



**AGENDA
CITY OF SHERIDAN
AUGUST 18, 2025
REGULAR COUNCIL MEETING START 5:30 P.M.**

1. Call to Order
2. Pledge of Allegiance
3. Invocation to be given by Joel Huskerson, The Rock Church.
4. Roll Call of Members
5. Consideration of Agenda
6. Community Update
 - A. Habitat for Humanity of the Eastern Bighorns - Meredith Sopko, Development Director
 - B. Sheridan County Coroner's Office Update - Dr. Robert Byrd, County Coroner
7. Comments from the Public
8. Consent Agenda
 - A. Bid Award to Fremont Motor Company for Three (3) Dodge Durango Pursuit AWD Vehicles in the Amount of \$121,251.00
 - B. Purchase of One (1) Wheel Loader from Wyoming Machinery Company for the Amount of \$248,724.03
 - C. Minutes of Regular Council Meeting: August 4, 2025
 - D. Reappointment of Kevin Kessner to the Police Department Civil Service Commission for a three-year term expiring June 30, 2028.
 - E. Claims

OLD BUSINESS

9. Consideration of the Third and Final Reading of Ordinance 2294 - Amending City Code Article 2-VII, Capital Equipment Reserve and General Fund Reserve - City Attorney Brad Thimmesch

NEW BUSINESS

10. Consideration of Resolution 23-25; Revoking Resolution 17-14 regarding the General Fund Reserve - City Attorney Brad Thimmesch
11. Consideration of a Five-year Renewal Agreement to Establish and Maintain the Sheridan Recreation District.
12. Council Comments and Committee/Board Reports
13. Adjournment



CITY OF SHERIDAN, WYOMING
55 Grinnell Plaza, Sheridan, Wyoming 82801
Ph (307) 674-6483

Public Works

MEMORANDUM

RE: Bid Award to Fremont Motor Company for Three (3) Dodge Durango Pursuit AWD Vehicles in the Amount of \$121,251.00

From: Heather Czaplinski, PW Administrative Coordinator

To: City Council

CC:

Date: 07/22/2025

Background:

A Request for Bids was advertised on July 14 and 22, with a bid opening July 30. The City of Sheridan received 2 bids:

- | | |
|--|---------------------|
| ● Fremont Motor Company, Lander | \$121,251.00 |
| ● Sheridan Motors, Sheridan | \$123,507.00 |

Discussion:

Before issuing the Request for Bids, the Fleet Coordinator sent the specifications to the Chief of Police, Travis Koltiska, for review, editing, and confirmation. The following vehicles are being replaced and will be surplus:

- PD121 - 2015 Chevy Tahoe, approx. 70,000+ miles - transmission issues
- PD132 - 2016 Dodge Charger, approx. 72,000+ miles - engine issues
- PD141 - 2017 Dodge Charger, approx. 74,000+ miles - charging/starting issues

All 3 have been decommissioned by the PD due to major issues.

The timeline for receiving the new vehicles is estimated to be 45–90 days, at which time the vehicles will be outfitted with the necessary PD accessories, camera systems, and radios. (Still obtaining quotes, est. \$35K ea).

Staff Recommendation:

Staff recommends that the Mayor and City Council approve the purchase of three (3) Dodge Durango Pursuit AWD Vehicles from Fremont Motor Company in the amount of \$121,251.00.

Funding

The Dodge Durangos are being funded with GPET funds - 11731-7600-0188D.

Attachments

Winning Bid

ADVERTISEMENT FOR BIDS

The City of Sheridan, Wyoming, will receive sealed bids for the following equipment: Three (3) new 2025 or newer Dodge Durango Police Pursuit AWD vehicles, per specifications and bid documents on file at the City of Sheridan website www.sheridanwy.gov under the Government Tab, Public Works, Projects out for Bid section. Additional questions can be directed to Heather Czaplinski, Fleet Manager, hczaplinski@sheridanwy.gov. All questions must be submitted by **Thursday, July 24, 2025, by 12:00 PM.**

Sealed bids will be received at City Hall, Customer Service on the 1st floor, until 10:00 AM local time on **July 30, 2025**. The bids will then be opened and read aloud in the Council Chambers on the 3rd floor of City Hall.

All bids must be submitted using the forms provided in the Bid Package and in accordance with the specified guidelines. Bids should meet the specified delivery timeline and be clearly noted in the bid documentation. Submit all bids in a sealed envelope addressed to:

City of Sheridan
Customer Service – First Floor
Attn: Heather Czaplinski, Fleet Manager
Dodge Durango Police Pursuit Vehicles
55 Grinnell Plaza
Sheridan, Wyoming 82801

Bid documents, including the required specifications, can be downloaded on or after July 14, 2025, at www.questcdn.com under **Project #9776855**. Vendors will be notified via email as addenda are issued. Sales of paper copies for projects listed on this site are not available. Contact QuestCDN.com at (952) 233-1632 or info@questcdn.com for assistance in viewing or downloading this digital project information.

Vendors, in submitting their respective bids, acknowledge that such bids conform to all requirements of Wyoming State Statute. Preference shall be given to responsible Wyoming bidders as defined by Wyoming Statutes. If advertisement for bids is required, the contract shall be let to the responsible certified resident making the lowest bid if the certified resident's bid is not more than five percent (5%) higher than that of the lowest responsible nonresident bidder, Section § 16-6-102 (2020).

No bidder may withdraw its bid after the scheduled time of the bid opening. Bids are to remain open for 60 days after the bid opening. The Owner reserves the right to reject any and all bids or parts thereof, and to waive any irregularities of any bid. The Owner also reserves the right to award the contract to such responsible bidders as may be determined by the Owner.

Publish Dates: July 14, 2025 July 22, 2025

Dodge Durango Police Pursuit Vehicles

CITY OF SHERIDAN, WYOMING

This Bid is submitted to:

CITY OF SHERIDAN
55 GRINNELL PLAZA
SHERIDAN, WYOMING 82801

1. The undersigned BIDDER proposes and agrees, if this Bid is accepted, to enter into a Contract with the OWNER, based on the quote provided, to furnish and deliver product(s) for the quoted price and within the specified time indicated in this Bid.
2. The BIDDER accepts all of the terms and conditions of the Advertisement for Bids and the information within the bid package. This Bid will remain subject to acceptance for sixty (60) days after the day of the Bid Opening. The OWNER will sign the approved contract from the BIDDER detailing the terms and conditions within the bid package, within fifteen (15) days after the date of the OWNER'S Notice of Award.
3. In submitting this BID, BIDDER represents, as more fully set forth that:

- (a) BIDDER has examined copies of all the Bidding Documents, and of the following Addenda (receipt of all which is hereby acknowledged):

NUMBER

DATE

9776855

7-23-25

- (b) BIDDER has familiarized itself with the bid package and Required Specifications.
 - (c) This Bid is genuine and not made in the interest of, or on behalf of any undisclosed person, firm, or corporation, and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation; the BIDDER has not directly or indirectly induced or solicited any other BIDDER to submit a false or sham Bid; the BIDDER has not solicited or induced any person, firm or corporation to refrain from bidding; and the BIDDER has not sought, by collusion, to obtain for itself any advantage over any other BIDDER or over the OWNER.
4. The BIDDER agrees to furnish and deliver product(s) for the quoted price within the specified time indicated and to align with the Required Specifications.
 5. The BIDDER hereby agrees to accept the Notice of Award and submit an approved contract to the OWNER within fifteen (15) days of the signed Notice of Award.
 6. The BIDDER agrees that the unit prices shall govern in checking the bid, and should a discrepancy exist in the sum of extended prices and Total Amount of Bid after extensions are checked and corrections made, if any, the sum of extended prices shall be used in considering the award of this Contract.
 7. The BIDDER will furnish and deliver product(s) for the unit or lump sum prices(s):

Dodge Durango Police Pursuit Vehicles

BASE BID					
ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	EXTENDED PRICE
PD1	New 2025 or newer Dodge Durango Police Pursuit AWD Vehicles	LS	3	40417 ⁰⁰	121,251 ⁰⁰
TOTAL BASE BID					

8. The BIDDER understands that the OWNER reserves the right to reject any or all bids or to waive any informality or technicality in any proposal in the interest of the OWNER. If an award is made, it will be made to the lowest bidder that is determined qualified and responsible at the sole discretion of the OWNER.

9. The following documents are attached to and made a condition of this bid:

(a) Required Specifications.

11. Communications concerning this Bid shall be addressed to:

Vendor Fremont Motor Company
 Address 1731 W Main
 City/State/Zip Lander WY 82520
 Phone 307-349-1903
 E-mail fr.fleet@fremontmotors.com

12. By signing this Bid, you agree to all terms and conditions.

SUBMITTED ON 23rd of July, 2025

BY Fremont Motor Company
 Name (Individual, Partnership, Corporation, or Joint Venture)

Wyoming
 (State of Residency)

BY Karl Florence 
 (Name of Person Authorized to Sign) (Signature and Printed)

Fleet Director
 (Title)

Corporate Seal (If Applicable)

Dodge Durango Police Pursuit Vehicles

Attest Brian Galitz
(Signature, Printed Name, Title)

Business Address: 1731 W main Lander Wy 82520

Phone No.: 307-349-1903

Email Address: frfleet@fremontmotors.com

END OF SECTION

PD1 - Required Specifications

General

1. Three (3) Dodge Durango SUV AWD Pursuit/SSV
2. Wheel Base: Minimum 112"
3. Exterior Color: Black
4. Interior Color: Standard - black, gray, brown

Comply: Yes ☒ No ☐

If no, state exception:

Engine and Powertrain

1. Engine: Fuel injected, gasoline minimum of 3.6 liter, 6-cylinder
2. Drivetrain: AWD
3. Radiator: Protected to -40F
4. Transmission: Electronically controlled automatic with overdrive

Comply: Yes ☒ No ☐

If no, state exception:

Suspension & Running Gear

1. Steering: Power with tilt steering wheel with mounted audio controls
2. Brakes: Power ABS
3. Tires: All-terrain radial
4. Full-size spare tire with tire changing tools

Comply: Yes ☒ No ☐

If no, state exception:

Electrical System

1. Battery: Heavy Duty 12V maintenance free
2. Alternator: High Output 220- AMP

Comply: Yes ☒ No ☐

If no, state exception:

Body & Cab

1. Gauges: Factory installed voltmeter; oil pressure, water temperature and odometer with trip meter.
2. Rear view mirrors: Interior day/night type and outside power/heated
3. Windows: Solar tinted
4. Air conditioning: Factory installed
5. Windshield wipers: Multiple speeds and intermittent system
6. Power points: Minimum of three
7. Horn: Dual
8. Hands-free phone communication
9. Radio: AM/FM with clock
10. Cruise Control: Factory installed with set and resume speed
11. Power windows and power door locks
12. Front seat: Police specific, including modification for law enforcement duty belt, eight-way adjustable driver seat with manual adjusting passenger seat, heavy-duty cloth bucket seats with center console or mounting plate.
13. Rear seat: Standard factory-installed vinyl seat
14. Floor covering: Vinyl flooring with heavy-duty rubber floor mats, front only *mats dealer supplied*
15. Standard front bumper
16. Standard rear bumper

Comply Yes ☒ No ☐

If no, state exception:

Safety Features

1. Active Head Restraints
2. Advanced multistage driver and front passenger airbags
3. Advanced side-curtain and supplemental front seat side airbags

4. Driver inflatable knee-bolster airbags
5. Park View Rear Back-up camera including rear ParkSense
6. Secure Park with automatic activation and deactivation

Comply: Yes ☒ No ☐

If no, state exception:

Special Features

1. Front and rear license plate brackets with mounting hardware
2. Keys: Minimum of four (4) sets of key fobs per vehicle, furnished at time of delivery
3. Remote keyless entry
4. 2" trailer receiver (to be installed by dealer if option unavailable) **CLASS IV**
5. Base Pre-Wiring Package (Law Enforcement)
6. Factory installed recovery hooks
7. Vehicles shall have drive side LED spot lamps

Comply: Yes ☒ No ☐

If no, state exception:

Miscellaneous

1. Please include all necessary information relating to total vehicle warranty, trade in and buyback options if available.
2. The standard complement of tools, jack, wheel wrench, and jacket handle will be provided.
3. A column shifter is preferred.
4. A copy of the dealer's order form showing the make, model, and all the equipment that is being bid.
5. The manufacturer's standard warranty will apply to the vehicle. If an out-of-state dealer bids a vehicle in which there is no authorized factory repair service in Sheridan then the dealer will provide written proof where the vehicle can have warranty work done in Sheridan. If warranty repairs cannot be done locally then the dealer shall explain on an attached sheet how warranty work will be completed at no expense to the City of Sheridan.

6. The successful bidder shall provide Sheridan PD with one operator/owner's manual for each of the vehicles.
7. The City of Sheridan reserves the right to reject any and all bids, to waive any informalities or minor defects in the bids. To accept or reject any qualified or conditional bid, and to accept any item or combination of items in the bid.

Comply: Yes ✓ No

If no, state exception:

Delivery Timeline

1. Vendor shall have the vehicle available for immediate delivery upon confirmation of the bid award, receiving the vehicle from the manufacturer, and proper documentation for purchase by the City of Sheridan. *allow 45 to 90 days order to delivery time*
2. Delivery arrangements shall be made by the dealer, which will be included in the purchase price, to the upfitter location, which will be determined at a later date, for installation of auxiliary equipment.

Comply: Yes ✓ No

If no, state exception:

FREMONT MOTOR COMPANY
1731 West Main Street
LANDER, WY 825202659

Configuration Preview

Date Printed: 2025-07-22 3:48 PM
Estimated Ship Date:

VIN:
VON:

Quantity: 1
Status: BA - Pending order
FAN 1: 022C9 City Of Sheridan
FAN 2:
Client Code:
Bid Number: TB6099
PO Number:

Sold to:
FREMONT MOTOR COMPANY (43348)
1731 West Main Street
LANDER, WY 825202659

Ship to:
FREMONT MOTOR COMPANY (43348)
1731 West Main Street
LANDER, WY 825202659

Vehicle: 2026 DURANGO PURSUIT VEHICLE AWD (WDEE75)

	Sales Code	Description	MSRP(USD)	FWP(USD)
Model:	WDEE75	DURANGO PURSUIT VEHICLE AWD	44,879	44,677
Package:	2BZ	Customer Preferred Package 2BZ	0	0
	ERC	3.6L V6 24V VVT Engine Upg I w/ESS	0	0
	DFT	8-Spd Auto 850RE Trans (Make)	0	0
Paint/Seat/Trim:	PXJ	DB Black Clear Coat	0	0
	APA	Monotone Paint	0	0
	*A7	Cloth Bucket Seats W/Rear Vinyl	160	145
	-X9	Black	0	0
Options:	4DH	Prepaid Holdback	0	-1,372
	4ES	Delivery Allowance Credit	0	-448
	MAF	Fleet Purchase Incentive	0	0
	MT8	Delete Liftgate Badge	0	0
	YEP	Manuf Statement of Origin	0	0
	LNF	Black Left LED Spot Lamp	695	626
	5N6	Easy Order	0	0
	4FM	Fleet Option Editor	0	0
	4FT	Fleet Sales Order	0	0
	174	Zone 74-Denver	0	0
	4EA	Sold Vehicle	0	0
Non Equipment:	4FA	Special Bid-Ineligible For Incentive	0	0
Bid Number:	TB6099	Government Incentives	0	-5,500
Discounts:	YG1	7.5 Additional Gallons of Gas	0	24
Destination Fees:			1,995	1,995

Total Price: 47,729 40,147

Order Type: Fleet
Scheduling Priority: 1-Sold Order
Salesperson:
Customer Name:
Customer Address: USA

PSP Month/Week:
Build Priority: 99

Instructions:

\$ Bid \$40417⁰⁰ Each

40147⁰⁰
160 mths
40207
210 over
40417⁰⁰

Note: This is not an invoice. The prices and equipment shown on this priced order confirmation are tentative and subject to change or correction without prior notice. No claims against the content listed or prices quoted will be accepted. Refer to the vehicle invoice for final vehicle content and pricing. Orders are accepted only when the vehicle is shipped by the factory.

Standard Features - WDEE75-DURANGO PURSUIT VEHICLE AWD	
Code	Description
X9K	1 Yr. Trial (Registration Required)
RHV	10.1" Touchscreen Display
JKP	12 Volt AUX Power Outlet - Front
JJM	12 Volt AUX Power Outlet - Rear
JJ5	130 MPH Maximum Speed Calibration
JCF	140 MPH Primary Cert. Speedometer
WBN	18X8.0 Black Steel Wheels
DJC	195MM Front Axle
DRH	195MM Rear Axle
GXD	2-Door Passive Entry, Frt Door Locks
BAJ	* 220 Amp Alternator
NF4	24.6 Gallon Fuel Tank
TXQ	* 255/60R18 BSW On/Off Road Tires
CFN	2nd Row 60/40 Folding Seat
DLK	3.45 Rear Axle Ratio
ERC	* 3.6L V6 24V VVT Engine Upg I w/ESS
RTQ	4G LTE Wi-Fi Hot Spot
CYD	5 Passenger Seating
NAS	50 State Emissions
RCG	6 Speakers
BCZ	* 650 Amp AGM Battery
XF2	7 and 4 Pin Wiring Harness
DFT	8-Spd Auto 850RE Trans (Make)
MLX	Accent Color Lower Fascia
RD3	Accent Color Shark Fin Antenna
MRD	Accent Color Wheel Lip Molding
GAK	Acoustic Windshield
CG3	Advanced Multistage Front Air Bags
JMA	Air Filtering
RFP	Apple CarPlay
HAH	ATC w/3 Zone Temp Control
LMG	Automatic Headlamps
BC1	Aux Battery
LH2	* Aux Switches
MWT	AWD Badge
CTL	Base Door Trim Panel
MMG	Belt Moldings
MFA	Black Headlamp Bezels
CHE	Black Headliner
CKJ	Black Vinyl Floor Covering
XAN	Blind Spot and Cross Path Detection
XPV	Blind Spot W/Trailer Detection
MNK	Body Color Door Handles

Standard Features - WDEE75-DURANGO PURSUIT VEHICLE AWD		
Code		Description
MBP		body color upper fascia
MBT		Body Color/Accent Color Rear Fascia
WMH		Bright Hub Caps
XJM		Capless Fuel Fill w/o Discriminator
CKN		Cargo Compartment Carpet
CKT		Cargo Tie Down Loops
NDA		Catalytic Converter
X8S		Center Console Parts Module
CGU		Child Seat Anchor System-LATCH Ready
XFH	*	Class IV Receiver Hitch
*C5		Cloth Bucket Seats w/ Shift Insert
RTV		Connected Travel & Traffic Services
DS7		Conventional Differential Frt Axle
DS8		Conventional Differential Rear Axle
CLG		Covered Cargo Storage
GEG	✕	Deep Tint Sunscreen Glass
CF9		Delete 3rd Row Seat
RFV		Disassociated Touchscreen Display
X82		Door Parts Module
X8J		Door Trim Panel Module
CGY		Drvr Inflatable Knee-Bolster Air Bag
JJB		DUAL NOTE ELECTROMECHANICAL HORNS
MZJ		Durango Bright Badge
AZ1		Durango Pursuit Vehicle
SBL		Electric Power Steering
BNB		Electronic Stability Control
XAX		Engine Hour Meter
NHA		Engine Oil Cooler
LSE		Enhanced Accident Response System
AFX		Equipment Mounting Bracket
NHJ		Exterior Mirrors w/Heating Element
X72		Exterior Plastics Module
TZF		Firestone Brand Tires
X9E		For Details, Visit DriveUconnect.com
BNR		Four Wheel Traction Control
LBR		Front & Rear Interior LED Lamps
GCB		Front Door Tinted Glass
X83		Front End Parts Module
X8W		Front Fascias Parts Module
MDA		Front License Plate Bracket
LAX		Front Passenger Seat Belt Alert
X89		Front Suspension Damper Parts Module
X84		Front Suspension Parts Module

Standard Features - WDEE75-DURANGO PURSUIT VEHICLE AWD	
Code	Description
CDW	Frt Pass Forward Fold Flat Seat
WKB	Full Size Matching Spare Wheel
TBW	Full Size Spare Tire w/Matching Whl
X73	Glass Module II
RDG	Global Telematics Box Module (TBM)
LE7	Gloss Black Exterior Mirrors
MAK	Gloss Black Grille W/Granite Inner
LBC	Glove Box Lamp
RF5	Google Android Auto
JLP	GPS Antenna Input
JLN	GPS Navigation
Z6K	GVW Rating - 6500#
X8F	Hard Trim Module
RE8	HD Radio
X8Y	Headliner Parts Module
NMC	Heavy Duty Engine Cooling
BNG	Hill Start Assist
HGA	Hood Insulation
XE2	I/P Mounted Elec Shifter
LAC	Illuminated Entry
JB5	Instr. Panel Platinum Chrome Bezel
JAA	Instrument Panel
X81	Instrument Panel Parts Module
RTF	Integrated Center Stack Radio
XR8	Integrated Voice Command w/Bluetooth
CSV	Interior Assist Handles
X8T	Interior Trim Module
GAP	Laminated Front Door Glass
LMZ	LED Daytime Running Headlamps
LM6	LED Low/High Beam Headlamps
LA3	LED Taillamps w/Red Accents
X8G	Load Floor Parts Module
CXG	Lock On Sync Tire Press Sensor
RSF	Media Hub (2 USB, Aux)
CZX	Mini Console Police
APA	Monotone Paint
XA8	Non Adjustable Pedals
GXQ	Non-Key Alike Fobs
CUN	Overhead Console
XH3	ParkSense Rr Park Assist w/Stop
XAC	ParkView Rear Back-up Camera
CSR	Passenger Assist Handles
SCJ	Perforated Leather Wrapped Strg Whl

Standard Features - WDEE75-DURANGO PURSUIT VEHICLE AWD		
Code	Description	
BR9	Police ABS 4-Wheel Hd Disc Brakes	
AYF	Police Group	
SDB	Police Tuned Suspension	
JPU	Power 4-Way Driver Lumbar Adjust	
JPR	Power 8-Way Drvr/Manual Pass Seat	
JKY	Power Accessory Delay	
GTS	Power Heated Mirrors, Fold-Away	
JPB	Power Locks	
JAJ	Premium Instrument Cluster w/Tach	
HGP	Premium Insulation Group	
XPF	Protective Coating and Remover	
XJ7	Push-Push Fuel Filler Door	
GX4	Pushbutton Start	
JP3	Pwr Front Windows, 1-Touch, Up & Down	
XFC	R1234YF A/C Refrigerant	
BHC	Rain Brake Support	
BHD	Ready Alert Braking	
HBB	Rear Air Conditioning w/Heater	
X8U	Rear Fascias Parts Module	
SES	Rear Load Leveling Suspension	
X91	Rear Suspension Damper Parts Module	
X85	Rear Suspension Parts Module	
GNK	Rear View Auto Dim Mirror	
GFA	Rear Window Defroster	
JHB	Rear Window Wiper/Washer	
GXM	Remote Keyless Entry	
X8Z	Seat Parts Module	
AXR	Secure Park Package	
XX7	Selectable Steering Modes	
GXX	Sentry Key Theft Deterrent System	
MRF	Sill Molding	
DHY	Single Speed Transfer Case	
RT1	SiriusXM Guardian-included trial (B)	
RTU	SiriusXM with 360L	
AHV	Special Service Group	
NHM	Speed Control	
LNQ	Spot Lamp Wiring Prep.	
RDZ	Steering Wheel Mounted Audio Ctrls	
XHZ	Stop-Start Dual Battery System	
GNV	Sun Visors w/Vanity Mirror	
XSV	Super Nova Hydro Interior Accents	
CJ5	Supp. Side Curtain All Rows Air Bags	
CJ1	Supplemental Frt Seat Side Air Bags	

Standard Features - WDEE75-DURANGO PURSUIT VEHICLE AWD	
Code	Description
CGS	Supplemental Side Air Bags
JFJ	Temperature & Compass Gauge
SUD	Tilt/Telescope Steering Column
GBB	Tinted Windshield Glass
XBN	Tip Start
X88	Tire & Wheel Parts Module
XGM	Tire Pressure Monitoring Display
BNT	Trailer Sway Damping
NHQ	Transmission Heater
CD4	Tungsten Interior Accent Stitching
UBN	Uconnect 5 Nav w 10.1" Display (USA)
XXS	~~X~~ Upfitter Electronic Module (VSIM)
RF7	USB Host Flip
JHA	Var. Intermittent Windshield Wipers
LAZ	Vehicle Information Center



CITY OF SHERIDAN, WYOMING

55 Grinnell Street, P.O. Box 848, Sheridan Wyoming 82801

Ph (307) 674-6483 Fax (307) 674-2195

Public Works

MEMORANDUM

RE: Purchase of One (1) Wheel Loader from Wyoming Machinery Company for the Amount of \$248,724.03

From: Heather Czaplinski, PW Administrative Coordinator

To: City Council

CC:

Date: 07/24/2025

Recommendation:

Staff recommend that the Mayor and City Council approve the purchase of one (1) Wheel Loader from Wyoming Machinery Company for the amount of \$248,724.03 for the Solid Waste Landfill Division.

