City *of* Tigard

Tigard Business Meeting –Agenda

TIGARD CITY COUNCIL & LOCAL CONTRACT REVIEW BOARD

MEETING DATE AND TIME:	JUNE 27, 2023 - 6:00 p.m. Executive Session, 6:30 p.m. Business Meeting
MEETING LOCATION:	Hybrid - City of Tigard - Town Hall - 13125 SW Hall Blvd., Tigard, OR 97223 - See PUBLIC NOTICE below

PUBLIC NOTICE: In accordance with Oregon House Bill 2560, this will be a hybrid meeting where some Council, staff or public will participate in person and some will participate remotely.

How to comment:

- Written public comment may be submitted electronically at www.tigard-or.gov/Comments before noon the day of the meeting.
- If attending the meeting in person, please fill out the public comment sign-in sheet at the front of the room and come to the microphone when your name is called.
- If you prefer to call in, please call 503-966-4101 when instructed to be placed in the queue. We ask that you plan on limiting your testimony to three minutes.
- You may comment through video through the Teams app. Go to this link to learn how to participate by video: June 27, 20232 Council Meeting (https://www.tigard-or.gov/Home/Components/Calendar/Event/3470/372).

Upon request, the City will also endeavor to arrange for the following services:

- Qualified sign language interpreters for persons with speech or hearing impairments; and
- Qualified bilingual interpreters.

Since these services must be scheduled with outside service providers, it is important to allow as much lead time as possible. Please notify the City of your need by 5:00 p.m. on the Thursday preceding the meeting by calling: 503-718-2419 (voice) or 503-684-2772 (TDD - Telecommunications Devices for the Deaf).

SEE ATTACHED AGENDA

VIEW LIVESTREAM ONLINE: https://www.tigard-or.gov/boxcast

CABLE VIEWERS: The City Council meeting will be shown live on Channel 21 (1st Tuesdays) and Channel 28 (2nd & 4th Tuesdays) at 6:30 p.m. The meeting will be rebroadcast at the following times on Channel 28:

Thursday 6:00 p.m. Friday 10:00 p.m. Saturday 7:30 p.m. Sunday 11:30 a.m. Monday 6:00 a.m.

City *of* Tigard

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TIGARD CITY COUNCIL & LOCAL CONTRACT REVIEW BOARD

MEETING DATE AND TIME: JUNE 27, 2023 - 6:00 p.m. Executive Session, 6:30 p.m. Business Meeting

MEETING LOCATION: Hybrid - City of Tigard - Town Hall - 13125 SW Hall Blvd., Tigard, OR 97223

6:00 PM

1. EXECUTIVE SESSION: The Tigard City Council will go into Executive Session to discuss labor negotiations, under ORS 192.660(2) (d). All discussions are confidential and those present may disclose nothing from the Session. Representatives of the news media are allowed to attend Executive Sessions, as provided by ORS 192.660(4), but must not disclose any information discussed. No Executive Session may be held for the purpose of taking any final action or making any final decision. Executive Sessions are closed to the public.

2. BUSINESS MEETING **6:30 p.m.**

   A. Call to Order

   B. Roll Call

   C. Pledge of Allegiance

   D. Call to Council and Staff for Non-Agenda Items

3. PUBLIC COMMENT

   A. Follow-up to Previous Public Comment

   B. Public Comment – Written

   C. Public Comment – In Person

   D. Public Comment – Phone-In

E. Public Comment – Video

4. CONSENT AGENDA: (Tigard City Council and Local Contract Review Board) The Consent Agenda is used for routine items including approval of meeting minutes, contracts or intergovernmental agreements. Information on each item is available on the city's website in the packet for this meeting. These items may be enacted in one motion without separate discussion. Council members may request that an item be removed by motion for discussion and separate action. **7:30 p.m. estimated time**

A. LOCUST STREET SAFE ROUTE TO SCHOOLS (SRTS) INTERGOVERNMENTAL AGREEMENT WITH WASHINGTON COUNTY

B. PAVEMENT MANAGEMENT PLAN (PMP) ROADWAY STRIPING PROJECT CONTRACT

C. RESOLUTION AUTHORIZING THE CITY MANAGER TO SIGN PROMISSORY NOTE FOR LOANS TO THE TOWN CENTER DEVELOPMENT AGENCY

- *Consent Agenda - Items Removed for Separate Discussion: Any items requested to be removed from the Consent Agenda for separate discussion will be considered immediately after the Council has voted on those items which do not need discussion.*

5. DISCUSS SOLID WASTE FRANCHISE FEES AND CHARGES AGGREGATE REPORT **6:45 p.m. estimated time**

6. APPOINT YOUTH CITY COUNCILOR POSITION EFFECTIVE JULY 1, 2023 **7:30 p.m. estimated time**

7. APPOINT TIGARD PUBLIC LIBRARY BOARD MEMBER **7:35 p.m. estimated time**

8. RESOLUTION OF THANKS FOR YOUTH CITY COUNCILOR AISHIKI NAG **7:45 p.m. estimated time**

9. INCLUSIVE LANGUAGE AND DEMOGRAPHICS UPDATE **7:50 p.m. estimated time**

10. COMMUNITY DEVELOPMENT PROJECTS QUARTERLY UPDATE **8:10 p.m. estimated time**

11. NON-AGENDA ITEMS

12. ADMINISTRATIVE REPORT **8:55 p.m. estimated time**

13. EXECUTIVE SESSION: The Tigard City Council may go into Executive Session. If an Executive Session is called to order, the appropriate ORS citation will be announced identifying the applicable statute. All discussions are confidential and those present may disclose nothing from the Session. Representatives of the news media are allowed to attend Executive Sessions, as provided by ORS 192.660(4), but must not disclose any information discussed. No Executive Session may be held for the purpose of taking any final action or making any final decision. Executive Sessions are closed to the public.

14. ADJOURNMENT **9:00 p.m. estimated time**

AIS-5249	**4. A.**
Business Meeting	
Meeting Date:	06/27/2023
Length (in minutes):	Consent Item
Agenda Title:	Locust Street SRTS IGA with Washington County
Authored By:	Jeff Peck
Presented By:	
Item Type:	Motion Requested
Public Hearing Newspaper Legal Ad Required?:	No
Public Hearing Publication Date in Newspaper:	

Information

EXPLANATION OF ISSUE

Council will consider whether to authorize the City Manager to sign an Intergovernmental Agreement (IGA) with Washington County for cost share obligations for the Locust Street, Safe Routes to School (SRTS) project.

ACTION REQUESTED

Staff recommends the Council authorize the City Manager to execute the agreement.

BACKGROUND INFORMATION

The Locust Street Safe Routes to School (SRTS) project will provide an enhanced crosswalk with rapid flashing beacons at the intersection of Locust Street and Lincoln Street. A new sidewalk (approximately 1,465 feet in length) will be constructed on the north side of Locust Street between 92nd Avenue and Hall Boulevard to complete the pedestrian network adjacent to Metzger Elementary School.

Dates of Previous and Potential Future Considerations

There are no previous considerations for the Locust Street SRTS project. Should the IGA be agreed to, staff will be back in front of Council with an Invitation to Award Contract for construction.

Public Involvement

Metzger staff and parent representatives were actively engaged with the city in the development of Metzger's SRTS Action Plan completed in 2016. During that process, parents and staff participated in walk audits of the neighborhood streets surrounding the school and gave input about barriers and recommendations. In winter 2018-19, a Metzger team participated in SRTS Action Plan workshops held by the City and identified priority infrastructure projects in the 2016 action plan. More recently, early in 2020 input was sought from the new Metzger principal and the lead teacher for fifth grade bike safety about potential projects and their highest priorities were the projects selected for their grant application.

Since the ODOT SRTS grant was awarded to the City, Staff has held two Open Houses at Metzger Elementary to solicit comments on the preferred sidewalk alignment and crossing improvements.

Impacts (Community, Budget, Policies and Plans/Strategic Connection)

The Community will receive a complete pedestrian network adjacent to Metzger Elementary school as well as an enhanced crossing at the Lincoln Street /Locust Street intersection improving student safety while traveling to and from school.

The Locust Street SRTS project has an approximate budget of $2,140,000.
Approximately half of the project costs will be funded by City Gas tax, $1,115,000.
The remaining funding will come from the combination of an ODOT Safe Routes to School Grant awarded to the city in the amount of $792,000 and from Washington County MSTIP Opportunity funds in the amount of $240,000 upon approval of this IGA. In July of 2020, Tigard teammates requested $240,000 in MSTIP Opportunity Funds from the Washington County Coordinating Committee (WCCC) to cover the anticipated match amount for the ODOT Safe Routes to School Grant. At its August 2020 meeting, the WCCC approved Tigard's request and this IGA will formalize Washington County's contribution to the project. The County's MSTIP Opportunity Fund provides Washington County cities with flexible dollars that can be used to leverage competitive grant opportunities by meeting local match requirements for projects that improve mobility options for those traveling on foot, by bike, and using public transit.

The project supports Tigard's Vision and Strategic goal by creating a well-connected, attractive, and accessible pedestrian network. The project also complies with the City's Complete Streets policy.

ALTERNATIVES & RECOMMENDATION

The City Council could choose not to enter into the IGA, and seek additional funding elsewhere. Staff has negotiated the IGA with the County and believes it to be fair.

ADDITIONAL RESOURCES

None

Attachments

Locust IGA

MAJOR STREETS TRANSPORTATION IMPROVEMENT PROGRAM
INTERGOVERNMENTAL AGREEMENT

BETWEEN

WASHINGTON COUNTY AND CITY OF TIGARD

FOR CONSTRUCTION OF:

SAFE ROUTES TO SCHOOL IMPROVEMENTS FOR
METZGER ELEMENTARY SCHOOL

THIS INTERGOVERNMENTAL AGREEMENT is entered into between Washington County, a political subdivision of the State of Oregon, acting by and through its elected officials, hereinafter referred to as "COUNTY"; and the City of Tigard, a municipal corporation, acting by and through its City Council, hereinafter referred to as "CITY."

W I T N E S S E T H

RECITALS

WHEREAS, ORS 190.003 - 190.010 authorizes County and City to enter into intergovernmental agreements for the performance of any or all functions and activities that a party to the agreement has the authority to perform; and

WHEREAS, CITY has a project for construction of an enhanced pedestrian crossing (marked crosswalk, ADA-compliant curb ramps, and Rectangular Rapid Flashing Beacon) at Locust and Lincoln streets and install approximately 1,500 feet of curb and sidewalk within the existing ROW on the north side of Locust Street west of Hall Boulevard near Metzger Elementary school, hereinafter referred to as "PROJECT"; and

WHEREAS, COUNTY as part of its Major Street and Transportation Improvement Program 3e (MSTIP) Opportunity Fund desires to use available funding for the PROJECT; and

WHEREAS, CITY desires to advance PROJECT development to begin construction in 2024; and

WHEREAS, COUNTY is willing to and shall fund a portion of the PROJECT for design, permitting, right of way, and construction; and

WHEREAS, COUNTY and CITY believe it is in their respective and mutual interests to enter into a written agreement allocating responsibilities to complete the PROJECT;

AGREEMENT

NOW, THEREFORE, the premises being in general as stated in the foregoing recitals and in consideration of the terms, conditions and covenants set forth below, the parties hereto agree as follows:

ARTICLE 1 CITY OBLIGATIONS

1.1 CITY shall assign a project manager responsible for PROJECT oversight during PROJECT'S development, design, bidding, and construction phases as well as for coordinating such activities with COUNTY.

