City *of* Tigard

Tigard Business Meeting – Agenda

TIGARD CITY COUNCIL & LOCAL CONTRACT REVIEW BOARD

MEETING DATE AND TIME:	APRIL 11, 2023 - 6:30 p.m. Business Meeting
MEETING LOCATION:	Hybrid - City of Tigard - Town Hall - 13125 SW Hall Blvd., Tigard, OR 97223 - See PUBLIC NOTICE below

PUBLIC NOTICE: In accordance with the City of Tigard's Safety Plan related to COVID-19 and Oregon House Bill 4212, this will be a hybrid meeting where some Council, staff or public will participate in person and some will participate remotely.

How to comment:

- Written public comment may be submitted electronically at www.tigard-or.gov/Comments before noon the day before the meeting.
- If attending the meeting in person, please fill out the public comment sign-in sheet at the front of the room and come to the microphone when your name is called.
- If you prefer to call in, please call 503-966-4101 when instructed to be placed in the queue. We ask that you plan on limiting your testimony to three minutes.
- You may comment through video through the Teams app. Go to this link to learn how to participate by video: April 11, 2023 Council Meeting (https://www.tigard-or.gov/Home/Components/Calendar/Event/3340/372).

Upon request, the City will also endeavor to arrange for the following services:

- Qualified sign language interpreters for persons with speech or hearing impairments; and
- Qualified bilingual interpreters.

Since these services must be scheduled with outside service providers, it is important to allow as much lead time as possible. Please notify the City of your need by 5:00 p.m. on the Thursday preceding the meeting by calling: 503-718-2419 (voice) or 503-684-2772 (TDD - Telecommunications Devices for the Deaf).

SEE ATTACHED AGENDA

VIEW LIVESTREAM ONLINE: https://www.tigard-or.gov/boxcast

CABLE VIEWERS: The City Council meeting will be shown live on Channel 21 (1st Tuesdays) and Channel 28 (2nd & 4th Tuesdays) at 6:30 p.m. The meeting will be rebroadcast at the following times on Channel 28:

Thursday 6:00 p.m. Friday 10:00 p.m. Saturday 7:30 p.m. Sunday 11:30 a.m. Monday 6:00 a.m.

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MEETING DATE AND TIME: APRIL 11, 2023 - 6:30 p.m. Business Meeting

MEETING LOCATION: Hybrid - City of Tigard - Town Hall - 13125 SW Hall Blvd., Tigard, OR 97223

6:30 PM

1. BUSINESS MEETING

   A. Call to Order

   B. Roll Call

   C. Pledge of Allegiance

   D. Call to Council and Staff for Non-Agenda Items

2. PROCLAMATIONS AND RECOGNITION

   A. ARBOR MONTH PROCLAMATION **6:35 p,m. estimated time**

   B. VOLUNTEER APPRECIATION WEEK PROCLAMATION **6:45 p.m. estimated time**

3. PUBLIC COMMENT

   A. Follow-up to Previous Public Comment

   B. Tigard Area Chamber of Commerce

   C. Tigard High School Student Envoy

   D. Update from Police Chief McAlpine

E. Public Comment – Written

F. Public Comment – In Person

G. Public Comment – Phone-In

H. Public Comment – Video

4. CONSENT AGENDA: (Tigard City Council & Local Contract Review Board) The Consent Agenda is used for routine items including approval of meeting minutes, contracts or intergovernmental agreements. Information on each item is available on the city's website in the packet for this meeting. These items may be enacted in one motion without separate discussion. Council members may request that an item be removed by motion for discussion and separate action. **6:55 p.m. estimated time**

A. PRO TEM JUDGE APPOINTMENT

B. UTILITY BILLING FINANCIAL AID

- *Consent Agenda - Items Removed for Separate Discussion: Any items requested to be removed from the Consent Agenda for separate discussion will be considered immediately after the Council has voted on those items which do not need discussion.*

