperwork to state	14.90
Ferris Sternberg	Deposit Refund/645 Monte Vista St.	90.00
First Interstate Bank - Mastercard	Credit Card charges for January 2020	28,929.71
Floyd's Truck Center WY	air compressor kit unit 3.7 wc	1,607.07
Gillette Steel Center, Inc.	skid shoes unit 4.58 and cutting edge 4.32 recycle	702.00
Grainger, Inc.	spring check valve/safety tape	202.34
Hach Company	Free Chlorine Reagent,stablecal/formazin turbitity-replacement probe	3,435.54
Hawkins Inc	chemicals	6,793.15
Heartland Kubota, LLC	element filter - weed and pest	40.55
High Country Construction	Hydrant Refund/High Country Construction	545.96
iBEAM Construction Cameras	Hillslides Project-Misc #5317	2,079.00
InfoSend, Inc.	Downer Consumer Cofidence Report Mailing2018	416.00
Jacob Sundquist	Deposit Refund/533 Kailua Pl.	90.00
Jennifer Pittman	Balance Refund/645 E 5th St.	43.95
Jennifer Tikka	Deposit Refund/503 Huntington St.	69.49
J-K Trucking	2.4-2.6 snow removal - sr	1,955.00
John Deere Financial #1111308145	Supplies	1,157.53

Vendor Name	Description	Total
Kerns & Bunting, LLC	Legal Services	15,977.50
Kilpatrick Creations Inc.	Uniforms	1,719.49
Klay Condos	Reimb running shoes for KCondos Inv 60728	159.00
KXK Construction	N Heights valley pan drain pan/Leak repairs	9,200.00
L J Wright Ironworks & Design, Inc.	snow plow parts-unit 4.39, tailgate repair 2.67	694.03
Larry Samson	Balance Refund/4 Janich Ln.	52.43
LJS Concrete & Excavating LLC	2.4-2.6 snow haul/Tank Replacement	49,355.00
Madden Media	SEM Package - January	1,250.00
MAP, LLC	Contractual Services	2,174.63
MDS Technologies, Inc.	R&O (Bump Truck) #4701	3,125.00
Memorial Hospital of Sheridan County	Pharmacy Supplies 1-31-2020 KJ PS4500	176.97
Mossholders Design Center, LLC	Furniture for Mayor`s Office	3,450.00
Mueller Systems	6" water meter	11,127.35
Napa Auto Parts	Parts and supplies	1,140.28
Norco, Inc	Supplies	310.30
Office Shop Leasing	Lease Payments	238.62
One-Call of Wyoming	Tickets for January CDC Code CSH	109.50
Only Co., LLC	City Council Video Work - January 2020	1,500.00
O'Reilly Auto Parts	blade unit 3.29-3.28 st	250.00
Pace Analytical Services, LLC	City Bac T samples	1,830.00
Pam Emerson	Deposit Refund/499 Airport Rd.	24.80
Parker's Glass Shop Inc.	Replacement of breezeway walk through doors	8,100.00
Peak Pest Solutions LLC	pest control @ BGWTP	131.25
Peterbilt of Wyoming	coolant sensor unit 3.12 wc	166.72
Plains Tire & Battery	tires unit 2.67 st	659.36
Porter, Muirhead, Cornia & Howard	Interim Audit Services for FY2019 Audit	20,000.00
Powder River Power Co	Gloves and other supplies	554.73
Price Solar & Electric, LLC	Miscellaneous Electrical Repair	780.00
Prothman	City Administrator Recruitment/interim CA Salary	12,977.09
Randy & Leslie Erwin	Deposit Refund/1123 Airport Rd.	90.00
Respond First Aid Systems of Wyoming	first aid items	89.71
Ricoh USA, Inc.	Copier Charges - Feb 2020	473.13
Rocky Mountain Ambulance Service LLC	Ambulance Services March 2020	10,000.00
Ross Sadler	Balance Refund/9 Woodland Park Rd.	26.10
Russell Industries Inc.	Big Goose VFD pump #1 maintanance/N Lift repair	1,829.95
Schoeny Inc	2.4- 2.6 snow haul - sr	2,125.00
Secure Shred	Shredding Confidential Documents	55.02
Servall Uniform & Linen Supply	Rug Cleaning	658.59
Severson Supply Co. Inc.	return grader blades unit 4.39, blades 4.39 & 4.40	(450.00)
Shaunessey Reeves	January cleaning service - parks	600.00
Shawna Lacoy	Deposit Refund/322 W Whitney St.	66.16
Sheridan Commercial Co.	Supplies	1,009.38
Sheridan Community Land Trust	Kendrick Golf Course Pathway Extension	4,880.00
Sheridan County Chamber of Commerce	Sheridan Map Advertising	300.00
Sheridan County Clerk	Record 9 Cemetery Deeds	108.00
Sheridan County Public Health	Immunizations Kirwin O. and Scott B. - Landfill	165.00
Sheridan Econ-O-Wash	laundry services	120.00
Sheridan Electric LLC	5th and Mydland - replaced damaged meter - signs	2,255.00
Sheridan Express, LLC	Transported Tires to Billings for Recycling	700.00
Sheridan Motor Inc	Repairs	5,636.60
Sheridan Newspapers Inc	Ads	6,980.11
Sheridan Recreation District	October - December 2019 Quarterly Payment (25%)	42,875.00
Sheridan Seed Co., Inc.	straw - parks	162.00
Sheridan Tent and Awning LLC	Pickleball Court-Misc-#5712	40.00
Sheridan Transportation Taxi	Safe Rides - Jan 2020	2,254.00
Sheridan-Johnson Critical Air Service Group	FY2020 Contribution #1 to support CAST	121,044.33
Source Office & Technology	Picture Hangers and Tab Organizer	108.73
Sport Court of the Rockies, LLC	Pickelball Court CA- #5712	25,570.80
Steamboat Trucking & Services LLC	2.4-2.5 19.5 hrs snow haul - 2.6 3.5 hrs snow haul	1,955.00
Steve's Truck Service Inc	replace injector and load switch unit 3.20 wc	3,725.75
Swagit Productions, LLC	Video Streaming Services - January 2020	1,295.00
The American Legion National Headquarters	flag replacments for Avenue of Flags - signs	524.20
The Lamar Companies	South Dakota Billboards 1/28-2/24	889.00
Tire Rama	mount tires unit 3.7 wc	234.00
Tires for Reclamation, Inc.	500 Tires Recycled	1,163.75
Tony & Ashley Lecholat	Balance Refund/1667 N Mountain View Dr.	24.26
Top Office Products Inc	Hanging file folders/post-it notes/pens	26.77
True West Publishing, Inc.	FP Ad Feb/March Issue	2,000.00

