



**AGENDA
CITY OF SHERIDAN
DECEMBER 4, 2023
REGULAR COUNCIL MEETING START 7:00 P.M.**

1. Call to Order
2. Pledge of Allegiance
3. Invocation to be given by Jim Barth, First United Methodist Church
4. Roll Call of Members
5. Consideration of Agenda
6. Community Update
 - A. Sheridan County Chamber of Commerce - Dixie Johnson, Chief Executive Officer
 - B. Sheridan Travel & Tourism - Shawn Parker, Executive Director
7. Staff Update
 - A. Parks Department Staff Introductions
8. Comments from the Public
9. Consent Agenda
 - A. Resource Allocation up to \$5,000 for the 2024 WYO Winter Rodeo
 - B. Consideration of a three-year contract, in the amount of 189,939.09, to Clean Harbors for Household Hazardous Waste Disposal Services
 - B. Minutes of Regular Council Meeting November 20, 2023
 - D. Claims

OLD BUSINESS

10. Consideration of Second Reading for PL-23-42, Ordinance 2273, Rezone of 2530 and 2580 Dry Ranch Rd - Public Works Director Hanns Mercer

NEW BUSINESS

11. Council Comments and Requests for Future Agenda Items
12. Adjournment



CITY OF SHERIDAN, WYOMING

55 Grinnell Street, P.O. Box 848, Sheridan Wyoming 82801
Ph (307) 674-6483 Fax (307) 674-2195

Public Works

MEMORANDUM

Project Name: **Resource Allocation up to \$5,000 for the 2024 WYO Winter Rodeo**
From: Hanns Mercer, Public Works Director
To: Mayor and Council
CC:
Date: 11/08/2023

Recommendation:

Staff requests that the Mayor and Council approve City staff and resources to participate in the operations and aid for the 2024 WYO Winter Rodeo in an amount not to exceed \$5,000 in personnel, fuel, and equipment.



CITY OF SHERIDAN, WYOMING

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Utilities

MEMORANDUM

Project Name: Consideration of a three-year contract, in the amount of 189,939.09, to Clean Harbors for Household Hazardous Waste Disposal Services

From: Dan Roberts, Utilities Director

To: Mayor and Council

CC: City Administrator Stuart McRae

Date: 12/04/2023

Recommendation:

Staff recommends that the Mayor and City Council award a three-year contract, in the amount of \$189,939.09, to Clean Harbors Environmental and Industrial Services for Household Hazardous Waste (HHW) Disposal Services. The total contract of \$189,939.09 will be split over three fiscal years. The breakdown of annual costs are reflected in the chart below.

Background:

The City Of Sheridan Landfill serves approximately 18,700+ residential customers and 950+ commercial customers within the city and county of Sheridan. The City of Sheridan's HHW disposal services currently include the remediation, collection, storage, handling, packaging, documentation, transportation, transfer, and disposal of hazardous waste obtained from the following sources:

- Abandoned hazardous waste discovered in the public rights-of-way that is collected and transported to the HHW Facility by City personnel
- Hazardous waste generated through daily operations by the Solid Waste Division
- Household Hazardous Waste collected from residential customers
- Conditionally Exempt Small Quantity Generators (CESQG). In general, CESQG's qualify if they generate no more than 220lbs of commercially generated hazardous waste per month and must adhere to federal and state regulations.

Hazardous waste can vary, but typically includes: paints (latex, aerosol, oil based, etc.), motor oil, gasoline, batteries, poisons, fertilizers, ammunition, devices with mercury, adhesives, solvents, fluorescent tubes/lights, pool chemicals, household cleaners, etc. The City's HHW Facility does not accept or process Industrial Hazardous Waste.

In order to responsibly dispose of the Landfill's Household Hazardous Waste (HHW), the City requires the use of contractors specialized in HHW transfer and proper disposal at a certified facility.

The City solicited bids from qualified contractors to provide services for a three-year term. To ensure bids were comparable with one another, the City requested a bid estimate based on the City's average estimated quantities of hazardous waste. Solicitations were published in The Sheridan Press on November 6th and November 13th, and bids were due on November 17th at 12:00PM. Sealed bids were opened on Friday, November 17th at 12:00 p.m. with the following results:

Vendor	Total Bid (3 Yrs)	Cost Year 1	Cost Year 2	Cost Year 3
Clean Harbors	\$189,993.09*	\$58,916.54	\$63,629.54	\$67,477.31
Veolia	\$504,572.73	155,425.31	\$167,859.34	\$181,288.02

**The yearly breakdown provided via Clean Harbors equates to an additional \$30.00, with a total of \$190,023.09*

Staff is recommending a bid award to Clean Harbor as the lowest responsive, responsible bidder meeting the required minimum bid specifications. The City has worked successfully with Clean Harbors in the past and is confident in their ability to meet the City's hazardous waste disposal needs. The contract would be executed immediately upon Council approval.

Funding:

Funding for these services is established within the annual Solid Waste Landfill budget. Continuation of the contract for each year is contingent upon City Council's annual budget approval for these services. The FY24 budget for these services has been approved as follows:

- 52841-6602 Contractual Other - Household Hazardous Waste Disposal: \$80,000



CITY OF SHERIDAN, WYOMING

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Clerk

MEMORANDUM

Project Name: Minutes of Regular Council Meeting November 20, 2023
From: Cecilia Good, City Clerk
To: Mayor and Council
CC:
Date:

Discussion:

Please see attached draft minutes

Attachments

Minutes

CITY OF SHERIDAN, WYOMING
MINUTES OF REGULAR COUNCIL MEETING

COUNCIL CHAMBERS7:00 P.M.November 20, 2023

- 1. Mayor Bridger called the meeting to order at 7:00 P.M.
- 2. Mayor Bridger led the Pledge of Allegiance to the Flag.
- 3. The invocation was led by Gary Kopsa, Volunteers of America.
- 4. The meeting was called to order with a quorum as follows: Mayor Bridger presiding with Councilmembers Greg Luhman, Andrew Patceg, Steve Brantz, Terry Weitzel, Shawn Day, and Kristen Jennings. Members of staff attending included Public Works Director Hanns Mercer, City Clerk Cecilia Good, City Administrator Stuart McRae, Police Chief Travis Koltiska, and various other City staff.
- 5. Councilmember Jennings moved, seconded by Councilmember Luhman to approve the agenda.

Voice vote: unanimous.

Mayor Rich Bridger	Aye
Kristen Jennings	Aye
Shawn Day	Aye
Steven Brantz	Aye
Andrew Patceg	Aye
Greg Luhman	Aye
Terry Weitzel	Aye

- 6. Community Update
 - A. Carmen Ridout, Executive Director of The Hub on Smith, gave an update.
 - B. Bev Leichtnam, from the Republican Women of Sheridan, presented the Wreaths Across America Proclamation.
 - C. Jeff Gonda, President of the Sheridan Arts Council gave an update.
 - D. Robert Briggs, Executive Director for the Sheridan Educational and Economic Development Association, provided an update.

7. Public Comment

- A. Jesse, with the Department VFW Auxiliary, calendar for \$20.

8. Public Hearings

A. Public Hearing for the Renewal of the Following Liquor Licenses for the 2024 Liquor License Term. Mayor Bridger opened the Public Hearing at 7:39 p.m. City Clerk Cecilia Good updated the Council. Mayor Bridger closed the Public Hearing at 7:41 P.M.

- 1. Wyoming Downs OTB4, LLC dba Wyoming Downs located at 927 Coffeen Avenue
- 2. DC Hospitality dba Olive located at 342 Whitney Lane
- 3. El Tapatio Dos LLC dba El Tapatio Dos located at 1125 N. Main

- i. Consideration of the Renewal of the above Liquor Licenses for the 2024 Liquor License Term. Councilmember Luhman moved, seconded by Councilmember Weitzel to approve renewal of the above Liquor Licenses for the 2024 Liquor License Term. Voice vote: unanimous.

Mayor Rich Bridger	Aye
Kristen Jennings	Aye
Shawn Day	Aye
Steven Brantz	Aye
Andrew Patceg	Aye
Greg Luhman	Aye
Terry Weitzel	Aye

B. Public Hearing for Transfer of Retail Liquor License from Historic Cady, LLC to Le Reve Hospitality, LLC. Mayor Bridger opened the Public Hearing at 7:41 P.M. City Clerk Cecilia Good updated the Council. Mayor Bridger closed the Public Hearing at 7:46 P.M.

- i. Consideration of Transfer of Retail Liquor License from Historic Cady, LLC to Le Reve Hospitality, LLC Councilmember Luhman moved, seconded by Councilmember Weitzel approve Transfer of Retail Liquor License from Historic Cady, LLC to Le Reve Hospitality, LLC. Voice vote: unanimous

Mayor Rich Bridger	Aye
Kristen Jennings	Aye
Shawn Day	Aye
Steven Brantz	Aye
Andrew Patceg	Aye
Greg Luhman	Aye
Terry Weitzel	Aye

C. Public Hearing for the PL-23-29, Resolution 59-23, The Villages Phase 1 Minor Subdivision. Mayor Bridger opened the Public Hearing at 7:47 P.M. Public Works Director Hanns Mercer updated the Council. Mayor Bridger closed the Public Hearing at 7:50 P.M.

- i. Consideration of PL-23-29, Resolution 59-23, The Villages Phase 1 Minor Subdivision. Councilmember Weitzel moved, seconded by Councilmember Day approve PL-23-29, Resolution 59-23, The Villages Phase 1 Minor Subdivision. Voice vote: unanimous

Mayor Rich Bridger	Aye
Kristen Jennings	Aye
Shawn Day	Aye
Steven Brantz	Aye
Andrew Patceg	Aye

Greg Luhman	Aye
Terry Weitzel	Aye

D. Public Hearing for the PL-23-34, Resolution 53-23, Wrench Ranch Properties Revised Master Plan. Mayor Bridger opened the Public Hearing at 7:50 P.M. Public Works Director Hanns Mercer updated the Council. Mayor Bridger closed the public hearing at 7:54 P.M.

- i. Consideration of PL-23-34, Resolution 53-23, Wrench Ranch Properties Revised Master Plan. Councilmember Jennings moved, seconded by Councilmember Brantz to approve PL-23-34, Resolution 53-23, Wrench Ranch Properties Revised Master Plan Voice vote: unanimous.

Mayor Rich Bridger	Aye
Kristen Jennings	Aye
Shawn Day	Aye
Steven Brantz	Aye
Andrew Patceg	Aye
Greg Luhman	Aye
Terry Weitzel	Aye

E. Public Hearing for PL-23-37, Resolution 60-23, Mortenson Minor Subdivision. Mayor Bridger opened the Public Hearing at 7:54 P.M. Public Works Director Hanns Mercer updated the Council. Mayor Bridger closed the Public Hearing at 7:56 P.M.

- i. Consideration of PL-23-37, Resolution 60-23, Mortenson Minor Subdivision. Councilmember Weitzel moved, seconded by Councilmember Luhman approve PL-23-37, Resolution 60-23, Mortenson Minor Subdivision. Voice vote: unanimous

Mayor Rich Bridger	Aye
Kristen Jennings	Aye
Shawn Day	Aye
Steven Brantz	Aye
Andrew Patceg	Aye
Greg Luhman	Aye
Terry Weitzel	Aye

F. Public Hearing for PL-23-42, Ordinance 2273, Rezone of 2530 and 2580 Dry Ranch Rd. Mayor Bridger opened the Public Hearing at 7:57 P.M. Public Works Director Hanns Mercer updated the Council. Mayor Bridger closed the Public Hearing at 8:00 P.M.

- i. Consideration of PL-23-42, Ordinance 2273, Rezone of 2530 and 2580 Dry Ranch Rd. Councilmember Luhman moved, seconded by Councilmember Brantz approve PL-23-42, Ordinance 2273, Rezone of 2530 and 2580 Dry Ranch Rd. Roll call vote: unanimous.

Mayor Rich Bridger	Aye
Kristen Jennings	Aye
Shawn Day	Aye
Steven Brantz	Aye
Andrew Patceg	Aye
Greg Luhman	Aye
Terry Weitzel	Aye

9. Consent Agenda

- A. Bid Award to Wayne Coleman Construction, Inc. for the 2023 Crushing Project in the Amount of \$59,307
- B. Minutes of Regular Council Meeting November 6, 2023
- C. Claims

