

Footnotes

1. The library worked down three positions this month: the Young Adult/Public Services Librarian and 2 part-time shelvers. Recruitment for two of these positions remains on hold due to the City-wide hiring freeze in place. Permission has been given to hire 1 part-time shelver, and a shelver is expected to start work the first week in October.
2. The library provided significant assistance to individuals seeking FEMA, Red Cross, and insurance help from Hurricane Harvey. Referral help for social services assistance and general community information was also provided at a significant level. The library compiled local area social service and emergency assistance sources for individuals needing help, which was available both in print and on the library website.
3. Computer classes began again in the first week of September.
4. Applications for teen volunteer positions were held during the last two weeks in September. Orientation and volunteer times will start in October.
5. Inventory, weeding and recovering/repair work started or continued on the following ongoing projects: Fiction, board books, and E-picturebook collections, biography, and NF 0-200 collections. Inventory/weeding/repair was completed on the Mystery collection.
6. Work continued on the Veterans Oral History – Vietnam era project.
7. Five vertical file folders were completed and catalogued.
8. Work continued on the clean-up from the move to Virtual Servers issues continue with firewall issues for in-house use of databases and ILL information.
9. Strategic planning continued for the creation of the Moore Memorial Strategic Plan FY 2019-FY 2021. Teams held meetings with the Director and Assistant Director on subcommittees.
10. The library was closed one day for Labor Day.