



**AGENDA
CITY OF SHERIDAN
AUGUST 15, 2022
REGULAR COUNCIL MEETING START 7:00 P.M.**

WYDOT's State Transportation Improvement Program (STIP) Meeting at 6:00 P.M.

1. Call to Order
2. Pledge of Allegiance
3. Invocation to be given by Scott Lee of Bethesda Worship Center
4. Roll Call of Members
5. Consideration of Agenda
6. Community Update
 - A. Sheridan Community Land Trust Update - Executive Director Brad Bauer
7. Comments from the Public
8. Consent Agenda
 - A. Resolution #38-22 Authorizing Signatories for Deposit at Financial Institutions
 - B. Minutes from Special Meeting August 8, 2020
 - C. Minutes of Regular Council Meeting August 1, 2022
 - D. Claims
9. Staff Update
 - A. Water Quality and Supply - Utilities Director Dan Roberts

OLD BUSINESS

NEW BUSINESS

10. Consideration of Resolution #41-22 Amending the Master Fee Schedule to Include Columbarium Niche Fees - Parks Director Steve Gage
11. Council Comments and Requests for Future Agenda Items
12. Executive Session Per W.S. 16-4-405 (a)(vii) To consider the selection of a site or the purchase of real estate when the publicity regarding the consideration would cause a likelihood of an increase in price
13. Adjournment



CITY OF SHERIDAN, WYOMING

55 Grinnell Street, P.O. Box 848, Sheridan Wyoming 82801
Ph (307) 674-6483 Fax (307) 674-2195

Treasurer

MEMORANDUM

Project Name: Resolution #38-22 Authorizing Signatories for Deposit at Financial Institutions

From: Karen Burtis, City Treasurer

To: Mayor and Council

CC:

Date: 07/27/2022

Recommendation:

Staff recommends approving Resolution #38-22.

Background:

When staff changes, such as with the new Assistant Treasurer, we need to update who the authorized signers are at all of our financial institutions.

Attachments

Resolution #38-22

**CITY OF SHERIDAN
RESOLUTION 38-22**

A RESOLUTION AUTHORIZING SIGNATORIES FOR DEPOSIT AT FIRST FEDERAL BANK & TRUST, FIRST INTERSTATE BANK, STIFEL, WYO-STAR, AND WYOMING CLASS.

WHEREAS Wyoming Statutes 15-1-125(b) requires that checks shall be signed by the Mayor and countersigned by the Treasurer, or any other person the governing body designates to countersign checks in the Treasurer's absence.

BE IT RESOLVED BY THE CITY GOVERNING BODY:

1. That Mayor Richard Bridger be authorized to sign checks and that City Treasurer, Karen Burtis, be authorized to countersign checks and that Assistant Treasurer, Darla Hawkins, and Staff Accountant, Brett Caiola, be authorized to countersign checks in the absence of the City Treasurer.
2. That Mayor Bridger, City Treasurer Burtis, Assistant Treasurer Hawkins, and Staff Accountant Caiola be authorized to sign any documents necessary for deposit accounts at First Federal Bank & Trust.
3. That Mayor Bridger, City Treasurer Burtis, Assistant Treasurer Hawkins, and Staff Accountant Caiola be authorized to sign any documents necessary for deposit accounts at First Interstate Bank.
4. That Mayor Bridger, City Treasurer Burtis, Assistant Treasurer Hawkins, and Staff Accountant Caiola be authorized to sign any documents necessary for deposit accounts at Stifel.
5. That Mayor Bridger, City Treasurer Burtis, Assistant Treasurer Hawkins, and Staff Accountant Caiola be authorized to sign any documents necessary for deposit accounts at WYO-STAR.
6. That Mayor Bridger, City Treasurer Burtis, Assistant Treasurer Hawkins, and Staff Accountant Caiola be authorized to sign any documents necessary for deposit accounts at Wyoming CLASS.

PASSED, APPROVED , AND ADOPTED this 15th day of August 2022.

City of Sheridan

Richard Bridger, Mayor

ATTEST:

Cecilia Good, City Clerk



CITY OF SHERIDAN, WYOMING

55 Grinnell Street, P.O. Box 848, Sheridan Wyoming 82801
Ph (307) 674-6483 Fax (307) 674-2195

Clerk

MEMORANDUM

Project Name: Minutes from Special Meeting August 8, 2020

From: Candace Ainslie, Assistant Clerk

To: Mayor and Council

CC:

Date:

Recommendation:

Staff recommends Council approve these minutes.

Attachments

Minutes

CITY OF SHERIDAN, WYOMING
MINUTES OF SPECIAL COUNCIL MEETING

COUNCIL CHAMBERS

5:00 P.M.

August 8, 2022

1. Mayor Bridger called the meeting to order at 5:00 P.M.
2. The Pledge of Allegiance to the Flag was led by Mayor Bridger.
3. The meeting was called to order with a quorum as follows: Mayor Bridger presiding with Councilmembers Jacob Martin, Shawn Day, Clint Beaver, Aaron Linden, Kristen Jennings, and Steve Brantz. Members of staff attending included City Administrator Stuart McRae, City Clerk Cecilia Good, Fire Chief Gary Harnish, Utilities Director Dan Roberts, and various other City staff.
4. Consideration of the Hub on Smith Letters of Support for ARPA Health and Human Services Capital Improvement Grant Requests. City Administrator Stu McRae updated Council.

A. State Lands and Investment Board Letter - for the Hub on Smith Expansion Project

Councilmember Brantz moved, seconded by Councilmember Linden, to approve consideration of the State Lands and Investment Board Letter of support for the Hub on Smith Expansion Project. Voice Vote: unanimous.