Vendor Name	Description	Total
U.S. Armor Corporation	Duty vest - Manor	826.51
USA Blue Book	safety gates for clarifiers	453.90
Vermeer Rocky Mountain	rental 1.20-2.18 - parks	400.00
Victim Services	Crime Victims Fund January 2020	450.00
Visionary Communications	2 months Internet Service BG and Intake	798.20
VRM, Inc.	Repairs	6,671.29
Water Environment Federation	Tom- Membership Dues	175.00
Water Products, Inc	Bottled Water	7.00
Weed Warriors	Snow Plowing and Removal in Alleys	12,880.00
Wilson Brothers Construction, Inc	Hydrant Refund/Wilson Bros. Construction Inc.	1,200.00
Winsupply of Sheridan Wy Co	Parts and supplies	1,054.03
Wood Group USA, Inc	Baseline GIS services though 01.31.2020	3,715.00
WWC Engineering, A Division of	GroundWater Monitoring- Goose Creek/Malcolm Wallop pond	12,372.50
Wyo Ag Services, LLC	2.6 snow removal	1,400.00
Wyoming Department of Workforce Services	Unemployment Insurance for 4th Qtr-2019	669.81
Wyoming Machinery Co	Parts and Repairs	2,226.63
Wyoming Travel Industry Coalition	WTIC Annual Membership Dues	750.00
WYOPASS	membership dues Sanner and Goodman	110.00
Yonkee & Toner, LLP	Legal Services for Muni Court - January 2020	900.00
Zowada Plumbing & Heating Inc	Repair of Drain in Mechanical Room	477.31
Grand Total		588,332.44

CITY OF SHERIDAN, WYOMING

55 Grinnell Street, P.O. Box 848, Sheridan Wyoming 82801
Ph (307) 674-6483 Fax (307) 674-2195

Treasurer

MEMORANDUM

Project Name:	Sales & Use Tax Update - City Treasurer Karen Burtis
From:	Karen Burtis, City Treasurer
To:	Mayor and Council
CC:	
Date:	02/04/2020

