AGENDA
CITY OF SHERIDAN
FEBRUARY 19, 2024
REGULAR COUNCIL MEETING START 7:00 P.M.

1. Call to Order

2. Pledge of Allegiance

3. Invocation to be given by Greg Green, Illuminate Church

4. Roll Call of Members

5. Consideration of Agenda

6. Community Update

   A. Compass Center for Families/CASA - Tifany Resser, Executive Director

   B. Sheridan Fulmer Public Library - Amy Long, Director

7. Comments from the Public

8. Staff Update

   A. Discussion of Resolution 08-24 Declaring a City Council Vacancy and Method of Filling the Position - City Administrator Stuart J. McRae

9. Public Hearings

   A. Public Hearing for the New Liquor License Application for Wyoming Horse Racing, LLC dba Horse Palace - City Clerk/Strategy Director Cecilia Good

      i. Consideration of New Liquor License Application for Wyoming Horse Racing, LLC dba Horse Palace

10. Consent Agenda

   A. Acknowledgment of Receipt of Letter from IAFF Local #276 Requesting Collective Bargaining.

   B. Consideration of Contract with Yonkee & Toner, LLP for City Attorney Services

C. Consideration of Bid Award to LJS Concrete & Excavating for the North Heights Waterline Replacement Phase III Project in the Amount of $2,005,813.84

D. Minutes of Regular Council Meeting February 5, 2024

E. Claims

OLD BUSINESS

11. Consideration of Third and Final Reading of PL-23-44, Ordinance 2274, 1600 Solutions Way Rezone 3.45 Acres from B-2 to HE - Public Works Director Hanns Mercer

12. Consideration of Second Reading of Ordinance 2279 Adoption of the 2023 National Electrical Code - Public Works Director Hanns Mercer

NEW BUSINESS

13. Consideration of Resolution 06-24 Authorizing the Submission of a "Rebuilding American Infrastructure with Sustainability and Equity" Grant in the Amount of $1,520,000 - Public Works Director Hanns Mercer

14. Consideration of Collective Bargaining Rules and Procedures - Human Resources Director Heather Doke

15. Council Comments and Requests for Future Agenda Items

16. Adjournment

CITY OF SHERIDAN, WYOMING
55 Grinnell Street, P.O. Box 848, Sheridan Wyoming 82801
Ph (307) 674-6483 Fax (307) 674-2195

Clerk

MEMORANDUM

RE: Discussion of Resolution 08-24 Declaring a City Council Vacancy and Method of Filling the Position - City Administrator Stuart J. McRae

From: Cecilia Good, City Clerk

To: City Council

CC:

Date:

Discussion:

See attached draft Resolution.

Attachments

Resolution 08-24 - Declaring a City Council Vacancy and Method of Filling the Position

CITY OF SHERIDAN
RESOLUTION 08-24

A RESOLUTION declaring a City Council vacancy and method of filling the position.

WHEREAS, the Shawn Day has resigned as a City Councilmember; and

WHEREAS, Wyoming Statute 15-1-107(b) allows the Governing Body to determine whether a vacancy exists; and

WHEREAS, Wyoming Statute 15-1-107(c) allows the Governing Body to appoint an eligible person to serve until the successor is elected in the next general election; and

WHEREAS, City of Sheridan Ordinance 2-9.B allows the Governing Body to declare a vacancy by resolution and fill the vacancy in a timely manner.

BE IT RESOLVED BY THE CITY OF SHERIDAN GOVERNING BODY:

1. The City Council seat held by Shawn Day is declared vacant as a consequence of his resignation.

2. The City Governing Body shall fill the seat in accordance with the following procedure:

    a. The City Clerk shall establish a standard application form to ensure that each applicant meets statutory eligibility requirements.

    b. Interested persons shall submit an application to the City Clerk no later than March 8, 2024 at 5:00 PM. The City Clerk shall evaluate each application for completeness. Applications which are not complete shall not be considered by the City Governing Body.

    c. Interviews for qualified applicants will be conducted on March 11th at 5:30 PM in City Hall Council Chambers.

    d. On April 1, 2024, the City Governing Body shall select one person to fill the Council vacancy.

3. The person appointed to fill the vacant council position shall serve as a City Councilmember until December 31, 2024.

PASSED, APPROVED and ADOPTED this 26th day of February, 2024.

_____
Richard Bridger, Mayor

ATTEST:

_____
Cecilia Good, City Clerk

CITY OF SHERIDAN, WYOMING
55 Grinnell Street, P.O. Box 848, Sheridan Wyoming 82801
Ph (307) 674-6483 Fax (307) 674-2195

Clerk

MEMORANDUM

RE: Public Hearing for the New Liquor License Application for Wyoming Horse Racing, LLC dba Horse Palace - City Clerk/Strategy Director Cecilia Good

From: Cecilia Good, City Clerk

To: City Council

CC: City Administrator Stuart McRae

Date:

Discussion:

See attached application for new liquor license.

Attachments

Application and Operation Plan
Resolution 27-23 Bar and Grill Process
food menu Horse Palace

(7/23)

NEW OR TRANSFER LIQUOR LICENSE OR PERMIT APPLICATION

FOR LIQUOR DIVISION USE ONLY		
Customer #:		
Trf from:		
Reviewer:	Initials	Date
Agent:		/ /
Mgr:		/ /

To be completed by City / Town / County Clerk

Local License #: 6

License Fees

Annual Fee: $ 3500.00

Prorated Fee: $ _____

Transfer Fee: $ _____

Publishing Fee: $ 90.-

Publishing Fee Direct Billed to Applicant: ☐

Date filed with clerk: 1 / 26 / 24

Advertising Dates: (2 Consecutive Weeks Prior to Hearing)

_____ & _____

Public Hearing Date: 2 / 20 / 24

License Term: 2 / 21 / 24 (Month / Day / Year) Through Dec. / 31 / 2024 (Month / Day / Year)

LICENSING AUTHORITY: Begin publishing promptly. As W.S. 12-4-104(d) specifies: **NO LICENSING AUTHORITY SHALL APPROVE OR DENY THE APPLICATION UNTIL THE LIQUOR DIVISION HAS CERTIFIED THE APPLICATION IS COMPLETE.**

Applicant (Business Name): Wyoming Horse Racing LLC

Doing Business As (DBA) / Trade Name: Horse Palace

Building to be licensed / Building Address: 2240 Coffeen Ave
(Address Number, and Suite or Unit Number, and Street or Road Name)
Sheridan (City) WY (State) 82801 (Zip) Sheridan (County)

Local Mailing Address: PO Box 1247
(Address Number or PO Box, and Suite or Unit Number, and Street or Road Name)
Cheyenne (City) WY (State) 82003 (Zip) Laramie (County)

Local Business Telephone Number: (307) 673-4846 Fax Number: _____

Business E-Mail Address: Jeffblack@wyominghorseracing.com *and* shawnjackson@wyominghorseracing.com

Business Primary Contact: Shawn (First Name) Jackson (Last Name)

FILING FOR

- ☒ NEW LICENSE
- ☐ TRANSFER OF LOCATION
- ☐ TRANSFER OF OWNERSHIP
  - ☐ ASSIGNMENT LETTER MUST BE ATTACHED

FORMERLY HELD BY: _____

FILING IN (CHOOSE ONLY ONE)

- ☒ CITY / TOWN OF: Sheridan
- ☐ COUNTY OF:

FILING AS (CHOOSE ONLY ONE)

- ☐ INDIVIDUAL
- ☐ PARTNERSHIP
  - ☐ LP ☐ LLP ☐ LLLP
  - ☒ LLC ☐ LC
- ☐ CORPORATION (INC)
- ☐ POLITICAL SUDIVISION
- ☐ ORGANIZATION
- ☐ OTHER _____

TYPE OF LICENSE OR PERMIT (CHOOSE ONLY ONE)

- ☐ **RETAIL LIQUOR LICENSE**

PRIMARY BUSINESS TYPE (CHOOSE ONLY ONE)

- ☐ ON-PREMISE BAR
- ☐ OFF-PREMISE PACKAGE STORE
- ☐ ON & OFF PREMISE BAR & PACKAGE STORE

- ☐ RESTAURANT LIQUOR LICENSE
- ☒ BAR AND GRILL LIQUOR LICENSE
- ☐ RESORT LIQUOR LICENSE

LIMITED RETAIL LIQUOR LICENSE (CLUB)

- ☐ VETERANS CLUB
- ☐ FRATERNAL CLUB
- ☐ GOLF CLUB
- ☐ SOCIAL CLUB

- ☐ MICROBREWERY PERMIT
- ☐ WINERY PERMIT
- ☐ MANUFACTURER SATELLITE PERMIT
- ☐ WINERY SATELLITE PERMIT
- ☐ COUNTY MALT BEVERAGE PERMIT
- ☐ SPECIAL MALT BEVERAGE PERMIT

SPECIAL STATUTORY DESIGNATIONS (CHOOSE ONLY ONE)

- ☐ COMMERCIAL AIRPORT (W.S. 12-4-201(d)(iv))
- ☐ GOLF CLUB (W.S. 12-5-201(f))
- ☐ GUEST RANCH (W.S. 12-5-201(f))
- ☐ RESORT (W.S. 12-4-401(iv) / 12-5-201(f))
- ☐ GOLF CLUB-POLIT. SUBDIVISION (W.S. 12-4-301(e) / 12-5-201(f))
- ☐ Other: _____

OPERATIONAL STATUS (To Assist the Liquor Division with scheduling inspections (W.S. 12-1-101(a)(xxi) / 12-2-301(c) / 12-4-103(a)(iv)))

- ☒ FULL TIME
- ☐ SEASONAL
- ☐ NON-OPERATIONAL / PARKED

MONTHS OF OPERATION: from _____ to _____ ☒ All Year (Jan-Dec)

DAYS OF WEEK OF OPERATION: Monday-Saturday 10am-11pm from _____ to _____ ☐ Every Day (Mon-Sun)

HOURS OF OPERATION: Sunday 10am-10pm from _____ to _____ ☐ 24 Hours a Day

(7/23)

ALL APPLICANTS MUST COMPLETE QUESTIONS 1- 3

1. BUILDING OWNERSHIP: W.S. 12-4-103(a)(iii)
Does the Applicant own or lease the licensed building?

(a) The Applicant **OWNS** the licensed building. ☐ YES (own)
(b) The Applicant **LEASES** the licensed building. ☒ YES (lease)

If the building is leased, please submit a copy of the lease and indicate:

(i) Lease term expiration date; located on page 1 paragraph 1 [OF ADDENDUM].

Note: The lease term **MUST** continue at least through the term of the liquor license or permit

(ii) **Sales** provision for alcoholic or malt beverages: located, on page 2 paragraph 6 [OF ADDENDUM].

Note: The lease **MUST** contain a provision for **SALE OF ALCOHOLIC or MALT BEVERAGES.**

2. LIQUOR BUSINESS CONTROL: W.S. 12-4-601(b)

(a) To operate the liquor business, has the business or license/permit been assigned, leased, transferred or contracted with any other person (entity) to operate and assert total or partial control of the license or permit or the licensed building? ☐ YES ☒ NO

(b) If the answer was **YES** to 2(a) above, explain fully and submit any documents in connection there within.

3. INTEREST IN LICENSE OR PERMIT: W.S. 12-5-401, 12-5-402, 12-5-403

Does any alcohol manufacturer, brewer, rectifier, wholesaler, or through a subsidiary affiliate, officer, director or member of any such firm:

(a) Hold any interest in the license/permit applied for? ☐ YES ☒ NO
(b) Furnish by way of loan or any other money or financial assistance for purposes hereof in the business? ☐ YES ☒ NO
(c) Furnish, give, rent or loan any equipment, fixtures, interior decorations or signs other than standard brewery or manufacturer's signs? ☐ YES ☒ NO
(d) If the answer was **YES** to any of the above, explain fully and submit any documents in connection there within.

4. RETAIL LIQUOR LICENSE-COUNTY LOCATIONS ONLY: W.S. 12-4-201(f)(ii)

Is the licensed building within five (5) miles of an incorporated town or city? ☐ YES ☐ NO

5. RETAIL LIQUOR LICENSE-COMMERCIAL SERVICE AIRPORTS ONLY: W.S. 12-4-201(m)

(a) Will food and beverage services be contracted or subcontracted? ☐ YES ☐ NO
1. If **YES**, is a copy of the food and beverage contract or lease attached? ☐ YES ☐ NO

6. BAR AND GRILL LICENSE OR RESTAURANT LIQUOR LICENSE ONLY: 12-4-413(a) / W.S. 12-4-407(a)

Is a copy of the valid food service permit or the approved permit application attached? ☒ YES ☐ NO

7. RESORT LIQUOR LICENSE: W.S. 12-4-401 through W.S. 12-4-403(b)

Does the resort complex:

(a) Have an actual valuation of at least one million dollars, or have committed or expended at least one million dollars ($1,000,000.00) on the complex, excluding the value of the land? W.S. 12-4-401(b)(i) ☐ YES ☐ NO
(b) Include a restaurant and a convention facility; a convention facility that will seat at least one hundred (100) persons? W.S. 12-4-401(b)(ii) ☐ YES ☐ NO
(c) Include motel, hotel or privately owned condominium, town house or home accommodations approved for short term occupancy with at least one hundred (100) sleeping rooms? W.S. 12-4-401(b)(iii) ☐ YES ☐ NO
(d) If no on question (c), have a ski resort facility open to the general public in which has been committed or expended not less than 10 million dollars ($10,000,000.00)? W.S. 12-4-401(b)(iv) ☐ YES ☐ NO
(e) Will food and beverage services be contracted or subcontracted? W.S. 12-4-403(b) ☐ YES ☐ NO
1. If **YES** to (e), is a copy of the food and beverage contract or lease attached? ☐ YES ☐ NO

8. MICROBREWERY PERMIT ONLY: WHOLESALE DISTRIBUTION: W.S. 12-2-201(a)

(a) Will the microbrewery self-distribute its products or distribute through a licensed wholesaler? ☐ YES ☐ NO

If **YES**, a wholesale malt beverage license from the Liquor Division will be required.

9. LIMITED RETAIL (CLUB) LIQUOR LICENSE:

FRATERNAL CLUBS W.S. 12-1-101(a)(iii)(B)

(a) Has the fraternal organization been actively operating in at least thirty-six (36) states? ☐ YES ☐ NO

(b) Has the fraternal organization been actively in existence for at least twenty (20) years? ☐ YES ☐ NO

10. LIMITED RETAIL (CLUB) LIQUOR LICENSE:

VETERANS CLUBS W.S. 12-1-101(a)(iii)(A):

(a) Does the Veteran's organization hold a charter by the Congress of the United States? ☐ YES ☐ NO

(b) Is the membership of the Veteran's organization comprised only of Veterans and its duly organized auxiliary? ☐ YES ☐ NO

11. LIMITED RETAIL (CLUB) LIQUOR LICENSE:

GOLF CLUBS W.S. 12-1-101(a)(iii)(D) / W.S. 12-4-301(e):

(a) Does the golf club have more than fifty (50) bona fide members? ☐ YES ☐ NO

(b) Does the Applicant, maintain, or operate a bona fide golf course together with a clubhouse? ☐ YES ☐ NO

(c) Is the Applicant a Political Subdivision of the state that owns, maintains, or operates this golf course? ☐ YES ☐ NO

1. Will food and beverage services be contracted or subcontracted? W.S. 12-4-301(e) ☐ YES ☐ NO
2. If **YES**, is a copy of the food and beverage contract or lease attached? ☐ YES ☐ NO

12. LIMITED RETAIL (CLUB) LIQUOR LICENSE:

SOCIAL CLUBS W.S. 12-1-101(a)(iii)(E) / W.S. 12-4-301(b):

(a) Does the club have more than one hundred (100) bona fide members who are residents of the county in which the club is located? ☐ YES ☐ NO

(b) Is the club incorporated and operating solely as a nonprofit organization under the laws of this state? ☐ YES ☐ NO

(c) Is the club qualified as a tax-exempt organization under the Internal Revenue Service? ☐ YES ☐ NO

(d) Has the club been in continuous operation for a period of not less than one (1) year? ☐ YES ☐ NO

(e) Has the club received twenty-five dollars ($25.00) from each bona fide member as recorded by the secretary of the club and are club members at the time of this application in good standing by having paid at least one (1) full year in dues? ☐ YES ☐ NO

(f) Does the club hold quarterly meetings and have an actively engaged membership carrying out the objectives of the club? ☐ YES ☐ NO

(g) Is a true copy of the club bylaws attached to this application? ☐ YES ☐ NO

(h) Has at least fifty one percent (51%) of the membership signed a petition indicating a desire to secure a Limited Retail Liquor License? (Petition(s) Attached) ☐ YES ☐ NO

13. Applicant is Filing As <u>Individual, Partnership, Political Subdivision, Organization or Other</u>:
W.S. 12-4-102(a)(ii) & (iii)

Each individual, partner or officer (as applicable) must complete all of the information below.
(If more information is required, list on a separate piece of paper and attach to this application.)

True and Correct Name	Date of Birth	Residence Address No. & Street City, State & Zip ***DO NOT LIST PO BOXES***	Residence Phone Number	Have you been a DOMICILED resident for at least 1 year and not claimed residence in any other state in the last year?	Have you been convicted within the previous 10 years of: a Felony Violation Relating to Alcoholic Liquor or Malt Beverages?	Have you been convicted within the previous 10 years of: any Violation Relating to Alcoholic Liquor or Malt Beverages?
				YES ☐ NO ☐	YES ☐ NO ☐	YES ☐ NO ☐
				YES ☐ NO ☐	YES ☐ NO ☐	YES ☐ NO ☐
				YES ☐ NO ☐	YES ☐ NO ☐	YES ☐ NO ☐
				YES ☐ NO ☐	YES ☐ NO ☐	YES ☐ NO ☐
				YES ☐ NO ☐	YES ☐ NO ☐	YES ☐ NO ☐

BUSINESS PLAN

WHR Business Plan

Sheridan, WY

Introduction:

The Sheridan Horse Palace has been a successful Gaming & OTB business for many years. To better compete with the competition and provide our customers with the amenities they have been asking for, WHR's objective is to build a bar with a wide selection of alcoholic beverages and food offerings that will allow us to provide our customers with these amenities.

Community:

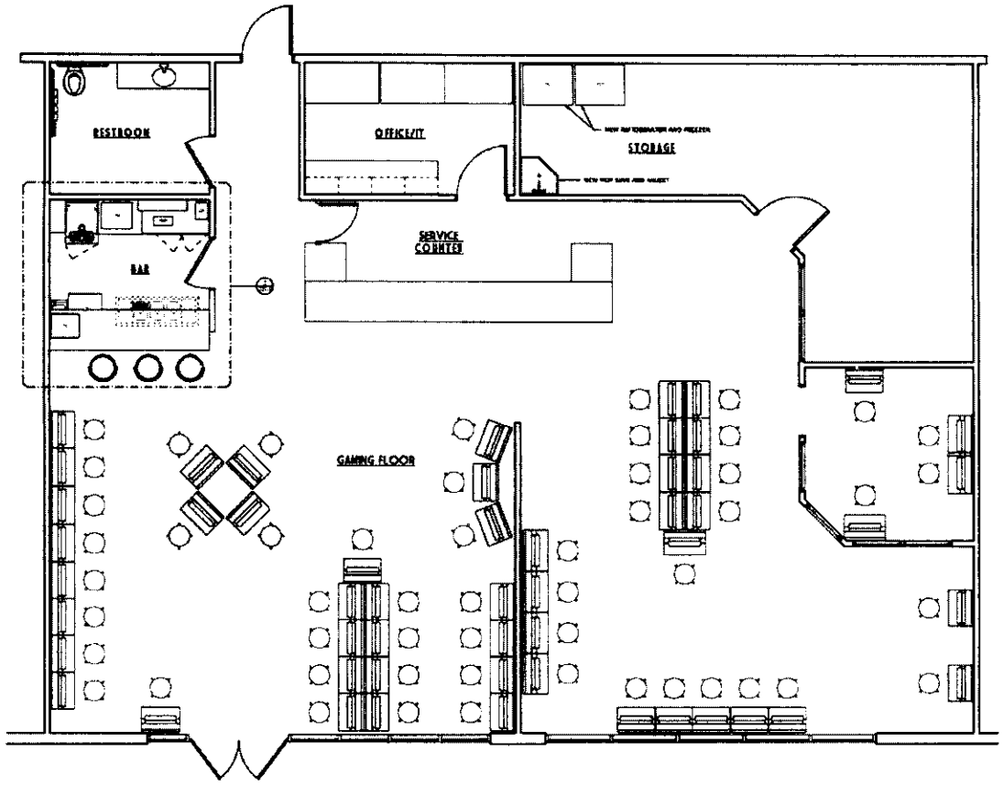
This addition will provide more taxes for Sheridan. We will also continue to offer employment opportunities to locals as we grow.

The license will create a new space to the community, and more choices for residents, and customers of Sheridan to enjoy.

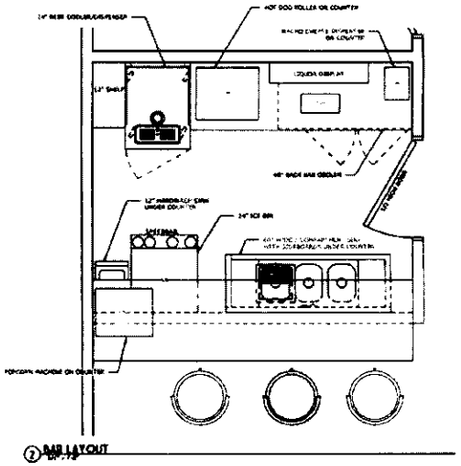
The Products:

Horse Palace will offer a variety of spirits, from domestic and imported beers to other alcoholic beverages. In addition, WHR will offer a modest food menu, and snacks.

We intend to start with traditional offerings, and then grow with the help of our customers.



① OVERALL FLOOR PLAN



② BAR LAYOUT

FOOD HANDLING EQUIPMENT
POPCORN MACHINE - CARNIVAL KING - PM850
HOT DOG ROLLER - CARNIVAL KING - HDRC30
NACHO CHEESE DISPENSER - CARNIVAL KING - HSPW35
BEER DISPENSER - TRUE - TDS-1-HC
BACK BAR COOLER - CENTRAL EXCLUSIVE - 68M-105

NEW BAR LAYOUT
SCALE: AS INDICATED

POUPPIRT
SHERIDAN HORSE PALACE
SHERIDAN, WY
DATE: 28 NOVEMBER, 2023

PLAN OF OPERATION

CITY OF SHERIDAN, WYOMING

55 Grinnell Plaza
Sheridan Wyoming 82801
(307) 675-4211
cgood@sheridanwy.gov

BAR & GRILL/RESTAURANT
LIQUOR LICENSE OPERATION PLAN

Name as it appears on license:	**Wyoming Horse Racing LLC**
Common Name (doing business as):	**Horse Palace Gaming & OTB**
Street Address:	**2240 Coffeen Ave, Sheridan, WY 82801**
Phone #:	**307-673-4846**

Hours of Operation

Our planned hours of operation are:

Monday:	**10 AM – 11 PM**
Tuesday:	**10 AM – 11 PM**
Wednesday:	**10 AM – 11 PM**
Thursday:	**10 AM – 11 PM**
Friday:	**10 AM – 11 PM**
Saturday:	**10 AM – 11 PM**
Sunday:	**10 AM – 10 PM**

Last call will be __30____ minutes before closing and last service will be ___20___ minutes before closing.

Use of License

Please describe the characteristics of your operations, including any entertainment that will contribute to the 60% food sales/entertainment requirement if applying for a Bar & Grill license:

We will be offering adult alcoholic and non-alcoholic beverages from our bar, and an assortment of approved food. We would like to offer these options to our customers who visit our gaming & OTB establishment. This will allow us to enhance their experience at our property.