Mayor Rich Bridger	Aye
Kristen Jennings	Aye
Shawn Day	Aye
Steven Brantz	Aye
Clint Beaver	Aye
Jacob Martin	Aye
Aaron Linden	Aye

B. Wyoming Department of Health Grant Letter - for the Roof Replacement Project

Councilmember Linden moved, seconded by Councilmember Brantz, to approve the Wyoming Department of Health Grant Letter of support for the Hub on Smith Roof Replacement Project. Voice Vote: unanimous.

Mayor Rich Bridger	Aye
Kristen Jennings	Aye
Shawn Day	Aye
Steven Brantz	Aye
Clint Beaver	Aye
Jacob Martin	Aye
Aaron Linden	Aye

5. Consideration of Two Northeast Transmission Main Project Grant Applications - City Administrator Stu McRae updated the Council.

A. Resolution 39-22 Authorizing the Submittal of an Application to the Wyoming Water Development Commission.

Councilmember Linden moved, seconded by Councilmember Martin, to approve Resolution 39-22, the submission of the Grant Application to the Wyoming Water Development Commission. Voice Vote: unanimous.

Mayor Rich Bridger	Aye
Kristen Jennings	Aye
Shawn Day	Aye
Steven Brantz	Aye
Clint Beaver	Aye
Jacob Martin	Aye
Aaron Linden	Aye

B. Resolution 40-22 Authorizing the Submittal of an Application to the State Loan and Investment Board for a Water and Sewer ARPA Grant.

Councilmember Linden moved, seconded by Councilmember Martin, to approve Resolution 40-22, the submission of a Grant Application to the to the State Loan and Investment Board for Water and Sewer ARPA Grant Adjournment. Councilmember Linden moved, seconded by Councilmember Martin, to amend the resolution to include an 8-inch sanitary sewer line to the project grant application.

Voice Vote on the amendment: six ayes and one nay.

Mayor Rich Bridger	Aye
Kristen Jennings	Aye
Shawn Day	Aye
Steven Brantz	Nay
Clint Beaver	Aye
Jacob Martin	Aye
Aaron Linden	Aye

Voice Vote on the main motion: unanimous.

Mayor Rich Bridger	Aye
Kristen Jennings	Aye
Shawn Day	Aye
Steven Brantz	Aye
Clint Beaver	Aye
Jacob Martin	Aye
Aaron Linden	Aye

18. Mayor Bridger adjourned the meeting at 5:15 P.M.

APPROVED:

Richard Bridger, Mayor

ATTEST:

City Clerk, Cecilia Good



CITY OF SHERIDAN, WYOMING

55 Grinnell Street, P.O. Box 848, Sheridan Wyoming 82801
Ph (307) 674-6483 Fax (307) 674-2195

Clerk

MEMORANDUM

Project Name: Minutes of Regular Council Meeting August 1, 2022
From: Candace Ainslie, Assistant Clerk
To: Mayor and Council
CC:
Date:

Recommendation:

Staff recommends Council approve these minutes.

Attachments

Minutes

CITY OF SHERIDAN, WYOMING
MINUTES OF REGULAR COUNCIL MEETING

COUNCIL CHAMBERS **7:00 P.M.** **August 1, 2022**

- 1. Mayor Bridger called the meeting to order at 7:00 P.M.

- 2. The Pledge of Allegiance to the Flag was led by Mayor Bridger.

- 3. The invocation was given by Phil Wold of Trinity Lutheran Church.

- 4. The meeting was called to order with a quorum as follows: Mayor Bridger presiding with Councilmembers Jacob Martin, Shawn Day, Clint Beaver, Aaron Linden, Kristen Jennings, and Steve Brantz. Members of staff attending included City Administrator Stuart McRae, City Treasurer Karen Burtis, City Clerk Cecilia Good, Fire Chief Gary Harnish, and various other City staff.

- 5. Consideration of Agenda: Councilmember Jennings moved, seconded by Councilmember Brantz, to approve the agenda. Voice Vote: unanimous.

Mayor Rich Bridger	Aye
Kristen Jennings	Aye
Shawn Day	Aye
Steven Brantz	Aye
Clint Beaver	Aye
Jacob Martin	Aye
Aaron Linden	Aye

- 6. Community Update
 - A. Joey Puettman, Executive Director of Joey’s Fly Fishing Foundation, provided an update to Council.

- 7. Comments from the Public
 - A. Dean Van Arzdale spoke regarding the property at 103 N Gould. He spoke against installing a public restroom at the location.

 - B. Don Kollekowski requested 20 MPH signs near his home on Lilac Court off Holly Ponds. Students speed through the area after school.

- 8. Public Hearings
 - A. Public Hearing for Transfer of Location and Ownership for Retail Liquor License #17 to Las Delicias II, Inc. Mayor Bridger opened the Public Hearing at 7:20 PM. City Clerk Cecilia Good updated the Council. Mayor Bridger closed the Public Hearing at 7:21 P.M.
 - i. Consideration of Transfer of Location and Ownership for Retail Liquor License #17 to Las Delicias II, Inc. Councilmember Linden moved, seconded by Councilmember Day to approve Transfer of Location and Ownership for Retail Liquor License #17 to Las Delicias II, Inc. Voice vote: unanimous

Mayor Rich Bridger	Aye
Kristen Jennings	Aye
Shawn Day	Aye
Steven Brantz	Aye
Clint Beaver	Aye
Jacob Martin	Aye
Aaron Linden	Aye

9. Consent Agenda

A. Consideration of a Bid Award to Otto Environmental Systems, in the Amount of \$82,339.20, for Refuse and Recycling Containers

B. Consideration of Bid Award for the City of Sheridan 2022 Pavement Maintenance Project to Simon Contractors in the Amount of \$1,330,180.00

C. Minutes of Regular Council Meeting July 18, 2022

D. Lien Release in the amount of \$28,327.94 for Rosemary and Paul D Petit, for SID#77, Lot 5 BLK 14 of the Sheridan Land Co 2nd AMD (S15).