Background:

The fleet replacement plan within the Utilities Department identifies the schedule and projected cost for replacing each of its fleet assets on a prescribed basis. Some of the main criteria that determine an asset's replacement schedule are utilization (mechanical hours of use), mileage, age, and the cost of maintenance. The main goal of the plan is to provide City operations with a dependable fleet at the lowest "cost to own" for the City.

The purchase of a wheel loader was approved in the FY26 budget for the Solid Waste Landfill Division. According to the Replacement Plan, this new loader will replace the Landfill's 2016 CAT 930K loader, which has approximately 21,400 hours, and will be surplused. A request for a quote, utilizing the Sourcewell Cooperative Purchasing process, was obtained and includes a 16.1% discount.

Funding:

The Solid Waste Capital Outlay-Equipment/Machinery/Vehicles Budget (52841-7600-0199D) for FY26 includes \$240,179.00 for its loader purchase. The final price of this loader is \$248,724.03, which includes the freight, an extended warranty, and foam-filled tires. The recent purchase of a snow blade, coming in under the budgeted amount, resulted in a surplus of \$1,706.26. With these savings, in conjunction with monies from the Solid Waste Contingency fund, we can complete the purchase. The initial quote, on which the budgeted amount was based, did not have foam-filled tires listed, and this is critical for operations at the landfill, particularly when the machinery is being used in the pits.

Attachments

Quote

LF402



232968-01

Mar 03, 2025

CITY OF SHERIDAN-LANDFILL
55 GRINNELL PLAZA
SHERIDAN, Wyoming 82801

Attention: CHARLES MARINEAU



Dear Charles Marineau,

Thank you for this opportunity to quote Caterpillar products for your business needs. We are pleased to quote the following for your purchase consideration.

One (1) New Caterpillar Inc. Model: 930M Wheel Loaders with all standard equipment in addition to the additional specifications listed below:

STOCK NUMBER: F5K3513

SERIAL NUMBER: 0F5K03513

YEAR: 2024

SMU: 9.80

Thank you for your interest in Dealership and Caterpillar products for your business needs. This quotation is valid for 30 days, after which time we reserve the right to re-quote. If there are any questions, please do not hesitate to contact me.

Sincerely,

Scott Jensen

Sales and Support Rep

Wyoming Machinery Company

Scjensen@Wyomingcat.com

Mobile 307-215-6704

Office 307-472-1000 Ext 1197

One (1) New Caterpillar Inc. Model: 930M Wheel Loaders with all standard equipment in addition to the additional specifications listed below:

Standard Equipment

POWERTRAIN

Axle seal guards	Hydraulically driven demand cooling fan
Auto idle shut down feature	Hydrostatic transmission with electronic control
Cat C7.1ACERT engine	-Operator modes (default, TC, hystat and ice)
-Power modes (standard and performance)	-Directional shift aggressiveness (fast, medium, slow)
-Power by range (high Power in range 4)	-Rimpull control, adjust wheel torque
-Tier 4 Final/Stage IV compliant	-Creeper control, adjust ground speed
-Turbocharged and aftercooled	Lubed for life driveshafts
-Filtered crankcase breather	Parking brake, electric
-Diesel particulate filter	Single plane cooling package wide 6 fins per inch density
-Selective catalyst reduction	S-O-S port, engine, coolant, transmission oil
Coolant protection to -34C (-29F)	
Differential lock in front axle	
Dry type air cleaner	
Enclosed wet disc full hydraulic brakes	
Fuel priming pump, automatic	
Fuel water separator	

HYDRAULICS

Automatic lift and bucket kickouts, adjustable in-cab	Hydraulic response setting (fast, medium, slow)
Bucket and fork modes, adjustable in-cab	Hydraulic diagnostic connectors and S-O-S ports
Cylinder damping at kickout and mechanical end stops	Hydraulic sight gauge, visible
Fine mode control (fast, medium, slow) in fork mode	Load sensing hydraulics and steering
	Seat mounted hydraulic joystick controls

ELECTRICAL

Alternator, 115-amp, heavy duty	Heavy duty gear reduction starter
12V power supply in cab (2)	Product Link
Batteries, 1,000 CCA (2) 24 volt system, disconnect switch	Remote jump start post
Back up alarm	Resettable main and critical function breakers
Emergency shutdown switch	Roading lights front and rear
LED rear stop and turn lights	

OPERATOR ENVIRONMENT

75 mm (3 in) retractable seatbelt	Interior cab lighting, door and dome
Automatic temperature control	Interior rearview mirrors (2)
Cab, enclosed ROPS/FOPS pressurized	Lunch box storage

and sound suppressed
Cup holders
External heated mirrors with lower
parabolic
Ground level cab door release
Gauges
-Digital hour meter, odometer and
tachometer
-Digital ground speedometer and
direction indicator
-Engine coolant temperature gauge
-Fuel and diesel exhaust fluid level
indicator
-Hydraulic oil temperature gauge
Hydraulic control lockout

OTHER STANDARD EQUIPMENT

Large-access enclosure doors with
adjustable close/open force
Parallel lift loader linkage
Recovery hitch with pin

Operator warning system indicators
Radio ready speakers
Rear window defrost, electric
Seat mounted electronic implement
controls, adjustable
Sliding glass on the side windows
Column mounted multi function control
-lights, wipers, turn signal
Suspension seat, fabric
Tilt and telescope steering wheel
Tinted front glass
Wet arm wiper/washer, 2-speed and
intermittent, front
Wet arm wiper washer, rear

Remote mounted lubrication points
Vandalism protection-
lockable compartments

MACHINE SPECIFICATIONS

930M WHEEL LOADER	541-2671	SERIALIZED TECHNICAL MEDIA KIT	421-8926
ELECTRONICS AR	377-5597	HYDRAULICS, 3V, CPLR READY, SL	565-0933
POWERTRAIN AR	454-0628	QUICK COUPLER,FUSION,HIGH VIS	536-5313
HYDRAULIC AR	513-2578	PRODUCT LINK, CELLULAR PL641	565-0908
INSTALLATION AR	527-0402	PREP PACK, UNITED STATES	430-2943
CHASSIS AR	541-2675	DIFFERENTIAL, OPEN REAR	333-6529
AUTOLUBE	536-5349	RIDE CONTROL	430-2860
LINES, AUX 3RD, STD LIFT	530-1623	LIGHTS, ROADING, HALOGEN, RH	541-3066
CAB, DELUXE	549-0451	RADIO READY, BLUETOOTH,MIC,AUX	378-0951
CTWT, HEAVY, 2668LBS, 5PCS	552-4465	STEERING, STANDARD	333-6850
WEATHER, COLD START 120V	525-5964	SEAT, DELUXE	563-5967
ENGINE	527-0422	TIRES,20.5R25 MX XHA2 * L3	366-6880
ENVIRONMENT, STANDARD	536-5320	TOOLBOX AUX	491-7922
FENDERS, STANDARD	366-8148	BUCKET-GP, 3.2 YD3, FUS, BOCE	417-4925
JUMPER LINES, AUX 3RD, FUSION	445-4725	HYDRAULIC OIL, STANDARD	619-8443
HYDRAULICS, STANDARD	536-5283	LANE 3 ORDER	0P-9003
GUARD, POWERTRAIN, LOWER	349-8165	PACK, DOMESTIC TRUCK	0P-0210
GUARD, CRANKCASE	349-8163	SHIPPING/STORAGE PROTECTION	0P-2266
LIGHTS, AUX, HALOGEN	559-0841	CERTIFICATE OF ORIGIN, ENGLISH	0G-6022
WARNING, BEACON, LED STROBE	333-1425	CAB A/C	5248245
SIDE MIRROR, RH	482-5167		

SELL PRICE	\$231,899.86
EXT WARRANTY	\$5,824.18
NET BALANCE DUE	\$237,724.03
AFTER TAX BALANCE	\$237,724.03

WARRANTY & COVERAGE

Standard Warranty: Caterpillar Limited Warranty: New Machines Only Earthmoving, Construction, Material Handling, Forestry Products, and Paving Product Machines for selected models designated by Caterpillar with 12 month / unlimited hour warranty.

Extended Warranty: WMC GOV TOTAL MACHINE WARRANTY PLUS FIELD SERVICE MILEAGE AND TRANSPORTATION FOR 84 MONTH/7000 HOURS

F.O.B/TERMS:

Casper

NOTE: Yellow fields must have input

Steps for Pricing

New Caterpillar Equipment

Model: CAT 930 Wheel Loader Bid SW-7-07-25

Start: Machine Total Suggested Consumer List Price (SCLP)

Less: Source Well

Subtotal:

Less: Additional Dealer Discount- OTO

Subtotal:

Add: Caterpillar work tool list price

Work Tool List Price Subtotal:

Less: Discount on work tools sold with machine

Work Tool Subtotal:

Subtotal: Equipment Unit Price, FOB source locations plus work tools
Please Show All Items As Separate Line Items.
Pre-Delivery, Freight, assembly, and other applicable expense items
Itemize each separate

Add:

Subtotal:

Subtotal: Total unit price, delivered to site

Less: Trade-in Allowance (If Applicable)

Result: Net unit price delivered to site, taxes not included, freight included

\$274,940.15 Discount % off list below

\$44,240.12

\$ 230,700.03

#VALUE!

Work tool list price

Work tool description

\$ - Discount % off list below (same as above)

\$ -

\$ - Note: claim work tool support using program COR-13-WTL

#VALUE!

\$1,200.00	Freight
\$5,824.00	84 Month/7,000 hour warranty
\$11,000.00	Foam Fill Tires
\$	- itemize
\$	- itemize
\$	- itemize
\$	- itemize
\$	- itemize
\$	-
\$	18,024

#VALUE!

Net Cost Before Trade

\$0

\$248,724.03 Net Transaction Cost w/o Tax



CITY OF SHERIDAN, WYOMING

55 Grinnell Plaza, Sheridan, Wyoming 82801
Ph (307) 674-6483

Clerk

MEMORANDUM

RE: Minutes of Regular Council Meeting: August 4, 2025
From: Ashlee Foster, City Clerk
To: City Council
CC: City Administrator Stuart McRae
Date: 08/04/2025

Attachments

Minutes

CITY OF SHERIDAN, WYOMING
MINUTES OF REGULAR COUNCIL MEETING

COUNCIL CHAMBERS **5:30 P.M.** **AUGUST 4, 2025**

- 1. Mayor Bridger called the meeting to order at 5:30 P.M.
- 2. Mayor Bridger led the Pledge of Allegiance to the Flag.
- 3. Invocation was given by Mike Evers, St. Peter's Episcopal Church
- 4. The meeting was called to order with a quorum as follows:

Mayor Rich Bridger	Present
Steven Brantz	Present
Andrew Patceg	Present
Greg Luhman	Present
Terry Weitzel	Present
Jack Wood	Present
Bev Leichtnam	Present

5. CONSIDERATION OF AGENDA

Councilmember Weitzel moved, seconded by Councilmember Luhman to approve the agenda. Voice vote to approve the agenda. Motion passes with unanimous consent.

6. COMMUNITY UPDATE

A. SAGE Community Arts/Sheridan Public Arts Council (SPAC) - Jill Benson, Executive Director.

7. STAFF UPDATE

A. Navigating the Public Records Portal - City Clerk Ashlee Foster

8. COMMENTS FROM THE PUBLIC

No Comments

9. PUBLIC HEARINGS

A. Public Hearing for PL-25-15, Resolution 20-25, Final Plat of Lindberg Minor Subdivision – Mayor Bridger opened the Public Hearing at 6:12 PM. Public Works Director Hanns Mercer updated the Council.

PUBLIC COMMENT RE: ITEM 9

A. **Maggie Wisniewski** - Ms. Wisniewski expressed concerns about the potential impact on parking along 5th Street with the addition of the proposed townhomes. Staff addressed her concerns and confirmed the project will be required to meet all applicable parking and code requirements.

COUNCIL COMMENTS & QUESTIONS RE: ITEM 9

A. **Councilmember Patceg** - Councilmember Patceg confirmed parking is already permitted along 5th street. Council, Staff and the Mayor discussed parking and relevant snow routes along 5th street. Staff stated no site abnormalities are currently known and confirmed that, at present, three of four lots will be developed, with the fourth remaining open.

Mayor Bridger closed the public hearing at 6:20 PM.

i. Consideration of PL-25-15, Resolution 20-25, Final Plat of Lindberg Minor Subdivision.
 Councilmember Leichtnam moved to approve PL-25-15, Resolution 20-25.
 Councilmember Wood seconded the motion. Voice vote, Motion passed.

Mayor Rich Bridger	Aye
Steven Brantz	Aye
Andrew Patceg	Aye
Greg Luhman	Aye
Terry Weitzel	Aye
Jack Wood	Aye
Bev Leichtnam	Aye

10. CONSENT AGENDA

A. Minutes of Regular Council Meeting July 21, 2025

B. Claims

- a. Councilmember Leichtnam recused herself from claims items #46-48 as they relate to personal reimbursements for City travel and training
- b. Councilmember Patceg recused himself from claims item #128 due to conflict.

VENDOR NAME	AMOUNT
Ace & Knecht	\$ 51.44
Ace & Knecht	\$ 17.98
Advanced Pump & Eq	\$ 8,109.27
Advanced Traffic	\$ 4,657.00
Agosto LLC	\$ 68,815.70
AlphaGraphics of Wyo	\$ 344.31
AlphaGraphics of Wyo	\$ 500.08
AlphaGraphics of Wyo	\$ 147.00
Amazon Capital Servi	\$ 149.65
Amazon Capital Servi	\$ 26.08
Amazon Capital Servi	\$ 26.08
Amazon Capital Servi	\$ 50.23
Amazon Capital Servi	\$ 97.20
Amazon Capital Servi	\$ 57.62
Amazon Capital Servi	\$ 810.42
Amazon Capital Servi	\$ 540.28
Amazon Capital Servi	\$ 70.88
Amazon Capital Servi	\$ 9.76
Amazon Capital Servi	\$ 24.50
Amazon Capital Servi	\$ 87.43
Amazon Capital Servi	\$ 213.06
Amazon Capital Servi	\$ 111.39
Amazon Capital Servi	\$ 111.39
Amazon Capital Servi	\$ 183.81
Amazon Capital Servi	\$ 113.22
Amazon Capital Servi	\$ 52.00
Amazon Capital Servi	\$ 39.99
Amazon Capital Servi	\$ 56.98
Amazon Capital Servi	\$ 126.90
Amazon Capital Servi	\$ 42.19
Amazon Capital Servi	\$ 885.78
Amazon Capital Servi	\$ 51.32
Amazon Capital Servi	\$ 110.97
American Maid	\$ 600.00
American Maid	\$ 750.00

American Maid	\$ 607.50
American Maid	\$ 405.00
American Maid	\$ 937.50
American Welding & G	\$ 36.06
American Welding & G	\$ 36.06
Ardurra Group Inc.	\$ 3,523.75
Ashlee Foster	\$ 350.00
AT&T Mobility	\$ 240.24
AT&T Mobility	\$ 480.48
AutoZone Stores LLC	\$ 19.39
Bev Leichtnam	\$ 88.62
Bev Leichtnam	\$ 1,000.00
Bev Leichtnam	\$ 238.00
Big Horn Tire	\$ 1,697.68
Big Horn Tire	\$ 132.00
Big Horn Tire	\$ 158.40
Big Horn Tire	\$ 105.60
Bluebeam, Inc.	\$ 7,920.00
Bluemel Plumbing & H	\$ 218.93
Bluepeak	\$ 158.00
Bomber Mountain	\$ 254.60
Bosch	\$ 1,100.00
Brian & Ana Roberts	\$ 19.19
Brian's Boot & Shoe	\$ 112.45
Brian's Boot & Shoe	\$ 399.95
Brian's Boot & Shoe	\$ 179.95
Burns & Mc Donnell	\$ 138,975.87
C & K Equipment	\$ 150.00
C & K Equipment	\$ 41.88
C & K Equipment	\$ 376.53
Carquest Auto Parts	\$ 37.70
Carquest Auto Parts	\$ 11.99
Carquest Auto Parts	\$ 7.99
Carquest Auto Parts	\$ 20.64
Carquest Auto Parts	\$ 31.03
Carquest Auto Parts	\$ 9.99
Carquest Auto Parts	\$ 79.50

Carquest Auto Parts	\$ 163.65
Carquest Auto Parts	\$ 23.54
Carquest Auto Parts	\$ 5.05
Carquest Auto Parts	\$ 88.03
Carquest Auto Parts	\$ 4.00
Carquest Auto Parts	\$ 56.47
Carquest Auto Parts	\$ 47.93
Carquest Auto Parts	\$ 13.89
Carquest Auto Parts	\$ 83.40
Carquest Auto Parts	\$ 4.00
Carquest Auto Parts	\$ 13.21
Carquest Auto Parts	\$ 40.12
Carquest Auto Parts	\$ 89.35
Carquest Auto Parts	\$ 23.98
Carquest Auto Parts	\$ 9.85
Carquest Auto Parts	\$ 26.33
Carquest Auto Parts	\$ 60.28
Carquest Auto Parts	\$ 56.47
Carquest Auto Parts	\$ 4.52
Carquest Auto Parts	\$ 40.12
Carquest Auto Parts	\$ 79.50
Carquest Auto Parts	\$ 59.08
Carquest Auto Parts	\$ 21.81
Carquest Auto Parts	\$ 25.22
Carquest Auto Parts	\$ 25.02
Carquest Auto Parts	\$ 73.19
Carson's Inc	\$ 190.00
Casey Leahy	\$ 175.00
CenturyLink Communic	\$ 313.08
CenturyLink Communic	\$ 369.86
CenturyLink Communic	\$ 192.48
CenturyLink Communic	\$ 413.18
CenturyLink Communic	\$ (1.07)
CH Diagnostics and C	\$ 685.00
CH Diagnostics and C	\$ 635.00
Chemtrade Chemicals	\$ 9,956.70
Christie Edwards	\$ 350.00
Collection Professio	\$ 426.00
Colorado Barricade C	\$ 390.00
Column Software	\$ 57.10
Column Software	\$ 42.21
Column Software	\$ 22.49
Connor & Chloe Mille	\$ 57.22
Craftco Manufacturin	\$ 2,865.12
CS Consulting	\$ 973.00
Dan Hart Patrol	\$ 255,716.58
Dana Kepner Co	\$ 1,190.80
David Ford	\$ 245.00
Dick Anderson Constr	\$ 578,100.16
Direct Electric	\$ 90.00
Donna & Clete Kooyma	\$ 114.01
Earl Smith	\$ 84.99
Employ LLC	\$ 4,571.35
Employ LLC	\$ 4,506.60
Energy Laboratories	\$ 291.00

Engineering Associat	\$ 9,313.95
Fastenal Company	\$ 49.31
Fedex Freight	\$ 333.92
Fedex Freight	\$ 336.34
First Federal Saving	\$ 280.11
First Federal Saving	\$ 19.99
First Federal Saving	\$ 474.68
First Federal Saving	\$ 47.96
First Federal Saving	\$ 76.9
First Federal Saving	\$ 114.00
First Federal Saving	\$ 1,014.00
First Federal Saving	\$ 306.74
First Federal Saving	\$ 115.91
First Federal Saving	\$ 2,045.06
First Federal Saving	\$ 540.00
First Federal Saving	\$ 72.32
First Federal Saving	\$ (3,212.69)
First Federal Saving	\$ (290.43)
First Federal Saving	\$ 136.93
First Federal Saving	\$ 71.92
First Federal Saving	\$ 15.94
First Federal Saving	\$ 23.74
First Federal Saving	\$ 237.00
First Federal Saving	\$ 73.23
First Federal Saving	\$ 1,239.76
First Federal Saving	\$ 68.47
First Federal Saving	\$ 534.99
First Federal Saving	\$ 1,131.21
First Federal Saving	\$ 7.63
First Federal Saving	\$ 10.00
First Federal Saving	\$ 1,250.30
First Federal Saving	\$ 384.00
First Federal Saving	\$ 58.39
First Federal Saving	\$ 369.00
First Federal Saving	\$ 237.00
First Federal Saving	\$ 285.68
First Federal Saving	\$ 149.99
First Federal Saving	\$ 400.00
First Federal Saving	\$ 14.94
First Federal Saving	\$ 20.00
First Federal Saving	\$ 46.92
First Federal Saving	\$ 14.99
First Federal Saving	\$ 335.40
First Federal Saving	\$ 945.00
First Federal Saving	\$ 165.00
First Federal Saving	\$ 221.40
First Federal Saving	\$ 99.00
First Federal Saving	\$ 147.60
First Federal Saving	\$ 66.00
First Federal Saving	\$ 79.48
First Federal Saving	\$ 175.00
First Federal Saving	\$ 96.72
First Federal Saving	\$ 118.00
First State Bank	\$ 13,458.77
Foot of the Bighorns	\$ 140.00

