City *of* Tigard

Tigard Business Meeting –Agenda

TIGARD CITY COUNCIL & LOCAL CONTRACT REVIEW BOARD

MEETING DATE AND TIME: AUGUST 9, 2022 - 6:30 p.m. Business Meeting

MEETING LOCATION: Hybrid meeting with some remote and some in-person participation at Town Hall, 13125 SW Hall Blvd., Tigard, Oregon

PUBLIC NOTICE: In accordance with the City of Tigard's Safety Plan related to COVID-19 and Oregon House Bill 4212, this will be a hybrid meeting where some Council, staff or public will participate in person and some will participate remotely.

How to comment:

- Written public comment may be submitted electronically at www.tigard-or.gov/Comments. All comments must be submitted before noon the day of the meeting.
- If you prefer to call in, please call 503-966-4101 when instructed to be placed in the queue. We ask that you plan on limiting your testimony to three minutes.
- If attending the meeting in person, please fill out the public comment sign-in sheet at the front of the room and come to the microphone when your name is called.
- NEW! You may comment by video through the Teams app. Go to this link to learn how to participate by video: August 9, 2022 Council Meeting

SEE ATTACHED AGENDA

VIEW LIVESTREAM ONLINE: https://www.tigard-or.gov/boxcast

CABLE VIEWERS: The first City Council meeting of the month may be shown live on Channel 28 at 6:30 p.m. The meeting will be rebroadcast at the following times on Channel 28:

Thursday	6:00 p.m.	Sunday	11:00 a.m.
Friday	10:00 p.m.	Monday	6:00 a.m.

City *of* Tigard

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6:30 PM

1. BUSINESS MEETING

   A. Call to Order

   B. Roll Call

   C. Pledge of Allegiance

   D. Call to Council and Staff for Non-Agenda Items

2. PROCLAMATIONS AND RECOGNITION

3. PUBLIC COMMENT **6:35 p.m. estimated time**

   A. Update from Police Chief McAlpine

   B. Tigard Area Chamber of Commerce

   C. Follow-up to Previous Public Comment

   D. Public Comment – Written

   E. Public Comment – In-person

F. Public Comment – Phone-In

G. Public Comment - Video

4. CONSENT AGENDA: (Local Contract Review Board) The Consent Agenda is used for routine items including approval of meeting minutes, contracts or intergovernmental agreements. Information on each item is available on the city's website in the packet for this meeting. These items may be enacted in one motion without separate discussion. Council members may request that an item be removed by motion for discussion and separate action.

A. TIGARD STREET BRIDGE REPLACEMENT

B. KRUGER CREEK STABILIZATION

C. DIRKSEN NATURE PARK - TIGARD STREET COMMUNITY TRAIL

D. GREENBURG ROAD/TIEDEMAN AVENUE STUDY

- *Consent Agenda - Items Removed for Separate Discussion: Any items requested to be removed from the Consent Agenda for separate discussion will be considered immediately after the Council has voted on those items which do not need discussion.*

5. PUBLIC SAFETY ADVISORY BOARD FINAL REPORT **6:50 p.m. estimated time**

6. CITY COUNCIL GOALS UPDATE **7:35 p.m. estimated time**

7. TIGARD CHARTER REVIEW INTRODUCTION **8:00 p.m. estimated time**

8. ADMINISTRATIVE REPORT

9. NON-AGENDA ITEMS

10. EXECUTIVE SESSION: The Tigard City Council will go into Executive Session to discuss the performance-related review of a public officer or employee, under ORS 192.660(2) (i). All discussions are confidential and those present may disclose nothing from the Session. Representatives of the news media are allowed to attend Executive Sessions, as provided by ORS 192.660(4), but must not disclose any information discussed. No Executive Session may be held for the purpose of taking any final action or making any final decision. Executive Sessions are closed to the public. The Tigard City Council will adjourn immediately after the Executive Session. **8:20 p.m. estimated time**

11. ADJOURNMENT **8:50 p.m. estimated time**

AIS-5000 **4. A.**

Business Meeting

Meeting Date: 08/09/2022

Length (in minutes): Consent Item

Agenda Title: Tigard Street Bridge Replacement

Authored By: Toni Riccardi

Presented By: Zach Morris, Senior Project Engineer

Item Type: Local Contract Review Board

Public Hearing Legal Ad Required?: No

Publication Date: 04/13/2022

Information

EXPLANATION OF ISSUE

Entering into the Personal Services Contract (the Contract) with DOWL, LLC, for technical and design services for the Tigard Street (Fanno Creek) Bridge Replacement Project (the Project) requires Local Contract Review Board (LCRB) consideration and approval.

ACTION REQUESTED

Consider awarding the Contract for an amount of $1,313,174 and direct the City Manager to take the steps necessary to execute the Contract.

BACKGROUND INFORMATION

The existing Tigard Street bridge over Fanno Creek is a timber girder bridge consisting of two vehicular travel lanes constructed in 1958. The Oregon Department of Transportation's 2016 bi-annual inspection identified critical structural deficiencies, resulting in the City being provided a deficiency letter which recommended rehabilitation and ultimate bridge replacement, as well as necessitating annual inspections. Emergency repairs and strengthening measures were designed and completed in 2017, including adding a pedestrian walkway supported by the substructure, with the intent that the bridge would be fully replaced as funding was identified. The bridge is again being inspected bi-annually. The bridge is functionally obsolete, continues to degrade, and is in need of full replacement.

The Project will replace the existing structure with a new bridge wide enough to accommodate pedestrians and cyclists (on both sides of the roadway) along with vehicles, with the ability to be widened in the future to accommodate a potential third vehicular travel lane.

The project design work requires contracting with a qualified firm to provide technical and design services. The City received four (4) proposals in response to its Qualification-Based (QBS) Request For Proposal (RFP). DOWL, LLC, was the highest scoring proposer.

ALTERNATIVES & RECOMMENDATION

It is recommended that the LCRB approve the contract award. The LCRB may choose to not award this contract. However, this is a critical piece of the city's street infrastructure that is aging and deteriorating. Any delay will likely result in costly repairs or eventual long term closure of the bridge until it can be replaced.

ADDITIONAL RESOURCES

N/A

Fiscal Impact

Fiscal Information:

Cost: $1,313,174
Budgeted: Yes
Where Budgeted: CIP 95060 - Tigard Street (Fanno Creek) Bridge Replacement

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Attachments

No file(s) attached.

AIS-5007	**4. B.**
Business Meeting	
Meeting Date:	08/09/2022
Length (in minutes):	Consent Item
Agenda Title:	Kruger Creek Stabilization
Authored By:	Toni Riccardi
Presented By:	Project Manager Andrew Newbury
Item Type:	Local Contract Review Board
Public Hearing Newspaper Legal Ad Required?:	No
Public Hearing Publication Date in Newspaper:	05/04/2022

Information

EXPLANATION OF ISSUE

The purpose of this action is to approve the Kruger Creek Stabilization contract.

ACTION REQUESTED

Staff recommends the Local Contract Review Board award the contract to Lee Contractors LLC for an estimated amount of $3,138,765.00 and authorize the City Manager to take the steps necessary to execute the contract.

BACKGROUND INFORMATION

The Kruger Creek Stabilization project will provide stream enhancements and stabilization to Kruger Creek from near its headwaters on Bull Mountain downstream to Gaarde Street. This project will implement two high-priority projects in the 2018 City of Tigard Stormwater Master Plan by addressing eroding stretches of Kruger Creek. This erosion is threatening slope stability near existing homes and the safety of sanitary, storm, park and private infrastructure located near the creek. The project will include installation of rock buttress walls to protect private property, a high flow bypass storm system to reduce flows in the creek, a series of step pools, beaver analog and check dams, plantings, and import of stream bed material to provide stream enhancement and stabilization.

The city issued an Invitation to Bid for the project on June 7, 2022, with notice published in the Daily Journal of Commerce. Upon closing, the city received responses from two contractors:

- Lee Contractors LLC
- James W Fowler Company

The Contracts team has reviewed the bids and determined that Lee Contractors LLC has submitted the lowest reasonable bid. Lee Contractors LLC has no State of Oregon Contractor Construction Board violations and is not on the Bureau of Labor and Industries ineligible list. Accordingly, it is recommended and award for the city's Kruger Creek Stabilization contract to Lee Contractors LLC in the amount of $3,138,765.00

ALTERNATIVES & RECOMMENDATION

The Local Contract Review Board may choose to not award this contract and direct staff to re-solicit for the work.

ADDITIONAL RESOURCES

None

Fiscal Impact

Cost: $3,138,765

Budgeted (yes or no): Yes

Where budgeted?: Stormwater and Sanitary Sewer Fund

Additional Fiscal Notes:

None.

Attachments

No file(s) attached.

AIS-5008	**4. C.**
Business Meeting	
Meeting Date:	08/09/2022
Length (in minutes):	Consent Item
Agenda Title:	Dirksen Nature Park – Tigard Street Community Trail
Authored By:	Toni Riccardi
Presented By:	Project Manager Jeff Peck
Item Type:	Local Contract Review Board
Public Hearing Newspaper Legal Ad Required?:	No
Public Hearing Publication Date in Newspaper:	06/10/2022

Information

EXPLANATION OF ISSUE

The purpose of this action is to approve the contract for the Dirksen Nature Park – Tigard Street Community Trail project.

ACTION REQUESTED

Staff recommends the Local Contract Review Board award the contract to Lee Contractors, LLC for an estimated amount of $750,968.50 and authorize the City Manager to take the steps necessary to execute the contract.

BACKGROUND INFORMATION

Work under this project will include:

- Construction of a 10' wide community trail from the west end of the site to the parking lot (currently under construction).
- Construction of a bus pull out and relocation of the driveway for the Education Building located on the west end of the site.
- Construction of an accessible pathway from the community trail to the Education building.
- Construction of a boulder wall, limited parking lot improvements, and striping.
- Installation of landscaping and irrigation.

The city issued an Invitation to Bid for the project in June 2022 with notice published in the Daily Journal of Commerce. Upon closing, the city received responses from three contractors:

- Lee Contractors, LLC
- Pacific Excavation
- Paul Brothers Inc

The Contracts team has reviewed the bids and determined that Lee Contractors, LLC has submitted the lowest reasonable bid. Lee Contractors, LLC has no State of Oregon Contractor Construction Board violations and is not on the Bureau of Labor and Industries ineligible list. Accordingly, it is recommended to award the city's Dirksen Nature Park – Tigard Street Community Trail contract to Lee Contractors, LLC in the amount of $750,968.50

ALTERNATIVES & RECOMMENDATION

The Local Contract Review Board may choose to not award this contract and direct staff to re-solicit for the work.