CITY OF SHERIDAN, WYOMING

55 Grinnell Plaza
Sheridan Wyoming 82801
(307) 675-4211
cgood@sheridanwy.gov

- **Provide your dispensing building design referencing alcohol service and storage locations, including outside consumption areas***

Nature of Business:	Regular Events:	Special Events:	Other:
• Bar	• Happy Hour		
• Restaurant	• Live Entertainment		

Security/ Crowd Control/ Capacity Limits

The official occupancy limit for our business is:
N/A it will change when we expand our property.

In order to comply with our occupancy limits we shall:

Once we receive the official occupancy limits, staff will ensure they are always aware of the total number of customers in the establishment. If we are approaching the limit, the staff will control the flow of customers entering and leaving the property. Once we are at capacity, we will not be allow anyone in until there is space for them.

We shall maintain peace and order in and around our business by (but not limited to):

- Requiring TIPS Training
- Reporting altercations or potential altercations to the Sheridan Police Department
- Follow all guidelines established by Chapter Four of Sheridan Municipal Code

Rules of the establishment shall be enforced by:

Manager, Assistant Manager, Leads, and Executive Chef/Director of Food and Beverage

CITY OF SHERIDAN, WYOMING

55 Grinnell Plaza
Sheridan Wyoming 82801
(307) 675-4211
cgood@sheridanwy.gov

Alcohol Management

To comply with Sheridan Municipal Code regarding alcoholic and malt beverages, including the use of eighteen (18) to twenty (20) year old servers in restaurants if applicable, our establishment will:

Bartenders will be TIPS certified, and 21 years old and over.

I acknowledge that the Sheridan Police Department is an agent of the licensing authority and shall have the ability to inspect the licensed premises. Violations of City Code are subject to Section 4-13, resulting in action from Administrative Fees up to license revocation.

Peter Liguori — 01/25/2024

Signature of License Holder — **Date**

Peter Liguori, Executive Vice President

Printed Name

*Outside consumption areas located on public right-of-way require a Sidewalk Use Agreement obtainable from the City Clerk's Office. Any substantial improvements on public right-of-way require a lease agreement.

CITY OF SHERIDAN
RESOLUTION 27-23

A RESOLUTION ESTABLISHING CRITERIA FOR THE ADVERTISEMENT AND AWARD OF BAR AND GRILL LICENSES.

WHEREAS the City of Sheridan will be awarded four new Bar and Grill licenses due to new legislation passed during the 2023 legislative session effective July 1, 2023; and

WHEREAS the City of Sheridan wishes to set criteria for the issuance of the Bar and Grill licenses prior to awarding a license.

BE IT RESOLVED BY THE CITY OF SHERIDAN GOVERNING BODY:

1. The City Clerk shall publish a notice that the City has Bar and Grill licenses available upon passage of Resolution 27-23. The notice to the public shall be published in the Sheridan Press and on the website for a period of not less than two weeks. The notice shall direct applicants to the City Clerk's Office for questions and application materials.
2. Applications shall include all information required by Title 12 of Wyoming Statute, Chapter 4-14, and supporting information that addresses the criteria listed in paragraph 3 below.
3. All applications will be reviewed and rated on a scale of 1-5 by each member of the City Governing Body on each category below:
    a. **Staffing:** Projected number of employees and position titles;
    b. **Location and Improvements:** The area saturation of liquor licenses and the planned improvements to the location;
    c. **Business Plan:** Estimated revenue generation, experience in the industry, marketing plan, recruitment strategy, and other applicant-provided materials;
    d. **Entertainment:** The type of entertainment and the planned percentage of food and entertainment to make up the 60% sales requirement to offset alcohol sales (60% minimum food/entertainment sales and no greater than 40% alcohol sales);
    e. **Timeline to Open to the Public:** Construction plans if new or renovating - the business must be open within one year of the license award.
4. Categories will be rated on the following scale:

    1 – Doesn't Meet

    2 – Deficient

    3 – Adequate

    4 – Exceeds

    5 – Superior
5. In the event of a tied score, the Governing Body will request additional information to determine the award of a Bar and Grill liquor license in the event that there are not enough licenses to award to both.
6. All available Bar and Grill liquor licenses as of July 1st will be subject to the conditions outlined in this Resolution.
7. The Governing Body reserves the right to deny an application if it deems the application to be inadequate.

PASSED, APPROVED AND ADOPTED THIS 5th day of July, 2023.

CITY OF SHERIDAN:

Richard Bridger, Mayor

ATTEST:

Cecilia Good, City Clerk

CITY OF SHERIDAN MUNICIPAL SEAL SHERIDAN COUNTY, WYOMING

BEVERAGES

PEPSI PRODUCTS

BEER, WINE, MIXED DRINKS

HORSE PALACE SHERIDAN

2240 Coffeen Ave, Ste b
Sheridan, WY 82801
307-673-4846
https://www.horsepalace.win/

APPETIZERS

MOZZARELLA STICKS

NACHOS AND CHEESE

FRENCH FRIES

POPCORN

APPETIZERS

SOFT PRETZEL

BAGGED CHIPS

CHICKEN TENDERS

CHICKEN WINGS

HANDHELDS/FINGER FOODS

HOT DOGS/SAUSAGE/BRATWURST

HAMBURGER/CHEESEBURGER

PERSONAL PIZZA

CHICKEN SANDWICH

CITY OF SHERIDAN, WYOMING
55 Grinnell Street, P.O. Box 848, Sheridan Wyoming 82801
Ph (307) 674-6483 Fax (307) 674-2195

Human Resources

MEMORANDUM

RE: Acknowledgment of Receipt of Letter from IAFF Local #276 Requesting Collective Bargaining.

From: Heather Doke, Human Resources Director

To: City Council

CC:

Date: 02/14/2024

Recommendation:

Staff recommends that City Council acknowledge the receipt of the letter from IAFF Local #276 requesting to meet for collective bargaining.

Background:

Wyoming State Statute provides that either party can request to meet for collective bargaining. The letter must be received at least 120 days before the budget is approved. Acknowledging this letter marks the beginning of the collective bargaining process for this year.

Attachments

Collective Bargaining Letter

Sheridan Fire Fighters

International Association of Fire Fighters Local 276

212 East Works Sheridan, WY 82801

Phone 307 674-7244

RECEIVED 2/13/24

February 1, 2024

Mayor Bridger and City Council
City of Sheridan
P.O. Box 848
Sheridan, WY 82801

Dear Mayor Bridger and City Council,

Sheridan Fire Fighters, Local 276 of the IAFF, as bargaining agent for the City of Sheridan fire and emergency medical personnel would like at this time to present you with written notice of our request to meet for the purpose of collective bargaining. This letter is in accordance with Wyoming Statute 27-10-104.

Sincerely,

Mark Galloway, President
Sheridan Fire Fighters, IAFF Local 276

CITY OF SHERIDAN, WYOMING
55 Grinnell Street, P.O. Box 848, Sheridan Wyoming 82801
Ph (307) 674-6483 Fax (307) 674-2195

Clerk

MEMORANDUM

RE: Consideration of Contract with Yonkee & Toner, LLP for City Attorney Services
From: Cecilia Good, City Clerk
To: City Council
CC:
Date:

Attachments

Draft Civil Attorney agreement

AGREEMENT FOR CITY ATTORNEY SERVICES
CITY OF SHERIDAN

This AGREEMENT FOR CITY ATTORNEY SERVICES (the "Agreement") is effective as of the date of its approval by the Sheridan City Governing Body, by and betweenYonkee & Toner, LLP, a Wyoming Limited Liability Partnership, ("Attorney") and the City of Sheridan, a Municipal Corporation ("City").

WHEREAS, City and Attorney desire to engage in a stable and flexible long term contractual relationship whereby Attorney is available to provide services as the City Attorney; and

WHEREAS, City and Attorney desire to comply with Wyoming State Statutes and City Ordinances, and to also more efficiently provide requested and necessary legal services to the City on an as-needed basis; and

WHEREAS, pursuant to Charter Ordinance 2202, the Mayor appoints the City Attorney with consent of the Governing Body; and

WHEREAS, City desires to receive legal services specifically described herein pursuant to this Agreement; and

WHEREAS, City and Attorney specifically acknowledge that this Agreement is not an employment agreement and does not establish a relationship of employer and employee between Attorney and City, between City Attorney and City, or between City and any Attorney' staff, but defines a relationship between the parties wherein Attorney is an independent contractor of City; and

WHEREAS, Attorney reserves its independence to act within the limits imposed by law and professional obligations such that City's policy objectives during the representation will be furthered through means Attorney considers appropriate under its professional obligations, after consultation with City, and as may otherwise be required by Wyoming Statute and the Wyoming Rules of Professional Conduct.

THEREFORE, in mutual consideration of this agreement and as resolved by the parties, the following terms are hereby agreed:

1. APPOINTMENT

The City Governing Body hereby confirms the appointment of Yonkee & Toner, LLP as the City Attorney, to render such legal services as are customarily rendered by such officials and as further specified herein.

Notwithstanding the foregoing appointment, Attorney represents it employs, or will employ at its own expense, all personnel required for the satisfactory performance of any and all tasks and services set forth herein. Attorney shall not designate a new or separate attorney (excluding attorney's within its firm) without the City Governing Body's prior approval, except from time to time necessary due to illness, conflicts or vacation scheduling. Approval of any such temporary substitute shall be obtained from the Mayor. The City Attorney may appoint various assistants and deputies as the City Attorney deems appropriate, without the need for amendment hereof.

2. SCOPE OF WORK AND DUTIES

A. Attorney shall perform any and all work necessary as the City Attorney for City without limitation, including:

(i) Upon request by the Mayor, City Administrator, City Governing Body or their designee, attendance at City Governing Body meetings, Committee meetings, Board meetings, Commission meetings, staff meetings and work studies; and

(ii) Provide legal advice, written legal opinions and consultation on all matters affecting City to the City Governing Body, City Administrator, boards, commissions, committees, officers, and employees of City as requested by the Mayor, City Governing Body, City Administrator, or his/her designee, in accordance with such policies and procedures as may be established by City from time to time; and

(iii) Be available for telephone consultation and in-person meetings with City staff, as needed on legal matters which are within their respective areas of operation; and

(iv) Upon request of City, prepare or review necessary legal documents such as: ordinances and resolutions; all agreements of any nature; all real property instruments of any nature, including purchase agreements and escrows, leases, covenants, deeds, easements and licenses; bond size, amount, and offering terms and conditions; public works construction documents, including bid specifications, contracts, bonds, insurance, liens and related documents; memorandums of understanding, franchise agreements, joint power agreements and all similar documents; and

(v) Represent and advise City on pending and potential litigation as requested by City, provided that litigation services may be provided by and through City insurance policies; and

(vi) Meet with City Governing Body members as requested by the Mayor or City Administrator; and

(vii) Monitor pending and current legislation and case law as appropriate; and

(viii) Supervise outside legal services, if any.

B. Upon request of City, Attorney shall provide representation to City in all of its legal

affairs, including, but not limited to, municipal law, land use, environmental issues, water, tort defense, employee matters, labor representation, finance, franchising, contracts, water, waste water, electricity, waste management, transportation, and other matters, except where conflicts exist or where the Mayor or City Governing Body may otherwise direct. The City Attorney shall represent City in all of the foregoing legal matters, and in initiating and defending all litigation unless otherwise directed by the Mayor, City Governing Body or such services are provided by City insurance carriers.

C. The City Attorney shall keep City informed as to the progress and status of all pending matters in accordance with such procedures as City may establish from time to time. The City Attorney is expected to manage, control and oversee the delivery of legal services in a competent, professional, and cost-effective manner. All legal services shall be properly supervised and all personnel shall be qualified to handle the work assigned. If outside special counsel is retained, unless otherwise directed by the City Governing Body, such special counsel shall be supervised by the City Attorney.

D. All legal services shall be coordinated under the direction of the Mayor, City Administrator, or City Governing Body. Nothing in this Agreement shall be construed in any manner as limiting the ultimate and absolute discretion of the Mayor or City Governing Body, at any time, to assign or reassign legal matter of City to other legal professionals. Further, nothing in this agreement shall be construed as to require City to obtain the City Attorney's approval prior to taking any action, signing any contract, signing any document, addressing employee matters or other matters of City.

3. CITY DUTIES

City agrees to provide such information, assistance, cooperation, and access to books, records, and other information as is necessary for Attorney to effectively render its professional services under this Agreement. City further agrees to abide by this Agreement, and to timely pay Attorney for fees, costs, and expenses, as established by this Agreement.

4. PERSONNEL

Assignments may be modified as provided above, except, Attorney shall exercise its discretion to utilize staff it determines to be best suited to its rendition of legal services under this Agreement, consistent with the competent and efficient rendering of legal services, and with a view toward rendering such services in an economically efficient manner.

5. COMPENSATION

A. General legal services shall be billed at the rate of Two Hundred Twenty-Five and xx/100 Dollars ($225.00) per hour in six-minute increments.

B. In addition to the foregoing, Attorney shall be reimbursed for out-of-pocket expenses including, but not limited to: copying expense, computer research services, mailings, court reporter fees, filing fees and other costs and expenses incurred on City's behalf unless the service which generated the expense could have been provided by the City.

C. The foregoing fee arrangement shall remain in effect until adjusted by the City Governing Body.

6. BILLING STATEMENT AND PAYMENT

Attorney' fees are charged on an hourly basis for all time actually expended and are billed monthly with payment due within forty-five (45) days per City's voucher procedures. The current hourly rate for services and any costs are fees charged to the City shall be set forth in the billing statement. The billings statement shall include an explanation as to the work performed and state the department who requested the work. Payment shall be made to Yonkee & Toner, LLP.

7. COSTS AND OTHER CHARGES

Extraordinary travel expenses, including transportation, meals, and lodging, when incurred on behalf of the client shall be reimbursed by City only with the prior agreement of City. Travel time shall be billed at half the hourly rate normally charged to City. Time spent eating, staying at hotels, or not for the benefit of the client shall not be billable. Expenses and time for traveling shall be limited to Four Hundred and xx/100 Dollars ($400.00) unless otherwise approved by the City.

8. PROHIBITION AGAINST SUBCONTRACTING OR ASSIGNMENT

Attorney shall not contract with any other person or entity to perform, in whole or in part, the legal services required under this Agreement without the written approval of Mayor, City Administrator or City Governing Body except as needed for conflicts of interest. In addition, neither this Agreement, nor any interest herein, may be transferred, assigned, conveyed, hypothecated, or encumbered voluntarily, or by operation of law, whether for the benefit of creditors or otherwise, without the prior written approval of City. Adding attorneys to Yonkee & Toner, changes in the partnership or corporation, name changes and similar changes shall not be deemed a transfer or assignment requiring approval of City or amendment hereof.

9. INDEPENDENT CONTRACTOR

Attorney shall perform all legal services required under this Agreement as an independent contractor of City, and shall remain, at all times as to City, a wholly independent contractor with only such obligations as are required under this Agreement. Neither City, nor any of its employees, shall have any control over the manner, mode, or means by which Attorney, its agents or employees, render the legal services required under this Agreement, except as otherwise set forth. City shall have no voice or control in the selection, discharge, supervision or control of Attorney' employees, servants, representatives, or agents, or in fixing their number, compensation, or hours of service.

10. INSURANCE

Attorney shall procure and maintain, at its sole cost and expense, in a form and content

satisfactory to City, during the entire term of this Agreement, including any extension thereof, the following policies of insurance:

(a) Malpractice Insurance for Yonkee & Toner and its attorneys.

(b) Automobile Insurance on any vehicle being driven by Attorney during the performance of its duties.

12. NOTICES

Notices required pursuant to this Agreement shall be given by personal service upon the party to be notified, or by delivery of same into the custody of the United States Postal Service, or its lawful successor; postage prepaid and addressed as follows:

CITY: City of Sheridan
55 Grinnell Plaza
Sheridan, WY 82801

ATTORNEY: Yonkee & Toner
319 W. Dow St.
Sheridan, WY 82801

Service of a notice by personal service shall be deemed to have been given as of the date of such personal service. Notice given by deposit with the United States Postal Service shall be deemed to have been given two (2) consecutive business days following the deposit of the same in the custody of said Postal Service. Either party hereto may, from time to time, by written notice to the other, designate a different address or person which shall be substituted for that specified above.

13. TERM, DISCHARGE AND WITHDRAWAL

This Agreement shall commence on March 1, 2024, and shall remain in full force and effect until June 30, 2026. The City may discharge Attorney for any action taken during the course of representation of the City by Attorney which is in violation of Wyoming Rules of Professional Conduct. Attorney may withdraw from City's representation at any time, to the extent permitted by law, and the Rules of Professional Conduct, upon at least a ninety (90) day notice to City.

In the event of such discharge or withdrawal, City will pay Attorney' professional fees and costs, in accordance with this Agreement, for all work done (and costs incurred) through the date of cessation of legal representation. City agrees to execute, upon request, a stipulation in such form as to permit Attorney to withdraw as City's attorney of record in any legal action then pending. Attorney shall deliver all documents and records of City to City, or to counsel designated by City, and assist to the fullest extent possible in the orderly transition of all pending matters to City's new counsel.

14. CONFLICTS

Attorney has no current or contemplated employment or representation which is adverse to City on any civil matters. Attorney agrees that it shall not represent clients in matters, either litigation or non-litigation, against City. The City also agrees that Attorney will not appear in Municipal Court on behalf of the City while Attorney sits as the alternate municipal judge. However, Attorney may have past and present clients or may have future clients, which, from time to time, may have interests adverse to City, and Attorney reserves the right to represent such clients in matters not connected with its representation of City.

If a potential conflict of interest arises in Attorney' representation of two clients and the conflict is only speculative or minor, Attorney shall seek waivers from each client with regards to such representation. Should either client refuse to sign a waiver, Attorney shall cease representing either client on that specific matter. If a real conflict exists, Attorney shall withdraw from representing either client in the matter, and assist the City in obtaining outside special counsel.

All privileged information or information not generally known to the public shall not be disclosed or distributed to any client or the public.

15. INTERPRETATION OF AGREEMENT AND FORUM

This Agreement shall be construed and interpreted both as to validity and performance of the parties in accordance with the laws of the State of Wyoming and the City of Sheridan Charter Ordinance 2202.

16. INTEGRATED AGREEMENT; AMENDMENT

This Agreement contains all of the agreements of the parties and cannot be amended or modified except by written agreement. No prior oral or written understanding shall be of any force or effect with respect to those matters covered in this Agreement. This Agreement may be amended at any time by the mutual consent of the parties by an instrument in writing.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date of execution by City.

Approved by City Governing Body on this ___ day of _____, 2024.

AUTHORIZED: ATTEST:

_____ By:_____

Mayor of the City of Sheridan City of Sheridan Clerk

_____

Yonkee & Toner, LLP
Kevin K. Kessner

CITY OF SHERIDAN, WYOMING

55 Grinnell Street, P.O. Box 848, Sheridan Wyoming 82801
Ph (307) 674-6483 Fax (307) 674-2195

Public Works

MEMORANDUM

RE: Consideration of Bid Award to LJS Concrete & Excavating for the North Heights Waterline Replacement Phase III Project in the Amount of $2,005,813.84

From: Thomas Morneau, City Engineer

To: City Council

CC:

Date: 12/28/2023

Recommendation:

The City of Sheridan received sealed bids for the North Heights Waterline Replacement Phase III Project and the bid opening took place on January 18, 2024. Staff recommends that the Mayor and City Council award the North Heights Waterline Replacement Phase III Project to LJS Concrete & Excavating, the lowest qualified bid, in the amount of $2,005,813,84.

Staff requests that for the North Heights Waterline Replacement Phase III Project, the Mayor and City Council authorize the Public Works Director, Hanns Mercer, to act on behalf of the Council and Mayor on all matters related to this project.

Background:

The North Heights Waterline Replacement Phase III Project includes the following:

Schedule 1 includes the replacement of all ductile iron water mainline for Phase III of the North Heights Waterline Replacement project. Construction shall include a total of 1992 LF of 8" PVC Mainline, 57 service connections, 3 connections into 8" mainline, abandonment of the existing main and restoration of all surfacing to original conditions.

Schedule 2 includes the replacement of all ductile iron water mainline for the North Heights Court section. Construction shall include a total of 416 LF of 8" PVC mainline, 13 service connections, 1 connection into 8" mainline, abandonment of the existing main and restoration of all surfacing to original conditions.

Schedule 3 includes the replacement of all ductile iron water mainline for the North Heights Road section. Construction shall include a total of 865 LF of 12" PVC mainline, 24 service connections, 2 connections into 12" mainline, abandonment of the existing main and restoration of all surfacing to original conditions.

Schedule 4 includes the replacement of all ductile iron water mainline for the North Heights Ave section. Construction shall include a total of 790 LF of 12" PVC mainline, 10 service connections, 2 connections into 12" mainline, abandonment of the existing main and restoration of all surfacing to original conditions.

Temporary water shall be supplied to residents at all times as well as traffic controls to ensure safe travel of local traffic.

The project was advertised on December 18 and December 26, 2023, and January 3, 2024. A pre-bid conference was held on January 4, 2024, and bids were due on January 18, 2024.

Bids Received:

- LJS Concrete & Excavating $2,005,813.84
- JR Civil $2,489,659.40

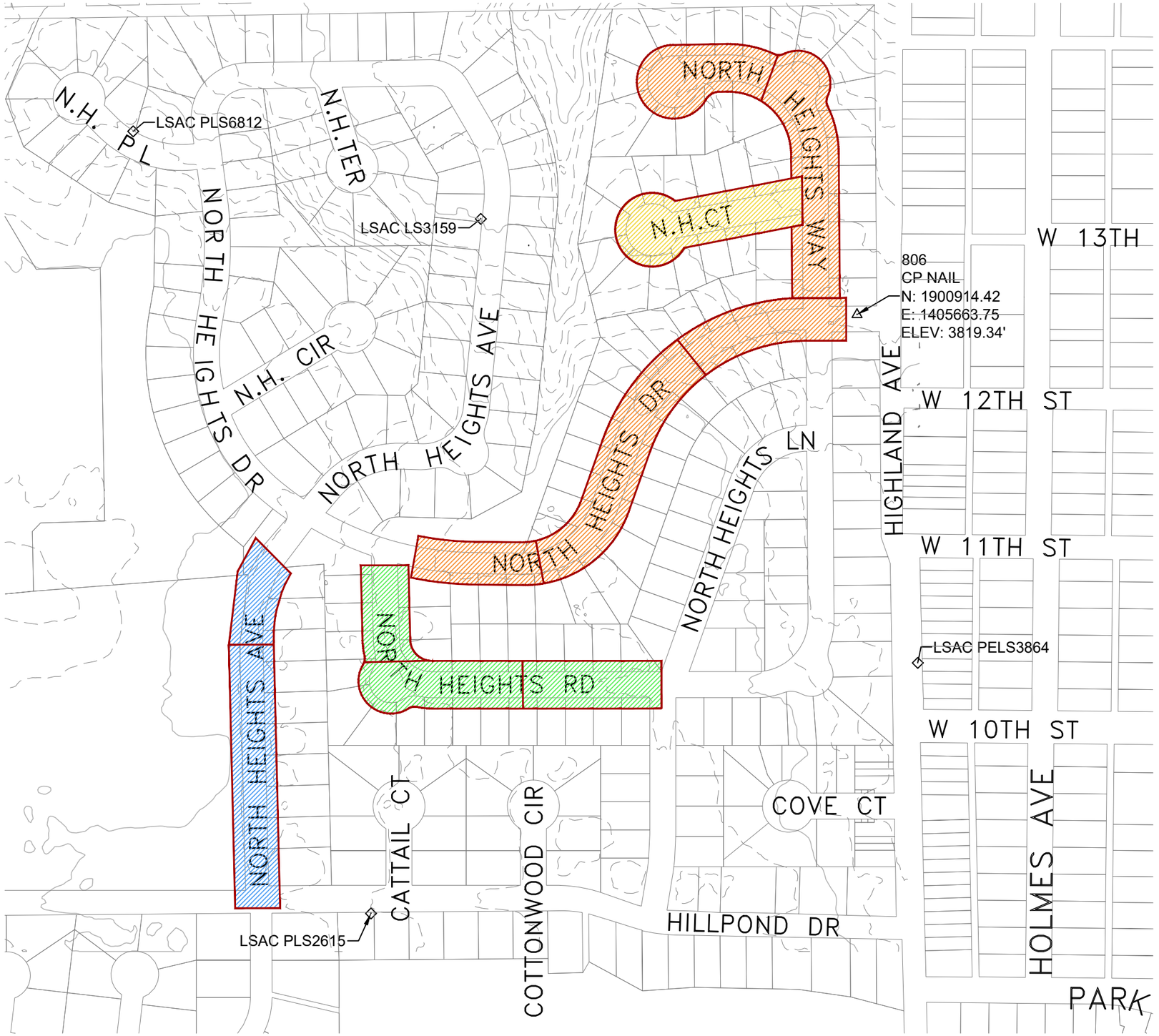
Funding:

This project is funded with a DWSRF loan, CAP Tax and Water Enterprise Fund.