CenturyLink Communications LLC	Elan Financial Services
partial phone bills for October \$2,445.79	American Water Works Asso. Dues, Door Hangers \$2,624.64
Farmers Co-op Oil Co	Elan Financial Services
Gold course fuel \$1,115.79	Software \$9,983.47
Farmers Co-op Oil Co	Elan Financial Services
10/18/23 fuel delivery to Golf Course shop \$154.10	Lodging WyoPass Fall Conference \$230.72
Farmers Co-op Oil Co	Elan Financial Services
10/06/2023 fuel delivery to Kendrick Golf Course \$1,059.09	cards, copies, flyers, software, kleenex, paper \$182.85
Farmers Co-op Oil Co	Elan Financial Services
10/19/23 fuel delivery to Kendrick Park \$844.60	BHM SHRM Luncheon \$10.00
Farmers Co-op Oil Co	Elan Financial Services
10/17/2023 fuel delivery to Cemetery \$401.86	fuel, battery, tape \$55.11
Farmers Co-op Oil Co	Elan Financial Services
w/c bulk oil - 143/15w40 & 127/chev rando 32 \$4,062.63	Fuel for WP3001 recall \$69.18
Farmers Co-op Oil Co	Elan Financial Services
Propane - Signs \$14.56	Training for KGC. Spectrum for Weed and Pest \$2,132.97
Farmers Co-op Oil Co	Elan Financial Services
Fuel for Landfill \$2,716.07	Cable for South park Boardwalk rails \$1,126.39
Farmers Co-op Oil Co	Elan Financial Services
Propane - Signs \$29.81	lodging and parking for IACP conference \$1,878.65
Farmers Co-op Oil Co	Elan Financial Services
Propane - Streets \$58.80	postage, lodging, background search, memberships \$2,295.26
Farmers Co-op Oil Co	Elan Financial Services
Fuel for Utility 1 10/11/2023 GJohnston Inv 9403 \$43.63	walmart charges, ballast, \$415.05
Farmers Co-op Oil Co	Elan Financial Services
Propane - Signs \$27.04	Safety Meeting Donuts 10/17/23 \$23.98
Farmers Co-op Oil Co	Elan Financial Services
Fuel for Utility 1 GJohnston 10/15/23 Inv 665 - 34 \$33.81	Driving Record, FMLA Mail, Airfare for Training \$937.22
Farmers Co-op Oil Co	Elan Financial Services
Fuel for Landfill 10/13/23 \$2,221.47	Training - Signs \$1,100.00
Farmers Co-op Oil Co	Elan Financial Services
Fuel for Landfill 10/20/24 \$3,349.96	software, travel and training \$837.57
Farmers Co-op Oil Co	Elan Financial Services
Fuel for Landfill 10/27/23 \$2,381.14	training, repair \$671.37
Farmers Co-op Oil Co	Elan Financial Services
10/3/2023 fuel delivery to csc \$11,549.20	sheds deposit, supplies, software, uniforms \$5,177.04
Farmers Co-op Oil Co	Elan Financial Services
10/10/2023 fuel delviery to csc \$11,573.21	credit from Galls (\$0.03)
Farmers Co-op Oil Co	Elan Financial Services
10/17/2023 fuel delivery to csc \$9,270.51	firefighter boots, tv monitors and mounts \$1,124.00
Farmers Co-op Oil Co	Elan Financial Services
Propane - Signs \$24.26	popcorn and lemonade for open house, certification \$39.37
Farmers Co-op Oil Co	Elan Financial Services
10/24/23 fuel delivery to csc \$11,893.26	software \$67.52
Farmers Co-op Oil Co	Elan Financial Services
10/31/2023 fuel delivery to csc \$11,593.89	airfare, lodging, memberships \$1,312.98
Farmers Co-op Oil Co	Elan Financial Services
fuel for city service center \$1,417.57	credit for Home Depot return (\$38.97)
Farmers Co-op Oil Co	Elan Financial Services
Diesel fuel for the generator \$1,309.53	popcorn, equip, tools, lifepack, shoes, training \$1,348.61
Montana Dakota Utilities Co	Elan Financial Services
partial MDU bills \$36,719.10	Water distribution training manual \$75.00
Elan Financial Services	Elan Financial Services
training, hotel \$560.00	wall clock, bottled water, fuel, parts \$1,338.08
Elan Financial Services	Elan Financial Services
fuel \$78.75	Forcible entry tool, gas, paper towels, supplies \$326.67
Elan Financial Services	Elan Financial Services
training for D Bruno for certification \$247.00	pump, Walmart charges \$500.61

\$36,731.06

Vendor Description Invoice Net
First Interstate Bank - Mastercard
Payment #5 for Motorola Phone System police \$57,117.77
A & B Buildings & Supplies
Marion House Repairs - repairs/remodel completed \$27,995.20
A & M Service & Supply Inc
Toner for Scale House \$141.00
A & M Service & Supply Inc
Toner Set for Recycling Printer \$405.00
Ace Hardware-Newkirk
Washers, nuts/screws/bolts \$2.05
Aero-Graphics Inc
2023 City Aerial Imagery \$30,415.00
Alina M Gaona
Janitorial Services for Parks Dept. \$2,075.00
AlphaGraphics of Wyoming
Signs for Kendrick and Blacktooth \$307.41
AlphaGraphics of Wyoming
Social Media Contract \$1,500.00
AlphaGraphics of Wyoming
Business cards \$49.00
AlphaGraphics of Wyoming
QR stickers for SPAC sculptures \$460.43
AlphaGraphics of Wyoming
Sponsor Signs for Pumpkin Festival \$123.11
AlphaGraphics of Wyoming
Scam Prevention Materials \$194.98
Amazon Capital Services #A33MIR27FEZN42
ITEM: Santronics 3115 AC Voltage Sensor Supplier \$30.38
Amazon Capital Services #A33MIR27FEZN42
ISO bus Implement extension, plugs, flashing light \$523.75
Amazon Capital Services #A33MIR27FEZN42
Docking Station for laptop \$52.98
Amazon Capital Services #A33MIR27FEZN42
Firefighter wedges \$166.95
Amazon Capital Services #A33MIR27FEZN42
first aid kit, wall clock, markers, pencil sharpen \$339.58
Amazon Capital Services #A33MIR27FEZN42
cleaning supplies, ice scraper, paper clips \$237.15
Amazon Capital Services #A33MIR27FEZN42
roof top strobe light \$143.96
Amazon Capital Services #A33MIR27FEZN42
surface mount for emergency warning \$221.28
Amazon Capital Services #A33MIR27FEZN42
warning lights, battery, brackets, charger \$918.76
Amazon Capital Services #A33MIR27FEZN42
Fuse, Cartridge, Time Delay 600V \$77.94
Amazon Capital Services #A33MIR27FEZN42
NanoStation AC loco radio \$320.75
Amazon Capital Services #A33MIR27FEZN42
mouse pad \$24.99
Amazon Capital Services #A33MIR27FEZN42
terminal connectors \$295.57
Amazon Capital Services #A33MIR27FEZN42
Staplers, Engravers, Bits and Stencil Sets \$71.41
Amazon Capital Services #A33MIR27FEZN42
Microsoft Surface Urban Armor Case \$64.30
Amazon Capital Services #A33MIR27FEZN42
return of Microsoft Surface Urban Armor Case (\$64.30)
Amazon Capital Services #A33MIR27FEZN42
2024 Calendars \$76.91
Amazon Capital Services #A33MIR27FEZN42
shipping \$6.99
Amazon Capital Services #A33MIR27FEZN42
Council Chamber Foam Mic Covers \$39.96
Amazon Capital Services #A33MIR27FEZN42
fastener file folders \$71.72
Amazon Capital Services #A33MIR27FEZN42
card stock \$32.57
Amazon Capital Services #A33MIR27FEZN42
plastic folders, certificate holder, address label \$89.60
Amazon Capital Services #A33MIR27FEZN42
return plastic folders (\$4.85)
Amazon Capital Services #A33MIR27FEZN42
return address labels (\$5.44)
Amazon Capital Services #A33MIR27FEZN42
return certificate holder (\$2.58)
Amazon Capital Services #A33MIR27FEZN42
shipping \$6.99

Amazon Capital Services #A33MIR27FEZN42
diamond grinding cup wheel \$73.80
Amazon Capital Services #A33MIR27FEZN42
metal locker \$366.88
Amazon Capital Services #A33MIR27FEZN42
metal lockers \$1,259.91
Amazon Capital Services #A33MIR27FEZN42
ethernet switch \$50.79
Amazon Capital Services #A33MIR27FEZN42
bathroom vent \$35.98
Amazon Capital Services #A33MIR27FEZN42
snowblower parts \$811.34
American Maid
UM office cleaning \$460.00
American Water Works Association
Membership for Jerrod Trangmoe \$233.00
American Welding & Gas Inc
welding supplies \$63.32
Automation & Electronics Inc
Emergency SCADA Repairs \$25,993.17
Automationdirectcom
Relay Socket, 35mm DIN \$27.00
B&B Leasing Company
Sharp Copier Model No. BP50C26, Serial No 25059278 \$157.43
Big Horn Logistics LLC
Safe Rides \$363.00
Big Horn Logistics LLC
Emergency SCADA Repair WWTP \$1,602.00
Bighorn Design Studio LLC
UM softshell jackets \$300.00
Bighorn Design Studio LLC
Work Shirts - Streets \$1,075.50
Brian's Boot & Shoe Company
Mucks for Russ Borzenski \$215.95
Brian's Boot & Shoe Company
Mucks for Melissa Albrecht \$188.95
Brian's Boot & Shoe Company
Boots for Charles Martineau \$166.45
Brian's Boot & Shoe Company
Work Boots - Streets \$170.95
Brian's Boot & Shoe Company
Work Boots - Streets \$197.95
Buggy Bath Unlimited LLC
Monthly Truck Washing \$127.82
Carahsoft Technology Corp
Software subscription for BOX \$19,999.99
Carquest Auto Parts
Oil Filter x2 \$5.24
Carquest Auto Parts
Washer Fluid - Service Center \$114.96
Carquest Auto Parts
Fuse for Pit Tarp \$20.79
Carquest Auto Parts
fuel filter, lube \$37.07
Carquest Auto Parts
oil filter, air filter \$12.94
Carquest Auto Parts
headlight \$61.56
Carquest Auto Parts
cabin air filter \$48.94
Carquest Auto Parts
engine treatment \$29.96
Carquest Auto Parts
oil filter \$4.19
Carquest Auto Parts
STT lamp \$39.94
Carquest Auto Parts
lube, crankcase filter, air filter \$167.50
Carquest Auto Parts
fuel spin off, fuel water seperator \$68.93
Carquest Auto Parts
fuel filter \$11.54
Carquest Auto Parts
hydraulic element \$94.14
Carquest Auto Parts
fuel filter \$19.94
Carquest Auto Parts
lube \$32.54
Carquest Auto Parts
fuel and air filters \$94.82
Carquest Auto Parts
coolling system \$9.44
Carquest Auto Parts

air filter \$55.64	Energy Management Corp
Carquest Auto Parts	Gear box and motor \$14,027.39
air filter \$55.64	Enviro-Clean Equipment Inc
Carquest Auto Parts	st343 - tube, o-ring & gsk + S&H \$1,590.31
oil filter, air filter \$16.09	Fastenal Company
Carquest Auto Parts	Hex Lags for HHW Curtains \$8.32
lube, fuel filter, spin off \$96.21	Fedex Freight
Carquest Auto Parts	Intake samples sent to CH Diagnostic \$203.02
lube \$32.54	First Northern Bank of Wyoming
Carquest Auto Parts	Cell 10 - Pay App #4 Retainage \$21,811.99
air filter, oil filter \$11.29	Floyd's Truck Center WY
Carquest Auto Parts	LF360 - door hinges & latch + freight \$188.38
air filter, oil filter \$65.26	Floyd's Truck Center WY
Carquest Auto Parts	wc310 - blower motor assy + freight \$378.12
momntry push button \$9.99	Floyd's Truck Center WY
Carquest Auto Parts	wc37 - blower motor assy + freight \$378.12
air filter, oil filter \$13.81	Force America Distributing LLC
Carquest Auto Parts	ARC Wireless Sensor - Snow/Ice \$1,232.87
brake fluid \$26.67	Galls LLC
Carquest Auto Parts	Uniform Gear \$90.00
air element \$110.94	Galls LLC
Carquest Auto Parts	Uniform Gear \$67.30
fuel spin off, lube, crankcase filter \$145.45	Gillette Steel Center Inc
Carquest Auto Parts	st306 - 1/4", 1/2" & 3/4" hardox 450 plate \$1,601.25
mini fuse assortment \$4.41	Grainger Inc
Carquest Auto Parts	Jackets - Streets \$57.02
air element \$115.14	Grainger Inc
Carquest Auto Parts	Sweatshirts/Jackets - Streets \$156.86
rain x - icer \$6.43	Grainger Inc
CDG Engineers Inc	Washers - Snow/Ice \$4.83
W. 5th St. Bridge - Prof Svcs 10/1/23 - 10/31/23 \$9,254.25	Grainger Inc
CDG Engineers Inc	Nuts/Bolts - Snwo/Ice \$61.62
S. Downtown - Prof. Svcs. 9/1/23 - 9/30/23 \$14,727.75	Grainger Inc
CED- Consolidated Electrical Distributers Inc	Bearing Assembly \$766.87
wire butt splice \$32.26	Grainger Inc
Cedars Health LLC	Gasket, In-line, Nitrile Rubber x2 \$19.44
Occupational Health Testing in October 2023 \$297.00	Greenfold Services LLC
CH Diagnostics and Consulting	Janitorial Services \$1,960.00
Giardia and Crypto analysis invoice \$920.00	Greensky Commercial Cleaning
CMI-Teco	October Cleaning - Streets \$1,240.00
Rec & w/c Mack trucks - ECM updates \$1,732.50	Hach Company
Coca-Cola Bottling Company High Country	Backup Replacement Control WWTP \$3,254.00
Pallet of Water 11/08/23 \$642.60	Harris Computer Systems
Communication Technologies	FY24 Harris software \$691.38
New Digital Paging Hardware \$1,857.00	Harris Computer Systems
Crafco Inc	FY24 Harris software \$670.84
Cold Patch - Streets \$4,243.16	Harris Computer Systems
Crescent Electric Supply Co	FY24 Harris software \$691.38
Fuses \$122.80	Harris Computer Systems
Dana Kepner Company	FY24 Harris software \$670.84
1inch iperl \$3,315.06	Harris Computer Systems
Direct Electric	Attendance Enterprise \$3,253.78
electrical repairs in customer service \$661.80	Hawkins Inc
Direct Electric	Azone and Sodium Bisulfite WWTP Chemicals \$4,996.31
electrical repairs for city hall \$220.68	Heartland Kubota LLC
Direct Electric	GC456 - oil filter plug \$6.02
electrical repairs for engineering office \$353.00	High Land Inc
Display Sales Co	Rotary Park - irrigation, sod, removal/topsoil \$6,699.60
LED Bulbs - Signs \$78.50	High Land Inc
DOWL LLC	Rotary, 5th street and PD irrigation \$545.00
NE Transmission - Prof. Svcs. 9/24/23 - 10/21/23 \$1,654.40	Home Depot Credit Services
DOWL LLC	Batteries, Carbon Monoxide Detectors, Surge Protec \$238.05
Terra Turner - Const. Admin.9/24/23 - 10/21/23 \$3,180.00	Home Depot Credit Services
DOWL LLC	hdmi cable for inspector computer \$32.98
WWTP Clarifier - Prof. Svcs. 9/24/23 - 10/21/23 \$16,181.10	Home Depot Credit Services
Econowash LLC	Parks - snow blowers (3) \$2,547.00
Laundry - Service Center \$54.00	Humdinger Equipment LTD
Econowash LLC	Return Filter Insert for TANA 4-73 \$1,666.13
Laundry - Service Center \$36.00	Humdinger Equipment LTD
Empathia Inc	DEF Header Gasket for TANA 4-73 \$109.90
EAP Services 11/1/23-1/31/24 \$1,039.50	Humdinger Equipment LTD
Employ LLC	Seal Kit for TANA 4-73 \$282.68
temporary labor for Recycling \$4,795.57	Humdinger Equipment LTD
Employ LLC	Striker and Filters for TANA 4-73 \$1,727.47
temporary employment for recycling \$5,906.68	In-Yarak Construction Inc.
Employ LLC	Blacktooth Park Ph 3 - Const. Pay App #5 \$146,592.60
temporary labor for recycling \$86.58	Inland Truck Parts Company
Employ LLC	ww381 - ujoint, bore end yoke + freight \$117.02
temporary labor for recycling \$3,386.24	Interior Images
Employers Council	Window shade for Mayors office \$60.00
Pre-Employment Background Checks \$716.75	Intrado Interactive Services Corporation
Energy Laboratories Inc	CivicLive Support (website) \$3,675.00
WY5600052- Sample analysis invoice (TTHA-HAA5)	John Deere Financial #1111308145
\$1,001.00	Booster Cables \$14.99

