



**AGENDA
CITY OF SHERIDAN
JULY 25, 2022
STUDY SESSION COUNCIL MEETING START 5:30 P.M.**

1. Discussion of the Transfer of Location and Ownership for Retail Liquor License #17 to Las Delicias II, Inc
- City Clerk Cecilia Good
2. Discussion of a Bid Award to Otto Environmental Systems, in the Amount of \$82,339.20, for Refuse and Recycling Containers - Utilities Director Dan Roberts
3. Discussion of Bid Award for the City of Sheridan 2022 Pavement Maintenance Project to Simon Contractors in the Amount of \$1,330,180.00 - Director of Public Works Hanns Mercer
4. ARPA Project Status Update - City Administrator Stuart McRae
5. Discussion of Resolution 32-22; Submission of the State Loan and Investment Board (SLIB) ARPA Grant Application for Main Street Dow to Burkitt Project - Director of Public Works Hanns Mercer
6. Discussion of Resolution 33-22; Submission of the State Loan and Investment Board (SLIB) ARPA Grant Application for the Sheridan 16-Inch Airport Water Transmission Main Project - Director of Public Works Hanns Mercer
7. Discussion of Resolution 34-22, Submission of the State Loan and Investment Board (SLIB) ARPA Grant Application for Fire Dept. Substation. Director of Public Works Hanns Mercer
8. Discussion of Resolution 35-22; 103 N Gould Council Committee Recommendation - Public Works Director Hanns Mercer



CITY OF SHERIDAN, WYOMING

55 Grinnell Street, P.O. Box 848, Sheridan Wyoming 82801

Ph (307) 674-6483 Fax (307) 674-2195

Clerk

MEMORANDUM

Project Discussion of the Transfer of Location and Ownership for Retail Liquor License #17 to Las Delicias
Name: II, Inc - City Clerk Cecilia Good
From: Cecilia Good, City Clerk
To: Mayor and Council
CC: City Administrator Stuart McRae
Date: 07/20/2022

Background:

See the attached liquor license transfer application.

Attachments

Las Delicias Transfer Application from Noble Entertainment Group

NEW OR TRANSFER LIQUOR LICENSE OR PERMIT APPLICATION

FOR LIQUOR DIVISION USE ONLY			
Customer #:			
Trf from:			
Reviewer:	Initials	Date	
Agent:		/	/
Chief:		/	/

To be completed by City/County Clerk		Local License #:	17
License		Date filed with	
Fees	Annual Fee: \$	clerk:	7 / 05 / 2022
	Prorated Fee: \$	Advertising Dates: (2 Weeks)	
	Transfer Fee: \$ 100 . 00	7/22/2022 & 7/29/2022	
	Publishing Fee: \$ 90 . 00	Hearing Date:	8 / 01 / 2022
Publishing Fee Direct Billed to Applicant: ☒			
License Term:	8 / 01 / 2022	Through	12 / 31 / 2022
	Month Day Year		Month Day Year
LICENSING AUTHORITY: Begin publishing promptly. As W.S. 12-4-104(d) specifies: NO LICENSING AUTHORITY SHALL APPROVE OR DENY THE APPLICATION UNTIL THE LIQUOR DIVISION HAS CERTIFIED THE APPLICATION IS COMPLETE.			

Applicant: Las Delicias II, LLC			
Trade/Business Name (dba): Las Delicias			
Building to be licensed/Building Address: 201 Broadway			
Number & Street			
Sheridan		Wyoming	82801 Sheridan
City		State	Zip County
Local Mailing Address: P.O. Box 3046			
Number & Street or P.O. Box			
Sheridan		Wyoming	82801
City		State	Zip
Local Business Telephone Number: (307) 461-2645 Fax Number: (N/A)			
Business E-Mail Address: sean@durrantlawoffice.com			

FILING FOR	FILING IN (CHOOSE ONLY ONE)	FILING AS (CHOOSE ONLY ONE)
☐ NEW LICENSE	☒ CITY OF: Sheridan	☐ INDIVIDUAL
☒ TRANSFER OF LOCATION	☐ COUNTY OF:	☐ PARTNERSHIP
		☐ LP/LLP
		☒ LLC
		☐ CORPORATION
☒ TRANSFER OWNERSHIP	☒ ASSIGNMENT LETTER ATTACHED	☐ LTD PARTNERSHIP
FORMERLY HELD BY: Noble Entertainment Group LLC		☐ ORGANIZATION
		☐ OTHER

TYPE OF LICENSE OR PERMIT (CHOOSE ONLY ONE)		
RETAIL LIQUOR LICENSE	☐ RESTAURANT LIQUOR LICENSE	☐ MICROBREWERY
☐ ON-PREMISE ONLY (BAR)	☐ RESORT LIQUOR LICENSE	☐ WINERY
☐ OFF-PREMISE ONLY (PACKAGE STORE)	☐ BAR AND GRILL	☐ DISTILLERY SATELLITE
☒ COMBINATION ON/OFF PREMISE (BOTH BAR & PACKAGE STORE)	LIMITED RETAIL (CLUB)	☐ WINERY SATELLITE
	☐ VETERANS CLUB	☐ COUNTY RETAIL/SPECIAL MALT BEVERAGE PERMIT
	☐ FRATERNAL CLUB	
	☐ GOLF CLUB	
	☐ SOCIAL CLUB	

SPECIAL DESIGNATIONS		
☐ CONVENTION FACILITY	☐ GOLF CLUB	☐ RESORT
☐ CIVIC CENTER/EVENT CENTER/ PUBLIC AUDITORIUM	☐ GUEST RANCH	

To Assist the Liquor Division with scheduling inspections: OPERATIONAL STATUS	
☒ FULL TIME (e.g. Jan through Dec)	(specify months of operation) from to
☐ SEASONAL/PART-TIME	DAYS OF WEEK (e.g. Mon through Sat) from Tuesday to Sunday
☐ NON-OPERATIONAL/PARKED	HOURS OF OPERATION (e.g. 10a - 2a) from 11 AM to 9 PM

ALL APPLICANTS MUST COMPLETE QUESTIONS 1- 4

1. BUILDING OWNERSHIP: Does the applicant? W.S. 12-4-103(a)(iii)

(a) OWN the licensed building?

☐ YES (own)

(b) LEASE the licensed building? (Lease must be through the term of the liquor license)

☒ YES (lease)

If Yes, please submit a copy of the lease and indicate:

(i) When the lease expires, located on page 2 paragraph 3.1 of lease.

(ii) Where the Sales provision for alcoholic or malt beverages is located, on page 1 paragraph Article II of lease.

(MUST contain a provision for SALE OF ALCOHOLIC or MALT BEVERAGES.)

2. To operate your liquor business, have you assigned, leased, transferred or contracted with any other person (entity) to operate and assert total or partial control of the license and the licensed building? W.S. 12-4-601(b)

☐ YES ☒ NO

3. Does any manufacturer, brewer, rectifier, wholesaler, or through a subsidiary affiliate, officer, director or member of any such firm: W.S. 12-5-401, 12-5-402, 12-5-403

(a) Hold any interest in the license applied for?