Attachments

Map 1

Map 2



GENERAL SURVEY INFORMATION:

DATUM:

TOWNSHIP: 056 NORTH

RANGE: 084 WEST

SECTION: 21

Q-Q: SW¼ NE¼ , SE¼ NE¼ , NW¼ SE¼ , NE¼ SE¼

NOTES:

1. CONTOURS HAVE BEEN BROUGHT IN FROM THE CITY OF SHERIDAN TOPOGRAPHY, NOTE THAT THERE MAY BE DISCREPANCIES, CONTRACTOR TO FIELD VERIFY PRIOR TO CONSTRUCTION.
2. LOT LINES ARE BASED OFF OF THE CITYOF SHERIDAN GIS, THESE MAY VARY FROM TRUE LEGAL BOUNDARIES.

LEGEND:

- △ CONTROL POINT (ONE MUST BE SET)
- ◇ MONUMENT
- SCHEDULE 1
- SCHEDULE 2
- SCHEDULE 3
- SCHEDULE 4

Professional Engineer (Civil)
MEGAN L. CROW
9928
Date 12/18/23
WYOMING

N

0 250 500 Feet

NO.	AMENDMENT	DATE	INT.

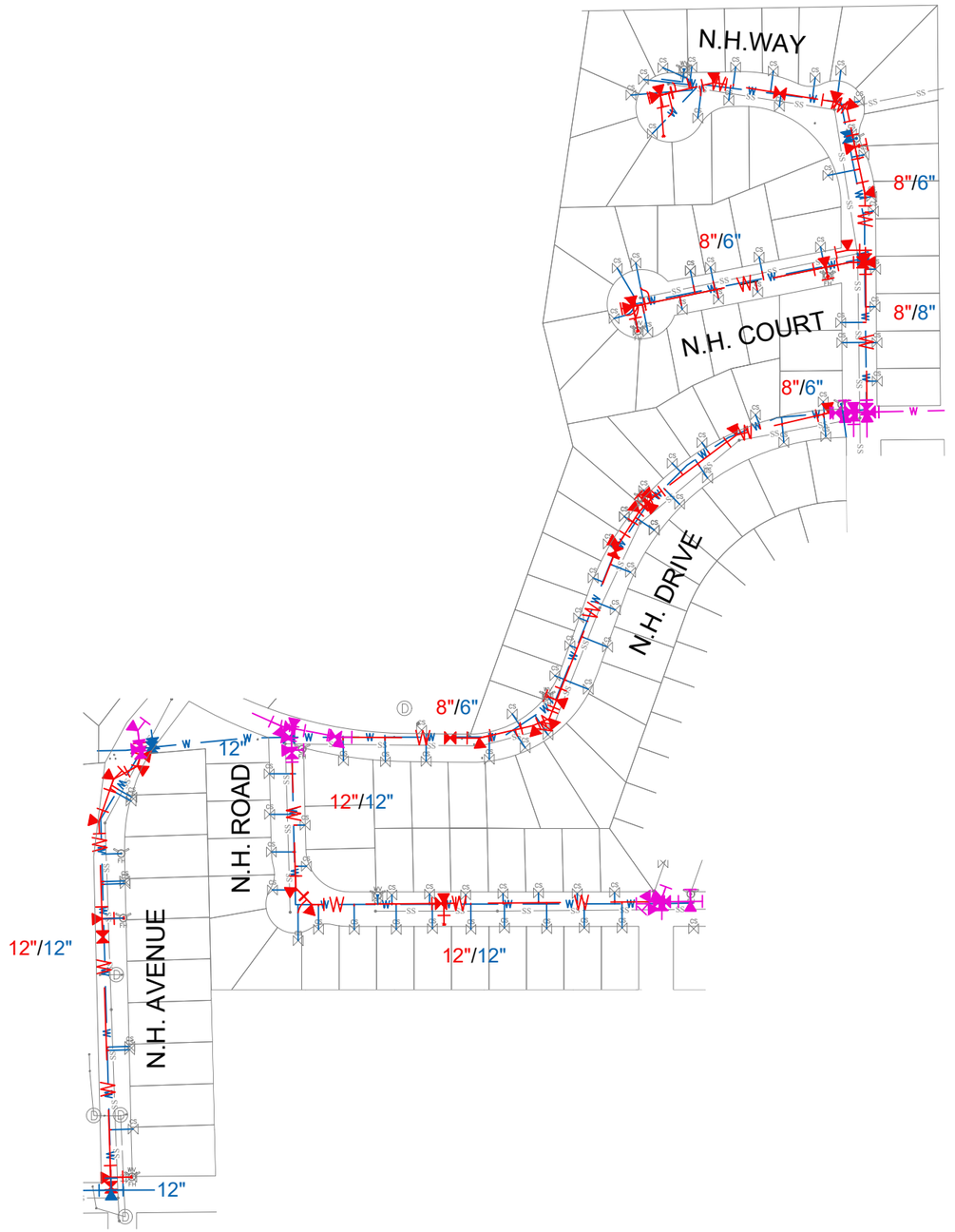
DESIGN: TME
CHECK: MLC
DATE:

NORTH HEIGHTS WATER
SURVEY INFORMATION

902 North Main Street
Sheridan, WY 82801
Office: 307.673.7350
www.mc2engineering.com

MC2 ENGINEERING+ CONSTRUCTION

SHEET C4



LEGEND:

EXISTING CONDITIONS

- SS — SANITARY MAINLINE
- Ⓢ — SANITARY MANHOLE
- OE — OVERHEAD ELECTRIC
- G — BURIED GAS
- BE — BURIED ELECTRIC
- ST — STORM SEWER
- W — WATER MAIN (DIP)
- FIRE HYDRANT (DIP)
- GATE VALVE (DIP)
- CURB STOP
- W — WATER MAIN (PVC)
- THRUST BLOCK
- HYDRANT (PVC)
- GATE VALVE (PVC)

PROPOSED CONSTRUCTION

- W — WATER MAIN
- THRUST BLOCK
- HYDRANT
- GATE VALVE

NOTES:

1. EXISTING "BLUE" WATERLINES ARE DUCTILE IRON PIPE (DIP)
2. EXISTING "PINK" WATERLINES ARE POLYVINYL CHLORIDE (PVC)
3. PROPOSED "RED" WATERLINES ARE POLYVINYL CHLORIDE (PVC)

Professional Engineer (Civil)
MEGAN L. CROW
9928
Date 12/12/23
WYOMING

N

0 250 500 Feet

NO.	AMENDMENT	DATE	INT.

DESIGN: TME
CHECK: MLC
DATE:

NORTH HEIGHTS WATER

UTILITY LAYOUT

902 North Main Street
Sheridan, WY 82801
Office: 307.673.7350
www.mc2engineering.com

MC2 ENGINEERING+ CONSTRUCTION

SHEET C5

CITY OF SHERIDAN, WYOMING
55 Grinnell Street, P.O. Box 848, Sheridan Wyoming 82801
Ph (307) 674-6483 Fax (307) 674-2195

Clerk

MEMORANDUM

RE:	**Minutes of Regular Council Meeting February 5, 2024**
From:	Cecilia Good, City Clerk
To:	City Council
CC:	City Administrator Stuart McRae
Date:	02/19/2024

Attachments

City Council Minutes February 5, 2024

CITY OF SHERIDAN, WYOMING

MINUTES OF REGULAR COUNCIL MEETING

COUNCIL CHAMBERS **7:00 P.M.** **February 5, 2024**

1. Mayor Bridger called the meeting to order at 7:00 P.M.

2. Mayor Bridger led the Pledge of Allegiance to the Flag.

3. The invocation was led by Joel Dingman, St. Peter's Episcopal Church

4. The meeting was called to order with a quorum as follows: Mayor Bridger presiding with Councilmembers Greg Luhman, Andrew Patceg, Terry Weitzel, Kristen Jennings, Shawn Day and Steve Brantz. Members of staff attending included City Clerk Cecilia Good, Public Works Director Hanns Mercer, City Administrator Stuart McRae, and various other City staff.

5. Councilmember Jennings moved, seconded by Councilmember Weitzel, to approve the agenda. Councilmember Jennings requested to move item B from the Consent Agenda to New Business. Councilmember Patceg requested to move item C from the Consent Agenda to New Business.

Voice vote: unanimous.

Mayor Rich Bridger	Aye
Kristen Jennings	Aye
Shawn Day	Aye
Steven Brantz	Aye
Andrew Patceg	Aye
Greg Luhman	Aye
Terry Weitzel	Aye

6. Community Update

A. Terri Markham, Chair for the National Alliance on Mental Illness (NAMI) provided an update.

B. Alecia Jones, President, and Zonta District 12 Area 1 Connie Camino, Director Zonta Club of the Wyoming Big Horns provided an update.

7. Staff Update

A. City Administrator Stuart McRae provided an update on City Operations.

B. Human Resources Director Heather Doke introduced the Collective Bargaining Process.

8. Comments from the Public

A. There were no comments from the public.

9. Public Hearings

A. Public Hearing for Ordinance 2279 Adoption of the 2023 National Electrical Code. Mayor Bridger opened the Public Hearing at 8:14 P.M. Public Works Director Hanns updated the Council. The Public Hearing was closed at 8:18 P.M.

i. Consideration of for Public Hearing for Ordinance 2279 Adoption of the 2023 National Electrical Code. Councilmember Weitzel moved, seconded by Councilmember Jennings, to approve for Public Hearing for Ordinance 2279 Adoption of the 2023 National Electrical Code. Roll Call vote unanimous.

Mayor Rich Bridger	Aye
Kristen Jennings	Aye
Shawn Day	Aye
Steven Brantz	Aye
Andrew Patceg	Aye
Greg Luhman	Aye
Terry Weitzel	Aye

10. Consent Agenda

A. Consideration of $236,000 Sole Source Purchase from Lakeside Equip. for the WWTP Rotamat Replacement

B. Professional Services Contract with Merchant McIntyre Associates in the Amount of $96,000 – Moved to New Business

C. Appointment of Caitlin Addlesperger to the Travel and Tourism Board to fill PJ Treide's term, expiring August 19, 2025. – Moved to New Business

D. Minutes of Regular Council Meeting January 15, 2024

E. Claims

Vendor Description Invoice Net

A & M Service & Supply Inc Ink Cartridges for HHW Printer $533.75
A Plus Plumbers & Appliance Repair LLC Sewage Ejection Pump $27,137.00
Ace Hardware-Newkirk Misc. parts: couplings, q-connects, hose adapters, $81.86
Ace Hardware-Newkirk Drill Bit for repairing Guardrail $77.74
Ace Hardware-Newkirk Torx and 2x4's WWTP $63.39
Alina M Gaona Janitorial Services for Parks Dept. $250.00
All Valley Diesel Service Towed Sanitation Truck WC37 from Lewis /Laclede Al $481.25
AlphaGraphics of Wyoming Business Cards Ainslie, Good and Edwards $137.00
AlphaGraphics of Wyoming Business Cards for the Executive and Administratio $441.00
AlphaGraphics of Wyoming Updated Empowerment Cards for City Employees $178.49
AlphaGraphics of Wyoming Snow Route door hangers (150) $112.58
AlphaGraphics of Wyoming Business Cards $129.03
Amazon Capital Services #A33MIR27FEZN42 Ph meter $99.00
Amazon Capital Services #A33MIR27FEZN42 soap, lotion, shakers, shampoo, conditioner, treat $200.73
Amazon Capital Services #A33MIR27FEZN42 Engineering - Projector & Carrying Case $359.98
Amazon Capital Services #A33MIR27FEZN42 overalls, seat cushion, doorbell, bell, web sling $200.52
Amazon Capital Services #A33MIR27FEZN42 Service Award - K. Krinkee $49.99
Amazon Capital Services #A33MIR27FEZN42 ITEM: Interstate Batteries 12V 8Ah Battery (SLA10 $35.98
Amazon Capital Services #A33MIR27FEZN42 3 ring binder, sticky notes $38.81
Amazon Capital Services #A33MIR27FEZN42 DEKAVA Paper Towel Holder Under Cabinet $25.57
Amazon Capital Services #A33MIR27FEZN42 return of dry erase markers ($9.98)
Amazon Capital Services #A33MIR27FEZN42 drapes $41.99
Amazon Capital Services #A33MIR27FEZN42 folding picnic table $69.99
Amazon Capital Services #A33MIR27FEZN42 projector for MStevenson $14.93
Amazon Capital Services #A33MIR27FEZN42 shipping from Amazon not paid $6.99
Amazon Capital Services #A33MIR27FEZN42 shipping for original invoice not paid $55.00
Amazon Capital Services #A33MIR27FEZN42 Toner for Dep Clerk printer $305.00
Amazon Capital Services #A33MIR27FEZN42 coffee drip tray $17.58
Amazon Capital Services #A33MIR27FEZN42 shelves $21.26
Amazon Capital Services #A33MIR27FEZN42 table $75.31
Amazon Capital Services #A33MIR27FEZN42 cabinet, napkins, odor remover, organizer, towels $153.19
Amazon Capital Services #A33MIR27FEZN42 storage drawers $56.51
Amazon Capital Services #A33MIR27FEZN42 vacuum $83.04
Amazon Capital Services #A33MIR27FEZN42 docking station $149.88
Amazon Capital Services #A33MIR27FEZN42 ITEM: ASUS Chromebox 5 with IntelÂ® Core i3-1220P $501.77
Amazon Capital Services #A33MIR27FEZN42 ITEM: Mrs. Meyerâ€™s Clean Day Room Freshener Spr $43.60
Amazon Capital Services #A33MIR27FEZN42 ink and toner $443.54

Amazon Capital Services #A33MIR27FEZN42 stylus pen $59.52
Amazon Capital Services #A33MIR27FEZN42 storage basket, sponge holder $62.15
Ameri -Tech Equipment Company RC332 - joystick, button pack & freight $1,836.31
American Water Works Association T. Manolis membership dues $263.00
Apex Communications LLC New BK Portable Radios and Accessories $14,891.88
Apex Mechanical LLC Lift Station Pump $270.00
Arete Design Group Rec Center Add Amend No. 2 - 11/25/23 - 12/29/23 $542.50
AT&T Mobility MDC Aircards $960.96
Big Horn Logistics LLC Quarterly SCADA System Backup $1,054.00
Big Horn Sanitation Malcolm Wallop sanitation fee $126.50
Big Horn Sanitation Monthly Port-A-Potty Rental at Recycling Center $126.50
Big Horn Sanitation Monthly Port-A-Potty Rental at Landfill $126.50
Bighorn Design Studio LLC Port Authority Herringbone 3-in-1 Parka w/City log $259.00
Bighorn Design Studio LLC Work Shirts - Streets $90.00
Bighorn Security LLC Safe $2,949.98
Brian's Boot & Shoe Company Work Boots - Streets $184.45
Brian's Boot & Shoe Company Muck Boots - Streets $200.00
Brian's Boot & Shoe Company Steel Toe Muck Boots $188.95
Burns & Mc Donnell Landfill Remediation - Prof. Svcs. 12/2023 $114,560.37
C & K Equipment Sales Inc Hydraulic fluid for Parks Toolcat $77.46
C & K Equipment Sales Inc PK415 - replacd bulbs & RR tail light assy $550.63
C & K Equipment Sales Inc PK44 - cap, diesel $11.46
C & K Equipment Sales Inc Parks - PK4-02 - Bobcat UW56 Toolcat $74,852.28
C & K Equipment Sales Inc Golf - #GC9-01 - Bobcat Snow Blower $7,383.28
Carolina Software 10 Boxes of Scale Tickets $1,288.76
Carquest Auto Parts Booster Pack - Service Center $189.99
Carquest Auto Parts Fuel Pump Filters - Service Center $108.48
Carquest Auto Parts Fuel Pump Filter - Service Center $27.98
Carquest Auto Parts Oil Absorber $138.90
Carquest Auto Parts Anti Gel for Landfill Equipment $148.98
Carquest Auto Parts return of battery ($54.00)
Carquest Auto Parts Fuel Pump Filter Repacement - Service Center $31.84
Carquest Auto Parts Starting Fluid for WC362 and Deicer $97.77
Carquest Auto Parts push button $9.99
Carquest Auto Parts fuel filter $16.97
Carquest Auto Parts relay, blade socket $29.51
Carquest Auto Parts sealed fuse holders $63.00
Carquest Auto Parts fuse block $45.91
Carquest Auto Parts gasket maker $19.31
Carquest Auto Parts hydraulic $28.69
Carquest Auto Parts relay, fuse block, sealed fuseholder $73.03
Carquest Auto Parts fuel filter $7.52
Carquest Auto Parts dryer cartridge $36.39
Carquest Auto Parts oil filter, air filter, fuel filter $94.47
Carquest Auto Parts battery $147.39
Carquest Auto Parts battery $358.67
Carquest Auto Parts wire conduit $40.50
Carquest Auto Parts engine oil filter, air filter $11.29
CDG Engineers Inc S. Downtown - Prof. Svcs. 12/1/23 - 12/31/23 $13,362.25
CDG Engineers Inc W. 5th St. Bridge - Prof Svcs 12/1/23 - 12/31/23 $1,187.50
CED- Consolidated Electrical Distributers Inc lights for accessible entrance hallway at city hal $61.88
CH Diagnostics and Consulting Giardia & Crypto analysis invoice $635.00
Chemtrade Chemicals US LLC Alum Sulfate $8,584.98
Collection Professionals Inc CPI Acct # 1885 Collections 12.1-12.31.2023 $129.54
Contractors Supply Inc LED work lighthacksaw kit $468.89
Contractors Supply Inc LED work light $58.63
County Trash LLC Biweekly dumpster pickup $115.00
County Trash LLC Biweekly dumpster pickup $115.00
County Trash LLC Biweekly dumpster pickup $115.00
Craftco Metals Services Inc Rotary Park - fabricated train bell bracket $668.75
D B Smart Homes & Security LLC Security camera addition at Kendrick Park $1,080.00
Dana Kepner Company Repair clamps $7,733.94
Dana Kepner Company curb stop, reducing flange $1,587.56
Defense Technology LLC Less Lethal Munitions $2,332.78
DOWL LLC WWTP Clarifier - Prof. Svcs. 1/1/24 - 1/27/24 $1,296.00
DOWL LLC E. 5th St Corridor -Prof. Svcs.12/17/23 - 1/20/24 $1,685.00
DOWL LLC NE Transmission - Prof. Svcs. 12/17/23 - 1/20/24 $26,430.00
Econowash LLC Laundry - Service Center $28.00
Econowash LLC Laundry - Service Center $42.00
Elevated Safety LLC CMC-LEVR BT Escape System $11,232.09
Employ LLC temporary labor for recycling $3,213.08
Employ LLC temporary labor for recycling $4,165.46
Employ LLC temporary labor for landfill $3,896.10
Energy Laboratories Inc WY5600052 TOC sample analysis invoice $271.00
Enviro-Clean Equipment Inc ST343 - joystick + freight & S&H $446.35
Fastenal Company Screws - Streets $14.56
Fastenal Company Vending Machine Supplies - Streets $21.46
Fastenal Company Vending Machine Supplies - Streets $93.31
Fastenal Company Vending Machine Supplies - Streets $84.21
Fastenal Company Vending Machine Supplies - Streets $695.73
Fastenal Company Vending Machine Supplies - Streets $181.82
Fastenal Company Vending Machine Supplies - Streets $447.53
First Northern Bank of Wyoming Cell 10 - Pay App #6 Retainage $14,024.49
Floyd's Truck Center WY ST345 - lrg rnd ret ring $35.28
Floyd's Truck Center WY ST345 - suspension u-bolts + freight $108.72
Floyd's Truck Center WY ST345 - lrg rnd nests $26.47
Galls LLC Uniform Gear $126.36
Galls LLC Uniform Gear $117.46
Grainger Inc ST304 - hyd motor, 4-bolt $266.24
Grainger Inc Breather Vent - Service Center $12.90
Grainger Inc Jacket - Streets $59.01
Greenfold Services LLC Janitorial Services $1,960.00
Greensky Commercial Cleaning Cleaning - Streets $1,240.00
Guardian Safety & Supply LLC NIK Test Kits $237.74
Hach Company Chlorine free CL17 reagent set $164.00
Hansco 307 Inc. Tire repair Vac truck $95.40
Hansco 307 Inc. Tire repair - UM truck $50.50
Harris Computer Systems forms and envelopes for W2's $240.78
Harris Computer Systems FY24 Harris software $691.38
Harris Computer Systems FY24 Harris software $670.84
Home Depot Credit Services Insulation - Streets $226.70
Home Depot Credit Services CSO Truck $34.18
Home Depot Credit Services Wood - Streets $27.58
Home Depot Credit Services $239.00
Home Depot Credit Services Wood - Streets $339.74
Home Depot Credit Services Socket Set - Signs $42.47
Home Depot Credit Services $51.09
Home Depot Credit Services Materials for training wall in fire station-lumber $105.46
Home Depot Credit Services Electronic Keypad Door Locks (2)Keyless Entry Gar $385.94
Home Depot Credit Services Charcoal for cemetery $239.76