John Deere Financial #1111308145
Pants/Uniforms x3 \$134.97
John Deere Financial #1111308145
return of pants - partial refund (\$7.00)
Kenny L Rolfe Matco Tools
Micro Torch - Service Center \$60.85
Kilpatrick Creations Inc
Admin City Attire x3 \$150.50
Kois Brothers Equipment Co
WC78 - extrusion HL-seal 1/2x1 (4) + freight \$176.74
Lease Servicing Center Inc
lease payment track loader and motor grader \$5,811.21
Legend Communications of Wyoming LLC
Radio Buy for Fall Pumpkin Festival \$150.00
Les Schwab Group Holdings LLC
TS21 - new tires installed \$1,625.76
Long Building Technologies Inc
Update IP \$273.00
Main Frame
Picture Rail Hooks \$56.43
MC2 Engineering & Construction
Blacktooth Park Ph 3 - CA 9/24/23 - 10/21/23 \$2,240.00
MC2 Engineering & Construction
N. Heights Ph II - CA 9/24/23 - 10/21/23 \$14,400.00
Memorial Hospital of Sheridan County
occupational health tests \$420.00
Mountain View Building Inc
Cell 10 - Pay App #4 \$414,427.63
Nancy Jane Trangmoe
Embroidery for Winter Coats: Dezi N, Ben R, Kelly \$50.00
Nancy Jane Trangmoe
Shirt Embroidery for Kelly S, Adam K and Brian C. \$130.00
Nancy Jane Trangmoe
Embroidery for Dustin B., Brian C and Heather F. \$80.00
Napa Auto Parts
2inch speed handle \$15.07
Napa Auto Parts
3inch speed handle, adapter \$18.10
Napa Auto Parts
Battery back up - Beaver creek PRV \$329.58
Napa Auto Parts
Caps - Service Center \$28.78
Napa Auto Parts
Val/tool - Service Center \$6.29
Napa Auto Parts
Windshield Cleaner - Service Center \$18.29
Napa Auto Parts
power steering kit return (\$21.59)
Napa Auto Parts
Grease Fitting Kit - Service Center \$6.95
Napa Auto Parts
Battery back up-Knode PRV \$329.58
Napa Auto Parts
Cloths - Service Center \$73.68
Napa Auto Parts
returnof muc holder and hook (\$25.81)
Napa Auto Parts
wiper \$21.59
Napa Auto Parts
plug \$5.92
Napa Auto Parts
ball joint, control arm \$405.70
Napa Auto Parts
lamp, turn lamp \$26.42
Napa Auto Parts
lens, lamp \$34.46
Napa Auto Parts
Various dept fleet supplies/parts \$105.31
Napa Auto Parts
Various dept fleet supplies/parts \$24.29
Napa Auto Parts
Various dept fleet supplies/parts \$725.74
Napa Auto Parts
Various dept fleet supplies/parts \$81.89
Napa Auto Parts
Various dept fleet supplies/parts \$42.29
Napa Auto Parts
Various dept fleet supplies/parts \$27.80
Napa Auto Parts
wheel stud \$56.61
Napa Auto Parts
air dryer \$293.39
Napa Auto Parts
lamp \$48.59

Napa Auto Parts
mic holder and hook \$25.81
Narwhal Met LLC
Weather Forecasting - Snow/Ice \$650.00
National Testing Network Inc
Peace Officer Testing \$55.00
Newman Signs Inc
Traffic Signs - Signs \$1,071.05
Norco Inc
Rain jacket - Jason Hinz \$66.08
Norco Inc
Welding supplies rental for Kendrick shop \$100.44
Norco Inc
Safety glasses, soap refills, towel refills \$325.84
Norco Inc
Forklift Propane 11/06/23 \$176.42
Norco Inc
Paper Towels for SWR \$149.48
Norco Inc
Welding Helmet - Service Center \$486.27
Norco Inc
city hall cleaning supplies November 7 2023 \$251.85
Office Shop Inc
Canon/IRAC5535i-II contract \$33.95
Office Shop Leasing
Copier lease \$60.00
Office Shop Leasing
Copier Lease \$131.93
Office Shop Leasing
Copier Lease Payments \$89.54
Office Shop Leasing
3rd floor copier lease payment 40 of 60 \$102.71
Office Shop Leasing
3rd floor copier lease payment 41 of 60 \$102.71
Office Shop Leasing
UM copier lease \$53.48
Office Shop Leasing
UM copier lease \$53.48
Office Shop Leasing
Lease pmt 40 of 60, Agreement #393 \$101.15
Office Shop Leasing
Lease pmt 41 of 60, Agreement #393 \$101.15
One-Call of Wyoming
(470) One-Call Tickets for Oct 23 CDC \$352.50
One-Time Customer Refund Vendor
Credit Refund-112 N Main St. \$326.39
One-Time Customer Refund Vendor
Deposit Refund-864 Avon St \$125.00
One-Time Customer Refund Vendor
Deposit Refund-19 N Sheridan Ave. \$55.51
One-Time Customer Refund Vendor
Deposit Refund-2015 Skyview West Dr. \$99.49
One-Time Customer Refund Vendor
Deposit Refund-307 E Mountain View Dr. \$60.73
One-Time Customer Refund Vendor
Deposit Refund-240 E Montana St. \$125.00
One-Time Customer Refund Vendor
Deposit Refund-721 S Main St. \$41.61
One-Time Customer Refund Vendor
Deposit Refund-1425 Leopard St \$90.00
One-Time Customer Refund Vendor
Deposit Refund-1953 Edwards Dr #C \$102.14
One-Time Customer Refund Vendor
Deposit Refund-400 Coffeen Ave \$40.13
One-Time Customer Refund Vendor
Deposit Refund-636 Clarendon Ave \$98.77
One-Time Customer Refund Vendor
Deposit Refund-346 W Burkitt St \$65.65
One-Time Customer Refund Vendor
Deposit Refund-2073 Bungalow Village Ln \$57.30
One-Time Customer Refund Vendor
Deposit Refund-1431 Birch St \$95.84
One-Time Customer Refund Vendor
Refund-7 Gable Way #B \$1.90
One-Time Customer Refund Vendor
Refund-259 S Badger St \$62.43
One-Time Customer Refund Vendor
Refund-409 E 1st St \$5.00
One-Time Customer Refund Vendor
SAWS Refund - 37 Green Meadows Sr. \$7.12
One-Time Customer Refund Vendor
SAWS Refund-89 Canvasback Rd. \$39.17
One-Time Customer Refund Vendor
SAWS Refund-22 Welton Ln \$114.85

One-Time Employee Reimbursement Vendor	Regency Midwest Ventures Limited Partnership
WWQPCA conference travel reimbursement \$114.50	Hotel room for WWQPCA conference \$270.00
One-Time Employee Reimbursement Vendor	Regency Midwest Ventures Limited Partnership
WWQPCA conference travel reimbursement \$114.50	Hotel room for WWQPCA conference \$270.00
One-Time Employee Reimbursement Vendor	Rocky Mountain Performance Excellence
WWQPCA conference travel reimbursement \$114.50	Expedition to Excellence CoP 2024 Participation Fee \$10,000.00
One-Time Employee Reimbursement Vendor	Servall Uniform & Linen Supply
WFA-Instructor November 2-3, 2023 Cheyenne, WY travel \$177.67	Clean Rugs SFR 11/9/2023 Invoice 0844742 \$35.32
One-Time Employee Reimbursement Vendor	Servall Uniform & Linen Supply
Chris Drell Reimbursement ASSE Course \$160.00	city hall rugs November 2 2023 \$164.64
One-Time Employee Reimbursement Vendor	Servall Uniform & Linen Supply
AA and AAA Batteries \$32.98	UM rug cleaning \$104.19
One-Time Employee Reimbursement Vendor	Servall Uniform & Linen Supply
Travel Expenses \$532.31	rugs, mops, etc - Streets \$196.93
One-Time Employee Reimbursement Vendor	Servall Uniform & Linen Supply
Travel Expenses \$352.00	Bi Weekly Rug Cleaning for Landfill \$260.28
One-Time Employee Reimbursement Vendor	Servall Uniform & Linen Supply
Travel Expense Reimbursement for WyoCMA Conference \$292.63	Bi Weekly Rug Cleaning for Recycling Center \$40.56
One-Time Employee Reimbursement Vendor	Servall Uniform & Linen Supply
Reimbursement for Courtney - CDL Permit \$47.25	Rug Cleaning \$195.64
One-Time Employee Reimbursement Vendor	ServerSupplydotcom Inc
Per-diem for the WWQ & PCA Conference held in Casper \$114.50	Supplies for server upgrade \$1,759.10
One-Time Employee Reimbursement Vendor	Servicewear Apparel Inc
Per-diem for the WWQ & PCA Conference held in Casper \$114.50	Uniforms - Streets \$192.90
One-Time Employee Reimbursement Vendor	Sheridan Artists Guild Et al
CDL - Streets \$58.25	Reimbursement for QR Code generation \$563.89
One-Time Employee Reimbursement Vendor	Sheridan Artists Guild Et al
CDL - Streets \$58.25	Administration for SPAC \$1,200.00
One-Time Employee Reimbursement Vendor	Sheridan Commercial Co
CDL license reimbursement \$132.25	Cleaning Supplies \$94.32
One-Time Employee Reimbursement Vendor	Sheridan Commercial Co
CDL - Streets \$45.00	ST569 - latch & safety snaps \$26.05
One-Time Employee Reimbursement Vendor	Sheridan Commercial Co
CDL - Streets \$45.00	Lysol spray, zip ties, bath tissue \$45.46
Pace Analytical Services LLC	Sheridan Commercial Co
WY5600052- Bac-T Sample analysis invoice \$457.00	Washer, bolt, nut - Service Center \$27.69
Pascal Public Relations	Sheridan Commercial Co
2023 Fall Pumpkin Festival \$13,500.00	lock key, adhesive, key rack, welcome mat \$25.91
Peak Pest Solutions LLC	Sheridan Commercial Co
Monthly service \$131.25	clamp for entry fix \$5.38
Peak Pest Solutions LLC	Sheridan Commercial Co
Monthly service \$78.75	UPS shipping \$95.03
Peterbilt of Wyoming	Sheridan Commercial Co
RC363 - turbo actuator kit, core + freight \$1,790.99	Padlock, battery \$79.63
Peterbilt of Wyoming	Sheridan Commercial Co
st333 - nitrogen oxide sensor + freight \$818.69	Paint for headache racks \$39.80
Peterbilt of Wyoming	Sheridan Commercial Co
credit on invoice CP504803 (\$229.50)	Fasteners/Anchors \$23.35
Polydyne Inc	Sheridan Commercial Co
Clarifloc 450 LB Drum x4 \$3,150.00	Tile Caulk and Pwr Strip \$13.78
Powder River Power of Sheridan Inc	Sheridan Commercial Co
V-Belt \$22.14	Rake \$53.98
Powder River Power of Sheridan Inc	Sheridan Commercial Co
V-Belt and Nitrile Gloves WWTP \$57.77	Clamp and Caulk Tube \$11.93
Powder River Power of Sheridan Inc	Sheridan Commercial Co
Torque Wrench and Spider \$197.57	Marion House Repairs - drawer knobs/handles \$62.86
Powder River Power of Sheridan Inc	Sheridan Commercial Co
wc320 - hyd hoses, fittings & sleeves \$87.18	Marion House Repairs - knobs, anchors & fasteners \$5.97
Powder River Power of Sheridan Inc	Sheridan Commercial Co
ww381 - oil seal \$14.30	Copy Paper \$233.20
PreCise MRM LLC	Sheridan Commercial Co
Snow - GPS/material tracking data plan for plows \$20.00	Sand Paper & Fasteners/Anchors - Signs \$16.45
PreCise MRM LLC	Sheridan Commercial Co
Sensor Warranty Replacement - Snow/Ice \$1,050.00	Hand Torch - Snow/Ice \$53.18
Precision Excavation	Sheridan Commercial Co
Community Drainage - Mavrakis storm sewer \$16,355.27	Shovel \$23.37
Quill LLC	Sheridan Commercial Co
Plastic folders \$6.98	Paint, Fasteners and Anchors - SWR \$42.68
Railroad Management Company III LLC	Sheridan Commercial Co
Railroad lease-water pipeline crossing \$379.14	Shovel \$35.07
Range	Sheridan Commercial Co
Crimestoppers Line \$33.73	Scissors & Tape - Service Center \$32.77
Ray Allen Manufacturing LLC	Sheridan Commercial Co
F Series Heat Alert K9 System-Gen 2 \$1,199.99	Service Center - pencils, waste basket, recycling \$39.11
Regency Midwest Ventures Limited Partnership	Sheridan Econ-O-Wash Laundry
Hotel room for WWQPCA conference \$270.00	WWTP Econ-o-wash Laundry Services \$59.50
Regency Midwest Ventures Limited Partnership	Sheridan Media
Hotel room for WWQPCA conference \$270.00	Pumpkin Festival Ads 10/24/23 and 10/31/23 \$326.00
	Sheridan Media
	Radio Ad for Everbridge on 930 KROE \$96.00
	Sheridan Media
	Radio Ad for Everbridge on Z94 FM \$96.00
	Sheridan Media