Force America Distri	\$ 7,708.34
Force America Distri	\$ 160.00
Front Range Fire	\$ 767.12
Gabe Legler	\$ 148.40
Galls LLC	\$ 123.75
Galls LLC	\$ 1,020.96
Galls LLC	\$ 66.99
Galls LLC	\$ 187.21
Greensky Commercial	\$ 1,240.00
Hach Company	\$ 28.55
Hawkins Inc	\$ 2,992.37
Heather Czaplinski	\$ 350.00
Heather Doke	\$ 350.00
Home Depot Credit Se	\$ 687.00
Home Depot Credit Se	\$ 215.00
Home Depot Credit Se	\$ 77.46
Home Depot Credit Se	\$ 73.08
Home Depot Credit Se	\$ 102.63
iCrave Industries	\$ 1,584.76
Imperial Powder Coat	\$ 620.00
Intermountain Sales	\$ 681.86
Intermountain Sales	\$ 1,015.58
Intermountain Sales	\$ 34.00
Interstate Engineeri	\$ 20,362.90
Jake Kethman	\$ 106.00
JB Storage Container	\$ 195.00
Jennifer Chaplin	\$ 49.86
Jigsaw	\$ 20.00
Joe Johnson Equip	\$ 4,216.08
Joseph D. & Karsyn I	\$ 55.45
K Club Golf LLC	\$ 18,750.00
Kat Roderick	\$ 350.00
Kelly Schroeder	\$ 350.00
Kenneth Watson	\$ 40.35
Kilpatrick Creations	\$ 163.60
Kilpatrick Creations	\$ 125.65
Kimball Midwest	\$ 745.77
Klay Condos	\$ 35.90
Kristina Wold	\$ 26.55
Legacy Irrigation	\$ 22.97
LJS Concrete & Excav	\$ 133,681.75
LN Curtis & Sons	\$ 214.89
LN Curtis & Sons	\$ 2,302.95
LN Curtis & Sons	\$ 3,712.00
LN Curtis & Sons	\$ 164.00
LN Curtis & Sons	\$ 2,000.39
Lomco	\$ 1,124.38
Lube Refiners LLC	\$ 71.87
Lube Refiners LLC	\$ 71.87
Mark Galloway	\$ 148.40
Michael Paxton Wadin	\$ 650.00
Michael Paxton Wadin	\$ 650.00
Michelle Stevenson	\$ 350.00
Midland Implement Co	\$ 11.04
Midland Implement Co	\$ 170.99

Mike's Electric Inc	\$ 285.00
Mikka Pechacek	\$ 350.00
Montana Dakota Utili	\$ 1,203.18
Montana Dakota Utili	\$ 149.56
Montana Dakota Utili	\$ 14,882.70
Montana Dakota Utili	\$ 598.97
Montana Dakota Utili	\$ 1,361.55
Montana Dakota Utili	\$ 1,694.40
Montana Dakota Utili	\$ 237.46
Montana Dakota Utili	\$ 167.75
Montana Dakota Utili	\$ 468.73
Montana Dakota Utili	\$ 1,013.48
Montana Dakota Utili	\$ 172.09
Montana Dakota Utili	\$ 159.01
Montana Dakota Utili	\$ 49.69
Montana Dakota Utili	\$ 28.61
Motorola Solutions I	\$ 1,199.20
N-able Global	\$ 8,571.60
N-able Global	\$ 17,728.80
Norco Inc	\$ 117.96
Norco Inc	\$ 90.42
Norco Inc	\$ 81.49
Norco Inc	\$ 253.16
Norco Inc	\$ 273.44
Norco Inc	\$ 208.24
Office Shop	\$ 17.31
Office Shop	\$ 126.79
Office Shop	\$ 25.05
Office Shop	\$ 33.70
Pace Analytical Serv	\$ 125.00
Pace Analytical Serv	\$ 598.40
Paraben Corporation	\$ 1,199.00
Peacock's Handyman	\$ 100.00
Petty Cash	\$ 141.00
Powder River Heating	\$ 200.60
Powder River Heating	\$ 200.60
Powder River Heating	\$ 300.98
Powder River Heating	\$ 210.00
Powder River Heating	\$ 70.00
Powder River Heating	\$ 70.00
Powder River Power C	\$ 72.62
Powder River Power C	\$ 99.51
Powder River Power C	\$ 62.25
Powder River Power C	\$ 266.69
Powder River Power C	\$ 107.33
Powder River Power C	\$ 60.00
Powder River Power C	\$ 76.47
Range	\$ 3,102.44
Range	\$ 82.00
RDO Equipment Co	\$ 5,600.00
Rick Czaplinski	\$ 350.00
Rocky Mountain Chapt	\$ 395.00
Rocky Mountain Disco	\$ 902.00
Rocky Mountain Drug	\$ 525.00
Rocky Mountain Lands	\$ 106.12

Rocky Mountain Perfo	\$ 5,000.00
SAMUEL MILLER	\$ 32.26
Sarah Benavidez	\$ 315.00
Scott Passini	\$ 75.00
Senior Citizens Coun	\$ 8,394.83
Servall Uniform & Li	\$ 315.37
Servall Uniform & Li	\$ 40.84
Servall Uniform & Li	\$ 163.33
Servall Uniform & Li	\$ 315.37
Servall Uniform & Li	\$ 152.14
Servall Uniform & Li	\$ 217.90
Sheridan Auto Parts	\$ 300.59
Sheridan Auto Parts	\$ 73.98
Sheridan Auto Parts	\$ 16.25
Sheridan Auto Parts	\$ 71.99
Sheridan Auto Parts	\$ 201.99
Sheridan Auto Parts	\$ 28.64
Sheridan Auto Parts	\$ 34.50
Sheridan Auto Parts	\$ 139.36
Sheridan Auto Parts	\$ 20.99
Sheridan Auto Parts	\$ 100.41
Sheridan Auto Parts	\$ 118.79
Sheridan Auto Parts	\$ 79.20
Sheridan Auto Parts	\$ 141.74
Sheridan Auto Parts	\$ 12.72
Sheridan Auto Parts	\$ 225.18
Sheridan Auto Parts	\$ 109.99
Sheridan Auto Parts	\$ 220.83
Sheridan Auto Parts	\$ 53.99
Sheridan Auto Parts	\$ 72.89
Sheridan Auto Parts	\$ 300.59
Sheridan Auto Parts	\$ (55.56)
Sheridan Auto Parts	\$ (10.80)
Sheridan Auto Parts	\$ (7.20)
Sheridan Auto Parts	\$ (18.00)
Sheridan Commercial	\$ 144.37
Sheridan Commercial	\$ 87.24
Sheridan Commercial	\$ 24.03
Sheridan Commercial	\$ 5.17
Sheridan Commercial	\$ 89.91
Sheridan Commercial	\$ 15.43
Sheridan Commercial	\$ 4.47
Sheridan County Cham	\$ 50.00
Sheridan County Cham	\$ 25.00
Sheridan County Hist	\$ 10,000.00
Sheridan Econ-O-Wash	\$ 48.00
Sheridan Econ-O-Wash	\$ 46.00
Sheridan Econ-O-Wash	\$ 34.00
Sheridan Econ-O-Wash	\$ 38.50
Sheridan Econ-O-Wash	\$ 24.50
Sheridan Motor Inc	\$ 72.46
Sheridan Psychiatry	\$ 61.38
Sherwin Williams	\$ 53.80
Shift Calendars	\$ 461.57
SpyGlass Group LLC	\$ 1,232.88

State of Wyoming	\$ 34,977.67
State of Wyoming	\$ 7,978.99
State of Wyoming	\$ 1,637.81
State of Wyoming	\$ 50,316.12
State of Wyoming	\$ 11,083.65
State of Wyoming	\$ 85,524.13
State of Wyoming	\$ 11,060.61
State of Wyoming	\$ 14,341.02
State of Wyoming	\$ 2,551.84
State of Wyoming	\$ 54,095.11
State of Wyoming	\$ 25,118.04
State of Wyoming	\$ 5,159.13
State of Wyoming	\$ 20,617.27
State of Wyoming	\$ 3,425.27
State of Wyoming	\$ 24,107.15
State of Wyoming	\$ 4,948.84
State of Wyoming	\$ 33,791.68
State of Wyoming	\$ 14,805.46
State of Wyoming	\$ 11,913.70
State of Wyoming	\$ 3,032.09
State of Wyoming	\$ 117,597.76
State of Wyoming	\$ 13,743.49
State of Wyoming	\$ 201,233.49
State of Wyoming	\$ 26,024.72
State of Wyoming	\$ 99,548.52
State of Wyoming	\$ 14,033.88
State of Wyoming	\$ 8,562.37
State of Wyoming	\$ 938.61
Stephen Mcmillin	\$ 43.02
Sue Goodman	\$ 350.00
Susan Jenn	\$ 200.00
Swayne Redinger	\$ 1,434.00
Team Laboratory Chem	\$ 305.00
Thatcher Company Inc	\$ 11,972.00
Tire Rama	\$ 818.84
Tire Rama	\$ 1,137.90
Tire Rama	\$ 177.39
Tire Rama	\$ 130.88
Tire Rama	\$ 320.00
Tire Rama	\$ 745.00
Top Office Products	\$ 270.45
Top Office Products	\$ 12.64
Top Office Products	\$ 144.09
Torgerson's LLC	\$ 431.86
Town of Lovell	\$ 900.00
Trihydro Corporation	\$ 1,013.25
Trihydro Corporation	\$ 5,117.12
Trihydro Corporation	\$ 718.50
TWS Trucking Service	\$ 800.00
Tyler Technologies I	\$ 1,240.00
Van Diest Supply Com	\$ 357.50
Van Diest Supply Com	\$ 1,450.00
VRM Inc	\$ 250.00
VRM Inc	\$ 528.38
VRM Inc	\$ 976.13

VRM Inc	\$ 1,435.00
WAM	\$ 24,759.00
Water Products & Sol	\$ 43.75
Wes Dobrenz	\$ 61.47
Western Water Consul	\$ 4,502.75
Wex Bank	\$ 16.08
Wex Bank	\$ 5,514.36
Wex Bank	\$ 1,035.80
Wex Bank	\$ 4,148.65
Wex Bank	\$ 42.86
Wex Bank	\$ 1,036.87
Wex Bank	\$ 45.41
Wex Bank	\$ 268.74
Wex Bank	\$ 91.41
Wex Bank	\$ 586.98
Wex Bank	\$ 168.34
Wex Bank	\$ 347.87

Wex Bank	\$ 1,391.75
Wex Bank	\$ 630.14
Wex Bank	\$ 189.78
Wex Bank	\$ 112.22
Wex Bank	\$ 927.84
Wex Bank	\$ 548.20
Wex Bank	\$ 7,795.49
Wex Bank	\$ 5,069.82
Wex Bank	\$ 385.51
Wex Bank	\$ 469.05
Willscot Mobile Mini	\$ 1,871.50
Winsupply of Sherida	\$ 20.16
Wyoming Isn't Real	\$ 100.00
Wyoming Regional EMS	\$ 12,854.70
Yonkee & Toner LLP	\$ 750.00

Councilmember Patceg moved, seconded by Councilmember Luhman to approve the Consent Agenda. Voice Vote. Consent Agenda approved.

Mayor Rich Bridger	Aye
Steven Brantz	Aye
Andrew Patceg	Aye
Greg Luhman	Aye
Terry Weitzel	Aye
Jack Wood	Aye
Bev Leichtnam	Aye

OLD BUSINESS

11. Consideration of the Second Reading of Ordinance 2294 - Amending City Code Article 2-VII, Capital Equipment Reserve and General Fund Reserve. City Attorney Brad Thimmesch updated Council.

COUNCIL COMMENTS & QUESTIONS RE: ITEM 11

A. Councilmember Patceg - Councilmember Patceg raised questions regarding the Reserve Fund ordinance, including the 10% annual deposit limit, how to calculate 25% of the General Fund without excluded items from Resolution 17-14, use of funds for salaries, and how many councilmembers would be needed for approval in an emergency. Additional discussion included whether to define “necessary operations” and the difference between winter weather and extreme winter weather.

Attorney Thimmesch clarified the 10% refers to an annual allocation limit, not a cap of the overall fund. Attorney Thimmesch and City Administrator Stuart McRae explained that exclusions listed in Resolution 17-14 are already outside the General Fund and thus redundant. “Emergency expenditures” were defined as budgetary — not catastrophic — emergencies, with Council still expected to be available for approvals. Councilmember Patceg suggested defining essential services, however others noted that statutory definitions are narrow and discretion should be left to Council. Staff and Council also discussed the meaning of a “sustainable financial plan” and the broader intent of the ordinance.

B. Councilmember Brantz - Councilmember Brantz shared his experience working for the state, noting that instead of downsizing or terminating quality employees, it was more common to leave vacant positions unfilled. He emphasized that short-term salary concerns should not lead to the loss of valuable staff.

C. Councilmember Leichtnam - Councilmember Leichtnam asked if Council approval would be required for every expenditure from the fund, expressing that she

didn’t see that as necessary. Attorney Thimmesch confirmed that procurement procedures remain unchanged, with expenditures following existing procurement policies and being addressed through the budget process.

- D. Councilmember Patceg** - Councilmember Patceg inquired about the current balances of reserve funds. Attorney Thimmesch reported the Capital Equipment Reserve Fund is at zero, while the General Fund Reserve holds about \$6 million, with approximately \$1.5 million potentially available under the proposed new fund limits. Councilmember Patceg proposed an amendment to direct \$1.5 million back to taxpayers through development fees and permits for the next year. Attorney Thimmesch advised that such a change would affect City Code and was not appropriate as an ordinance amendment. After discussion, Councilmember Patceg withdrew the amendment to explore alternative approaches with Staff.
- E. Councilmember Leichtnam** - Councilmember Leichtnam clarified—and Attorney Thimmesch confirmed—that the \$1.5 million would remain in the Fund Balance until the Governing Body decides how to allocate it. It was further confirmed that once the money is placed in the fund, it does not have to be spent or removed.

Councilmember Weitzel moved, seconded by Council member Brantz to approve the Second Reading of Ordinance 2294 - Amending City Code Article 2-VII. Roll call vote. Motion passed and Ordinance No. 2294 will move to Third and Final Reading on August 18, 2025.

Mayor Rich Bridger	Aye
Steven Brantz	Aye
Andrew Patceg	Aye
Greg Luhman	Aye
Terry Weitzel	Aye
Jack Wood	Aye
Bev Leichtnam	Aye

NEW BUSINESS

12. Consideration of Resolution 21-25, GPET Application Process. City Clerk Ashlee Foster updated the Council.

COUNCIL COMMENTS & QUESTIONS RE: ITEM 12

- A. Councilmember Leichtnam** - Councilmember Leichtnam asked for clarification on whether the year-end report requires recipients to interpret future budgetary needs. Through discussion with City Clerk Ashlee Foster, it was clarified that the report only requests a comparison of actual expenditures versus budget projections, with no analysis of future needs required.

PUBLIC COMMENT RE: ITEM 12

- B. Maggie Wisniewski** - Ms. Wisniewski asked if the GPET recipients are ever asked how the funds are spent to the benefit of the city. Councilmembers confirmed this is asked and is covered in the year-end report.

Councilmember Wood moved, seconded by Council member Luhman to approve the Resolution 21-25, GPET Application Process. Voice vote, motion passed. Approval of Resolution 21-25 revokes the prior Resolution 49-23 as well as the previously adopted GPET Application Policy.

Mayor Rich Bridger	Aye
Steven Brantz	Aye
Andrew Patceg	Aye
Greg Luhman	Aye

Terry Weitzel	Aye
Jack Wood	Aye
Bev Leichtnam	Aye

12. Council Comments and Committee/Board Reports.

- A.** SEEDA - Still working on next phase of the Business Park
- B.** NEWY - Meeting coming up shortly
- C.** CAST - Next meeting is scheduled for August 14, 2025
- D.** SAWS - Councilmember Luhman asked whether SAWS receives reports on the water table and impacts from the Elk Fire. Councilmember Patceg and the Mayor explained that SAWS does not receive those updates, as the information does not directly impact their service area. The City Administrator added that it may be appropriate to request another update and agreed to follow up on the matter.
- E.** SPAC - Councilmember Luhman said there has been additional vandalism on the cranes in South Park and asked that anyone with information speak to the police department
- F.** DSA - Councilmember Luhman shared that DSA just finished their largest fundraising event, the Polo Cup. Luhman shared this is the largest organized Polo event in the country and draws a large crowd. DSA is also working on finalizing their sign for community updates
- G.** Justice JPB – Nothing new at this time
- H.** City Administrator Stuart McRae
 - a. Mr. McRae shared he will be out of the office starting tomorrow (8/5/25) and will be out until 8/15/2025. Heather Doke, HR Director, will be the acting administrator until the 13th, then Darla Hawkins, Treasurer, will be the acting administrator for the 14th and 15th.
 - b. The NEWGA dissolution was initially scheduled for consideration tonight, however we held off to ensure proper time for feedback from the other participating cities. Once this information is confirmed, it will be brought to Council when Mr. McRae returns. The revocation of the audit committee will also be discussed at that time.

13. Mayor Bridger adjourned the meeting at 7:23pm.

APPROVED:

Richard Bridger, Mayor

ATTEST:

Ashlee Foster, City Clerk



CITY OF SHERIDAN, WYOMING

55 Grinnell Plaza, Sheridan, Wyoming 82801
Ph (307) 674-6483

Treasurer

MEMORANDUM

RE: **Claims**
From: Darla Hawkins, Treasurer
To: City Council
CC:
Date:

Attachments

Claims

REFERENCE	VENDOR NAME	ORG DESC	ACCOUNT DESC	AMOUNT	INVOICE NUMBER	INVOICEDESCRIPTION	INVOICE DATE
1	Aaron Bass	100-Police Administration	Travel/Training	\$ 2,462.50	Bass05/17/25	per diem & hotel - Police Week - PD	05/17/2025
2	Ace & Knecht	510-WW Treatment	Department Functional Supplies	\$ 46.02	12330629	Play Sand, Quikrete	07/15/2025
3	Ace & Knecht	500-BGWTP	Department Functional Supplies	\$ 20.13	12371141	Bolts, screen spline	07/24/2025
4	Ace & Knecht	500-BGWTP	Department Functional Supplies	\$ 36.43	12395270	Bolts, screen spline	07/30/2025
5	Ace & Knecht	500-Water Distribution	Department Functional Supplies	\$ 39.96	12401395	Wasp/hornet spray	07/31/2025
6	Ace & Knecht	500-SWTP	Department Functional Supplies	\$ 64.62	12416600	Nipples, adapters, bushings, plugs, ball valves.	08/04/2025
7	Ace & Knecht	500-SAWS	Department Functional Supplies	\$ 17.26	12426063	Weatherstrip, vinyl gasket - Southeast	08/06/2025
8	Ace & Knecht	120-Signs	Department Functional Supplies	\$ 62.93	12426587	Silicone Non-Stick Lube	08/06/2025
9	Ace & Knecht	120-Signs	Department Functional Supplies	\$ 15.92	12433801	Felt Pads	08/07/2025
10	Ace & Knecht	500-BGWTP	Department Functional Supplies	\$ 30.71	12451981	Bolts, screen spline	08/12/2025
11	ADRIANNA CARVER	500-Water Fund	Accounts Receivable	\$ 38.32	27049	UB 00431170 1256 LACLEDE	08/12/2025
12	All Valley Diesel	520-Sanitation	Contractual-Other	\$ 325.00	4028	Towed Sanitation Truck WC314 from Custer and 3rd	07/18/2025
13	AlphaGraphics of Wyo	100-Police Administration	Printing	\$ 464.97	26213	Driver warning tickets, trespass warning, veh inve	08/01/2025
14	AlphaGraphics of Wyo	110-Museum Collections	Printing	\$ 171.22	26333	Info plaques for sculptures	08/04/2025
15	Amanda Fischer	100-Human Resources	Department Functional Supplies	\$ 315.00	FisWell25	FY 25 Wellness Program Reimbursement	07/31/2025
16	Amazon Capital Servi	100-Court	Office Supplies	\$ 28.58	133W-KCC9-F6M1	Whiteboard Dry Erase 24 x 1	08/04/2025
17	Amazon Capital Servi	100-Street Construction/Maint	Department Functional Supplies	\$ 91.96	14TV-4KCP-Y1D4	Chair Mat for Hardwood Flo	08/11/2025
18	Amazon Capital Servi	520-Sanitation	Copier Supplies	\$ 25.50	1HJC-HTV6-NM6V	Copy Paper & forks	08/05/2025
19	Amazon Capital Servi	520-Recycling	Copier Supplies	\$ 25.49	1HJC-HTV6-NM6V	Copy Paper & forks	08/05/2025
20	Amazon Capital Servi	520-Landfill	Copier Supplies	\$ 50.99	1HJC-HTV6-NM6V	Copy Paper & forks	08/05/2025
21	Amazon Capital Servi	520-Landfill	Department Functional Supplies	\$ 41.29	1HJC-HTV6-NM6V	Copy Paper & forks	08/05/2025
22	Amazon Capital Servi	500-Water Utility Admin	Office Supplies	\$ 22.40	1VMX-6K4W-HD6W	K Cup Carousel Pod Holder, pens	08/01/2025
23	Amazon Capital Servi	510-Wastewater Administration	Office Supplies	\$ 14.93	1VMX-6K4W-HD6W	K Cup Carousel Pod Holder, pens	08/01/2025
24	Amazon Capital Servi	100-Fire Administration	Department Functional Supplies	\$ 1,381.29	1WTK-9XCL-QXLX	Clorox, Simple Green, Windex, Stain remover	08/03/2025
25	Amazon Capital Servi	120-Police Administration	Department Functional Supplies	\$ 66.15	1WTK-9XCL-Y17F	Envelopes & Tourniquet Case	08/03/2025
26	American Maid	520-Landfill	Contractual-Other	\$ 450.00	2025-7-11	Cleaning Service Weekly for Landfill Office	07/29/2025
27	American Maid	520-Sanitation	Contractual-Other	\$ 262.50	2025-7-12	Cleaning Service Weekly for Recycling Center	07/29/2025
28	American Maid	520-Recycling	Contractual-Other	\$ 262.50	2025-7-12	Cleaning Service Weekly for Recycling Center	07/29/2025
29	American Maid	520-Landfill	Contractual-Other	\$ 225.00	2025-7-13	Cleaning Service Weekly for Scale House	07/29/2025
30	American Maid	100-Gen Govt Bldg Maintenance	Contractual-Other	\$ 1,500.00	2025-7-14	Public Restrooms Cleaning FY26	07/29/2025
31	American Maid	100-Gen Govt Bldg Maintenance	Contractual-Other	\$ 3,412.10	2025-7-16	Cleaning City Hall FY26	07/29/2025
32	American Welding & G	500-SWTP	Department Functional Supplies	\$ 8.69	0011044993	Jobber drill bit type 115	08/08/2025
33	AMY HERBST	500-Water Fund	Accounts Receivable	\$ 44.63	27043	UB 00159070 415 BRUNDAGE	08/12/2025
34	ANDREA DRAKE	500-Water Fund	Accounts Receivable	\$ 17.05	26966	UB 00023700 623 ASPEN	08/11/2025
35	ANTHONY JOHNSTON	500-Water Fund	Accounts Receivable	\$ 58.65	26797	UB 00204140 303 8TH	08/07/2025
36	Apex Communications	200-Fire Fighting	Equip/Mach/Furniture-Non-cap	\$ 6,879.68	2467	Apex Comm-Additional portable radios-equipmt FY23	08/11/2025
37	ASHLEY HUDSON	500-Water Fund	Accounts Receivable	\$ 16.29	26796	UB 00032510 1405 RIDGEWAY	08/07/2025
38	AUSTIN & EMILY BARKE	500-Water Fund	Accounts Receivable	\$ 8.00	27044	UB 00249050 402 BRUNDAGE	08/12/2025
39	AutoZone Stores LLC	100-Service Center	Software & Website Fees	\$ 4,129.69	INVC05934827	Yearly subscription fees 7/30/25 - 7/29/26 - SH	07/30/2025
40	B&B Leasing Company	100-Fire Administration	Rent/Lease-Equip/Mach/vehicles	\$ 157.43	1659-33	Sharp Copier Lease Payment No 33 for July 2025	07/31/2025
41	Bear's Paw Embroider	520-Sanitation	Uniforms/Clothing	\$ 15.00	1101	Embroidery Uniform for Paul L, Amber C., Russ B.,	07/26/2025
42	Bear's Paw Embroider	520-Recycling	Uniforms/Clothing	\$ 15.00	1101	Embroidery Uniform for Paul L, Amber C., Russ B.,	07/26/2025
43	Bear's Paw Embroider	520-Landfill	Uniforms/Clothing	\$ 80.00	1101	Embroidery Uniform for Paul L, Amber C., Russ B.,	07/26/2025
44	Bev Leightnam	100-Mayor/Council	Travel/Training	\$ 30.00	08062025	WY Acad App Fee- Bev	08/04/2025
45	Big Horn Sanitation	100-Parks Supervision	Contractual-Other	\$ 632.50	56569	Sanitation fee (Monthly) for Parks Department	07/31/2025
46	Big Horn Sanitation	520-Landfill	Contractual-Other	\$ 253.00	56623	Port-A-Potty Monthly Rental	07/31/2025
47	Big Horn Tire	120-Service Center	Department Functional Supplies	\$ 2,648.80	153169	FD34 - new drive tires (4)	08/05/2025
48	Big Horn Tire	120-Service Center	Department Functional Supplies	\$ 1,126.00	153170	FD34 - new steer tires (2)	08/05/2025
49	Big Horn Tire	120-Service Center	Department Functional Supplies	\$ 1,177.68	153171	FD31 - new steer tires (2)	08/05/2025
50	Brian Edwards	100-Human Resources	Department Functional Supplies	\$ 350.00	BeWell25	FY 25 Wellness Program Reimbursement	07/24/2025
51	Brian's Boot & Shoe	100-Building Inspections	Uniforms/Clothing	\$ 269.90	176600	work boots for bld inspector	07/29/2025
52	Brian's Boot & Shoe	100-Building Inspections	Uniforms/Clothing	\$ 130.45	176602	work boots for inspector	07/30/2025
53	Brian's Boot & Shoe	110-Fire Administration	Equip/Mach/Furniture-Non-cap	\$ 413.95	176607	Wildland Boots (PPE) Darrion Meckle-New Firefighte	08/04/2025
54	Brian's Boot & Shoe	510-WW Treatment	Uniforms/Clothing	\$ 200.00	176611	Boots - Zephyr High Task force	08/06/2025
55	Brian's Boot & Shoe	520-Sanitation	Uniforms/Clothing	\$ 89.98	176614	Boots for Dezi N.	08/07/2025
56	Brian's Boot & Shoe	520-Recycling	Uniforms/Clothing	\$ 89.97	176614	Boots for Dezi N.	08/07/2025
57	Brian's Boot & Shoe	110-Fire Administration	Equip/Mach/Furniture-Non-cap	\$ 413.95	176617	Wildland Boots (PPE) Chance Larson	08/08/2025
58	Buggy Bath Unlimited	520-Landfill	Contractual-Other	\$ 31.99	011883	Wash Card Monthly for Landfill	08/05/2025
59	Buggy Bath Unlimited	520-Sanitation	Contractual-Other	\$ 204.12	011884	Truck Washing Monthly	08/05/2025
60	Buggy Bath Unlimited	520-Recycling	Contractual-Other	\$ 204.12	011884	Truck Washing Monthly	08/05/2025
61	Burns & Mc Donnell	400-Landfill	Cap Outlay-Land/Site Imprmnts	\$ 20,717.19	135317-48	LRCM - Prof. Svcs. July 2025	08/06/2025
62	Burns & Mc Donnell	400-WW Treatment	Cap Outlay-Bldg Improvements	\$ 200,573.00	171811-15	WWTP Upgrades - Prof. Svcs. thru 7/31/2025	08/05/2025
63	C & K Equipment	120-Service Center	Repairs/Maint-EquipMachVehArt	\$ 1,772.88	15527	CM420 - PM D svc, AC comp belt & exp valve	08/01/2025
64	Candace Ainslie	100-Human Resources	Department Functional Supplies	\$ 245.00	AinWell25	FY 25 Wellness Program Reimbursement	08/05/2025
65	Carquest Auto Parts	520-Sanitation	Department Functional Supplies	\$ 44.59	1972-607723	WC703 - Lube spin-on filter	07/29/2025
66	Carquest Auto Parts	520-Sanitation	Department Functional Supplies	\$ 99.20	1972-607743	WC718 - Lube filters, air filter	07/29/2025
67	Carquest Auto Parts	120-Service Center	Department Functional Supplies	\$ 13.93	1972-607744	ST244 - Oil filter & air filter	07/29/2025
68	Carquest Auto Parts	520-Recycling	Department Functional Supplies	\$ 17.60	1972-607745	RC264 - Air filter & oil filter	07/29/2025
69	Carquest Auto Parts	120-Service Center	Department Functional Supplies	\$ 2.18	1972-607746	FD215 - Oil filter	07/29/2025
70	Carquest Auto Parts	520-Sanitation	Department Functional Supplies	\$ 188.18	1972-607748	WC713 - Lube, air, oil, fuel filters, fuel/water s	07/29/2025
71	Carquest Auto Parts	520-Sanitation	Department Functional Supplies	\$ 9.93	1972-607772	WC713 - Air filter	07/30/2025
72	Carquest Auto Parts	520-Sanitation	Department Functional Supplies	\$ 9.85	1972-607773	WC718 - Lube filter	07/30/2025
73	Carquest Auto Parts	120-Service Center	Department Functional Supplies	\$ 46.44	1972-607831	ST402 - Endurapanel air elements	07/31/2025
74	Carquest Auto Parts	520-Sanitation	Department Functional Supplies	\$ 16.63	1972-607890	WC78 - Turn signal flasher	07/31/2025
75	Carquest Auto Parts	120-Service Center	Department Functional Supplies	\$ 14.41	1972-607969	TS366 - Air filter	08/01/2025
76	Carquest Auto Parts	100-Service Center	Department Functional Supplies	\$ 167.40	1972-608291	Antifreeze & Diesel treat - SH	08/07/2025
77	Carquest Auto Parts	120-Service Center	Department Functional Supplies	\$ 8.17	1972-608298	ST323 - Fuel filter	08/07/2025
78	Carquest Auto Parts	120-Service Center	Department Functional Supplies	\$ 25.07	1972-608305	ST477 - Fuel filter & lube filter	08/07/2025
79	Carquest Auto Parts	120-Service Center	Department Functional Supplies	\$ 44.46	1982-608299	ST323 - Electrical fuel pump	08/07/2025
80	Carquest Auto Parts	520-Sanitation	Department Functional Supplies	\$ (9.93)	CR1972-607750	Return air filter	07/29/2025
81	CASEY NOURSE	500-Water Fund	Accounts Receivable	\$ 73.09	26965	UB 00022853 855 LINCOLN	08/11/2025
82	CenturyLink Communic	100-Other General Govt Costs	Telecom Services	\$ 225.17	081425 Telecom	08/01-09/06/25 Telecom	08/01/2025
83	CenturyLink Communic	500-Water Utility Admin	Telecom Services	\$ 7.40	081425 Telecom	08/01-09/06/25 Telecom	08/01/2025
84	CenturyLink Communic	500-Water Distribution	Telecom Services	\$ 4.44	081425 Telecom	08/01-09/06/25 Telecom	08/01/2025
85	CenturyLink Communic	500-SWTP	Telecom Services	\$ 2,832.88	081425 Telecom	08/01-09/06/25 Telecom	08/01/2025
86	CenturyLink Communic	500-BGWTP	Telecom Services	\$ 2,832.88	081425 Telecom	08/01-09/06/25 Telecom	08/01/2025
87	CenturyLink Communic	510-Wastewater Administration	Telecom Services	\$ 7.40	081425 Telecom	08/01-09/06/25 Telecom	08/01/2025
88	CenturyLink Communic	510-WW Collection	Telecom Services	\$ 4.44	081425 Telecom	08/01-09/06/25 Telecom	08/01/2025
89	CenturyLink Communic	520-Sanitation	Telecom Services	\$ 2.96	081425 Telecom	08/01-09/06/25 Telecom	08/01/2025
90	CenturyLink Communic	520-Recycling	Telecom Services	\$ 2.96	081425 Telecom	08/01-09/06/25 Telecom	08/01/2025
91	CenturyLink Communic	540-Golf Course Admin/Super	Telecom Services	\$ 14.79	081425 Telecom	08/01-09/06/25 Telecom	08/01/2025
92	CH Diagnostics and C	400-Source of Supply	Cap Outlay-Land/Site Imprmnts	\$ 635.00	20250135	E.Coli., Giardia and Crypto sample analysis invoic	07/28/2025
93	Chemtrade Chemicals	500-SWTP	Chemicals	\$ 9,535.61	90278834	Alum Sulfate-Chemical	08/06/2025
94	CHRISTINA CREWS	500-Water Fund	Accounts Receivable	\$ 84.22	26959	UB 00155080 655 MONTE VISTA	08/11/2025
95	CHRISTINA FRANK	500-Water Fund	Accounts Receivable	\$ 223.17	26801	UB 00004583 493 BLUE SKY	08/07/2025

96	CHRISTOPHER BROWNE	500-Water Fund	Accounts Receivable	\$ 25.13	27038	UB 00060090 1105 LEOPARD	08/12/2025
97	CMI-Teco	520-Sanitation	Department Functional Supplies	\$ 931.88	64841	WC718 - brks, hbs, slick kits & fttgs +core & frt	07/24/2025
98	CMI-Teco	520-Sanitation	Department Functional Supplies	\$ 4,029.38	64869	WC718 - p/s pump, cylinder & o-ring	07/28/2025
99	CMI-Teco	520-Sanitation	Department Functional Supplies	\$ 69.06	64898	WC718 - mp fitting +freight	08/01/2025
100	CMI-Teco	520-Sanitation	Department Functional Supplies	\$ 109.72	64932	WC713 - power steering filters	08/04/2025
101	CNA Surety	100-Treasurer	Insurance-Liability	\$ 350.00	071425	Bond for Treasurer 9/1/25-9/1/26	07/14/2025
102	Column Software	100-Clerk	Advertising	\$ 596.94	9626F791-0120	Press Publishing Fees FY26	07/24/2025
103	Column Software	100-Service Center	Advertising	\$ 444.32	9626F791-0121	LPO 41427 - Ad for Bids for 1-Ton (RC)	07/29/2025
104	Column Software	100-Service Center	Advertising	\$ 444.32	9626F791-0122	LPO 41428 - Ad for Bids for 1/2-Ton (RC)	07/29/2025
105	Column Software	100-Clerk	Advertising	\$ 647.69	9626F791-0123	Press Publishing Fees FY26	07/30/2025
106	Column Software	100-Planning/Zoning	Advertising	\$ 57.10	9626F791-0124	LPO 41430 - PC Not for Ord 2295 & 2296	08/01/2025
107	Column Software	100-Planning/Zoning	Advertising	\$ 57.10	9626F791-0125	LPO 41431 - CC Not for Ord 2295 & 2296	08/01/2025
108	Column Software	520-Solid Waste Administration	Advertising	\$ 153.86	9626F791-0126	Scrap Metal RFB ad for Sheridan Press	08/04/2025
109	Column Software	100-Clerk	Advertising	\$ 626.72	9626F791-0127	City Council Minutes 8/4/25	08/05/2025
110	Column Software	100-Planning/Zoning	Advertising	\$ 49.65	9626F791-0128	LPO 41434 - CC Notice for Gillispie Draw Sub	08/07/2025
111	Column Software	100-Clerk	Advertising	\$ 99.53	9626F791-0129	LPO 41435 Notice of Liquor License Trans	08/08/2025
112	Column Software	100-Planning/Zoning	Advertising	\$ 39.80	9626F791-0130	LPO 41436 - PC Notice for Ord 2297 Annex	08/11/2025
113	Column Software	100-Planning/Zoning	Advertising	\$ 39.80	9626F791-0131	LPO 41437 - CC Notice for Ord 2297 Annex	08/11/2025
114	County Trash LLC	500-BGWTP	Contractual-Other	\$ 115.00	05037	Trash service- monthly - BGWTP	08/01/2025
115	Craftco Manufacturin	110-Museum Collections	Department Functional Supplies	\$ 8,150.00	46943	pedastals for sculptures	07/28/2025
116	Crescent Electric	500-SWTP	Department Functional Supplies	\$ 3.84	5513345989.001	pipe clamps for EMT IMC GRC pipe	06/17/2025
117	Crescent Electric	510-VW Treatment	Department Functional Supplies	\$ 99.80	5513435521.001	Plastic Bushing, 1 1/4 LT connector	07/24/2025
118	Croell Redi-Mix Inc	120-Street Construction/Maint	Department Functional Supplies	\$ 750.00	9989833	Fly Ash - ST	07/28/2025
119	Dana Kepner Co	500-Water Distribution	Department Functional Supplies	\$ 712.26	INV0019665	safety cones, water facility markers	08/01/2025
120	Dana Kepner Co	500-Water Distribution	Shipping/Freight	\$ 70.00	INV0019665	safety cones, water facility markers	08/01/2025
121	Dana Kepner Co	500-SAWS	Department Functional Supplies	\$ 17,144.40	X315177	meters 1 perl 3/4inch	07/29/2025
122	Darla Hawkins	100-Human Resources	Department Functional Supplies	\$ 70.00	HawWell25	FY 25 Wellness Program Reimbursement	07/30/2025
123	DAVID FRENCH	500-Water Fund	Accounts Receivable	\$ 78.66	27102	UB 00214510 430 11TH	08/13/2025
124	DAYNA DEWEY	500-Water Fund	Accounts Receivable	\$ 37.03	26799	UB 27076050 1953 EDWARDS	08/07/2025
125	Ditto Transcripts	110-Police Administration	Contractual-Professional	\$ 9.48	16564	Transcription service - PD	07/31/2025
126	Dowl	400-Water Distribution	Cap Outlay-Infrastructure	\$ 39,800.14	5063.28019.01 - 22	NE Transmission - Prof. Svcs. 7/1/25 - 8/2/25	08/07/2025
127	Dowl	120-Engineer	Contractual-Professional	\$ 4,636.00	5071.28038.01 - 12	Transportation Plan Update 7/1/-8/2/25	08/07/2025
128	Duke's Root Control	510-VW Collection	Repairs/Maint-Infrastructure	\$ 73,093.80	35674	Duke's root control	07/29/2025
129	Empathia Inc	120-Human Resources	Contractual-Professional	\$ 1,039.50	56193	EAP Services 8/1/25 - 10/31/25	08/01/2025
130	Employ LLC	520-Recycling	Contractual-Temp Services	\$ 4,377.10	17282	Temp Labor - Recycling	07/30/2025
131	Employ LLC	520-Recycling	Contractual-Temp Services	\$ 4,662.00	17296	Temp Labor - Recycling	08/05/2025
132	Employers Council	100-Human Resources	Contractual-Professional	\$ 582.00	558092	Background Screenings	07/25/2025
133	Energy Laboratories	500-SWTP	Contractual-Other	\$ 1,627.00	727203	Disinfection Byproduct TTHM/HAA5 sampling	08/11/2025
134	Enviro-Clean Intermo	120-Service Center	Department Functional Supplies	\$ 3,226.46	10P1514	ST319 - flywhl, pwrband, flex plate, bearings +frt	07/15/2025
135	Enviro-Clean Intermo	120-Service Center	Department Functional Supplies	\$ 84.32	10P1529	ST319 - hardware +freight	07/30/2025
136	Excel Wyoming	400-Water Distribution	Cap Outlay-Infrastructure	\$ 786,838.92	Pay App #2	NE Transmission - Pay App #2 Const. 6/21 - 7/20/25	07/25/2025
137	Farmers Co-op Oil Co	520-Landfill	Petroleum Products	\$ 1,501.13	11268	Fuel for Landfill 07/03/25	07/03/2025
138	Farmers Co-op Oil Co	510-VW Treatment	Petroleum Products	\$ 605.37	11308	Fuel for Emergency Generator	07/07/2025
139	Farmers Co-op Oil Co	540-Golf Course Admin/Super	Petroleum Products	\$ 1,686.09	11324	fuel delivery to KGC 7/10/2025	07/10/2025
140	Farmers Co-op Oil Co	500-SWTP	Petroleum Products	\$ 1,220.19	11346	diesel fuel - Generator Tank #149	07/25/2025
141	Farmers Co-op Oil Co	540-Golf Course Admin/Super	Petroleum Products	\$ 1,599.36	11347	fuel delivery to KGC 7/25/2025	07/25/2025
142	Farmers Co-op Oil Co	120-Service Center	Petroleum Products	\$ 604.89	11365	fuel delivery to Kendrick Park 7/31/2025	07/31/2025
143	Farmers Co-op Oil Co	520-Recycling	Petroleum Products	\$ 675.65	11436	Fuel for Forklift and Skid Steer 07/25/25	07/25/2025
144	Farmers Co-op Oil Co	520-Landfill	Petroleum Products	\$ 3,499.87	11437	Fuel for Landfill 07/25/25	07/25/2025
145	Farmers Co-op Oil Co	540-Golf Course Admin/Super	Petroleum Products	\$ 13.87	166727	propane - KGC	07/01/2025
146	Farmers Co-op Oil Co	540-Golf Course Admin/Super	Department Functional Supplies	\$ 505.92	167469	10w30 oil - KGC	07/14/2025
147	Farmers Co-op Oil Co	120-Service Center	Petroleum Products	\$ 16.66	167606	6.8 gal propane - Streets	07/17/2025
148	Farmers Co-op Oil Co	520-Landfill	Department Functional Supplies	\$ 62.23	167722	Landfill fleet - grease	07/19/2025
149	Farmers Co-op Oil Co	520-Landfill	Department Functional Supplies	\$ 74.97	168049	Antifreeze - Landfill Fleet	07/25/2025
150	Farmers Co-op Oil Co	530-Weed/Pest Administration	Petroleum Products	\$ 352.04	17307	7/8/2025 fuel delivery Weed & Pest	07/08/2025
151	Farmers Co-op Oil Co	520-Landfill	Petroleum Products	\$ 2,275.60	17330	Fuel for Landfill 07/11/25	07/11/2025
152	Farmers Co-op Oil Co	120-Service Center	Petroleum Products	\$ 517.31	17347	fuel delivery to Cemetery 7/23/2025	07/23/2025
153	Farmers Co-op Oil Co	520-Landfill	Petroleum Products	\$ 3,181.41	17438	Fuel for Landfill 07/18/25	07/18/2025
154	Farmers Co-op Oil Co	120-Service Center	Petroleum Products	\$ 377.30	17599	fuel delivery to Cemetery 7/2/2025	07/02/2025
155	Farmers Co-op Oil Co	100-Service Center	Department Functional Supplies	\$ 132.30	1870	window wash 55 gallon - SH	07/18/2025
156	Farmers Co-op Oil Co	500-Water Utility Admin	Department Functional Supplies	\$ 41.90	388106	Irrigating Shovel for Chris D	07/15/2025
157	Farmers Co-op Oil Co	510-Wastewater Administration	Department Functional Supplies	\$ 27.93	388106	Irrigating Shovel for Chris D	07/15/2025
158	Fastenal Company	500-SWTP	Repairs/Maint-Buildings	\$ (64.44)	CRSWYSHE162138	Returned filters	04/01/2025
159	Fastenal Company	120-Street Construction/Maint	Department Functional Supplies	\$ 97.70	WYSHE163068	Gloves, electrolyte packets - ST vending	07/28/2025
160	Ferguson	500-Water Distribution	Department Functional Supplies	\$ 1,188.80	1625763	Blue pipe, sewer pipe	07/25/2025
161	Ferguson	510-VW Collection	Department Functional Supplies	\$ 1,356.74	1625763	Blue pipe, sewer pipe	07/25/2025
162	First Federal Saving	400-Water Distribution	Cap Outlay-Infrastructure	\$ 41,412.57	Pay App #2 Retainage	NE Trans - Pay App #2 Retainage	07/25/2025
163	Fremont Motor Lander	120-Service Center	Cap Outlay-Equip/Mach/Vehicles	\$ 51,472.00	54381	NEW - BD275 1/2-Ton, ST201 3/4-Ton & PK204 3/4-Ton	08/08/2025
164	Fremont Motor Lander	120-Service Center	Cap Outlay-Mach/Equip/Vehicles	\$ 47,079.00	54382	NEW - BD275 1/2-Ton, ST201 3/4-Ton & PK204 3/4-Ton	08/08/2025
165	Galls LLC	100-Police Administration	Uniforms/Clothing	\$ 162.00	032128741	4 name plates & shirts	08/04/2025
166	Galls LLC	100-Police Administration	Shipping/Freight	\$ 12.26	032128741	4 name plates & shirts	08/04/2025
167	Galls LLC	100-Police Administration	Uniforms/Clothing	\$ 73.20	032144651	4 name plates & shirts	08/05/2025
168	Galls LLC	100-Police Administration	Shipping/Freight	\$ 5.52	032144651	4 name plates & shirts	08/05/2025
169	GCR Tires & Service	520-Landfill	Repairs/Maint-EquipMachVehArt	\$ 4,629.76	761 - 68507	LF401 - foam fill tires +p/u & del chg	07/22/2025
170	Gillette Contractors	120-Street Construction/Maint	Department Functional Supplies	\$ 2,487.00	883567	HD50 Concrete Patch - ST	07/24/2025
171	Grainger Inc	500-SWTP	Department Functional Supplies	\$ 28.56	9602926256	Alcohol wipes for Bac-T sampling	08/11/2025
172	Granicus LLC	100-City Administrator	Software & Website Fees	\$ 4,579.61	206519	4 Boards & Comms 7/1/25-6/30/26	07/01/2025
173	Granicus LLC	100-Information Technology	Contractual-Professional	\$ 1,385.65	208953	Granicus_SWAGIT July Invoice	07/01/2025
174	Granicus LLC	100-Information Technology	Contractual-Professional	\$ 1,385.65	211015	Granicus_SWAGIT August invoice, council recordings	08/01/2025
175	GRANT WICKMAN	500-Water Fund	Accounts Receivable	\$ 64.85	26958	UB 00003386 412 SHERIDAN	08/11/2025
176	Greenfold Services	120-Police Administration	Contractual-Other	\$ 2,100.00	119	Janitorial Services	07/30/2025
177	Greensky Commercial	100-Street Construction/Maint	Contractual-Other	\$ 1,240.00	3576	Monthly cleaning services - ST	08/01/2025
178	Hach Company	510-VW Treatment	Department Functional Supplies	\$ 1,011.84	14586241	Agar plates, Nitrogen & Nitrite TNT test, Nutrient	07/21/2025
179	Hach Company	510-VW Treatment	Chemicals	\$ 91.95	14617749	Ammonia TNT	08/08/2025
180	Hanns Mercer	100-Human Resources	Department Functional Supplies	\$ 350.00	MerWell25	FY 25 Wellness Program Reimbursement	07/30/2025
181	Harris Computer Syst	100-Treasurer	Software & Website Fees	\$ 793.58	LGMMN00000010891	FY26 Tracker, Payforce, Advantage, Employee Histor	07/01/2025
182	Harris Computer Syst	100-Treasurer	Software & Website Fees	\$ 490.09	MCSMMN0002227	FY26 Tracker, Payforce, Advantage, Employee Histor	07/01/2025
183	Hawkins Inc	510-VW Treatment	Chemicals	\$ 7,517.03	7134180	Azone & sodium bisulfite - Chemicals	07/15/2025
184	Hawkins Inc	500-SWTP	Chemicals	\$ 4,904.00	7134182	Sodium Hexametaphosphate and freight charges- SWTP	07/15/2025
185	Hawkins Inc	500-BGWTP	Chemicals	\$ 5,680.31	7134184	Azone & Soda Ash chemicals: BGWTP	07/15/2025
186	Hawkins Inc	510-VW Treatment	Chemicals	\$ 7,099.41	7150116	Chemicals	07/28/2025
187	Hawkins Inc	500-BGWTP	Chemicals	\$ 5,705.31	7150117	Azone & Soda Ash-BGWT	07/28/2025
188	Hawkins Inc	510-VW Treatment	Chemicals	\$ 6,680.40	7160109	Chemicals	08/07/2025
189	Home Depot Credit Se	100-Parks Supervision	Department Functional Supplies	\$ 71.12	1112102	Lathe, screws and flashing for Community Forestry	07/29/2025
190	Home Depot Credit Se	100-Parks Supervision	Department Functional Supplies	\$ 97.90	2015776	Strap and trimmer line for Parks Grounds Maint	07/18/2025
191	Home Depot Credit Se	100-Parks Supervision	Department Functional Supplies	\$ 100.43	2613272	Risers & wire for irrigation repair - Parks	07/18/2025