Home Depot Credit Services Heater for W+P office $100.38
Home Depot Credit Services clearwelds $59.80
Humdinger Equipment LTD Sensor for TANA LF473 $168.59
In-Yarak Construction Inc. Blacktooth Park Ph 3 - Const. Pay App #7 Retainage $36,027.61
InfoSend Inc Yearly Recycling Calendar - Mailer $1,111.47
InfoSend Inc Yearly Recycling Flyer - Mailer $1,111.47
InfoSend Inc printing/mailing/emailing utility bills 12/2023 $3,258.25
InfoSend Inc email/monthly service fee 12/2023 $94.60
Intermountain Sales Power grip chain $628.90
Interstate Engineering Inc GIS & Planning Svcs. thru 12/31/2023 $3,255.00
Interstate Engineering Inc Kendrick Park Pool Prof. Svcs. 12/10/23 - 1/6/24 $62,749.00
J&B Medical Supply Inc EMS Supplies for Ambulances Quote No 1023936 KJ $370.65
John Deere Financial #1111308145 return of post ($22.99)
John Deere Financial #1111308145 Screws/Post for Guardrail Repair $33.48
John Deere Financial #1111308145 (3) Pair of Pants for Ron Peterson $134.97
John Deere Financial #1111308145 Bibs for Aspen Tompkins $84.99
John Deere Financial #1111308145 ST333 - t strainer w/40 mesh $16.99
John Deere Financial #1111308145 Tape Measure and Blade for Oil Shed $64.98
John Deere Financial #1111308145 $253.97
John Deere Financial #1111308145 Barrels for HHW and Boot Scrapers $165.94
John Deere Financial #1111308145 Various items (J.Trangmoe) $474.93
John Deere Financial #1111308145 Insulated coat (T. Gilbert) $169.99
John Deere Financial #1111308145 (3) Pair of Pants for Corey Kennedy $115.97
John Deere Financial #1111308145 Trailer wiring harness for KGC $91.97
JR Tool Co Swivel Gripper Wrench - Service Center $121.00
K Club Golf LLC FY24 Golf Course Management $18,750.00
Keith Alan Van Pelt Consultant for Strategic Planning $568.75
Kenny L Rolfe Matco Tools Socket tray & holder - Service Center $82.54
Kerns Law Office LLC City attorney January $12,723.75
Kerns Law Office LLC Prosecutor January fees $3,382.50
Kilpatrick Creations Inc Fleece, long-sleeve 3 quarter zip shirt w/City log $61.00
Kilpatrick Creations Inc Carhartt Crowley Jacket (A. Patterson) $128.00
Kilpatrick Creations Inc Embroidery Services for new coats for SFR Personne $293.40
Kois Brothers Equipment Co WC718 - RR grabber cyl & pivot bearing + freight $1,052.87
KUIU LLC New Hooded Jackets for SFR Personnel $4,289.74
Lawson Products Inc Consumables - Service Center $460.13
Layton Severeide Range Shed $3,815.41
LeadsOnline Parent LLC Leads Online $1,682.00
Leininger Law LLC prosecuting hours January $1,669.50
LJS Concrete & Excavating LLC N. Heights Ph I - Construction Pay App #6 Retainag $93,582.07
LN Curtis & Sons LNCurtis-Fire Hose GJ Quote 276120 $9,980.00
Lube Refiners LLC PD111 - LOF service $71.16
Lube Refiners LLC PD102 - LOF service $81.06
Lube Refiners LLC PD120 - LOF service $90.07
Lube Refiners LLC PD136 - LOF service $81.06
Lube Refiners LLC PD117 - LOF service & tire rotation $90.07
Lube Refiners LLC PD126 - LOF service $81.06
Luke A Goddard SFR Medical Doctor Coverage for February 2024 $500.00
Manville Claims Service-Sheridan Sewer back up claim - 1606 Taylor Ave $975.00
Mark A. Peacock counter construction in customer service $250.44
Mathew Hansen Repair to front door of City Hall $290.00
MC2 Engineering & Construction Blacktooth Park Ph 3 - CA 12/3/23 - 12/31/23 $965.00
MC2 Engineering & Construction N. Heights Ph II - CA 12/3/23 - 12/31/23 $12,170.00
McMaster-Carr Supply Co Wire Ropes - Stainless Steel with Compression Slee $28.06
Mike's Electric Inc Installed New Heaters and Electric in Scale House $4,125.00
Modern Machinery Co Inc Parts for Grinder LF476 $12,728.30
Montana Dakota Utilities Co partial MDU bills January $32,748.01
Montana Dakota Utilities Co electric bill water distribution $70.47
Mountain View Building Inc Landfill Cell 10 - Pay App #6 $266,456.26
Mullinax Concrete Service & Irrigation Pea Gravel - Snow/Ice $2,780.14
Nancy Jane Trangmoe Embroidery for Lyle Wallace and Mitch Holsinger $20.00
Napa Auto Parts Inverter - Service Center $196.95
Napa Auto Parts Oring - Service Center $4.40
Napa Auto Parts Heat Shrink Tubing - Service Center $24.90
Napa Auto Parts 10 bags of fllor dry for station JSyring 1-16-2024 $119.90
Napa Auto Parts Screws - Service Center $36.00
Napa Auto Parts Booster Pack - Service Center $399.00
Napa Auto Parts return ($132.00)
Napa Auto Parts Reducer - Service Center $7.19
Napa Auto Parts Screws - Service Center $4.50
Napa Auto Parts return of items ($54.00)
Napa Auto Parts Battery for Big Horn Y PRV $329.58
Napa Auto Parts battery $341.98
Napa Auto Parts junction boxes $16.19
Napa Auto Parts brake adjuster $136.79
Napa Auto Parts silicone cable seal, heat shrink tubing $169.32
Napa Auto Parts air filter $102.46
Napa Auto Parts electrical connector, alarm, plastic junction box $104.72
Napa Auto Parts lamp kit $32.37
Napa Auto Parts LED light $29.99
Napa Auto Parts halogen sealed beams $12.59
Napa Auto Parts hydfluid $77.94
Napa Auto Parts battery $383.58
Napa Auto Parts brakes $487.37
Napa Auto Parts fab/loom-split poly $124.50
Napa Auto Parts Various dept fleet supplies/parts $26.48
Norco Inc (3) Cases of Hand Soap and (1) Case of Paper Towel $265.54
Norco Inc Case of Hand Sanitizing Wipes $165.86
Norco Inc Janitorial supplies for W+P $115.75
Norco Inc Rags and Women's Sanitary Can Liners $84.77
Norco Inc Paper Towels and Trash Bags $196.75
Norco Inc K-Oxygen - Service Center $100.92
Norco Inc Wire Wheel, Wheel Brush, Cylinder Cart - Service C $254.14
O'Dell Construction Inc Recycle Center Add - Const. Pay App #7 $60,405.75
O'Dell Construction Inc Recycle Center Add - Const. Pay App #8 $55,863.80
O'Reilly Auto Enterprises LLC Battery for Parks dump trailer $149.99
Office Shop Inc City Hall copier usage 12/25/23 - 1/24/24 #849-07 $215.12
Office Shop Inc UM copier maintenance. $24.53
Office Shop Inc Copier Charges $99.91
Office Shop Inc 1st floor copier usage $189.35
Office Shop Inc copier charges 1st floor December $497.98
Office Shop Inc bld dept printer for 2024 $219.61
Office Shop Inc Monthly Copy Charges $52.29
Office Shop Inc 3rd floor copier charges $309.52
Office Shop Leasing UM copier lease $53.48
OMP Engineering Inc Monthly rental of Phoenix contract ethernet radios $720.00
One-Time Customer Refund Vendor Landfill Acct Billing Errro Refund-Acct #810 $200.58
One-Time Customer Refund Vendor Landfill Acct Billing Errro Refund-Acct #1245 $35.70

One-Time Employee Reimbursement Vendor CDL Permit - Streets $47.25
One-Time Employee Reimbursement Vendor CDL Permit - Streets $47.25
One-Time Employee Reimbursement Vendor K-9 Boarding $225.00
One-Time Employee Reimbursement Vendor Plane ticket for SHRM Conference $903.20
One-Time Employee Reimbursement Vendor reimbursment for distribution test $100.00
Otis Elevator Company elevator maintenance services for 2024 $2,843.28
Pace Analytical Services LLC WY5601537 Bac-T sample analysis invoice $77.60
Pace Analytical Services LLC WY5600052 Bac-T sample analysis invoice $445.80
Pace Analytical Services LLC WY5600052 Bac-T sample analysis invoice $498.40
Peak Pest Solutions LLC Monthly Service (SWTP) $125.00
Peak Pest Solutions LLC Monthly Service (BG) $78.75
Peak Pest Solutions LLC Monthly Service (Intake) $131.25
Peterbilt of Wyoming WC320 - slack adjusters + freight $387.54
Polydyne Inc Clarifloc 450 LB Drum x4 $3,150.00
Powder River Heating & Air Conditioning Inc Tech Call re: Air Handler Issues Sludge Bldg WWTP $140.00
Powder River Heating & Air Conditioning Inc HVAC repair at KGC $130.00
Powder River Heating & Air Conditioning Inc Furnace Install $5,092.00
Powder River Heating & Air Conditioning Inc Service call for shop heater failure (Intake) $350.00
Powder River Power of Sheridan Inc Fuel Pump Repairs - Service Center $57.44
Powder River Power of Sheridan Inc 2" Suction Hose x18 $95.22
Powder River Power of Sheridan Inc Fuel Pump Hose Repacement - Service Center $20.87
Powder River Power of Sheridan Inc Belt Fastner for Grinder LF476 $177.04
Powder River Power of Sheridan Inc Band Clamp x8 $37.52
Powder River Power of Sheridan Inc Sling - Service Center $39.77
Powder River Power of Sheridan Inc Gloves - Service Center $66.34
Powder River Power of Sheridan Inc Gloves - Service Center $46.00
Powder River Power of Sheridan Inc WC718 - hyd hose & fittings $97.33
Powder River Power of Sheridan Inc WC316 - hyd hose, assy, fittings & rhino sleeves $67.12
Powder River Power of Sheridan Inc ST306 - hyd hose, assy & fittings $25.95
Powder River Power of Sheridan Inc ST345 - hardware $12.56
Powder River Power of Sheridan Inc Sling & Cable Ties - Service Center $128.65
Powder River Power of Sheridan Inc XXL nitrile gloves $33.17
Powder River Power of Sheridan Inc STL434 - hyd hose, assy, fittings, coupler & bolts $117.44
Powder River Power of Sheridan Inc RC332 - hyd hose, fitings, rhino sleeves $486.04
Powder River Power of Sheridan Inc STL434 - hyd hose, assy & fittings $267.10
Quill LLC toner, file folders, storage bags $203.96
Quill LLC yearly wall calendar $32.99
Radwell International Inc Circuit Breaker 50AMP, 3Pole, 480V $49.00
Radwell International Inc Circuit Breaker 50AMP, 3Pole, 480V, Shipping $88.30
Radwell International Inc Coil, Aux COntact Kit, General Electric Supplies $959.21
Randall Engineering Surveys Pros. Svcs. City Initiated Annexations $11,600.00
Range Wireless and internet charges January 2024 $2,799.28
Relentless LLC Training $699.00
Rocky Mountain Sign Design & Print Business Cards for Brandon Weiher and Peter Brooks $115.50
Roll 'N' Rite Doors Inc Breezeway door repair $1,103.34
Roll 'N' Rite Doors Inc Machanic Bay Door Repair - Service Center $270.00
Roll 'N' Rite Doors Inc Garage Door Repair - Streets $922.87
Saltus Technologies LLC USB Cables $327.50
Sasa Jane Anderton Ceiling Repair $500.00
Secure Shred Document Shredding $164.84
Secure Shred Muni Court document shredding $68.12
Senior Citizens Council Roof repairs at the Hub $28,480.00
Servall Uniform & Linen Supply Clean rugs for SFR 1-18-2024 Inv 0871543 $35.32
Servall Uniform & Linen Supply Rugs, Dust Mops, Coveralls, etc. - Streets $182.08
Servall Uniform & Linen Supply Bi Weekly Rug Cleaning $40.56
Servall Uniform & Linen Supply Bi-Weekly Rug Cleaning $260.28
Servall Uniform & Linen Supply UM rug cleaning $104.19
Servall Uniform & Linen Supply UM rug cleaning $104.19
Servall Uniform & Linen Supply Rugs, Dry Mops, Coveralls, etc. - Streets $236.75
Servall Uniform & Linen Supply Bi Weekly Rug Cleaning $260.28
Servall Uniform & Linen Supply Bi Weekly Rug Cleaning $128.03
Servall Uniform & Linen Supply city hall rugs Jan 24 2024 $164.64
Servall Uniform & Linen Supply Rug Cleaning $195.64
Servall Uniform & Linen Supply Rug Cleaning $195.64
Sheridan Commercial Co water, trash bags, paper towels, ball valve $361.77
Sheridan Commercial Co Distilled Water $13.02
Sheridan Commercial Co return of ear muffs ($8.28)
Sheridan Commercial Co Extension cords $37.75
Sheridan Commercial Co Foil Tape - Streets $15.98
Sheridan Commercial Co frames for city hall $8.43
Sheridan Commercial Co Hanging nails $4.39
Sheridan Commercial Co drywall patch and sponge $9.13
Sheridan Commercial Co Extension Cord $29.67
Sheridan Commercial Co Mop Head and Foam Brush $30.52
Sheridan Commercial Co Misc Parts - Snow/Ice $4.69
Sheridan Commercial Co Sandpaper $5.38
Sheridan Commercial Co Pen Light - Shop $31.47
Sheridan Commercial Co 250ct 12C Coffee filters for station 1-20-2024 WDo $64.48
Sheridan Commercial Co Supplies - tissues $22.83
Sheridan Commercial Co Fasterners & Anchors x4 $3.16
Sheridan Commercial Co hooks and fasteners for city hall $25.35
Sheridan Commercial Co anchors and hanging fasteners for city hall $62.07
Sheridan Commercial Co Floor Cleaner & Fasteners/Anchors - Signs $28.48
Sheridan Commercial Co Fasteners, Anchors, Putty Knife and Spackling for $15.53
Sheridan Commercial Co Screws - Streets $40.47
Sheridan Commercial Co 4 Cases of 24pk 1/2 LTR Dasani Water for station J $23.88
Sheridan Commercial Co Trash Bags $17.38
Sheridan Commercial Co Nut Setters - Streets $26.91
Sheridan Commercial Co Fasteners & Anchors - Snow/Ice $39.80
Sheridan Commercial Co Tape - Service Center $17.23
Sheridan Commercial Co Eng. - batteries & paper towels $33.45
Sheridan Commercial Co ST345 - 3/8" lap links $33.78
Sheridan Commercial Co Wrench $16.64
Sheridan Commercial Co Batteries $82.89
Sheridan County Chamber of Commerce Chamber of Commerce Legislative Breakfast $100.00
Sheridan County Chamber of Commerce Chamber of Commerce Legislative Breakfast $20.00
Sheridan County Chamber of Commerce Chamber of Commerce Legislative Breakfast $60.00
Sheridan County Treasurer Skywest 4th quarter payment $44,579.39
Sheridan Econ-O-Wash Laundry WWTP Econ-o-wash Laundry Services $38.00

Sheridan Econ-O-Wash Laundry WWTP Econ-o-wash Laundry Services $26.00
Sheridan Lock & Key Marion House Repairs - installed electronic locks $630.81
Sheridan Motor Inc PD119 - new battery & rad cap, brake inspection $418.97
Sheridan Motor Inc PD121 - LOF service & tire rotation $95.22
Sheridan Motor Inc PD134 - LOF service, filters & tire rotation $200.14
Sheridan Motor Inc PD222 - new key fob + programmed $697.07
Sheridan Newspapers Inc Christmas, New Year's, Holiday Reycling and Christ $1,097.00
Sheridan Newspapers Inc LPO 41233 - 41 Day Notice Blacktooth Park Ph 3 $145.80
Sheridan Newspapers Inc Mayor Christmas Message $298.00
Sheridan Newspapers Inc City Council Minutes Dec. 4, 2023 $604.80
Sheridan Newspapers Inc Minutes of City Council Meeting Dec. 18, 2023 $810.00
Sheridan Newspapers Inc Notice of Public Comments period open for Fire Civ $64.80
Sheridan Newspapers Inc LPO 41240 - Planning CC NoticeOrd 2274 Solutions W $24.30
Sheridan Newspapers Inc LPO 41242 - Notice of CC Res 02-24 & Ord 2278 $35.10
Sherwin Williams Company Pain for Parks Grounds Mx $385.03
Spark Innovations LLC Electrical Asphalt Plant - Streets $244.00
Spark Innovations LLC Electrical Asphalt Plant - Streets $4,092.00
T-O Engineers LLC On-Call GIS Services 12/1/23 - 12/31/23 $7,618.75
Ted's Towing LLC Vehicle Tow $150.00
The TRACOM Group Employee Training materials $1,175.00
Tire Rama PD107 - RR tire repair $26.00
Tire Rama LF263 - rear tires repaired $52.00
Tire Rama PK415 - new tires installed (2) $377.48
Top Office Products Inc envelope sealer bottle $1.98
Traffic Signal Controls Inc Back Up Red and Green Lights for Scale House $171.00
Trihydro Corporation Security Gates - prelim. design thru 11/25/23 $195.00
Trihydro Corporation Security Gates - prelim. design thru 12/30/23 $3,439.00
Trihydro Corporation 2023 R&O - CA thru 12/30/2023 $2,020.00
Tyler Technologies Inc implementation utility billing $2,608.00
Tyler Technologies Inc implementation utility billing $3,912.00
Verizon Communications Inc Content Download $50.00
Vertical Door Solutions Inc Commerical Door Repair $440.75
VRM Inc Labor to Repair Valve Body and Steering Position S $5,045.25
VRM Inc Labor to Troubleshoot Methane Skid and Replace Lea $1,464.50
Wareings Sheridan Chevrolet Diagnostics - Streets $273.10
Wareings Sheridan Chevrolet PD221 - adjusted driver door $70.00
Water Products & Solutions Filter for 1201 Delphi $100.00
Water Products & Solutions Iron curtain service - 1201 Delphi $129.90
Wausau Equipment Company LLC Plow Truck RFP approved 2.21.2023 by council $322,644.00
Western Emulsions Inc Dura Patch Oil - Streets $1,314.80
Western Emulsions Inc Dura Patch Oil - Streets $739.90
Winsupply of Sheridan Wy Co Ball valve corp $641.04
Winsupply of Sheridan Wy Co Couplings $143.69
Winsupply of Sheridan Wy Co Curb stop $1,610.02
Winsupply of Sheridan Wy Co Epoxy solid cap $43.45
WY Secretary of State Fee for renewal of Notary Commission for Candace A $60.00
Wyoming Fire Chiefs' Association Annual Membership Renewal for Chief Harnish and Di $130.00
Yonkee & Toner LLP Judge Kessner December hours $750.00
Zowada Recycling & Steel LLC 1" pipe - Snow/Ice $70.10
Zowada Recycling & Steel LLC Metal for Landfill Roll Off Bins $72.36
Advocacy & Resource Ctr FY24 support $7,500.00
AT&T Mobility January AT&T bills $1,511.07
CenturyLink Communications LLC partial Century Link bills January $2,316.87
Child Development Center Region 2 FY24 support $2,625.00
Compass - Center for Families FY24 support $5,000.00
Downtown Sheridan Assoc FY24 support $15,000.00
Habitat for Humanity FY24 support $6,250.00
Montana Dakota Utilities Co partial MDU bills January $25,434.83
NAMI Wyoming FY24 Support $1,250.00
One-Time Customer Refund Vendor reimbursement for damage $10,654.54
Second Chance Sheridan Cat Rescue FY24 support $15,000.00
Senior Citizens Council FY24 support $20,000.00
Sheridan Artists Guild Et al FY24 support $3,000.00
Sheridan Arts Council FY24 support $375.00
Sheridan Community Land Trust FY24 support $7,500.00
Sheridan County Chamber of Commerce FY24 support $12,500.00
Sheridan County Conservation District FY24 support $3,750.00
Sheridan County Historical Society and Museum FY24 support $5,000.00
Uprising FY24 support $2,125.00

Councilmember Jennings moved, seconded by Councilmember Luhman, to approve the consent agenda, vote: unanimous.

Mayor Rich Bridger	Aye
Kristen Jennings	Aye
Shawn Day	Aye
Steven Brantz	Aye
Andrew Patceg	Aye
Greg Luhman	Aye
Terry Weitzel	Aye

OLD BUSINESS

11. Consideration of Second Reading of PL-23-44, Ordinance 2274, 1600 Solutions Way Rezone 3.45 Acres from B-2 to HE. Public Works Director Hanns Mercer updated the Council.

Councilmember Luhman moved, seconded by Councilmember Jennings, to approve PL-23-44, Ordinance 2274, 1600 Solutions Way Rezone 3.45 Acres from B-2 to HE on second reading. Roll call vote: unanimous.

Mayor Rich Bridger	Aye
Kristen Jennings	Aye
Shawn Day	Aye
Steven Brantz	Aye
Andrew Patceg	Recused
Greg Luhman	Aye
Terry Weitzel	Aye

12. Consideration of Second Reading of PL-23-51, Ordinance 2278, Story House Property Company Rezone 38.38 Acres from B-2 to PUD. Public Works Director Hanns Mercer updated the Council.

Councilmember Luhman moved, seconded by Councilmember Day, to Table PL-23-51, Ordinance 2278, Story House Property Company Rezone 38.38 Acres from B-2 to PUD to be considered by Planning Commission. Voice vote: unanimous.

Mayor Rich Bridger	Aye
Kristen Jennings	Aye
Shawn Day	Aye
Steven Brantz	Aye
Andrew Patceg	Aye
Greg Luhman	Aye
Terry Weitzel	Aye

NEW BUSINESS

Professional Services Contract with Merchant McIntyre Associates in the Amount of $96,000

Councilmember Luhman moved, seconded by Councilmember Patceg, to approve the Professional Services Contract with Merchant McIntyre Associates in the Amount of $96,000, vote: unanimous.

Mayor Rich Bridger	Aye
Kristen Jennings	Aye
Shawn Day	Aye
Steven Brantz	Aye
Andrew Patceg	Aye
Greg Luhman	Aye

Terry Weitzel	Aye

Appointment of Caitlin Addlesperger to the Travel and Tourism Board to fill PJ Treide's term, expiring August 19, 2025

Councilmember Weitzel moved, seconded by Councilmember Day, to approve the Appointment of Caitlin Addlesperger to the Travel and Tourism Board to fill PJ Treide's term, expiring August 19, 2025, vote: unanimous.

Mayor Rich Bridger	Aye
Kristen Jennings	Aye
Shawn Day	Aye
Steven Brantz	Aye
Andrew Patceg	Aye
Greg Luhman	Aye
Terry Weitzel	Aye

13. Consideration of Assistant Clerk Position for the City Clerk's Office. City Clerk/Strategy Director Cecilia Good updated the Council.

Councilmember Luhman moved, seconded by Councilmember Jennings, to approve the Assistant Clerk Position for the City Clerk's Office. Voice Vote, unanimous.

Mayor Rich Bridger	Aye
Kristen Jennings	Aye
Shawn Day	Aye
Steven Brantz	Aye
Andrew Patceg	Aye
Greg Luhman	Aye
Terry Weitzel	Aye

14. Consideration of Resolution 03-24 Authorizing the Submission of a DWSRF Loan Application for the NE Transmission Main Extension Project ($1.9M). Utilities Director Dan Roberts updated the Council.

Councilmember Weitzel moved, seconded by Councilmember Brantz to approve Resolution 03-24 Authorizing the Submission of a DWSRF Loan Application for the NE Transmission Main Extension Project ($1.9M). Voice Vote, five ayes and two nays.

Mayor Rich Bridger	Aye

Kristen Jennings	Nay
Shawn Day	Aye
Steven Brantz	Aye
Andrew Patceg	Nay
Greg Luhman	Aye
Terry Weitzel	Aye

15. Consideration of Resolution 04-24 Authorizing Lease Agreements for 476 Marion Street Property, City Administrator Stuart J. McRae updated the Council.

Councilmember Weitzel moved, seconded by Councilmember Luhman, to approve Consideration of Resolution 04-24 Authorizing Lease Agreements for 476 Marion Street Property. Voice Vote: unanimous.

Mayor Rich Bridger	Aye
Kristen Jennings	Nay
Shawn Day	Aye
Steven Brantz	Nay
Andrew Patceg	Nay
Greg Luhman	Aye
Terry Weitzel	Aye

16. Consideration of Resolution 05-24 Regarding Government Initiated Annexations. Public Works Director Hanns Mercer updated the Council.

Councilmember Day moved, seconded by Councilmember Luhman, to approve Resolution 05-24 Regarding Government Initiated Annexations. Voice Vote: unanimous.

Mayor Rich Bridger	Aye
Kristen Jennings	Aye
Shawn Day	Aye
Steven Brantz	Aye
Andrew Patceg	Aye
Greg Luhman	Aye
Terry Weitzel	Aye

17. Council Comments and Requests for Future Agenda Items

A. Mayor Bridger discussed boards and commissions.

18. Mayor Bridger adjourned the meeting at 9:35 P.M.

APPROVED:

_____

Richard Bridger, Mayor

ATTEST:

_____

Cecilia Good, City Clerk

CITY OF SHERIDAN, WYOMING
55 Grinnell Street, P.O. Box 848, Sheridan Wyoming 82801
Ph (307) 674-6483 Fax (307) 674-2195

Treasurer

MEMORANDUM

RE:	**Claims**
From:	Karen Burtis, City Treasurer
To:	City Council
CC:	
Date:	

Discussion:

Please see attached claims list.