E. Lien Release in the amount of \$14,979.37 for Joshua Springborg, for SID#77, S1/2 Lot 5 Blk 26 of Sheridan Land Co 2nd AMD (S15)

F. Lien Release in the amount of \$16,446.44 for James D Belden, for SID#77, Lot 3 Blk 5 of the Atkinson Adn (A3).

G. Lien Release in the amount of \$11,020.53 for John M. and Sandra L Koltiska, for SID#77, Lot 7 Blk 4 of the Sheridan land Co 1st Adn (S11 S12 S14)

H. Lien Release in the amount of \$13,572.08 for Dean A. Joslyn for SID#77, S60' Lot 2 Blk 6 of the Atkinson Adn (A3)

I. Lien Release in the amount of \$64,191.12 for Noteboom, L.W., Jeffrey Scott Knaub for SID#77, S42' Lot 9 and Lots 10 and 11 of the Demples Sub (D2)

J. Lien Release in the amount of \$11,827.03 for Rosemary Bumbaca Petit Et Al for SID#77, N33' Lot 8 Blk 26 of the Sheridan Land Co 2nd AMD (S15)

K. Lien Release in the amount of \$67,860.42 for Richard D Hall Trustee for SID#77, Lots 1-3 Blk 3 of the Atkinson Adn (A3)

L. Appointment of Councilmember Kristen Jennings, Mayor Bridger, and Councilmember Clint Beaver to the Goose Creek Transit Council Committee.

M. Claims

307 Auto Glass LLC	Second Window Installed in TANA 4-73	550.00
Ace Hardware-Newkirk	Supplies	175.19
AlphaGraphics of Wyoming	install vinyl on VAC truck/business cards, wall name plate	358.74
Amanda Goetz	Balance Refund/1024 N Sheridan Ave.	5.00
Amazon Capital Services #A33MIR27FEZN42	Supplies	4,108.53
Andrew W Lindberg	Reimb running shoes for ALindberg Inv 212629	140.00
Austin Soto	food items for Cook with a Cop	161.18
Bear's Paw Embroidery	Embroidery for Tyler B	40.00
Ben Van Hoang	LE Rodeo Assistance	500.00
Big Horn Sanitation	South Park tank pump	422.50
Brandon Weiher	CDL License for Brandon Weiher - SWR	87.76
Brendan J Trujillo	LE Rodeo Assistance	500.00
Brian's Boot & Shoe	Boots	764.75
Bronc Builders	weed eating at cemetery	150.00
Burns & Mc Donnell	T-678 Cell Closure Design #4713/Landfill Remediation	54,929.29
C & K Equipment	Lawn mower and parts	8,338.13
Carolina Software	10 Boxes of Scale House Tickets/software support	1,732.57

Carquest Auto Parts	Parts and supplies	1,080.07
CDW Government Inc.	Carbon Black IT Software Renewals	9,096.00
CED- Consolidated Electrical Distributers Inc.	shop light replacement	207.92
CMI-Teco	New Automated Side Load Sanitation Truck	289,549.00
Coca-Cola Bottling Company High Country	Pallet of Water for SWR 071522	554.40
Cole-Parmer Instrument Co	Tubing#15 (2rolls), #17 (4 rolls)	638.72
Comtronix	UM Alarm service	145.00
Connie's Glass, Inc.	Door Handle for Landfill Shop	630.00
D.B. Smart Homes & Security, LLC	Kendrick Bandshell Improvements #5710	3,623.00
Dalton's RV Center	Replace AC on camera truck	1,915.07
Dawson Infrastructure Solutions LLC	Repairs to camara	527.06
DETCO Industries, Inc.	prevent 30 gal drums	1,905.63
Dick Anderson Construction Inc.	Bandshell Reno Construction #5710	1,360.04
Dixon Land Management and Consulting Inc	herbicide application at old central middle school/mowing	1,910.00
Dog and Cat Shelter	Q1 FY2023 shelter services	25,000.00
Dowl	Airport Transmission Main Design/E 5th St /WWTP Sanitary Sewer	58,730.32
DPC Industries, Inc.	Chlorine Tank	50.00
Earth Work Solutions	T-678 Cell Closure Construction #4713 #5	760,031.58
Elizabeth Dawn Thraiekill	LE Rodeo Assistance	500.00
Employ, LLC	Temp labor	18,668.72
Employers Council	Pre Employment Background Checks	1,177.50
Energy Laboratories, Inc	Fed Ex priority shipping for testing	45.00
Fastenal Company	Nut for AgBag	5.07
Ferguson Waterworks #1701	R&O - Misc. Fire Hydrants #4701/bits for tapping saddle	9,630.00
Floyd's Truck Center WY	oil pan gasket sensor, single axel post mount-/air compressor	2,278.41
Galls, LLC	short sleeve uniform shirts	120.36
Gordon A. Rhoades	Rodeo free rides van driver - 11 hours	275.00
Grainger, Inc.	manual chain hoist - shop push trolley trolley ste	7,762.19
Habitat for Humanity	Fourth quarter GPET payment	2,600.00
Hach Company	Sample Cell 50 MM Quartz/New BOD lab system	4,493.47
Harris Computer Systems	Employee Self Service 9/1/22-8/31/23	7,488.47
Hawkins Inc	Sodium Hex, Hypochlorite, Soda Ash	12,404.57
Heather Doke	Wyoming SHRM Conference Registration	244.00
Home Depot Credit Services	Supplies	1,253.16
Humdinger Equipment LTD	Parts and supplies	12,004.24
IBS, Inc.	black base bin grip set - bolt bins	1,142.94
InfoSend, Inc.	City and DNISD CCR Printing & Mailing	3,842.17
International Institute	Renewal of membership FY23	155.00
Interstate Engineering, Inc.	As-Needed Gis Services 05/29-06/30/2022	1,782.00
Ironclad Company	bolt on cable gutter broom segment	315.00
Jason Etchechoury	Wellness Participation Reimbursement	200.00
Johnstone Supply	Freon Recovery Unit	1,035.15
Jordyn Diaz	Balance Refund/2073 Bungalow Village Ln	12.32
Joseph & Mary Hammer	Balance Refund/15 Club House Dr.	52.42
Julianne Witham	LE Rodeo Assistance	500.00
K Club Golf, LLC	July-Sept 22 Mgmt fee	18,750.00
Kinnaird Law Office, PC	Special prosecutor Ben Keller	300.00
Kois Brothers Equipment, Co.	hl fliters wc seat belt assembly harness	3,534.01
LN Curtis & Sons	Annual servicing of MSA G1 Packs-Masks and Hurst	3,740.60
Michelle R. Rhoades	Rodeo free ride van driver - 10.5 hours	262.50
Mountain View Building, Inc	Gateway Pedestrian Pathway Construction #5701	61,987.26
Mueller Systems	Repeaters DC and AC	9,126.37
Mullinax Concrete Service & Irrigation	black coupling galv nipple/top soil	473.13
Napa Auto Parts	Parts and supplies	1,078.47
Nicole Long	LE Rodeo Assistance	500.00
Norco, Inc	Supplies	1,083.46
North Sheridan Trailer & Equipment LLC	2021 Bear Track Trailer (76 inch x 12 feet)	3,838.00
Northwest Pipe Fittings, Inc.	hydrant gate valves	2,261.13
Office of the Attorney General	Crime Victims Surcharges-May & June 2022	200.00
Office Shop Inc	Copier costs	1,215.77
Office Shop Leasing	Copier Leases	346.88
Pace Analytical Services, LLC	City and DNISD Bacteria Tests	810.00
Patriot Concrete, LLC	Concrete	621.60
Pavement Markings LLC	Layout and stripe station-parking lot CB Inv 679	500.00
Pepsi of Gillette/Sheridan	pallet of water	292.00
Polydyne Inc.	Polymer	3,150.00
Powder River Heating & Air Conditioning, Inc	cooling system repair and maintenance	1,483.93
Powder River Power Co	brass valve nipple water s/d hose 3.23/adapters	862.67
Prestige Equipment Inc	asphalt patching trailer - st	29,950.00
Randy Sawyer	Balance Refund/1 Country Estates Dr.	302.00
RoadSafe Traffic Systems, Inc.	road paint white yellow and beads	8,459.20