192	Home Depot Credit Se	120-Street Construction/Maint	Department Functional Supplies	\$ 82.32	3015713	2 gal sprayer & rubber float - ST	07/17/2025
193	Home Depot Credit Se	100-Parks Supervision	Equip/Mach/Furniture-Non-cap	\$ 499.00	4021506	Mower - walk behind for Parks Grounds Maintenance	05/07/2025
194	Home Depot Credit Se	100-Parks Supervision	Department Functional Supplies	\$ 2,222.64	4112083	Lumber for Disc golf tee boxes - Parks	07/16/2025
195	Home Depot Credit Se	100-Cemetery Administration	Department Functional Supplies	\$ 189.76	5021338	Epoxy and reflective cones for Cemetery	07/25/2025
196	Home Depot Credit Se	500-Water Distribution	Technology Equipment	\$ 499.00	5512809	Starlink mini kit	07/25/2025
197	Home Depot Credit Se	510-WW Collection	Technology Equipment	\$ 499.00	5512809	Starlink mini kit	07/25/2025
198	Home Depot Credit Se	100-Parks Supervision	Department Functional Supplies	\$ 19.80	5521380	Risers and poly adapters - Parks	07/15/2025
199	Home Depot Credit Se	100-Parks Supervision	Department Functional Supplies	\$ 143.60	6015533	2x4s & 2x6s for Parks Grounds Maintenance	07/14/2025
200	Home Depot Credit Se	100-Police Administration	Department Functional Supplies	\$ 269.00	6521252	10' step ladder - PD	07/14/2025
201	Home Depot Credit Se	100-Forestry/Nursery	Department Functional Supplies	\$ 59.96	7010068	Wood lathe for Community Forestry	07/23/2025
202	Home Depot Credit Se	100-Cemetery Administration	Department Functional Supplies	\$ 147.82	7010091	Bucket, grease caps and couplers for Cemetery	07/23/2025
203	Home Depot Credit Se	100-Forestry/Nursery	Department Functional Supplies	\$ 67.93	8010003	Flagging tape and lathe for Community Forestry	07/22/2025
204	Home Depot Credit Se	100-Parks Supervision	Department Functional Supplies	\$ 190.79	9021106	Decking screws for Parks Grounds Maintenance	07/21/2025
205	IBS Inc	100-Service Center	Department Functional Supplies	\$ 392.14	883088-1	Cloths, washers, bolts, nuts, retainers, tape - SH	08/06/2025
206	Ido Millet	520-Landfill	Software & Website Fees	\$ 60.00	625096209	Visual Cut Software 9/22/25-9/22/26	08/01/2025
207	Imperial Powder Coat	400-Gen Govt Bldg Maintenance	Cap Outlay-Bldg Improvements	\$ 145.00	4294	Elevator Project misc. - powder coated signs	07/28/2025
208	InfoSend Inc	100-Customer Service	Contractual-Professional	\$ 6,542.78	289973	bill printing/mailling	06/30/2025
209	InfoSend Inc	100-Customer Service	Contractual-Professional	\$ 157.10	290259	bill email/service fee - june 2025	07/01/2025
210	InfoSend Inc	500-SWTP	Printing	\$ 3,410.07	291785	CCR Inserts for City/SAWS	07/31/2025
211	InfoUSA Marketing In	100-Fire Administration	Office Supplies	\$ 704.00	10004337128	Polk City Directories (2) for SFR	07/30/2025
212	JACKSON LANNAN	500-Water Fund	Accounts Receivable	\$ 82.15	26800	UB 00330220 529 CANBY	08/07/2025
213	JAN FLARHARTY	500-Water Fund	Accounts Receivable	\$ 31.33	26961	UB 00344030 275 MONTANA	08/11/2025
214	JASON EK	500-Water Fund	Accounts Receivable	\$ 86.82	27040	UB 00015256 1440 OMARR	08/12/2025
215	JEFF WAGNER	500-Water Fund	Accounts Receivable	\$ 65.34	26964	UB 27074050 1935 EDWARDS	08/11/2025
216	Jeremy Attebury	500-Source of Supply	Licenses/Certs-Employees	\$ 106.00	070325 Attebury	Level II Testing/Certification- Intake	07/03/2025
217	Jeremy Attebury	100-Human Resources	Department Functional Supplies	\$ 350.00	AttWell25	FY 25 Wellness Program Reimbursement	07/29/2025
218	JOANNE MOORE	500-Water Fund	Accounts Receivable	\$ 73.10	26802	UB 00015990 33 BRUNDAGE	08/07/2025
219	John Deere Financial	540-Golf Course Admin/Super	Department Functional Supplies	\$ 408.42	022440	GC482 - springs, roller +ftr	08/04/2025
220	John Deere Financial	100-Parks Supervision	Repairs/Maint-EquipMachVehArt	\$ 162.99	13328511	Weed trimmer service and repair- Parks	07/14/2025
221	John Deere Financial	510-WW Treatment	Equip/Mach/Furniture-Non-cap	\$ 909.97	13339716	Weed Whacker and Brush Attachment	07/22/2025
222	John Deere Financial	100-Cemetery Administration	Equip/Mach/Furniture-Non-cap	\$ 199.99	13353066	String trimmer for Cemetery	07/30/2025
223	John Deere Financial	100-Treasurer	Department Functional Supplies	\$ 81.99	13354087	Invoice by mistake to our acct. Refund entered	07/31/2025
224	John Deere Financial	520-Landfill	Uniforms/Clothing	\$ 179.96	C98647/3	Pants for Pete B	07/13/2025
225	John Deere Financial	120-Signs	Department Functional Supplies	\$ 35.93	C99600/3	Lock Pins/Cable	07/16/2025
226	John Deere Financial	100-Treasurer	Department Functional Supplies	\$ (81.99)	CR13354087	Invoiced to our account by mistake	07/31/2025
227	John Deere Financial	120-Street Construction/Maint	Department Functional Supplies	\$ 14.99	D00049/3	Hi-flo spout - ST	07/17/2025
228	John Deere Financial	530-Weed/Pest Administration	Uniforms/Clothing	\$ 29.99	D00343/3	Hi vis shirt for Weed and Pest	07/18/2025
229	John Deere Financial	510-WW Treatment	Uniforms/Clothing	\$ 39.99	D02715/3	Uniforms for Rick C.	07/24/2025
230	John Deere Financial	100-Parks Supervision	Department Functional Supplies	\$ 170.97	D02974/3	Rubber mats for Parks Grounds Mnt.	07/25/2025
231	John Deere Financial	500-SWTP	Department Functional Supplies	\$ 315.77	D06906/3	Jet pump, PVC adapter, PVC bushing	08/04/2025
232	John Deere Financial	500-SWTP	Department Functional Supplies	\$ 14.98	D07223/3	Work gloves	08/05/2025
233	John Deere Financial	500-BGWTP	Department Functional Supplies	\$ 18.99	D07223/3	Work gloves	08/05/2025
234	John Deere Financial	500-Water Distribution	Uniforms/Clothing	\$ 94.97	D07601/3	Steel toe boots - Brayden D.	08/06/2025
235	John Deere Financial	510-WW Collection	Uniforms/Clothing	\$ 94.98	D07601/3	Steel toe boots - Brayden D.	08/06/2025
236	John Deere Financial	520-Sanitation	Uniforms/Clothing	\$ 134.42	D08285/3	(5) Pair of Pants for Dezi N.	08/07/2025
237	John Deere Financial	520-Recycling	Uniforms/Clothing	\$ 134.41	D08285/3	(5) Pair of Pants for Dezi N.	08/07/2025
238	John Deere Financial	500-Source of Supply	Department Functional Supplies	\$ 125.88	X73799/3	Driveway marker, pushbroom, landscape rake- Intake	07/16/2025
239	John Deere Financial	520-Landfill	Department Functional Supplies	\$ 67.13	X74750/3	Fence Stretcher and Clips for Litter Fence Repair	08/07/2025
240	JOHN LAMBERTON	500-Water Fund	Accounts Receivable	\$ 47.25	27101	UB 00003393 428 SHERIDAN	08/13/2025
241	JOHN MALLOY & TONYA	500-Water Fund	Accounts Receivable	\$ 59.36	26803	UB 00020705 1349 MAIN	08/07/2025
242	Johnstone Supply	520-Landfill	Contractual-Other	\$ 705.00	1438788	Freon Disposal 07/31/25	07/30/2025
243	KALER BOWERS-SEEKINS	500-Water Fund	Accounts Receivable	\$ 110.78	27042	UB 00138190 730 SUMNER	08/12/2025
244	Kilpatrick Creations	100-Fire Administration	Uniforms/Clothing	\$ 1,396.50	200263	Shirts; Shorts; Polo Shirts; Spants; Caps	08/11/2025
245	KIRSTYN HIXSON	500-Water Fund	Accounts Receivable	\$ 15.43	26962	UB 05417510 1639 TAYLOR	08/11/2025
246	Knife River	540-Golf Course Admin/Super	Department Functional Supplies	\$ 4,236.79	960876	Greens sand for KGC	07/22/2025
247	KUSSMAUL ELECTRONICS	120-Service Center	Department Functional Supplies	\$ 94.37	0000276652	FD216 - auto ejct enclosure +pk fee, ftrt & 2%tarif	07/07/2025
248	Landon's Greenhouse	100-Forestry/Nursery	Department Functional Supplies	\$ 157.89	70725	Garden staple & Deer repellent for CommForestry	07/07/2025
249	Landon's Greenhouse	100-Parks Supervision	Department Functional Supplies	\$ 339.12	71425	Plants - Annuals & perennials for Parks	07/14/2025
250	Lease Servicing Cent	120-Street Construction/Maint	Principal	\$ 3,935.50	52194	St Sweeper, motor grader, compact track loader	08/01/2025
251	Lease Servicing Cent	120-Street Construction/Maint	Principal	\$ 1,237.62	52194	St Sweeper, motor grader, compact track loader	08/01/2025
252	Lease Servicing Cent	120-Street Construction/Maint	Principal	\$ 65,127.87	52194	St Sweeper, motor grader, compact track loader	08/01/2025
253	Lease Servicing Cent	120-Street Construction/Maint	Interest	\$ 350.71	52194	St Sweeper, motor grader, compact track loader	08/01/2025
254	Lease Servicing Cent	120-Street Construction/Maint	Interest	\$ 287.38	52194	St Sweeper, motor grader, compact track loader	08/01/2025
255	Lease Servicing Cent	120-Street Construction/Maint	Interest	\$ 8,573.72	52194	St Sweeper, motor grader, compact track loader	08/01/2025
256	Lee Heating Cooling	500-Water Distribution	Repairs/Maint-Buildings	\$ 435.96	14956	Emergency Air conditioner repair - UM shop	07/09/2025
257	Legacy Irrigation	100-Parks Supervision	Department Functional Supplies	\$ 2,148.00	23IN-008104	Geo tex mat for South Park parking lot - Parks	07/30/2025
258	LEIA WELLS	500-Water Fund	Accounts Receivable	\$ 1.52	26798	UB 05415510 1629 TAYLOR	08/07/2025
259	Leininger Law	100-Court	Contractual-Professional	\$ 5,563.25	190	Prosecuting Attorney Fees FY26	08/01/2025
260	LEO HOFLUND	500-Water Fund	Accounts Receivable	\$ 81.08	27045	UB 00604200 1012 ILLINOIS	08/12/2025
261	LN Curtis & Sons	110-Fire Administration	Repairs/Maint-EquipMachVehArt	\$ (2,000.00)	CR40873	Credit old equip w/upgrade of new equip	07/21/2025
262	LN Curtis & Sons	110-Fire Administration	Equip/Mach/Furniture-Non-cap	\$ 5,246.00	INV972220	43 - Class Foam 5 gallon pails for station	07/25/2025
263	LN Curtis & Sons	110-Fire Administration	Equip/Mach/Furniture-Non-cap	\$ 2,026.99	INV975207	8-Lens, G1 MSA Facepiece; 1-Med G1 Facepiece w/Med	07/31/2025
264	LN Curtis & Sons	110-Fire Administration	Repairs/Maint-EquipMachVehArt	\$ 632.00	INV976878	Hurst Extrication Tool Repair SO1016498 CB	08/06/2025
265	Long Building Techno	120-Police Administration	Repairs/Maint-Buildings	\$ 329.00	SRVCE0016491	Trbl shoot cooling tower	07/29/2025
266	Lube Refiners LLC	120-Service Center	Repairs/Maint-EquipMachVehArt	\$ 71.87	000726500000000243	PD112 - LOF service	08/08/2025
267	Mark Galloway	100-Human Resources	Department Functional Supplies	\$ 105.00	GalWell25	FY 25 Wellness Program Reimbursement	08/01/2025
268	MARK HANSEN	500-Water Fund	Accounts Receivable	\$ 40.64	27048	UB 50000121 545 SHERIDAN	08/12/2025
269	MC2 Engineering	400-Street Construction/Maint	Cap Outlay-Land/Site Imprvmnts	\$ 24,075.00	3903	Pavement Maint. - CA 6/24/25 - 7/31/25	08/08/2025
270	MC2 Engineering	120-Engineer	Contractual-Professional	\$ 1,985.00	3909	Brundage Island Crossing Agreement	08/08/2025
271	McMaster-Carr Supply	510-WW Treatment	Department Functional Supplies	\$ 279.28	49691467	Washers, Hex Head Screws, Lottite Bottles	07/31/2025
272	Midland Implement Co	530-Weed/Pest Administration	Department Functional Supplies	\$ 424.79	308585001	WP4400 - wheel, tire +ftr	07/28/2025
273	Midland Implement Co	540-Golf Course Admin/Super	Department Functional Supplies	\$ 943.60	308810001	GC1902 - nozzles	07/28/2025
274	Midland Implement Co	540-Golf Course Admin/Super	Department Functional Supplies	\$ 856.58	308811001	GC fleet/mowers - oil fltr, hrdwr & bedknives +ftr	07/28/2025
275	Midland Implement Co	540-Golf Course Admin/Super	Department Functional Supplies	\$ 67.95	308811002	GC499 - rocker cover gaskets, detents +ftr	08/05/2025
276	Midland Implement Co	530-Weed/Pest Administration	Department Functional Supplies	\$ 73.24	308845001	WP4400 - strainer, gasket, cap, o-ring +ftr	07/30/2025
277	Midland Implement Co	120-Service Center	Department Functional Supplies	\$ 87.96	309464001	PK49 - clevis pins, RH FR deck cover +ftr	08/01/2025
278	Midwest Laboratories	520-Landfill	Shipping/Freight	\$ 18.00	1246611	Compost Testing 08/04/25	08/04/2025
279	Midwest Laboratories	520-Landfill	Contractual-Professional	\$ 410.00	1246611	Compost Testing 08/04/25	08/04/2025
280	Mike's Electric Inc	100-Parks Supervision	Repairs/Maint-Buildings	\$ 182.06	34737	Pump repair at elk pasture - Parks	07/14/2025
281	Modern Electric	110- Cemetery	Repairs/Maint-Buildings	\$ 110.00	25067	Exhaust fan repair for cemetery pump station	07/17/2025
282	Modern Electric	400-Street Construction/Maint	Cap Outlay-Land/Site Imprvmnts	\$ 580.00	25130	Main St. misc. - heat trace on water main air vac	07/29/2025
283	Montana Dakota Utili	100-Other General Govt Costs	Gas/Electric/Propane-Buildings	\$ 383.48	080825-MDU	FY26 MDU Gas/Electric 06/20-07/30/25	07/23/2025
284	Montana Dakota Utili	100-Police Administration	Gas/Electric-Buildings	\$ 2,574.59	080825-MDU	FY26 MDU Gas/Electric 06/20-07/30/25	07/23/2025
285	Montana Dakota Utili	100-Fire Administration	Gas/Electric-Buildings	\$ -	080825-MDU	FY26 MDU Gas/Electric 06/20-07/30/25	07/23/2025
286	Montana Dakota Utili	100-Street Construction/Maint	Gas/Electric-Buildings	\$ 827.44	080825-MDU	FY26 MDU Gas/Electric 06/20-07/30/25	07/23/2025
287	Montana Dakota Utili	100-Cemetery Administration	Gas/Electric-Buildings	\$ 2,151.20	080825-MDU	FY26 MDU Gas/Electric 06/20-07/30/25	07/23/2025

