



**AGENDA
CITY OF SHERIDAN
JANUARY 22, 2024
STUDY SESSION COUNCIL MEETING START 5:30 P.M.**

1. Discussion of Assistant Clerk Position for the City Clerk's Office - Human Resources Director Heather Doke
2. Discussion of Resolution 05-24 Regarding Government Initiated Annexations - Public Works Director Hanns Mercer
3. Discussion of Ordinance 2279 Adoption of the 2023 National Electrical Code - Public Works Director Hanns Mercer
4. Discussion of Resolution 03-24 Authorizing the Submission of a Drinking Water State Revolving Fund (DWSRF) Loan Application for the Northeast Transmission Main Extension Project in the Amount of \$1,900,000 - Utilities Director Dan Roberts
5. Discussion of \$236,000 Sole Source Purchase from Lakeside Equip. for the Wastewater Treatment Plant - Utilities Director Dan Roberts
6. Discussion of Resolution 04-24 Authorizing Lease Agreements for 476 Marion Street Property - City Administrator Stuart J. McRae
7. Discussion of a Professional Services Contract with Merchant McIntyre Associates in the Amount of \$96,000 - Public Works Director Hanns Mercer



CITY OF SHERIDAN, WYOMING

55 Grinnell Street, P.O. Box 848, Sheridan Wyoming 82801

Ph (307) 674-6483 Fax (307) 674-2195

Clerk

MEMORANDUM

RE: Discussion of Assistant Clerk Position for the City Clerk's Office - Human Resources Director Heather Doke

From: Cecilia Good, City Clerk

To: City Council

CC: City Administrator Stuart McRae

Date: 01/22/2024

Background:

The City Clerk's Office has identified a pressing need for another role to support the Municipal Court Clerk and take on responsibilities within the Clerk's Office. Having a backup position for the municipal court clerk is essential for several reasons. The Municipal Court Clerk position plays a crucial role in the day-to-day operations of the court system. If the primary court clerk is unavailable due to illness, vacation, or other unforeseen circumstances, having a backup ensures that essential functions continue without interruption. Courts have specific legal and procedural requirements that must be followed. A backup clerk who is familiar with these requirements can step in to ensure that the court remains in compliance with applicable laws and regulations even in the absence of the primary clerk. Municipal court clerks often interact with the public, attorneys, law enforcement, and other stakeholders. A backup clerk can maintain a high level of customer service by handling inquiries, processing paperwork, and assisting individuals even when the primary clerk is not available. Having a backup position helps maintain the overall efficiency and productivity of the court. Tasks can be completed in a timely manner, and the court's docket can be managed effectively, preventing delays and potential backlogs.

Cross-training staff for backup positions can enhance the overall skill set of court personnel. It allows employees to gain a broader understanding of the court's operations and promotes a more versatile and adaptable workforce. With additional responsibilities in the Clerk's Office, there are additional tasks that this position could support in order to maintain efficient operations. Having a backup clerk mitigates the risk associated with the absence of key personnel. It minimizes the impact of turnover, resignations, or any situation that may lead to a temporary or permanent vacancy in the court clerk position. In busy court environments, having a backup clerk can help distribute the workload more evenly, preventing burnout and ensuring that tasks are adequately managed.

The proposed position title would be Assistant Clerk and the role would be slotted at a grade 12.

Attachments

Assistant Clerk Job Description



Assistant Clerk

City Clerk

CC/3

The City of Sheridan's core values are what define us both as individuals and as a collective group of people. We've selected these five values to emphasize the leadership role that every employee has in working as part of a team of teams, whether those teams are in another department within the City or at the County, State, or National level. These values are paramount to meeting the mission of the City. The values are Make a Difference, Take Initiative, Build Trust, Show Optimism, and Promote Teamwork.

JOB SUMMARY

This is an entry-level position and is responsible for learning and performing accounting and clerical duties in support of the Municipal Court and City Clerk's Office. The Assistant Clerk will carry out each of the major duties with limited independence and frequent reviews for accuracy. They are responsible for learning division standards, principles, policies and procedures.

MAJOR DUTIES

- Processes court cases; schedules hearings; enters charges.
- Coordinates the weekly docket with judge, prosecutor, defense attorney, defendant, and officers.
- Arranges motions to be filed in proper order for examination by counsel and judge.
- Prepares case management orders.
- Ensures speedy trial dates are current.
- Receives and processes payments, including bond money; arranges payment plans for defendants; prepares and processes past due notices.
- Prepares subpoenas for the City Attorney.
- Maintains court records, including financial accounting records; researches records for other agencies.
- Prepares warrant orders; enters active warrants into appropriate data systems; deletes warrants that have been served.
- Types memoranda and letters and other legal documents as requested.
- Enters citations, sets court dates for bench trials.
- Communicates with police officers changes in pending cases.

- Files dockets when cases are closed.
- Prepares paperwork for the Department of Motor Vehicles for license suspensions.
- Assists in maintaining records management and archive systems of official City records.
- Manages and Maintains information for the City of Sheridan website and social media pages.
- Becomes certified, maintains certification, and performs the duties of a Wyoming Notary Public.
- Receives phone calls, greets visitors, and offers assistance necessary to promptly resolve issues.
- Processes and mails Cemetery Deeds for plot purchases.
- Processes travel reimbursements. Ensures appropriate travel and training pre-approval forms are submitted through appropriate channels.
- Assists the Clerk of Court, Deputy City Clerk, and other City staff with various projects as assigned.
- Performs other related duties as assigned.

KNOWLEDGE REQUIRED BY THE POSITION

- Skilled in the principles and practices of modern office administration.
- Knowledge of municipal court, department, and city policies and procedures.
- Proficiency in skills related to customer service principles and practices
- Knowledge of the principles, practices, laws, and regulations related to records maintenance activities.
- Skill in the operation of computers and other standard office equipment.
- Skill in planning, organization, and decision making.
- Skill in oral and written communication.

SUPERVISORY CONTROLS

The City Clerk/Strategy Director assigns work in terms of general instructions. The supervisor spot-checks completed work for compliance with procedures, accuracy, and the nature and propriety of the final results.

GUIDELINES

Guidelines include bond schedules, city policy and procedure, city code book, and Wyoming State Statutes. These guidelines are generally clear and specific, but may require some interpretation in application.

COMPLEXITY/SCOPE OF WORK

- The work consists of related administrative, technical, customer service, and clerical duties. Frequent interruptions, learning the numerous software programs utilized, the broad scope of departmental functions, and the required detail and accuracy contribute to the complexity of the position.

CONTACTS

- Contacts are typically with co-workers, customers, vendors, counterparts in other State of Wyoming courts, law enforcement personnel, representatives of detention facilities, Juvenile Justice, and FBI agents.
- Contacts are typically to exchange information and provide services.

PHYSICAL DEMANDS/ WORK ENVIRONMENT

- The work is typically performed while sitting at a desk or table or while intermittently sitting, standing or stooping.
- The work is typically performed in an office or courtroom.