Rocky Mountain Ambulance Service LLC	Ambulance service August 2022	10,000.00
Rocky Mountain Sign, Design & Print	3 Window Perfs for Scale House	488.00
Routeware, Inc	Annual Subscription Fee - Recollect	8,183.16
Saltus Technologies, LLC	L-tron scanner replacement cable	35.61
Samsara	software renewl for trucks and equipment GPS	9,678.96
SCS Engineers	SW Revenue Sufficiency Analysis Update - June 2022	1,762.50
Security State Bank	Gateway Pathway Retainage 498599 - #5701	3,262.49
Senior Citizens Council	Fourth quarter GPET payment	16,450.00
Servall Uniform & Linen Supply	Rugs	818.10
Shaunessey Reeves	park bathroom cleaning in july	800.00
Sheridan Artist Guild Et al	Fourth quarter GPET payment	1,475.00
Sheridan Commercial Co.	Supplies	1,294.32
Sheridan County Chamber of Commerce	Fourth quarter GPET payment	3,850.00
Sheridan County Conservation District	Fourth quarter GPET payment	3,750.00
Sheridan County Juvenile Justice	Fourth quarter GPET payment	32,500.00
Sheridan Econ-O-Wash	uniform laundry	56.00
Sheridan Media	June mosquito control ads	896.00
Sheridan Motor Inc	transducer 2.67 st	78.62
Sheridan Newspapers Inc	legal ads June 2022	1,777.82
Source Office & Technology	Legal size copy paper (2)	110.90
Steady Stream Hydrology, Inc.	ACOE 1135 Design #5705	446.25
SyTech, Inc.	Scada Data/Reporting Training	1,475.00
The Cake Chix	Utility Admin Retirement Supplies x2	230.00
Tire Rama	swap out front drivers 3.7 wc	144.60
Torgerson's, LLC	roller rental	2,210.00
Totzke Patrick Earl	LE Rodeo Assistance	500.00
Trevor Lee Johnson	LE Rodeo Assistance	500.00
Tri State Truck & Equipment, Inc	timer relay	286.15
Tyler Technologies, Inc	TCME Implementation	652.00
Uprising	Fourth quarter GPET payment	875.00
Vavi Reian Agonoy Domingo	LE Rodeo Assistance	500.00
Visionary Communications	yearly broadband internet for Parks	897.38
Visionary Communications, Inc	website hosting for SPAC FY23/internet FY23	1,328.48
VRM, Inc.	Services	5,487.97
WAMCAT	WAMCAT membership Cecilia Good	75.00
Wamco Lab Inc.	Wet Tests	380.00
Warehouse Market, Inc	Safety BBQ	1,422.44
Water Products & Solutions	5 gal bottle water	8.75
Winsupply of Sheridan Wy Co	meter fittings, hydrant repair kits	262.46
Wyoming First Aid & Safety Supply, LLC	city hall first aid kit refill and maintenance	153.39
Wyoming Health Fairs	2021 Uninsured Blood Draws	1,155.00
Wyoming Machinery Co	903 D Caterpillar 1 Loader with forks/Qt 226486-01	67,695.00
Wyoming Rents	equipment rental - golf	295.00
Zivaro, Inc.	Power supply back-up	579.98
Zowada Recycling & Steel, LLC	Pipe and Round Stock for Recycling Trucks	99.36
Caterpillar Financial	CAT 930K Loader #RHN04265 Payment #6	30,237.81
CenturyLink Communications, LLC	Scada Lines and Extensions	1,481.49
Earth Work Solutions	T-678 Cell Closure Construction #4713	2,034,733.03
Lease Servicing Center, Inc.	Wheel Loader #NMF253123 Cont Pymt #2	32,630.21
Montana Dakota Utilities	Numerous Electric Bills	17,069.98
Pitney Bowes Inc	Postage for June 2022	1,200.00
State of Wyoming	Loan payments	604,429.36
WAMCAT	WAMCAT membership 7.1.22 - 6.30.23	75.00
Yamaha Motor Finance Corporation, U.S.A.	Golf Cart Payment #5 Lease #6746483	28,160.50
Aflac	Regular Payroll 07.29.22	1,138.29
CITCO FCU	Regular Payroll 07.29.22	860.13
IRS 941	Regular Payroll 07.29.22	84,293.03
Orchard Trust	Regular Payroll 07.29.22	3,447.28
Vantagepoint Transfer Agents 300698	Regular Payroll 07.29.22	5,390.94
Workers' Safety &	Regular Payroll 07.29.22	10,150.36
Wyoming Retirement System	Regular Payroll 07.29.22	78,592.15
Wyoming State Disbursement Unit	Regular Payroll 07.29.22	1,359.19

