AGENDA
CITY OF SHERIDAN
MARCH 9, 2026
STUDY SESSION COUNCIL MEETING START 5:30 P.M.

1. Discussion of the Purchase of One (1) Ford F-550 Bucket Truck from Fremont Motor Company for the Amount of $148,711.36 - Fleet & Administrative Coordinator Heather Czaplinski

2. Discussion of Resolution 06-26 Designating the 2026 Trees for Trash & Community Clean-up Event; and the Free Fall Landfill Day

3. Discussion of Bid Award to Falcon Construction for the East Downtown Phase I Project in the Amount of $876,875.00 - City Engineer Thomas Morneau

4. Discussion of FY27 General Purpose Excise Tax (GPET) Service Agreements - City Administrator Stuart McRae and City Clerk Ashlee Foster
   - Advocacy & Resource Center
   - At Ease Horsemanship
   - American Legion Post 7
   - Black Mountain Nordic
   - CHAPS Equine Assisted Services
   - Child Development Center - Now Bighorn Development Center
   - Compass Center for Families
   - Drum and Bugle Corps
   - Downtown Sheridan Association
   - Habitat for Humanity of the Eastern Bighorns
   - NAMI
   - Phorge, Inc.
   - SAGE Community Arts (Sheridan Artists Guild)
   - Senior Citizens Council (The Hub on Smith)
   - Sheridan Arts Council
   - Sheridan Community Land Trust
   - Sheridan County Chamber of Commerce
   - Sheridan County Conservation District
   - Sheridan County Historical Society (Museum at the Bighorns)
   - Uprising

5. General Discussion and Potential Future Agenda Items - City Administrator Stuart J. McRae
   A. Council Request for Future Agenda Items.

CITY OF SHERIDAN, WYOMING
55 Grinnell Plaza, Sheridan, Wyoming 82801
Ph (307) 674-6483

Public Works

MEMORANDUM

RE: Discussion of the Purchase of One (1) Ford F-550 Bucket Truck from Fremont Motor Company for the Amount of $148,711.36 - Fleet & Administrative Coordinator Heather Czaplinski

From: Heather Czaplinski, PW Administrative Coordinator

To: City Council

Date: 02/20/2026

Recommendation:

Staff recommends that the Mayor and City Council approve the purchase of one (1) 2026 F-550 Bucket Truck from Fremont Motor Company for the amount of $148,711.36.00 for the Traffic & Signs Division.

Staff recommends that, for the purchase of the bucket truck, the Mayor and City Council authorize the Fleet Coordinator, Heather Czaplinski, to act on behalf of the Council and Mayor on all matters related to this procurement process.

Background:

Asset replacement schedules are determined based on established criteria, including utilization (mechanical hours of operation), mileage, age, and maintenance costs. The City's objective is to maintain a safe, dependable fleet while achieving the lowest overall cost of ownership.

The current bucket truck, a 2007 Ford F-550, is 19 years old and, as of the date of this report, has approximately 1,358.8 operating hours and 31,994 miles. The vehicle has reached the end of its useful service life and is recommended for surplus.

Several mechanical and structural issues have been identified. Hydraulic lines and valves are beginning to fail, creating safety concerns. Oil leaks are present within the drivetrain. Additionally, the utility bed is rusted through, resulting in tools and parts being exposed to the elements and sustaining damage. The city's shop has also experienced increasing difficulty in sourcing replacement parts for the body/bucket components.

Funding for the purchase of a replacement bucket truck was approved as part of the FY26 Budget, up to $200,000.

The City received 1 quote:

- Fremont Motor Company partnered with Ameri-Tech Equipment Company $148,711.36

Discussion:

At the outset of the procurement process, staff referenced the specifications used for the bucket truck purchased by the Weed & Pest Division in late 2022. Upon further evaluation, it was determined that the operational needs of the Traffic/Sign Division differ significantly. The Traffic/Sign Division does not require the same working height, does not require outriggers, requires a different style of boom, and needs a smaller unit to effectively operate in the downtown area.

Staff worked with vendors the City has previously conducted business with to gather information, obtain clarification, and refine the specifications to meet the division's operational requirements. Through the cooperative purchasing process, quotes were solicited from those vendors. Ameri-Tech Equipment Company, partnering with Fremont Motor Company for the chassis, submitted a responsive quote. The other vendor elected not to submit a quote at this time.

Funding:

The Service Center Capital Outlay-Equipment/Machinery/Vehicles Budget (12731-7600-0247D) is the fund covering the purchase.

CITY OF SHERIDAN, WYOMING
55 Grinnell Plaza, Sheridan, Wyoming 82801
Ph (307) 674-6483

Utilities

MEMORANDUM

RE: Discussion of Resolution 06-26 Designating the 2026 Trees for Trash & Community Clean-up Event; and the Free Fall Landfill Day

From: Dan Roberts, Utilities Director

To: City Council

Date: 03/04/2026

Recommendation:

Staff recommends that the Mayor and City Council adopt Resolution 06-26 which designates the 2026 Trees for Trash & Community Clean-up event as well as the 2026 Fall Free Landfill Day.

Background:

For many years the City of Sheridan (City) has promoted and supported community clean-up events by offering free landfill disposal to residents participating in the annual Trees for Trash/Community Clean-up event as well as the designated Fall Free Landfill Day. These community minded events offer both City and County residents an opportunity to clean-up and beautify their surroundings without having to incur the cost of waste disposal.

Discussion:

The designated days for these events, established in Resolution 06-26, have been carefully identified and planned by City Staff in conjunction with event sponsors. As the title sponsor for Trees for Trash, Sheridan Media has submitted a letter to the Mayor and City Council (attached) requesting the event occur on May 2, 2026.

Sheridan Media remains supportive of the Trees for Trash event being combined and coordinated with a Community Clean-up event. By combining these events, we have created a large-scale community clean-up effort which we have done successfully each year since 2017.

City staff will plan and coordinate the Community Clean-up event, a big part of which will be soliciting volunteer groups to adopt public areas within our community to clean-up through trash collection and disposal.

Additionally, the Free Fall Landfill Day is proposed to be held on September 26, 2026. This date continues to be proposed earlier in the fall, like we did the past two years, as this time of year has proven to have much better weather conditions coupled with increased participation.

Sheridan County has joined with the City and has been a financial sponsor in the past by paying a portion of the landfill disposal costs generated by county residents during these events. A letter, ready for the Mayor's signature, asking for their participation this year, is attached.

Resolution 06-26, presented for the City Council's consideration, establishes the events, demonstrates the City Council's support, and authorizes them to occur.

Attachments

Resolution 06-26
Mayor Letter to County
Sheridan Media Letter

CITY OF SHERIDAN
RESOLUTION 06-26

A RESOLUTION DESIGNATING 2026 EVENTS PROMOTING COMMUNITY CLEAN UP; AND THE MAYOR AND CITY COUNCIL DEMONSTRATING THEIR SUPPORT OF THESE EVENTS BY AUTHORIZING THE USE OF CITY RESOURCES AND FREE SOLID WASTE DISPOSAL, AT THE SHERIDAN LANDFILL, DURING THE DESIGNATED EVENTS.

WHEREAS, The Sheridan City Council encourages citizens to participate in cleaning up the Sheridan area; and

WHEREAS, The Sheridan City Council is pleased to offer free waste disposal at the Sheridan Landfill, for the 2026 designated events, to residents within the City of Sheridan and Sheridan County.

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF SHERIDAN, WYOMING:

The Sheridan City Council hereby designates the annual Trees for Trash & Community Clean Up event as well as the Fall Free Landfill Day to be held during normal hours of operation on the following dates in 2026:

Trees for Trash & Community Clean Up:	Saturday, May 2, 2026
Fall Free Landfill Day:	Saturday, September 26, 2026

Under the following conditions prescribed below:

a) Loads shall have a net weight of less than or equal to one (1) ton.
b) Loads shall be non-commercial waste and generated by residential customers.
c) Loads shall be separated into categories of household garbage, green waste, construction & demolition, metal, and other recyclable materials and shall be unloaded at the landfill in appropriate disposal areas as directed by landfill staff.
d) All customers shall cross the landfill scales and a fee waiver transaction is completed.
e) Proof of residency may be required at the landfill at the time of the fee waiver transaction. This shall consist of a driver's license or utility bill with the name of the individual and current county address.
f) Dead animals shall be limited to two (2) per load.
g) City of Sheridan Landfill requires that all waste delivered to the Landfill will be secured, covered, or in a closed container. Materials delivered which are not secured, covered, or in a closed container will be assessed the following surcharge per load:

    $11.00 for cars & pickup trucks
    $50.00 for all other vehicles (including trailers)

Fee waivers listed above shall not include:

a) Refrigeration units that have not been decommissioned by a certified technician
b) Lead-acid batteries
c) Tires

PASSED, APPROVED AND ADOPTED this _____day of _____, 2026.

City of Sheridan

_____
Richard Bridger, Mayor

ATTEST:

_____
Ashlee Foster, City Clerk

Office of the Mayor
City Hall, 3rd Floor
55 Grinnell Plaza
Sheridan, WY 82801
(307) 675-4202
rbridger@sheridanwy.gov
www.sheridanwy.gov

March 02, 2026

Sheridan County Commissioners
c/o Cameron Duff
Administrative Director
224 S. Main St #B-1
Sheridan, WY 82801

Dear County Commissioners:

It is time once again to begin planning our annual Spring and Fall community clean-up events which have been aimed at giving the citizens of our community (Sheridan and Sheridan County) the opportunity to clean and beautify their surroundings without having to incur the cost of waste disposal. We continue to have positive community participation through the years.

The City Council recently passed a Resolution establishing this year's events:

- Trees for Trash & Community Clean-up May 2, 2026
- Fall Free Landfill Day September 26, 2026

The County has been a valued partner of the City by helping to promote these events and by offsetting costs through financial contributions.

The cost to dispose of the waste generated by Sheridan County residents for these two events has historically totaled between $11,000 to $16,000. The County Commission has graciously provided some funding to the City to assist in balancing these costs.

I am inquiring to see if the County Commission would be willing to offer some financial support again this year. I know budgets continue to be tight through the years, so any amount would help and be much appreciated.

Regardless of your decision, I assure you that Sheridan County residents will be allowed to participate and Sheridan County will remain as a sponsoring partner. These are worthwhile events that help keep Sheridan County clean and beautiful.

Thank you for your careful consideration. I look forward to your favorable reply.

Respectfully Yours,

Richard Bridger, Mayor
City of Sheridan

CC: Utilities

Sheridan Media

P.O. Box 5086, Sheridan, WY 82801

Sheridan City Council
55 East Grinnell
Sheridan, WY 82801

February 13, 2026

Dear Mayor & Council,

On behalf of Sheridan Media, all our sponsor partners, and the citizens of the City of Sheridan and Sheridan County, we would like to thank you again for your past support of the Trees for Trash program. For several years this county-wide community clean-up program has been very well received and successful.

The time is rapidly approaching to clean up and green up again this spring. In order to coordinate with the City's free landfill weekend dates, we respectfully request free use of the landfill this year on Saturday, May 2nd, from 8:30am to 2pm, for all Sheridan County residents.

Together, we can all help keep our communities beautiful places to live.

Sincerely,

Jim Schellinger
Sheridan Media

CITY OF SHERIDAN, WYOMING
55 Grinnell Plaza, Sheridan, Wyoming 82801
Ph (307) 674-6483

Public Works

MEMORANDUM

RE: Discussion of Bid Award to Falcon Construction for the East Downtown Phase I Project in the Amount of $876,875.00 - City Engineer Thomas Morneau

From: Thomas Morneau, City Engineer

To: City Council

Date: 01/13/2026

Recommendation:

Staff recommends that the Mayor and City Council award the East Downtown Phase I Project to Falcon Construction, the lowest qualified bid, in the amount of $876,875.00.

Staff requests that for the East Downtown Phase I Project, the Mayor and City Council authorize the Public Works Director, Hanns Mercer, to act on behalf of the Council and Mayor on all matters related to this project.

Background:

The East Downtown Phase I Project base bid includes reconstruction of Loucks Street and Works Street, from Main Street to Gould Street, as well as the alley connection. Work includes water and sewer infrastructure installation, roadway reconstruction and paving, and sidewalk improvements.

This project was advertised in the Sheridan Press on February 3, 14, and 18, 2026, and bids were due on March 3, 2026. A pre-bid conference was held on February 19, 2026.

Bids Received:

- Falcon Construction $876,875.00
- LJS Concrete & Excavating $1,422,661.50
- Wagner Ranch Services $1,615,850.00

Funding:

This project is funded by CAP Tax funds.

CITY OF SHERIDAN, WYOMING
55 Grinnell Plaza, Sheridan, Wyoming 82801
Ph (307) 674-6483

City Administrator

MEMORANDUM

RE: Discussion of FY27 General Purpose Excise Tax (GPET) Service Agreements - City Administrator Stuart McRae and City Clerk Ashlee Foster

- **Advocacy & Resource Center**
- **At Ease Horsemanship**
- **American Legion Post 7**
- **Black Mountain Nordic**
- **CHAPS Equine Assisted Services**
- **Child Development Center - Now Bighorn Development Center**
- **Compass Center for Families**
- **Drum and Bugle Corps**
- **Downtown Sheridan Association**
- **Habitat for Humanity of the Eastern Bighorns**
- **NAMI**
- **Phorge, Inc.**
- **SAGE Community Arts (Sheridan Artists Guild)**
- **Senior Citizens Council (The Hub on Smith)**
- **Sheridan Arts Council**
- **Sheridan Community Land Trust**
- **Sheridan County Chamber of Commerce**
- **Sheridan County Conservation District**
- **Sheridan County Historical Society (Museum at the Bighorns)**
- **Uprising**

From: Stuart McRae, City Administrator
To: City Council
Date: 03/09/2026

Recommendation:

Enclosed are the Mayor's recommendations for FY27 GPET Service Agreement allocations. These recommended allocations are contingent upon continued voter approval of GPET funding in the upcoming election.

The attached memorandum from former City Attorney Brendon Kerns remains the basis for determining eligibility for participation and is included for your reference.

Attachments

Mayor Recommendations
Eligibility Memo_2023 B. Kerns
FY27 GPET Applications (A to Z)
FY26 GPET Semi Annual Reports (A to Z)

FISCAL YEAR	FY26	FY27			ORGANIZATIONAL OVERVIEW	INTENDED USE OF 1-CENT FUNDS
ORGANIZATION NAME	ALLOC	REQ	MAYOR RECOM	ALLOC		
Advocacy Resource Center	**50,000**	50,000	50,000		Established in 1981 Provides crisis support, safety planning, emergency shelter, and basic needs assistance (food, clothing, gas), along with relocation help, medical accompaniment/hospital response, and coordination with law enforcement and social service agencies Offers 24/7 crisis support Delivers educational programs in local schools focused on healthy relationships and online safety Actively participates in multidisciplinary teams and community coalitions (e.g., Child and Adult Protection Teams, Sex Offender Management Team, Senior Agency meetings, and the Council of Social Agencies) to ensure services remain responsive to Sheridan County's needs	Ongoing Expenses - Supplies - Equipment - Rent - Utilities - Contractual services (accounting & security systems) - Supports staff salaries, enabling Center to offer competitive wages and retain experienced advocates- its most valuable asset
At Ease Horsemanship	-	15,000	10,000		Founded in 2006 Mission: Create transformative experiences that foster acceptance, relationship-building, and recovery, improving trust, communication, emotion regulation, and long-term stability Serve veterans, first responders, and trauma survivors (PTSD, TBI, suicidal ideation), primarily adults 18–75, many below the federal poverty line Core Programs: - **Heightened Horsemanship:** Trauma-informed equine-assisted sessions - **Martial Arts:** Mind-body training for resilience and emotional regulation - **Farming & Harvesting:** Gardening, meal prep, and mindfulness activities - **Ancestral Hunting School:** Outdoor skill-building and nature connection - **Creative Arts:** Guitar, singing, songwriting, and landscape painting workshops - **Peer Support & Drop-Camps:** Weekly peer-led groups and immersive multi-day camps for skill-building and trauma recovery Approach: Trauma-informed, individualized, small-group rural settings reduce stigma and engage participants who struggle with traditional clinical models Community Partnerships: Collaborates with VA, VOA, local clinics, hospital, college, law enforcement, and other organizations to create a trusted referral network Impact: Addresses gaps in mental-health services, reduces crises, supports community wellness, and lowers long-term demands on EMS, law enforcement, and emergency departments	Ongoing Expenses - Covers 20% of critical operational costs for 12 months - Consultant ($5000): One part-time consultant/intern. All other staff are volunteer. - Insurance ($2,500): Liability/Equine/Staff Training & Certifications - Equip/Material Costs ($5,000) - Data Tracking & Systems ($1,000) - Programs and Office Essentials ($1,500)
American Legion Post 7	-	4,800	0		See Drum and Bugle Corps below	One Time Expense: Registration fee for 12 Sheridan Students to attend Wyoming Boys State at a cost of $400 per student

FISCAL YEAR	FY26	FY27			ORGANIZATIONAL OVERVIEW	INTENDED USE OF 1-CENT FUNDS
ORGANIZATION NAME	ALLOC	REQ	MAYOR RECOM	ALLOC		
Black Mountain Nordic	**10,000**	20,000	15,000		Established in 2001, with founding members' work dating back to 1978 Grooms & maintains over 30mi of free, public-access Nordic trails across multiple sites, including Sibley Lake/Cutler Hill, South Park, Malcolm Wallop Park, Kendrick Golf Course (Double Eagle Trails), and Centennial Park (Story) ; Supports Sheridan Junior High School and SHS Nordic teams with practice and race trails Provides free, accessible instruction & equipment for youth and seniors, introducing them to lifelong winter sports Trails serve nordic skiers, fat bikers, snowshoers, and winter walkers Operated entirely by volunteers until four years ago, when growth required added capacity to meet increasing community demand	One-Time Expense: Utility Task Vehicle - Equipped with dependable snow tracks and essential grooming accessories - Strategic purchase to invest in long-term sustainability of winter recreation for Sheridan County - New UTV will replace an aging unit during 26/27 season - Purchase will prevent costly maintenance disruptions and potential trail closures - Expected service life of new UTV is seven years or more
CHAPS Equine Assisted Services	**25,000**	30,000	30,000		Founded in 2004 CHAPS (Children, Horses, and Adults in Partnership) Provides equine-assisted services that promote empowerment, healing, and physical and mental well-being Serve youth with disabilities, at-risk and school-aged youth, adults with disabilities, veterans with physical and/or psychological disabilities, women facing mental health challenges, older adults with age-related disorders, caregivers, and—beginning this fall—victims of domestic violence and their children Partners with VA, VOA, Easterseals, Lagniappe, Sheridan Foster Parent Exchange, DFS, local schools, and other community partners	Ongoing Expenses - Lease - Propane heat - Liability and Truck/Trailer Insurance - Staff training - Office supplies - Utilities, and more Hope to use funding to leverage more funding from other sources

FISCAL YEAR	FY26	FY27			ORGANIZATIONAL OVERVIEW	INTENDED USE OF 1-CENT FUNDS
ORGANIZATION NAME	ALLOC	REQ	MAYOR RECOM	ALLOC		
Child Development Center - Now Bighorn Development Center	**12,500**	12,500	12,500		Began as a grassroots effort in the 1970s Mission: support and strengthen children, families, and professionals by working together to provide developmental information and services for children from birth through age five Programs Include: **- Early Intervention (Birth–3):** family-based developmental services delivered in children's natural environments, supporting cognitive, communication, motor, social-emotional, and adaptive skill development through individualized plans **- Developmental Preschool Services (Ages 3–5):** specialized early childhood education & services supporting pre-academic, social-emotional, and functional skills **- Therapy Services:** speech-language, occupational, and physical therapy delivered individually or in small groups, on-site and in community settings **- Developmental Screenings:** free screenings for children birth–5 to ID potential developmental concerns & evaluate need for services **- Multidisciplinary Evaluations:** comprehensive & team-based assessments, determine eligibility for services **- Family Service Coordination:** case management and support to help families navigate services, connect to community resources, and ensure continuity of care **- Inclusive Licensed Preschool:** play-based preschool where children of all abilities learn together in a supportive, developmentally appropriate environment **- Parent Coaching & Education:** hands-on coaching & resources to help families support learning, communication, and behavior at home **- Community Outreach & Partnerships:** collaboration with childcare providers, healthcare, schools, and community agencies to promote early identification & education around child development	Ongoing Expenses - Salaries & Benefits - Equipment - Supplies - Advertising/Printing To support... - Developmental screening and early intervention program + essential accompanying services (screening materials, staff time, follow-up evaluations, family consultations, coordination w/ community preschools & healthcare providers) - Early intervention services (deliver timely, individualized support through speech, occupational, and physical therapy, as well as family service coordination)
Compass Center for Families	**30,000**	35,000	35,000		Established in 1991 Mission: to build strong communities by strengthening families Programs focus on crisis prevention, relationship-building, and long-term family stability, including: - **Court Appointed Special Advocates (CASA)**: supports children in the juvenile court system - **Family Visitation Program:** provides a safe, supervised setting for parent–child visits when required by safety concerns or court orders - **Parent Enrichment Program:** trauma-informed, evidence-based parenting classes that offer practical tools and build confidence; available in person and virtually - **Parent Liaison Program:** works within schools to strengthen parent relationships, improve attendance, and connect families to local resources	Ongoing Expenses for providing 4 Core Programs - Provide CASA for children in abuse/neglect cases at no charge to family or child - Provide parent education classes that strengthen homes, parental resilience & knowledge - Provide resources, referrals, and info through Parent Liaison Program - Provide safe location for supervised visitation, allowing families to rebuild relationships - Provide safe location for custody exchanges involving high crisis divorce or separations GPET funding plays critical role in helping Compass leverage additional grants and private support

FISCAL YEAR	FY26	FY27			ORGANIZATIONAL OVERVIEW	INTENDED USE OF 1-CENT FUNDS
ORGANIZATION NAME	ALLOC	REQ	MAYOR RECOM	ALLOC		
Drum and Bugle Corps	-	5,000	0		(Aka: American Legion Post 7) Established after World War I; performing in Sheridan since 1929 Mission: to honor military tradition and patriotism through brass and percussion music, preserving the legacy of drum and bugle corps while serving and engaging the community. Programs Include: **- Patriotic & Military Performances:** traditional cavalry, patriotic, and regional music performed at parades, ceremonies, and civic events **- Community & Civic Events:** participate in City and County functions associated with patriotism, remembrance, and community celebration **- Memorial & Honor Services:** perform at Memorial Day services, veteran remembrances, and private memorial services upon request **- Signature Community Traditions:** longstanding performances at the Sheridan WYO Rodeo Parade and Grand Entry, with recent additions including Third Thursday and the Sheridan Broncs Football season opener **- Regional Performances:** represent of Sheridan at events throughout Wyoming and Montana, including parades and community celebrations **- Intergenerational Outreach:** performances that engage audiences of all ages, from children at community festivals to residents of nursing and assisted living facilities **- Corps Growth & Preservation:** recruitment and training of new members to sustain the Corps' military uniforms, marching style, and musical traditions for future generations	One-Time Expense - Corps uniforms- Haven't updated uniform inventory in 7 years and items are worn. Each uniform costs roughly $800 and is custom made. - Instruments and cases: Haven't updated instruments in 7 years. Leather harnesses are worn. Drums & horns are very expensive.
Downtown Sheridan Association	**45,000**	65,000	50,000		Founded in 1985 and incorporated in 1987 Dedicated to preserving the historic character and economic vitality of Downtown Sheridan Uses the National Trust for Historic Preservation's Main Street Approach™, focusing on Design, Organization, Promotion, and Economic Vitality Programs: - Supports local businesses and brings community together through events like 3rd Thursday, First People's Pow Wow, and Main St. Monster Mash - Coordinates shop-local promotions like Winter & Summer Crazy Days, Spring & Holiday Shopping Sprees, and Holiday Kick-Off in Pink - Enhances Main Street with 160 flower baskets - Coordinates snow removal for Main Street sidewalks	Ongoing Expenses - Beautification projects- maintenance of flower baskets - Sidwalk snow removal for public safety & uninterrupted access to local businesses - Community events - Shop Local promotions - Community Room management & maintenance (shared downtown space used by public & local orgs) - Historic preservation- collaboration with Certified Local Government to preserve and promote Sheridan's historic assets - Business support- outreach, marketing, and advocacy for downtown businesses, particularly during construction or times of economic challenge Funds used to leverage additional grants + To show City partnership during Wyoming Main Street annual accreditation process

FISCAL YEAR	FY26	FY27			ORGANIZATIONAL OVERVIEW	INTENDED USE OF 1-CENT FUNDS
ORGANIZATION NAME	ALLOC	REQ	MAYOR RECOM	ALLOC		
Habitat for Humanity of the Eastern Bighorns	**40,000**	45,000	45,000		Serving Sheridan County since 1994 Programs: - Provides affordable housing through new construction, remodels, and home repairs for households earning 30–80% of Area Median Income (AMI) - Offers free financial education and homebuyer training to applicants and the general public - Home Repair Program- helps older adults remain safely in their homes; eight repairs were completed this past year - Operates the Sheridan County Housing Land Trust, which has built more than 54 homes and welcomed families into the community Approved homebuyers receive 0% interest, 30-year mortgages with monthly payments capped at 30% of gross income; Habitat covers the gap between appraised value and the affordable mortgage. Helps address the housing shortage identified by Gruen & Gruen in 2021, which estimated a need of more than 1,000 units In 2025, 124 volunteers contributed more than 564 hours to the homebuilding program; homebuyers also complete 250 volunteer hours	- Subsidize rising cost of construction- For current & future homes Funds are vital for obtaining additional funding from private foundations, local donors, national foundations, and federal gov't City partnership is also critical to maintaining affiliate through Habitat for Humanity International
NAMI	**10,000**	15,000	15,000		Established in 2021 Dedicated to improving the lives of individuals and families affected by mental illness Formed in response to needs identified through CVC's 2021 Mental Health Study Circles, including limited low-barrier support, gaps in education, and the need for unified, stigma-free resources. Accessible mental healthcare reduces strain on law enforcement, emergency responders, and crisis services. It also strengthens community wellness, resilience, and safety Programs: - Provides free advocacy, education, support, and public awareness - Offers multiple free peer- and professional-led support and therapeutic groups - Delivers robust education programming, including seasonal workshop series and community trainings that reached 365 residents in the past year - Attends and hosts public events to increase visibility and outreach - Hosts the annual NAMI Walk, which drew more than 175 participants in its inaugural year - Maintains and distributes the Sheridan County Mental Health Resource Guide Plans to expand programming in FY27 in response to strong attendance and growing demand Ensures accessibility by providing free meals and childcare at all educational events	Ongoing Expenses *(Related to expansion of professionally-led therapeutic support groups- Demand has grown significantly with waitlists & community referrals increasing)* - Contracting licensed mental health professionals - Preparation, participant screening, and follow-up work required to run groups safely and effectively - Addition of 1-2 time slots Funds strengthen NAMI Sheridan's ability to secure additional grants and community support.

FISCAL YEAR	FY26	FY27			ORGANIZATIONAL OVERVIEW	INTENDED USE OF 1-CENT FUNDS
ORGANIZATION NAME	ALLOC	REQ	MAYOR RECOM	ALLOC		
Phorge, Inc.	-	10,000	5,000		Founded in 2017 Mission: to create an environment where youth and adults can learn, create, and collaborate using technology, tools, and community Offers a wide range of hands-on activities, including sewing, rocketry, fabrication, 3D printing, coding, woodworking, soap-making, and more Builds critical 21st-century skills in science, technology, engineering, arts, and math (STEAM) Programs: - **STEAM Camps:** served more than 200 students to increase STEM exposure - **STEAM Classes:** engaged over 40 homeschool students in 3D printing, design, engineering, and rocketry - **Evening Classes:** open to the broader community - **Ladies Night:** encourages greater participation by women in STEM Partnerships - Worked with the Sheridan Community Land Trust to build Wingspan sign at Bridges - Offers membership scholarships to foster families - Hosts monthly Sheridan County Youth Coalition meetings	Ongoing Expenses - Rent ($10,000 covers 1/3 of yearly rent cost) Funds would enable Phorge to expand membership, strengthen community outreach, and move closer to their goal of self-sufficiency
SAGE Community Arts aka Sheridan Artists Guild	**15,000**	15,000	15,000		Founded in 1940 Guided by three core pillars: See Art, Create Art, and Promote Art Programs: - Enriches Sheridan's arts culture through exhibitions, community events, classes, workshops, and artist talks, while providing emerging artists opportunities to exhibit, sell work, gain visibility, and grow their careers through SAGE's galleries, events, and partnerships - Offers weekly classes for all ages and skill levels - Engages youth through art camps, after-school programs, and hands-on projects, with priority access for low-income families Supports econ development & tourism by attracting visitors, artists, and cultural tourists, increasing downtown foot traffic and spending, and positioning Sheridan as an arts-forward destination	Ongoing Expenses - Rent & Utilities - Youth camp instructor (30% cost cover per camp) - Supplies - Advertising & Printing- camps, classes, exhibitions, artist talks/demos, and other community arts engagement Funding reinforces SAGE's credibility but is not used as leverage or required match for other funds

FISCAL YEAR	FY26	FY27			ORGANIZATIONAL OVERVIEW	INTENDED USE OF 1-CENT FUNDS
ORGANIZATION NAME	ALLOC	REQ	MAYOR RECOM	ALLOC		
Senior Citizens Council (The HUB on Smith)	**80,000**	80,000	80,000		Incorporated in 1973 Provides services that help older adults remain independent ; Services help reduce emergency response demands and support overall community wellness Nearly 29% of county residents are age 60 or older and Nearly 90% of adults served live below the poverty level. Serves more seniors than ever before—approximately 3,400 annually Core services include **home-delivered meals, adult day care, caregiver support,** and **public transportation** Additional programs: - **Support Center**: connects individuals to community resources - **Help at Home**: licensed home health assistance serving more than 170 clients - **Dementia Friendly Wyoming**: training and education for people living with dementia and their caregivers - **Fun & Wellness:** exercise classes, music, arts, and excursions that keep older adults active and engaged - **Volunteer Services:** engages older adults in meaningful service; currently more than 475 active volunteers	Ongoing Expenses - Supports Help at Home and Support Center staff wages & benefits **Help at Home** recipients increased 13% over previous year. The Hub is the only home health agency in Sheridan that offers sliding fee scale based on income. HAH helps prevent accidents and premature placement in higher levels of care and eases burden on family caregivers. **Support Center** provides streamlined, efficient, person-centered approach. Reduces confusion, stress, and frustration by providing one trusted place for information, guidance and support for older adults and families.
Sheridan Arts Council	**2,000**	5,000	4,000		Promotes the performance and appreciation of the arts in Sheridan, fostering a lifelong love of the arts for all Programs: **- Concerts in the Park**: free music and entertainment for large audiences, including underserved populations **- Summer Fine & Performing Arts Camp Scholarships:** support Sheridan students attending programs such as the International Thespian Festival, jazz, bluegrass, classical music, violin, band, and music tech camps **- Support for Musical Arts Performances:** sponsors 6–8 performances annually at Sheridan College and the WYO Theater, often bringing artists who also teach master classes in local schools and the community	Ongoing Expenses - Office, USPS - Artist fees - Contract labor - Bookkeeping - Insurance - Youth scholarships - Supports grant sponsorship for WYO and Whitney Center - Advertising - Annual Filing
Sheridan Community Land Trust	**25,000**	30,000	25,000		Formed in 2006 in response to a community assessment by the County and City Preserves open spaces, healthy rivers and creeks, working ranches, wildlife habitat, and local history, while expanding recreation opportunities to connect people with the places they love Programs: **- History Program:** celebrates heritage and landmarks through in-person tours, restoration of Streetcar #115, and monthly presentations, often in partnership with The Hub **- Recreation Program:** maintains trails year-round and improves access, signage, adaptability, and terrain to support healthy amenities **- Community Program:** manages Big Goose Natural Area (off-leash dog area) and offers a low-cost Community Room for workshops, meetings, and trainings	One-Time & Ongoing Expenses - Restoration of Streetcar #115 (materials) - Widening trails/moving barriers for greater trail accessibility - History presentations & tours (materials) - Maintenance of Soldier Ridge Trail and The Green Room Trail (supplies to mow and trim, repair trail damage) - Maintenance of off-leash dog area and Community Rooms (advertise off-leash area, update stained and worn carpeting in Community Rooms). Funds used to leverage other funding

FISCAL YEAR	FY26	FY27			ORGANIZATIONAL OVERVIEW	INTENDED USE OF 1-CENT FUNDS
ORGANIZATION NAME	ALLOC	REQ	MAYOR RECOM	ALLOC		
Sheridan County Chamber of Commerce	**50,000**	50,000	50,000		Formed in 1913 (with roots in the Sheridan Commercial Club dating back to 1895) Serves as a catalyst for business prosperity, a champion for a stronger community, and the "front door" to Sheridan Programs: - **Ignite Conference**: affordable professional development for all career levels - **Front Line Worker Training**: launched in 2025 with SCTT - **Boot Kickoff**: family-focused rodeo tradition - **Manufacturing Month**: promotes job awareness for youth and the public - **Christmas Stroll & Get Caught Shopping**: 30-year tradition encouraging local shopping - **Legislative Forums**: connects local leaders with state legislators before sessions Services: - Free visitor and relocation services, including welcome bags, community maps, relocation packets, certificates of origin, notary services, and business relocation assistance - Resource website with job postings and community calendar - Business alerts, communications, grand openings, and ribbon cuttings - Economic development initiatives, supporting SEEDA, EDTF, CAST, New West manufacturing partnership, and key community projects such as downtown construction, housing studies, and community reviews	Ongoing Expenses - Rent & utilities - Chamber Bucks Program & Events *(Christmas Stroll, Boot Kickoff, Get Caught Shopping)*: Supplies, software & database, advertising - Ongoing Business & Community Needs: Relocation packets, visitor services, ribbon cuttings, business retention & expansion efforts, more - Ignite Conference, Awards of Excellence, Workforce Development, Manufacturing Month - Gov't Affairs & Community Education: Legislative/Candidate Forums, Legislative Wrap-up Lunch Program, Pre and post Legislative Session events, Legislative Sub-Committees for bill monitoring
Sheridan County Conservation District	**20,000**	20,000	20,000		Established 1972 (consolidation of 3 districts originally established in 1942 and 1948) Mission: to protect Sheridan County's land and water quality, support agriculture, and promote responsible land stewardship through partnerships, monitoring, and education. Programs: **- Water Quality Improvement:** technical & financial assistance for projects improving water quality in Goose Creek watershed, including TMDL implementation, streambank stabilization, and infrastructure upgrades **- Watershed Planning & Partnerships:** collaboration w/ landowners, USDA NRCS, & local partners to address conservation priorities **- Water Quality Monitoring:** long-term monitoring & reporting in local watersheds to track conditions and guide management **- Education & Outreach:** stormwater & water quality education through classrooms, community events, workshops, and newsletters **- Fire Recovery Coordination:** monitoring and mitigation of wildfire impacts on water quality, infrastructure, and agricultural lands **- Environmental Cleanup & Safety:** coordination of community efforts at Acme Power Plant site **- Tree Program:** low-cost conservation seedlings for windbreaks, habitat, and community plantings	Ongoing Expenses: - Primary Use: Match federal & state dollars for implementation of recommendations from Goose Creek TMDL (installation of improvement projects, water quality monitoring, and outreach) This supports City's efforts to address water quality concerns within Goose Creek watershed and includes components associated with wide array of initiatives (Big Goose Watershed Control Plan, USDA National Water Quality Initiative, Hume Draw Assessment, & feasibility evaluation of extending City's raw water transmission line to convey irrigation water in place of Alliance Lateral Ditch) - Post-fire mitigation (debris and sediment removal): Likely to be ongoing issue for several yrs- Current monitoring & assessment will lead to better understanding of long-term needs, which may require SCCD to secure additional federal and/or state funding. - Former Acme Power Plant cleanup: ongoing effort. Main activities (asbestos removal, building demolition, and soil hotspot cleanup) expected to finish in FY27.

FISCAL YEAR	FY26	FY27			ORGANIZATIONAL OVERVIEW	INTENDED USE OF 1-CENT FUNDS
ORGANIZATION NAME	ALLOC	REQ	MAYOR RECOM	ALLOC		
Sheridan County Historical Society (Museum at the Bighorns)	**30,000**	30,000	30,000		Established in the mid-1960s Local and regional history museum dedicated to preserving and sharing Sheridan County's heritage Currently setting up new Main Street location, with phased opening underway and full exhibit space expected in 2026 In 2025, introduced new co-leadership, expanded board involvement, and reopened limited public access through a lobby exhibit, museum store, and downtown walking tours Programs focus on historic preservation, youth education, and community engagement, partnering with local schools, the YMCA, and recreation programs New downtown location is expected to support year-round tourism and economic activity while serving residents, visitors, and underserved populations	Ongoing Expenses - Rent & Utilities - Insurance - Supplies (maintain tech/printer, youth activities) - Salaries & benefits to support education programs - Supports continued growth of exhibits and community/educational programs - Advertising & printing - Exhibit change/interpretive materials Helps leverage additional grants and private funding by demonstrating stable City support
Uprising	**10,000**	12,000	12,000		Established 2019 Mission: to empower Wyoming communities, volunteers, and donors to confront human trafficking and exploitation through awareness, education, and outreach Programs: **- Youth Prevention Education:** developmentally appropriate, evidence-based presentations that equip youth with skills to recognize grooming, exploitation, and unsafe situations **- School-Based Programming:** prevention education integrated into Sheridan County school curricula, including elementary, junior high, and high school levels **- Youth Empowerment Programs:** programming that builds resilience, confidence, & protective skills among young people **- Caregiver & Parent Training**: education on risk factors, online safety, & how to have safety conversations with youth **- Professional Training:** training for educators, counselors, and youth-serving professionals on grooming indicators, digital safety, and responding to disclosures **- Community Awareness & Outreach:** free community events, resources, & statewide education sessions to increase awareness and prevention capacity **- Capacity Building & Evaluation:** expansion of trained presenters, distribution of prevention resources, and ongoing evaluation to improve program impact	Ongoing Expenses: - Salaries & Benefits - Supplies Supports Uprising in delivering youth prevention and education throughout the County free of charge. Funding used to leverage state, regional, and national grants as well as community and business sponsorships.
Totals:	**$484,500**	**$549,300**	**$503,500**	**$0**		

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MEMORANDUM

DATE: August 7, 2023
TO: Mayor and City Council
RE: 1% Allocation

It has been requested by the Mayor, on behalf of Councilman Weitzel, that I provide analysis regarding the interpretation of Article 16, Section 6 of the Wyoming Constitution regarding one cent allocations to nonprofit organizations. It should be noted that the designation of an organization as a nonprofit is irrelevant to this analysis. A federal or state tax designation has no bearing on whether an expenditure is constitutional.

The City currently provides funds for a variety of nonprofits and organizations which perform a number of services for the public. The funds being used are generated from the 1% optional sales tax. See W.S. § 39-15-204(a)(i). Municipal spending is limited by Wyoming Constitution Article 16, Section 6 which states:

> "(a) Neither the state nor any county, city, township, town, school district, or any other political subdivision, shall:
>
> > (i) Loan or give its credit or make donations to or in aid of any individual, association or corporation, except for necessary support of the poor;"

The meaning of "donation" or "aid" is not defined by statute. However, the statute does define the synonym "gift" being "anything of value to the extent that consideration of equal or greater value is not received". (W.S. § 9-13-102). As you will see with the following factor test identified by the Wyoming Supreme Court and the Wyoming Attorney General Office, the principal of whether there is adequate value received determines whether donation or aid has been given.

When analyzing Article 16, Section 6(a)(i), the Wyoming Attorney General and the Wyoming Supreme Court have identified three factors for interpreting the constitutionality of the expense: (1) Does a public purpose exist for the transaction?; (2) If the transaction may result in a private benefit, has adequate consideration been exchanged—in other words, is there sufficient benefit accruing to the State (City)?; and (3) Is there independent statutory authority for the State (City) to act in the manner intended? *See, e.g., Uhls v. State ex rel. City of Cheyenne*, 429 P.2d 74, 86 (Wyo. 1967); *Witzenburger v. State ex rel. Wyo. Cmty. Dev. Auth.*, 575 P.2d 1100, 1133

(Wyo. 1978); *U.S. West Commc'ns, Inc. v. Wyo. Pub. Serv. Comm'n*, 907 P.2d 343, 346 (Wyo. 1995).

Factor 1: Does a public purpose exist for the transaction?

The basis for analyzing the public purpose requirement is defined in the *Uhls* case. In *Uhls*, the City of Cheyenne proposed financing $25,000,000 for the Frontier Refining Project through the issuance of bonds and a purchase agreement with options. Among other questions, was whether the expected benefit from job creation and tax revenue was a sufficient "public purpose" to justify the use of public credit for a private endeavor. *Uhls* offers the following guidance:

> "Whether a particular act or conduct is a 'public purpose' is a matter of law for judicial determination and not a question of fact; however, where the legislative judgment as to a 'public purpose' is apparent, that judgment will not be interfered with by the courts unless the judicial mind conceives it to be without reasonable relation to the public interest and welfare."

Uhls, 429 P.2d at 86-87. A "public purpose" may determined by the legislature as expressly or impliedly stated. When it is expressly stated, then only a "reasonable relation to the public interest and welfare" is required. In *Uhls*, the Wyoming Supreme Court recognized "public economic benefits flowing from new or expanded industry" as a "public purpose." *Id.* There is no explicit stated purpose within statute which allows for the use of public funds to be used in anticipation of a new industry and therefore such an expenditure is implied. Ergo, even a potential or unrealized benefit to the public may be sufficient to satisfy this factor.

In application to the 1% question, each 1% recipient must be providing a service which would be in the public's interest. Only a reasonable relation to the public interest is required. For example, the Sheridan Chamber of Commerce receives $50,000.00 from the City and provides business support services, advertising for Sheridan and business outreach. Business support is an implied public purpose found throughout Wyoming Statute. Thus, there is an easily defined reasonable relation to the public interest between the City expenditure and an allowable public purpose.

Factor 2: If the transaction may result in a private benefit, has adequate consideration been exchanged—in other words, is there sufficient benefit accruing to the State?

Although Article 16, Section 6 prohibits lending public credit for a private purpose, it does not prohibit the use of public debt for a public purpose even though a private benefit may accrue incidental to that purpose. *Witzenburger*, 575 P.2d at 1133. If the private benefit is more than incidental, however, there must be an exchange of adequate consideration. *Frank v. City of Cody*, 572 P.2d 1106, 1111-12 (Wyo. 1972). Stated more plainly, if a private entity is going to benefit then the City has to receive adequate compensation.

The benefit that the City provides for a private purpose must be determined by the Governing Body to be something that results in an equal or greater value to the public. The benefit in contractual terms is defined as consideration. Consideration may take a variety of forms but is generally defined as "the performance of some act, a forbearance, or the creation, modification, or destruction of a legal relationship." *Schlesinger v. Woodcock*, 2001 WY 120, ¶ 14, 35 P.3d 1232, 1237 (Wyo. 2001). For example, the City provides the Downtown Sheridan Association (DSA), $60,000.00 as part of its 1% program. The consideration that the City receives includes downtown beautification, Main Street promotion and certifications, business assistance and event planning. By making this award, the Governing Body has determined that the private benefit to DSA results in equal or greater consideration given to the public. To further illustrate, if the City is building a street and the contractor bids the project, the City Govering Body awards the bid and approves the consideration. The Govering Body is declaring that the money paid to the contractor, a private interest, results in adequate consideration (value) to the public.

This factor is the single most politically relevant issue as the other two factors are determined by Wyoming Statute. The City Governing Body is ultimately responsible for determining whether the consideration that is being received is sufficient.

Factor 3: Is there independent statutory authority for the State to act in the manner intended?

A Municipality only has the powers granted to it by the legislature. Those powers are either explicit (written statutes), or implied (powers necessary to carry out explicit powers). The Wyoming Supreme Court has stated:

> "The people of the municipalities, however, do not define for themselves their own rights, privileges and powers, nor is there any common law which draws a definite line of distinction between the powers which may be exercised by the State, and those which must be left to the local government. The municipalities must look to the State for such charters of government as the legislature shall see fit to provide; … the local authorities can exercise those only which are expressly or impliedly conferred, and subject to such regulations or restrictions as are annexed to the grant." *Stewart V. City of Cheyenne*, 154 P.2d 355, 361 (Wyo. 1944)

Thus, only those powers explicitly or impliedly allowed by Wyoming Statute or the Wyoming Constitution can be exercised by the City. The actions which a city may take are generally found in W.S. § 15-1-103. Those found in the statute are considered expressed powers as they are written. Implied powers are those necessary to affect the expressed powers. For example, W.S. § 15-10-101 and 103 expressly allow for a city to "Provide, or assist in providing by any suitable method decent, safe and sanitary housing and related facilities to persons of low

income". Implied from the expressed power is that the City is authorized to fund Habitat for Humanity housing as it provides housing to those with low income.

In conclusion, 1% fund recipients must provide services which have a public purpose authorized by statute, the City must receive equal or greater consideration, and the services provided by the recipients must be allowed by Wyoming Statute. The contracting with nonprofits for public purposes is clearly constitutional provided the specific allocation results in adequate consideration. Whether adequate consideration exists is ultimately a determination for the Governing Body.

TARVER, KERNS & BUNTING, LLP



BRENDON E. KERNS

Advocacy Center $50,000

GPET Section I: Cover Sheet

Organization Name:	Advocacy & Resource Center	
Address:	136 Coffeen Ave	
City/State/Zip:	Sheridan, WY 82801	
Contact Person:	Yvonne Swanson	
Phone Number:	307-672-7471	
Email:	yvonne@arcsheridan.org	
Organization TIN/EIN	83-0255952	**(Attach completed W9)**

GPET Funds Requested:	$50,000.00

Board Members & Terms:		
Name	**Term Start**	**Term End**
Brandi Clifton	2019	2027
James Wilkerson	2020	2027
Danielle Dowell	2022	2027
Kathleen Wood	2021	2027
Emily Julian	2024	2027
Jon Snoozy	2024	2027

Certification: I hereby certify that the information provided in this application is true and correct to the best of my knowledge.

Agency Director	Yvonne R Swanson	Yvonne R Swanson	11/25/25
	Signature	Printed Name	Date
President	Brandi K. Clifton	Brandi K. Clifton	11/25/25
	Signature	Printed Name	Date

Corrected

GPET Section II: Fact Sheet

Mission Statement & Organizational History:

- Please provide your organization's Mission Statement, along with a brief history of your presence in Sheridan County (services offered will be covered on the next page).

Mission Statement
The Advocacy & Resource Center exists to empower people affected by domestic violence, sexual assault, and other forms of violence to realize lives of choice, safety, and freedom.

Organizational History and Presence in Sheridan County
The Advocacy & Resource Center (ARC) was established as a nonprofit organization in 1981 and has served Sheridan County for more than 40 years. Since its founding, ARC has built a strong reputation as a trusted and confidential resource for individuals experiencing crisis or seeking support related to violence.

Advocates are available 24 hours a day through the crisis hotline, ensuring that individuals in need always speak directly with an advocate based in Sheridan County. Walk-in support is available Monday through Friday from 8:00 a.m. to 3:00 p.m., offering immediate, in-person assistance during regular business hours.

Throughout its history, ARC has maintained a commitment to empowering individuals through compassionate, non-judgmental support. Advocates work closely with community partners—including law enforcement, county prosecutors, medical providers, and local social service agencies—to ensure a coordinated and informed community response to violence.

The organization is actively involved in multiple multidisciplinary teams and community coalitions, such as the Child Protection Team, Adult Protection Team, Sex Offender Management Team, Senior Agency meetings, and the Council of Social Agencies. These collaborations take place monthly and help strengthen partnerships, improve communication, and ensure that services throughout Sheridan County remain responsive to community needs.

ARC also plays an important role in community education. Advocates provide presentations throughout the year to school districts across Sheridan County, covering topics such as healthy relationships, safety within digital and online spaces, personal boundaries, and awareness of technology-related risks. These educational efforts support local youth and contribute to long-term prevention of violence in the community.

Organizational Accountability:

- Who within your organization will be primarily responsible for overseeing the use of funds?
- What internal controls or tracking systems will be used to track use of funds?

As a nonprofit organization committed to strong fiscal stewardship, the Advocacy & Resource Center designates Executive Director Yvonne Swanson as the individual primarily responsible for overseeing the use of grant funds. She ensures that all expenditures align with the organization's mission, grant requirements, and ethical nonprofit financial practices.

What internal controls or tracking systems will be used to track the use of funds?
To maintain transparency and accountability, the organization uses a layered system of internal controls. Business Manager Veronica Zuver manages day-to-day financial tracking and documentation, maintaining accurate and up-to-date records in QuickBooks and Excel.

To further uphold nonprofit best practices, the Advocacy & Resource Center also contracts with an independent third-party accounting firm to review financial records and verify accuracy. Additionally, the Board of Directors provides ongoing oversight by regularly reviewing financial statements, budgets, and expenditures to ensure all funds are used responsibly and in accordance with nonprofit standards.

GPET Section III: Scope of Services

Please provide a detailed list that outlines the **core services, programs, or activities** your organization offers. This list will be used to define the scope of services in your GPET Service Agreement if funding is approved. (additional page provided if needed)

Your response for each service should include:

1. **Service Name or Program Title**
2. **Brief Description of Each Service** (1–2 sentences per item)
3. **Target Population or Audience** (e.g., youth, seniors, general public, underserved populations)
4. **Frequency or Availability** (e.g., weekly, year-round, seasonal)
5. **Location of Service** (on-site, community-based, virtual, etc.)

24-Hour Crisis Hotline
Description: A confidential, always-available phone line offering emotional support, crisis intervention, and safety planning
Target Population: Victims of violent crime (e.g., domestic violence, sexual assault, stalking, elder abuse).
Frequency / Availability: 24 hours a day, 7 days a week, 365 days a year.
Location: Phone-based (virtual).

Emergency Shelter
Description: Temporary housing for individuals fleeing immediate violence, including support with basic needs like food, clothing, and safety planning.
Target Population: Survivors of domestic violence or other violent crimes who need safe refuge.
Frequency / Availability: Case-by-case, based on availability.
Location: On-site at ARC (Sheridan County).

Safety Planning
Description: Develops individualized safety plans that address risk, emotional well-being, protecting oneself/children/pets, and planning for potential escalation.
Target Population: Individuals experiencing or at risk of violence or abuse.

Resource & Referral Services
Description: Links clients to local and national resources, such as legal aid, public benefits, housing assistance, food banks, and transportation services.
Target Population: Victims of violent crime who need help accessing community supports.
Frequency / Availability: Year-round, during business hours.
Location: On-site, by phone, and via online referrals.

Financial Assistance
Description: Provides monetary support for immediate needs such as food, clothing, gas, housing deposits, phone service, or other costs that arise when leaving an abusive situation.
Target Population: Survivors who lack financial resources to safely leave or rebuild after a violent incident.
Frequency / Availability: As needed, on a case-by-case basis
Location: On-site coordination; funds may be applied in the community.

GPET Section III: Scope of Services

Scope of Services, Continued, if applicable:

Transportation Assistance
Description: Helps clients access safe transportation (e.g., to shelter, appointments, court) by connecting them to transit services or arranging transportation.
Target Population: Survivors with mobility or transport challenges, especially during crisis or relocation.
Frequency / Availability: As needed.
Location: Community-based; transport coordination handled through ARC.

Clothing & Material Support
Description: Provides donated clothing, household items, toiletries, and other necessities to survivors who may have left with nothing.
Target Population: Survivors of violence, especially those who have left their homes suddenly.
Frequency / Availability: During office hours; based on inventory/donations.
Location: On-site donation center.

Hospital Response / Medical Accompaniment
Description: Advocates can accompany survivors to the hospital for emotional support and to assist with crisis intervention, safety planning, or coordinating medical resources.
Target Population: Survivors seeking medical attention post-assault or during crisis.
Frequency / Availability: On an as-needed basis.
Location: Community-based (hospital).

Volunteer Program
Description: Engages community members in providing crisis line support, court watching, donation sorting, childcare, building maintenance, and community awareness.
Target Population: Community volunteers (adults 18+).
Frequency / Availability: Flexible shifts, depending on volunteer role (e.g., crisis line, court, sorting).
Location: On-site, community-based, or remote (crisis line).

Public Presentations/Trainings
Description: Providing education and awareness within the community. (Schools, organizations, public presentations)
Target Population: All Community members, Youth & Adults.
Frequency / Availability: Flexible scheduling dependent on need.
Location: On-site, community-based, or remote.

Scope of services

24-Hour Crisis Hotline
Description: A confidential, always-available phone line offering emotional support, crisis intervention, and safety planning
Target Population: Victims of violent crime (e.g., domestic violence, sexual assault, stalking, elder abuse).
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Target Population: Survivors of domestic violence or other violent crimes who need safe refuge.
Frequency / Availability: Case-by-case, based on availability.
Location: On-site at ARC (Sheridan County).

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Description: Develops individualized safety plans that address risk, emotional well-being, protecting oneself/children/pets, and planning for potential escalation.
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Description: Links clients to local and national resources, such as legal aid, public benefits, housing assistance, food banks, and transportation services.
Target Population: Victims of violent crime who need help accessing community supports.
Frequency / Availability: Year-round, during business hours.
Location: On-site, by phone, and via online referrals.

Financial Assistance
Description: Provides monetary support for immediate needs such as food, clothing, gas, housing deposits, phone service, or other costs that arise when leaving an abusive situation.
Target Population: Survivors who lack financial resources to safely leave or rebuild after a violent incident.
Frequency / Availability: As needed, on a case-by-case basis
Location: On-site coordination; funds may be applied in the community.

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Description: Helps clients access safe transportation (e.g., to shelter, appointments, court) by connecting them to transit services or arranging transportation.
Target Population: Survivors with mobility or transport challenges, especially during crisis or relocation.
Frequency / Availability: As needed.
Location: Community-based; transport coordination handled through ARC.

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Description: Provides donated clothing, household items, toiletries, and other necessities to survivors who may have left with nothing.
Target Population: Survivors of violence, especially those who have left their homes suddenly.
Frequency / Availability: During office hours; based on inventory/donations.

Location: On-site donation center.

Hospital Response / Medical Accompaniment
Description: Advocates can accompany survivors to the hospital for emotional support and to assist with crisis intervention, safety planning, or coordinating medical resources.
Target Population: Survivors seeking medical attention post-assault or during crisis.
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Location: Community-based (hospital).

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Target Population: Community volunteers (adults 18+).
Frequency / Availability: Flexible shifts, depending on volunteer role (e.g., crisis line, court, sorting).
Location: On-site, community-based, or remote (crisis line).

Public Presentations/Trainings
Description: Providing education and awareness within the community. (Schools, organizations, public presentations)
Target Population: All Community members, Youth & Adults.
Frequency / Availability: Flexible scheduling dependent on need.
Location: On-site, community-based, or remote.

GPET Section IV: Funding Requested

Funding Requested:

Have you previously received GPET Funding? Yes ☑ No ☐

If yes, please provide a history of the funding (i.e. amounts requested, amounts received and the funding duration:

Attached is the information I have available to me. Please note that there are question marks for the numbers we do not have available do to updated systems.

Will the funds support a one-time expense, or ongoing expenses? ongoing expenses

If one-time, please specify the items and their purpose. If ongoing, describe the project or outcomes the funds will support:

The funds will support the ongoing operational expenses of the Advocacy & Resource Center. These resources are essential to sustaining the daily functions of the Center and ensuring that high-quality services remain available to victims of violent crime. Our advocates are our greatest asset; without their dedication and expertise, our services could not be delivered. Funding to assist with supplies, equipment, rent, utilities, contractual services, and other operational needs allows the Center to remain fully functional and responsive to the individuals and families who rely on us during their most critical moments.

City GPET Requested, awarded and received.

	Requested	Awarded	Received
FY09	?	?	$15,000
FY10	$20,000	$15,000	$13,500
FY11	$20,000	$11,250	$9,900
FY12	?	$6.675	$6,695
FY13	?	$6,675	$6,341.25
FY14	?	$6,675	$6,875.25
FY15	?	$6,675	$7,500
FY16	?	$7,500	$7,500
FY17	?	$6,675	$6,667
FY18	?	$6,667	$6,667
FY19	$10,000	$6,667	$6,667
FY20	?	$10,000	$10,000
FY21	$20,000	$7,500	$7,500
FY22	$20,000	$14,300	$14,300
FY23	$18,000	$18,000	$18,000
FY24	$30,000	$30,000	$30,000
FY25	$50,000	$50,000	$50,000
FY26	$50,000	$50,000	$25,000 current

GPET Section IV: Funding Requested

How will this funding support a municipal function or align with a City-identified goal or strategic plan area (e.g., public safety, wellness, economic development, youth programs)?

This funding directly supports municipal functions and aligns with multiple City-identified strategic priorities, including public safety, community wellness, and support for vulnerable populations. The Advocacy & Resource Center works in close partnership with law enforcement, county attorneys, and the court system to enhance victim safety, ensure accurate information-sharing, and strengthen the overall response to violent crime. By collaborating with key social service agencies—including DFS, Compass Center for Families, VOA programs, Salvation Army, HUB on Smith, and CHAPS—the Center helps coordinate comprehensive care that reduces system strain and improves outcomes for at-risk residents.

Additionally, the Center's community education efforts promote healthy relationships, violence prevention, and safe homes, directly supporting municipal goals related to long-term wellness, stable families, and community resilience. Collectively, these services contribute to a safer community, a more effective justice system, and a stronger network of support for victims and families—areas that are central to most City strategic plans.

Will the funds be used to leverage additional grants or funding for your organization? If so, please explain.

Yes. The funds will directly support our ability to leverage additional grants and funding. Stable support from the City strengthens our sustainability and demonstrates local investment—an important factor in the scoring criteria for many state, federal, and private funding sources. By ensuring we have the staffing and program stability needed to meet baseline service demands, this funding allows us to actively pursue additional grants that can expand services, enhance collaborations, and increase resources for victim safety, prevention efforts, and community education.

☑ **Please provide letter(s) of recommendation from community members highlighting the impact and quality of your organization's services** (minimum of one letter, max of three letters). **Alternatively, you may include public feedback, reviews, or examples of community engagement that demonstrates your organization's value to those you serve, or a combination thereof.**

GPET Section IV: Statement of Financial Position

(Must Use This Form)

Statement of Financial Position as of September 30, 25 :

Current Assets	
Cash and Cash Equivalents	371,918
Investments	601,654
Accounts Receivable	0
Prepaid Expenses	0
Other	0
Total Current Assets	973,572 ✓

Non-Current Assets	
Furniture & Equipment	61,833
Land/Building	471,024
Accumulated Depreciation	-349,554
Other	51,125
Total Non-Current Assets	234,428 ✓

Total Assets	1,208,000 ✓

Current Liabilities	
Accounts Payable	0
Accrued Payroll Expenses	0
Other Accrued Expenses	0
Notes Payable (Current Portion)	0
Other	0
Total Current Liabilities	0

Non-Current Liabilities	
Notes Payable (Long-term Portion)	0
Total Non-Current Liabilities	0

Total Liabilities	0

Net Assets	
Temporarily Restricted	220,730
Unrestricted	427,696
Unrestricted (Board designated)	559,574
Total Net Assets	1,208,000 ✓

Total Liabilities and Net Assets	1,208,000 ✓

GPET Section V: Current Annual Budget

(Must Use This Form)

From July 1, 2025 **Through** June 30, 2026

Budgeted Revenue	Amount	Comments/Explanation
City of Sheridan GPET	50000	
Sheridan County One Cent	40000	
Federal Grants	89371	
State Grants	218421	
Other Grants	15811	George, WCF
Donations	86142	
Fundraising	47000	
Dues/Memberships	N/A	
Interest	11500	
Other	1000	Ranchester
Other		

Budgeted Admin Expenses	Amount	Comments/Explanation
Salary, Director	79362	
Salary, Other(s)	245266	
Benefits	98712	
Supplies	21305	
Equipment	9000	
Rent	9900	
Utilities	3200	
Contractual Services	7950	
Other	7000	

Program Expenses	Amount	Comments/Explanation
Salaries		
Benefits		
Supplies		
Equipment	4850	vehicle/mileage
Lodging	9000	repairs/maintenance, cpt'l exped.
Food	13500	fundraising exp.
Advertising/Printing	14700	advert/outreach
Other	35500	emergency aid

Total Budgeted Revenue	559245 ✓
Total Budgeted Expenses	559245 ✓

☑ ***Totals for Budgeted Revenue and Budgeted Expenses must match**

GPET Section VI: Proposed Budget of Requested Funds

(Must Use This Form)

From July 1, 2026 Through June 30, 2027

GPET Funds Requested:	50,000

Budgeted Admin Expenses	Amount	Comments/Explanation
Salary & Benefits, Director	5000	
Salary & Benefits, Other(s)	8200	
Supplies	12000	
Equipment	4800	partial business insur.
Rent	8200	ph about $360 less/yr
Utilities	3500	MDU 25% inc. predctd
Contractual Services	6300	
Other	2000	

Program Expenses	Amount	Comments/Explanation
Salaries & Benefits		
Supplies		
Equipment		
Lodging		
Rent		
Utilities		
Food		
Advertising/Printing		
Other		

Total Budgeted Expenses	50000

☑ ***Totals for Budgeted Expenses must match requested funds**

Form **W-9**
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

▶ Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give Form to the requester. Do not send to the IRS.

Print or type. See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
Advocacy & Resource Center

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☑ Other (see instructions) ▶

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.
136 Coffeen Ave

6 City, state, and ZIP code
Sheridan,WY 82801

Requester's name and address (optional)

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number
[ ][ ][ ] - [ ][ ] - [ ][ ][ ][ ]

or

Employer identification number
8 3 - 0 2 5 5 8 5 2

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person ▶ Yvonne Swanson Date ▶ May 12, 2025

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, *later.*

STATE OF WYOMING
Office of the Secretary of State

I, CHUCK GRAY, Secretary of State of the State of Wyoming, do hereby certify that according to the records of this office,

Advocacy & Resource Center

is a

Nonprofit Corporation

formed or qualified under the laws of Wyoming did on **September 1, 1981**, comply with all applicable requirements of this office. Its period of duration is Perpetual. This entity has been assigned entity identification number **1980-000184226**.

This entity is in existence and in good standing in this office and has filed all annual reports and paid all annual license taxes to date, or is not yet required to file such annual reports; and has not filed Articles of Dissolution.

I have affixed hereto the Great Seal of the State of Wyoming and duly generated, executed, authenticated, issued, delivered and communicated this official certificate at Cheyenne, Wyoming on this 6th day of June, 2025 at 9:50 AM. This certificate is assigned ID Number 085767331.

Chuck Gray

Secretary of State

Notice: A certificate issued electronically from the Wyoming Secretary of State's web site is immediately valid and effective. The validity of a certificate may be established by viewing the Certificate Confirmation screen of the Secretary of State's website https://wyobiz.wyo.gov and following the instructions displayed under Validate Certificate.

TURN TO US.

COMPASS
center for families

PO Box 6022, Sheridan, WY 82801
compass4families.org

11/25/2025

As the Executive Director of Compass Center for Families, I am pleased to offer my full support for the Advocacy & Resource Center as they apply for GPET funding.

The Advocacy & Resource Center plays an irreplaceable role in Sheridan. Their staff show up for survivors of domestic violence, sexual assault, and other traumatic experiences with compassion, skill, and professionalism. In my work at Compass, I regularly see the challenges families face when they're in crisis, and I can say with confidence that their services are not just helpful, they are essential to the safety and wellbeing of our community.

Our organizations frequently support many of the same families, and the Advocacy and Resource Center has consistently been a reliable, responsive, and collaborative partner. Their team communicates clearly, works respectfully alongside other agencies, and always keeps survivors' needs at the center of their work. When referring families to them, I know they will be met with dignity, advocacy, and high-quality care.

The need for their services is significant, and their commitment to meeting that need is something our entire community benefits from. Sheridan is safer and stronger because of the Advocacy and Resource Center, and I believe wholeheartedly that continued GPET funding is both warranted and well-deserved.

Please feel free to contact me if any additional information would be helpful. Thank you for your thoughtful consideration and for your ongoing support of organizations working to strengthen and protect Sheridan families.

Sincerely,

Tifany Resser

Tifany Resser
Executive Director
Compass Center for Families
tifany@compass4families.org ,307-675-2263

LETTER OF RECOMMENDATION

Jonathan Snoozy
Detective Sergeant
Sheridan Police Department
45 West 12th Street
Sheridan, Wyoming 82801

11/26/2025

Sheridan City Council
City of Sheridan, Wyoming
55 Grinnell Plaza
Sheridan, Wyoming 82801

Dear Sheridan City Council,

I strongly recommend the Sheridan County Advocacy and Resource Center (A&RC) as a deserving recipient of the GPET (1%) funding to support victims of violence and crime within the community. I have worked closely with the A&RC over the past year as a Sheridan PD Detective and Board Member. I have witnessed firsthand the invaluable impact their programs have had on survivors of violence and other crimes.

Yvonne Swanson and the A&RC team have consistently demonstrated commitment to providing compassionate support to victims. Their work is critical in helping victims navigate complex legal and emotional challenges. Through services such as crisis counseling, legal advocacy, emotional support during law enforcement interviews, and trial support, they have helped victims feel supported and secure.