1.2 CITY shall be responsible for the following elements of the PROJECT:

- Project management
- Planning and public involvement
- Preliminary design approval
- Land use approval and permitting
- Environmental permits
- Right-of-way acquisition
- Final design approval
- Bidding and contract award
- Construction and contract administration
- Tracking cost and providing a final report to COUNTY

1.3 CITY shall establish a unique set of project and task numbers to facilitate its maintenance of accurate cost accounting records. Upon not less than ten (10) working days' notice to CITY, COUNTY may inspect any PROJECT accounting records and related documents including invoices to ascertain the reasonableness and propriety of any charges.

1.4 CITY shall ensure all construction contracts for the PROJECT name "Washington County, Oregon, its elected and appointed officials, officers, agents, employees and volunteers" as being additional named insureds and require all contractors to indemnify and hold harmless “Washington County, its elected officials, officers, agents, employees and volunteers”.

1.5 CITY shall require contractors provide worker's compensation coverage for all subject workers performing work in connection with the PROJECT.

1.6 CITY shall keep the COUNTY informed of PROJECT progress and give the COUNTY reasonable notice of the bid opening, notice to proceed, and substantial completion of the PROJECT.

1.7 CITY shall perform all actions regarding compensation as set forth in Article 3 - Compensation.

ARTICLE 2 COUNTY OBLIGATIONS

2.1 Upon execution of this Agreement, COUNTY shall designate a staff person to be its authorized project manager to coordinate the PROJECT on behalf the COUNTY with CITY.

2.2 County shall perform all actions regarding compensation as set forth in Article 3 - Compensation

ARTICLE 3 COMPENSATION

3.1 The PROJECT estimated cost is $2,140,000. The COUNTY shall be responsible to contribute an amount not to exceed $240,000 of the total PROJECT cost, estimated as follows:

3.1.1. Design, permitting, and engineering for 100% design plans $56,000

3.1.2. Right-of-way acquisition $0

3.1.3. Bidding & construction costs $184,000.

3.2 COUNTY shall pay the CITY for the actual costs as outlined above in 3.1.1, 3.1.2 and 3.1.3 within sixty (60) days of receipt of invoice from CITY and up to the not to exceed amount. Where applicable, CITY invoices will indicate the itemized amounts incurred for all work performed.

3.3 CITY and COUNTY understand that the costs outlined above are estimates and are used to determine PROJECT budget and estimated payments amount used within this Agreement. Final costs will be based on the actual contract amount realized. Final payments made by the COUNTY to the CITY shall be based on actual bid prices, construction quantities and non-construction costs.

3.4 COUNTY shall under no circumstances reimburse the CITY more than $240,000 toward the total PROJECT cost, estimated as $2,140,000, to the CITY for the design, permitting, engineering, right-of-way acquisition, bidding and construction of the PROJECT unless otherwise modified in an amendment to this Agreement. In the event this Agreement is terminated prior to completion of the Project, the County may require the City to reimburse all payments made to the CITY prior to termination.

3.5 CITY will be responsible for any and PROJECT costs beyond the maximum not to exceed contribution from the COUNTY. Upon request to CITY, the COUNTY may inspect the accounting records and related documents upon which any invoice is based.

ARTICLE 4 GENERAL PROVISIONS

4.1 Laws in Oregon

The parties agree to abide by all applicable laws and regulations regarding the handling and expenditure of public funds. This Agreement shall be governed by the laws of the State of Oregon. All provisions required by ORS Chapter 279A and 279C to be included in public contracts are hereby incorporated by reference and made a part of this Agreement as if fully set forth herein.

4.2 Compliance with Applicable Law

The Parties shall comply with all federal, state and local laws and ordinances applicable to the work performed under the contract including, but not limited to the following, as applicable: Title VI of the Civil Rights Act of 1964, Section V of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990 (Pub L No. 101-336), ORS 659A.142 and all regulations and administrative rules established pursuant to those law, and all other applicable requirements of federal and state civil rights and rehabilitation statutes, rules and regulations.

4.3 Default

Either party shall be deemed to be in default if it fails to comply with any provision of this Agreement. City and County agree time is of the essence in the performance of any of the obligations within this Agreement. The complaining party shall provide the other party with written notice of default and allow thirty (30) days within which to cure the defect. Notwithstanding the foregoing, the Parties agree that if funding for the MSTIP Opportunity fund is changed, reduced, or eliminated by the Washington County Board of Commissioners, in their administrative discretion, such event shall not be considered a default under this Agreement.

4.4 Third Party Beneficiary

This Agreement is for the benefit of the CITY and COUNTY only and, as such, they are the only parties entitled to enforce its terms. Nothing in this Agreement gives or shall be construed to give or provide any benefit, direct, indirect or otherwise to any third party unless third persons are expressly described as intended to be beneficiaries of its terms.

4.5 Indemnification

CITY and COUNTY agree to indemnify and hold harmless the other's officers, employees, agents, and insurers from and against all claims, demands and causes of actions and suits of any kind or nature for personal injury, death or damage to property on account of or arising out of activities performed (or their omission) or in any way resulting from the fault or wrongful act or omission of the indemnifying party or its officers, employees or agents. To the extent applicable, the above

indemnification is subject to and shall not exceed the limits of liability of the Oregon Tort Claims Act (ORS 30.260 through 30.300). In addition, each party shall be solely responsible for any contract claims, delay damages or similar items arising from or caused by the action or inaction of the party under this agreement.

4.6 Modification of Agreement

No waiver, consent, modification or change of terms of this Agreement shall bind a party unless in writing, signed by all parties. Such waiver, consent, modification or change, if made, shall be effective only in specific instances and for the specific purpose given.

4.7 Dispute Resolution

The parties shall attempt to informally resolve any dispute concerning any party's performance or decision under this Agreement, or regarding the terms, conditions or meaning of this Agreement. A neutral third party may be used if the parties agree to facilitate these negotiations. In the event of an impasse in the resolution of any dispute, the issue shall be submitted to the governing bodies of both parties for a recommendation or resolution. Each party shall be responsible for its own costs and attorney fees for any claim, action suit or proceeding, including any appeal.

4.8 Remedies

Subject to the provision in paragraph 4.6, any party may institute legal action to cure, correct, or remedy any default, to enforce any covenant or agreement herein, or to enjoin any threatened or attempted violation of this Agreement. All legal actions shall be initiated in Washington County Circuit Court. The parties, by signature of their authorized representatives below, consent to the personal jurisdiction of that court.

4.9 Excused Performance

In addition to the specific provisions of this Agreement, no party shall be in default where delays or default are due to war, insurrection, strikes, walkouts, riots, floods, drought, earthquakes, fires, casualties, acts of God, restrictions imposed on mandated by governmental entities other than the COUNTY or CITY, litigation or similar bases not within the reasonable control of the party seeking to be excused.

4.10 Severability

If any one or more of the provisions contained in this Agreement is deemed invalid, illegal or unenforceable by a court of competent jurisdiction, the validity, legality and enforceability of the remaining provisions thereof will not be affected or impaired in any way.

4.11 Integration

This Agreement is the entire agreement of the parties and supersedes any prior discussions or agreements regarding the PROJECT and funding transfer.

ARTICLE 5 TERM OF AGREEMENT

5.1 The term of this Agreement shall be from the date of execution for five (5) years or until completion of all obligations, whichever is sooner.

5.2 This Agreement may be amended or extended for periods of up to five (5) year by consent of the parties, subject to provisions of this Agreement. It may be canceled or terminated for any reason by either party. Except for breach, termination or cancellation shall be effective thirty (30) days after written notice to the other party, or at such time as the parties may otherwise agree. The parties shall, in good faith, agree to such reasonable provision for winding up the Project and paying any additional costs as necessary.

IN WITNESS WHEREOF, the parties hereto have set their hands and affixed their seals as of the day and year hereinafter written.

DONE AND DATED this _____ day of _____, 2023.

CITY OF TIGARD	WASHINGTON COUNTY, OREGON
Steve Rymer City Manager	Rachael Fuller Assistant County Administrator
Date	Date

AIS-5261	**4. B.**
Business Meeting	
Meeting Date:	06/27/2023
Length (in minutes):	Consent Item
Agenda Title:	Pavement Management Plan (PMP) Roadway Striping Project Contract
Authored By:	Toni Riccardi
Presented By:	Project Manager Nichole George
Item Type:	Motion Requested
Public Hearing Newspaper Legal Ad Required?:	Yes
Public Hearing Publication Date in Newspaper:	05/15/2023

Information

EXPLANATION OF ISSUE

The purpose of this action is to approve the Pavement Management Plan (PMP) Roadway Striping Project contract.

ACTION REQUESTED

Staff recommends the Local Contract Review Board award the contract to Specialized Pavement Marking, LLC for the PMP Roadway Striping Project contract for an estimated amount of $279,794.00 and authorize the City Manager to take the steps necessary to execute the contract.

BACKGROUND INFORMATION

Work under this project will include refreshing pavement markings, as well as yellow and white striping along major arterials, collectors and a few residential streets. In the past, Engineering partnered with Marion County crews for this striping and had a time and materials arrangement. Their crews are experienced and equipped for county roadways with little traffic control required. The traffic control required within urban environments such as Tigard makes striping too dangerous for the Marion County crew with their existing equipment, and they provided notice to the City that they are no longer able to fulfill our striping work. By contracting the striping work, the City will benefit from options such as night work which allows the work to go faster with less impact to our residents.

The City issued an Invitation to Bid for the project on May 15, 2023, with notice published in the Daily Journal of Commerce. Upon bid closing, the City received a response from one contractor, Specialized Pavement Marking, LLC. The Contracts team has reviewed the bids and determined that Specialized Pavement Marking, LLC has submitted the lowest reasonable bid. Specialized Pavement Marking, LLC has no State of Oregon Contractor Construction Board violations and is not on the Bureau of Labor and Industries ineligible list. Accordingly, it is recommended that a contract for the City's PMP Roadway Striping Project be awarded to Specialized Pavement Marking, LLC in the amount of $279,794.00.

ALTERNATIVES & RECOMMENDATION

The Local Contract Review Board may choose to not award this contract and direct staff to solicit bids again for the work. Doing so would likely jeopardize the schedule for PMP work this season.

ADDITIONAL RESOURCES

None

Attachments

No file(s) attached.

AIS-5250 **4. C.**

Business Meeting

Meeting Date: 06/27/2023

Length (in minutes): Consent Item

Agenda Title: Resolution authorizing the City Manager to sign promissory note for loans to the Town Center Development Agency

Authored By: Eric Kang

Presented By: Eric Kang, Interim Finance Director

Item Type: Resolution

Public Hearing Legal Ad Required?: No

Publication Date:

Information

EXPLANATION OF ISSUE

The fiscal year 2022-23 budget adopted appropriations for the Sanitary Sewer Fund to loan up to $900,000 to the Town Center Development Agency to pay for construction costs for Universal Plaza. ORS 294.468 requires that an interfund loan to acquire a capital asset be repaid in full within 10 years of the date of the loan and the loan shall bear interest at an annual rate equal to the rate of return on funds invested in the local government investment pool or such other rates as the governing body may determine. The rate of interest on the loan would be set at 4.05% per annum, the rate of return for funds invested in the local government investment pool as of May 19, 2023.