288	Montana Dakota Utili	100-Parks Supervision	Gas/Electric-Buildings	\$ 824.76	080825-MDU	FY26 MDU Gas/Electric 06/20-07/30/25	07/23/2025
289	Montana Dakota Utili	100-Service Center	Gas/Electric-Buildings	\$ 1,550.02	080825-MDU	FY26 MDU Gas/Electric 06/20-07/30/25	07/23/2025
290	Montana Dakota Utili	110-Shelter Administration	Gas/Electric-Buildings	\$ 1,404.29	080825-MDU	FY26 MDU Gas/Electric 06/20-07/30/25	07/23/2025
291	Montana Dakota Utili	110-Street Construction/Maint	Electric-Other	\$ 960.69	080825-MDU	FY26 MDU Gas/Electric 06/20-07/30/25	07/23/2025
292	Montana Dakota Utili	110-Rec/Senior Cntr Admin	Gas/Electric-Buildings	\$ 55.80	080825-MDU	FY26 MDU Gas/Electric 06/20-07/30/25	07/23/2025
293	Montana Dakota Utili	500-Source of Supply	Gas/Electric-Buildings	\$ 295.00	080825-MDU	FY26 MDU Gas/Electric 06/20-07/30/25	07/23/2025
294	Montana Dakota Utili	500-Water Distribution	Gas/Electric-Buildings	\$ 707.49	080825-MDU	FY26 MDU Gas/Electric 06/20-07/30/25	07/23/2025
295	Montana Dakota Utili	500-SWTP	Gas/Electric-Buildings	\$ 6,047.00	080825-MDU	FY26 MDU Gas/Electric 06/20-07/30/25	07/23/2025
296	Montana Dakota Utili	500-BGWTP	Gas/Electric-Buildings	\$ 2,327.50	080825-MDU	FY26 MDU Gas/Electric 06/20-07/30/25	07/23/2025
297	Montana Dakota Utili	500-SAWS	Gas/Electric-Buildings	\$ 1,195.79	080825-MDU	FY26 MDU Gas/Electric 06/20-07/30/25	07/23/2025
298	Montana Dakota Utili	510-WW Collection	Gas/Electric-Buildings	\$ 889.45	080825-MDU	FY26 MDU Gas/Electric 06/20-07/30/25	07/23/2025
299	Montana Dakota Utili	510-WW Treatment	Gas/Electric-Buildings	\$ 14,231.28	080825-MDU	FY26 MDU Gas/Electric 06/20-07/30/25	07/23/2025
300	Montana Dakota Utili	520-Sanitation	Gas/Electric-Buildings	\$ 509.52	080825-MDU	FY26 MDU Gas/Electric 06/20-07/30/25	07/23/2025
301	Montana Dakota Utili	520-Recycling	Gas/Electric-Buildings	\$ 509.52	080825-MDU	FY26 MDU Gas/Electric 06/20-07/30/25	07/23/2025
302	Montana Dakota Utili	520-Landfill	Gas/Electric-Buildings	\$ 524.95	080825-MDU	FY26 MDU Gas/Electric 06/20-07/30/25	07/23/2025
303	Montana Dakota Utili	530-Weed/Pest Administration	Gas/Electric-Buildings	\$ 112.63	080825-MDU	FY26 MDU Gas/Electric 06/20-07/30/25	07/23/2025
304	Montana Dakota Utili	540-Golf Course Admin/Super	Gas/Electric-Buildings	\$ 2,760.46	080825-MDU	FY26 MDU Gas/Electric 06/20-07/30/25	07/23/2025
305	Montana Dakota Utili	100-Other General Govt Costs	Gas/Electric/Propane-Buildings	\$ -	081525-MDU	FY26 MDU Gas/Electric 07.25-08.05.25	08/01/2025
306	Montana Dakota Utili	100-Police Administration	Gas/Electric-Buildings	\$ -	081525-MDU	FY26 MDU Gas/Electric 07.25-08.05.25	08/01/2025
307	Montana Dakota Utili	100-Fire Administration	Gas/Electric-Buildings	\$ -	081525-MDU	FY26 MDU Gas/Electric 07.25-08.05.25	08/01/2025
308	Montana Dakota Utili	100-Street Construction/Maint	Gas/Electric-Buildings	\$ -	081525-MDU	FY26 MDU Gas/Electric 07.25-08.05.25	08/01/2025
309	Montana Dakota Utili	100-Cemetery Administration	Gas/Electric-Buildings	\$ -	081525-MDU	FY26 MDU Gas/Electric 07.25-08.05.25	08/01/2025
310	Montana Dakota Utili	100-Parks Supervision	Gas/Electric-Buildings	\$ 54.53	081525-MDU	FY26 MDU Gas/Electric 07.25-08.05.25	08/01/2025
311	Montana Dakota Utili	100-Service Center	Gas/Electric-Buildings	\$ -	081525-MDU	FY26 MDU Gas/Electric 07.25-08.05.25	08/01/2025
312	Montana Dakota Utili	110-Shelter Administration	Gas/Electric-Buildings	\$ -	081525-MDU	FY26 MDU Gas/Electric 07.25-08.05.25	08/01/2025
313	Montana Dakota Utili	110-Street Construction/Maint	Electric-Other	\$ 14,035.24	081525-MDU	FY26 MDU Gas/Electric 07.25-08.05.25	08/01/2025
314	Montana Dakota Utili	110-Rec/Senior Cntr Admin	Gas/Electric-Buildings	\$ -	081525-MDU	FY26 MDU Gas/Electric 07.25-08.05.25	08/01/2025
315	Montana Dakota Utili	500-Source of Supply	Gas/Electric-Buildings	\$ -	081525-MDU	FY26 MDU Gas/Electric 07.25-08.05.25	08/01/2025
316	Montana Dakota Utili	500-Water Distribution	Gas/Electric-Buildings	\$ -	081525-MDU	FY26 MDU Gas/Electric 07.25-08.05.25	08/01/2025
317	Montana Dakota Utili	500-SWTP	Gas/Electric-Buildings	\$ -	081525-MDU	FY26 MDU Gas/Electric 07.25-08.05.25	08/01/2025
318	Montana Dakota Utili	500-BGWTP	Gas/Electric-Buildings	\$ -	081525-MDU	FY26 MDU Gas/Electric 07.25-08.05.25	08/01/2025
319	Montana Dakota Utili	500-SAWS	Gas/Electric-Buildings	\$ 226.22	081525-MDU	FY26 MDU Gas/Electric 07.25-08.05.25	08/01/2025
320	Montana Dakota Utili	510-WW Collection	Gas/Electric-Buildings	\$ -	081525-MDU	FY26 MDU Gas/Electric 07.25-08.05.25	08/01/2025
321	Montana Dakota Utili	510-WW Treatment	Gas/Electric-Buildings	\$ -	081525-MDU	FY26 MDU Gas/Electric 07.25-08.05.25	08/01/2025
322	Montana Dakota Utili	520-Sanitation	Gas/Electric-Buildings	\$ -	081525-MDU	FY26 MDU Gas/Electric 07.25-08.05.25	08/01/2025
323	Montana Dakota Utili	520-Recycling	Gas/Electric-Buildings	\$ 22.00	081525-MDU	FY26 MDU Gas/Electric 07.25-08.05.25	08/01/2025
324	Montana Dakota Utili	520-Landfill	Gas/Electric-Buildings	\$ -	081525-MDU	FY26 MDU Gas/Electric 07.25-08.05.25	08/01/2025
325	Montana Dakota Utili	530-Weed/Pest Administration	Gas/Electric-Buildings	\$ -	081525-MDU	FY26 MDU Gas/Electric 07.25-08.05.25	08/01/2025
326	Montana Dakota Utili	540-Golf Course Admin/Super	Gas/Electric-Buildings	\$ -	081525-MDU	FY26 MDU Gas/Electric 07.25-08.05.25	08/01/2025
327	MORGAN VAN WINKLE	500-Water Fund	Accounts Receivable	\$ 26.67	27041	UB 00020730 810 LOUCKS	08/12/2025
328	Morton Salt Inc	500-SWTP	Chemicals	\$ 6,296.01	5403604107	Salt: Bulk Solar white crystal coarse salt	07/14/2025
329	Morton Salt Inc	500-SWTP	Chemicals	\$ 6,496.01	5403642056	Salt: Bulk Solar white crystal coarse salt	08/06/2025
330	Mullinax Concrete Se	100-Parks Supervision	Department Functional Supplies	\$ 78.66	0256614-IN	Pea gravel for Parks Grounds Maintenance	07/17/2025
331	Mullinax Concrete Se	100-Parks Supervision	Department Functional Supplies	\$ 1,796.93	0256888-IN	Grade w/ road base - South Park	07/31/2025
332	Mullinax Concrete Se	120-Snow/Ice Removal	Department Functional Supplies	\$ 1,796.92	0256888-IN	Grade w/ road base - South Park	07/31/2025
333	Mullinax Concrete Se	100-Parks Supervision	Department Functional Supplies	\$ 53.55	0256919-IN	Boulders for Parks Grounds Maint	08/01/2025
334	Mullinax Concrete Se	120-Snow/Ice Removal	Department Functional Supplies	\$ 865.83	0256977-IN	Grade w/ road base - South Park	08/05/2025
335	National Tactical	100-Police Administration	Memberships	\$ 35.00	080125	National Tact Officer AssocRenewal 9/15/25-9/14/26	08/01/2025
336	National Testing Net	120-Police Administration	Contractual-Other	\$ 160.00	19082	Peace officer applicant testing - PD	07/31/2025
337	Norco Inc	100-Forestry/Nursery	Uniforms/Clothing	\$ 162.60	0043772571	Large and medium gloves for Community Forestry	06/05/2025
338	Norco Inc	100-Parks Supervision	Department Functional Supplies	\$ 638.69	0044072740	Damp mop, disinfectants, glov	07/14/2025
339	Norco Inc	530-Weed/Pest Administration	Department Functional Supplies	\$ 25.75	0044148078	Carbon Dioxide for Weed and Pest	07/23/2025
340	Norco Inc	510-WW Collection	Uniforms/Clothing	\$ 127.28	0044154855	Hard hats, safety vests	07/24/2025
341	Norco Inc	520-Sanitation	Department Functional Supplies	\$ 41.76	0044179372	Case of Paper Towels for SWR	07/28/2025
342	Norco Inc	520-Recycling	Department Functional Supplies	\$ 41.75	0044179372	Case of Paper Towels for SWR	07/28/2025
343	Norco Inc	520-Sanitation	Uniforms/Clothing	\$ 78.07	0044206513	(15) Shirts	07/31/2025
344	Norco Inc	520-Recycling	Uniforms/Clothing	\$ 78.06	0044206513	(15) Shirts	07/31/2025
345	Norco Inc	520-Landfill	Uniforms/Clothing	\$ 78.07	0044206513	(15) Shirts	07/31/2025
346	Norco Inc	100-Service Center	Department Functional Supplies	\$ 203.10	0044207097	Shop towels - SH	07/31/2025
347	Norco Inc	100-Service Center	Rent/Lease-Equip/Mach/vehicles	\$ 153.19	0044234315	Cylinder rental 7/1/25 - 7/31/25 - SH	07/31/2025
348	Norco Inc	520-Sanitation	Department Functional Supplies	\$ 10.16	0044286532	Electrolyte Packs and Hand Sanitizing Wipes	08/07/2025
349	Norco Inc	520-Recycling	Department Functional Supplies	\$ 10.16	0044286532	Electrolyte Packs and Hand Sanitizing Wipes	08/07/2025
350	Norco Inc	520-Landfill	Department Functional Supplies	\$ 39.36	0044286532	Electrolyte Packs and Hand Sanitizing Wipes	08/07/2025
351	Office Shop	100-Other General Govt Costs	Copier Supplies	\$ 38.33	322733	Copier contract 3545-02 - chg. 7/15/25 - 8/14/25	08/06/2025
352	Office Shop	100-Other General Govt Costs	Copier Supplies	\$ 120.24	322734	Copier contract 3546-02 - chg. 7/15/25 - 8/14/25	08/06/2025
353	Office Shop	100-Other General Govt Costs	Copier Supplies	\$ 96.54	322735	Copier contract 3544-02 - chg. 7/15/25 - 8/14/25	08/06/2025
354	Office Shop	100-Other General Govt Costs	Copier Supplies	\$ 25.22	322736	Copier contract 3839-01 - chg. 7/9/25 - 8/8/25	08/06/2025
355	Office Shop	100-Other General Govt Costs	Copier Supplies	\$ 98.83	322737	Copier contract 3838-01 - chg. 7/9/25 - 8/8/25	08/06/2025
356	Office Shop	100-Other General Govt Costs	Copier Supplies	\$ 99.53	322738	Copier contract 3543-02 - chg. 7/15/25 - 8/14/25	08/06/2025
357	Office Shop	500-Water Distribution	Copier Supplies	\$ 7.89	322739	Copier charges - UM 3547-02	08/06/2025
358	Office Shop	510-WW Collection	Copier Supplies	\$ 11.84	322739	Copier charges - UM 3547-02	08/06/2025
359	Office Shop	500-SWTP	Copier Supplies	\$ 14.99	322740	Copy charges - monthly	08/06/2025
360	Office Shop	520-Solid Waste Administration	Rent/Lease-Equip/Mach/vehicles	\$ 107.16	8742	Monthly Lease for Copy Machine	08/07/2025
361	Office Shop	500-Water Distribution	Rent/Lease-Equip/Mach/vehicles	\$ 34.97	8743	Copier Lease - UM 448-2	08/07/2025
362	Office Shop	510-WW Collection	Rent/Lease-Equip/Mach/vehicles	\$ 24.29	8743	Copier Lease - UM 448-2	08/07/2025
363	Office Shop	100-Other General Govt Costs	Rent/Lease-Equip/Mach/vehicles	\$ 242.76	8745	Eq. & Lease Agreement #501 - CSC & 3rd Flr Copiers	08/07/2025
364	Office Shop	120-Police Administration	Rent/Lease-Equip/Mach/vehicles	\$ 131.93	8746	Copier Leases	08/07/2025
365	Office Shop	120-Police Administration	Rent/Lease-Equip/Mach/vehicles	\$ 60.00	8747	Copier Leases	08/07/2025
366	One-Call of Wyoming	100-Street Construction/Maint	Contractual-Professional	\$ 420.66	76205	One-Call tickets for JUNE (1,202)	07/07/2025
367	One-Call of Wyoming	500-Water Distribution	Contractual-Other	\$ 210.39	76205	One-Call tickets for JUNE (1,202)	07/07/2025
368	One-Call of Wyoming	500-SAWS	Contractual-Other	\$ 420.66	76205	One-Call tickets for JUNE (1,202)	07/07/2025
369	One-Call of Wyoming	510-WW Collection	Contractual-Other	\$ 210.39	76205	One-Call tickets for JUNE (1,202)	07/07/2025
370	O'Reilly Auto Parts	120-Service Center	Department Functional Supplies	\$ 41.40	1568-283105	PD103 - headlight bulb & connector	07/25/2025
371	O'Reilly Auto Parts	520-Landfill	Department Functional Supplies	\$ 8.45	1568-284911	LF263 - fuel cap	08/05/2025
372	ORLANDO MEDINA	500-Water Fund	Accounts Receivable	\$ 82.18	26967	UB 00313210 753 SHERIDAN	08/11/2025
373	Pace Analytical Serv	510-WW Treatment	Contractual-Other	\$ 133.30	255403228	Lab Services-oil/grease monthly	07/18/2025
374	Pace Analytical Serv	500-SWTP	Contractual-Other	\$ 535.80	255403229	Bac-T sample analysis invoicing- WYS600052	07/18/2025
375	Pace Analytical Serv	500-SWTP	Contractual-Other	\$ 535.80	255403422	Bac-T sample analysis invoicing- WYS600052	07/31/2025
376	Peak Construction	520-Sanitation	Insurance-Claims	\$ 1,500.00	181	Damage to Roof Facia at College done by Sanitation	08/01/2025
377	Peak Pest Solutions	500-Source of Supply	Contractual-Other	\$ 131.25	165861	Pest service - monthly	05/29/2025
378	Peak Pest Solutions	500-BGWTP	Contractual-Other	\$ 78.75	167062	Pest service, Monthly - BGWTP	07/31/2025
379	Peak Pest Solutions	500-Source of Supply	Contractual-Other	\$ 131.25	167063	Pest service, monthly - INTAKE	07/15/2025
380	Penguin Management I	100-Fire Administration	Telecom Services	\$ 913.20	84033	Annual Renewal Paging System Notification Contract	08/11/2025
381	Pepsi of Gillette/Sh	120-Street Construction/Maint	Department Functional Supplies	\$ 381.40	2899216587	Pallet of water - ST	08/11/2025
382	Pontem Software by R	100-Cemetery Administration	Software & Website Fees	\$ 1,985.00	00014137	Pontem software for cemetery. 08/01/25-07/31/26	07/01/2025
383	Powder River Heating	510-WW Treatment	Contractual-Other	\$ 313.88	SRVCE187309	V- Belt Replacement & Service call - grease facili	07/17/2025

384	Powder River Heating	100-Gen Govt Bldg Maintenance	Repairs/Maint-Buildings	\$ 723.67	SRVCE187577	R&R fan switch, finance heater - CH	07/28/2025
385	Powder River Power C	510-WW Treatment	Department Functional Supplies	\$ 8.76	97325	A40, V-Belt	07/22/2025
386	Powder River Power C	120-Service Center	Department Functional Supplies	\$ 33.60	97458	ST438 - hyd hose, assy & fittings	07/31/2025
387	Powder River Power C	510-WW Treatment	Department Functional Supplies	\$ 924.35	97486	ACP Shut-off Nozzle, ABN Nozzle	08/04/2025
388	Powder River Power C	520-Sanitation	Department Functional Supplies	\$ 42.56	97489	WC713 - bolts	08/04/2025
389	Powder River Power C	120-Service Center	Department Functional Supplies	\$ 25.50	97550	CF575 - tapered roller bearings	08/07/2025
390	PRECIOUS ZIEGLER	500-Water Fund	Accounts Receivable	\$ 65.48	26795	UB 00021240 30S LOUCKS	08/07/2025
391	ProPet Distributors	110-Parks Supervision	Department Functional Supplies	\$ 2,779.54	149337	Dog bags and receptacles for Parks Grounds Maint	07/25/2025
392	Pye-Barker Fire	100-Gen Govt Bldg Maintenance	Repairs/Maint-Buildings	\$ 185.00	6837151	Service call for fire system - City Hall	07/29/2025
393	Q-Free America Inc.	120-Signs	Department Functional Supplies	\$ 10,538.50	2060001494	Traffic Signal Controllers with Software	08/06/2025
394	Ramkota Hotel & Conf	510-WW Treatment	Travel/Training	\$ 294.00	10L2NS	Hotel Stay for Rick C pump and pumping training	06/06/2025
395	RDO Equipment Co	520-Landfill	Department Functional Supplies	\$ 229.77	P09428R5	LF473 - rain cover +S&H	08/05/2025
396	RDO Equipment Co	520-Landfill	Department Functional Supplies	\$ 16,015.44	P09543R5	LF473 - replacement tips/cleats +S&H	08/11/2025
397	RILEY VIELHAUER	500-Water Fund	Accounts Receivable	\$ 46.62	27046	UB 00704200 1047 1/2 ILLINOIS ST	08/12/2025
398	ROBERT FERRELL	500-Water Fund	Accounts Receivable	\$ 123.17	27047	UB 70761050 1953 EDWARDS	08/12/2025
399	Rocky Mountain Disco	510-WW Treatment	Department Functional Supplies	\$ 94.99	200450/2	Ranger Rubber Net	07/30/2025
400	ROETECH of Sheridan	100-Engineer	Contractual-Professional	\$ 410.00	9615	Yellowtail Dr General Testing - Eng. Prof. Svcs.	07/31/2025
401	Seliene Parker	520-Landfill	Department Functional Supplies	\$ 89.00	7712642293736662483	Pop Up Tent - Reimbursement	08/06/2025
402	Servall Uniform & Li	100-Fire Administration	Contractual-Other	\$ 40.84	1086531	Rug Cleaning for SFR	07/31/2025
403	Servall Uniform & Li	100-Gen Govt Bldg Maintenance	Contractual-Other	\$ 179.15	1089322	Rug cleaning FY26 - City Hall	08/07/2025
404	Servall Uniform & Li	100-Street Construction/Maint	Contractual-Other	\$ 315.37	1089339	Laundry and rug cleaning - ST	08/07/2025
405	Servall Uniform & Li	100-Police Administration	Contractual-Other	\$ 217.90	1089347	Rug Cleaning	08/07/2025
406	Sheridan Artists Gui	110-Museum Collections	Contractual-Professional	\$ 1,200.00	080125	SPAC Exec and Admin Fees FY26	08/01/2025
407	Sheridan Artists Gui	110-Museum Collections	Advertising	\$ 120.00	C25-1663	CAFE account reimb to SAGE	08/06/2025
408	Sheridan Auto Parts	100-Cemetery Administration	Department Functional Supplies	\$ 35.16	842837	Cemetery pump station fan belts	07/15/2025
409	Sheridan Auto Parts	100-Service Center	Department Functional Supplies	\$ 57.56	844524	Replacement filter cap - SH	07/24/2025
410	Sheridan Auto Parts	120-Service Center	Department Functional Supplies	\$ 491.58	844776	ST244 - Quick struts, CV axle	07/25/2025
411	Sheridan Auto Parts	100-Service Center	Department Functional Supplies	\$ 140.36	845630	Brake parts cleaner, oil absorbent, cable ties - S	07/31/2025
412	Sheridan Auto Parts	520-Sanitation	Department Functional Supplies	\$ 35.09	845631	WC39 - Light	07/31/2025
413	Sheridan Auto Parts	520-Sanitation	Department Functional Supplies	\$ 43.19	845632	WC320 - Flush mount circuit breaker	07/31/2025
414	Sheridan Auto Parts	500-SAWS	Department Functional Supplies	\$ 56.22	846677	Dual durometer seal	08/06/2025
415	Sheridan Auto Parts	120-Service Center	Department Functional Supplies	\$ 48.48	846688	CF575 - Dexter axle seal, wheel nut	08/06/2025
416	Sheridan Auto Parts	100-Service Center	Department Functional Supplies	\$ 6.99	846840	Grease gun coupler - SH	08/07/2025
417	Sheridan Auto Parts	120-Service Center	Department Functional Supplies	\$ 3.14	846841	ST5003 - Grommet	08/07/2025
418	Sheridan Auto Parts	520-Sanitation	Department Functional Supplies	\$ 34.19	846842	WC711 - Oil bath hub cap	08/07/2025
419	Sheridan Auto Parts	500-Water Utility Admin	Department Functional Supplies	\$ 128.93	847523	UA268 - Alternator	08/11/2025
420	Sheridan Auto Parts	510-Wastewater Administration	Department Functional Supplies	\$ 85.96	847523	UA268 - Alternator	08/11/2025
421	Sheridan Auto Parts	120-Service Center	Department Functional Supplies	\$ (40.00)	CR844565	Core deposit	07/24/2025
422	Sheridan Auto Parts	500-Water Utility Admin	Department Functional Supplies	\$ (15.00)	CR847546	Core Deposit	08/11/2025
423	Sheridan Auto Parts	510-Wastewater Administration	Department Functional Supplies	\$ (10.00)	CR847546	Core Deposit	08/11/2025
424	Sheridan Commercial	510-WW Treatment	Technology Equipment	\$ 667.00	263753	Pants, printer, cut mach, towels	07/29/2025
425	Sheridan Commercial	510-WW Treatment	Uniforms/Clothing	\$ 109.90	263753	Pants, printer, cut mach, towels	07/29/2025
426	Sheridan Commercial	510-WW Treatment	Tools	\$ 22.99	263753	Pants, printer, cut mach, towels	07/29/2025
427	Sheridan Commercial	510-WW Treatment	Department Functional Supplies	\$ 1,926.35	263753	Pants, printer, cut mach, towels	07/29/2025
428	Sheridan Commercial	100-Police Administration	Department Functional Supplies	\$ 71.80	263770	bath tissue	07/29/2025
429	Sheridan Commercial	500-Weed/Pest Administration	Department Functional Supplies	\$ 19.37	263772	Hornet spray and shop towels for Weed and Pest	07/29/2025
430	Sheridan Commercial	500-SWTP	Department Functional Supplies	\$ 56.44	263786	Distilled water, bubble wrap & degreaser	07/30/2025
431	Sheridan Commercial	120-Street Construction/Maint	Department Functional Supplies	\$ 35.70	263795	Stakes - 50pc bundle - ST	07/30/2025
432	Sheridan Commercial	100-Gen Govt Bldg Maintenance	Department Functional Supplies	\$ 8.97	263798	picture hang strip pack - CH	07/30/2025
433	Sheridan Commercial	120-Street Construction/Maint	Department Functional Supplies	\$ 35.70	263918	Stakes - 50pc bundle - ST	08/04/2025
434	Sheridan Commercial	500-Water Utility Admin	Department Functional Supplies	\$ 10.26	263926	locate flags	08/04/2025
435	Sheridan Commercial	510-Wastewater Administration	Department Functional Supplies	\$ 6.84	263926	locate flags	08/04/2025
436	Sheridan Commercial	120-Street Construction/Maint	Department Functional Supplies	\$ 32.37	263955	Garden Hose - ST	08/05/2025
437	Sheridan Commercial	120-Signs	Department Functional Supplies	\$ 28.12	263984	Silicone Lube	08/06/2025
438	Sheridan Commercial	520-Sanitation	Department Functional Supplies	\$ 24.28	264017	Screws for 300-Gallon Can Repairs	08/07/2025
439	Sheridan Commercial	520-Landfill	Department Functional Supplies	\$ 16.42	264021	Cable Clamp for Litter Fence Repair	08/07/2025
440	Sheridan Commercial	100-Engineer	Department Functional Supplies	\$ 32.35	264041	Paper towel & tissues - Eng. dept.	08/07/2025
441	Sheridan Commercial	500-BGWTP	Department Functional Supplies	\$ 54.96	264045	Bath tissue, windex, sponge	08/08/2025
442	Sheridan Commercial	100-Other General Govt Costs	Office Supplies	\$ 1,850.00	264099	Pallet of copy paper - for City Hall	08/11/2025
443	Sheridan County Cham	100-Police Administration	Travel/Training	\$ 25.00	89969	Monthly Chamber Luncheon - PD	08/08/2025
444	Sheridan County Cham	100-Mayor/Council	Food	\$ 50.00	89970	Chamber lunch- Mayor/Sbrantz	08/08/2025
445	Sheridan Econ-O-Wash	510-WW Treatment	Contractual-Other	\$ 42.00	21407	Laundry Services	07/16/2025
446	Sheridan Econ-O-Wash	510-WW Treatment	Contractual-Other	\$ 34.00	21451	Laundry Services	07/23/2025
447	Sheridan Econ-O-Wash	100-Service Center	Contractual-Other	\$ 32.00	21483	Laundry services - SH	07/31/2025
448	Sheridan Econ-O-Wash	100-Service Center	Contractual-Other	\$ 28.00	21489	Laundry services - SH	08/12/2025
449	Sheridan Econ-O-Wash	100-Service Center	Contractual-Other	\$ 50.00	21490	Laundry services - SH	08/12/2025
450	Sheridan Econ-O-Wash	510-WW Treatment	Contractual-Other	\$ 36.00	21544	Laundry Services	07/29/2025
451	Sheridan Econ-O-Wash	100-Service Center	Contractual-Other	\$ 28.00	21554	Laundry services - SH	08/01/2025
452	Sheridan Econ-O-Wash	510-WW Treatment	Contractual-Other	\$ 40.00	21602	Laundry Services	08/05/2025
453	Sheridan Media	520-Solid Waste Administration	Advertising	\$ 67.50	25070500	Independence Day Ad 07/01/25	07/31/2025
454	SHERIDAN MEMORIAL HO	500-Water Fund	Accounts Receivable	\$ 24.39	26794	UB 00004556 2665 AVIATION	08/07/2025
455	Sheridan Motor Inc	120-Service Center	Repairs/Maint-EquipMachVehArt	\$ 1,111.16	707183	PD119 - R&R starter, radiator hose +tire repair	07/30/2025
456	Sheridan Motor Inc	120-Service Center	Repairs/Maint-EquipMachVehArt	\$ 105.15	707888	PD126 - LOF svc & warranty oil leak repair	07/21/2025
457	Sheridan Newspapers	100-Human Resources	Advertising	\$ 210.00	300178316	Classified AD- SW Superintendent	05/31/2025
458	Sheridan Newspapers	500-SWTP	Advertising	\$ 580.00	300178869	CCR ad in Sheridan Press (x2)	06/30/2025
459	Sheridan Newspapers	100-Planning/Zoning	Advertising	\$ 398.40	300179109	Deannexation Legal/Display Ad - Planning	07/31/2025
460	Sheridan Transportat	100-Police Administration	Department Functional Supplies	\$ 2,325.00	255	Safe Rides - 1st half of FY26 - PD	08/05/2025
461	Sheridan Wyo Rodeo	110-Museum Collections	Advertising	\$ 200.00	4321	Rodeo Parade Entry SPAC	07/01/2025
462	Simplot	540-Golf Course Admin/Super	Department Functional Supplies	\$ 976.50	211033180	Acelepryn for KGC	07/23/2025
463	Six Robblee's Inc	520-Recycling	Department Functional Supplies	\$ 628.17	06P35962	RC02 - axle, hub kits, elec brake assys & hardware	08/11/2025
464	SJR	120-Service Center	Cap Outlay-Mach/Equip/Vehicles	\$ 8,555.60	080725.80A	PD151 - outfitting	08/07/2025
465	SJR	120-Service Center	Cap Outlay-Mach/Equip/Vehicles	\$ 500.00	8072025.41A	PD151 - outfitting	08/07/2025
466	Squirt Wex	520-Recycling	Contractual-Other	\$ 800.00	SQU-009	Washed 76 Recycle Bins	07/24/2025
467	Squirt Wex	520-Sanitation	Contractual-Other	\$ 80.00	SQU-011	Pressure Washed 118 Recycling and Sanitation Cans	08/01/2025
468	Squirt Wex	520-Recycling	Contractual-Other	\$ 1,150.00	SQU-011	Pressure Washed 118 Recycling and Sanitation Cans	08/01/2025
469	State of Wyoming	100-Fire Administration	Travel/Training	\$ 177.43	288681	2-Essentials of Firefighting 7th Edition Manuals	08/04/2025
470	State of Wyoming	700-Custodial Fund	Crime Victims Fund Payable	\$ 300.00	Crime Victims 7/2025	Crime victims 7/2025	08/06/2025
471	State of Wyoming	510-Wastewater Administration	Principal	\$ 61,960.88	CW109AR #14	CW109AR pymt #14	08/01/2025
472	State of Wyoming	510-Wastewater Administration	Principal	\$ 37,020.80	CW164 #5	CW164 pymt #5	08/01/2025
473	State of Wyoming	510-Wastewater Administration	Interest	\$ 8,685.22	CW164 #5	CW164 pymt #5	08/01/2025
474	State of Wyoming	500-Water Utility Admin	Principal	\$ 11,694.25	DW101AR #14	DW101AR pymt #14	08/01/2025
475	State of Wyoming	500-Water Utility Admin	Principal	\$ 97,280.46	DW110 #15	DW110 pymt #15	08/01/2025
476	State of Wyoming	500-Water Utility Admin	Interest	\$ 8,792.04	DW110 #15	DW110 pymt #15	08/01/2025
477	State of Wyoming	500-Water Utility Admin	Principal	\$ 20,638.73	DW135 #12	DW135 pymt #12	08/01/2025
478	State of Wyoming	500-Water Utility Admin	Interest	\$ 2,957.74	DW135 #12	DW135 pymt #12	08/01/2025
479	State of Wyoming	500-Water Utility Admin	Principal	\$ 19,806.78	DW187 #5	DW187 pymt #5	08/01/2025