SUPERVISORY AND MANAGEMENT RESPONSIBILITY

None.

MINIMUM QUALIFICATIONS

- Knowledge and level of competency commonly associated with completion of specialized training in the field of work, in addition to basic skills associated with an Associate Degree or equivalent.
- Sufficient experience to understand the basic principles relevant to the major duties of the position, usually associated with the completion of an apprenticeship/internship or having had a similar position for one (1) to two (2) years.

The City of Sheridan is an at-will employer. This means that either party – the employee or the employer – may end employment at any time, with or without cause, with or without notice. All the terms, conditions and benefits of employment with the City are subject to change at any time, with or without notice, at the discretion of the City.

I have read this job description and understand my job duties and responsibilities. I am able to perform the essential functions as outlined. I understand that my job may change on a temporary or regular basis according to the needs of my location or department without it being specifically included in the job description.

Employee's Name (Printed)

Employee's Signature

Date



CITY OF SHERIDAN, WYOMING

55 Grinnell Street, P.O. Box 848, Sheridan Wyoming 82801

Ph (307) 674-6483 Fax (307) 674-2195

Public Works

MEMORANDUM

RE: Discussion of Resolution 05-24 Regarding Government Initiated Annexations - Public Works Director
Hanns Mercer

From: Hanns Mercer, Public Works Director

To: City Council

CC: City Administrator Stuart McRae

Date: 01/22/2024

Background:

Wyoming law requires municipalities to adopt a resolution when pursuing government-initiated annexation. This resolution serves as a formal declaration of the municipality's intent to annex specific territory and ensures compliance with statutory obligations. The adoption of a resolution is a fundamental step in the government-initiated annexation process as prescribed by Wyoming State Statute 15-1-404.



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55 Grinnell Street, P.O. Box 848, Sheridan Wyoming 82801
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Public Works

MEMORANDUM

RE: Discussion of Ordinance 2279 Adoption of the 2023 National Electrical Code - Public Works Director
Hanns Mercer

From: Hanns Mercer, Public Works Director

To: City Council

CC:

Date: 01/09/2024

Recommendation:

Staff recommends the Mayor and City Council approve Ordinance 2279, adoption of the 2023 National Electrical Code.

Discussion:

On July 01, 2023, the State of Wyoming adopted the 2023 National Electrical Code (NEC). The City of Sheridan has six (6) months from the date of the State of Wyoming's adoption to adopt the same codes in order to maintain AHJ or "Home Rule" status. "Home Rule" allows the City Building Division to review and approve building plans and perform all necessary inspections. This allows the city to provide a much higher quality of service than the state would be able to provide locally. Building Division staff have spent the last few months educating on the Significant Changes for this new code adoption.

The following amendments are proposed with this adoption:

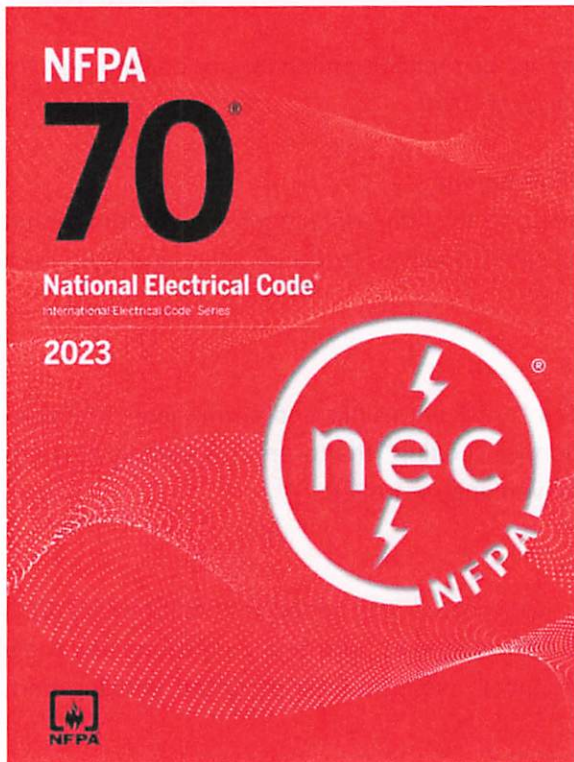
- Adopting Appendix H with the following amendments:
 - Amend section 80.15 to City of Sheridan City Code 29-2.
 - Amend section 80.19 (F3) to state 5 business days.
 - Amend section 80.23 (B) to code compliance adopted fee schedule for the City of Sheridan.
 - Amend section 80.25 (C) to state 14 days.
 - Amend to remove sections 80-27 (A) and 80.29
- Section 230.70(A)(I) is amended to read: "The service disconnecting means shall be installed at a readily accessible location outside of the building nearest the point of entrance of the service conductors. Feeders to other buildings or structures will require a disconnect means on the exterior."

Attachments

Changes

Ordinance 2279

2023 NATIONAL ELECTRIC CODE SIGNIFICANT CHANGES



The State of Texas and TDLR have adopted the 2023 Edition of the National Electric Code (NEC) to be the mandatory minimum standard State-wide, effective September 1, 2023. All permits applied for on or after that date must comply with the 2023 NEC. The following are significant changes to the NEC.

- **Article 100 - Definitions**
 - **Reformatting:** All definitions are now contained within this article, including those that were previously located in XXX.2 sections of their respective chapters.
- **Article 100 – Definitions of Work Surface & Countertop**
 - **New:** The difference is based on the amount of potential spillage and affects the type of electrical equipment used at the surface (i.e. flanged, sealed pop-up receptacles).
- **Article 100 – Definition of Engineering Supervision (NCTCOG Amendment)**
 - **Addition:** Expands on definition of Engineering Supervision to stipulate a Qualified State of Texas Licensed Professional Engineer as referenced by TBPELS 137.59(a)(b) as acceptable by the AHJ.
- **110.17 – Servicing and Maintenance of Equipment**
 - **New:** This new section differentiates reconditioning, servicing, and maintenance activities, and requires that all persons performing service or maintenance must be qualified and trained, and all replacement parts and equipment must be identified and approved.