ADDITIONAL RESOURCES

None

Fiscal Impact

Cost: 750,968.50

Budgeted (yes or no): Yes

Where budgeted?: 425 Parks SDC Fund

Additional Fiscal Notes:

The contract will be for an estimated $750,968.50.

Attachments

No file(s) attached.

AIS-5010	**4. D.**
Business Meeting	
Meeting Date:	08/09/2022
Length (in minutes):	Consent Item
Agenda Title:	Greenburg Road/Tiedeman Avenue Study
Authored By:	Toni Riccardi
Presented By:	Project Manager Courtney Furman
Item Type:	Local Contract Review Board
Public Hearing Newspaper Legal Ad Required?:	No
Public Hearing Publication Date in Newspaper:	05/17/2022

Information

EXPLANATION OF ISSUE

The purpose of this action is to approve the Greenburg Road/Tiedeman Avenue Study.

ACTION REQUESTED

Staff recommends the Local Contract Review Board award the contract to Kittelson & Associates, Inc. for the Greenburg Road/Tiedeman Avenue Study in the amount of $598,071 and direct the City Manager to take the steps necessary to execute the contract.

BACKGROUND INFORMATION

The Greenburg Road, Tiedeman Avenue, North Dakota Street, and Tigard Street area forms a key connection in Tigard for vehicular travel, transit, bicyclist and pedestrians. There are currently operational deficiencies, queuing issues, and gaps in the sidewalk and bike lanes throughout the area. There is a high crash rate along Greenburg Road from Tiedeman Avenue up to Highway 217. Significant traffic congestion occurs, particularly during the morning rush hour. Other known issues include gaps in bike lanes, missing or narrow sidewalk, and concerns with storm drainage.

This Project will study the area of Greenburg Road, Tiedeman Avenue, North Dakota Street, and Tigard Street to increase safety and improve traffic operations. The project will conduct an alternative analysis with options that promote complete streets and create safe, continuous bicycle and pedestrian routes. Various metrics will be considered to ensure the preferred alternative will meet the needs of the traveling public and the goals of the City. The preferred alternative will be taken to the conceptual design level to prepare and inform a future capital improvement project that would construct the recommended improvements.

The project analysis and design require contracting with a qualified engineering firm. After evaluating the proposals submitted, the City has the need for a contractor to provide technical and design services. The City received one (1) proposal in response to its Qualification-Based (QBS) Request For Proposal (RFP). A selection committee reviewed and scored the proposal and after careful consideration, the staff recommends that the City award the contract to Kittelson & Associates, Inc..

ALTERNATIVES & RECOMMENDATION

The Local Contract Review Board may choose to not award this contract.

ADDITIONAL RESOURCES

None

Fiscal Impact

Cost: $598,071

Budgeted (yes or no): Yes

Where budgeted?: CIP#95070 Greenburg/Tiedeman/North Dakota Study

Additional Fiscal Notes:

The cost of the proposed contract would be incurred in FY 2023.

Attachments

No file(s) attached.

AIS-4968 **5.**

Business Meeting

Meeting Date: 08/09/2022

Length (in minutes): 45 Minutes

Agenda Title: Public Safety Advisory Board Final Report

Authored By: Alexandra Richardson

Presented By: Alex Richardson

Item Type: Update, Discussion, Direct Staff

Public Hearing Legal Ad Required?: No

Publication Date:

Information

EXPLANATION OF ISSUE

The Public Safety Advisory Board (PSAB) reports to Council on a quarterly basis. The last update was given on April 26, 2022. As the PSAB's service has concluded, this presentation will summarize PSAB's work to date and introduce the Final Report. Work plan topics completed from March-June, 2022 will also be briefly covered.

ACTION REQUESTED

Receive PSAB's quarterly, and final, update and provide questions or comments to the Board.

BACKGROUND INFORMATION

Dates of Previous and Potential Future Considerations

The Public Safety Advisory Board first convened in December 2020. The charge for PSAB was to improve the lived experience of all people in Tigard, specifically focusing on anti-racism and public safety. The need is unique compared to other existing boards and commissions in relation to the topic, the membership, and the agenda development. The PSAB's adopted work plan and timeline was co-designed by the group. The PSAB completed their work in June 2022. As mentioned, we have scheduled quarterly updates before Council. The last update was given on April 26, 2022.

The purpose of today's presentation is to review all work completed by the PSAB to-date as it concludes its service to the City of Tigard. The presentation will go over: timeline of the PSAB, PSAB "By the Numbers", topics, recommendations, other volunteer service, and PSAB survey results.

This update will also briefly cover topics discussed April 11-June 27, 2022. The primary unit covered during this timeframe was "Social Justice". Below is a list of some agenda topics that were discussed.

Meeting #31- April 11, 2022
Community Academy and Traffic Stop Follow-Up
Judicial Topics with Judges Michael O'Brien and Emily Oberdorfer
Meeting #32- April 25, 2022
Judicial Topics with Judges Michael O'Brien and Emily Oberdorfer
Community Service as an Alternative to Traffic Fines Recommendation discussion

Meeting #33- May 9th, 2022
Mental Health Presentation
Mental Health 1st Response Team Recommendation discussion
Meeting #34- May 23rd, 2022
Community Navigator discussion
Meeting #35- June 13, 2022
Community Academy Recap and Department Recertification
Police and Community Relationship Building Next Steps and Discussion
Meeting #36- June 27, 2022
PSAB in Review and Reflection

Key accomplishments in this three-month timeframe include: recommendations for Community Service as an Alternative to Traffic Fines and a Mental Health 1st Response Team.

Public Involvement
The community has been a valued partner with PSAB, from the creation of the PSAB to helping nominate the members who represent the community. PSAB met every other Monday, from 5:00 pm to 7:00 pm and those meetings were promoted through the city's communication channels and open to the public for comment.

Impacts (Community, Budget, Policies and Plans/Strategic Connection)
The PSAB provided a valuable voice and perspective that informs and influences city policy and practices through the development of recommendations to Council. Chief McAlpine is exploring ways to continue these conversations and connections.

ALTERNATIVES & RECOMMENDATION

Option 1: Provide feedback to the PSAB on their accomplishments as they conclude their service.
Option 2: Request additional information on accomplishments and schedule another discussion to follow-up.

ADDITIONAL RESOURCES

The work of PSAB aligns with the following goals, policies and priorities:

Mission:
Tigard: An equitable community that is walkable, healthy, and accessible for everyone.

Strategic Plan,
Goal 1, Objective 1.1, Action C- Promote a values-driven organizational culture that reinforces inclusion and ethical behavior, exercises transparency and maintains the public trust.
Goal 1, Objective 1.4, Action A- Intentionally create an environment that fosters participation from all members of our community
Goal 1, Objective 1.4, Action C- Build authentic relationships and partnerships through city initiatives.

Community Promise
Equity: WE will ensure just and fair inclusion where all can participate, prosper, and reach their full potential
Engagement: WE will involve all voices in our community while building trusting relationships

---

Attachments



Public Safety Advisory Board
Final Update

City Council

August 9, 2022

CITY OF Tigard

Public Safety Advisory Board

Agenda

- Introductions
- Review of April-June Topics
- PSAB in Review – From Inception to Completion
- Board Member Survey Highlights
- Discussion and Questions