☐ YES ☒ NO

(b) Furnish by way of loan or any other money or financial assistance for purposes hereof in your business?

☐ YES ☒ NO

(c) Furnish, give, rent or loan any equipment, fixtures, interior decorations or signs other than standard brewery or manufacturer's signs?

☐ YES ☒ NO

(d) If you answered YES to any of the above, explain fully and submit any documents in connection there within:

4. Does the applicant have any interest or intent to acquire an interest in any other liquor license issued by this licensing authority? W.S. 12-4-103(b)

☒ YES ☐ NO

If "YES", explain:

Applicant currently has a Restaurant liquor licenst. If this transfer is approved, Applicant will surrender the Restaurant liquor license to the City.

5. BAR AND GRILL LICENSE OR RESTAURANT LICENSE:

Have you submitted a valid food service permit or application? W.S. 12-4-413(a)

☒ YES ☐ NO

6. RESORT LICENSE:

N/A

Does the resort complex:

(a) Have an actual valuation of at least one million dollars, or have you committed or expended at least one million dollars (\$1,000,000.00) on the complex, excluding the value of the land? W.S. 12-4-401(b)(i)

☐ YES ☐ NO

(b) Include a restaurant and a convention facility which will seat at least one hundred (100) persons? W.S. 12-4-401(b)(ii)

☐ YES ☐ NO

(c) Include motel, hotel or privately owned condominium, town house or home accommodations approved for short term occupancy with at least one hundred (100) sleeping rooms? W.S. 12-4-401(b)(iii)

☐ YES ☐ NO

(d) If no on question (c), have a ski resort facility open to the general public in which you have committed or expended not less than 10 million dollars (\$10,000,000.00)? W.S. 12-4-401(b)(iv)

☐ YES ☐ NO

(e) Are you contracting/leasing the food and beverage services? W.S. 12-4-403(b)

1. If Yes, have you submitted a copy of the food and beverage contract/lease?

☐ YES ☐ NO

7. MICROBREWERY LICENSE:

N/A

Will the license be held in conjunction with another liquor license? W.S. 12-4-412(b)(iii)

☐ YES ☐ NO

(a) If "YES", please specify type:

☐ RETAIL ☐ RESTAURANT ☐ RESORT

☐ BAR AND GRILL ☐ WINERY

(b) Do you self distribute your products? W.S. 12-2-201(a)

☐ YES ☐ NO

(Requires wholesale malt beverage license with the Liquor Division)

8. WINERY LICENSE:

N/A

Will the license be held in conjunction with another liquor license? W.S. 12-4-412(b)(iii)

☐ YES ☐ NO

(a) If "YES", please specify type:

☐ RETAIL ☐ RESTAURANT ☐ RESORT

☐ BAR AND GRILL ☐ MICROBREWERY

9. LIMITED RETAIL (CLUB) LICENSE:

N/A

FRATERNAL CLUBS W.S. 12-1-101(a)(iii)(B)

- (a) Has the fraternal organization been actively operating in at least thirty-six (36) states? ☐ YES ☐ NO
- (b) Has the fraternal organization been actively in existence for at least twenty (20) years? ☐ YES ☐ NO

10. LIMITED RETAIL (CLUB) LICENSE:

N/A

VETERANS CLUBS W.S. 12-1-101(a)(iii)(A):

- (a) Does the Veteran’s organization hold a charter by the Congress of the United States? ☐ YES ☐ NO
- (b) Is the membership of the Veteran's organization comprised only of Veterans and its duly organized auxiliary? ☐ YES ☐ NO

11. LIMITED RETAIL (CLUB) LICENSE:

N/A

GOLF CLUBS W.S. 12-1-101(a)(iii)(D)/W.S. 12-4-301(e):

- (a) Do you have more than fifty (50) bona fide members? ☐ YES ☐ NO
- (b) Do you own, maintain, or operate a bona fide golf course together with clubhouse? ☐ YES ☐ NO
- (c) Are you a political subdivision of the state that owns, maintains, or operates a golf course? ☐ YES ☐ NO
1. Are you contracting/leasing the food and beverage services? W.S. 12-5-201(g) ☐ YES ☐ NO
2. If Yes, have you submitted a copy of the food and beverage contract/lease? ☐ YES ☐ NO

12. LIMITED RETAIL (CLUB) LICENSE:

N/A

SOCIAL CLUBS W.S. 12-1-101(a)(iii)(E)/W.S. 12-4-301(b):

- (a) Do you have more than one hundred (100) bona fide members who are residents of the county in which the club is located? ☐ YES ☐ NO
- (b) Is the club incorporated and operating solely as a nonprofit organization under the laws of this state? ☐ YES ☐ NO
- (c) Is the club qualified as a tax exempt organization under the Internal Revenue Service? ☐ YES ☐ NO
- (d) Has the club been in continuous operation for a period of not less than one (1) year? ☐ YES ☐ NO
- (e) Has the club received twenty-five dollars (\$25.00) from each bona fide member as Recorded by the secretary of the club and are club members at the time of this application in good standing by having paid at least one (1) full year in dues? ☐ YES ☐ NO
- (f) Does the club hold quarterly meetings and have an actively engaged membership carrying out the objectives of the club? ☐ YES ☐ NO
- (g) Have you filed a true copy of your bylaws with this application? ☐ YES ☐ NO
- (h) Has at least fifty one percent (51%) of the membership signed a petition indicating a desire to secure a Limited Retail Liquor License? (Petition Attached) ☐ YES ☐ NO

13. If applicant is filing as an Individual, Partnership or Club: W.S. 12-4-102(a)(ii) & (iii)

N/A

Each individual, partner or club officer must complete the box below.

True and Correct Name	Date of Birth	Residence Address No. & Street City, State & Zip <i>DO NOT LIST PO BOXES</i>	Residence Phone Number	Have you been a DOMICILED resident for at least 1 year and not claimed residence in any other state in the last year?	Have you been Convicted of a Felony Violation?	Have you been Convicted of a Violation Relating to Alcoholic Liquor or Malt Beverages?
				YES ☐ NO ☐	YES ☐ NO ☐	YES ☐ NO ☐
				YES ☐ NO ☐	YES ☐ NO ☐	YES ☐ NO ☐
				YES ☐ NO ☐	YES ☐ NO ☐	YES ☐ NO ☐
				YES ☐ NO ☐	YES ☐ NO ☐	YES ☐ NO ☐
				YES ☐ NO ☐	YES ☐ NO ☐	YES ☐ NO ☐
				YES ☐ NO ☐	YES ☐ NO ☐	YES ☐ NO ☐

(If more information is required, list on a separate piece of paper and attach to this application.)