5. RESOLUTIONS TO RECOGNIZE MAYORS COOK AND SNIDER FOR BRINGING THE COMMUNITY TOGETHER **7:10 p.m. estimated time**

6. RECEIVE UPDATE FROM METRO COUNCILOR ROSENTHAL **7:30 p.m. estimated time**

7. NON-AGENDA ITEMS

8. ADMINISTRATIVE REPORT **7:50 p.m. estimated time**

9. EXECUTIVE SESSION: The Tigard City Council will go into Executive Session to discuss real property negotiations, under ORS 192.660(2) (e). All discussions are confidential and those present may disclose nothing from the Session. Representatives of the news media are allowed to attend Executive Sessions, as provided by ORS 192.660(4), but must not disclose any information discussed. No Executive Session may be held for the purpose of taking any final action or making any final decision. **7:55 p.m. estimated time**

10. ADJOURNMENT **8:15 p.m. estimated time**

AIS-5189 **2. A.**

Business Meeting

Meeting Date: 04/11/2023

Length (in minutes): 5 Minutes

Agenda Title: Arbor Month Proclamation

Authored By: Jessica Love

Presented By: Public Works Community Engagement Coordinator, Jessica Love

Item Type: Proclamation

Public Hearing Legal Ad Required?: No

Publication Date:

Information

EXPLANATION OF ISSUE

Arbor Month in Tigard is both a celebration and an educational opportunity, highlighting the important role trees have in our urban forest. The City has a Tree City USA designation, and in order to maintain that status, they must make a proclamation each year to celebrate Arbor Month.

ACTION REQUESTED

City teammates would like Mayor Lueb to issue a proclamation for Arbor Month in support of our Tree City USA mission and the many Park & Recreation and educational partnerships we offer in support of the urban canopy.

BACKGROUND INFORMATION

In Oregon, the first week of April is known as Oregon Arbor Week. In Tigard, the City Council encourages community members to celebrate trees during the entire month of April. An Arbor Day observance and proclamation are one of four standards established by the National Arbor Day Foundation to qualify for Tree City USA. Tigard has received this recognition annually since 2001 and continues its proud history of commitment to preserving, enhancing, and maintaining its urban forest. The city's trees provide an important background for life in Tigard and helps work towards Council's goal of reducing impacts on climate.

Public Involvement
In partnership with the State of the City event, City staff will be celebrating Arbor Month by giving out seedlings to attendees to take home and plant.

ALTERNATIVES & RECOMMENDATION

Council could choose not to issue the proclamation. The result would be a loss of Tree City USA designation.

ADDITIONAL RESOURCES

N/A

Fiscal Impact

Fiscal Information:

Attachments

Proclamation

Proclamation

City of Tigard

ARBOR MONTH
April 2023

WHEREAS, In 1872, Arbor Day, a special day set aside for the planting of trees, was first celebrated in Nebraska; and

WHEREAS, Tigard's urban forest is part of a larger ecology that spans territory from mountains to ocean and is integral to our region's environmental quality; and

WHEREAS, our urban forest includes a diversity of public and private trees that grace our streets, yards, parks and greenways, provide habitat for wildlife, soften hardscapes, clean the air, protect water resources, and ensure that everyone can experience natural beauty where we live, work and play; and

WHEREAS, the City of Tigard recognizes that our urban forest is a necessity and is an integral part of the city's infrastructure; and

WHEREAS, we are committed to providing resources to maintain and enhance the urban forest; and

WHEREAS, people of all ages and background, including citizens, civic organizations, businesses, and government agencies, have formed partnerships to participate actively in the stewardship and caretaking of Tigard's urban forest.

NOW THEREFORE BE IT RESOLVED the City of Tigard Mayor does hereby proclaim the entire month of April as,

ARBOR MONTH

in Tigard, Oregon and encourage people throughout the city to become more involved with the planting and stewardship of the urban forest throughout 2023.