PUBLIC SAFETY
ADVISORY BOARD

CITY OF Tigard

Introduction

- Patty Lofgren, Chair
- Jeff Mott, Vice-Chair



POLICE
TIGARD
OR

CITY OF Tigard

Board Values



Centering the Conversation Around Those Most Impacted



Listening to Each Other



Learning Then Discussing



Focusing On Outcomes for Tigard



Creating Consensus On Recommendations



Sharing Our Work With the Community

CITY OF Tigard

PSAB Topics April-June 2022

April:
Community Academy and Traffic Stop Follow-Up

Judicial topics with Judges O'Brien & Oberdorfer

Community Service as an Alternative to Traffic Fines Recommendation Discussion

May:
Mental Health 1st Response Team Recommendation discussion

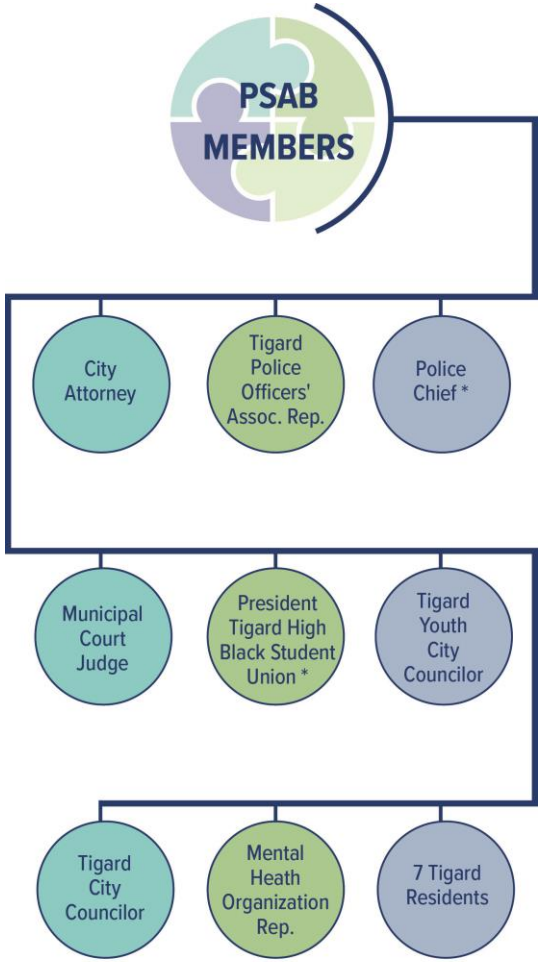
Community Navigator Position Discussion

June:
Community Academy Recap and Department Recertification

Police and Community Relationship Building Next Steps and Discussion

PSAB in Review and Reflection

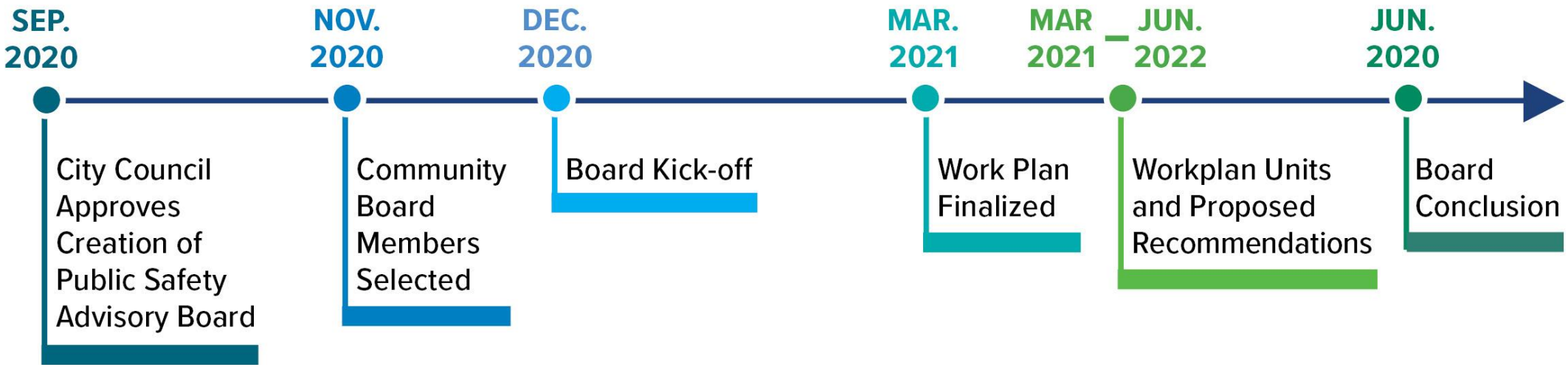
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* A designee may also be selected for this board position.

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Public Safety Advisory Board: A Look Back



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PSAB Topics

(1) Recruitment, hiring, and training

(2) Cultural competencies

(3) Basic law enforcement academy curriculum

(4) Mandatory reporting on bias complaints

(5) Statistical Transparency of Policing data for both vehicles and pedestrian contacts

(6) Mandatory use of force reporting

(7) Complaint processes

(8) Deadly use of force procedures and review

(9) De-escalation in all force response training modules.

For a more detailed review, refer to the Public Safety Advisory Board Work Plan in the report appendix.

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By the Numbers

15 Board Members

4 Pairs of Board Chairs and Vice Chairs

+10 Guest Presenters and Instructors

72 Hours spent together over 36 Monday evenings

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40+ Work Plan Topics Covered in 5 Units

9 PSAB Members Participated in Laser Shot Scenario Training

8 Recommendations Passed

5 Report Outs to City Council

Thousands Community Members Potentially Impacted

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PSAB Zoom Meeting

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Recommendations PSAB Made

1. Replacement and Expansion of the Body Worn and Dash Camera Program - **implemented**
2. Cross Cultural Communications Training - **implemented/ongoing**
3. Four hours of Practical, Hands-on Force-on-Force Training – **implemented/ongoing**
4. Evaluations of Emergency Communications - **implemented**
5. Professional Standards Sergeant - **implemented**
6. Community-Centered City-wide Role or "Ombudsman"- **ongoing**
7. Community Service as an Alternative to Traffic Fines - **ongoing**
8. Mental Health 1st Response Team - **ongoing**

All recommendations promote racial equity and anti-racism in the community

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The Three Most Impactful Recommendations

According to Board Members

1. Mental Health First Response Team
2. Endorsement and Replacement of Body Worn and Dash Cameras
3. Cross-Cultural Communications Training

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Other Ways Board Members Advanced the Conversation

- ✓ Discussed the book, *So You Want to Talk About Race*
- ✓ Participated on Officer Interview Board
- ✓ Engaged with Various Community Organizations
- ✓ Interviewed for OPB's *Think Out Loud*
- ✓ Interviewed for *Talking Tigard: "Learning from Our Differences"*

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Chief McAlpine and Officers at the 2021 Pride Parade

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Clockwise: Board Members Patty Lofgren and Jimmy Brown on Chat with the Chief; Board Member Trinh on Late Night in Tigard 2021; Councilor Newton volunteering at Tigard Farmers Market



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Board Member Valerie Sasaki participating in Laser Shot Simulation



2022 Community Academy

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What Members Shared about Their Experience

Positive Experience

100%

Believed the Police Department Engaged in Constructive and Helpful Conversation



83%

Felt Proud of the Work PSAB Accomplished

84%

Believed They Received the Education and Resources to Be an Effective Board Member

92%

Believed PSAB Delivered Positive Results to the Community

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Comments from Board Members

“I think the discussions we had around social justice and equity were incredibly impactful. The George Floyd murder resonated in our meetings, to the point that his death was not described as "a death", but as "his murder". That takes a strong position on the role that law enforcement played in his murder. Not an easy thing to say.”

“Being on the board really expanded my understanding of police in Tigard and their interactions with the community. As a young person who hasn't had many interactions with the police, I was very unaware about the police in general but now feel better informed.”

“It was life changing for me. I will forever add the equity lens to my decision making - you can’t assume an individual’s perspective.”

“I was pleasantly surprised to see how open to change the City Police Department was on many topics.”

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Comments from Board Members

“Mental Health - I learned a lot about the great work the City and County are already doing, and I think the proposal we made as a group will have a concrete impact.”

“I appreciate our board colleagues. Everyone was very respectful and very thoughtful in their communications. Thank you to our city staff and the Chief for their willingness to listen and be open to our recommendations.”

“Many of the policies and practices that were recently implemented statewide were already in effect in Tigard.”

“Very positive experience. Thanks to TPD and city council.”

“It has been an honor and an education.”

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July 11, 2022
Gathering at Cook Park

CITY OF Tigard



Thank You!

Discussion, Questions and Answers





PUBLIC SAFETY ADVISORY BOARD

PUTTING THE PIECES TOGETHER

JULY 2022





CITY OF Tigard

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APPENDIX

Appendix A - Public Safety Advisory Board Work Plan







A MESSAGE FROM OUR MAYOR JASON SNIDER



City of Tigard
Mayor Jason Snider

The murder of George Floyd, Jr., on May 25, 2020, led cities across the country to examine their public safety practices. In Tigard, we empowered the community to shape our city's response. We heard from more than 500 community members about how important it was to ensure that a similar incident would not occur in our community.

The creation of a 16-member Public Safety Advisory Board (PSAB) was one of the ideas to emerge from community input. The community played a central role in selecting PSAB members and voting for those community members most qualified to serve on the board. The result was a board comprising community members and city employees who represent the diverse voices, life experiences, and needs of our community. Together, the group has evaluated the city's public safety system through the lens of racial equity to improve the lived experiences and safety of everyone in the Tigard community.

Since 2020, the PSAB has convened every other week to have thoughtful dialogue about a broad range of topics. The topics and themes arose from the 500+ community members who sent messages to the City Council in the month after the murder of George Floyd, Jr. This work of the board yielded eight specific recommendations.

One of those recommendations was to expand the Tigard Police Department's body-worn camera program so that every uniformed officer in Tigard wears one all of the time. The Police Department acted quickly to implement this recommendation. In May 2021, department-wide body-worn cameras were issued. The technology package also included upgraded in-car video systems, interview room technology, and cloud-based storage. The body-worn cameras automatically turn on in a number of circumstances, including any time a taser is activated or a gun is drawn from its holster. This brings additional transparency and peace of mind, both for officers and the community.

You will learn more about other PSAB recommendations throughout this report. While the PSAB is wrapping up its mandate, its work continues by delivering on our strategic vision to be "an equitable community that is walkable, healthy, and accessible for everyone." We are guided in these efforts by an Anti-Racism Action Plan that identifies concrete steps to eliminate racism and bias in our organization. Our efforts will be strengthened later this year when we hire the city's first Diversity, Equity, and Inclusion Manager.

I share my deepest appreciation for each member of the Public Safety Advisory Board: Police Chief Kathy McAlpine; Commander James McDonald; Officer and President of the Tigard Police Officers' Association Nicholas Nunn; City Attorney Shelby Rihala; Tigard City Councilor Liz Newton; former City Youth Councilor Emilio Calderon; former Municipal Court Judge Michael O'Brien; former President of the Tigard High School Black Student Union Abdi Mohamoud; former Tigard High School Associated Student Body President and Vice President of the Black Student Union Elise Butera; Licensed Mental Health Professional John Trinh; and Community Representatives Jimmy Brown, John Gerhard IV, Thurman (Lee) Landers, Patty Lofgren, Justin Low, Danny Rauda, Valerie Sasaki, Shaun Stuhldryer, Nick Jarmer, Jeff Mott, and Sheherazade Weyland.

Community voices will remain at the center of our actions. You can add your voice to the conversation by contacting me at jason@tigard-or.gov or 503-810-0269 to share your ideas for action.



A MESSAGE FROM OUR CHIEF KATHY MCALPINE



Tigard Police Department Chief Kathy McAlpine

These last many months working in partnership with the Public Safety Advisory Board have proven to be one of the most formative times for the department in my time as Chief here in Tigard.

The charge that City Council gave to the Board was one of ensuring equitable Public Safety practices were in place here in Tigard. The Board was able to provide their perspectives and insight from a widely diverse lens and our participation as a department fit perfectly with our efforts to be transparent, accountable, and inclusive in our practices.

I am proud to say that over the course of the Board's time together they have had the opportunity to meet many members of the department, learn and understand how things operate and most importantly, provide their input and perspective with recommendations on a variety of department areas to help ensure we best reflect the expectations of our community. We were able to have open and honest conversations that furthered mutual understanding of policing in current times.

The operation of this Board fit beautifully with the department mission "To protect and serve all those who live, work and play in Tigard." It allowed us to review our departmental policies, procedures and practices, and engage with representatives of the community in meaningful conversation to ensure we accurately carry out the expectations the community has of their police department.

As a result of this great partnership, I have decided to keep the momentum going with the creation of a Chief's Advisory Panel, which will reflect the diversity of our community and help us view our work through an equity lens.