(2/21)
14. If the applicant is a Corporation, Limited Liability Company, Limited Liability Partnership or Limited Partnership: W.S. 12-4-102(a)(iv) & (v)

Each stockholder holding, either jointly or severally, ten percent (10%) or more of the outstanding and issued capital stock of the corporation, limited liability company, limited liability partnership, or limited partnership, and every officer, and every director must complete the box below.

True and Correct Name	Date of Birth	Residence Address No. & Street City, State & Zip <i>DO NOT LIST PO BOXES</i>	Residence Phone Number	No. of Years in Corp or LLC	% of Corpora te Stock Held	Have you been Convicted of a Felony Violation?	Have you been Convicted of a Violation Relating to Alcoholic Liquor or Malt Beverages?
Ramon Leal				6	100%	YES ☐ NO ☒	YES ☐ NO ☒
						YES ☐ NO ☐	YES ☐ NO ☐
						YES ☐ NO ☐	YES ☐ NO ☐
						YES ☐ NO ☐	YES ☐ NO ☐
						YES ☐ NO ☐	YES ☐ NO ☐
						YES ☐ NO ☐	YES ☐ NO ☐

(If more information is required, list on a separate piece of paper and attach to this application)

REQUIRED ATTACHMENTS:

- ☒ A statement indicating the financial condition and financial stability of the applicant W.S. 12-4-102(a)(vi).
- ☒ Attach any lease agreements (especially for resort/political subdivisions leasing out food & beverage services) W.S. 12-4-103 (a)(iii)/W.S. 12-4-403(b)/W.S. 12-4-301(e).
- ☐ If transferring a license from one ownership to another, a form of assignment from the current licensee to the new applicant authorizing the transfer W.S. 12-4-601(b). N/A

OATH OR VERIFICATION

(Requires signatures by ALL Individuals, ALL Partners, ONE (1) LLC Member, or TWO (2) Corporate Officers or Directors except that if all the stock of the corporation is owned by ONE (1) individual then that individual may sign and verify the application upon his oath, or TWO (2) Club Officers.) W.S. 12-4-102(b)

Under penalty of perjury, and the possible revocation or cancellation of the license,
I swear the above stated facts, are true and accurate.

STATE OF WYOMING)
) SS.
COUNTY OF SHERIDAN)

Signed and sworn to before me on this 2nd day of July, 2022 that the facts
alleged in the foregoing instrument are true by the following:

- 1) Ramon Leal
(Signature)

RAMON LEAL
Owner / Manager
(Printed Name)

Owner / Manager
Title
- 2) _____
(Signature)

(Printed Name)

Title
- 3) _____
(Signature)

(Printed Name)

Title
- 4) _____
(Signature)

(Printed Name)

Title
- 5) _____
(Signature)

(Printed Name)

Title
- 6) _____
(Signature)

(Printed Name)

Title



Witness my hand and official seal:

[Signature]
Signature of Notary Public

(SEAL) My commission expires: 4-19-25

STATEMENT OF FINANCIAL STANDING

BY

FIRST INTERSTATE BANK



First Interstate Bank
4 South Main Street
P.O. Box 2007
Sheridan, WY 82801-2007
307-674-7411
www.firstinterstatebank.com

Good Day,

Las Delicias II LLC has an active account at FIB.

Las Delicias II LLC/ Las Delicias have been customers since 11/6/2012 and have been in good standing.

Megan Carpenter
Financial Services Representative I
First Interstate Bank
4 S. Main St.
Sheridan Wy, 82801
Megan.Carpenter@fib.com
(307)672-1533



Member FDIC. Equal Housing Lender 

Megan Carpenter

CERTIFICATE OF GOOD STANDING

BY

STATE OF WYOMING
OFFICE OF THE
SECRETARY OF STATE

STATE OF WYOMING
Office of the Secretary of State

I, EDWARD A. BUCHANAN, SECRETARY OF STATE of the STATE OF WYOMING, do hereby certify that according to the records of this office,

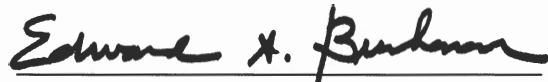
Las Delicias II, LLC
is a
Limited Liability Company

formed or qualified under the laws of Wyoming did on **November 20, 2015**, comply with all applicable requirements of this office. Its period of duration is Perpetual. This entity has been assigned entity identification number **2015-000700148**.

This entity is in existence and in good standing in this office and has filed all annual reports and paid all annual license taxes to date, or is not yet required to file such annual reports; and has not filed Articles of Dissolution.

I have affixed hereto the Great Seal of the State of Wyoming and duly generated, executed, authenticated, issued, delivered and communicated this official certificate at Cheyenne, Wyoming on this 12th day of November, 2021 at 3:07 PM. This certificate is assigned ID Number 048030221.




Secretary of State

Notice: A certificate issued electronically from the Wyoming Secretary of State's web site is immediately valid and effective. The validity of a certificate may be established by viewing the Certificate Confirmation screen of the Secretary of State's website <https://wyobiz.wyo.gov> and following the instructions displayed under Validate Certificate.



CITY OF SHERIDAN, WYOMING

55 Grinnell Street, P.O. Box 848,
Sheridan Wyoming 82801
Ph (307) 674-6483 cgood@sheridanwy.gov

LIQUOR LICENSE OPERATION PLAN

Name as it appears on license:	Las Delicias II, LLC
Common Name (doing business as):	Las Delicias
Street Address:	201 Broadway, Sheridan, Wyoming
Phone #:	307-684-5454 (Law office - Ask for Sean or Tina)

How many employees will you staff?

Answer:

Las Delicias currently has nine (9) employees. If Las Delicias wins the Full Retail Liquor License (hereinafter "FRL"), Las Delicias estimates that it could *double or triple that number* and employ an estimated 10 to 27 employees. See further explanation regarding growth and expansion below.

What is the estimated revenue generation for your business?

Answer:

2021 gross sales of *liquor only* [under its current restricted restaurant liquor license] averaged \$8,000 per month. 2021 gross sales of *liquor and food combined* averaged \$60,000 per month.

If Las Delicias wins the FRL, and given its current and future planned expanded operations detailed below, Las Delicias estimates that future liquor sales will increase by *five times (5X)* over current revenue, and total sales (liquor and food combined) will increase by an estimated *three times (3X)* per month. See further explanation below.

Will you be selling alcohol for off premise consumption?

Answer:

Yes. Las Delicias has a catering business and a food truck. If Las Delicias wins the FRL, it will incorporate selling alcohol off-premises as part of its food catering business. The ability to serve alcohol off-premises at weddings, business parties, private parties, and other such gatherings would greatly increase Las Delicias' catering business and allow Las Delicias to employ more employees in Sheridan.



CITY OF SHERIDAN, WYOMING

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Ph (307) 674-6483 cgood@sheridanwy.gov

Will you be serving food?