Dated this 11th day of April 2023

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Tigard to be affixed.

_____
Heidi Lueb, Mayor
City of Tigard

Attest:

_____
Jesse B. Raymundo, Deputy City Recorder

AIS-5199 **2. B.**

Business Meeting

Meeting Date: 04/11/2023

Length (in minutes): 5 Minutes

Agenda Title: Volunteer Appreciation Week Proclamation

Authored By: Nicole Hendrix

Presented By: Senior Management Analyst Hendrix

Item Type: Proclamation

Public Hearing Legal Ad Required?: No

Publication Date:

Information

EXPLANATION OF ISSUE

National Volunteer Week is an opportunity to recognize the impact of volunteer service and the power it has to unite community members. For 2023, this week is recognized from April 16-22. In honor of this opportunity, Tigard recognizes Volunteer Appreciation Week and the incredible contributions Tigard volunteers have made on city programs and our community.

ACTION REQUESTED

The Tigard team asks the Mayor to proclaim April 16-22, 2023 as Volunteer Appreciation Week.

BACKGROUND INFORMATION

Dates of Previous and Potential Future Considerations

The City of Tigard has proclaimed Volunteer Appreciation Week in years past. This particular proclamation and subsequent celebration are hosted annually.

Public Involvement

To further recognize Tigard volunteers, the City is hosting a celebratory gathering on April 16 from 2 p.m. to 4 p.m. at the Tigard Public Library and invites all city volunteers to attend. The celebration connects Tigard volunteers with Tigard team members and city representatives to acknowledge and thank them for their time and dedication to our community.

Impacts (Community, Budget, Policies and Plans/Strategic Connection)

Volunteers dedicate thousands of hours each year to the City by supporting our Tigard Public Library, cleaning our streets, pulling ivy in our parks, emergency response, and much more. Their time has advanced the city's vision to be, "an equitable community that is walkable, healthy, and accessible for everyone".

ALTERNATIVES & RECOMMENDATION

The Mayor may choose not to publicly proclaim Volunteer Appreciation Week however city teammates recommend this item be proclaimed publicly.

ADDITIONAL RESOURCES

N/A

Attachments

Proclamation - Volunteer Appreciation Week 2023

Proclamation

City *of* Tigard

Volunteer Appreciation Week
April 16 - 22, 2023

WHEREAS, volunteers are foundational to connecting, strengthening, and building community through various opportunities such as board and committees, library support, MLK Weekend of Service, street clean ups, and more; and

WHEREAS, National Volunteer Week is an opportunity to recognize the impact of volunteer service and the power it has to unite community members; and

WHEREAS, in honor of this opportunity, Tigard recognizes Volunteer Appreciation Week and the incredible contributions Tigard volunteers have made on city programs and our community; and

WHEREAS, we applaud the ingenuity, generosity, dedication and selflessness of community volunteers who share their expertise, time, and effort to enrich the lives of all Tigardians.

NOW THEREFORE BE IT RESOLVED the City of Tigard Mayor does hereby proclaim its support for designating the third week of April as,

Volunteer Appreciation Week

in Tigard and we encourage all community members to thank those who dedicate their time to supporting our city.

Dated this 11th day of April 2022

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Tigard to be affixed.

_____
Heidi Lueb, Mayor
City of Tigard

Attest:

_____
Carol A. Krager, City Recorder

AIS-5184 **4. A.**

Business Meeting

Meeting Date: 04/11/2023

Length (in minutes): Consent Item

Agenda Title: PRO TEM JUDGE APPOINTMENT

Authored By: Emily Oberdorfer

Presented By: Presiding Judge Oberdorfer

Item Type: Motion Requested
Resolution

Public Hearing Legal Ad Required?: No

Publication Date:

Information

EXPLANATION OF ISSUE

There is a need for a judge pro tempore to serve when the municipal judge is unable to perform their duties by reason of absence from the city, illness, vacation, or disqualification as provided by ORS 221.347 or as determined by the Presiding Judge. Section 10 of the Tigard City Charter provides for the office of municipal judge and Chapter 2.16 of the Tigard Municipal Code provides for the office of judge pro tempore. Judge Michael O'Brien entered full retirement on January 1, 2023 leaving us with one judge pro tempore. The Tigard Municipal Court has previously had two or three judges pro tempore to accommodate scheduling needs and ensure a fair and neutral judge is available to everyone who appears in our court.

