



**Sheridan City Planning Commission
Meeting Agenda
April 28, 2025
7:00 PM, City Council Chamber, City Hall**

1. Call to Order and Roll Call of Members

2. Approval of Agenda as Presented

Motion by:

Second:

Vote:

3. Review, correction, and approval of minutes of the March 24, 2025 meeting.

Motion by:

Second:

Vote:

Old Business

New Business

4. Comments from commissioners and staff. Discuss Rules of Procedure manual updates.

5. Adjourn



MEMO

TO: Planning Commission
FROM: Kelly Schroeder, Planning Director
RE: Review, correction, and approval of minutes of the March 24, 2025 meeting.

Motion by:

Second:

Vote:

Attachments

minutes

CITY OF SHERIDAN
MINUTES OF PLANNING COMMISSION MEETING
CITY HALL COUNCIL CHAMBERS
MARCH 24, 2025

1. Commission Chair Tod Windsor called the meeting to order at 7:00 PM with a quorum as follows: Margaret Morneau, Ryan Franklin, Brandy Campbell and Lorraine Lehman, Daniel Kerbs, and Jeff Pederson. Staff present included City Planner Kelly Schroeder and various other City staff.
2. Election of Chairman
The Chair called for nominations for Chairman. Commissioner Campbell nominated Commissioner Kerbs as the Chair of the Planning Commission., seconded by Commissioner Franklin. Voice vote for Commissioner Kerbs as Chair of Planning, unanimous.

With only one candidate, Commissioner Kerbs was unanimously approved as Vice Chair of the Planning Commission.

3. The Chair called for nominations for Vice Chairman. Commissioner Campbell nominated Commissioner Franklin as Vice-Chair, Seconded by Commissioner Morneau. Voice vote: unanimous.

With only one candidate, Commissioner Franklin was unanimously approved as Vice Chair of the Planning Commission.

4. Agenda was approved by unanimous consent.
5. The Chair asked for any changes or additions to the minutes of March 10, 2025, none were offered. Voice vote to approve the minutes, unanimous.
6. Comments from commissioners and staff.
City Planner Kelly Schroeder announced that the City initiated exemptions Resolution for the M1/M2 rezone will advance to City Council on April 7, 2025.
Ms. Schroeder also reminded the Commission that she had shared a redlined version of the Planning Commission Rules of Procedure and for commissioners to respond with

questions and suggestions. The Commission will consider an updated version of the Rules of Procedure at a future meeting.

7. The meeting was adjourned at 7:23 p.m. PM.

Daniel Kerbs, Planning Commission Chairperson

Attest: _____
Candace Ainslie, Deputy City Clerk