Answer:

Yes! Las Delicias will continue to operate its full-service Mexican food restaurant at its current location on Broadway. Further, *if Las Delicias wins the FRL*, it's catering business and the ability to serve food off-premises with its food truck (i.e., County fair & rodeo, weddings, private gatherings, street dances, business parties, etc.) will be GREATLY improved due to the ability to serve alcohol off-premises.

Will you be delivering alcohol?

Answer:

If Las Delicias wins the FRL, it will be able to start a "delivery service" for its Mexican food and alcohol sales.

What (if any) are your plans for entertainment and socialization in your establishment?

Answer:

Las Delicias has two (2) already built full-service bars on the *main floor*. Socialization is accomplished on the main floor with large screen TVs, music, and inter-action by the patrons.

The *upper floor* (accessed by separate entrance) of the building is also perfect for socialization and entertainment. The upper floor has a built-in full-service bar (not in current use) and a large reception & banquet hall-dance hall-gathering room that is perfect for business parties, conventions, weddings, receptions, family **reunions**, private gatherings, entertainment, etc. Las Delicias plans to have local entertainment perform at this location from time to time.



CITY OF SHERIDAN, WYOMING

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Why is your location ideal for a liquor license?

Answer:

Las Delicias is located at 201 Broadway in Sheridan. The location is *perfect* for a full-service retail liquor license for several reasons. **First**, because of its downtown location. We are located adjacent to the new *Whitney* business district in Sheridan. This makes it convenient for workers in the Whitney business district, and other surrounding businesses to the west, to have a quality restaurant nearby for lunch, and a full-service bar (if approved) within walking distance to go have a drink with their friends and associates after work. **Second**, the previous occupants of the building at 201 Broadway operated a full-service bar under an independent retail liquor license at this location. While the previous liquor license is *no longer available* to Las Delicias, the building at this location is already “set up” and “operational” to serve the public. **Third**, the location is “high visibility” and well-known in Sheridan. **Fourth**, the location is readily accessible by several Sheridan streets, including Broadway. *Please see attached map of location.* **Fifth**, parking is adequate and available. **Sixth**, a Drive-Thru for packaged liquor sales may be possible on the east side of this location. **Seventh**, Las Delicias’ location is proximate to several Sheridan summertime activities held downtown including but not limited to Thursday night street dances, concerts, festivals, the fair & rodeo parade, etc. **Eighth**, and perhaps most important, Las Delicias *already* has two (2) built-in operational full-service bars on the *main floor*, and a third bar on the *upper floor*. For these reasons, and others, the new FRLI offered by the City of Sheridan makes total sense for this location!

What sorts of improvements/rehabilitation will you be making to your location?

Answer:

Few, if any, improvements are needed for the *main floor* operations at Las Delicias where the restaurant and two existing bars are located. It is currently open to the public and operational. *It is possible* that a Drive-Thru for packaged liquor sales might be installed on the east side of the building at this location.

The convention, reception & banquet hall on the Upper Floor (where the third bar is located) is 60% complete, with plans to complete it this year. *Please come by and take a look!*

What is your timeline for opening to the public?

Answer:

IMMEDIATELY! Unlike other applicants that will still have to “plan and construct” their business if awarded the FRLI (their plans are really just “pie in the sky”), Las Delicias *is already “operational”, is currently open to the public, and can “hit the ground running” immediately upon receipt of the FRLI from the City!* Further, because Las Delicias already serves liquor “on premises” with its current restricted and limited restaurant liquor license, Las Delicias already has liquor supply vendors that it works with.