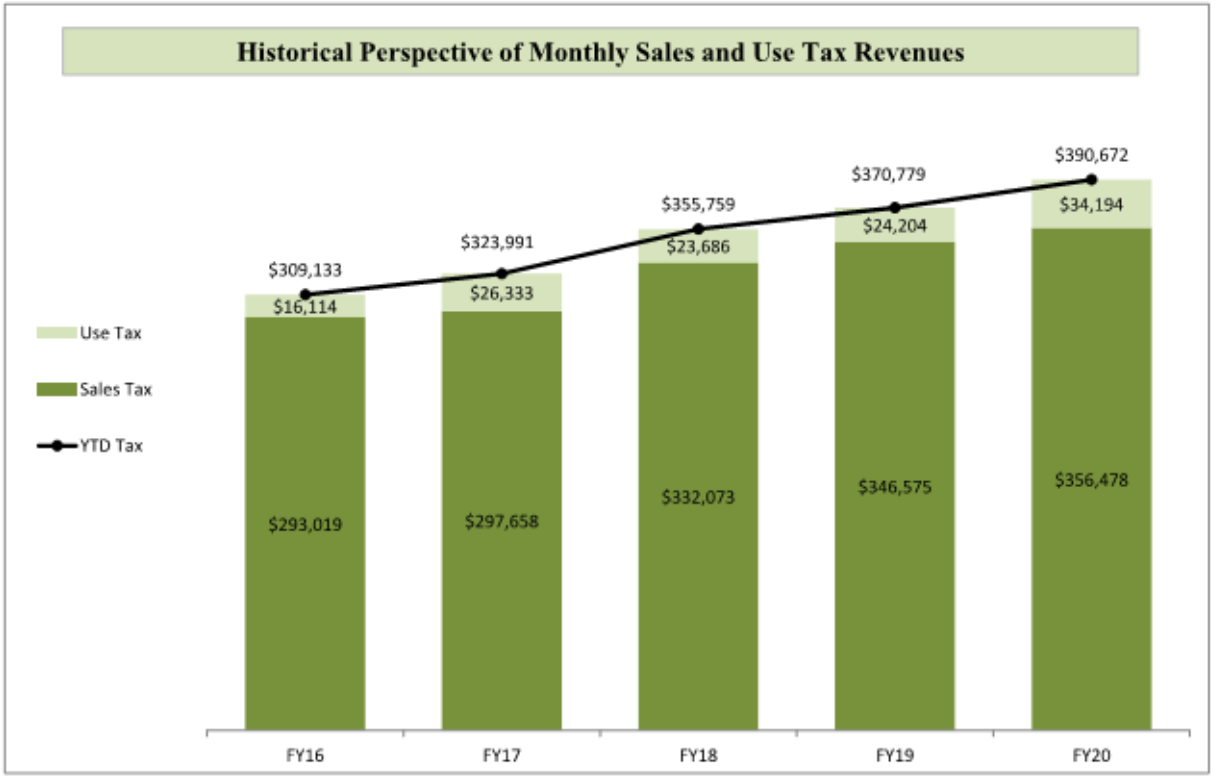
Attachments

Sales & Use Tax Graphs

City of Sheridan
Tax Revenue Report
February 2020

General Fund Monthly Sales and Use Tax Revenues

	Budgeted Revenues Feb-20	Actual Revenues Feb-20	Prior Year Actual Revenues Feb-19	Variance FY19 - FY20
Sales Tax	$342,469	$356,478	$346,575	2.9%
Use Tax	$29,294	$34,194	$24,204	41.3%
Total	**$371,763**	**$390,672**	**$370,779**	**5.4%**