For instance, recently, the A&RC team worked with a victim of sexual assault in a criminal case investigated by the SPD. The support the A&RC provided was critical to the victim and her mother. I watched the advocate be with them every day of the three day trial, as some victims do not have family or friend support. The legal portion of this case was extensive. The advocate supported the victim through multiple court hearings, not just the trial. The advocate was critical to the point that it was unclear if the victim would have been able to confidently tell her story in court without support from her advocate.

This funding enables A&RC to support victims and enhance its ability to respond to the increasing demand for advocacy services in our community. I strongly support the A&RC in their application for this funding, and I believe the investment in their program will have a lasting, positive impact on victims' lives.

Sincerely, Jonathan Snoozy

cc:

American Legion $4,800.00

GPET Section I: Cover Sheet

Organization Name:	American Legion Post 7	
Address:	137 N. Brooks	
City/State/Zip:	Sheridan, WY 82801	
Contact Person:	John Bennett	
Phone Number:	307-751-0998	
Email:	Jbennett1944@gmail.com	
Organization TIN/EIN		**(Attach completed W9)**

GPET Funds Requested:	$4800.00

Board Members & Terms *(attach additional page if necessary)*

Name	Term Start	Term End
Jennifer A. Warriner- Commander	09-01-2025	06/30/2026
John G. Bennett- Adjutant	09-01-2025	06/30/2026
Diane Hawkins- Finance Officer	09-01-2025	06/30/2026

Certification: I hereby certify that the information provided in this application is true and correct to the best of my knowledge.

Agency Director	Jennifer Wariner Signature	Jennifer Wariner-Commander Printed Name	11-30-25 Date
Adjutant	John Bennett Signature	John Bennett-Adjutant Printed Name	11-30-25 Date

Revision Requested Never Received -AP

GPET Section II: Fact Sheet

Mission Statement & Organizational History:

- Please provide your organization's Mission Statement, along with a brief history of your presence in Sheridan County (services offered will be covered on the next page).

Mission Statement & Organizational History

Mission Statement:
The mission of American Legion Post 7 is to support veterans, strengthen our community, and foster the principles of citizenship, leadership, and service among youth in Sheridan County. We are dedicated to promoting patriotism, mentoring young people, and advancing programs that build character and civic responsibility.

Organizational History:
American Legion Post 7 has served Sheridan County for over a century, originally chartered in the years following World War I. Throughout its long history, Post 7 has supported local veterans and their families, partnered with community organizations, and invested in the development of Sheridan-area youth. Among its longest-running traditions is sponsoring local high school students to attend Wyoming Boys State, a program dedicated to teaching civic engagement, leadership, and public service. Post 7 remains an active, community-centered organization committed to the well-being of Sheridan residents and the strengthening of civic institutions.

Organizational Accountability:

- Who within your organization will be primarily responsible for overseeing the use of funds?
- What internal controls or tracking systems will be used to track use of funds?

Organizational Accountability

Who will oversee the use of funds?
The Boys State program and associated funds will be overseen by the **Post 7 Commander** along with the

Post Finance Officer, who are responsible for ensuring all expenditures meet Post guidelines and the requirements of the City of Sheridan GPET program.

Internal controls or tracking systems:
American Legion Post 7 uses a structured financial management system that includes:

- Dual-signature approval for all expenditures
- Itemized receipts and documentation for all program-related payments
- Tracking through the Post's accounting ledger and annual financial reports
- Review and verification by the Finance Committee

All grant funds will be restricted solely to Boys State registration expenses and will be documented accordingly.

GPET Section III: Scope of Services

Please provide a detailed list that outlines the **core services, programs, or activities** your organization offers. This list will be used to define the scope of services in your GPET Service Agreement if funding is approved. (additional page provided if needed)

Your response for each service should include:

1. **Service Name or Program Title**
2. **Brief Description of Each Service** (1–2 sentences per item)
3. **Target Population or Audience** (e.g., youth, seniors, general public, underserved populations)
4. **Frequency or Availability** (e.g., weekly, year-round, seasonal)
5. **Location of Service** (on-site, community-based, virtual, etc.)

Scope of Services / Core Programs
Below is a detailed list of core services and programs offered by American Legion Post 7.

1. Wyoming Boys State Sponsorship
Description: Provides financial support for local high school juniors to attend the week-long Boys State leadership and civics program.
Target Population: Sheridan County youth, specifically high school juniors.
Frequency: Annually (summer program).
Location: Off-site (Wyoming Boys State campus).

2. Veterans Support & Advocacy
Description: Offers assistance, advocacy, and community support for local veterans and their families.
Target Population: Veterans residing in Sheridan County.
Frequency: Year-round.
Location: Post 7 facility and community-based.

3. Community Events & Civic Engagement
Description: Organizes ceremonies, memorials, and civic events such as Veterans Day, Memorial Day, and community flag presentations.
Target Population: General public; community organizations.
Frequency: Seasonal/year-round.
Location: Community-based.

4. Youth Education & Scholarship Programs
Description: Provides scholarships, educational support, and mentorship opportunities for local students.
Target Population: Sheridan County students.
Frequency: Annual.
Location: Community-based and school partnerships.

5. Honor Guard Services
Description: Provides ceremonial honor guard service for veterans' funerals and community events.
Target Population: Local veterans and families.
Frequency: As needed.
Location: Community-based.

GPET Section IV: Funding Requested

Funding Requested:

Have you previously received GPET Funding? Yes _____ No XXX_

If yes, please provide a history of the funding (i.e. amounts requested, amounts received and the funding duration:

Will the funds support a one-time expense, or ongoing expenses?_____

If one-time, please specify the items and their purpose. If ongoing, describe the project or outcomes the funds will support:

Use of Funds

Will the funds support a one-time expense or ongoing expenses?
✓ One-time expense

Description:
Funds will be used to sponsor **12 Sheridan-area students** to attend **Wyoming Boys State** at a cost of **$400 per student**, totaling **$4,800**. These funds will cover registration fees directly associated with the program.

GPET Section IV: Funding Requested

How will this funding support a municipal function or align with a City-identified goal or strategic plan area (e.g., public safety, wellness, economic development, youth programs)?

Alignment with City of Sheridan Goals
This project directly supports multiple City-identified goals, including:

Youth Programs & Development
Boys State builds leadership, civic engagement, responsibility, and high-level problem-solving skills in young people. Participants return to Sheridan with strengthened confidence, public speaking skills, and a deeper understanding of local and state government.

Wellness & Community Resilience
The program fosters mental and social wellness by connecting youth with peers statewide and providing a structured, positive environment for leadership growth.

Workforce & Economic Development
Young people who participate in Boys State often pursue careers in public service, business, public safety, and technical fields—directly contributing to Sheridan's long-term workforce pipeline.

Civic Engagement
Boys State strengthens students' knowledge of government, community involvement, and democratic systems—empowering them to become engaged community members and future leaders.

W i l

l the funds be used to leverage additional grants or funding for your organization? If so, please explain.

Leveraging Additional Funding
While the grant itself is not a direct match requirement, **American Legion Post 7 will leverage community partnerships, private donations, and Legion fundraising activities** to support additional delegates or cover travel-related needs. Receiving GPET funds strengthens the Post's ability to seek matching contributions from local businesses and civic organizations.

☐ **Please provide letter(s) of recommendation from community members highlighting the impact and quality of your organization's services** (minimum of one letter, max of three letters). **Alternatively, you may include public feedback, reviews, or examples of community engagement that demonstrates your organization's value to those you serve, or a combination thereof.**

GPET Section V: Statement of Financial Position

(Must Use This Form)

Statement of Financial Position as of September 30,_____:

Current Assets	
Cash and Cash Equivalents	18494
Investments	3
Accounts Receivable	
Prepaid Expenses	
Other	34555.00
Total Current Assets	384264.00

Non-Current Assets	
Furniture & Equipment	
Land/Building	
Accumulated Depreciation	
Other	
Total Non-Current Assets	384264.00

Total Assets	

Current Liabilities	
Accounts Payable	
Accrued Payroll Expenses	5632.00
Other Accrued Expenses	
Notes Payable (Current Portion)	
Other	56410
Total Current Liabilities	62042.00

Non-Current Liabilities	
Notes Payable (Long-term Portion)	508.00
Total Non-Current Liabilities	508.00

Total Liabilities	383756

Net Assets	
Temporarily Restricted	
Unrestricted	
Unrestricted (Board designated)	
Total Net Assets	383756.00

Total Liabilities and Net Assets	383756.00

GPET Section VI: Current Annual/Fiscal Year Budget

(Must Use This Form)

From July 1, 2025_____Through June 30, 2026_____

Budgeted Revenue	Amount	Comments/Explanation
City of Sheridan GPET		
Sheridan County One Cent		
Federal Grants		
State Grants		
Other Grants		
Donations	10000.00	
Fundraising	35000.00	
Dues/Memberships	20000.00	
Interest		
Other		
Other		

Budgeted Admin Expenses	Amount	Comments/Explanation
Salary, Director	10000.0	
Salary, Other(s)		
Benefits		
Supplies		
Equipment		
Rent		
Utilities		
Contractual Services		
Other	57000	

Program Expenses	Amount	Comments/Explanation
Salaries		
Benefits		
Supplies		
Equipment		
Lodging		
Food		
Advertising/Printing		
Other		

Total Budgeted Revenue	65000
Total Budgeted Expenses	67000

***Totals for Budgeted Revenue and Budgeted Expenses must match**

GPET Section VII: Proposed Budget of Requested Funds

(Must Use This Form)

From July 1, 2025___Through June 30, 2026____

GPET Funds Requested:	4800.00

Budgeted Admin Expenses	Amount	Comments/Explanation
Salary & Benefits, Director		
Salary & Benefits, Other(s)		
Supplies		
Equipment		
Rent		
Utilities		
Contractual Services	$4800.00	Registration fee for 12 Sheridan students
Other		

Program Expenses	Amount	Comments/Explanation
Salaries & Benefits		
Supplies		
Equipment		
Lodging		
Rent		
Utilities		
Food		
Advertising/Printing		
Other		

Total Budgeted Expenses	$4800.00

***Totals for Budgeted Expenses must match requested funds**

Form **W-9**
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See *Specific Instructions* on page 3.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)

American Legion Post #7

2 Business name/disregarded entity name, if different from above.

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes.

☐ Individual/sole proprietor ☑ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate

☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) . . . . .

Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.

☐ Other (see instructions)

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) 1

Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any)

(Applies to accounts maintained outside the United States.)

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions . . . . . ☐

5 Address (number, street, and apt. or suite no.). See instructions.

137 N Brooks St

Requester's name and address (optional)

6 City, state, and ZIP code

Sheridan WY 82801

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			–			–				

or

Employer identification number

8	3	–	0	1	6	4	8	2	2

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person [signature] Date 12/2/25

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

STATE OF WYOMING
Office of the Secretary of State

I, CHUCK GRAY, Secretary of State of the State of Wyoming, do hereby certify that according to the records of this office,

John Donald Garbutt Post 7, Department of Wyoming, the American Legion

is a

Nonprofit Corporation

formed or qualified under the laws of Wyoming did on **May 12, 1937**, comply with all applicable requirements of this office. Its period of duration is Perpetual. This entity has been assigned entity identification number **1980-000042928**.

This entity is in existence and in good standing in this office and has filed all annual reports and paid all annual license taxes to date, or is not yet required to file such annual reports; and has not filed Articles of Dissolution.

I have affixed hereto the Great Seal of the State of Wyoming and duly generated, executed, authenticated, issued, delivered and communicated this official certificate at Cheyenne, Wyoming on this 25th day of November, 2025 at 2:41 PM. This certificate is assigned ID Number 093193130.

Chuck Gray

Secretary of State

Notice: A certificate issued electronically from the Wyoming Secretary of State's web site is immediately valid and effective. The validity of a certificate may be established by viewing the Certificate Confirmation screen of the Secretary of State's website https://wyobiz.wyo.gov and following the instructions displayed under Validate Certificate.

FIRST FEDERAL
BANK & TRUST

November 24, 2025

To whom it may concern,

American Legion Post 7 has a deposit relationship with First Federal Bank & Trust. The account registration is:

Name on account: American Legion Post 7
Account number: 192031617
Routing number: 302373118
Type of account: Checking

The account is currently open, active, and in good standing.

If you have any additional questions, please feel free to contact me at 307-673-2908 or gtaylor@efirstfederal.com

Best regards,

Gloria Taylor
Operations Assistant
First Federal Bank & Trust
307-673-2908

FIRST FEDERAL
BANK & TRUST

November 28, 2025

To Whom it May Concern:

I am writing to express my strong support for John Donald Garbutt Post 7 and their application for funding through the American Legion grant program. As a valued partner in our community, John Donald Garbutt Post 7 has consistently demonstrated a deep commitment to serving veterans, strengthening families and enhancing the overall wellbeing of Sheridan County residents.

Throughout their presence in the community, John Donald Garbutt Post 7 has built a reputation for responsible stewardship, collaborative leadership, and unwavering dedication to mission-driven service. Their programs not only address critical local needs but also foster resilience and connection among those who have served our nation. The proposed project aligns directly with the American Legion's priorities of supporting veterans, promoting community engagement, and investing in initiatives that create measurable, lasting impact.

I am confident that John Donald Garbutt Post 7 will utilize grant funds effectively, transparently, and with the highest level of accountability. Their leadership team, staff, and volunteers bring both expertise and passion to their work, ensuring that resources are maximized for the benefit of the individuals and families they serve,

For these reasons, I enthusiastically support John Donald Garbutt Post 7 in their request for funding and encourage your full consideration of their application. Please feel free to contact me if additional information is needed,

Sincerely,

Gloria Taylor

Operations Assistant

307-673-2908 gtaylor@efirstfederal.bank

At Ease Horsemanship $15,000

GPET Section I: Cover Sheet

Organization Name:	At Ease Horsemanship	
Address:	1106 Emerson Street	
City/State/Zip:	Sheridan, WY 82801	
Contact Person:	Matson Tew	
Phone Number:	(307) 217-1687	
Email:	matson@at-ease-horsemanship.com	
Organization TIN/EIN	37-2143600	**(Attach completed W9)**

GPET Funds Requested:	$15,000

Board Members & Terms:

Name	Term Start	Term End
John Cook	June 2024	June 2027
Doug Haye	June 2024	June 2027
Matson Tew	June 2024	June 2027
Cathryn Becker	June 2024	June 2027
Bret Noeker	June 2024	June 2027

Certification: I hereby certify that the information provided in this application is true and correct to the best of my knowledge.

Agency Director Signature — MatsonTew (Printed Name) — 11/17/2025 (Date)

President Signature — Matson Tew (Printed Name) — 11/17/2025 (Date)

corrected ✓

GPET Section II: Fact Sheet

Mission Statement & Organizational History:

- Please provide your organization's Mission Statement, along with a brief history of your presence in Sheridan County (services offered will be covered on the next page).

Our mission is to create transformative experiences for trauma survivors along their journey to acceptance, relationship, and recovery. Results are dramatic improvements in trust, communication, emotion regulation, heightened relationships, and ultimately the ability to impact stable transitions throughout life.

While Sheridan is fortunate to have providers such as the VA and CHAPS, significant gaps remain for veterans and First Responders who fall outside traditional clinical models or who have not responded well to larger group formats. Access, stigma, and trust are other barriers to current programs. Our programs accommodate clients who (a) have been unsuccessful with or have discharged from existing programs, (b) require highly individualized session plans due to complex PTSD, TBI, or co-occurring substance-use recovery needs, and (c) benefit from a smaller, trauma-informed rural environment rather than a larger organizational setting with more consistent interaction.

Wyoming's suicide rate and PTSD are twice the national average, and rural barriers (distance, stigma, and preference for non-traditional care) prevent many from seeking help through conventional channels. 68% of veterans and first responders served by At Ease this past year were referred because existing mental-health services were either inaccessible, unacceptable or ineffective for this population.

At Ease directly addresses this documented service gap with trauma-informed programming that has proven uniquely effective at engaging hard-to-reach, high-need individuals. By reducing behavioral-health crises among veterans, first responders, and trauma survivors, the program supports the City of Sheridan's strategic priorities in community wellness while lowering long-term demands on local law enforcement, EMS, and emergency departments.

Furthermore, At Ease's broader mission emphasizes the need to develop wellness collaboratives within our service community. A place where providers are aware of each other's strengths and services, and where an effective referral process is in place with the participant at the center. Here a collaborative nature is the standard, not a competitive one. Vital to those who suffer, seek assistance, and survive is that we / the providers and families, have a much broader radar screen in which to identify those in need early enough to impact. Conventional therapies are often not the entry point. An effective radar is comprised of a network of peers and professionals that can be trusted by participants, where relationships can develop. Only then will the isolated that we can't currently identify become visible and approachable At Ease is collaborating with the VA, the VOA, numerous clinics, the Hospital, the College, Veterans Talking to Veterans, our Sheriffs, Police and Fire departments, and the Governor's office. We endeavor to position our organization and programs as impactful peer resources. Where those who suffer from PTS, TBI, and SI can come and feel safe and heard, and ultimately be directed to the most appropriate specialized service.

Organizational Accountability:

- Who within your organization will be primarily responsible for overseeing the use of funds?
- What internal controls or tracking systems will be used to track use of funds?

Primary Oversight: Matson Tew (Founder & Executive Director) and Juanita Hape (Co-Founder & Program Director) will jointly oversee the use of the $15,000 City of Sheridan grant. Both are signatories on the organization's bank account and will personally review and approve every expenditure.

Internal Controls & Tracking System
- QuickBooks Online is our established accounting system. All grant funds will be deposited into a dedicated "City of Sheridan Grant" account within QuickBooks and coded to a unique Class ("2025 City Grant") to segregate and track every dollar in real time.
- Monthly Reconciliation: Matson and Juanita will jointly reconcile the grant Class against bank statements within five business days of the end of each month.
- Dual-Approval Workflow: Any disbursement requires two signatures (Matson + Juanita) on checks or digital approvals in QuickBooks.
- Expense Documentation: Invoices, receipts, and purpose notes are scanned and attached to each transaction in QuickBooks.
- Quarterly Reporting to City: A detailed QuickBooks export (Profit & Loss by Class + Transaction Detail) will be submitted with each quarterly progress report, showing exact spend against the approved budget lines
- Annual Review: An independent third-party accountant will perform a year-end grant-specific review to verify compliance.

These controls, built on our existing QuickBooks platform, ensure 100% transparency and audit-readiness for the City of Sheridan.

GPET Section III: Scope of Services

Please provide a detailed list that outlines the **core services, programs, or activities** your organization offers. This list will be used to define the scope of services in your GPET Service Agreement if funding is approved. (additional page provided if needed)

Your response for each service should include:

1. **Service Name or Program Title**
2. **Brief Description of Each Service** (1–2 sentences per item)
3. **Target Population or Audience** (e.g., youth, seniors, general public, underserved populations)
4. **Frequency or Availability** (e.g., weekly, year-round, seasonal)
5. **Location of Service** (on-site, community-based, virtual, etc.)

Core Services, Programs, and Activities

1. Service Name or Program Title: Heightened Horsemanship Program
Brief Description of Each Service: Our core equine-assisted program utilizes Wyoming Mustangs and quarter horses to facilitate trauma-informed training, emotional regulation, trust/relationship development, and post-traumatic growth through hands-on horse interactions..
Target Population or Audience: U.S. Military Veterans, First Responders, and general trauma survivors (including those with PTSD, TBI, or suicidal ideation); primarily adults aged 18–75, 60% male/40% female, aligning with Sheridan County demographics, many below the federal poverty line.
Frequency or Availability: Year-round, with sessions scheduled based on client needs (typically weekly or bi-weekly cohorts). Individual and group options available.
Location of Service: On-site at At Ease Horsemanship facilities and host ranches.

2. Service Name or Program Title: Martial Arts for Breathing, Body Awareness, and Efficiency
Brief Description of Each Service: Trauma-informed martial arts sessions (in partnership with Big Horn Hapkido) focusing on mind and body connection, physical discipline, somatic awareness, breathing techniques, and efficiency to help participants manage PTS symptoms and build resilience.
Target Population or Audience: U.S. Military Veterans, First Responders, and general trauma survivors, many below the federal poverty line and from underserved rural groups.
Frequency or Availability: Weekly or bi-weekly sessions, and camps are available year-round. Individual and small group sessions available.
Location of Service: Community-based at Big Horn Hapkido facilities or on-site at host properties.

3. Service Name or Program Title: Farming and Harvesting for Awareness of the Land, Sustainability, and Nutrition
Brief Description of Each Service: Hands-on gardening, harvesting, and community meal preparation (in partnership with Papa Joe's Produce) to promote nutritional awareness, mindful practices, sustainability, and service to the community while fostering routine and emotional well-being.
Target Population or Audience: U.S. Military Veterans, First Responders, and general trauma survivors.
Frequency or Availability: Seasonal (spring through fall for harvesting; year-round for planning/meals), with weekly or bi-weekly sessions.
Location of Service: Community-based at Papa Joe's Produce or on-site at AEH/partnered ranches. Individual and group sessions available.

4. Service Name or Program Title: Ancestral Hunting School
Brief Description of Each Service: Outdoor skill-building program teaching self-sufficiency, mental awareness, self-mastery, and connection to nature through immersive hunting, tracking, and survival experiences tailored for trauma recovery.
Target Population or Audience: U.S. Military Veterans, First Responders, and general trauma survivors.
Frequency or Availability: Seasonal (fall/winter with a focus on hunting), offering multi-day immersive sessions or weekend workshops, with year-round planning.
Location of Service: Community-based in outdoor rural settings and or contracted private host ranches, local or regional.

GPET Section III: Scope of Services

Scope of Services, Continued, if applicable:

5. Service Name or Program Title: Guitar Singing and Songwriting Workshops
Brief Description of Each Service: Creative expression workshops (in partnership with Wagon Box Inn and Big Horn Studios) using guitar, singing, songwriting, and music engineering to enhance group dynamics, storytelling, creativity, and social wellness for emotional processing.
Target Population or Audience: U.S. Military Veterans, First Responders, and general trauma survivors, many of whom are below the federal poverty line.
Frequency or Availability: Weekly or bi-weekly group sessions, year-round.
Location of Service: Community-based at Wagon Box or Big Horn Studios.

6. Service Name or Program Title: Landscape Painting for Inner Connection and Expression
Brief Description of Each Service: Art-based sessions focused on landscape painting to facilitate inner emotional connection, self-expression, mindfulness, and trauma processing in a supportive group environment.
Target Population or Audience: U.S. Military Veterans, First Responders, and general trauma survivors, many of whom are below the federal poverty line.
Frequency or Availability: Weekly or bi-weekly sessions, year-round.
Location of Service: On-site at AEH, at the VA Hospital, and or community-based in local outdoor/art spaces.

7.Service Name or Program Title: Weekly Peer Support Groups
Brief Description of Each Service: Peer-led group meetings emphasizing relationship-building, communication skills, trust, mutual support, and suicide prevention through shared experiences and mentorship from survivor-leaders.
Target Population or Audience: U.S. Military Veterans, First Responders, and general trauma survivors, targeting stigmatized groups (e.g., White men, first responders facing moral injury).
Frequency/Availability: Weekly, year-round.
Location of Service: On-site at AEH or via Zoom

8. Web-based meetings

9.Service Name or Program Title: Drop-Camp Programs or Cohort-Like Trainings
Brief Description of Each Service: Intensive, cohort-based immersive experiences combining multiple modalities (e.g., horsemanship, martial arts, hunting, arts) for transformative trauma recovery, skill-building, and peer mentoring in a structured camp format.
Target Population or Audience: U.S. Military Veterans, First Responders, and general trauma survivors.
Frequency or Availability: Seasonal multi-day camps (e.g., 3 – 5 days) or cohort trainings, 2 – 4 times per year.
Location of Service: On-site at AEH/partnered ranches or community-based outdoor locations.

GPET Section IV: Funding Requested

Funding Requested:

Have you previously received GPET Funding? Yes ☐ No ☑

If yes, please provide a history of the funding (i.e. amounts requested, amounts received and the funding duration:

N/A

Will the funds support a one-time expense, or ongoing expenses? Ongoing

If one-time, please specify the items and their purpose. If ongoing, describe the project or outcomes the funds will support:

The requested $15,000 will cover 20% of critical operational costs for 12 months, ensuring At Ease Horsemanship maintains no-cost, year-round access to all seven core modalities (horsemanship, martial arts, farming, hunting, music, painting, peer groups) for 60 participants —90% from Sheridan County, 10% from rural Wyoming or neighboring states. All staffing is volunteer-driven or supported elsewhere. This funding prioritizes operational safety and efficiency, insurance, client access, marketing, program development and outcome tracking (90% improved emotional well-being, 75% better PTS symptom management, 95% sense of belonging) with no waitlists.

Consultant - 1 part time consultant/intern ($5,000) - All of our staff are volunteers. This new part-time position is necessary for marketing and developmental consultation and support. Improved marketing and program development allows At Ease to improve participant and donor awareness. Tools such as website, social media, newsletters, annual reports, and fiscal planning will all be enhanced.

Operations - Insurance (Liability/Equine/Staff Training and certifications) ($2,500) - Non-Negotiable coverage protecting participants, volunteers, and horses. Trainings and certifications for facilitators and staff.

Equip/Material Costs - Equipment costs and program materials/hard costs ($5,000) - supports equipment necessary for care of horses, staff and client transportation and educational/safety materials

Data Tracking and Systems - Client survey and management platform ($1,000) - Annual subscription for pre/post surveys tracking emotional regulation, belonging, and suicide risk reduction

Programs and Office Essentials - Office supplies, conferences ($1,500) - Administrative overhead: Program materials, supplies, conference costs, and basic admin tools to maintain client communication and program delivery

This $15,000 ensures program development efficacy, safety and client impact - keeping insurance active, regional and rural participants connected, and outcomes measured - while leveraging 100% volunteer staffing to combat Wyoming's 2x national average suicide and PTSD rates through peer-led, trauma informed training.

GPET Section IV: Funding Requested

How will this funding support a municipal function or align with a City-identified goal or strategic plan area (e.g., public safety, wellness, economic development, youth programs)?

See attached page

Will the funds be used to leverage additional grants or funding for your organization? If so, please explain.

Yes, see attached

☑ **Please provide letter(s) of recommendation from community members highlighting the impact and quality of your organization's services** (minimum of one letter, max of three letters). **Alternatively, you may include public feedback, reviews, or examples of community engagement that demonstrates your organization's value to those you serve, or a combination thereof.**

GPET Section IV: Funding Requested

How will this funding support a municipal function or align with a City-identified goal or strategic plan area (e.g., public safety, wellness, economic development, youth programs)?

Alignment with City of Sheridan Strategic Goals: Public Safety, Wellness, and Economic Development

The requested $15,000 will strengthen mental health crisis response in direct support of the City's ongoing priorities and the Sheridan Police Department's Community Wellness Initiative.

- **Public Safety & First Responder Wellness**
  - Funds sustain **peer-led, no-cost trauma recovery programming** for Sheridan's First Responders (Sheriff, Police, Fire, EMT).
  - Reduces **suicide risk, post-traumatic stress, and moral injury** among the very personnel tasked with protecting Sheridan, directly supporting the City's goal to "retain and support public safety staff through proactive wellness programs."
  - Eases strain on **Sheridan Police Crisis Intervention Team (CIT)** and **Memorial Hospital ER** by diverting non-emergent mental health calls to AEH's immediate-access, stigma-free peer network—preventing costly 911 dispatches and hospital admissions.

- **Community Wellness & Suicide Prevention**
  - Addresses Sheridan County's **#1 ranking in Wyoming veteran suicide** and the state's **2× national average PTSD/suicide rate**—a public health crisis the City Council declared a priority in 2024.
  - Delivers **measurable outcomes** (90% improved emotional well-being, 85% sense of belonging) for 36 local residents (90% of 60 total clients), strengthening social fabric and reducing isolation-driven crime and substance abuse.
  - Positions Sheridan as **Wyoming's model for innovative, equine-assisted wellness.** , Particularly for Veterans, increased local awareness, attracting regional clients, and enhancing the City's reputation as a compassionate, forward-thinking community.

- **Economic Development & Community Vitality**
  - Keeps **8 program horses and facilities operational** in Sheridan, supporting local farriers, feed suppliers, and ranches —circulating grant dollars within the local economy. Consistent interaction with multiple organizations: Papa Joe's Produce, Sheridan Memorial Hospital, Sheridan College, Veterans Talking To Veterans, VOA, Prosper Together, Veterans Coalition, Big Horn Psychology, Dynamic Solutions
  - Transforms trauma survivors into **peer mentors and community leaders**, boosting volunteerism, family stability, and workforce re-entry—all key metrics in the City's economic resilience plan.
  - Draws **out-of-county participants** (10% from Johnson, Campbell, Sublette), increasing local spending on fuel, lodging, and dining—supporting Sheridan's goal to "leverage niche wellness programs for rural economic impact."

By supporting AEH, this grant ensures Sheridan's municipal partners—Police, Fire, Hospital, and VA—have a **trusted, immediate referral pathway** for crisis de-escalation and long-term recovery, making the City a safer, healthier, and more economically vibrant place to live.

GPET Section IV: Funding Requested

Will the funds be used to leverage additional grants or funding for your organization? If so, please explain.

Yes, the $15,000 City of Sheridan grant will serve as **critical matching leverage** to unlock at least **$75,000+ in additional funding** from regional and national sources already in active pursuit. Here's how:

- **Funding Agency: Kuehne Foundation**
  - **Eligible Project – Mental Health & Community Resilience**
  - **Application Deadline (rolling)**
  - Prioritizes **demonstrated municipal partnership**. The City's investment will anchor a $20,000 request to expand **peer-led Drop-Camp cohorts** and **suicide prevention outreach**, aligning with Kuehne's emphasis on innovative, rural, equine-assisted mental health programs for veterans with disabilities.

- **Funding Agency: EQUUS Foundation**
  - **Eligible Project: EQUUS Foundation Veteran Services Grants**
  - **Application Deadline: Step 1: due December 31, 2025; Step 2: due March 31, 2026**
  - The EQUUS Foundation Veteran Services Grants are available to EQUUS Foundation Guardian charities that provide Equine-Assisted Services to veterans and their family members. Anticipated application request: $10,000

- **Funding Agency: Fisher House Awards**
  - **Eligible Project: Fisher Service Award**
  - **Application Deadline: March 5, 2026**
  - Recognizes **community-backed Veteran programs**. The City's funds will be cited as an **in-kind local commitment**, strengthening our $15,000 application to fund our organization, directly supporting Fisher House's mission to improve the quality of life for veterans.

- **Funding Agency: Wold Foundation**
  - **Eligible Project: Rural Mental Health Focus**
  - **Application Deadline: April 15, 2025**
    - The foundation builds healthier societies and economic environments by supporting institutions and programs, with a preference given to those that preserve Western values, particularly for Wyoming citizens. City funding is critical in highlighting community alignment to secure $10,000 in funding.

- **Funding Agency: Herbert and Dorothy Zullig Foundation**
  - **Eligible Project: Veteran & Mental Health Initiative**
  - **Application Deadline: ongoing (LOI in process)**
    - Prioritizes **"proven local investment"**. City funding will be highlighted in the full proposal to secure **$20,000** for horse maintenance, client travel scholarships, and program evaluation—directly aligning with Zullig's Wyoming-based support for Veteran wellness and rural PTSD services.

- **Funding Agency: Joe and Arlene Watt Foundation**
  - **Eligible Project: Human Services Grant**
  - **Application Deadline: ongoing (LOI in process)**
  - City funding demonstrates **local public safety alignment**, unlocking **$5,000–$10,000** in rapid-response dollars for peer group supplies, marketing, and trauma prevention initiatives—leveraging the Foundation's Sheridan-focused support for health, human services, and abuse prevention.

The City's investment will be **explicitly named** in every proposal's budget narrative and match documentation, proving local commitment and de-risking larger funders. This $15,000 seed turns into **$75,000+ in leveraged impact** within 12 months—all sustaining free, life-saving services for Sheridan's Veterans, First Responders, and trauma survivors.

GPET Section IV: Statement of Financial Position

(Must Use This Form)

Statement of Financial Position as of September 30, 2025:

Current Assets	
Cash and Cash Equivalents	$25,163.00
Investments	
Accounts Receivable	
Prepaid Expenses	
Other	
Total Current Assets	$25,136.00

Non-Current Assets	
Furniture & Equipment	$78,000.00
Land/Building	
Accumulated Depreciation	
Other	$80,000.00
Total Non-Current Assets	

Total Assets	$183,163.00

Current Liabilities	
Accounts Payable	($2,600)/mos
Accrued Payroll Expenses	
Other Accrued Expenses	
Notes Payable (Current Portion)	
Other	
Total Current Liabilities	($2,600)

Non-Current Liabilities	
Notes Payable (Long-term Portion)	
Total Non-Current Liabilities	$0.00

Total Liabilities	($2,600)

Net Assets	
Temporarily Restricted	
Unrestricted	$25,163.00
Unrestricted (Board designated)	
Total Net Assets	$25,163.00

Total Liabilities and Net Assets	$22,563.00

GPET Section V: Current Annual Budget

(Must Use This Form)

From July 1, 2025 **Through** June 30, 2026

Budgeted Revenue	Amount	Comments/Explanation
City of Sheridan GPET	$15,000.00	
Sheridan County One Cent		
Federal Grants		
State Grants		
Other Grants	$9,000.00	Wyoming Community Foundation
Donations	$40,000.00	Private Donations
Fundraising	$25,000.00	
Dues/Memberships		
Interest		
Other		
Other		

Budgeted Admin Expenses	Amount	Comments/Explanation
Salary, Director	$30,000.00	Executive Director
Salary, Other(s)		
Benefits		
Supplies	$200.00	Office Supplies
Equipment	$1000.00	Auto Maintenance
Rent	$5,000.00	
Utilities	$4,500.00	Internet, Office, Web Domain
Contractual Services	$5,000.00	Marketing, IT, Accounting, Development
Other	$3,000.00	Insurance, Risk Management

Program Expenses	Amount	Comments/Explanation
Salaries	11,500.00	Client Relations/Intern
Benefits		
Supplies	$7,300.00	Feed/Nutrition Horses, Drop Camp Supplies
Equipment	$10,800.00	Fuel & Maintenance, Boarding/Facilities
Lodging		
Food		
Advertising/Printing	$2,000.00	Web, Print, Donor Platform Fundraising
Other	$8,700.00	Ferrier, Vet, Medical

Total Budgeted Revenue	$89,000.00
Total Budgeted Expenses	$89,000.00

☑

***Totals for Budgeted Revenue and Budgeted Expenses must match**

GPET Section VI: Proposed Budget of Requested Funds

(Must Use This Form)

From July 1, 2025 Through June 30, 2026

GPET Funds Requested:	$15,000.00

Budgeted Admin Expenses	Amount	Comments/Explanation
Salary & Benefits, Director		
Salary & Benefits, Other(s)		
Supplies	$1,500.00	Program materials, supplies, admin tools, conference costs, etc.
Equipment		
Rent		
Utilities		
Contractual Services	$5,000.00	Part time intern as noted above to improve operations
Other	$2,500.00	Insurance Coverage, Trainings, Certifications

Program Expenses	Amount	Comments/Explanation
Salaries & Benefits		
Supplies		
Equipment	$5,000.00	Equipment for care of horses, transportation (horses, staff/clients)
Lodging		
Rent		
Utilities		
Food		
Advertising/Printing		
Other	$1,000.00	Annual Subscription for pre/post surveys for emotional tracking

Total Budgeted Expenses	$15,000.00

☑

***Totals for Budgeted Expenses must match requested funds**

STATE OF WYOMING
Office of the Secretary of State

I, CHUCK GRAY, Secretary of State of the State of Wyoming, do hereby certify that according to the records of this office,

AT EASE HORSEMANSHIP

is a

Nonprofit Corporation

formed or qualified under the laws of Wyoming did on **May 2, 2024**, comply with all applicable requirements of this office. Its period of duration is Perpetual. This entity has been assigned entity identification number **2024-001451040**.

This entity is in existence and in good standing in this office and has filed all annual reports and paid all annual license taxes to date, or is not yet required to file such annual reports; and has not filed Articles of Dissolution.

I have affixed hereto the Great Seal of the State of Wyoming and duly generated, executed, authenticated, issued, delivered and communicated this official certificate at Cheyenne, Wyoming on this 24th day of May, 2024 at 11:09 AM. This certificate is assigned ID Number 073048120.

Chuck Gray

Secretary of State

Notice: A certificate issued electronically from the Wyoming Secretary of State's web site is immediately valid and effective. The validity of a certificate may be established by viewing the Certificate Confirmation screen of the Secretary of State's website https://wyobiz.wyo.gov and following the instructions displayed under Validate Certificate.

Form **W-9**
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See Specific Instructions on page 3.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)

At Ease Horsemanship

2 Business name/disregarded entity name, if different from above.

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes.

☐ Individual/sole proprietor ☐ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate

☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) . . . . .

Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.

☑ Other (see instructions) **Nonprofit 501(c)(3)**

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions . . . . . ☐

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any)

Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any)

(Applies to accounts maintained outside the United States.)

5 Address (number, street, and apt. or suite no.). See instructions.

1106 Emerson Street

Requester's name and address (optional)

6 City, state, and ZIP code

Sheridan, WY, 82801

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			-			-				

or

Employer identification number

3	7	-	2	1	4	3	6	0	0

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person M Date 5/16/25

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

To whom it may concern,

My name is Liz Shafer, I am a four year officer with the city of Sheridan. On February 13, 2024, my sergeant, Nevada Krinkee, was killed in the line of duty while I was on patrol.

This catastrophic event changed my life. I have never been able to go back to the worldview I previously enjoyed - where police officers in Sheridan are relatively safe and the people here are good and law-abiding.

After the shooting, I had a terrible time opening up, trusting, enjoying my job, and generally accepting life as it was. I fell into a depression which is still affecting me to this day.

In the middle of all of this, I was invited to join a program offered by At Ease. It was offered free of charge with the hopes that working with Three Socks the Mustang would help me to open up, make a connection and enable me to see through the fog of the trauma I had experienced.

Working with Matson, Juanita and Three Socks was eye-opening and extremely helpful for me. Despite my odd schedule and my lack of experience with horses, and Mustangs in general, I was welcomed, assisted and accepted regardless of where I was mentally.

Being able to connect with Three Socks, the day I finally felt it, was cathartic and relieving. Knowing that I am not completely cut off from the world due to what I had been through, and knowing that an animal who had been through its own trauma could trust me, was a breakthrough moment. I knew I would be alright, and I knew that - while it would take time - eventually healing would happen.

While recovering from trauma, it is incredibly important for me to be given the space and time necessary to allow for complex emotions to come to the surface and be released. While working with At Ease I felt I was in a place where I was safe, cared for and could cry or be angry without judgement. Having this time every week greatly enabled me to move forward with my healing.

At Ease never asked for any money, despite the extensive costs that come with caring for and transporting horses. I am incredibly grateful to this organization for what they are willing to do, and the way they are doing it.

I believe At Ease is an asset to this community, particularly with our veteran population, and they will continue to grow and be able to help more and more people through their trauma.

Liz Shafer

Papa Joe's Produce

At Ease Horsemanship GPET Letter of Support

November 28th, 2025

To whom it may concern,

My name is Adam Bunker, and I am the Operations Manager for Papa Joe's Produce, LLC. It is my pleasure to write in strong support of At Ease Horsemanship's application to receive funds through the General Purpose Excise Tax (GPET).

We first learned of At Ease through a Chamber of Commerce event, and after visiting with them further found a common purpose in serving the community. We have continued to grow our professional collaboration with them, and, through that collaboration, have seen the tremendous difference they make in our community. Their program provides a critical bridge for veterans and others working through traumatic experiences to continue learning tools and building experiences for long-term growth. This bridge helps support community members beyond acute and interventional care.

Specifically, we have worked with At Ease to provide greenhouse/horticulture opportunities to several of their clients, and are awed by the impact these people report they have received from At Ease. Where previously they had clinic visits and increasing medication, they now have support structures, friends, and opportunities for meaningful engagement in their community. While we have an excellent Veterans' Assistance program in Sheridan, At Ease serves other populations such as first-responders who may need similar support but are not veterans. As stated above, their programs also provide excellent bridge care for veterans who need supplemental treatment to that of the VA.

We are proud to be just one of many partners that At Ease works with throughout the community to provide these opportunities to their clients.

Investing GPET funds in At Ease Horsemanship will help support a unique, highly-effective program of care that positively impacts the lives of many members of our community.

For these reasons, we whole-heartedly support At Ease Horsemanship's application for GPET funding. Please do not hesitate to contact me with any questions you may have.

Sincerely,

Adam Bunker



(307) 751-7422 • 90 Metz Rd Sheridan, WY 82801 • papajoesproduce@gmail.com

OW-6

WATCHING OVER THOSE WHO HAVE SERVED

I had the good fortune of being introduced to Matson and At-Ease Horsemanship in the spring of 2025. I am a trauma coach for Veterans and first responders with the Veterans Talking to Veterans program, I also founded a non-profit for Veterans and first responders to provide them with alternative forms of health care and outdoor adventure challenges to give them the team and mission focused experience we all thrived on in service. I am aware of the challenges those who serve our communities and country are facing. Programs like At-Ease are an excellent example of what is needed to help them connect and thrive. When a service member completes a program like this, they become a more active member in their communities and learn to tap into their inherent trait of selfless service leading to more active service in their communities which benefits everyone. Matson often attends my weekly group where vets and first responders come to connect with like minds and unload the stress that comes with service. He selflessly opens his program to members of my group. One veteran was in dire need of something to keep his mind and hands busy before attending an intensive outpatient program designed to help service members recover from PTS and TBI. During the 3 months wait, Matson had the veteran in his program several days a week, keeping his mind busy, giving him something to focus on and keeping him alive, the veteran has said several times the At-Ease gave him a reason to wake up. I have interacted with several other veterans that have attended Matson's program, they have all gone on to next level care or returned to their families and jobs with a renewed sense of hope and focus. Not everyone needs pharmaceuticals or intensive therapy programs, some need a program like At-Ease to help them refocus, learn the skills to deal with the stresses of service and reconnect with themselves and their loved ones.

SIncelerly,

Kris Searles

US Army, (retired)

Founder/ CEO of Overwatch6.

Bighorn Dev. $12,500

GPET Section I: Cover Sheet

Organization Name:	Bighorn Development Center
Address:	366 E. Brundage St.
City/State/Zip:	Sheridan, WY 82801
Contact Person:	Darci Larson
Phone Number:	307.672.6610
Email:	dlarson@bdcwy.org
Organization TIN/EIN	83-0296093 **(Attach completed W9)**

GPET Funds Requested:	12,500.00

Board Members & Terms:

Name	Term Start	Term End
Haley Hendrickson, Chair	7.2017	2.2026
Molly Dow, Treasurer	6.2024	6.2027
Marci Wildeman	6.2024	6.2027
Ryan Winner, Vice Chair	6.2022	6.2028
Geoffrey Scott	6.2025	6.2028
Cory Arnold	6.2025	6.2029
Kaitlynn Long, Secetary	6.2025	6.2029

Certification: I hereby certify that the information provided in this application is true and correct to the best of my knowledge.

Agency Director	Darci Larson Signature	Darci Larson Printed Name	11.21.25 Date
President	Haley Hendrickson Signature	Haley Hendrickson Printed Name	11-21-25 Date

corrected ✓

GPET Section II: Fact Sheet

Mission Statement & Organizational History:

- Please provide your organization's Mission Statement, along with a brief history of your presence in Sheridan County (services offered will be covered on the next page).

Mission Statement
The mission of the Bighorn Development Center (formerly the Child Development Center Region II) is to support and strengthen children, families, and professionals by working together to provide developmental information and services. We compassionately address the developmental needs of children from birth through age five.

Organizational History
The Bighorn Development Center has proudly served Sheridan County since the 1970s, a time when early intervention for children aged birth through five was desperately needed but largely overlooked. What began as a grassroots effort led by dedicated teachers and determined parents has grown into a vital community resource that continues to ensure every child has access to the support they need to thrive.

In 1979, the Wyoming Legislature made a commitment to support intervention services for developmentally delayed and disabled children, marking a significant milestone in our state's approach to early childhood development. Today, the Bighorn Development Center operates as a local non-profit organization governed by a volunteer board of directors. We contract with the Wyoming Department of Health through a "per child served" funding model, with contract amounts subject to change based on the state's economic conditions.

The decision to change our name from the Child Development Center to Bighorn Development Center reflects both growth and connection—honoring our regional roots while better representing the families and communities we serve across Sheridan and Johnson Counties.

Services Offered
The Bighorn Development Center provides a comprehensive range of services, including:

Developmental Screenings: For children from birth to five, assessing vision, hearing, communication, cognition, and motor skills to ensure early identification of developmental needs.

Infant and Toddler Program: A family-based early intervention program for children birth to three, offering therapy and family support services to address developmental delays.

Preschool Program (Ages Three to Five): Individualized Education Program (IEP) services for children with developmental delays or disabilities, including special education, speech-language, occupational, and physical therapies in both our preschool and community settings.

Licensed Preschool: An inclusive, play-based preschool where children of all abilities learn and grow together in a supportive environment.

The Bighorn Development Center remains deeply committed to nurturing the potential of every child and ensuring families across our region receive the services and support they need for a bright and successful future.

Organizational Accountability:

- Who within your organization will be primarily responsible for overseeing the use of funds?
- What internal controls or tracking systems will be used to track use of funds?

The Finance Director and Special Education Director, are primarily responsible for overseeing the use of GPET funds. Together, they ensure all expenditures align with the approved scope of services and comply with state and local funding requirements.

The Bighorn Development Center uses QuickBooks accounting software to maintain accurate financial records. All funds received are recorded in the system, and expenses are categorized to directly align with the specific funding source. This allows for reliable tracking, reporting, and oversight of how funds are used.

GPET Section III: Scope of Services

Please provide a detailed list that outlines the **core services, programs, or activities** your organization offers. This list will be used to define the scope of services in your GPET Service Agreement if funding is approved. (additional page provided if needed)

Your response for each service should include:

1. **Service Name or Program Title**
2. **Brief Description of Each Service** (1–2 sentences per item)
3. **Target Population or Audience** (e.g., youth, seniors, general public, underserved populations)
4. **Frequency or Availability** (e.g., weekly, year-round, seasonal)
5. **Location of Service** (on-site, community-based, virtual, etc.)

1. Early Intervention (Part C) – Birth to Age Three
Description: Developmental services provided in a child's natural environment that support cognitive, social-emotional, communication, motor, and adaptive skill development through individualized intervention and family-centered coaching.
Target Population: Children ages birth–3 with developmental delays or disabilities and their families.
Frequency/Availability: Year-round; services scheduled weekly or according to IFSP requirements.
Location: Community-based (homes, childcare centers), and natural environments across Sheridan County.

2. Developmental Preschool Services (Part B) – Ages Three to Five
Description: Specialized early childhood education supporting pre-academic, social-emotional, behavioral, and functional skill development for children identified with educational needs through their IEP.
Target Population: Children ages 3–5 receiving special education services.
Frequency/Availability: School-year program with extended summer services as dictated by IEPs.
Location: On-site preschool classrooms at Bighorn Development Center and other community preschools.

3. Therapy Services (Speech, Occupational, Physical Therapy)
Description: Licensed therapists provide individualized and small-group therapy targeting communication, fine and gross motor development, sensory processing, and functional participation skills.
Target Population: Children birth–5 with identified needs through IEP/IFSP.
Frequency/Availability: Year-round; weekly or as determined by IEP/IFSP.
Location: On-site and community-based (homes, childcare centers, preschools).

4. Developmental Screenings
Description: Free developmental screenings assessing speech/language, motor skills, cognition, and adaptive skills to determine whether additional evaluation or intervention is needed.
Target Population: All children birth–5 in Sheridan County.
Frequency/Availability: Year-round; scheduled monthly or upon parent/partner request.
Location: On-site, community partner locations, and outreach events.

5. Multidisciplinary Evaluations
Description: Comprehensive assessments conducted by a team (ECSC, SLP, OT, PT, etc.) to determine eligibility for early intervention or special education services.
Target Population: Children birth–5 referred for evaluation.
Frequency/Availability: Year-round, scheduled as referrals are received.
Location: On-site and community-based.

GPET Section III: Scope of Services

Scope of Services, Continued, if applicable:

6. Family Service Coordination
Description: Case managers support families in navigating services by coordinating evaluations, developing IFSPs, connecting them to community resources, and ensuring continuity of services.
Target Population: Families of children birth–3 receiving early intervention.
Frequency/Availability: Year-round, ongoing support.
Location: Community-based, home visits, and virtual when needed.

7. Inclusive Preschool Classrooms
Description: Preschool classrooms that integrate children with and without developmental needs, supporting social-emotional learning, pre-academic skills, and early literacy through developmentally appropriate practice.
Target Population: Children ages 3–5; priority for children with IEPs.
Frequency/Availability: School year (Monday–Thursday), with varying AM/PM sessions.
Location: Bighorn Development Center classroom sites.

8. Parent Coaching & Education
Description: Coaching, modeling, and resource sharing that equips parents with strategies to support developmental growth, behavior regulation, communication, and play-based learning at home.
Target Population: Families of children birth–5 participating in early intervention or preschool services.
Frequency/Availability: Year-round;
Location: Bighorn Development Center

9. Community Outreach & Partnerships
Description: Collaboration with childcare centers, pediatricians, public health, local preschools, and community agencies to provide screenings, early identification, and education on child development.
Target Population: General public; community partners serving families with young children.
Frequency/Availability: Year-round; outreach at community events and by partner request.
Location: Community-based throughout Sheridan County.

GPET Section IV: Funding Requested

Funding Requested:

Have you previously received GPET Funding? Yes ☑ No ☐

If yes, please provide a history of the funding (i.e. amounts requested, amounts received and the funding duration:

Previous Funding History
- FY2025: Requested and received $12,500.
- FY2024: Requested and received $10,500.
- FY2023: Requested $7,500; received $7,500 for costs associated with early identification developmental screenings.
- FY2022: Requested $6,800; received $3,800 to support developmental screenings for Sheridan children.
- FY2021: Requested and received $7,500 to support staff wages related to developmental screenings.
- FY2020: Received $7,500 to purchase a Plus Optix Vision Screener.
- FY2019, FY2018, FY2017: Requested $7,500; received $6,667 each year.
- FY2016: Requested and received $7,500 to support early identification efforts.

Will the funds support a one-time expense, or ongoing expenses? ongoing expenses

If one-time, please specify the items and their purpose. If ongoing, describe the project or outcomes the funds will support:

Funding will be used to sustain our developmental screening and early intervention program and the essential services that accompany it. This includes costs related to screening materials, staff time for administering and scoring screenings, follow-up evaluations, family consultations, and coordination with community preschools and healthcare providers.In addition to screenings, these funds support the early intervention services that follow—helping children who are identified with developmental delays receive timely, individualized support through speech, occupational, and physical therapy, as well as family service coordination. These ongoing efforts are vital to ensuring that children birth through age five in Sheridan receive both early identification and early intervention services that promote healthy development, family well-being, and school readiness.

GPET Section IV: Funding Requested

How will this funding support a municipal function or align with a City-identified goal or strategic plan area (e.g., public safety, wellness, economic development, youth programs)?

Our developmental screening and early intervention services directly strengthen the health and well-being of our community by ensuring that children receive support at the earliest stages of development. Early identification of delays allows families to access needed therapies and resources, improving long-term outcomes in education, behavior, and overall quality of life.

By partnering with families, schools, and healthcare providers, we help create a more connected and supportive community where every child has the opportunity to reach their full potential. These services not only promote healthy child development but also reinforce the character of our community—one that values compassion, inclusion, and proactive care for its youngest members.

Will the funds be used to leverage additional grants or funding for your organization? If so, please explain.

The funds will support services that align closely with the public health and social service functions typically provided by municipalities. Through developmental screenings, early intervention, and family support, we help identify and address developmental delays in children birth through age five—ensuring they receive timely services that promote healthy growth and learning.

These efforts reduce long-term demands on public health, education, and social service systems by providing early support and preventing more significant challenges later in life. Our work complements municipal goals of fostering a healthy, resilient community where all children and families have access to essential developmental resources.

☑ **Please provide letter(s) of recommendation from community members highlighting the impact and quality of your organization's services** (minimum of one letter, max of three letters). **Alternatively, you may include public feedback, reviews, or examples of community engagement that demonstrates your organization's value to those you serve, or a combination thereof.**

GPET Section IV: Statement of Financial Position

(Must Use This Form)

Statement of Financial Position as of September 30, 2025:

Current Assets	
Cash and Cash Equivalents	$450,330.25
Investments	$1,050,004.66
Accounts Receivable	$342,286.74
Prepaid Expenses	$19,333.08
Other	-
Total Current Assets	$1,861,954.73

Non-Current Assets	
Furniture & Equipment	$182,832.00
Land/Building	$3,872,136.31
Accumulated Depreciation	$-490,558.00
Other	$341,523.08
Total Non-Current Assets	$3,905,933.39

Total Assets	$5,767,888.12

Current Liabilities	
Accounts Payable	$70,984.02
Accrued Payroll Expenses	$27,780.79
Other Accrued Expenses	$154.00
Notes Payable (Current Portion)	$ -
Other	$36,935.12
Total Current Liabilities	$135,853.93

Non-Current Liabilities	
Notes Payable (Long-term Portion)	$ -
Total Non-Current Liabilities	$ -

Total Liabilities	$135,853.93

Net Assets	
Temporarily Restricted	$208,639.00
Unrestricted	$2,964,632.95
Unrestricted (Board designated)	$2,458,762.24
Total Net Assets	$5,632,034.19

Total Liabilities and Net Assets	$5,767,888.12

GPET Section V: Current Annual Budget

(Must Use This Form)

From July 2025 **Through** June 2026

Budgeted Revenue	Amount	Comments/Explanation
City of Sheridan GPET	$12,500.00	
Sheridan County One Cent	$11,000.00	
Federal Grants	$145,913.00	
State Grants	$2,088,139.50	
Other Grants	$2,500.00	
Donations	$45,000.00	
Fundraising	$0.00	
Dues/Memberships	$72,507.38	Preschool Tuition
Interest	$25,000.00	
Other	$45,000.00	Medicaid
Other	$13,700.00	School District Support

Budgeted Admin Expenses	Amount	Comments/Explanation
Salary, Director	$94,732.00	
Salary, Other(s)	$228,330.81	
Benefits	$70,733.38	
Supplies	$24,864.00	
Equipment	$11,554.90	
Rent	$0.00	
Utilities	$38,900.40	
Contractual Services	$0.00	
Other	$324,736.34	Commercial insurance, accountant, facility

Program Expenses	Amount	Comments/Explanation
Salaries	$1,108,476.55	
Benefits	$241,241.34	
Supplies	$22,394.76	
Equipment	$27,754.90	
Lodging	$0.00	
Food	$10,521.00	
Advertising/Printing	$11,947.00	
Other	$245,072.50	Local preschool tuition payments, contract

Total Budgeted Revenue	$2,461,259.88 ✓
Total Budgeted Expenses	$2,461,259.88 ✓

☑

***Totals for Budgeted Revenue and Budgeted Expenses must match**

GPET Section VI: Proposed Budget of Requested Funds

(Must Use This Form)

From July 1, 2026 Through June 30, 2027

GPET Funds Requested:	$12,500.00

Budgeted Admin Expenses	Amount	Comments/Explanation
Salary & Benefits, Director	$0.00	
Salary & Benefits, Other(s)	$0.00	
Supplies	$0.00	
Equipment	$0.00	
Rent	$0.00	
Utilities	$0.00	
Contractual Services	$0.00	
Other	$0.00	

Program Expenses	Amount	Comments/Explanation
Salaries & Benefits	$6,000.00	
Supplies	$2,000.00	
Equipment	$1,700.00	
Lodging	$$0.00	
Rent	$0.00	
Utilities	$0.00	
Food	$0.00	
Advertising/Printing	$2,800.00	
Other	$0.00	

Total Budgeted Expenses	$12,500.00 ✓

☑

***Totals for Budgeted Expenses must match requested funds**

Form **W-9**
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See *Specific Instructions* on page 3.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)

Child Development Center, Region II

2 Business name/disregarded entity name, if different from above.

Bighorn Development Center

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes.

☐ Individual/sole proprietor ☑ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate

☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership)

Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.

☐ Other (see instructions)

4 Exemptions (codes apply only to certain entities, not individuals, see instructions on page 3):

Exempt payee code (if any)

Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any)

(Applies to accounts maintained outside the United States.)

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions. ☐

5 Address (number, street, and apt. or suite no.). See instructions.

366 E Brundage Street

Requester's name and address (optional)

6 City, state, and ZIP code

Sheridan, WY 82801

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			–			–				

or

Employer identification number

8	3	–	0	2	9	6	0	9	3

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person Darcy Lam Date 10.11.2025

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

STATE OF WYOMING
Office of the Secretary of State

I, CHUCK GRAY, Secretary of State of the State of Wyoming, do hereby certify that according to the records of this office,

Child Development Center - Region II

is a

Nonprofit Corporation

formed or qualified under the laws of Wyoming did on **April 8, 1991**, comply with all applicable requirements of this office. Its period of duration is Perpetual. This entity has been assigned entity identification number **1991-000265951**.

This entity is in existence and in good standing in this office and has filed all annual reports and paid all annual license taxes to date, or is not yet required to file such annual reports; and has not filed Articles of Dissolution.

I have affixed hereto the Great Seal of the State of Wyoming and duly generated, executed, authenticated, issued, delivered and communicated this official certificate at Cheyenne, Wyoming on this 11th day of November, 2025 at 2:43 PM. This certificate is assigned ID Number 092583228.

Chuck Gray

Secretary of State

Notice: A certificate issued electronically from the Wyoming Secretary of State's web site is immediately valid and effective. The validity of a certificate may be established by viewing the Certificate Confirmation screen of the Secretary of State's website https://wyobiz.wyo.gov and following the instructions displayed under Validate Certificate.

SHERIDAN COUNTY 2 SCHOOL DISTRICT

Scott Stults, Superintendent

Administrative Offices
201 N. Connor St.
Sheridan, WY 82801
Phone 307.674.7405
Fax 307.674.5041

November 14, 2025

Darci Larson, Executive Director
Bighorn Development Center
366 E Brundage St
Sheridan, WY 82801

Dear Darci,

I am pleased to support your application for the City of Sheridan GPET funding to sustain free developmental screenings and early intervention services for children from birth to 5. The collaboration with Bighorn Development Center and Sheridan County School District #2 (SCSD#2) is positive and strong to support our children and families.

SCSD#2 has multiple opportunities to collaborate with the Bighorn Development Center in transitioning children with Part B services into school each year. This is an ongoing process in which both agencies are collaborating throughout the school year to support the families and children. This partnership includes collaborating with Child Find activities, including referrals and timely comprehensive evaluations.

Bighorn Development Center and SCSD#2 engage in ongoing communication during a year to coordinate transitions and even greater to support families. Bighorn Development Center is instrumental in guiding families to access services that are available and bridge the communication into the district. The collaboration during the year culminates annually with the Bighorn Development Center actively involved in supporting transition into school and Kindergarten registration and screening processes.

A great impact of Bighorn Development Center is the school readiness skills and development they provide to our young learners in their environment and early programs around the community. Staff from the Bighorn Development Center are also willing to support students' transition into school during our summer learning opportunities.

The continued support for improving outcomes for young learners that the Bighorn Development Center is strongly supported. It is with great encouragement that the Bighorn Development Center be supported with funding to meet the needs of our young learners in our communities.

Sincerely,

Traci Turk
Special Services Director

The Children's Center

863 Highland Ave, Sheridan, WY 82801 Phone: (307) 674-9750 Fax: (307) 673-4555

childrenscenterwy@gmail.com infantcenter.wy@gmail.com

Madeline Geye
Assistant Director
The Children's Center
infantcenter.wy@gmail.com |307-674-9750
21 November 2025

To the Grant Selection Committee,

I am pleased to offer my strongest recommendation for Big Horn Rehabilitation in support of their application for the GPET Grant. We have had the privilege of working with Big Horn Rehabilitation since 1978 during which time we, as a center, have been consistently impressed by their dedication, expertise, and capacity for meaningful impact.

Throughout our work together, Big Horn Rehabilitation has demonstrated exceptional knowledge of children development and has provided guidance to help support children with additional needs. Their project, free developmental screenings of children under the age of 5, reflects not only a deep understanding of age appropriate development, but also an innovative approach that promises significant contributions. Their commitment to monitoring children's development is evident in every aspect of their work.

One of the qualities that sets Big Horn Rehabilitation apart is their ability to observe concerns that the parents list, provide feedback and strategies to help improve the concerns, and educates the parents about developmentally appropriate behavior and age appropriate development. In addition, they bring exceptional professionalism, integrity, and perseverance to their endeavors. I have no doubt that they will use the support provided by the GPET Grant to advance work that is both impactful and aligned with the grant's mission.

In summary, I offer my unequivocal support for Big Horn Rehabilitation. They are an outstanding candidate whose vision and capability make them worthy of this investment. I am confident that their continued work will produce substantial and lasting benefits.

Please feel free to contact me at 307-674-9750 if I can provide any further information.

Sincerely,

Madeline Geye

Madeline Geye
Assistant Director

Black Mnt Nordic $20,000

GPET Section I: Cover Sheet

Organization Name:	Black Mountain Nordic	
Address:	PO Box 593	
City/State/Zip:	Sheridan, WY 82801	
Contact Person:	Nicholas Flores	
Phone Number:	307-751-2787	
Email:	nick@bmnordic.org	
Organization TIN/EIN	92-0868975	**(Attach completed W9)** ✓

GPET Funds Requested:	$20,000

Board Members & Terms:

Name	Term Start	Term End
Gordon Edwards	Nov. 2025	Nov. 2027
Jared Rawlings	Nov. 2025	Nov. 2027
Peter Mohseni	Nov. 2025	Nov. 2027
Peter Haile	Nov. 2024	Nov. 2026
Bill Bensel	May 2025	May 2027
Tracy Hed	May 2025	May 2027
Shannon Pederson	Nov. 2024	Nov. 2026
Kameron Condos	Oct. 2025	Oct. 2027
Heidi Zajic Eckland	Oct. 2025	Oct. 2027

Certification: I hereby certify that the information provided in this application is true and correct to the best of my knowledge.

	Signature	Printed Name	Date
Agency Director	Nicholas C. Flores	Nicholas C. Flores	11-28-25
President	Gordon Edwards II	Gordon Edwards	11/26/25

corrected ✓

GPET Section II: Fact Sheet

Mission Statement & Organizational History:

- Please provide your organization's Mission Statement, along with a brief history of your presence in Sheridan County (services offered will be covered on the next page).

Mission Statement: Black Mountain Nordic enhances community well-being by promoting the sport of nordic skiing and non-motorized winter recreation in the greater Sheridan area.

History: Black Mountain Nordic has served as a cornerstone of winter recreation in Sheridan County since 1978 by establishing and maintaining a network of public winter trails, which can be used by nordic skiers, fat bikers, snowshoers, and winter walkers. While we operated with a small, all-volunteer footprint for decades, the last four years have been marked by significant, purposeful growth to meet rising community demand.

In 2021, we intensified our fundraising efforts to enhance our trails and elevate the user experience. This focus has led to a transformative past four seasons, allowing us to successfully transition from an all-volunteer model to hiring part-time professional groomers. This crucial step has resulted in more consistent grooming operations, which now includes dedicated support for the Sheridan Junior High and High School nordic teams ensuring they have access to top notch trails for practice and hosting races.

A key organizational achievement has been a significant increase in trail users, facilitated by the acquisition of our mobile ski fleet and our support of school-based programs. Our commitment to long-term sustainability was further solidified in May of 2025 with the addition of a much-needed executive director/program coordinator.

Organizational Accountability:

- Who within your organization will be primarily responsible for overseeing the use of funds?
- What internal controls or tracking systems will be used to track use of funds?

The Executive Director and the Treasurer of the Black Mountain Nordic Board of Directors will share primary responsibility for the oversight and administration of the City of Sheridan GPET funds. This dual-structure ensures an accurate system of checks and balances on all expenditures. The Executive Director is responsible for the day-to-day management and ensuring expenditures align directly with the approved grant proposal and organizational goals, while the Treasurer provides independent financial authorization and ensures compliance with all fiscal policies and procedures, per Black Mountain Nordic's Accounting and Procurement policies. This joint approach guarantees that fund utilization is both effective and fully compliant with grant requirements.

Black Mountain Nordic utilizes a comprehensive financial tracking system combining QuickBooks Online and Google Sheets for real-time monitoring of all grant funds. Every transaction related to the GPET grant will be logged and categorized in QuickBooks Online using a dedicated project code to isolate and track grant-specific expenditures. Furthermore, the organization retains the services of a local, independent Certified Public Accountant (CPA) who conducts regular reviews and oversight of all financial accounts. This external oversight ensures that all financial records are accurately maintained, books are reconciled monthly, and all reporting to the City of Sheridan is based on verified, balanced, and compliant financial data.

GPET Section III: Scope of Services

Please provide a detailed list that outlines the **core services, programs, or activities** your organization offers. This list will be used to define the scope of services in your GPET Service Agreement if funding is approved. (additional page provided if needed)

Your response for each service should include:

1. **Service Name or Program Title**
2. **Brief Description of Each Service** (1–2 sentences per item)
3. **Target Population or Audience** (e.g., youth, seniors, general public, underserved populations)
4. **Frequency or Availability** (e.g., weekly, year-round, seasonal)
5. **Location of Service** (on-site, community-based, virtual, etc.)