ACTION REQUESTED

Adopt resolution to authorize the City Manager to sign promissory note for the City of Tigard to loan the Town Center Development Agency $900,000 to fund construction costs for Universal Plaza.

BACKGROUND INFORMATION

The purpose of this resolution is to authorize the promissory note that sets the repayment terms of the loan.

ALTERNATIVES & RECOMMENDATION

The Council may choose to not approve the promissory note and provide guidance for staff to seek funding alternatives. The Council may also choose to impose a different interest rate on the loan term.

ADDITIONAL RESOURCES

Attachments

Resolution

CITY OF TIGARD, OREGON
TIGARD CITY COUNCIL
RESOLUTION NO. 23-

A RESOLUTION AUTHORIZING THE CITY MANAGER TO SIGN PROMISSORY NOTE FOR LOAN TO THE TOWN CENTER DEVELOPMENT AGENCY.

WHEREAS, The City of Tigard (City) wishes to make a loan from the City's Sewer Fund to the Town Center Development Agency of Nine-Hundred Thousand Dollars ($900,000) to be paid back over a ten (10) year period at 4.05 percent interest by Agency consistent with the terms of a promissory note attached to this resolution; and

WHEREAS, the Town Center Development Agency is willing to accept said loan and authorize the Agency's Executive Director to sign, on behalf of agency, the aforementioned promissory note for repayment of the loan; and

WHEREAS, the fiscal year 2022-23 budget authorized appropriations from the City's Sewer Fund to loan $900,000 to the Town Center Development Agency.

NOW, THEREFORE, BE IT RESOLVED by the Tigard City Council that:

SECTION 1: The City Manager is authorized on behalf of the City of Tigard to sign a principal loan of Nine-Hundred Thoursand Dollars ($900,000) from the City's Sewer Fund to Town Center Development Agency for the purpose of paying construction costs for Universal Plaza.

SECTION 2: This resolution is effective immediately upon passage.

PASSED: This _____ day of _____ 2023.

_____
Mayor - City of Tigard

ATTEST:

_____
City Recorder - City of Tigard

CITY OF TIGARD

PROMISSORY NOTE

For value received, the **Town Center Development Agency ("TCDA")** promises to pay to the City of Tigard, Oregon the amounts described below according to the terms and conditions of this Promissory Note related to a loan from the City Sewer Fund to TCDA for the City Center Urban Renewal Plan Area / Tax Increment Financing District:

Purpose: The loan amounts provided below are related to expenses in the 2022-2023 fiscal year that are eligible to be funded with tax increment revenues in the City Center Urban Renewal Plan Area / Tax Increment Financing District.

Loan Amount: The amount advanced by the City of Tigard not to exceed Nine Hundred Thousand Dollars ($900,000.00).

Interest: 4.05% per annum.

Repayment: Sources of repayment will be tax increment financing received for the City Center Urban Renewal Plan Area / Tax Increment Financing District in the City Center Debt Service Fund. Oregon Revised Statues 457 and Oregon Constitution Article IX, Section 1(c) authorize the Urban Renewal Agency to incur debt for the purpose of financing projects of a tax increment financing plan, and to repay the debt and related costs with tax increment revenue. The Loan Amount described above shall be payable over 10 years to the City of Tigard Sewer Fund. Payments shall be annual, each June 30, beginning 2024, through 2033.

Remedies: The City of Tigard may exercise any right or remedy available by law. All remedies under this promissory note are cumulative and not exclusive. Any election to pursue one remedy shall not preclude the exercise of any other remedy.

Security Agreement: The Town Center Urban Renewal Agency agrees to the following:

1. TCDA owes the City of Tigard the Loan Amount shown above for current operations in the City Center Urban Renewal Plan Area / Tax Increment Financing District. The City shall have a secured interest in the tax increment revenue to be received by the City Center Urban Renewal Plan Area / Tax Increment Financing District to secure repayment of funds advanced pursuant to this Promissory Note.

2. The amount owed by the City Center Urban Renewal Plan Area / Tax Increment Financing District shall be paid according to the terms and conditions stated above.

DATED: June 27, 2023

CITY OF TIGARD, OREGON	**Town Center Development Agency Board**
_____	_____
By: Steve Rymer, City Manager	By: Heidi Lueb, Chair

AIS-5243 **5.**

Business Meeting

Meeting Date: 06/27/2023

Length (in minutes): 45 Minutes

Agenda Title: Discuss Solid Waste Franchise Fees and Charges Aggregate Report

Authored By: Eric Kang

Presented By: Interim Finance Director Eric Kang

Item Type: Update, Discussion, Direct Staff

Public Hearing Legal Ad Required?: No

Publication Date:

Information

EXPLANATION OF ISSUE

This is a Council briefing on solid waste management franchise fees and charges, recent aggregate report, and discussion on council options pertaining to drop box rates and charges.

ACTION REQUESTED

Discuss the review of waste and recycling collection rates and provide the necessary guidance.

BACKGROUND INFORMATION

Staff is briefing Council on solid waste management franchise requirements pertaining to the municipal code, franchise provisions, and the setting of rates, fees, and charges. Additional information will be provided relating to the recent franchise aggregate report, and options for council consideration regarding rates, fees and charges for compactors and drop boxes.

The city contracted with our financial consultant Bell and Associates to review the drop box fees and charges, and provide analysis and options for Council review. Additionally, Council will have an opportunity to review the findings and options, and provide staff direction regarding next actions.

ALTERNATIVES & RECOMMENDATION

Not applicable.

ADDITIONAL RESOURCES

Attachments

Presentation



City of Tigard Review of Waste & Recycling Collection Rates

Presented by Chris Bell

Bell & Associates, Inc.

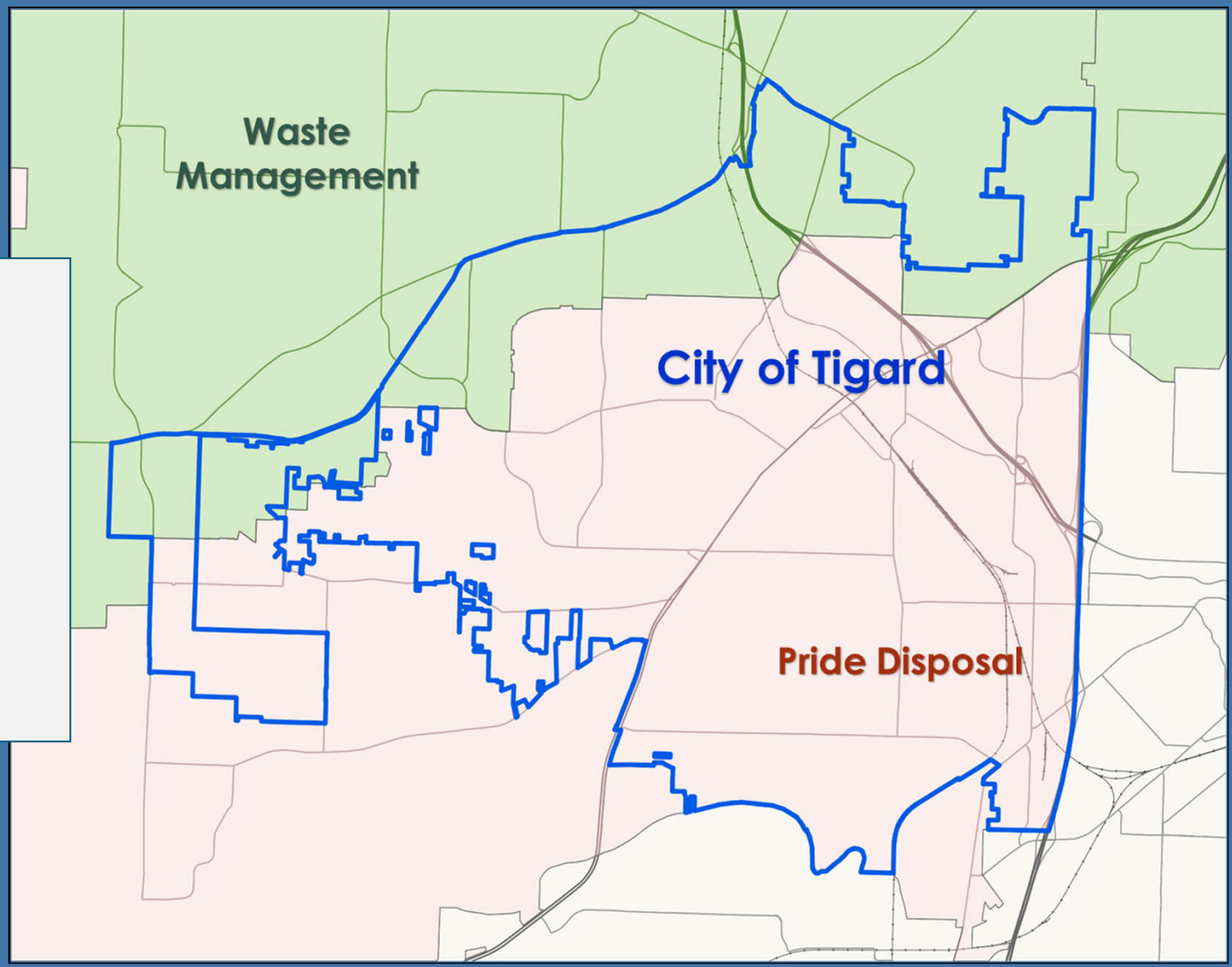




Project Background

- Two franchised companies collect waste and recycling within the City
  - Pride Disposal
  - Waste Management
- Tigard Customers
  - Residential: 14,527 (increase of 144 from 2021)
  - Business: 1,126 (decrease of 208 from 2021)
  - Drop Box / Compactor Hauls: 7,085 (+ 424 from 2021)
- 2022 Adjusted Composite Return
  - 10.57%

Franchise Collection Territories within the Tigard City Limits



2022 Adjusted Return

Description	Roll Cart	Container	Drop Box	Composite
Revenue	$ 6,543,425	$ 5,358,547	$ 4,591,880	$ 16,493,852
Allowable Costs	$ 5,904,472	$ 4,739,463	$ 4,106,075	$ 14,750,010
Franchise Income	$ 638,953	$ 619,084	$ 485,805	$ 1,743,842
Return on Revenue	9.8%	11.6%	10.6%	10.6%

2023 Projection Assumptions

Metro

Metro solid waste disposal Increase of 11.4%

Yard Debris 34%

Commingled Recycling Increase of 32% from lower material values

New collection trucks that were backordered are replacing old trucks

29% Increase in depreciation





Scheduled Teamster Labor Increase of 2.8%

Liability Insurance increase of 38% from a reduction of insurance carriers for solid waste collection companies



2023 Projected Return

Description	Roll Cart	Container	Drop Box	Composite
Revenue	$ 6,605,497	$ 5,358,547	$ 4,920,784	$ 16,884,828
Allowable Costs	$ 6,413,697	$ 5,119,784	$ 4,411,698	$ 15,945,179
Franchise Income	$ 191,800	$ 238,763	$ 509,086	$ 939,649
Return on Revenue	2.9%	4.5%	10.3%	5.6%