480	State of Wyoming	500-Water Utility Admin	Interest	\$ 9,380.49	DW187 #5	DW187 pymt #5	08/01/2025
481	State of Wyoming	520-Landfill	Licenses/Fees/Permits- Other	\$ 300.00	IV004687	Title V Permit Hourly Review Fees - August 2025	08/05/2025
482	STEPHEN SKELLEY	500-Water Fund	Accounts Receivable	\$ 39.33	27039	UB 27073050 1935 EDWARDS	08/12/2025
483	Sugarland Walk-In Cl	100-Human Resources	Contractual-Professional	\$ 550.00	4677	Occupational Testing	08/01/2025
484	Summit Sound	120-Police Administration	Department Functional Supplies	\$ 1,737.00	INV-11630	Peak30 silencer - 3- PD	07/29/2025
485	Summit Sound	120-Police Administration	Shipping/Freight	\$ 13.50	INV-11630	Peak30 silencer - 3- PD	07/29/2025
486	Taylor Galbraith	500-Water Distribution	Licenses/Certs-Employees	\$ 23.63	Galbraith - CDLpermt	CDL permit	08/07/2025
487	Taylor Galbraith	510-WW Collection	Licenses/Certs-Employees	\$ 23.62	Galbraith - CDLpermt	CDL permit	08/07/2025
488	Team Laboratory Chem	120-Street Construction/Maint	Department Functional Supplies	\$ 305.00	INV0047880	Terminator II - Weed killer spray concentrate - ST	07/29/2025
489	THAD TYSON	500-Water Fund	Accounts Receivable	\$ 48.93	26963	UB 06615510 1724 YONKEE	08/11/2025
490	Thomas Morneau	100-Human Resources	Department Functional Supplies	\$ 350.00	MorWell25	FY 25 Wellness Program Reimbursement	08/04/2025
491	Tire Rama	530-Weed/Pest Administration	Repairs/Maint-EquipMachVehArt	\$ 27.50	201 - 26702	WP506 - tire repair	07/28/2025
492	Tire Rama	120-Service Center	Repairs/Maint-EquipMachVehArt	\$ 2,249.10	201 - 26929	FD22 - installed new tires (6)	08/04/2025
493	Tire Rama	120-Service Center	Repairs/Maint-EquipMachVehArt	\$ 2,590.70	201 - 26930	FD311 - installed new tires (7)	08/04/2025
494	Tire Rama	120-Service Center	Repairs/Maint-EquipMachVehArt	\$ 27.50	201 - 26939	PK203 - left front tire repair	08/04/2025
495	Tire Rama	120-Service Center	Repairs/Maint-EquipMachVehArt	\$ 1,056.00	201 - 26947	FD35 - installed new tires (6)	08/04/2025
496	Tire Rama	120-Service Center	Department Functional Supplies	\$ 47.70	201 - 26999	FD34 - aluminum truck stems	08/05/2025
497	Tire Rama	120-Service Center	Department Functional Supplies	\$ 103.90	201 - 27027	CF575 - new 16x6 Countrywide Steelmaster wheel	08/06/2025
498	Tire Rama	520-Landfill	Repairs/Maint-EquipMachVehArt	\$ 1,166.52	201 - 27110	LF324 - R&R tires & wheels (2)	08/07/2025
499	Tires for Reclamatio	520-Landfill	Contractual-Other	\$ 1,513.00	H080425	Tire Recycling 08/04/25	08/04/2025
500	T-Mobile USA Inc.	100-Police Administration	Telecom Services	\$ 1,231.30	999116165July2025	Monthly Cell Phone Charges 6/21-7/20/25	07/21/2025
501	Torgerson's LLC	120-Service Center	Department Functional Supplies	\$ 599.54	P12312	ST496 - bearings +S&H	08/08/2025
502	Toro NSN	540-Golf Course Admin/Super	Software & Website Fees	\$ 175.00	412272829	KGC irrigation software - 8/1/25-8/31/25	08/01/2025
503	Total Comfort Heatin	520-Landfill	Cap Outlay-Equip/MachVehicles	\$ 11,365.00	13232	Split System Replacement for Scale House	07/24/2025
504	Total Comfort Heatin	500-Water Distribution	Repairs/Maint-Buildings	\$ 961.85	19010T	Air conditioner repair - UM shop	07/15/2025
505	Tri State Oil	520-Landfill	Contractual-Other	\$ 100.00	25072412112169	Oil Disposal 07/24/25	07/24/2025
506	TruGreen	110-Police Administration	Contractual-Other	\$ 132.00	44360	Fertilizer Applications - PD	08/04/2025
507	TWS Trucking Service	520-Landfill	Contractual-Other	\$ 800.00	2838	Hauled Tires for Recycling 08/04/25	08/10/2025
508	Verdello LLC	100-Other General Govt Costs	Rent/Lease-Buildings/Land	\$ 2,500.00	06012025	Public Portable Toilet Agreement	06/01/2025
509	Virtual Graffiti Inc	120-Information Technology	Technology Equipment	\$ 14,178.75	INV35009	Firewalls - City Hall, PD, Cemetery, and Parks	06/16/2025
510	Visionary Communicat	100-Other General Govt Costs	Telecom Services	\$ 1,283.25	080825-TeleCom	Internet Annual 070125-063026	07/01/2025
511	VRM Inc	520-Landfill	Repairs/Maint-EquipMachVehArt	\$ 2,058.25	3736	LF4003 - 2000 hr PM service	08/11/2025
512	VRM Inc	520-Landfill	Repairs/Maint-EquipMachVehArt	\$ 505.50	3769	LF486 - R&R hyd lines & fitting on front end	07/29/2025
513	VRM Inc	520-Landfill	Repairs/Maint-EquipMachVehArt	\$ 250.00	3772	LF401 - R&R WIF sensor	07/29/2025
514	VRM Inc	520-Landfill	Repairs/Maint-EquipMachVehArt	\$ 190.40	3775	LF473 - repaired operator's seat	08/11/2025
515	VRM Inc	520-Landfill	Repairs/Maint-EquipMachVehArt	\$ 1,770.00	3777	LF476 - repaired hyd leaks	08/11/2025
516	VRM Inc	520-Landfill	Repairs/Maint-EquipMachVehArt	\$ 190.00	3778	LF4003 - buffed shanks & replaced worn teeth	08/11/2025
517	VRM Inc	520-Landfill	Repairs/Maint-EquipMachVehArt	\$ 537.50	3786	LF473 - installed new rain cover	08/11/2025
518	VRM Inc	520-Landfill	Repairs/Maint-EquipMachVehArt	\$ 421.68	3788	LF486 - repaired hyd leak on transmission	08/11/2025
519	Wareings Sheridan	120-Service Center	Repairs/Maint-EquipMachVehArt	\$ 520.00	8004400/1	PD123 - R&R left rocker molding	07/22/2025
520	Warne Chemical & Equ	530-Weed/Pest Administration	Department Functional Supplies	\$ 55.66	001-1030996	Nozzle kit for Weed and Pest	07/18/2025
521	Water Products & Sol	100-Service Center	Rent/Lease-Equip/Mach/vehicles	\$ 10.00	10610	Monthly water dispenser rental - SH	08/01/2025
522	Water Products & Sol	520-Landfill	Food	\$ 26.25	13384080725	(3) Bottles of Water	08/07/2025
523	Water Products & Sol	500-Water Distribution	Contractual-Professional	\$ 172.95	17706073125	Annual service - 1201 Delphi	07/31/2025
524	Water Products & Sol	100-Parks Supervision	Department Functional Supplies	\$ 30.00	41922	Water for Parks Grounds Maintenance	07/30/2025
525	Water Products & Sol	530-Weed/Pest Administration	Department Functional Supplies	\$ 37.50	41939	Water for Weed and Pest	07/31/2025
526	Water Products & Sol	100-Service Center	Department Functional Supplies	\$ 8.75	7581080725	Water - 5 gallon - SH	08/07/2025
527	Weed Warriors	110-Parks Supervision	Contractual-Other	\$ 3,405.00	2008	Mowing (Contractual) for Parks Department	07/24/2025
528	Wesley Dobrenz	100-Human Resources	Department Functional Supplies	\$ 175.00	DOBWELL25	Wellness Program Reimbursement	08/06/2025
529	Wex Bank	100-Service Center	Petroleum Products	\$ 16.08	106140199	Fuel - 6/23/25 - 7/22/25	07/23/2025
530	Wex Bank	120-Service Center	Petroleum Products	\$ 5,514.36	106140199	Fuel - 6/23/25 - 7/22/25	07/23/2025
531	Wex Bank	120-Service Center	Petroleum Products	\$ 1,035.80	106140199	Fuel - 6/23/25 - 7/22/25	07/23/2025
532	Wex Bank	120-Service Center	Petroleum Products	\$ 4,148.65	106140199	Fuel - 6/23/25 - 7/22/25	07/23/2025
533	Wex Bank	120-Service Center	Petroleum Products	\$ 42.86	106140199	Fuel - 6/23/25 - 7/22/25	07/23/2025
534	Wex Bank	120-Service Center	Petroleum Products	\$ 1,036.87	106140199	Fuel - 6/23/25 - 7/22/25	07/23/2025
535	Wex Bank	120-Service Center	Petroleum Products	\$ 45.41	106140199	Fuel - 6/23/25 - 7/22/25	07/23/2025
536	Wex Bank	120-Service Center	Petroleum Products	\$ 268.74	106140199	Fuel - 6/23/25 - 7/22/25	07/23/2025
537	Wex Bank	120-Service Center	Petroleum Products	\$ 91.41	106140199	Fuel - 6/23/25 - 7/22/25	07/23/2025
538	Wex Bank	120-Service Center	Petroleum Products	\$ 586.98	106140199	Fuel - 6/23/25 - 7/22/25	07/23/2025
539	Wex Bank	500-Water Utility Admin	Petroleum Products	\$ 168.34	106140199	Fuel - 6/23/25 - 7/22/25	07/23/2025
540	Wex Bank	500-Source of Supply	Petroleum Products	\$ 347.87	106140199	Fuel - 6/23/25 - 7/22/25	07/23/2025
541	Wex Bank	500-Water Distribution	Petroleum Products	\$ 1,391.75	106140199	Fuel - 6/23/25 - 7/22/25	07/23/2025
542	Wex Bank	500-SWTP	Petroleum Products	\$ 630.14	106140199	Fuel - 6/23/25 - 7/22/25	07/23/2025
543	Wex Bank	500-BGWTP	Petroleum Products	\$ 189.78	106140199	Fuel - 6/23/25 - 7/22/25	07/23/2025
544	Wex Bank	510-Wastewater Administration	Petroleum Products	\$ 112.22	106140199	Fuel - 6/23/25 - 7/22/25	07/23/2025
545	Wex Bank	510-WW Collection	Petroleum Products	\$ 927.84	106140199	Fuel - 6/23/25 - 7/22/25	07/23/2025
546	Wex Bank	510-WW Treatment	Petroleum Products	\$ 548.20	106140199	Fuel - 6/23/25 - 7/22/25	07/23/2025
547	Wex Bank	520-Sanitation	Petroleum Products	\$ 7,795.49	106140199	Fuel - 6/23/25 - 7/22/25	07/23/2025
548	Wex Bank	520-Recycling	Petroleum Products	\$ 5,069.82	106140199	Fuel - 6/23/25 - 7/22/25	07/23/2025
549	Wex Bank	520-Landfill	Petroleum Products	\$ 385.51	106140199	Fuel - 6/23/25 - 7/22/25	07/23/2025
550	Wex Bank	530-Weed/Pest Administration	Petroleum Products	\$ 469.05	106140199	Fuel - 6/23/25 - 7/22/25	07/23/2025
551	WILLIAM ELWELL	500-Water Fund	Accounts Receivable	\$ 22.72	26960	UB 00277100 316 3RD	08/11/2025
552	Willscot Mobile Mini	400-Landfill	Cap Outlay-Land/Site Imprvmnts	\$ 1,745.50	9024254074	LRCM misc. - 44x10 mobile office rental	07/29/2025
553	Winsupply of Sherida	540-Golf Course Admin/Super	Department Functional Supplies	\$ 218.05	526665 01	Flo span, coupling and tee for KGC	07/15/2025
554	Winsupply of Sherida	500-SWTP	Department Functional Supplies	\$ 7.44	526760 01	1/2" PVC plugs	07/16/2025
555	Winsupply of Sherida	100-Forestry/Nursery	Department Functional Supplies	\$ 30.34	526916 01	Rainbird lid and extension for Community Forestry	07/17/2025
556	Winsupply of Sherida	500-Water Distribution	Department Functional Supplies	\$ 1,618.56	527182 01	Valve box extensions	07/22/2025
557	Winsupply of Sherida	500-Water Distribution	Department Functional Supplies	\$ 129.52	527770 01	PVC stargrip starbond	07/30/2025
558	Winsupply of Sherida	500-Water Distribution	Department Functional Supplies	\$ 322.01	527779 01	Valve box center, bottom, top sections	07/30/2025
559	Winsupply of Sherida	500-Water Distribution	Department Functional Supplies	\$ 1,541.70	527830 01	Valve box section, gate valve	07/31/2025
560	Winsupply of Sherida	500-SWTP	Department Functional Supplies	\$ 279.44	528125 01	1-1/2 Slip PVC 80 unions	08/05/2025
561	WYO Rides	100-Police Administration	Department Functional Supplies	\$ 60.00	1202	Safe Rides - 1st half of FY26 - PD	08/05/2025
562	Wyoming First Aid &	520-Landfill	Department Functional Supplies	\$ 138.67	9000932	Restocked First Aid Kit and Small Kit for Scale Ho	07/15/2025
563	Wyoming First Aid &	520-Sanitation	Department Functional Supplies	\$ 78.99	9000933	Restocked First Aid Kit at Recycling Center	07/15/2025
564	Wyoming First Aid &	520-Recycling	Department Functional Supplies	\$ 78.99	9000933	Restocked First Aid Kit at Recycling Center	07/15/2025
565	Wyoming First Aid &	100-Parks Supervision	Department Functional Supplies	\$ 78.48	9000934	First aid supplies for 820 Kroe Lane	07/15/2025
566	Wyoming Health Fairs	100-Human Resources	Contractual-Professional	\$ 725.00	80067849	Employee Wellness Testing	07/31/2025
567	Wyoming Machinery	520-Landfill	Department Functional Supplies	\$ (915.05)	CRW08591981	LF4003 - 2000 hr PM svc filters	07/09/2025
568	Wyoming Machinery	520-Landfill	Department Functional Supplies	\$ 157.05	P08608109	LF401 - secondary fuel filter element +dlchg	07/24/2025
569	Wyoming Machinery	520-Landfill	Department Functional Supplies	\$ 66.83	P08612709	LF4003 - hydraulic filter	07/29/2025
570	Wyoming Machinery	520-Landfill	Department Functional Supplies	\$ 262.32	P08614516	LF4003 - retainer locks & sleeves	07/30/2025
571	Wyoming Machinery	520-Landfill	Department Functional Supplies	\$ 917.02	P08619947	LF4003 - bucket teeth +dlchg	08/02/2025
572	Wyoming Machinery	520-Landfill	Equip/Mach/Furniture-Non-cap	\$ 4,293.74	53078001	LFE903 - 2025 Cat Snow Pusher	07/31/2025
573	Wyoming Machinery	500-Water Distribution	Department Functional Supplies	\$ 492.97	W08614852	UML463 - parts for 2000 svc hr maint	07/30/2025
574	Wyoming Machinery	510-WW Collection	Department Functional Supplies	\$ 328.63	W08614852	UML463 - parts for 2000 svc hr maint	07/30/2025
575	WYOSTAYS	500-Water Fund	Accounts Receivable	\$ 45.31	26968	UB 00180120 519 GOULD	08/11/2025

576	Xetawave	500-Water Distribution	Department Functional Supplies	\$ 194.40	I250350	Din rail mount for plastic enclosure	07/16/2025
577	Xetawave	500-Water Distribution	Shipping/Freight	\$ 22.64	I250350	Din rail mount for plastic enclosure	07/16/2025
578	Xetawave	500-SAWS	Department Functional Supplies	\$ 194.40	I250350	Din rail mount for plastic enclosure	07/16/2025
579	Yonkee & Toner LLP	100-Legal	Contractual-Professional	\$ 12,847.50	080725	City Attorney Fees, Jul 25	08/07/2025
580	Zowada Recycling & S	120-Service Center	Department Functional Supplies	\$ 3.40	63849	ST319 - 6" 1/2 CR sq. solid metal	08/01/2025



CITY OF SHERIDAN, WYOMING

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Attorney

MEMORANDUM

RE: Consideration of the Third and Final Reading of Ordinance 2294 - Amending City Code Article 2-VII, Capital Equipment Reserve and General Fund Reserve - City Attorney Brad Thimmesch

From: Brad Thimmesch, City Attorney

To: City Council

CC: City Administrator Stuart McRae

Date: 08/18/2025

Background:

Please see the attached memo.

Resolution 17-14 and the proposed Resolution 23-25 will be attached to their own action item in New Business.

Attachments

Memo re: Ord 2294

Ord No 2294 (Revised)

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MEMORANDUM

To: City of Sheridan
From: Brad Thimmesch
Subject: General Equipment Reserve and General Fund Reserve
Date: July 8, 2025

Mayor and Council,

Both the General Fund Reserve and a Fleet Reserve have come up a few times at Council meetings. Currently, there is a City Code for each of these reserves and a resolution for the General Fund Reserve. As brought up by the Governing Body, City staff do want to clean up the current policies for these reserves and propose the following changes as represented by the proposed Ordinance No. 2294.

Before going into the specific reserves, I do want to provide some background. Wyo. Stat. § 16-4-105 regulates both of these reserves:

(a) A municipality may accumulate retained earnings in any enterprise or intragovernmental service fund or accumulate a fund surplus in any other fund. With respect to the general fund the accumulated fund balance may be used to meet any legal obligation of the municipality or to:

(ii) Provide a reserve to meet emergency expenditures.

(b) A municipality may appropriate funds from estimated revenue in any budget year to a reserve for capital improvements and for depreciation within any capital improvements fund, and for the purpose of purchasing or replacing specified equipment or a depreciation reserve for equipment, which has been duly established by ordinance. Money in the reserves may be allowed to accumulate from year to year until the accumulated total is sufficient to permit economical expenditure for the specified purposes. Disbursements from reserves shall be made only by transfer to a revenue account within a capital improvements fund pursuant to an appropriation for the fund. The amount appropriated to reserves under this subsection in any budget year shall not exceed ten percent (10%) of the municipality's total revenues for that budget year.

Additionally, you will notice that Wyo. Stat. § 16-4-105(b) outlines how a reserve works. A reserve is not and cannot be a Fund, but it is an "account" within a Fund. When the City wants to use money from a reserve the money must first be transferred to an appropriate "revenue account" that is also within a Fund. Then from this revenue account, the money can be used.

I. Capital Equipment Reserve

Currently, City Code 2-91 – General Fixed Assets Replacement Reserve Fund provides:

A general fixed assets replacement reserve fund is created and established which will be used only as a depreciation reserve fund for purchase of equipment accounted for in the general fixed assets fund or transferred to a capital improvements fund for funding additions and replacements to general fixed assets. Annually the city treasurer will report to the city council on the adequacy of the general fixed assets replacement reserve fund as to fund replacements for the next thirty years.