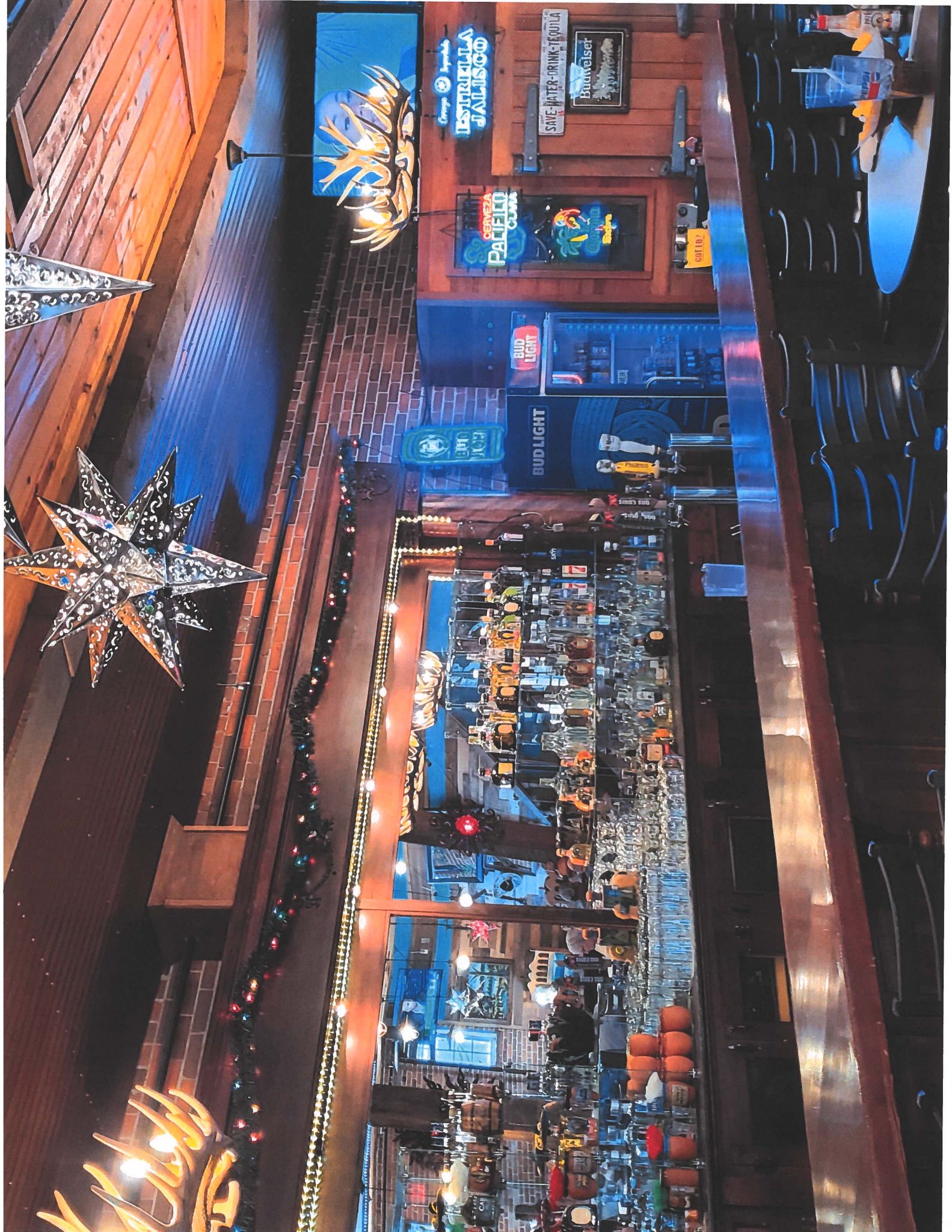
Location Map for Las Delicias

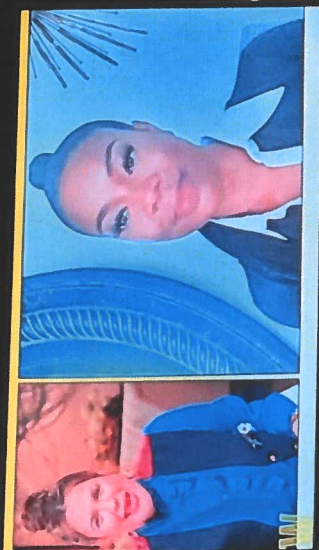
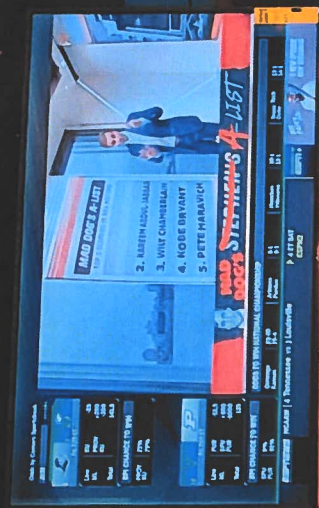
Legend

📍 201 Broadway St









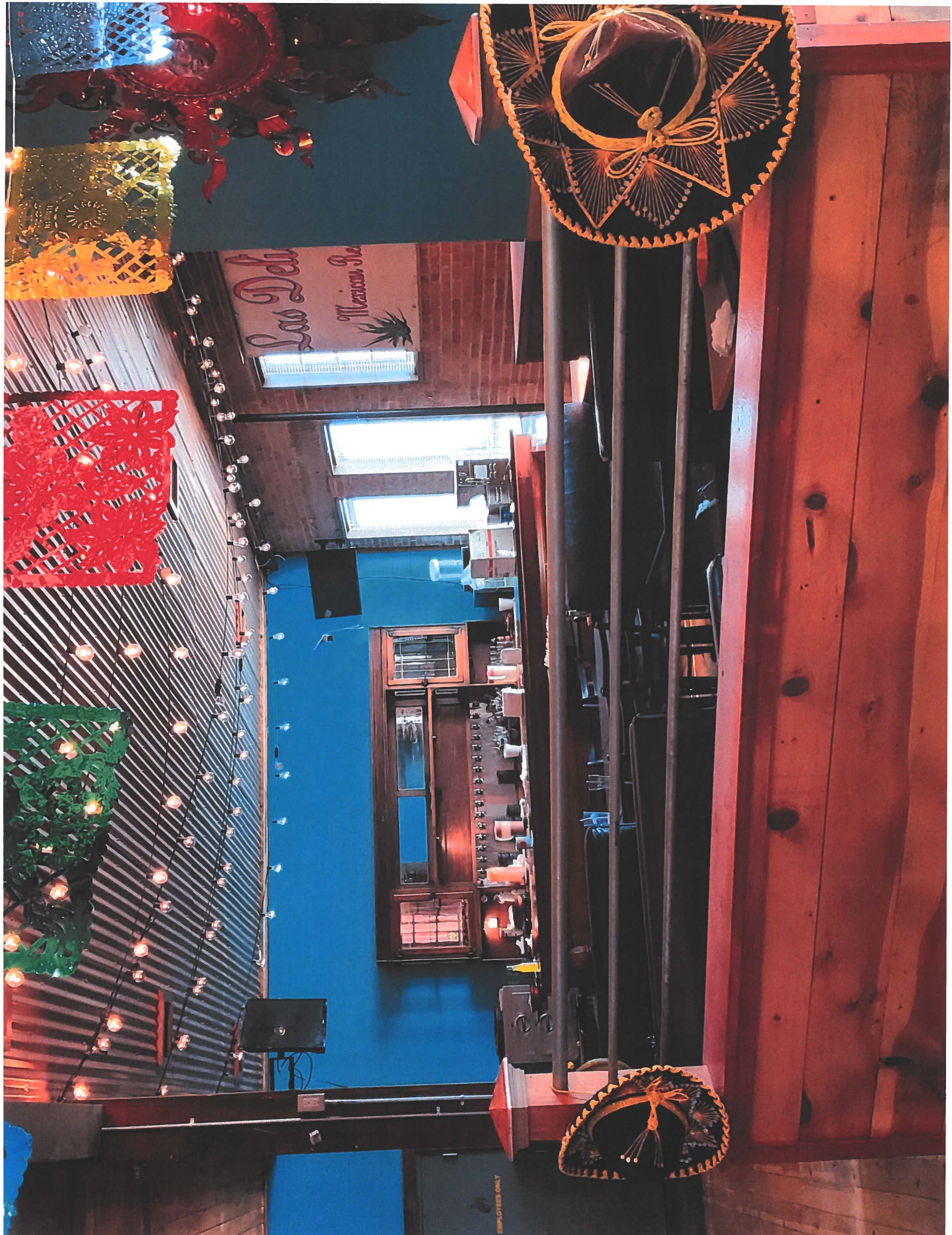
Cerveza Importada
ESTRELLA JALISCO



CERVEZA XXX DOS EQUIS

SAVE-WATER-DRINK-TEQUILA







CITY OF SHERIDAN, WYOMING

55 Grinnell Street, P.O. Box 848, Sheridan Wyoming 82801

Ph (307) 674-6483 Fax (307) 674-2195

Utilities

MEMORANDUM

Project Name: Discussion of a Bid Award to Otto Environmental Systems, in the Amount of \$82,339.20, for Refuse and Recycling Containers - Utilities Director Dan Roberts

From: Dan Roberts, Utilities Director

To: Mayor and Council

CC: City Administrator Stu McRae

Date: 07/25/2022

Recommendation:

Staff recommends that the Mayor and City Council award a bid to Otto Environmental Systems, in the amount of \$82,339.20, for 720-90 gallon refuse containers and 400-90 gallon recycle containers for the Solid Waste Division.

Background:

The City of Sheridan provides curbside refuse and recycling services for over 6,794 residential and 848 commercial customers. Many of the collection containers are made of plastic and are designed to be emptied by automated side-load refuse trucks. These containers wear out and need to be replaced. Additionally, new containers need to be provided for new accounts. Historically the containers were purchased in smaller orders throughout the Fiscal Year. However, due to fuel pricing and inflation the City staff recommends taking advantage of the economy of scale and saving on freight pricing by purchasing a larger order.