BACKGROUND

The Tigard Public Safety Advisory Board (PSAB) is one of several initiatives in the City of Tigard's Anti-Racism Action Plan developed in 2020. It was created to review and advise on public safety practices in response to the murder of George Floyd by Minneapolis police officers.

Immediately following Floyd's death, over 500 community members shared ideas for action with Tigard City Council. This outpouring of public input shaped the Council's discussion about racial justice and city action. Tigard Mayor Jason Snider invited the entire Tigard community to identify and eliminate institutional racism to ensure equity within all city operations and structures and improve the lived experience of all persons of color in Tigard. Through a co-design process, the Tigard community, City Council, and Police Department came together to identify a community-driven solution for police reform and racial justice which led to the creation of the Public Safety Advisory Board.

In July and August 2020, 132 community members provided feedback on a draft Public Safety Advisory Board proposal. A summary of the feedback was discussed at a City Council meeting on August 11, 2020, which informed the final Tigard Public Safety Advisory Board Work Plan (see Appendix A).

The PSAB was responsible for reviewing the city's public safety practices, having inclusive community conversations about these practices, and making recommendations to City Council on these practices all while building relationships and shared understanding between community and police.



VISION

The Public Safety Advisory Board centered its efforts around advancing racial equity and anti-racism in Tigard. Its vision was for Tigard to be a community where all people feel safe and believe they will receive equitable treatment from the city's public safety organizations regardless of their race, gender, socioeconomic status, sexual orientation, physical ability, religion, age, housing status, mental capacity and experiential or immutable attributes.

Members brought forward their real-world experiences and represented those most impacted in the community throughout the meetings.



Chat with the Chief Event

BOARD VALUES



Centering the Conversation Around Those Most Impacted



Listening to Each Other



Learning Then Discussing



Focusing On Outcomes for Tigard



Creating Consensus On Recommendations

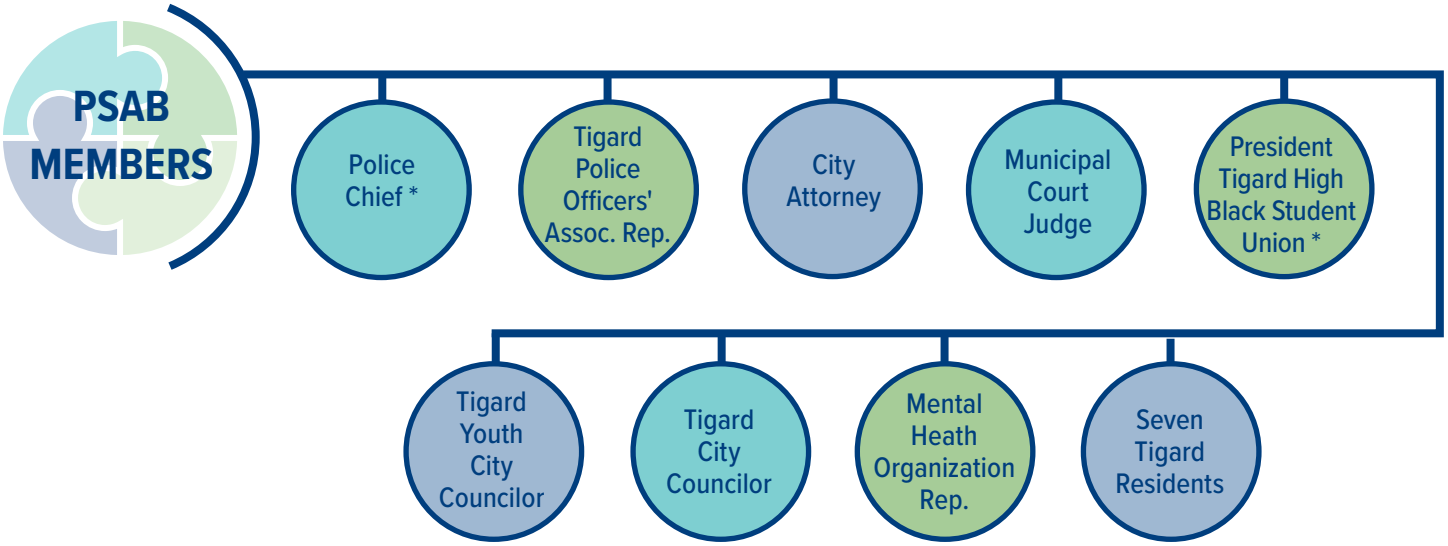


Sharing Our Work With the Community

HOW MEMBERS WERE SELECTED

Representatives from the community nominated themselves to serve on the Board by submitting a personal statement and short video. Tigard community members reviewed the candidates and made recommendations to City Council. After reviewing recommendations from the community, the City Council appointed seven at-large community members and two alternates to the Board.

The 15-member Board included at-large Tigard residents:



** A designee may also be selected for this board position.*

The Board nominated a Chair and a Vice Chair for each unit of the PSAB's topic schedule as laid out in the Work Plan. The Chair and Vice Chair managed the Board meetings, reported out to City Council, and served as the spokespeople for the Board during their term.

HOW THE BOARD WORKED

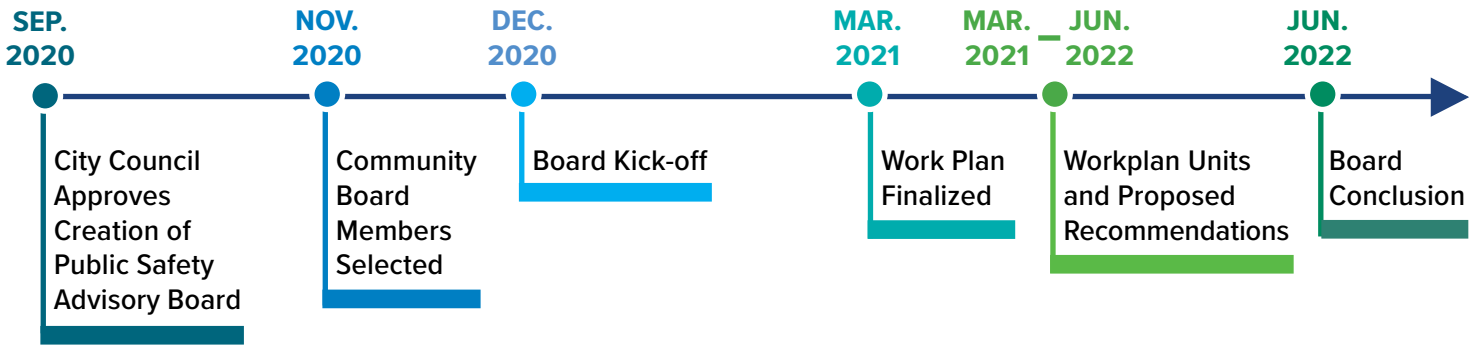
The Board selected specific police practices and public safety topics to focus on during its 18-month tenure based on suggested topics from City Council, community members, and fellow Board members. Topics were organized into themed units to give Board members the opportunity to learn and discuss specific subject matter in depth and provide the city with their insights and recommendations based on their lived experience from a racial equity perspective.

The Board met for two hours every two weeks for 18 months. Over the course of 36 meetings, the Board covered five units of education and discussion. Facilitators led these robust discussions, which often included small group discussion in breakout rooms. Team members then made recommendations to affect change within the Tigard Police Department.



PSAB Members and Facilitators

TIMELINE AND KEY BOARD MILESTONES



BY THE NUMBERS

36 PSAB Meetings

2 Hours per Meeting

72 Board Meeting Hours

8 Recommendations To City Council

4 Report Outs to City Countcil

1 Final Council Report

10+ Guest Presenters

4 Pairs of Chairs & Vice Chairs

40+ Work Plan Topics

DISCUSSION AND RECOMMENDATION PROCESS

PSAB meetings provided opportunity for the Board to learn and share perspectives with each other and to collectively provide that feedback to City Council. The following steps guided the recommendation process:

1. Discussion of meeting topic (this could occur during one or several meetings).
2. Group formulation of a recommendation.
3. Prior to finalizing the recommendation, each Board member had an opportunity to present their views, which would be documented in the recommendation.

If the Board chose to vote on a recommendation, decision-making strove for consensus (defined as at least 12 of 15 votes). A vote of at least 75% was needed to meet the consensus threshold. When the consensus-based recommendation was within the decision-making authority of the Tigard Police Chief or City Manager, they were able to implement such recommendation without Council action.

BOARD TOPICS

To help PSAB develop informed recommendations for improving public safety practices, members were tasked with understanding the current systems and processes the Tigard Police Department uses to protect and serve the community. This included education offered by the Tigard Police Department and the opportunity to participate in Laser Shot simulation training. Board members learned current practices in the following areas:

- Recruitment, hiring, and training
- Cultural competencies
- Basic law enforcement academy curriculum
- Mandatory reporting on bias complaints
- Statistical Transparency of Policing data for both vehicles and pedestrians
- Mandatory use of force reporting
- Complaint processes
- Deadly use of force procedures and review
- De-escalation in all force response training modules

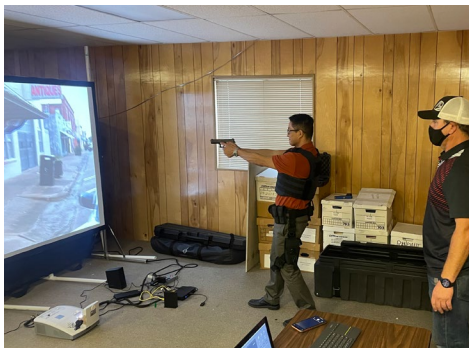


PSAB Virtual Meeting

For a more detailed review, refer to the Public Safety Advisory Work Plan in the appendix.



Tigard Police Department



Laser Shot Simulation



Tigard Police Command Staff

RECOMMENDATIONS

During each unit, subject matter experts presented on a variety of topics related to public safety and police practices. Board members asked numerous questions and offered perspectives based on their personal experiences. The PSAB ultimately made eight formal recommendations to the city. Each recommendation demonstrated direct impact on racial equity in Tigard, and the language of each reflects this commitment.

Endorsement of the Replacement and Expansion of the Body Worn and Dash Camera Program

On March 22, 2021 City of Tigard Police Department Chief Kathy McAlpine and Sergeant Leigh Erickson made a presentation on Body Worn and Dash Cameras. Watch the presentation and ensuing discussion here: youtu.be/v0d8fZLKFsw?t=1257.