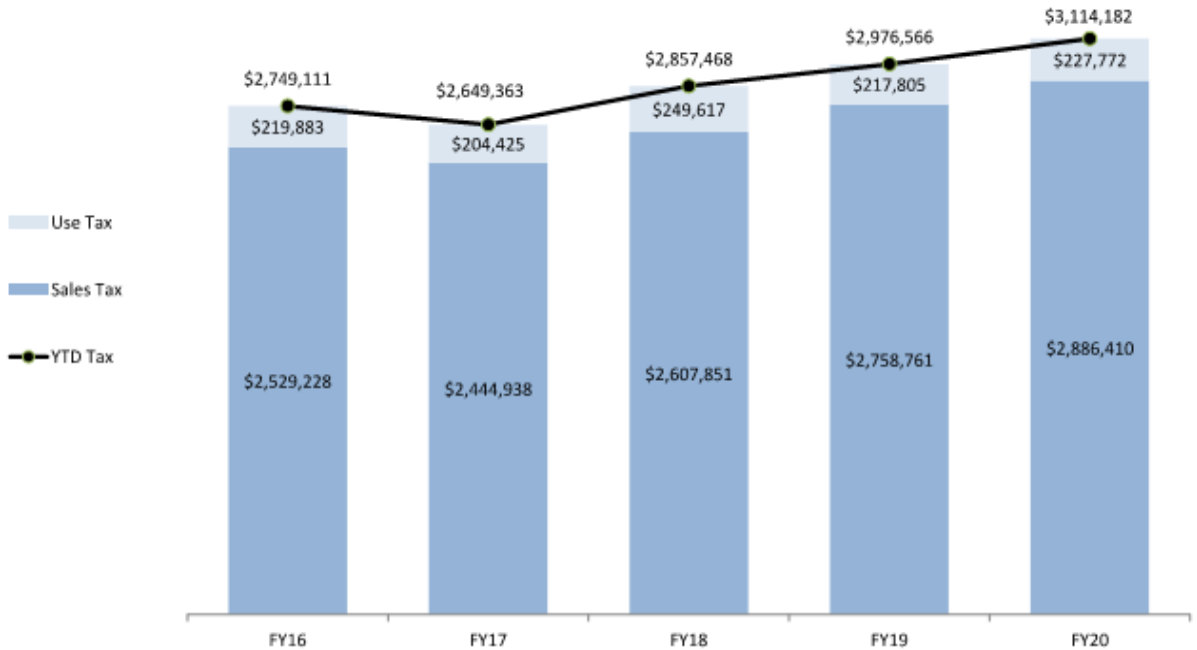


City of Sheridan
Tax Revenue Report
February 2020

General Fund Year-To-Date Sales and Use Tax Revenues

	Budgeted Revenues YTD FY20	Actual Revenues YTD FY20	Prior Year Actual Revenues YTD FY19	Variance FY19 - FY20
Sales Tax	$2,777,627	$2,886,410	$2,758,761	4.6%
Use Tax	$258,947	$227,772	$217,805	4.6%
Total	**$3,036,573**	**$3,114,182**	**$2,976,566**	**4.6%**

Historical Perspective of Year-To-Date Sales and Use Tax Revenues



City of Sheridan
Tax Revenue Report
February 2020

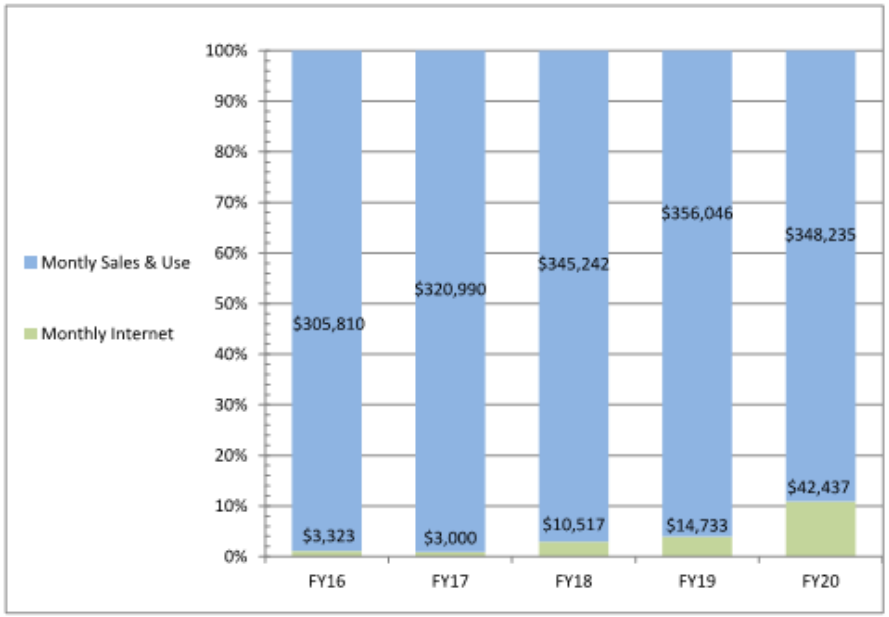
General Fund Monthly Sales Tax Revenue by Year