Discussion:

An HGACBuy bid was sought and received for 720-90 gallon refuse containers and 400-90 gallon recycling containers. Two bids were identified as meeting the criteria and the specifications identified by staff as follows:

Vendor	Bid Price
1. Otto Environmental Systems	\$82,339.20
2. Toter LLC	\$96,859.00

Funding:

- 52.6323.4651.0000 Equipment Non-capitalized \$104,800.00
 - 52.6323.4653.0000 Equipment Non capitalized \$24,000.00
- \$124,800.00



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Public Works

MEMORANDUM

Project Name: Discussion of Bid Award for the City of Sheridan 2022 Pavement Maintenance Project to Simon Contractors in the Amount of \$1,330,180.00 - Director of Public Works Hanns Mercer

From: Hanns Mercer, City Engineer

To: Mayor and Council

CC:

Date: 06/15/2022

Recommendation:

The City of Sheridan received sealed bids for the 2022 Pavement Maintenance Project. The bid opening took place on July 13th, 2022. Staff recommends that the Mayor and City Council award the 2022 Pavement Maintenance Project to Simon Contractors, the lowest qualified bid, in the amount of \$1,330,180.00.

Staff requests that for the 2022 Pavement Maintenance Project, the Mayor and City Council authorize the Director of Public Works, Hanns Mercer, to act on behalf of the Council and Mayor on all matters related to this project.

Background:

The 2022 Pavement Maintenance Project includes $\pm 17,100$ SY of full-depth reclamation (initial pulverizing and cement mixing), $\pm 17,100$ SY of 3" thick hot plant mix bituminous pavement, $\pm 1,120$ lineal feet of isolated curb and gutter replacement, and various other concrete improvements.

This project was advertised in the Sheridan Press on June 22nd and June 30th and bids were due on July 13th. A pre-bid conference was held on July 7th.

Bids Received

Simon Contractors

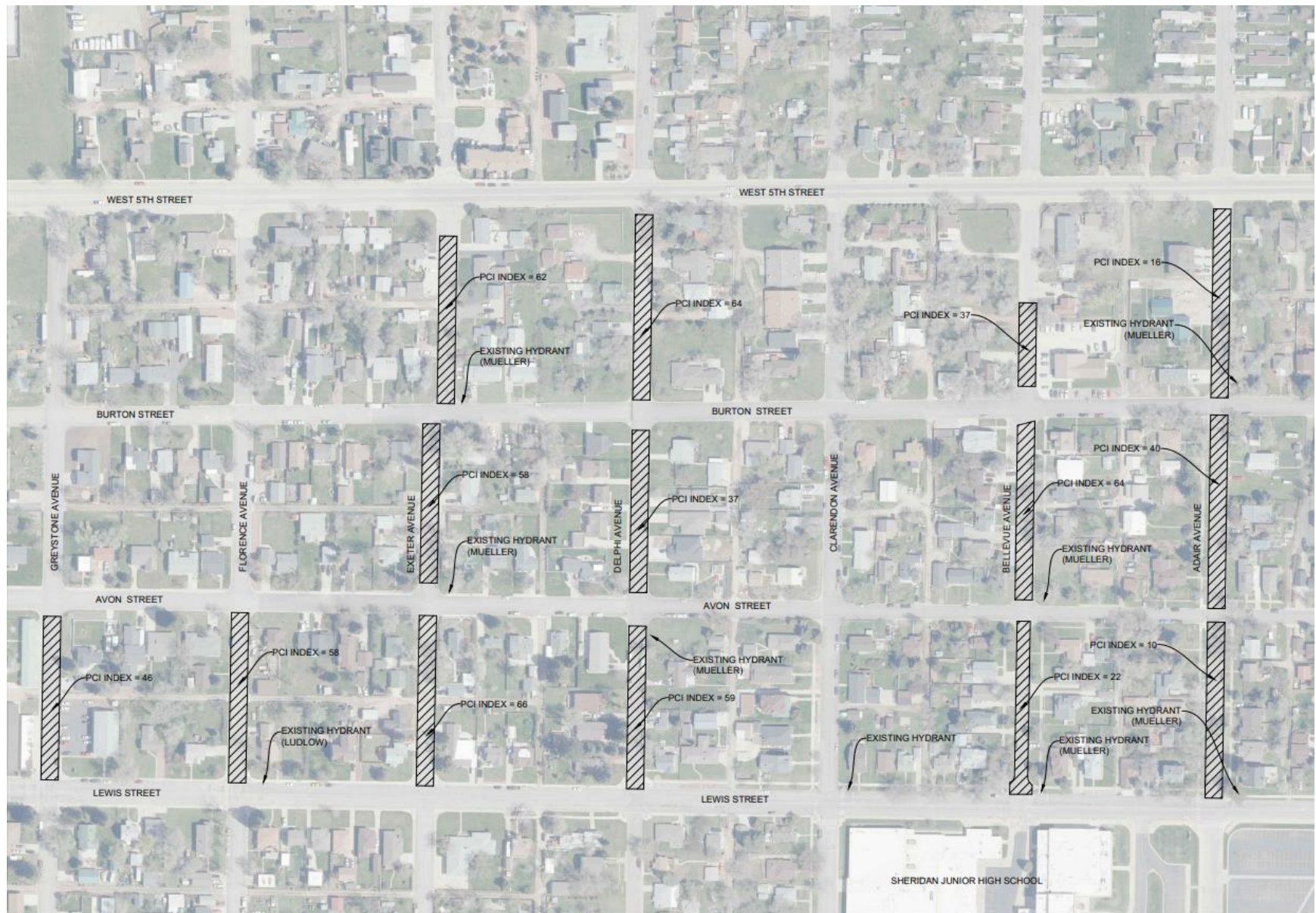
Schedule 1 - Greystone:	\$183,050.00
Schedule 2 - Florence:	\$104,926.00
Schedule 3 - Exeter:	\$273,126.00
Schedule 4 - Delphi:	\$256,301.00
Schedule 5 - Bellevue:	\$228,951.00
Schedule 6 - Adair:	\$283,826.00
Project Grand Total:	\$1,330,180.00

Funding:

This project is funded with Public Benefit, CAP Tax and GPET funds.

Attachments

Map of Project Area





CITY OF SHERIDAN, WYOMING

55 Grinnell Street, P.O. Box 848, Sheridan Wyoming 82801

Ph (307) 674-6483 Fax (307) 674-2195

Public Works

MEMORANDUM

Project Name: Discussion of Resolution 32-22; Submission of the State Loan and Investment Board (SLIB) ARPA Grant Application for Main Street Dow to Burkitt Project - Director of Public Works Hanns Mercer

From: Hanns Mercer, City Engineer

To: Mayor and Council

CC:

Date: 07/07/2022

Recommendation:

Staff recommends that the Mayor and City Council approve Resolution 32-22, which authorizes the Director of Public Works, Hanns Mercer, to submit an application to the State Loan and Investment Board for a grant through Water and Sewer ARPA Grant Program Funding for the Main Street Dow Street to Burkitt Street Project, replacing utility infrastructure, in the amount of \$3,840,000.