Councilmember Linden moved, seconded by Councilmember Brantz, to approve the consent agenda. Voice vote: unanimous.

Mayor Rich Bridger	Aye
Kristen Jennings	Aye
Shawn Day	Aye

Steven Brantz	Aye
Clint Beaver	Aye
Jacob Martin	Aye
Aaron Linden	Aye

10. Staff Update

- A. City Administrator Stu McRae discussed grant opportunities for the N.E. Transmission Main project.
- B. City Administrator Stu McRae discussed letters of support for the Hub on Smith’s ARPA Health Grant Request.

OLD BUSINESS

11. Consideration of Third and Final Reading of Ordinance 2250, regarding a Gambling Moratorium within the Downtown Development District. City Attorney Brendon Kerns updated the Council.

Councilmember Linden moved, seconded by Councilmember Day, to approve the Ordinance #2250 Regarding a Gambling Moratorium within the Downtown Development District on Third and Final Reading. Roll Call vote: two nays and five ayes.

Mayor Rich Bridger	Aye
Kristen Jennings	Nay
Shawn Day	Aye
Steven Brantz	Aye
Clint Beaver	Aye
Jacob Martin	Nay
Aaron Linden	Aye

NEW BUSINESS

12. Consideration of Resolution #32-22 Regarding the Submission of the State Loan and Investment Board (SLIB) ARPA Grant Application for Main Street Dow to Burkitt Project. Director of Public Works Hanns Mercer updated the Council.

Councilmember Brantz moved, seconded by Martin to approve Resolution #32-22 regarding the Submission of the State Loan and Investment Board (SLIB) ARPA Grant Application for Main Street Dow to Burkitt Project. Voice vote: unanimous.

Mayor Rich Bridger	Aye
Kristen Jennings	Aye
Shawn Day	Aye
Steven Brantz	Aye
Clint Beaver	Aye
Jacob Martin	Aye
Aaron Linden	Aye

13. Consideration of Resolution #33-22 Regarding the Submission of the State Loan and Investment Board (SLIB) ARPA Grant Application for Sheridan 16-Inch Airport Water Transmission Main Project. Director of Public Works Hanns Mercer updated the Council.

Councilmember Linden moved, seconded by Beaver to approve Resolution #33-22 regarding the Submission of the State Loan and Investment Board (SLIB) ARPA Grant Application for Sheridan 16-Inch Airport Water Transmission Main Project. Voice vote: unanimous.

Mayor Rich Bridger	Aye
Kristen Jennings	Aye
Shawn Day	Aye
Steven Brantz	Aye
Clint Beaver	Aye
Jacob Martin	Aye
Aaron Linden	Aye

14. Consideration of Resolution #34-22 Regarding the Submission of the State Loan and Investment Board (SLIB) ARPA Grant Application for Fire Department Substation Project. Director of Public Works Hanns Mercer updated the Council.

Councilmember Linden moved, seconded by Day to approve Resolution #34-22 regarding the Submission of the State Loan and Investment Board (SLIB) ARPA Grant Application for Fire Department Substation Project. Voice vote: six ayes and one nay.

Mayor Rich Bridger	Aye
Kristen Jennings	Aye
Shawn Day	Aye
Steven Brantz	Aye
Clint Beaver	Nay
Jacob Martin	Aye
Aaron Linden	Aye

15. Consideration of Resolution #35-22 Regarding the Recommendation of the 103 N. Gould Council Committee Recommendation. Councilmember Linden updated the Council. Kathleen Fay, a board member of Sheridan Country Historic Preservation Commission, spoke regarding the building and expressed interest in becoming more involved with the project.

Councilmember Linden moved, seconded by Martin to approve Resolution #33-22 regarding the recommendation of the 103 N. Gould Council Committee Recommendation. Councilmember Jennings moved, seconded by Councilmember Martin, to remove “in order to establish a revenue stream for DDA endeavors” within Resolution #35-22 (Section 4 (C) and 1 C).

Voice vote: six ayes and one nay.

Mayor Rich Bridger	Nay
Kristen Jennings	Aye
Shawn Day	Aye
Steven Brantz	Aye

Clint Beaver	Aye
Jacob Martin	Aye
Aaron Linden	Aye

Voice vote: unanimous.

Mayor Rich Bridger	Aye
Kristen Jennings	Aye
Shawn Day	Aye
Steven Brantz	Aye
Clint Beaver	Aye
Jacob Martin	Aye
Aaron Linden	Aye

16. Council Comments and Requests for Future Agenda Items.

A. City Administrator Stuart McRae spoke regarding the potential time change for City Council meetings, the Emergency Services RFP, and the upcoming 26th Annual City Golf Tournament.

B. Councilmember Beaver spoke regarding the movement of the train and the desire of Council to restore the train. He recommended using local expertise to work toward restoration and next steps.