I do not believe this “Reserve Fund” is currently being used or if it ever has been. Additionally, this current Reserve Fund can be used for any fixed asset such as buildings, equipment, vehicles, infrastructure, and fixtures.

The new proposed City Code 2-91 – Capital Equipment Reserve provides:

The Capital Equipment Reserve is created and established for the purpose of accumulating and maintaining funds to be used only for the maintenance, purchase, or replacement of equipment. The amount of revenue appropriated to the Capital Equipment Reserve for a fiscal year shall not exceed ten percent (10%) of the City's total revenues for that fiscal year.

The proposed updates clarify that this is a reserve “account” and not a Fund. Additionally, as discussed by the Governing Body, this reserve is only for accumulating and maintaining funds for the sole purpose of being used for our fleet and equipment. The reserve will be maintained within the City’s General Fund and from there, the money can be transferred to any revenue account to purchase approved parts, equipment, or vehicles needed for the City.

II. General Fund Reserve

Currently, there are two (2) policies for a general reserve, City Code 2-92 and Resolution 17-14.

City Code 2-92 – General Cash Reserve Fund provides:

A general cash reserve fund is created and established which will be used only to finance expenditures from the beginning of the budget year until general property taxes and other revenues are collected and to meet emergency expenditures. Amounts will be added annually to the reserve until the reserve is ten percent of the general fund's operating budget. When needed, transfers will be made to the general fund. If needed to meet emergency expenditures the general cash reserve fund will be replenished from the general fund in subsequent budgets as soon as the budget allows. Interfund loans per Section 16-4-117 of the Wyoming State Statutes can be made from the general cash reserve fund to fund unforeseen expenses. The general cash reserve fund will be replenished from the appropriate fund in subsequent budgets as soon as the fund's budget allows.

Resolution 17-14 is provided with this memo for your review.

You will notice that both of these policies together can be contradictory and confusing. City Code 2-92 provides that the reserve can only be used from the beginning of the budget year until revenues are collected and it only needs to be ten percent (10%) of the General Fund's operating budget. Resolution 17-14 provides the reserve should be maintained at an amount equivalent to six (6) months of annual General Fund expenses and shall only be reduced below three (3) months in extreme emergency circumstances. This Resolution also provides additional regulations on how and for what the reserve funds can be used.

The new proposed City Code 2-92 General Fund Reserve provides:

- (a) The General Fund Reserve is created and established for the purpose of accumulating and maintaining funds to be used for emergency expenditures. The balance of the General Fund Reserve shall be maintained at twenty-five percent (25%) of the General Fund's expenditures for that fiscal year. If the balance of the General Fund Reserve is below twenty-five percent (25%) of the General Fund's expenditures, then funds shall be added annually to the General Fund Reserve, as the budget allows, until the General Fund Reserve's balance is twenty-five percent (25%) of the General Fund's expenditures.
- (b) Any transfers from the General Fund Reserve that will decrease the balance below twenty-five percent (25%) of the General Fund's expenditures must be for emergency expenditures and approved by the Governing Body.
- (c) Any transfers from the General Fund Reserve that will not decrease the balance below twenty-five percent (25%) of the General Fund's expenditures must be approved by the Governing Body.
- (d) Interfund loans, pursuant to Wyo. Stat. Section 16-4-117, can be made from the General Fund Reserve to fund unforeseen expenses.

City Staff, after talking with our auditors and other Wyoming cities, have determined that maintaining a reserve at 25% of the General Fund's expenditures provides enough funding to maintain the City's operations in an emergency. The proposal also clearly defines when and how the City can use these reserve funds. If the proposed expense keeps the reserve at or above 25%, then only the approval of the Governing Body is required. However, if the proposed expense drops the reserve below 25%, then the proposed expense must be for an emergency and approved by the Governing Body. This also means that the Governing Body has the discretion to determine whether or not the proposed expense is an emergency.

Additionally, because Resolution 17-14 will still contradict and may confuse the process with this new proposed policy for the General Fund Preserve, City Staff will be bringing forward the included proposed resolution for revoking Resolution 17-14 on the third and final reading of Ordinance No. 2294.

If you have any questions or concerns, please let me know.

YONKEE & TONER, LLP

Brad Thimmesch

Brad M. Thimmesch

**CITY OF SHERIDAN
ORDINANCE NO. 2294**

AN ORDINANCE AMENDING AND RESTATING SHERIDAN MUNICIPAL CODE ARTICLE 2-VII – GENERAL FIXED ASSETS REPLACEMENT RESERVE AND CASH RESERVE FUNDS.

WHEREAS, City staff and the Governing Body have identified the need for updating and revising the City’s reserves.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF SHERIDAN, WYOMING:

Article 2-VII of the Code of the City of Sheridan, Wyoming is hereby amended and restated in its entirety to read as follows:

Article 2-VII – Capital Equipment Reserve and General Fund Reserve

2-91 - Capital Equipment Reserve

The Capital Equipment Reserve is created and established for the purpose of accumulating and maintaining funds to be used only for the maintenance, purchase, or replacement of equipment. The amount of revenue appropriated to the Capital Equipment Reserve for a fiscal year shall not exceed ten percent (10%) of the City's total revenues for that fiscal year.

2-92 - General Fund Reserve

- (a) The General Fund Reserve is created and established for the purpose of accumulating and maintaining funds to be used for emergency expenditures. The balance of the General Fund Reserve shall be maintained at twenty-five percent (25%) of the General Fund's expenditures for that fiscal year. If the balance of the General Fund Reserve is below twenty-five percent (25%) of the General Fund's expenditures, then funds shall be added annually to the General Fund Reserve, as the budget allows, until the General Fund Reserve's balance is twenty-five percent (25%) of the General Fund's expenditures.
 - (1) The required General Fund Reserve balance shall be determined by the General Fund’s expenditures within the adopted annual operating budget. However, any General Fund’s expenditures funded by non-recurring revenues shall not be used or included in determining the required General Fund Reserve balance, e.g. proceeds from insurance settlements, grants, gifts, or donations.
- (b) Any transfers from the General Fund Reserve that will decrease the balance below twenty-five percent (25%) of the General Fund's expenditures must be for emergency expenditures and approved by the Governing Body.
 - (1) Prior to the approval of any transfer from the General Fund Reserve under this subsection (b) that will decrease the balance below twenty-five percent (25%) of the General Fund’s expenditures, the City Administrator or their delegee shall present to the Governing Body the proposed emergency expenditure, why said emergency expenditure is an emergency, and why the City does not have the funds to support said emergency expenditure without the aid of the General Fund Reserve. Additionally, the City Administrator or their delegee shall present a proposed plan to replenish the General Fund Reserve back to the required balance.
 - (2) The following may be considered an emergency expenditure:
 - (i) Expenditures that result from a temporary decrease in the City’s revenues that will prevent the City from being able to perform or fund necessary operations;

- (ii) Expenditures that result from a temporary decrease in the City's revenues that will prevent the City from being able to perform or fund necessary upkeep, maintenance, repairs, or replacement of the City's property;
 - (iii) Unexpected expenditures necessary for the upkeep, maintenance, repairs, or replacement of the City's property;
 - (iv) Expenditures necessary in the case of floods, winter weather events, or other natural disasters;
 - (v) Expenditures necessary for the public peace, health, safety, or welfare;
 - (vi) Expenditures necessary for the City's employee salaries, wages, and/or benefits so long as such expenditures are supported by a sustainable financial plan; or
 - (vii) Any other expenditure that the Governing Body determines to be for an emergency.
- (c) Any transfers from the General Fund Reserve that will not decrease the balance below twenty-five percent (25%) of the General Fund's expenditures must be approved by the Governing Body.
- (d) Interfund loans, pursuant to Wyo. Stat. Section 16-4-117, can be made from the General Fund Reserve to fund unforeseen expenses.

PASSED, APPROVED AND ADOPTED this _____ day of _____ 20__.

City of Sheridan

Richard Bridger, Mayor

ATTEST:

Ashlee Foster, City Clerk

State of Wyoming)
) SS
County of Sheridan)

Ordinance Signed and sworn (or affirmed) before me on this _____ day of _____ 20__
by _____

Notary Public

My commission expires _____

1st Reading: _____
2nd Reading: _____
3rd Reading: _____
Published: _____

EFFECTIVE DATE: This Ordinance shall be in full force and effect on _____ after the required approval and publication, according to law.



CITY OF SHERIDAN, WYOMING

55 Grinnell Plaza, Sheridan, Wyoming 82801
Ph (307) 674-6483

Attorney

MEMORANDUM

RE: Consideration of Resolution 23-25; Revoking Resolution 17-14 regarding the General Fund Reserve - City Attorney Brad Thimmesch

From: Brad Thimmesch, City Attorney

To: City Council

CC: City Administrator Stuart McRae

Date: 08/18/2025

Discussion:

Resolution 23-25 proposes to revoke Resolution 17-14, contingent on the approval of Ordinance 2294.

Attachments

Resolution 17-14

Resolution 23-25

RESOLUTION 17-14

A RESOLUTION Adopting the General Fund Reserve Policy for the City of Sheridan

WHEREAS, past experience has shown the City of Sheridan experiences fluctuations of revenues; and

WHEREAS, well run municipal governments judiciously prepare for both boom and bust economic conditions by setting aside funds over time; and

WHEREAS, the primary objectives are to increase reserves to plan for contingencies and to maintain adequate reserves to preserve a good credit rating; and

WHEREAS, City staff has briefed the Council and the Council desires to provide direction to current and future staff through the formal adoption of the General Reserve Fund Policy.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the City of Sheridan hereby directs the following General Fund Reserve Policy be adopted as follows:

GENERAL FUND RESERVE POLICY

I. POLICY:

The City of Sheridan shall increase, and then maintain, a General Fund Reserve equivalent to six months of the annual General Fund expense and shall only be reduced below three months in extreme emergency circumstances.

II. OBJECTIVE:

To achieve the policy stated above proposed budgets shall be presented to council for adoption that will, over time, elevate the General Fund Reserve to the six month reserve amount.

The primary objectives, in priority order, of the City of Sheridan reserve shall be:

- i. Plan for contingencies: such as funding for extreme events, local events, revenue declines, and unanticipated expenditures of a non-recurring nature or realizing unexpected opportunities for growth.
- ii. Maintain an adequate level of reserves to maintain good standing credit rating.

III. DEFINITION OF GENERAL FUND RESERVES:

The calculation of General fund reserves, made up of Non-spendable, Restricted, Committed and Assigned Fund Balances, shall include all general fund revenues included each budget year, less the expenditures for the year, and shall exclude revenues restricted to specific uses such as One Cent optional sales/use taxes, Capital Facilities optional sales/use taxes or funds appropriated to local governments by other entities where use of those funds has been restricted, such as state supplemental funding. The level of reserves identified in Section I above refers to General Fund expenditures.

IV. DEFINITIONS OF FUND BALANCE:

Per GFOA Financial Policies chapter 4 fund balance is the difference between assets and liabilities in a governmental fund. A portion of fund balance can be non-spendable (fixed assets), restricted (grants), committed (encumbered), assigned (to balance budget), and unassigned. Further the definition of fund balance within the Wyoming State Statutes is the excess of liabilities, reserves and contributions over fund asset, as reflected by a municipality's books of account.

- i. **Non-spendable fund balance**: Fund balance in this category is *inherently non-spendable*, such as the long-term portion of loans receivable, fixed assets, and inventories.
- ii. **Restricted fund balance**: *Externally enforceable limitation* on the use of fund balance, imposed by parties such as creditors, grantors, or laws or regulations of other governments.
- iii. **Committed fund balance**: This encompasses limitation *imposed by the government on itself* at its highest level of decision making (resolution).
- iv. **Assigned fund balance**: This category is for the portion that *is earmarked for an intended use*. It could be used to offset a gap in the budget stemming from decline in revenues or a portion could be assigned to pay for an upcoming special project.
- v. **Unassigned fund balance (UFB)**: This is the *remainder* when items i through iv are considered at the end of the fiscal year.

V. APPROVED RESERVES USES

City Council approval, as stated in the Section II, is required to use reserves. It is the responsibility of the department heads to:

- i. Present a balanced budget to the Mayor and Council for adoption each budget period.
- ii. Report to the Mayor and City Council during the fiscal year if the revenues will not support expenditures for the year
- iii. If General Fund Reserves are to be used in response to V (ii) in this section:
 - a. A report to Mayor and Council on a recommendation for use of reserves to complete the fiscal year limited to fund:
 - i. Temporary decreased revenues such as the City's share of taxes and royalties.
 - ii. Unexpected facility repairs or replacements
 - iii. Emergency expenditures in the case of floods, winter weather events, or other natural disasters
 - b. Propose a plan to replenish the targeted fund balances within one to three years of use.
- iv. Reserves shall not be used for employee salaries, wages and/or benefits where not supported by a sustainable financial plan

VI. USE OF UNASSIGNED FUND BALANCE:

Once the minimum annual contribution to the General Fund Reserve has been met any additional use of Unassigned Fund Balance shall be used for the following prioritized uses:

- i. Prepay existing debt
- ii. New expenditures of one time uses that achieve future operating cost reductions.
- iii. Replenish reserves or increase amounts held in reserve above level in Section I above.

VII. ADDITIONS TO GENERAL FUND RESERVES:

Annually, at a minimum, \$100,000 of Unassigned Fund Balance shall be placed into the General Fund Balance until such time as the General Fund Reserve has been met as stated in Section 1 above. This is a budgeted item each budget period, either each fiscal year or biannually.

VIII. RATIONALE FOR RESERVE POLICY

i. RESERVE LEVEL DETERMINATION:

Government Finance Officers Association (GFOA) is the premier authority on governmental finance in the United States. The GFOA Financial Policies chapter 4 recommends a minimum of two months of general fund reserves. The GFOA also recognizes each city's risk factors should be taken into consideration when establishing the reserves policy to allow for included extreme events, revenue stability, expenditure volatility, leverage, liquidity, other funds, and growth. Well run Wyoming first class cities all have between three and six month's reserves.

The City of Sheridan has identified the following, but not limited to, risks and economic indicators to be considered when making recommendations' for annual/biannual budgets, use of the General Fund Reserves and modifications to the General Fund Reserve Policy stated in Section I.

- Sales and Use Tax Volatility
- State Funding Uncertainty
- State Pensions Liabilities
- Health Care Costs
- Inflation/Deflation or other national trends.
- Building Permit Activity
- State and Local Employment Statistics
- CREG Report
- Economic Index's
- Gasoline Taxes

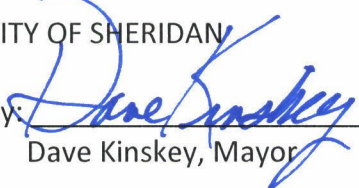
ii In light of all the known current and future expenditure risks coupled with uncertain/volatile revenue streams, it is prudent to achieve a General Fund Reserve of six months of expenditures as stated in Section 1 above.

IX. REVIEW OF RESERVES:

A reassessment of the risk/opportunities will be done during budget, or when sudden changes occur, to assess any necessary changes. If the assumptions for risk have changed, the level for the reserve will be reviewed and may be adjusted accordingly.

PASSED, APPROVED AND ADOPTED this 7th day of April, 2014.

CITY OF SHERIDAN

By: 

Dave Kinsley, Mayor





Scott Badley, City Clerk/Interim Treasurer

**CITY OF SHERIDAN
RESOLUTION 23-25**

A RESOLUTION REVOKING RESOLUTION 17-14, GENERAL FUND RESERVE POLICY

WHEREAS, the Governing Body previously adopted Sheridan City Code Section 2-92 – General Cash Reserve Fund by Ordinance No. 1967, which provides the policy for managing the General Cash Reserve Fund;

WHEREAS, the Governing Body amended and restated City Code Section 2-92 by Ordinance No. 2294, which changed the name of the reserve to General Fund Reserve and updated the policy;

WHEREAS, the Governing Body previously adopted General Fund Reserve Policy by Resolution 17-14, which provided the policy for managing the General Fund Reserve;

WHEREAS, the policy outlined in Ordinance No. 2294 and the policy outlined in Resolution 17-14 are different and may cause complications when dealing with the General Fund Reserve; and

WHEREAS, because the two (2) different policies may cause complications when dealing with the General Fund Reserve and the newly adopted Ordinance No. 2294 represents the City's current intent for this reserve, the Governing Body wishes to revoke Resolution 17-14, General Fund Reserve Policy.

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF SHERIDAN, WYOMING:

For the reasons stated above, the Governing Body hereby revokes, in its entirety, Resolution 17-14, General Fund Reserve Policy, which was adopted on or around April 7, 2014.

PASSED, APPROVED AND ADOPTED this ____ day of _____ 20__.

City of Sheridan

Richard Bridger, Mayor

ATTEST:

Ashlee Foster, City Clerk



CITY OF SHERIDAN, WYOMING

55 Grinnell Street, P.O. Box 848, Sheridan Wyoming 82801

Ph (307) 674-6483 Fax (307) 674-2195

Park's Department

MEMORANDUM

RE: Consideration of a Five-year Renewal Agreement to Establish and Maintain the Sheridan Recreation District.

From: Steve Gage, Parks Director

To: City Council

CC: City Administrator Stuart McRae

Date: 08/11/2025

Recommendation:

Staff recommends that the Mayor and City Council approve the renewal of a five-year agreement between the City and the SCSD2 to maintain the Sheridan Recreation District.

Background:

On November 16, 1989, the City of Sheridan and the School District entered into an agreement to establish and maintain the Sheridan Recreation District and its Board of Directors. Historically, the City and SCSD2 have entered into contract extensions which have been amended, modified and extended at various times since its inception.

Discussion:

The proposed agreement includes:

- Establishment of the Sheridan Recreation District and District Board
- District Board responsibilities
- District Board of Trustees appointments
- Authority of the District Board

Attachments

Agreement

AGREEMENT TO ESTABLISH AND MAINTAIN THE SHERIDAN RECREATION DISTRICT

THIS AGREEMENT, made and entered into this 1st day of July, 2025, by and between the **City of Sheridan, Wyoming**, a Wyoming municipal corporation, whose principal place of business is located at 55 Grinnell St., P.O. Box 848, Sheridan, WY 82801 (referred to herein as "City") and **Sheridan County School District No. 2**, State of Wyoming, whose principal place of business is 201 North Connor St., Suite 100, Sheridan, WY 82801 (referred to herein as the "School District").

Recitals

A. The City of Sheridan and the School District entered into an *Agreement to Establish and Maintain the Sheridan Recreation District and Its Board of Directors*, dated November 16, 1989, pursuant to Wyo. Stat. Ann. §18-9-202. Said Agreement established the Sheridan Recreation District and its Board of Directors. Said Agreement has been amended, modified and extended at various times since its inception.

B. The City of Sheridan and the School District have mutually agreed to update and consolidate the various agreements of the parties pursuant to Wyo. Stat. Ann. §§ 18-9-201 and 202 to extend the existence of the Sheridan Recreation District and its Board of Directors subject to the following terms and conditions. All prior agreements, modifications, amendments and extensions of the parties are terminated and cancelled. This Agreement supersedes and replaces all former agreements, modifications, amendments and extensions of the parties related to the establishment and maintenance of the Sheridan Recreation District and its Board of Directors.

Agreement

Now, therefore, in consideration of the mutual covenants, promises and agreements of the parties, to be kept and maintained by them, it is hereby agreed as follows:

1. **Revocation and Termination of Prior Agreements:** All prior agreements, modifications, amendments and extensions of agreements of the parties as related to the establishment and maintenance of the Sheridan Recreation District and its Board of Directors are terminated and cancelled, excepting any debts or contracts with the City individually or any third party.

2. **Effective Date and Term of Agreement:** This Agreement shall become effective on July 1, 2025, and shall continue for a period of five (5) years, terminating on June 30, 2030, unless extended in writing by the mutual agreement of the City and School District.

3. **Establishment of the Sheridan Recreation District and District Board:** The City and School District hereby jointly establish a system of public recreations pursuant to Wyo. Stat. Ann. § 18-9-201(a). This system shall be known as the "Sheridan Recreation District". The City and the School District jointly create a Board of Directors for the Sheridan Recreation District (hereinafter "District Board") for the purpose of operating the system herein created by the provisions of this Agreement.

4. **District Board Responsibilities:** The City and School District delegate the operation of the recreation system to the District Board, and the District Board, in addition to those provided by Wyoming Statute, is hereby given the following powers, authority and duties:

- A. The Treasurer of the District Board shall give bond in the amount of Five Thousand Dollars (\$5,000.00), conditioned upon the faithful performance of his/her duties and the full accounting of monies received by him/her.
- B. The District Board shall possess the authority to contract for the use of facilities or services as needed from time to time in keeping with its general mission, in compliance with the intent of Wyo. Stat. Ann. §§ 18-9-201 and 202.

- C. All persons employed by the District Board shall be employees of the Sheridan Recreation District and the District Board and not as employees of the City or School District. The District Board shall, in addition to other powers necessarily given any employer, possess the sole authority, as employer of such employees to hire, train, supervise, discipline (including but not limited to suspension, dismissal or termination) and compensate its employees. The District Board shall adopt its own rules of practice and procedure governing contested cases regarding its employees and other applicable matters, pursuant to the Wyoming Administrative Procedures Act, Wyo. Stat. Ann. § 16-3-101 through 115.

5. **District Board of Trustees Appointments:** The District Board of Trustees of the Sheridan Recreation District shall be comprised of seven (7) members with staggered terms and an alternating majority. Trustees shall be of legal age and shall reside within the boundary of the appointing entity. As required by Wyo. Stat. Ann. § 18-9-202(a), the City shall have at least one (1) member from the City Council and the School District shall each have at least one (1) member from its board of trustees. Trustees shall serve three (3) year terms. No appointee shall serve more than nine (9) years in succession. Appointments to the District Board shall be made by the appointing entity in June of each year with appointees to begin his/her term at the District Board's regular meeting in July of the same year. All trustees shall comply with the Sheridan Recreation District Rules and Regulations, which shall be reviewed annually.

The City and the School District shall exchange the majority each year. Upon the expiration of a trustee's term, the School District and the City shall consult as to which entity shall appoint the new trustee in order to maintain the alternating majority. If a vacancy occurs prior to the end of a trustee's term, the entity that made the original appointment shall reappoint a person to fill the remainder of the term. Board members presently existing shall continue in office for the remainder of their term and the appointment schedule shall continue in accordance with the established terms.

6. **Authority of District Board:** From the effective date of this Agreement, the District Board shall have all powers and authority to manage, operate, and regulate the system as provided in this Agreement and by Wyoming statute.

7. **Continuation or Modification of Agreement:** This Agreement may be continued by the mutual consent of the City and the School District and by resolutions duly enacted according to law, and may be further modified or amended from time to time as needed upon the written agreement of the City and the School District.

IN WITNESS THEREOF, the parties have entered this agreement this _____ day of _____, 2025.

City of Sheridan, WY

Richard Bridger, Mayor

Sheridan County School District No. 2, State of Wyoming

By: _____

Printed Name: _____

Title: _____