Escalating Costs to Provide Services Beyond 2023

- The cost of Metro's endless rate increases to Tigard residents and businesses
- Truck and Equipment replacement delays and cost increases
  - Cost of trucks has increased by 5% annually over the last ten years
- Finding qualified skilled labor
- Low value for recyclable materials

Year	Metro Disposal Rate	65 gal cart disposal cost	4 yard cont. disposal cost
2020	$ 98.35	$ 8.61	$ 93.69
2021	$ 115.15	$ 10.08	$ 109.69
2022	$ 123.29	$ 10.80	$ 117.45
2023	**$ 138.26**	**$ 11.97**	**$ 131.71**
2024	$ 144.07	$ 12.62	$ 137.24
2025	$ 154.21	$ 13.50	$ 146.90
2026	$ 165.06	$ 14.46	$ 157.24





Rate Alternative 1

- Increase collection rates by the CPI – 8.01%.
- Residential Roll Cart Increase
  - 35 gallon cart - $2.73
  - 65 gallon cart - $3.16
- Commercial Container Increase
  - 2 yard weekly - $15.40
  - 4 yard weekly - $25.72
- Drop Box / Roll Off Compactor Increase
  - Drop Box Haul Fee - $14.63
  - Compactor Haul Fee- $15.24





Rate Alternative 2

- Adjust rates to the Cost of Service
- Residential Roll Cart Increase
  - 35 gallon cart - $2.78
  - 65 gallon cart - $3.42
- Commercial Container Increase
  - 2 yard weekly - $8.23
  - 4 yard weekly - $16.45
- Drop Box / Roll Off Compactor Increase
  - No rate changes proposed for this service

2023 Projected Return – Alternative 2

Description	Roll Cart	Container	Drop Box	Composite
Revenue	$ 6,605,497	$ 5,358,547	$ 4,920,784	$ 16,884,828
Rate Increase Sept 1 Start Date	$ 182,926	$ 41,608	$0	$ 224,534
Allowable Costs	$ 6,413,697	$ 5,119,784	$ 4,411,698	$ 15,945,179
Franchise Income	$ 374,726	$ 280,371	$ 509,086	$ 1,164,183
Return on Revenue	5.5%	5.2%	10.3%	6.8%

Comparing the Customer Rate Impact

Rate Method and Implementation Date	Alt. 1 – CPI January 2024	Alt. 2 – COS September 2023	$ ▲
Rate Period (in months)	6	10	
35 gal cart residential rate	$36.87	$36.92	
35 gal cart residential increase	$2.73	$2.78	$0.05
Customer Cost (Implement Date to 7/24)	$16.38	$27.80	$(11.42)
4 yard commercial container rate	$346.80	$337.53	
4 yard commercial container 1 x week	$25.72	$16.45	$9.27
Customer Cost (Implement Date to 7/24)	$154.32	$164.50	$(10.18)
Compactor Haul Fee	$205.45	$190.21	
Compactor collected once a month	$15.24	$0	$15.24
Customer Cost (Implement Date to 7/24)	$91.44	$0	$91.44





City Council Considerations

- Past practice was to adjust the rate in January; however, escalating costs don't coincide with the rate increase
- Timing of the rate adjustment
  - September 1, 2023 **or** January 1, 2024
- Residential increase is approximately 8% for most customers

AIS-5256 **6.**

Business Meeting

Meeting Date: 06/27/2023

Length (in minutes): 5 Minutes

Agenda Title: Youth City Councilor Position Appointment Effective July 1, 2023

Authored By: Joanne Bengtson

Presented By: Joanne Bengtson

Item Type: Motion Requested

Public Hearing Legal Ad Required?: No

Publication Date:

Information

EXPLANATION OF ISSUE

In late February 2023, City Management began recruiting for the next Youth City Councilor. Interviews were conducted by Mayor Lueb, Council President Hu and current Youth City Councilor Nag on June 21 and this item will officially appoint their choice to serve as Tigard's next Youth City Councilor.

ACTION REQUESTED

Teammates are asking the Council to appoint Madeline Vogel as the next Youth City Councilor to begin service on July 1, 2023.

BACKGROUND INFORMATION

Dates of Previous and Potential Future Considerations

This will be the fifth year the Mayor has appointed a Tigard resident to serve as our Youth City Councilor.

Public Involvement

Applications closed on June 1, 2023 and were widely shared in the newspaper, on social media and via email to public, private and homeschool contacts throughout the area. We also recruited at the Tigard Area Farmers Market city booth and during the Youth Advisory Council meetings and their membership.

Impacts (Community, Budget, Policies and Plans/Strategic Connection)

This 1-year position comes with a $2,500 allocation to send the Youth City Councilor to the National League of Cities Congressional Cities Conference in March in Washington, DC.

ALTERNATIVES & RECOMMENDATION

The mayor could choose not to appoint one of the applicants but teammates are recommending one of the candidates be selected for the role.

ADDITIONAL RESOURCES

Attachments

Recruitment timeline

2023 recruitment activity and timeline for Youth City Council position

- **Feb 27:** submitted timeline/plans for advertising recruitment to get on Mayor's calendar as she is the mentor to the YCC position.
- **Feb. 28, 2023 to 5/25/23:** Application, Press Release, Program outline and link to application send to:
  - Tigard Times, Tigard Life
  - Chamber of Commerce,
  - TTSD School Board & Superintendent,
  - BSD Board & Superintendent
  - Public and Private High Schools serving Tigard residents
    - Muslim Educational Trust
    - Westside Christian HS
    - St. Mary of the Valley
    - Jesuit
    - St. Mary's Academy
    - International School
    - Tigard HS, TTSD Traci Rose
    - Tualatin HS, *(river terrace youth)*
    - Southridge HS
    - Mountainview HS *(river terrace youth)*
    - Sherwood HS (*river terrace youth)*
    - Creekside Commons Alt. HS
    - Homeschool pdx
  - Youth Advisory Council members
  - Ongoing Social Media & Press Release advertising recruitment:
    - Reader board on Hall Boulevard
    - Information kiosk outside City Hall
    - Tigard Life ad
    - Cityscape newsletter (*twice)*
    - Parks and Rec newsletter (*once)*
    - Podcast recorded & promoted with current & prior Youth City Councilor
    - Multiple posts on Facebook, Instagram, LinkedIn, Nextdoor, TikTok, and Twitter
    - Farmers Market city booth, Youth City Council meetings (multiple)
    - Front page of city website for 1 week
    - Press Release to Tigard Times, Tigard Life, Chamber of Commerce, TTSD & Beaverton superintendents (*resulted in articles in Times and Tigard Life*)
- **June 1, 2023:** Applications due. Joanne will verify residency and forward eligible apps to interview panel, schedule interviews based on date selected by panel
- **June 7-14?** Interviews. Panel includes Mayor, Council President and current Youth City Councilor
- **June 15?**: Let Joanne know who is recommended for appointment, will send Press Release after the appointment and set up paperwork for July 1 start and orientation.
- **June 27:** Appointment Press Release approved by Mayor and sent to papers, TYAC, LOC Local Focus Magazine, Chamber, Council, TTSD, etc.
- **June 27**: Appoint new Youth City Councilor and Resolution of Thanks for CC Nag
- **JULY 1** – STARTS 1-YEAR TERM.
- **November/December 2023**: Verify permission to attend and await registration opening for National League of Cities Congressional Cities Conference in March 2024 in Washington, DC
- **March 10-13, 2024:** Attend Congressional City Conference, March 11 – 13 at the Marriott Marquis hotel.

TIGARD YOUTH CITY COUNCILOR Essay Questions with application

If you're selected, you'll be expected to attend (*either virtually or in-person)* Tigard City Council meetings on the 1st, 2nd, 3rd and 4th Tuesday night of each month. **Considering your clubs or activities, can you commit to attending?**

Yes ____ No ____

1. Why are you interested in serving as the city's next Youth City Councilor?

2. How would you plan to represent all Tigard youth if you're selected for this position?

3. Pick one thing the City of Tigard is responsible for that you would like to change.
    a. What is it?
    b. Why would you change it?
    c. How would you recommend changing it?

CITY OF TIGARD, OREGON
TIGARD CITY COUNCIL
RESOLUTION NO. 19- 13

A RESOLUTION ESTABLISHING A PROGRAM FOR STUDENT REPRESENTATION ON THE TIGARD CITY COUNCIL AND ESTABLISHING CRITERIA FOR A YOUTH CITY COUNCILOR.

WHEREAS, the Tigard City Council appreciates the talents and perspectives found among the city's youth; and

WHEREAS, the Mayor and Council recognize the contributions young people can make to city government; and

WHEREAS, the Tigard City Council wishes to encourage youth participation in municipal government by creating a position for a Tigard student in their junior or senior year of high school to advise the City Council on community issues from a youth perspective; and

WHEREAS, participation in governmental proceedings will help develop responsible and knowledgeable future citizens; and

WHEREAS, the student representative will serve as a liaison between the City Council and the young people of the community.

NOW, THEREFORE, BE IT RESOLVED by the City Council that:

SECTION 1: The Tigard City Council hereby establishes a program for naming a junior or senior high school student representative to the City Council with the following criteria for this role:

a. Youth must reside within the city limits of the City of Tigard.
b. Youth must have their parent/guardian's approval to participate in the program.
c. Complete the appropriate application and participate in the interview process directed by the Mayor's Appointment Advisory Committee.
d. Once appointed, the Youth City Councilor will serve as a non-voting member of the City Council for a term of one year, beginning July 1 and ending June 30 of the following year.
e. Only one (1) Youth City Councilor will be appointed to Council at any given time.
f. The Youth City Councilor will attend and participate in at least 75 percent of the regularly scheduled Council meetings and community events provided they do not interfere with school commitments.
g. The Youth City Councilor will sit with the City Council and may participate in all council proceedings except Executive Sessions; student will not have access to confidential information intended for Executive Session discussion.
h. Youth must comply with council rules of procedure and conduct themselves in a professional manner.

i. The Youth City Councilor serves without pay but may be reimbursed for out-of-pocket expenses incurred in the performance of their duties when such expenses have been authorized in advance.

j. The Youth City Councilor may apply for reappointment to the position for a second term provided they meet eligibility requirements.

k. A youth councilor may be removed for cause prior to the end of the term with a majority vote of the full City Council.

l. The Mayor or his designee will serve as a mentor to the Youth City Councilor to offer support and guidance to the student member throughout their tenure on the council.

m. The Youth City Councilor will have a meal allowance for one evening meal before City Council meetings when requested and a travel & training allowance sufficient to cover registration, travel, hotel and per diem expenses for attending one national conference (ex: National League of Cities Congressional Cities Conference, Washington, DC).

SECTION 2: This resolution is effective immediately upon passage.

PASSED: This 2nd day of April 2019.

Jason B. Snider, Mayor
City of Tigard

ATTEST:

Kelly Burgoyne

Kelly Burgoyne, Deputy City Recorder

AIS-5258 **7.**

Business Meeting

Meeting Date: 06/27/2023

Length (in minutes): 10 Minutes

Agenda Title: Appoint Tigard Public Library Board Member

Authored By: Halsted Bernard

Presented By: Library Director Halsted Bernard

Item Type: Motion Requested
Resolution

Public Hearing Legal Ad Required?: No

Publication Date:

Information

EXPLANATION OF ISSUE

Council to consider resolution recommending the Appointment Advisory Committee and Mayor Lueb's choice for a vacated midterm Tigard Public Library Board voting member position.