Attachments

Claims

Vendor	Description	Invoice Net
CenturyLink Communications LLC	Partial phone bills January	$2,447.47
Farmers Co-op Oil Co	Fuel for Landfill 01/05/24	$2,024.64
Farmers Co-op Oil Co	Fuel 01/12/24	$2,258.31
Farmers Co-op Oil Co	Fuel for Landfill 01/16/24	$388.20
Farmers Co-op Oil Co	Fuel Pump Hose Repacement - Service Center	$147.00
Farmers Co-op Oil Co	Diesel for Landfill 01/18/24	$361.36
Farmers Co-op Oil Co	Propane for Bldgs	$20.11
Farmers Co-op Oil Co	Propane for Bldgs WWTP	$20.11
Farmers Co-op Oil Co	Propane for Bldgs WWTP	$52.69
Farmers Co-op Oil Co	Fuel for Landfill 01/20/24	$1,399.30
Farmers Co-op Oil Co	Fuel and de-icer (J.Trangmoe)	$125.40
Farmers Co-op Oil Co	Fuel for Utility 1 WDobrenz 1-20-2024	$54.29
Farmers Co-op Oil Co	Shell Omala- Lubricant/Oil	$1,020.18
Farmers Co-op Oil Co	Fuel for Landfill 01/26/24	$2,290.42
Farmers Co-op Oil Co	55G Shell Omala (Gear Oil)	$1,159.34
Farmers Co-op Oil Co	1/2/2024 fuel delivery to csc	$6,366.86
Farmers Co-op Oil Co	Propane - Snow/Ice	$19.11
Farmers Co-op Oil Co	Propane - Streets	$117.84
Farmers Co-op Oil Co	1/9/2024 fuel delivery to csc	$7,744.51
Farmers Co-op Oil Co	1/16/2024 fuel delivery to W&P shop	$298.59
Farmers Co-op Oil Co	1/23/24 fuel delivery to csc	$8,762.67
Farmers Co-op Oil Co	1/30/2024 fuel delivery to csc	$7,717.21
Farmers Co-op Oil Co	Shop - LP nonmotor 7.2 gal	$17.64
Farmers Co-op Oil Co	728.1 Gallons LP	$1,427.08
Farmers Co-op Oil Co	1122.40 GALLONS LP	$2,199.90
Farmers Co-op Oil Co	1/30/24 fuel delivery to Golf Course Shop	$392.20
Farmers Co-op Oil Co	Oil for Landfill Equipment	$1,920.80
Farmers Co-op Oil Co	1/18/2024 - fuel delivery to Kendrick Park	$408.25
Farmers Co-op Oil Co	1/25/2024 fuel delivery to Cemetery	$216.80
Farmers Co-op Oil Co	Streets - 180 gal propane	$396.90
Farmers Co-op Oil Co	1/16/2024 fuel delivery to csc	$10,028.34
Farmers Co-op Oil Co	Shop - bulf DEF & bulk Chev Rando 32	$2,437.75
Montana Dakota Utilities Co	Partial MDU bills January	$17,928.77
CenturyLink Communications LLC	Partial phone bills January	**$1,355.67**
LJS Concrete & Excavating LLC	N. Heights Ph II - Construction Pay App #5	$484,290.70
Montana Dakota Utilities Co	partial MDU bills January	$25,033.02
Mountain View Building Inc	Landfill Cell 10 - Pay App #6	$266,465.20
One-Time Customer Refund Vendor	sewer repair	$365.00
Pitney Bowes Bank Inc Purchase Power	postage for certified mail	$3,498.16
A & M Service & Supply Inc	Black Ink for Paul's Printer	$96.25
A-Plus Services LLC	Vehicle Tow	$150.00
Ace Hardware-Newkirk	Hammer/Wedges/Nuts	$33.36
Advance Fence	Fence repair for Huntington Dog Park	$30.20
Advance Fence	Huntington Dog Park fence repair supplies	$18.15
AlphaGraphics of Wyoming	Brochures	$120.43
AlphaGraphics of Wyoming	Social Media Contract	$3,000.00
AlphaGraphics of Wyoming	Business Cards x2 Staff	$78.00
Amazon Capital Services #A33MIR27FEZN42	LED Bulb Neutral White/Halogen Bulb	$79.00

Amazon Capital Services #A33MIR27FEZN42	Carhartt Coat (D. Davis), paper plates	$204.90
Amazon Capital Services #A33MIR27FEZN42	wall organizer, dude bombs, dividers	$63.87
Amazon Capital Services #A33MIR27FEZN42	file folders	$35.12
Amazon Capital Services #A33MIR27FEZN42	ST461 - head gasket kit	$80.41
Amazon Capital Services #A33MIR27FEZN42	ITEM: Aelga 12 OZ Glass Sugar Dispenser with Pour	$20.38
Amazon Capital Services #A33MIR27FEZN42	fire sprinkler head	$22.88
Amazon Capital Services #A33MIR27FEZN42	kitchen supplies	$98.14
Amazon Capital Services #A33MIR27FEZN42	hand towels, trash bags	$192.88
Amazon Capital Services #A33MIR27FEZN42	toilet paper, clorox wipes, fabuloso, paper towels	$580.38
Amazon Capital Services #A33MIR27FEZN42	pens, correction tape, tape flags	$39.40
Amazon Capital Services #A33MIR27FEZN42	Fire Extinguisher Signs, cork board, organizers	$199.42
Amazon Capital Services #A33MIR27FEZN42	trash bags, toilet paper	$78.15
Amazon Capital Services #A33MIR27FEZN42	shelf, sticky notes, mouse pads, notebook	$116.36
Amazon Capital Services #A33MIR27FEZN42	air freshner	$20.53
Amazon Capital Services #A33MIR27FEZN42	monitor privacy screen	$112.56
Amazon Capital Services #A33MIR27FEZN42	Pepper spray and holder	$69.43
American Maid	City Hall cleaning for January 2024	$2,000.00
American Maid	Monthly Cleaning Service for Scale House	$150.00
American Maid	Monthly Cleaning Service for Recycling Center	$300.00
American Maid	Monthly Cleaning Service for Landfill Office	$300.00
American Welding & Gas Inc	Shop - welding supplies	$223.35
American Welding & Gas Inc	Oxygen Cylinder, Acetylene, Supplies	$218.26
Ascendant Strategy Management Group LLC	Year 1 of 3 contract	$15,000.00
Ayres Associates Inc	DDD Zoning Prof. Svcs. thru 1/20/2024	$1,898.00
Ayres Associates Inc	M1 Zone District Analysis Prof. Svcs. thru 1/20/20	$107.00
B&B Leasing Company	Sharp Copier Model No. BP50C26, Serial No. 250592	$157.43
Big Horn Sanitation	Malcolm Wallop sanitation fee	$126.50
Bighorn Design Studio LLC	Planning - Embroidery	$177.00
Bighorn Design Studio LLC	Uniform shirt for Muni Court Bailiff	$43.00
Bighorn Security LLC	Keys	$21.00
Buggy Bath Unlimited LLC	Monthly Truck Washing	$175.00
Buster Inc	PK202 - outfitting, liftgate install	$4,089.00
C & K Equipment Sales Inc	PK402 - outfitting, installed rack to bed	$1,236.11
Carquest Auto Parts	return of serp belts	($9.05)
Carquest Auto Parts	xtraclear	$26.78
Carquest Auto Parts	oil and air filter	$20.98
Carquest Auto Parts	socket, specialty component	$19.23
Carquest Auto Parts	air filter, lube	$64.91
Carquest Auto Parts	by pass lube spin-on	$37.78
Carquest Auto Parts	crankcase filter	$194.44
Carquest Auto Parts	by pass lube spin-on	$19.24
Carquest Auto Parts	lube	$18.54
Carquest Auto Parts	mic2bld	$3.24
Carquest Auto Parts	fuel fitler	$7.52
Carquest Auto Parts	primary wire, cable ties	$182.25
Carquest Auto Parts	lube	$18.54
Carquest Auto Parts	by pass lube spin-on	$74.88
Carquest Auto Parts	Serp Belts, Air Flow Sensor, etc.	$84.26
Carquest Auto Parts	Oil Absorber for Recycling Center	$138.90

Carquest Auto Parts	Air Comp Oil Qt x2	$28.78
Carquest Auto Parts	Grease for Solid Waste Trucks	$132.32
Carquest Auto Parts	air filter	$55.64
Carquest Auto Parts	air filter	$55.64
Carquest Auto Parts	socket, specialty component	$19.23
Carquest Auto Parts	carb/choke spray cleanter	$41.79
Carquest Auto Parts	battery	$147.39
Carquest Auto Parts	straight conn	$1.94
Carquest Auto Parts	lube	$32.54
Carquest Auto Parts	digital brake control	$107.34
Carquest Auto Parts	by-pass lube spin-on	$37.78
Carquest Auto Parts	diesel filter, air filter, lube	$132.61
Carquest Auto Parts	fuel spin-on, fuel/water separator	$57.03
Carquest Auto Parts	air filter	$75.24
Carquest Auto Parts	air filter	$59.14
Carquest Auto Parts	Replacement bulb - brake light for Parks truck	$9.22
Cedars Health LLC	Occupational Health Testing	$625.00
Cedars Health LLC	Occupational Health Admin. Fees	$400.00
Charter Machine Company	Belt Press Roller Replacement	$7,505.50
Chemtrade Chemicals US LLC	Alum Sulfate	$8,871.86
Cobra Crete LLC	Repair at Sherri Lane after leak	$3,600.00
Communication Technologies	PD201 - outfitting	$4,209.00
Contractors Supply Inc	UM Hackzall, LED work light, Grinder, Caulk gun	$949.00
County Trash LLC	Dumpster Pickup-Biweekly	$115.00
D B Smart Homes & Security LLC	South Park bathroom security camera installation.	$2,869.00
Dana Kepner Company	Full Face Flange Bolk Pack, 1/8", SS Bolts and nut	$188.07
Dana Kepner Company	Repair clamps	$734.70
DOWL LLC	Engineering Support: NE Sheridan Tap Count & Plot	$840.00
Dustbusters Enterprises Inc	Ice Kicker	$10,059.86
Econowash LLC	Shop - laundry service Rick C.	$64.00
Econowash LLC	WWTP Econ-o-wash Laundry Services	$40.00
Econowash LLC	Shop - laundry service for Erik K.	$42.00
Elliott Equipment Company	WC701 - tailgate seal + S&H	$218.68
Empathia Inc	EAP Services	$1,039.50
Employ LLC	temporary labor for Recycling	$4,555.07
Employ LLC	temporary labor for recycling	$4,338.62
Employers Council	Pre employment Background Checks	$589.25
Employers Council	Workplace Investigation	$2,096.25
Energy Laboratories Inc	WY5600052- TTHM & HAA5's sample invoice	$1,397.00
Fastenal Company	Gloves	$358.70
FDL Architecture and Drafting	Site Inspection and report for SFR Fire Station Wa	$210.00
Fedex Freight	Samples sent to CH Diagnostics	$244.78
Ferguson Enterprises LLC #3326	hydrant wrench	$108.75
Floyd's Truck Center WY	WC37 - def sender + freight	$1,711.93
Floyd's Truck Center WY	WC711 - tie rod ends + freight	$168.04
Floyd's Truck Center WY	RC363 - gas cyl & motor + freight	$210.61
Galls LLC	Uniform Gear	$52.50
Galls LLC	Uniform Gear	$19.85
Grainger Inc	Tail Light for WWTP Vehicle	$92.41

Grainger Inc	Air Filters x12	$116.66
Guardian Safety & Supply LLC	NIK Kits	$237.74
Guardian Safety & Supply LLC	NIK Test Kits	$237.74
HAAS Alert	Cellular WSystem for E1 and E2 CB INV14924 5 Year	$857.58
Hach Company	Reagent Sets, chlorine free	$779.50
Hawkins Inc	Azone 15 & Sodium Bisulfite	$9,092.62
Hawkins Inc	Sodium Hypo and Soda Ash	$7,342.40
HD Supply Inc	SC4500 Controller (2nd set)	$6,366.00
Home Depot Credit Services		$258.50
Home Depot Credit Services	Socket Set - Utility Tech	$46.97
Home Depot Credit Services	Replace chain saw (Brush 1); Duracell batteries; c	$422.72
Home Depot Credit Services	Hoover Upright HP Swivel; 2-Husky 45gal totes blac	$268.83
Home Depot Credit Services	5/32 Bit Sockets	$12.81
Home Depot Credit Services	4-Husky 9 inch lindesman pliers for high rise pack	$71.95
Home Depot Credit Services	1/2 RTD Shtg 1/32 4x8 CDX Plywood 4 ply for bail o	$23.65
Home Depot Credit Services		$160.92
Home Depot Credit Services	Concrete for Huntington Dog Park fence repair	$38.98
IBS Inc	Shop supplies - shrink tube & auto fuses + freight	$28.15
IBS Inc	Shop supplies - 13pc hole saw kit	$299.95
IBS Inc	Shop supplies - cyl end cut bur 3pc set	$79.95
InfoSend Inc	service/email fee	$182.30
InfoSend Inc	processing/print/mail 1/19-1/26	$4,981.94
InfoSend Inc	processing/print/mail 12/28-1/9	$3,933.05
John Deere Financial #1111308145	Hardware	$155.07
John Deere Financial #1111308145	Mower repair at KGC	$98.24
John Deere Financial #1111308145	(2) Pair of Pants for Ron Peterson	$77.98
John Deere Financial #1111308145	(4) Pair of Pants for Kirwin Ostler	$347.80
Joshua A Meyers	Safe Rides	$246.00
Joshua Shihadel	Repaired Building Siding at Holy Name Thrift Store	$275.00
Keith Alan Van Pelt	Strategic Planning Consulting January	$962.50
Kenny L Rolfe Matco Tools	Shop tools - 1/2 24in 88 tooth LF ratchet	$258.78
Kenny L Rolfe Matco Tools	Shop tool - 72 3/8 drive split beam 100F	$327.71
Kilpatrick Creations Inc	Staff Uniform Embroidery	$48.00
Kois Brothers Equipment Co	Repair part for UM vac truck	$1,064.89
Latitudes Travel Inc	Round Trip Airfare for CBrutlag and GJohnston Apri	$1,532.38
Latitudes Travel Inc	Airfare - 2024 Main Street Now Conference	$1,235.20
Leadership Wyoming	2024/25 Leadership Wyoming Tuition/Application F	$3,530.00
Lease Servicing Center Inc	Payment #7 for track loader and motor grader	$5,811.21
LJS Concrete & Excavating LLC	BGWTP Utilidor - site work retainage	$8,385.00
Long Building Technologies Inc	Replaced hot water valve and actuator and 2 therm	$1,767.83
Lube Refiners LLC	PD113 - LOF service	$71.16
Lube Refiners LLC	PD108 - LOF service	$71.16
M&K Rentals	Mini Excavator Rental	$164.56
Mathew Hansen	Repair to side entrance door City Hall	$1,825.00
MC2 Engineering & Construction	N. Heights Ph III - CA 1/1/24 - 1/27/24	$3,795.00
MC2 Engineering & Construction	Beltway Ph I Grant Efforts - 12/12/23 - 1/30/24	$595.00
Memorial Hospital of Sheridan County	Pharmacy Supplies for ambulances January 2024	$91.96
Merchant McIntyre & Associates LLC	Infrastructure Grant Services - Feb 2024	$8,000.00
Mike's Electric Inc	Relocated two (2) Switches in Scale House	$303.75

Mike's Electric Inc	GFI outlet addition to Kendrick and Marshall Park	$1,521.56
Morrison-Maierle Inc	Wetlands Drive Pathway - Prof. Svcs. thru 2/2/2024	$1,730.25
Mullinax Concrete Service & Irrigation	Conveyor Belting	$225.00
Nancy Jane Trangmoe	Embroidery for John Edwards	$30.00
Napa Auto Parts	Spark Plugs for TS412	$8.44
Napa Auto Parts		$111.02
Napa Auto Parts	Gasket Material	$7.19
Napa Auto Parts	return of invoice 713430	($28.00)
Napa Auto Parts	magnum hd shock	$176.38
Napa Auto Parts	air brake dryer	$375.29
Napa Auto Parts	jun blok	$37.79
Napa Auto Parts	switch	$26.99
Napa Auto Parts	stud jumper	$86.36
Napa Auto Parts	exactfit blade	$26.48
Napa Auto Parts	switch, dry/crtd	$45.31
Napa Auto Parts	prem undercoat	$57.87
Napa Auto Parts	switch	$26.99
Napa Auto Parts	hd diesel engine heater	$68.39
Napa Auto Parts	dummy gladhand	$41.36
Napa Auto Parts	brass hammer, punch	$188.24
Napa Auto Parts	reman valve	$97.29
Napa Auto Parts	machiine screws hex nut	$9.00
Napa Auto Parts	circuit tester	$84.95
Napa Auto Parts	gunk engine de-greaser	$59.88
Napa Auto Parts	exactfitblade	$26.48
Napa Auto Parts	led turn acr	$143.98
Napa Auto Parts	permatex high	$51.37
Napa Auto Parts	Batteries (BG Pallet Jack)	$809.96
Napa Auto Parts	return	($108.00)
Narwhal Met LLC	Weather Services RWIS.	$1,300.00
National Testing Network Inc	January Police Testing	$220.00
Norco Inc	Paper Towels, TP, (2) Cases Wypall Paper Towels, 2	$463.53
Norco Inc	Case of Hand Soap	$55.98
Norco Inc	Trash Bags, Room Spray and Gloves	$142.59
Norco Inc	Tissue paper and trash bags for city hall	$167.10
Norco Inc	Toilet paper - UM	$87.11
Norco Inc	PPE: X2 sets of Peltor Earmuffs	$47.62
Norco Inc	Parks welding cylinder rental	$130.32
Norco Inc	Shop supplies - aerosols & shop towels	$133.81
Norco Inc	Nitrile Textured Gloves, Hand Wipes	$25.03
Office Shop Inc	Canon/IRAC5535i-III Contract	$29.53
Office Shop Leasing	3rd floor copier lease 44 of 60	$102.71
Office Shop Leasing	Lease pmt 44 of 60, Agreement #393	$101.15
Office Shop Leasing	Copier Lease Payments	$89.54
Office Shop Leasing	Copier Leases	$60.00
Office Shop Leasing	Copier Leases	$131.93
One-Call of Wyoming	One-Call Tickets (143) for Jan 24 CDC & Group III	$132.25
One-Time Customer Refund Vendor	Refund variance permit #PL-24-1	$200.00
One-Time Customer Refund Vendor	Refund - 48 N Jefferson St.	$327.54

One-Time Customer Refund Vendor	Deposit Refund - 407 Absaraka St	$44.36
One-Time Customer Refund Vendor	Deposit Refund - 1139 W 10th St.	$60.00
One-Time Customer Refund Vendor	Refund - 429 Creek Ct.	$47.63
One-Time Customer Refund Vendor	Deposit Refund - 659 E 5th St.	$68.06
One-Time Customer Refund Vendor	Deposit Refund-1788 Yonkee Ave.	$79.10
One-Time Customer Refund Vendor	Deposit Refund-597 Wyoming Ave	$105.05
One-Time Customer Refund Vendor	Deposit Refund - 561 Wyoming Ave	$47.60
One-Time Customer Refund Vendor	Deposit Report - 221 1/2 Wyoming Ave.	$108.99
One-Time Customer Refund Vendor	Deposit Refund - 577 Turner Ln #C	$125.00
One-Time Customer Refund Vendor	Deposit Refund - 507 N Sheridan Ave #104	$38.92
One-Time Customer Refund Vendor	Deposit Refund - N Sheridan Ave #103	$73.53
One-Time Customer Refund Vendor	Deposit Refund - 33 S. Scott St	$29.38
One-Time Customer Refund Vendor	Deposit Refund - 2560 Coffeen Ave	$25.17
One-Time Customer Refund Vendor	Deposit Refund - 882 E College Ave	$51.20
One-Time Customer Refund Vendor	Overpayment Refund - 395 Pheasant Pl.	$81.60
One-Time Customer Refund Vendor	Overpayment Refund - 125 Rice Ave	$364.41
One-Time Customer Refund Vendor	Overpayment Refund - 991 Pinyon Pl	$176.20
One-Time Customer Refund Vendor	Overpayment Refund - 145 S Sheridan Ave.	$78.82
One-Time Customer Refund Vendor	Overpayment Refund - 342 Whitney Ln	$195.00
One-Time Customer Refund Vendor	Overpayment Refund - 735 Frank St.	$66.75
One-Time Customer Refund Vendor	Overpayment Refund - 1318 Holloway Ave	$5.00
One-Time Customer Refund Vendor	Overpayment Refund - 553 E 7th St.	$60.04
One-Time Customer Refund Vendor	Overpayment Refund - 41 Owl Creek Rd	$57.06
One-Time Customer Refund Vendor	Overpayment Refund - 1225 Broadway St #107 & #1	$56.44
One-Time Customer Refund Vendor	Overpayment Refund - 1399 North Heights Ave	$66.96
One-Time Customer Refund Vendor	Overpayment Refund - 12 Beaver Creek Rd	$9.62
One-Time Customer Refund Vendor	Overpayment Refund - 1214 W 10th St.	$0.73
One-Time Customer Refund Vendor	Deposit Refund-507 E 5th St	$65.63
One-Time Customer Refund Vendor	Hydrant Deposit Refund - Hydrant #15	$588.79
One-Time Customer Refund Vendor	Hydrant Deposit Refund - Hydrant #22	$117.68
One-Time Customer Refund Vendor	Hydrant Deposit Refund - Hydrant #23	$51.26
One-Time Customer Refund Vendor	Hydrant Deposit Refund - Hydrant - Sheridan County	$561.09
One-Time Customer Refund Vendor	Hydrant Deposit Refund - Hydrant #20	$118.07
One-Time Customer Refund Vendor	Hydrant Deposit Refund - Hydrant #19	$590.88
One-Time Customer Refund Vendor	Hydrant Deposit Refund- Hydrant # 19	$151.77
One-Time Customer Refund Vendor	Refund - 51 W 4th St	$120.84
One-Time Customer Refund Vendor	Hydrant Deposit Refund- Unused Hydrant	$600.00
One-Time Customer Refund Vendor	Deposit Refund-528 Delphi Ave #1/2	$91.24
One-Time Customer Refund Vendor	Deposit Refund-640 Marion St #2	$45.78
One-Time Customer Refund Vendor	Refund-125 Rice Ave	$159.19
One-Time Customer Refund Vendor	Deposit Refund - 1047 1/2 Illinois St	$54.29
One-Time Customer Refund Vendor	Deposit Refund-1935 Edwards Dr #A	$73.48
One-Time Customer Refund Vendor	Hydrant Deposit Refund- Hydrant #15	$548.75
One-Time Customer Refund Vendor	Deposit Refund - 441 E 3rd St.	$106.75
One-Time Customer Refund Vendor	Deposit Refund - 760 E Timberline Dr.	$89.28
One-Time Customer Refund Vendor	Deposit Refund - 117 N Scott St	$48.79
One-Time Customer Refund Vendor	Deposit Refund - 1657 Holloway Ave	$52.24
One-Time Customer Refund Vendor	Deposit Refund - 1945 Frackleton St #201	$77.88
One-Time Customer Refund Vendor	Deposit Refund - 1135 N Custer St	$86.22