Radio Ad for Everbridge on 1410 KWYO \$96.00	Transcription Services \$262.74
Sheridan Media	Tree Mechanics
Radio Ad for Everbridge on 93.7 \$96.00	Cottonwood removal and prune \$4,130.00
Sheridan Media	Trihydro Corporation
Radio Ad for Everbridge on Q104.9 \$96.00	Environmental Monitoring and Reporting - September
Sheridan Media	\$30,368.06
Radio Ad for Everbridge on Magic 102.3 \$96.00	TWS Trucking Services LLC
Sheridan Media	Tire Hauling for Recycling 11/12/23 \$800.00
Media email campaign for Everbridge \$1,300.00	Tyler Technologies Inc
Sheridan Media	utility billing implementation \$2,608.00
14" Display Ad for Everbridge in County Bountty \$219.00	Tyler Technologies Inc
Sheridan Media	monthly credit card terminal rental \$1,584.00
Pumpkin Recycling Ads - 10/24/23 & 10/31/23 \$126.00	Veolia ES Technical Solutions LLC
Sheridan Media	Household Hazardous Waste Disposal 07/13/23 (Invoi
Fall Leaf Pick Up Ads - 10/10/23, 10/17/23 & 10/24 \$494.00	\$9,042.39
Sheridan Media	Vertical Door Solutions Inc
Fall Free Landfill Day Ad 10/24/23 \$98.00	Service Call for SWR Door \$135.00
Sheridan Motor Inc	Vertical Door Solutions Inc
PD220 - LOF, air filter & heater core \$2,328.82	Repaired Landfill Shop Door \$871.67
Sheridan Motor Inc	Vertical Door Solutions Inc
PD126 - front end sub frame, parts & alignment \$4,700.00	Repair to Landfill Shop Garage Door \$438.66
Sheridan Newspapers Inc	Vertical Door Solutions Inc
City Council Minutes OCt. 2, 2023 \$891.57	Garage Door Repair WWTP \$297.50
Sheridan Newspapers Inc	Visionary Communications
City Council Minutes Oct. 16, 2023 \$1,186.65	Wireless internet \$220.68
Sheridan Newspapers Inc	VRM Inc
Notice of GPET Application Period for FY25 \$67.60	Labor to Remove and Repair Drive Motor on Grinder
Sheridan Newspapers Inc	\$1,707.00
Notice of Liquor License Transfer Sheridan Liquors \$80.10	VRM Inc
Sheridan Newspapers Inc	Labor to Troubleshoot Fault Codes on TANA LF473 \$942.00
LPO 41207 - CAT EX WWTP Upgrades \$428.05	VRM Inc
Sheridan Newspapers Inc	Labor to Clean Unit and Perform 2,000 Hr Service o
LPO 41217 - 2023 Crushing Project ad for bids \$219.79	\$1,115.00
Sheridan Newspapers Inc	Wagner Ranch Services LLC
LPO 41226 - drainage of Mavrakis Pond \$35.10	Recycled Asphalt/Concrete Mix - Streets \$2,873.34
Sheridan Newspapers Inc	Wagner Ranch Services LLC
LPO 41211 - PC Notice for Ord 2272 \$18.48	Recycled Asphalt - Streets \$381.64
Sheridan Newspapers Inc	Wagner Ranch Services LLC
LPO 41213 - PC Notice Skyview Dev \$21.15	Recycled Asphalt - Streets \$442.83
Sheridan Newspapers Inc	Wagner Ranch Services LLC
LPO 41210 - CC Notice for 3rd Reading of Ord 2272 \$18.78	Recycled Asphalt - Streets \$346.55
Sheridan Newspapers Inc	Wagner Ranch Services LLC
LPO 41214 - CC Skyview Minor \$22.53	Recycled Asphalt - Streets \$363.08
Sheridan Newspapers Inc	Wareings Sheridan Chevrolet
LPO 41202 - Fire Station Final Acceptance Ad \$143.54	st231 - n-handle (04594-ct) \$56.97
Sheridan Newspapers Inc	Water Products & Solutions
LPO 41215 - Parks Building Add. bid advertisement \$247.67	5 gallon water - Service Center \$8.75
Sheridan Transportation Taxi	Water Products & Solutions
Safe Rides Oct 2023 \$1,821.00	Water Dispenser Rental - Service Center \$10.00
Smith Psychological Services LLC	Weed Warriors
Pre-employment screening \$400.00	Alley Tree Trimming 10/31, 11/01 and 11/02 \$11,900.00
Stantec Consulting Services Inc (SCSI)	Western Services LLC
Main St. Const Obsrv thru 10/20/2023 \$22,068.50	tillaway gate repair \$800.00
Steady Stream Hydrology Inc	Winsupply of Sheridan Wy Co
Comm. Drainage - turbidity measurements & data form	Elbows, Coupling and Pipe to Hang HHW Tarps \$231.33
\$2,015.30	WY Department of Transportation
Sugarland Walk-In Clinic LLC	Main St. Construction thru 11/01/2023 \$19,599.44
audiogram, pre-employment screening \$85.00	WY Office of Attorney General
T-O Engineers LLC	Crime Victims Surcharges 10.2023 \$100.00
On-Call GIS Services 101/23 - 10/31/23 \$4,982.50	Wyoming Assoc Rural Water Systems
Thomas J Klepperich	Virtual WARWS Conf C.Drell \$219.00
October Judge Hours \$2,800.00	Wyoming Electric Inc
Tire Rama	Line Locates for New Burried Tanks \$276.01
WC - spare drive tires & retreads \$2,558.45	Wyoming First Aid & Safety Supply LLC
Tire Rama	AED Battery Replacement for WWTP \$474.00
WW381 Dump Truck Service \$47.50	Wyoming Machinery Company
Tires for Reclamation Inc	LF434A - hardware + del chg \$89.11
Tire Recycling 11/08/23 \$1,513.00	Wyoming Machinery Company
Top Office Products Inc	LF434A - track links + del chg \$525.26
SFR Office Supplies \$185.22	Zowada Recycling & Steel LLC
Torgerson's LLC	3/4inch flat metal for headache racks \$304.50
STL404 - hardware +S&H \$139.86	Zowada Recycling & Steel LLC
Toro NSN	Angle iron for headache racks in trucks \$362.20
Software for KGC \$175.00	Zowada Recycling & Steel LLC
Transcription Outsourcing LLC	Welding Supplies \$132.00
\$1,077,924.00	

Councilmember Weitzel moved, seconded by Councilmember Day to approve the consent agenda,
vote: unanimous.

Mayor Rich Bridger	Aye
Kristen Jennings	Aye
Shawn Day	Aye
Steven Brantz	Aye
Andrew Patceg	Aye
Greg Luhman	Aye
Terry Weitzel	Aye

OLD BUSINESS

No Old Business

NEW BUSINESS

10. Consideration of Drug and Alcohol Plan Updates. Human Resources Director Heather Doke and City Attorney Brendon Kerns updated the Council. Councilmember Day moved, seconded by Councilmember Weitzel to approve the Drug and Alcohol Plan Update. Voice vote: unanimous.

Mayor Rich Bridger	Aye
Kristen Jennings	Aye
Shawn Day	Aye
Steven Brantz	Aye
Andrew Patceg	Aye
Greg Luhman	Aye
Terry Weitzel	Aye

11. Consideration of Employee Handbook Updates. Human Resources Director Heather Doke updated the Council. Councilmember Weitzel moved, seconded by Councilmember Day to approve Employee Handbook Updates. Councilmember Patceg moved, seconded by Councilmember Brantz, to amend the Employee Handbook to remove the benefit changes. Voice vote: four ayes and three nays.

Mayor Rich Bridger	Aye
Kristen Jennings	Nay
Shawn Day	Aye
Steven Brantz	Aye
Andrew Patceg	Nay
Greg Luhman	Aye
Terry Weitzel	Aye

Voice vote on the main motion: four ayes and three nays.

Mayor Rich Bridger	Aye
Kristen Jennings	Nay

Shawn Day	Aye
Steven Brantz	Nay
Andrew Patceg	Nay
Greg Luhman	Aye
Terry Weitzel	Aye

12. Consideration of Retention and Recognition Incentive.

City Administrator Stuart McRae updated the Council.

Harry Pollack spoke regarding the incentive.

Councilmember Weitzel moved, seconded by Councilmember Luhman to approve Employee Retention and Recognition Incentive. Councilmember Jennings moved, seconded by Councilmember Patceg, to amend the incentive to reduce the bonus amount to half of the proposed amount, keeping with the tiered amount proposed. Voice vote: three ayes and four nays, amendment failed.

Mayor Rich Bridger	Nay
Kristen Jennings	Aye
Shawn Day	Nay
Steven Brantz	Aye
Andrew Patceg	Aye
Greg Luhman	Nay
Terry Weitzel	Nay

Voice vote on original motion as presented: four ayes and three nays. Motion approved.

Mayor Rich Bridger	Aye
Kristen Jennings	Nay
Shawn Day	Aye
Steven Brantz	Nay
Andrew Patceg	Nay
Greg Luhman	Aye
Terry Weitzel	Aye

13. Council Comments and Requests for Future Agenda Items.

- A. December 17th is the 50th Anniversary of The Hub on Smith

- B. Wreaths at Cemetery December 15,
- C. SEEDA working on funding for a next project.
- D. Nothing new with SAWS, SPAC, or Juvenile Justice
- E. CAST: airport upgrades finished
- F. Councilman Brantz reminded everyone about the Christmas Stroll

12. Mayor Bridger adjourned the meeting at 9:46 P.M.

APPROVED:

Richard Bridger, Mayor

ATTEST:

City Clerk, Cecilia Good



CITY OF SHERIDAN, WYOMING

55 Grinnell Street, P.O. Box 848, Sheridan Wyoming 82801
Ph (307) 674-6483 Fax (307) 674-2195

Treasurer

MEMORANDUM

Project Name:

Claims

From:

Karen Burtis, City Treasurer

To:

Mayor and Council

CC:

Date:

Discussion:

Please see attached claims list.

Attachments

Claims

Vendor	Description	Invoice Net
Aaron Perez	Upgrade speaker wire in station CBrutlag	\$3,865.00
Alina M Gaona	Janitorial Services for Parks Dept.	\$875.00
Amazon Capital Services #A33MIR27FEZN42	PPE: Half and full face respirators	\$13.47
Amazon Capital Services #A33MIR27FEZN42	ITEM: 6Inch Turbo Row Diamond Grinding Cup Wheel	\$73.80
Amazon Capital Services #A33MIR27FEZN42	staple remover, page protectors, gold seals	\$55.81
Amazon Capital Services #A33MIR27FEZN42	storage cabinet, book, mouse pad, pens	\$168.52
Amazon Capital Services #A33MIR27FEZN42	binder, post its, paper, sharpie, mouse, dividers	\$104.40
Amazon Capital Services #A33MIR27FEZN42	calendar, paper clips, paper	\$121.57
Amazon Capital Services #A33MIR27FEZN42	ITEM: 18-8 Stainless Steel Brass Tip Set Screw 1/	\$38.62
Amazon Capital Services #A33MIR27FEZN42	squeegee, vinyl mat, transfer tape, scraper	\$79.30
Amazon Capital Services #A33MIR27FEZN42	gloves, cleaner, calendars, deodorizers, trash bag	\$522.34
Amazon Capital Services #A33MIR27FEZN42	magnetic holders, hot water boiler, stamp	\$58.95
Amazon Capital Services #A33MIR27FEZN42	toner cartridge	\$105.48
Amazon Capital Services #A33MIR27FEZN42	wireless printer, pens, mailers	\$356.46
American Welding & Gas Inc	Gas for welding supplies UM shop	\$87.62
American Welding & Gas Inc	st337 - 13/16"x1" depth cutter	\$62.88
American Welding & Gas Inc	round soarstone holder	\$20.82
Arete Design Group	Recycle Center Add CA & Closeout 8/26/23 - 10/27/2	\$1,508.25
AT&T Mobility	Aircard charges	\$480.48
Becker First Responder CO LLC	Bunker Clothing for New Hires-JDrozowski-TTippets	\$16,820.00
Bighorn Design Studio LLC	Jacket & Vest - Streets	\$24.00
Bighorn Design Studio LLC	Shirts - Signs	\$170.00
Bighorn Security LLC	Rekeyed Landfill Mall Doors	\$234.98
Brian's Boot & Shoe Company	Mucks for Tom Brown	\$161.95
Brian's Boot & Shoe Company	Boots for Tom Brown	\$197.95
Buffalo Computer Consulting LLC	FY24 Computer Replacement Plan	\$28,040.00
Burns & Mc Donnell	LRCM Prof. Svcs. - Oct. 2023	\$12,937.49
C & K Equipment Sales Inc	Lawnmower Parts	\$22.51
C & K Equipment Sales Inc	Lawnmower Supplies/Parts	\$126.94
Carolina Software	Back Up Signature Pad	\$345.03
Carquest Auto Parts	air and oil filter	\$12.94
Carquest Auto Parts	oil filter	\$4.19
Carquest Auto Parts	fuel filter	\$19.94
Carquest Auto Parts	lube, bypass lube, air filter	\$93.42
Carquest Auto Parts	fuel, spin off	\$30.44
Carquest Auto Parts	fuel spin on, by pass lube	\$68.22
Carquest Auto Parts	Coolant - Service Center	\$146.19
Carquest Auto Parts	return of antifreeze	(\$34.68)
Carquest Auto Parts	Leak Detector - Service Center	\$45.53
Carquest Auto Parts	Extension cord and wrenches for KGC	\$242.76
Carquest Auto Parts	3030 combo 3 stroke	\$65.59
Carquest Auto Parts	22 Xtraclear	\$26.78
Carquest Auto Parts	HS Tube, Butt terminal, duck bill	\$60.13
Carquest Auto Parts	STT lamp	\$52.69
Carquest Auto Parts	exterior door handle	\$50.59
Carquest Auto Parts	RV antifreeze	\$34.68
Carquest Auto Parts	RV antifreeze	\$34.68
Carquest Auto Parts	AIR	\$86.44
Carter-Isakson Appraisals Inc	NE Transmission - Easement Appraisal	\$7,500.00
Caterpillar Financial Services Corp	Lease payment for D6T-TMY00373	\$145,232.02
CDG Engineers Inc	S. Downtown - Prof. Svcs. 10/1/23 - 10/31/23	\$10,840.30
CED- Consolidated Electrical Distributers Inc	250V Fuses - Signs	\$189.60
CMI-Teco	WC718 - wiper-washer switch	\$534.27
Cobra Crete LLC	Concrete Work - Streets	\$3,800.00