ACTION REQUESTED

Appoint Jennifer Myrick Judge Pro Tempore for Tigard Municipal Court.

Ms. Myrick is an attorney in good standing and has passed the necessary background check through the Oregon State Police. She possesses the knowledge, skill, temperament, and experience to serve our community. Ms. Myrick's judicial philosophy and commitment to an anti-racist courtroom align with the court's needs.

BACKGROUND INFORMATION

Dates of Previous and Potential Future Considerations:

Judges Oberdorfer and Kirkwood were appointed in 2017. Judge Michael O'Brien was appointed Pro Tempore upon his retirement as Presiding Judge and has now completely retired. We have one sworn pro tem judge, Bruce Leibowitz.

Impacts (Community, Budget, Policies and Plans/Strategic Connection)

Judges Pro Tempore fill in for Presiding Judge when there is a conflict of any kind. Given the volume of cases, we need at least two judges pro tempore to serve our community fairly. This position has been budgeted.

ALTERNATIVES & RECOMMENDATION

The alternative is to search for and hire a different person.

ADDITIONAL RESOURCES

N/A

Attachments

Resolution

CITY OF TIGARD, OREGON
TIGARD CITY COUNCIL
RESOLUTION NO. 23-

A RESOLUTION APPOINTING JENNIFER MYRICK AS TIGARD MUNICIPAL COURT JUDGE PRO TEMPORE.

WHEREAS, Section 10 of the Tigard City charter provides for the office of municipal judge and Chapter 2.16 of the Tigard Municipal Code provides for the office of judge pro tempore; and

WHEREAS, there is a need for a judge pro tempore to serve when the municipal judge is unable to perform their duties by reason of absence from the city, illness, vacation, disqualification as provided by ORS 221.347 or as specifically determined by the Presiding Judge; and

WHEREAS, the Presiding Judge Oberdorfer found their experience, skills, abilities and judicial philosophy to be in line with the court's needs and

WHEREAS, it has been verified that Jennifer Myrick is in good standing to practice law in the State of Oregon as required by code.

NOW, THEREFORE, BE IT RESOLVED by the Tigard City Council that:

SECTION 1: Jennifer Myrick is appointed as judge pro tempore for the Tigard Municipal Court.

SECTION 2: This resolution is effective immediately upon passage.

PASSED: This _____ day of _____ 2023.

_____
Mayor - City of Tigard

ATTEST:

_____
City Recorder - City of Tigard

AIS-5200	**4. B.**
Business Meeting	
Meeting Date:	04/11/2023
Length (in minutes):	Consent Item
Agenda Title:	Utility Billing Financial Aid
Authored By:	Toni Riccardi
Presented By:	
Item Type:	Motion Requested
Public Hearing Newspaper Legal Ad Required?:	No
Public Hearing Publication Date in Newspaper:	

Information

EXPLANATION OF ISSUE

The purpose of this action is to approve the contract Amendment #4 of the Utility Billing Financial Aid Agreement.

ACTION REQUESTED

Staff recommends the Local Contract Review Board award the contract amendment #4 to St. Vincent De Paul in the amount of $20,000.00 and direct the City Manager to take the steps necessary to execute the amendment #4.