Black Mountain Nordic offers essential winter recreation and community programming across Sheridan County. The following two core services shows how we are making a big impact with Sheridan County residents, tourists, and individuals who may not be able to financially afford winter recreation opportunities like nordic skiing or snowshoeing.

1. Community Winter Programming: Nordic Skiing & Snowshoeing

Brief Description of Service: Free, accessible instruction and gear provision through our mobile ski fleet for youth and seniors to introduce them to lifelong winter sports. All of our winter programs are entirely free, allowing us to break down financial and equipment barriers for participation.

Target Population/Audience: Henry A. Coffeen Elementary (Title 1 School with over 55% of its students on free/reduced lunches), Seniors through a partnership with The Hub on Smith, and elementary aged students through a partnership with the Sheridan YMCA.

Frequency or Availability: Seasonal - starting January 2026 and concluding February 2026.

Location of Service: Henry A. Coffeen Elementary (recess field), Sheridan YMCA (soccer fields/ green space), Whitney Commons Park (near The Hub on Smith & YMCA).

2. Winter Trails Grooming and Maintenance:

Brief Description of Service: Grooming and maintaining over 30 miles of public-access trails for nordic skiing, snowshoeing, and fat biking across Sheridan County. Ensures year-round public health and recreation opportunities for Sheridan County residents and visitors.

Target Population/Audience: Local residents, winter tourists, and high school and junior high nordic ski teams.

Frequency or Availability: Seasonal, groomed 5–6 days per week, from mid-November to early April (approximately 20–22 weeks).

Location of Service: Sibley Lake/Cutler Hill (Bighorn National Forest), South Park, Malcolm Wallop Park (Green Room Trails), Kendrick Golf Course (Double Eagle Trails), and Centennial Park (Story, WY). All of these locations are entirely free to anyone who wants to use them, but donations are welcome to help offset the expenses affiliated with grooming and maintaining trails.

GPET Section IV: Funding Requested

Funding Requested:

Have you previously received GPET Funding? Yes ☑ No ☐

If yes, please provide a history of the funding (i.e. amounts requested, amounts received and the funding duration:

Black Mountain Nordic requested $30,000 during the 2024-2025 fiscal year and was awarded $10,000 in May of 2025. This was Black Mountain Nordic's first time requesting funding from the City of Sheridan's GPET funds.

Will the funds support a one-time expense, or ongoing expenses? One-time expense

If one-time, please specify the items and their purpose. If ongoing, describe the project or outcomes the funds will support:

This request is for a one-time capital expense to acquire a new utility task vehicle (UTV) equipped with dependable snow tracks and essential grooming accessories. This strategic purchase is an investment in the long-term sustainability of winter recreation for Sheridan County.

The new UTV will be integrated into Black Mountain Nordic's fleet rotation during the 2026-2027 season, in order to replace an aging unit. A new UTV will prevent costly maintenance disruptions and potential trail closures, due to trying to keep an outdated, aged grooming vehicle going. By proactively maintaining our fleet, we ensure reliable grooming and maintenance of more than 30 miles of public trails throughout the winter season. The outcome of this funding is the continuity of essential community trail infrastructure and the sustained availability of free, non-motorized winter recreation for all residents and visitors. The expected service life for the UTV is seven years or more.

Black Mountain Nordic has a fleet of nine different grooming vehicles that are used to groom all of our locations within Sheridan County. After we aquire a new UTV, next year, our organization will not need to secure funding for a new machine for at least 3-4 years.

GPET Section IV: Funding Requested

How will this funding support a municipal function or align with a City-identified goal or strategic plan area (e.g., public safety, wellness, economic development, youth programs)?

By funding Black Mountain Nordic, the city is supporting the municipal function of recreation by providing essential public services that the City of Sheridan does not currently offer on its own. All throughout Sheridan, the GPET funds have supported spectacular trails, parks, and recreational pathways. However, the majority of these assets see peak usage in the spring, summer, and fall. Black Mountain Nordic closes this winter recreation gap by providing the specialized equipment and labor required to transform city parks and open spaces into functional, high-quality winter trails. The requested funds will support our mission of grooming and maintaining winter trails for the general public.

It is a core municipal function to invest in high-quality outdoor recreation for its residents. What distinguishes Sheridan from other Wyoming cities is the availability of professionally groomed winter trails within the city limits. Black Mountain Nordic ensures our community can utilize public parks and spaces year-round, increasing the return on investment for existing city, county and other public lands.

Will the funds be used to leverage additional grants or funding for your organization? If so, please explain.

If awarded, Black Mountain Nordic plans to use the funds to help leverage the remaining balance needed to purchase a UTV with snow tracks. We used a similiar fundraising model earlier this year, when we were awarded funding from the City of Sheridan last fiscal year. The $10,000 that was awarded to our organization from the City of Sheridan's GPET funds was instrumental in kickstarting a fundraising campaign to purchase a 2026 ATV with snowtracks.

☑ **Please provide letter(s) of recommendation from community members highlighting the impact and quality of your organization's services** (minimum of one letter, max of three letters). **Alternatively, you may include public feedback, reviews, or examples of community engagement that demonstrates your organization's value to those you serve, or a combination thereof.**

GPET Section IV: Statement of Financial Position

(Must Use This Form)

Statement of Financial Position as of September 30, 25 :

Current Assets	
Cash and Cash Equivalents	$99,647.08
Investments	$0.00
Accounts Receivable	$5,166.98
Prepaid Expenses	
Other	
Total Current Assets	$104,814.06 ✓

Non-Current Assets	
Furniture & Equipment	$152,853.27
Land/Building	
Accumulated Depreciation	($25,984.63)
Other	
Total Non-Current Assets	~~$126,858.64~~ $126,868.64 ✓

Total Assets	~~$231,672.70~~ $231,682.70 ✓

Current Liabilities	
Accounts Payable	
Accrued Payroll Expenses	$1,714.68
Other Accrued Expenses	
Notes Payable (Current Portion)	
Other	
Total Current Liabilities	$1,714.68 ✓

Non-Current Liabilities	
Notes Payable (Long-term Portion)	0
Total Non-Current Liabilities	

Total Liabilities	$1,714.68 ✓

Net Assets	
Temporarily Restricted	
Unrestricted	$229,958.02
Unrestricted (Board designated)	
Total Net Assets	$229,958.02 ✓

Total Liabilities and Net Assets	$231,672.70 ✓

GPET Section V: Current Annual Budget

(Must Use This Form)

From Oct. 1st (2024) **Through** September 30th (2025)

Budgeted Revenue	Amount	Comments/Explanation
City of Sheridan GPET	$10,000	Restricted - New ATV (Spent)
Sheridan County One Cent	$0.00	Lost funding this fiscal year
Federal Grants	$0.00	Applied to RTP Grant Oct 1, 2025
State Grants	$16,000	Internship grant - grooming wage
Other Grants	$82,200	Watt, Scott, Standish, Roberts, and more
Donations	$40,000	User donation goal for 25-26 season
Fundraising	$5,022	Pre-season fundraising
Dues/Memberships		
Interest		
Other		
Other		

Budgeted Admin Expenses	Amount	Comments/Explanation
Salary, Director	$30,000	Executive Director
Salary, Other(s)	$60,000	Groomer wages funding
Benefits	$6,900	Health care stipend & Simple IRA
Supplies	$770	Office supplies
Equipment	$852	phone, computer, wifi
Rent	$1050	Storage
Utilities	$0.00	
Contractual Services	$5370	CPA, grooming software, etc.
Other	$320	Board Room

Program Expenses	Amount	Comments/Explanation
Salaries	$10,000	Winter Program Coordinator
Benefits	$0.00	
Supplies	$2,000	Misc. grooming supplies
Equipment	$31,000	New ATV and grooming implements
Lodging	$0.00	
Food	$760	Volunteer appreciation
Advertising/Printing	$1,000	Newsletters
Other	$3,200	Fuel

Total Budgeted Revenue	153,222 ✓
Total Budgeted Expenses	153,222 ✓

☑ *Totals for Budgeted Revenue and Budgeted Expenses must match

GPET Section VI: Proposed Budget of Requested Funds

(Must Use This Form)

From July 1, 26 Through June 30, 27

GPET Funds Requested:	$20,000

Budgeted Admin Expenses	Amount	Comments/Explanation
Salary & Benefits, Director		
Salary & Benefits, Other(s)		
Supplies		
Equipment		
Rent		
Utilities		
Contractual Services		
Other		

Program Expenses	Amount	Comments/Explanation
Salaries & Benefits		
Supplies		
Equipment	$20,000	New UTV w/ snow tracks & accessories is roughly $45k
Lodging		
Rent		
Utilities		
Food		
Advertising/Printing		
Other		

Total Budgeted Expenses	$20,000 ✓

☑ ***Totals for Budgeted Expenses must match requested funds**

STATE OF WYOMING
Office of the Secretary of State

I, CHUCK GRAY, Secretary of State of the State of Wyoming, do hereby certify that according to the records of this office,

Black Mountain Nordic

is a

Nonprofit Corporation

formed or qualified under the laws of Wyoming did on **October 27, 2022**, comply with all applicable requirements of this office. Its period of duration is Perpetual. This entity has been assigned entity identification number **2022-001177225**.

This entity is in existence and in good standing in this office and has filed all annual reports and paid all annual license taxes to date, or is not yet required to file such annual reports; and has not filed Articles of Dissolution.

I have affixed hereto the Great Seal of the State of Wyoming and duly generated, executed, authenticated, issued, delivered and communicated this official certificate at Cheyenne, Wyoming on this 25th day of November, 2025 at 9:07 AM. This certificate is assigned ID Number 093167429.

Chuck Gray

Secretary of State

Notice: A certificate issued electronically from the Wyoming Secretary of State's web site is immediately valid and effective. The validity of a certificate may be established by viewing the Certificate Confirmation screen of the Secretary of State's website https://wyobiz.wyo.gov and following the instructions displayed under Validate Certificate.

Form **W-9**
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

▶ **Go to *www.irs.gov/FormW9* for instructions and the latest information.**

Give Form to the requester. Do not send to the IRS.

Print or type. See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
Black Mountai Nordic

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☑ Other (see instructions) ▶ **501(c)(3) Organization**

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.
PO Box 593

Requester's name and address (optional)

6 City, state, and ZIP code
Sheridan WY 82801

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number
			–			–				

or

Employer identification number
9	2	–	0	8	6	8	9	7	5

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here **Signature of U.S. person** ▶ Michael C. Hess **Date** ▶ 11.28.25

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, *later.*

Erin R. Kilbride
307.751.1976 | ekilbride10@gmail.com

November 19, 2025

Sheridan City Council
Mayor Rich Bridger
55 Grinnell Plaza
Sheridan, WY 82801

Dear Mayor Bridger and Members of the City Council,

I am writing to offer my strong support for Black Mountain Nordic (BM Nordic), a long-standing and highly valued organization that has served Sheridan County for decades. BM Nordic plays a meaningful role in strengthening the health, vibrancy, and well-being of our community by providing high-quality, accessible outdoor recreation opportunities throughout the winter months.

BM Nordic plays a valuable role in supporting a healthy and thriving Sheridan community. Outdoor recreation provides significant physical, emotional, and social benefits, especially during Wyoming's long winters when staying active and connected can be challenging. BM Nordic offers inviting opportunities for residents of all ages to remain engaged, healthy, and supported throughout the season.

Their contributions extend far beyond grooming trails on the mountain at Sibley and Cutler. BM Nordic also grooms and maintains trails at South Park, ensuring easy access for community members within town. Each year, they assist with the grooming for the Sheridan WYO Winter Rodeo, as well as offering a free "Learn to Ski Day," which allows individuals—especially youth—to try a new sport without cost barriers. This year, they will further expand opportunities by partnering with the YMCA and The Hub on Smith to bring programming to Whitney Commons Park and the YMCA fields, making recreational activity even more available to youth, adults, and seniors.

These efforts demonstrate BM Nordic's commitment to equitable access, community partnerships, and year-round engagement. Their programs help introduce young people to healthy outdoor activities, while also supporting adults and seniors in staying active, social, and connected. Organizations like BM Nordic are essential to cultivating a community where residents can not only live, but thrive. Without the work of groups like these, communities lose the energy, opportunities, and engagement that support long-term health, growth, and quality of life.

Black Mountain Nordic is part of what makes Sheridan County such a special place to live. Their long-term service, community-minded mission, and dedication to improving the health and well-being of local residents deserve recognition and continued support.

Thank you for your consideration and for your commitment to the well-being of your community.

Sincerely,

Erin Kilbride

Dear Mayor & City Council,

Black Mountain Nordic (BMN) is important to Sheridan County recreation and helping to get people into nature. During the winter they provide an amazing playground for the Sheridan county community to recreate outside. Outdoor winter recreation in Northeast Wyoming can be difficult to find but they provide opportunities for cross country skiing, snowshoeing and snow bike riding. BMN puts together moonlight ski events that are not to be missed. It is great to see people getting outside and doing something they wouldn't normally feel comfortable doing.

Last February I was at the Cuttler trails skiing with my dog Pete and noticed him getting excited and when I looked to where he was focused I noticed there was students from Sheridan High doing a class by the warming hut. Along with the trails in the Bighorn BMN also builds and maintains trails in South Park, Sheridan and Story. These are great options for after work, again the ability to recreate outside is one of the reasons Sheridan County is a sought-after place to live.

Accessible winter outdoor recreation is important for mental health as well as physical. Without the BMN this wouldn't have been possible. The trails maintained not only support Sheridan County but also tourists driving through. With the cost of alpine skiing steadily rising Nordic skiing is still a viable option for many. BMN provides a first-rate facility to come and enjoy our mountains. I happily give to BMN because I believe in their mission along with the value of accessible outdoor recreation.

Patrick Akers

Patrick Akers

Sheridan, WY

Mayor Bridger and Sheridan City Council:

I am writing in support of Black Mountain Nordic's application for GPET funds to support its on-going and future activities which benefit many in the City of Sheridan. Black Mountain Nordic (BMN) began in 1978 with a single ski trail. Today, BMN grooms, sets tracks and maintains 30 miles of trail, and until this year, groomed trails using volunteer groomers.

Black Mountain Nordic (BMN) supports Sheridan City residents engaged in a multitude of winter activities, without requiring a daily use fee or membership.

Users of all ages and skill levels use BMN's free trails (Sibley, Cutler, and South Park). When there is enough snow, South Park is especially well used as individuals who can't/don't want to travel to Sibley Lake on winter roads can access South Park. Sheridan High School and Sheridan Junior High nordic ski teams also use South Park for race training, when there is adequate snow.

Except for Sibley Lake (no dogs permitted), winter enthusiasts use BMN trails for Nordic skiing with dogs, snowshoeing, cross-country skiing, skijoring, and new this year, fat tire biking. BMN's mission to increase opportunities for multi-winter sports activities within the city/county limits will provide more individuals with an increased quality of life and assist in making Sheridan a place where people want to move to and in which to live.

BMN provides a permanent (Sibley Lake) and a mobile (Cutler Hill) warming hut where users are able to have a picnic, warm up by building a fire and relax during outdoor activities.

Efforts to introduce new participants into winter sports is on-going with the annual Learn To Ski Day. This coming winter season will see BMN partner with the YMCA (youth) and The Hub (seniors) to introduce these two age groups to cross-country skiing and offer beginner lessons.

As BMN increases its trail system and activities, this will assist the local economy, as is seen during the Winter Rodeo week. Between South Park and trails in the Bighorn Mountains, Sheridan could easily become a weekend get-away for the region.

A partnership between the U.S. Forest Service, Sheridan High School and local volunteers resulted in the first high school nordic ski race this past Feb. Six high schools from around the state participated in this event with a total of 150 participants from nine different high schools.

I urge you to consider the considerable range of individuals who are positively impacted by the BMN organization and its goal to increase the health, wellness and ease with which city residents can recreate within Sheridan city limits.

Margaret MaGee
489 Bluebird Lane
Sheridan, WY 82801

CHAPS $30,000

GPET Section I: Cover Sheet

Organization Name:	CHAPS Equine Assisted Services	
Address:	PMB 201, 1590 Sugarland Dr, Ste B	
City/State/Zip:	Sheridan, WY 82801	
Contact Person:	Kristen Marcus	
Phone Number:	307-673-6161	
Email:	info@chapswyo.org	
Organization TIN/EIN	72-1578867	**(Attach completed W9)**

GPET Funds Requested:	30,000

Board Members & Terms:

Name	Term Start	Term End
Lou Seidel	9/2023	9/2026
Bliss Ragsdale	10/2023	10/2026
Devin Worman	1/2020	1/2026
Aubree Helton	7/2024	7/2027
Nick Cordingly	1/2025	1/2028

Certification: I hereby certify that the information provided in this application is true and correct to the best of my knowledge.

Agency Director	Kristen Marcus Signature	Kristen Marcus Printed Name	10/29/2025 Date
President	L Seidel Signature	Lou Seidel Printed Name	10/29/2025 Date

corrected ✓

GPET Section II: Fact Sheet

Mission Statement & Organizational History:

- Please provide your organization's Mission Statement, along with a brief history of your presence in Sheridan County (services offered will be covered on the next page).

CHAPS' mission is to provide a resource for empowerment & healing as well as physical & mental well-being through equine assisted services. CHAPS was founded in 2004 and served youth and adults with physical and/or cognitive disabilities. In 2011, CHAPS began a mental health program for Veterans and in 2017, we started our equine assisted learning and carriage driving programs.

Today, CHAPS serves youth with learning disabilities, youth living with disabilities, at-risk youth, middle school and elementary youth as well as adults living with disabilities, Veterans with physical and/or psychological disabilities, women struggling with mental wellness, aged community members living with age related disorders and caregivers. This fall we are started our first workshop for victims of domestic violence and their children.

Organizational Accountability:

- Who within your organization will be primarily responsible for overseeing the use of funds?
- What internal controls or tracking systems will be used to track use of funds?

The Executive Director will oversee the use of funds. All funds are tracked through our budget and an outside accountant maintains the books to be sure of no discrepancies. In addition, our Treasurer and board president are read into the financials each month so there are many eyes on the funding.

GPET Section III: Scope of Services

Please provide a detailed list that outlines the **core services, programs, or activities** your organization offers. This list will be used to define the scope of services in your GPET Service Agreement if funding is approved. (additional page provided if needed)

Your response for each service should include:

1. **Service Name or Program Title**
2. **Brief Description of Each Service** (1–2 sentences per item)
3. **Target Population or Audience** (e.g., youth, seniors, general public, underserved populations)
4. **Frequency or Availability** (e.g., weekly, year-round, seasonal)
5. **Location of Service** (on-site, community-based, virtual, etc.)

CHAPS offers four main programs:

1. Service Name: Adaptive Riding (formerly therapeutic riding)
2. Brief Description - Riding programs are meant to focus on horsemanship with the side benefit of meeting therapeutic goals such as improved posture, focus and core strength. These programs are good because the participant has to use both sides of the body which utilizes brain/body connection creating neural pathways needed for healing. These programs also improve fine and gross motor skills as well as relationship building, social interactions and focus.
3. Target Population or Audience - adults, youth, Veterans
4. Frequency or Availability - once weekly
5. Location of Service - CHAPS

1. Service Name: Carriage Driving
2. Brief Description - Driving Programs are meant to focus on horsemanship with the side benefit of meeting therapeutic goals such as improved posture, focus and core strength. These programs are good because the participant has to use both sides of the body which utilizes brain/body connection creating neural pathways needed for healing. These programs also improve fine and gross motor skills as well as relationship building, social interactions and focus.
3. Target Population or Audience - adults, youth, Veterans
4. Frequency or Availability - once weekly
5. Location of Service - CHAPS

1. Service Name: Equine Assisted Learning (EAL)
2. Brief Description - EAL is tailored to education and learning. This program has been utilized with pre-K children, elementary and middle school youth as well as aged community members. Topics range from literacy, math and science to consent, healthy relationships and healthy boundaries. It is the most flexible of our programs being adaptable to most any demographic.
3. Target Population or Audience - Varies by program, see below
4. Frequency or Availability - once weekly
5. Location of Service - CHAPS or off-site at GreenHouse Living for Sheridan, Veterans' Home of WY and Holy Name Catholic School

1. Service Name: Equine facilitated psychotherapy (EFP)
2. Brief Description - EFP is true mental health and requires a therapist, equine specialist and a few volunteers as well as multiple horses. This program is focused on reducing emotional reactivity, anxiety and symptoms of depression. Currently, CHAPS contracts with six therapists to offer services to the growing number of people needing mental health support. Our mental health programs serve youth, adults, Veterans, women, caregivers and, soon, victims of domestic violence.
4. Frequency or Availability - once weekly for two hours
5. Location of Service - CHAPS

Our EAL and EFP programs can be broken down further into programs serving specific demographics.
- Pony Pals serves youth and aged community members,
- Patriot Pony serves Veterans.
- Haltering Hope is split to serve youth, caregivers and women and domestic violence victims.
- In 2024, CHAPS started a new program, Operation Mustang 2.0, working with Mustangs, for Veterans in need of relationship building skills.

CHAPS collaborates with many other facilities/groups in Sheridan County. We work with the school districts, Sheridan VA, Volunteers of America, Veterans' Home of WY, Holy Name Catholic School, Greenhouse living for Sheridan, Uprising, NAMI, Easter Seals, Life Steps, Equal Beginnings, Lagniappe, Phorge, Rise Wyoming, Sheridan Foster Parent Exchange, DFS, Advocacy & Resource Center, private therapists and medical professionals.

GPET Section IV: Funding Requested

Funding Requested:

Have you previously received GPET Funding? Yes ☑ No ☐

If yes, please provide a history of the funding (i.e. amounts requested, amounts received and the funding duration:

2024 we received $15000 (asked for $25000); 2025 we received $20000 (asked for $25000) and for 2026 we are to receive $25000 (asked $30000) Each year was a one-year duration.

Will the funds support a one-time expense, or ongoing expenses? Ongoing

If one-time, please specify the items and their purpose. If ongoing, describe the project or outcomes the funds will support:

General operations are an ongoing expense. Such expenses include lease, propane for heat, liability insurance, insurance for the truck and trailers, staff training, office supplies, utilities, and so much more.

GPET Section IV: Funding Requested

How will this funding support a municipal function or align with a City-identified goal or strategic plan area (e.g., public safety, wellness, economic development, youth programs)?

Municipalities don't cover the cost of alternative modalities and research is finding that alternative therapies, such as equine services, are efficient and effective for many different populations. CHAPS is a great adjunct to traditional services and, when combined, offer a participant a much greater chance to learn, grow and heal.

Providing services to our youth improves their judgment, mental well-being and education, giving them a brighter future. For the adults, we are a recreational outlet to improve physical well-being as well as connection to the horses and others. For our Veterans, we are providing services to help with coping, relationship and communication skills. CHAPS offers benefits to multiple demographics in multiple settings!

Will the funds be used to leverage additional grants or funding for your organization? If so, please explain.

Yes, we hope to use it to leverage more operational funding from other sources

☑ **Please provide letter(s) of recommendation from community members highlighting the impact and quality of your organization's services** (minimum of one letter, max of three letters). **Alternatively, you may include public feedback, reviews, or examples of community engagement that demonstrates your organization's value to those you serve, or a combination thereof.**

GPET Section IV: Statement of Financial Position

(Must Use This Form)

Statement of Financial Position as of September 30, 2025:

Current Assets	
Cash and Cash Equivalents	107,320.13
Investments	32,023.54
Accounts Receivable	
Prepaid Expenses	
Other	
Total Current Assets	139,343.67

Non-Current Assets	
Furniture & Equipment	133,533.42
Land/Building	49,339.64
Accumulated Depreciation	-128,941.00
Other	
Total Non-Current Assets	53,932.06

Total Assets	193,275.73

Current Liabilities	
Accounts Payable	
Accrued Payroll Expenses	3,989.94
Other Accrued Expenses	
Notes Payable (Current Portion)	
Other	
Total Current Liabilities	3,989.94

Non-Current Liabilities	
Notes Payable (Long-term Portion)	
Total Non-Current Liabilities	

Total Liabilities	-3,989.94

Net Assets	
Temporarily Restricted	97,093.90
Unrestricted	
Unrestricted (Board designated)	
Total Net Assets	97,093.90

Total Liabilities and Net Assets	93,103.96

GPET Section V: Current Annual Budget

(Must Use This Form)

From 10/1/2024 **Through** 9/30/2025

Budgeted Revenue	Amount	Comments/Explanation
City of Sheridan GPET	20,000	General operations
Sheridan County One Cent	0	
Federal Grants	0	
State Grants	0	
Other Grants	100,438.94	Local Grants
Donations	68,144.88	donations/gifts
Fundraising	62,837.06	Fundraisers, giving campaigns
Dues/Memberships	10,800.02	co-pays & can recycle
Interest		
Other		
Other		

Budgeted Admin Expenses	Amount	Comments/Explanation
Salary, Director	43,200.00	ED
Salary, Other(s)	33,600.00	Barn Manager
Benefits		
Supplies	3000.00	Office supplies
Equipment	4475.00	equipment purchase, rental & maintenance
Rent	33,125.90	Lease, bathroom rental
Utilities	10,500.00	electric, phone, internet, propane
Contractual Services	38,940.00	Therapists
Other		

Program Expenses	Amount	Comments/Explanation
Salaries	85,840.00	Instructors, Volunteer Coordinator
Benefits		
Supplies	1140.00	Props & Supplies for lessons
Equipment	2400.00	Tack/tack repairs
Lodging		
Food	300	Bottled water - no potable water here
Advertising/Printing	5700	
Other		

Total Budgeted Revenue	262,220.90 ✓
Total Budgeted Expenses	262,220.90 ✓

☑ ***Totals for Budgeted Revenue and Budgeted Expenses must match** ✓

GPET Section VI: Proposed Budget of Requested Funds

(Must Use This Form)

From July 1, 2025 Through June 30, 2026

GPET Funds Requested:	30,000.00

Budgeted Admin Expenses	Amount	Comments/Explanation
Salary & Benefits, Director		
Salary & Benefits, Other(s)		
Supplies		
Equipment		
Rent	20,000	Lease, bathroom rental
Utilities	10,000	electric, propane, phone, internet
Contractual Services		
Other		

Program Expenses	Amount	Comments/Explanation
Salaries & Benefits		
Supplies		
Equipment		
Lodging		
Rent		
Utilities		
Food		
Advertising/Printing		
Other		

Total Budgeted Expenses	30,000

☑

***Totals for Budgeted Expenses must match requested funds**

STATE OF WYOMING
Office of the Secretary of State

I, CHUCK GRAY, Secretary of State of the State of Wyoming, do hereby certify that according to the records of this office,

CHAPS Equine Assisted Services

is a

Nonprofit Corporation

formed or qualified under the laws of Wyoming did on **March 4, 2004**, comply with all applicable requirements of this office. Its period of duration is Perpetual. This entity has been assigned entity identification number **2004-000463104**.

This entity is in existence and in good standing in this office and has filed all annual reports and paid all annual license taxes to date, or is not yet required to file such annual reports; and has not filed Articles of Dissolution.

I have affixed hereto the Great Seal of the State of Wyoming and duly generated, executed, authenticated, issued, delivered and communicated this official certificate at Cheyenne, Wyoming on this 31st day of October, 2025 at 9:07 AM. This certificate is assigned ID Number 092131523.

Chuck Gray

Secretary of State

Notice: A certificate issued electronically from the Wyoming Secretary of State's web site is immediately valid and effective. The validity of a certificate may be established by viewing the Certificate Confirmation screen of the Secretary of State's website https://wyobiz.wyo.gov and following the instructions displayed under Validate Certificate.

Form **W-9**
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See *Specific Instructions* on page 3.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)

CHAPS Equine Assisted Services

2 Business name/disregarded entity name, if different from above.

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor ☐ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate

☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) . . . . .

Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.

☑ Other (see instructions) Nonprofit

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3)

Exempt payee code (if any)

Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any)

(Applies to accounts maintained outside the United States.)

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions . . . . . ☐

5 Address (number, street, and apt. or suite no.). See instructions.

PMB 201, 1590 Sugarland Dr, Ste B

Requester's name and address (optional)

6 City, state, and ZIP code

Sheridan, WY 82801

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			–			–				

or

Employer identification number

7	2	–	1	5	7	8	8	6	7

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here | **Signature of U.S. person** | Date 5/14/25

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

Department of the Treasury
Internal Revenue Service
Tax Exempt and Government Entities
PO Box 2508
Cincinnati, OH 45201

Date:
February 6, 2024
Employer ID number:
72-1578867
Form 990 required:
Yes
Person to contact:
Name: Angela G Foster
ID number: 0203069

CHAPS EQUINE ASSISTED SERVICES
PMB 201
1590 SUGARLAND DR BLDG B
SHERIDAN, WY 82801-5776

Dear Sir or Madam:

We're responding to your request dated January 03, 2024, about your tax-exempt status.

We issued you a determination letter in June 2004, recognizing you as tax-exempt under Internal Revenue Code (IRC) Section 501(c)(3).

We also show you're not a private foundation as defined under IRC Section 509(a) because you're described in IRC Sections 509(a)(1) and 170(b)(1)(A)(vi).

Donors can deduct contributions they make to you as provided in IRC Section 170. You're also qualified to receive tax-deductible bequests, legacies, devises, transfers, or gifts under IRC Sections 2055, 2106, and 2522.

In the heading, we indicated whether you must file an annual information return. If you're required to file a return, you must file one of the following by the 15th day of the 5th month after the end of your annual accounting period.

- Form 990, Return of Organization Exempt From Income Tax
- Form 990-EZ, Short Form Return of Organization Exempt From Income Tax
- Form 990-N, Electronic Notice (e-Postcard) for Tax-Exempt Organizations Not Required to File Form 990 or Form 990EZ
- Form 990-PF, Return of Private Foundation or Section 4947(a)(1) Trust Treated as Private Foundation

According to IRC Section 6033(j), if you don't file a required annual information return or notice for 3 consecutive years, we'll revoke your tax-exempt status on the due date of the 3rd required return or notice.

You can get IRS forms or publications you need from our website at www.irs.gov/forms-pubs or by calling 800-TAX-FORM (800-829-3676).

If you have questions, call 877-829-5500 between 8 a.m. and 5 p.m., local time, Monday through Friday (Alaska and Hawaii follow Pacific time).

Thank you for your cooperation.

Sincerely,

Stephen A. Martin
Director, Exempt Organizations
Rulings and Agreements

Compass $35,000

GPET Section I: Cover Sheet

Organization Name:	Compass Center for Families	
Address:	1981 Double Eagle Drive Ste B	
City/State/Zip:	Sheridan WY, 82801	
Contact Person:	Tifany Resser	
Phone Number:	307-675-2263	
Email:	tifany@compass4families.org	
Organization TIN/EIN	86-0687212	**(Attach completed W9)**

GPET Funds Requested:	$35,000

Board Members & Terms:		
Name	**Term Start**	**Term End**
Bill Hawley	7/01/2023, 2nd term	7/01/2026
Valerie Spanos	1/01/2024, 2nd term	1/01/2027
Keva McCarthy	8/01/2024, 2nd term	8/01/2027
Art McCulloch	10/01/2024, 2nd term	10/01/2027
Marcy Schueler	6/01/2025, 2nd term	6/01/2028
Paige Rhoads	10/01/2023	10/01/2026
Kassahn Mathson	07/01/2024	07/01/2027
Traci Brown	08/01/2024	08/01/2027
Erin Thimmesch	01/01/2025	01/01/2028

Certification: I hereby certify that the information provided in this application is true and correct to the best of my knowledge.

Agency Director	Tifany Resser Signature	Tifany Resser Printed Name	11/21/2025 Date
President	William D. Hawley Signature	William D. Hawley Printed Name	11/21/2025 Date

GPET Section II: Fact Sheet

Mission Statement & Organizational History:

- Please provide your organization's Mission Statement, along with a brief history of your presence in Sheridan County (services offered will be covered on the next page).

Mission:
Compass Center for Families partners to build strong communities by strengthening families.

Organizational History:
Compass Center for Families has been part of Sheridan County since 1991, when a small group of community members came together with a shared belief that children deserve safety, stability, and support. What began as a single Court Appointed Special Advocates (CASA) program has grown into an organization serving families through prevention, education, and family support programs. Compass has become a trusted community partner, helping families navigate challenges and build brighter futures. Our programs are designed to prevent crisis, strengthen relationships, and promote long-term family stability. We believe all families have strengths, and all families need support at some point.
For over three decades, Compass has provided programs that protect children, support parents, and strengthen families.

Organizational Accountability:

- Who within your organization will be primarily responsible for overseeing the use of funds?
- What internal controls or tracking systems will be used to track use of funds?

Who oversees use of funds:
The Executive Director, Tifany Resser, is responsible for administering GPET funds, monitoring compliance, and ensuring timely and accurate reporting.

Internal controls and tracking systems:
Compass maintains strong financial controls and transparent reporting practices. All expenses are tracked through QuickBooks to ensure expenses are allocated to the correct program and funding source. Each month, financial reports are reviewed by the Executive Director, Finance Committee, and Board Treasurer. Expenditures are reviewed monthly by the Executive Director and Treasurer, approved by the Board of Directors, and documented in accordance with the City's reporting requirements.

GPET Section III: Scope of Services

Please provide a detailed list that outlines the **core services, programs, or activities** your organization offers. This list will be used to define the scope of services in your GPET Service Agreement if funding is approved. (additional page provided if needed)

Your response for each service should include:

1. **Service Name or Program Title**
2. **Brief Description of Each Service** (1–2 sentences per item)
3. **Target Population or Audience** (e.g., youth, seniors, general public, underserved populations)
4. **Frequency or Availability** (e.g., weekly, year-round, seasonal)
5. **Location of Service** (on-site, community-based, virtual, etc.)

Compass Center for Families provides a continuum of programs designed to strengthen families and build a healthier, more connected community. Our services are prevention-focused, evidence-based, and people-centered, meeting families where they are with practical support and compassion.

Our Court Appointed Special Advocates (CASA) program trains volunteers to advocate for children involved in abuse and neglect cases within the 4th Judicial District. CASA volunteers stand beside children in court, ensuring their voices are heard and their best interests are represented throughout the process. This program operates year-round and serves children and youth in Sheridan Johnson County, primarily through community-based and court-based settings.

The Family Visitation Program provides a safe, neutral, and supportive environment for children to visit with their parents or caregivers when supervision is required due to safety concerns or court orders. Visits are monitored by trained staff who ensure emotional and physical safety for everyone involved. This program is available year-round, serving families affected by conflict, separation, or child welfare involvement. Services are delivered on-site at our Sheridan office in comfortable, child-friendly visitation rooms.

Our Parent Enrichment Program offers trauma-informed, evidence-based parenting classes that give parents practical tools and confidence in their role. Group classes use curriculums such as Love and Logic, TBRI® (Trust-Based Relational Intervention), Strengthening Families, and Nurturing Parenting. These classes are offered throughout the year and are available in-person, in schools, and virtually to ensure accessibility for families.

The Parent Liaison Program operates within Sheridan County School District #2, connecting families with resources that support children's academic success and wellbeing. Parent Liaisons are available daily during the school year, working directly within schools to build relationships with parents, improve attendance, and connect families to local resources that address food insecurity, housing instability, and access to mental health care.

In addition, within all of these programs, Compass offers resource and referral Services for any family in need of support navigating community systems or accessing essential resources such as childcare, healthcare, housing, or employment assistance. These services are offered year-round, both on-site at our offices and community-based, often serving as the first point of contact for families seeking help.

Together, these programs form a comprehensive network of prevention and support. Each one is unique in its delivery and audience, but all share a common purpose: helping families stay strong, connected, and supported, because when families thrive, our community thrives too.

GPET Section IV: Funding Requested

Funding Requested:

Have you previously received GPET Funding? Yes ☑ No ☐

If yes, please provide a history of the funding (i.e. amounts requested, amounts received and the funding duration:

Yes. Compass Center for Families has been a long-time recipient of GPET funding and is deeply grateful for the City of Sheridan's ongoing support.
History of GPET Funding:
FY24 – Requested $20,000 / Received $20,000
FY25 – Requested $30,000 / Received $30,000
FY26 – Requested $30,000 / Received $30,000
FY27 – Requesting $35,000

Will the funds support a one-time expense, or ongoing expenses? Ongoing expenses

If one-time, please specify the items and their purpose. If ongoing, describe the project or outcomes the funds will support:

GPET funding will continue supporting the ongoing operation of Compass's four core programs: CASA, Family Visitation, Parent Liaison, and Parent Enrichment.
The funds requested are for on-going expenses including staffing and direct services to Families. This includes the following projects and outcomes:

• Provide a voice for children in abuse and neglect cases in the 4th Judicial District at no charge to the family or child. Evidence continues to support that children who have a CASA volunteer are more likely to achieve a safe and permanent home than those who do not.

• Provide parent education classes to the community so that families can strengthen their home environment with nurturing, love,empathy and non-violence. Parental resilience and knowledge of child development are shown to be protective factors that help prevent child abuse and neglect from occurring. Parent enrichment classes provide the skills and tools that many parents come to us without.

• Provide resources, referrals, and information through our Parent Liaison Program to all families in SCSD2 to promote academic excellence and to improve attendance. This program is free to all families with children in the elementary schools or junior high in SCSD#2.

• Provide a safe, conflict free location and supervised visitation services for families to visit together and rebuild relationships due to separation by foster care, adoptions, guardianships, or distance.

• Provide a safe, conflict free location and safe exchanges services for families to exchange common children due to high crisis divorce or separations.

GPET Section IV: Funding Requested

How will this funding support a municipal function or align with a City-identified goal or strategic plan area (e.g., public safety, wellness, economic development, youth programs)?

Compass's work directly supports goals related to public safety, community wellness, and youth development.

Public Safety: CASA volunteers and Family Visitation staff ensure children are safe and supported during family transitions and court proceedings.

Wellness: Parent Enrichment and Liaison programs reduce family stress, prevent crisis, and improve mental and emotional health.

Youth Development: Families supported by Compass report improved attendance, academic performance, and engagement in school.

By providing prevention and early intervention services, Compass reduces the demand on emergency and crisis response systems, contributing to a safer and stronger Sheridan community. We believe that strong families are the backbone of strong communities. Research clearly links unhealthy family dynamics to increased violence, higher crime rates, lower graduation rates, disengagement in local issues, mental illness, substance abuse issues, food insecurity and homelessness. Promoting strong protective factors like connectedness, a sense of belonging, increased parenting skill levels and upstream prevention of family violence encourages and leads to positive engagement in schools, local business, the arts, and a general overall increase in our quality of life.

Will the funds be used to leverage additional grants or funding for your organization? If so, please explain.

Yes. GPET funding plays a critical role in helping Compass leverage additional grants and private support. Local investment demonstrates community trust, which is a key factor in securing competitive federal, state, and foundation funding. These funds directly support Sheridan County families and help us expand services without duplicating efforts. GPET dollars not only sustain existing programs, they multiply their impact by bringing in additional resources and strengthening the financial foundation that allows Compass to serve families year after year.

GPET funding helps us to continue to provide excellent, evidenced based programming while we leverage our existing funding streams,including GPET funding, to grow our individual donor base and support from additional revenue sources. We believe that our funding plan is robust and that we will continue to meet the needs of the children and families we serve.

☑ **Please provide letter(s) of recommendation from community members highlighting the impact and quality of your organization's services** (minimum of one letter, max of three letters). **Alternatively, you may include public feedback, reviews, or examples of community engagement that demonstrates your organization's value to those you serve, or a combination thereof.**

GPET Section IV: Statement of Financial Position

(Must Use This Form)

Statement of Financial Position as of September 30, 2025:

Current Assets	
Cash and Cash Equivalents	$294,093.57
Investments	$0.00
Accounts Receivable	$27,998.40
Prepaid Expenses	$803.50
Other	$2,291.00
Total Current Assets	$325,186.47

Non-Current Assets	
Furniture & Equipment	$49,346.42
Land/Building	$1,264,995.50
Accumulated Depreciation	-$185,201.28
Other	$19,526.04
Total Non-Current Assets	$1,148,666.68

Total Assets	$1,473,853.15

Current Liabilities	
Accounts Payable	$60.00
Accrued Payroll Expenses	$9,963.16
Other Accrued Expenses	
Notes Payable (Current Portion)	$6,472.26
Other	
Total Current Liabilities	$16,495.42

Non-Current Liabilities	
Notes Payable (Long-term Portion)	
Total Non-Current Liabilities	$0.00

Total Liabilities	$16,495.42

Net Assets	
~~Temporarily Restricted~~ Sep. Retained Earnings	$55,046.73
Unrestricted	$1,378,627.55
Unrestricted (Board designated)	$22,879.95
Total Net Assets	$1,456,554.23

Total Liabilities and Net Assets	$1,473,049.65

GPET Section V: Current Annual Budget

(Must Use This Form)

From 07/01/2025 **Through** 06/30/2026

Budgeted Revenue	Amount	Comments/Explanation
City of Sheridan GPET	$30,000.00	
Sheridan County One Cent	$30,000.00	
Federal Grants	$120,970.00	VOCA, CSBG, TANF
State Grants	$15,000.00	
Other Grants	$20,625	Foundations
Donations	$28,850.00	
Fundraising	$72,930.00	
Dues/Memberships		
Interest	$1,200.00	
Other	$157,500	Contract with SCSD#2 for the Parent Liaison Program
Other		

Budgeted Admin Expenses	Amount	Comments/Explanation
Salary, Director	$34,500.00	
Salary, Other(s)	$11,960.00	
Benefits		
Supplies	$5,250.00	
Equipment	$1,500.00	
Rent		
Utilities	$5,000	
Contractual Services		
Other		

Program Expenses	Amount	Comments/Explanation
Salaries	$300,258.00	
Benefits		
Supplies	$5,250.00	
Equipment	$1,500.00	
Lodging		
Food		
Advertising/Printing	$250.00	
Other	$111,607.00	client stabilization/pass-through funding,accountant, Repair and maintenance, insurance, dues/subscriptions, fundraising,mileage, postage, training, phones, printing, background checks

Total Budgeted Revenue	$477,075.00 ✓
Total Budgeted Expenses	$477,075.00 ✓

☑ ***Totals for Budgeted Revenue and Budgeted Expenses must match**

GPET Section VI: Proposed Budget of Requested Funds

(Must Use This Form)

From July 1, 2026 Through June 30, 2027

GPET Funds Requested:	$35,000

Budgeted Admin Expenses	Amount	Comments/Explanation
Salary & Benefits, Director	$5,000	Administrative oversight, reporting, and supervision of GPET-funded programs
Salary & Benefits, Other(s)		
Supplies		
Equipment		
Rent		
Utilities		
Contractual Services		
Other		

Program Expenses	Amount	Comments/Explanation
Salaries & Benefits	$30,000	Supports CASA, Parent Liaison, Parent Enrichment, and Family Visitation program staff
Supplies		
Equipment		
Lodging		
Rent		
Utilities		
Food		
Advertising/Printing		
Other		

Total Budgeted Expenses	$35,000 ✓

☑

***Totals for Budgeted Expenses must match requested funds**

STATE OF WYOMING
Office of the Secretary of State

I, CHUCK GRAY, Secretary of State of the State of Wyoming, do hereby certify that according to the records of this office,

Compass Center for Families

is a

Nonprofit Corporation

formed or qualified under the laws of Wyoming did on **August 12, 1991**, comply with all applicable requirements of this office. Its period of duration is Perpetual. This entity has been assigned entity identification number **1991-000268287**.

This entity is in existence and in good standing in this office and has filed all annual reports and paid all annual license taxes to date, or is not yet required to file such annual reports; and has not filed Articles of Dissolution.

I have affixed hereto the Great Seal of the State of Wyoming and duly generated, executed, authenticated, issued, delivered and communicated this official certificate at Cheyenne, Wyoming on this 10th day of November, 2025 at 11:41 AM. This certificate is assigned ID Number 092515216.

Chuck Gray

Secretary of State

Notice: A certificate issued electronically from the Wyoming Secretary of State's web site is immediately valid and effective. The validity of a certificate may be established by viewing the Certificate Confirmation screen of the Secretary of State's website https://wyobiz.wyo.gov and following the instructions displayed under Validate Certificate.

Form **W-9**
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See *Specific Instructions* on page 3.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)
Compass Center for Families

2 Business name/disregarded entity name, if different from above.

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor ☐ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate

☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) . . . . .

Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.

☑ Other (see instructions) 501c3

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any)

Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any)

(Applies to accounts maintained outside the United States.)

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions . . . . . ☐

5 Address (number, street, and apt. or suite no.). See instructions.
1981 Double Eagle Drive Ste B

Requester's name and address (optional)

6 City, state, and ZIP code
Sheridan, WY 82801

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number
[ ][ ][ ] - [ ][ ] - [ ][ ][ ][ ]

or

Employer identification number
8 6 - 0 6 8 7 2 1 2

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here **Signature of U.S. person** Tiffany Rosser **Date** 11/21/2025

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

The State of Wyoming
Fourth Judicial District

John G. Fenn
District Judge

Sheridan County Courthouse
224 S. Main, Ste. B11J
Sheridan, Wyoming 82801
(307) 674-4478

April 4, 2016

To Whom It May Concern;

I am writing to express my support of Compass – Center for Families fka Child Advocacy Services of the Big Horns. They provide services throughout the Fourth Judicial District which includes Sheridan and Johnson Counties.

Child Advocacy Services administers five programs that are very important to the safety and well-being of children involved in the juvenile court, as well as, other Court matters.

First, the CASA (Court Appointed Special Advocate) program trains and supports community volunteer guardian ad litem (GAL) for children who have been abused or neglected. These cases can often involve difficult and complex issues. The CASA volunteers and staff members provide the Court with valuable information to help ensure positive outcomes for children and families. More importantly, the CASA volunteers act as a positive and supportive role model for the children and advocate for the best interest of our abused and neglected youth.

Second, Child Advocacy Services provides a Supervised Family Visitation and Exchange program. The availability of this quality program enables children to have safe contact with their parents when family circumstances are difficult. This program serves not only abused and neglected children but many other families relating to divorce and custody disputes.

We are very lucky to have such a great resource in this judicial district – a resource which the court relies on routinely.

Sincerely,

John G. Fenn
4th Judicial District Court Judge
Sheridan

January 21, 2025

To Whom It May Concern,

I am writing to express my support for Compass - Center for Families and the critical services they provide to Sheridan and Johnson Counties. Their programs, including the Court Appointed Special Advocate (CASA) Program, Family Visitation Program, Parent Liaison Program, and Parent Education Program, are essential to the safety, stability, and well-being of families and children in our community.

Our program, the Family Crisis Centers, works with victims of domestic violence and sexual assault. The Family Visitation Program and the Parent Liaison Program have been proven to be effective resources for many of the victims we serve.

The Family Visitation Program offers safe, conflict-free environments where children can maintain meaningful relationships with both parents. This program serves families facing difficult circumstances, such as protection orders, substance abuse issues, or high-conflict custody disputes. By providing supervised visitation, custodial exchanges, and parent education, this program bridges gaps and supports the reunification of families, when appropriate, in a safe and structured manner.

The Parent Liaison Program operates in partnership with the school districts and our goal is to improve engagement between parents and school. Parent liaisons work directly with families and schools to provide parents with tools and resources. This program fosters positive relationships and helps parents access support systems that strengthen the whole family.

In my experience working with Compass - Center for Families, I have witnessed the profound impact of their programs. Their ability to collaborate with local organizations, schools, and courts ensures a coordinated approach to addressing the needs of families in high-crisis situations. Many of the families we serve benefit directly from referrals and partnerships with Compass programs, creating pathways to healing, stability, and hope. Compass - Center for Families provides an unmatched level of care and dedication to our community. I highly support their mission to strengthen families and build stronger communities and encourage others to join in supporting their invaluable work.

Sincerely,

Dawn Branaman

Director of the Family Crisis Center

Board of Directors:
Meredith Sopko, President
Sandra Thiel, Vice President
Theresa Hamilton, Secretary/Treasurer
Karen Miller, Member at Large
Debra Brown, Member at Large
Janet Taylor, Member at Large

Advocacy Resource Center

136 Coffeen Avenue
Sheridan, WY 82801
Office-307.672.7471
Fax-307.672.5259
info@arcsheridan.org
Crisis-307.672.3222

Satellite Office
148 South Brooks St.
Sheridan, WY 82801
Office-307.674.5213

March 31, 2016

To Whom It May Concern,

I am writing to express my support of the Court Appointed Special Advocates (CASA) and Family Visitation Programs provided by Child Advocacy Services of the Big Horns serving Sheridan and Johnson Counties. This organization works with the community, volunteers and families in providing services for families in high-crisis and need.

The Family Visitation Program provides services that allow children safe, conflict-free access to both parents. These services include parent education, parenting planning, supervised visitation and custodial monitored exchanges. In addition to providing visitation to children in foster care, they frequently serve families who are experiencing a situation that is limiting the non-custodial parent's access to the children, such as a protection order, stalking order, or domestic violence between the parents. The Family Visitation Program allows children and non-custodial parents to have time together until the difficult circumstances are resolved.

With us working with many of the same families through domestic violence or sexual assault cases, we find it easy to work with Child Advocacy Services of the Big Horns to provide a conflict-free place for victims of violent crime to ensure they are safe while working out custody or support issues with their offending partners. Many times, we make direct referrals to this agency and work together with them to provide the best in victim services that we can offer our clientele.

Child Advocacy Services of the Big Horns is an important part of this community and offers a level of care and array of services not found in our region. We support the work they do on behalf of families in Johnson and Sheridan Counties.

Sincerely,

Bonnie Young

Bonnie Young
Executive Director

Staff:
Bonnie Young, Executive Director ~ Carol Kolf, Business Manager ~ Yvonne Swanson, Volunteer Coordinator ~ Rhonda Weber, Victim/Witness Coordinator ~ Katerie Driskill, Advocate ~ Cassidy Drew, Advocate

The State of Wyoming
Fourth Judicial District

John G. Fenn
District Judge

Sheridan County Courthouse
224 S. Main, Ste. B11J
Sheridan, Wyoming 82801
(307) 674-4478

April 4, 2016

To Whom It May Concern;

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Child Advocacy Services administers five programs that are very important to the safety and well-being of children involved in the juvenile court, as well as, other Court matters.

First, the CASA (Court Appointed Special Advocate) program trains and supports community volunteer guardian ad litem (GAL) for children who have been abused or neglected. These cases can often involve difficult and complex issues. The CASA volunteers and staff members provide the Court with valuable information to help ensure positive outcomes for children and families. More importantly, the CASA volunteers act as a positive and supportive role model for the children and advocate for the best interest of our abused and neglected youth.

Second, Child Advocacy Services provides a Supervised Family Visitation and Exchange program. The availability of this quality program enables children to have safe contact with their parents when family circumstances are difficult. This program serves not only abused and neglected children but many other families relating to divorce and custody disputes.

We are very lucky to have such a great resource in this judicial district – a resource which the court relies on routinely.

Sincerely,

John G. Fenn
4th Judicial District Court Judge
Sheridan

148 South Brooks
Sheridan, Wyoming 82801
Ph: (307) 674-2580
Fax: (307) 674-2585

Crime Victim Assistance
(307) 672-7471 or
(307) 674-5213

Sheridan County and Prosecuting Attorney

September 14, 2016

To Whom It May Concern,

I am writing to express my support of the supervised visitation, parent liaison and parent education programs offered by Compass – Center for Families serving Sheridan and Johnson Counties.

The Family Visitation Program provides services that allow children safe, conflict-free access to both parents. In addition to providing visitation to children in foster care, they frequently serve families who are experiencing a situation that is limiting the non-custodial parent's access to the children, such as a protection order, concerns about drug or alcohol abuse, or conflict between the parents. The Family Visitation Program allows children and non-custodial parents to have time together until the difficult circumstances are resolved.

In Juvenile Court proceedings, we utilize the parent education program as a treatment option for families who have open cases of child abuse or neglect against them. This parent education program teaches new skills and helps to develop a new understanding of nurturing and self-care, often previously unknown by some parents. This program is used to prevent families returning to the system and aids in building outside resources and supports for parents.

The parent liaison program has helped with lowering the number of educational neglect cases presented to our office for intakes and/or referrals to our office from the elementary schools. We view this prevention program as a neutral, important and powerful tool for parents to use and access when supports are needed. The parent liaison program allows parents to utilize resources and develop relationships that benefit their families.

Sincerely,

Sheryl Bunting
Deputy County & Prosecuting Attorney
Sheridan County

Vincent P. Schutte
Wyoming Guardian ad Litem Program
224 South Main
Historic Building, Suite 203
Sheridan, WY 82801
(307) 672-0000
(307) 672-0001 fax

September 14, 2016

To Whom It May Concern,

I am writing to express my support of the supervised visitation, parent liaison and parent education programs offered by Compass - Center for Families serving Sheridan and Johnson Counties.

The Family Visitation Program provides services that allow children safe, conflict-free access to both parents. In addition to providing visitation to children in foster care, they frequently serve families who are experiencing a situation that is limiting the non-custodial parent's access to the children, such as a protection order, concerns about drug or alcohol abuse, or conflict between the parents. The Family Visitation Program allows children and non-custodial parents to have time together until the difficult circumstances are resolved.

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The parent liaison program has helped with lowering the number of educational neglect cases presented to our office for intakes or referrals to our office from the elementary school levels. We view this prevention program as an important and powerful tool for parents to use and access when supports are needed.

Sincerely,

Vincent Schutte, Esq.

DSA $65,000

GPET Section I: Cover Sheet

Organization Name:	Downtown Sheridan Association	
Address:	121 S. Main Street	
City/State/Zip:	Sheridan, WY 82801	
Contact Person:	Zoila Perry	
Phone Number:	307-672-8881	
Email:	zoila@downtownsheridan.org	
Organization TIN/EIN	74-2394149	**(Attach completed W9)** ✓

GPET Funds Requested:	$65,000

Board Members & Terms:		
Name	**Term Start**	**Term End**
Dylan Crouse, Security State Bank	2023	2028
Lindsey Vredenburg	2021	2027
Jami Kessner, Coldwell Banker The Legacy	2017	2026
Kristin Herbst, Cypress Capital Management	2019	2028
Birney Brayton, Davis and Cannon	2023	2026
Katherine Deeds, The Mint Bar	2023	2026
Gregor Downey, Big Horn Spirits	2025	2027
Makenna Ellerman, Prudential Financial	2025	2026
Tim Kerr, Frackeltons	2025	2028

Certification: I hereby certify that the information provided in this application is true and correct to the best of my knowledge.

Agency Director	Zoila Perry Signature	Zoila Perry Printed Name	11/28/2025 Date
President	Dylan Crouse Signature	Dylan Crouse Printed Name	12/3/25 Date

corrected ✓

(Must Use This Form)

Board Members & Terms *(attach additional page if necessary)*		
Name	**Term Start**	**Term End**
Jonny Law, Habitat for Humanity	2018	2027
Lisa Mueller, MC2 Collaborative	2023	2026
Jennifer Nelson, Side Street Bed & Bath	2021	2026
Lauren Nieves-Steinert	2025	2027
Councilman Luhman – Ex-Officio	2025	

GPET Section II: Fact Sheet

Mission Statement & Organizational History:

- Please provide your organization's Mission Statement, along with a brief history of your presence in Sheridan County (services offered will be covered on the next page).

Mission: To preserve, enhance, and promote Historic Downtown Sheridan to ensure future prosperity.

Vision: To be the partner for Sheridan's downtown businesses, a steward of its historic assets, the champion for the destination experience.

History: The Downtown Sheridan Association (DSA) was founded in 1985 and became incorporated in 1987. DSA follows the National Trust for Historic Preservation's Main Street Approach ™ which consists of the Main Street Four Points of Economic Vitality, Design, Organization and Promotion. The Downtown Sheridan area serves as the heartbeat of the community where people come together to enjoy the convenience and friendliness of hometown businesses, local services, specialty and convenience shopping and unique recreational cultural activities.

Organizational Accountability:

- Who within your organization will be primarily responsible for overseeing the use of funds?
- What internal controls or tracking systems will be used to track use of funds?

The Executive Director of DSA will be primarily responsible for overseeing the use of funds. All expenditures will be managed in accordance with our approved budget and financial policies, with oversight provided by the DSA Board of Directors.

To ensure transparency and proper stewardship, DSA uses QuickBooks for financial tracking and reporting, and maintains detailed records of all transactions, receipts, and invoices related to funded activities. Monthly financial reports are reviewed by the Board's Treasurer and presented at board meetings. Additionally, checks and payments require dual authorization to maintain internal control and prevent misuse of funds.

GPET Section III: Scope of Services

Please provide a detailed list that outlines the **core services, programs, or activities** your organization offers. This list will be used to define the scope of services in your GPET Service Agreement if funding is approved. (additional page provided if needed)

Your response for each service should include:

1. **Service Name or Program Title**
2. **Brief Description of Each Service** (1–2 sentences per item)
3. **Target Population or Audience** (e.g., youth, seniors, general public, underserved populations)
4. **Frequency or Availability** (e.g., weekly, year-round, seasonal)
5. **Location of Service** (on-site, community-based, virtual, etc.)

1. Flower Basket Beautification Program
Description: Annual planting, hanging, and daily maintenance of over 160 flower baskets along Main Street to enhance the visual appeal of downtown.
Target Population: General public, visitors, and downtown businesses
Frequency/Availability: Seasonal (May–October); daily watering and upkeep
Location: On-site, Main Street and surrounding downtown area

2. Snow Removal on Main Street Sidewalks
Description: DSA coordinates sidewalk snow removal to ensure safety and accessibility for pedestrians and downtown businesses during the winter months.
Target Population: General public, business owners, and downtown patrons
Frequency/Availability: Seasonal (as needed during snow events)
Location: On-site, Main Street (Coffeen to 5th Street)

3. 3rd Thursday Street Festival
Description: Monthly summer street festivals featuring vendors, live music, food, and family-friendly entertainment that promote downtown vibrancy and commerce.
Target Population: General public, families, and tourists
Frequency/Availability: Seasonal (3rd Thursday, June–September)
Location: On-site, Main Street (Alger and Works Street) and Grinnell Plaza

4. Shop Local Retail Promotions
Description: Marketing campaigns and sweepstakes that encourage residents to shop at local businesses, especially during key retail seasons.
Includes:
• Spring Shopping Spree
• Holiday Shopping Spree
• Crazy Days (Winter & Summer)
• Holiday Kick-off in Pink
Target Population: General public, local shoppers
Frequency/Availability: Seasonal (February, April, July, November, December)
Location: Community-based (participating downtown businesses)

GPET Section III: Scope of Services

Scope of Services, Continued, if applicable:

5. Main Street Monster Mash
Description: A Halloween-themed downtown trick-or-treating event that brings families together for safe, fun, and festive activities while supporting local businesses.
Target Population: Families, children, and general public
Frequency/Availability: Annual (October)Location: On-site, Main Street and participating downtown business

6. Community Room Management
Description: DSA manages the scheduling, cleaning, and availability of the downtown Community Room for public and private events.
Target Population: General public, nonprofits, community groups
Frequency/Availability: Year-round, by reservation
Location: On-site, DSA Community Room

7. Historic Preservation & Education Initiatives
Description: Collaboration with the Certified Local Government to nominate historic buildings for the National Register of Historic Places and educate the public through workshops and outreach.
Target Population: General public, preservation stakeholders, property owners
Frequency/Availability: Ongoing and event-based (as projects arise)
Location: Community-based, on-site, and public venues

8. Community Partnerships & Economic Development
Description: Participation in local task forces and committees focused on downtown revitalization, tourism, public art, and economic development.
Target Population: Community organizations, city/county leaders, general public
Frequency/Availability: Ongoing (monthly/quarterly meetings)
Location: Community-based, on-site

GPET Section IV: Funding Requested

Funding Requested:

Have you previously received GPET Funding? Yes ☑ No ☐

If yes, please provide a history of the funding (i.e. amounts requested, amounts received and the funding duration:

Since 2003, The Downtown Sheridan Association (DSA) as been recipient of one-cent funds, with varying amounts awarded annually. These funds have been vital in supporting DSA's ongoing initiatives and programs, which play a critical role in enhancing the vibrancy, character, and quality of life in historic downtown Sheridan.

FY26 Requested $65,000 approved $45,000
FY25 Requested $60,000 approved $40,000
FY24 Requested $175,000 approved $60,000
FY23 Requested $50,000 approved $40,000
FY22 Requested $40,000 approved $28,600

Will the funds support a one-time expense, or ongoing expenses? Ongoing expenses

If one-time, please specify the items and their purpose. If ongoing, describe the project or outcomes the funds will support:

If approved, funds will support a range of ongoing programs and services that contribute to the vitality, accessibility, and economic health of Downtown Sheridan. These include:
Beautification Projects – Continued maintenance of over 160 flower baskets along Main Street, which enhance the aesthetic appeal and welcoming atmosphere of the downtown core.
Snow Removal – Seasonal sidewalk clearing along Main Street to ensure public safety and uninterrupted access to local businesses.
Community Events – Support for events such as the 3rd Thursday Street Festivals and the Main Street Monster Mash, which bring thousands of residents and visitors downtown, foster community engagement, and generate increased sales for local merchants.
Shop Local Promotions – Retail-focused campaigns including the Spring and Holiday Shopping Sprees, Winter and Summer Crazy Days, and the Holiday Kick-off in Pink, and Shop Small Business Saturday which collectively encourage thousands of dollars in local spending.
Community Room Management – Ongoing coordination, scheduling, and maintenance of a shared downtown space used by the public and local organizations.
Historic Preservation Efforts – Continued collaboration with the Certified Local Government to preserve and promote Sheridan's historic assets.
Business Support – Outreach, marketing, and advocacy for downtown businesses, particularly during construction or times of economic challenge.

Collectively, these ongoing initiatives help maintain a vibrant, thriving downtown district, support small businesses, enhance community engagement, and preserve the historic character that makes Sheridan unique.

GPET Section IV: Funding Requested

How will this funding support a municipal function or align with a City-identified goal or strategic plan area (e.g., public safety, wellness, economic development, youth programs)?

This funding supports key municipal functions and aligns with City priorities in economic development, community wellness, and historic preservation. By investing in DSA programs—such as beautification, events, retail promotions, and small business support—the City helps drive local spending, attract visitors, and strengthen the downtown economy, which is home to a high concentration of locally owned businesses and cultural destinations.
Beautification efforts like flower baskets and snow removal, as well as community-wide events like 3rd Thursdays and shopping sprees, create a clean, vibrant, and welcoming environment that encourages pedestrian activity and civic pride. These efforts directly contribute to a more connected and healthy community.
In addition, DSA's work with the Certified Local Government and National Register nominations preserves Sheridan's historic assets, aligning with the City's goals for thoughtful development and cultural heritage. Overall, this funding enhances downtown's role as the heart of Sheridan—socially, economically, and culturally.

Will the funds be used to leverage additional grants or funding for your organization? If so, please explain.

Yes, the funds may be used to leverage additional grants for the Downtown Sheridan Association (DSA). Local support through GPET funding strengthens DSA's competitiveness for state, federal, and private grants by demonstrating community investment. These funds have previously helped secure support from the Wyoming Main Street.

Additionally, providing funding to DSA shows a strong City partnership during our Wyoming Main Street annual accreditation, which is essential for maintaining our status and accessing future opportunities.

