

SELECTION AND EVALUATION PROCESS

A Selection Committee assembled by the City will review the written proposals. Proposals will be evaluated to determine which ones best meet the needs of the City. After meeting the mandatory requirements, the proposals will be evaluated on their technical aspects. The Selection Committee will select the Proposer which best meets the City's needs based upon its evaluation of a Proposer proposal. Proposals will be evaluated in accordance with the following:

1.	<u>Completed proposal submitted on time</u>	<u>Pass/Fail</u>
2.	<u>Transmittal letter</u>	<u>Pass/Fail</u>
3.	<u>Project Understanding and Approach</u>	<u>35 points</u>
5.	<u>Consultant Team Qualifications</u>	<u>25 points</u>
6.	<u>Consultant Team Experience with Similar Projects</u>	<u>20 points</u>
7.	<u>Project Manager Experience with Similar Projects</u>	<u>10 points</u>
8.	<u>Diversity in Contracting</u>	<u>10 points</u>
	<ul style="list-style-type: none">• 5 points for prime or sub-consultant(s) with any COBID certification (DBE, MBE, WBE, SDV, ESB)• 5 points for key project staff diversity• 3 points for prime or sub-consultant(s) with MBE/WBE certification• 2 points for workplace diversity efforts	
<u>TOTAL EVALUATION POINTS</u>		<u>100 POINTS</u>

Request for Proposal Evaluation Scoring Summary
2024-08 River Terrace 2.0
Community Planning
(Planning Services)

EVALUATION SUMMARY			
	Evaluation Criteria	Weight	ECOnorthwest
1	Proposer Required Information	P/F	
2	Project Understanding and Approach	105	90
3	Consultant Team Qualifications	75	65
4	Consultant Team Experience with Similar Projects	60	51
5	Project Manager Experience with Similar Projects	30	24
6	Diversity in Contracting	30	20
7			
	Total	300	250