17. Councilman Beaver moved, seconded by Councilman Linden, to enter Executive Session Per W.S. 16-4-405 (a)(vii) To consider the selection of a site or the purchase of real estate when the publicity regarding the consideration would cause a likelihood of an increase in price.

Council adjourned into Executive Session at 8:33 P.M.
Council returned from Executive Session at 8:46 P.M.

18. Mayor Bridger adjourned the meeting at 8:46 P.M.

APPROVED:

Richard Bridger, Mayor

ATTEST:

City Clerk, Cecilia Good



CITY OF SHERIDAN, WYOMING

55 Grinnell Street, P.O. Box 848, Sheridan Wyoming 82801
Ph (307) 674-6483 Fax (307) 674-2195

Treasurer

MEMORANDUM

Project Name:

Claims

From:

Karen Burtis, City Treasurer

To:

Mayor and Council

CC:

Date:

Recommendation:

Staff recommends Council approve these claims.

Attachments

Claims
prepaids
Payroll

City of Sheridan
Claims paid on 08/16/2022

Sum of Amount		
Vendor Name	Description	Total
307 Auto Glass LLC	chip repair to inspector vehicle windshield	52.99
A & M Service & Supply Inc.	Toner for Scale House	141.00
Ace Hardware-Newkirk	Parts and supplies	339.28
A-Line Roofing and Exteriors	Roof Replacement for BGWTP	52,195.62
AlphaGraphics of Wyoming	Business CardsT Manolis and Jerrod Trangmoe	145.54
Amazon Capital Services #A33MIR27FEZN42	Supplies	6,973.42
Ameri -Tech Equipment Company	element filter wc701	512.64
American Maid	Monthly cleaning	3,937.50
American Welding & Gas, Inc.	Parts and supplies	294.90
Andrew W Lindberg	Braided faucet supply line-brasselbow-brassnipple	35.74
Angel Armor, LLC	Duty vests - Kmett, Jorgensen and Jensen	3,910.66
AT&T Mobility	First Net aircard charges - July 2022	160.16
Automationdirect.com	Temp. Sensor	125.00
B&B Leasing Company	Copier Lease 34th Payment August 2022	140.49
Babe's Flowers	Flowers for Snoozy	73.00
Bear's Paw Embroidery	logo on shop shirts	200.00
Big Horn Sanitation	port a potty rental-June	1,036.50
Bighorn Design Studio, LLC	embroidery on uniform shirts	2,092.00
Bighorn Security LLC	New Security System for SFR Inv 000439	17,246.18
Bloedorn Lumber	concrete mix	278.22
Blue 360 Media, LLC	2 WY Criminal & Traffic Law Books	167.09
Buggy Bath Unlimited LLC	July 2022 - SWR Truck Washing	67.99
Bustech Computing, LLC	Monthly Service Agreement - July 22	600.00
Carl Haveman	Safety toe boots	180.00
Carquest Auto Parts	Parts and supplies	741.83
CDG Engineers, Inc.	Gateway Pedestrian Bridge Design 5701	13,842.99
CED- Consolidated Electrical Distributers Inc.	wallbox sensor switch relay	96.00
Chemtrade Chemicals US LLC	Alum Sulfate for SWTP	15,133.83
CMI-Teco	gasket rec3.32 pin stub hex socket screw washer or	254.68
Collection Professionals Inc.	CPI June 2022-#1885	432.37
Colorado Barricade Co.	message boards replacement parts - signs	55.00
Communication Technologies	Installed Radio Provided by Shop - WC7002/Solid Waste radios	2,672.66
Connie's Glass, Inc.	Repaired Closer on Back Office Door/new closer for Landfill	565.00
Country Bounty	4th of July ad	63.00
County Trash, LLC	Dumpster pick-up, bi-weekly	115.00
Craftco Manufacturing Solutions	Vac truck fittings	429.13
Crescent Electric	Conduit, locking Nuts, Elbow	106.31
Dana Kepner Company	4 inch sensus	2,789.28
Dick Anderson Construction Inc.	Pay app #7 Retainage	8,648.52
Dixon Land Management and Consulting Inc	Mowing/Trimming at 1529 Coffeen Ave	450.00
Don Anderson	Pant reimbursement	30.00
Dowl	Misc projects	29,206.00
Eagle & Myslik Inc	cold planer and flail mower attachments - st	88,430.00
Empathia, Inc	EAP Services	1,003.92
Employ, LLC	Temporary Labor	13,254.14
Employers Council	Annual Consulting Membership Dues	6,600.00
Energy Laboratories, Inc	TOC Water Testing July	229.00
Engineering Associates	Sanitary Sewer Rehabilitation Design #4758	1,088.09
Farmers Co-op Oil Co.	Fuel for July 2022	69,265.31
Fastenal Company	gray hat	28.62
FedEx Freight	appointment delivery	163.00
Fire Apparatus Service Specialists, LLC	Annual Aerial-Pump-Ground Ladder Testing	4,257.90
First Interstate Bank - Mastercard	Credit card charges for July 2022	27,414.09
Floyd's Truck Center WY	single axel post mount st	250.28
Gabriel Legler	Wellness Participation Reimbursement	127.20
Galls, LLC	Uniforms - Fischer	233.20
Goldstar Products, Inc.	graffiti remover repel it all	11,405.90
Grainger, Inc.	air hydraulic service jack electric vibrator st304	3,317.94
Greenfold Services LLC	Janitorial July 2022	1,960.00
Greensky Commercial Cleaning	july cleaning service	1,240.00
Hach Company	Agar Plates	978.88
Hawkins Inc	Chemicals	11,653.35