Chief McAlpine and Sergeant Erickson asked PSAB to consider replacing old technology while also adding more cameras to current inventory, outfitting all Tigard Police officers and vehicles.

PSAB RECOMMENDATIONS:

The Public Safety Advisory Board endorses the replacement and expansion of the Body Worn and Dash Camera Program in Fiscal Year 2021. The Body Worn and Dash Camera Program promotes racial equity by creating an objective record of interactions between the Tigard Police and Tigard residents. They will promote trust, accountability, and transparency between the public and the Police Department.

This recommendation passed unanimously. The new body worn and dash new camera system has been implemented and is currently in use for all officers and Police vehicles.

On November 8, 2021, the PSAB voted on three recommendations. These recommendations followed monthslong conversations around police use of force. This topic was highly important to the Board because police use of force is often a highly visible and controversial topic in conversations around public safety. This thorough review made sure Tigard Police Department practices matched community expectations. To understand the full conversations and intentions of these PSAB discussions, watch the linked videos.

Discussions began during the July 12 meeting with a key presentation from the Tigard Police Department (youtu.be/X-TeLXGK2FA?t=935). Other meetings covering use of force were held on July 26, August 23, and September 13: youtu.be/FhZnSWx8mLI?t=1743. The Board provided suggestions to reduce use of force incidents through additional police training and evaluation of emergency communications. On September 27, 2021, PSAB Member Valerie Sasaki presented three recommendations which were the direct result of this conversation: youtu.be/GSCNi47nh0A?t=4737.



Sgt. Erickson Wearing One of the New Body Cameras

> Very positive experience. Thanks to Tigard Police Department and City Council.
>
> - PSAB Member

> Being on the board really expanded my understanding of police in Tigard and their interactions with the community. As a young person who hasn't had many interactions with the police, I was very unaware about the police in general but now feel better informed.
>
> - PSAB Member

Cross-Cultural Communications Training

During the October 11, 2021 meeting, the PSAB edited the Cross-Cultural Communications Training Recommendation as a group: youtu.be/oyThaHG8-_Y?t=4426, and again on October 25: youtu.be/zf26jVzE1zU?t=1650.

PSAB RECOMMENDATIONS:

PSAB recommends that Tigard Police Department (TPD) and Tigard city staff identify providers of or internally develop cross-cultural communication training. The training should:

- Cover cross-cultural communication styles, best practices, and community interaction
- Be established in collaboration with community leaders, neighboring/peer agencies, or educational specialists
- Be held at a regular interval, on the recommendation of a qualified provider or specialist
- Be mandatory



Community Academy Participants

This recommendation will promote racial equity and anti-racism by providing the TPD more tools and training to help reduce use of force events involving BIPOC individuals in the Tigard community. The goal is to reduce use of force to a level that is statistically comparable to the percentage of such BIPOC individuals who reside or work in Tigard.

This recommendation passed unanimously. Its status is ongoing.

Four Hours of Practical, Hands-on Force-on-Force Training

On October 25, 2021, PSAB discussed adding four hours of practical, hands-on force-on-force training to officers' annual training requirement. Discussion can be found here: youtu.be/zf26jVzE1zU?t=5447.

PSAB RECOMMENDATIONS:

PSAB recommends that Tigard Police Department (TPD) investigates adding four hours of practical, hands-on force-on-force training per year. This could raise required training hours to a total of twelve.

Elements for additional research:

- Budgetary impact, including adding a training facility for Tigard officers
- Training practices of peer agencies
- Can training be done on an as-required basis by the recommendation of a skilled trainer?

This recommendation would promote racial equity and anti-racism in the community by helping officers better respond to high-pressure situations in a way that is consistent with Tigard community values. By decreasing the time between training sessions and giving officers more total hours of practice, officers can be better prepared.

This recommendation passed unanimously. Its status is ongoing.

Evaluation of Emergency Communications

The PSAB's November 8, 2021 meeting capped the four months of use of force discussions. The Board considered the training recommendations as well as the Evaluation of Emergency Communications recommendation: youtu.be/OytYq2ghl64?t=814.

PSAB RECOMMENDATIONS:

We recommend that Tigard Police Department and the City of Tigard evaluate current emergency communication strategies, tools, and systems. The evaluation would specifically evaluate the communications response to the January officer involved shooting as well as the City's ability to effectively communicate in similar emergency incidents.

This should evaluate on at least these areas:

- Transparency
- Ability to partner with and contact community leaders
- Online presence

As a result of the evaluation, the TPD should improve processes in areas that may be found deficient. The goal of this recommendation is to evaluate how the TPD can better clearly and effectively communicate information to the community and the media in a way that will instill confidence about the administration of justice in Tigard.

This recommendation passed unanimously and has been completed.

Professional Standards Sergeant

Conversations began on the topic of a Professional Standards Sergeant when Tigard Police Chief Kathy McAlpine introduced the topic on December 13, 2021: youtu.be/DXD-f0yidYg?t=620. Discussion continued throughout January and February of 2022, and ultimately the Professional Standards Sergeant Recommendation passed.

PSAB RECOMMENDATIONS:

1. Creation of a Professional Standards Sergeant (PSS) in the Tigard Police Department.
2. Request funding of the PSS position through City General Fund dollars in Fiscal Year 2021-2022.

With the addition of this position focused on professional standards, the Tigard Police Department can increase the level of transparency, promote racial equity, and show greater accountability to the community.

This recommendation passed unanimously. The position was funded for the 2022-2023 fiscal year with plans to recruit for the position in the coming months.

I think the discussions we had around social justice and equity were incredibly impactful. The George Floyd murder resonated in our meetings, to the point that his death was not described as "a death", but as "his murder". That takes a strong position on the role that law enforcement played in his murder. Not an easy thing to say.

- PSAB Member

It was life changing for me. I will forever add the equity lens to my decision making - you can't assume an individual's perspective.

- PSAB Member

Community-Centered City-Wide Role

On January 10, 2022, Board Member Jimmy Brown introduced the concept of a companion "ombudsman" position to be paired with the Professional Standards Sergeant position. The Board discussed the ombudsman concept in the next two meetings on January 24, 2022 and February 14, 2022: youtu.be/Jc0Pv2X4iGU?t=5604 and youtu.be/S-IIjLUWXU0?t=1587.

PSAB RECOMMENDATIONS:

Create a position and empower a volunteer Board to utilize a community-centered lens to assist community members in navigating the government systems of Tigard and fostering trust through meaningful conversation. By "meeting people where they are," this role would be a connection point between community members and the city.

This role would help ensure that communities of color are afforded equity, justice, transparency, and accountability.

This recommendation passed with three "no" votes, nine "yes" votes, and three absent. This recommendation is pending further discussion by City Management.

City Explores Offering Community Service as an Alternative to Fines

On April 25, 2022, Tigard Municipal Court Judges Michael O'Brien and Emily Oberdorfer concluded a presentation on judicial topics that had spanned several meetings. Judge Oberdorfer brought forward the idea to explore whether the Tigard Municipal Court can offer community service as an alternative to fines for those convicted of violations, and for whom paying the fine would be a financial hardship. Watch the relevant meeting here: youtu.be/wr8w5RaNNd8?t=3770.

PSAB RECOMMENDATIONS:

We recommend that the City of Tigard Court explore the possibility of offering community service as an alternative to court-ordered fines.

This alternative could help prevent 'deep hole syndrome' – a cycle that community members can find themselves in when they are unable to pay fines and the fines compound over time. This recommendation can help Tigard be a more equitable place to live, work, worship, and play.

This recommendation passed unanimously and is to be explored in 2023-2024 fiscal year with City Council's approval.

Many of the policies and practices that were recently implemented statewide were already in effect in Tigard.
- PSAB Member

It has been an honor and an education.
- PSAB Member

I was pleasantly surprised to see how open to change the City Police Department was on many topics.
- PSAB Member

Mental Health 1st Response Team

During the May 9, 2022 meeting, Board Member Jeff Mott brought forward a recommendation to augment the Mental Health Response Team (MHRT) model the Tigard Police Department currently employs: youtu.be/HtEAI_aDPuI?t=1117.

Currently, the MHRT, which consists of a clinician paired with an officer, is deployed in response to low- to mid-risk public safety situations where mental health is playing a role. A Mental Health 1st Response Team would consist of a pair of clinicians and could be deployed to no-risk situations.

PSAB RECOMMENDATIONS:

Work with other local jurisdictions to establish a Tigard or South Cities Mental Health 1st Response Team to serve community members during nonviolent mental health-related situations (including, but not limited to conflict resolution, welfare checks, substance abuse, and suicide threats) with a focus on service, care, provider safety, and offering resources to include multi-lingual and culturally competent services. This team would rely on trauma-informed de-escalation and harm reduction techniques and would operate in tandem with the existing South Cities Mental Health Response Team.

The goal of this recommendation is to utilize crisis worker and medic pairs to respond to these interactions instead of police officers.

This recommendation should serve as a starting point for conversations between the city and county governments in South Washington County and Tualatin Valley Fire and Rescue about the future of Mental Health 1st Response in the region. This conversation should include community members with lived experiences.

This recommendation includes allocating resources for multi-lingual and culturally competent services that will increase equitable access to mental health services.

This recommendation passed unanimously. Program implementation is dependent upon a larger Washington County-wide discussion, but the City of Tigard is committed to pursuing the idea.

ADDITIONAL SERVICE

In addition to passing eight recommendations, PSAB successfully advocated to bring back the Police Department's Community Academy, an eight-week course, that provides an in-depth look at the department's hiring and training, patrol division, specialty units, investigations, and more.

To advance the conversation outside of the regular Board meetings and enhance their experience, members were also encouraged to learn, share perspectives, and engage with the community, the Tigard Police Department, and City Council. Members had the opportunity to engage in activities such as:

- Participating in Laser Shot, a simulated scenario-based training
- Participating on a Tigard Police Officer Interview Board
- Presenting regular updates on Board progress to Tigard City Council
- Volunteering at the City of Tigard table at the Farmer's Market
- Engaging with various community organizations
- Participating in a virtual Chat with the Chief
- Interviewing with OPB's Think Out Loud radio show
- Interviewing with Talking Tigard podcast episode "Learning from Our Differences "
- Appearing on "Late Night in Tigard 2021", Mayor Jason Snider's State of the City address

POSITIVE EXPERIENCE
ADVANCING RACIAL EQUITY AND ANTI-RACISM IN TIGARD

At the conclusion of the Board's term, members weighed in on their experience serving on the Board and the impact it had on the greater Tigard community.