City of Sheridan
Tax Revenue Report
February 2020

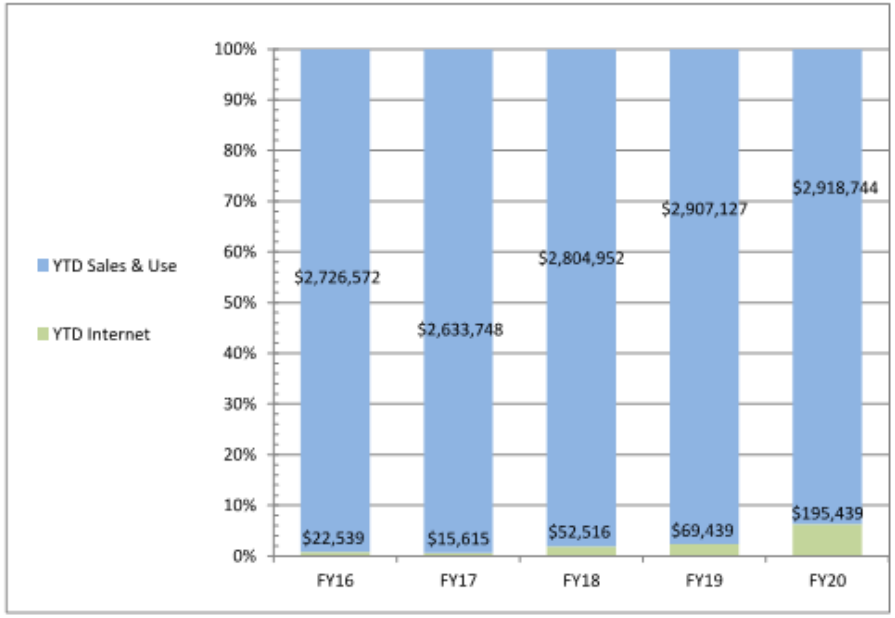
Monthly Internet Tax Compared to Total Sales & Use Tax

	FY18 Feb-18	FY19 Feb-19	FY20 Feb-20	Variance FY19 - FY20
Internet Tax	$10,517	$14,733	$42,437	188.0%
Sales & Use Tax	$345,242	$356,046	$348,235	-2.2%
Total Tax	$355,759	$370,779	$390,672	5.4%
Percentage	2.96%	3.97%	10.86%	173.4%



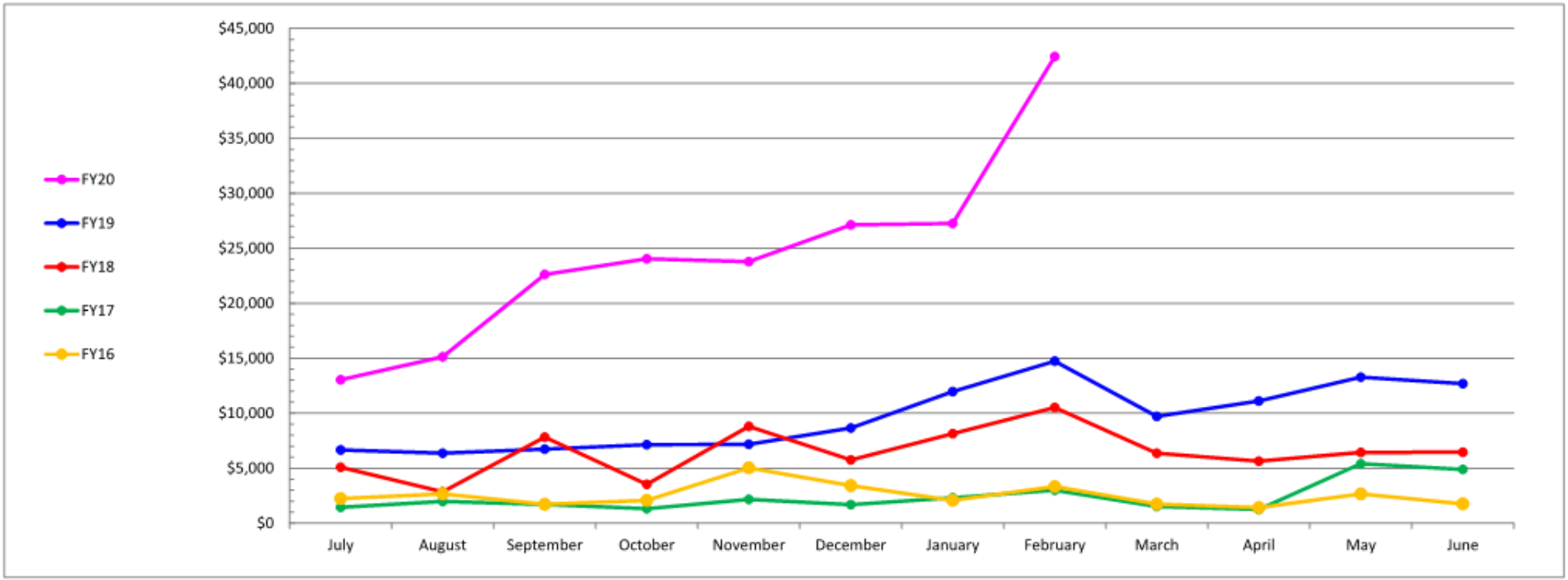
YTD Internet Tax Compared to Total Sales & Use Tax

