



**AGENDA
CITY OF SHERIDAN
JANUARY 26, 2026
STUDY SESSION COUNCIL MEETING START 5:30 P.M.**

1. Discussion of Resolution 02-26 Authorizing Submission of a Mineral Royalty Grant (MRG) Application in the Amount of \$710,000.00 for the Purchase of a New Fire Engine - Fleet & Administrative Coordinator Heather Czaplinski
2. General Discussion and Potential Future Agenda Items - City Administrator Stuart J. McRae
A. Council Request for Future Agenda Items.



CITY OF SHERIDAN, WYOMING
55 Grinnell Plaza, Sheridan, Wyoming 82801
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Public Works

MEMORANDUM

RE: Discussion of Resolution 02-26 Authorizing Submission of a Mineral Royalty Grant (MRG) Application in the Amount of \$710,000.00 for the Purchase of a New Fire Engine - Fleet & Administrative Coordinator Heather Czaplinski

From: Heather Czaplinski, PW Administrative Coordinator

To: City Council

Date: 01/08/2026

Recommendation:

Staff recommends that the Mayor and City Council approve Resolution 02-26, authorizing the submission of a Federal Mineral Royalty Capital Construction Account Grant (MRG) Application in the amount of \$710,000.00 for the purchase of a new fire engine for the Sheridan Fire-Rescue Department.

Staff requests that the Mayor and City Council authorize the Public Works Director, Hanns Mercer, as the authorized representative of the City of Sheridan, to act on behalf of the Governing Body in all matters relating to this grant application.

Background:

The size, age, and deployment of a fire department's fleet of vehicles (emergency and support) have a significant impact on the service capabilities of an organization. Other than its firefighters, officers, and support staff, emergency apparatuses and vehicles are the next most important resource in a fire department that has a direct impact on the level of service that the department can provide to the community. It is imperative that the fleet is not only in good condition but also up to the codes and standards of the National Fire Protection Association (NFPA).

Engine 1, a 2009 Spartan 4x4 fire engine, is 17+ years old and conditionally rated as fair in the recent evaluation by the Emergency Services Consulting International (ESCI) 2024 Long-Range Master Plan. Based on the Sheridan Fire-Rescue Fleet Replacement Timeline, the engine was due for replacement in 2025. The current procurement for engines is around a four-year lead time.

Engine 2, the other 2009 fire engine, was recently approved by the Council and is on order, with a delivery timeline of Q3 this year.

Discussion:

The City plans to submit an MRG Application requesting \$710,000.00 towards the purchase of a new fire engine, which the City will need to match the grant funds at 100%. A quote for a new fire apparatus has been obtained and, at this time, is approximately \$1.3 million. Inflation is anticipated between now and the time it comes to procure the engine. With this information and timeline, the City will be able to meet the 100% match.

Funding:

The General Funds, and possible GPET funds, will cover the match and any additional funding required for the purchase of the engine. \$250K was approved towards the purchase in the current FY26 budget.

Attachments

Resolution 02-26

**CITY OF SHERIDAN
RESOLUTION 02-26**

A RESOLUTION AUTHORIZING SUBMISSION OF A FEDERAL MINERAL ROYALTY CAPITAL CONSTRUCTION ACCOUNT GRANT APPLICATION TO THE STATE LOAN AND INVESTMENT BOARD ON BEHALF OF THE GOVERNING BODY FOR THE CITY OF SHERIDAN, WYOMING FOR THE PURPOSE OF: ***Purchasing a New Fire Apparatus.***

WHEREAS, the Governing Body for the City of Sheridan, Wyoming desires to participate in the FEDERAL MINERAL ROYALTY CAPITAL CONSTRUCTION ACCOUNT GRANT program to assist in financing the purchase of a new fire apparatus; and

WHEREAS, the Governing Body for the City of Sheridan, Wyoming recognizes the need for the purchase; and

WHEREAS, the Federal Mineral Royalty Capital Construction Account Grant program requires that certain criteria be met, as described in the State Loan and Investment Board's Rules and Regulations governing the program, and to the best of our knowledge this application meets those criteria; and

WHEREAS, the Governing Body for the City of Sheridan, Wyoming plans to match the requested Federal Mineral Royalty Capital Construction Account Grant from the following source(s): General Fund and Reserves.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF SHERIDAN, WYOMING:

that a grant application in the amount of Seven-Hundred Ten Thousand and 00/100 Dollars (\$710,000) be submitted to the State Loan and Investment Board for consideration at the June 18, 2026 State Loan and Investment Board meeting to assist in funding the purchase of a new fire apparatus.

BE IT FURTHER RESOLVED, that Hanns Mercer, Public Works Director, is hereby designated as the authorized representative of the City of Sheridan, Wyoming to act on behalf of the Governing Body on all matters relating to this grant application.

PASSED, APPROVED AND ADOPTED this 2nd day of February, 2026.

City of Sheridan

Richard Bridger, Mayor

ATTEST:

Ashlee Foster, City Clerk