BACKGROUND INFORMATION

The City provides utility services to TWSA, which includes the City of Durham, the City of King City, and Tigard Water District (representing Unincorporated Washington County) under the authority of ORS Chapter 190. The City collects fees and charges for the services provided through utility billing on a frequent basis. The City contracts with St. Vincent De Paul, a nonprofit charitable organization granted authority as a tax-exempt qualified IRS 501c3 corporation operating within Washington County, Oregon. The contractor provides various food and financial assistance to the Tigard area through charitable donations. The purpose of Amendment #4 is to distribute up to $20,000.00 in billing financial assistance to TWSA customers.

Financial assistance for TWSA customers is funded once a year as part of the annual budgeting process. Due to an increase in the number of requests for financial assistance, the amount of funding available for financial assistance was fully exhausted sooner than anticipated. The source of funding for this additional funding is from unanticipated beginning fund balance from the water fund.

ALTERNATIVES & RECOMMENDATION

The Local Contract Review Board may choose not to enter into the contract amendment with St. Vincent De Paul and direct staff to re-solicit for the work. The Local Contract Review Board may also choose to not fund St Vincent de Paul or any additional financial assistance, removing the opportunity to offset utility cost burden to TWSA customers.

ADDITIONAL RESOURCES

None

Fiscal Impact

Cost:	20,000
Budgeted (yes or no):	Yes
Where budgeted?:	Finance-UB
Additional Fiscal Notes:	

Attachments

No file(s) attached.

AIS-5146 **5.**

Business Meeting

Meeting Date: 04/11/2023

Length (in minutes): 20 Minutes

Agenda Title: Consider Resolutions to Recognize Mayors Cook and Snider for Bringing the Community Together

Authored By: Rick Gruen

Presented By: Rick Gruen, Jessica Love, and Judi Martin

Item Type: Motion Requested
Resolution

Public Hearing Legal Ad Required?: No

Publication Date:

Information

EXPLANATION OF ISSUE

City Council has expressed interest in recognizing the efforts of past Mayors John E. Cook, John L. Cook, and Jason Snider in bringing community together through the development and activation of public spaces such as Cook Park and Universal Plaza, by renaming Cook Park as Cook Family Park and naming the community table at Universal Plaza as the Mayor Jason Snider Community Table.

ACTION REQUESTED

Adopt a resolution to rename Cook Park as "Cook Family Park" and adopt a separate resolution to name the community table at Universal Plaza as "The Mayor Jason Snider Community Table".

BACKGROUND INFORMATION

Dates of Previous and Potential Future Considerations

City Management approached the Tigard Parks Manager over the last year with direction to bring forward a naming recommendation at the request of Council per the City's Naming and Recognition Policy (approved by Resolution No. 13-36 on September 3, 2013) which established that City Council has the authority to name or rename city park property and key features. The council wishes to honor three previous mayors with two separate actions.

Impacts (Community, Budget, Policies and Plans/Strategic Connection)

- This action will recognize the extensive community involvement necessary to bring forward signature public park projects such as Cook Park and Universal Plaza.
- Budget/financial impact is minimal
- Consistent with existing policy

Next Steps:

Mayor Snider will be recognized at the Universal Plaza ribbon cutting ceremony on April 15, 2023, with a plaque and the dedication of the community table at Universal Plaza being named the Mayor Jason Snider Community Table.

Mayor Cook and the Cook Family will be recognized in the fall of 2023 with the unveiling of a new park sign commemorating Cook Park as Cook Family Park. This recognition is planned to coincide with the opening of the new Inclusive Playground.

ALTERNATIVES & RECOMMENDATION

Council could choose to not take action to name/rename the designated park and key feature. Council could also choose to select different names.