PSAB Board Service

Overwhelmingly, members believed that the Board lived up to its mission to improve the lived experience of all people in Tigard so that everyone enjoys the same safety and privilege. Members shared that they had a favorable experience serving on the Board.

100%
Believed the Police Department Engaged in Constructive and Helpful Conversation

83%
Felt Proud of the Work PSAB Accomplished

84%
Believed They Received the Education and Resources to Be an Effective Board Member

92%
Believed PSAB Delivered Positive Results to the Community

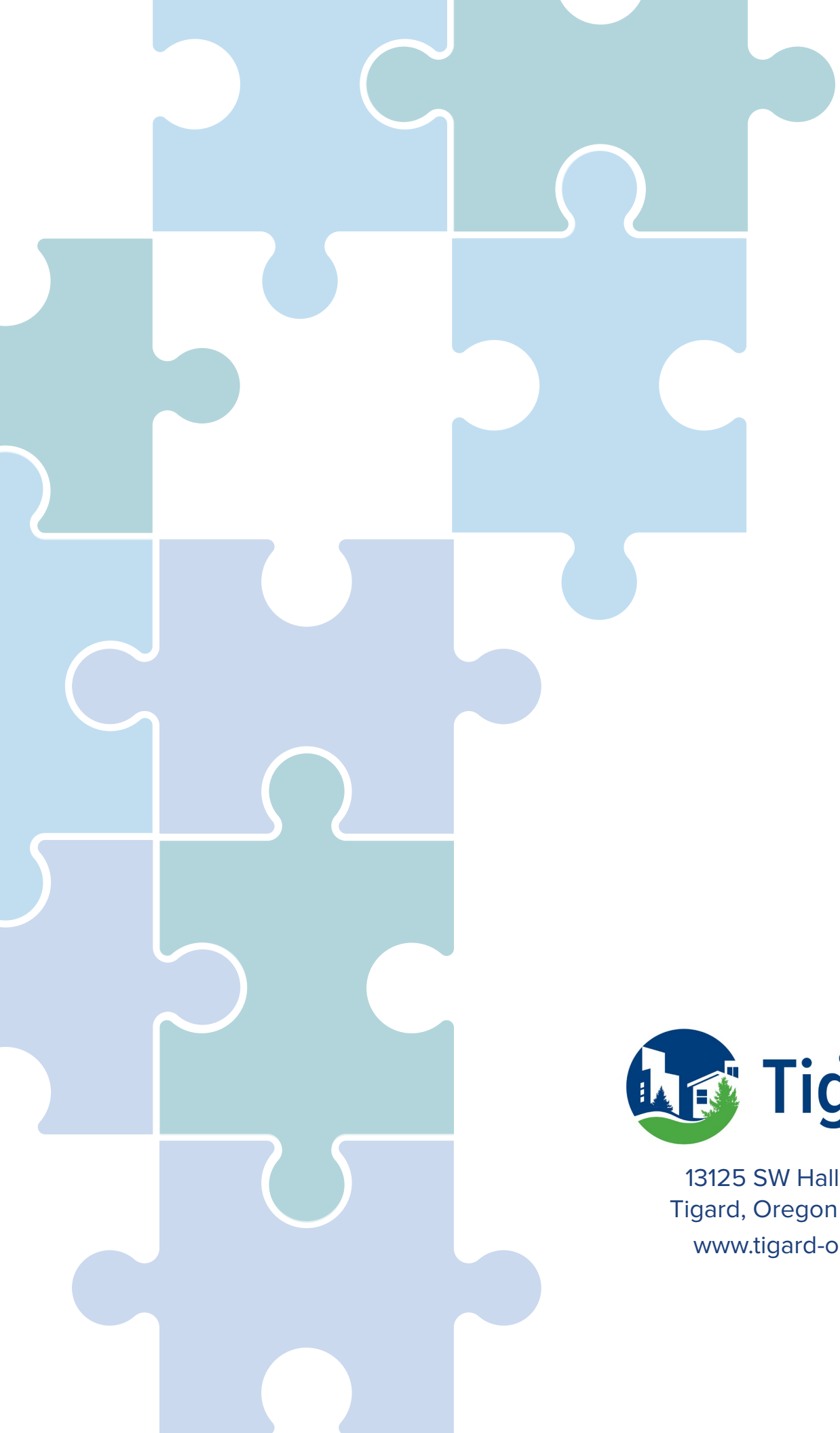
PSAB Members' Top Three Most Impactful Recommendations

The Board approved eight recommendations to City Council during its tenure. The three recommendations the Board believed would have the most impact on the community were:

1. **Mental Health First Response Team**
2. **Endorsement and Replacement of Body Worn and Dash Cameras**
3. **Cross-Cultural Communications Training**

CONCLUSION

In addition to the work Public Safety Advisory Board members completed through their policy recommendations, a great strength was the Board's cohesiveness and collaborative spirit. There was notably little turnover in members over the eighteen months of its existence. Board members commented on the authentic trust they felt between one another. The Board helped improve the public perception of the Tigard Police Department by being ambassadors to and from the greater Tigard community. The Police Department was deeply committed to the process as well, approaching meetings with wealth of information to share, openness to discussion and suggestions, and evidenced commitment to the Tigard community perspective. The PSAB recommendations have led to meaningful change and will continue to impact how the city approaches public safety in years to come.



CITY OF Tigard

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Tigard, Oregon 97223
www.tigard-or.gov









PUBLIC SAFETY ADVISORY BOARD

APPENDIX A
WORK PLAN

CITY OF Tigard



Tigard Public Safety Advisory Board

Work Plan

Updated March 2021

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Tigard Public Safety Advisory Board

Purpose

The Public Safety Advisory Board Action Plan provides an overview of Board procedures and norms.

Mission Statement

Improve the lived experience of all people in Tigard so that everyone enjoys the same safety and privilege through a comprehensive review of the practices and procedures in the City police department, municipal court, and social justice initiatives.

Vision Statement

Tigard is a community where all people feel safe and believe they will receive equitable treatment from the City's public safety organizations regardless of their race, gender, socioeconomic status, sexual orientation, physical ability, religion, age, housing status, mental capacity and experiential or immutable attributes.

Values

- ✓ Listening to each other
- ✓ Learning, then discussing
- ✓ Focusing on outcomes for Tigard
- ✓ Centering the conversation around those that are most impacted
- ✓ Creating consensus on recommendations
- ✓ Sharing our work with the community

Members

The Board is made up of 15 people, and two alternate Community representatives. Appointment of community members was done in a two-step process. First community members nominated themselves, then Tigard community members voted for their top choices. The City Council reviewed the top choices and selected seven community members and two alternates.

James (Jamey) McDonald	Police Chief/Designee
Nicolas (Nick) Nunn	Tigard Police Officers' Association (TPOA)
Shelby Rihala	City Attorney
Michael O'Brien	Municipal Court Judge
Abdi Mohamoud	President of Tigard High School Black Student Union (BSU)/Designee
Emilio Calderon	Tigard Youth City Councilor
Liz Newton	Tigard City Councilor
John Trinh	Licensed Mental Health Professional
Jimmy Brown	Business Community (replaced with additional community rep)
Thurman (Lee) Landers	Community representative
Patty Lofgren	Community representative

Justin Low	Community representative
Danny Rauda	Community representative
Valerie Sasaki	Community representative
Vacant	Community representative
John Gerhard IV	Alternate: Community representative
Jeff Mott	Alternate: Community representative

Roles and Responsibilities

Board members and alternate Board members will:

- Regularly attend meeting and contribute constructively to discussions.
- Consider and discuss issues from a Citywide perspective, as well as their own.
- Strive to reach consensus on matters under consideration.
- Act with respect and consideration for the viewpoint of others.
- Shall not make representations on behalf of the City of Tigard or Board whether intentional or not, without authorization.
- Communicate the work of the Board through their community and any organizations they participate in.

Alternate Board members are expected to attend all meetings and can participate fully, asking questions of staff or applicants, joining the deliberations, and all other Board activities. The one exception being they do not vote.

Attendance: If a member is unable to attend a meeting, he or she is expected to notify the Chair one week prior to the missed meeting. If a member has missed more than a reasonable number of meetings, then the staff liaison will make every effort to reach out to the Board member. If the staff liaison is unable to contact the Board member, then the issue shall be forwarded to City Council for potential action.

Education Activities: To ensure that everyone on the Board understands the topics being discussed and is informed on the key issues, the City will provide educational opportunities to the Board members. Some of the instruction will be done during Board meetings and some will be done independently by members. Board members are expected to complete any education activities before the relevant Board meeting.

Organization of the Board

Board Chairs: The Board will elect a Chair and Vice Chair two weeks before beginning each subunit of topics. The Chair and Vice Chair have equal voting authority to the other members of the Board. The Chair shall have general directional powers over the Board and serve as the spokesperson for the Board during their term unless this responsibility is delegated to support staff or another Board member. The Chair will open and close meetings and support collaborative discussions and review and provide input on meeting agendas with the Work Group. The Vice Chair will serve as Chair in the Chair's absence.

Work Group: The Work Group will prepare meeting agendas with input from Board Chairs. The Work Group will also develop educational activities or other materials as needed. The Work Group members

include are the City Manager, the Police Chief or designee, the Tigard Police educational consultant, the City Attorney, and the facilitators.

Staff Liaisons: Staff liaisons are the primary contacts for City of Tigard boards and the primary interface between these bodies and the City Council, City Manager, and departments. Besides serving as a technical resource, staff liaisons are responsible for meeting logistics, member recruitment and recognition, recordkeeping, and monitoring board effectiveness.

Meetings

Location: Through at least spring 2021, meetings will be held virtually via the Zoom platform and streamed live through the City of Tigard YouTube channel. When it is safe to do so, meetings will transition to an in-person format, location TBD.

Frequency and Duration: 90 to 120 minute meetings will be held twice a month on the 2nd and 4th Mondays of the month. This schedule will be adjusted as required by the topics being discussed and Board member schedules.