ACTION REQUESTED

Council to approve resolution.

BACKGROUND INFORMATION

Dates of Previous and Potential Future Considerations

Council reviewed the Tigard Public Library Board Bylaws and approved the transition of term ending dates from June 30 to December 31 on 6/28/22. This was done to align the Tigard Library Board term dates with other City of Tigard Boards and Committees. The Council also approved the appointment of Board Members and an Alternate on 12/6/22.

Public Involvement

Tigard Public Library Board members are members of the public that attend monthly meetings and receive reports on library operations and programs. Due to a midterm resignation in May, a voting Member position opened on the Library Board. According to the Tigard Public Library Board bylaws, members serving as Alternates will be given first consideration to fill a midterm position. Both our Alternates were willing, available, and met the requirements to be interviewed for this open voting position.

Interviews were conducted by the Appointment Advisory Committee on June 8, 2023. The committee and Mayor Lueb have recommended Bart Hawkins for appointment by the Tigard City Council to complete the vacated term. The term will be effective June 27, 2023, through December 31, 2024.

Impacts (Community, Budget, Policies and Plans/Strategic Connection)

Appointment of new members: The Mayor, or authorized designee, subject to confirmation by the City Council, shall appoint a new member for the duration of the unexpired term.

ALTERNATIVES & RECOMMENDATION

Staff recommends the City Council's approval of the Appointment Advisory Committee and Mayor Lueb's recommendation for the Tigard Public Library Board Member vacated position.

ADDITIONAL RESOURCES

Resolution attached.
See attached bio.

Attachments

Resolution for Appointment

Bio for Bart Hawkins

CITY OF TIGARD, OREGON
TIGARD CITY COUNCIL
RESOLUTION NO. 23- ____

A RESOLUTION APPOINTING ALTERNATE BOARD MEMBER BART HAWKINS TO COMPLETE A VACATED MID-TERM POSITION AS A VOTING MEMBER OF THE TIGARD LIBRARY BOARD.

WHEREAS, one midterm resignation was received on May 18, 2023 from Library Board member Jim Ivler; and

WHEREAS, a position for one voting member for the Tigard Library Board opened with this midterm resignation; and

WHEREAS, according to the Tigard Public Library Board bylaws, members serving as alternates and in good standing will be given first consideration to fill a mid-term position; and

WHEREAS, the Tigard Public Library Board Alternate members were interviewed by the Appointment Advisory Committee on June 8, 2023; and

WHEREAS, Alternate member Bart Hawkins has been recommended for appointment by the Tigard City Council.

NOW, THEREFORE, BE IT RESOLVED by the Tigard City Council that:

SECTION 1: Bart Hawkins is hereby appointed to the Tigard Library Board as a Member to complete a vacated position, effective June 27, 2023 through December 31, 2024; and

SECTION 2: This resolution is effective immediately upon passage.

PASSED: This 27th day of June 2023.

Heidi Lueb
Mayor - City of Tigard

ATTEST:

Carol A. Krager
City Recorder - City of Tigard

Bart Hawkins: Tigard Public Library Board Member

Bart Hawkins and his family moved to Tigard just about two years ago, and he is eager to contribute his perspective as an educator, a parent, and an avid reader and lifelong learner to support the mission and vision of the library. Bart has been in education for 18 years, first as a teacher, and then as a superintendent and principal, and has extensive experience working with boards and as a board member himself. As a newer community member, Bart looks forward to learning more about Tigard through engaging in library advocacy.

AIS-5255 **8.**

Business Meeting

Meeting Date: 06/27/2023

Length (in minutes): 5 Minutes

Agenda Title: Resolution of Thanks for Youth City Councilor Aishiki Nag

Authored By: Joanne Bengtson

Presented By: Joanne Bengtson

Item Type: Resolution

Public Hearing Legal Ad Required?: No

Publication Date:

Information

EXPLANATION OF ISSUE

The City Council wishes to thank Youth City Councilor Aishiki Nag for completing two successful terms representing Tigard youth.

ACTION REQUESTED

Teammates would like Mayor Lueb and the City Council to approve this Resolution of Thanks for Youth City Councilor Nag.

BACKGROUND INFORMATION

Dates of Previous and Potential Future Considerations

This is the first time City Council is considering a Resolution of thanks for Youth City Councilor Nag.

Public Involvement

Following a competitive application and interview process in 2021, Youth Councilor Nag was selected to serve as a non-voting member of City Council for a term of one year (July 1, 2021 - June 30, 2022). When the application process opened up for the next year of service (July 1, 2022 - June 30, 2023), Youth Councilor Nag was the sole applicant for the role. Despite that, Mayor Snider and Council President Lueb, along with a former Youth Councilor Emilio Calderon, conducted the normal interview process to evaluate Youth Councilor Nag's suitability to serve a second term. The City Council appointed her to a second term to continue her excellent record of providing the youth perspective on policy and events before the City Council.

Impacts (Community, Budget, Policies and Plans/Strategic Connection)

There is no financial impact to this item.

ALTERNATIVES & RECOMMENDATION

Mayor Lueb and City Council could choose not to issue this Resolution of Thanks for Aishiki Nag's service. Teammates recommend its issuance.

ADDITIONAL RESOURCES

N/A

Attachments

Resolution of Thanks for YCC Nag

CITY OF TIGARD, OREGON
TIGARD CITY COUNCIL
RESOLUTION NO. 23-

A RESOLUTION THANKING AISHIKI NAG FOR HER SERVICE AS TIGARD'S YOUTH CITY COUNCILOR 2021-2023.

WHEREAS, Aishiki Nag's term of service will end on June 30, 2023, completing two full years of outstanding service to the City of Tigard, Oregon as our Youth City Councilor; and

WHEREAS, Councilor Nag has earned the admiration of her fellow Council members and city teammates for her in-depth questions on multiple issues, her outside-the-box thinking, boundless enthusiasm for youth involvement, awareness and inclusion, and her commitment to carrying out her responsibilities as Tigard's Youth City Councilor since July 1, 2021; and

WHEREAS, during her interview she calmed her nerves in the Q & A portion by asking the panel if Tigard bore any similarities to the hit TV show "Parks and Rec" to which then-Council President Lueb responded, "there are some similarities."; and

WHEREAS, in 2021 Aishiki described herself as 'a rising Junior' and shared her goals for the Youth City Councilor role if selected: *"One of my main goals through my position is promoting civic engagement amongst the youth, …raising the number of eligible youth voters for the upcoming midterm election. Voting is one of the main ways of taking part in your government and should not be overlooked when it comes to taking input of the youth. I also want to uplift LGBTQIA+ and BIPOC youth in my community and plan on working with affinity groups to talk about problems that they see as an issue in the community. Highlighting underrepresented voices is also a really important part of my base and I want to help anyone share their story."*; and

WHEREAS, at the close of her first term, she had created a student group called Climate Champions that contributed policy ideas, filmed a segment for the Mayor's State of the City Address, joined the city's professional teammates and consultants working on Tigard's Climate Resiliency Plan and personally drafted an inclusive document on policy recommendations for climate resiliency; and

WHEREAS, Ms. Nag remained dedicated to her passion for youth engagement in civics. She organized a successful Voter Registration Drive attended by members of the Tigard City Council, Oregon Secretary of State, Oregon State Representatives and Senators, Tigard-Tualatin School Board members and the Superintendent; engaged Tigard Youth Advisory Council (TYAC) members in organizing local park clean-ups, nature activities and events to give youth more spaces to volunteer and help the community; and

WHEREAS, Youth City Councilor Nag demonstrated her dedication to promoting the city's youth voice by actively participating in meetings and public events, asking in-depth questions on a variety of subjects, displaying an inexorable drive to challenge herself and expand her knowledge and skills in order to educate and inform Tigard youth; and

WHEREAS, Ms. Nag tirelessly recruited new Tigard Youth Advisory Council members at city events, at school club rush gatherings, and while volunteering at the city's Farmer's Market table; all of which had a marked impact on the group's energy and activity; and

WHEREAS, the Youth City Councilor attends the National League of Cities Congressional Cities Conference in Washington, DC in the spring. This opportunity to interact with other youth delegates and public officials on a regional and national level fosters new ideas and energy for youth engagement, leadership concepts and personal growth. In 2022, Ms. Nag had a front row seat for President Biden's talk to delegates, and in 2023 Ms. Nag arranged meetings with Congressional staff to discuss youth concerns about climate resiliency, and other topics, remained active in the youth delegate sessions, conversed easily with local and national elected officials and was a positive leader among the youth delegation; and

WHEREAS, Ms. Nag's goals for her second term as Youth City Councilor included increasing youth voter registrations by at least 25%, raising awareness of the important role voting has in a democracy and developing student interest in local service, connecting youth with opportunity and championing volunteerism. Ms. Nag led by example and gave generous time and energy to the Packed with Pride program - feeding community youth and families – and brainstorming paths to decrease food insecurity, reduce food waste and help marginalized community members gain access to crucial resources and services to help make Tigard as equitable as possible, while continuing to work with the city's internal team on a Climate Resiliency Plan and developing new leaders within the Climate Champions group; and

WHEREAS, Councilor Nag embraced the Youth Councilor role with talent, creativity, and inclusive leadership as a youth ambassador for Tigard. She was a tireless advocate for Tigard youth, raising concerns about mental health needs following the pandemic isolation, escalating gun violence in the nation's schools and increased need for civility and unity to combat negative public discourse; and

WHEREAS, for two years, she remained a visible and enthusiastic community advocate for youth engagement, climate resiliency, voter registration, volunteerism, addressing the needs of Tigard's homeless community, increasing racial equity and engagement while forming mutually respectful and authentic relationships with Tigard and Washington County youth leaders, city teammates and elected officials. Her exemplary service to the Tigard community will enrich the Youth City Councilor program for future appointees and we wish her the very best as she heads to college.

NOW, THEREFORE, BE IT RESOLVED by the City Council that:

SECTION 1: The Tigard City Council and city teammates hereby commend Aishiki Nag for her valuable contributions to the city as Tigard's Youth City Councilor.

SECTION 2: This resolution is effective immediately upon passage.

PASSED: This 27th day of June 2023.

_____
Heidi Lueb, Mayor
City of Tigard

ATTEST:

_____
Carol A. Krager, City Recorder

AIS-5209 **9.**

Business Meeting

Meeting Date: 06/27/2023

Length (in minutes): 20 Minutes

Agenda Title: Inclusive Language and Demographics Update

Authored By: Nicole Hendrix

Presented By: Kathy Nyland, Assistant City Manager; Nicole Hendrix, Senior Management Analyst

Item Type: Update, Discussion, Direct Staff

Public Hearing Legal Ad Required?: No

Publication Date:

Information

EXPLANATION OF ISSUE

This presentation will provide a summary of steps taken around Diversity, Equity and Inclusion, and the work in progress as we work towards operationalizing practices to create a sense of belonging. The immediate actions being discussed are focused on language and communications. The presentation will also provide a look ahead on actions we are taking to advance our goal of being a welcoming community to and for all.

ACTION REQUESTED

This briefing is informational. No action is requested at this time. City teammates welcome suggestions and directives as we continue advancing our equity goals.