	FY18 YTD	FY19 YTD	FY20 YTD	Variance FY19 - FY20
Internet Tax	$52,516	$69,439	$195,439	181.5%
Sales & Use Tax	$2,804,952	$2,907,127	$2,918,744	0.4%
Total Tax	$2,857,468	$2,976,566	$3,114,182	4.6%
Percentage	1.84%	2.33%	6.28%	169.0%

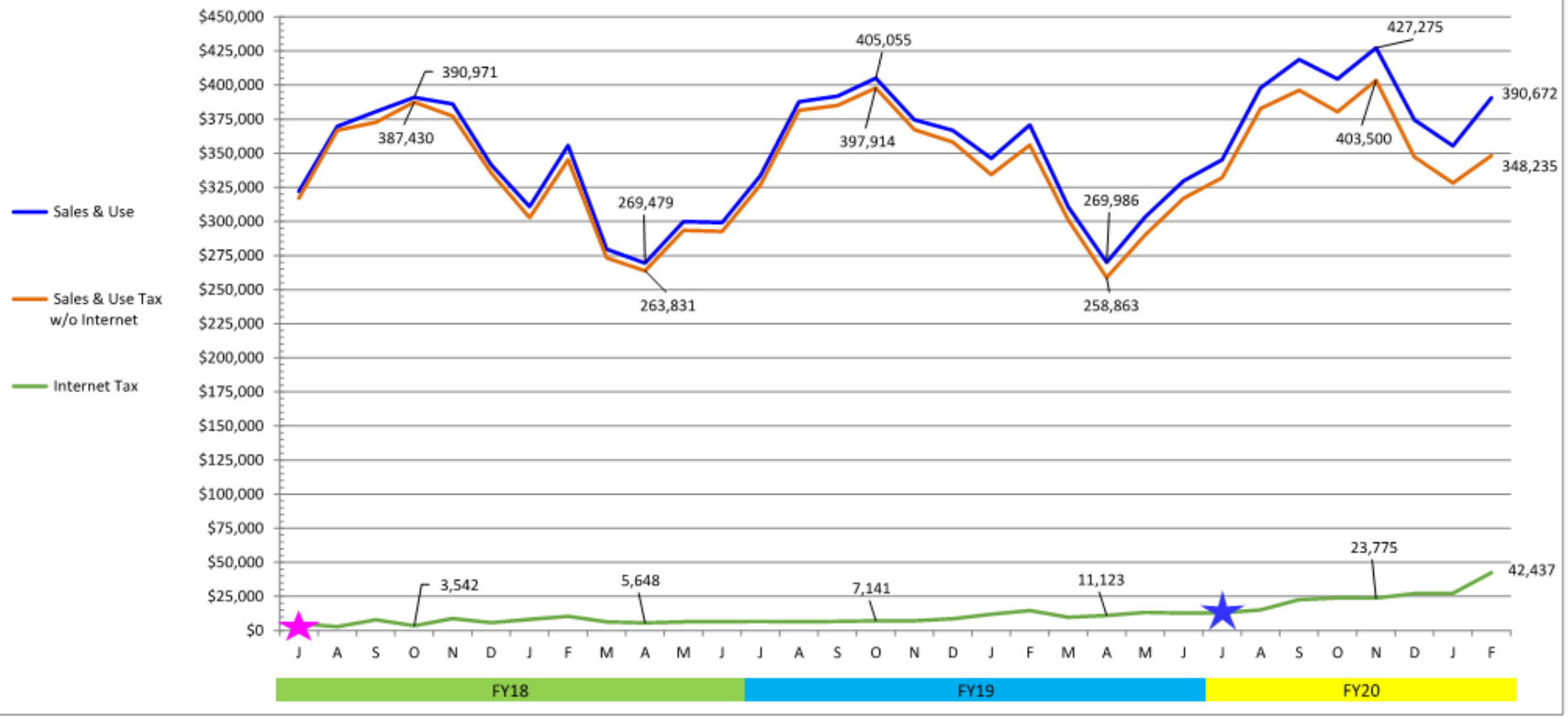


City of Sheridan
Tax Revenue Report
February 2020

Monthly Internet Tax Revenue by Year



Sales & Use Tax vs. Internet Tax Comparison
FY18 - FY20



4/1/17 - Amazon voluntarily collects sales tax

7/1/17 - State of WY House Bill 19 enacted

7/1/19 - State of WY House Bill 69 enacted

City of Sheridan
Sales & Use Tax Revenue Report
February 2020

Select Municipalities Comparison

	FY19	FY20	%
Sheridan	$370,779	$390,672	5.4%
Buffalo	$140,557	$112,646	-19.9%
Riverton	$197,738	$219,570	11.0%
Gillette	$2,055,590	$2,141,773	4.2%
Douglas	$752,605	$991,309	31.7%
Casper	$1,874,613	$1,792,698	-4.4%
Cheyenne	$1,694,570	$1,872,895	10.5%
Laramie	$495,268	$597,469	20.6%
Jackson	$656,740	$710,590	8.2%
Cody	$222,751	$255,133	14.5%
Green River	$589,578	$498,043	-15.5%
Rock Springs	$1,085,218	$917,847	-15.4%

CITY OF SHERIDAN, WYOMING

55 Grinnell Street, P.O. Box 848, Sheridan Wyoming 82801
Ph (307) 674-6483 Fax (307) 674-2195

Utilities

MEMORANDUM

Project Name:	Consideration of Resolution 02-20 Designating 2020 Free Landfill Days and Trees for Trash & Community Cleanup Day - Utilities Director Dan Roberts
From:	Dan Roberts, Utilities Director
To:	Mayor and Council
CC:	
Date:	02/13/2020

Recommendation:

Staff recommends that the Mayor and City Council adopt Resolution 02-20 which designates the 2020 dates for "Free Landfill Days" and the community's annual "Trees for Trash & Community Clean-up" events.

Background:

In years past, the City of Sheridan (City) has promoted and supported spring and fall community clean up events. This has been done by allowing free landfill disposal to residents during our annual community sponsored "Trees for Trash and Community Clean-up" event, and designated spring and fall "Free Landfill Days" events. The intent behind these events is to give our community members within the City of Sheridan and Sheridan County an opportunity to clean and beautify their surroundings without having to incur the cost of waste disposal. Community participation due to these events has been consistently excellent in past years.

The designated days for these events, established in Resolution 02-20, have been carefully identified and planned by City Staff in conjunction with event sponsors.