☑ **Please provide letter(s) of recommendation from community members highlighting the impact and quality of your organization's services** (minimum of one letter, max of three letters). **Alternatively, you may include public feedback, reviews, or examples of community engagement that demonstrates your organization's value to those you serve, or a combination thereof.**

GPET Section IV: Statement of Financial Position

(Must Use This Form)

Statement of Financial Position as of September 30, 2025:

Current Assets	
Cash and Cash Equivalents	58,753.23
Investments	70,154.53
Accounts Receivable	16,350.00
Prepaid Expenses	71,542.23
Other	
Total Current Assets	216,799.99 ✓

Non-Current Assets	
Furniture & Equipment	51,408.06
Land/Building	0
Accumulated Depreciation	-43,336.00
Other	15,924.50
Total Non-Current Assets	23,996.56 ✓

Total Assets	240,796.55 ✓

Current Liabilities	
Accounts Payable	655.00
Accrued Payroll Expenses	1,835.32
Other Accrued Expenses	
Notes Payable (Current Portion)	
Other	
Total Current Liabilities	2,490.32 ✓

Non-Current Liabilities	
Notes Payable (Long-term Portion)	6,492.75
Total Non-Current Liabilities	6,492.75 ✓

Total Liabilities	8,983.07 ✓

Net Assets	
Temporarily Restricted	188,911.36
Unrestricted	
Unrestricted (Board designated)	
Total Net Assets	188,911.36 ✓

Total Liabilities and Net Assets	197,894.43 ✓

GPET Section V: Current Annual Budget

(Must Use This Form)

From January 1, 2025 **Through** December 31, 2025

Budgeted Revenue	Amount	Comments/Explanation
City of Sheridan GPET	42,500	
Sheridan County One Cent	30,000	
Federal Grants		
State Grants	2,000	
Other Grants		
Donations	9,700	
Fundraising	42,000	
Dues/Memberships	58,500	
Interest		
Other	102,000	General Income
Other		

Budgeted Admin Expenses	Amount	Comments/Explanation
Salary, Director	61,998	
Salary, Other(s)	96,865	
Benefits	3,600	
Supplies		
Equipment		
Rent		
Utilities	7,000	
Contractual Services	15,500	
Other		

Program Expenses	Amount	Comments/Explanation
Salaries	12,500	
Benefits		
Supplies	3,500	
Equipment		
Lodging	8,000	Meetings/Conference/Food
Food		
Advertising/Printing	13,649	
Other	64,088	Insurance, event expenses, repairs/maint

Total Budgeted Revenue	286,700 ✓
Total Budgeted Expenses	286,700 ✓

☑ ***Totals for Budgeted Revenue and Budgeted Expenses must match**

GPET Section VI: Proposed Budget of Requested Funds

(Must Use This Form)

From July 1, 2025 Through June 30, 2026

GPET Funds Requested:	Flowers on Main Street

Pg 1 of 3 - Program Focus - Flowers on Main Street

Budgeted Admin Expenses	Amount	Comments/Explanation
Salary & Benefits, Director		
Salary & Benefits, Other(s)		
Supplies		
Equipment		
Rent	1,000	Storage space
Utilities		
Contractual Services		
Other		

Program Expenses	Amount	Comments/Explanation
Salaries & Benefits	10,000	Watering flowers crew
Supplies	3,500	Flowers and soil
Equipment		
Lodging		
Rent		
Utilities	1,000	
Food		
Advertising/Printing		
Other	500	Repairs and insurance

Total Budgeted Expenses	16,000 ✓

☑

***Totals for Budgeted Expenses must match requested funds**

GPET Section VII: Proposed Budget of Requested Funds (Must Use This Form)

From July 1, 2026 Through June 30, 2027

GPET Funds Requested:	Building/Community Room

Pg 2 of 3 - Program focus – Building/Community Room

Budgeted Admin Expenses	Amount	Comments/Explanation
Salary & Benefits, Director		
Salary & Benefits, Other(s)		
Supplies		
Equipment		
Rent		
Utilities		
Contractual Services	10,000	Carpet Cleaning, greens and snow removal
Other		

Program Expenses	Amount	Comments/Explanation
Salaries & Benefits	3,000	
Supplies	3,000	Cleaning supplies, for community room/bathrooms
Equipment		
Lodging		
Rent		
Utilities	4,000	Water, sewer and power
Food		
Advertising/Printing		
Other	1,000	Blinds

Total Budgeted Expenses	21,000 ✓

***Totals for Budgeted Expenses must match requested funds**

GPET Section VII: Proposed Budget of Requested Funds

(Must Use This Form)

From July 1, 2026 Through June 30, 2027

GPET Funds Requested:	Community Events/Promotion

Pg 3 of 3 - Program Focus - Community Events / Promotion

Budgeted Admin Expenses	Amount	Comments/Explanation
Salary & Benefits, Director		
Salary & Benefits, Other(s)		
Supplies		
Equipment		
Rent		
Utilities		
Contractual Services	8,000	
Other		

Program Expenses	Amount	Comments/Explanation
Salaries & Benefits		
Supplies		
Equipment		
Lodging		
Rent		
Utilities		
Food		
Advertising/Printing	20,000	Shop local promotions and community events
Other		

Total Budgeted Expenses	28,000 ✓

***Totals for Budgeted Expenses must match requested funds**

page 1 = $16,000
page 2 = $21,000
page 3 = $28,000

Request = $65,000

STATE OF WYOMING
Office of the Secretary of State

I, CHUCK GRAY, Secretary of State of the State of Wyoming, do hereby certify that according to the records of this office,

Downtown Sheridan Association

is a

Nonprofit Corporation

formed or qualified under the laws of Wyoming did on **August 12, 1985**, comply with all applicable requirements of this office. Its period of duration is Perpetual. This entity has been assigned entity identification number **1985-000230779**.

This entity is in existence and in good standing in this office and has filed all annual reports and paid all annual license taxes to date, or is not yet required to file such annual reports; and has not filed Articles of Dissolution.

I have affixed hereto the Great Seal of the State of Wyoming and duly generated, executed, authenticated, issued, delivered and communicated this official certificate at Cheyenne, Wyoming on this 19th day of November, 2025 at 4:28 PM. This certificate is assigned ID Number 092945429.

Chuck Gray

Secretary of State

Notice: A certificate issued electronically from the Wyoming Secretary of State's web site is immediately valid and effective. The validity of a certificate may be established by viewing the Certificate Confirmation screen of the Secretary of State's website https://wyobiz.wyo.gov and following the instructions displayed under Validate Certificate.

Form **W-9**
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See *Specific Instructions* on page 3.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)

Downtown Sheridan Association

2 Business name/disregarded entity name, if different from above.

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor ☐ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate

☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) . . . . .

Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.

☑ Other (see instructions) 501(c)3

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any)

Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any)

(Applies to accounts maintained outside the United States.)

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions . . . . . ☐

5 Address (number, street, and apt. or suite no.). See instructions.

121 S. Main Street, PO Box 13

Requester's name and address (optional)

6 City, state, and ZIP code

Sheridan, WY 82801

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			-			-				

or

Employer identification number

7	4	-	2	3	9	4	1	4	9

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here **Signature of U.S. person** Zoila Perry **Date** 11/19/2025

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

Dear Mayor Bridger,

On behalf of Kid Curious, I am pleased to write this letter in support of Downtown Sheridan Association's (DSA) request for One Cent General Purpose Excise Tax Funding.

As the Store Manager of Kid Curious, I've had the opportunity to see firsthand how DSA's ongoing dedication to promoting and supporting downtown businesses helps small, friendly-centered organizations like ours not only grow but meaningfully connect with the community. Their commitment to economic development, collaborative partnerships, and creating a welcoming, vibrant downtown has made a measurable difference in our ability to serve Sheridan's families.

DSA has played a key role in helping us reach new customers and stay engaged with our community through creative, well-organized promotions. Events such as the Spring and Holiday Shopping Sprees consistently drive increased foot traffic to our store and directly encourage residents to support local. Their long-running Summer Crazy Days, and recently established Winter Crazy Days, as well as the newest initiative "Holiday Kick-Off in Pink" allow Kid Curious as well as other downtown retailers to participate fun and impactful campaigns that bring families downtown, boost seasonal sales, and strengthen the connection between retailers and the community we serve. The beloved 3rd Thursday Street Festival brings thousands of locals and visitors downtown, creating opportunities for visibility, outreach, and meaningful interactions with friends and families. With these events, not only do we see a tangible increase in engagement and revenue, they also reinforce the sense of joy, connection and community pride that reinforces why we love being a family-focused business.

Kid Curious has also benefited from DSA's broader efforts to maintain the character and vibrancy of Historic Main Street. Their stewardship of seasonal beautification, collaboration with cultural partners and work to promote Sheridan as a destination all contribute significantly to a thriving environment where small businesses can flourish. Their leadership ensures that downtown remains a welcoming and enriching place for residents and visitors of all ages.

For these reasons, I fully support Downtown Sheridan Association's request for continued One Cent funding. Their thoughtful, community-centered approach not only strengthens individual businesses like Kid Curious but also ensures that downtown Sheridan remains the heart of our community.

Thank you for your consideration.

Sincerely,

Mikkayla Heath
Store Manager, Kid Curious

KID curious
Toy Store & More

Dear Mayor Bridger,

On behalf of The Clothing Co. & Baby Too I am pleased to write this letter in support of the Downtown Sheridan Association's (DSA) request for One Cent General Purpose Excise Tax funding.

As the owner/manager of The Clothing Co., I've had the opportunity to see firsthand the DSA's continued dedication to promoting and supporting downtown businesses and strengthening the broader Sheridan community. Their commitment to economic development, community engagement, and historic preservation has made a lasting impact on our town.

Over the past year, the Downtown Sheridan Association (DSA) has introduced and expanded several highly effective promotions designed to drive traffic to local businesses and encourage our community to shop downtown. Their Spring and Holiday Shopping Sprees alone generated tens of thousands of dollars in local spending, directly bringing new and returning customers through our doors. In addition, long-standing favorites like Winter and Summer Crazy Days continue to energize downtown with creative themes and strong participation from merchants. This year, the DSA also launched a new "Holiday Kick-off in Pink" promotion, adding a fun, fresh approach to seasonal shopping while supporting both local retail and community causes. These thoughtful and well-executed campaigns not only increase sales but also create meaningful engagement between businesses and the community.

The DSA's flagship 3rd Thursday Street Festival continues to be a major draw for our community. Each event brings thousands of attendees downtown, providing increased visibility and foot traffic for businesses like ours. Whether we're extending store hours or participating as vendors, the benefits are always tangible. These events not only boost our revenue but also help foster a stronger sense of community pride.

The DSA's work to preserve the charm of Historic Main Street, while also embracing new ideas and partnerships, is critical to keeping downtown Sheridan vibrant and resilient. From managing seasonal beautification efforts to collaborating with cultural organizations and promoting tourism, their work benefits all of us—residents, business owners, and visitors alike.

I fully support the DSA's request for continued funding. Their thoughtful, community-driven approach ensures that downtown remains the heart of Sheridan—both economically and culturally.

Thank you-

The Clothing Co. & Baby Too - Shannon Kuzara

TESTIMONIALS

Zaila @ DSA -

I smile a little **brighter** because of you

Thank you so much for donating the bounce house for us! Our community is a better place thanks to all of you!

The Sheridan FPE Team

Kaisha Jokerst
October 26 at 2:57 PM

Rave- Sheridan downtown association monster mash!

I loved that this year the street was shut down for the monster mash. Way less worrying about my kid ending up in the street with cars. Thank you!

Jasmine Slater, Kaycee Quinn Rader and 103 others — 6 comments

Like · Comment · Share

Newest

Brittnay Stroud Top contributor

4w Like Reply Share

Debbie Theisen Corley
Closing Main Street was a great idea! No crowded sidewalks like last year and much safer! Thank you city!

4w Like Reply Share

Downtown Sheridan Association
October 19

A huge thank you to all our volunteers who assisted the DSA with Flowers Down this past weekend!

We especially appreciate the hard work of FFA, Sheridan High School National Honor Society, High Land Inc., and Perry Builders.

A very special thank you to Evan Jones for keeping the flower baskets on Main Street watered and flourishing all summer long!



Robby Smith
Thank you to all the volunteers that helped. Evan did a fantastic job of caring for them this summer.



5w Like Reply

Laurie Pelvey
Thank you for leaving them up so long this season...they were beautiful!!!

5w Like Reply

Roger Martinez
Thank you Evan, they looked amazing all year!

5w Like Reply

Cyndee Jacobson
Thank you all so much. Evan did a great job. Our Main St looked amazing!!

5w Like Reply

Kim M. Gleason



5w Like Reply

Drum & Bugle Corps $5,000

GPET Section I: Cover Sheet

Organization Name:	7th Calvary Drum and Bugle Corps	
Address:	137 N Brooks St	
City/State/Zip:	Sheridan, WY 82801	
Contact Person:	Nolan Buckley	
Phone Number:	(307) 752-7125	
Email:	hogwash484848@outlook.com	
Organization TIN/EIN	83-0164822	**(Attach completed W9)**

GPET Funds Requested:	$5000

Board Members & Terms:		
Name	**Term Start**	**Term End**
Nolan Buckley, General Manager	7/31/2025	7/31/2026
Conrad Namtvedt, Asst Manager	7/31/2025	7/31/2026
William Russell, Street Leader	7/31/2025	7/31/2026
Kayleen McKenzie, Treasurer	7/31/2025	7/31/2026
John Schwartz, Quartermaster	7/31/2025	7/31/2026
Ron Schaal, Asst Quartermaster	7/31/2025	7/31/2026
Suzanne Krenzelok, Secretary	7/31/2025	7/31/2026
Holley Washington, Public Info Officer	7/31/2025	7/31/2026

Certification: I hereby certify that the information provided in this application is true and correct to the best of my knowledge.

Agency Director	Signature	Suzanne Krenzelok Printed Name	11/24/2025 Date
President	Nolan Buckley Signature	Nolan Buckley Printed Name	11/24/2025 Date

GPET Section II: Fact Sheet

Mission Statement & Organizational History:

- Please provide your organization's Mission Statement, along with a brief history of your presence in Sheridan County (services offered will be covered on the next page).

The 7th Calvary Drum and Bugle Corps was established after World War I as a patriotic way to respect the buglers and percussionists who served as signaling units and provided music to support the troop morale. Our calvary and patriotic pieces are arranged for brass and percussion.

Our group performs military and regional music in regional and local parades, ceremonies, and other events upon request. We have been performing in the Sheridan community since 1929. The community looks forward to our performances in the Sheridan WYO Rodeo parade, Grand Entry, and in 2025, we added a performance at Third Thursday and the season opener Sheridan Broncs Football game.

Our military uniforms, marching, and music have become tradition in the community and we look forward to growing the Corps with new members to carry on the tradition.

Organizational Accountability:

- Who within your organization will be primarily responsible for overseeing the use of funds?
- What internal controls or tracking systems will be used to track use of funds?

Our by-laws dictate the 7th Calvary Drum and Bugle Corps Executive Committee approval of expenditures and from our by-laws, the Treasurer's responsiblities are as follows:

Article II: "The Treasurer shall issue notice of all meeting of both the entire CORPS and the Exec Committee, shall have charge of the books and records of the CORPS and shall sign or counter sign all such instruments requiring his/her signature. Shall make such reports and perform such other duties as are incident to his/her office, or are properly required of him/her by the Exec Committee. Shall have custody of all monies of the CORPS and shall keep regular books and accounts and balances the same each month. Shall sign or countersign all checks of the organization. Shall deposit all monies of the organization in the name of the 7th Calvary Drum and Bugle CORPS in such bank as the Exec Committee shall designate and such funds shall be drawn out only by checks signed by at least (2) two of the following: Manager, Treasurer, Post Finance Office,r or the Post Commander."

All disbursements are approved by the General Membership and meeting notes recording the vote of fund disbursement is completed by the Secretary.

We have very few disbursements on an annual basis and therefore, a very simple bookkeeping system with the checking account. The Treasurer reports on disbursements and receipts during our General Membership meetings (practices). Our accountant, Emily Wardell files a Form 990 each fiscal year.

GPET Section III: Scope of Services

Please provide a detailed list that outlines the **core services, programs, or activities** your organization offers. This list will be used to define the scope of services in your GPET Service Agreement if funding is approved. (additional page provided if needed)

Your response for each service should include:

1. **Service Name or Program Title**
2. **Brief Description of Each Service** (1–2 sentences per item)
3. **Target Population or Audience** (e.g., youth, seniors, general public, underserved populations)
4. **Frequency or Availability** (e.g., weekly, year-round, seasonal)
5. **Location of Service** (on-site, community-based, virtual, etc.)

7th Calvary Drum and Bugle Corps

We participate in many City of Sheridan and Sheridan County functions that are directly associated with allegiance to country and patriotism.

Performances in 2025 included the Kane Funeral Home Memorial Day Service, Kings Ropes Leather Show, Westview Health Care Center, Heritage Towers, Sheridan WYO Rodeo Parade and Grand Entry, 3rd Thursday Street Festival, and a 100th Birthday celebration at an assisted living facility.

The target population/audience in the Sheridan community is widespread. We perform at public gatherings and private memorial services. Whether practicing our parade sets on Brooks Street, performing in parades, marching into the rodeo, delighting the nursing home residents, paying respects to our fallen veterans, or playing to a Farmers' Market crowd, we touch the youngest children and the oldest members of our community.

In 2025, we performed regionally in Miles City, MT at the Bucking Horse Sale, Red Lodge for the 4th of July Parade, Parkman, and Dayton for their community events. In the past, the group represented Sheridan in Baltimore MD, Washington DC, and Philadelphia PA.

The Exec Committee sets our calendar in May and traditionally adds events as requested. Our services are provided for public gatherings or private memorial services.

GPET Section IV: Funding Requested

Funding Requested:

Have you previously received GPET Funding? Yes ☐ No ☑

If yes, please provide a history of the funding (i.e. amounts requested, amounts received and the funding duration:

Not applicable

Will the funds support a one-time expense, or ongoing expenses? Both

If one-time, please specify the items and their purpose. If ongoing, describe the project or outcomes the funds will support:

Corps uniforms - We have not updated our uniform inventory in the last seven years. Pants are becoming worn and items like belts, suspenders, and gloves are quite worn. Each uniform costs approximately $800 and is custom-made.

Instruments and cases: We have not updated our instruments in the last seven years. The leather harnesses used by our percussion members are worn and exhausted. The drums and horns used by the Corps are extremely expensive.

GPET Section IV: Funding Requested

How will this funding support a municipal function or align with a City-identified goal or strategic plan area (e.g., public safety, wellness, economic development, youth programs)?

This funding will support the continued tradition of the 7th Calvary Drum & Bugle Corps as an " Ambassador" of the Sheridan community.

We specifally support the City's goals of community connection and involvement. In addition, we support the goals of enhancing the quality of life for all residents.

Our performances for veterans memorial services and delighting the residents of our area nursing homes, demonstrates our involvement in making life better for the Sheridan community. We are becoming an increasingly more community-focused group and look forward to performing at more football games, playing to our aging population, and delighting the youngsters who will someday become future members of the 7th Calvary Drum and Bugle Corps.

Will the funds be used to leverage additional grants or funding for your organization? If so, please explain.

No

☑ **Please provide letter(s) of recommendation from community members highlighting the impact and quality of your organization's services** (minimum of one letter, max of three letters). **Alternatively, you may include public feedback, reviews, or examples of community engagement that demonstrates your organization's value to those you serve, or a combination thereof.**

GPET Section IV: Statement of Financial Position

(Must Use This Form)

Statement of Financial Position as of September 30, 2025 :

Current Assets	
Cash and Cash Equivalents	$2,500
Investments	0
Accounts Receivable	0
Prepaid Expenses	0
Other	
Total Current Assets	$2,500

Non-Current Assets	
Furniture & Equipment	Approx $10,000
Land/Building	0
Accumulated Depreciation	0
Other	0
Total Non-Current Assets	$10,000

Total Assets	$12,500 ✓

Current Liabilities	
Accounts Payable	0
Accrued Payroll Expenses	0
Other Accrued Expenses	0
Notes Payable (Current Portion)	0
Other	0
Total Current Liabilities	0

Non-Current Liabilities	
Notes Payable (Long-term Portion)	0
Total Non-Current Liabilities	0

Total Liabilities	0

Net Assets	
Temporarily Restricted	0
Unrestricted	0
Unrestricted (Board designated)	0
Total Net Assets	0

Total Liabilities and Net Assets	0

GPET Section V: Current Annual Budget

(Must Use This Form)

From January 2026 Through December 2026

Budgeted Revenue	Amount	Comments/Explanation
City of Sheridan GPET	$5,000	
Sheridan County One Cent	0	
Federal Grants	0	
State Grants	0	
Other Grants	0	
Donations	$500	
Fundraising	$3,000	
Dues/Memberships	$700	
Interest	0	
Other	0	
Other	0	

Budgeted Admin Expenses	Amount	Comments/Explanation
Salary, Director	0	
Salary, Other(s)	0	
Benefits	0	
Supplies	0	
Equipment	0	
Rent	0	
Utilities	0	
Contractual Services	$500	Tax preparation & audit
Other	0	

Program Expenses	Amount	Comments/Explanation
Salaries	0	
Benefits	0	
Supplies	$700	Gloves, scarves, belts & buckles
Equipment	$8,000	Drums, drum harnesses, bugles
Lodging		
Food	0	
Advertising/Printing	0	
Other	0	

Total Budgeted Revenue	$9,200 ✓
Total Budgeted Expenses	$9,200 ✓

☑ *Totals for Budgeted Revenue and Budgeted Expenses must match

GPET Section VI: Proposed Budget of Requested Funds

(Must Use This Form)

From July 1, 2026 Through June 30, 2027

GPET Funds Requested:	$5,000

Budgeted Admin Expenses	Amount	Comments/Explanation
Salary & Benefits, Director	0	
Salary & Benefits, Other(s)	0	
Supplies	0	
Equipment	0	
Rent	0	
Utilities	0	
Contractual Services	0	
Other	0	

Program Expenses	Amount	Comments/Explanation
Salaries & Benefits	0	
Supplies	0	
Equipment	$5,000	Drums, bugles, and uniforms
Lodging	0	
Rent	0	
Utilities	0	
Food	0	
Advertising/Printing	0	
Other	0	

Total Budgeted Expenses	$5,000

☑

***Totals for Budgeted Expenses must match requested funds**

Form **W-9**
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See *Specific Instructions* on page 3.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)

American Legion Post #7

2 Business name/disregarded entity name, if different from above.

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes.

☐ Individual/sole proprietor ☑ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate

☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) . . . . .

Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.

☐ Other (see instructions)

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) 1

Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any)

(Applies to accounts maintained outside the United States.)

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions . . . . . ☐

5 Address (number, street, and apt. or suite no.). See instructions.

137 N Brooks St

Requester's name and address (optional)

6 City, state, and ZIP code

Sheridan WY 82801

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			–			–				

or

Employer identification number

8	3	–	0	1	6	4	8	2	2

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person [signature] Date 12/2/25

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

STATE OF WYOMING
Office of the Secretary of State

I, CHUCK GRAY, Secretary of State of the State of Wyoming, do hereby certify that according to the records of this office,

John Donald Garbutt Post 7, Department of Wyoming, the American Legion

is a

Nonprofit Corporation

formed or qualified under the laws of Wyoming did on **May 12, 1937**, comply with all applicable requirements of this office. Its period of duration is Perpetual. This entity has been assigned entity identification number **1980-000042928**.

This entity is in existence and in good standing in this office and has filed all annual reports and paid all annual license taxes to date, or is not yet required to file such annual reports; and has not filed Articles of Dissolution.

I have affixed hereto the Great Seal of the State of Wyoming and duly generated, executed, authenticated, issued, delivered and communicated this official certificate at Cheyenne, Wyoming on this 3rd day of December, 2025 at 9:13 AM. This certificate is assigned ID Number 093467839.

Chuck Gray

Secretary of State

Notice: A certificate issued electronically from the Wyoming Secretary of State's web site is immediately valid and effective. The validity of a certificate may be established by viewing the Certificate Confirmation screen of the Secretary of State's website https://wyobiz.wyo.gov and following the instructions displayed under Validate Certificate.

King's Saddlery, Inc.
184 North Main
Sheridan, Wyoming 82801

(307) 672-2702
(307) 672-2755

Fax (307) 672-5235
1-800-443-8919

November 25, 2025

To whom it may concern,

The American Legion Post #7 Sheridan has a remarkable Drum and Bugle Corps that is an amazing ambassador for our community...

They have wowed the international crowd that comes to Sheridan each May for the Rocky Mountain Leather show attendees for the last 35 years....

They are also the major attraction in our yearly parade for the Sheridan Wyo Rodeo in July....they then come play for the Friday night rodeo performance...

The Drum and Bugle Corps travel to many places in other states to entertain for rodeos and parades and festivals.....

We are very proud of our Drum & Bugle Corps and the dedication they have to perfect their performances....

Sincerely,

Mary King

King's Saddlery

Sheridan WY 82801

November 25th, 2025

To Whom It May Concern,

On behalf of the Sheridan WYO Rodeo, I am writing this letter of recommendation for the American Legion Drum and Bugle Corps.

The Drum and Bugle Corps have been a fan-favorite who perform every Saturday night of the Sheridan WYO Rodeo for at least the last three decades. These folks are a committed and talented group who are passionate about their mission. They perform at our events, including our parade and around the region as well.

It appears that it is more and more difficult these days to continue to honor tradition and we applaud this group for their commitment to embrace and honor this practice.

Sincerely,

Zane Garstad, Executive Director
Sheridan WYO Rodeo
PO Box 742
Sheridan WY 82801
zanegarstad@gmail.com
307-751-0121 (cell)

Westview Health Care Center

1990 West Loucks Street/Sheridan, Wyoming 82801
(307) 672-9789/FAX (307) 673-1079/WWW.LCCA.COM

November 24, 2025

To Whom It May Concern;

I am writing in regards to the 7th Calvary Drum and Bugle Corp. As the executive director at Westview Health Care Center, I have seen the impact this group of people have made in their community especially among the elderly population who have listened to them perform for a great many years. They always come out to our facility and perform for our residents and staff. They march up and down the halls and as I watch each resident smile and clap along, I can see the joy and overwhelming response they bring out in each one of them as well as all the staff.

As a person who was born and raised in the Sheridan Community, I look forward to seeing the drum and bugle corp. They are an enormous part of our Sheridan history. From the parades to community outings and everything in between they provide a sense of pride and joy in each person who is able to listen and participate in the fun they bring. I am so grateful for all they do for our community and will always look forward to hearing them play and perform.

Thank you,

Tonya Murner

Habitat $45,000.00

GPET Section I: Cover Sheet

Organization Name:	Habitat for Humanity of the Eastern Bighorns	
Address:	PO Box 6196 / 44 Fort Road	
City/State/Zip:	Sheridan, WY 82801	
Contact Person:	Meredith Sopko	
Phone Number:	307-672-3848	
Email:	meredith@sheridanhabitat.org	
Organization TIN/EIN	83-0309911	**(Attach completed W9)**

GPET Funds Requested:	$45,000.00

Board Members & Terms:		
Name	**Term Start**	**Term End**
Victoria Zier - Board Chair	2021	2029
Alicia Kisling - Board Vice-Chair	2020	2028
Torrey Fleming - Treasurer	2023	2031
Anna Holder - Secretary	2023	2031
Steve Johnson	2024	2032
Desiree Young	2023	2031
Dina Garcia-Blanchard	2024	2032
Josh Smith	2025	2033
Garrett Whitman / Bryan Serres	2025 / 2025	2033 / 2033

Certification: I hereby certify that the information provided in this application is true and correct to the best of my knowledge.

Agency Director	Christine Dietrich		11.25.25
	Signature	Printed Name	Date
President	Victoria Zier	Victoria Zier	11/25/2025
	Signature	Printed Name	Date

SCANNED

corrected

GPET Section II: Fact Sheet

Mission Statement & Organizational History:

- Please provide your organization's Mission Statement, along with a brief history of your presence in Sheridan County (services offered will be covered on the next page).

Habitat for Humanity of the Eastern Bighorns (HFHEB) serves under the following mission: "Seeking to put God's love into action, Habitat for Humanity brings people together to build homes, communities and hope."
Having just completed our 30th year serving the City of Sheridan and Sheridan County, HFHEB works to provide affordable home ownership options to those citizens falling within the 30-80% of the area median income. We provide housing options through new construction, remodels, and home repairs. Once approved, applicants receive a 30-year, 0% interest mortgage. These mortgages are originated so the monthly payment, including taxes and insurance, does not exceed 30% of the applicant's gross income. HFHEB subsidizes the difference between the appraised value of the home and the affordable mortgage. These subsidies rely heavily on the generosity of the Sheridan community, through donations, and volunteerism. In our current economy, this generosity is even more important as we are seeing consistent increases in construction costs and this can cause the cost to build the home to be significantly higher than what the applicant can afford.
HFHEB provides financial and homebuyer education courses at no cost to the homeowners as well as the general public. These courses enable individuals and families to understand how to manage their finances and credit, build a savings, learn basic maintenance skills, and become financially to purchase a home in the future, whether through our homeowner application program or through conventional financing options.
HFHEB runs and operates the Habitat for Humanity ReStore, which sells new and used construction supplies, appliances, furniture, home goods, tools and clothing. 100% of the ReStore's inventory is donated and the revenue generated from the sale of these goods supports our construction efforts. This year the ReStore served over 8,000 customers and through the sales repurposed over 80,000 items which could have easily ended up in the landfill.
Our Home Repair program provides minor repairs to those who may not financially be able to afford the repair. Those who fall within the 30-60% of the area median income are eligible and this program focuses on helping our elderly population continue to live in their homes safely. This past year we completed eight home repairs.
Over the past year, we are proud to say that we had over 124 volunteers give over 564 hours to our home building program. This does not include the 250 hours that each homeowner also has to provide through their sweat equity. The ReStore has a dedicated slate of volunteers who have given thousands of hours this year as well. Not including our Housing Land Trust Homes, HFHEB has built over 54 homes in Sheridan County and we are proud to say we have welcomed four new families into their very own Habitat Homes this year.
HFHEB also operates the Sheridan County Housing Land Trust (SCHLT). The SCHLT has been busy with Weston Village this year, with six houses sold, nine more under contract and the balance of the 30 homes in the development slated to be completed by December 2026, a full year early.

Organizational Accountability:

- Who within your organization will be primarily responsible for overseeing the use of funds?
- What internal controls or tracking systems will be used to track use of funds?

These funds will be utilized to subsidize the construction of our Habitat Homes in Sheridan County and these projects are overseen by our Construction Manager Pat Nowak. He along with our Director of Operations, Jonny Law, oversee each project and manage the budget closely through our project management software as well as through our accounting software. Our financials are reviewed monthly by our Board of Directors and currently Harker Mellinger manages our accounting and financial reporting. We are seeking to hire a Director of Finance but currently that position has not been filled.

GPET Section III: Scope of Services

Please provide a detailed list that outlines the **core services, programs, or activities** your organization offers. This list will be used to define the scope of services in your GPET Service Agreement if funding is approved. (additional page provided if needed)

Your response for each service should include:

1. **Service Name or Program Title**
2. **Brief Description of Each Service** (1–2 sentences per item)
3. **Target Population or Audience** (e.g., youth, seniors, general public, underserved populations)
4. **Frequency or Availability** (e.g., weekly, year-round, seasonal)
5. **Location of Service** (on-site, community-based, virtual, etc.)

Habitat for Humanity Home Ownership Program: Serves an Underserved Population
This service provides affordable home ownership options to individuals and families of all ages who fall within 30-60% of the area AMI. Currently, there are two subdivisions these funds will support and between the two subdivisions, there are seven homes being constructed. Two are currently under construction and the remainder will begin construction in the spring/summer of 2026. There are six homes located in Ranchester's Stoneridge subdivision and the seventh home is located in the Riverstone subdivision in Sheridan. This program is on-going and the work is community-based and is on-site.
Habitat for Humanity Home Repair Program: Serves an Underserved Population
This service provides affordable home repair options to individuals and families who fall within 30-60% of the area AMI. This program's target demographic is our elderly population (65 and over) and the goal is to make repairs that will allow the homeowner to remain in their home safely. This program is on-going. The work is on-site and community based.

GPET Section IV: Funding Requested

Funding Requested:

Have you previously received GPET Funding? Yes ☑ No ☐

If yes, please provide a history of the funding (i.e. amounts requested, amounts received and the funding duration:

Habitat for Humanity has received GPET funding from the City of Sheridan since 2013. The following is a list of the most recent funding amounts:
FY20 (2019-2020) $20,000.00
FY21 (2020-2021) $7,500.00
FY22 (2021-2022) $10,400.00
FY23 (2022-2023) $25,000.00
FY24 (2023-2024) $25,000.00
FY25 (2024-2025) $30,000.00
FY26 (2025-2026) $40,000.00

Will the funds support a one-time expense, or ongoing expenses? on-going

If one-time, please specify the items and their purpose. If ongoing, describe the project or outcomes the funds will support:

These funds will be used to support the vertical construction efforts for our Habitat for Humanity homes that are currently under construction as well as projects that are slated to begin in the spring of 2026. The first project is located in the Stoneridge subdivision in Ranchester, which provides housing for many service workers, first responders, teachers who fill vital roles located in Sheridan. There will be four more homes built in that subdivision. These funds will also support the building that will happen on our lot located in the Riverstone subdivision in Sheridan.

GPET Section IV: Funding Requested

How will this funding support a municipal function or align with a City-identified goal or strategic plan area (e.g., public safety, wellness, economic development, youth programs)?

This funding will support the on-going need for affordable work-force housing in Sheridan and Sheridan County. As identified through the housing study completed by Gruen & Gruen in 2021, over 1,000 housing units were needed at that time. This need has continued to grow since the real estate boom of 2022-2023. Providing affordable and attainable workforce housing in our area allows those families to afford a home of their own and keep them in our community filling vital roles needed for our community to continue to grow and thrive.

Will the funds be used to leverage additional grants or funding for your organization? If so, please explain.

These funds are absolutely vital to being able to obtain additional funding. Being able to show that our work is supported by our City and County leaders is extremely important to our fundraising efforts including private foundations, local donors, national foundations and potential federal funding. This partnership is also critical to maintaining our affiliate through Habitat for Humanity International.

☑ **Please provide letter(s) of recommendation from community members highlighting the impact and quality of your organization's services** (minimum of one letter, max of three letters). **Alternatively, you may include public feedback, reviews, or examples of community engagement that demonstrates your organization's value to those you serve, or a combination thereof.**

GPET Section IV: Statement of Financial Position

(Must Use This Form)

Statement of Financial Position as of September 30, 2025:

Current Assets	
Cash and Cash Equivalents	$1,586,725.19
Investments	
Accounts Receivable	$63,233.88
Prepaid Expenses	
Other	$4,396,712.38
Total Current Assets	$6,046,671.45

Non-Current Assets	
Furniture & Equipment	
Land/Building	$1,539,707.49
Accumulated Depreciation	
Other	
Total Non-Current Assets	$1,539,707.49

Total Assets	$7,586,378.94

Current Liabilities	
Accounts Payable	$59,621.20
Accrued Payroll Expenses	
Other Accrued Expenses	
Notes Payable (Current Portion)	
Other	$1,215,158.59
Total Current Liabilities	$1,274,779.79

Non-Current Liabilities	
Notes Payable (Long-term Portion)	
Total Non-Current Liabilities	$281,932.22

Total Liabilities	$1,556,712.01

Net Assets	
Temporarily Restricted	
Unrestricted	
Unrestricted (Board designated)	
Total Net Assets	$6,029,666.93

Total Liabilities and Net Assets	$7,586,378.94

GPET Section V: Current Annual Budget

(Must Use This Form)

From July 1, 2025 **Through** June 30, 2026

Budgeted Revenue	Amount	Comments/Explanation
City of Sheridan GPET	$45,000.00	
Sheridan County One Cent	$10,000.00	
Federal Grants		
State Grants		
Other Grants	$350,000.00	
Donations	$200,000.00	
Fundraising	$90,000.00	
Dues/Memberships		
Interest		
Other	$1,406,000.00	ReStore revenue, mortgage, misc income
Other	$2,700,000.00	HLT home sales

Budgeted Admin Expenses	Amount	Comments/Explanation
Salary, Director	$75,000.00	
Salary, Other(s)	$249,000.00	
Benefits	$24,000.00	
Supplies	$14,000.00	
Equipment	$65,000.00	
Rent	$0	
Utilities	$5,000.00	
Contractual Services	$132,500.00	
Other	$180,500.00	

Program Expenses	Amount	Comments/Explanation
Salaries	$370,880.00	
Benefits	$11,478.00	
Supplies	$32,500.00	
Equipment	$57,000.00	
Lodging	$0	
Food	$1500.00	
Advertising/Printing	$12,500.00	
Other	$3,570,142.00	

Total Budgeted Revenue	$4,801,000.00 ✓
Total Budgeted Expenses	$4,801,000.00 ✓

☑ ***Totals for Budgeted Revenue and Budgeted Expenses must match**

GPET Section VI: Proposed Budget of Requested Funds

(Must Use This Form)

From July 1, 2026 Through June 30, 2027

GPET Funds Requested:	$45,000.00

Budgeted Admin Expenses	Amount	Comments/Explanation
Salary & Benefits, Director		
Salary & Benefits, Other(s)		
Supplies		
Equipment		
Rent		
Utilities		
Contractual Services		
Other		

Program Expenses	Amount	Comments/Explanation
Salaries & Benefits	$25,000.00	Salaries for 2 full-time construction crew
Supplies	$20,000.00	Construction supplies
Equipment		
Lodging		
Rent		
Utilities		
Food		
Advertising/Printing		
Other		

Total Budgeted Expenses	$45,000.00 ✓

☑ *Totals for Budgeted Expenses must match requested funds

Form **W-9**
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

▶ Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give Form to the requester. Do not send to the IRS.

Print or type. See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
Habitat for Humanity of the Eastern Bighorns, Inc.

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☑ Other (see instructions) ▶ 501(c)(3)

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.
PO Box 6196

Requester's name and address (optional)

6 City, state, and ZIP code
Sheridan, Wyoming 82801

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number
			-			-				

or

Employer identification number
8	3	-	0	3	0	9	9	1	1

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person ▶ [signature] Date ▶ 11-19-2020

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, *later.*

STATE OF WYOMING
Office of the Secretary of State

I, CHUCK GRAY, Secretary of State of the State of Wyoming, do hereby certify that according to the records of this office,

Habitat for Humanity of the Eastern Bighorns, Inc.

is a

Nonprofit Corporation

formed or qualified under the laws of Wyoming did on **October 7, 1994**, comply with all applicable requirements of this office. Its period of duration is Perpetual. This entity has been assigned entity identification number **1994-000294733**.

This entity is in existence and in good standing in this office and has filed all annual reports and paid all annual license taxes to date, or is not yet required to file such annual reports; and has not filed Articles of Dissolution.

I have affixed hereto the Great Seal of the State of Wyoming and duly generated, executed, authenticated, issued, delivered and communicated this official certificate at Cheyenne, Wyoming on this 30th day of November, 2025 at 2:06 PM. This certificate is assigned ID Number 093323430.

Chuck Gray

Secretary of State

Notice: A certificate issued electronically from the Wyoming Secretary of State's web site is immediately valid and effective. The validity of a certificate may be established by viewing the Certificate Confirmation screen of the Secretary of State's website https://wyobiz.wyo.gov and following the instructions displayed under Validate Certificate.

323 West Loucks

Sheridan, WY

November 30, 2025

Sheridan City Council

Sheridan, Wyoming

Dear Council Members,

I am writing to express my strong support for the National Alliance on Mental Illness (NAMI) and the professionally led community groups and educational programs they provide here in Sheridan. As both a citizen of Sheridan and a mental health professional working closely with community members, I have seen firsthand the meaningful and measurable impact NAMI's services have on the well-being of our residents.

One of the most successful recent offerings has been the Healing Your Relationship with Body and Food group. The response has been overwhelming. Our initial cohort of eleven participants—ranging in age from their early twenties through their sixties and representing a diverse socioeconomic spectrum including single mothers, retirees, and working adults—has been consistently engaged throughout the sessions. Participants have expressed deep appreciation for the group, describing it as "a positive place to get together and discuss these issues [diet culture/eating issues and the impact on mental health] so prevalent in our culture." Many have shared their gratitude for the space to increase awareness, begin healing, and develop a healthier relationship with food and body.

The community demand for this group has far exceeded our expectations. We currently maintain a full waitlist for a second cohort, which we hope to offer in the spring of 2026. NAMI staff has been instrumental in the success of this initiative, providing exceptional support with advertising, promotion, and logistical coordination. Their professionalism, responsiveness, and commitment have been invaluable, and I am deeply grateful for their partnership.

In reflecting on the impact of past NAMI professionally facilitated groups, a colleague recently remarked on the participants from his previous sessions, noting, "They are hungry for these tools." This sentiment speaks to the tremendous need within our community for accessible, high-quality mental health education and support.

Additionally, the monthly, professionally led talks offered by NAMI continue to be an important resource for both community members and mental health professionals. These sessions provide relevant, evidence-informed information on a wide range of mental health topics, while also

offering a welcoming space for attendees to learn about available resources and build supportive connections.

NAMI is widely regarded and deeply respected within the mental health field for its vital work in suicide prevention and its ongoing commitment to outreach and education. As we anticipate future increases in insurance premiums and corresponding reductions in mental health benefits, community-based programs such as those provided by NAMI will become even more critical for individuals who may face significant barriers to accessing care.

For these reasons, I wholeheartedly support the continued financial assistance the Sheridan City Council provides to NAMI programs. Your support directly strengthens the mental health infrastructure of our community and ensures that vital, life-enhancing services remain accessible to those who need them most.

If you have any questions or would like additional information, please feel free to contact me at 702-715-2599.

Sincerely,

Amanda Parks, LPC, CRC

Wyoming Counseling, Inc.

HOMER A. & MILDRED S. SCOTT FOUNDATION

November 18, 2025

To Whom It May Concern,

For many years, Habitat for Humanity has played a vital role in strengthening Sheridan County by creating stable, affordable homeownership opportunities for local families. Their work is defined not only by high-quality construction and thoughtful neighborhood development, but also by a deep commitment to dignity, partnership, and long-term community wellbeing.

We have witnessed firsthand how Habitat homes transform lives. Families who once struggled with rising rents, overcrowded living conditions, or unsafe housing are now able to build equity, put down roots, and contribute more fully to the social and economic fabric of Sheridan County. Children thrive in stable homes, parents gain greater financial resilience, and entire neighborhoods benefit from renewed pride and investment.

Habitat's model—requiring sweat equity, financial education, and responsible mortgage terms—ensures that homeowners are well-prepared and deeply invested in their success. This approach not only fosters responsible homeownership but also strengthens the network of community relationships in Sheridan.

The organization's professionalism, transparency, and commitment to collaborative problem-solving have earned them strong support across civic, nonprofit, private, and faith-based sectors. Volunteers consistently describe their experience on Habitat build sites as safe, purposeful, and rewarding. Local businesses and donors appreciate the organization's stewardship and the tangible, lasting return on their investment.

In a time when attainable housing has become one of Sheridan County's most pressing challenges, Habitat for Humanity continues to deliver thoughtful, high-impact solutions that directly address community needs. Their projects not only provide homes—they create opportunity, stability, and hope for the future.

Sincerely,

Jenny Craft

Jenny Craft, Executive Director

P.O. Box 6710, Sheridan, Wyoming 82801 • Telephone: (307) 218-9492
www.scottfoundation.org

Building Homes and Hope

Brenda Keahey Story

If you know Brenda Keahey, you know she's unstoppable, hard-working, determined, and the owner of one truly giant heart. For the past six years, Brenda and her two kids (now 10 and 14) have been chasing their dream of owning a home. It all started when she stumbled across Habitat for Humanity of the Eastern Bighorns by doing an online search for affordable housing.

Brenda applied right away but first had to tackle some debt. So in true classic Brenda form she made a plan, buckled down, and crushed it. Fast-forward six years, and now she and her kids are getting ready to move into a home of their very own.

Born and raised in Sheridan, Brenda took a few years away before moving back with her kids five years ago. When they returned, they squeezed into a very small apartment with her mom and sister, staying there for several years before finally finding a place of their own. Growing up, Brenda lived in a house the family owned, and she's dreamed of giving her own children that same stability since the day they were born.

When asked about her favorite part of Habitat's Homeownership program, Brenda doesn't hesitate, "it's the people, everyone has made me feel like family" and now she considers the entire Habitat crew part of hers.

The toughest part? Completing those sweat-equity hours while juggling life as a mom. Since her kids are limited in which volunteer tasks they can help with, Brenda has done almost all 250 hours herself. She joined the program in July... and she's nearly finished!

When she thinks about what owning a home will mean for her family, Brenda talks about pride, stability, security and the simple joy of finally feeling settled. Once they move in and unpack, she has big plans: take a deep breath, enjoy the moment, soak up all the goodness... and maybe just maybe sleep in for a morning.

November 24, 2025

Dear City Councilors:

I am grateful for the opportunity to write a letter of recommendation in support of Habitat for Humanity's application for the upcoming GPET grant.

I consider Habitat one of the most impactful non-profit organizations in Sheridan today. Very few non-profits can claim the long term, measurable record of success of Habitat and its positive influence on so many lives. As a former business owner with more than 40 employees, I have long known the dire need for workforce housing. For decades, Habitat in Sheridan has worked to help fill that need. Their model for selecting homeowners, and mandating sweat equity and financial education makes the Habitat program successful. I've had the opportunity to participate in a Habitat "build day" and work with other volunteers as well as Habitat construction managers. It was a great experience, and I saw, firsthand, the care, quality and craftsmanship that goes into every Habitat home.

I have chosen to support Habitat Sheridan with my donations and as Chairman of the Joe and Arlene Watt Foundation, I have listened to Habitat presentations and seen them rewarded with large grant commitments from the Watt Foundation as well.

Additionally, Sheridan's Habitat has a strong, committed management team that I respect. Their board of directors has always been invested and active in Habitat's mission, and that remains true now.

I urge you to support Habitat for Humanity's application for the GPET grant.

Very truly yours,

Richard D. Hammer, retired CEO, Hammer Chevrolet
Chairman, Joe and Arlene Watt Foundation

NAMI $15,000

GPET Section I: Cover Sheet

Organization Name:	NAMI Sheridan Wyoming	
Address:	1 S Tschirgi St	
City/State/Zip:	Sheridan, WY 82801	
Contact Person:	Terri Markham	
Phone Number:	307-533-9332	
Email:	namisheridan@gmail.com	
Organization TIN/EIN	99-0932379	**(Attach completed W9)** ✓

GPET Funds Requested:	$15,000.00

Board Members & Terms:		
Name	**Term Start**	**Term End**
Kayla Stevens	10/2024	10/2026
Terri Markham	10/2024	10/2026
Pat Grantham	10/2024	10/2026
Tyson Markham	10/2024	10/2026
Rita Geary	8/2025	8/2027
Ann Perkins	8/2025	8/2027

Certification: I hereby certify that the information provided in this application is true and correct to the best of my knowledge.

President	Kayla Stevens Signature	Kayla Stevens Printed Name	11/29/25 Date
Vice **President**	 Signature	Terri Markham Printed Name	11/29/25 Date

GPET Section II: Fact Sheet

Mission Statement & Organizational History:

- Please provide your organization's Mission Statement, along with a brief history of your presence in Sheridan County (services offered will be covered on the next page).

NAMI (National Alliance on Mental Illness) is the nation's largest grassroots organization dedicated to improving the lives of individuals and families affected by mental illness. NAMI Sheridan Wyoming carries out this mission locally by providing free advocacy, education, support, and public awareness so that every person in Sheridan County impacted by mental health challenges can build a better life.

NAMI Sheridan Wyoming was formed in late 2021 as a direct community response to the lack of accessible mental health support and coordinated advocacy within Sheridan County. The effort began after the Center for a Vital Community's 2021 Mental Health Study Circles identified the county's most pressing gaps: limited low-barrier support, insufficient education, and a need for unified, stigma-free resources for individuals and families.

A dedicated group of volunteers established a local NAMI chapter, which became a fully chartered affiliate of NAMI National in November 2022. Since then, NAMI Sheridan has rapidly grown into a cornerstone of community mental health support.

Over the past three years, NAMI Sheridan has established multiple free support groups, including peer-led and professionally led therapeutic groups, serving a combined 166 attendees in the past year. These groups meet critical community needs by offering no-cost, barrier-free support that bridges the gap between informal peer support and traditional therapy. We have launched robust education programming, including seasonal workshop series and community trainings that reached 365 residents in the past year. All educational events include free meals and childcare to ensure accessibility. We have expanded its community visibility and outreach, attending or hosting awareness events that engaged 390 community members, and participating in wellness fairs, resource events, and public gatherings. We have hosted signature community events, including the annual NAMI Walk, which brought together more than 175 participants in its inaugural year. We have maintained and distributed the Sheridan County Mental Health Resource Guide, a comprehensive and continually updated directory available free to the public. And we have increased organizational capacity, with an active board, standing committees, and multiple work sessions supporting sustainable growth.

All services offered by NAMI Sheridan Wyoming remain completely free and open to the community, reflecting our commitment to ensuring that every Sheridan County resident has accessible support, education, and resources related to mental health.

Organizational Accountability:

- Who within your organization will be primarily responsible for overseeing the use of funds?
- What internal controls or tracking systems will be used to track use of funds?

The primary responsibility for overseeing the use of GPET funds will rest with NAMI Sheridan Wyoming's Board of Directors, with day-to-day financial management conducted by the Treasurer, Tyson Markham, and oversight provided collectively by the full Board. All expenditures connected to GPET-funded activities must receive approval through NAMI Sheridan's established financial authorization processes.

Internal Controls & Tracking Systems
NAMI Sheridan Wyoming maintains strong internal controls to ensure transparency, accuracy, and responsible stewardship of public funds. These controls include:

QuickBooks Online for recording, categorizing, and tracking all income and expenses, with GPET funds assigned to a dedicated class or category for clear tracking and reporting.

Dual-approval requirements, in which the Treasurer and a second board officer must approve all expenditures prior to payment.

Monthly financial reporting to the full Board of Directors, including budget-to-actual reviews and grant-specific updates.

Mandatory receipt and invoice documentation for all expenses, stored electronically and reviewed during monthly reconciliation.

An annual financial review conducted by an external accountant, ensuring accuracy, transparency, and adherence to nonprofit financial standards.

These internal controls ensure GPET funds are used exclusively for their intended purposes and allow NAMI Sheridan Wyoming to maintain consistent, transparent accountability to the City of Sheridan and the community we serve.

GPET Section III: Scope of Services

Please provide a detailed list that outlines the **core services, programs, or activities** your organization offers. This list will be used to define the scope of services in your GPET Service Agreement if funding is approved. (additional page provided if needed)

Your response for each service should include:

1. **Service Name or Program Title**
2. **Brief Description of Each Service** (1–2 sentences per item)
3. **Target Population or Audience** (e.g., youth, seniors, general public, underserved populations)
4. **Frequency or Availability** (e.g., weekly, year-round, seasonal)
5. **Location of Service** (on-site, community-based, virtual, etc.)

NAMI Sheridan Wyoming offers a range of free, accessible mental health programs designed to meet the diverse needs of Sheridan County residents. Our core services include both therapeutic and peer-led support options. We provide professionally led therapeutic support groups, facilitated by licensed mental health clinicians, which offer structured, skill-focused support for adults experiencing mental health challenges. These groups meet weekly and operate year-round in community-based locations. Due to strong attendance and growing demand, we plan to expand these offerings in FY27 with one to two additional weekly group time slots.

Complementing these services, we also operate peer-led mental health support groups, which are facilitated by trained volunteers with lived experience. These groups meet weekly throughout the year and provide an accessible, low-barrier space for individuals seeking connection and mutual support. Both types of support groups are open to adults across Sheridan County, including underserved and low-income residents who may face barriers to traditional therapy.

NAMI Sheridan also provides robust mental health education workshops, including seasonal series each spring and fall. These workshops cover topics such as mental health literacy, coping strategies, crisis response, and stigma reduction. To eliminate barriers to participation, all workshops offer free dinner and childcare. Workshops are held in community spaces and are open to the general public.

In addition, we deliver community presentations and trainings for businesses, nonprofits, service agencies, civic groups, and educational institutions. These trainings—offered year-round and hosted on-site at partner locations—cover mental health awareness, suicide prevention, and workplace mental wellness. This outreach ensures that mental health education is accessible across sectors, not just to individuals seeking direct support.

NAMI Sheridan maintains a strong presence at community outreach and awareness events, including wellness fairs, tabling events, resource gatherings, and public celebrations. These events occur throughout the year and allow us to connect directly with residents, distribute information, and raise awareness about available mental health resources.

A foundational community resource we steward is the Sheridan County Mental Health Resource Guide, a comprehensive directory of local mental health providers, crisis services, support groups, and wellness resources. The guide is updated annually and distributed both online and in print at community events.

We also implement NAMI Signature Programs, such as In Our Own Voice, where trained presenters with lived experience share their personal mental health journeys to reduce stigma and educate the community. These programs are available year-round by request and are delivered in community and partner locations.

Additionally, NAMI Sheridan organizes community-building events, such as the annual NAMI Walk, which brings residents together to promote mental health awareness and support ongoing programming. Finally, the organization maintains strong governance and community engagement through monthly board meetings, volunteer coordination, and committee work sessions that support program planning and delivery.

Together, these services form a comprehensive, year-round network of mental health support, education, and outreach for Sheridan County residents, delivered entirely free of charge and grounded in accessibility, inclusion, and community partnership.

GPET Section IV: Funding Requested

Funding Requested:

Have you previously received GPET Funding? Yes ☑ No ☐

If yes, please provide a history of the funding (i.e. amounts requested, amounts received and the funding duration:

NAMI Sheridan Wyoming has been grateful for the City of Sheridan's continued support through GPET funding, which has directly contributed to the expansion of accessible mental health services in our community. In the most recent fiscal year, FY26, NAMI Sheridan requested $10,000 and received the full amount to support our professionally led therapeutic support groups and educational programming. In the year prior, FY25, we requested and received $5,000.

Will the funds support a one-time expense, or ongoing expenses? Ongoing

If one-time, please specify the items and their purpose. If ongoing, describe the project or outcomes the funds will support:

NAMI Sheridan Wyoming has previously received GPET funding, and this support has played a significant role in expanding mental health resources for Sheridan County residents. In FY25, we requested and received $5,000, which allowed us to launch and sustain our first professionally led therapeutic support groups. In FY26, we requested and received $10,000, which enabled us to deepen this work and respond to rising community need by continuing our therapeutic groups, strengthening our educational workshops, and maintaining barrier-free access to mental health support across our programs. In both years, GPET funds supported the standard annual cycle of July 1 through June 30.

The funds requested for FY27 will continue to support ongoing expenses, specifically the expansion and delivery of our professionally led therapeutic support groups. Over the past year, demand for these groups has grown significantly, with 106 attendees participating in our clinician-led sessions. As our waitlists and community referrals continue to increase, the need for additional group availability and expanded clinician time has become clear. GPET funds will support the continued contracting of licensed mental health professionals to lead these therapeutic groups, as well as the preparation, participant screening, and follow-up work required to run these groups safely and effectively. The funds will also allow us to add one to two additional weekly group time slots, ensuring that more residents can access this no-cost, structured, and clinically guided support.

By sustaining and expanding these therapeutic offerings, GPET funding directly improves access to mental health care in Sheridan County—particularly for residents who cannot afford traditional therapy or who face barriers to care. This investment strengthens the overall mental health infrastructure of our community and supports long-term health and resilience for individuals and families.

GPET Section IV: Funding Requested

How will this funding support a municipal function or align with a City-identified goal or strategic plan area (e.g., public safety, wellness, economic development, youth programs)?

NAMI Sheridan Wyoming's programs directly support municipal functions and align with several of the City of Sheridan's priority areas, particularly community wellness and public safety. By offering free, professionally led therapeutic support groups, we provide a critical layer of mental health care that reduces strain on law enforcement, emergency responders, and crisis services. When residents have access to ongoing support, they are more stable, less likely to enter crisis, and better able to engage in daily life.

These services also strengthen community wellness, a key city priority. Our groups and workshops support adults who may otherwise have no access to mental health care, improving well-being, reducing isolation, and increasing overall community resilience. In addition, accessible mental health support contributes to workforce stability and economic health, as individuals who receive help are better able to maintain employment and manage stress.

Through prevention-focused education, outreach, and therapeutic support, NAMI Sheridan advances city goals by promoting a healthier, safer, and more connected community.

Will the funds be used to leverage additional grants or funding for your organization? If so, please explain.

Yes. GPET funding strengthens NAMI Sheridan Wyoming's ability to secure additional grants and community support by demonstrating stable local investment and the City's commitment to mental health access. Funders consistently look for evidence of community backing, and GPET support allows us to show that our therapeutic groups and education programs are valued and sustained at the municipal level. This credibility directly supports our applications for state and foundation grants, as well as contributions from local donors. In the coming year, GPET funding will help us leverage additional support to expand therapeutic services, maintain free community workshops, and pursue new grant opportunities focused on prevention, wellness, and mental health access for underserved residents.

☑ **Please provide letter(s) of recommendation from community members highlighting the impact and quality of your organization's services** (minimum of one letter, max of three letters). **Alternatively, you may include public feedback, reviews, or examples of community engagement that demonstrates your organization's value to those you serve, or a combination thereof.**

GPET Section IV: Statement of Financial Position

(Must Use This Form)

Statement of Financial Position as of September 30, 2025:

Current Assets	
Cash and Cash Equivalents	50,649.00
Investments	
Accounts Receivable	
Prepaid Expenses	
Other	
Total Current Assets	50,649.00

Non-Current Assets	
Furniture & Equipment	
Land/Building	
Accumulated Depreciation	
Other	
Total Non-Current Assets	$0

Total Assets	$50,649.00 ✓

Current Liabilities	
Accounts Payable	
Accrued Payroll Expenses	
Other Accrued Expenses	
Notes Payable (Current Portion)	
Other	
Total Current Liabilities	$0

Non-Current Liabilities	
Notes Payable (Long-term Portion)	
Total Non-Current Liabilities	

Total Liabilities	$0

Net Assets	
Temporarily Restricted	15,000.00
Unrestricted	35,649.00
Unrestricted (Board designated)	
Total Net Assets	$50,649.00 ✓

Total Liabilities and Net Assets	50,649.00 ✓

GPET Section V: Current Annual Budget

(Must Use This Form)

From January 2025 **Through** December 2025

Budgeted Revenue	Amount	Comments/Explanation
City of Sheridan GPET	10,000.00	Therapuetic support groups
Sheridan County One Cent		
Federal Grants		
State Grants		
Other Grants	10,000.00	
Donations	5,000.00	
Fundraising	5,000.00	
Dues/Memberships		
Interest		
Other		
Other		

Budgeted Admin Expenses	Amount	Comments/Explanation
Salary, Director		
Salary, Other(s)		
Benefits		
Supplies		
Equipment		
Rent		
Utilities		
Contractual Services		
Other		

Program Expenses	Amount	Comments/Explanation
Salaries	18,000.00	Contractual services (licensed clinicians)
Benefits		
Supplies	7,000.00	Workbooks, support group materials, resources
Equipment		
Lodging		
Food	3,500.00	Provided meals for workshops
Advertising/Printing	500.00	Resources, ads, materials
Other	1,000.00	Misc compensation (childcare)

Total Budgeted Revenue	30,000.00 ✓
Total Budgeted Expenses	30,000.00 ✓

☑

***Totals for Budgeted Revenue and Budgeted Expenses must match**

GPET Section VI: Proposed Budget of Requested Funds

(Must Use This Form)

From July 1, 2026 Through June 30, 2027

GPET Funds Requested:	15,000

Budgeted Admin Expenses	Amount	Comments/Explanation
Salary & Benefits, Director		
Salary & Benefits, Other(s)		
Supplies		
Equipment		
Rent		
Utilities		
Contractual Services		
Other		

Program Expenses	Amount	Comments/Explanation
Salaries & Benefits	12,500.00	Clinician compensation
Supplies	2,500.00	Workbooks and class materials
Equipment		
Lodging		
Rent		
Utilities		
Food		
Advertising/Printing		
Other		

Total Budgeted Expenses	15,000.00 ✓

☑ *Totals for Budgeted Expenses must match requested funds

STATE OF WYOMING
Office of the Secretary of State

I, CHUCK GRAY, Secretary of State of the State of Wyoming, do hereby certify that according to the records of this office,

NAMI Sheridan Wyoming

is a

Nonprofit Corporation

formed or qualified under the laws of Wyoming did on **October 14, 2022**, comply with all applicable requirements of this office. Its period of duration is Perpetual. This entity has been assigned entity identification number **2022-001172382**.

This entity is in existence and in good standing in this office and has filed all annual reports and paid all annual license taxes to date, or is not yet required to file such annual reports; and has not filed Articles of Dissolution.

I have affixed hereto the Great Seal of the State of Wyoming and duly generated, executed, authenticated, issued, delivered and communicated this official certificate at Cheyenne, Wyoming on this 29th day of November, 2025 at 10:18 AM. This certificate is assigned ID Number 093314734.

Chuck Gray

Secretary of State

Notice: A certificate issued electronically from the Wyoming Secretary of State's web site is immediately valid and effective. The validity of a certificate may be established by viewing the Certificate Confirmation screen of the Secretary of State's website https://wyobiz.wyo.gov and following the instructions displayed under Validate Certificate.

Form **W-9**
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

▶ **Go to *www.irs.gov/FormW9* for instructions and the latest information.**

Give Form to the requester. Do not send to the IRS.

Print or type. See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
NAMI Wyoming

2 Business name/disregarded entity name, if different from above
NAMI Sheridan Wyoming

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☑ Other (see instructions) ▶ **501 (3) c nonprofit**

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.
P.O. Box 1883

6 City, state, and ZIP code
Casper, WY 82602

Requester's name and address (optional)
NAMI Sheridan Wyoming
1 S Tschirgi St
Sheridan, WY 82801

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN,* later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number
			-			-				

or

Employer identification number
8	3	-	0	2	7	7	8	0

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here | **Signature of U.S. person ▶** [signature] | **Date ▶** 12/14/2022

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9.*

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, *later.*

November 29, 2025

To Whom It May Concern,

I am writing today in strong support of continued—and expanded—GPET funding for NAMI Sheridan's therapeutic support groups. I currently facilitate two of our groups: a General Mental Health Support Group and a Suicide Loss Support Group. From this vantage point, I see firsthand both the tremendous impact of these groups and the very real limitations we face due to funding and capacity.

Our groups have grown quickly in both size and demand. What began as a small, tentative gathering has become a vital lifeline for many community members who would otherwise not have a safe space to talk about their mental health, their grief, and their experiences with suicide loss. We consistently run at or near capacity, and I receive frequent inquiries from individuals, families, providers, and community partners seeking a place to send people who are struggling.

All group members are screened prior to participation to ensure safety and appropriateness, and to make warm connections to additional resources when needed. This screening process is crucial: it allows us to identify risk, support participants with higher needs, and ensure the group remains a safe and contained space. However, as demand has increased, so has the time required.

From my perspective as a facilitator, the next areas of growth for NAMI Sheridan's support groups are clear:

- More **time slots for existing groups** – Our current General Mental Health and Suicide Loss groups could easily be expanded to additional days or times. There are people who reach out who cannot attend our current slot due to work, caregiving, or transportation barriers, yet clearly express a need for support.

- Support specifically for **minors/teens** – I am increasingly hearing from parents, school staff, and other providers who are worried about teens struggling with depression, anxiety, identity, peer struggles, generational trauma, grief, and suicidal ideation. There are very few accessible, low-barrier, psychoeducational and support-based offerings for youth in our area. A teen-focused support group would help fill this gap and create a developmentally appropriate space to address these concerns.

- A general **grief and loss** support group – In both of my current groups, grief is a recurring theme—whether it's grief after suicide loss, grief tied to chronic illness, family estrangement, or cumulative trauma. A general grief support group would allow us to serve individuals whose losses don't quite fit within a suicide loss group but who still desperately need a safe place to process.

- Expanded **case management and navigation** support – Many participants come to group with complex needs that go beyond what can be addressed in a weekly session: housing/food/employment insecurity, difficulty navigating systems, lack of access to therapy or psychiatry, and more. Having more hours built in for screening, follow-up, and light case management (e.g., resource navigation, warm hand-offs, coordination with other providers) would significantly increase the effectiveness and sustainability of the groups and improve participant outcomes.

NAMI Sheridan is filling a major gap in our mental health ecosystem. Support groups are often the only accessible, no-cost, low-barrier option for people who are not yet ready for individual therapy, are on waitlists, cannot afford ongoing clinical services, or simply need a consistent, peer-supported environment alongside any formal treatment they may be receiving. I hear participants every week say things like "This is the first place I've said this out loud" and "I finally feel less alone." That sense of connection and validation is not easily replaced.

Without GPET funding from the City, these groups would not exist in their current form—and certainly could not expand to meet the needs we are seeing. With continued and increased support, NAMI Sheridan will be able to:

- Sustain and strengthen the two existing groups
- Add new groups (such as general grief and teen-focused groups)
- Offer more time slots to increase accessibility
- Build in the additional screening and case management time required to safely and responsibly support this growing population

Thank you for considering this request. From where I sit every week, these groups are not a luxury; they are an essential part of our community's mental health safety net. GPET funding directly translates into real people having a safe, consistent place to show up, be heard, and begin to heal.

Sincerely,

Janie Magelky, MSW, PCSW

Foundations for Living Whole

Support Group Facilitator – NAMI Sheridan

Sheridan, Wyoming 82801

Janie@foundationsforlivingwhole.com

Phorge $10,000

GPET Section I: Cover Sheet

Organization Name:	Phorge, Inc - Phorge Makerspace
Address:	1205 Broadway St. STE 3
City/State/Zip:	Sheridan, WY 82801
Contact Person:	Penny Siettmann, Executive Director
Phone Number:	307-429-1164
Email:	penny.siettmann@phorgemakerspace.com
Organization TIN/EIN	82-5396170 **(Attach completed W9)**

GPET Funds Requested:	$10,000

Board Members & Terms:

Name	Term Start	Term End
Clint Stussi, President	2024	2026
Frank Baca, Vice-President	2018	
Marty Kjorstad, Treasurer	2025	2027
Tim Urbanik	2025	2027
Spencer Kuzara	2018	

Certification: I hereby certify that the information provided in this application is true and correct to the best of my knowledge.

Agency Director	Penny Siettmann Signature	Penny Siettmann Printed Name	10.13.25 Date
President	Clint Stussi Signature	Clint Stussi Printed Name	10.13.25 Date corrected ✓

GPET Section II: Fact Sheet

Mission Statement & Organizational History:

- Please provide your organization's Mission Statement, along with a brief history of your presence in Sheridan County (services offered will be covered on the next page).

Mission Statement: To foster an environment where youth and adults can create, learn and collaborate using technology, tools and community.

Phorge Makerspace was founded through the brainstorming and collaboration of Sheridan makers and innovators. Initial discussions and informal gatherings began in 2017 and developed into a dedicated volunteer Board of Directors, two of whom are still serving today. Our 501 (c)(3) designation was approved in May 2018.

Early meetings were held at the Sheridan Fulmer Library, local coffee houses, and area businesses. Phorge's first partnership was with 307 Discovery, where we used their back room as our start-up location. Since moving to our current facility at 1205 Broadway St. Suite 3, in January 2024, we have expanded programming and community impact.

Organizational Accountability:

- Who within your organization will be primarily responsible for overseeing the use of funds?
- What internal controls or tracking systems will be used to track use of funds?