One-Time Customer Refund Vendor	Refund - 1681 Edwards Dr.	$44.03
One-Time Customer Refund Vendor	Deposit Refund - 553 Brookie Path	$83.38
One-Time Customer Refund Vendor	Deposit Refund-1001 Coffeen Ave	$94.96
One-Time Customer Refund Vendor	Deposit Refund-1538 North Heights RD	$42.51
One-Time Customer Refund Vendor	Deposit Refund - 964 Adair Ave #B	$92.71
One-Time Customer Refund Vendor	Deposit Refund - 1445 Laclede St.	$61.56
One-Time Customer Refund Vendor	Deposit Refund - 930 W Loucks St	$9.18
One-Time Customer Refund Vendor	Deposit Refund - 1926 W 5th St	$101.03
One-Time Customer Refund Vendor	Deposit Refund - 653 Sumner St	$92.69
One-Time Customer Refund Vendor	Deposit Refund - 2013 Pheasant Draw Rd	$60.84
One-Time Customer Refund Vendor	Deposit Refund - 829 S Main St	$101.11
One-Time Customer Refund Vendor	Deposit Refund - 155 W 5th St	$60.17
One-Time Customer Refund Vendor	Deposit Refund - 446 Smith St	$98.65
One-Time Customer Refund Vendor	Refund - 1725 Martin Ave	$300.00
One-Time Customer Refund Vendor	Deposit Refund - 326 Kilbourne St	$17.52
One-Time Customer Refund Vendor	Deposit Refund - 1987 Edwards Dr. #D	$66.88
One-Time Customer Refund Vendor	Deposit Refund - 1977 Edwards DR #A	$61.15
One-Time Customer Refund Vendor	Deposit Refund - 230 E Burrows St	$34.59
One-Time Customer Refund Vendor	Deposit Refund - 485 Bluebird Ln	$23.84
One-Time Customer Refund Vendor	Deposit Refund - 640 Marion St #1	$99.15
One-Time Customer Refund Vendor	Deposit Refund - 915 Spaulding St	$90.00
One-Time Customer Refund Vendor	Deposit Refund - 2153 Skyview West Dr	$36.21
One-Time Customer Refund Vendor	Deposit Refund - 2036 Skyview West Dr	$98.83
One-Time Customer Refund Vendor	Deposit Refund - 2012 Quail Ct	$69.42
One-Time Customer Refund Vendor	Deposit Refund - 726 Marion St #C	$99.49
One-Time Customer Refund Vendor	Deposit Refund - 1279 N Main St.	$103.14
One-Time Customer Refund Vendor	Deposit Refund - 839 Illinois St	$52.32
One-Time Customer Refund Vendor	Deposit Refund - 140 Smith St	$64.63
One-Time Customer Refund Vendor	Deposit Refund - 1940 Papago Dr.	$63.08
One-Time Employee Reimbursement Vendor	Fuel to Casper, WY 1-25-2024 to instruct cancer cl	$28.53
One-Time Employee Reimbursement Vendor	Clothing reimbursement for JSyring knee sleeve and	$141.55
One-Time Employee Reimbursement Vendor	National Child Passenger Safety Recertification fo	$55.00
One-Time Employee Reimbursement Vendor	Class Reimbursement	$473.81
One-Time Employee Reimbursement Vendor	WY Academy Travel Exp Reimb	$400.57
One-Time Employee Reimbursement Vendor	Staff Boot Reimbursement	$175.00
Pace Analytical Services LLC	Monthly Oil & Grease Effluent Tests WWTP	$121.80
Pace Analytical Services LLC	WY5601537 BacT & Coliform Sample analysis invoic	$100.00
Pace Analytical Services LLC	WY5600052 BacT & Coliform Sample analysis invoic	$493.20
Porter Muirhead Cornia & Howard	audit consulting services	$1,395.00
Powder River Heating & Air Conditioning Inc	Service Call: Air Handler Thermostat T4	$1,011.94
Powder River Power of Sheridan Inc	UM301 - 1-1/4 ball valve	$303.27
Powder River Power of Sheridan Inc	V-Belt Tester, Belt Tension Tester	$138.22
Powder River Power of Sheridan Inc	Ball Bearings and oil seal	$68.67
Powder River Power of Sheridan Inc	Hydraulic couplers	$122.18
Powder River Power of Sheridan Inc	Belt Fastner and Flexco for Grinder LF476	$219.34
Powder River Power of Sheridan Inc	Shop - brass & p/w fittings	$17.10
Powder River Power of Sheridan Inc	WC37 - hardware/bolts	$13.40
PowerDMS Inc	Annual Subscription fee	$6,260.15
PreCise MRM LLC	Precise Software Data Plan	$140.00

Quill LLC	3 monitor stand	$222.99
Range	Crimestoppers	$33.79
Rhonda M Gould	Seamstress	$110.00
Rocky Mountain Discount Sports	Vortex Viper 12x50 HD Binoculars; Viper 65mm Spo	$1,459.97
Rocky Mountain Sign Design & Print	Vinyl Signs for Landfill Mall	$232.50
Rocky Mountain Sign Design & Print	(2) Magnet Door Signs for SWR and Back Door Wind	$175.50
Russell Industries Inc	Check Valve Springs and Freight	$104.12
Saltus Technologies LLC	Digiticket Annual Maintenance	$4,325.00
Servall Uniform & Linen Supply	Clean rugs for SFR 2-1-2024	$35.32
Servall Uniform & Linen Supply	Landfill Bi Weekly Rug Cleaning, 020824	$260.28
Servall Uniform & Linen Supply	SWR Bi Weekly Rug Cleaning, 020824	$128.03
Servall Uniform & Linen Supply	Rug Cleaning	$195.64
Sheridan Artists Guild Et al	Administration for SPAC	$1,200.00
Sheridan Commercial Co	Cleaning Supplies	$121.74
Sheridan Commercial Co	Shop supplies - spray paint	$21.94
Sheridan Commercial Co	Eng - pens & command strips	$34.09
Sheridan Commercial Co	WWWP Supplies & Office Supplies	$415.03
Sheridan Commercial Co	Braid FluoPnk Reel (String line)	$13.92
Sheridan Commercial Co	Shop Towels, Bounty towels, wireless thermometer,	$97.45
Sheridan Commercial Co	Outgoing Postage - UPS Charges	$30.88
Sheridan Commercial Co	Weed and Pest janitorial supplies	$11.98
Sheridan Commercial Co	return of shipping charges	($30.88)
Sheridan Commercial Co	Fasteners & Anchors	$119.00
Sheridan Commercial Co	Circuit Tester	$12.47
Sheridan Commercial Co	Pens and markers for inspections	$35.21
Sheridan Commercial Co	Bolts; Nuts; Socket	$79.93
Sheridan Commercial Co	Paint & Supplies	$14.00
Sheridan Commercial Co	Fasteners/anchors/eye bolts for Bailout Window in	$44.38
Sheridan Commercial Co	trash bags, batteries	$106.22
Sheridan Commercial Co	Maintenance Supplies	$23.75
Sheridan Commercial Co	paper towels	$86.06
Sheridan Commercial Co	3/8 inch BRS Barb Mender for station 1-29-2024 ZM	$3.93
Sheridan Commercial Co	Tool Bag - Utility Tech	$67.00
Sheridan Commercial Co	UPS Postal Charges - Outgoing	$30.88
Sheridan Commercial Co	UPS Postal Charges - Outgoing	$30.88
Sheridan Commercial Co	Outgoing Postage/Shipping	$120.37
Sheridan County Chamber of Commerce	Chamber Luncheon	$50.00
Sheridan Media	Radio Ads for Everbridge on Magic 102.3	$312.00
Sheridan Media	Radio Ads for Everbridge on Q104.9	$312.00
Sheridan Media	Radio Ads for Everbridge on 93.7	$312.00
Sheridan Media	Radio Ads for Everbridge on 1410 KWYO	$312.00
Sheridan Media	Radio Ads for Everbridge on Z94 FM	$312.00
Sheridan Media	Radio Ads for Everbridge on NewsTalk 930 KROE	$312.00
Sheridan Media	14in Everbridge Ad in Country Bounty	$876.00
Sheridan Media	SheridanMedia.com Ads for Everbridge	$425.00
Sheridan Media	Holiday Recycling Ad 01/02/24	$136.50
Sheridan Media	Christmas Clean Up Ad 01/02/24	$115.50
Sheridan Newspapers Inc	Operations Superintendent Classified Ad	$274.00
Sheridan Newspapers Inc	Accounting Technician Classified Ad	$245.50

Sheridan Newspapers Inc	Christmas Clean Up and Holiday Recycling Ads 01/0	$259.00
Sheridan Transportation Taxi	Safe Rides	$1,905.00
Simplot Partners	Shop supplies for KGC	$130.00
Stantec Consulting Services Inc (SCSI)	Main St. Const Obsrv 12/9/23 - 1/19/24	$12,923.50
Star Playgrounds	Rubber mulch for Blacktooth exercise equipment.	$2,191.00
Superior Industrial Supply	Lift inspection for KGC	$429.50
Superior Industrial Supply	Shop - fork lift, lifts & hoist inspections	$1,111.00
Superior Industrial Supply	Annual Hoist Inspection WWTP	$1,761.00
T-O Engineers LLC	On-Call GIS Services 1/1/24 - 1/31/24	$14,708.75
Thomas J Klepperich	Judge's January Hours	$2,975.00
Tire Rama	Golf - turf tire repair	$143.95
Tire Rama	LF24 - installed used tire	$95.00
Tires for Reclamation Inc	Tire Recycling 02/08/24	$1,513.00
Top Office Products Inc	SFR Office Supplies January 2024	$243.30
Top Office Products Inc	Copy Count for January 2024 station-admin	$248.38
Transaction Warehouse Inc	autopay/quickpay/profile pay January 2024	$4,640.40
Transcription Outsourcing LLC	Transcription	$307.54
Tree Mechanics	CNBT 45 Crane & Fuel Surcharge	$1,025.00
Trihydro Corporation	Environmental Monitoring and Reporting - Decembe	$13,821.02
TWS Trucking Services LLC	Hauled Tires for Recycling 02/08/24	$800.00
Tyler Technologies Inc	1099 training	$2,100.00
Tyler Technologies Inc	utility billing implementation	$2,608.00
USABluebook	Sampling Station Cold Climate Kupferle	$190.17
USDA Forest Service	USDA 2720 Special Use Permit 2024 - TNG9Payer Co	$175.18
Van Diest Supply Company	Weed and Pest chemical supplies	$2,757.20
Van Diest Supply Company	Weed and Pest chemicals	$179.20
Visionary Communications	Wireless Internet	$220.68
Wamco Lab Inc	Quarterly Testing 2024	$2,800.00
Water & Environmental Technologies Inc	Hume Draw Prof. Svcs. 12/1/23 - 1/31/24	$3,935.00
Water Products & Solutions	Water Dispenser Rental - CSC	$10.00
Wausau Equipment Company LLC	Snow - spare cutting edges & hardware + freight	$2,246.55
Wausau Equipment Company LLC	Q-28161-3: Snow #SNE-902-903 - 2) Henke FV-12 Pl	$24,579.50
Winsupply of Sheridan Wy Co	PVC Cement, PVC Primer	$27.01
Winsupply of Sheridan Wy Co	Rigid Conduit, clamps, threaded rod	$77.20
Winsupply of Sheridan Wy Co	3/4 solenoid valve- water sales	$367.03
WY Department of Transportation	E. 5th St Corridor -Prof. Svcs. thru 2/1/2024	$95.37
WY Office of Attorney General	Crime Victims Surcharges Nov-Dec 2023	$430.00
Wyoming Audiology & Hearing	Employee Audiology & Hearing Test x7	$224.00
Wyoming Electric Inc	Troubleshot conveyor and bypassed cable stop	$1,087.47
Wyoming Electric Inc	Troubleshot Stoplight	$302.30
Wyoming Machinery Company	ST439 - 250 pm parts	$259.94
Wyoming Machinery Company	UM Excavator repair parts	$301.39
Wyoming Machinery Company	LF4003 - 500 hr pm parts	$469.29
Zowada Plumbing & Heating Inc	Repair womens toilet on station side was continuou	$186.96
Zowada Recycling & Steel LLC	Steel for Roll Off Bin	$24.40
Zowada Recycling & Steel LLC	Alum Pipe/Supplies	$43.80
Zowada Recycling & Steel LLC	Alum Pipe WWTP	$129.00

CITY OF SHERIDAN, WYOMING

55 Grinnell Street, P.O. Box 848, Sheridan Wyoming 82801
Ph (307) 674-6483 Fax (307) 674-2195

Public Works

MEMORANDUM

RE: Consideration of Third and Final Reading of PL-23-44, Ordinance 2274, 1600 Solutions Way Rezone 3.45 Acres from B-2 to HE - Public Works Director Hanns Mercer

From: Hanns Mercer, Public Works Director

To: City Council

CC:

Date: 12/19/2023

Recommendation:

Staff received a positive recommendation from the Planning Commission regarding PL-23-44, a request to rezone a 3.45-acre parcel at 1600 Solutions Way from B-2 Business District (B-2) to Higher Education District (HE). Approval of the rezoning request would allow the Northern Wyoming Community College District (NWCCD), the "Applicant", to incorporate the parcel into their Campus, which is located primarily west of I-90 but is expanding in accordance with the Sheridan College Facilities Master Plan – 2023 Update.

Background:

A 25,000 ft.^{2} storage warehouse is currently on the property, surrounded by concrete slab parking totaling 92,612 ft.^{2}. The parcel is located on the southeast corner of Heartland Drive and Solutions Way, the combination of roads that currently serves as the primary access route. Adjacent parcels to the north, west, and south are, and will remain, zoned B-2; the parcel to the east is B-1. Current nearby land uses include a home improvement stores, RV and ATV dealers, automotive repair shops, professional services, and agriculture.

From the Sheridan College Master Plan 2023 Update:

The Advanced Manufacturing and Applied Sciences Center will provide critical workforce training for our region in the areas of composite materials, design, fabrication, automation, additive manufacturing (3D printing), and robotics. This facility will also support training in the construction trades particularly HVAC, plumbing, and commercial and residential electric. In addition, the center will house a new manufacturing incubator, supporting the technical needs of entrepreneurs seeking to develop an idea and move it to the next level.

The Master Plan schedule estimates completion of the Center in Summer 2024.

Staff sent out 10 nearest neighbor notifications to the property owners within 300 feet as part of this application. In addition, legal ads were published in the paper and a sign posted on the property.

Discussion:

Required Findings

Sheridan City Code Appendix A §16 grants the City Council authority to:

...from time to time, in accordance with the provisions of law [...] after report by the Planning Commission and after a hearing in relation thereto [...] amend, supplement, change, modify or repeal the regulations herein and the boundaries of districts herein or subsequently established.

Should the Planning Commission recommend approval of this rezoning request, its report and recommendation will be presented to the Sheridan City Council at a properly noticed public hearing.

According to Appendix A §8, higher education facilities are a permitted land use in the B-2 Business District by omission of such facilities in the prohibited use section of the code. The Higher Education District (Appendix A, §9A) was established through Ordinance No. 2048, recorded 10/1/2008 in Book 30, Page 0784. Ordinance 2048 was created to enable the diverse activities, offerings, and facilities Sheridan College (and any other post-secondary education institution) builds and uses. The activities proposed for the property in the Sheridan College Master Plan 2023 Update would be permissible in the HE District.

Staff Comments

All rezoning requests to a Higher Education (HE) District must provide a Master Plan to be approved as part of the rezoning process. The Applicant has provided a copy of the 2023 Master Plan Update, satisfying this requirement.

Would granting the rezone request be contrary to the public interest?

The rezoning of 1600 Solutions Way would allow Sheridan College to expand its capacity to provide workforce training and education in manufacturing and applied sciences. The 2017 Sheridan Land Use Plan includes community survey responses demonstrating a widely shared interest in the city's education and training opportunities. As this proposed rezoning and future development is intended to improve Sheridan College, it is in the public interest to approve this rezoning request.

Attachments

Aerial

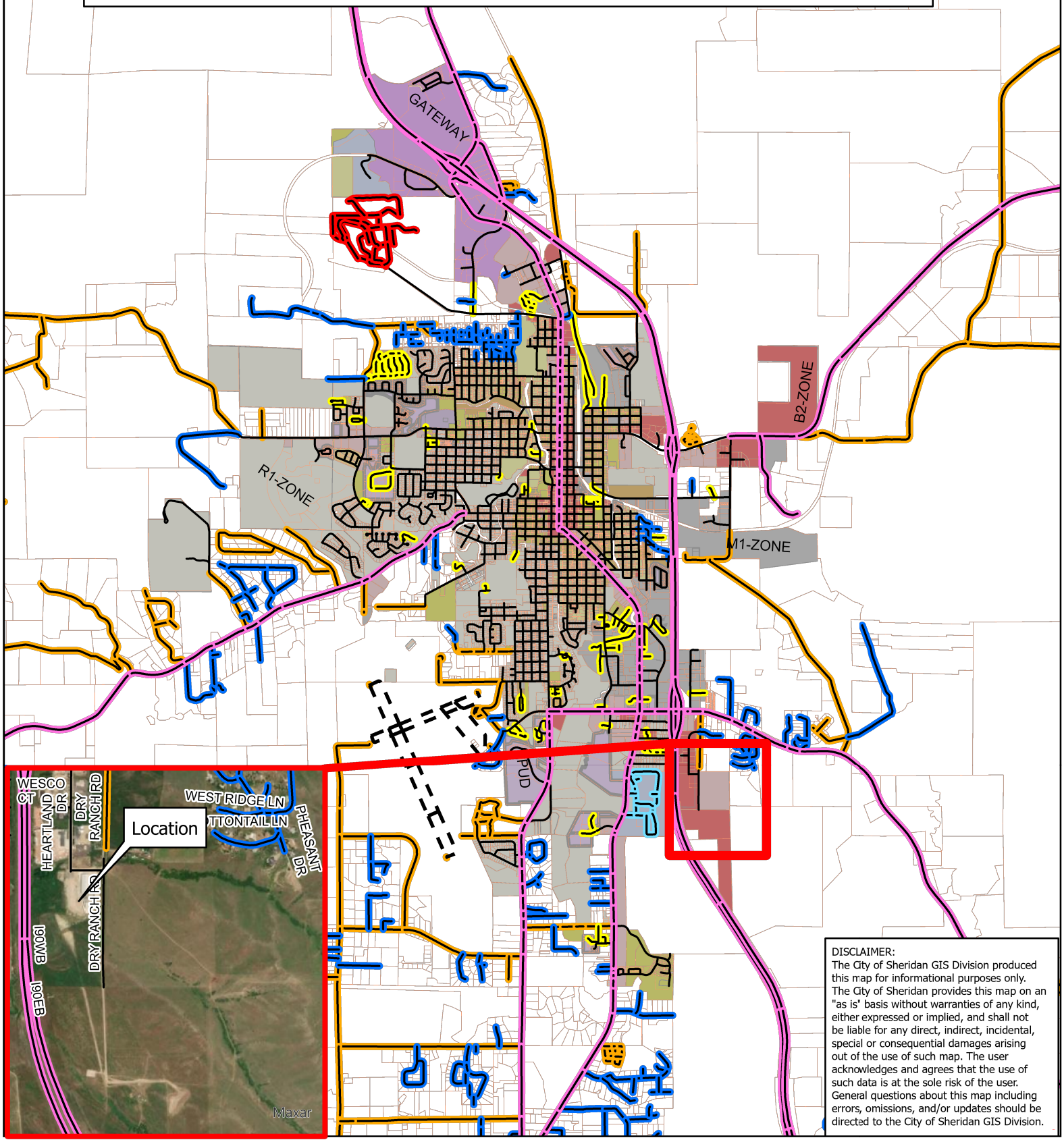
Rezone Petition

Rezone Exhibit

ORD 2274 with Exhibits

Master Plan

1600 Solutions Way rezone



DISCLAIMER:
The City of Sheridan GIS Division produced this map for informational purposes only. The City of Sheridan provides this map on an "as is" basis without warranties of any kind, either expressed or implied, and shall not be liable for any direct, indirect, incidental, special or consequential damages arising out of the use of such map. The user acknowledges and agrees that the use of such data is at the sole risk of the user. General questions about this map including errors, omissions, and/or updates should be directed to the City of Sheridan GIS Division.

CITY OF Sheridan WYOMING

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Date: 12/4/2023 9:38 AM User: sgoodman

PETITION FOR REZONING

TO THE CITY COUNCIL OF THE CITY OF SHERIDAN, WYOMING:

Pursuant to the provisions of W.S. 15-1-601, 15-1-602, 15-1-603 et. seq., and other applicable statutes, and Appendix A, Sec. 16 of the Sheridan City Code, the undersigned landowner(s) respectfully petition and show the City Council as follows:

1. This is a petition for the rezoning of parcels of land within the city limits of Sheridan, Wyoming, having a legal description as follows:

   See Attached

2. Northwest Community College District are the owners or authorized agents of said described land proposed to be rezoned.

3. A map of the area sought to be rezoned is attached hereto and made a part hereof.

4. Petitioners hereby request that said lands be zoned Higher Education District.

Therefore, Petitioners pray said parcel(s) be rezoned Higher Education District, pursuant to and in accordance with the applicable Wyoming Statutes and City Ordinances after proper notice and public hearing.

Dated this 31st day of Oct, 2023

Signed by the Petitioners:

FACILITIES DIRECTOR

Subscribed and Sworn before me this 31st day of October, 2023

Notary Public

RANDY SCHMIDT - NOTARY PUBLIC
COUNTY OF SHERIDAN STATE OF WYOMING
MY COMMISSION EXPIRES MARCH 25, 2025

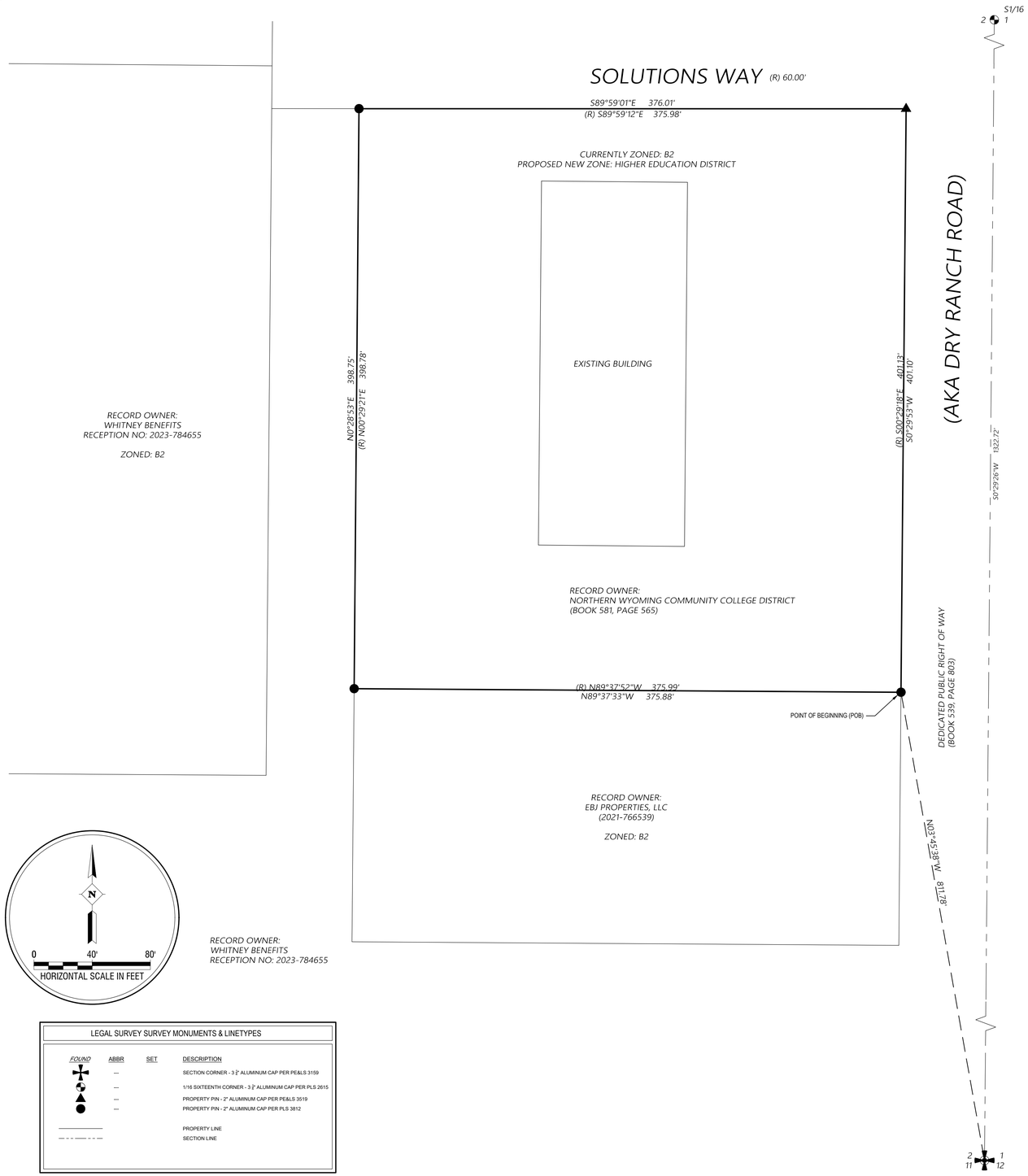
My commission expires: March 25, 2025

LEGAL DESCRIPTION

A tract of land situated in the SE1/4SE1/4 of Section 2, Township 55 North, Range 84 West, 6th P.M., City of Sheridan, Sheridan County, Wyoming; said tract of land being more particularly described as follows:

Commencing at the southeast corner of said Section 2 (Monumented with a 3 ¼" Aluminum Cap per PE&LS 3159); thence N03°45'38'W, 811.78 feet to the POINT OF BEGINNING of said tract, said point being the northeast corner of a tract of land described in Document Number 2021-766539; thence N89°37'33"W, 375.88 feet along the north line of said tract described in Document Number 2021-766539; thence N00°28'53"E, 398.75 feet to a point, said point lying on the south right-of-way line of Solutions Way; thence S89°59'01"E, 376.01 feet along said south right-of-way line of Solutions Way to a point, said point being the northeast corner of a tract of land described in Book 581 of Deeds, Page 565, and lying on the west line of a right-of-way dedication described in Book 539 of Deeds, Page 803; thence S00°29'53", 401.10 feet along the east line of said tract described in Book 581 of Deeds, Page 565, and the west line of said right-of-way dedication described in Book 539 of Deeds, Page 803 to the POINT OF BEGINNING of said tract.