As the title sponsor, Sheridan Media has submitted a letter (attached) requesting the "Trees for Trash" event to occur on May 2, 2020. Sheridan Media is supportive of the "Trees for Trash" event being combined and coordinated with a "Community Clean-up" event similar to what has been successfully organized in 2017-2019. City staff will plan and coordinate the "Community Clean-up" event, a big part of which will be soliciting volunteer groups to adopt public areas within our community to clean-up through trash collection and disposal.

The spring and fall "Free Landfill Days" will be held on May 9th and October 24th respectively. Sheridan County (County) has joined with the City and has been a financial sponsor in the past by paying a portion of the landfill disposal costs generated by county residents during these events. The County will be given an opportunity to be a sponsor again this year.

The proposed "Free Landfill Days" and the community's annual "Trees for Trash & Community Clean-up" are community minded events aimed at promoting and supporting clean-up of our community. These events are intended to support all residents of the City of Sheridan and Sheridan County in those efforts.

Attachments

Sheridan Media Letter

Sheridan Media

NewsTalk KROE 930AM | 103.9FM · SPORTS TALK 87.7 FM ESPN (RADIO) · smart talk 106.3 · 95.9 THE EDGE · Magic 102.3 Today's Hit's & Yesterday's Favorites · CLASSIC COUNTRY KWYO 1410 AM 106.9 FM · The Country Bounty · 93.7 COYOTE COUNTRY · Z94 FM WYOMING'S CLASSIC ROCK · Oldies 105.9 · Q104.9 TODAY'S HIT MUSIC

SHERIDANWYOMING.COM
SHERIDANMEDIA.COM

Sheridan City Council
55 East Grinnell
Sheridan, WY 82801

January 3, 2020

Dear Mayor & Council,

On behalf of Sheridan Media, all our sponsor partners and the citizens of the City of Sheridan and Sheridan County, we would like to thank you again for your past support of the Trees for Trash program. For several years this county-wide community clean-up program has been very well received and successful.

The time is rapidly approaching to clean up and green up with our Trees for Trash program once again this spring. In order to coordinate with the City's free landfill weekend dates, we respectfully request free use of the landfill this year on Saturday, May 2th, from 8:30am to 2pm, for all Sheridan County residents.

Together, let's all help keep our communities beautiful places to live.