2023 NATIONAL ELECTRIC CODE

SIGNIFICANT CHANGES

- **110.20 – Reconditioned Equipment**
 - **New:** Clarifies when equipment can or cannot be reconditioned, does or doesn't need to be listed or labeled, and terms of approval by the AHJ.
- **110.26(A)(4) – Working Space Around Electrical Equipment**
 - **Revised:** Working depth must be maintained to the floor, open equipment doors cannot decrease the clear width of the remaining egress space to less than 24 in, and side reach should not exceed 6 in. to work in the panel.
- **210.8(A)(7) & 210.8(B)(3) – GFCI Protection**
 - **Revision:** GFCI receptacles are required in “areas with sinks and permanent provisions for food preparation, beverage preparation, or cooking” that aren't necessarily kitchens (i.e. wet bars, beverage prep areas in a convenience store, etc.).
- **210.8(D) – Specific Appliances**
 - **New:** A newly-expanded list of “specific appliances” was added that will require GFCI protection, regardless of whether they are hardwired or cord-and-plug connected (new additions include electric range, wall-mounted oven, counter-mounted cooking unit, clothes dryer, and microwave).
- **210.8(A)(6) – GFCI Protection for Personnel, Dwellings, Kitchens**
 - **New:** All 125- to 250-volt receptacles in a kitchen must be GFCI protected, regardless of their location or purpose. This includes receptacles that do not serve countertops and are not adjacent to the sink. 210.8(D) goes on to list specific appliances that require GFCI protection.
- **210.11(C)(4) – Garage Branch Circuits**
 - **Addition:** Clarifies requirements for 20 amp branch circuits in garages. Additional branch circuits 15 amps or greater may be installed in garages to serve receptacles other than those required in Sec. 210.52(G)(1).
- **210.12(F) – AFCI Protection**
 - **New:** Sleeping quarters in fire houses, police stations, and the like will be treated like dormitories and require AFCI protection.
- **210.17 – Guest Rooms and Suites**
 - **Clarification:** Rooms and suites in hotels, motels, and assisted living facilities (added) that have permanent provisions for cooking must meet the same branch circuit requirements of a dwelling unit kitchen.

2023 NATIONAL ELECTRIC CODE

SIGNIFICANT CHANGES

- **210.18 – Branch Circuits Not Over 1000 Volts**
 - **New:** The NEC now recognizes 10-amp branch circuits for certain power and lighting loads. 210.23 goes on to clarify specific types of acceptable loads.
- **210.23 – Permissible Loads**
 - **New:** Expressly prohibits receptacle outlets, fixed appliances (except as permitted elsewhere), garage door openers, and laundry equipment from utilizing the newly-recognized 10-amp branch circuits.
- **210.52(C)(2) – Dwellings, Receptacles, Island and Peninsular**
 - **New:** The NEC no longer requires receptacle outlets to serve kitchen islands and peninsulas in dwelling units. Instead, there must be provisions for a “future” receptacle to be installed to serve the work surface, as determined by the AHJ.
- **210.52(C)(3) – Receptacles**
 - **New:** Receptacles serving the kitchen countertop are no longer allowed to be located below the work surface. All receptacles required for the kitchen counter space must be located above the surface, or else be approved counter-mounted or pop-up receptacles.
- **215.18 – Surge Protection for Feeders**
 - **New:** New language addresses proper surge protection for areas that may be an extended distance from the service.
- **220.7 – Load Calculations (NCTCOG Amendment)**
 - **New:** A load calculation shall be provided upon request when modifications to the electrical installation occur.
- **220.57 – Load Calculations for Electric Vehicle Supply Equipment (EVSE)**
 - **Revision:** When doing a load calculation, new requirements call for EVSE loads to be calculated at either 7200 watts or the nameplate rating of the equipment, whichever is larger.
- **220.70 – Energy Management Systems (EMSs)**
 - **New:** This new section was added to address digital controls for energy management systems that regulate the maximum load on a service.
- **225.41 – Emergency Disconnects**
 - **New:** Outside emergency disconnects are required for feeders supplied to one- and two-family dwelling units.

2023 NATIONAL ELECTRIC CODE

SIGNIFICANT CHANGES

- **404.16 – Reconditioned Equipment**
 - **Clarification:** Switches cannot be reconditioned and must be replaced.
- **406.9(C) - Receptacles Installed around Tub and Shower Spaces**
 - **Revision:** New language clarifies the zone around tubs and showers in which receptacles are prohibited.
- **406.12(1) – Temper-Resistant Receptacles**
 - **Addition:** Required locations for temper-resistant receptacles in residential occupancies have been expanded to include areas such as boathouses, mobile homes, manufactured homes, and detached garages and accessory structures serving dwellings.
- **440.11 – Disconnects in Residential Spaces**
 - **New:** Where the disconnecting means has a door that can be opened to expose live parts and is in an area exposed to unqualified personnel, the door must be closeable with a lock or require tools to open.
- **445.18(A) & 445.19 – Disconnecting Means and Prime Shutdown**
 - **Revision:** The disconnecting means for a generator may be located inside the generator with a hinged door, cover, or panel, provided that it is labeled to indicate the location to emergency responders.
- **501-503 – Classified and Unclassified Areas**
 - **Revision:** Clarifies that area classification documentation must be available for both classified and adjacent areas, including language requiring that an area classification drawing must be submitted to the AHJ.
- **517.6 – Patient Care-Related Electrical Equipment, Reconditioned**
 - **New:** The NEC provisions governing reconditioned electrical equipment do not apply to patient-care equipment.
- **625.40 – Electric Vehicle Branch Circuit**
 - **New:** New exception permits multiple units of EVSE drawing 16A or less, at 120V, to share a circuit when operating in island mode.
- **680.5 – GFCI and SPGFCI Protection**
 - **Revision:** This section was revised and expanded to include SPGFCIs and broken up into three sections. The revision's intent is to clarify protection for pool equipment in commercial installations that have higher voltages.



2023 NATIONAL ELECTRIC CODE SIGNIFICANT CHANGES

- **680.54(C) - Equipotential Bonding of Splash Pads**
 - **New:** Clarifies the area to be bonded for a splash pad.
- **700.3(A) – Tests and Maintenance**
 - **Revision:** Now requires commissioning and not just testing of the emergency system.
- **706.7 – Commissioning and Maintenance of Energy Storage System**
 - **Revision:** This section was divided into commissioning and maintenance requirements. ESSs must be commissioned upon installation in other than one- and two-family dwellings.

CITY OF SHERIDAN
ORDINANCE 2279

AN ORDINANCE MODIFYING CHAPTER 7-2, TECHNICAL CODES ADOPTED.

WHEREAS, The State of Wyoming has adopted the 2023 National Electrical Code, and

WHEREAS, The City of Sheridan has six (6) months from the date of the State of Wyoming’s adoption to adopt the current code in order to maintain AHJ or “Home Rule” status, and

WHEREAS; “Home Rule” allows the City’s Building Division to approve and review building plans and perform all necessary inspections.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHERIDAN:

7-2 Technical codes – Adopted.

(a) The following code is hereby adopted with the intent and purpose of replacing the outdated code currently adopted by the city with the following amendments proposed:

(1) The “National Electrical Code,” 2023 Edition, as adopted and published by the National Fire Protection Association, as amended;

(A) Adopting Appendix H with the following amendments:

(1) Amend section 80.15 to City of Sheridan City Code 29-2.

(2) Amend section 80.19 (F3) to state 5 business days.

(3) Amend section 80.23 (B) to code compliance adopted fee schedule for the City of Sheridan.

(4) Amend section 80.25 (C) to state 14 days.

(5) Amend to remove sections 80-27 (A) and 80.29.

(B) Section 230.70(A)(1) is amended to read: “The service disconnecting means shall be installed at a readily accessible location outside the building nearest the point of entrance of the service conductors. Feeders to other buildings or structures will require a disconnect means on the exterior.”