Said tract contains 3.45 acres of land, more or less.



LEGAL SURVEY SURVEY MONUMENTS & LINETYPES

FOUND	ABBR	SET	DESCRIPTION
✛	---		SECTION CORNER - 3 ¼" ALUMINUM CAP PER PE&LS 3159
⊕	---		1/16 SIXTEENTH CORNER - 3 ¼" ALUMINUM CAP PER PLS 2615
▲	---		PROPERTY PIN - 2" ALUMINUM CAP PER PE&LS 3519
●	---		PROPERTY PIN - 2" ALUMINUM CAP PER PLS 3812
			PROPERTY LINE
			SECTION LINE

VICINITY MAP N.T.S.

*NOTE
CURRENT ZONING PROTRACTED FROM CITY
GIS DATA AS OF SEPTEMBER 2023

LEGAL DESCRIPTION

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Said tract contains 3.45 acres of land, more or less.

CERTIFICATE OF RECORDER

STATE OF WYOMING :ss
COUNTY OF SHERIDAN

THIS PLAT WAS FILED FOR RECORD IN THE OFFICE OF THE CLERK AND RECORDER AT _____ O'CLOCK _____.M.,

THIS _____ DAY OF _____, 20_____, AND IS DULY RECORDED IN PLAT BOOK _____, PAGE _____

FEE $ _____

_____ _____ STAMP RECEIVING NUMBER _____
COUNTY CLERK

PETITIONERS

NAME: NORTHERN WYOMING COMMUNITY COLLEGE DISTRICT

ADDRESS: 1 WHITNEY WAY
SHERIDAN, WY 82801

CITY PLANNING & ZONING

REVIEWED BY THE CITY OF SHERIDAN PLANNING COMMISSION THIS _____, DAY OF _____, 20_____.

_____ _____
ATTEST: VICE-CHAIRMAN CHAIRMAN

CITY COUNCIL

APPROVED BY THE CITY COUNCIL OF THE CITY OF SHERIDAN, WYOMING, THIS _____, DAY OF _____, 20_____.

_____ _____
ATTEST: CITY CLERK MAYOR

SURVEYOR'S CERTIFICATE

I, ANDRAYA STAMENKOVIC, A DULY REGISTERED LAND SURVEYOR IN THE STATE OF WYOMING, DO HEREBY STATE THAT THIS PLAT REPRESENTS THE RESULTS OF A SURVEY MADE BY ME OR UNDER MY DIRECT SUPERVISION.

Professional Land Surveyor
ANDRAYA STAMENKOVIC
19344
Date:
WYOMING

"PLAT IS VALID ONLY IF PRINT HAS ORIGINAL SIGNATURE OF SURVEYOR SIGNED AND DATED."

INTERSTATE ENGINEERING
Professionals you need, people you trust.
Interstate Engineering
2161 Coffeen Avenue, Suite 603
Sheridan, WY 82801
www.interstateeng.com

SEC	T	R
02	55N	84W

SHERIDAN COUNTY, WY

OWNER(S): NORTHERN WYOMING COUMMUNITY COLLEGE DISTRICT
FOR: MC2 ENGINEERING
PURPOSE: REZONE

Drawn By: MDR | Surveyed By: AS | Project No: WR23-09-029
Checked By: AS | Designed By: MDR | Date: 08/2023

1 OF 1
SHEET NO.

FINAL PLAT
RE-ZONE FROM B2 TO HE
(HIGHER EDUCATION DISTRICT)

c 2022, INTERSTATE ENGINEERING, INC.

X:\2023\WR\09\WR23-09-029-MC2_Rezone_Exhibit\20_CADD_WR2309029\090_Exhibits\LEGAL_SURV_REZONE_WR2309029.dwg 12/14/2023

ORDINANCE NO 2274

AN ORDINANCE to rezone the entirety of the land located at 1600 Solutions Way, Sheridan, Wyoming more particularly and shown on the attached Exhibit A, from a B-2 Business District to a Higher Education H-E District.

WHEREAS, the owner of the following described land has petitioned the City Governing Body to rezone the same from a B-2 Business District to a Higher Education H-E District, and a public hearing having been held thereon by the Governing Body; and

WHEREAS, the City Planning Commission held a public hearing on January 8, 2024 in accordance with City of Sheridan Code Appendix A, Chapter 16 with notice published on January 2, 2024; and

WHEREAS, notice of the Governing Body public hearing, as required by W.S. 15-1-602 was published on December 29, 2023; and

WHEREAS, the City did not receive a protest against the change of district boundary in accordance with W.S. 15-1-603; and

WHEREAS, the owner has submitted a Master Plan to be approved as part of the rezone process in accordance with City of Sheridan Code Appendix A, Chapter 9A.

THEREFORE BE IT ORDAINED BY THE CITY OF SHERIDAN GOVERNING BODY:

Section1 . The rezone to a Higher Education H-E District is suitable for the location.

Section 2.
The following described land is hereby rezoned from B-2 Business District to a Higher Education H-E District, to wit:

(See Attached EXHIBITS)

Section 3.
The City of Sheridan Zoning Map shall be updated in accordance with this Ordinance.

Section 4.
If any provision or portion of this ordinance is declared by any court of competent jurisdiction to be void, unconstitutional, or unenforceable, than all remaining provisions and portions of this ordinance shall remain in full force and effect.

Section 5.
That this ordinance shall be in full force and effect immediately upon its passage and publication as provided by law.

PASSED, APPROVED, AND ADOPTED this _____ day of _____, 2024

ATTEST: _____
Richard Bridger, Mayor

_____
Cecilia Good, City Clerk
State of Wyoming)
)SS
County of Sheridan)

Subscribed and sworn to (or affirmed) before me this _____day of

_____, 2024 by _____.

_____
Notary Public My commission expires _____.

LEGAL DESCRIPTION

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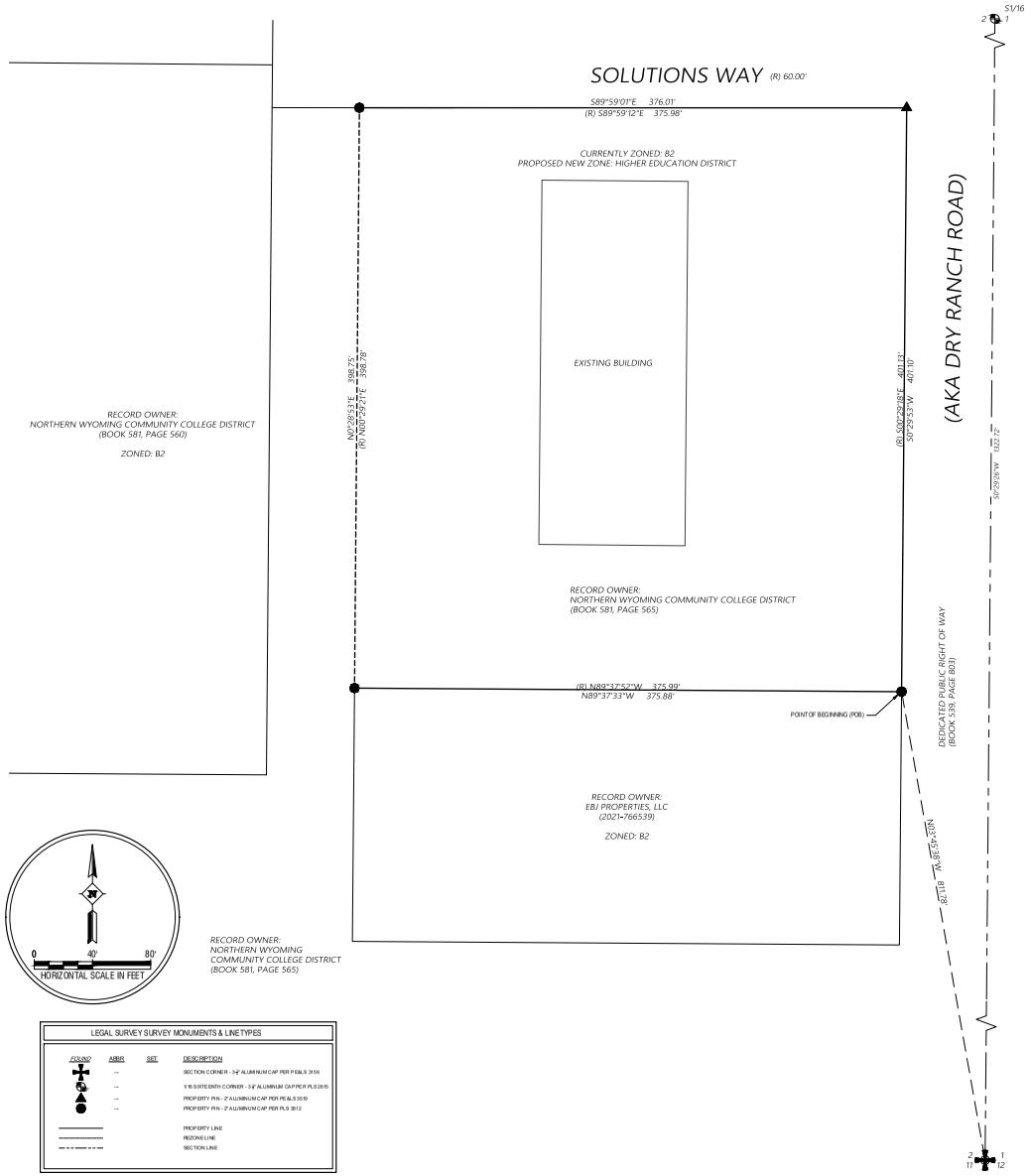
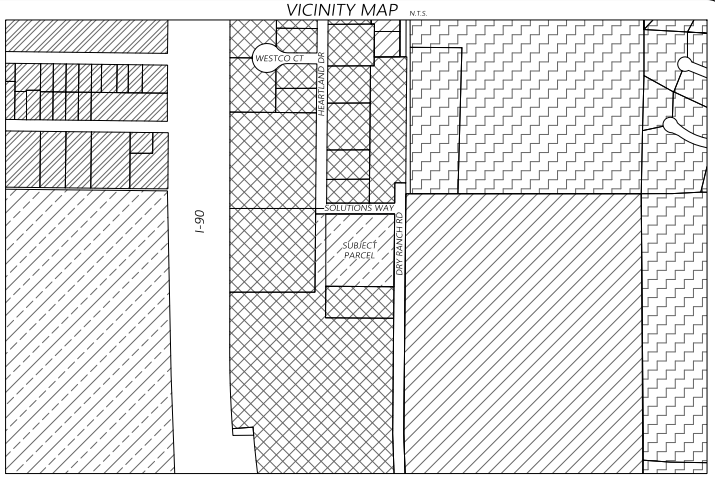


VICINITY MAP

N.T.S.



CITY ZONING - B1

CITY ZONING - B2

CITY ZONING - HIGHER EDUCATION DISTRICT

CITY ZONING - R1

COUNTY ZONING - URBAN RESIDENTIAL

*NOTE
CURRENT ZONING PROTRACTED FROM CITY
GIS DATA AS OF SEPTEMBER 2023

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STATE OF WYOMING ss
COUNTY OF SHERIDAN

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FEE $_____

_____ _____ STAMP RECEIVING NUMBER _____
COUNTY CLERK

PETITIONERS

NAME: NORTHERN WYOMING COMMUNITY COLLEGE DISTRICT

ADDRESS: 1 WHITNEY WAY
SHERIDAN, WY 82801

CITY PLANNING & ZONING

REVIEWED BY THE CITY OF SHERIDAN PLANNING COMMISSION THIS _____ DAY OF _____, 20_____.

_____ _____
ATTEST: VICE-CHAIRMAN CHAIRMAN

CITY COUNCIL

APPROVED BY THE CITY COUNCIL OF THE CITY OF SHERIDAN, WYOMING, THIS _____ DAY OF _____, 20_____.

_____ _____
ATTEST: CITY CLERK MAYOR

SURVEYOR'S CERTIFICATE

I, ANDRAY A STAMENKOVIC, A DULY REGISTERED LAND SURVEYOR IN THE STATE OF WYOMING, DO HEREBY STATE THAT THIS PLAT REPRESENTS THE RESULTS OF A SURVEY MADE BY ME OR UNDER MY DIRECT SUPERVISION.

Professional Land Surveyor · ANDRAY A. STAMENKOVIC · 19346 · Wyoming · Date _____

PRELIMINARY

"PLAT IS VALID ONLY IF PRINT HAS ORIGINAL SIGNATURE OF SURVEYOR SIGNED AND DATED"

LEGAL SURVEY SURVEY MONUMENTS & LINETYPES

FOUND	ABBR	SET	DESCRIPTION
	--		SECTION CORNER - 3/4" ALUMINUM CAP PER PE&LS 3159
	--		1/16 SIXTEENTH CORNER - 3/4" ALUMINUM CAP PER PLS 2615
	--		PROPERTY PIN - 2" ALUMINUM CAP PER PE&LS 3159
	--		PROPERTY PIN - 2" ALUMINUM CAP PER PLS 3812
			PROPERTY LINE
			REZONE LINE
			SECTION LINE

Interstate Engineering
2161 Coffeen Avenue, Suite 603
Sheridan, WY 82801
www.interstateeng.com

SEC	T	R
02	55N	84W

SHERIDAN COUNTY, WY

OWNER(S): NORTHERN WYOMING COUMMUNITY COLLEGE DISTRICT
FOR: MC2 ENGINEERING
PURPOSE: REZONE

Drawn By: MDR | Surveyed By: AS | Project No: WR23-09-029
Checked By: AS | Designed By: MDR | Date: 08/2023

1 OF 1
SHEET NO.

FINAL PLAT
RE-ZONE FROM B1 TO HE
(HIGHER EDUCATION DISTRICT)

c 2022, INTERSTATE ENGINEERING, INC.

X:\2023\WR09\WR23-09-029-MC2_Rezone_Exhibit\20_CADD_WR2309029\00_Exhibits\LEGAL_SURV_REZONE_WR2309029.dwg, 9/13/2023

Sheridan College
Northern Wyoming Community College District

2023 UPDATE

Facilities Master Plan

Thorne-Rider Campus Center,
South Entrance

Sheridan College
Northern Wyoming Community College District

Table of Contents

Introduction and Overview 4-5

Campus Map & Estimated Timeline 6-7

Recently Completed Projects

- Centennial Hall 8
- Perkins Health Science Center 9

Upcoming/Projected Projects

- Advanced Manufacturing & Applied Sciences Center 10
- Science Center Renovation 11
- Student Success Center / Griffith Memorial Building Renovation 12
- Recreation/Athletic Complex Renovation and Expansion 13
- North Hall Renovation 14

Whitney Mall

FACILITIES MASTER PLAN
Introduction

Sheridan College's vision as an institution of higher education contains the guiding principle to, "provide all students with a diverse range of experiences to prepare for a dynamic future."

Overview

The Sheridan College Facilities Master Plan articulates a path to realizing SC's vision through the built environment by identifying and prioritizing key capital projects with anticipated schedules and resources necessary for completion. The Facilities Master Plan works hand in hand with the college's strategic direction and program planning and development. Working in concert, these efforts form SC's framework for supporting student and community success.

Recently completed projects like the Perkins Health Science Center and future projects such as the Advanced Manufacturing & Applied Sciences Center help to tangibly realize goals of:

- Supporting education and workforce training by providing adequate modern instructional and training spaces that align with academic programming and development.
- Creating an advanced manufacturing center that contains flexible space that brings together the latest in technical instruction and local business support and innovation.
- Improving the student experience and creating a welcoming environment by providing student life, residency and student services spaces that are accessible, and a network of support and campus vibrancy.
- Encouraging the efficient use of existing facilities through strategic reuse, reconfiguration, and expansion.
- Improving campus circulation and connectivity with pedestrian paths and way-finding, while carefully staging parking and roadways away from centers of student activity.

The plan components include:

1. A map of existing college facilities and projects.
2. Information on recently completed projects.
3. Descriptions, schedules and costs of upcoming projects.

Sheridan College
Northern Wyoming Community College District

1 Whitney Way
Sheridan, WY 82801
(307) 675-0505
www.sheridan.edu

Buildings

1. Bruce Hoffman Golden Dome
2. Watt Agriculture Center, University of Wyoming
3. Farrier Barn
4. Innominate House
5. Griffith Memorial Building
6. Thorne-Rider Campus Center
7. Technical Center
8. Whitney Center for the Arts
9. Whitney Building
10. Edward A. Whitney Academic Center
11. Perkins Health Science Center
12. Mohns Center
13. Science Center
14. Mars Agriculture Center

Student Housing

- H1 East Hall
- H2 Founders Hall
- H3 South Hall
- H4 Centennial Hall
- H5 North Halls
- H6 Whitney Villas
- H7 Lofts

- X Parking

Estimated Facilities Timeline

		2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028+
1	Centennial Hall											
2	Perkins Health Science Center (two phases)											
3	Advanced Manufacturing & Applied Sciences Ctr.											
4	Science Center Capital Renewal											
5	Student Success Center - Griffith Memorial Bldg.											
6	Recreation/Athletic Complex Renovation and Expansion											
7	North Hall Renovation											

Approximate Schedule

Edward A. Whitney Academic Center

RECENTLY COMPLETED PROJECT

Centennial Hall

Centennial Hall is a 100-bed, three-floor residence hall which includes traditional rooms, common lounges, and study areas. The hall is located just east of the Thorne-Rider Campus Center. The name of the hall recognizes the 100-year milestone of Edward A. Whitney's legacy, a local businessman and philanthropist whose foundation continues to support Sheridan College and its students.

- **Budget:** $8.7 million
- **Scope:** 32,000 sq. ft. new construction
- **Schedule:** Completed Summer 2019

RECENTLY COMPLETED PROJECT

Perkins Health Science Center

The B.F. and Rose H. Perkins Health Science Center provides first rate teaching and learning spaces for students in the health science fields including dental hygiene, medical assistant, and nursing. The center includes the Kim and Mary Kay Love Dental Hygiene Clinic, which is open to the community for basic dental care.

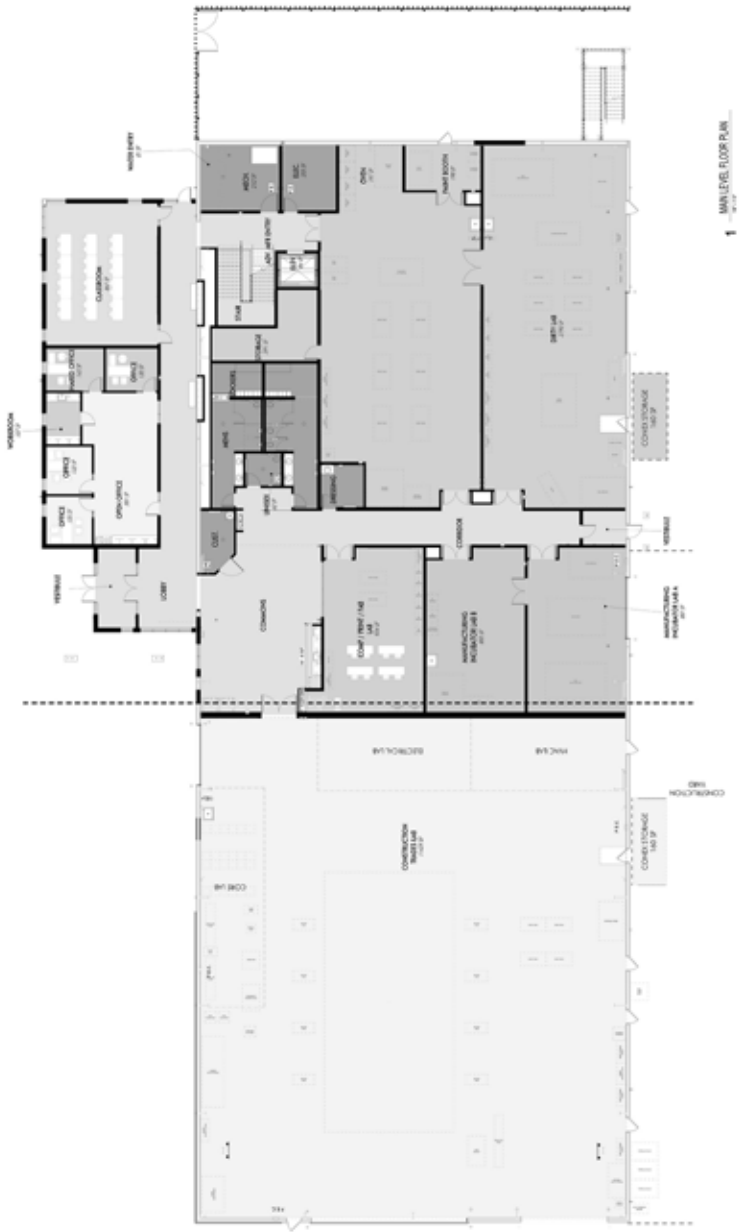
- **Budget:** $13 million
- **Scope:** 10,000 sq. ft. remodel, 22,000 sq. ft. new construction
- **Schedule:** Completed Summer 2023

PROJECT UNDERWAY

Advanced Manufacturing and Applied Sciences Center

The Advanced Manufacturing and Applied Sciences Center will provide critical workforce training for our region in the areas of composite materials, design, fabrication, automation, additive manufacturing (3D printing), and robotics. This facility will also support training in the construction trades particularly HVAC, plumbing, and commercial and residential electric. In addition, the center will house a new manufacturing incubator, supporting the technical needs of entrepreneurs seeking to develop an idea and move it to the next level.

- **Budget:** $8.3 million
- **Scope:** 25,000 sq. ft. remodel, 5,000 sq. ft. new construction
- **Schedule:** Estimated Completion Summer 2024



FUTURE PROJECT

Science Center Capital Renewal

The Science Center was built in the early 1980s. This renewal project will bring outdated teaching and learning spaces up to 21st-century standards. The project will include efficiency and aesthetic upgrades to the building envelope as well.

- **Budget:** Estimated $6-8 million
- **Scope:** 24,000 sq. ft. remodel
- **Schedule:** Level one design estimated completion 2023, project timeline 2024-2026

FUTURE PROJECT

Student Success Center - Griffith Memorial Building Renovation

The Griffith Memorial Building houses the Kooi Library, SC Foundation, Information Technology Services, Human Resources, Student Success Center, and classrooms. As more students are served, more and updated space is required. This project expands access to services and technology for students and the greater public.