Our Executive Director, Penny Siettmann, will be the primary person responsible for overseeing the use of funds. Penny has a strong background in Finance and Bookkeeping with a Business Administration with an Emphasis in Accounting degree from Colorado State University.

Our internals controls include board oversight and approvals. The board approves purchases with grant funds over $500. The board also meets quarterly just to review financials. Our board treasurer also has bank credentials to have oversight on bank transactions.

GPET Section III: Scope of Services

Please provide a detailed list that outlines the **core services, programs, or activities** your organization offers. This list will be used to define the scope of services in your GPET Service Agreement if funding is approved. (additional page provided if needed)

Your response for each service should include:

1. **Service Name or Program Title**
2. **Brief Description of Each Service** (1–2 sentences per item)
3. **Target Population or Audience** (e.g., youth, seniors, general public, underserved populations)
4. **Frequency or Availability** (e.g., weekly, year-round, seasonal)
5. **Location of Service** (on-site, community-based, virtual, etc.)

1. Service: STEAM CAMPS
2. Description: A place where Phorge, the YMCA, and SCSD2 hosted over 200 students to increase their exposure to STEM.
3. Target Population or Audience - Students
4. Frequency or Availability - Annual, Summer (Hosted 2 in 2024 and 2025)
5. Location of Service - Phorge

1. Service: STEAM CLASSES
2. Description: Classes for homeschool students with more than 40 participants learning 3D printing, design, engineering and rocket building
3. Target Population or Audience - Students, homeschooled
4. Frequency or Availability - Monthly
5. Location of Service - Phorge

1. Service: EVENING CLASSES
2. Description: Classes established for the broader community at little to no cost, with members being able to attend most classes for free.
3. Target Population or Audience - Members and General Public
4. Frequency or Availability - Varies, but as an example, hosted 7 classes through Oct 2025 alone, many of which were full
5. Location of Service - Phorge

1. Service: LADIES NIGHT
2. Description: Classes that provide a welcoming, comfortable space for women in the community. Began in April 2025 with already more than 60 women that have attended. Ladies night came from the recognition that most Phorge members are men and Phorge wanted to be able to reach more women in the community.
3. Target Population or Audience - Women
4. Frequency or Availability - Varies
5. Location of Service - Phorge

Other collaborations:

Collaboration with other nonprofits is central to our mission. For example, Phorge partnered with Sheridan Community Land Trust to build the "Wingspan" sign placed along the trail at the Bridges. We also partner with Sheridan County Foster Exchange, offering scholarships for all foster families, and host monthly meetings of the Sheridan County Youth Coalition, which supports middle school students. Penny Siettmann, Executive Director of Phorge, is an active member of this coalition.

GPET Section III: Scope of Services

Scope of Services, Continued, if applicable:

In addition, Phorge has provided workspace and equipment to CHAPS for their annual Tournament of Knights fundraiser. Looking ahead, in October 2025, cadets from the U.S. Air Force Aerospace Engineering program will visit the space to collaborate on a project as well as working with the TRMS Robotics team to give support and building assistance.

Phorge continues to grow, build partnerships, and create opportunities that strengthen both STEM education and community connections in Sheridan County.

GPET Section IV: Funding Requested

Funding Requested:

Have you previously received GPET Funding? Yes ☑ No ☐

If yes, please provide a history of the funding (i.e. amounts requested, amounts received and the funding duration:

From the last grant cycle, we received a grant for $5,000 that was also used for rent assistance.

Will the funds support a one-time expense, or ongoing expenses? Ongoing - Rent

If one-time, please specify the items and their purpose. If ongoing, describe the project or outcomes the funds will support:

These funds will supplement our funding from memberships and class fees that are used to pay rent

GPET Section IV: Funding Requested

How will this funding support a municipal function or align with a City-identified goal or strategic plan area (e.g., public safety, wellness, economic development, youth programs)?

With these additional funds, Phorge will be able to expand membership and strengthen community outreach with the long-term goal of becoming self-sufficient. We provide a creative outlet, a collaborative environments, a safe space to learn new skills and an engaging place to have fun.

We provide recreation for in a sense of providing a creative outlet for the community. We also provide comradery with fellow members creating and learning together. We are a safe space for a few of our members that spend their time here when things on the outside are difficult.

Will the funds be used to leverage additional grants or funding for your organization? If so, please explain.

No, these funds will not be used to leverage additional grants

☑ **Please provide letter(s) of recommendation from community members highlighting the impact and quality of your organization's services** (minimum of one letter, max of three letters). **Alternatively, you may include public feedback, reviews, or examples of community engagement that demonstrates your organization's value to those you serve, or a combination thereof.**

GPET Section IV: Statement of Financial Position

(Must Use This Form)

Statement of Financial Position as of September 30, 2025:

Current Assets	
Cash and Cash Equivalents	155,756.07
Investments	
Accounts Receivable	
Prepaid Expenses	
Other	
Total Current Assets	155,756.07

Non-Current Assets	
Furniture & Equipment	195,406.70
Land/Building	
Accumulated Depreciation	
Other	
Total Non-Current Assets	

Total Assets	351,162.77 ✓

Current Liabilities	
Accounts Payable	
Accrued Payroll Expenses	
Other Accrued Expenses	
Notes Payable (Current Portion)	
Other	
Total Current Liabilities	0.00

Non-Current Liabilities	
Notes Payable (Long-term Portion)	
Total Non-Current Liabilities	

Total Liabilities	0.00

Temporarily Restricted	298070.12
Unrestricted	53092.65
Unrestricted (Board designated)	
	351,162.77

	351,162.77 ✓

GPET Section V: Current Annual Budget

(Must Use This Form)

From January 2025 **Through** December 2025

Budgeted Revenue	Amount	Comments/Explanation
City of Sheridan GPET	5,000	
Sheridan County One Cent	2500	Missed the renewal window
Federal Grants		
State Grants	251,150	WIP - Sub Awardee of Sheridan College
Other Grants		
Donations	500	WyoGives
Fundraising	16,000	Corporate Sponsorships/ Still at Zero
Dues/Memberships	11,060	
Interest		
Other	4,500	Program/Class Fees Income
Other		

Budgeted Admin Expenses	Amount	Comments/Explanation
Salary, Director	60,000	
Salary, Other(s)	50,000	
Benefits	22,000	
Supplies	9700	
Equipment	6,000	
Rent	31,000	
Utilities		Included in rent
Contractual Services	4,500	
Other		

Program Expenses	Amount	Comments/Explanation
Salaries	20,000	
Benefits		
Supplies	15,000	
Equipment	56,510	
Lodging		
Food		
Advertising/Printing	16,000	
Other		

Total Budgeted Revenue	290.710 ✓
Total Budgeted Expenses	290,710 ✓

☑ ***Totals for Budgeted Revenue and Budgeted Expenses must match**

GPET Section VI: Proposed Budget of Requested Funds

(Must Use This Form)

From July 1, 2026 Through June 30, 2027

GPET Funds Requested:	10,000

Budgeted Admin Expenses	Amount	Comments/Explanation
Salary & Benefits, Director		
Salary & Benefits, Other(s)		
Supplies		
Equipment		
Rent	10,000	This will cover 1/3 of our rent for a year.
Utilities		
Contractual Services		
Other		

Program Expenses	Amount	Comments/Explanation
Salaries & Benefits		
Supplies		
Equipment		
Lodging		
Rent		
Utilities		
Food		
Advertising/Printing		
Other		

Total Budgeted Expenses	10,000 ✓

☑ *Totals for Budgeted Expenses must match requested funds

STATE OF WYOMING
Office of the Secretary of State

I, CHUCK GRAY, Secretary of State of the State of Wyoming, do hereby certify that according to the records of this office,

Phorge, Inc.

is a

Nonprofit Corporation

formed or qualified under the laws of Wyoming did on **May 1, 2018**, comply with all applicable requirements of this office. Its period of duration is Perpetual. This entity has been assigned entity identification number **2018-000801443**.

This entity is in existence and in good standing in this office and has filed all annual reports and paid all annual license taxes to date, or is not yet required to file such annual reports; and has not filed Articles of Dissolution.

I have affixed hereto the Great Seal of the State of Wyoming and duly generated, executed, authenticated, issued, delivered and communicated this official certificate at Cheyenne, Wyoming on this 13th day of October, 2025 at 9:16 AM. This certificate is assigned ID Number 091372027.

Chuck Gray

Secretary of State

Notice: A certificate issued electronically from the Wyoming Secretary of State's web site is immediately valid and effective. The validity of a certificate may be established by viewing the Certificate Confirmation screen of the Secretary of State's website https://wyobiz.wyo.gov and following the instructions displayed under Validate Certificate.

Form **W-9**
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See ***Specific Instructions*** on page 3.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)

Phorge, Inc (dba Phorge Makerspace)

2 Business name/disregarded entity name, if different from above.

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor ☑ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate

☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) . . . . .

Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) 501 (c)3

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any)

Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any)

(Applies to accounts maintained outside the United States.)

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions . . . . . ☐

5 Address (number, street, and apt. or suite no.). See instructions.

1205 Broadway St. Suite 3

Requester's name and address (optional)

6 City, state, and ZIP code

Sheridan, WY 82801

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			-			-				

or

Employer identification number

8	2	-	5	3	9	6	1	7	0

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here **Signature of U.S. person** Penny Siettmann **Date** 10-8-2025

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

October 9, 2025

To the City of Sheridan and those it may concern,

I am honored to write in strong support of The Phorge Maker Space and its application for funding through GPET. The Phorge is an exceptional community resource. One that has transformed how people in our area connect, create, and innovate.

Since its founding, The Phorge has consistently demonstrated a deep commitment to fostering creativity, collaboration, and innovation. The Phorge empowers individuals from diverse backgrounds to explore new technologies, develop practical skills, and pursue creative or entrepreneurial goals that might otherwise remain out of reach by providing access to advanced tools, shared equipment, and expert mentorship.

The Phorge's impact is evident in its various programs, including youth partnerships that introduce students to STEM, digital design, and craftsmanship through hands-on learning.
Entrepreneurial support for local inventors and small businesses who prototype, test, and refine new products in the space. To community workshops and open lab sessions that encourage collaboration, lifelong learning, and intergenerational skill sharing.

Equally impressive is the culture of inclusion and empowerment fostered by The Phorge. It is a space where artists work alongside engineers, beginners learn from experts, and creativity flourishes without barriers. I have experienced an increased confidence, improved technical skills, and a stronger sense of community belonging by being a member of The Phorge.

For these reasons, I wholeheartedly support The Phorge Maker Space for grant funding. The organization's vision, leadership, and proven success history make it an ideal partner for any funder aiming to create a tangible and lasting impact through education, creativity, and collaboration.

Sincerely,

James P Barth

James P. Barth

October 10, 2025

To Whom It May Concern,

I am writing to express my enthusiastic support for Phorge Maker Space, an incredible community asset here in Sheridan, Wyoming. Phorge has become a vital hub for creativity, innovation, and skill development—empowering individuals of all ages to explore hands-on learning through technology and craftsmanship.

Since its inception, Phorge Maker Space has offered invaluable opportunities for community members to learn and grow in diverse areas such as 3D printing, wood working, metal working, laser etching & cutting, water jet, digital design, and many others. These programs not only teach technical skills but also inspire collaboration, entrepreneurship, and problem-solving—traits that strengthen our local economy and community identity.

Many of these diverse technologies include learning programing skills that help develop the technological edge that is becoming necessary to compete in a modern world.

Phorge provides a welcoming and inclusive environment where students, hobbyists, and professionals alike can come together to share knowledge and bring their ideas to life. Its impact can be seen in the projects completed, the confidence built in its members, and the growing culture of innovation it fosters throughout Sheridan County.

Supporting Phorge Maker Space means investing in a brighter, more creative future for our community. It is precisely the kind of forward-thinking, community-based resource that helps small towns thrive by blending education, technology, and craftsmanship into accessible opportunities for everyone.

I strongly encourage continued and increased support for Phorge Maker Space so it can expand its reach, enhance its programs, and continue to serve as a beacon of creativity in Sheridan.

Sincerely,
Shannon Kuzara
Local Business Owner
241 N Main
Sheridan WY 82801
307-461-1296

BENNION LAMBOURNE orthodontics

October 9, 2025

General Purpose Excise Tax Program
55 Grinnell Plaza, 2nd Floor
Sheridan, WY 82801

To whom it may concern:

It is my pleasure to share my personal experience with the Phorge Makerspace and the impact that it has had in our community.

I was first introduced to Phorge in 2020 during the COVID 19 pandemic. As an orthodontist, like all health care providers at that time, I found it very difficult to source PPE. To my great relief, I discovered that Phorge was 3D printing and fabricating face shields and masks. They distributed them free of charge to anyone in the community in need. I was so impressed with their organization and community focus that I joined and have been a full member ever since.

In 2021, I was one of the winners of the Sheridan Startup Challenge that was hosted by IMPACT 307. I credit Phorge greatly with that success. I was able to use the 3D printers, laser cutters, as well as collaborate with other members to prototype and produce a hearing protection device that was specifically designed for dentists. I am also aware of at least two other winners of the Sheridan Startup Challenge (Wolf's Cosplay and HorseWell) that utilized the vast resources of Phorge to create successful business startups. Phorge is an incredible source of equipment and resources that may normally be too expensive or inaccessible to an individual who wants to start a business. Phorge has been the bridge between an idea and a self-sustaining small business. Sheridan is especially fortunate since these types of makerspaces are usually only found in larger cites.

I have also seen the positive impact that Phorge has had on the young members our community. As they participate in science camps, 3D printing, coding, foam glider builds and other maker activates, they gain experience and confidence that can change the trajectory of their adult life. Exposing our youth to science and technology topics today will help them prepare for a more diverse economy that we hope to bring to Wyoming.

My greatest hope for Phorge is that it can continue to grow and bring incredible resources to our small community. I love telling people that we have such an amazing gem here in our small town.

Sincerely,

Austin Ledingham DDS, MSD

1274 North Main Street • Sheridan, WY 82801 • (P) 307.673.4452

HUB $80,000

GPET Section I: Cover Sheet

Organization Name:	Senior Citizens Council (HUB on Smith)	
Address:	211 Smith St	
City/State/Zip:	Sheridan/Wyoming/82801	
Contact Person:	Dustin Stephens	
Phone Number:	3076722240	
Email:	dstephens@thehubsheridan.org	
Organization TIN/EIN	83-0222330	**(Attach completed W9)** ✓

GPET Funds Requested:	$80,000

Board Members & Terms:

Name	Term Start	Term End
Bryn Stewart	Oct 2025	Sept 2028
Kati Sherwood	Oct 2023	Sept 2026
Jeannie Julian	Oct 2026	Sept 2029
John Standish	Oct 2024	Sept 2027
Mike McCafferty	Oct 2023	Sept 2026
Marcyes Schmaus	Oct 2025	Sept 2028
Patrick Schilling	Nov 2025	Oct 2028
Mark Hendrickson	Nov 2025	Oct 2028
Susan Bigelow	Nov 2025	Oct 2028

Certification: I hereby certify that the information provided in this application is true and correct to the best of my knowledge.

Agency Director	Signature	Dustin Stephens Printed Name	11/25/2025 Date
President	Bryn M Stewart Signature	Bryn Stewart Printed Name	11/26/2025 Date

GPET Section II: Fact Sheet

Mission Statement & Organizational History:

- Please provide your organization's Mission Statement, along with a brief history of your presence in Sheridan County (services offered will be covered on the next page).

The Senior Citizens Council, dba The Hub on Smith, exists to Celebrate, Embrace, and Serve older adults for the betterment of the community. The Hub on Smith was founded by a group of community volunteers in 1972 to address the unmet needs of seniors in Sheridan County. Initially, this group identified a critical gap in food and transportation services for older adults, many of whom were living alone on limited incomes, resulting in premature institutionalization.

Following the passage of the Older Americans Act in 1965, federal funding became available for senior programs, leading the Coordinating Council to incorporate as a nonprofit in 1973. The Hub's first service was the Sheridan Minibus, quickly followed by a range of services designed to help seniors remain independent.

As needs grew, so did The Hub. Significant expansions occurred in 1980, 1990, 2004, and 2015, each adding new services and facilities to better serve older adults and their families. These include home-delivered meals, adult day care, caregiver support, and public transportation.

Today, The Hub continues to serve more seniors than ever, over 3,400 annually, driven by the needs of the growing population of older adults in Sheridan County.

Organizational Accountability:

- Who within your organization will be primarily responsible for overseeing the use of funds?
- What internal controls or tracking systems will be used to track use of funds?

The GPET funding will be overseen by Dustin Stephens, Executive Director of The Hub on Smith.

In addition, Director of Finance Cheryl Lasher and the finance team will manage all fiscal tracking, reporting, and compliance requirements. This team currently administers multiple federal, state, and local grants, and our annual independent audits consistently return no findings, demonstrating the strength and accuracy of our financial management systems and internal controls.

GPET Section III: Scope of Services

Please provide a detailed list that outlines the **core services, programs, or activities** your organization offers. This list will be used to define the scope of services in your GPET Service Agreement if funding is approved. (additional page provided if needed)

Your response for each service should include:

1. **Service Name or Program Title**
2. **Brief Description of Each Service** (1–2 sentences per item)
3. **Target Population or Audience** (e.g., youth, seniors, general public, underserved populations)
4. **Frequency or Availability** (e.g., weekly, year-round, seasonal)
5. **Location of Service** (on-site, community-based, virtual, etc.)

The Hub on Smith provides essential services to older adults in the community to help them age in place. Services include:

1. Support Center:
The Support Center is a comprehensive resource at The Hub connecting older adults and their families to community resources, referrals, and support services, including service coordination, the family caregiver program, a loan closet for medical equipment, and connections to all the other services at the Hub on Smith. The Support Center is open Monday through Friday from 8am-4pm.

2. Help at Home:
Help at Home is a licensed home health agency providing personal care, light housekeeping, meal preparation, skilled nursing, medication management, wound care, and self-sufficiency support for older adults at home. Over 170 clients receive services through Help at Home from our homemakers, CNA's, and Nursing staff. Help at Home serves clients in their homes in Sheridan County Monday through Friday from 8am-4pm.

3. Home-Delivered & Congregate Meals:
The Hub provides nutritious daily meals served both at the Hub and delivered to homes, reaching 400-500 individuals daily, over 1900 people in total, with over 110,000 meals a year. Meals are available in the dining room Monday through Friday for breakfast (7-9am) and lunch (11:30am-1pm). Home delivered meals are available fresh Monday through Friday and frozen meals are available on the weekends.

4. Day Break Adult Day Care:
The Hub has a licensed adult day care providing care, enriching activities, and support for those with functional impairments or isolation. Our Day Break center is located next to The Hub and is available Monday through Friday from 8am-4pm.

5. Dementia Friendly Wyoming:
Dementia Friendly Wyoming provides education and training for people living with dementia and their care partners, along with coaching and consultations. With over 1,100 interactions each year through classes, workplace trainings, and individualized care, Dementia Friendly Wyoming benefits the whole community and entire families. Services are available all year long for Sheridan County.

6. Fun & Wellness:
Social, physical, and mental activities like exercise classes, arts, music, and excursions keep older adults active and engaged. Social isolation is proven to be as dangerous as smoking 15 cigarettes daily, so The Hub aims to engage and connect older adults with a variety of opportunities. Activities are available all year long at The Hub and around the community.

GPET Section III: Scope of Services

Scope of Services, Continued, if applicable:

7. Goose Creek Transit:
Goose Creek Transit is a door-to-door service offering transportation for appointments, shopping, and more. It also includes a fixed-route public transit system for broader community use. Over 63,000 rides are given each year. Goose Creek Transit offers rides for all ages and is available every day of the week.

8. Volunteer Services:
The Hub has a planned and coordinated volunteer program to provide opportunities for older adults to serve and utilize their experience and expertise. Currently, The Hub has 475 active volunteers.

GPET Funding Request:

This year, we are requesting GPET support to help cover essential costs for our year-round Help at Home program as well as our Support Center.

Together, these two service areas contribute significantly to the overall quality, character, and health of our community. They help older adults remain at home as long as possible and support the health and well-being of families who care for their loved ones.

Our Support Center is a comprehensive, single access point at The Hub that creates a streamlined, efficient, and person-centered approach to caring for older adults. With just a phone call or visit, patrons can be connected to services at The Hub and referred to other community resources. Our goal is to reduce confusion, stress, and frustration by providing one trusted place for information, guidance, and support for older adults and their families. Nearly 90% of the individuals we serve live below the poverty level, and 5% of our clients fall between 100–150% of poverty, leaving very little margin for unexpected expenses or care needs. In a county where 29% of residents are age 60 and older, the Support Center provides a critical access point to benefits, resources, and problem-solving for low-income seniors who would otherwise struggle to navigate complex systems on their own.

Support Center outcomes include increasing public awareness of community resources that support aging in place, providing support services to family caregivers, and improving efficiency and customer service for those seeking help.

Help at Home is a licensed and bonded home health agency that provides practical, in-home assistance and serves as a first line of support for our vulnerable older population. Our staff provide personal care services such as showering, dressing, and assistance with physical therapy exercises, as well as grocery shopping, light housekeeping, meal preparation, and errands. Registered nurses provide nursing assessments that include home safety evaluations, medication monitoring, and preventative health information and education. In addition, Help at Home offers skilled nursing services such as wound care, medication management, injections, catheter and ostomy care. The program operates on a sliding fee scale based on income and ability to pay, and services are not denied to those in need. Last fiscal year, Help at Home served 172 older adults, a 13% increase over the previous year. During that same period, the program provided 9,889 hours of service, a 17% increase from the prior fiscal year. We are the only home health agency in Sheridan that offers this service on a sliding fee scale based on income. By bringing support directly into the home, Help at Home gives older adults more choice and control, eases the burden on family caregivers, and helps prevent avoidable accidents, hospitalizations, and premature placement in higher levels of care.

Help at Home desired outcomes include increasing accessibility to in-home services for older adults and decreasing premature institutionalization.

GPET Section IV: Funding Requested

Funding Requested:

Have you previously received GPET Funding? Yes ☑ No ☐

If yes, please provide a history of the funding (i.e. amounts requested, amounts received and the funding duration:

The City of Sheridan's support through General Purpose Excise Tax (GPET) funding has helped sustain our organization for more than 50 years. In just the past three fiscal years, that partnership has included:

FY24: Requested $120,000; received $80,000
FY25: Requested $80,000; received $80,000
FY26: Requested $85,000; received $80,000

Will the funds support a one-time expense, or ongoing expenses? Ongoing

If one-time, please specify the items and their purpose. If ongoing, describe the project or outcomes the funds will support:

This year, we are requesting GPET support to help cover ongoing wages and benefits for staff in our year-round Help at Home program and our Support Center. Together, these services help older adults remain safely at home, support family caregivers, and strengthen the overall health and stability of our community.

The Support Center is a single access point at The Hub that connects older adults and their families with services at The Hub and with local, county, state, and national partners. With one phone call or visit, patrons receive information, guidance, and referrals that reduce confusion, stress, and prevent small challenges from becoming crises.

Help at Home is a licensed and bonded home health agency providing in-home assistance such as personal care, light housekeeping, meal preparation, errands, and skilled nursing services. The program operates on a sliding fee scale based on income, and services are not denied to those in need. By bringing support into the home, Help at Home helps prevent avoidable accidents, hospitalizations, and premature placement in higher-cost care.

Staff supported by this funding help older adults and their families:

-Access benefits, housing, transportation, caregiver support, and emergency problem solving
-Avoid preventable 911 calls, hospital visits, and welfare checks
-Remain safely in their homes rather than entering higher-cost or unsafe living situations
-Age in place, reducing emergency response demands and supporting overall community wellness

GPET Section IV: Funding Requested

How will this funding support a municipal function or align with a City-identified goal or strategic plan area (e.g., public safety, wellness, economic development, youth programs)?

This funding directly supports municipal goals in public safety and community wellness. The Support Center provides support for older adults and their families, helping them access resources before challenges escalate into public safety issues. By assisting with benefits, housing, caregiver support, transportation, meals registration, and emergency problem-solving, the Support Center reduces preventable 911 calls, hospital visits, and welfare checks, supporting the City's goal of maintaining a safe, healthy community.

The Help at Home program offers in-home services that allow older adults to safely remain in their homes rather than enter higher-cost care or face unsafe living situations. These services decrease falls, reduce emergency response demands, and support aging in place, an important component of community wellness and long-term city planning.

Together, these programs promote safety, stability, prevention, and wellbeing, ensuring that Sheridan's older residents can continue to live independently, reducing strain on emergency systems, and contributing to a healthier, more resilient community that aligns with key City-identified priorities.

Will the funds be used to leverage additional grants or funding for your organization? If so, please explain.

These funds are not used to leverage additional grants or funding for the organization.

☑ **Please provide letter(s) of recommendation from community members highlighting the impact and quality of your organization's services** (minimum of one letter, max of three letters). **Alternatively, you may include public feedback, reviews, or examples of community engagement that demonstrates your organization's value to those you serve, or a combination thereof.**

GPET Section IV: Statement of Financial Position

(Must Use This Form)

Statement of Financial Position as of September 30, 2025:

Current Assets	
Cash and Cash Equivalents	$325,721
Investments	3,324,035
Accounts Receivable	$229,660
Prepaid Expenses	$53,038
Other	$28,799
Total Current Assets	$3,961,253 ✓

Non-Current Assets	
Furniture & Equipment	$2,510,060
Land/Building	$7,912,142
Accumulated Depreciation	($4,069,086)
Other	$310,583
Total Non-Current Assets	$6,663,699 ✓
Total Assets	$10,624,952 ✓

Current Liabilities	
Accounts Payable	$128,465
Accrued Payroll Expenses	$168,591
Other Accrued Expenses	0
Notes Payable (Current Portion)	0
Other	0
Total Current Liabilities	$297,056 ✓

Non-Current Liabilities	
Notes Payable (Long-term Portion)	0
Total Non-Current Liabilities	0
Total Liabilities	$297,056 ✓

Net Assets	
Temporarily Restricted	$4,495,659
Unrestricted	$4,016,860
Unrestricted (Board designated)	$1,815,377
Total Net Assets	$10,327,896 ✓
Total Liabilities and Net Assets	$10,624,952 ✓

GPET Section V: Current Annual Budget

(Must Use This Form)

From Oct 2025 Through Sept 2026

Budgeted Revenue	Amount	Comments/Explanation
City of Sheridan GPET	$80,000	Support Center (SC) & Help at Home
Sheridan County One Cent	$60,000	Dementia Friendly Wyoming, Meals, SC
Federal Grants	$1,179,865	IIIB, IIIC1, NSIP, IIIC2, IIID, IIIE & FTA
State Grants	$639,115	WyHS, WSSB & CSBG
Other Grants	$60,000	
Donations	$1,205,000	
Fundraising	$50,000	
Dues/Memberships	0	
Interest	0	
Other	$1,380,094	Program & Contact
Other	$191,969	

Budgeted Admin Expenses	Amount	Comments/Explanation
Salary, Director	$120,000	
Salary, Other(s)	$353,947	
Benefits	$134,095	
Supplies	$4,500	
Equipment	0	
Rent	$35,748	
Utilities	$81,545	
Contractual Services	$223,869	
Other	$224,788	

Program Expenses	Amount	Comments/Explanation
Salaries	$2,183,628	
Benefits	$485,596	
Supplies	$157,695	
Equipment	$100	
Lodging	$1,500	
Food	$392,250	
Advertising/Printing	$31,204	
Other	$415,578	

Total Budgeted Revenue	$4,846,043 ✓
Total Budgeted Expenses	$4,846,043 ✓

☑ *Totals for Budgeted Revenue and Budgeted Expenses must match

GPET Section VI: Proposed Budget of Requested Funds

(Must Use This Form)

From July 1, 2026 Through June 30, 2027

GPET Funds Requested:	$80,000

Budgeted Admin Expenses	Amount	Comments/Explanation
Salary & Benefits, Director		
Salary & Benefits, Other(s)		
Supplies		
Equipment		
Rent		
Utilities		
Contractual Services		
Other		

Program Expenses	Amount	Comments/Explanation
Salaries & Benefits	$80,000	Help at Home & Support Center
Supplies		
Equipment		
Lodging		
Rent		
Utilities		
Food		
Advertising/Printing		
Other		

Total Budgeted Expenses	$80,000 ✓

☑ *Totals for Budgeted Expenses must match requested funds

STATE OF WYOMING
Office of the Secretary of State

I, CHUCK GRAY, Secretary of State of the State of Wyoming, do hereby certify that according to the records of this office,

Senior Citizens Council

is a

Nonprofit Corporation

formed or qualified under the laws of Wyoming did on **December 17, 1973**, comply with all applicable requirements of this office. Its period of duration is Perpetual. This entity has been assigned entity identification number **1980-000123523**.

This entity is in existence and in good standing in this office and has filed all annual reports and paid all annual license taxes to date, or is not yet required to file such annual reports; and has not filed Articles of Dissolution.

I have affixed hereto the Great Seal of the State of Wyoming and duly generated, executed, authenticated, issued, delivered and communicated this official certificate at Cheyenne, Wyoming on this 21st day of November, 2025 at 9:21 AM. This certificate is assigned ID Number 093021824.

Chuck Gray

Secretary of State

Notice: A certificate issued electronically from the Wyoming Secretary of State's web site is immediately valid and effective. The validity of a certificate may be established by viewing the Certificate Confirmation screen of the Secretary of State's website https://wyobiz.wyo.gov and following the instructions displayed under Validate Certificate.

Form **W-9**
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See ***Specific Instructions*** on page 3.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)
Senior Citizens Council

2 Business name/disregarded entity name, if different from above.
The Hub

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor ☑ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate

☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) _____

Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) _____

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____

(Applies to accounts maintained outside the United States.)

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions ☐

5 Address (number, street, and apt. or suite no.). See instructions.
211 Smith St

Requester's name and address (optional)

6 City, state, and ZIP code
Sheridan WY 82801

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number
[ ][ ][ ] - [ ][ ] - [ ][ ][ ][ ]

or

Employer identification number
83 - 0223230

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here **Signature of U.S. person** Cheryl Lasher **Date** 11/26/2025

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

SHERIDAN
MEMORIAL HOSPITAL

1401 West 5th St | Sheridan, WY 82801
307.672.1000 | sheridanhospital.org

November 24, 2025

City of Sheridan
Mayor Bridger & City Council Members
55 E. Grinnell Plaza
Sheridan, WY 82801

Dear Mayor Bridger and Sheridan City Council,

Sheridan Memorial Hospital is committed to advancing the health and well-being of our community, and we recognize that achieving this goal requires strong partnerships. One of our most valued partners is The Hub on Smith, whose services are essential in meeting the needs of Sheridan County's older adults.

The Hub provides nutrition, transportation, caregiver support, and other vital services that directly impact the health outcomes of our shared patients and community members. Through programs like Goose Creek Transit and home-delivered meals, The Hub enables seniors to access healthcare appointments, remain independent in their homes, and maintain overall wellness. Our hospital's ability to adequately care for the community is strengthened by this partnership.

Continued GPET investment in The Hub's services will benefit the entire community by continuing access to essential services for older adults. Over 3,400 older adults in Sheridan County rely on the programs provided by The Hub, many depending on them to age safely at home.

Sheridan Memorial Hospital strongly supports the services at The Hub on Smith and the whole community relies on the success of The Hub's services. We thank you for continuing to invest in the community and The Hub with GPET funding.

Sincerely,

Cody Sinclair
Chief Development Officer
Sheridan Memorial Hospital

Sheridan Arts Council
$5,000

GPET Section I: Cover Sheet

Organization Name:	Sheridan Arts Council	
Address:	PO Box 844	
City/State/Zip:	Sheridan WY 82801	
Contact Person:	Karen Schubert	
Phone Number:	307.674.6108	
Email:	knowhimt@gmail.com	
Organization TIN/EIN	83-0259949	**(Attach completed W9)**

GPET Funds Requested:	$5,000.00

Board Members & Terms *(attach additional page if necessary)*

Name	Term Start	Term End
Shawn Day, President	Aug 1 2025	Jul 31 2026 (Pres)
AJ Longhurst, Vice President	Aug 1 2025	Jul 31 2026 (VP)
Roger Sanders, Secretary	Aug 1 2025	Jul 31 2026 (Sec)
Karen Schubert, Treasurer	Aug 1 2025	Jul 31 2026 (Treas)
Ron Krikac	Aug 1 2025	n/a
Bruce Andrews	Aug 1 2025	n/a
Amanda Allyn	Aug 1 2025	n/a
Cassie Stone	Sep 25 2025	n/a
Jacob Hirschman	Sep 25 2025	n/a

Certification: I hereby certify that the information provided in this application is true and correct to the best of my knowledge.

Agency Director	*Karen Schubert*	Karen Schubert, Treasurer	11.17.2025
	Signature	Printed Name	Date
President	*Shawn Day*	Shawn Day	11.17.2025
	Signature	Printed Name	Date

GPET Section II: Fact Sheet

Mission Statement & Organizational History:

- Please provide your organization's Mission Statement, along with a brief history of your presence in Sheridan County (services offered will be covered on the next page).

NAME AND PURPOSE OF THE ORGANIZATION

* NAME: The name of this 501(c)(3) corporation is the Sheridan Arts Council (SAC).

*Sheridan Arts Council is in Good Standing with the State of Wyoming.

* PURPOSE OF THE ORGANIZATION: The purpose of SAC shall be to promote the arts and encourage cultural growth in Sheridan County through:

A. The promotion and development of art-related activities on a community-wide basis, recognizing the importance of the arts as a lifelong experience beginning with our young people.

B. Taking a leadership role in the coordination, development and enhancement of the arts in our community.

The MISSION of our non-profit is to promote performance and appreciation of the arts in the Sheridan area and to cultivate a lifelong love of the arts for all. The Sheridan Arts Council sponsors about fifteen to eighteen (including Concerts In The Park) arts related performances each year, featuring top-rated performers. These include musical concerts and/or theatrical performances. It is a special priority to focus on providing Arts opportunities for young people and to an underserved population.

In short, the Sheridan Arts Council plays a crucial role in bringing music and other arts to several thousand people each year, with a focus on youth and underserved populations. We cannot provide this valuable service to the community without financial help from many generous donors. Thank you, City of Sheridan, for helping the Sheridan Arts Council to continue its mission. We are so very GRATEFUL for your SUPPORT!

Organizational Accountability:

- Who within your organization will be primarily responsible for overseeing the use of funds?
- What internal controls or tracking systems will be used to track use of funds?

The SAC Treasurer, Karen Schubert, will be primarily responsible for overseeing the use of funds.

The SAC Board of Directors reviews and oversees the Complete Detailed Treasurer's Reports submitted online by the Treasurer to each Director throughout the year and at our meetings with Approval by the Board.

The Treasurer, Karen Schubert, provides detailed Treasurer's Reports at: All the Monthly Meetings, at the End-Of-Year Dec 31st and at the Fiscal-Year-End June 30th. These reports give a COMPLETE detailed History of ALL monies coming/going in and out, income and expenses, with detail explanations and are reconciled with all bank statements.

GPET Section III: Scope of Services

Please provide a detailed list that outlines the **core services, programs, or activities** your organization offers. This list will be used to define the scope of services in your GPET Service Agreement if funding is approved. (additional page provided if needed)

Your response for each service should include:

1. **Service Name or Program Title**
2. **Brief Description of Each Service** (1–2 sentences per item)
3. **Target Population or Audience** (e.g., youth, seniors, general public, underserved populations)
4. **Frequency or Availability** (e.g., weekly, year-round, seasonal)
5. **Location of Service** (on-site, community-based, virtual, etc.)

GPET Section III: Scope of Services

The Sheridan Arts Council is very thankful to have the support of the City of Sheridan over the past many years! The funds are for on-going expenses. Below is a list of the project(s) or outcome(s) of on-going expenses.

***Concerts In The Park:** The Sheridan Arts Council is the umbrella non-profit organization for the popular Summertime Concerts in the Park series, which brings concert bands and popular music groups to very large audiences of all ages and underserved populations. Each Tuesday night during the summer, these Concerts are located at the band shell in Kendrick Park. This events are FREE to the general public.

***Summer Fine or Performing Arts Camp Scholarships for students of Sheridan County, WY awarded:** Scholarships are awarded to youth students who would like to expand on their horizons and who have a desire to further their education in building on their knowledge, skills and abilities as fine musicians/actors/actresses. The SAC provides scholarships to Sheridan youth for full or partial tuition to various arts camp. In the past, local young people have been able to attend arts camps ranging from jazz camps, bluegrass camps, classical camps, violin camps, band camps, music tech camps and the International Thespian Festival with the financial help from the Sheridan Arts Council. These young students of Music/Theater/Drama are very thankful to have been awarded financial support to further their education in the arts.

* **Support funding for Musical Arts performances at Sheridan College Whitney Center for the Arts and the Sheridan WYO Theater:** The Sheridan Arts Council sponsors about six to eight arts related performances each year, featuring top-rated performers. These include musical concerts and/or theatrical performances. It is a special priority to focus on providing Arts opportunities for young people and to an underserved population. Some of the artists featured in our concerts also give master classes in the schools, college and other community gathering places. Sheridan youth and others can benefit from direct instruction from these talented guest performers.

* **Website/Advertising:** The website allows Sheridan County citizens/individuals to stay abreast of what the Sheridan Arts Council is all about. Listed on the website is the Sheridan Arts Council mission statement, art related events in Sheridan County regarding SAC support, the names of the Board of Directors, application for Summer Arts Camp Scholarships and Individual/Organization Grants, Concerts In The Park information and more. Advertising allows the Sheridan Arts Council to be Made Known. Please visit the Website at www.sheridanartscouncil.org and the Sheridan Arts Council Facebook. It is impressive!

***General Liability Insurance:** Concerts In The Park is under the umbrella of the Sheridan Arts Council. This insurance covers the sound equipment used for and by Concerts In The Park. This insurance also covers general liability for artists performing at Concerts In The Park located at the Kendrick Park band shell and at other venues of performing arts sponsored by the Sheridan Arts Council. The General Liability Insurance is a floating policy.

GPET Section III: Scope of Services

Scope of Services, Continued, if applicable:

***Ongoing expenses for Office, Bookkeeping, U. S. Postal Service, State of Wyoming Annual Filing:** These expenses allow the Council to remain in Good Standing with the State of Wyoming, maintain organization, privacy of records and financial Accuracy of grants and donation funding received by public, private, government, and foundations.

GPET Section IV: Funding Requested

Funding Requested:

Have you previously received GPET Funding? Yes X___ No _____

If yes, please provide a history of the funding (i.e. amounts requested, amounts received and the funding duration:

Requested amounts for the last Three Years:

FY26 GPET was $2,000 and it was granted for one year
FY25 GPET was $1,500 and it was granted for one year
FY24 GPET was $1,500 and it was granted for one year

Will the funds support a one-time expense, or ongoing expenses? **Ongoing**

If one-time, please specify the items and their purpose. If ongoing, describe the project or outcomes the funds will support:

~~~ The following Identifies the project and municipal function the funds will support:

* Supports the Summertime Concerts In The Park at the City of Sheridan Kendrick Park Band Shell.
* Supports Summer Fine or Performing Arts Scholarships to Sheridan County Youth Students.
* Supports Grant Sponsorship to Our Very Own WYO Performing Arts and Education Center ~ and ~ The Whitney Center for the Arts at Sheridan College.
* Supports Funding for License Fees, Insurance, U. S. Postal Service Fees, Advertising.
~~~

GPET Section IV: Funding Requested

How will this funding support a municipal function or align with a City-identified goal or strategic plan area (e.g., public safety, wellness, economic development, youth programs)?

The Sheridan Arts Council, by way of the items listed above, has definitely improved the Overall quality, character, and health of the community in Sheridan County.

The City of Sheridan-identified goal or strategic plan area the Sheridan Arts Council will target is:

- Wellness ~ The Arts are good for the Mind and Body. Put simply, the arts are good for your physical, mental and emotional health. Research backs it up. Studies show that engaging with music and art can reduce stress, improve brain function and boost our moods, in addition to enhancing our overall quality of life.
- Youth programs
- Economic development by way of Entertainment provided for an Underserved Population.

Will the funds be used to leverage additional grants or funding for your organization? If so, please explain.

No

☐X **Please provide letter(s) of recommendation from community members highlighting the impact and quality of your organization's services** (minimum of one letter, max of three letters). **Alternatively, you may include public feedback, reviews, or examples of community engagement that demonstrates your organization's value to those you serve, or a combination thereof.**

GPET Section V: Statement of Financial Position

(Must Use This Form)

Statement of Financial Position as of June 30, 2025 FYE:

Current Assets	
Cash and Cash Equivalents	65,164.58
Investments	
Accounts Receivable	
Prepaid Expenses	
Other	
Total Current Assets	65,164.58

Non-Current Assets	
Furniture & Equipment	
Land/Building	
Accumulated Depreciation	
Other	

Total Assets	65,164.58

Current Liabilities	
Accounts Payable	
Accrued Payroll Expenses	
Other Accrued Expenses	
Notes Payable (Current Portion)	
Other	
Total Current Liabilities	.00

Non-Current Liabilities	
Notes Payable (Long-term Portion)	
Total Non-Current Liabilities	.00

Total Liabilities	.00

Net Assets	
Temporarily Restricted	
Unrestricted	65,164.58
Unrestricted (Board designated)	
Total Net Assets	65,164.58

Total Liabilities and Net Assets	65,164.58

GPET Section VI: Current Annual/Fiscal Year Budget

(Must Use This Form)

From July 1, 2025 Through June 30, 2026 FYE

Budgeted Revenue	Amount	Comments/Explanation
City of Sheridan GPET	2,000.00	
Sheridan County One Cent	2,000.00	
Federal Grants		
State Grants		
Other Grants		
Donations	12,782.00	
Fundraising		
Dues/Memberships		
Interest	2,401.00	
Other		
Other		

Budgeted Admin Expenses	Amount	Comments/Explanation
Salary, Director	.00	No compensation shall be paid to the Directors for their services.
Salary, Other(s)	.00	No compensation shall be paid to the Directors for their services.
Benefits		
Supplies		
Equipment		
Rent		
Utilities		
Contractual Services		
Other		

Program Expenses	Amount	Comments/Explanation
Salaries	.00	No compensation shall be paid to the Directors for their services.
Artist & CITP Manager Fee, Contract Labor	5,000.00	
Off. Supplies, Supplies Postage, Mailing	725.00	
Advertising, Printing, Website Fee	700.00	
Taxes & License, Accounting Fee, Insurance	633.00	
Youth Scholarships	3,500.00	
Sponsorship Grant Support,	8,300.00	

(Must Use This Form)

Charitable Contributions		
Other Travel/Lodging/Food,Misc.	325.00	

Total Budgeted Revenue	19,183.00 ✓
Total Budgeted Expenses	19,183.00 ✓

***Totals for Budgeted Revenue and Budgeted Expenses must match**

GPET Section VII: Proposed Budget of Requested Funds

(Must Use This Form)

From July 1, 2026 Through June 30, 2027FYE

GPET Funds Requested:	5,000.00

Budgeted Admin Expenses	Amount	Comments/Explanation
Salary & Benefits, Director	.00	No compensation shall be paid to the Directors for their services.
Salary & Benefits, Other(s)	.00	No compensation shall be paid to the Directors for their services.
Supplies		
Equipment		
Rent		
Utilities		
Contractual Services		
Other		

Program Expenses	Amount	Comments/Explanation
Salaries & Benefits	.00	No compensation shall be paid to the Directors for their services.
Artist Fee, Contract Labor	1,000.00	Artist Fee
Youth Scholarships	2,000.00	Youth Arts Camp Scholarships
Insurance	500.00	General Liability Insurance
Taxes & License	25.00	Wyoming Secretary of State Annual License Fee
Supplies, Postage Mailing	400.00	U.S. Postal Service PO Box Fee, Supplies
Sponsorship Grant Support,	1,000.00	Grant Sponsorship: WYO Performing Arts ~ and ~ The Whitney Center for the Arts at Sheridan College
Advertising/Printing/Website	75.00	Website Fee
Other		

Total Budgeted Expenses	5,000.00 ✓

***Totals for Budgeted Expenses must match requested funds**

CITY OF Sheridan
WYOMING

Office of the Mayor
City Hall, 3rd Floor
55 E. Grinnell Plaza
Sheridan, WY 82801
(307) 675-4202
rbridger@sheridanwy.gov
www.sheridanwy.gov

August 26, 2025

Wyoming Arts Council
Governor's Arts Awards Selection Committee
2301 Central Ave.
Barrett Building, Second Floor
Cheyenne, WY 82002

Dear Wyoming Arts Council,

It is my honor to write in strong support of the Sheridan Arts Council's nomination for the 2025 Governor's Arts Award. As Mayor and a Sheridan native, I have seen firsthand the Arts Council's profound impact on our community and its lasting contributions to the cultural vibrancy of Wyoming.

Since its incorporation in 1981, the Sheridan Arts Council has been a steadfast champion for the arts, consistently bringing world-class talent to our small community. In its early years, the Council introduced Sheridan residents to nationally and internationally recognized performers, including the U.S. Army Band, Marion McPartland, the Kiev Symphony Orchestra, and the Chamber Orchestra Kremlin. Their work also brought Taj Mahal, Montana Shakespeare in the Parks, and the Grand Teton Orchestra to Sheridan, expanding what's possible for artistic experiences in rural Wyoming.

Equally significant has been the Arts Council's investment in local youth. For decades, they managed the artist-in-residence program in Sheridan County schools and sponsored the Young Writer's Camp, enriching the lives of students and fostering creativity across generations. Today, the Council continues this commitment through Summer Arts Camp scholarships and by supporting local debate and drama teams, ensuring that young people in Sheridan have access to opportunities that spark lifelong engagement with the arts.

The Council has also adapted and evolved over time to meet community needs. Since the early 2000s, the beloved Concerts in the Park series has thrived under their stewardship, providing free summer entertainment that brings families and neighbors together in celebration of music and community. Their partnerships with the WYO Theater and Sheridan College have expanded access to high-caliber performances ranging from piano virtuosos to international ensembles, while creating opportunities for Sheridan-grown talent to return home and share their gifts with local audiences.

The scope of the Sheridan Arts Council's work is remarkable. For over four decades, they've connected Sheridan to the world of arts and culture while nurturing the next generation of artists, leaders, and creative thinkers in our community. Their vision, dedication, and collaborative spirit have created a legacy that reaches beyond Sheridan, strengthening Wyoming's reputation as a place where the arts thrive. I am both grateful and assured that the Council will carry this vital work forward for years to come.

On behalf of the City of Sheridan, I am proud to support the Sheridan Arts Council's nomination for the Governor's Arts Award. Their contributions exemplify the spirit of this award, and I cannot think of an organization more deserving of this recognition.

Sincerely,

Richard Bridger

Mayor of Sheridan

HOMER A. & MILDRED S. SCOTT
FOUNDATION

September 9, 2025

Governor's Arts Awards Committee
c/o Wyoming Arts Council
2320 Capitol Avenue
Cheyenne, WY 82002

Dear Members of the Governor's Arts Awards Committee,

It is my pleasure to write in strong support of the Sheridan Arts Council's nomination for the Wyoming Governor's Arts Award. For decades, the Council has been a cornerstone of cultural life in Sheridan and an essential contributor to the broader artistic landscape of Wyoming.

The Sheridan Arts Council has demonstrated a sustained and visionary commitment to advancing the arts. Through its leadership, Sheridan has become a hub for performances, exhibitions, and educational programs that both nurture local talent and bring nationally recognized artists to our state. The Council has provided platforms for musicians, visual artists, writers, and performers, ensuring that creative expression thrives not only in Sheridan but across Wyoming's communities.

Among its many accomplishments, the Sheridan Arts Council has built partnerships with schools and educators, fostering arts education and inspiring the next generation of Wyoming artists. The Council has supported local artists by providing opportunities to showcase their work, grow professionally, and connect with broader audiences. And notably, attracted international performances and cultural experiences to inspire, educate, and entertain our rural community. This, in turn, helped stimulate Sheridan's economy by attracting cultural tourism and strengthening the community's identity as an arts destination.

These achievements are not the product of short-term initiatives, but rather of decades of consistent dedication, volunteer leadership, and community partnership. The Council's work exemplifies the kind of long-term vision and commitment that the Governor's Arts Awards were created to recognize.

Both professionally and personally, I submit my highest support for the Sheridan Arts Council, a most worthy recipient of this award.

Sincerely,

Jenny Craft, Executive Director
Homer and Mildred Scott Foundation

PERFORMING ARTS & EDUCATION CENTER

Directors

Ken Thorpe, **Chair**

Kelly Miller-Smart, **Vice Chair**

Heather Heath, **Treasurer**

Danielle Law, **Secretary**

Georgia Boley

Terry Carollo

Ryan Franklin

Jeannie Hall

Stuart Healy

Karen Kelly

Aaron Linden

Kim Wells

Erin Butler
Executive Director
P.O. Box 528
Sheridan, Wyoming 82801
307-672-9083
wyotheater.com

September 16, 2025

Governor's Arts Awards Committee
Wyoming Arts Council

Dear Members of the Governor's Arts Awards Committee,

It is a pleasure to support the Sheridan Arts Council (SAC) for the Governor's Arts Award. Formed in the early 1980s—about the same time community members were rallying to "Save the WYO"—SAC has been a steadfast force for the arts in Sheridan for more than four decades.

From the beginning, SAC set a high bar. They brought nationally recognized artists like Marian McPartland, the U.S. Army Band, and Taj Mahal to Sheridan and were instrumental, along with the Civic Theatre Guild, in launching Montana Shakespeare in the Parks here—a tradition the WYO is proud to continue today. They managed a long-running artist-in-residence program in our schools, administered the Young Writer's Camp, and have consistently offered scholarships and support to youth headed to national and international festivals and competitions.

Over the years, SAC has evolved in ways that strengthen the whole arts community. They now focus on presenting and co-sponsoring exceptional performances—recent examples include the Borromeo String Quartet, Seraph Brass, and International Guitar Night—and on supporting partner organizations like the WYO Theater and Sheridan College. Through this model, SAC continues to bring world-class artistry to Sheridan and to welcome homegrown talent who have gone on to successful professional careers.

The Sheridan Arts Council's history is one of collaboration, vision, and dedication. Their work has helped make Sheridan a place where the arts are not only seen and heard but truly felt. I enthusiastically support their nomination for the Governor's Arts Award and would be happy to answer any questions or provide additional information if helpful.

With appreciation,

Erin Butler
Executive Director

STATE OF WYOMING
Office of the Secretary of State

I, CHUCK GRAY, Secretary of State of the State of Wyoming, do hereby certify that according to the records of this office,

Sheridan Arts Council

is a

Nonprofit Corporation

formed or qualified under the laws of Wyoming did on **February 21, 2013**, comply with all applicable requirements of this office. Its period of duration is Perpetual. This entity has been assigned entity identification number **2013-000638476**.

This entity is in existence and in good standing in this office and has filed all annual reports and paid all annual license taxes to date, or is not yet required to file such annual reports; and has not filed Articles of Dissolution.

I have affixed hereto the Great Seal of the State of Wyoming and duly generated, executed, authenticated, issued, delivered and communicated this official certificate at Cheyenne, Wyoming on this 14th day of November, 2025 at 10:51 AM. This certificate is assigned ID Number 092709631.

Chuck Gray

Secretary of State

Notice: A certificate issued electronically from the Wyoming Secretary of State's web site is immediately valid and effective. The validity of a certificate may be established by viewing the Certificate Confirmation screen of the Secretary of State's website https://wyobiz.wyo.gov and following the instructions displayed under Validate Certificate.

Form **W-9**
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See *Specific Instructions* on page 3.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)

Sheridan Arts Council

2 Business name/disregarded entity name, if different from above.

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor ☐ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate

☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) _____

Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.

☑ Other (see instructions) NonProfit Corporation

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____

(Applies to accounts maintained outside the United States.)

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions ☐

5 Address (number, street, and apt. or suite no.). See instructions.

P O Box 844

Requester's name and address (optional)

6 City, state, and ZIP code

Sheridan WY 82801

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			-			-				

or

Employer identification number

8	3	-	0	2	5	9	9	4	9

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person Karen Schubert Date 11-17-25

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

SAGE $15,000

GPET Section I: Cover Sheet

Organization Name:	SAGE Community Arts	
Address:	21 W Brundage St	
City/State/Zip:	Sheridan WY 82801	
Contact Person:	Jill Benson – Executive Director	
Phone Number:	307-674-1970	
Email:	director@sageart.org	
Organization TIN/EIN	02-0755187	**(Attach completed W9)**

GPET Funds Requested:	$15,000.00

Board Members & Terms *(attach additional page if necessary)*

Name	Term Start	Term End
FULL LIST OF BOARD MEMBERS ATTACHED		

Certification: I hereby certify that the information provided in this application is true and correct to the best of my knowledge.

Agency Director	Signature	Jill Benson Printed Name	11/25/2025 Date
President	Signature	Daniel Lee Printed Name	11/25/2025 Date

Board Member	Position	Term	Start	End
Dan Lee	President	2nd	Jan. 2020	Dec. 2026
Kristen Masters	Vice President	2nd	Jan. 2020	Dec. 2026
Jill Terry	Secretary	2nd	Jan. 2020	Dec. 2026
Brad Bauer	Treasurer	1st	Jan. 2023	Dec. 2025
Amy Albrecht	Member	2nd	Jan. 2020	Dec. 2026
Tracy Boyle	Member	2nd	Jan. 2022	Dec. 2027
Kelly Morris	Member	1st	Jan. 2025	Dec. 2027
Michelle Forster	Member	1st	Jan. 2025	Dec. 2027
Erin Butler	Member	1st	Jan. 2025	Dec. 2027

GPET Section II: Fact Sheet

Mission Statement & Organizational History:

- Please provide your organization's Mission Statement, along with a brief history of your presence in Sheridan County (services offered will be covered on the next page).

Mission Statement:
SAGE Community Arts is dedicated to *Building and Inspiring Community through the Visual Arts.* We fulfill this mission through three core pillars: **See Art, Create Art, and Promote Art.**

Organizational History:
Founded in 1940, SAGE Community Arts (Sheridan Artist Guild) is one of Sheridan's oldest cultural institutions and a cornerstone of the vibrant arts landscape that exists in Sheridan today. For more than eight decades, SAGE has supported, taught, and promoted visual artists across all skill levels—anchoring Sheridan's reputation as a community deeply enriched by the arts.

From its earliest days, SAGE was a gathering place for artists working in both utilitarian and fine art traditions—from leathercraft and functional ceramics to drawing, painting, and sculpture.

Over the years, SAGE has played a pivotal role in elevating the arts in Sheridan:

- It helped host one of the first-ever Start Art Symposiums, supporting broad community engagement in the arts.
- It has provided thousands of youth and adults with opportunities to learn, practice, and grow in the visual arts.
- It has served as a launching point for emerging artists and a professional home for established creatives.
- It continues to host annual exhibitions, community events, classes, workshops, and artist talks that connect the public with the creative process.

Organizational Accountability:

- Who within your organization will be primarily responsible for overseeing the use of funds?
- What internal controls or tracking systems will be used to track use of funds?

The **primary contact** for SAGE Community Arts is:
Jill Benson, Executive Director
director@sageart.org | 307-674-1970
As Executive Director, Jill oversees all grant compliance, reporting, and communication with the City of Sheridan. She also works closely with the Board Treasurer and Finance Committee to ensure responsible stewardship of all public funds.

Financial Oversight & Internal Tracking
GPET funds are managed by the Executive Director and tracked through **QuickBooks**, SAGE's primary accounting system. SAGE uses QuickBooks' **class designation** feature to accurately categorize revenue and expenses associated with:

- Exhibitions
- Arts education classes and workshops
- Community arts engagement programs
- General operations

This system ensures that all GPET expenditures are clearly identifiable, properly allocated, and aligned with approved budget categories.

SAGE also builds **program-specific budgets** (e.g., classes, exhibitions, community partnerships) that guide spending and allow for consistent monitoring throughout the year. Monthly financial reports are reviewed by the Finance Committee to maintain transparency, compliance, and sound fiscal management.

GPET Section III: Scope of Services

Please provide a detailed list that outlines the **core services, programs, or activities** your organization offers. This list will be used to define the scope of services in your GPET Service Agreement if funding is approved. (additional page provided if needed)

Your response for each service should include:

1. **Service Name or Program Title**
2. **Brief Description of Each Service** (1–2 sentences per item)
3. **Target Population or Audience** (e.g., youth, seniors, general public, underserved populations)
4. **Frequency or Availability** (e.g., weekly, year-round, seasonal)
5. **Location of Service** (on-site, community-based, virtual, etc.)

PILLAR 1 — SEE ART
1. Exhibition Gallery Program
Description: Curated exhibitions featuring local, regional, and national artists, offering the public diverse visual art experiences. Exhibitions include opening receptions, artist meet-and-greets, and interpretive content to deepen community understanding of the arts.
Target Population: General public, seniors, families, tourists, educators, youth, and underserved populations.
Frequency/Availability: Year-round; 7–8 rotating exhibitions annually (each on view for 5–6 weeks).
Location: On-site in the SAGE Exhibition Gallery.

2. Artist Talks & Community Conversations
Description: Public presentations where exhibiting artists discuss their work, process, inspiration, and lived experiences, enhancing art literacy and community connection.
Target Population: General public; adults; students; emerging and practicing artists.
Frequency/Availability: Monthly or tied to each exhibition; year-round.
Location: On-site in the gallery; occasional off-site community events.

3. Member Gallery Exhibit Program
Description: A continuously rotating exhibition space showcasing work by SAGE Member Artists across all mediums, giving the public ongoing access to regional art.
Target Population: General public; regional artists; tourists; collectors.
Frequency/Availability: Year-round; artwork rotates monthly or as works sell.
Location: On-site in the SAGE Member Gallery.

PILLAR 2 — CREATE ART
1. Community Arts Education Program
Description: Classes and workshops for all skill levels, ranging from introductory sessions to advanced technique-focused courses led by local and visiting artists.
Target Population: Adults, seniors, teens, emerging artists, beginners, and hobbyists.
Frequency/Availability: Weekly throughout the year.
Location: On-site in the SAGE Studio.

GPET Section III: Scope of Services

Scope of Services, Continued, if applicable:

2. Youth Arts Education Program
Description: Seasonal art camps, after-school sessions, and hands-on projects designed to grow creative confidence, teach foundational art skills, and encourage artistic identity in children.
Target Population: Youth ages 6–14; priority access for low-income families through YMCA partnership and scholarships.
Frequency/Availability:

- **Summer Camps:** 10–12 camps each summer
- **After School Art:** Two 5-week sessions (Fall & Spring)
  Location: On-site at SAGE; additional partnership-based sessions at YMCA or other community spaces.

3. Life Drawing Sessions
Description: Facilitated open-studio sessions for artists to develop drawing and observational skills from a live model.
Target Population: Teens, adults, and practicing artists.
Frequency/Availability: Weekly, October–May.
Location: On-site in the SAGE Studio.

PILLAR 3 — PROMOTE ART
1. Member Artist Program & Artist Support Services
Description: Provides artists with professional opportunities to exhibit, sell artwork, gain visibility, and grow their careers through SAGE's galleries, events, and community partnerships.
Target Population: Local and regional artists of all levels.
Frequency/Availability: Year-round.
Location: On-site; online through SAGE's digital platforms; community partner locations.

2. Art in the Wild Program (Business & Community Placements)
Description: Curated installations of SAGE Member artwork in partner businesses, nonprofits, and community locations to expand artist visibility and bring art into daily life.
Target Population: Local artists; general public; businesses; visitors.
Frequency/Availability: Rotating year-round placements.
Location: Community-based partner locations throughout Sheridan County.

3. Juried Shows & National Artist Opportunities
Description: Two annual national juried exhibitions providing emerging and established artists with professional exposure, awards, sales opportunities, and juror feedback.
Target Population: Regional and national artists; local art collectors; general public.
Frequency/Availability: Two major shows each year (Photography + All-Media).
Location: On-site Exhibition Gallery; online catalogues.

GPET Section IV: Funding Requested

Funding Requested:

Have you previously received GPET Funding? Yes **X**___ No _____

If yes, please provide a history of the funding (i.e. amounts requested, amounts received and the funding duration:

SAGE Community Arts has a long and successful history of partnership with the City of Sheridan through One Cent Funding, now known as GPET. This support has played an essential role in helping SAGE sustain and expand its cultural offerings to the community.
In **2017**, SAGE received a **one-time award of $50,000** from One Cent Funding to assist with the purchase of its permanent facility in downtown Sheridan. This foundational investment strengthened SAGE's long-term stability and deepened its presence as a cultural anchor in the community.
In **2019**, SAGE was awarded ongoing One Cent Funding (now GPET) for operational support spanning **FY2020–FY2023**. The annual allocations were:

- **FY2020:** $8,000
- **FY2021:** $6,000
- **FY2022:** $10,000
- **FY2023:** $10,000

As GPET replaced One Cent Funding, SAGE continued to be selected for support based on its direct impact on Sheridan residents and visitors. Funding awards in recent years include:

- **FY2024:** $12,000
- **FY2025:** $15,000
- **FY2026:** $15,000

This consistent investment from the City underscores the valued role SAGE plays in economic development, cultural vitality, youth engagement, and community wellbeing. GPET funding has helped maintain high-quality exhibitions, increase arts education access, and support year-round programs that benefit residents and enhance Sheridan's creative identity.

Will the funds support a one-time expense, or ongoing expenses? Ongoing Expenses_____

If one-time, please specify the items and their purpose. If ongoing, describe the project or outcomes the funds will support:

SAGE Community Arts respectfully requests **$15,000 in GPET funding** to support the ongoing programs that form the core of our mission—our **Exhibition Program** and **Community Arts Education Program**.
Exhibitions: SAGE presents a year-round schedule of rotating exhibitions that highlight local, regional, and national artists. These shows are free and open to the public, serving as an accessible cultural resource for the community. GPET funding helps cover essential exhibition expenses, including artist stipends, shipping, installation, marketing, and public events such as artist talks, demos, and receptions. These exhibitions increase cultural vibrancy, bring visitors downtown, and directly support working artists through sales and exposure.
Community Arts Education: SAGE provides a wide range of art classes, workshops, and youth programs designed to nurture creativity at all skill levels and ages. This past summer, we offered 12 youth art camps in partnership with the YMCA, and our goal is to continue offering 10–12 camps each year while keeping tuition affordable. GPET support ensures that instructor fees, supplies, and program staffing are adequately covered, maintaining these programs accessible to families. This investment strengthens youth development, promotes creativity, and provides a safe, enriching space for children to learn.

GPET Section IV: Funding Requested

How will this funding support a municipal function or align with a City-identified goal or strategic plan area (e.g., public safety, wellness, economic development, youth programs)?

SAGE Community Arts' programming directly aligns with several City of Sheridan priorities—most notably economic development, youth enrichment, community wellness, and quality of life, all of which are fundamental municipal functions supported by GPET funding.

1. Economic Development & Tourism Growth

SAGE plays a measurable role in strengthening Sheridan's creative economy. Our Exhibition Program—featuring local, regional, and national artists—draws visitors from across Wyoming and from out of state. During major exhibitions and receptions, restaurants, hotels, and retail shops benefit from increased foot traffic.

Annual juried shows, artist talks, and special exhibitions (such as the upcoming *Different but Same* national exhibition) bring artists, collectors, and cultural tourists into Sheridan, introducing new dollars into the local economy. This cultural tourism supports the City's economic development goals by showcasing Sheridan as a vibrant, arts-forward destination.

The arts are a proven economic driver, and SAGE contributes year-round activity to Sheridan's downtown core, supporting the vitality, visibility, and commerce of Main Street.

2. Youth Programs & Future Workforce Investment

The City has repeatedly emphasized the importance of youth engagement and development. SAGE's Youth Arts Education Program directly supports this priority by offering:

- 10–12 summer youth camps
- After School Art (two 5-week sessions)
- Art activities aligned with developmental learning
- Scholarships for low-income families
- Inclusion-focused programming with partner organizations

Participating youth gain critical skills—creativity, problem solving, communication, confidence, and collaboration—that prepare them to contribute meaningfully to the future of Sheridan.

SAGE's work helps build a thoughtful, engaged, and imaginative next generation, which benefits the community far beyond the arts.

3. Wellness, Belonging & Quality of Life

Strong arts programming is linked to improved community wellness and social cohesion. SAGE contributes to the City's community wellness goals by:

- Providing creative outlets for all ages
- Creating inclusive, ADA-accessible spaces
- Offering free cultural access through our galleries
- Bringing people together across socioeconomic backgrounds
- Supporting intergenerational learning and connection

The arts enhance emotional well-being, build a sense of belonging, and offer positive activities for families, seniors, and youth — all of which reinforce the City's vision of a healthy and vibrant Sheridan.

4. Supporting a Safe, Connected, and Engaged Community

By hosting free receptions, lectures, and community events, SAGE fosters positive public gathering spaces. These events strengthen community connection, reduce social isolation, and encourage residents to engage in safe cultural activities in the heart of downtown.

This supports the City's goals around public safety by activating public spaces, reducing idle or unsafe activity, and contributing to a stronger social fabric.

GPET Section IV: Funding Requested

Will the funds be used to leverage additional grants or funding for your organization? If so, please explain.