PASSED, APPROVED AND ADOPTED this 4th day of March, 2024.

City of Sheridan

Richard Bridger, Mayor

ATTEST:

Cecilia Good, City Clerk

FIRST READING: _____
SECOND READING: _____
THIRD READING: _____



CITY OF SHERIDAN, WYOMING

55 Grinnell Street, P.O. Box 848, Sheridan Wyoming 82801

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Utilities

MEMORANDUM

RE: Discussion of Resolution 03-24 Authorizing the Submission of a Drinking Water State Revolving Fund (DWSRF) Loan Application for the Northeast Transmission Main Extension Project in the Amount of \$1,900,000 - Utilities Director Dan Roberts

From: Dan Roberts, Utilities Director

To: City Council

CC: City Administrator Stuart McRae

Date: 12/28/2023

Recommendation:

Staff recommends that the Mayor and City Council approve Resolution 03-24, authorizing the submission of a Drinking Water State Revolving Fund (DWSRF) loan application in the amount of \$1,900,000 for the Northeast Transmission Main Extension Project (Project).

Background:

The Sheridan Water System Master Plan identified the Project as a priority transmission main extension project in the Northeast quadrant of the Sheridan area water system. This area is currently underserved in water supply capacity and needs the Project to connect a key section of the water system's transmission loop to expand the water supply system to the area. The timing and need for this project is largely driven by active growth and development.

In September 2022, the Wyoming Water Development Commission (WWDC) awarded the City \$213,060 in grant funds to conduct easement acquisition and design. The design began in July 2023. In September of 2023 the City submitted a WWDC grant request for construction funding. Our grant request was for 67% of the \$3,510,000 eligible construction costs or \$2,351,700. Due to limited funds, grant funding was not recommended at the November 9th meeting, but was placed on a list for reconsideration by the Select Water Committee, on January 11th, for funding and inclusion into the Omnibus Water Bill - Construction 2024. Councilman Weitzel, City Staff, Representative Western, and Senator Kinskey presented to the Select Water Committee on January 11th and received a unanimous vote to provide a 50% WWDC grant for our Project. The 50% funding is less than our original request of 67%, but is consistent with construction grants awarded by the WWDC this year.

The Project will be placed in the Omnibus Water Bill to be considered by Legislators during the 2024 legislative session. The City, as the sponsor of this Project, will need to match the WWDC grant at 50% via the DWSRF loan.

Discussion:

As outlined, staff is recommending the City obtain the remaining funds via a DWSRF loan in the amount of \$1,900,000. While the requested loan amount is greater than the 50% match required, the City is anticipating the possibility of including and recouping the \$104,490 that will have been spent on design costs to date. The terms of the DWSRF loan are projected to be 20-yr at 1.5% interest. We will be requesting principal forgiveness, which we may be eligible for up to 25%.

Resolution 03-24 prepared for City Council's consideration, authorizes the submission of a DWSRF loan, as

described. The loan application will be considered for approval by the State Loan and Investment Board (SLIB) in June 2024. If approved, the loan proceeds become available for utilization right around the same time the WWDC grant money will be available. If all occurs in the described fashion, project bid solicitations will take place in mid to late summer of 2024.

Funding:

The construction is being funded by a WWDC grant in the amount of \$1,755,000 and a DWSRF loan in the amount of \$1,900,000.

The City's Water Enterprise Fund will repay the loan from proceeds obtained from rate revenues without a significant impact on future rates. The debt service for this loan was not anticipated when the 5-Year Plan for Water Rates was adopted by the City Council in 2022. This proposed debt service will not require an adjustment within the adopted 5-year rate plan. However, future rate projections will need to be adjusted over current projects as described below:

Fiscal Year	FY2028	FY2029	FY2030	FY2031	FY2032
Current Projections	1.6%	0%	1.6%	0%	1.6%
Revised Projections	1.6%	1.6%	1.6%	2.0%	2.0%

Attachments

Resolution 03-24

Map

**CITY OF SHERIDAN
RESOLUTION 03-24**

A RESOLUTION AUTHORIZING SUBMISSION OF AN APPLICATION TO THE STATE LOAN AND INVESTMENT BOARD FOR A LOAN THROUGH THE STATE REVOLVING FUND ON BEHALF OF THE GOVERNING BODY FOR THE CITY OF SHERIDAN FOR THE PURPOSE OF: ***Sheridan Northeast Transmission Main Extension Project.***

WHEREAS, the Governing Body for the City of Sheridan, Wyoming desires to participate in the State Revolving Fund program to assist in financing this project; and

WHEREAS, the Governing Body for the City of Sheridan, Wyoming recognized the need for the project; and

WHEREAS, the State Revolving Fund program required that certain criteria be met, as described in the State Loan and Investment Board's Rules and Regulations governing the program, and to the best of our knowledge this application meets those criteria; and

WHEREAS, the Governing Body for the City of Sheridan, Wyoming plans to repay the requested State Revolving Fund Loan from the following source(s) City of Sheridan's Water Enterprise Fund.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF SHERIDAN, WYOMING:

that a loan application in the amount of One-Million Nine-Hundred Thousand and 00/100 Dollars (\$1,900,000) be submitted to the State Loan and Investment Board for consideration at the State Loan and Investment Board meeting to assist in funding of the Sheridan Northeast Transmission Main Project.

BE IT FURTHER RESOLVED, that Dan Roberts, Utilities Director, is hereby designated as the authorized representative of the City of Sheridan, Wyoming to act on behalf of the Governing Body on all matters relating to this loan application.

PASSED, APPROVED AND ADOPTED this 5th day of February, 2024.

City of Sheridan

Richard Bridger, Mayor

ATTEST:

Cecilia Good, City Clerk



CITY OF SHERIDAN, WYOMING

55 Grinnell Street, P.O. Box 848, Sheridan Wyoming 82801

Ph (307) 674-6483 Fax (307) 674-2195

Utilities

MEMORANDUM

RE: Discussion of \$236,000 Sole Source Purchase from Lakeside Equip. for the Wastewater Treatment Plant -
Utilities Director Dan Roberts

From: Dan Roberts, Utilities Director

To: City Council

CC: City Administrator Stuart McRae

Date: 01/22/2024

Recommendation:

Staff recommends that the Mayor and City Council authorize a Sole Source, Sole Manufacturer Purchase, in the amount of \$236,000, from Lakeside Equipment Corporation (Lakeside) to replace the Rotamat at the Wastewater Treatment Plant (WWTP).

Background:

In May 2023, the WWTP Rotamat was damaged by a piece of lumber (4"x4"x4' post) that came through the headworks (main incoming sewage location) of the WWTP. Although the Rotamat was not damaged beyond repair, it can no longer function reliably for an indefinite period without replacing major components in whole or in part. The WWTP mechanics were able to temporarily repair the Rotamat until replacement components can be acquired.