Collection Professionals Inc	CPI Acct # 1885 Collections 10/1-10/31/2023-brv	\$239.10
Communication Technologies	Antenna - Snow/Ice	\$277.33
Comtronix	UM fire monitoring	\$120.00
Corporate Traditions LLC	Employee Recognition - Years of Service	\$580.00
Crescent Electric Supply Co	1.25 inch conduit hole seal x3	\$78.16
Crescent Electric Supply Co	1in Conduit Hole Seal x3	\$71.42
Crescent Electric Supply Co	Liquidtite, Connector, Supplies	\$255.91
Dana Kepner Company	PRV repair kit - Airport	\$490.00
Dawson Infrastructure Solutions LLC	Repair camera truck camera	\$3,200.47
DOWL LLC	E. 5th St Corridor -Prof. Svcs.10/22/23 - 11/18/23	\$4,275.00
DOWL LLC	NE Transmission - Prof. Svcs. 10/22/23 - 11/18/23	\$7,929.60
DOWL LLC	Airport Trans - Prof. Svcs. 10/22/23 - 11/18/23	\$3,325.00
Earth Work Solutions	Landfill T678 Pay App #10 - Retainage	\$262,477.95
Earth Work Solutions	Landfill T678 Pay App #10	\$384,029.38
Econowash LLC	Laundry - Service Center	\$48.00
Employ LLC	temporary labor for recycling	\$495.43
Employ LLC	temporary labor for recycling	\$4,064.45
Energy Laboratories Inc	TOC sample analysis invoice	\$212.80
Energy Management Corp	Banes 3/4HP 480V 3ph x1	\$1,600.12
Everbridge Inc	Snow Alert Notification Software	\$7,546.70
Farmers Co-op Oil Co	Fuel for Utility 1 MGalloway 10-31-2023 Invoice 11	\$46.30
Farmers Co-op Oil Co	Fuel for Landfill 11/03/23	\$2,569.03
Farmers Co-op Oil Co	LP for forklift	\$15.19
Farmers Co-op Oil Co	Fuel for Landfill 11/13/23	\$2,409.40
Fastenal Company	Locate Paint	\$127.32
Fastenal Company	st337 - hardware	\$12.00
Ferguson Waterworks #1701	6 1/2 CC Saddle	\$370.00
Ferguson Waterworks #1701	Saddles and brass	\$264.00
Ferguson Waterworks #1701	1" CC Corps	\$1,440.00
Ferguson Waterworks #1701	1" Male by 3/4" Female	\$319.04
Ferguson Waterworks #1701	Saddles and brass	\$199.00
Ferguson Waterworks #1701	Valve jetter	\$54.43
Force America Distributing LLC	snow - hyd. conn. for brine sprayers	\$1,238.95
Force America Distributing LLC	Control System - Snow/Ice	\$3,043.93
Forge Physio & Performance LLC	Blacktooth Park anchors for exercise equipment	\$365.34
Fremarek Inc	Chemicals for sewer, deodorizer, anti seize	\$869.27
Fremarek Inc	Floor Cleaner - Service Center	\$656.14
Front Range Fire Apparatus LTD	Parts for Tower 1	\$142.91
Galls LLC	Uniform Gear	\$20.77
Gillette Steel Center Inc	SNE911 - 1/2"-3/4" hardox 450 plate	\$3,212.00
Grainger Inc	ST310 sander attach - conveyor belt	\$509.10
Grainger Inc	Ratchet Crimper - Service Center	\$54.04
Granicus	Video Streaming Services (Swagit) FY24	\$1,295.00
Hardrives Construction Inc	2023 Crack Sealing - mob, T/C & crack sealing	\$103,235.98
Hawkins Inc	Stackable Poly tote	\$50.00
Home Depot Credit Services	Concrete Mix - Signs	\$280.98
Home Depot Credit Services	Range Supplies	\$62.60
Home Depot Credit Services	Cordmate Channel Supplies	\$31.71
Home Depot Credit Services	Patch Cable, Lumber Supplies	\$37.53
Home Depot Credit Services	Cordmate Channel Supplies	\$28.92
Home Depot Credit Services	Tools - Snow/Ice	\$252.94
Home Depot Credit Services	ST447 - plug, connector & elec tape	\$73.22
Home Depot Credit Services	J-B Weld Clearweld for Beautiful Historic Sheridan	(\$59.80)
Home Depot Credit Services	Extension cord and wrenches for KGC	\$47.85
Home Depot Credit Services	Golf course supplies and non-cap equipment	\$354.96

Home Depot Credit Services	Salt for City Hall and stakes for KGC	\$160.73
Humdinger Equipment LTD	Turbo Actuator for TANA LF473	\$2,558.13
IBS Inc	Misc Parts - Service Center	\$1,360.42
IBS Inc	Gloves - Snow/Ice	\$517.55
InfoSend Inc	monthly service fee/email fee - Oct	\$138.10
InfoSend Inc	printing/mailling/inserts - Oct	\$6,038.93
Interstate Engineering Inc	GIS & Planning Svcs. thru 11/11/23	\$4,785.00
Interstate Engineering Inc	Hillslide - warranty survey 08/2023	\$2,240.64
Interstate Engineering Inc	Kendrick Park Pool Prof. Svcs. 9/10/23 - 11/11/23	\$137,210.00
John Deere Financial #1111308145	Uniform supplies for Weed and Pest	\$162.98
John Deere Financial #1111308145	Barrel Pump - Snow/Ice	\$46.99
John Deere Financial #1111308145	(4) Pair of Pants for Tom Brown	\$194.96
John Deere Financial #1111308145	(4) Pair of Pants for Charles Martineau	\$174.96
John Deere Financial #1111308145	Pole saw and chainsaw parts for Community Forestry	\$327.99
John Deere Financial #1111308145	Irrigation pump for KGC	\$250.00
John Deere Financial #1111308145	Chop Saw Wheel	\$19.98
Joshua Shihadel	Fence Repair for 308 Bryant Street	\$450.00
Justin Koltiska	Concrete for Blacktooth exercise foundation	\$700.00
Kerns & Bunting LLC	City attorney November fees	\$12,840.00
Kerns & Bunting LLC	Prosecuting attorney November fees	\$5,775.00
Kois Brothers Equipment Co	wc314 - slide bearings + freight	\$2,147.33
Kois Brothers Equipment Co	WC37 - 23yd cyl w/o scrapers (2) + freight	\$12,128.37
L J Wright Ironworks & Design Inc	Cutting edges - Snow/Ice	\$2,308.52
Leininger Law LLC	Public defender for Barajas	\$80.00
Lube Refiners LLC	PD137 - LOF service	\$81.06
Luckydog Recreation	Replacement slide piece for Kendrick Park	\$1,203.29
Luke A Goddard	Medical Doctor Coverage for SFR for December 2023	\$500.00
Main Frame	Mayor/City Council Portrait Frames and Engraved Br	\$1,258.00
MC2 Engineering & Construction	Beltway Ph I Design - 7/1/23 - 10/21/23	\$2,060.40
McMaster-Carr Supply Co	Torx Screws, Pitch Tool	\$49.02
Memorial Hospital of Sheridan County	Annual medical Labs for firefighters	\$36.00
Memorial Hospital of Sheridan County	Annual medical Labs for firefighters	\$36.00
Memorial Hospital of Sheridan County	Annual medical Labs for firefighters	\$68.00
Memorial Hospital of Sheridan County	Annual medical Labs for firefighters	\$36.00
Memorial Hospital of Sheridan County	Annual medical Labs for firefighters	\$36.00
Memorial Hospital of Sheridan County	Annual medical Labs for firefighters	\$36.00
Memorial Hospital of Sheridan County	Annual medical Labs for firefighters	\$36.00
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Memorial Hospital of Sheridan County	Annual medical Labs for firefighters	\$36.00
Memorial Hospital of Sheridan County	Annual medical Labs for firefighters	\$36.00
Memorial Hospital of Sheridan County	Annual medical Labs for firefighters	\$36.00
Midland Implement Co Inc	Finance charge	\$5.00
Midland Implement Co Inc	Flow regulator and screws for Toro mower at KGC	\$95.81
Midland Implement Co Inc	Switch for KGC mower	\$15.89
Mike's Electric Inc	Water fountain compressor replacement at Kendrick	\$474.35
Modern Machinery Co Inc	LF476 - hyd motor, hardware + freight	\$3,689.87
Motor Power Equipment Co	ww381 - kin pin kit + freight	\$256.63
Motor Power Equipment Co	WW381 - nut wheel hub bolts + freight	\$125.30
Mountain States Lighting	Main St. misc. - replace old style bases	\$6,016.00
Mullinax Concrete Service & Irrigation	Pea Gravel - Snow/Ice	\$754.05
Mullinax Concrete Service & Irrigation	Washed Sand - Snow/Ice	\$894.21
Napa Auto Parts	Valve extensions for MS-99; Specialist Penetrant S	\$31.27
Napa Auto Parts	return of wiper arm	(\$21.59)
Napa Auto Parts	refunded extensions	(\$21.58)

Napa Auto Parts	battery	\$283.48
Napa Auto Parts	trailer connection plug	\$20.16
Napa Auto Parts	22in exactfitblade	\$26.48
Napa Auto Parts	blister pack capsules	\$15.29
Napa Auto Parts	fitting, gr hose	\$15.75
Napa Auto Parts	DRY/CRTD	\$34.19
Napa Auto Parts	halogen sealed beams	\$9.39
Napa Auto Parts	return of battery	(\$36.00)
Napa Auto Parts	Heat Shrink Tubing - Snow/Ice	\$17.43
Norco Inc	large trash bags for city hall	\$50.71
Norco Inc	Safety Sunglasses and Paper Towels	\$104.72
Office Shop Inc	UM copier charges	\$32.01
Office Shop Inc	Streets - copies on lease copier ID #6849 11/2/23	\$42.21
Office Shop Inc	Copier charges	\$117.72
Office Shop Inc	1st floor copier monthly copy charges	\$287.55
Office Shop Inc	3rd floor copier monthly copy charges	\$228.53
Office Shop Inc	City Hall copier usage 10/25/23-11/24/23 #849-07	\$292.64
One-Time Customer Refund Vendor	Refund-1225 Broadway St. #4	\$23.41
One-Time Customer Refund Vendor	Deposit Refund-559 Coffeen Ave	\$97.18
One-Time Customer Refund Vendor	Recycling Refund-1384 Coffeen Ave	\$918.78
One-Time Customer Refund Vendor	Refund-625 E 5th St. #IRRG	\$61.16
One-Time Customer Refund Vendor	Refund-244 W 15th St.	\$16.61
One-Time Employee Reimbursement Vendor	CDL license reimbursment	\$134.50
One-Time Employee Reimbursement Vendor	WTP Level I Exam: License reimbursement for Alex P	\$100.00
One-Time Employee Reimbursement Vendor	Tennis Shoe Reimbursement	\$39.59
One-Time Employee Reimbursement Vendor	Reimbursement for (2) Pair of Pants	\$120.00
One-Time Employee Reimbursement Vendor	K-9 Medication	\$37.09
One-Time Employee Reimbursement Vendor	Per Diem - Signs	\$354.50
One-Time Employee Reimbursement Vendor	Per Diem - Signs	\$354.50
One-Time Employee Reimbursement Vendor	R. Czaplinski Travel Reimbursement for 11/2023	\$197.50
One-Time Employee Reimbursement Vendor	Wellness Participation Reimbursement: Cecilia Good	\$150.00
Otis Elevator Company	10 year Elevator Maintenace	\$5,625.00
Paymentus Corporation	prepaid minutes package	\$1,215.00
Pi Variables Inc	Flares	\$2,800.00
Powder River Heating & Air Conditioning Inc	Labor for Heater Diagnosis in Scale House and HHW	\$526.49
Powder River Power of Sheridan Inc	WC37 - oil seals	\$29.26
Powder River Power of Sheridan Inc	WC37 - hyd hoses, fittings & sleeves	\$276.24
PreCise MRM LLC	Snow - connections for brine sprayers	\$4,391.45
PreCise MRM LLC	ST304 - parts for tracking system	\$326.52
PreCise MRM LLC	return of air and road temp sensor	(\$1,050.00)
Quill LLC	calendars, pens, holder, dater	\$131.44
Quill LLC	Ziploc sliders and paper towel rolls	\$78.57
Range	Range bills for November	\$2,796.46
Rapid Fire Protection Inc	SFR Annual Sprinkler and backflow inspections Nove	\$250.00
Rhonda M Gould	Seamstress	\$20.00
Rocky Mountain Scale Works	Landfill Scale - scale rental (month 6)	\$5,000.00
Roll 'N' Rite Doors Inc	New overhead door for KGC Mx shop	\$6,168.13
SAWSJPB	annual contribution of 20 inch water line	\$69,319.98
SAWSJPB	PMFT Loan Payment	\$25,771.00
Servall Uniform & Linen Supply	Clean Rugs for SFR 11-23-2023	\$35.32
Servall Uniform & Linen Supply	UM rug cleaning	\$104.19
Servall Uniform & Linen Supply	Rug Cleaning	\$195.64
Servall Uniform & Linen Supply	Bi Weekly Rug Cleaning for Landfill	\$260.28
Servall Uniform & Linen Supply	Bi Weekly Rug Cleaning for Recycling Center	\$40.56
Servall Uniform & Linen Supply	Rugs, mops, etc. - Streets	\$196.93