GPET funding is *not* used by SAGE as leverage to secure additional grants or financial support. Instead, SAGE references GPET funding in other applications to demonstrate the breadth and diversity of our revenue sources and to highlight the City of Sheridan's partnership in sustaining community arts programming.
While GPET funds are not positioned as matching or leveraged dollars, they strengthen SAGE's overall organizational stability—an important factor in competitive grant reviews. By showing that the City invests in SAGE's mission, we are able to illustrate strong community backing, responsible funding distribution, and a collaborative approach to serving Sheridan.
In this way, GPET support reinforces SAGE's credibility and demonstrates municipal commitment, but is *not* used as financial leverage or a required match in other funding requests.

X **Please provide letter(s) of recommendation from community members highlighting the impact and quality of your organization's services** (minimum of one letter, max of three letters). **Alternatively, you may include public feedback, reviews, or examples of community engagement that demonstrates your organization's value to those you serve, or a combination thereof.**

GPET Section VI: Current Annual/Fiscal Year Budget

(Must Use This Form)

From July 1, 2026_____Through June 30, 2027_____

Budgeted Revenue	Amount	Comments/Explanation
City of Sheridan GPET	15000	
Sheridan County One Cent		
Federal Grants		
State Grants	48,500	
Other Grants	30,000	
Donations	30000	
Fundraising/Sponsorships	60000	
Dues/Memberships	9000	
Interest	8,625	SAGE invest in CDs
Other-Art Sales	12,750	
Other	66,442	Juried show fees, Classes and workshop fee, SPAC Admin, Endowment income,

Budgeted Admin Expenses	Amount	Comments/Explanation
Salary, Director	70,928	
Salary, Other(s)	72,193	1 full time staff, 2 part time
Benefits	4,294	Simple IRA 3% match
Supplies	1160	
Equipment	3900	
Rent	2700	
Utilities	1950	
Contractual Services	11500	
Other	41,842	Insurance, training, fundraiser exp., building updates, dues

Program Expenses	Amount	Comments/Explanation
Salaries	23,000	
Benefits		
Supplies	8000	
Equipment		
Lodging	1500	
Food		
Advertising/Printing	10,500	
Other	26,850	Flooring improvement for galleries (CD investment) insurance, art exhibitions

Total Budgeted Revenue	$280,317 ✓	***Totals for Budgeted Revenue and**
Total Budgeted Expenses	$280,317 ✓	

GPET Section V: Statement of Financial Position

(Must Use This Form)

Statement of Financial Position as of September 30, 2025___:

Current Assets	
Cash and Cash Equivalents	48,312.05
Investments	121,790.15
Accounts Receivable	-450.00
Prepaid Expenses	
Other	
Total Current Assets	$169,652.20

Non-Current Assets	
Furniture & Equipment	13,514.87
Land/Building	530,675.98
Accumulated Depreciation	-120,752
Other - Endowment	197,732.05
Total Non-Current Assets	$621,170.90

Total Assets	$790.823.10

Current Liabilities	
Accounts Payable	$4,221.07
Accrued Payroll Expenses	$3,925.74
Other Accrued Expenses	$93.40
Notes Payable (Current Portion)	
Other	
Total Current Liabilities	$8,240.21

Non-Current Liabilities	
Notes Payable (Long-term Portion)	
Total Non-Current Liabilities	

Total Liabilities	

Net Assets	
Temporarily Restricted	198,369.15
Unrestricted	587,700.03
Unrestricted (Board-designated)	-3486.29
Total Net Assets	782,582.89

Total Liabilities and Net Assets	$790.823.10

GPET Section VII: Proposed Budget of Requested Funds

(Must Use This Form)

From July 1, 2026___Through June 30, 2027___

GPET Funds Requested:	15,000

Budgeted Admin Expenses	Amount	Comments/Explanation
Salary & Benefits, Director		
Salary & Benefits, Other(s)		
Supplies		
Equipment		
Rent	2,700	HOA Fees (SAGE owns the condo space but pays HOA fees)
Utilities	1,950	
Contractual Services		
Other		

Program Expenses	Amount	Comments/Explanation
Salaries & Benefits	3000	Youth Camp art instructor, 30% cost cover per camp
Supplies	6500	Supply cost per camp (10 minimum goal), exhibition costs
Equipment		
Lodging		
Rent		
Utilities		
Food		
Advertising/Printing	850	Advertising for camps, classes, exhibitions, artist talks/demos and other community arts engagement
Other		

Total Budgeted Expenses	$15,000 ✓

***Totals for Budgeted Expenses must match requested funds**

STATE OF WYOMING
Office of the Secretary of State

I, CHUCK GRAY, Secretary of State of the State of Wyoming, do hereby certify that according to the records of this office,

Sheridan Artists' Guild Et al.

is a

Nonprofit Corporation

formed or qualified under the laws of Wyoming did on **July 13, 2005**, comply with all applicable requirements of this office. Its period of duration is Perpetual. This entity has been assigned entity identification number **2005-000496227**.

This entity is in existence and in good standing in this office and has filed all annual reports and paid all annual license taxes to date, or is not yet required to file such annual reports; and has not filed Articles of Dissolution.

I have affixed hereto the Great Seal of the State of Wyoming and duly generated, executed, authenticated, issued, delivered and communicated this official certificate at Cheyenne, Wyoming on this 25th day of November, 2025 at 5:05 PM. This certificate is assigned ID Number 093203729.

Chuck Gray

Secretary of State

Notice: A certificate issued electronically from the Wyoming Secretary of State's web site is immediately valid and effective. The validity of a certificate may be established by viewing the Certificate Confirmation screen of the Secretary of State's website https://wyobiz.wyo.gov and following the instructions displayed under Validate Certificate.

Form **W-9**
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

▶ **Go to *www.irs.gov/FormW9* for instructions and the latest information.**

Give Form to the requester. Do not send to the IRS.

Print or type. See **Specific Instructions** on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

Sheridan Artist Guild Et al

2 Business name/disregarded entity name, if different from above

SAGE Community Arts

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☑ Other (see instructions) ▶ **Nonprofit**

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.

21 W. Brundage St

Requester's name and address (optional)

6 City, state, and ZIP code

Sheridan, WY 82801

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			-			-				

or

Employer identification number

0	2	-	0	7	5	5	1	8	7

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here | **Signature of U.S. person** ▶ [signature] **Date** ▶ 11/25/2025

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, *later.*

FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

20 November 2025
Sheridan City Council
City of Sheridan
55 Grinnell Plaza
Sheridan, WY 82801

Dear Members of the Sheridan City Council,

On behalf of the Sheridan County YMCA, I am pleased to offer this letter of support for SAGE Community Arts' FY26 GPET application. The YMCA values our strong and growing partnership with SAGE, particularly in the area of youth arts education, and we believe their request for operating and program sustainability funding directly aligns with community needs and GPET goals.

Over the past several years, our organizations have worked closely to expand high-quality, accessible summer art programs for children of all ages. This past summer alone, SAGE offered **12 youth art camps**, each of which was filled, providing hundreds of local children with meaningful, creative, and educational experiences. These programs continue to grow in popularity and impact, and we are committed to collaborating with SAGE to maintain **10–12 art camps each summer**.

SAGE plays a vital role in ensuring that Sheridan's youth have access to the arts regardless of income level. GPET funding would directly strengthen this effort by supporting **instructor fees and program delivery**, allowing SAGE to keep tuition affordable for families. As a partner that works daily with children, families, and youth programs, the YMCA sees clearly how vital this reduction in costs is for equitable access.

The sustainability of SAGE's arts education programming is not only essential for families who rely on these enriching opportunities each summer, but also for the long-term health of Sheridan's creative community. The YMCA deeply values partners like SAGE who invest in our youth, strengthen the local nonprofit network, and help create a vibrant, culturally rich community.

For these reasons, the Sheridan County YMCA strongly supports SAGE Community Arts' FY26 GPET application and encourages the Sheridan City Council to fund this important work. We look forward to continuing our partnership and expanding the positive impact we bring to Sheridan's children and families. Thank you for your consideration.

Sincerely,

Liz Cassiday
Executive Director
Sheridan County YMCA

Kelli Campbell

1 Home Ranch Circle
Sheridan, WY 82801
kcampbell.wy@gmail.com
307.752.1657

November 25, 2025

City of Sheridan
55 Grinnell Plaza
Sheridan, WY

RE: Sage Community Arts General Purpose Excise Tax (GPET) Annual Application

Dear Members of the City Council,

I am writing to express my wholehearted support for Sage Community Arts and its invaluable contribution to the artistic community in Sheridan. As both a beneficiary and a witness to the profound impact of their services, I am excited to share my personal experience with their mission "to inspire and build community through the visual arts" by focusing on three key pillars of seeing, creating and promoting art.

For art enthusiasts, Sage Community Arts is an essential hub. Its gallery spaces not only showcase local art, allowing residents and visitors to experience a diverse range of artistic expressions, but they also provide invaluable opportunities to meet featured artists at opening receptions. These interactions foster a deeper connection between the community and its artists, enhancing appreciation and support for local talent and offer the artist a vital platform to sell their work, further driving the economic and professional growth of the local art scene.

Sage Community Arts also welcomes the community to experience and appreciate art in various forms (galleries, sculpture walk, art events, etc.). My own artistic journey with Sage began with visits to their member gallery where I had the opportunity to "See" the work of local artists. These exhibitions sparked a desire to explore my own artistic capabilities.

Starting with their casual "sip and paint classes", I found an easy, low-stakes introduction to participate in "creating" art. Those first casual forays into creating led to other educational programs and workshops offered by Sage and provided me with deeper learning opportunities, guided by knowledgeable instructors who create a supportive atmosphere for all students. These opportunities and experiences to "create" cultivated my skills and artistic confidence. An unexpected gift was the community that I built among fellow students, educators and the staff at Sage.

The next logical step for aspiring artists would be to show your work and hopefully to have it resonate with your audience, but where to start? Through their active support of local artists

Sage excels in their mission to "promote" art. Becoming an artist member provided me the invaluable opportunity to exhibit my work in their member gallery and through collaborative arrangements with local businesses. They handle this aspect with such professionalism and support that was truly a rewarding growth opportunity. This past spring, I was honored to have Sage host a solo show of my work in their main gallery—a culminating moment that highlighted the full circle of my artistic journey with Sage.

I believe that these personal experiences, mine included, underscore the wide-reaching impact of Sage Community Arts. Their programs, events, and galleries continuously inspire and connect aspiring and seasoned artists, as well as engage art enthusiasts. The vibrant and affordable community space they provide is a vital asset to Sheridan residents.

Sage Community Arts has been instrumental in not only my personal growth but also in enriching and connecting the broader community. Their dedication to their mission positively impacts countless individuals, fostering a thriving artistic community in Sheridan.

Thank you for considering Sage Community Arts for continued support and recognition. Their contribution to our community is truly irreplaceable.

Sincerely,

Kelli Campbell

SCLT $30,000

GPET Section I: Cover Sheet

Organization Name:	Sheridan Community Land Trust	
Address:	PO Box 7185 / 14 Lane Lane	
City/State/Zip:	Sheridan, WY 82801	
Contact Person:	Brad Bauer	
Phone Number:	307-673-4702	
Email:	director@sheridanclt.org	
Organization TIN/EIN	20-4385635	**(Attach completed W9)**

GPET Funds Requested:	$30,000

Board Members & Terms:		
Name	**Term Start**	**Term End**
Orrin Connell	2022	2027
Sarah Wallick	2019	2027
Kiki Kruse	2024	2026
Scott Newbold	2019	2027
Craig Achord	2017	2025
Caryn Moxey	2020	2025
Edith Harper	2020	2025
Kim Wells	2024	2026
Jeff Pererson, Linda Benzel, Steve Maier	2019	2027

Certification: I hereby certify that the information provided in this application is true and correct to the best of my knowledge.

Agency Director	Signature	Brad Bauer Printed Name	11.24.2025 Date
President	Signature	Orrin Connell Printed Name	11.24.2025 Date

corrected ✓

SCANNED

GPET Section II: Fact Sheet

Mission Statement & Organizational History:

- Please provide your organization's Mission Statement, along with a brief history of your presence in Sheridan County (services offered will be covered on the next page).

Mission: Sheridan Community Land Trust preserves our open spaces, healthy rivers and creeks, working ranches, wildlife habitat, and vibrant history, while expanding recreation opportunities to connect people with the places they love.

Sheridan Community Land Trust (SCLT) was formed in 2006 as a solution to concerns raised by community members through a regional community assessment conducted by Sheridan County and the City of Sheridan.

SCLT works across Sheridan County and enjoys support from the City of Sheridan, Sheridan County, and community members. The majority of the community members using our services are City of Sheridan residents.

Organizational Accountability:

- Who within your organization will be primarily responsible for overseeing the use of funds?
- What internal controls or tracking systems will be used to track use of funds?

The Executive Director is responsible for overseeing the daily use of budgeted funds, while the Executive Committee of the Board of Directors reviews all expense transactions during its monthly meeting.

All expenses are tracked in QuickBooks Online. A separate worksheet is maintained to monitor restricted funds, and each invoice is labeled to indicate whether the associated funds are restricted or unrestricted. Any expenses paid from restricted funds are deducted from the corresponding restricted balance.

SCLT is also undertaking its first voluntary audit of its finances for FY 2025 and plans to continue with annual audits going forward. This commitment reflects our dedication to the highest standards of transparency and accountability and assures our community that every dollar entrusted to us is used wisely to advance our shared mission.

Finally, SCLT is proud to be accredited by the Land Trust Alliance, the leading land trust association in the United States. This accreditation affirms the trust you place in us and our stewardship of both your support and the lands we conserve. Audited financial statements for this year are not yet complete but will be posted on our website as soon as they become available.

GPET Section III: Scope of Services

Please provide a detailed list that outlines the **core services, programs, or activities** your organization offers. This list will be used to define the scope of services in your GPET Service Agreement if funding is approved. (additional page provided if needed)

Your response for each service should include:

1. **Service Name or Program Title**
2. **Brief Description of Each Service** (1–2 sentences per item)
3. **Target Population or Audience** (e.g., youth, seniors, general public, underserved populations)
4. **Frequency or Availability** (e.g., weekly, year-round, seasonal)
5. **Location of Service** (on-site, community-based, virtual, etc.)

History Program
The requested funds will support our City of Sheridan–based history programming, including the development of materials for our presentations and in-person tours. Additionally, the funds will help restore Streetcar #115, allowing the community to reconnect with an important piece of Sheridan's history.

Our monthly presentations are held year-round at The Hub on Smith and are designed specifically for members of The Hub community.

Similarly, our guided tours, offered in partnership with The Hub, take place once a month during the summer and also serve The Hub community as the primary audience.

The restoration of Streetcar #115 is taking place at the SCLT Big Goose Natural Area. This work is intended for the general public and will be completed over time, as much of the restoration will be done with community volunteers. As a result, the project may take several years to complete.

Recreation Program
The requested funds will support ongoing expenses such as fuel, mower blades, retaining materials, rock, and signage needed to maintain and improve recreational access, including for adaptive bikes, on the Soldier Ridge Trail System and The Green Room Trail. Portions of these trails lie within the City of Sheridan limits. The value of trails and open space to the Sheridan community was highlighted in the 2019 City of Sheridan Parks, Facilities, Pathways, and Open Spaces Master Plan.

The primary audience for the Soldier Ridge Trail System and The Green Room Trail is City of Sheridan residents. Maintenance takes place year-round, with most work occurring from spring through fall. The Soldier Ridge Trail can be accessed from Kendrick Golf Course, the Blacktooth Path, and the Fifth Street trailhead. The Green Room Trail is located within Malcolm Wallop Park.

Efforts to improve accessibility for adaptive bikes are aimed at community members with mobility limitations. This work will primarily occur during the summer.

Community Program
The requested funds will support the Big Goose Natural Area, including the off-leash dog area and the continued availability of the Community Rooms at minimal cost to groups and organizations in need of space for workshops, meetings, and trainings.

The target audience for both the off-leash dog area and the Community Rooms is City of Sheridan residents. These amenities are available year-round at the Big Goose Natural Area, located 4.2 miles west of City Hall.

GPET Section IV: Funding Requested

Funding Requested:

Have you previously received GPET Funding? Yes ☑ No ☐

If yes, please provide a history of the funding (i.e. amounts requested, amounts received and the funding duration:

FY 2026: Requested amount, $35,000; Awarded amount, $25,000
FY 2025: Requested amount, $35,000; Awarded amount, $30,000
FY 2024: Requested amount, $35,000; Awarded amount, $30,000
FY 2025: Requested amount, $30,000; Awarded amount, $25,000

Will the funds support a one-time expense, or ongoing expenses? A bit of both.

If one-time, please specify the items and their purpose. If ongoing, describe the project or outcomes the funds will support:

One-time expenses:
1) Restoration of Streetcar #115. This support will help us purchase materials for the restoration.
2) Modifying trails to be more accessible. This support will help us widen the trail at places and move barriers.

Ongoing expenses:
1) History presentations and tours. This support will help us advertise the provide materials during our history presentations and tours.
2) Maintenance of Soldier Ridge Trail and The Green Room Trail. This support will help us buy materials and supplies to mow and trim this trails, and repair trail damage.
3) Maintenance to the off-leash dog area and the Community Rooms at the Big Goose Natural Area. This support will help us advertise the off-leash dog area and update the stained and worn carpeting in the Community Rooms.

GPET Section IV: Funding Requested

How will this funding support a municipal function or align with a City-identified goal or strategic plan area (e.g., public safety, wellness, economic development, youth programs)?

Reviewing the City of Sheridan Strategic Framework the supported requests impact the following:

History Program: The support of our request
Under "Western Cultural Values", the history program fits "Preserving and celebrating our heritage and historical landmarks".

Recreation Program:
Under "Thoughtful and Vibrant Development", trails fit under the element of "Support healthy amenities".
Under "Beautiful and Protected Environment", trails fit under the element of "Open spaces, expanded trails, and wildlife corridors".

Community Program:
Under "Beautiful and Protected Environment", the off-leash area fits under the element of "Open spaces, expanded trails, and wildlife corridors".

Will the funds be used to leverage additional grants or funding for your organization? If so, please explain.

Yes, the funds are important to help SCLT leverage funding.

The support for the restoration of Streetcar #115 will be incorporated into future grant applications. For instance we have applied to the Wyoming Cultural Trust Funds, the Wyoming 250, and the Daughters of American Revolution for preservation grants for the Streetcar. Each of those applications asked for match funding. Support from the City of Sheridan through GPET would be included in future requests.

The support for modifying trails to be more accessible will be used as match in application to the Wyoming Recreation Trust Fund.

The support for staff support for history programing and trail maintenance will be highlighted in grant applications.

The support for updating the carpeting in the Community Rooms will be highlighted in grants for building remodel including to the Watt Foundation.

☑ **Please provide letter(s) of recommendation from community members highlighting the impact and quality of your organization's services** (minimum of one letter, max of three letters). **Alternatively, you may include public feedback, reviews, or examples of community engagement that demonstrates your organization's value to those you serve, or a combination thereof.**

GPET Section IV: Statement of Financial Position

(Must Use This Form)

Statement of Financial Position as of September 30, 2025 :

Current Assets	
Cash and Cash Equivalents	120,789.45
Investments	4,634,365.75
Accounts Receivable	
Prepaid Expenses	
Other	
Total Current Assets	4,755,155.21

Non-Current Assets	
Furniture & Equipment	106,615.33
Land/Building	1,103,155.63
Accumulated Depreciation	-84,311.00
Other	15.00
Total Non-Current Assets	$1,125,474.96

Total Assets	$5,880,630.16

Current Liabilities	
Accounts Payable	7,150.06
Accrued Payroll Expenses	-6,337.83
Other Accrued Expenses	
Notes Payable (Current Portion)	
Other	
Total Current Liabilities	812.23

Non-Current Liabilities	
Notes Payable (Long-term Portion)	
Total Non-Current Liabilities	0

Total Liabilities	812.23

Net Assets	
Temporarily Restricted	2,297,671.43
Unrestricted	741,076.12
Unrestricted (Board designated)	1,822,715.88
Total Net Assets	4,861,463.43

Total Liabilities and Net Assets	4,862,275.66

GPET Section V: Current Annual Budget

(Must Use This Form)

From July 1, 2025 **Through** June 30, 2026

Budgeted Revenue	Amount	Comments/Explanation
City of Sheridan GPET	25,000	
Sheridan County One Cent	35,000	
Federal Grants		
State Grants	441,380	WWNRT (Conservation Easements) and DWS (Summer interns)
Other Grants		
Donations	472,935	Individuals and Foundations
Fundraising		
Dues/Memberships	3105	Grazing
Interest		
Other	79,171	Business
Other	654,192	Endowment, Reserved Funds

Budgeted Admin Expenses	Amount	Comments/Explanation
Salary, Director	90,000	
Salary, Other(s)		
Benefits	27,000	
Supplies	39,308	Printing, Postage, Supplies
Equipment	29,000	
Rent		
Utilities		
Contractual Services	120,407	Audit, Insurance, Marketing Contractor
Other	9,630	Travel

Program Expenses	Amount	Comments/Explanation
Salaries	369,380	
Benefits	78,930	
Supplies	2,000	Tools
Equipment		
Lodging		
Food		
Advertising/Printing	13,700	Newsletter
Other	931,428	Trail/Conservation Contractors, Program Expenses, Easements

Total Budgeted Revenue	1,710,783.00
Total Budgeted Expenses	1,710,783.00

☑

*Totals for Budgeted Revenue and Budgeted Expenses must match

GPET Section VI: Proposed Budget of Requested Funds

(Must Use This Form)

From July 1, 2026 Through June 30, 2027

GPET Funds Requested:	$30,000

Budgeted Admin Expenses	Amount	Comments/Explanation
Salary & Benefits, Director		
Salary & Benefits, Other(s)		
Supplies		
Equipment		
Rent		
Utilities		
Contractual Services		
Other		

Program Expenses	Amount	Comments/Explanation
Salaries & Benefits		
Supplies	21500	Lumber, Millwork, sealer, brackets, rock, g
Equipment	1000	Weed eater fuel, string, mower blades
Lodging		
Rent		
Utilities		
Food		
Advertising/Printing	6500	History, accessible trails, off-leash area
Other	1000	Contract for fence gate installation/move b

Total Budgeted Expenses	30,000.00

☑

***Totals for Budgeted Expenses must match requested funds**

Page 10 – longer descriptions

21500		Supplies	Lumber, Millwork, sealer and waterproofing, brackets and metal trim, rock, gates, retaining material, carpet, glue, installation supplies
1000		Equipment	Weed eater fuel, string, mower blades
6500		Advertising/Printing	Advertising and printing for history presentations and volunteer work on streetcar, update sign printing for accessible trails and off-leash area
1000		Other	Contract for fence gate installation/move gate
30000		Total	

Form **W-9**
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See *Specific Instructions* on page 3.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)
Shis:dan Community Land Trust

2 Business name/disregarded entity name, if different from above.

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor ☐ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate

☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) . . . . .

Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.

☒ Other (see instructions) 501 c 3

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any)

Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any)

(Applies to accounts maintained outside the United States.)

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions . . . . . ☐

5 Address (number, street, and apt. or suite no.). See instructions.
14 Lane Lane

Requester's name and address (optional)

6 City, state, and ZIP code
Shis:dan, WY 82801

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number
[ ][ ][ ] - [ ][ ] - [ ][ ][ ][ ]

or

Employer identification number
20-4385635

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person [signature] Date 11/24/2025

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

STATE OF WYOMING
Office of the Secretary of State

I, CHUCK GRAY, Secretary of State of the State of Wyoming, do hereby certify that according to the records of this office,

Sheridan Community Land Trust

is a

Nonprofit Corporation

formed or qualified under the laws of Wyoming did on **February 8, 2006**, comply with all applicable requirements of this office. Its period of duration is Perpetual. This entity has been assigned entity identification number **2006-000507542**.

This entity is in existence and in good standing in this office and has filed all annual reports and paid all annual license taxes to date, or is not yet required to file such annual reports; and has not filed Articles of Dissolution.

I have affixed hereto the Great Seal of the State of Wyoming and duly generated, executed, authenticated, issued, delivered and communicated this official certificate at Cheyenne, Wyoming on this 24th day of November, 2025 at 9:15 AM. This certificate is assigned ID Number 093095931.

Chuck Gray

Secretary of State

Notice: A certificate issued electronically from the Wyoming Secretary of State's web site is immediately valid and effective. The validity of a certificate may be established by viewing the Certificate Confirmation screen of the Secretary of State's website https://wyobiz.wyo.gov and following the instructions displayed under Validate Certificate.

Kristen Kruse
Post Office Box 7
Sheridan, Wyoming 82801
970-443-1923

November 20, 2025

Dear GPET Review Committee,

As a board member of the Sheridan Community Land Trust (SCLT), I am writing to express my wholehearted support for SCLT's application for GPET funding. We are deeply grateful for the City of Sheridan's continued partnership and commitment to investing in amenities that enrich the lives of its residents. GPET funding plays a critical role in empowering local organizations to offer services and infrastructure that elevate community well-being and enhance quality of life.

I am especially grateful for SCLT's dedication to improving trail access and maintaining safe, beautiful outdoor spaces throughout the Sheridan area. The Green Room Trail and Soldier Ridge Trail in particular have made an extraordinary impact on my own life and on the lives of countless others in our community.

As an avid mountain biker, the Green Room Trail became my sanctuary during recovery from ankle replacement surgery. It was the place where my husband and I rode loops together multiple times a week because it is an easily accessible, peaceful, and stunningly beautiful space just minutes from town. It offered the perfect balance: approachable for beginners, enjoyable for cyclists of all levels, and equally welcoming to hikers and families. I distinctly remember riding it for the first time and thinking, *I hope we get to raise a child in Sheridan, this is the kind of place I want them to grow up.*

Five years later, that child has entered our lives, and I now find myself counting the days until he gets to toddle and ride his own loops along the Green Room paths. We have spent many hours there putting our son to sleep and introducing him to nature.

Soldier Ridge represents the next level of exploration and challenge, and it too has been the backdrop for countless memories with family and friends. These trails are not just recreation spaces. They are gathering places, healing spaces, and places of connection. They support both mental and physical health, offer an easy escape into nature, and make it possible for residents to seamlessly integrate outdoor activity into their daily lives.

Quite simply, my family chose to move to Sheridan because of this trail system. We could picture a life here strengthening our bodies, spending meaningful time outdoors, raising children surrounded by open space and community. That vision is made possible through the ongoing stewardship and care that SCLT provides.

With continued GPET support, SCLT will be able to maintain and improve these vital community assets, ensuring that thousands of residents and visitors alike can continue to access safe, inspiring outdoor recreation for years to come. Trails like Green Room and Soldier Ridge are among the very reasons Sheridan is such an exceptional place to live, heal, explore, and thrive.

Thank you for your time, consideration, and continued support of the organizations that strengthen the heart of our community.

With gratitude,

Kiki Kruse

Kiki Kruse

Board Member, Sheridan Community Land Trust

11-21-2025

To Whom it may concern;

As a Sheridan resident and local business owner for nearly 20 years, I am pleased to offer my strong support for SCLT's application for GPET funding. SCLT's work has deeply enriched the quality of life my family enjoys in Sheridan County. In fact, their commitment to accessible trails, open spaces, and preservation of our local heritage played a meaningful role in our decision to raise our children here. The opportunities to explore nature, learn about the place we call home, and see thoughtful, community-minded development take shape are benefits that will endure well beyond our own lifetimes.

I am particularly grateful for SCLT's dedication to improving trail access for people of many abilities and interests, as well as their commitment to maintain these trails at a consistently high standard. Their natural-surface trail systems complement Sheridan's Pathway network by providing convenient, close-to-home options that expand the variety of outdoor experiences available to families like mine. The Green Room Trail and the Soldier Ridge Trail Network are places we personally enjoy for their beauty, accessibility, and intentional design. Combined with the growing body of research showing the mental-health benefits of time outdoors and away from screens, these resources create a powerful foundation for the well-being of residents of all ages.

With GPET support, SCLT can continue this important stewardship and advance trail development for the thousands of users who rely on these amenities each year. These investments strengthen the outdoor recreation and education opportunities that make Sheridan such an exceptional place to live.

SCLT's careful management of shared community spaces—including the off-leash area at Big Goose Natural Area and the Community Rooms—further enhances quality of life for both residents and visitors. These spaces foster connection, support healthy lifestyles, and exemplify the goals of GPET funding. Continued investment will allow SCLT to maintain and improve these community assets while meeting the growing needs of Sheridan.

Finally, I firmly believe in the power of leveraging community dollars, and SCLT has demonstrated one of the strongest track records in our region. For every dollar of GPET funding they receive, they attract significant additional private investment in these community resources—multiplying the return on our public funds and creating amenities that every taxpayer can literally reach out and enjoy.

Thank you for the opportunity to share my support.

Sincerely,

Colin Betzler

Cattlecliffs C Spear Ranch
Gordon and Edith Harper
609 Pass Creek Rd
Parkman, WY 82838
eclarkeharper@gmail.com
307 751 6896 (ech cell)
307 751 8863 (goh cell)

November 23, 2025

Sheridan City Council

Sheridan, WY 82801

Re: Sheridan Community Land Trust application for GPET funding

Dear Council Members,

As a board member of the Sheridan Community Land Trust (SCLT), I wish to express my strong support for SCLT's application for GPET funding. We are grateful for your consistent support over the years. The GPET funding allows community organizations the opportunity to serve our community in meaningful ways. The work these organizations can complete due to the GPET funding are often important community services that would otherwise fall to the City of Sheridan to provide.

One of the most meaningful parts of SCLT's work has been the continued investment in local history through Explore History programs at The Hub and the restoration of Streetcar #115. These efforts preserve our community's story in a way that is accessible, engaging, and deeply valued by residents of all ages. Supporting this funding request ensures that these irreplaceable connections to our past can continue to be shared well into the future. Take for instance our recent showing of the film Powwow Highway on November 18, 2025. For this evening Explore History we had sixty-six folks join us to celebrate our history. Other Explore History sessions this year have included Mr. Edward A Whitney and His Collection, Tour of Fort MacKenzie, Early Telephone Systems in Wyoming, and What Remains of Monarch.

Finally, SCLT's stewardship of shared community spaces including the off-leash area at Big Goose Natural Area and the Community Rooms, provides tremendous benefit to residents. The off-leash area alone sees at least 135 folks a week just in the first month of it being open for use. These spaces bring people together, support active lifestyles, and enhance quality of life in ways that align closely with the goals of GPET funding. Continued investment will allow SCLT to maintain and improve these amenities while meeting the community's growing needs. I strongly encourage the City of Sheridan to support SCLT's application and help advance these important projects.

In the past, GPET funding supported our work with trails, historical preservation, and land conservation. We are fortunate to have had the support from the City from the founding of SCLT through to today. Together we have completed amazing projects including adding thirty-one acres to the Malcolm Wallop Park and the creation of trails within the Kendrick Golf Course and the Malcolm Wallop Park.

Once again, we thank you for your past support and hope you will support us this year. Thank you in advance for your consideration.

Edith Clarke Harper, Board member

Chamber of Commerce $50,000

GPET Section I: Cover Sheet

Organization Name:	Sheridan County Chamber of Commerce	
Address:	PO Box 707/54 S. Main St.	
City/State/Zip:	Sheridan, WY 82801	
Contact Person:	Teresa Detimore	
Phone Number:	672-2485	
Email:	ceo@sheridanwyomingchamber.org	
Organization TIN/EIN	83-0145630	**(Attach completed W9)**

GPET Funds Requested:	$ 50,000

Board Members & Terms *(attach additional page if necessary)*

Name	Term Start	Term End
Ron Lee, Rocky Mtn. Discount Sports	January 2025	December 2027
Mikole Bede Soto, Chapman, Valdez & Lansing	January 2025	December 2027
Tye Bach, Carlton Construction	January 2026	December 2028
Mark Demple, P.O. News & Flagstaff Cafe	January 2026	December 2028
Kristen Czaban, Sheridan Memorial Hospital	January 2026	December 2028
Ty Malone, Kennon	January 2026	December 2028
Brady Lewis, WWC Engineering	January 2026	December 2028
Nadine Gale, AlphaGraphics	January 2024	December 2026
Jessie Dykhouse, FDL Consulting	January 2024	December 2026
Robert Briggs, Sheridan College	January 2024	December 2026
Aaron Sopko, Range	January 2024	December 2026

Certification: I hereby certify that the information provided in this application is true and correct to the best of my knowledge.

Agency Director

Signature — Teresa Detimore (Printed Name) — 11-26-25 (Date)

President

Signature — Aaron Sopko (Printed Name) — 11/28/25 (Date)

GPET Section II: Fact Sheet

Mission Statement & Organizational History:

- Please provide your organization's Mission Statement, along with a brief history of your presence in Sheridan County (services offered will be covered on the next page).

Mission: The Sheridan County Chamber of Commerce is a catalyst for business prosperity and a champion for a stronger community. We have served as the front door to our community for over 110 years, since 1913. Records exist as far back as 1895, when the Sheridan Commercial Club was originally organized with 83 members. In the early years the group referred to itself as both the Sheridan Commercial Club and Sheridan Chamber of Commerce. In 1904 the group made the statement that the club's objective was "to make the club thoroughly a business organization rather than a social one." Since that time the Chamber has taken on projects, programs and events to better the economy of Sheridan County. These include raising $900 to buy a site for a state hospital in 1904, defending a reduction in freight rates coming into Sheridan in 1934, and establishing events such as Christmas Stroll.

Organizational Accountability:

- Who within your organization will be primarily responsible for overseeing the use of funds?
- What internal controls or tracking systems will be used to track use of funds?

Application of the funds to program will be done by our Office Manager with oversight from the CEO and Board Treasurer. They and the Chamber's Board of Directors review all reports. GPET funds will be tracked using a separate Excel workbook.

GPET Section III: Scope of Services

Please provide a detailed list that outlines the **core services, programs, or activities** your organization offers. This list will be used to define the scope of services in your GPET Service Agreement if funding is approved. (additional page provided if needed)

Your response for each service should include:

1. **Service Name or Program Title**
2. **Brief Description of Each Service** (1–2 sentences per item)
3. **Target Population or Audience** (e.g., youth, seniors, general public, underserved populations)
4. **Frequency or Availability** (e.g., weekly, year-round, seasonal)
5. **Location of Service** (on-site, community-based, virtual, etc.)

The Ignite Conference helps strengthen our local businesses by providing high quality local professional development. This conference has grown from 60 attendees in 2012 to 188 in 2025. The conference targets business professionals from entry level to executives, which makes the conference so unique and popular with our business community. Ignite takes place once a year at Sheridan College in May.

Front Line Worker Training was a new program in 2025 that the Chamber coordinated in partnership with Sheridan County Travel and Tourism. This program was a half day training with customer service, selling and marketing topics covered to help those working on the front lines provide a top-notch customer experience in Sheridan businesses. It was geared towards youth beginning a summer job and those that are beginning at a local company. We were able to offer this for free to help train the local workforce and will continue to offer this as an annual program most likely in the beginning of June every year.

Boot Kickoff provides a family-focused celebration to kick off Sheridan's largest annual tourism event, the WYO Rodeo. This event is for youth to adults to come together as a community for a fun tradition. It's free to participate and takes place once a year in Whitney Commons Park.

Manufacturing Month increases awareness of jobs and creates a talent pipeline that strengthens one of our largest growing industries. This program targets youth to seniors. By coordinating student and public tours of local manufacturing facilities, the Chamber showcases the wide array of well-paying careers available in Sheridan County. It takes place for the entire month of October with various tours throughout the month.

Christmas Stroll & Get Caught Shopping has had a huge impact on the health of our local businesses by creating a community holiday celebration and motivating shoppers to support local businesses throughout the holiday season. The entire community participates, and it is a wonderful event. Christmas Stroll takes place the Friday after Thanksgiving and the Get Caught Shopping campaign runs the following three Saturdays every year.

Legislative Forums provide an opportunity to connect legislators with government, business and other entities & individuals in advance of the upcoming legislative session. This takes place on an annual basis and is open to the public. This is an in-person event and typically takes place at City Hall.

GPET Section III: Scope of Services

Scope of Services, Continued, if applicable:

Visitor, Community & Relocation Services are provided year-round by the Chamber. This includes purchasing and filling welcome bags for conventions and groups, producing community maps and distributing over 11,000, and relocation packets mailed free of charge to anyone requesting information about our community. This is an integral service we provide as the community's front door and involves handling thousands of requests annually, as well as offering certificates of origin, notary services, phone book distribution, assistance with business relocations and serving as the primary communications hub for our businesses throughout our community. The Chamber also publishes an annual relocation guide with a distribution of more than 8,500 and which includes city data, resources, schools, parks & pathways, and other community demographics. People from all walks of life utilize the Chamber for these services.

Resource Website, Including Job Postings & Community Calendar meets a need for information about events, opportunities, and resources in the Sheridan area. We house the most comprehensive database of businesses in our community. These resources are utilized year-round.

Business Alerts/Communications are electronic tools the Chamber uses to connect resources and critical information to all businesses throughout Sheridan County all year round. These alerts are sent by email to members but are also posted on our social media accounts and websites for the public.

Grand Openings/Ribbon Cuttings utilizing the Chamber Ambassadors & Chamber staff, we conduct nearly 100 celebrations, grand openings and groundbreakings. For these events, we provide photography services, celebratory ribbon, oversized scissors, and an 8x10 print. These are conducted each year and are publicized through local media to help promote our businesses.

Economic Development Efforts, as the Chamber is sought after to address critical issues in the community. The Chamber has been an active participant of the Economic Development Task Force (EDTF) since 2011 and has assumed a broader role in economic development since Forward Sheridan ceased operations in 2020. The Chamber works with SEEDA and the EDTF to ensure no opportunities are lost for our community and drive economic health & vitality. Our efforts also include/have included air service (CAST), next generation manufacturing partnership (New West), main street construction partner/stakeholder, housing study, community review, plus others. The Chamber's voice is highly recognized and respected throughout Sheridan County.

GPET Section IV: Funding Requested

Funding Requested:

Have you previously received GPET Funding? Yes x___ No _____

If yes, please provide a history of the funding (i.e. amounts requested, amounts received and the funding duration:

Year	Requested	Received
2012-2013	17800	17800
2013-2014	17800	16910
2014-2015	20000	18884
2015-2016	20000	20000
2016-2017	17780	17778
2017-2018	17780	17772
2018-2019	25000	17778
2019-2020	25000	25000
2020-2021	25000	25000
2021-2022	15400	15400
2022-2023	50000	50000
2023-2024	50000	50000
2024-2025	50000	50000
2025-2026	50000	In progress

Will the funds support a one-time expense, or ongoing expenses? ongoing_____

If one-time, please specify the items and their purpose. If ongoing, describe the project or outcomes the funds will support:

Every program, project and initiative described above impacts the economy in Sheridan's community and aligns with the Chamber's mission. As a highly respected organization that values transparency and works collaboratively with partners in the community, the Chamber ensures the community's quality of life is not only maintained but enhanced and our businesses thrive.

As the largest voice of business, the Chamber continues to link residents and businesses to government, boost economic development, foster collaborations, and connect businesspeople with each other and resources vital to their success. We also serve as the primary conduit for information about the Sheridan community and fulfill thousands of requests for general community, tourist, and event information, as well as relocation requests (mailing hundreds of physical relocation packets at no cost to the requestor). Requests come from individuals, families and businesses looking for information as they contemplate visiting or moving to our area. The Chamber provides a critical link between those seeking information and resources within our communities and agencies, businesses, and organizations that provide those resources.

A vibrant community goes hand-in-hand with a thriving business environment, and the Chamber fuels the local economy by developing, educating, connecting, and advocating to secure Sheridan's future.

GPET Section IV: Funding Requested

How will this funding support a municipal function or align with a City-identified goal or strategic plan area (e.g., public safety, wellness, economic development, youth programs)?

The Chamber actively promotes a healthy business and economic climate. We foster understanding & appreciation of the importance of local area businesses and represent the business community in city, county, state and national legislative affairs. The Chamber promotes business and community growth and development: i.e., retention and expansion of existing businesses. The Chamber works to discover and help correct circumstances which prevent the promotion of business expansion and community growth. In addition, we promote programs of a civic, social and cultural nature to increase the functional and aesthetic values of the community. The Chamber continues to promote tourism for the area and work closely with Sheridan County Travel and Tourism.

Will the funds be used to leverage additional grants or funding for your organization? If so, please explain.

No.

✓ **Please provide letter(s) of recommendation from community members highlighting the impact and quality of your organization's services** (minimum of one letter, max of three letters). **Alternatively, you may include public feedback, reviews, or examples of community engagement that demonstrates your organization's value to those you serve, or a combination thereof.**

GPET Section V: Statement of Financial Position

(Must Use This Form)

Statement of Financial Position as of September 30, 2025___:

Current Assets	
Cash and Cash Equivalents	$407,865.97
Investments	
Accounts Receivable	
Prepaid Expenses	
Other	$ 1,190.00
Total Current Assets	$409.055.97 ✓

Non-Current Assets	
Furniture & Equipment	
Land/Building	
Accumulated Depreciation	
Other	
Total Non-Current Assets	

Total Assets	$409.055.97 ✓

Current Liabilities	
Accounts Payable	
Accrued Payroll Expenses	
Other Accrued Expenses	$ 2,513.60
Notes Payable (Current Portion)	
Other	$ 1,185.68
Total Current Liabilities	$ 3,699.28 ✓

Non-Current Liabilities	
Notes Payable (Long-term Portion)	
Total Non-Current Liabilities	$ 0

Total Liabilities	$ 3,699.28 ✓

Net Assets	
Temporarily Restricted	
Unrestricted	$405,356.69
Unrestricted (Board designated)	
Total Net Assets	$405,356.69

Total Liabilities and Net Assets	$409.055.97 ✓

GPET Section VI: Current Annual/Fiscal Year Budget

(Must Use This Form)

From January 1, 2025____Through December 31, 2025 __

Budgeted Revenue	Amount	Comments/Explanation
City of Sheridan GPET	$ 50,000.00	
Sheridan County One Cent	$ 45,000.00	
Federal Grants		
State Grants		
Other Grants		
Donations		
Fundraising	$ 52,550.00	
Dues/Memberships	$361,302.00	
Interest	$ 12,650.00	
Other	$ 55,155.00	Mktg., committee inc., admin fees, board fees
Other	$ 83,310.00	Training & Education programs

Budgeted Admin Expenses	Amount	Comments/Explanation
Salary, Director	$ 78,611.67	As percentage to overall budget
Salary, Other(s)	$ 58,958.75	As percentage to overall budget
Benefits	$ 91,888.20	Health ins., taxes, simple IRA, prof. development
Supplies	$ 2,675.00	Postage & relocation, misc. office supplies
Equipment	$ 8,375.00	Computers, software, copier
Rent	$ 13,150.00	Office space rent plus utilities
Utilities	$ 4,050.00	Phones and internet
Contractual Services	$ 1,900.00	Accounting (990 preparation)
Other	$ 30,210.44	Admin. Ins., dues, fundraising exp., committee exp. Member related expenses, bank charges

Program Expenses	Amount	Comments/Explanation
Salaries	$255,487.93	As percentage of overall budget
Benefits		
Supplies	$ 2,675.00	
Equipment	$ 8,375.00	
Rent	$ 13,150.00	
Utilities	$ 4,050.00	
Advertising/Printing	$ 12,962.00	
Other	$ 73,448.01	Training/Education programs, events, committee, Boot K/O, relocation/convention packets, maps, Ignite Conference, Christmas Stroll

Total Budgeted Revenue	$659,967.00 ✓
Total Budgeted Expenses	$659,967.00 ✓

***Totals for Budgeted Revenue and Budgeted Expenses must match**

GPET Section VII: Proposed Budget of Requested Funds

(Must Use This Form)

From July 1, 2026___Through June 30, 2027___

GPET Funds Requested:	$50,000.00

Page 1 of 4: Program focus – Chamber bucks program & Events

Budgeted Admin Expenses	Amount	Comments/Explanation
Salary & Benefits, Director		
Salary & Benefits, Other(s)		
Supplies		
Equipment		
Rent		
Utilities		
Contractual Services		
Other		

Program Expenses	Amount	Comments/Explanation
Salaries & Benefits		
Supplies	$ 299.07	
Equipment	$ 936.33	Computers, software and database, website
Lodging		
Rent	$ 1,470.17	
Utilities	$ 452.79	Phone, Internet
Food		
Advertising/Printing	$ 2,954.22	Christmas Stroll, Get Caught Shopping, Boot Kick Off
Other	$ 8,393.41	Christmas Stroll, Get Caught Shopping, Boot Kick Off, Chamber Buck program and supplies

Total Budgeted Expenses	$14,505.99

***Totals for Budgeted Expenses must match requested funds**

(Must Use This Form)

From July 1, 2026___Through June 30, 2027___

GPET Funds Requested:	$50,000.00

Pg 2 of 4 : Program focus – Ongoing Business & community needs

Budgeted Admin Expenses	Amount	Comments/Explanation
Salary & Benefits, Director		
Salary & Benefits, Other(s)		
Supplies		
Equipment		
Rent		
Utilities		
Contractual Services		
Other		

Program Expenses	Amount	Comments/Explanation
Salaries & Benefits		
Supplies	$ 402.58	
Equipment	$ 1,260.44	Computers, software and database, website
Lodging		
Rent	$ 1,979.08	
Utilities	$ 609.53	Phone, Internet
Food		
Advertising/Printing		
Other	$ 11,297.47	Ongoing: Relocation packets, visitor services, job postings, community calendar, business alerts and communications, grand openings & ribbon cuttings, ribbon cutting supplies, business retention and expansion efforts, community maps, community directory

Total Budgeted Expenses	$15,549.10

***Totals for Budgeted Expenses must match requested funds**

(Must Use This Form)

From July 1, 2026___Through June 30, 2027___

GPET Funds Requested:	50,000

Pg 3 of 4 : Program focus – Ignite Conf, Awards, Workforce Dev.

Budgeted Admin Expenses	Amount	Comments/Explanation
Salary & Benefits, Director		
Salary & Benefits, Other(s)		
Supplies		
Equipment		
Rent		
Utilities		
Contractual Services		
Other		

Program Expenses	Amount	Comments/Explanation
Salaries & Benefits		
Supplies	$ 345.07	
Equipment	$ 1,080.38	Computers, software and database, website
Lodging		
Rent	$ 1,696.35	
Utilities	$ 522.45	Phone, Internet
Food		
Advertising/Printing	$ 2,619.78	Ignite Business Conference, Awards of Excellence Program
Other	$ 9,682.55	Workforce development, training and education, Ignite Business Conference, Manufacturing month, Front Line training

Total Budgeted Expenses	$ 15,946.58

***Totals for Budgeted Expenses must match requested funds**

(Must Use This Form)

From July 1, 2026 Through June 30, 2027

GPET Funds Requested:	50,000

Page 4 of 4 : Program Focus – Gov't Affairs & Community Education

Budgeted Admin Expenses	Amount	Comments/Explanation
Salary & Benefits, Director		
Salary & Benefits, Other(s)		
Supplies		
Equipment		
Rent		
Utilities		
Contractual Services		
Other		

Program Expenses	Amount	Comments/Explanation
Salaries & Benefits		
Supplies	$ 103.53	
Equipment	$ 324.10	Computers. software and database, website
Lodging		
Rent	$ 508.90	
Utilities	$ 156.73	Phone, Internet
Food		
Advertising/Printing		
Other	$ 2,905.07	Government Affairs, Legislative and Candidate Forum, Legislative Wrap-up Lunch Program, Pre and post Legislative Session events, Legislative Sub-committee for bill monitoring

Total Budgeted Expenses	$ 3,998.33

***Totals for Budgeted Expenses must match requested funds**

Form **W-9**
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See *Specific Instructions* on page 3.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)

Sheridan County Chamber of Commerce

2 Business name/disregarded entity name, if different from above.

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes.

☐ Individual/sole proprietor ☐ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate

☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) . . . . .

Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.

☑ Other (see instructions) 501 (c) 6

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any)

Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any)

(Applies to accounts maintained outside the United States.)

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions . . . . . ☐

5 Address (number, street, and apt. or suite no.). See instructions.

P.O. Box 707

Requester's name and address (optional)

6 City, state, and ZIP code

Sheridan, WY 82801

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			–			–				

or

Employer identification number

8	3	–	0	1	4	5	6	3	0

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here | Signature of U.S. person Karen Myers | Date 10/9/25

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

STATE OF WYOMING
Office of the Secretary of State

I, CHUCK GRAY, Secretary of State of the State of Wyoming, do hereby certify that according to the records of this office,

Sheridan County Chamber of Commerce

is a

Nonprofit Corporation

formed or qualified under the laws of Wyoming did on **October 5, 1937**, comply with all applicable requirements of this office. Its period of duration is Perpetual. This entity has been assigned entity identification number **1980-000043396**.

This entity is in existence and in good standing in this office and has filed all annual reports and paid all annual license taxes to date, or is not yet required to file such annual reports; and has not filed Articles of Dissolution.

I have affixed hereto the Great Seal of the State of Wyoming and duly generated, executed, authenticated, issued, delivered and communicated this official certificate at Cheyenne, Wyoming on this 24th day of November, 2025 at 10:03 AM. This certificate is assigned ID Number 093099333.

Chuck Gray

Secretary of State

Notice: A certificate issued electronically from the Wyoming Secretary of State's web site is immediately valid and effective. The validity of a certificate may be established by viewing the Certificate Confirmation screen of the Secretary of State's website https://wyobiz.wyo.gov and following the instructions displayed under Validate Certificate.

WWC ENGINEERING

1849 TERRA AVE, SHERIDAN, WY 82801 | 307.672.0761

November 21, 2025

Teresa Detimore
Executive Director
Sheridan County Chamber of Commerce
PO Box 707
Sheridan, WY 82801

Re: GPET Application Letter of Support

Dear Ms. Detimore:

I am pleased to offer this letter of support for the Sheridan County Chamber of Commerce. As the CEO of WWC Engineering, a 145-person civil engineering consulting firm rooted in Sheridan County for 45 years, I have seen firsthand the meaningful and consistent impact the Chamber has on our business community. The services and programs provided by the Chamber continue to bring tremendous value to WWC Engineering and to the broader economic vitality of Sheridan County.

The Chamber's leadership-development and business-education programs have been especially valuable to our organization. The Leadership Sheridan program has helped us develop emerging leaders within our firm, expand their professional networks, and strengthen their understanding of the community we serve. This program plays a key role in preparing our next generation of leaders and community-minded professionals.

The Ignite Your Business conference is another standout resource. Our team has gained practical knowledge on leadership, strategic planning & execution, marketing, and branding—topics that have direct application to our internal operations and strategic direction. The quality of speakers, relevance of content, and opportunity for staff development make this an important annual event for our company.

The Chamber's commitment to fostering strong local connections also benefits WWC Engineering every month. Chamber networking events provide valuable opportunities to connect with business partners and clients, strengthen relationships with local officials and agencies, and raise our visibility in the community. These regular touchpoints help maintain a healthy business climate and create space for collaboration across industries.

Additionally, the Chamber's legislative tracking, advocacy, and candidate forums ensure that businesses like ours remain informed and engaged on issues that impact our projects, workforce, and long-term planning. Their work to connect the business community with local, state, and federal leaders is an essential service.

The Sheridan County Chamber of Commerce is a highly effective organization whose services meaningfully benefit WWC Engineering and the broader community. Their work strengthens economic vitality, develops local leadership, and fosters a connected, informed business environment. For these reasons, we strongly support their GPET funding application

Sincerely,

Brady Lewis, P.E.
President/CEO
Bsl/

https://wwcengineering-my.sharepoint.com/personal/blewis_wwcengineering_com/Documents/Desktop/Previous desktop items/CEO/Chamber/WWC - Letter of Support for Chamber GPE .docx

RANGE™

11/24/2025

Selection Committee
City of Sheridan
c/o Sheridan County Chamber of Commerce
54 S. Main Street, Suite B
Sheridan, WY 82801

Re: Letter of Support for the Chamber's General Purpose Excise Tax Application

To the Selection Committee and City of Sheridan:

On behalf of Range, a full-service telecommunications provider that has proudly served the Sheridan community for more than two decades and is honored to be a Platinum Sponsor of the Sheridan County Chamber of Commerce, I am pleased to submit this letter of strong support for the Chamber's application for General Purpose Excise Tax (GPET) funding.

Range depends on the Sheridan County Chamber of Commerce as a vital partner and indispensable resource in our ongoing operations and growth within Sheridan County. Our team actively participates in and benefits from the Chamber's extensive member programs and services, including high-value networking opportunities, enhanced visibility as a Platinum Community Member, and access to the Chamber's broad membership network for customer outreach, service promotion, and local talent recruitment.

Range's continued success in Sheridan is directly attributable to the exceptional collaboration and unwavering support we have received from the Chamber and its dedicated staff. The Chamber has been an enthusiastic advocate for our mission to expand high-speed broadband access and close the digital divide throughout rural America.

We respectfully urge the Committee to approve the Sheridan County Chamber of Commerce's GPET application. These funds will be invested wisely in an organization with a proven track record of delivering measurable value to businesses and the broader Sheridan community.

Sincerely

Jason Wille
Chief Marketing Officer
Range
jason.wille@range.net

KENNON

24 November 2025

Mayor Bridger and City Council,

I am writing to express Kennon Product Inc's support for the Sheridan County Chamber of Commerce's application to receive funding through GPET funds. As an active member of the Sheridan community and a business representative, I have seen firsthand the Chamber's vital role and impact in fostering economic growth, community engagement, and business development in our area.

The Chamber of Commerce has consistently demonstrated its commitment to creating a vibrant and sustainable local economy and a stronger community. Its programs and events (like Chamber Lunch, Leadership Sheridan County, Ignite Conference, and Manufacturing Day, to name a few) create value for both businesses and community members. The Chamber provides critical resources to support local businesses, attract visitors, and enhance the quality of life for Sheridan residents. These programs are a catalyst for economic activity and business prosperity and strengthen the sense of community that makes Sheridan unique.

The quality of these programs is unparalleled and is a preeminent example to other communities around the state. Furthermore, the Chamber is a trusted resource and partner to the community, visitors, and businesses alike. Kennon has sent several employees (including myself) through these programs. They not only help build civic engagement but also create a tighter-knit community that understands how to help the community continue to improve. As an example, every year I hear from both employee's and community members how great the Ignite Conference is as a resource and that they leave feeling more knowledgeable and inspired. Without GPET funding not all these programs would be possible. This would be a loss to the business community and community at-large.

By allocating GPET funds to the Chamber, the city will be investing in a proven partner that has a track record of maximizing resources for the benefit of the entire community. The Chamber has consistently leveraged its expertise and network to deliver superb results.I urge you to approve this funding request. The Chamber of Commerce is an invaluable asset to Sheridan County, and I am confident that the funds will be utilized effectively to make a significant and lasting impact.

Thank you for your time and consideration. Please feel free to contact me at 307-675-2355 or ty.malone@kennoncovers.com if you have any questions or need further information.

Sincerely,

Ty Malone
VP FP&A
Kennon Products, Inc.

Conservation Dist. $ 20,000

GPET Section I: Cover Sheet

Organization Name:	Sheridan County Conservation District	
Address:	1949 Sugarland Drive, Suite 102	
City/State/Zip:	Sheridan, WY 82801	
Contact Person:	Carrie Rogaczewski, District Manager	
Phone Number:	307-672-5820 x.3	
Email:	carrie.rogaczewski@sccdwy.org	
Organization TIN/EIN	83-0241555	**(Attach completed W9)**

GPET Funds Requested:	$20,000

Board Members & Terms *(attach additional page if necessary)*

Name	Term Start	Term End
Edith Heyward, Chair	11/2022	11/2026
Stephanie Masters, Vice-chair	11/2024	11/2028
Orrin Connell, Secretary-Treasurer	11/2022	11/2026
Jessica Western (Unexpired term)	11/2024	11/2026
Brian Cherni	11/2024	11/2028

Certification: I hereby certify that the information provided in this application is true and correct to the best of my knowledge.

Agency Director District Manager	Signature	Carrie Rogaczewski Printed Name	11-24-2025 Date
President Chair	Signature	Edith Heyward Printed Name	11/24/25 Date

GPET Section II: Fact Sheet

Mission Statement & Organizational History:

- Please provide your organization's Mission Statement, along with a brief history of your presence in Sheridan County (services offered will be covered on the next page).

The mission of the Sheridan County Conservation District is to protect Sheridan County's water and land quality, support agriculture, and encourage land stewardship through improvement programs, collaborative partnerships, monitoring, and outreach.

Conservation Districts in Wyoming are political subdivisions of state government, organized under the Wyoming Department of Agriculture (Wyoming Statutes 11-16-101 through 11-16-135). Each District is governed by a 5-member Board of Supervisors elected on the non-partisan general election ballot. Three local districts (formed in 1942 and 1948) combined in 1972 to create what is now known as the Sheridan County Conservation District (SCCD).

The purpose of a Conservation District is to coordinate available technical, financial, and educational opportunities to benefit soil and water resources. SCCD works closely with USDA Natural Resources Conservation Service and other partners to address natural resource and conservation needs in Sheridan County, including the City of Sheridan. The SCCD is funded primarily through state and federal grants, which support a water quality improvement program. This program includes engaging landowners through participation in local watershed steering committees and planning efforts, increasing awareness on watershed issues through information and outreach, providing technical and financial assistance for improvement projects, and monitoring to document changes in water quality over time.

Organizational Accountability:

- Who within your organization will be primarily responsible for overseeing the use of funds?
- What internal controls or tracking systems will be used to track use of funds?

General operations are completed by District staff, of which there are two: a District Manager who handles the administrative duties and a Program Specialist who performs technical activities such as water quality monitoring and coordination of other programs and services. The District Manager is responsible for allocating grant dollars and other funds to the appropriate source, including those from the City of Sheridan.

Through Quickbooks and other spreadsheets, the Manager has a long history of ensuring that funds are distributed according to the terms and priorities of the funder. Individual grants, appropriations, and other funding sources are tracked separately with unique identifiers that make expenditures and balances easy to determine. In addition to the District Manager, the Board of Supervisors reviews and approves all expenditures as well as distribution among funding sources in relation to the budget.

Board members review and approve payment vouchers, which include a perjury statement signed by the Vendor, Payee, or District Manager, prior to disbursement of funds. All vouchers include supporting documentation, such as an invoice, as well as information on the funding source.

GPET Section III: Scope of Services

Please provide a detailed list that outlines the **core services, programs, or activities** your organization offers. This list will be used to define the scope of services in your GPET Service Agreement if funding is approved. (additional page provided if needed)

Your response for each service should include:

1. **Service Name or Program Title**
2. **Brief Description of Each Service** (1–2 sentences per item)
3. **Target Population or Audience** (e.g., youth, seniors, general public, underserved populations)
4. **Frequency or Availability** (e.g., weekly, year-round, seasonal)
5. **Location of Service** (on-site, community-based, virtual, etc.)

Water Quality Improvement Projects Technical Assistance, including implementing recommendations from the Goose Creek TMDL and USDA National Water Quality Initiative allocation for Goose Creek. The District provides financial assistance for water quality improvement projects (such as relocating livestock facilities away from waterbodies, replacing septic systems and/or connection to City sewer, and stabilizing stream banks and channels). This also includes specific projects with the City of Sheridan, such as efforts to evaluate extension of the raw water transmission line and activities associated with the implementation of the Big Goose Watershed Control Plan. Target population includes municipal, agricultural and recreational water users, including SAWS customers. Funds from the City of Sheridan will only be used to support projects and activities in the Goose Creek Watershed.

Water quality monitoring. The District conducts water quality monitoring on the Goose Creek, Tongue River, and Prairie Dog Creek watersheds on a 3-year rotation; monitoring in the Goose Creek watershed is scheduled for 2027. Target population includes municipal, agricultural and recreational water users. Funds from the City of Sheridan will only be used to support monitoring and reporting activities in the Goose Creek Watershed.

Stormwater/water quality awareness. The District provides information on stormwater and water quality issues through classroom demonstrations, community events, workshops and newsletters, including the annual Goose Creek Watershed Newsletter distributed through the City utilities billing. Target population includes municipal, agricultural and recreational water users. Funds from the City of Sheridan will only be used to support activities within the Goose Creek Watershed.

Coordination of fire recovery efforts. The District is working to understand and mitigate potential short and long-term impacts to water quality, infrastructure, and agricultural operations related to fire recovery. Some federal, state, and local grant funds are being used for water quality monitoring, assessment of long-term needs, and short-term mitigation projects, including fence replacement and installation of turbidity sensors for the City of Sheridan above the water intake in the Big Goose Creek watershed. Target population includes those affected by the Elk Fire. Funds from the City of Sheridan will only be used to support activities within the Goose Creek Watershed.

Former Acme Power Plant cleanup efforts. SCCD is coordinating a community effort to address contamination and other environmental and safety hazards at the former Acme Power Plant. The City of Sheridan is one of several entities represented on the Acme Working Group. Asbestos cleanup, building demolition, and most of the soil cleanup is expected to be completed in FY2027. Target population includes City of Sheridan residents and others that recreate in the Acme/Kleenburn area.

Tree program. The SCCD offers low-cost conservation grade seedling trees for windbreaks and habitat plantings, some of which have been provided to the City of Sheridan. This program also includes participation on the Tree Board.

GPET Section IV: Funding Requested

Funding Requested:

Have you previously received GPET Funding? Yes _X_ No _____

If yes, please provide a history of the funding (i.e. amounts requested, amounts received and the funding duration:

*From July 2012-June 2016, SCCD received $10,000 per year from the City of Sheridan's Parks, Pathways, and Streams contingency funds; over $340,000 in additional federal and state grant funds were applied to the Goose Creek Watershed within that time frame. In FY2017 and FY2018, SCCD received $13,641 from the City to provide stormwater awareness activities to enable the City to meet water quality grant requirements.
*In FY2020 thru FY2023, SCCD received $10,000, each year, in General Purpose Excise Tax funding to support water quality monitoring, improvements, and outreach in the Goose Creek watershed.
*In FY2024 and 2025, the District received $15,000 to support water quality monitoring, improvements, and outreach in the Goose Creek watershed, including $5000 to assist with coordination of cleanup efforts at the Former Acme Power Plant. In FY2026, the District received $20,000 to support water quality monitoring, improvements, and outreach in the Goose Creek watershed, including $10,000 to assist with coordination of cleanup efforts at the Former Acme Power Plant.

Will the funds support a one-time expense, or ongoing expenses? On-going

If one-time, please specify the items and their purpose. If ongoing, describe the project or outcomes the funds will support:

Funds from the City of Sheridan are primarily used to match other federal and state dollars associated with implementation of recommendations from the Goose Creek TMDL, including installation of improvement projects, water quality monitoring, and outreach. This supports the City of Sheridan's efforts to address water quality concerns within the Goose Creek watershed; which has been part of an on-going partnership since 2001. These efforts have and will continue to include components or activities associated with a wide array of specific projects/initiatives, including the Big Goose Watershed Control Plan, the USDA National Water Quality Initiative allocation for the Goose Creek Watershed, the Hume Draw Assessment, and recent efforts to evaluate the feasibility of extending the City's raw water transmission line to convey irrigation water in place of the Alliance Lateral Ditch.

More recently, SCCD has been actively involved with fire recovery efforts, including activities above and associated with the City of Sheridan intake on Big Goose Creek. In the short-term, the SCCD has provided funding for mitigation such as debris and sediment removal from reservoirs, stream channels, and hayfields. However, this will likely continue to be an on-going issue for several years. Current monitoring and assessment will lead to a better understanding of the long-term needs, which may require the SCCD to identify and secure additional federal and/or state funding.

Former Acme Power Plant cleanup efforts have been an on-going community effort for several years. The expectation is that the main cleanup activities, including asbestos removal, building demolition, and soil hotspot cleanup will be completed in FY2027. Future needs will be evaluated at that time.

GPET Section IV: Funding Requested

How will this funding support a municipal function or align with a City-identified goal or strategic plan area (e.g., public safety, wellness, economic development, youth programs)?

All City of Sheridan residents benefit from improved water quality in the Goose Creek watershed; citizens of all ages recreate in city parks and pathways along waterways and in access areas on the Tongue River near Acme. In a survey sent to Sheridan County households, nearly 60% of the respondents were from the City of Sheridan. Of those, over 88% considered surface water quality as "very important". The attached letters of recommendation document the SCCD's ability to address water quality issues within the Goose Creek watershed and to coordinate cleanup efforts at Acme. These activities would not be successful without the support of the City of Sheridan and other partners.

The City of Sheridan's 2017 Land Use Plan prioritizes open space and water quality through bike and walking paths, riparian corridors and natural areas for recreation and revitalization, and development that preserves community character, natural space, and scenic vistas. SCCD works with the City of Sheridan on projects that support these services, including water quality monitoring, improving riparian and wildlife habitats and engaging in outreach.

Will the funds be used to leverage additional grants or funding for your organization? If so, please explain.

The majority of SCCD programs are funded through state and federal grants, many of which have a match component and may not provide funds for administrative or personnel expenses. Local funding enables SCCD to leverage these other funding sources.

Funds for activities related to Goose Creek water quality monitoring, outreach, and technical assistance will be used to match federal grants through the Clean Water Act, which require a 40% match. Some personnel time associated with fire recovery and/or project development will also be used to match other federal grants, including a National Association of Conservation Districts technical assistance grant. Funds associated with the cleanup of the former Acme Power Plant will be used to meet required match for the EPA Cleanup Grant.