ADDITIONAL RESOURCES

N/A

Attachments

Resolution Renaming Cook Park

Resolution Naming the Community Table

CITY OF TIGARD, OREGON
TIGARD CITY COUNCIL
RESOLUTION NO. 23-

A RESOLUTION TO RENAME THE CITY PARK PROPERTY KNOWN AS COOK PARK TO COOK FAMILY PARK

WHEREAS, the City Council has the authority to name or rename city park property as described in the City of Tigard Naming and Recognition Policy approved by Council via Resolution No. 13-36 on September 3, 2013; and

WHEREAS, the City Council has recognized Mayor John E. Cook for his efforts to bring parkland and community together with the naming of Cook Park; and

WHEREAS, Mayor John L. Cook continued the family's tradition and commitment to bringing community together through a variety of volunteer projects to further develop and enhance our parks and open space areas; and

WHEREAS, it is the desire of City Council to recognize the Cook Family for their years of service, dedication and commitment to bringing the community together through many volunteer led projects by renaming Cook Park as the Cook Family Park.

NOW, THEREFORE, BE IT RESOLVED by the Tigard City Council that:

SECTION 1: Cook Park shall be formally renamed as Cook Family Park

SECTION 2: This resolution is effective immediately upon passage.

PASSED: This _____ day of _____ 2023.

_____
Mayor - City of Tigard

ATTEST:

_____
City Recorder - City of Tigard

CITY OF TIGARD, OREGON
TIGARD CITY COUNCIL
RESOLUTION NO. 23-

A RESOLUTION TO NAME THE COMMUNITY TABLE AT UNIVERSAL PLAZA AS THE JASON SNIDER COMMUNITY TABLE

WHEREAS, the City Council has the authority to name city park property and key features as described in the City of Tigard Naming and Recognition Policy approved by Council via Resolution No. 13-36 on September 3, 2013 ; and

WHEREAS, the City is opening up Universal Plaza as a public space in downtown Tigard; and

WHEREAS, Mayor Jason Snider was instrumental in bringing forward his vision for Universal Plaza to serve as a community gathering place; and

WHEREAS, one of the key features being installed at Universal Plaza is the community table; and

WHERAS, it is the desire of City Council to recognize Mayor Snider's dedication and commitment to making Universal Plaza a reality by naming the community table as the Mayor Jason Snider Community Table

NOW, THEREFORE, BE IT RESOLVED by the Tigard City Council that:

SECTION 1: The community table at Universal Plaza shall be formally named and dedicated as the Mayor Jason Snider Community Table.

SECTION 2: This resolution is effective immediately upon passage.

PASSED: This _____ day of _____ 2023.

_____
Mayor - City of Tigard

ATTEST:

_____
City Recorder - City of Tigard

AIS-5201 **6.**

Business Meeting

Meeting Date: 04/11/2023

Length (in minutes): 20 Minutes

Agenda Title: Receive Update from Metro Councilor Rosenthal

Authored By: Carol Krager

Presented By: City Manager Steve Rymer

Item Type: Update, Discussion, Direct Staff

Public Hearing Legal Ad Required?: No

Publication Date:

Information

EXPLANATION OF ISSUE

Metro Councilor Rosenthal will give an update to the Tigard City Council on regional issues.

ACTION REQUESTED

This is an update followed by a brief opportunity for questions.

BACKGROUND INFORMATION

Metro Councilor Rosenthal periodically reports on Metro activities and initiatives.

ALTERNATIVES & RECOMMENDATION

N/A

ADDITIONAL RESOURCES

None

Attachments

Presentation

Metro



Together for Prosperity

Tigard City Council | April 2023

Proudly serving District 3!

- El Tigre Fest sponsorship
- UGB Exchange
- Safe Streets for All Grant
- Housing investments
- SHS tax response





Serving the region





- Expo Future
- Oregon Zoo
- Clean up efforts
  - RID Patrol
  - $10M from Oregon

Serving the region

- Homelessness
  - SHS Progress
  - Affordable Housing
- Creating jobs
  - Land use
  - Partnership