The City submitted a claim to our insurance company (Travelers Insurance) where the Rotamat was determined to be a total loss and they paid out for a replacement. After receiving quotes for the rotamat replacement (attached from Lakeside Equipment) and installation (quote from LJS Contracting for installation), the City received a check from Travelers in the amount of \$226,494 for our claim.

Discussion:

The Rotamat is a rotational screening piece of equipment (see attached pictures) which removes large debris and grit from wastewater flows coming into our WWTP. It is the first stage in the treatment process with the important function of keeping large solids (debris and grit) from entering into the other treatment processes where they can cause considerable complications. It is a critical piece of equipment in our treatment process in which we presently do not have redundancy (a second or backup system). Based on the nature and extent of the damage, it is necessary to either replace a significant number of parts or replace it in its entirety to ensure that it will continue to function in a reliable, effective manner. The \$226,494 payment from our insurance is nearly enough to purchase a new one which has been quoted at \$236,000 from Lakeside.

Our Rotamat is manufactured solely by Lakeside. We are proposing to replace the Rotamat with the same piece of equipment. In doing so, there would be no opportunity to conduct a competitive bidding/solicitation process as there is only one available manufacturer and one available bidder. Staff is requesting from the City Council, authorization to make a sole source, sole manufacturer purchase of a new Rotamat, in the amount of \$236,000, from Lakeside.

With the City Council's authorization, staff will procure the Rotamat from Lakeside where it will arrive within six

to eight months. At which time, we will solicit pricing and contract for the installation. The cost of installation will be planned for within the FY25 WWTP Budget.

Funding:

- Funding for the Rotamat procurement will come from a project fund set up for this work with the following balance consisting of \$226,494 in insurance payments and \$15,000 in transfers from sewer fund contingency:
 - Project Fund 0257P - WWTP Rotomat: \$241,494

Attachments

Lakeside Quote

Installation Bid LJS

WWTP Rotamat Photos



1022 E. DEVON AVE. P.O. BOX 8448 BARTLETT, IL 60103 PHONE (630) 837-5640 FAX (630) 837-5647
www.lakeside-equipment.com

21-Dec-23

Budget Price Sheet

To: Sheridan Wyoming

From: Jim McKee

Attn: Brian Edwards-Wastewater Treatment Superintendent

Project: Sheridan, Wyoming

Lakeside Raptor® Fine Screen
Model: 55FS-0.25-120

Unit Price: \$236,000
Quantity: 1

Original S.O. 96-233

Total: \$236,000

Specification

Unit Capacity: 9.6 mgd
Inclination: 35-degrees
Bar Spacing: ¼- inch
Water Requirements: 25 gpm @ 60 psi

Maximum Upstream Level: 30 inches
Nominal Basket Diameter: 55 inches
Transport Screw Diameter: 14 inches

Items Included In Budget Pricing

Screen

AISI 304 stainless steel construction
3-plane basket design
Rotating rake assembly with cleaning comb
3 hp drive unit
Mounting supports
Three- (3) zone wash system with solenoid valves
Level sensor (ultrasonic)
Continuous bagger assembly
Anchor bolts (stainless steel)

Controls

Explosion proof design
NEMA 4X stainless steel main control panel
NEMA 4/7/9 local control station w/e-stop
VFD with overload protection
AB MicroLogix 1400 PLC w/Ethernet
Selector switches
Indicator lights
Fusible disconnect switch with door handle

FOB: Factory
Warranty: 1 year
Start-up service: 2 days in 1 trip
Full freight allowed to job site

Approvals: 4 to 6 weeks
Delivery: 23 to 28 weeks
Weight: 4,650 lb

Jim McKee

National Sales Manager

e-mail: jm@lakeside-equipment.com



To: City of Sheridan

Attn: Estimating Dept.

Date: 8/4/23
Good for 30 days

Proposal: Sewer Treatment Plant

<u>Item:</u>	<u>Unit:</u>	<u>Qty:</u>	<u>Unit Price:</u>	<u>Extended Price:</u>
Removal and Installation of Screen in Sewer Treatment Plant	LS	1	\$65,000.00	\$65,000.00

TOTAL: \$65,000.00

NOTES:

Increase or decrease of planned quantities/bid items may require price adjustment.

Screen not included.

Accepted By:

JB Skinner

JB Skinner, Owner

Contractor/Customer



WWTP ROTAMAT PHOTO ATTACHMENTS



WWTP ROTAMAT PHOTO ATTACHMENTS



WWTP ROTAMAT PHOTO ATTACHMENTS



CITY OF SHERIDAN, WYOMING

55 Grinnell Street, P.O. Box 848, Sheridan Wyoming 82801
Ph (307) 674-6483 Fax (307) 674-2195

City Administrator

MEMORANDUM

RE: Discussion of Resolution 04-24 Authorizing Lease Agreements for 476 Marion Street Property - City Administrator Stuart J. McRae

From: Stuart McRae, City Administrator

To: City Council

CC:

Date: 01/17/2024

Discussion:

Please see attached draft Resolution.

Attachments

Resolution 04-24

**CITY OF SHERIDAN
RESOLUTION 04-24**

A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO RESIDENTIAL LEASE AGREEMENTS BETWEEN THE CITY OF SHERIDAN AND NEW CITY EMPLOYEES.

WHEREAS, the City owns a residence at 476 Marion Street, Sheridan, Wyoming, 82801; and

WHEREAS, the City recognizes a limited housing inventory; and

WHEREAS, City employees have a need for temporary housing.

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF SHERIDAN, WYOMING:

- 1. The City Administrator is authorized to enter into residential lease agreements as deemed necessary.
- 2. The residential lease agreement terms shall not exceed six months.

PASSED, APPROVED AND ADOPTED this 5th day of February, 2024.

City of Sheridan

Richard Bridger, Mayor

ATTEST:

Cecilia Good, City Clerk



CITY OF SHERIDAN, WYOMING

55 Grinnell Street, P.O. Box 848, Sheridan Wyoming 82801

Ph (307) 674-6483 Fax (307) 674-2195

Public Works

MEMORANDUM

RE: Discussion of a Professional Services Contract with Merchant McIntyre Associates in the Amount of \$96,000 - Public Works Director Hanns Mercer

From: Hanns Mercer, Public Works Director

To: City Council

CC:

Date: 01/17/2024

Recommendation:

See memorandum.

Attachments

Memorandum

Federal Funding Strategy

Grants Grid



MEMORANDUM

TO: Mr. Hanns Mercer, Public Works Director
CC: Mr. Richard Bridger, Mayor

FROM: Mr. Clay Boothby, Vice President
Mr. Mark McIntyre, Co-Founder and Principal
Mr. Brandon Bookout, Federal Grants Director

RE: Federal Funding for City of Sheridan, WY

DATE: January 16, 2024

Hanns, thank you for the discussion last Friday regarding the comprehensive Federal Funding Strategy and Grants Grid that Merchant McIntyre Associates prepared for the City of Sheridan. This work product is the primary deliverable we promised during the initial 90-day engagement. We are now poised to pursue in earnest federal funding for Sheridan if the City Council renews our agreement.