BACKGROUND INFORMATION

The City of Tigard is committed to building a welcoming, and just community, in word and in deed. Diversity, Equity and Inclusion has been a priority for the City of Tigard for several years. That journey reached a new level in 2020 when we were challenged to, among other things,eliminate institutional racism and ensure equity within all city operations and structures. Tangible steps were taken with the forming of the Public Safety Advisory Board in 2021, hiring our first DEIB Manager in 2022, increasing our DEI investment in the Fiscal Year 2023 city budget, and finalizing our Racial Equity Action Plan.

The city has embarked on a series of trainings with consultants and by partnering with the Tigard-Tualatin School District (TTSD). The partnership with TTSD includes co-organizing two important and inclusive community events, Pride Celebration and Juneteenth. Being a city that threads equity throughout everything we do is a big challenge, and sometimes small steps have a large impact.

The City recognizes that words matter. Words and expressions can signal assumptions about people and can unintentionally reinforce dominant ideas. The City of Tigard has taken steps to incorporate inclusive language into business practices. Inclusive language means finding a way to name, honor, and value experiences and identities.

Examples of how we are advancing inclusive language:

- Years ago we eliminated the “Pinata Fee"
- White Papers are now called "Issues Papers
- The former “Brown Bags” are now "Lunch and Learns
- Our "Master Plan&rdquo plans are now "System Plans" Community members" or "residents" will replace the use of "citizen"

Being especially mindful of language is just one step we are taking to advance our goal. Understanding our community is also an important piece of the equation. We believe that by strengthening our foundation and our awareness, we will better serve the community. That is why we are taking steps to be more aware of who we are reaching, which will also tell us who we are not reaching.

One of our commonly used tools for outreach is conducting surveys. We will now be adding a section to all surveys about demographics. We will have a standard set of seven key demographic questions that are commonly seen in local and national surveys such as Tigard's recent National Community Survey. Demographic questions will cover age, gender identity, racial/ethnic background, income, housing, employment, and languages spoken at home. These questions are encouraged and always optional for participants. We will share with participants that this information allows us to be more inclusive in our outreach efforts.

Since this is an ongoing effort, we will continue to take steps to be a welcoming community. Some of those are highlighted below:

Immediate

- Apply the demographic questions to our surveys.
- Cataloging our communications tools resulting in a comprehensive list of resources.
- Creating inclusion sign-in sheet, which is a data-gathering tool that can used to document the diversity of participation in public meetings and events.
- Aligning platforms to audience to be strategic, intentional, and impactful

In Progress

- Tyler, including Service Request Portal (previously known as 311), mobile application, and internal customer experience development team.
- Applying Racial Equity Toolkit (RET) to policy considerations. The RET is a guide, or lens, to help us see our work from new points of view. It is a set of questions that provides a framework for us to start thinking about how our work benefits and burdens communities. Working on the Language Access Plan so we have shared understanding of our translation and interpretation resources.
- Exploring a Content Relationship Management (CRM) system to better communicate with our residents, helping us be more proactive with our outreach efforts.
- Creating Community Snapshots.
- Developing a Spacefinder portal.
- Enhancing our outreach and engagement efforts.
- Partnering with Community Based Organizations (CBOs) to complement our efforts.

Other

- Developing an Inclusive Outreach and Engagement Toolkit and Strategic Communications Plan, which will include best practices, with the intent of improving the way we reach out to and engage with an increasingly diverse public.
- Developing a Welcome to Tigard portal, a one-stop shop (online) that can help people navigate the city.

ALTERNATIVES & RECOMMENDATION

The City team recommends that Council provide their reactions, thoughts, or guidance based on the information presented.

ADDITIONAL RESOURCES

Attachments

Presentation

Creating a Welcoming Community For All

Inclusive Language & Demographics

City of Tigard

Tigard City Council

June 27, 2023

What is Inclusive Language?

Words and expressions can signal assumptions about people and can unintentionally reinforce dominate ideas.

City *of* Tigard

Inclusive Language

The City has taken steps to incorporate inclusive language into our practices. Examples include:

- Years ago, we eliminated the “Pinata Fee”
- “White Papers” are now called “Issues Papers”
- “Brown Bags” are now "Lunch and Learns”
- “Master Plans” plans are now "System Plans“
- **"Community members" or "residents" will replace the use of "citizen“**

City *of* Tigard

Demographics

We believe that by strengthening our foundation and our awareness, we will better serve the community. That is why we are taking steps to be more aware of who we are reaching, which also tells us who we are not reaching.

- We will apply a standard set of seven key demographic questions to all surveys.
- Demographic questions will seek to capture: Age, Gender identity, Racial/ethnic background, Income, Housing, Employment, and Languages spoken at home.
- These questions are encouraged and always optional for participants.
- Demographics will be reviewed by Project Managers and teams to understand who we are and are not reaching and how to improve to reach new voices.

City of Tigard

TIGARD

Demographics

Demographic questions:

1. In which category is your age?
2. How do you identify (gender)?
3. Which of the below best describes your racial background?
4. What is your annual household income?
5. Do you rent or own your home?
6. What is your current employment status?
7. Which languages do you speak at home?

Do we want to list the seven questions?

City of Tigard

We will continue to take steps to be a welcoming community, some of which are highlighted below:

- Cataloging all our communications tools so a comprehensive list of resources
- Tyler, including Service Request Portal (previously known as 311), mobile application, and internal customer experience development team.
- Applying Racial Equity Toolkit (RET) to policy considerations.
- Developing the Language Access Plan for a shared understanding of our translation and interpretation resources.
- Exploring a Content Relations Management (CRM) system to better communicate with our residents, helping us be more proactive with our outreach efforts.
- Developing an Inclusive Outreach and Engagement Toolkit and Strategic Communications, including a social media policy.
- Recently accepted to UW-Madison's co-hort focusing on 360 Thinking

City of Tigard

TIGARD

What's Next?

The Who, What, Why and Hows of Communications

Provide an update in September focusing on:

- Expanded outreach efforts
- Enhanced engagement activities
- Partnering with Community Based Organizations
- Status of the 360 Thinking co-hort

City of Tigard

Thank you

The presentation is informational.

Council can share their thoughts, questions, or provide direction.

City *of* Tigard

AIS-5215 **10.**

Business Meeting

Meeting Date: 06/27/2023

Length (in minutes): 45 Minutes

Agenda Title: Community Development Projects Quarterly Update

Authored By: Jacob Storm

Presented By: Community Development Director Kenny Asher

Item Type:

Public Hearing

Legal Ad Required?:

Publication Date:

Information

EXPLANATION OF ISSUE

The City of Tigard Community Development Department implements a diverse portfolio of projects that move the city toward its vision to become a city that is equitable, walkable, healthy, and accessible for all.

These projects focus on land use and long-range planning, current planning and development, economic development, redevelopment, revitalization, and more. To help bring City Council along with these sometimes complex and lengthy efforts, quarterly updates from the Director are scheduled to share basic information, milestones, and next steps.

ACTION REQUESTED

No action requested. This update serves to inform the council of Community Development projects and programs. Note: Community Development also manages Title 18, the city's Development Code, and administers the Building Code and specialty codes. This update is not an exhaustive report on departmental activities.

BACKGROUND INFORMATION

The Community Development Department is currently at work on 23 major projects. The following provides a brief description each project. This should orient the council as to the projects' purpose and need prior to the Quarterly Report presentation, which will provide some additional information under the assumption that the councilors have a basic understanding of the projects.

Climate Friendly & Equitable Communities

This is a project to bring the Tigard Development Code into compliance with the parking reform requirements of the state's new CFEC rules. The Council adopted the first phase of parking reform in December 2022. The second phase has been paused while the Oregon Department of Land Conservation and Development (DLCD) amends the rules that impact those rules. There are no state rule changes that would impact the first phase of reforms already adopted.

River Terrace 2.0

The River Terrace 2.0 Concept Plan was completed in May 2021, fulfilling a previous council goal to plan for the addition of new urban reserves to Tigard. At Council's direction, an application to expand the Urban Growth Boundary was submitted to Metro in October 2021. This application was approved in

February and acknowledged by DLCD in May. Metro Council is scheduled to approve grant funding for the next phase of planning in July.

Safe Spaces
In response to the expected increase in novel transitional housing operations funded by the Metro-wide Supportive Housing Services measure, Community Development is preparing standards for locating, designing, and operating these spaces. There are currently no standards in the code, and state law preempts the application of local codes until at least June 30, 2023. This project will ensure the city is prepared when state preemption ends, but was paused due to pending legislation. At least one pending bill would extend this preemption past June 30, but is currently in limbo as the legislative session has stalled. If it is not passed, this project will resume.

Tenant Protections
In response to the threat of a third mass eviction, as well as consistent community feedback received in annual rent burden meetings held by the City, Community Development is researching tenant protection measures in other cities and may bring to Council a proposed slate of reforms to help protect Tigard's most vulnerable residents and honor our commitment to equity in housing.

Tigard HOME
Tigard HOME, which stands for Housing, Opportunity, Mobility, and Ease, is a long-range planning project that aims to provide more options for community members living in Tigard by facilitating more flourishing self-contained communities where housing, economic, and entertainment options are easily accessible to a variety or mobility types (walking/biking/rolling). Staff completed the urban agriculture code update in November 2022 and is currently conducting outreach for the next phase, focused on other nonresidential activity in neighborhoods.

Tigard MADE
Tigard MADE, which stands for Maintain, Advance, and Diversify Employment, updates existing land use regulations governing Tigard's employment lands to accommodate a changing development landscape, an evolving economy, and a constrained land supply. Staff is currently working with stakeholders to refine the draft code, which will be brought for adoption around Winter 2023/2024.

Washington Square Regional Center (WSRC)
The main goal of this project is to help the WSRC realize its potential for transformative, equitable, and sustainable growth. The focus of Phase 1 is to update the land use and transportation policy framework for the WSRC consistent with: (1) current community needs and aspirations, (2) emerging market trends, and (3) Tigard's goal to be a walkable, healthy, and inclusive community. The focus of Phase 2 is to implement these new policies through a variety of actions including, but not limited to: adopting new zoning and development regulations, pursuing funding for priority projects, and advocating for needed improvements with internal and external stakeholders.

Tigard Energy Resiliency Initiative
The Tigard Resiliency Initiative is a study to understand how Tigard might consider enhancing its resiliency through distributed energy (or micro grids). A FEMA BRIC (i.e., Building Resilient Infrastructure and Communities) grant is funding a feasibility analysis which will be completed in July.

Red Rock Creek Trail Implementation Plan Alignment Study
The Red Rock Creek Trail Implementation Plan is studying alignment options for a proposed two-mile trail that connects the Tigard Triangle with the Hunziker Core and downtown. The Metro RFFA-funded grant will result in a preferred trail alignment and implementation plan for a significant active transportation greenway crossing that crosses the major barriers of Highway 217 and railroad tracks.

Business Support - Loan Fund
The City will deposit $400,000 in funds with Business Impact NW staff will work with CDFI Business ImpactNW to deliver a loan program to business owners in Tigard. That deposit could result in $1.2M in lending over the next ten years. Immediate next steps include marketing this new business support tool to local commercial banks and directly to business owners.

Business Incubators - Opportunity Café
The Opportunity Café was launched in partnership with Micro Enterprise Services of Oregon and the Tigard Public Library to remove barriers for economically and socially challenged entrepreneurs from MESO's network of minority business owners. Israel Martinez opened his business El Cuadrilatero at the Opportunity Cafe in September 2021 and will end his tenure in September 2023. This creates an opportunity to refill the space with a new entrepreneur from MESO's network of traditionally underserved entrepreneurs.