Servicewear Apparel Inc	Jeans - Streets	\$20.55
Sheridan Commercial Co	boot and shoe scrubber for city hall entrance	\$26.97
Sheridan Commercial Co	Fasteners & Anchors - Signs	\$3.20
Sheridan Commercial Co	14ML CLR 5 Min Epoxy for station W Dobrenz 11-20-20	\$6.63
Sheridan Commercial Co	Bolts, Clamps, S Hooks, Fasteners and Anchors	\$50.98
Sheridan Commercial Co	Fem Coupler - Snow/Ice	\$2.59
Sheridan Commercial Co	st337 - fasteners & anchors	\$34.95
Sheridan County Chamber of Commerce	Leadership Sheridan County	\$1,050.00
Sheridan County Public Health	Jason Hinz Twinrix #3	\$140.00
Sheridan County Public Health	Mark Conrad Twinrix #3	\$140.00
Sheridan Econ-O-Wash Laundry	WWTP Econ-o-wash Laundry Services	\$34.00
Sheridan Memorial Clinics	Sheridan Memorial Clinic-Medical Exams-Firefighter	\$316.00
Sheridan Memorial Clinics	Sheridan Memorial Clinic-Medical Exams-Firefighter	\$243.00
Sheridan Newspapers Inc	Ads for Fall Pumpkin Festival (Color) 10/19, 10/24	\$1,043.50
Sheridan Newspapers Inc	Ads for Leaf Collection 10/16 & 10/25 and Free Day	\$760.00
Sheridan Newspapers Inc	Recruiting ad - Utility Maintenance Operator	\$278.75
Sheridan Newspapers Inc	Recruiting ad - WWTP Operations Coordinator	\$293.00
Sheridan Saw Service LLC	Chainsaw repair for KGC	\$170.98
Source Office & Technology	Admin Additional File Cabs/Storage	\$2,733.27
Source Office & Technology	Furniture for GIS Position	\$3,939.57
Tire Rama	ST275 - new tires installed & alignment	\$1,154.15
Tire Rama	tire repair 2-25	\$26.00
Tire Rama	ST333 - replaced RRO wheel	\$171.45
Tire Rama	Replace tires and alignment on Chief 2 (FD104) veh	\$1,178.75
Transaction Warehouse Inc	profile payments / quickpay / autopay - Oct	\$4,545.00
Tyler Technologies Inc	implementation with Kim Shorey utility billing	\$3,912.00
Veolia ES Technical Solutions LLC	Household Hazardous Waste Disposal 07/13/23 (Invoi	\$13,687.59
Veolia ES Technical Solutions LLC	Household Hazardous Waste Drums	\$3,376.41
Vertical Door Solutions Inc	Adjusted Photo Eyes on SWR Commercial Door	\$135.00
Water & Environmental Technologies Inc	Hume Draw Prof. Svcs. 10/1/23 - 10/31/23	\$1,575.00
Witmer Public Safety Group Inc	WPSG-Circul-Air Roto-Jet 200A Hose Washer	\$14,124.98
Wyoming Assoc Rural Water Systems	Virtual Mini Conference: Alex Rodriguez	\$219.00
Wyoming Assoc Rural Water Systems	Virtual Mini Conference: Tom Manolis & Debbie Davi	\$438.00
Wyoming First Aid & Safety Supply LLC	SWR First Aid Kit Restock 11/14/23	\$86.95
Wyoming First Aid & Safety Supply LLC	Landfill First Aid Kit Restock 11/14/23	\$109.85
Wyoming Machinery Company	Bolt and Nut for Dozer LF434A	\$111.38
Wyoming Machinery Company	Link for Dozer LF4-34A	\$566.48
Wyoming Machinery Company	Mini Ex Freight - Streets	\$948.75
Yonkee & Toner LLP	Kevin Kessner Judge October Hours	\$900.00
Zowada Plumbing & Heating Inc	Repair urinal in men's bathroom-includes parts and	\$281.12
Zowada Plumbing & Heating Inc	New toilets - Streets	\$1,011.96
Zowada Recycling & Steel LLC	metal for headache racks	\$37.80
		\$1,440,851.87

Vendor	Description	Invoice Net
Amazon Capital Services #A33MIR27FEZN42	15 pairs of Carhart work pants	\$670.42
Amazon Capital Services #A33MIR27FEZN42	batteries, chargers	\$371.87
Montana Dakota Utilities Co	partial MDU bills	\$18,454.37
Young Chrysler Jeep Dodge Ram	PD116/PD117 - 2023 Dodge Durango Pursuit SUVs	\$41,895.00
Young Chrysler Jeep Dodge Ram	PD116/PD117 - 2023 Dodge Durango Pursuit SUVs	\$41,895.00
		\$103,286.66



CITY OF SHERIDAN, WYOMING

55 Grinnell Street, P.O. Box 848, Sheridan Wyoming 82801

Ph (307) 674-6483 Fax (307) 674-2195

Planning

MEMORANDUM

Project Name: Consideration of Second Reading for PL-23-42, Ordinance 2273, Rezone of 2530 and 2580 Dry Ranch Rd - Public Works Director Hanns Mercer

From: Hanns Mercer, Public Works Director

To: Mayor and Council

CC:

Date: 10/23/2023

Recommendation:

Staff received a positive recommendation from the Planning Commission regarding PL-23-42, Dry Ranch Rd Rezone, Ordinance 2273. The applicant, Butler Properties, LLC, is requesting to rezone 2 acres from B-1 Business District to B-2 Business District. Located at 2530 and 2580 Dry Ranch Rd (PIN 55840240000100 and 56855840230000100).

Background:

The applicant, the agent for Butler Properties, LLC, Charlie Cunningham, is requesting to rezone 2 acres from B-1 Business District to B-2 Business District on the properties located at 2530 and 2580 Dry Ranch Rd (PIN 55840240000100 and 56855840230000100).

The properties to the north, south and west are commercial properties zoned B-2. To the east is a 40-foot wide tract adjacent to the commercial property zoned B-1 that is owned by the City of Sheridan and is intended to be future ROW for Dry Ranch Road. Currently, Dry Ranch Road to the east is a Sheridan County owned and maintained road. The applicant is proposing to rezone Tracts 1 and 2 of unplatted land from B-1 to B-2 in order to create a continuous B-2 zoned corridor between Heartland Drive and Dry Ranch Road.

The subject properties do not have any structures at this time.

Discussion:

Neither state statute nor City Code contains required findings that must be made in changing a property's zoning designation. State statute does provide some requirements for zoning regulations in general, which the Planning Commission and City Council should be aware of:

WS §15-1-601(d)

d) All regulations shall be made:

In accordance with a comprehensive plan and designed to:

- A. Lessen congestion in the streets;
 - B. Secure safety from fire, panic and other dangers;
 - C. Promote health and general welfare;
 - D. Provide adequate light and air;
 - E. Prevent the overcrowding of land;
 - F. Avoid undue concentration of population; and
 - G. Facilitate adequate provisions for transportation, water, sewage, schools, parks and other public requirements.
- ii. With reasonable consideration, among other things, of the character of the district and its peculiar suitability for particular uses;

- iii. With a view to conserving the value of buildings and encouraging the most appropriate use of land throughout the city or town; and
- iv. With consideration given to the historic integrity of certain neighborhoods or districts and a view to preserving, rehabilitating and maintaining historic properties and encouraging compatible uses within the neighborhoods or districts, but no regulation made to carry out the purposes of this paragraph is valid to the extent it constitutes an unconstitutional taking without compensation.

The Preamble of the City's Zoning Ordinance (Appendix A) states that the purpose of the zoning ordinance is to, "promoting the health, safety, morals and general welfare of the inhabitants of the City of Sheridan by lessening congestion in the streets; securing safety from fire, panic and other dangers providing adequate light and air; preventing the overcrowding of land; avoiding the undue concentration of population, facilitating the adequate provision of transportation, water, sewerage, schools, parks, and other public requirements."

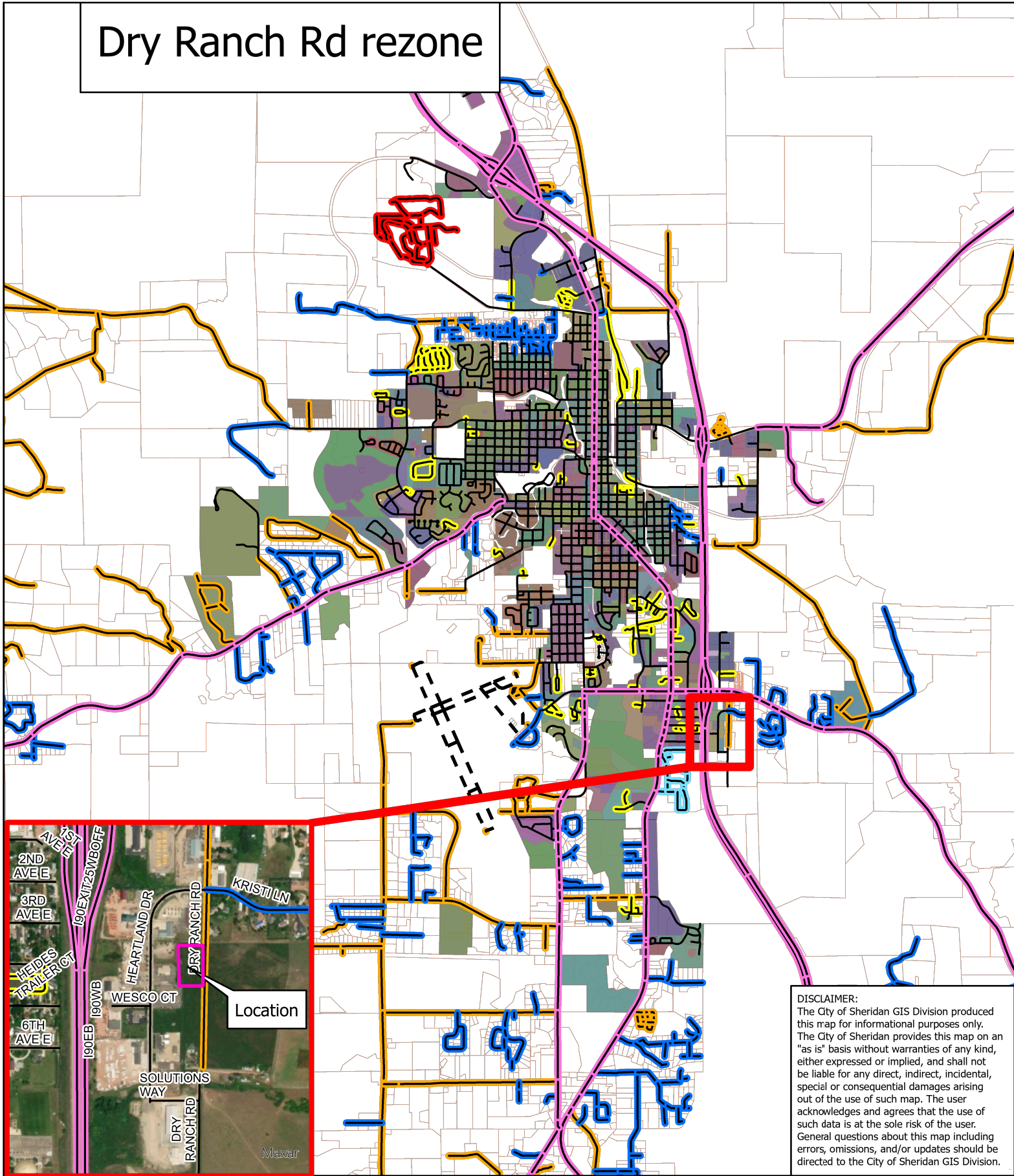
The future land use map designates this area for commercial uses, so the proposed rezone is in accordance with the future land use map.

As part of the request to rezone this property, staff sent notices to the 17 property owners within 300 feet, placed a legal notice in the newspaper, and posted a sign on the property.

Attachments

Aerial
Ordinance 2273
Petition & Exhibits
Surrounding Zoning

Dry Ranch Rd rezone



DISCLAIMER:
The City of Sheridan GIS Division produced this map for informational purposes only. The City of Sheridan provides this map on an "as is" basis without warranties of any kind, either expressed or implied, and shall not be liable for any direct, indirect, incidental, special or consequential damages arising out of the use of such map. The user acknowledges and agrees that the use of such data is at the sole risk of the user. General questions about this map including errors, omissions, and/or updates should be directed to the City of Sheridan GIS Division.



ORDINANCE NO 2273

AN ORDINANCE amending Ordinance No. 826, the Zoning Ordinance of the City of Sheridan, to rezone the entirety of the land located at 2530 and 2580 Dry Ranch Rd., Sheridan, Wyoming more particularly and shown on the attached Exhibit A, from a B-1 Business District to a B-2 Business District;

WHEREAS, the owner of the following described land has petitioned the City Governing Body to rezone the same from a B-1 Business District to a B-2 Business District, and a public hearing having been held thereon by the Governing Body; and

WHEREAS, this Ordinance was presented to the City Planning Commission on _____ with its recommendation submitted to and received by the City Governing Body; and

WHEREAS, notice of the Governing Body public hearing, as required by W.S. 15-1-602 was published on _____, 2023; and

WHEREAS, the City did not receive a protest against the change of district boundary in accordance with W.S. 15-1-603.

THEREFORE BE IT ORDAINED BY THE CITY OF SHERIDAN GOVERNING BODY:

Section 1.

The following described land is hereby rezoned from an B-1 Business District to a B-2 Business District, to wit:

(See Attached EXHIBITS)

Section 2.

The City of Sheridan Zoning Map shall be updated in accordance with this Ordinance.

Section 3.

That Ordinance No. 826, The Zoning Ordinance of the City of Sheridan is hereby amended to conform herewith.

Section 4.

If any provision or portion of this ordinance is declared by any court of competent jurisdiction to be void, unconstitutional, or unenforceable, than all remaining provisions and portions of this ordinance shall remain in full force and effect.

Section 5.

That this ordinance shall be in full force and effect immediately upon its passage and publication as provided by law.

PASSED, APPROVED, AND ADOPTED this _____ day of _____, 2023

ATTEST:

Richard Bridger, Mayor

Cecilia Good, City Clerk
State of Wyoming)
)SS
County of Sheridan)

Subscribed and sworn to (or affirmed) before me this _____ day of

_____, 2023 by _____

Notary Public

My commission expires _____.

PETITION FOR REZONING

TO THE CITY COUNCIL OF THE CITY OF SHERIDAN, WYOMING:

Pursuant to the provisions of W.S. 15-1-601, 15-1-602, 15-1-603 et. seq., and other applicable statutes, and Appendix A, Sec. 16 of the Sheridan City Code, the undersigned landowner(s) respectfully petition and show the City Council as follows:

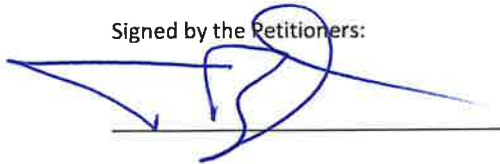
1. This is a petition for the rezoning of parcels of land within the city limits of Sheridan, Wyoming, having a legal description as follows:

2530 Dry Ranch Rd- Legal Description is attached (lengthy)
2. Butler Properties, LLC are the owners or authorized agents of said described land proposed to be rezoned.
3. A map of the area sought to be rezoned is attached hereto and made a part hereof.
4. Petitioners hereby request that said lands be zoned B2.