Toward that end, we have prepared this memo and updated the Strategy and Grid to include dollar figures. MM has identified approximately \$30 million in grant opportunities for the City. Further, we will immediately pursue a Congressional earmark of between \$1 million and \$3 million.

Federal Grant Priority Targets: We will pursue these grants, based on competition dates:

- Department of Transportation (DOT): Rebuilding American Infrastructure with Sustainability and Equity (RAISE) (**award ceiling: \$25 million**).
- Department of Transportation (DOT): Safe Streets and Roads for All (SS4A) (**Action Plan award range: \$100,000 to \$400,000**). Note: MM has previously submitted 16 SS4A applications. Our local government clients have won 16 awards.
- U.S. Army Corps of Engineers (USACE) (**estimated award ceiling: \$5 million**).
- Federal Emergency Management Agency (FEMA) Assistance to Firefighter Grants (AFG) (**estimated award ceiling: \$165,000**).

Congressional Earmark: As we discussed on Friday, here are potential projects to pursue for a Congressional earmark, with a recommended award ceiling of \$3 million.

- The West Side Corridor Project.
- Review and Studies of Levy System through U.S. Army Corps of Engineers (USACE).
- New Fire Station Location (Northside in Sheridan).

Conclusion: The entire MM team is energized by the City's commitment to improving the quality of life of your citizens. We are highly confident of achieving a good-to-great ROI at the federal level for Sheridan.

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FEDERAL FUNDING STRATEGY & GRANTS GRID

*Prepared for: The City of Sheridan, Wyoming
Mr. Hanns Mercer, Public Works Director
Presented by: Merchant McIntyre & Associates, LLC*

December 2023





Mr. Hanns Mercer
55 Grinnell Plaza
Sheridan, WY 82801

December 15, 2023

Dear Hanns:

Merchant McIntyre Associates (MM) is pleased to present this comprehensive Federal Funding Strategy to the City of Sheridan, Wyoming. This report represents the consolidated findings, recommendations, and proposed next steps for Sheridan to pursue federal funding opportunities aligned with the City's priority needs.

This strategy is built on our Resource Inventory meeting, ongoing exploration, and collaboration with federal program officers in D.C., and continued discussions with the team in Sheridan. The City of Sheridan is well-positioned to win federal grants. As your federal grants staff, Merchant McIntyre will assist in the identification, preparation, and submission of award-worthy applications.

We recommend initiating targeted engagement with key federal program staff immediately and throughout 2024, into 2025, and beyond while continuing discussions with leadership and staff to consider more deeply the application requirements for the grants in our Strategy and Grants Grid.

We appreciated hearing more about the vision and development priorities you, the mayor, department leaders, and City staff have for Sheridan. Your desire and determination to improve the quality of life of your residents resonates with us -- and will resonate at every level of the federal government. The strategic approach to federal funding we've outlined in this report will create long-term, productive relationships for the City with key federal programs, resulting in the delivery of federal resources to support Sheridan's critical infrastructure and economic development projects.

We hope you are pleased with our partnership thus far, and we look forward to presenting our findings and recommendations. We're eager to begin developing winning applications this year and beyond!

Sincerely,

Albert C. Boothby

Clay Boothby,
Vice President and Senior Advisor

Drew Donaher

Drew Donaher,
Senior Government Relations Associate

Mary Ellen Golcheski

Mary Ellen Golcheski,
Government Relations Associate

I. SITUATION ANALYSIS & RESOURCE INVENTORY FINDINGS

Building on initial conversations with you and other key members of the Sheridan team, the objective of the Resource Inventory was to assess the City's capacity to pursue federal grants and to identify the City's priorities with a nexus to relevant federal funding. Additionally, to achieve these objectives, MM has extensively researched local, regional, and state priorities to determine how they—along with the City's key projects—align with federal funding opportunities.

In addition to the information gathered during the Resource Inventory process, our approach is informed by MM's analysis of recent developments in Washington, including the passage of the FY23 Appropriations Omnibus, the current FY24 Appropriations process, the availability of funding from the \$1.2 trillion Bipartisan Infrastructure Law, and the \$437 billion Inflation Reduction Act. This situational awareness enables MM to better predict federal funding opportunities, provide Sheridan with strategic insight, and extend our timeline for preparing award-worthy applications for federal funding.

Based on the Resource Inventory and our analysis of the current federal funding landscape, MM has developed this situation analysis to identify the City's strengths in the context of pursuing federal funding, while also recognizing potential opportunities for growth as our partnership moves forward. Additionally, MM has identified priority areas from our Resource Inventory meetings that have the greatest potential for submitting competitive applications and winning federal funding for Sheridan.

Strengths

In the context of pursuing federal funding, Sheridan possesses several notable strengths. The City's first and greatest strength is your administration and staff. In our Resource Inventory meetings, we gained a strong understanding of your community and a commitment to the City's vision for the future.

Second, Sheridan's funding needs are well-aligned with the federal funding objectives included in the Bipartisan Infrastructure Law and many competitive grant programs. Third, Hanns' leadership and the City's previous experience in federal funding is a great strength for Sheridan. Your familiarity with federal grants and earmarks will increase the effectiveness of our partnership and strengthen the City's federal funding applications.

The City's location and population are also strengths. The City of Sheridan is eligible for several grants from the Department of Transportation and the Federal Emergency Management Agency. These eligibilities translate to substantial opportunities to strengthen the City's initiatives and multiply federal investment in the region.

Growth Opportunities

MM has assessed three significant growth opportunities related to building the City's capacity for securing federal funding: (1) partnerships, (2) project design, and (3) grant writing and administrative support.

While we're encouraged by the City's partnerships at the local and regional level, there are still many opportunities to cultivate and formalize additional relationships, including relationships with federal program officers and your Congressional Delegation. Specifically, MM looks forward to exploring opportunities to create new, meaningful, and actionable partnerships with local, regional, and statewide entities such as private industry and nonprofit organizations. This will expand the range of available federal grant opportunities and increase the competitiveness of your applications.

Project design is another critical focus area for Sheridan to strengthen its federal funding portfolio. Project design is the framework of a grant application that can be broken down into five main sections: needs assessment, approach, evaluation, sustainability, and budget. Project design is at the heart of producing a successful grant application. MM's ability to forecast federal grant opportunities well in advance of public release enables us to thoughtfully design winning projects over a reasonable amount of time. MM will continue to work closely with the City's leadership and staff to co-create and co-design projects. This collaboration will be based on our project design resources, including best practices and our knowledge of and expertise in how reviewers score grant proposals.

Finally, MM seeks to act as a multiplier force for Sheridan and significantly expand the City's grant writing capacity. MM will serve as Sheridan's federal funding staff and bring to bear decades of combined experience forecasting, analyzing, applying for, and winning federal grants; collaborating with federal program managers and staff; and writing award-winning proposals. We will also deploy Subject Matter Experts (SMEs) who have experience working with and writing for specific federal agencies and programs.