Staff requests that for this project, the Mayor and City Council designate the Director of Public Works, Hanns Mercer, as the authorized representative of the City of Sheridan, to act on behalf of the Governing Body in all matters related to this grant application.

Background:

The Wyoming Department of Transportation (WYDOT) is scheduled to resurface approximately 0.5 miles (eight city blocks) of Main Street from Dow Street to Burkitt Street in downtown Sheridan during Fiscal Year 2023. The original concrete surfacing was placed in 1970 and in 2003 diamond grinding was utilized to extend the design life of the surfacing. As part of the 2003 project, curb & gutter, sidewalks, street lighting, and streetscape enhancements were upgraded. At the time of construction, the surfacing will be ten years beyond its extended design life. As part of the project, the City has elected to partner with WYDOT and use this opportunity to upgrade the aging utility infrastructure, most of which was in place long before 1970, under the Main Street surfacing. Proposed improvements to water, sewer, and storm utilities will include increased capacity for downtown with the installation of potable water mains, replacement of deteriorating sanitary sewer mains and manholes, and replacement of aging storm drains from Dow Street to Burkitt Street.

City staff have evaluated funding opportunities for this infrastructure and feel the SLIB ARPA Grant is another option to fund the project. Resolution 32-22 will authorize staff to submit an application for the SLIB ARPA Grant to provide additional funding for this project, which is estimated to cost \$7.3M.

Funding:

\$634K Enterprise Funds

\$1.5M CAP Tax

\$50K previously received ARPA Funds

\$4M Pending DWSRF Loan

\$1.7M Pending CWSRF Loan

Attachments

Resolution 32-22

**CITY OF SHERIDAN
RESOLUTION 32-22**

A RESOLUTION AUTHORIZING SUBMISSION OF AN APPLICATION TO THE STATE LOAN AND INVESTMENT BOARD FOR A GRANT THROUGH WATER AND SEWER ARPA GRANT PROGRAM FUNDING ON BEHALF OF THE GOVERNING BODY OF THE CITY OF SHERIDAN, WYOMING FOR THE PURPOSE OF: ***Replacing utility infrastructure on Main Street from Dow Street to Burkitt Street, (“The Project”)***.

WHEREAS, The Project is estimated to cost \$7,800,000 of which, \$3,840,000 will be requested to be funded through a grant from the State Loan and Investment Board through the Water and Sewer ARPA Grant Program; and

WHEREAS, the Governing Body for the City of Sheridan, Wyoming desires to participate in the Water and Sewer ARPA Grant program to assist in financing this project; and

WHEREAS, the Governing Body for the City of Sheridan, Wyoming recognize the need for the project, which has been designed, ready to bid, and is part of the current 2022 Intended Use Plan; and

WHEREAS, the Water and Sewer ARPA Grant program required that certain criteria be met, as described in the State Loan and Investment Board’s Rules and Regulations governing the program, and to the best of our knowledge this application meets those criteria; and

WHEREAS, the City will allocate fifty thousand dollars (\$50,000) of previously received ARPA funds as part of its matching funds.

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF SHERIDAN:

that a grant application in the amount of three million, eight hundred and forty thousand dollars (\$3,840,000) be submitted to the State Loan and Investment Board for the consideration at a State Loan and Investment Board meeting to assist in funding the Sheridan Streets Dow Street to Burkitt Street Project; and

the City will allocate fifty thousand dollars (\$50,000) of the previously received City ARPA funds towards The Project.

BE IT FURTHER RESOLVED:

that Hanns Mercer, PE, Director of Public Works is hereby designated as the authorized representative of the City of Sheridan, Wyoming to act on behalf of the Governing Body on all matters relating to this grant application.

PASSED, APPROVED AND ADOPTED this 1st day of August, 2022.

City of Sheridan

Richard Bridger, Mayor

ATTEST:

Cecilia Good, City Clerk



CITY OF SHERIDAN, WYOMING

55 Grinnell Street, P.O. Box 848, Sheridan Wyoming 82801

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Public Works

MEMORANDUM

Project Name: Discussion of Resolution 33-22; Submission of the State Loan and Investment Board (SLIB) ARPA Grant Application for the Sheridan 16-Inch Airport Water Transmission Main Project - Director of Public Works Hanns Mercer

From: Hanns Mercer, City Engineer

To: Mayor and Council

CC:

Date: 07/07/2022

Recommendation:

Staff recommends that the Mayor and City Council approve Resolution 33-22, which authorizes the Director of Public Works, Hanns Mercer, to submit an application to the State Loan and Investment Board for a grant through Water and Sewer ARPA Grant Program Funding for the Sheridan 16-Inch Airport Water Transmission Main Project in the amount of \$2,720,000.

Staff requests that for this project, the Mayor and City Council designate the Director of Public Works, Hanns Mercer, as the authorized representative of the City of Sheridan, to act on behalf of the Governing Body in all matters related to this grant application.

Background:

The water transmission main proposed to be replaced with this project connects an existing water supply pipeline at the eastern end of the Big Goose Valley to major service areas around the airport, the State Girl's School, the entire Little Goose Valley, the Big Horn area, Sheridan College, and southeastern Sheridan. It is the sole source of supply to some of these service areas. It is a key transmission main for both the Sheridan Area Water Supply Joint Powers Board (SAWSJPB) and the City of Sheridan (City) water systems.

The existing line has failed multiple times in the past, is approaching the end of its life, and is in critical need of replacement. The project's total length is 3.3 miles and has an estimated replacement cost of \$8M. This project was recommended in the 2019 Sheridan Water Master Plan, Level I Study, as the highest priority project and has since been incorporated into the City's Capital Improvements Program (CIP) approved by City Council.

City staff have evaluated funding opportunities for this infrastructure and feel the APRA Grant is another option to fund the project. Resolution 33-22 will authorize staff to submit an application for the ARPA Grant to provide additional funding for this project.

Funding:

WWDC Grant - \$3,102,000

DWRSF Loan - \$765,000

SAWS - \$765,000

ARPA - \$50,000 (previously received)

Attachments

Resolution 33-22

**CITY OF SHERIDAN
RESOLUTION 33-22**

A RESOLUTION AUTHORIZING SUBMISSION OF AN APPLICATION TO THE STATE LOAN AND INVESTMENT BOARD FOR A GRANT THROUGH WATER AND SEWER ARPA GRANT PROGRAM FUNDING ON BEHALF OF THE GOVERNING BODY OF THE CITY OF SHERIDAN, WYOMING FOR THE PURPOSE OF: *Replacing an existing water transmission main, totaling 3.3 miles in length and commonly referred to as the Sheridan Airport Water Transmission Main Project, (“The Project”)*.