AVA Roasteria Mixed Use Development
This project oversees the completion of a new mixed-use building in the city's Vertical Housing Development Zone. The building, which is under construction, is being built at a key location on Main Street on a former brownfield. It will include 22 apartments, ground-floor retail including a new AVA Roasteria location, and a public viewing deck overlooking Fanno Creek.

Alongside Senior Housing
This public/private partnership with Northwest Housing Alternatives will result in 57 affordable apartments for seniors 62 and older. The project, adjacent to the Tigard Senior Center, is nearing completion, with the lease-up process getting underway.

Downtown Parking Strategy
Staff and Downtown stakeholders will develop a parking strategy and a multi-year parking management plan. A reconstituted stakeholder committee will start meeting in July and an updated parking study will be conducted later this summer.

Downtown Reimagined
This state-funded grant project is engaging with community stakeholders on the next steps toward making the Downtown Tigard Vision a reality. The result will be proposed land use and transportation policy changes for council adoption in 2024.

Nick Wilson Memorial Plaza
A new trail connection and small public space overlooking Fanno Creek is being planned next to the Cooper Mountain Ale Works. Design and engineering kicked off in March 2023.

Tigard Triangle Redevelopment
REACH Community Development will build 85 affordable apartments in the Tigard Triangle with the support of $1 million in TCDA development assistance. The project will also fill in some missing pedestrian infrastructure offsite in the Triangle.

Universal Plaza
Phase One of the plaza, featuring an interactive splash pad, food carts, community tables and porch swings, establishes a hub of activity, a stimulus for downtown's continued redevelopment, and an emblem of civic pride and identity for Tigard residents.

Family Promise Project

Family Promise of Tualatin Valley will acquire the Quality Inn to provide 72 rooms of transitional housing for houseless families and individuals, including access to services. The Town Center Development Agency (TCDA) awarded $1 million in development assistance to assist with the acquisition and renovations.

Electric Mobility and Curbside Management Strategy
The Electric Mobility and Curbside Management Strategy will support equitable transportation electrification and allocation of public right of way space in Tigard. The project will analyze strengths, weaknesses, opportunities, and challenges related to transportation electrification and use of public curb space, and will ultimately recommend new policies and updates to existing policy guiding the transition to personal and shared electric vehicles, e-bikes, and e-micro-mobility modes. The strategy will support local, regional, and statewide transportation sector greenhouse gas emission reduction goals.

Safe Routes to School
The fundamental goal of Tigard's Safe Routes to School program is to shift how our young community members travel to and from school. The program is designed to decrease the number of car and light truck/SUV trips by providing educational and encouragement programming along with infrastructure investments in support of walking, rolling, and school bus travel modes. Multiple benefits of this shift include reduced community traffic congestion, increased physical activity, improved air quality, reduced crashes and injuries, increased youth autonomy, and decreased climate emissions related to vehicle use.

Complete Streets
A "Complete Streets" policy and approach to street design, operations, and maintenance is a cornerstone of equitable transportation development and decision-making. Streets that are complete work for people of all ages and abilities regardless of how they get around – walking, bicycling, mobility aid, transit, or vehicle. Tigard's Complete Streets policy is foundational to the 2040 Transportation System Plan and in how Tigard plans for and invests in its transportation system.

Tyler Enterprise Permitting and Licensing (EPL)
Community Development is leading the configuration and production of the Tyler Enterprise Permitting and Licensing (EPL) module. This module will streamline permit and planning review timelines and processes, allow for electronic document review, and facilitate interdepartmental coordination. The Tigard EPL team is actively working with Tyler implementation consultants to understand EPL functionality, configure our workflow processes in EPL, create effective and efficient cross-module linkages, upload and connect all relevant historical data to the correct records. The Tigard EPL team is also actively coordinating with other Tyler teams, including the newly created Customer Experience team. We expect to go live with EPL in Spring 2024.

ALTERNATIVES & RECOMMENDATION

There are no alternatives or recommendations to assess.

ADDITIONAL RESOURCES

Attachments

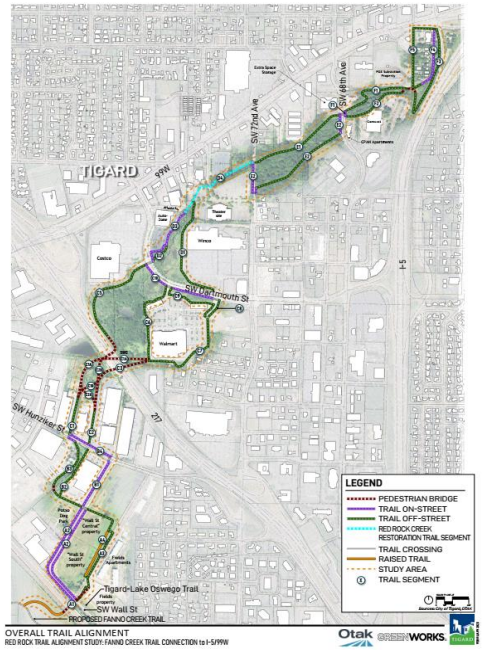
Presentation

Community Development Department

Q3 Quarterly Report to Council

June 27, 2023











TIGARD LAUNCH POD
FOOD BUSINESS START-UP

TIGARD MADE
Maintain, Advance & Diversify Employment

CITY OF Tigard

Climate Friendly & Equitable Communities



Milestones

Sep. 6 2022 — Council Briefing

Sep. 27 2022 — Council Decision on Pathway

Dec. 13 2022 — Council Adoption of 1st Phase

Dec. 31 2023 — **Extended Deadline for 2nd Phase of Parking Reform**

CITY OF Tigard

City *of* Tigard

River Terrace 2.0

A Neighborhood for Everyone



Milestones

Feb. 6 2023 — Metro Council Decision on UGB

July 20 2023 — Metro Council Decision on Grant

July 25 2023 — Tigard Council Acceptance of Grant

Fall 2023 — Project Kickoff

CITY OF Tigard

Safe Spaces TIGARD



Milestones

Summer 2022
- Community Survey

Winter 2022
- Continued Community Outreach

Current
- Monitoring Legislative Extension to Shelter Supersiting

Summer 2023
- Resuming Project

CITY OF Tigard

Tenant Protections



Milestones

- **Nov. 2022** — Tenant Rights Event
- **Jan. 2023** — Developer & Landlord Focus Group
- **Feb. 2023** — Council Briefing
- **Fall/Winter 2023** — Rental Registration and Inspection Ordinance

CITY OF Tigard

Tigard Home



Milestones

Oct. 2022 — Adopted Urban Ag Regulations

Jan. 2023 — Livestock Resource Page Goes Live

Winter 2022 to Summer 2023 — Outreach and Tabling for Next Phase of HOME

Aug. 2023 — First Briefing to Planning Commission and Council

CITY OF Tigard



TIGARD MADE

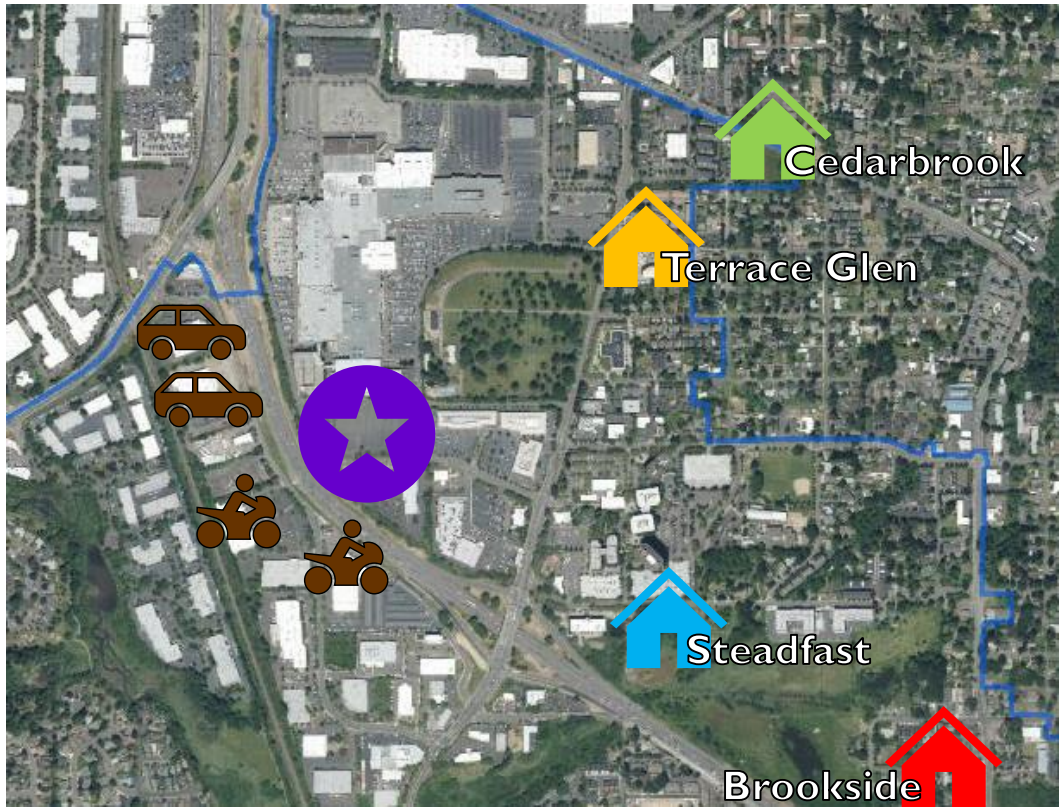
Maintain, Advance & Diversify Employment

Milestones

- **Fall 2022** — Discussion with Stakeholders
- **Feb & Mar 2023** — Briefings to PC & CC
- **Jul & Sept 2023** — Briefings to PC & CC
- **Winter 2023** — Code Adoption to PC & CC

CITY OF Tigard

WASHINGTON SQUARE REGIONAL CENTER



Milestones

Dec. 2021 — New Goals & Policies Adopted

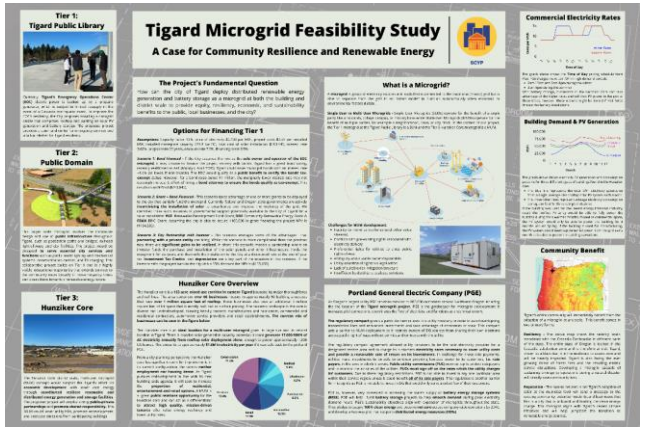
Late 2023 — New Zoning and Regulations Drafted