Resource Inventory Findings

Based on the potential projects, strengths, and growth opportunities recognized during our Resource Inventory process, as well as MM's forecast of upcoming federal funding opportunities, Sheridan has great potential for producing award-worthy applications in the following priority areas:

- Surface transportation – *The West Side Corridor Project*
- Water & Wastewater Infrastructure – *Ongoing Review of Levy System from U.S. Army Corps of Engineers (USACE)*
- Public Safety – *New Fire Station Location (Northside in Sheridan)*

This initial list includes areas where MM has identified significant opportunities for Sheridan to pursue federal funding that advances the City's priorities. MM is excited to work with the City to pursue these opportunities through the recommendations featured in this Strategy and the funding sources identified in the Grants Grid.

II. RECOMMENDATIONS

Merchant McIntyre has identified a significant amount of federal grants that Sheridan should begin considering and preparing in the coming weeks and months. We have also presented longer-term

opportunities for which we should begin reviewing program requirements and partnerships now—well ahead of the release of these funding opportunities.

The keys to winning federal grants are (1) having a crystal-clear understanding of what federal program officers are looking for in an award-worthy submission, and (2) beginning to write the application long before the grant is publicly announced.

Collectively, these programs have the potential to support critical investments in the community that address many of the priorities you shared with us before, during, and after the Resource Inventory. Therefore, MM has three straightforward high-level recommendations:

1. Select and prioritize relevant grants from the Federal Grants Grid.
2. Initiate introductory conversations with federal program officers; and
3. Begin to address capacity and substantive questions for specific grants.

These opportunities are presented in the initial Federal Grants Grid. This document serves as the starting point for our consideration of these grants, including MM's recommendations based on our current understanding of your priorities, strengths, and initial assessment of how the funding aligns with Sheridan's most pressing needs. Further discussion is required to know exactly how each grant fits within a given priority need and/or program; we look forward to discussing this with you.

As your staff, Merchant McIntyre will break down each solicitation and identify key “threshold questions” to address before preparing a full application.

The Federal Grants Grid presents a comprehensive picture of all potential federal funding Sheridan can access during the next 3-12 months, and beyond. However, our immediate grant targets for your consideration over the next few weeks include:

Immediate Opportunities:

1. *Department of Transportation (DOT): Rebuilding American Infrastructure with Sustainability and Equity (RAISE)*: The City has already undergone significant investment to understand the impact of increased traffic through residential and community roads. Once ongoing plans for the Westside Corridor Project are completed, funding through the Department of Transportation for construction costs should be prioritized. **(award ceiling: \$25 million)**
2. *Department of Transportation (DOT): Safer Streets and Roads for All Grant (SS4A)*: The SS4A program provides federal dollars to support municipalities in their efforts to reduce pedestrian deaths and increase community safety. With three more rounds of funding expected to be released, the SS4A program is an accessible avenue to develop planning activities to support the City's transportation safety priorities. **(Action Plan award range: \$100,000 to \$400,000)**

3. *U.S. Army Corps of Engineers (USACE)*: As your advocates in Washington, we are excited to expand the City's capacity in working with the Army Corps regarding their ongoing investigation of the levy system. MM will work to build on existing resources and bolster engagement with the Army Corps, both regionally and in Washington. **(estimated award ceiling: \$5 million)**
4. *Federal Emergency Management Agency (FEMA) Assistance to Firefighter Grants (AFG)*: As the City of Sheridan plays an integral role in fire prevention and safety activities for communities across the County, an application to the AFG opportunity under FEMA is highly recommended. The City's prior SAFER application, though unsuccessful, serves as a strong resource for data coordination. Despite the need for additional firefighters, the recommended sustainability of firefighter positions may play a role in our decision whether to pursue further SAFER funding this year. **(estimated award ceiling: \$165,000)**

III. CONGRESSIONAL SPENDING

Congressional Earmarks

As discussed during the Resource Inventory, we recommend starting our legislative "earmarks" strategy for FY 2025 as soon as possible. With the House of Representatives and Senate currently launching their processes for accepting potential projects, engaging with lawmakers and Congressional staff in both Washington and Wyoming will be essential to impacting appropriations legislation that will be drafted in calendar year 2024.

Merchant McIntyre professionals are experts in the Congressional earmarking process. In the coming weeks, we will deploy MM's knowledge and Sheridan's experience to launch the City's FY25 earmark project. This process will include project identification and design, feasibility and fundability analysis, project development and community support, Congressional staff engagement, and post-submission advocacy and follow-up.

While opportunities to secure earmark funding are currently on track for this year, divided political control of the House of Representatives and Senate will undoubtedly have an impact on the congressional appropriations process in the coming months. MM is prepared to work with Sheridan to navigate this political environment, build substantive relationships with Congressional lawmakers, and put forward a competitive earmark request for FY 2025. With this in mind, we strongly recommend Sheridan move forward with pursuing an earmark to support the City of Sheridan's various needs.

Federal Advocacy

As Sheridan and MM work together to build relationships with Congressional lawmakers and executive branch officials, we will be ensuring that Sheridan has a strong voice in Washington on the full range of federal issues impacting your community. From managing time-sensitive interactions with federal agencies to advocating for the City's interests, MM is prepared to amplify the City's priorities with decision-makers in Washington.

Through our Resource Inventory process, MM has identified federal advocacy as an important component of our ability to help achieve the City's goals as they relate to the West Side Corridor project. Given the significant role that the U.S. Army Corps of Engineers (USACE) and Environmental Protection Agency (EPA) will play in the ongoing review of the levy system, our team stands ready to assist in communicating and coordinating with the appropriate agencies.

Specifically, MM is prepared to leverage our expertise to assist in navigating USACE's project prioritization and authorization processes, as well as in communicating with the EPA's regional office. In addition to guiding Sheridan through the Congressional earmark process, MM is committed to providing crucial insight on forthcoming legislative and regulatory actions that impact your interests. This includes providing best-in-class analysis of major legislation under consideration by Congress, timely and relevant updates on Congressional Committee activity, and forecasts of executive actions and agency rulemakings that will impact Sheridan. By extension, Sheridan will have the ability to weigh in on these matters in an effective manner by leveraging Merchant McIntyre's subject matter expertise and strong record of advocacy.

As we work together to deploy an effective strategy to compete for federal grant funding, we recommend Sheridan also consider Merchant McIntyre to be their "all-of-the-above" advocate with Congress and federal agencies.

IV. FEDERAL GRANTS GRID

Please find, as an Appendix to this Strategy, the long-term Federal Grants Grid for Sheridan. The Grid is a living document that – together with you and the entire Sheridan leadership team – MM will continue to update, grow, and refine as grant programs are announced that align with the City's specific funding needs.

V. CONCLUSION

Thank you for the opportunity to partner with Sheridan and deliver this strategy document. We look forward to continuing our discussions on the findings, recommendations, and next steps presented in this comprehensive Federal Funding Strategy.

The entire MM team is energized by the City's commitment to improving the quality of life of your citizens. Together, we will begin developing longstanding, mutually beneficial relationships with partners and federal officials who can help the City access critical federal funding.