☑ **Please provide letter(s) of recommendation from community members highlighting the impact and quality of your organization's services** (minimum of one letter, max of three letters). **Alternatively, you may include public feedback, reviews, or examples of community engagement that demonstrates your organization's value to those you serve, or a combination thereof.**

GPET Section V: Statement of Financial Position

(Must Use This Form)

Statement of Financial Position as of September 30, 2025:

Current Assets	
Cash and Cash Equivalents	$1698.13
Investments	
Accounts Receivable	
Prepaid Expenses	
Other	$219,042.42 (Restricted)
Total Current Assets	$220,740.55

Non-Current Assets	
Furniture & Equipment	
Land/Building	
Accumulated Depreciation	
Other	
Total Non-Current Assets	$0

Total Assets	$220,740.55 ✓

Current Liabilities	
Accounts Payable	
Accrued Payroll Expenses	$4489.45
Other Accrued Expenses	$6346.50
Notes Payable (Current Portion)	
Other	$101,390.10 (active projects)
Total Current Liabilities	$112,226.05 ✓

Non-Current Liabilities	
Notes Payable (Long-term Portion)	
Total Non-Current Liabilities	

Total Liabilities	$112,226.05 ✓

Net Assets	
Temporarily Restricted	$43,674.37
Unrestricted	$1698.13
Unrestricted (Board designated)	$63,142.00
Total Net Assets	$108,514.50 ✓

Total Liabilities and Net Assets	$220,740.55 ✓

GPET Section VI: Current Annual/Fiscal Year Budget

(Must Use This Form)

From July 1, 2025 Through June 30, 2026

Budgeted Revenue	Amount	Comments/Explanation
City of Sheridan GPET	$20,000	$10K for Acme & $10K base appropriation
Sheridan County One Cent	$60,000	$30K for Acme & $30K base appropriation
Federal Grants	$600,358	
State Grants	$446,107	w/ WDA and WSF on-hand
Other Grants	$72,182	w/ PSI & Fire recovery grants on-hand
Donations	$17,995	w/ Acme funds on-hand
Fundraising	$78,946	w/ workshop sponsors & other Acme on-hand
Dues/Memberships		
Interest	$4000	
Other	$1800	Ranchester, Dayton, and Clearmont approp
Other	$17,272	Tree, subdivisions, workshop reg, carryover

Budgeted Admin Expenses	Amount	Comments/Explanation
Salary, Director		
Salary, Other(s)	$13,795	10% of salaries, payroll taxes, indirect costs
Benefits	$1162	10% of retirement contributions
Supplies	$5000	Postage/office supplies
Equipment	$7300	IT/internet; vehicle
Rent		
Utilities		
Contractual Services	$12,500	Audit/financial services; legal fees
Other	$11,375	Travel/training; merchant fees; dues/fees

Program Expenses	Amount	Comments/Explanation
Salaries	$124,153	90% of salaries, payroll taxes, indirect costs
Benefits	$10,458	90% of retirement contributions
Supplies	$4000	Fuel/water monitoring supplies
Equipment	$39,000	Monitoring equipment; computer/server replace
Lodging		
Food		
Advertising/Printing	$36,700	Outreach activities, newsletters, workshops
Other	$1,053,217	Lab fees, projects, Acme, fire recovery, & carry

Total Budgeted Revenue	$1,318,660 ✓
Total Budgeted Expenses	$1,318,660 ✓

***Totals for Budgeted Revenue and Budgeted Expenses must match**

GPET Section VII: Proposed Budget of Requested Funds

(Must Use This Form)

From July 1, 2026 Through June 30, 2027

GPET Funds Requested:	$20,000

Budgeted Admin Expenses	Amount	Comments/Explanation
Salary & Benefits, Director		
Salary & Benefits, Other(s)	$1000	Administration/coordination activities/reporting
Supplies		
Equipment		
Rent		
Utilities		
Contractual Services	$2000	Audits/financial reviews
Other	$1000	Grant application fees/expenses

Program Expenses	Amount	Comments/Explanation
Salaries & Benefits	$2000	Goose Creek assistance/coordination
Supplies	$3000	Water quality monitoring supplies/lab fees
Equipment		
Lodging		
Rent		
Utilities		
Food		
Advertising/Printing	$1000	Water quality/stormwater outreach activities
Other	$10,000	Acme cleanup grant match

Total Budgeted Expenses	$20,000

✓ ***Totals for Budgeted Expenses must match requested funds**

The State *of Wyoming*

DEPARTMENT OF REVENUE

Herschler Building
3rd Floor East
122 West 25th Street
Cheyenne, Wyoming 82002-0110
E-Mail: directorofrevenue@wyo.gov
Web: http://revenue.wyo.gov

MARK GORDON, *Governor*
BRENDA HENSON, *Director*

Telephone (307) 777-7961
DOR Main FAX (307) 777-7722
Property Tax FAX (307) 777-7527
Excise FAX (307) 777-3632
Mineral FAX (307) 777-7849
Liquor FAX (307) 777-6255

January 27, 2025

Sheridan County Conservation
1949 Sugarland Dr Ste 102
Sheridan, WY 82801

Dear Carrie Rogaczewski:

The Wyoming Department of Revenue has concluded its yearly review of the districts documentation. In accordance with W.S. 39-13-102(p) and 39-13-104(k)(iv), the Department has confirmed that your entity is Compliant for the specified tax year.

Tax Year	Approval Type	Map	Legal Description	Resolution
2025	Compliant	Approved	Approved	Approved

Under Wyoming law, all taxing authorities with the ability to levy a mill, must provide the Department with their formation document, map, and legal description. These must be up-to-date and accurately define the district's geographic boundaries.

Any missing or rejected documentation must be submitted to the DOR promptly, and meet Chapter 21, Section 5 of agency rules, available at wyo-prop-div.wyo.gov under Tax Districts > General Information > Rules. A mailed copy is available upon request.

This notice is the current, final determination and supersedes all other notices you may have received from the Department. If you have any questions or concerns regarding this matter, please feel free to contact us.

Sincerely,

David Chapman
Manager, Technical Services Group
307-777-5289
dave.chapman@wyo.gov

Form **W-9**
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See ***Specific Instructions*** on page 3.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)

Sheridan County Conservation District

2 Business name/disregarded entity name, if different from above.

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor ☐ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate

☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) . . . . .

Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.

☑ Other (see instructions) Government: Special District (political subdivision of State Govt)

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) 3

Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any)

(Applies to accounts maintained outside the United States.)

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions . . . . . ☐

5 Address (number, street, and apt. or suite no.). See instructions.

1949 Sugarland Drive, Suite 102

Requester's name and address (optional)

6 City, state, and ZIP code

Sheridan, WY 82801

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			–			–				

or

Employer identification number

8	3	–	0	2	4	1	5	5	5

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here **Signature of U.S. person** Cal Ruff **Date** 11-24-2025

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

November 3, 2025

Carrie Rogaczewski
District Manager
Sheridan County Conservation District

Dear Carrie:

Because you are one of only a few Conservation Districts in Wyoming that do not receive funding from a county mil levy, I am happy to support your effort to obtain funding from the City of Sheridan General Purpose Excise Tax. The SCCD completes projects and provides support to numerous entities county-wide for the conservation of our vital natural resources.

The importance of our natural resources was brought to the forefront as we experienced the Elk Fire last year. That wildfire threatened so many things, including infrastructure of the communities in the county. SCCD provided funding to the City of Sheridan to support fire recovery at the water intake facility in Big Goose Canyon. Efforts are in the works to also support water quality monitoring at the intake. In addition, SCCD contributed grant funding for assessment of the Big Goose drainage to help determine ways to control debris and flooding impacts after the fire.

One of SCCD's projects which I am personally involved with is the reclamation of the abandoned Acme Power Plant site adjacent to the Tongue River north of Sheridan. The District has obtained millions of dollars of grant funding to investigate the extent of environmental impacts from the plant and begin clean-up operations. Tons of debris, asbestos and other contaminated materials have been removed from the site. Plenty of other work has been done to secure the site and improve access for workers. Work is ongoing.

SCCD frequently partners with other entities to support shared conservation interests in the county. In addition, the District provides technical support and funding to individual landowners for fencing and livestock watering improvements, and septic system upgrades. SCCD is not a regulatory agency. It performs work only when requested to do so.

I was honored to serve on the SCCD Board for 12 years and I believe the District provides a vital service to our community.

I hope the City will support SCCD's funding request. Thank you.

Sincerely,

Susan Holmes

Susan Holmes

Andrew Cassiday
1469 Pioneer Rd
Sheridan, Wyo 82801

16 November 2025

Carrie Rogaczewski, Manager
Sheridan County Conservation District
1949 Sugarland Drive, Suite 102
Sheridan, Wyoming

Carrie,

I am happy to lend my support to the District's City funding request for the coming year. I believe the Conservation District's work for our community, both the City of Sheridan and Sheridan County, is essential for conservation of the natural resources that make our community unique and a desirable place to live and do business.

It has been my great pleasure to work in close partnership with the Conservation District in my professional capacity as District Conservationist with USDA Natural Resources Conservation Service for more than 15 years. The work the District does is of a special sort that would sorely be missed if undone, but that many may not understand who does or is even done at all. Such is the nature of good conservation, it is assumed to be the natural state, which many appreciate, but often the work to maintain, use appropriately, and protect functions for future generations can often go unnoticed if not directly witnessed.

The Sheridan County Conservation District is exceptional in our State because of the work they do without direct mill levy support from property tax revenue. The means that grant funding, from numerous sources, is the primary means of completing their work, but also this requires discretionary action from local government to provide matching funds. I sincerely hope the Sheridan City Council grants the District's full request so the District can continue to grow their services to our community and our landscape.

Sincerely,

Andrew Cassiday
(308)430-2689

SCHS-Museum $30,000

GPET Section I: Cover Sheet

Organization Name:	Sheridan County Historical Society dba Museum at the Bighc	
Address:	171 N. Main St. Ste 107	
City/State/Zip:	Sheridan, WY 82801	
Contact Person:	Carrie Ida Edinger	
Phone Number:	307- 675-1150	
Email:	director@museumbighorns.org	
Organization TIN/EIN	83-6007540	**(Attach completed W9)**

GPET Funds Requested:	$30,000.00

Board Members & Terms:

Name	Term Start	Term End
Thane Magelky, President	2022	2025
Greg Luhman, Vice President	2022	2025
Ryan Landis, Secretary	2023	2026
Tod Windsor, Treasure	2022	2025
Marcie Morrow	2022	2025
Loren Ruttinger	2023	2026
Mikole Bede Soto	2024	2027
Wendy Wood Neeson	2023	2026
Jenae Neeson	2024	2027

Certification: I hereby certify that the information provided in this application is true and correct to the best of my knowledge.

Agency Director	Carrie I. Edinger Signature	Carrie I. Edinger Printed Name	11/25/2025 Date
President	Signature	THANE MAGELKY Printed Name	11/25/2025 Date

GPET Section II: Fact Sheet

Mission Statement & Organizational History:

- Please provide your organization's Mission Statement, along with a brief history of your presence in Sheridan County (services offered will be covered on the next page).

Museum at the Bighorns Mission Statement:
Preserve and share our rich heritage, engaging present and future generations.

Sheridan County Historical Society doing business as the Museum at the Bighorns is a local and regional history & cultural museum located in Sheridan, Wyoming. The museum began as the Sheridan County Historical Society in the mid 1960s and has grown through the year to become a local museum. Currently, the museum is in an expansion project with moving and opening to a new museum site from the previous location on 5th Street to downtown Sheridan's Main Street. We look forward to having an open and accessible museum space in 2026. 2025 has also brought new co-leadership to the Museum at the Bighorns with Carrie Ida Edinger as the Museum Director and Chip King, Director of Operations. The organization also has many new board members who are dedicated to revitalizing the museum at its new location.
With Phase 1 (lobby & museum store) open in the summer of 2025, the museum had a small exhibit "History of 171 N. Main Street" presented in the lobby. The Museum at the Bighorns is revising its education/ community programs that have been laying dormant for several years. The summer of 2025 has brought new community partnership that museum looks to growing as the museum opens the exhibit space and having the museum open to full capacity.

Organizational Accountability:

- Who within your organization will be primarily responsible for overseeing the use of funds?
- What internal controls or tracking systems will be used to track use of funds?

The Museum at the Bighorns' funds is managed by a team that includes the board and museum staff.

The museum's board treasurer aids in the financial management and reporting for the museum, while the Director of Operation and Museum Director manage the daily operation of tracking and applying for funding. Communication is constantly in occurrence between the board treasure and museum staff to ensure the museum's financial stability.
The museum internal controls for funding and other financials starts with a yearly budget. The budget helps determine where funding that is restricted and unrestricted is used for the museum yearly operations. The museum has an accountant to help track where funding is allocated.

GPET Section III: Scope of Services

Please provide a detailed list that outlines the **core services, programs, or activities** your organization offers. This list will be used to define the scope of services in your GPET Service Agreement if funding is approved. (additional page provided if needed)

Your response for each service should include:

1. **Service Name or Program Title**
2. **Brief Description of Each Service** (1–2 sentences per item)
3. **Target Population or Audience** (e.g., youth, seniors, general public, underserved populations)
4. **Frequency or Availability** (e.g., weekly, year-round, seasonal)
5. **Location of Service** (on-site, community-based, virtual, etc.)

1. Historic Preservation
Museum at the Bighorns preserves and shares our rich heritage with thoughtful exhibits, engaging community and educational programs, while sharing the museum's local collections.
Our target population with historic preservation is a wide gamut that includes youths, seniors, community members, underserved populations, visitors and tourist of Sheridan County.
With the museum opening the exhibit spaces in phases throughout 2026, museum staff are offering historic preservation year-round with the addition of the Downtown Walking tour in the summer of 2025. Throughout the summer of 2025 there has been growth with partnering with other local organizations to promote historic preservation. Currently, the Museum at the Bighorns location of service has a couple of different locations with the museum only having Phase 1(lobby & museum store) open to the community. The Downtown walking tour occurs on Sheridan's Main Street in the heart of the Downtown Historic District. The walking tours focus is on the first three streets of Sheridan that explores architecture, local history and related businesses. The museum will be open year-round to offer this Historic Preservation service to our community members and during the tourist seasons.

2. Youth Programs
The Museum at the Bighorns youth program partnerships includes Sheridan YMCA, Sheridan Recreation District, and the three school districts. Currently, with the museum having Phase 1 (lobby & museum store) youth programs have included the Downtown Walking tour with an accompanying scavenger hunt. In the fall of 2025, the Museum at the Bighorns began visiting the Sheridan YMCA afterschool program once a month. The afterschool program serves grades K – 5th with 90 youth enrolled in the program. The museum offers hands on activities with different themes relevant to local history during the afterschool scheduled times at the YMCA. The youth programs will expand as the exhibit space is open to full capacity throughout 2026.

3. Economic Development
The Museum at the Bighorns new location in Downtown Sheridan will provide additional economic development to Sheridan all year long with the museum being open 12 months of the year. Museums contribute to economic development through tourism and local business stimulation.
The other neighboring businesses in the shared building of the museum are working to partner with the museum on opening hours and discount programs as the museum opens to full capacity. The Main Street location allows easy accessibility to local shopping and dining after visiting the museum. The targeted population includes youths, seniors, community members, visitors and tourists of Sheridan County.

GPET Section IV: Funding Requested

Funding Requested:

Have you previously received GPET Funding? Yes ☑ No ☐

If yes, please provide a history of the funding (i.e. amounts requested, amounts received and the funding duration:

2020: $20,000
2021: $18,500
2022: $23,500
2023: $20,000
2024: $20,000
2025: $30,000

Will the funds support a one-time expense, or ongoing expenses? Ongoing

If one-time, please specify the items and their purpose. If ongoing, describe the project or outcomes the funds will support:

Museum at the Bighorns preserves and shares our rich heritage with thoughtful exhibits, engaging community and educational programs, while sharing the museum's local collection. Our target population is a wide gamut that includes youths, seniors, community members, underserved populations, visitors and tourist of Sheridan County. The ongoing funding supports the growth of the museum exhibits and community/ educational programs in the new location. The Museum at the Bighorns uses the GPET funds to continue to offer services 12 months out of the year, such as historic preservation, and community & youth programs, while become a strong economic developer in the heart of downtown Sheridan.

GPET Section IV: Funding Requested

How will this funding support a municipal function or align with a City-identified goal or strategic plan area (e.g., public safety, wellness, economic development, youth programs)?

The Museum at the Bighorns funding support aligns with the City of Sheridan's identified goals of improving quality of life through the museum's exceptional service of preserving local history and Western heritage, while becoming an incentive to local economic development and an inclusive community. The Museum at the Bighorns provides exceptional service through the exhibits and community programs that preserves and shares Sheridan's local history and regional Western heritage. The museum's exhibits and community programs population includes youths, seniors, community members, underserved populations, visitors and tourist of Sheridan County. The museum utilizes engaging activities, such as the Downtown Walking tour that focuses on the first streets of Sheridan, to share local history and the historic downtown area. these types of museum programs and rotating exhibit schedule offer and create a welcoming and engaging gathering space while fostering an inclusive community. The Museum at the Bighorns new location in Downtown Sheridan will provide additional economic development to Sheridan all year long with the museum being open 12 months of the year. Museums contribute to economic development through tourism and local business stimulation. The other neighboring businesses in the shared building of the museum are working to partner with the museum on opening hours and discount programs as the museum opens to full capacity. The Main Street location allows easy accessibility to local shopping and dining after visiting the museum.

Will the funds be used to leverage additional grants or funding for your organization? If so, please explain.

Yes, City of Sheridan GPET funds are used with the museum leveraging additional grants or funding. The museum does apply for private foundations and other various grants, usually there are questions on the application process of other funding sources or inquire about the yearly stability of a non-profit. The museum does list the GPET funds on these types of applications as another source of funding for the museum.

☑ **Please provide letter(s) of recommendation from community members highlighting the impact and quality of your organization's services** (minimum of one letter, max of three letters). **Alternatively, you may include public feedback, reviews, or examples of community engagement that demonstrates your organization's value to those you serve, or a combination thereof.**

GPET Section IV: Statement of Financial Position

(Must Use This Form)

Statement of Financial Position as of September 30, 2025:

Current Assets	
Cash and Cash Equivalents	$532,180.00
Investments	$103,068.00
Accounts Receivable	0
Prepaid Expenses	0
Other	0
Total Current Assets	$635,248.00 ✓

Non-Current Assets	
Furniture & Equipment	$1,000.00
Land/Building	$819,000.00
Accumulated Depreciation	0
Other	
Total Non-Current Assets	$820,000.00 ✓

Total Assets	$1,455,248.00 ✓

Current Liabilities	
Accounts Payable	0
Accrued Payroll Expenses	0
Other Accrued Expenses	0
Notes Payable (Current Portion)	0
Other	$5,257.00
Total Current Liabilities	$5,257.00 ✓

Non-Current Liabilities	
Notes Payable (Long-term Portion)	0
Total Non-Current Liabilities	0

Total Liabilities (−)	$5,257.00 ✓

Net Assets	
Temporarily Restricted	$210,000.00
Unrestricted	$820,000.00
Unrestricted (Board designated)	
Total Net Assets	$1,030,000.00

Total Liabilities and Net Assets	$1,024,743.00 ✓

GPET Section V: Current Annual Budget

(Must Use This Form)

From January 1, 2025 **Through** December 31, 2025

Budgeted Revenue	Amount	Comments/Explanation
City of Sheridan GPET	$30,000.00	
Sheridan County One Cent	$35,000.00	
Federal Grants	0	
State Grants	$5,412.00	WYO Arts Council Operations Budget/3rd Thursday Events
Other Grants	$35,000.00	Education funding: Kibbee & TPS Grant
Donations	$10,000.00	Individual giving (1 year)
Fundraising	$250,000.00	Phase 2 (exhibit space build out)
Dues/Memberships	$6,500.00	100 museum memberships
Interest	$2,400.00	
Other		
Other		

Budgeted Admin Expenses	Amount	Comments/Explanation
Salary, Director		
Salary, Other(s)		
Benefits		
Supplies	$212.00	office supplies
Equipment		
Rent	$50,000.00	
Utilities		
Contractual Services		
Other	$250,000.00	Phase 2 (exhibit space build out)

Program Expenses	Amount	Comments/Explanation
Salaries	$71,000.00	Museum Director – lead on programs/ exhibits
Benefits	$600.00	Cell phone stipend
Supplies	$2,000.00	Printing, art supplies, updating education materials
Equipment		
Lodging		
Food		
Advertising/Printing	$500.00	Scavenger Hunt flyer printing/ walking tour
Other		

Total Budgeted Revenue	$374,312.00
Total Budgeted Expenses	$374,312.00

☑ ***Totals for Budgeted Revenue and Budgeted Expenses must match**

GPET Section VI: Proposed Budget of Requested Funds

(Must Use This Form)

From July 1, 2026 Through June 30, 2027

GPET Funds Requested:	$30,000.00

Budgeted Admin Expenses	Amount	Comments/Explanation
Salary & Benefits, Director		
Salary & Benefits, Other(s)		
Supplies	$1,000.00	Maintain technology/ printer
Equipment		
Rent	$16,000.00	Portion of yearly rent
Utilities	$1,200.00	Internet & computer service
Contractual Services		
Other	$550.00	Portion of yearly insurance

Program Expenses	Amount	Comments/Explanation
Salaries & Benefits	$8,000.00	Museum Director leads on education programs
Supplies	$250.00	Museum youth program/ hands on activities
Equipment		
Lodging		
Rent		
Utilities	$1,000.00	Online Database Subscriptions - use of museum collection for educational programs
Food		
Advertising/Printing	$500.00	Printing downtown scavenger hunt
Other	$1,500.00	2 Exhibit change/ interpretive materials

Total Budgeted Expenses	$30,000.00 ✓

☑ ***Totals for Budgeted Expenses must match requested funds**

Form **W-9**
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See *Specific Instructions* on page 3.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)

Sheridan County Historical Society

2 Business name/disregarded entity name, if different from above.

Museum at the Bighorns

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor ☑ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate

☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) . . . . .

Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.

☐ Other (see instructions)

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any)

Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any)

(Applies to accounts maintained outside the United States.)

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions . . . . . ☐

5 Address (number, street, and apt. or suite no.). See instructions.

171 N Main Street, STE 107

Requester's name and address (optional)

6 City, state, and ZIP code

Sheridan, WY 82801

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			-			-				

or

Employer identification number

8	3	-	6	0	0	7	5	4	0

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here | **Signature of U.S. person** [signature] **Date** Nov 25 2025

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

STATE OF WYOMING
Office of the Secretary of State

I, CHUCK GRAY, Secretary of State of the State of Wyoming, do hereby certify that according to the records of this office,

Sheridan County Historical Society

is a

Nonprofit Corporation

formed or qualified under the laws of Wyoming did on **December 23, 1966**, comply with all applicable requirements of this office. Its period of duration is Perpetual. This entity has been assigned entity identification number **1980-000099412**.

This entity is in existence and in good standing in this office and has filed all annual reports and paid all annual license taxes to date, or is not yet required to file such annual reports; and has not filed Articles of Dissolution.

I have affixed hereto the Great Seal of the State of Wyoming and duly generated, executed, authenticated, issued, delivered and communicated this official certificate at Cheyenne, Wyoming on this 26th day of November, 2025 at 12:04 PM. This certificate is assigned ID Number 093241527.

Chuck Gray

Secretary of State

Notice: A certificate issued electronically from the Wyoming Secretary of State's web site is immediately valid and effective. The validity of a certificate may be established by viewing the Certificate Confirmation screen of the Secretary of State's website https://wyobiz.wyo.gov and following the instructions displayed under Validate Certificate.

City of Sheridan
55 E. Grinnell Plaza
Sheridan, WY 82801

Dear City of Sheridan,

Please accept my letter of support for the Sheridan County Historical Society dba Museum at the Bighorns General Purpose Excise Tax (GPET) application for 2026–27. Since relocating to its new downtown location and opening Phase 1 to the community in June 2026, the Museum at the Bighorns has become an increasingly valuable partner for youth-focused educational experiences in Sheridan County. Their early commitment to offering programs while Phase 2 exhibit space remains under construction speaks to their dedication to serving the community right now, not years from now.

This summer, several of our YMCA day camps had the opportunity to participate in the museum's downtown walking tour and scavenger hunt. These activities were far more than a simple field trip, they gave our campers a chance to connect local history with the physical places they pass every day. Campers worked in teams to solve clues, identify historical landmarks, and make discoveries about Sheridan's early days, architecture, and cultural roots. The experience sparked genuine excitement: one camper told us, "I didn't know the buildings on main street were so old!" while another proudly announced they were going to bring their parents back to show them what they had learned.

For many of our children, especially those who may not frequently visit museums, these activities offered a sense of ownership and belonging within their own community. The program also helped reinforce important developmental skills like teamwork, problem-solving, observation, and communication while providing outdoor movement, which we always value in our camp structure.

We have continued this partnership throughout the fall with monthly afterschool programs centered around local history themes. Each session has been hands-on, thoughtfully developed, and designed to meet children where they are developmentally. The museum staff do an exceptional job presenting information in a way that is accessible, engaging, and meaningful to all age groups, from kindergarteners to fifth graders. These programs have quickly become some of the most anticipated days in our afterschool calendar. Parents have shared with us that their children come home talking about historical events, old photographs they examined, or artifacts they handled. This is incredible evidence of the true learning and retention the museum has provided.

Continued GPET funding will allow the Museum at the Bighorns to expand these offerings, create more robust and interactive programming, and develop more dedicated youth spaces once Phase 2 is completed. This funding directly impacts the quality and accessibility of educational opportunities available to children in Sheridan County. With the YMCA serving more

than 300 children through our camps and afterschool programs, the museum's ability to grow these learning experiences has a substantial ripple effect for families across the community.

The YMCA is committed to building strong kids, strong families, and a strong community. Partnerships like the one we share with the Museum at the Bighorns are critical to fulfilling that mission. Their staff has consistently demonstrated professionalism, creativity, and a deep understanding of how to bring history to life in ways that excite children.

Please feel free to contact me if you have any questions about the programs the YMCA has participated in or the positive impact the museum's work has had on our youth. I am grateful for their partnership and strongly support their GPET application.

Sincerely,
Molly Morgan
Day Camp & Afterschool Program Director
Sheridan County YMCA

City of Sheridan

55 E. Grinnell Plaza

Sheridan, WY 82801

Dear City of Sheridan,

Please accept my letter of support for the Sheridan County Historical Society dba Museum at the Bighorns General Purpose Excise Tax (GPET) application for 2026- 27. The museum has been actively updating their education program since the move to the downtown location. While Phase 2 (exhibit space) is still under construction, the museum staff has offered a downtown walking tour with scavenger hunt.

This fall, Highland Park Elementary school 3rd grade classes participated in the downtown walking tour and scavenger hunt. The students were very excited to see where the museum's new location is on Main Street. As an educator, I was especially impressed with the organization of our tour and scavenger hunt. It provided a perfect combination of movement, interesting Sheridan history, and excitement. In third grade we focus on Sheridan history including early settlers, essential community members and early life in Sheridan. We were able to learn about all three of these topics during our walking tour with Carrie. It can be challenging for young children to understand how life was long ago in our community, so it is meaningful for our third graders to spend time in downtown Sheridan and learn about the original buildings and the important community members who shaped the town. A particular favorite of my class was when they learned about the arches in one particular building that allowed the horses to bring out the wagons to fight fires.

We look forward to the museum opening Phase 2 (exhibit space) and the opportunity to tour the upcoming exhibits and participate in the educational program's growth for our local schools. The continued GPET funds will aid the Museum at the Bighorns to grow their educational program and provide a resource for our local and regional history.

Please contact me if you have any questions about our 3rd grade classes participating with the museum. tara.king@scsd2.com

Sincerely,

Tara King

Uprising $12,000

GPET Section I: Cover Sheet

Organization Name:	Uprising	
Address:	532 Val Vista St., STE 106	
City/State/Zip:	Sheridan, WY 82801	
Contact Person:	Terri Markham	
Phone Number:	307-655-7511	
Email:	terri@uprisingwyo.org	
Organization TIN/EIN	84-2898735	**(Attach completed W9)** ✓

GPET Funds Requested:	$12,000

Board Members & Terms:		
Name	**Term Start**	**Term End**
Jessica Pickett	8/25	8/27
Wendy Morris	10/23	10/26
Myriah Phelps	9/23	9/26
Roy Eckerdt	7/24	7/27
Madeline Lewis	1/24	1/27
Jackie Wells	9/24	9/27
Faithe Holland	2/23	2/26
Michael Alzhiemer	9/23	9/26

Certification: I hereby certify that the information provided in this application is true and correct to the best of my knowledge.

Agency Director	Signature	Terri Markham Printed Name	11/24/25 Date
President	Jessica Pickett Signature	Jessica Pickett Printed Name	11/24/25 Date

corrected ✓

GPET Section II: Fact Sheet

Mission Statement & Organizational History:

- Please provide your organization's Mission Statement, along with a brief history of your presence in Sheridan County (services offered will be covered on the next page).

Uprising' s Mission: We exist to empower Wyoming communities, volunteers and donors to confront human trafficking and exploitation through awareness, education and outreach.

Uprising began its work in Wyoming in 2019 to help bring awareness to the issue of human trafficking and to provide prevention education surrounding exploitation. 501(3)(c) status was granted in August of that same year.

While Sheridan County was the original focus of prevention education efforts, Uprising has now traveled all over Wyoming and been able to:

- Provide prevention education to approximately 3,000 Sheridan County Youth with GPET Funds
- Become part of high school and junior high curriculum in Sheridan
- Established and taught our first round of elementary-aged youth prevention in Sheridan Co.
- Establish a youth empowerment program in Sheridan
- Train over 16,500 adults and youth statewide
- Organize 450 education sessions and awareness events statewide
- Provide free community event and resources

Uprising has become the leading force for prevention education in Wyoming and Sheridan has become a spectacular example of how a community can embrace proactive measures.

Organizational Accountability:

- Who within your organization will be primarily responsible for overseeing the use of funds?
- What internal controls or tracking systems will be used to track use of funds?

Primary Oversight:
Terri Markham, Executive Director and Co-Founder of Uprising, will be responsible for overseeing the use of GPET funds. Terri brings over eight years of experience in nonprofit program and financial management and serves as the lead administrator for all local and state grant partnerships.

Internal Controls:
Uprising uses QuickBooks Online for all financial tracking and reporting. All GPET expenditures will be tagged to a dedicated grant class within QuickBooks to ensure clear separation and easy reporting. Invoices and receipts are uploaded monthly and reviewed by the organization's treasurer. Additionally, Uprising conducts quarterly financial reviews with its board of directors and maintains transparent documentation of all program-related expenses.

GPET Section III: Scope of Services

Please provide a detailed list that outlines the **core services, programs, or activities** your organization offers. This list will be used to define the scope of services in your GPET Service Agreement if funding is approved. (additional page provided if needed)

Your response for each service should include:

1. **Service Name or Program Title**
2. **Brief Description of Each Service** (1–2 sentences per item)
3. **Target Population or Audience** (e.g., youth, seniors, general public, underserved populations)
4. **Frequency or Availability** (e.g., weekly, year-round, seasonal)
5. **Location of Service** (on-site, community-based, virtual, etc.)

Uprising will use GPET funds to continue delivering youth-focused prevention education across Sheridan County. Our programs are designed to empower young people with the knowledge and tools they need to recognize and avoid grooming, exploitation, and other forms of harm. We will also provide training to caregivers and professionals who work with youth, creating a stronger community safety net and extending the impact of our education.

In FY27, we plan to:

Deliver prevention presentations to youth in local schools and youth-serving organizations across Sheridan County. Presentations are developmentally tailored and aligned with national best practices in trafficking prevention.

Provide parent and caregiver trainings focused on keeping kids safe, understanding risk factors, and how to have crucial conversations with youth about safety.

Offer professional training sessions for educators, counselors, and other adults who serve youth, with content that includes grooming red flags, youth disclosure response, and digital safety.

Expand our delivery capacity by adding a second trained presenter. This will ensure consistency and quality in delivery while allowing us to reach more schools and community partners.

Provide engaging, evidence-based resources and printed materials for each training audience.

Track impact by capturing participant data, feedback, and disclosures to improve programming and inform future efforts.

This comprehensive prevention education strategy is grounded in data collected from our prior years of service and refined based on participant feedback. Through this scope of work, we aim to increase youth resilience, improve adult awareness and response, and contribute to long-term reductions in exploitation and abuse in Sheridan County.

GPET Section IV: Funding Requested

Funding Requested:

Have you previously received GPET Funding? Yes ☑ No ☐

If yes, please provide a history of the funding (i.e. amounts requested, amounts received and the funding duration:

FY26: $10,000 requested / $10,000 awarded

FY25: $10,000 requested / $9,200 awarded (– Records indicate request was $9,200 AG)

FY24: $8,500 requested / $8,500 awarded

FY23: $7,500 requested / $7,000 awarded

FY22: $5,000 requested / $3,500 awarded

Funds supported youth prevention education, caregiver classes, professional trainings, and community outreach in Sheridan County.

Will the funds support a one-time expense, or ongoing expenses? Ongoing

If one-time, please specify the items and their purpose. If ongoing, describe the project or outcomes the funds will support:

Uprising's GPET-funded prevention education program has become a cornerstone of youth safety efforts in Sheridan County, delivered consistently in collaboration with SCSD #2 schools since 2020. This project brings age-appropriate, trauma-informed skill-building content to classrooms at no cost to the district, aiming to empower youth and adults to prevent exploitation, abuse, and other adverse experiences.

In FY26, we trained over 700 Sheridan youth through in-school workshops across elementary, junior high, and high school settings, along with over 150 local adults through caregiver nights, professional trainings, and community events. We also hosted engaging prevention-focused activities like youth bingo night and VR learning experiences, increasing participation and retention of safety strategies.

This prevention effort includes:

Presenting in every 8th and 9th grade health class each semester

Expanding online safety programming to elementary students

Hosting caregiver and professional trainings to strengthen the prevention network

Providing free materials and resources to reinforce content beyond the classroom

Thanks to GPET support, we're laying the groundwork for long-term community resilience. Students are more prepared to identify red flags, speak up about concerns, and build healthy peer and adult relationships. These ripple effects help reduce local risk for trafficking, sextortion, bullying, and violence.

In FY27, we plan to continue and deepen this work, while also expanding trainer capacity to ensure sustainability and reach.

GPET Section IV: Funding Requested

How will this funding support a municipal function or align with a City-identified goal or strategic plan area (e.g., public safety, wellness, economic development, youth programs)?

Uprising's prevention education program directly serves the youth, educators, and caregivers of Sheridan County School District #2, which encompasses the City of Sheridan—the largest municipality in the county. By offering year-round prevention education in public schools, training sessions for adults, and community-wide events, this project strengthens the safety net for youth, increases community awareness, and reduces future burden on local services such as law enforcement, schools, and health care providers.

Beyond SCSD #2, Uprising remains committed to supporting additional school districts in Sheridan County, including SCSD #1 and SCSD #3, as requests arise. In fact, we are actively seeking opportunities to expand outreach to these rural districts in FY27, with the goal of creating consistent and equitable prevention access across the entire county. This approach ensures that all municipalities in Sheridan County, whether urban or rural, benefit from a safer, more connected community equipped with knowledge and tools to prevent exploitation and violence before it occurs.

Will the funds be used to leverage additional grants or funding for your organization? If so, please explain.

GPET funds serve as the foundational support that enables Uprising to consistently deliver youth prevention education throughout Sheridan County. This funding provides essential coverage for staffing and materials that allow us to offer programming free of charge to public schools and community members.

Uprising actively leverages this investment through several avenues:

Diversified Grant Funding: We pursue additional state, regional, and national grants that complement GPET-supported work. For example, this past year we secured funds from Wyoming Humanities to expand educational outreach using survivor-informed storytelling.

Community and Business Sponsorships: Local businesses and service clubs (e.g., Zonta, Rotary, civic foundations) regularly contribute sponsorships or in-kind support that enhance our outreach capacity.

Volunteer Engagement: Our programs are supported by trained volunteers who donate their time to assist with education, outreach, and event support—multiplying the impact of each GPET dollar.

☑ **Please provide letter(s) of recommendation from community members highlighting the impact and quality of your organization's services** (minimum of one letter, max of three letters). **Alternatively, you may include public feedback, reviews, or examples of community engagement that demonstrates your organization's value to those you serve, or a combination thereof.**

GPET Section IV: Statement of Financial Position

(Must Use This Form)

Statement of Financial Position as of September 30, 2025:

Current Assets	
Cash and Cash Equivalents	58,268.97
Investments	
Accounts Receivable	
Prepaid Expenses	
Other	
Total Current Assets	58,268.97

Non-Current Assets	
Furniture & Equipment	
Land/Building	
Accumulated Depreciation	
Other	
Total Non-Current Assets	0.00

Total Assets	$58,268.97 ✓

Current Liabilities	
Accounts Payable	
Accrued Payroll Expenses	(815.76)
Other Accrued Expenses	
Notes Payable (Current Portion)	
Other	
Total Current Liabilities	(815.76) ✓

Non-Current Liabilities	
Notes Payable (Long-term Portion)	
Total Non-Current Liabilities	$0

Total Liabilities	(815.76) ✓

Net Assets	
Temporarily Restricted	
Unrestricted	81,963.81
Unrestricted (Board designated)	
Total Net Assets	81,963.81

Total Liabilities and Net Assets	81,148.05 ✓

GPET Section V: Current Annual Budget

(Must Use This Form)

From Jan 1, 2026 **Through** Dec 31, 2026

Budgeted Revenue	Amount	Comments/Explanation
City of Sheridan GPET		
Sheridan County One Cent		
Federal Grants	58,650.00	
State Grants		
Other Grants	69,000.00	Foundations
Donations	11,541.00	
Fundraising	196,300.00	
Dues/Memberships		
Interest		
Other	5,000.00	Training Income
Other		

Budgeted Admin Expenses	Amount	Comments/Explanation
Salary, Director	62,499.96	
Salary, Other(s)		
Benefits		
Supplies	9,801.00	
Equipment		
Rent	5,820.00	
Utilities	3,925.68	
Contractual Services	16,600.00	
Other	23,800.00	Travel expenses

Program Expenses	Amount	Comments/Explanation
Salaries		
Benefits		
Supplies	207,231.87	
Equipment		
Lodging		
Food		
Advertising/Printing		
Other	10,812.49	Taxes

Total Budgeted Revenue	340,491.00 ✓
Total Budgeted Expenses	340,491.00 ✓

☑ ***Totals for Budgeted Revenue and Budgeted Expenses must match**

GPET Section VI: Proposed Budget of Requested Funds

(Must Use This Form)

From July 1, 2026 Through June 30, 2027

GPET Funds Requested:	$12,000

Budgeted Admin Expenses	Amount	Comments/Explanation
Salary & Benefits, Director		
Salary & Benefits, Other(s)		
Supplies		
Equipment		
Rent		
Utilities		
Contractual Services		
Other		

Program Expenses	Amount	Comments/Explanation
Salaries & Benefits	8,000	
Supplies	4,000	
Equipment		
Lodging		
Rent		
Utilities		
Food		
Advertising/Printing		
Other		

Total Budgeted Expenses	12,000 ✓

☑ *Totals for Budgeted Expenses must match requested funds

Form **W-9**
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See *Specific Instructions* on page 3.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)

Uprising

2 Business name/disregarded entity name, if different from above.

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor ☐ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate

☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) . . . .

Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.

☑ Other (see instructions) **501 (c) 3 nonprofit**

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions . . . . . ☐

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any)

Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any)

(Applies to accounts maintained outside the United States.)

5 Address (number, street, and apt. or suite no.). See instructions.
532 Val Vista St, STE 106

Requester's name and address (optional)

6 City, state, and ZIP code
Sheridan, WY 82801

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			-			-				

or

Employer identification number

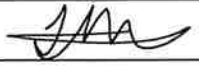
8	4	-	2	8	9	8	7	3	5

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here **Signature of U.S. person**  **Date** 3/24/2025

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

STATE OF WYOMING
Office of the Secretary of State

I, CHUCK GRAY, Secretary of State of the State of Wyoming, do hereby certify that according to the records of this office,

Uprising

is a

Nonprofit Corporation

formed or qualified under the laws of Wyoming did on **August 25, 2019**, comply with all applicable requirements of this office. Its period of duration is Perpetual. This entity has been assigned entity identification number **2019-000872572**.

This entity is in existence and in good standing in this office and has filed all annual reports and paid all annual license taxes to date, or is not yet required to file such annual reports; and has not filed Articles of Dissolution.

I have affixed hereto the Great Seal of the State of Wyoming and duly generated, executed, authenticated, issued, delivered and communicated this official certificate at Cheyenne, Wyoming on this 29th day of November, 2025 at 10:11 AM. This certificate is assigned ID Number 093314431.

Chuck Gray

Secretary of State

Notice: A certificate issued electronically from the Wyoming Secretary of State's web site is immediately valid and effective. The validity of a certificate may be established by viewing the Certificate Confirmation screen of the Secretary of State's website https://wyobiz.wyo.gov and following the instructions displayed under Validate Certificate.

Jessica Pickett
High School Health Teacher - Sheridan High School
Sheridan Wyoming 82801
jessica.pickett@scsd2.com

Nov. 25, 2025

To Whom It May Concern,

I am writing today not only as a high school health teacher, but as a deeply invested advocate for the safety and wellbeing of our youth. I fully support Uprising in their application for the GPET Grant, and I want to share why their work has become so personal to me.

In my classroom, I have witnessed the early stages of grooming—subtle messages, manipulative relationships, shifts in student behavior. I have watched students I care about fall into dangerous online situations. Those experiences change you. They force you to confront the reality that human trafficking and sextortion are not distant issues—they are happening here, to our kids, right now.

Since having Uprising come to our health classes I have observed a wonderful increase in knowledge and awareness amongst our youth. They weren't just offering presentations—they were offering hope, guidance, and tools that could genuinely save lives. That is why, after working with them and seeing their impact firsthand, I chose to join their board. I wanted to be part of the solution. I wanted to stand beside an organization that refuses to look away.

Uprising provides education, awareness, and outreach that is not only effective but profoundly necessary. They speak to students in a way that resonates. They empower them to recognize red flags, navigate online interactions safely, and reach out for help when they need it. They also equip teachers and families with the knowledge we desperately need to support our youth in an ever-changing digital world.

I wholeheartedly and passionately endorse their application for this grant. With additional resources, Uprising can expand their reach, strengthen their prevention efforts, and continue standing on the front lines of one of the most urgent youth safety issues of our time.

Thank you for recognizing the importance of this cause and for considering the vital work of this organization. Please feel free to contact me if you need any further information.

Sincerely,
Jessica Pickett

CITY OF Sheridan
WYOMING

General Purpose Excise Tax (GPET) YTD Report

FY YTD Reports are due no later than 5pm on February 15th.

Fiscal Year Reports (FY Reports) is a required report outlined in the signed GPET Service Agreement. Failure to submit a timely report may result in the suspension of remaining GPET allocations and may impact consideration for future funding.

GPET Section I: Cover Sheet

Organization Name:	Advocacy & Resource Center
Address:	136 Coffeen Ave
City/State/Zip:	Sheridan, Wy 82801
Contact Person:	Yvonne Swanson
Phone Number:	307-672-7471
Email:	yvonne@arcsheridan.org
Organization TIN/EIN	83-0255952
GPET Funds Amount	**50,000**

☐ **This information contains updated contact information from the time of the application**

Certification: I hereby certify that the information provided in this General Purpose Excise Tax Fiscal Year Report (FY Report) is true and correct to the best of my knowledge.

Executive Director	Yvonne Swanson	Yvonne Swanson	2/12/26
Title	Signature	Printed Name	Date
Board President	Brad K Clifton	Brandi Clifton	2/12/26
Title	Signature	Printed Name	Date

GPET Section II: Activities & Accomplishments
Must Use This Form

Please briefly explain how the received funds have been used to-date. Please include the following:

- Were the funds designated for a one-time expense, or ongoing expenses?
  - For one-time expenses, list the item(s) and the purpose or use of said item(s)
  - For ongoing expenses, list the project(s) or outcome(s)
- How has/have your project(s) improved the overall quality, character, or health of Sheridan?

The funds received from the City General Purpose Excise Tax have been used for ongoing operational expenses that are essential to maintaining the daily functions of the Advocacy & Resource Center. These funds supplement and leverage state and federal funding, which only covers a portion of staff salaries and program costs.

- Salary Support: City funds help cover salary expenses for staff and advocates, ensuring that trained professionals are available to provide 24-hour support for victims of violence.
- Supplies and Equipment: Funding assists with essential office supplies (e.g., printer paper, pens, cleaning items) and covers business insurance expenses to maintain safe and reliable operations.
- Facilities and Utilities: Funds have been used to pay rent, utilities (MDU and City bills), and maintain communication systems such as the 24-hour crisis line and office phone systems that connect victims with needed resources.
- Contractual Services: Funding supports third-party accounting services required for compliance with all state and federal funders, as well as security system maintenance for the safety of staff and clients.
- Training: Supplemental funding ensures that staff can attend national trainings, staying current on best practices in victim services.

This ongoing funding directly strengthens the quality, character, and health of the Sheridan community by ensuring the Advocacy & Resource Center can continue providing critical, trauma-informed support to victims of violence. With the City's support, the Center remains open, heated, connected, and adequately staffed—allowing victims to find safety, guidance, and hope in times of crisis.

GPET Section II: Activities & Accomplishments
Must Use This Form

- Identify the municipal function that was performed with the funds

Reporting Period: July 1, 2025 – January 31, 2026

During the reporting period, the Advocacy & Resource Center provided critical, trauma-informed services to 267 individuals experiencing domestic violence, sexual assault, stalking, and other forms of violence. Advocates delivered comprehensive support through 368 in-person meetings, 682 phone calls, and 209 email or mail correspondences, ensuring survivors had consistent access to safety planning, emotional support, and resource navigation.

The Center provided 46 nights of emergency shelter to 10 women, offering immediate safety, stability, and basic needs during moments of crisis. Legal advocacy remained a core component of services, with staff assisting survivors in obtaining 13 Family Violence Protection Orders, 15 Stalking Protection Orders, and 4 Sexual Assault Protection Orders. Advocates supported clients through every step of the legal process, including filing paperwork, preparing for hearings, attending court proceedings, and accompanying survivors during law enforcement interviews and sexual assault forensic exams.

In addition to direct services, the Advocacy & Resource Center played an active role in community education and prevention. Advocates conducted 14 presentations reaching 668 community members in Sheridan, increasing awareness of violence prevention, available resources, and the dynamics of abuse. Staff also participated in multidisciplinary collaboration by attending child protection team meetings, adult protection team meetings, social service agency meetings, and sex offender management meetings, strengthening coordinated community responses to violence.

Core services provided during this period included:

- Crisis intervention and compassionate listening
- Safety planning for survivors and their children
- Providing emergency shelter
- Accompaniment to medical exams and evidence collection
- Support during law enforcement interviews
- Court preparation and guidance through criminal procedures
- Assistance with filing and attending protection order hearings

Through these efforts, the Advocacy & Resource Center continued to empower survivors, enhance safety, and strengthen community response systems. The data from this reporting period demonstrates both the ongoing need for services and the Center's commitment to providing comprehensive, survivor-centered support.

GPET Section II: Activities & Accomplishments

Must Use This Form

Continued - If Applicable:

The remaining GPET funds are on track to be fully expended by the end of the current funding cycle. All outstanding balances are planned to be spent by June 30, 2026, ensuring that the allocation is utilized as intended to support program operations and direct services.

GPET Section III: Budget & Expenditure of Funds

(Must Use This Form)

*This form should reflect the **GPET specific** budget that was initially outlined in your GPET Application. Please provide a YTD account of how those funds have been expended and what remains for the rest of the fiscal year. **Please do not include non-GPET expenditures on this form.**

From: July 1, 2025 Through: February 1, 2026

Budgeted Admin Expenses	Budget Amount	Expenditures	Unexpended
Salary & Benefits, Director	5,000	2,500	2,500
Salary & Benefits, Other(s)	8,200	4,100	4,100
Supplies	12,000	5,408	6,592
Equipment	4,800	4,800	0
Rent	8,500	4,947	3,553
Utilities	3,000	1,150	1,850
Contractual Services	6,000	2,130	3,870
Other:	2,500	250	2,250
Other:			
Other:			

Program Expenses	Budget Amount	Expenditures	Unexpended
(If you have more than one program, please make a copy of this page & clearly identify the program(s))			
Salaries & Benefits			
Supplies			
Equipment			
Lodging			
Rent			
Utilities			
Food			
Advertising/Printing			
Other:			

Total	$50,000 ✓	$25,285 ✓	$ 24,715 ✓

CITY OF Sheridan
WYOMING

General Purpose Excise Tax (GPET) YTD Report

FY YTD Reports are due no later than 5pm on February 15th.

Fiscal Year Reports (FY Reports) is a required report outlined in the signed GPET Service Agreement. Failure to submit a timely report may result in the suspension of remaining GPET allocations and may impact consideration for future funding.

GPET Section I: Cover Sheet

Organization Name:	Bighorn Development Center
Address:	366 E Brundage ST
City/State/Zip:	Sheridan, WY 82801
Contact Person:	Darci Larson
Phone Number:	307-672.6610
Email:	dlarson@bdcwy.org
Organization TIN/EIN	83-0296093
GPET Funds Amount	$ 12,500.00

☐ **This information provided has updated contact information from the time of the application**

Certification: I hereby certify that the information provided in this General Purpose Excise Tax Fiscal Year Report (FY Report) is true and correct to the best of my knowledge.

Board President	Haley Hendrickson	Haley Hendrickson	1/26/2026
Title	Signature	Printed Name	Date
Executive Director	Darci Larson	Darci Larson	1/21/2026
Title	Signature	Printed Name	Date

GPET Section II: Activities & Accomplishments
Must Use This Form

Please briefly explain how the received funds have been used to-date. Please include the following:

- Were the funds designated for a one-time expense, or ongoing expenses?
  - For one-time expenses, list the item(s) and the purpose or use of said item(s)
  - For ongoing expenses, list the project(s) or outcome(s)
- How has/have your project(s) improved the overall quality, character, or health of Sheridan?
  - Identify the municipal function that was performed with the funds

Use of Funds:

The funds received have been utilized to support both one0time and ongoing expenses that contribute to the early identification and early childhood services for children and families in Sheridan.

One-Time Expenses:

Community Outreach and Awareness Materials
- Re-branding banner used at community events such as Third Thursday
- Printing of new screening rack cards and brochures distributed to community partners including pediatric clinics, DFS, and the hospital
- Advertisement placements in local newspapers and targeted social media campaigns to reach families across Sheridan

Purpose: To increase awareness of our free developmental screening services and ensure families and referral partners know how to access early identification and support through multiple communication channels, including community events, print media, and digital outreach.

Ongoing Expenses:

Developmental Screenings & Evaluations
- In the first six months, we provided developmental screenings to 126 children in the City of Sheridan
- We completed 56 evaluations to further assess and support children's developmental needs
- These screenings and evaluations allow children to receive early intervention and special education services as early as possible, improving developmental and educational outcomes

Documentation Supplies
- Funds were used to purchase screening result forms, data collection forms, and referral pads
- These materials ensure accurate documentation and timely referrals for services

Scheduling & Efficiency Software
- Funds supported the annual cost of scheduling software that allows families to schedule screening appointments online
- This system improves accessibility for families and increases efficiency in coordinating screenings and evaluations

GPET Section II: Activities & Accomplishments
Must Use This Form

Continued - If Applicable:

Impact on the community
This funding has strengthened early childhood services in Sheridan by increasing access to developmental screenings and ensuring children are identified and supported early. Improved outreach and scheduling have expanded our reach to more families, while timely evaluations allow children to begin services sooner. These efforts support school readiness, reduce long-term services needs, and contribute to healthier outcomes for children and families in our community.

Municipal Function Performed
The funds supported the municipal function of early childhood development initiatives, including developmental screening, evaluation, and the provision of early intervention and special education services for young children. These services ensure children with developmental delays receive timely, appropriate supports that promote learning, development, and long-term success.

GPET Section III: Budget & Expenditure of Funds

(Must Use This Form)

*This form should reflect the **GPET specific** budget that was initially outlined in your GPET Application. Please provide a YTD account of how those funds have been expended and what remains for the rest of the fiscal year. **Please do not include non-GPET expenditures on this form.**

From: July 1, 2025 Through: February 1, 2026

Budgeted Admin Expenses	Budget Amount	Expenditures	Unexpended
Salary & Benefits, Director			
Salary & Benefits, Other(s)			
Supplies			
Equipment			
Rent			
Utilities			
Contractual Services			
Other			
Other			
Other			

Program Expenses	Budget Amount	Expenditures	Unexpended
(If you have more than one program, please make a copy of this page & clearly identify the program(s))			
Salaries & Benefits	$6,000.00	$2,016.00	$3,984.00
Supplies	$2,000.00	$591.75	$1,408.25
Equipment	$1,000.00	$429.03	$570.97
Lodging			
Rent			
Utilities			
Food			
Advertising/Printing	$3,500.00	$844.03	$2,655.97
Other			

Total	$ $12,500.00	$ $3,880.81	$ $8,619.19

CITY OF Sheridan

WYOMING

General Purpose Excise Tax (GPET) YTD Report

FY YTD Reports are due no later than 5pm on February 15th.

Fiscal Year Reports (FY Reports) is a required report outlined in the signed GPET Service Agreement. Failure to submit a timely report may result in the suspension of remaining GPET allocations and may impact consideration for future funding.

GPET Section I: Cover Sheet

Organization Name:	Black Mountain Nordic
Address:	PO Box 593
City/State/Zip:	Sheridan, WY 82801
Contact Person:	Nicholas C. Flores
Phone Number:	307-751-2787
Email:	nick@bmnordic.org
Organization TIN/EIN	92-0868975
GPET Funds Amount	$ 10,000

☑ **This information provided has updated contact information from the time of the application**

Certification: I hereby certify that the information provided in this General Purpose Excise Tax Fiscal Year Report (FY Report) is true and correct to the best of my knowledge.

Title	Signature	Printed Name	Date
ED	Nicholas C Flores	Nicholas C. Flores	01/13/26
Treasurer	Peter Mohseni	Peter Mohseni	01/13/26

GPET Section II: Activities & Accomplishments
Must Use This Form

Please briefly explain how the received funds have been used to-date. Please include the following:

- Were the funds designated for a one-time expense, or ongoing expenses?
  - For one-time expenses, list the item(s) and the purpose or use of said item(s)
  - For ongoing expenses, list the project(s) or outcome(s)
- How has/have your project(s) improved the overall quality, character, or health of Sheridan?
  - Identify the municipal function that was performed with the funds

Brief Explanation of Fund Use

Black Mountain Nordic (BMN) utilized the $10,000 in General Purpose Excise Tax (GPET) funds for a one-time capital expense. Black Mountain Nordic purchased a reliable grooming vehicle, replacing a wornout machine, to ensure the continuity of winter trail maintenance. Black Mountain Nordic also used the GPET funds to leverage additional private donations and grants. These combined resources allowed for the purchase of a new 2026 Can Am Defender ATV equipped with specialized snow tracks, totaling approximately $23,500. The machine was acquired and put into service in November 2025.

Impact on Quality, Character, and Health of Sheridan

This project directly enhances the quality of life in Sheridan by ensuring that over 30 miles of winter trails remain safe, accessible, and high-quality for residents and visitors. Black Mountain Nordic provides reliably groomed trails at South Park, Malcolm Wallop, Kendrick Golf Course, Centennial Park, Cutler Hill, and Sibley Lake. These trails support Sheridan's identity as an outdoor recreation hub, attracting winter tourism and supporting local businesses during the winter months.

Municipal Function Performed

The funds were used to perform the municipal functions of public recreation and maintenance. By maintaining trails on both City-owned property (e.g., Kendrick Golf Course, Malcolm Wallop & South Park) and adjacent public lands, BMN acts as a vital partner to the City Parks & Recreation Department. This partnership provides the community with a specialized service (winter grooming) that requires specific technical expertise and equipment that offers year-round recreational infrastructure without increasing the burden on municipal staff.

GPET Section III: Budget & Expenditure of Funds

(Must Use This Form)

*This form should reflect the **GPET specific** budget that was initially outlined in your GPET Application. Please provide a YTD account of how those funds have been expended and what remains for the rest of the fiscal year. **Please do not include non-GPET expenditures on this form.**

From: July 1, 2025 Through: February 1, 2026

Budgeted Admin Expenses	Budget Amount	Expenditures	Unexpended
Salary & Benefits, Director			
Salary & Benefits, Other(s)			
Supplies			
Equipment	$10,000	$23,500 (only $10K was GPET)	$0.00
Rent			
Utilities			
Contractual Services			
Other			
Other			
Other			

Program Expenses	Budget Amount	Expenditures	Unexpended
(If you have more than one program, please make a copy of this page & clearly identify the program(s))			
Salaries & Benefits			
Supplies			
Equipment			
Lodging			
Rent			
Utilities			
Food			
Advertising/Printing			
Other			

Total	$ 10,000 ✓	$ 23,500 ✓	$ 0.00 ✓

CITY OF Sheridan

WYOMING

General Purpose Excise Tax (GPET) YTD Report

FY YTD Reports are due no later than 5pm on February 15th.

Fiscal Year Reports (FY Reports) is a required report outlined in the signed GPET Service Agreement. Failure to submit a timely report may result in the suspension of remaining GPET allocations and may impact consideration for future funding.

GPET Section I: Cover Sheet

Organization Name:	CHAPS Equine Assisted Services
Address:	PMB 201, 1590 Sugarland Dr, Ste B
City/State/Zip:	Sheridan, WY 82801
Contact Person:	Kristen Marcus
Phone Number:	307-673-6161
Email:	info@chapswyo.org
Organization TIN/EIN	72-1578867
GPET Funds Amount	$ 25000

☑ **This information provided has updated contact information from the time of the application**

Certification: I hereby certify that the information provided in this General Purpose Excise Tax Fiscal Year Report (FY Report) is true and correct to the best of my knowledge.

Title	Signature	Printed Name	Date
Exeuctive Director		Kristen Marcus	1-7-26
Board President	Bliss Ragsdale	Bliss Ragsdale	1-21-26

GPET Section II: Activities & Accomplishments
Must Use This Form

Please briefly explain how the received funds have been used to-date. Please include the following:

- Were the funds designated for a one-time expense, or ongoing expenses?
  - For one-time expenses, list the item(s) and the purpose or use of said item(s)
  - For ongoing expenses, list the project(s) or outcome(s)
- How has/have your project(s) improved the overall quality, character, or health of Sheridan?
  - Identify the municipal function that was performed with the funds

CHAPS received funds for general operations in support of our overall programs. In 2025, CHAPS served a total of 341 individuals which is an organizational record. Of those 341, 173 were Veterans, 77 were youth, 59 were adults and 32 were aged community members. CHAPS provided a whopping 2000 hours of programming to our community in 2025.

CHAPS was also blessed with over 90 volunteers who have donated a collective 5320 hours to CHAPS in 2025. Seventeen of those volunteers will be awarded medals through the Governor's Volunteer Service program at Serve Wyoming.

We were able to build new collaborations with Lagniappe, Phorge Makerspace and Equal Beginnings as well as introduce a new program for survivors of domestic violence AND their children.

CHAPS has partnered with the University of Kentucky to do an evaluation of all the programs CHAPS offers. We should have the results back by late winter/early spring of 2026. We are excited to see where we are doing well, what we need to improve on and, most importantly, the real effectiveness of our programs.

Sheridan WYOMING

GPET Section III: Budget & Expenditure of Funds

(Must Use This Form)

*This form should reflect the **GPET specific** budget that was initially outlined in your GPET Application. Please provide a YTD account of how those funds have been expended and what remains for the rest of the fiscal year. **Please do not include non-GPET expenditures on this form.**

From: July 1, 2025 Through: February 1, 2026

Budgeted Admin Expenses	Budget Amount	Expenditures	Unexpended
Salary & Benefits, Director			
Salary & Benefits, Other(s)			
Supplies			
Equipment			
Rent	7500	4375	3,125
Utilities	4680	2730	1,950
Contractual Services	~~1000~~ 5000	4444	556
Other			
Other			
Other			

Program Expenses	Budget Amount	Expenditures	Unexpended
(If you have more than one program, please make a copy of this page & clearly identify the program(s))			
Salaries & Benefits	7820	4562	3,258
Supplies			
Equipment			
Lodging			
Rent			
Utilities			
Food			
Advertising/Printing			
Other			

Total	$ 25,000 ✓	$ 16,111.00 ✓	$ 8,889.00 ✓

CITY OF Sheridan
WYOMING

General Purpose Excise Tax (GPET) YTD Report

FY YTD Reports are due no later than 5pm on February 15th.

Fiscal Year Reports (FY Reports) is a required report outlined in the signed GPET Service Agreement. Failure to submit a timely report may result in the suspension of remaining GPET allocations and may impact consideration for future funding.

GPET Section I: Cover Sheet

Organization Name:	Compass Center for Families
Address:	1981 Double Eagle Drive Ste B
City/State/Zip:	82801
Contact Person:	Tifany Resser
Phone Number:	307-675-2263
Email:	tifany@compass4families.org
Organization TIN/EIN	86-0687212
GPET Funds Amount	$ 30,000

☐ **This information provided has updated contact information from the time of the application**

Certification: I hereby certify that the information provided in this General Purpose Excise Tax Fiscal Year Report (FY Report) is true and correct to the best of my knowledge.

Executive Director	Tifany Resser	Tifany Resser	2/03/2026
Title	Signature	Printed Name	Date

Board President	William D. Hawley	William D. Hawley	2/03/2026
Title	Signature	Printed Name	Date

✓ AS

GPET Section II: Activities & Accomplishments
Must Use This Form

Please briefly explain how the received funds have been used to-date. Please include the following:

- Were the funds designated for a one-time expense, or ongoing expenses?
  - For one-time expenses, list the item(s) and the purpose or use of said item(s)
  - For ongoing expenses, list the project(s) or outcome(s)
- How has/have your project(s) improved the overall quality, character, or health of Sheridan?
  - Identify the municipal function that was performed with the funds

The GPET funds received were used for ongoing expenses supporting direct services to families in Sheridan. These funds allow Compass Center for Families to provide critical prevention and intervention services at no cost to families, ensuring access to support during times of crisis, transition, and need.

Ongoing GPET-supported projects and outcomes include:

Court Appointed Special Advocates (CASA): Providing trained volunteer advocates to serve as a consistent voice for children involved in abuse and neglect cases in the 4th Judicial District, helping the court make informed decisions that prioritize child safety and permanency.

Parent Enrichment: Offering free parenting education and support opportunities that strengthen family relationships, build confidence and skills, and reduce risk factors for abuse and neglect.

Parent Liaison Program: Providing resources, referrals, and direct support to families in Sheridan County School District #2 to improve school engagement, attendance, and academic success, while helping families navigate barriers related to housing, mental health, and basic needs.

Supervised Visitation: Providing a safe, neutral, and conflict-free setting for families to maintain or rebuild relationships when separation is required due to foster care, guardianship, adoption, or court involvement. Supervised Exchanges: Offering a secure environment for the exchange of children during high-conflict separations or divorces, helping ensure safety and reduce escalation during emotionally charged transitions.

So far in Fiscal Year 2026, Compass Center for Families has provided the following services:

CASA: 49 children served in 36 abuse and neglect cases, supported by 19 trained volunteers who provided 389 hours of advocacy.

Visitation: 38 children in 26 families participated in 315 supervised visits, totaling 677.25 hours of service.

Parent Enrichment: 219 families participated in 78 free parent enrichment opportunities.

Parent Liaison Program: 699 families received information and support, 191 families worked with a Parent Liaison on an ongoing basis, 867 kindergarten and new-family welcome calls were completed,1,203 referrals were made to school and community resources.

GPET Section II: Activities & Accomplishments
Must Use This Form

Continued - If Applicable:

The goal of Compass Center for Families is to strengthen families by providing parents and caregivers with the education, support, advocacy, and tools they need to care for their children safely and effectively. By focusing on prevention and early intervention, Compass helps families stabilize before challenges escalate to the point of requiring punitive or emergency responses.

The services supported by GPET funding perform a critical municipal function related to child welfare prevention, family stabilization, and community safety. By providing prevention-focused and early intervention services, Compass Center for Families helps reduce the need for more costly municipal responses, including court involvement, law enforcement intervention, emergency services, and child protective actions.

Through close collaboration with schools, courts, and community partners, Compass supports the City of Sheridan's broader public health and safety goals by helping families navigate crisis, reduce conflict, and build protective factors that keep children safe and families intact. Strong families contribute directly to a healthier, safer, and more stable community, and GPET funding allows Compass Center for Families to continue providing these essential services in a cost-effective and community-centered way.

GPET Section III: Budget & Expenditure of Funds

(Must Use This Form)

*This form should reflect the **GPET specific** budget that was initially outlined in your GPET Application. Please provide a YTD account of how those funds have been expended and what remains for the rest of the fiscal year. **Please do not include non-GPET expenditures on this form.**

From: July 1, 2025 Through: February 1, 2026

Budgeted Admin Expenses	Budget Amount	Expenditures	Unexpended
Salary & Benefits, Director	$5,000	$5,000	$0.00
Salary & Benefits, Other(s)			
Supplies			
Equipment			
Rent			
Utilities			
Contractual Services			
Other			
Other			
Other			

Program Expenses	Budget Amount	Expenditures	Unexpended
(If you have more than one program, please make a copy of this page & clearly identify the program(s))			
Salaries & Benefits	$25,000	$25,000	$0.00
Supplies			
Equipment			
Lodging			
Rent			
Utilities			
Food			
Advertising/Printing			
Other			

Total	$ $30,000 ✓	$ $30,000 ✓	$ 0.00 ✓

CITY OF Sheridan
WYOMING

General Purpose Excise Tax (GPET) YTD Report

FY YTD Reports are due no later than 5pm on February 15th.