Vendor Name	Description	Total
Humdinger Equipment LTD	Filter and Service Kit III for TANA 4-73	3,883.71
InfoSend, Inc.	Billing inserts	3,799.23
Interior Images	Labor & Carpet Install - 2nd Floor, Eng Office	1,201.38
International Association of Fire Chiefs	IAFC Annual Membership Renewal GH Inv 250468	265.00
Jackson Electric, Inc.	ac disconnect golf course new roof top unit	967.84
JC Contracting Inc	vale st sewer and water install	8,471.60
John Deere Financial #1111308145	Parts and supplies	2,683.71
John King	cdl license reimbursment	130.00
Kerns & Bunting, LLC	Attorney fees July 2022	19,732.50
Kilpatrick Creations Inc.	Shirts, Hats- uniforms	127.25
Knecht Home Center	trimmer service spark plug rewind spring	494.28
Landon's Greenhouse & Nursery, Inc.	1/2 x 150 tie tape	13.98
Les Schwab Tire Centers of Montana, LLC	alignment 2.78 source/tires	1,165.02
LN Curtis & Sons	chest straps, cleaning solution, adapter	10,250.59
Luke A Goddard	Medical Doctor Coverage for August 2022	500.00
Mac's Moving Acquisition, Inc	Treasurer/Mail/3rd floor moving	725.00
McMaster-Carr Supply Co	Pipe fittings, screws	68.23
Memorial Hospital of Sheridan County	Pre employment testing	654.00
Midland Implement Co Inc	vinyl flstk single red white paint pc duel fc dual	2,418.23
Midwest Laboratories, Inc.	Shipping Charge for Compost Testing 08-07-22	38.00
Mountain View Building, Inc	Gateway Park Pathway #5701	19,587.46
Mullinax Concrete Service & Irrigation	river rock 5.07 tons 2.20 tn river rock	8,369.22
Napa Auto Parts	Parts and supplies	1,858.80
Norco, Inc	Supplies	3,082.09
Northern Underground LLC	Blacktooth Park Project Construction #5709	11,785.00
Office Shop Inc	Copy Charges from 07-02-22 to 08-01-22	26.60
Office Shop Leasing	Lease payment 26 of 60 - #390	102.71
One-Call of Wyoming	One Call tickets June 2022	1,094.25
O'Reilly Auto Parts	Wire for Landfill Gate and Equip Air Fresheners	38.94
Out West, LLC	HDPE elbow, tee, reducer, adapter, ball valve	2,918.84
Pace Analytical Services, LLC	City Bac T Testing July	380.10
Paul Larson	Reimbursement - Donuts for Safety Mtg 07-19-22	15.78
Peak Pest Solutions LLC	Monthly pest control	210.00
Penguin Management, Inc	Annual paging notification system renewal Inv70600	960.00
Peterbilt of Wyoming	crankcase element 3.1 fd	251.98
Pontem Software by RIA	renewl maintenance subscription	1,795.00
Powder River Heating & Air Conditioning, Inc	Inspected, cleaned, grease and change filters HVAC/new trane rooftop unit	16,770.00
Powder River Power Co	Parts and supplies	366.76
ProMec Services	carburetor assembly	181.47
ProPet Distributors, Inc.	litter pickup bags	4,676.80
Range	Crimestoppers Aug 2022	37.40
Rapid Fire Protection, Inc.	replace aged sprinkler-pendant heads in station	645.00
RapidAir	air lines for air compressor in the shop	1,722.20
Ricoh USA, Inc.	Copier Charges Aug 2022	431.07
Ridgepoint Consulting, LLC	R&O - Design, Bidding, & CA #4701	11,250.00
Rocky Mountain Scale Works	Landfill Scale Calibration	2,158.00
SAFEbuilt, LLC	June 2022 plan review services	16,250.00
SCS Engineers	City/SAWS Scenario Analysis July 22	2,287.50
Secretary of State	Notary Commission - A Foster Utility Admin	60.00
Security State Bank	Gateway Pathway Retainage 498599 - #5701	1,030.92
Servall Uniform & Linen Supply	Rug cleaning	610.37
Shaunessey Reeves	cleaned cemetery office and bathrooms	1,200.00
Sheridan Artist Guild Et al	SPAC admin June 2022	1,000.00
Sheridan Commercial Co.	Supplies	1,863.65
Sheridan County Conservation District	Fourth Quarter GPET payment	1,875.00
Sheridan County Public Health	Tetanus Shot for Tyler B	70.00
Sheridan Econ-O-Wash	Laundry	171.00
Sheridan Fire Equipment	Fire extinguisher annual service	3,715.50
Sheridan Motor Inc	Services	1,116.37
Sheridan Newspapers Inc	Ads	1,815.53
Sheridan Recreation District	FY23 1st Qtr support	78,120.00
Sheridan Transportation Taxi	Safe Rides July 2022	2,154.00
Sherwin Williams	paint	237.86
Shift Calendars Inc	2023 Shift Calendars	346.66
Simplot Partners	sprayable urea extreme green uan liquid	13,220.50
Source Office & Technology	Ink cartridge, paper clips	52.15
SSR Construction Inc	Blacktooth Park Project Const 5709	5,500.00
Stantec Consulting Services Inc.	Sheridan Main St Dowl to Burkitt Engineering	4,554.50

Vendor Name	Description	Total
Sterling Computer Corporation	Intel Core i5 Computer - Clerks Office	1,305.00
Swagit Productions, LLC	Video Streaming Services - July 22	1,295.00
Thomas J Klepperich	Judge Hours- July 2022	1,520.00
Tire Rama	Tires and repairs	1,751.30
Top Office Products Inc	Copy Count for July 2022 Inv	115.27
Torgerson's, LLC	filters stl433	243.49
Toro NSN	august support	155.00
Tree Mechanics LLC	Crane	235.00
Tri State Truck & Equipment, Inc	Hand Pump for Old Volvo Fuel Truck 3-38	1,182.07
Tru Pipe, Inc	Camera truck repairs	5,687.61
TruGreen	Late summer fertilizer application	119.00
Tyler Technologies, Inc	Court hardware/AP signature key	3,320.02
USA Blue Book	Aquashade	192.95
Van Diest Supply Company	aquabac duplex larvicide rodeo	6,013.35
VRM, Inc.	Troubleshoot Cooling Issue in SW Truck 7-8	1,921.47
WAM	FY 2023 Membership Dues	22,880.00
Water Products & Solutions	Water	80.00
Winsupply of Sheridan Wy Co	Parts and supplies	3,851.94
Wyoming Department of Transportation	E 5th St Corridor-WYDOT design 4759	391.33
Wyoming Electric, Inc.	replace light sensor in restroom replace 2 ballast	782.38
Wyoming Machinery Co	clean diesel particulate filter 7-18 wc	250.00
Zowada Plumbing & Heating Inc	Repair urinal in mens room of admin office CB	244.60
Zowada Recycling & Steel, LLC	hr square iron/metal for loading ramp	67.38
Grand Total		748,599.03