We are pleased to partner with you to achieve significant federal support for the City of Sheridan.

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Agency

<i>Tier 1 Targets: Immediate Opportunities</i>
--

U.S. Congress

Federal Emergency Management Agency (FEMA)
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U.S. Department of Transportation (DOT)

U.S. Department of Transportation (DOT)

Tier 2 Targets: Upcoming Opportunities

U.S. Department of Agriculture (USDA)

U.S. Department of Transportation (DOT)

Federal Emergency Management Agency (FEMA)

Tier 3 Targets: Additional Considerations

U.S. Department of Transportation (DOT)

National Endowment for the Arts

National Endowment for the Arts



Potenital Fed

Grant Program

FY 2025 Community Project Funding // Congressionally Directed Spending

Assistance to Firefighters Grants (AFG)

Rebuilding American Infrastructure with Sustainability and Equity (RAISE)

Safer Streets and Roads for All Grant (SS4A)

Community Facilities Direct Loan & Grant Program in Wyoming

Reconnecting Communities and Neighborhoods (RCN)

Staffing for Adequate Fire and Emergency Response (SAFER)

Rural Opportunities To Use Transportation for Economic Success (ROUTES)

Our Town

Grants for the Arts Programs (GAP)

City of S

eral Funding T

Potenital Fedd

Expected Timing
Submission in March/April 2024
Est. January 2024
Est. February 2024

Est. February 2024

Rolling

Est. September 2024

Est. March 2024

TBD

Est. August 2024

Est. February 2024

Sheridan, WY

Targets City of St

eral Funding Targe

Funding Details
MM recommends a maximum budget request of \$1 million to \$3 million (depending on the project account).
Est. Award Ceiling \$165,000
Est. Award Ceiling \$25,000,000

Est. Planning Grant Award Ceiling \$160,000

Est. Award Ceiling Amounts Vary

Est. Award Ceiling \$2,000,000-\$5,000,000

Est. \$360,000,000

Est. Award Ceiling \$10,000,000-\$30,000,000

Est. \$25,000-\$150,000

Est. \$10,000-\$100,000

#

Sheridan, WY

Projects

Program Description
As you know, surface transportation infrastructure, community facility improvements, construction, water treatment improvements, and capital costs are an eligible expense for earmark funding. MM will begin working in the coming weeks to explore eligible earmark projects in Sheridan for the FY25 appropriations cycle to ensure submission of an award-worthy application next spring
The Assistance to Firefighters Grants (AFG) program is designed to enhance the health and safety of public and firefighting personnel and to provide support for emergency responders regarding fire, medical, and all hazard events. Funds may be used for operations and safety activities such as: training, equipment, personal protective equipment (PPE), wellness and fitness programs, modifications to facilities, additionall; vehicle acquisition and <u>joint/regional interoperabiity projects.</u>
The RAISE grant program supports surface transportation infrastructure projects that will improve safety; environmental sustainability; quality of life; mobility and community connectivity; economic competitiveness and opportunity including tourism; state of good repair; partnership and collaboration; and innovation.

SS4A program funds regional, local, and Tribal initiatives through grants to prevent roadway deaths and serious injuries. The SS4A program supports the U.S. Department of Transportation's National Roadway Safety Strategy and our goal of zero roadway deaths using a Safe System Approach.

This program provides affordable funding to develop essential community facilities in rural areas. An essential community facility is defined as a facility that provides an essential service to the local community for the orderly development of the community in a primarily rural area, and does not include private, commercial or business undertakings.

The RCN Program provides opportunities to redress the legacy of harm from transportation infrastructure including: construction-related displacement, environmental degradation, limited access to goods and services, degraded public health due to air and noise pollution, limited opportunities for physical activity, and hampered economic vitality of the surrounding community.

The Staffing for Adequate Fire and Emergency Response Grants (SAFER) was created to provide funding directly to fire departments and volunteer firefighter interest organizations to help them increase or maintain the number of trained, "front line" firefighters available in their communities. The goal of SAFER is to enhance the local fire departments' abilities to comply with staffing, response and operational standards established by the NFPA.

The ROUTES Initiative seeks to address disparities in rural transportation infrastructure by developing user-friendly tools and information, aggregating USDOT resources, and providing technical assistance to rural and Tribal stakeholders. The ROUTES Initiative aims to ensure rural transportation infrastructure's unique challenges are considered in order to meet priority transportation goals of safety, mobility, and economic competitiveness.

The National Endowment for the Arts (NEA) is proud to support the nation's arts sector with grant opportunities so that together we can help everyone live more artful lives. "Artful lives" is an inclusive concept that holds everything from the creation, presentation, and consumption of professional arts to active arts engagement by all people in our daily experiences through making, teaching, learning, and advancing a broad range of art forms that express our nation's rich and diverse cultural tapestry. The arts contribute to our individual well-being, the well-being of our communities, and to our local economies. As we emerge from the pandemic and plan for the future, the arts are also crucial to helping us make sense of our circumstances from different perspectives.

Grants for Arts Projects (GAP) provides expansive funding opportunities to strengthen the nation's arts and culture ecosystem. Through project-based funding, the program supports opportunities for public engagement with the arts and arts education, for the integration of the arts with strategies promoting the health and well-being of people and communities, and for the improvement of overall capacity and capabilities within the arts sector.

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Projected Funding in Pipeline: \$30,000,000+

Sheridan Next Steps

MM Next Steps

Hold initial earmark project identification meeting.

N/A

Determine if this opportunity merits further consideration.

N/A

Determine if this opportunity merits further consideration.

N/A

Determine if this opportunity merits further consideration.	N/A
Determine if this opportunity merits further consideration.	N/A
Determine if this opportunity merits further consideration.	N/A
Determine if this opportunity merits further consideration.	N/A
Determine if this opportunity merits further consideration.	N/A

Determine if this opportunity merits further consideration.	N/A
Determine if this opportunity merits further consideration.	N/A

Fiscal Year	Fiscal Year
Title	<i>City of Sheridan</i>
Agency	DOT
Amount	\$\$\$
	CONGRESSIONAL CONSIDERATION:
Member	Sen. Barrasso
Submitted to Committee?	TBD
Included in Committee Bill?	TBD
Enacted?	TBD
	AGENCY PRE-AWARD PROCESS
Agency Pre-Award Checklist Completed?	TBD
Notice of Award Issued?	TBD
	AGENCY PERFORMANCE PERIOD:
Semi-Annual Progress Report #1 Completed?	TBD
Semi-Annual Progress Report #2 Completed?	TBD
Semi-Annual Progress Report #3 Completed?	TBD

I Year 2025
- <i>West Corridor Project</i>
DOT
\$\$\$
CONGRESSIONAL CONSIDERATION:
Rep. Hageman
TBD
TBD
TBD
AGENCY PRE-AWARD PROCESS
TBD
TBD
AGENCY PERFORMANCE PERIOD:
TBD
TBD
TBD