Sincerely,

Jim Schellinger
Sheridan Media

RESOLUTION 02-20

A RESOLUTION establishing the free, temporary use of the Sheridan Solid Waste Disposal Facility (SSWDF).

WHEREAS, the Sheridan City Council encourages citizens to participate in cleaning up the Sheridan area; and

WHEREAS, the Sheridan City Council is pleased to offer free temporary use of the Sheridan Solid Waste Disposal Facility to residents within the City of Sheridan and Sheridan County.

NOW, THEREFORE, BE IT RESOLVED the Sheridan City Council hereby designates "Free Landfill Days" and the annual "Trees for Trash & Community Clean-up" events to be held during normal hours of operation on the following dates in 2020:

Trees for Trash & Community Clean-up: Saturday May 2, 2020

Free Landfill Day (Spring): Saturday, May 9, 2020

Free Landfill Day (Fall): Saturday, October 24, 2020

under the following conditions prescribed below:

a) Loads shall have a net weight of less than or equal to one (1) ton.
b) Loads shall be non-commercial waste and generated by residential customers.
c) Loads shall be separated into categories of household garbage, green waste, construction & demolition, metal and other recyclable materials and shall be unloaded at the landfill in appropriate disposal areas as directed by landfill staff.
d) All customers shall cross the landfill scales and a fee waiver transaction completed.
e) Proof of residency may be required at the landfill at the time of the fee waiver transaction. This shall consist of a driver's license or utility bill with the name of the individual and current county address.
f) Dead animals shall be limited to two (2) per load.
g) City of Sheridan Landfill requires that all waste delivered to the SSWDF will be secured, covered, or in a closed container. Materials delivered which are not secured, covered, or in a closed container will be assessed the following surcharge per load:
   $11.00 for cars and pickups
   $54.60 for all other vehicles (including trailers)

Fee Waivers listed above shall not include:
(a) Refrigeration units that have not been decommissioned by a certified technician
(b) Lead-acid batteries
(c) Tires

PASSED, APPROVED AND ADOPTED this _____ day of _____, 2020.

CITY OF SHERIDAN

_____
Roger Miller, Mayor

ATTEST:

_____
Cecilia Good, City Clerk

CITY OF SHERIDAN, WYOMING

55 Grinnell Street, P.O. Box 848, Sheridan Wyoming 82801
Ph (307) 674-6483 Fax (307) 674-2195

Treasurer

MEMORANDUM

Project Name:	Consideration of Resolution #07-20 Financial Institution Signatories - City Treasurer Karen Burtis
From:	Karen Burtis, City Treasurer
To:	Mayor and Council
CC:	
Date:	01/22/2020

Recommendation:

This resolution replaces Resolution #03-19 by removing Wells Fargo Bank and adding Wyoming Government Investment Fund.

Attachments

Resolution #07-20

CITY OF SHERIDAN

RESOLUTION #07-20

A Resolution authorizing signatories for deposit at First Interstate Bank, Stifel Nicolaus, WYO-STAR, and Wyoming Government Investment Fund.

WHEREAS Wyoming Statutes 15-1-125(b) requires that checks shall be signed by the Mayor and countersigned by the Treasurer, or any other person the governing body designates to countersign checks in the Treasurer's absence.

BE IT RESOVED BY THE CITY OF SHERIDAN:

1. That Mayor Roger Miller be authorized to sign checks and the City Treasurer, Karen Burtis, be authorized to countersign checks and that Assistant Treasurer, Todd Watkins, and Staff Accountant, Brett Caiola, be authorized to countersign checks in the absence of the City Treasurer.

2. That Mayor Miller, City Treasurer Burtis, Assistant Treasurer Watkins, and Staff Accountant Caiola be authorized to sign any documents necessary for deposit account at First Interstate Bank.

3. That Mayor Miller, City Treasurer Burtis, Assistant Treasurer Watkins, and Staff Accountant Caiola be authorized to sign any documents necessary for deposit account at Stifel Nicolaus.

4. That Mayor Miller, City Treasurer Burtis, Assistant Treasurer Watkins, and Staff Accountant Caiola be authorized to sign any documents necessary for deposit account at WYO-STAR.

5. That City Treasurer Burtis and Assistant Treasurer Watkins be authorized to sign any documents necessary for deposit account at Wyoming Government Investment Fund.

PASSED, APPROVED AND ADOPTED this 18th day of February 2020.

CITY OF SHERIDAN

_____
Roger Miller, Mayor

ATTEST

_____
Cecilia Good, City Clerk