Structure: At each meeting, Board members will be provided an overview of the meeting topic(s), ask questions, provide comments and feedback, request additional information, and consider recommendations.

Public Meeting Law: All meetings shall be open to the public and notice given pursuant to Oregon Public Meetings Law. Interested persons and media can asked in writing to be notified of meetings by emailing Eduardo Ramos at eduardor@tigard-or.gov.

Zoom Etiquette:

- Use the 'Raise Hands' feature during discussion and allow the facilitators to call on Board members.
- Close other windows and apps to avoid distractions.

Public Comment: There will be a 15-minute period for public comment at the beginning of every Board meeting.

Quorum: At any meeting of the Board, a quorum shall be a majority of the current members (excludes alternates) of the Board. No action shall be taken in the absence of a quorum except that the meeting may continue with discussion on agenda items. For the purposes of forming a quorum, members who have disqualified or excused themselves from participation in any matter shall be counted as present.

In the event a quorum will not be present at any meeting, the Chair or Vice Chair shall notify the Board members in advance so that a decision may be made whether to meet and take no action on agenda items or to reschedule to a different time.

Centering Racial Equity and Anti-Racism

To further the Board value of "Centering the conversation around those that are most impacted" the Board will use strategies to center racial equity. These include:

- ✓ Book discussions on books about racial equity and anti-racism.
- ✓ Dedicate a portion of any topic discussion to a conversation on how racial equity is impacted by that topic.

- ✓ Conduct a centering exercise at the beginning of each meeting to remind the Board of their mission.
- ✓ Invite guest speakers on racial equity topics.
- ✓ Encourage people in the community to participate in the public process.
- ✓ Center discussions around racial equity as well as its intersections with other identities named in the Board's Vision statement.
- ✓ All recommendations to the City Council will include a discussion of how it will make Tigard a better place for everyone in the community.
- ✓ Use context and data to make decisions.
- ✓ Target students and work to make the Board accessible to their voices. Commander McDonald will give updates on the SRO program as part of this strategy.
- ✓ During all topic discussions, bring forward real world experiences and how actual people are impacted by the topic.
- ✓ Work to bring affinity groups to the Board to share their perspectives.
- ✓ Include the voices of people who work for the City government and their views in the discussions.

Recommendation Process

Discussion and recommendations: The goal is to provide an opportunity for the Board to learn and share perspectives with each other and to collectively provide that feedback to City Council. The following steps will guide the recommendation process:

1. Discussion of meeting topic (this could occur during one or several meetings).
2. Group formulation of a recommendation.
3. Prior to finalizing the recommendation, each Board member will have an opportunity to present their views, which will be documented in the recommendation.

Voting: If the Board does choose to vote on a recommendation, decision making will strive for consensus (defined as at least 12 of 15 votes). Alternates are not allowed to vote but may provide comments.

City Council Recommendations and Reports

The Board will make quarterly reports to City Council, including updates of the Board's progress on the workplan and proposing recommended Council actions. When the consensus-based recommendation is within the decision-making authority of the Chief or City Manager, the Chief or City Manager may implement such recommendation without Council action. If the Chief or City Manager declines to implement the recommendation, it will be forwarded to Council for review and consideration. If the recommendation requires additional action, such as approval by Budget Committee or bargaining with the union, the recommendation will not be effective until all approvals are received.

Potential Future Assignments

Once the original work of the Board has been completed, the Board and City staff can consider the benefits of additional assignments.

Appendix: Topic Schedule

The topics selected for Board discussion were developed and review by the community. The list is organized by what authority the City has to address the topics. There are topics the City can create policies to address, and there are topics the City can advocate for at the State or Federal level.

The topics have been rearranged into themed units This schedule has the benefit of grouping similar topics together, making the education and discussion of topics more comprehensive.

Topics Schedule and Action Available

Unit 1: Introductions	
Setting the Stage	**Meeting 1**
• Public Meeting Laws Overview • Review Work Plan • Review Mission Statement and Board Values	
Beginning the Process	**Meeting 2+**

• Revise Work Plan
• Revise Topic Schedule
• Tigard Policing 101
  ○ Discuss how misdemeanors
  ○ How charges work (depends on if City or State code is applied), concept of officer discretion, distinction between Tigard PD and Washington County PD
• Early Action – Body Cams—Procedures for release of footage, timing, process (Oregon Public Records Law)
	City action

Unit 2: The Tigard Officer's Journey	
Hiring	**Meeting(s)**
• Identify how biases are identified in the hiring process	City action
• Use of psychiatric evaluation	City action
• Social media review during hiring process	City action
• Review past misdemeanors in other roles	City action
• Maintain police workforce that reflects the community	City action
• Residency of police officers	City action
Training	**Meeting(s)**
• Change in training and policies to allow or direct an officer to back down from an immediate arrest	City action
• Social media policy for officers	
• Implicit bias, cultural awareness, sensitivity training, and trauma informed care	City action
• De-escalation training (separated between controlling and calming actions/training) (Including considerations of age/gender/etc)	City action
• Mental health training (perhaps with de-escalation training topic)	City action

• Crisis Intervention Training (CIT)	
• Police Legitimacy and Procedural Justice training	City action
• Restorative justice training for police department leadership	City action
• Medical training on airway management and respiratory system	City/State action
• Hours of police training in Oregon	State advocacy
Performance Review and Discipline	**Meeting(s)**
• Labor arbitration re-instatement of officers terminated for misconduct/bias/excessive use of force	City action
• Community police oversight or use of force review committee/chief's advisory committee	City action
• Identify extremist or racist behaviors	City action
• Ensure that all personnel are complying with Tigard's "Welcoming City" resolution	City action
• Public access to misconduct investigation results	City/State action
• National databank/registry for police misconduct	Federal advocacy

Unit 3: The Community Experience

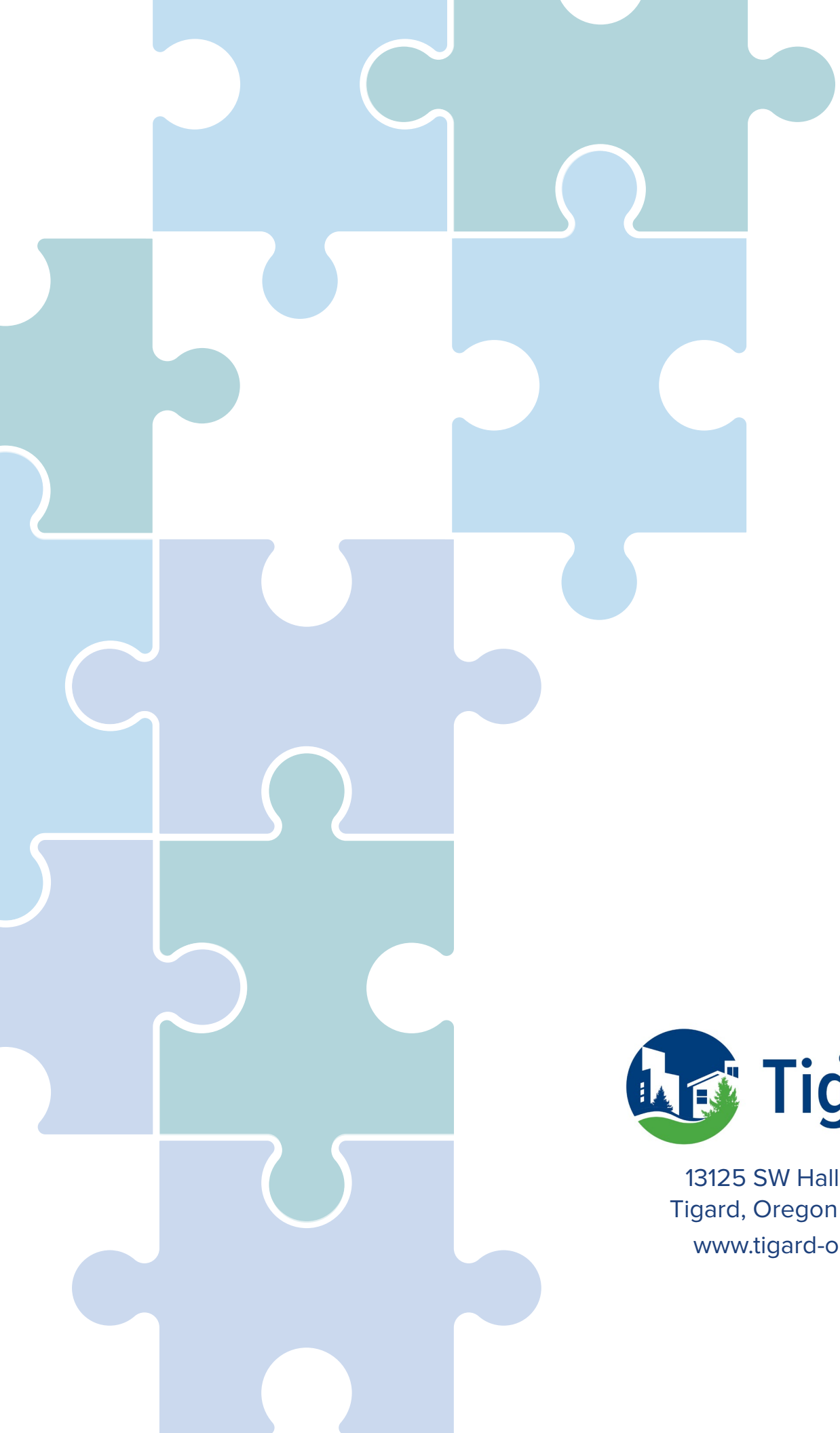
Officer Appearance	**Meeting(s)**
• Officer clear identification in all instances, including riot control	City action
• Color and style of uniforms and color of cars are intimidating/militaristic	City/State action
Traffic Stops	**Meeting(s)**
• Pretext stops	City action
• Evaluate possibility of unarmed traffic control	City action
• Review traffic violation enforcement protocols to evaluate if the community and officers could be safer using technologically advanced methods as an alternative to initiating a traffic stop.	State advocacy
Use of Force	**Meeting(s)**
• Ban use of choke holds	City action
• Re-implementing a force continuum (as requested by #8cantwait) vs. current Graham vs. Connor standard	City/State action
• Crowd/riot control policies (chemical agent use)	City action
• Re-evaluate deadly force assumptions	City/State action
• Qualified immunity	Federal advocacy
Other Police-Public Interactions	**Meeting(s)**
• "No knock" warrants	City action
• Enforcement of COVID-19 mandates	City action
• Community relationship building	City action
• K-9 Department	City action
• Community training by the Chief	City action
• Review of current holding facilities	City action
• Quality of life crime data	City action

• Police interaction data review (particularly related to race)	City action
• Police department and immigration	City action
• Consider change of participation in Tri-Met Transit Police program, including unarmed transit control	City action
• Crime lab information and interaction between Tigard police and Oregon State Lab	State advocacy
Unit 4: Social Justice	**Meeting(s)**
• Establish a non-police response for mental health, homelessness, and other non-criminal calls	City action
• Interaction between Tigard PD and non-profits providing mental health and other services.	City action
• Homeless Services Tax -where is the money being spent	City action
• Interactions between Tigard PD and other government agencies, including ICE	City action
• Change bail/fine system within the Tigard Municipal Court so the cost of fines are equitable for all	City/State action
• Advocate for a change in the cash bail system to make it equitable for everyone	State advocacy
• Consequences for calling 911 to report normal community activity based primarily on race o Post-incident de-traumatization o De-traumatizing situation o Tigard PD relationship with WCCCA (Washington County Communication Center)	State advocacy
• Advocate for the release of all offenders Tigard helped prosecute for activities no longer a crime (e.g. marijuana possession)	State advocacy
Other: Tracking bills in Oregon Legislature. Michael O'Brien will keep Board apprised.	