Fiscal Year Reports (FY Reports) is a required report outlined in the signed GPET Service Agreement. Failure to submit a timely report may result in the suspension of remaining GPET allocations and may impact consideration for future funding.

GPET Section I: Cover Sheet

Organization Name:	Downtown Sheridan Association
Address:	121 S. Main Street
City/State/Zip:	Sheridan, WY 82801
Contact Person:	Zoila Perry
Phone Number:	307-672-8881
Email:	zoila@downtownsheridan.org
Organization TIN/EIN	74-2394149
GPET Funds Amount	**$45,000**

☐ **This information contains updated contact information from the time of the application**

Certification: I hereby certify that the information provided in this General Purpose Excise Tax Fiscal Year Report (FY Report) is true and correct to the best of my knowledge.

Executive Director	Zoila Perry	Zoila Perry	02/12/2026
Title	Signature	Printed Name	Date

President	Dylan Crouse	Dylan Crouse	02/12/2026
Title	Signature	Printed Name	Date

GPET Section II: Activities & Accomplishments
Must Use This Form

Please briefly explain how the received funds have been used to-date. Please include the following:

- Were the funds designated for a one-time expense, or ongoing expenses?
  - For one-time expenses, list the item(s) and the purpose or use of said item(s)
  - For ongoing expenses, list the project(s) or outcome(s)
- How has/have your project(s) improved the overall quality, character, or health of Sheridan?
  - Identify the municipal function that was performed with the funds

Funds received have been used for ongoing expense that advances DSA's mission of enhancing Downtown Sheridan through beautification, community engagement, and economic development. These efforts align with municipal functions related to community, economic development, tourism promotion, public space activation, historic preservation, small business support and recreational programming.

3rd Thursday Street Festival – funds supported marketing and printing efforts through radio, social media and print, which help to draw 5,000-7,000 attendees through the summer. The event increases foot traffic, drives sales revenue, and reinforces downtown as the cultural and economic center of the community. By activating public space, the festival fosters social connection, supports small business sustainability, and enhances Sheridan's destination appeal.

Flowers on Main Street – Funding covered the cost of flowers, soil, fertilizer, and watering. This program enhances the visual character and historic charm of Downtown Sheridan. The installation and maintenance of seasonal flower baskets contribute to a welcoming streetscape, encourage pedestrian activity, and support a positive first impression for residents and visitors. The program is also a consistent source of positive feedback from both tourists and residents, who frequently comment on the beauty and vibrancy it brings to the district. These beautification efforts strengthen community pride and contribute to property value stability within the downtown area.

Shop Local campaigns – Funds supported marketing and printing efforts through radio, social media, print and grand prize giveaways. The local campaigns have strengthened the economic health of Sheridan by encouraging residents to support locally owned businesses, keeping dollars circulating within the community. These campaigns reinforce business retention, support job sustainability, and promote downtown as a primary retail and dining destination. By strategically marketing the district, DSA enhances commercial vitality and long-term economic resilience.

DSA building and Operations – Funds support covering essential expenses such as utilities, repairs, and general upkeep of DSA-managed properties to maintain functional and welcoming spaces for community use.

GPET Section II: Activities & Accomplishments

Must Use This Form

Continued - If Applicable:

Funds allocated toward events, beautification efforts, promotional campaigns, and general operations are expended throughout the fiscal year as programming occurs and related invoices are received.

Any remaining funds that have not yet been expended are contractually committed to planned activities and operational expenses within the current fiscal cycle. These funds are anticipated to be fully utilized no later than June 30, 2026. Expenditures will continue to support approved municipal functions, including economic development programming, downtown beautification, promotional initiatives, and administrative coordination necessary to sustain downtown revitalization efforts.

All funds will be used in accordance with the approved scope of work and budget allocations prior to the close of the fiscal year.

GPET Section III: Budget & Expenditure of Funds

(Must Use This Form)

*This form should reflect the **GPET specific** budget that was initially outlined in your GPET Application. Please provide a YTD account of how those funds have been expended and what remains for the rest of the fiscal year. **Please do not include non-GPET expenditures on this form.**

From: July 1, 2025 Through: January 31, 2026 (Flowers)

Budgeted Admin Expenses	Budget Amount	Expenditures	Unexpended
Salary & Benefits, Director			
Salary & Benefits, Other(s)			
Supplies			
Equipment			
Rent			
Utilities			
Contractual Services			
Other:			
Other:			
Other:			

Program Expenses	Budget Amount	Expenditures	Unexpended
(If you have more than one program, please make a copy of this page & clearly identify the program(s))			
Salaries & Benefits	10,000	5,130	4,870
Supplies	2,000	2,000	0
Equipment			
Lodging			
Rent			
Utilities	1,000	849.59	150.41
Food			
Advertising/Printing			
Other:			

Total	$13,000 ✓	$7,979.59 ✓	$ 5,020.41 ✓

GPET Section III: Budget & Expenditure of Funds

(Must Use This Form)

*This form should reflect the **GPET specific** budget that was initially outlined in your GPET Application. Please provide a YTD account of how those funds have been expended and what remains for the rest of the fiscal year. **Please do not include non-GPET expenditures on this form.**

From: July 1, 2025 Through: January 31, 2026 (3rd Thursday/Promotions)

Budgeted Admin Expenses	Budget Amount	Expenditures	Unexpended
Salary & Benefits, Director			
Salary & Benefits, Other(s)			
Supplies			
Equipment			
Rent			
Utilities			
Contractual Services			
Other:			
Other:			
Other:			

Program Expenses	Budget Amount	Expenditures	Unexpended
(If you have more than one program, please make a copy of this page & clearly identify the program(s))			
Salaries & Benefits			
Supplies			
Equipment	3,000	3,000	0
Lodging			
Rent			
Utilities			
Food			
Advertising/Printing	9,000	6,556.50	2,443.50
Other:			

Total	$12,000 ✓	$9,556.50 ✓	$ 2,443.50 ✓

GPET Section III: Budget & Expenditure of Funds

(Must Use This Form)

*This form should reflect the **GPET specific** budget that was initially outlined in your GPET Application. Please provide a YTD account of how those funds have been expended and what remains for the rest of the fiscal year. **Please do not include non-GPET expenditures on this form.**

From: July 1, 2025 Through: January 31, 2026 (DSA Building)

Budgeted Admin Expenses	Budget Amount	Expenditures	Unexpended
Salary & Benefits, Director			
Salary & Benefits, Other(s)			
Supplies			
Equipment			
Rent			
Utilities	8,000	1,272.98	6,727.02
Contractual Services			
Other:			
Other:			
Other:			

Program Expenses	Budget Amount	Expenditures	Unexpended
(If you have more than one program, please make a copy of this page & clearly identify the program(s))			
Salaries & Benefits	5,000	2,500	2,500
Supplies			
Equipment	3,000	1,000	2,000
Lodging			
Rent			
Utilities	4,000	3,046.08	953.92
Food			
Advertising/Printing			
Other:			

Total	$20,000 ✓	$7,819.06 ✓	$ 12,180.94 ✓

CITY OF Sheridan
WYOMING

General Purpose Excise Tax (GPET) YTD Report

FY YTD Reports are due no later than 5pm on February 15th.

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GPET Section I: Cover Sheet

Organization Name:	Habitat for Humanity of the Eastern Bighorns
Address:	PO Box 6196 / 44 Fort Road
City/State/Zip:	Sheridan, WY 82801
Contact Person:	Meredith Sopko
Phone Number:	307-672-3848
Email:	meredith@sheridanhabitat.org
Organization TIN/EIN	83-0309911
GPET Funds Amount	**$40,000.00**

☐ **This information contains updated contact information from the time of the application**

Certification: I hereby certify that the information provided in this General Purpose Excise Tax Fiscal Year Report (FY Report) is true and correct to the best of my knowledge.

Title	Signature	Printed Name	Date
Executive Director	Christine Dietrich	Christine Dietrich	2-3-26
Board President	Victoria Zier	Victoria Zier	2-3-26

GPET Section II: Activities & Accomplishments
Must Use This Form

Please briefly explain how the received funds have been used to-date. Please include the following:

- Were the funds designated for a one-time expense, or ongoing expenses?
  - For one-time expenses, list the item(s) and the purpose or use of said item(s)
  - For ongoing expenses, list the project(s) or outcome(s)
- How has/have your project(s) improved the overall quality, character, or health of Sheridan?
  - Identify the municipal function that was performed with the funds

Habitat for Humanity of the Eastern Bighorns (HFHEB) originally submitted an application requestion $75,000 in GPET funds. If awarded, those funds would be allocated in the following way: $25,000 allocated to the traditional Habitat for Humanity Home Ownership Program and $50,000 to be allocated to the Sheridan County Housing Land Trust. Upon receiving the award of $40,000, the decision was made by Habitat Leadership and the Board of Directors to allocate the full $40,000 to the traditional Habitat for Humanity Home Ownership program for various construction supplies and equipment. This program provides eligible individuals and families earning between 30% and 80% of the Area Median Income with the opportunity to achieve homeownership through a 0% interest, income-based mortgage. Our partner families participate in the process by completing 250 hours of sweat equity as well as completing a Financial Foundations Class conducted by HFHEB and the Wyoming Housing Network. HFHEB also provides homeowners other education classes such as basic maintenance, lawn care, and budgeting. In 2025 Habitat for Humanity of the Eastern Bighorns was proud to complete its 51st Habitat home in Sheridan County.

HFHEB was given the opportunity to purchase eight lots in Ranchester in 2022 and made the decision to move forward with building four twin homes on these lots. Currently, this is our primary construction project for the traditional Habitat Homeownership program and will be completed by end of summer 2026. The 2025 GPET funds were used in completing two of the twin homes located at 1363 and 1365 Stoneridge Drive. Both homes have been sold and have families living in them. While these homes are located outside the Sheridan City limits, both homeowners are employed in the City of Sheridan and provide essential services that support the local community. Additionally, they contribute to the Sheridan economy by volunteering with local organizations and patronizing Sheridan businesses.

The homes built with the help of the GPET funding have been life changing for these two families. Having a safe, stable home of their own provides a sense of pride as well as improving their overall physical and mental health. Home ownership reduces stress by eliminating the worry of displacement due to rising housing costs or the possibility of having to leave the Sheridan community all together. Children living in stable housing perform better academically, maintain consistent school attendance and overall it provides a more supportive environment which leads to future success of the children. These families are reducing debt and building positive credit and are building equity which will benefit them and their children long into the future.

All funds have been expended as of August 28, 2025. An accounting of how the funds were used is listed below in the budget & expenditure of funds. We are happy to provide more detail if necessary.

Habitat for Humanity of the Eastern Bighorns is deeply grateful for the City of Sheridan's support of the work we do. The GPET funding is vital to being able to continue with the work of providing attainable housing options to the citizens of the City of Sheridan and Sheridan County.

GPET Section III: Budget & Expenditure of Funds

(Must Use This Form)

*This form should reflect the **GPET specific** budget that was initially outlined in your GPET Application. Please provide a YTD account of how those funds have been expended and what remains for the rest of the fiscal year. **Please do not include non-GPET expenditures on this form.**

From: July 1, 2025 Through: February 1, 2026

Budgeted Admin Expenses	Budget Amount	Expenditures	Unexpended
Salary & Benefits, Director			
Salary & Benefits, Other(s)			
Supplies			
Equipment			
Rent			
Utilities			
Contractual Services			
Other:			
Other:			
Other:			

Program Expenses-Traditional Homeownership Program	Budget Amount	Expenditures	Unexpended
(If you have more than one program, please make a copy of this page & clearly identify the program(s))			
Salaries & Benefits			
Supplies-Various construction supplies for landscaping, plumbing, interior finishes	$20,000.00	$20,000.00	$0.00
Equipment-Appliances for homes, rental fees for construction equipment, skid steer	$20,000.00	$20,000.00	$0.00
Lodging			
Rent			
Utilities			
Food			
Advertising/Printing			
Other:			

Total	$40,000.00	$40,000.00	$ 0.00

CITY OF Sheridan WYOMING

General Purpose Excise Tax (GPET) YTD Report

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GPET Section I: Cover Sheet

Organization Name:	NAMI Sheridan Wyoming
Address:	1 S Tschirgi St.
City/State/Zip:	Sheridan, WY 82801
Contact Person:	Rita Geary
Phone Number:	307-533-9332
Email:	namisheridan@gmail.com
Organization TIN/EIN	99-0932379
GPET Funds Amount	$ 10,000

☑ **This information provided has updated contact information from the time of the application**

Certification: I hereby certify that the information provided in this General Purpose Excise Tax Fiscal Year Report (FY Report) is true and correct to the best of my knowledge.

Board Treasurer	Tyson Markham	Tyson Markham	2/12/2026
Title	Signature	Printed Name	Date

Board Member		Rita Geary	2/12/2026
Title	Signature	Printed Name	Date

GPET Section II: Activities & Accomplishments
Must Use This Form

Please briefly explain how the received funds have been used to-date. Please include the following:

- Were the funds designated for a one-time expense, or ongoing expenses?
  - For one-time expenses, list the item(s) and the purpose or use of said item(s)
  - For ongoing expenses, list the project(s) or outcome(s)
- How has/have your project(s) improved the overall quality, character, or health of Sheridan?
  - Identify the municipal function that was performed with the funds

GPET funds awarded to NAMI Sheridan Wyoming have been used to support ongoing program expenses that expand access to mental health support and education for Sheridan County residents. Funds were not used for administrative or one-time costs, but rather to sustain professionally led therapeutic support groups and community education opportunities designed to reduce barriers to care and promote mental wellness across the community.

Year to date, GPET-supported programming has served over 230 participants through a combination of therapeutic support groups and educational offerings. GPET funding has supported the Pathways Therapeutic Support Group, Peer Self-Acceptance Group, Healing Your Relationship with Food & Body Group, and a series of community education workshops. A significant portion of funds has been used to compensate licensed mental health professionals facilitating these groups, which have served more than 160 participants to date. These programs provide structured, professionally guided mental health support in a group setting for individuals who may not have access to traditional one-on-one therapy due to financial, insurance, or availability barriers, helping bridge the gap between peer support and clinical services.

In addition to therapeutic support, GPET funds have supported community education series and workshops that have reached over 140 attendees year to date. These sessions focus on increasing mental health awareness, reducing stigma, and equipping individuals and families with practical tools for understanding and managing mental health challenges. To ensure these events were accessible to the broader community, NAMI provided meals and childcare during sessions. Funds were used to cover speaker stipends, and support outreach and printed materials. These supports directly address common barriers to participation and allow community members to engage regardless of financial or caregiving constraints.

Collectively, these GPET-supported programs have contributed to the health, character, and quality of life in Sheridan by increasing access to preventative mental health resources, encouraging early intervention, and normalizing open conversations about mental illness. The Peer Self-Acceptance Group has provided a consistent, stigma-free space for individuals to build connection and resilience, while educational offerings have strengthened community understanding and reduced isolation for individuals and families affected by mental health challenges.

These activities align closely with municipal functions related to public health and social services by offering community-based mental health education, therapeutic group support, and preventative wellness programming. By filling critical gaps in mental health care and reducing reliance on crisis and emergency services, GPET funding enables NAMI Sheridan to serve as a key community partner in building a healthier, more informed, and more resilient Sheridan.

GPET Section III: Budget & Expenditure of Funds

(Must Use This Form)

*This form should reflect the **GPET specific** budget that was initially outlined in your GPET Application. Please provide a YTD account of how those funds have been expended and what remains for the rest of the fiscal year. **Please do not include non-GPET expenditures on this form.**

From: July 1, 2025 Through: February 1, 2026

Budgeted Admin Expenses	Budget Amount	Expenditures	Unexpended
Salary & Benefits, Director			
Salary & Benefits, Other(s)			
Supplies			
Equipment			
Rent			
Utilities			
Contractual Services			
Other			
Other			
Other			

Program Expenses	Budget Amount	Expenditures	Unexpended
(If you have more than one program, please make a copy of this page & clearly identify the program(s))			
Salaries & Benefits	$7,000	$5,359.80	$1640.20
Supplies	$2,000	$484.21	$1515.79
Equipment			
Lodging			
Rent			
Utilities			
Food			
Advertising/Printing	$1000	$380.28	$619.72
Other			

Total	$ 10,000	$ 6,224.29	$ 3,775.71

CITY OF Sheridan
WYOMING

General Purpose Excise Tax (GPET) YTD Report

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GPET Section I: Cover Sheet

Organization Name:	SAGE Community Arts
Address:	21 W Brundage Street
City/State/Zip:	Sheridan WY 82801
Contact Person:	Jill Benson
Phone Number:	307-674-1970
Email:	director@sageart,org
Organization TIN/EIN	02-0755187
GPET Funds Amount	$ 15,000.00

☐ **This information provided has updated contact information from the time of the application**

Certification: I hereby certify that the information provided in this General Purpose Excise Tax Fiscal Year Report (FY Report) is true and correct to the best of my knowledge.

Executive Director		Jill Benson	2/5/2026
Title	Signature	Printed Name	Date
Board President		Dan Lee	2/5/2026
Title	Signature	Printed Name	Date

GPET Section II: Activities & Accomplishments
Must Use This Form

Please briefly explain how the received funds have been used to-date. Please include the following:

- Were the funds designated for a one-time expense, or ongoing expenses?
  - For one-time expenses, list the item(s) and the purpose or use of said item(s)
  - For ongoing expenses, list the project(s) or outcome(s)
- How has/have your project(s) improved the overall quality, character, or health of Sheridan?
  - Identify the municipal function that was performed with the funds

The FY26 GPET funds awarded to SAGE Community Arts supported ongoing administrative and programmatic expenses, enabling SAGE to fully advance the goals outlined in our application and continue serving as a vital cultural resource for the City of Sheridan.

With GPET support, SAGE has continued to provide free, ongoing access to visual art through professionally curated gallery exhibitions that are open to the public year-round. Through the first portion of FY26, SAGE presented multiple major exhibitions, maintaining our commitment to hosting seven annual exhibitions that feature a wide range of subjects, media, and artistic voices from both local and nationally recognized artists.

SAGE's exhibition program directly supported artists and the local creative economy. Through these exhibitions, SAGE compensated artists through sales commissions while also providing paid instructional opportunities through classes and workshops. In total, 59 artists were featured in the Exhibition Gallery during this period, with an additional 70+ member artists participating in the 5th Annual Member Pop-Up Show—advancing our goal of supporting and promoting the work of over 200 member artists annually.

GPET funding also allowed SAGE to expand and strengthen its arts education offerings. Building on the success of FY25—when GPET support helped expand Youth Summer Camps from two to five fully enrolled camps—SAGE continued to grow access to affordable and free arts education in FY26. This included expanding youth camps to 12 offerings and providing free youth classes during the school year, ensuring broad access for families across Sheridan.

Together, these efforts contributed to strengthening Sheridan's identity as an arts destination. By the end of 2025, SAGE welcomed over 5,590 visitors from Sheridan, across Wyoming, and from out of state. These visitors engaged with exhibitions, artist talks, and educational programming, supporting both cultural tourism and downtown vitality.

Finally, SAGE continued to collaborate with local businesses and community partners to support economic diversification and resilience. These partnerships—such as exhibition sponsorships, downtown pop-up initiatives, and artist engagement—build on the success of prior GPET-supported projects like the Fence Art Project during Main Street reconstruction, which demonstrated how arts-driven initiatives can sustain business visibility and community morale during periods of disruption.

GPET Section II: Activities & Accomplishments
Must Use This Form

Continued - If Applicable:

SAGE Community Arts' programs during the first half of FY26 have meaningfully improved the overall quality, character, and cultural health of Sheridan by expanding access to arts education, strengthening community engagement, and elevating Sheridan's role as a regional arts destination.

Municipal Function Performed:
The GPET funds supported community cultural enrichment and public arts education, a municipal function that enhances quality of life, supports youth development, and strengthens Sheridan's cultural economy.

During the first part of FY26, SAGE significantly expanded its Youth Arts Education Program, increasing the number of summer art camps to 12 total camps. With the aid of GPET funding, SAGE was able to reduce admission costs, ensuring that more families could access high-quality arts programming regardless of financial barriers. In addition, SAGE offered two free youth classes during the school year—Manga & Comics and Discovering Dragons!—providing creative, welcoming entry points for students who may not otherwise have access to visual arts education.

SAGE's Exhibitions Program also reached a new level of impact. Attendance and sales reached record highs during the final exhibition of the year, Waddell & Waddell, demonstrating strong community engagement and economic benefit for artists. The return of Seth Tummins to Sheridan further strengthened the community's cultural identity. As a nationally recognized artist and longtime ambassador for Sheridan and the arts, Seth's exhibition and public engagement reinforced Sheridan's reputation as a place that nurtures and celebrates creative excellence.

All artist talks throughout the exhibition season remained free and open to the public, encouraging inclusive participation and sparking meaningful conversations among artists, residents, and visitors. These events brought new voices and perspectives into community dialogue and reinforced the arts as a shared civic resource.

Looking ahead, SAGE is well positioned for continued impact, with six classes already scheduled for the latter half of FY26. These programs will continue to support youth, artists, and community members while contributing to Sheridan's cultural vitality and overall quality of life.

GPET Section III: Budget & Expenditure of Funds

(Must Use This Form)

*This form should reflect the **GPET specific** budget that was initially outlined in your GPET Application. Please provide a YTD account of how those funds have been expended and what remains for the rest of the fiscal year. **Please do not include non-GPET expenditures on this form.**

From: July 1, 2025 Through: February 1, 2026

Budgeted Admin Expenses	Budget Amount	Expenditures	Unexpended
Salary & Benefits, Director	3790	1895	1895
Salary & Benefits, Other(s)	1938	969	969
Supplies			
Equipment			
Rent	2700	1350	1350
Utilities	3397	1698	1699
Contractual Services			
Other			
Other			
Other			

Program Expenses	Budget Amount	Expenditures	Unexpended
(If you have more than one program, please make a copy of this page & clearly identify the program(s))			
Salaries & Benefits	3175	1588	1587
Supplies			
Equipment			
Lodging			
Rent			
Utilities			
Food			
Advertising/Printing			
Other			

Total	$ 15,000 ✓	$ 7500 ✓	$ 7500 ✓

CITY OF Sheridan
WYOMING

General Purpose Excise Tax (GPET) YTD Report

FY YTD Reports are due no later than 5pm on February 15th.

Fiscal Year Reports (FY Reports) is a required report outlined in the signed GPET Service Agreement. Failure to submit a timely report may result in the suspension of remaining GPET allocations and may impact consideration for future funding.

GPET Section I: Cover Sheet

Organization Name:	Second Chance Sheridan Cat Rescue
Address:	1850 Gabrielle Court
City/State/Zip:	Sheridan, WY 82801
Contact Person:	Rachel Kristiansen
Phone Number:	307-461-9555
Email:	secondchance@sheridancatrescue.org
Organization TIN/EIN	27-1336749
GPET Funds Amount	$ 30,000

☐ **This information provided has updated contact information from the time of the application**

Certification: I hereby certify that the information provided in this General Purpose Excise Tax Fiscal Year Report (FY Report) is true and correct to the best of my knowledge.

Executive Director	Rachel Kristiansen	Rachel Kristiansen	2-13-2026
Title	Signature	Printed Name	Date

Board President	Claire Deuter	Claire Deuter	2-13-2026
Title	Signature	Printed Name	Date

GPET Section II: Activities & Accomplishments
Must Use This Form

Please briefly explain how the received funds have been used to-date. Please include the following:

- Were the funds designated for a one-time expense, or ongoing expenses?
  - For one-time expenses, list the item(s) and the purpose or use of said item(s)
  - For ongoing expenses, list the project(s) or outcome(s)
- How has/have your project(s) improved the overall quality, character, or health of Sheridan?
  - Identify the municipal function that was performed with the funds

The $30,000 in GPET funds awarded to Second Chance Sheridan Cat Rescue have been used to support ongoing operational and program expenses directly tied to services provided within the City of Sheridan.

As outlined in our approved budget (Section V), the funds were allocated toward:

1. Facility Rent – supporting 12 months of occupancy costs for our permanent adoption and medical facility.

2. Utilities and Insurance – ensuring the facility remains operational, safe, and accessible to the public.

3. Cat Food (Program Expense) – offsetting a portion of annual food costs for cats housed in our care.

4. Medical Expenses (Program Expense) – covering veterinary care for stray, abandoned, and surrendered cats within city limits.

These are ongoing expenses necessary to maintain uninterrupted rescue, housing, and medical services.

Community Impact:

These funds have directly improved the overall quality, character, and health of Sheridan by:

1. Reducing the number of free-roaming and stray cats within city limits.

2. Providing safe shelter, medical care, and adoption placement for city animals.

3. Preventing unwanted litters through intake protocols and coordinated spay/neuter services.

4. Supporting public health through vaccination, disease control, and humane animal management.

By maintaining a staffed, permanent facility capable of housing and medically treating animals, SCSCR performs functions that would otherwise fall to municipal systems.

GPET Section II: Activities & Accomplishments
Must Use This Form

Continued - If Applicable:

Municipal Function Performed:

GPET funds supported services aligned with the following municipal functions:

1. Public Health – vaccination, disease prevention, and control of stray populations.

2. Animal Control / Public Safety – intake and housing of stray and abandoned cats from within city limits.

3. Social Services Support – enabling residents facing hardship to safely surrender or access assistance for their pets.

4. Community Welfare and Livability – maintaining a humane, safe environment for both residents and animals.

Through these ongoing services, GPET funding has ensured that Sheridan remains a compassionate, healthy, and well-managed community while reducing strain on other municipal resources.

GPET Section III: Budget & Expenditure of Funds

(Must Use This Form)

*This form should reflect the **GPET specific** budget that was initially outlined in your GPET Application. Please provide a YTD account of how those funds have been expended and what remains for the rest of the fiscal year. **Please do not include non-GPET expenditures on this form.**

From: July 1, 2025 Through: February 1, 2026

Budgeted Admin Expenses	Budget Amount	Expenditures	Unexpended
Salary & Benefits, Director			
Salary & Benefits, Other(s)			
Supplies			
Equipment			
Rent	15,600.00	11,700.00	3,900.00
Utilities	6,145.00	4,608.75	1,536.25
Contractual Services			
Other			
Other			
Other			

Program Expenses	Budget Amount	Expenditures	Unexpended
(If you have more than one program, please make a copy of this page & clearly identify the program(s))			
Salaries & Benefits			
Supplies			
Equipment			
Lodging			
Rent			
Utilities			
Food	2,445.00	1,833.75	611.25
Advertising/Printing			
Other	5,810.00	4,357.50	1,452.50

Total	$ 30,000 ✓	$ 22,500 ✓	$ 7,500 ✓

CITY OF Sheridan
WYOMING

General Purpose Excise Tax (GPET) YTD Report

FY YTD Reports are due no later than 5pm on February 15th.

Fiscal Year Reports (FY Reports) is a required report outlined in the signed GPET Service Agreement. Failure to submit a timely report may result in the suspension of remaining GPET allocations and may impact consideration for future funding.

GPET Section I: Cover Sheet

Organization Name:	Senior Citizens Council (HUB on Smith)
Address:	211 Smith Street
City/State/Zip:	Sheridan/Wyoming/82801
Contact Person:	Dustin Stephens
Phone Number:	307-672-2240 x111
Email:	dstephens@thehubsheridan.org
Organization TIN/EIN	83-0222330
GPET Funds Amount	$80,000

☒ **This information contains updated contact information from the time of the application**

Certification: I hereby certify that the information provided in this General Purpose Excise Tax Fiscal Year Report (FY Report) is true and correct to the best of my knowledge.

Executive Director		Dustin Stephens	2/6/26
Title	Signature	Printed Name	Date
Board President	Bryn Stewart	Bryn Stewart	2/9/26
Title	Signature	Printed Name	Date

GPET Section II: Activities & Accomplishments
Must Use This Form

Please briefly explain how the received funds have been used to-date. Please include the following:

- Were the funds designated for a one-time expense, or ongoing expenses?
  - For one-time expenses, list the item(s) and the purpose or use of said item(s)
  - For ongoing expenses, list the project(s) or outcome(s)
  - How has/have your project(s) improved the overall quality, character, or health of Sheridan?
  - Identify the municipal function that was performed with the funds

The Hub on Smith is committed to serving Sheridan's older adults by providing vital services that promote independence, well-being, and connection to the community. This report highlights the impact of the two programs funded through the GPET agreement—**Help at Home in-home services** and the **Support Center**—which align with the City of Sheridan's goals of enhancing **quality, character, and health** in the community while fulfilling a **critical municipal function**.

Help at Home – In-Home Services: Personalized, licensed home health services that enable seniors to remain safely at home, avoiding premature institutionalization.

Impact Highlights (July 1, 2025 Through: February 1, 2026):

- **Clients Served:** 824 older adults
- **Service Hours Delivered:** 2400 hrs./month
- **Key Services Provided:**
  - Personal care (bathing, dressing, mobility support)
  - Homemaking (cleaning, laundry, meal preparation)
  - Skilled nursing (medication management, health assessments)
  - Respite care for family caregivers

Alignment with City Goals:

- **Quality of the Community:** By supporting aging in place, Help at Home allows seniors to stay engaged in their neighborhoods, preserving the fabric of the community.
- **Character of the Community:** Sheridan is a community that values its elders. Help at Home ensures that those with physical and cognitive limitations can live with dignity and autonomy.
- **Health of the Community:** Help at Home reduces fall risks, prevents hospitalizations, and improves health outcomes by offering non-medical and limited skilled nursing support in the home.
- **Municipal Function:** This program works closely with the Department of Family Services, Law Enforcement, and Adult Protection to provide services for the most vulnerable seniors, reducing strain on emergency response and healthcare systems.

Looking Forward:

- Help at Home continues to prioritize Veterans and medically complex clients while adapting to evolving federal requirements. With accreditation firmly established, the organization is positioned to stabilize census levels, rebuild growth, and responsibly expand services as referral opportunities increase.

GPET Section II: Activities & Accomplishments
Must Use This Form

Continued - If Applicable:

Support Center – Sheridan's Aging Resource Hub: A centralized access point for information, referrals, benefits enrollment, and care coordination for older adults and caregivers.

Impact Highlights (July 1, 2025 Through: February 1, 2026):

- **Total Individuals Assisted:** 1,698
- **New Clients Seeking Services:** 258
- **Loan Closet Utilization:** 690

Alignment with City Goals:

- **Quality of the Community:** By preventing crisis situations through proactive support, the Support Center ensures older adults remain independent and active in the community.
- **Character of the Community:** The Center reflects Sheridan's values by offering compassionate, person-centered assistance, ensuring no one has to navigate aging challenges alone.
- **Health of the Community:** By assisting with benefits enrollment (Medicaid, Medicare, property tax refunds, LEIAP), the Support Center reduces financial and healthcare burdens on seniors.
- **Municipal Function:** The Support Center serves as a first point of contact for older adults in need, easing the demand on city services and ensuring timely interventions before crises escalate.

Looking Forward:

- We will sustain high-demand resources like the Loan Closet while improving tracking to better measure outcomes and guide service improvements. These efforts will keep services responsive and aligned with City goals.

Conclusion:
The Hub on Smith remains a critical partner in achieving the City of Sheridan's goals for community well-being. The GPET funding ensures that older adults receive the care and resources needed to **age in place safely, maintain independence, and stay connected to their community**. We deeply appreciate the City's continued support in fostering a strong, inclusive community for Sheridan's seniors.

GPET Section II: Activities & Accomplishments
Must Use This Form

*This form should reflect the **GPET specific** budget that was initially outlined in your GPET Application. Please provide a YTD account of how those funds have been expended and what remains for the rest of the fiscal year. **Please do not include non-GPET expenditures on this form.**

From: July 1, 2025 Through: February 1, 2026

Budgeted Admin Expenses	Budget Amount	Expenditures	Unexpended
Salary & Benefits, Director			
Salary & Benefits, Other(s)			
Supplies			
Equipment			
Rent			
Utilities			
Contractual Services			
Other:			
Other:			
Other:			

Program Expenses	Budget Amount	Expenditures	Unexpended
(If you have more than one program, please make a copy of this page & clearly identify the program(s))			
Salaries & Benefits	Help at Home $40,000	Help at Home $28,736	Help at Home $11,264
Supplies			
Equipment			
Lodging			
Rent			
Utilities			
Food			
Advertising/Printing			
Other:			

Continued →

GPET Section III: Budget & Expenditure of Funds

(Must Use This Form)

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From: July 1, 2025 Through: February 1, 2026

Budgeted Admin Expenses	Budget Amount	Expenditures	Unexpended
Salary & Benefits, Director			
Salary & Benefits, Other(s)			
Supplies			
Equipment			
Rent			
Utilities			
Contractual Services			
Other:			
Other:			
Other:			

Program Expenses	Budget Amount	Expenditures	Unexpended
(If you have more than one program, please make a copy of this page & clearly identify the program(s))			
Salaries & Benefits	Support Center $40,000	Support Center $22,891	Support Center $17,109
Supplies			
Equipment			
Lodging			
Rent			
Utilities			
Food			
Advertising/Printing			
Other:			

Total	$80,000 ✓	$51,627 ✓	$28,373 ✓

CITY OF Sheridan
WYOMING

General Purpose Excise Tax (GPET) YTD Report

FY YTD Reports are due no later than 5pm on February 15th.

Fiscal Year Reports (FY Reports) is a required report outlined in the signed GPET Service Agreement. Failure to submit a timely report may result in the suspension of remaining GPET allocations and may impact consideration for future funding.

GPET Section I: Cover Sheet

Organization Name:	Sheridan Arts Council
Address:	PO Box 844
City/State/Zip:	Sheridan WY 82801
Contact Person:	Karen Schubert
Phone Number:	307-674-6108
Email:	knowhimt@gmail.com
Organization TIN/EIN	83-0259949
GPET Funds Amount	$ 2,000.00

☐ **This information provided has updated contact information from the time of the application**

Certification: I hereby certify that the information provided in this General Purpose Excise Tax Fiscal Year Report (FY Report) is true and correct to the best of my knowledge.

Treasurer	Karen Schubert	Karen Schubert	2.1.2026
Title	Signature	Printed Name	Date

President	Shawn Day	Shawn Day	2.1.2026
Title	Signature	Printed Name	Date

GPET Section II: Activities & Accomplishments
Must Use This Form

Please briefly explain how the received funds have been used to-date. Please include the following:

- Were the funds designated for a one-time expense, or ongoing expenses?
  - For one-time expenses, list the item(s) and the purpose or use of said item(s)
  - For ongoing expenses, list the project(s) or outcome(s)
- How has/have your project(s) improved the overall quality, character, or health of Sheridan?
  - Identify the municipal function that was performed with the funds

Ongoing Expenses:

Artists Fees:
Each summer 'Concerts In The Park' are performed in front of large audiences by some local and traveling Artists. A number of Sheridan residents and visitors of all ages come out on Tuesday evenings to the BEAUTIFUL City of Sheridan Kendrick Park Band Shell to enjoy Live Entertainment by a variety of good Artists. The wonderful thing about this is … it is FREE to ALL. The concerts are usually performed from the beginning of July to the middle of August each Tuesday evening.

In addition, each year the Sheridan Arts Council helps support Musical related Professional Art Concerts at locations such as the Whitney Center for the Arts at Sheridan College and the Wyo Theater.

The Sheridan Arts Council is in Good Standing with the State of Wyoming.

The Sheridan Arts Council, by way of the items listed above, has definitely improved the overall quality, character, and health of the community in Sheridan County.

Arts are good for mental health. The Sheridan Arts Council plays a crucial role in bringing music and other arts to several thousand people each year, with a focus on youth and under-served populations.

• The following identifies the municipal function performed with the funds:
*Supports the Summertime Concerts In The Park at the City of Sheridan Kendrick Park Band Shell.
*Provides Artists Fees for Concerts In The Park at the City of Sheridan Kendrick Park Band Shell and Artists Fees for Musicians in Sheridan County at various locations like the Whitney Center for the Arts and the Wyo Theater.

GPET Section III: Budget & Expenditure of Funds

(Must Use This Form)

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From: July 1, 2025 Through: February 1, 2026

Budgeted Admin Expenses	Budget Amount	Expenditures	Unexpended
Salary & Benefits, Director	0.00	No compensation shall be paid to the Directors for their services.	No compensation shall be paid to the Directors for their services.
Salary & Benefits, Other(s)	0.00	No compensation shall be paid to the Directors for their services.	No compensation shall be paid to the Directors for their services.
Supplies			
Equipment			
Rent			
Utilities			
Contractual Services			
Other			
Other			
Other			

Program Expenses	Budget Amount	Expenditures	Unexpended
(If you have more than one program, please make a copy of this page & clearly identify the program(s))			
Salaries & Benefits	0.00	No compensation shall be paid to the Directors for their services.	No compensation shall be paid to the Directors for their services.
Supplies			
Equipment			
Lodging			
Rent			
Utilities			
Food			
Advertising/Printing			
Other - Artist Fees	$2,000.00	$2,000.00	$ 0.00
Total	$ 2000.00 ✓	$ 2,000.00 ✓	$ 0.00 ✓

CITY OF Sheridan
WYOMING

General Purpose Excise Tax (GPET) YTD Report

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GPET Section I: Cover Sheet

Organization Name:	Sheridan Community Land Trust
Address:	PO Box 7185, 14 Lane Lane
City/State/Zip:	Sheridan, WY 82801
Contact Person:	Brad Bauer
Phone Number:	307-673-4702
Email:	director@sheridanclt.org
Organization TIN/EIN	20-4385635
GPET Funds Amount	$ 25,000

☐ **This information provided has updated contact information from the time of the application**

Certification: I hereby certify that the information provided in this General Purpose Excise Tax Fiscal Year Report (FY Report) is true and correct to the best of my knowledge.

Title	Signature	Printed Name	Date
Executive Director		Brad Bauer	1.14.2026

GPET Section II: Activities & Accomplishments
Must Use This Form

Please briefly explain how the received funds have been used to-date. Please include the following:

- Were the funds designated for a one-time expense, or ongoing expenses?
  - For one-time expenses, list the item(s) and the purpose or use of said item(s)
  - For ongoing expenses, list the project(s) or outcome(s)
- How has/have your project(s) improved the overall quality, character, or health of Sheridan?
  - Identify the municipal function that was performed with the funds

A. Were the funds designated for a one-time expense, or ongoing expenses? For ongoing expenses, list the project(s) or outcome(s)

Funds were designated for ongoing expenses including:

1) on-going expenses for recreation including maintaining the Soldier Ridge Trail System and The Green Room Trail. These trails are fully within, or a portion are within the City of Sheridan limits. The importance to the Sheridan community of trails and open space was recently highlighted in the 2019 City of Sheridan Parks Facilities, Pathways and Open Spaces Master Plan.

Ongoing maintenance continues through this reporting period including mowing and weed eating the trail and trailheads, litter pickup, replacement of signs as needed, repair of erosion, and repair of fencing.

2) work towards completing five conservation easements that support wildlife, water quality, and economic opportunity for the City of Sheridan.

We used the funds to work on completing 8 conservation easements. One conservation easement was completed in during this reporting period. A second conservation easement is no longer viable due to change in ownership makeup. We continue to work on the six remaining conservation easements.

3) expanding our place-based history programming from signage to virtual and in-person tours that contribute to quality of life for City of Sheridan residents.

We hosted nine Explore History programs reaching 228 community members during this reporting period. Additionally, we posted four history related YouTube videos with 416 views. We installed a sign at Monarch related to the Black Diamon Tour as well as made progress on a two additional history signs. XXXXXXXXXTBT and signs.

B. How has/have your project(s) improved the overall quality, character, or health of Sheridan? Identify the municipal function that was performed with the funds

We believe our projects improve our overall quality, character and health of Sheridan. Community trails have been shown to be important free spaces for physical and mental health. Additionally, community trails attract and retain businesses and quality employees. Conservation work helps support feeding our community, water quality and wildlife. All are important to Sheridan residents whether it is drinking water, places to hunt and view wildlife, or feeding a family. History helps us remember our unique past and connects us to each other while building community.

We regularly receive good feedback from the community for our work including informal conversations and formal awards of recognition. Formal recognition received during this reporting period is The National Society of the Daughters of the American Revolution Conservation Committee award.

Our work overlaps with municipal functions of community and social services including parks and recreation, senior citizen servies, and cultural attractions.

GPET Section III: Budget & Expenditure of Funds

(Must Use This Form)

*This form should reflect the **GPET specific** budget that was initially outlined in your GPET Application. Please provide a YTD account of how those funds have been expended and what remains for the rest of the fiscal year. **Please do not include non-GPET expenditures on this form.**

From: July 1, 2025 Through: February 1, 2026

Budgeted Admin Expenses	Budget Amount	Expenditures	Unexpended
Salary & Benefits, Director			
Salary & Benefits, Other(s)			
Supplies			
Equipment			
Rent			
Utilities			
Contractual Services			
Other			
Other			
Other			

Program Expenses	Budget Amount	Expenditures	Unexpended
(If you have more than one program, please make a copy of this page & clearly identify the program(s))			
Salaries & Benefits	25000	12500	12500
Supplies			
Equipment			
Lodging			
Rent			
Utilities			
Food			
Advertising/Printing			
Other			

Total	$ 25000 ✓	$ 12500 ✓	$ 12500 ✓

CITY OF Sheridan
WYOMING

General Purpose Excise Tax (GPET) YTD Report

FY YTD Reports are due no later than 5pm on February 15th.

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GPET Section I: Cover Sheet

Organization Name:	Sheridan County Chamber of Commerce
Address:	PO Box 707
City/State/Zip:	Sheridan, WY 82801
Contact Person:	Teresa Detimore
Phone Number:	307-672-2485
Email:	tdetimore@sheridanwyomingchamber.org
Organization TIN/EIN	#83-0145630
GPET Funds Amount	**$50,000**

☐ **This information contains updated contact information from the time of the application**

Certification: I hereby certify that the information provided in this General Purpose Excise Tax Fiscal Year Report (FY Report) is true and correct to the best of my knowledge.

CEO		Teresa Detimore	2-9-26
Title	Signature	Printed Name	Date

Chamber Board President		Mikole Soto	2-10-26
Title	Signature	Printed Name	Date

GPET Section II: Activities & Accomplishments
Must Use This Form

Please briefly explain how the received funds have been used to-date. Please include the following:

- Were the funds designated for a one-time expense, or ongoing expenses?
  - For one-time expenses, list the item(s) and the purpose or use of said item(s)
  - For ongoing expenses, list the project(s) or outcome(s)
- How has/have your project(s) improved the overall quality, character, or health of Sheridan?
  - Identify the municipal function that was performed with the funds

Funds are used for both ongoing expenses as well as one-time expenses.

One-time expenses:

Manufacturing Month increases awareness of jobs and creates a talent pipeline that strengthens one of our largest growing industries. We work closely with the local schools so students can participate.

Boot Kickoff provides a family-focused celebration to kick off Sheridan's largest annual tourism event, the WYO Rodeo.

Legislative Forums provide an opportunity to connect legislators with government, business and other entities & individuals in advance of the upcoming legislative session.

Christmas Stroll & Get Caught Shopping has had a huge impact on the health of our local businesses by creating a community holiday celebration and motivating shoppers to support local businesses throughout the holiday season. Chamber Bucks is a tool used to ensure dollars are spent with local businesses, with over $213,000 issued last year.

Leadership Sheridan County Program (since 1993) continues to be sought after for its outstanding quality. The program has over 450 alumni, many of whom have gone on to positively impact their businesses and contribute to our community by serving on boards, as well as in public office.

Ongoing expenses:

Visitor, Community & Relocation Services are provided year-round by the Chamber. This includes purchasing welcome bags for conventions and groups, community maps production & distribution of over 11,000, and relocation packets mailed free of charge to anyone requesting information about our community. This is an integral service we provide as our community's front door and involves handling thousands of requests annually, as well as offering certificates of origin, notary services, phone book distribution, assistance with business relocations and serving as the primary communications hub for our businesses throughout our community. We also publish an annual relocation guide with a distribution of more than 8,500 and which includes city data, resources, schools, parks & pathways, and other community demographics.

Resource Website, Including Job Postings & Community Calendar meets a need for information about events, opportunities, and resources in the Sheridan area. We house the most comprehensive database of businesses in our community.

Business Alerts/Communications to connect resources and critical information to businesses throughout Sheridan.

Grand Opening Ribbon Cuttings utilizing our Ambassadors & Chamber staff, we conduct celebrations, grand openings, groundbreakings and provide photography services, bright red ribbon, and oversized scissors.

GPET Section II: Activities & Accomplishments
Must Use This Form

Continued - If Applicable:

Business Retention & Expansion efforts that help us identify and address barriers to business growth, such as worker shortage, supply chain issues and housing.

Economic Development Efforts, as we are sought after to address critical issues in the community. We've been an active participant of the Economic Development Task Force (EDTF) since 2011 & have assumed a broader role in economic development since Forward Sheridan ceased operations in 2020. We work with SEEDA and the EDTF to ensure no opportunities are lost for our community. Our efforts also include air service (CAST) and next generation manufacturing partnership (New West). Our voice is highly recognized and respected throughout Sheridan.

Under our current agreement with the City, the services offered include, but are not limited to, the following:

- Links residents and businesses to government, boosts economic development, fosters collaborations, and connects businesspeople with each other and resources vital to their success.
- Serves as a primary conduit for information about the community and fulfills thousands of requests for general communication, tourist, and event information, as well as relocation requests (mailing hundreds of relocation packets at no cost to the requestor).
- Provides the link between those seeking information and resources within our communities and agencies, businesses, and organizations that provide these resources.
- Maintains a resource-focused website, community calendar, welcome bags and maps, as well as an annual relocation publication.
- Hosts events that strongly emphasize the importance of supporting local business such as the "Live Life Local" Campaign and the Sheridan "Christmas Stroll."
- Serves as the trusted source of information and resources for the Sheridan business community.

As you can see from the list of projects so far, we have been working on everything within that scope. We truly love what we do and being able to fulfill the needs of not only our business community but also be the front door to the entire County.

GPET Section III: Budget & Expenditure of Funds

(Must Use This Form)

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From: July 1, 2025 Through: December 31, 2025

Budgeted Admin Expenses	Budget Amount	Expenditures	Unexpended
Salary & Benefits, Director			
Salary & Benefits, Other(s)			
Supplies			
Equipment			
Rent			
Utilities			
Contractual Services			
Other:			

Program Expenses	Budget Amount	Expenditures	Unexpended
(If you have more than one program, please make a copy of this page & clearly identify the program(s))			
Salaries & Benefits	$14875.00	$7253.32	$7621.68
Supplies			
Equipment			
Lodging			
Rent			
Utilities			
Food			
Advertising/Printing			
Other: Ongoing: Relocation & Visitor Services, Resource Website w/ Job Postings, Community Calendar, Business Alerts & Communications, Ribbon Cuttings, Business Retention & Expansion, Economic Development Efforts Notary Services	$2625.00	2018.68	$606.32

Total	$17500.00 ✓	$9272.00 ✓	$ 8228.00 ✓

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Please provide a YTD account of how those funds have been expended and what remains for the rest of the fiscal year. **Please do not include non-GPET expenditures on this form.**

From: July 1, 2025 Through: December 31, 2025

Budgeted Admin Expenses	Budget Amount	Expenditures	Unexpended
Salary & Benefits, Director			
Salary & Benefits, Other(s)			
Supplies			
Equipment			
Rent			
Utilities			
Contractual Services			
Other:			
Other:			
Other:			

Program Expenses	Budget Amount	Expenditures	Unexpended
(If you have more than one program, please make a copy of this page & clearly identify the program(s))			
Salaries & Benefits	$11186.00	$8703.27	$2482.73
Supplies			
Equipment			
Lodging			
Rent			
Utilities			
Food			
Advertising/Printing			
Other: Christmas Stroll, Get Caught Shopping, Boot Kickoff	$1974.00	$1774.73	$199.27

Total	$13160.00 ✓	$10478.00 ✓	$ 2682.00 ✓

*This form should reflect the **GPET specific** budget that was initially outlined in your GPET Application.

Please provide a YTD account of how those funds have been expended and what remains for the rest of the fiscal year. **Please do not include non-GPET expenditures on this form.**

From: July 1, 2025 Through: December 31, 2025

Budgeted Admin Expenses	Budget Amount	Expenditures	Unexpended
Salary & Benefits, Director			
Salary & Benefits, Other(s)			
Supplies			
Equipment			
Rent			
Utilities			
Contractual Services			
Other:			
Other:			
Other:			

Program Expenses	Budget Amount	Expenditures	Unexpended
(If you have more than one program, please make a copy of this page & clearly identify the program(s))			
Salaries & Benefits	$12614.00	$2426.25	$10187.75
Supplies			
Equipment			
Lodging			
Rent			
Utilities			
Food			
Advertising/Printing			
Other: Workforce Development, New West Mfg. Partnership, Chamber Lunch, Ignite Conference	$2226.00	$573.75	$1652.25

Total	$14840.00 ✓	$3000.00 ✓	$ 11840.00 ✓

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From: July 1, 2025 Through: December 31, 2025

Budgeted Admin Expenses	Budget Amount	Expenditures	Unexpended
Salary & Benefits, Director			
Salary & Benefits, Other(s)			
Supplies			
Equipment			
Rent			
Utilities			
Contractual Services			
Other:			

Program Expenses	Budget Amount	Expenditures	Unexpended
(If you have more than one program, please make a copy of this page & clearly identify the program(s))			
Salaries & Benefits	$3825.00	$1628.05	$2196.95
Supplies			
Equipment			
Lodging			
Rent			
Utilities			
Food			
Advertising/Printing			
Other: Gov. Affairs, Legislative Forum, Candidate Forums, Pre and Post Legislative Session Programs	$675.00	$621.95	$53.05

Total	$4500.00	$2250.00	$ 2250.00

CITY OF Sheridan
WYOMING

General Purpose Excise Tax (GPET) YTD Report

FY YTD Reports are due no later than 5pm on February 15th.

Fiscal Year Reports (FY Reports) is a required report outlined in the signed GPET Service Agreement. Failure to submit a timely report may result in the suspension of remaining GPET allocations and may impact consideration for future funding.

GPET Section I: Cover Sheet

Organization Name:	Sheridan County Conservation District
Address:	1949 Sugarland Drive, Suite 102
City/State/Zip:	Sheridan, WY 82801
Contact Person:	Carrie Rogaczewski, District Manager
Phone Number:	307-672-5820 x.3
Email:	carrie.rogaczewski@sccdwy.org
Organization TIN/EIN	830241555
GPET Funds Amount	$ 20,000

☑ **This information provided has updated contact information from the time of the application**

Certification: I hereby certify that the information provided in this General Purpose Excise Tax Fiscal Year Report (FY Report) is true and correct to the best of my knowledge.

District Manager	[signature]	Carrie Rogaczewski	2-3-2026
Title	Signature	Printed Name	Date
Chair	[signature]	Stephanie Masters	2-3-2026
Title	Signature	Printed Name	Date

GPET Section II: Activities & Accomplishments
Must Use This Form

Please briefly explain how the received funds have been used to-date. Please include the following:

- Were the funds designated for a one-time expense, or ongoing expenses?
  - For one-time expenses, list the item(s) and the purpose or use of said item(s)
  - For ongoing expenses, list the project(s) or outcome(s)
- How has/have your project(s) improved the overall quality, character, or health of Sheridan?
  - Identify the municipal function that was performed with the funds

For FY2026, the Sheridan County Conservation District (SCCD)was awarded $20,000 GPET funding: $10,000 to assist with on-going salaries and expenses associated with activities and projects supporting the City of Sheridan's efforts to address water quality concerns in the Goose Creek Watershed and $10,000 for efforts related to the cleanup of the former Acme Power Plant.

Cleanup activities at the Acme Power Plant were largely paused during 2025 due to challenges identified with the partial building demolition; as a result, none of the funds allocated to the Acme project have been spent. In recent months, the project partners worked through those challenges and are set to move forward with final completion, including demolition in the spring/early summer of 2026. All of the City funds allocated to the Acme project are expected to be spent by June of 2026. These funds are being used to match the federal and state cleanup grants that will cover the majority of the cost.

As of January 31, 2026, the SCCD has expended $6108 in the base GPET funds, much of which was used to leverage federal grants related to water quality improvements in the Goose Creek watershed. Specifically funds were used for:
1) coordination of local efforts to implement recommendations in the Goose Creek TMDL, including completion of the Goose Creek 2024 monitoring report ($2022);
2) stormwater and water quality awareness activities, including classroom demonstrations and development of the Goose Creek Watershed annual newsletter ($1024);
3) continued participation with efforts to implement the Big Goose Watershed Control Plan, including activities associated with the USDA National Water Quality Initiative allocation for Goose Creek ($0-federal dollars only);
4) technical assistance for water quality improvement and fire mitigation projects within the Goose Creek Watershed ($0-federal dollars only); and
5) continued participation on the Tree Board and other administration ($3062; including a portion of audit expenses).

Note: the above totals are City funds only and do not include the additional state, federal, and other local funding used to provide additional support for those activities.

The majority of SCCD programs are funded through state and federal grants, many of which have a match component and may not provide funds for administrative or other personnel expenses. Local funding enables the SCCD to leverage these other funding sources for projects/activities within the City of Sheridan. All City of Sheridan residents benefit from improved water quality in the Goose Creek watershed; citizens of all ages recreate in City parks and pathways along waterways. While funds may not directly apply to a specific municipal function, all are activities that support the City of Sheridan's commitment to maintaining healthy watersheds for City residents. Cleanup efforts at the former Acme Power Plant will address environmental and public health and safety concerns in an area frequented by City and County residents; support from the City of Sheridan provides a portion of the needed match.

GPET Section III: Budget & Expenditure of Funds

(Must Use This Form)

*This form should reflect the **GPET specific** budget that was initially outlined in your GPET Application. Please provide a YTD account of how those funds have been expended and what remains for the rest of the fiscal year. **Please do not include non-GPET expenditures on this form.**

From: July 1, 2025 Through: February 1, 2026

Budgeted Admin Expenses	Budget Amount	Expenditures	Unexpended
Salary & Benefits, Director			
Salary & Benefits, Other(s)	$1000	$192	$808
Supplies	0	$370	-$370
Equipment			
Rent			
Utilities			
Contractual Services	0	$2500	-$2500
Other			
Other			
Other			

Program Expenses	Budget Amount	Expenditures	Unexpended
(If you have more than one program, please make a copy of this page & clearly identify the program(s))			
Salaries & Benefits	$5000	$2022	$2978
Supplies			
Equipment			
Lodging			
Rent			
Utilities			
Food			
Advertising/Printing	$4000	$1024	$2976
Other Acme Restricted	$10,000	0	$10,000

Total	$ 20,000 ✓	$ 6108 ✓	$ 13,892

CITY OF Sheridan

WYOMING

General Purpose Excise Tax (GPET) YTD Report

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GPET Section I: Cover Sheet

Organization Name:	Sheridan County Historical Society/ Museum at the Bighorns
Address:	171 N. Main St Ste 107
City/State/Zip:	SHeridan, WY 82801
Contact Person:	Carrie Ida Edinger, Museum Director
Phone Number:	307-675-1150
Email:	director@museumbighorns.org
Organization TIN/EIN	83-6007540
GPET Funds Amount	$ 30,000.00

☐ **This information provided has updated contact information from the time of the application**

Certification: I hereby certify that the information provided in this General Purpose Excise Tax Fiscal Year Report (FY Report) is true and correct to the best of my knowledge.

Title	Signature	Printed Name	Date
Museum Director	Carrie Ida Edinger	Carrie Ida Edinger	2-4-2026
Board President	[signature]	Greg Luhman	2-4-2026

✓ AB

GPET Section II: Activities & Accomplishments
Must Use This Form

Please briefly explain how the received funds have been used to-date. Please include the following:

- Were the funds designated for a one-time expense, or ongoing expenses?
  - For one-time expenses, list the item(s) and the purpose or use of said item(s)
  - For ongoing expenses, list the project(s) or outcome(s)
- How has/have your project(s) improved the overall quality, character, or health of Sheridan?
  - Identify the municipal function that was performed with the funds

The ongoing funding supports the growth of the museum exhibits and community/ educational programs since moving to the new downtown location and opening the museum in phases since June 2025. The Museum at the Bighorns uses the GPET funds to continue to revive community services, while offering them 12 months out of the year, such as historic preservation, and community & youth programs, while become a strong economic developer in the heart of downtown Sheridan.

1. Historic Preservation

Museum at the Bighorns preserves and shares our rich heritage with thoughtful exhibits, engaging community and educational programs, while sharing the museum's local collections.
Our target population with historic preservation is a wide gamut that includes youths, seniors, community members, underserved populations, visitors and tourist of Sheridan County.
Museum staff offered historic preservation with the addition of the Downtown Walking tour that focuses on the first streets of Sheridan, while the museum was under construction.
The museum opened the exhibit area with the exhibit, Transitions of the Landscape in January 2026.
The Transition of the Landscape exhibit presents a selection of Jessamine Spear Johnson photographs from the 1926 events of the 50th Anniversary of the Battle of the Little Big Horn. The anniversary events included speeches, parades, and Crow Rodeo. This exhibit explores significant anniversary events of our nation and region, while offering the opportunity to share Jessamine's view as a resident of the Bighorn Mountain region 2026 commerates the 150th Anniversary of the Battle of the Little Bighorn.

2. Youth Programs

The Museum at the Bighorns youth program partnerships includes Sheridan YMCA, Sheridan Recreation District, and School District #2. During the summer of 2025, with the museum having Phase 1 (lobby & museum store) youth programs have included the Downtown Walking tour with an accompanying scavenger hunt. The YMCA Day Camps and the ArtVenture Camp from Sheridan Recreation District took the downtown walking tour focusing on the first 3 streets of Sheridan. These 90 summer campers participated in the accompanying scavenger hunt with the downtown walking tour. In addition, the museum offered an activity table for all four 3rd Thursdays (June - September) on the sidewalk in front of the museum and offereing the community to step inside to see the museum progress of the expansion project. In the fall of 2025, the Museum at the Bighorns continued its partnership with the Sheridan YMCA afterschool program with a once a month visit to the YMCA Youth program. The afterschool program serves grades K – 5th with 90 youth enrolled in the program. The museum offers hands on activities with different themes related to our local and regional history. Three 3rd grade classes from School District #2 visited the museum in the fall of 2025 and participated in the downtown walking tour. Those 70 3rd grader also participated in the accompanying scavenger hunt.

3. Economic Development

The Museum at the Bighorns new location in Downtown Sheridan is in its beginning stages to provide additional economic development to Sheridan all year long with the museum being open 12 months of the year. The Museum at the Bighorns has had 4000 people visit the museum from July 2025 to January 31, 2026. The museum opened the Transitions of the Landscape exhibit on Friday, January 2nd with a Morning Members Preview and had 36 in attendance. After the members preview was Family Day offered hands on activities for 90 kids and family in our community. In the museum's promotion of both these January 2nd events we encouraged attendees to have lunch downtown and visit our neighboring shops in the Woolworth building. From national statistics and the Museum at the Bighorns growth pattern, museums contribute to economic development through tourism and local business stimulation. The other neighboring businesses in our shared Woolworth building of the museum are working to partner with the museum on opening hours and discount programs as the museum opens to full capacity in 2026 -27. The Main Street location allows easy accessibility to local shopping and dining after visiting the museum and/ or attending a program.

GPET Section II: Activities & Accomplishments

Must Use This Form

Continued - If Applicable:

The Museum at the Bighorns funding support aligns with the City of Sheridan's identified goals of improving quality of life through the museum's exceptional service of preserving local history and Western heritage, while becoming an incentive to local economic development and an inclusive community. The Museum at the Bighorns provides exceptional service through the development of the exhibit space and community programs that preserves and shares Sheridan's local history and regional Western heritage. The museum's exhibits and community programs population includes youths, seniors, community members, underserved populations, visitors and tourist of Sheridan County. The museum utilizes engaging activities, such as the Downtown Walking tour that focuses on the first streets of Sheridan, to share local history and the historic downtown area. These types of museum programs and rotating exhibit schedule offer and create a welcoming and engaging gathering space while fostering an inclusive community. The Museum at the Bighorns new location in Downtown Sheridan will provide additional economic development to Sheridan all year long with the museum being open 12 months of the year. From national statistics and the Museum at the Bighorns growth pattern, museums contribute to economic development through tourism and local business stimulation. The other neighboring businesses in the shared building (Woolworth Building) of the museum are working to partner with the museum on opening hours and discount programs as the museum opens to full capacity. The Main Street location allows easy accessibility to local shopping and dining after visiting the museum.

GPET Section III: Budget & Expenditure of Funds

(Must Use This Form)

*This form should reflect the **GPET specific** budget that was initially outlined in your GPET Application. Please provide a YTD account of how those funds have been expended and what remains for the rest of the fiscal year. **Please do not include non-GPET expenditures on this form.**

From: July 1, 2025 Through: February 1, 2026

Budgeted Admin Expenses	Budget Amount	Expenditures	Unexpended
Salary & Benefits, Director			
Salary & Benefits, Other(s)			
Supplies			
Equipment			
Rent	$17,300.00	$9,800.00	$8,500.00
Utilities	$1,500.00	$1,500.00	
Contractual Services			
Other Insurance	$500.00	$500.00	
Other			
Other			

Program Expenses	Budget Amount	Expenditures	Unexpended
(If you have more than one program, please make a copy of this page & clearly identify the program(s))			
Salaries & Benefits	$9,000.00	$4,500.00	$3,200.00
Supplies	$1,500.00	$1,000.00	$800.00
Equipment			
Lodging			
Rent			
Utilities			
Food			
Advertising/Printing			
Other Exhibit Interpretive signag	$200.00	$200.00	

Total	$ 30,000.00 ✓	$ 17,500.00 ✓	$ 12,500.00 ✓

CITY OF Sheridan
WYOMING

General Purpose Excise Tax (GPET) YTD Report

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GPET Section I: Cover Sheet

Organization Name:	Uprising
Address:	532 Val Vista St, STE 106
City/State/Zip:	Sheridan, WY 82801
Contact Person:	Terri Markham
Phone Number:	307-655-7511
Email:	terri@uprisingwyo.org
Organization TIN/EIN	84-2898735
GPET Funds Amount	**$10,000**

☑ **This information contains updated contact information from the time of the application**

Certification: I hereby certify that the information provided in this General Purpose Excise Tax Fiscal Year Report (FY Report) is true and correct to the best of my knowledge.

Executive Director		Terri Markham	02/09/2009
Title	Signature	Printed Name	Date

Board Chair	Jessica Pickett	Jessica Pickett	02/09/2009
Title	Signature	Name	Printed Date

GPET Section II: Activities & Accomplishments
Must Use This Form

Please briefly explain how the received funds have been used to-date. Please include the following:

- Were the funds designated for a one-time expense, or ongoing expenses?
  - For one-time expenses, list the item(s) and the purpose or use of said item(s)
  - For ongoing expenses, list the project(s) or outcome(s)
- How has/have your project(s) improved the overall quality, character, or health of Sheridan?
  - Identify the municipal function that was performed with the funds

Uprising received $10,000 in General Purpose Excise Tax (GPET) funds to support our ongoing prevention education efforts throughout Sheridan County. These funds are being used to cover costs associated with delivering in-person prevention education presentations to youth, caregivers, and professionals, as well as printing youth-facing materials, tip cards, and educational guides that are distributed during local programming.

Between July 1, 2025, and January 21, 2026, Uprising has reached 361 youth and 162 adults through direct prevention training events held exclusively in Sheridan County. These sessions took place in diverse community settings including school classrooms, juvenile justice programs, community libraries, youth clubs, and parenting groups. The topics presented included grooming, sextortion, digital safety, healthy relationships, consent, and how to seek help—critical areas of knowledge for both youth and the adults who support them.

GPET funds have allowed us to compensate qualified local trainers for their time and expertise, which has been especially valuable as we expand youth-facing education across the county. Funds also helped us provide printed education tools that youth can take home, reinforcing lessons and creating opportunities for continued conversations with caregivers.

This project actively supports Sheridan County's public health and safety functions. By equipping young people with accurate information and tools to recognize red flags, ask for help, and set boundaries, we are building a stronger community safety net. Educating caregivers and professionals further enhances this impact, as these trusted adults are often the first line of defense against grooming, abuse, or trafficking attempts.

As the year progresses, we anticipate expanding this programming into additional schools and community organizations across Sheridan County and look forward to

continuing to serve youth and families with these vital prevention resources.

GPET Section III: Budget & Expenditure of Funds

(Must Use This Form)

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From: July 1, 2025 Through: February 1, 2026

Budgeted Admin Expenses	Budget Amount	Expenditures	Unexpended
Salary & Benefits, Director			
Salary & Benefits, Other(s)			
Supplies			
Equipment			
Rent			
Utilities			
Contractual Services			
Other:			
Other:			
Other:			

Program Expenses	Budget Amount	Expenditures	Unexpended
(If you have more than one program, please make a copy of this page & clearly identify the program(s))			
Salaries & Benefits	$6000	$2400	$3600
Supplies	$2500	$1000	$1500
Equipment			
Lodging			
Rent			
Utilities			
Food			
Advertising/Printing	$1500	$750	$750
Other:			

Total	$10,000 ✓	$4150 ✓	$ 5850 ✓