WHEREAS, The Project is estimated to cost \$8,700,000 of which, \$2,720,000 will be requested to be funded through a grant from the State Loan and Investment Board through the Water and Sewer APRA Grant Program; and

WHEREAS, the Governing Body for the City of Sheridan, Wyoming desires to participate in the Water and Sewer ARPA Grant program to assist in financing this project; and

WHEREAS, the Governing Body for the City of Sheridan, Wyoming recognizes the need for the project, which been designed, ready to bid, and is part of the current 2022 Intended Use Plan; and

WHEREAS, the Water and Sewer ARPA Grant program required that certain criteria be met, as described in the State Loan and Investment Board’s Rules and Regulations governing the program, and to the best of our knowledge this application meets those criteria; and

WHEREAS, the City will allocate fifty thousand dollars (\$50,000) of previously received ARPA funds as part of its matching funds..

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF SHERIDAN:

that a grant application in the amount of two million, seven hundred and twenty thousand dollars (\$2,720,000) be submitted to the State Loan and Investment Board for the consideration at a State Loan and Investment Board meeting to assist in funding the Sheridan Airport Water Transmission Main Project; and

the City will allocate fifty thousand dollars (\$50,000) of previously received City ARPA funds towards The Project.

BE IT FURTHER RESOLVED:

that Hanns Mercer, PE, Director of Public Works, is hereby designated as the authorized representative of the City of Sheridan, Wyoming to act on behalf of the Governing Body on all matters relating to this grant application.

PASSED, APPROVED AND ADOPTED this 1st day of August, 2022.

City of Sheridan

Richard Bridger, Mayor

ATTEST:

Cecilia Good, City Clerk



CITY OF SHERIDAN, WYOMING

55 Grinnell Street, P.O. Box 848, Sheridan Wyoming 82801

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Public Works

MEMORANDUM

Project Name: Discussion of Resolution 34-22, Submission of the State Loan and Investment Board (SLIB) ARPA Grant Application for Fire Dept. Substation. Director of Public Works Hanns Mercer

From: Hanns Mercer, City Engineer

To: Mayor and Council

CC:

Date: 07/20/2022

Recommendation:

See attachment.

Attachments

Resolution 34-22

**CITY OF SHERIDAN
RESOLUTION 34-22**

A RESOLUTION AUTHORIZING SUBMISSION OF AN ARPA HEALTH AND HUMAN SERVICES GRANT APPLICATION TO THE STATE LOAN AND INVESTMENT BOARD ON BEHALF OF THE GOVERNING BODY OF THE CITY OF SHERIDAN, WYOMING FOR THE PURPOSE OF: *Fire Department Substation.*

WHEREAS, the Governing Body for the City of Sheridan, Wyoming desires to participate in the Health and Human Services Capital Construction ARPA Grants program to assist in financing this request; and

WHEREAS, the Governing Body for the City of Sheridan, Wyoming recognizes the need for the request; and

WHEREAS, the Health and Human Services Capital Construction ARPA Grant program required that certain criteria be met, as described in the State Loan and Investment Board's Rules and Regulations governing the program, and to the best of our knowledge this application meets those criteria; and

WHEREAS, if any of the disbursed grant funds are later deemed to not comply with the SLIP criteria of the American Rescue Plan Act (ARPA), the grant applicant agrees to repay the ineligible grant funds within 15 days of such finding to the Office of State Lands and Investments.

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF SHERIDAN:

that a grant application in the amount of two hundred and seventy-five thousand dollars (\$275,000) be submitted to the State Loan and Investment Board for consideration at the next Board meeting after application processing to assist in funding the Fire Department Substation.

BE IT FURTHER RESOLVED:

that Hanns Mercer, PE, Director of Public Works, is hereby designated as the authorized representative of the City of Sheridan, Wyoming to act on behalf of the Governing Body on all matters relating to this grant application.

PASSED, APPROVED AND ADOPTED this 1st day of August, 2022.

City of Sheridan

Richard Bridger, Mayor

ATTEST:

Cecilia Good, City Clerk



CITY OF SHERIDAN, WYOMING

55 Grinnell Street, P.O. Box 848, Sheridan Wyoming 82801

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Public Works

MEMORANDUM

Project Name: Discussion of Resolution 35-22; 103 N Gould Council Committee Recommendation - Public Works
From: Director Hanns Mercer
To: Hanns Mercer, City Engineer
CC: Mayor and Council
Date: 07/20/2022

Recommendation:

See attachment.

Attachments

Resolution 35-22

**CITY OF SHERIDAN
RESOLUTION 35-22**

A RESOLUTION REGARDING 103 NORTH GOULD STREET, SHERIDAN, WYOMING.

WHEREAS, the City purchased 103 North Gould in 2018 which included the Cook Ford Building; and

WHEREAS, in 2019 The Cook Ford Building was evaluated and four alternatives were presented to Council; and

WHEREAS, since 2020 the Sheridan Downtown Development Authority (“DDA”) has been evaluating potential uses for the Cook Ford Building; and

WHEREAS, on February 7, 2022 the City Governing Body approved Resolution 7-22 establishing a committee consisting of 3 Governing Body members and 2 community members to evaluate potential uses for the Cook Ford Building and establish a project proposal for review by the City Governing Body; and

WHEREAS, additionally, the City Governing Body set aside \$400,000 of its SLFRF ARPA funds for the project.

FINDINGS

The City of Sheridan Governing Body acknowledges the following findings of the Cook Ford Building Committee (“Committee”):

1. The DDA has evaluated the Cook Ford Building and its potential uses with the goal of establishing a funding mechanism for the future DDA endeavors.
2. The Cook Ford Building delapidated state will require a significant amount of money to repair.
3. The Committee has reviewed the DDA proposal and finds that the necessary funds to accomplish the repairs of the Cook Ford Building are beyond the scope and fund availability of the City.
4. The Committee recommends that the City Governing Body authorize the following steps to be undertaken:
 - a. The City Public Works Director shall obtain estimates to demolish the Cook Ford Building and pave the demolished area; and
 - b. Determine the cost of remodeling the Cook Ford Building front area for the purpose of a public restroom and show room and also the cost to build a new public restroom and show room; and
 - c. Propose a plan to the Governing Body to rent out the newly created parking spaces to downtown business in order to establish a revenue stream for DDA endeavors.

BE IT RESOLVED BY THE CITY GOVERNING BODY OF THE CITY OF SHERIDAN:

1. The Public Works Director shall:
 - a. Obtain estimates to demolish the Cook Ford Building and pave the demolished area; and
 - b. Determine the cost of remodeling the Cook Ford Building front area for the purpose of a public restroom and show room and also the cost to build a new public restroom and show room; and
 - c. Propose a plan to the Governing Body to rent out the newly created parking spaces to downtown businesses in order to establish a revenue stream for DDA endeavors.
2. The \$400,000 SLFRF ARPA funds allocated for the Cook Ford Building by Resolution 7-22 are rescinded and shall be reallocated for a use as determined by the Governing Body

PASSED, APPROVED AND ADOPTED this 1st day of August, 2022.

City of Sheridan

ATTEST:

Richard Bridger, Mayor

Cecilia Good, City Clerk