Unit 5: The Youth of Tigard	Meeting(s)

• School Resource Officers (SRO's): their presence, training, behavior, and interaction in Tigard-Tualatin School District schools
  ○ what discretion they have
  ○ what their task is
  ○ what they will act on
  ○ relationship with school administration
  ○ relationship with School Wellness Centers
	City action

• Relationship building initiatives between Tigard Police and youth beyond, beyond the SRO program – including the Cadet program	City action
• Reestablishment of youth peer court program or delegation to the Tigard Youth Advisory Council	City action



CITY OF Tigard

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Tigard, Oregon 97223
www.tigard-or.gov

AIS-5006 **6.**

Business Meeting

Meeting Date: 08/09/2022

Length (in minutes): 25 Minutes

Agenda Title: Tigard City Council Goals Update

Authored By: Nicole Hendrix

Presented By: City Manager Steve Rymer, Library Director Halsted Bernard, Police Chief Kathy McAlpine, Sr. Management Analyst Nicole Hendrix, Asst. City Manager Emily Tritsch, Public Works Director Brian Rager

Item Type: Update, Discussion, Direct Staff

Public Hearing Legal Ad Required?: No

Publication Date:

Information

EXPLANATION OF ISSUE

The City Council and Leadership Team identified City Council goals and strategies for 2021-2023 which built on the work and success of previous years while also addressing new challenges and emerging community needs.

City teammates will provide the City Council with the fourth update on the 2021-2023 City Council goals and strategies since their adoption in April 2021. These updates will be provided by the Council Goal team leads and include progress, opportunities, and where needed, recommendations or requests for additional Council direction.

ACTION REQUESTED

- Receive briefing on the 2021-2023 Council Goals.
- Offer questions and guidance based on briefing.

BACKGROUND INFORMATION

City Council will receive an update on the four council goals; Response to Homelessness, Response to COVID-19, Develop a Community Resiliency Plan, and Adopt and Implement the Parks and Recreation System Plan. An overview of goal progress and next steps is provided in Attachment A and will be presented by the Tigard team to City Council.

Dates of Previous and Potential Future Considerations

04/26/22 Tigard City Council Goals Update
01/25/22 Tigard City Council Goals Update
09/21/21 Tigard City Council Goals Update
04/27/21 Consider Adoption of City Council Goals for 2021-2023

Public Involvement

Each Council Goal engages the Tigard community in a variety of ways including for example, the Community Resiliency Plan effort involves Black, Indigenous, and People of Color (BIPOC) focus groups and input from Tigard's Committee for Community Engagement to inform decisions. Additionally, the

houseless goal developed a "Safe Spaces" survey to help shape the way safe spaces for our unhoused community are located, designed, and operated.

Impacts (Community, Budget, Policies and Plans/Strategic Connection)
Council Goals progress our Strategic Plan vision to be, "an equitable community that is walkable, healthy, and accessible for everyone" and amplify our Community Promise.

ALTERNATIVES & RECOMMENDATION

The Tigard team recommends City Council receive briefing and provide any guidance or questions in response.

ADDITIONAL RESOURCES

N/A

Attachments

Council Goals Presentation



City Council Goals 2021-2023 Progress Report #4

August 9, 2022

City Council

Tigard: An equitable community that is walkable, healthy, and accessible for everyone.

Council Action

- Receive briefing on 2021-2023 Council Goals.
- Offer questions and guidance based on briefing.





Visuals by Sara Singer Wilson

Response to Homelessness



Strategies	Status
1.1 Re-ignite efforts focused around homelessness and identify best practices.	
1.2 Facilitate city-wide conversations to learn more about concerns and resources to serve those in need.	
1.3 Develop and implement a housing insecurity and prevention plan that includes recommendations such as Safe Lots, expansion of shelter hours, wraparound services and expanded partnerships.	

Response to Homelessness



Key Accomplishments

- Hired coordinator Sara Cooper, started July 25
- Partnered with Wash Co for Brown/Fields Encampment Clean-up
- Applied for federal earmark to fund an additional CSO to focus on encampments made the first-round approvals
- Tour of Portland's Safe Rest Village in Multnomah Village at the Sears Armory
- Washington County City Managers meeting to discuss shelters, local ordinances and resources needed to address homelessness complaints

Opportunities

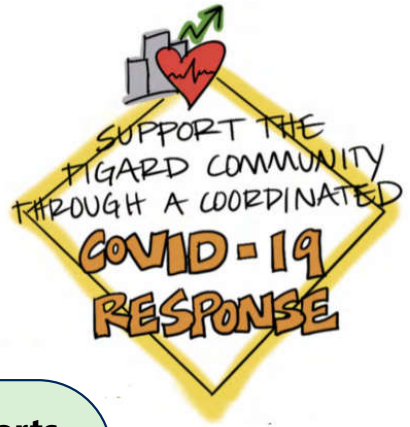
- New coordinator convenes CHART to identify opportunities to assist unhoused residents when encampment has been posted for clean-up
- Continue to build and maintain partnerships and collaborate on action

COVID-19 Response



Strategies	Status
2.1 Allocate and communicate how American Rescue Plan funds are assisting with recovery efforts.	
2.2 Address the barriers that exist within the digital divide.	
2.3 Reimagine and embrace forward-thinking approaches for the delivery of city services post-pandemic.	

COVID-19 Response



Key Accomplishments

- ARPA investments – employee recognition and houseless support
- City buildings open to public: Social distancing and masks encouraged.

Opportunities

- Continued ARPA investment planning and implementation
- Communication around COVID changes and solutions for applying the new complexities. Following County Covid level guidance.
- Navigating hybrid meetings: trainings and best practices, boards and committees

COVID-19 Relief Efforts Resources to Date: $7.6M

$4M for business grants & loans
$2.2M for city fees & charges assistance
$860K houselessness support
$490K for non-profit organizations
$90K for mental health

Community Resiliency Plan



Strategies	Status
3.1 Develop and implement a community resiliency plan that is specific to the needs of the Tigard community and organization.	
3.2 Implement resiliency practices that help us achieve carbon neutrality by the year 2035.	
3.3 Communicate our resiliency efforts to the community to encourage individuals and business to adopt new practices that support climate goals.	
3.4 Develop regional partnerships to help reduce carbon throughout the Portland metro.	

Community Resiliency Plan



Key Accomplishments

- Completed data modeling and evaluations
- Identified low carbon actions
- Discussed implementation with BIPOC Task Force and Community Advisory Committee

Opportunities

- Increase public education and awareness through Climate Speaker Series
- Identify hazard mitigation actions and partnership opportunities

Parks & Recreation



Strategies	Status
4.1 Evaluate service delivery models for expanded park and recreation services.	
4.2 Recommend feasible alternative models and funding strategies.	
4.3 Enhance the equity and safety of our parks and trails system.	

Parks & Recreation



Key Accomplishments

- Adoption of Park and Recreation System Plan
- Presented the proposed Parks and Recreation Implementation Plan Road Map to Council and received direction to move forward

Opportunities

- Bi-weekly updates to Council on Implementation Plan progress
- Expand the scope of work in the upcoming Trail System Plan to include strategies for enhancing Trail Safety



Thank you.

- Questions or guidance?

Tigard: An equitable community that is walkable, healthy, and accessible for everyone.

AIS-5029 **7.**

Business Meeting

Meeting Date: 08/09/2022

Length (in minutes): 20 Minutes

Agenda Title: Tigard Charter Review Introduction

Authored By: Shelby Rihala

Presented By: Shelby Rihala, City Attorney

Item Type: Update, Discussion, Direct Staff

Public Hearing Legal Ad Required?: No

Publication Date:

Information

EXPLANATION OF ISSUE

This will be the first introduction to the upcoming Charter review process. As the project begins to take shape, staff seeks Council's guidance on items such as scope, timeline, formation of Charter Review Committee, and the role of the current Council members.

ACTION REQUESTED

Staff welcomes Council's input and proposes a workshop on September 20th for further discussion and direction.

BACKGROUND INFORMATION

Dates of Previous and Potential Future Considerations

In the course of discussing ambiguities in the length of service language in the City's Charter last year, Council identified a larger need to update and clarify the City's Charter as a whole. This is the first discussion to begin to frame how that process will take shape.

Public Involvement

A significant public process is anticipated as part of the Charter review.

Impacts (Community, Budget, Policies and Plans/Strategic Connection)

Essentially acting as the City's constitution, the Charter governs numerous functions of the City's government, ranging from the form of government and elections to the powers of City officers. The City's Charter was originally adopted in 1962. It may only be amended by a public vote and, while some sections have changed over time, there has not been a comprehensive review of the Charter. The intent is to engage in a public process to review the provisions of the City's Charter and make recommendations, ultimately culminating in a referral to the voters at an upcoming election.

ALTERNATIVES & RECOMMENDATION

ADDITIONAL RESOURCES

N/A

Attachments

No file(s) attached.