- **Budget:** Estimated $6-8 million
- **Scope:** 39,000 sq. ft. remodel
- **Schedule:** In development

FUTURE PROJECT

Recreation/Athletic Complex Renovation and Expansion

The Bruce Hoffman Golden Dome is the center of athletic and health and wellness-related activities on campus. However, academic programming in the areas of athletic training, exercise science, general health, recreation, community interest, and student activities compete for use of this space. In addition, ADA compliance updates are needed in restrooms and for second floor access. The detailed scope of this project continues to be defined.

- **Budget:** Estimated $12-15 million
- **Scope:** In development
- **Schedule:** Estimated 2027-2028

FUTURE PROJECT

North Hall Renovation

Built in the 1960s, Crook, Conner, and Kearney Halls are the oldest residence halls on the campus. Each hall is 4,000 sq. ft. and lacks modern amenities such as air conditioning and gathering spaces that facilitate engagement and student success. The final scope of this project will incorporate needs identified through further engagement of key stakeholders.

- **Budget:** Estimated $4-6 million
- **Scope:** In development
- **Schedule:** Estimated 2027-2028

Mars Agriculture Center

Sheridan College
1948 – 2023

Sheridan College
1 Whitney Way
Sheridan, WY 82801
(307) 675-0505
(888) 675-0505

Campus Entrance, Veterans Plaza

Our Mission

NWCCD welcomes all learners, empowers student success, and encourages and strengthens community development.

May 2023

Northern Wyoming Community College District prohibits discrimination in employment, educational programs and activities on the basis of race, national origin, color, creed, religion, sex, pregnancy, age, disability, veteran status, sexual orientation, gender identity, or any other class protected under state and federal law. The District also affirms its commitment to providing equal opportunities and equal access to its facilities. Inquiries concerning Title VI, Title VII, Title IX, Section 504, and the Americans with Disabilities Act may be referred to the Assistant Vice President for Human Resources, Jennifer McArthur, NWCCD's Title IX and Section 504 Coordinator, Sheridan College, Griffith Memorial Building, Room 141D, 1 Whitney Way, Sheridan, WY 82801; 307-675-0505. Inquiries also may be made to the Office for Civil Rights, U.S. Department of Education, Federal Building, Suite 310, 1244 Speer Boulevard, Denver, CO 80204-3582; 303-844-3417; or TDD 303-844-3417.

CITY OF SHERIDAN, WYOMING

55 Grinnell Street, P.O. Box 848, Sheridan Wyoming 82801
Ph (307) 674-6483 Fax (307) 674-2195

Public Works

MEMORANDUM

RE: Consideration of Second Reading of Ordinance 2279 Adoption of the 2023 National Electrical Code - Public Works Director Hanns Mercer

From: Hanns Mercer, Public Works Director

To: City Council

CC:

Date: 01/09/2024

Recommendation:

Staff recommends the Mayor and City Council approve Ordinance 2279, adoption of the 2023 National Electrical Code.

Discussion:

On July 01, 2023, the State of Wyoming adopted the 2023 National Electrical Code (NEC). The City of Sheridan has six (6) months from the date of the State of Wyoming's adoption to adopt the same codes in order to maintain AHJ or "Home Rule" status. "Home Rule" allows the City Building Division to review and approve building plans and perform all necessary inspections. This allows the city to provide a much higher quality of service than the state would be able to provide locally. Building Division staff have spent the last few months educating on the Significant Changes for this new code adoption.
The following amendments are proposed with this adoption:

- Adopting Appendix H with the following amendments:
  - Amend section 80.15 to City of Sheridan City Code 29-2.
  - Amend section 80.19 (F3) to state 5 business days.
  - Amend section 80.23 (B) to code compliance adopted fee schedule for the City of Sheridan.
  - Amend section 80.25 (C) to state 14 days.
  - Amend to remove section 80-27 (A)
- Section 230.70(A)(I) is amended to read: "The service disconnecting means shall be installed at a readily accessible location outside of the building nearest the point of entrance of the service conductors. Feeders to other buildings or structures will require a disconnect means on the exterior."

Attachments

Ordinance 2279

Changes

CITY OF SHERIDAN
ORDINANCE 2279

AN ORDINANCE MODIFYING CHAPTER 7-2, TECHNICAL CODES ADOPTED.

WHEREAS, The State of Wyoming has adopted the 2023 National Electrical Code, and

WHEREAS, The City of Sheridan has six (6) months from the date of the State of Wyoming's adoption to adopt the current code in order to maintain AHJ or "Home Rule" status, and

WHEREAS; "Home Rule" allows the City's Building Division to approve and review building plans and perform all necessary inspections.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHERIDAN:

7-2 Technical codes – Adopted.

(a) The following code is hereby adopted with the intent and purpose of replacing the outdated code currently adopted by the city with the following amendments proposed:

(1) The "National Electrical Code," 2023 Edition, as adopted and published by the National Fire Protection Association, as amended;

(A) Adopting Appendix H with the following amendments:

(1) Amend section 80.15 to City of Sheridan City Code 29-2.

(2) Amend section 80.19 (F3) to state 5 business days.

(3) Amend section 80.23 (B) to code compliance adopted fee schedule for the City of Sheridan.

(4) Amend section 80.25 (C) to state 14 days.

(5) Amend to remove section 80-27 (A).

(B) Section 230.70(A)(1) is amended to read: "The service disconnecting means shall be installed at a readily accessible location outside the building nearest the point of entrance of the service conductors. Feeders to other buildings or structures will require a disconnect means on the exterior."

PASSED, APPROVED AND ADOPTED this 4th day of March, 2024.

City of Sheridan

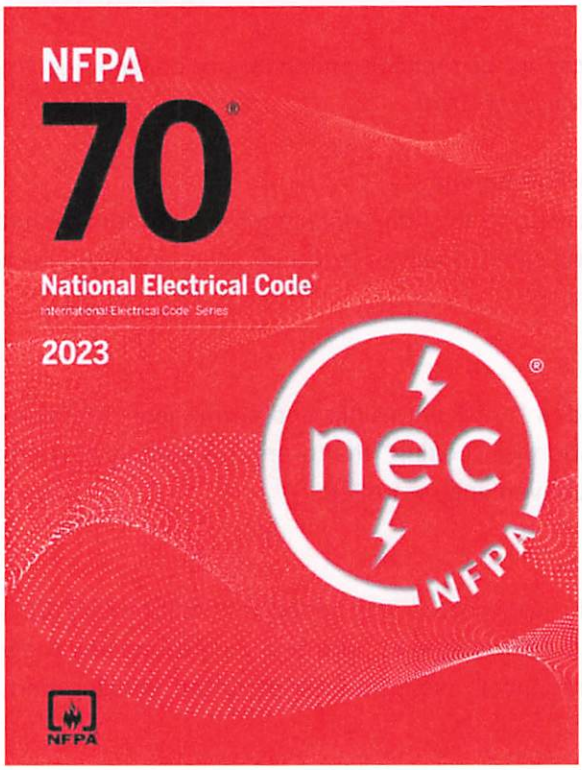
_____
Richard Bridger, Mayor

ATTEST:

_____
Cecilia Good, City Clerk

FIRST READING: _____
SECOND READING: _____
THIRD READING: _____

2023 NATIONAL ELECTRIC CODE SIGNIFICANT CHANGES



The State of Texas and TDLR have adopted the 2023 Edition of the National Electric Code (NEC) to be the mandatory minimum standard State-wide, effective September 1, 2023. All permits applied for on or after that date must comply with the 2023 NEC. The following are significant changes to the NEC.

- **Article 100 - Definitions**
  - **Reformatting:** All definitions are now contained within this article, including those that were previously located in XXX.2 sections of their respective chapters.

- **Article 100 – Definitions of Work Surface & Countertop**
  - **New:** The difference is based on the amount of potential spillage and affects the type of electrical equipment used at the surface (i.e. flanged, sealed pop-up receptacles).

- **Article 100 – Definition of Engineering Supervision (NCTCOG Amendment)**
  - **Addition:** Expands on definition of Engineering Supervision to stipulate a Qualified State of Texas Licensed Professional Engineer as referenced by TBPELS 137.59(a)(b) as acceptable by the AHJ.

- **110.17 – Servicing and Maintenance of Equipment**
  - **New:** This new section differentiates reconditioning, servicing, and maintenance activities, and requires that all persons performing service or maintenance must be qualified and trained, and all replacement parts and equipment must be identified and approved.

McKINNEY TEXAS
Unique by nature.

2023 NATIONAL ELECTRIC CODE SIGNIFICANT CHANGES

- **110.20 – Reconditioned Equipment**
  - **New:** Clarifies when equipment can or cannot be reconditioned, does or doesn't need to be listed or labeled, and terms of approval by the AHJ.

- **110.26(A)(4) – Working Space Around Electrical Equipment**
  - **Revised:** Working depth must be maintained to the floor, open equipment doors cannot decrease the clear width of the remaining egress space to less than 24 in, and side reach should not exceed 6 in. to work in the panel.

- **210.8(A)(7) & 210.8(B)(3) – GFCI Protection**
  - **Revision:** GFCI receptacles are required in "areas with sinks and permanent provisions for food preparation, beverage preparation, or cooking" that aren't necessarily kitchens (i.e. wet bars, beverage prep areas in a convenience store, etc.).

- **210.8(D) – Specific Appliances**
  - **New:** A newly-expanded list of "specific appliances" was added that will require GFCI protection, regardless of whether they are hardwired or cord-and-plug connected (new additions include electric range, wall-mounted oven, counter-mounted cooking unit, clothes dryer, and microwave).

- **210.8(A)(6) – GFCI Protection for Personnel, Dwellings, Kitchens**
  - **New:** All 125- to 250-volt receptacles in a kitchen must be GFCI protected, regardless of their location or purpose. This includes receptacles that do not serve countertops and are not adjacent to the sink. 210.8(D) goes on to list specific appliances that require GFCI protection.

- **210.11(C)(4) – Garage Branch Circuits**
  - **Addition:** Clarifies requirements for 20 amp branch circuits in garages. Additional branch circuits 15 amps or greater may be installed in garages to serve receptacles other than those required in Sec. 210.52(G)(1).

- **210.12(F) – AFCI Protection**
  - **New:** Sleeping quarters in fire houses, police stations, and the like will be treated like dormitories and require AFCI protection.

- **210.17 – Guest Rooms and Suites**
  - **Clarification:** Rooms and suites in hotels, motels, and assisted living facilities (added) that have permanent provisions for cooking must meet the same branch circuit requirements of a dwelling unit kitchen.

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2023 NATIONAL ELECTRIC CODE SIGNIFICANT CHANGES

- **210.18 – Branch Circuits Not Over 1000 Volts**
  - **New:** The NEC now recognizes 10-amp branch circuits for certain power and lighting loads. 210.23 goes on to clarify specific types of acceptable loads.

- **210.23 – Permissible Loads**
  - **New:** Expressly prohibits receptacle outlets, fixed appliances (except as permitted elsewhere), garage door openers, and laundry equipment from utilizing the newly-recognized 10-amp branch circuits.

- **210.52(C)(2) – Dwellings, Receptacles, Island and Peninsular**
  - **New:** The NEC no longer requires receptacle outlets to serve kitchen islands and peninsulas in dwelling units. Instead, there must be provisions for a "future" receptacle to be installed to serve the work surface, as determined by the AHJ.

- **210.52(C)(3) – Receptacles**
  - **New:** Receptacles serving the kitchen countertop are no longer allowed to be located below the work surface. All receptacles required for the kitchen counter space must be located above the surface, or else be approved counter-mounted or pop-up receptacles.

- **215.18 – Surge Protection for Feeders**
  - **New:** New language addresses proper surge protection for areas that may be an extended distance from the service.

- **220.7 – Load Calculations (NCTCOG Amendment)**
  - **New:** A load calculation shall be provided upon request when modifications to the electrical installation occur.

- **220.57 – Load Calculations for Electric Vehicle Supply Equipment (EVSE)**
  - **Revision:** When doing a load calculation, new requirements call for EVSE loads to be calculated at either 7200 watts or the nameplate rating of the equipment, whichever is larger.

- **220.70 – Energy Management Systems (EMSs)**
  - **New:** This new section was added to address digital controls for energy management systems that regulate the maximum load on a service.

- **225.41 – Emergency Disconnects**
  - **New:** Outside emergency disconnects are required for feeders supplied to one- and two-family dwelling units.

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2023 NATIONAL ELECTRIC CODE SIGNIFICANT CHANGES

- **404.16 – Reconditioned Equipment**
  - **Clarification:** Switches cannot be reconditioned and must be replaced.

- **406.9(C) - Receptacles Installed around Tub and Shower Spaces**
  - **Revision:** New language clarifies the zone around tubs and showers in which receptacles are prohibited.

- **406.12(1) – Temper-Resistant Receptacles**
  - **Addition:** Required locations for tamper-resistant receptacles in residential occupancies have been expanded to include areas such as boathouses, mobile homes, manufactured homes, and detached garages and accessory structures serving dwellings.

- **440.11 – Disconnects in Residential Spaces**
  - **New:** Where the disconnecting means has a door that can be opened to expose live parts and is in an area exposed to unqualified personnel, the door must be closeable with a lock or require tools to open.

- **445.18(A) & 445.19 – Disconnecting Means and Prime Shutdown**
  - **Revision:** The disconnecting means for a generator may be located inside the generator with a hinged door, cover, or panel, provided that it is labeled to indicate the location to emergency responders.

- **501-503 – Classified and Unclassified Areas**
  - **Revision:** Clarifies that area classification documentation must be available for both classified and adjacent areas, including language requiring that an area classification drawing must be submitted to the AHJ.

- **517.6 – Patient Care-Related Electrical Equipment, Reconditioned**
  - **New:** The NEC provisions governing reconditioned electrical equipment do not apply to patient-care equipment.

- **625.40 – Electric Vehicle Branch Circuit**
  - **New:** New exception permits multiple units of EVSE drawing 16A or less, at 120V, to share a circuit when operating in island mode.

- **680.5 – GFCI and SPGFCI Protection**
  - **Revision:** This section was revised and expanded to include SPGFCIs and broken up into three sections. The revision's intent is to clarify protection for pool equipment in commercial installations that have higher voltages.

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Unique by nature.

2023 NATIONAL ELECTRIC CODE
SIGNIFICANT CHANGES

- **680.54(C) - Equipotential Bonding of Splash Pads**
  - **New:** Clarifies the area to be bonded for a splash pad.

- **700.3(A) – Tests and Maintenance**
  - **Revision:** Now requires commissioning and not just testing of the emergency system.

- **706.7 – Commissioning and Maintenance of Energy Storage System**
  - **Revision:** This section was divided into commissioning and maintenance requirements. ESSs must be commissioned upon installation in other than one- and two-family dwellings.

McKINNEY TEXAS
Unique by nature.

CITY OF SHERIDAN, WYOMING

55 Grinnell Street, P.O. Box 848, Sheridan Wyoming 82801
Ph (307) 674-6483 Fax (307) 674-2195

Public Works

MEMORANDUM

RE: Consideration of Resolution 06-24 Authorizing the Submission of a "Rebuilding American Infrastructure with Sustainability and Equity" Grant in the Amount of $1,520,000 - Public Works Director Hanns Mercer

From: Hanns Mercer, Public Works Director

To: City Council

CC:

Date: 01/24/2024

Recommendation:

Staff recommends that the Mayor and City Council approve Resolution 06-24, authorizing the submission of an application to the United States Department of Transportation for a "Rebuilding American Infrastructure with Sustainability and Equity" (RAISE) Grant in the amount of $1,900,000 to fund the West Side Corridor Expansion Project.

Background:

Beginning in 2008, the City developed strategic goals and initial estimates for construction costs to provide transportation options for industrial equipment and heavy machinery to avoid the downtown area and create more direct access to the hospital, which continues to see increased traffic of this nature.

Attachments

Resolution 06-24_Infrastructure Grant

CITY OF SHERIDAN
RESOLUTION 06-24

A RESOLUTION AUTHORIZING THE SUBMISSION OF AN APPLICATION TO THE UNITED STATES DEPARTMENT OF TRANSPORTATION FOR A "REBUILDING AMERICAN INFRASTRUCTURE WITH SUSTAINABILITY AND EQUITY" (RAISE) GRANT TO FUND THE WEST SIDE CORRIDOR EXPANSION PROJECT.

WHEREAS, downtown Sheridan continues to see traffic related to industry equipment and heavy machinery; and

WHEREAS, the consistent traffic brought by heavy machinery negatively impacts business development and retention, and has created an uninviting environment for pedestrians; and

WHEREAS, beginning in 2008, the City of Sheridan developed strategic goals and initial estimates for construction costs to provide transportation options to heavy machinery to avoid the downtown area; and

WHEREAS, the City of Sheridan resolves to apply to secure funds from the $1.5 billion in available Fiscal Year 2024 Rebuilding American Infrastructure with Sustainability and Equity (RAISE) grant funding through the United States Department of Transportation for the West Side Corridor Expansion Project; and

WHEREAS, the City will allocate 20% matching funds in the amount of $380,000.

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF SHERIDAN, WYOMING:

that a grant application in the amount of One-Million Five-Hundred Twenty Thousand and 00/100 Dollars ($1,520,000) be submitted to the United States Department of Transportation for the West Side Corridor Expansion Project.

BE IT FURTHER RESOLVED:

1. The above recitals are true, correct, and adopted hereby as findings, purpose, and intent.

2. The City of Sheridan hereby endorses and supports grant application submission to the US Department of Transportation to secure Fiscal Year 2024 discretionary grant funding.

PASSED, APPROVED AND ADOPTED this 19th day of February, 2024.

City of Sheridan

_____
Richard Bridger, Mayor

ATTEST:

_____
Cecilia Good, City Clerk

CITY OF SHERIDAN, WYOMING

55 Grinnell Street, P.O. Box 848, Sheridan Wyoming 82801
Ph (307) 674-6483 Fax (307) 674-2195

Human Resources

MEMORANDUM

RE: Consideration of Collective Bargaining Rules and Procedures - Human Resources Director Heather Doke
From: Heather Doke, Human Resources Director
To: City Council
CC:
Date: 02/08/2024

Recommendation:

Staff recommends that Mayor & Council approve the Collective Bargaining Rules and Procedures for the 2024 collective bargaining session with IAFF Local #276.

Background:

City staff met with representatives from IAFF Local #276 on Thursday, February 8, 2024 to discuss the rules and procedures for collective bargaining for this year. Both parties agreed that the process used in 2022 was effective. The proposed rules mirror what was done that year. This includes having a quorum of the Governing Body negotiate with the Union. That quorum of the Governing Body will meet for a full day in executive session on a date to be determined in April to discuss all issues. A second date will be identified as well to finalize the proposed contract. Proposals from both sides will be submitted 14 days prior to the first meeting. The proposed contract will then be presented to the entire Governing Body and the Union membership for final approval. The Union has already signed off on these rules and procedures.

Attachments

Collective Bargaining Procedures

Collective Bargaining Rules and Procedures

This Agreement, to establish Collective Bargaining Rules and Procedures, is entered into by and between the City of Sheridan, a Wyoming Municipal Corporation, (hereinafter "City") and IAFF Local #276, (hereinafter "Local #276") on the date of the last party's signature.

WHEREAS, the parties are required to engage in collective bargaining per W.S. 27-10-101 et.al ; and

WHEREAS, the parties are currently operating under a two year agreement which became effective July 1, 2022 and was amended on February 21, 2023, May 22, 2023, and December 5, 2023; and

WHEREAS, the parties desire to establish the rules and procedures for collective bargaining.

IT IS THEREFORE AGREED TO BY THE PARTIES:

I - Controlling Law and Obligations

1. Contract negotiation discussions shall be governed by the Wyoming Collective Bargaining Statues. *See W.S. § Title 27 - Chapter 10 - Collective Bargaining for Firefighters.*

2. Both parties shall meet and confer in good faith for the benefit of all parties.

II - Collective Bargaining Proposals

1. Per Wyoming Statute, a request for collective bargaining must be made no later than 120 days before the last day available for appropriation. Upon either party serving its request to begin collective bargaining, the parties shall set a date for the first collective bargaining session.

2. All matters to be negotiated under the Collective Bargaining Statutes shall be submitted in writing by either party no later than (14) fourteen days before the first scheduled collective bargaining session. Any matter which has not been presented, shall not be eligible for negotiation or arbitration unless otherwise agreed upon by both parties.
   A. Prior to the first scheduled collective bargaining session, either party may request the other to clarify proposals.

   B. Initial proposals may be general or specific in nature. If a specific request is being made, the statement shall include a redlined version of the Collective Bargaining Agreement showing the proposed language change(s).

C. Initial proposals shall be made on the agreed form attached and incorporated herein as **Attachment A**.

3. Contract negotiation discussions shall occur during a public meeting, unless conducted in executive session, with a quorum of the Governing Body being present and at least one Local #276 representative present. If the Governing Body elects to hold discussions in executive session, the City shall provide means of recording the session.

A. Recordings of the executive session shall be made available to the Union for their convenience.

B. Records of an executive session shall not be public records and shall not be disclosed to the public unless consented to by both parties or required by Wyoming Statute or Court Order. Executive session recordings shall be automatically available and disclosable to the parties legal counsel or arbitrators appointed pursuant to Wyoming Statute.

III - Collective Bargaining Session(s)

1. The first Collective Bargaining Session shall be held on a date agreed to by the parties. The parties intend for the session to be scheduled for an entire working day. The intent and goal of an all day bargaining session is to provide a better opportunity for the parties to discuss matters and work through proposals.

2. The parties anticipate that at least one additional collective bargaining session will be required to finalize a proposed contract. Any issues or matters which have not been resolved during the first collective bargaining session, shall be negotiated at a second meeting. Proposals to be negotiated at a second meeting shall be provided to the other party at least 3 days prior to the next collective bargaining session.

3. Even though a quorum of the City Governing Body will be present at the collective bargaining sessions, the City negotiating committee cannot provide a final approval until the matter is presented to the full City Governing Body at a regularly scheduled meeting.

4. Any matter believed to be settled during the collective bargaining session shall not be deemed to be formally approved until certified by each parties' respective body.

IV - Additional Terms

1. These rules and procedures may be amended upon mutual written agreement by the parties. This agreement shall expire upon the parties entering into a new agreement.

2. Both parties agree that should they not be able to reach an agreement and the matter is to be set for arbitration, that they shall explore the possibility of retaining a mediator to attempt to resolve the matter.

3. Negotiations shall be held in the City of Sheridan Council Chambers or other agreed upon venue.

4. The parties may extend the negotiation period beyond the statutorily determined thirty (30) days upon the agreement of the City of Sheridan Governing Body and the Local #276 Representatives.

5. All parties agree to continue, in good faith, negotiating even in the unlikely event that arbitration is declared. This continuation of negotiating is in the best interest of all parties even during the arbitration process.

6. Upon request by the Local #276 representative, the City shall provide any information which are public records per Wyoming Statute or information regarding Fire Department employment and compensation records.

_____ _____

By: Local #276 Authorized Representative Date

Approved this _____ day of _____, 2024 by the Governing Body of the City of Sheridan.

_____ _____

Mayor Richard Bridger Attest: City Clerk

City of Sheridan, WY/IAFF Local 276

Collective Bargaining 2024

Party: _____ **Date:** _____

Proposal #: _____ **(City proposal numbers shall start at 1000. Union proposal numbers shall start at 2000.)**

FOR EACH ITEM TO BE NEGOTIATED, A NEW FORM SHALL BE REQUIRED.

Indicate below whether the following is an offer, counteroffer or for discussion only. All offers and counteroffers shall be given or accepted conditionally pending approval of the respective bodies.

Offer: _____ Counteroffer to Proposal#: _____ For Discussion Only: _____

Item for negotiation:

Proposal:

Supporting Information:

Policy Statement:

Redlined Contract: Attach the tracked version (redlined) of the current contract.

The foregoing offer/counteroffer/topic of discussion is hereby presented by_____ on this _____ day of _____, 2024.

_____

(Signature of authorized representative)