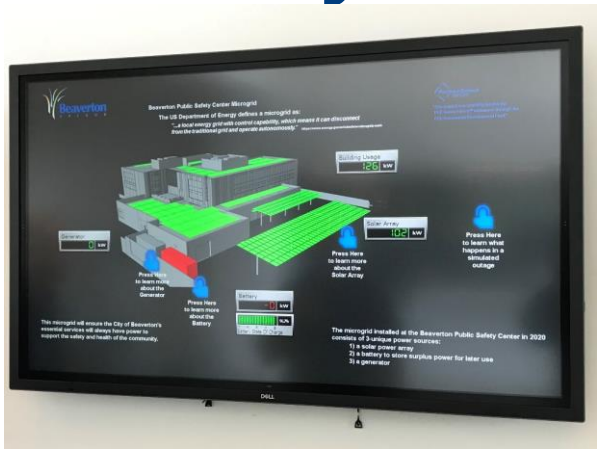
Early 2024 — Public Hearings (w/ Tigard MADE)

TBD — Greenburg Rd and Hall Blvd Funding

CITY OF Tigard

Tigard Energy Resiliency Initiative







Milestones

Jan.-Jun. 2022 — 2022 SCYP UO MBA Microgrid Study & Report

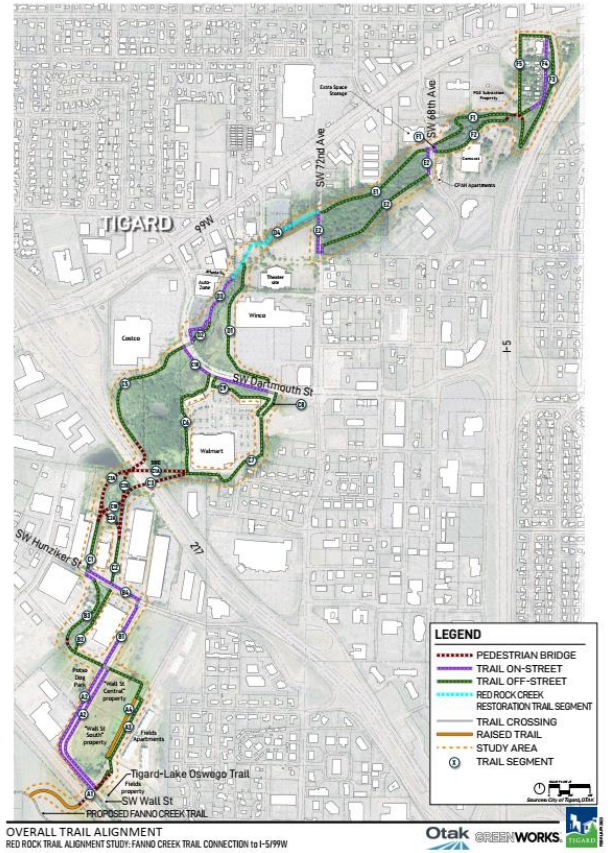
Oct. 2022 — FEMA BRIC Grant Awarded

Jan. 2023 — Project Kickoff

Jul. 2023 — **Feasibility Analysis Complete**

CITY OF Tigard

Red Rock Creek Trail Implementation Plan Alignment Study



Milestones

Nov. 2019 — RR Xing Bridge TSL Alternatives Report

Jan. 2020 — Metro RFFA Alignment Study Grant Award

Winter 2022 — Consultant Selection & Kickoff

Dec. 2023 — **Expected Completion**

CITY OF Tigard

Business Support – Loan Fund













Milestones

- **Dec. 2022** — Release RFP Seeking Lending Partner
- **Feb. 2023** — Select Lending Partner
- **Apr. 2023** — Finalize Loan Agreement
- **Jul. 2023** — **Launch Loan Fund with Lending Partner**

CITY OF Tigard

Business Incubators – Opportunity Café

TIGARD LAUNCH POD
FOOD BUSINESS START-UP



Milestones

Sept. 2021 – Opportunity Café Opens

Jul. 2023 – Selection Process Begins for Next Entrepreneur

Sep. 2023 – Entrepreneur Begins Work with MESO

Oct. 2023 – New Entrepreneur Opens Business at Opportunity Café

CITY OF Tigard

AVA Roasteria Mixed Use







Milestones

Oct. 2018 — TCDA Cleans Up Brownfield

Jan. 2021 — AVA Purchases Property from TCDA

Jan. 2023 — Construction Commences

May 2023 — Development Assistance Awarded

CITY OF Tigard

Alongside Senior Housing



Milestones

Dec. 2020 — Development Agreement Signed

Jun. 2022 — Construction Start

Jun. 2023 — Leasing Starting

Summer 2023 — Construction Complete

CITY OF Tigard

Downtown Parking



Milestones

- **Mar. 2023** — Phase 2 Survey Results Shared w/ Council
- **Jul. 2023** — Reconstituted Committee Meeting
- **Sep. 2023** — New Parking Study
- **Spring 2024** — Recommended Municipal Code Changes to Council

CITY OF Tigard

DOWNTOWN TIGARD Reimagined





Milestones

Sep. 2022 — Focus Groups & Public Meetings Start

Apr. 2023 — Open House

Sep. 2023 — Council Presentation

Spring 2024 — Code Adoption Hearings

CITY OF Tigard

Nick Wilson Memorial Plaza





Milestones

Jul. 2014 — Concept Plan Completed

Apr. 2020 — Property/Easement Acquired

Mar. 2023 — Design & Engineering Kick-off Meeting

Summer 2025 — Construction Complete

CITY OF Tigard

Tigard Triangle Redevelopment: Dartmouth Crossing North





Milestones

Feb. 2022 — TCDA Awards $1M Development Assistance to REACH

Jul. 2023 — Building Construction Starts

Sept. 2023 — Agreement to Construct Offsite Ped Improvements

Jul. 2024 — Construction Completion

CITY OF Tigard

universal plaza





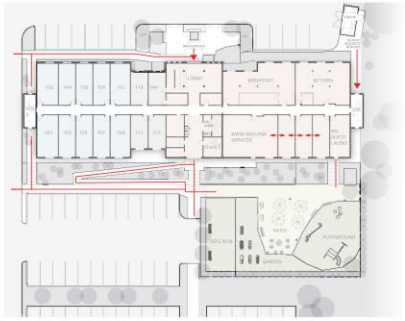
Milestones

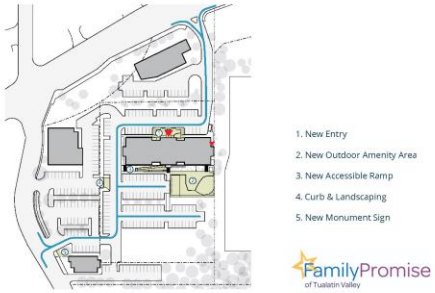
- **May 2017** — TCDA Board Direction for Plaza Site
- **Mar. 2020** — Design Kickoff
- **May 2022** — Construction Starts
- **April 2023** — Plaza Ribbon Cutting

CITY OF Tigard

Family Promise Project







Family Promise of Tualatin Valley

Milestones

- **Mar. 2023** — TCDA Board Direction for Plaza Site
- **Jun. 2023** — Execution of Agreement
- **Jun. 2023** — FPTV Closing on Property
- **Summer 2023** — Renovations

CITY OF Tigard

Electric Mobility Study



Milestones

Jul. 2021 — Council Supports TGM Application

Sep. 2021 — $100K TGM Grant Awarded

Jul. 2022 — Consultant Selected

Summer/Fall 2023 — Anticipated Project Start

CITY OF Tigard

Tigard-Tualatin
Safe Routes to School







Milestones

2016 — Program Initiated

2020 to 2022 — Awarded $3M in two ODOT Infrastructure Grants

May 2023 — Metro RTO Grant Awarded

May 2023 — City of Tigard / TTSD IGA Signed

CITY OF Tigard

COMPLETE STREETS
TIGARD



Milestones

Jun. 2019 — Adopted Complete Streets Policy

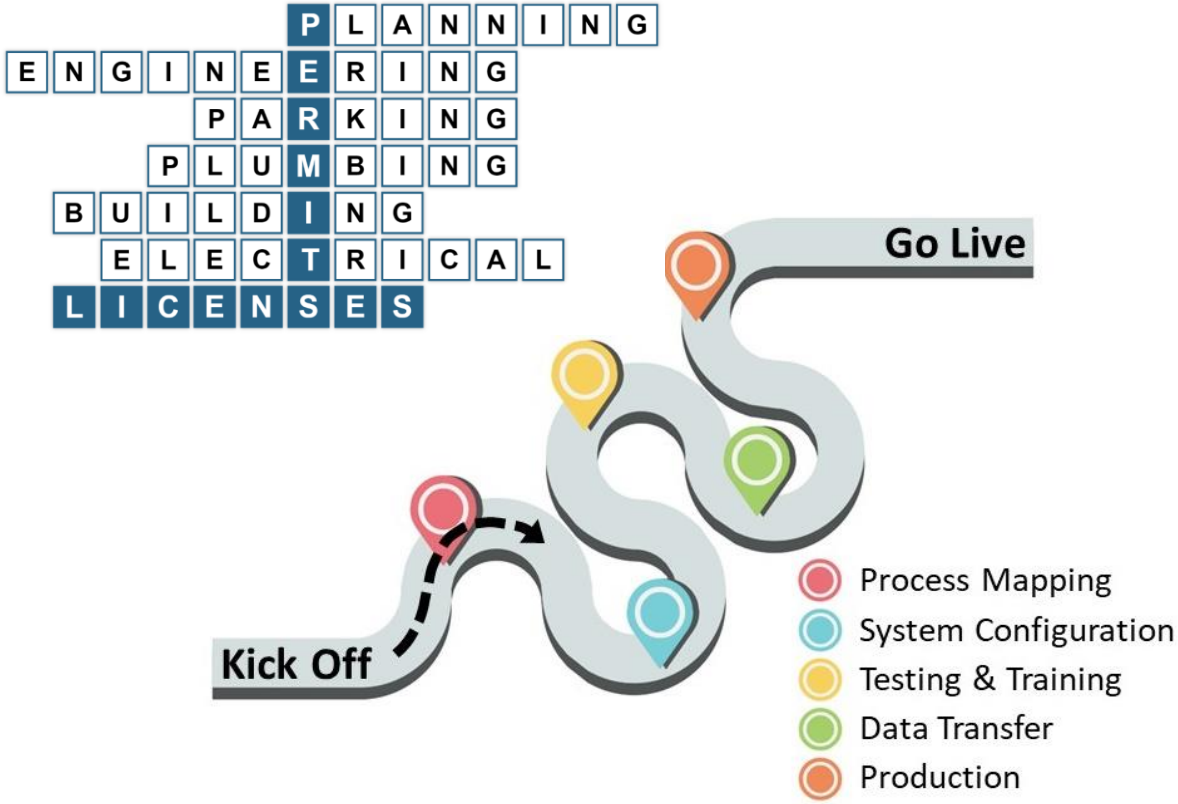
Jan. 2022 — Adopted New 2040 TSP

Fall 2022 — Citywide Posted Speed Reductions Implemented

Spring 2023 — Awarded Safe Streets for All Grant

CITY OF Tigard

tyler technologies EPL Enterprise Permitting and Licensing



Milestones

Winter 2022 — Process ID & Mapping

Summer 2023 — Configuration & Data Transfer

Winter 2023 — Testing & Training

Mid 2024 — Production & Go Live

CITY OF Tigard

Community Development Department

Q3 Quarterly Report to Council

June 27, 2023

Safe Spaces TIGARD



COMPLETE GREENBURG RD







CITY OF Tigard