City of Sheridan
Prepays paid on 08/04/2022

Sum of Amount		
Vendor Name	Description	Total
Ashley Beld	redo lost check 22601-deposit refund	44.59
Brandon Weiher	redo lost check 22424-CDL Reimbursement	47.25
City of Sheridan	Rewrite check Daniel Kratz to acct 00007811	36.27
Daniel Keller	redo lost check 18802-fuel reimbursement	74.62
John Munn	redo lost check 19240-deposit refund	32.03
Lease Servicing Center, Inc.	HS Compact Wheel Loader NLHP02304 pmt#2	18,636.05
Montana Dakota Utilities	Numerous electric bills	34,901.96
State of Wyoming	Loan DWSRF 110 Pymt #12	140,247.30
Wyoming Bank & Trust	SID #78 Principal & Interest & Agent Fee	7,972.50
Grand Total		201,992.57

City of Sheridan

Regular Payroll paid on 08/12/2022

Sum of Amount		
Vendor Name	Description	Total
497-874-NCPERS Wyoming	Regular Payroll 08.12.22	344.00
Aflac	Regular Payroll 08.12.22	1,138.29
CITCO FCU	Regular Payroll 08.12.22	2,320.13
First Federal Savings Bank	Regular Payroll 08.12.22	9,515.60
First Northern Bank of Wyoming	Regular Payroll 08.12.22	1,082.49
HealthEquity, Inc.	Regular Payroll 08.12.22	2,285.46
IRS 941	Regular Payroll 08.12.22	80,987.01
LegalShield	Regular Payroll 08.12.22	15.95
LOCAL 276, IAFF	Regular Payroll 08.12.22	850.00
Nationwide	Regular Payroll 08.12.22	27.06
Optum Bank, Inc.	Regular Payroll 08.12.22	565.76
Orchard Trust	Regular Payroll 08.12.22	3,472.28
Police Protective Assoc.	Regular Payroll 08.12.22	40.00
Security State Bank	Regular Payroll 08.12.22	881.27
Sunlight Federal Credit Union	Regular Payroll 08.12.22	1,793.34
Vantagepoint Transfer Agents 300698	Regular Payroll 08.12.22	5,360.79
WEBT	Regular Payroll 08.12.22	111,271.45
Workers' Safety &	Regular Payroll 08.12.22	10,241.37
Wyoming Retirement System	Regular Payroll 08.12.22	77,734.66
Wyoming State Disbursement Unit	Regular Payroll 08.12.22	1,734.19
Grand Total		311,661.10



CITY OF SHERIDAN, WYOMING

55 Grinnell Street, P.O. Box 848, Sheridan Wyoming 82801

Ph (307) 674-6483 Fax (307) 674-2195

Clerk

MEMORANDUM

Project Consideration of Resolution #41-22 Amending the Master Fee Schedule to Include Columbarium
Name: Niche Fees - Parks Director Steve Gage
From: Cecilia Good, City Clerk
To: Mayor and Council
CC: City Administrator Stuart McRae
Date: 08/08/2022

Recommendation:

Staff recommends the Mayor and Council approve proposed resolution 41-22 to amend the Master Fee Schedule. The amendment would allow the City to charge a fee of \$1,000.00 for each Columbarium Niche and \$100.00 for an opening and closing fee.

Background:

Recently, demand has grown for additional opportunities to meet the needs of the cremation market at cemeteries, temples and churches. In response to the demand, the City of Sheridan purchased its first Columbarium to be placed at the Sheridan Municipal Cemetery. The total cost of the Columbarium along with site preparation, concrete base and setting was \$30,836. The new Columbarium is a 48 niche, granite structure where inurned cremains can be kept. Each niche within the Columbarium will have the capacity to accommodate two urns. Staff has researched what other cemeteries in our region charge for similar services. Staff proposes that a flat pricing plan is appropriate for the sales of niches in the new columbarium.

Attachments

Resolution 41-22 Amendment to the Master Fee Schedule

**CITY OF SHERIDAN
RESOLUTION 41-22**

A RESOLUTION to amend the Master Fee Schedule by adding a fee for the purchase of columbarium niches.

WHEREAS, on June 1, 2020 City Council approved a Master Fee Schedule that contains all of the fees charged by the City of Sheridan; and

WHEREAS, the City of Sheridan desires to set a fee in the Master Fee Schedule for the cost of columbarium niches; and

WHEREAS, the City of Sheridan desires to set a fee in the Master Fee Schedule for the opening and closing of columbarium niches.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHERIDAN:

That the Sheridan City Council hereby adopts and approves the amendment to the Master Fee Schedule as follows:

Columbarium Niche Fee- \$1000.00 (\$1,500.00 non-resident)

Opening and Closing Fee- \$100.00 (\$150.00 non-resident)

Note: Each Columbarium Niche is 12"x12" and will accommodate 2 cremation urns

The aforementioned fees shall become effective on September 1, 2022.

PASSED, APPROVED AND ADOPTED this 15th day of August 2022.

City of Sheridan

Richard Bridger, Mayor

ATTEST:

Cecelia Good, City Clerk