Therefore, Petitioners pray said parcel(s) be rezoned B2, pursuant to and in accordance with the applicable Wyoming Statutes and City Ordinances after proper notice and public hearing.

Dated this 21 day of September, 2023

Signed by the Petitioners:



Subscribed and Sworn before me this 21st day of September, 2023


Notary Public

My commission expires: _____



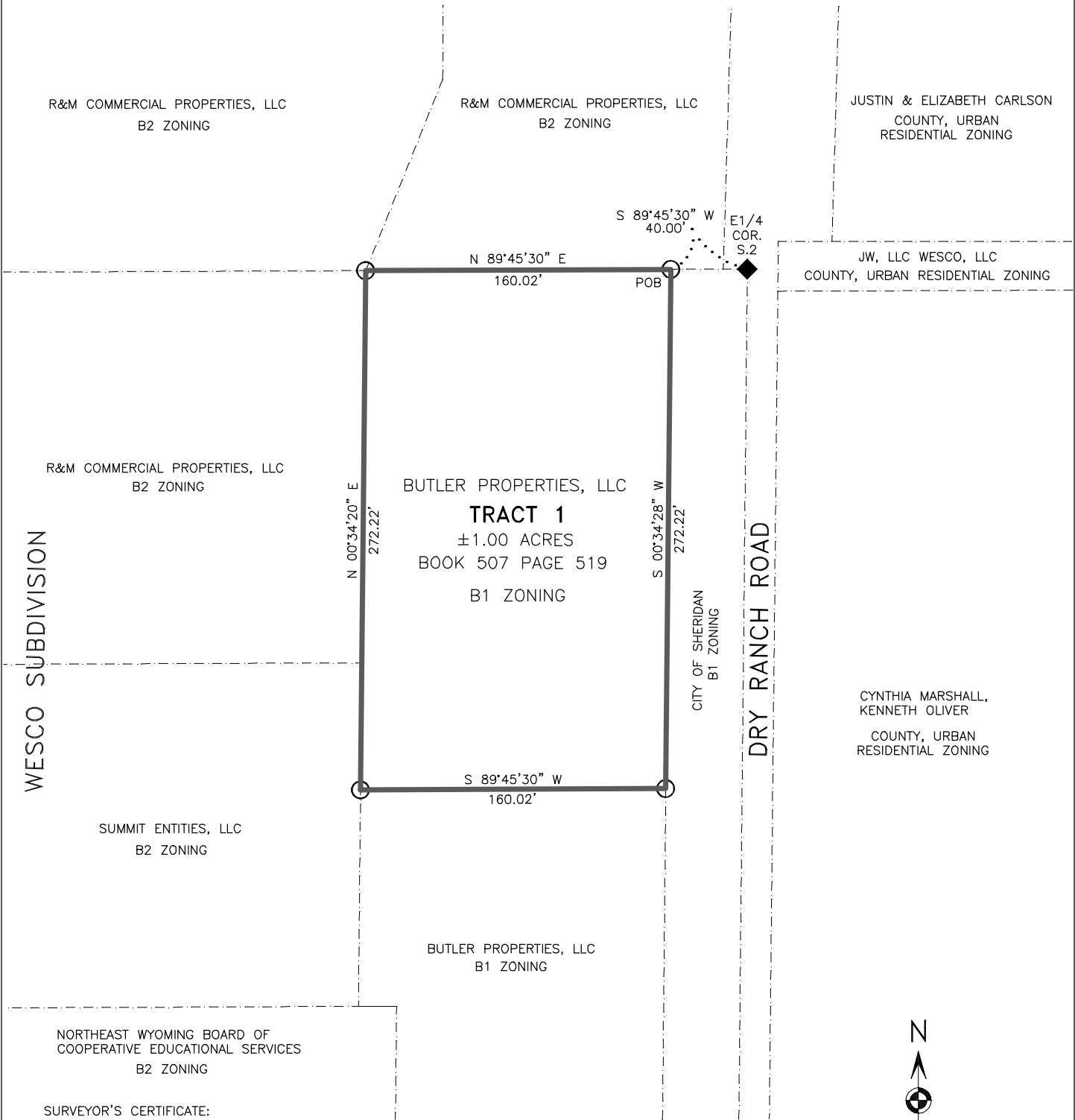
REZONE EXHIBIT

FOR TRACT OF LAND DESCRIBED IN BOOK 507, PAGE 519 IN THE RECORDS OF THE SHERIDAN COUNTY CLERK
LOCATED IN THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER (NE¹/₄SE¹/₄), SECTION 2,
TOWNSHIP 55 NORTH, RANGE 84 WEST, 6TH P.M., SHERIDAN COUNTY, WYOMING,

LEGAL DESCRIPTION

A TRACT OF LAND, LOCATED IN THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER (NE¹/₄SE¹/₄) OF SECTION 2, T55N, R84W, 6TH P.M., SHERIDAN COUNTY, WYOMING, BEING MORE PARTICULARLY DESCRIBED AS;

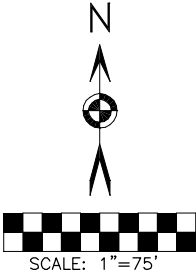
COMMENCING AT THE EAST QUARTER (E1/4) CORNER OF SAID SECTION 2 OF SAID TOWNSHIP, THENCE S 89°45'30" W, 40.00 FEET TO THE NORTHEAST CORNER OF THE TRACT OF LAND DESCRIBED IN THE RECORDS OF THE SHERIDAN COUNTY CLERK, BOOK 507, PAGE 519, SAID POINT BEING THE POINT OF BEGINNING; THENCE S 00°34'28" W, 272.22 FEET ALONG THE EAST LINE OF SAID TRACT; THENCE S 89°45'30", 160.02 FEET TO THE WEST LINE OF SAID TRACT; THENCE N 00°34'20" E, 272.22 FEET TO THE NORTH LINE OF SAID TRACT; THENCE N 89°45'30" E, 160.02 FEET ALONG THE NORTH LINE OF SAID TRACT TO THE POINT OF BEGINNING; SUBJECT TRACT CONTAINING AN AREA OF ±43555 SQ FT (±1.0 ACRES)



SURVEYOR'S CERTIFICATE:
I, CLAYTON P. ROSENLUND DO HEREBY
CERTIFY THAT THIS PLAT WAS MADE FROM AN
ACTUAL FIELD SURVEY PERFORMED BY ME OR
UNDER MY DIRECT SUPERVISION AND THAT IT
CORRECTLY SHOWS THE LOCATION TO THE
BEST OF MY KNOWLEDGE.

LEGEND

- ◆ FOUND MONUMENT AS NOTED
- CALCULATED CORNER
- POB POINT OF BEGINNING
- TRACT BOUNDARY
- - - - - ADJOINING LOT LINES



BASIS OF BEARINGS ARE
US STATE PLANE, NAD 83 WYOMING EAST
CENTRAL ZONE
DISTANCES ARE GROUND (US SURVEY FEET)
PAF 1.000235

PREPARED BY:	CANNON CONSULTING, LLC PO BOX 6106 SHERIDAN, WY 82801
FOR:	BUTLER PROPERTIES, LLC 50 RIVER ROCK ROAD SHERIDAN, WY



PETITION FOR REZONING

TO THE CITY COUNCIL OF THE CITY OF SHERIDAN, WYOMING:

Pursuant to the provisions of W.S. 15-1-601, 15-1-602, 15-1-603 et. seq., and other applicable statutes, and Appendix A, Sec. 16 of the Sheridan City Code, the undersigned landowner(s) respectfully petition and show the City Council as follows:

1. This is a petition for the rezoning of parcels of land within the city limits of Sheridan, Wyoming, having a legal description as follows:

2580 Dry Ranch Rd; Sheridan, WY 82801- Lengthy Legal see attached
2. Butler Properties, LLC are the owners or authorized agents of said described land proposed to be rezoned.
3. A map of the area sought to be rezoned is attached hereto and made a part hereof.
4. Petitioners hereby request that said lands be zoned B2.

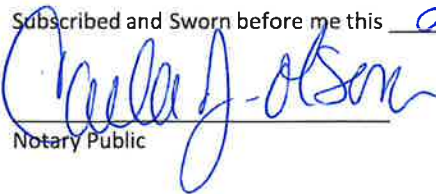
Therefore, Petitioners pray said parcel(s) be rezoned B2, pursuant to and in accordance with the applicable Wyoming Statutes and City Ordinances after proper notice and public hearing.

Dated this 2nd day of October, 2023

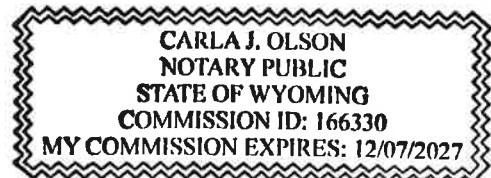
Signed by the Petitioners:



Subscribed and Sworn before me this 2nd day of October, 2023


Notary Public

My commission expires: 12/07/2027



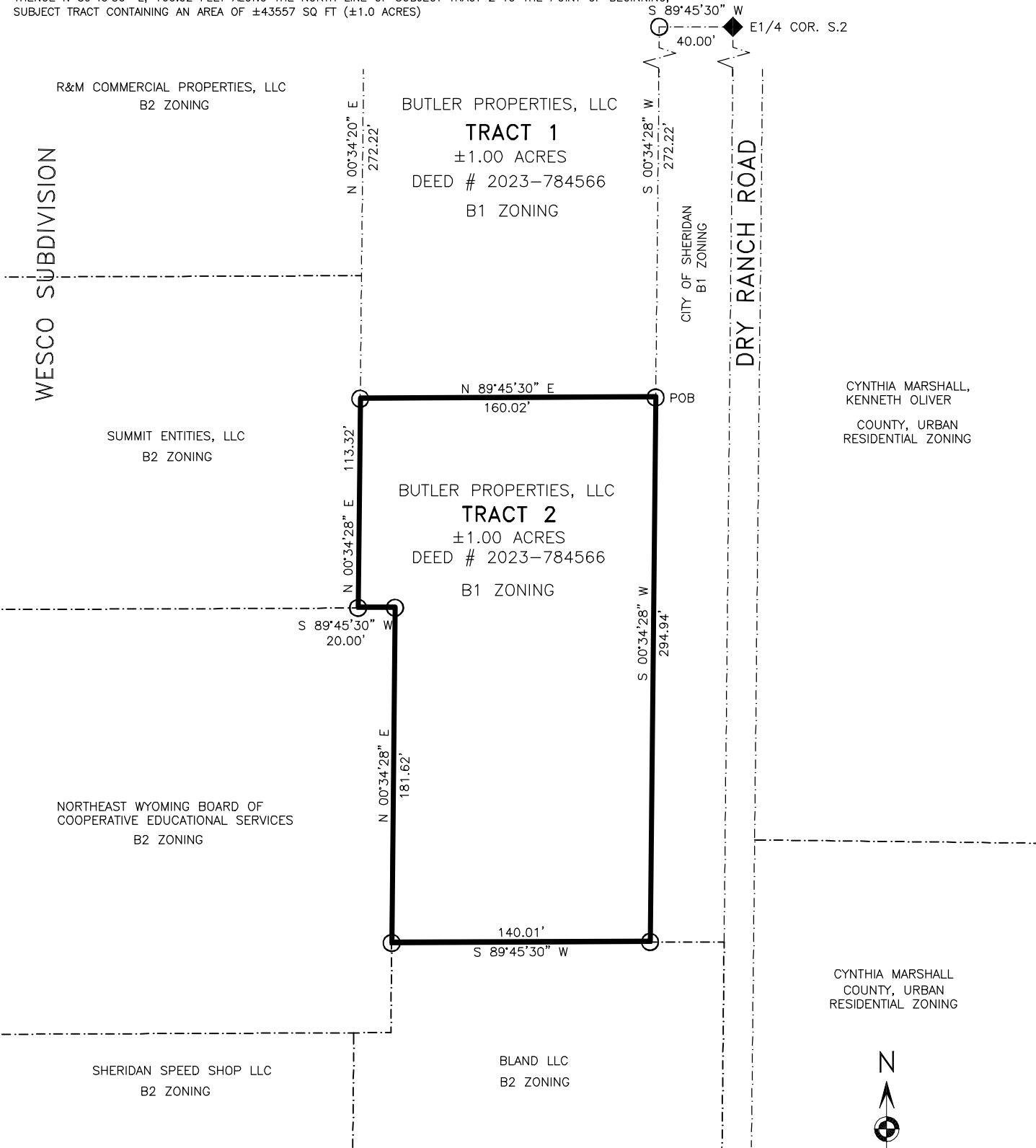
REZONE EXHIBIT

FOR TRACT OF LAND DESCRIBED BY DEED # 2023-784566 IN THE RECORDS OF THE SHERIDAN COUNTY CLERK,
LOCATED IN THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER (NE¹/₄SE¹/₄), SECTION 2,
TOWNSHIP 55 NORTH, RANGE 84 WEST, 6TH P.M., SHERIDAN COUNTY, WYOMING,

LEGAL DESCRIPTION

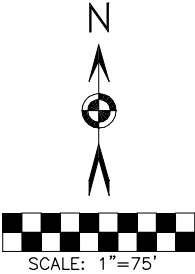
A TRACT OF LAND DESCRIBED BY DEED # 2023-784566, LOCATED IN THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER (NE¹/₄SE¹/₄) OF SECTION 2, T55N, R84W, 6TH P.M., SHERIDAN COUNTY, WYOMING, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE EAST QUARTER (E¹/₄) CORNER OF SAID SECTION 2 OF SAID TOWNSHIP, THENCE S 89°45'30" W, 40.00 FEET TO THE NORTHEAST CORNER OF TRACT 1 DESCRIBED IN SAID DEED; THENCE S 00°34'28" W, 272.22 FEET ALONG THE EAST LINE OF SAID TRACT 1 TO THE NORTHEAST CORNER OF SUBJECT TRACT 2, SAID POINT BEING THE POINT OF BEGINNING; THENCE S 00°34'28" W, 294.94 FEET ALONG THE EAST LINE OF SUBJECT TRACT 2 TO THE SOUTHEAST CORNER OF SUBJECT TRACT 2; THENCE S 89°45'30" W, 140.01 FEET TO THE SOUTHWEST CORNER OF SUBJECT TRACT 2; THENCE N 00°34'28" E, 181.62 FEET ALONG THE WEST LINE OF SUBJECT TRACT 2; THENCE S 89°45'30" W, 20.00 FEET ALONG SAID WEST LINE; THENCE N 00°34'28" E, 113.32 FEET ALONG SAID WEST LINE TO THE NORTHWEST CORNER OF SUBJECT TRACT 2; THENCE N 89°45'30" E, 160.02 FEET ALONG THE NORTH LINE OF SUBJECT TRACT 2 TO THE POINT OF BEGINNING;
SUBJECT TRACT CONTAINING AN AREA OF ±43557 SQ FT (±1.0 ACRES)