Funding opportunities



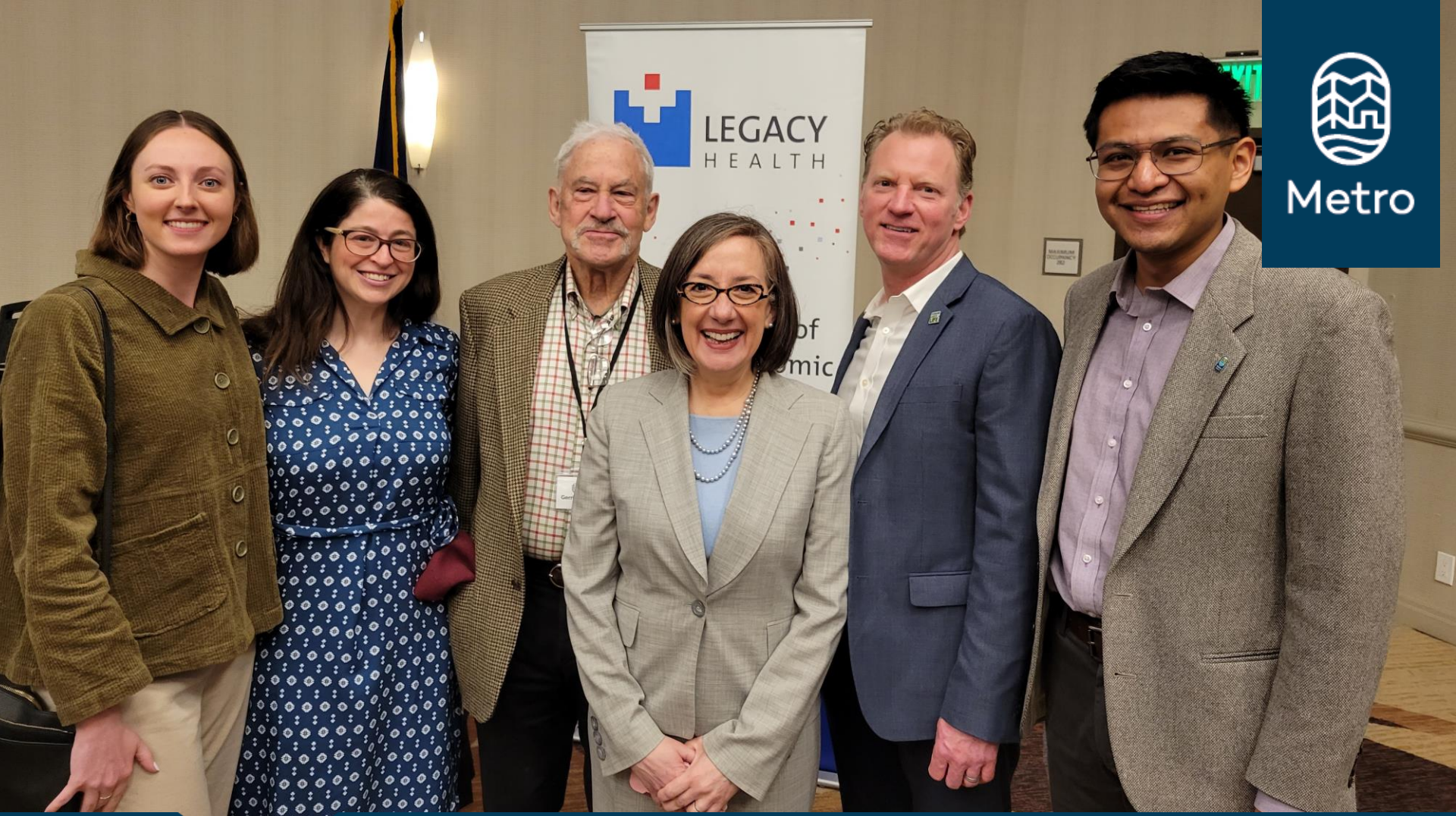
- 2040 Planning & Development Grants
- Regional Refresh Fund
- General Sponsorship

Amplifying your voice

- Regional discussions
  - Transportation
  - Housing
  - Urban Growth
- Ongoing communication







Together, we get more done.

Thank you!

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oregonmetro.gov

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