LEGEND

- FOUND MONUMENT AS NOTED
- CALCULATED CORNER
- POB POINT OF BEGINNING
- TRACT BOUNDARY
- ADJOINING LOT LINES



BASIS OF BEARINGS ARE
US STATE PLANE, NAD 83 WYOMING EAST
CENTRAL ZONE
DISTANCES ARE GROUND (US SURVEY FEET)
PAF 1.000235

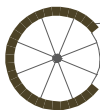
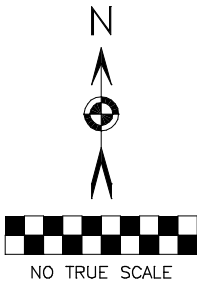
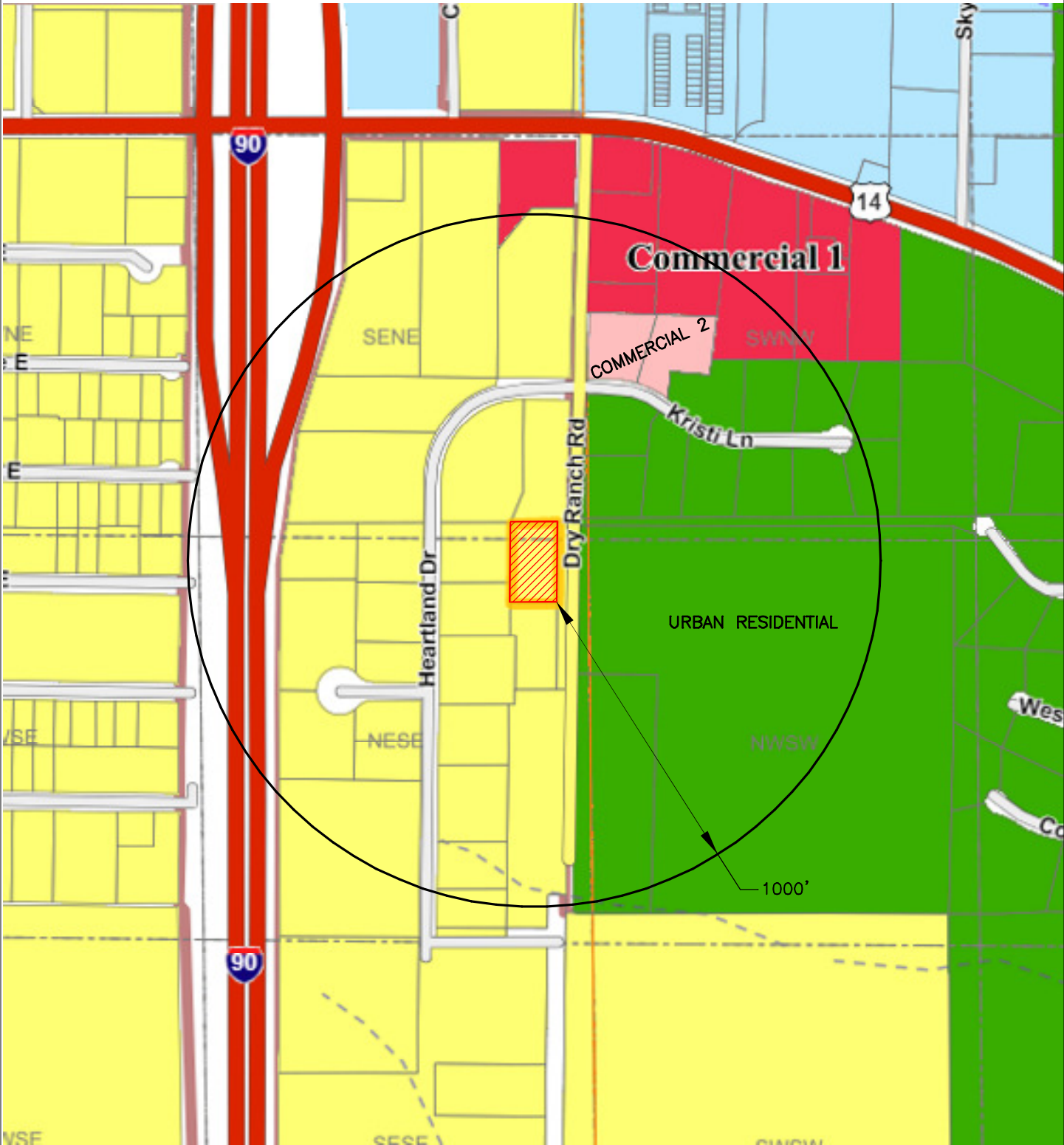


PREPARED BY:
CANNON CONSULTING, LLC
PO BOX 6106
SHERIDAN, WY 82801

FOR:
BUTLER PROPERTIES, LLC
50 RIVER ROCK ROAD
SHERIDAN, WY

COUNTY ZONING

FOR 1000 FEET SURROUNDING A TRACT OF LAND DESCRIBED IN BOOK 507, PAGE 519 IN THE RECORDS OF THE SHERIDAN COUNTY CLERK
LOCATED IN THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER (NE $\frac{1}{4}$ SE $\frac{1}{4}$), SECTION 2,
T55N, R84W, 6TH P.M., SHERIDAN COUNTY, WYOMING,

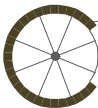
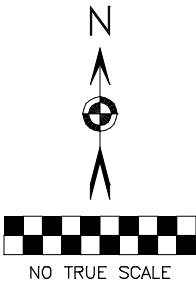
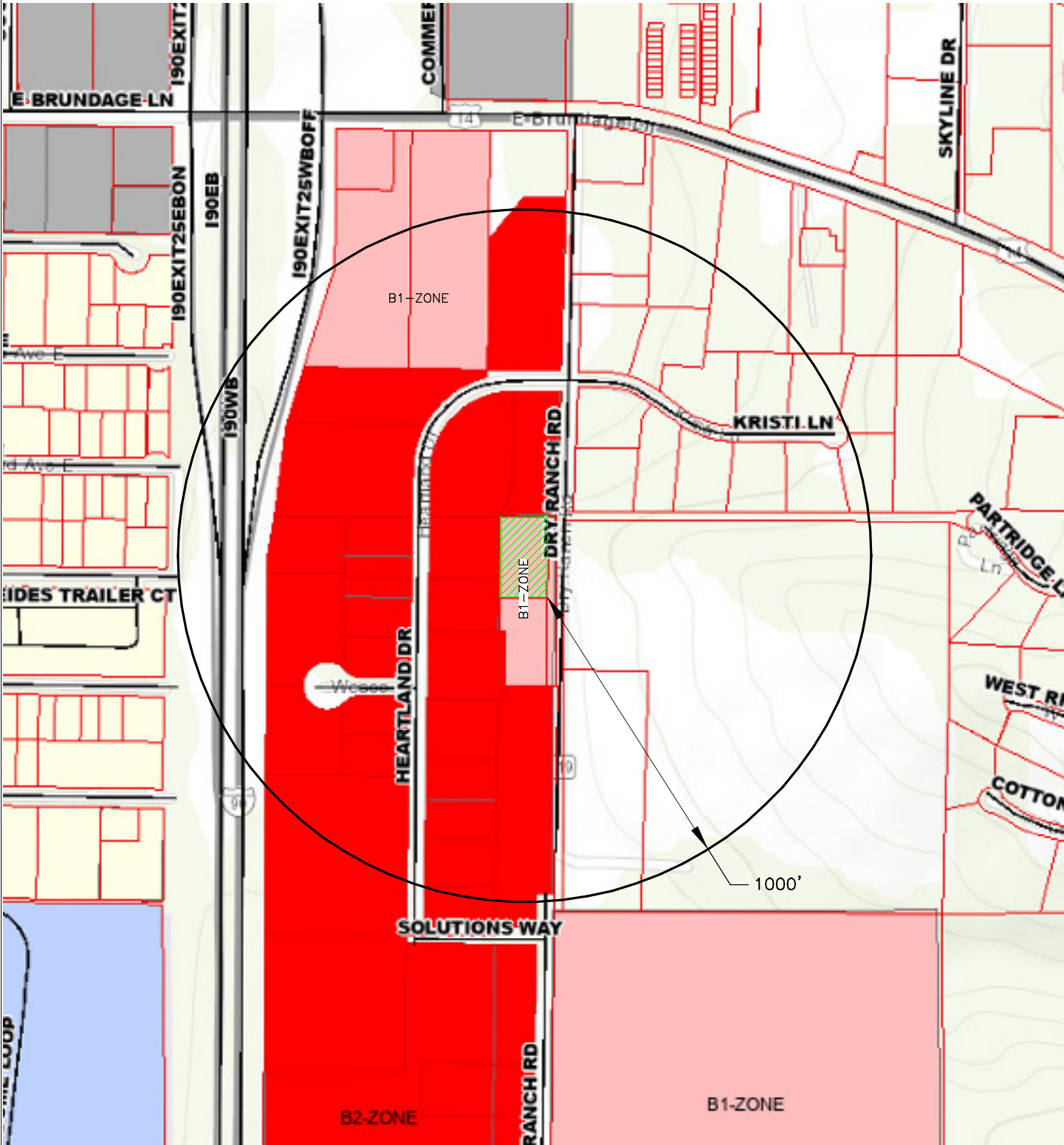


Cannon Consulting LLC
Making
every shot count

PREPARED BY:	CANNON CONSULTING, LLC PO BOX 6106 SHERIDAN, WY 82801
FOR:	BUTLER PROPERTIES 50 RIVER ROCK ROAD SHERIDAN, WY
DATE: 9/14/23	

CITY ZONING

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LOCATED IN THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER (NE¹/₄SE¹/₄), SECTION 2,
T55N, R84W, 6TH P.M., SHERIDAN COUNTY, WYOMING,

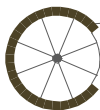
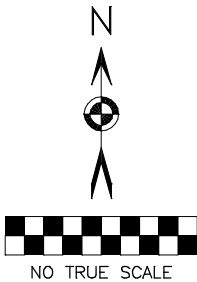
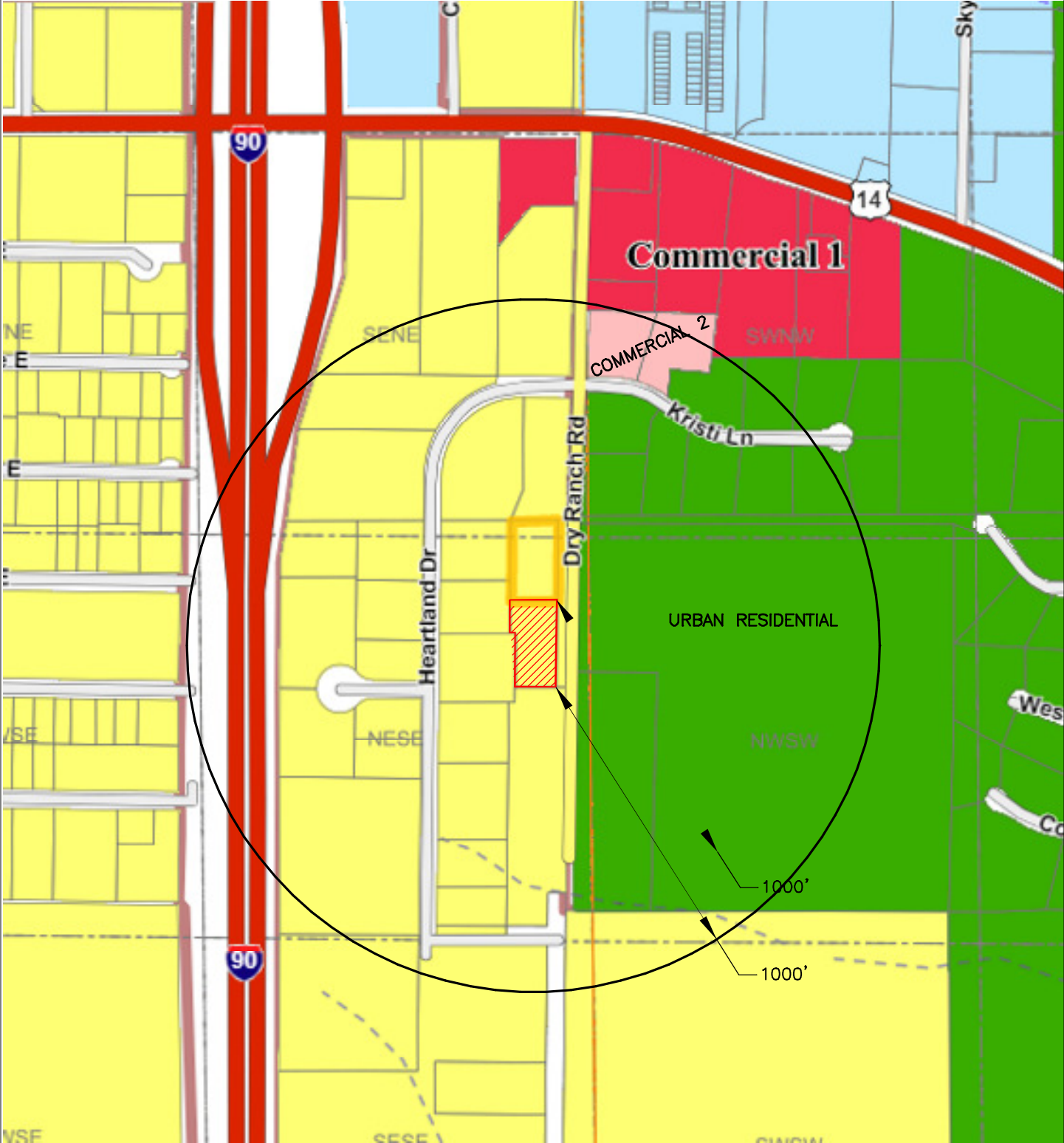


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