Tigard Business Meeting
AGENDA

TIGARD CITY COUNCIL & TOWN CENTER DEVELOPMENT AGENCY

MEETING DATE AND TIME:	APRIL 8, 2025 - 6:30 p.m. Business Meeting **Revised 4/7/2025 - Items 4 and 5 added and Agenda renumbered**
MEETING LOCATION:	Hybrid - City of Tigard - Town Hall - 13125 SW Hall Blvd., Tigard, OR 97223 - See PUBLIC NOTICE below

PUBLIC NOTICE: In accordance with Oregon House Bill 2560, this will be a hybrid meeting where some Council, staff or public will participate in person and some will participate remotely.

How to comment:

- Written public comment may be submitted electronically at www.tigard-or.gov/Comments by noon the day before the meeting date.
- If attending the meeting in person, please fill out the public comment sign-in sheet at the front of the room and come to the microphone when your name is called.
- If you prefer to call in, please call 503-966-4101 when instructed to be placed in the queue. We ask that you plan on limiting your testimony to two minutes.
- You may comment by video through the Teams app. Go to this link to learn how to participate by video: April 8, 2025 Council Meeting (https://www.tigard-or.gov/Home/Components/Calendar/Event/8876/66).

Upon request, the City will endeavor to arrange for the following services:
- Qualified sign language interpreters for persons with speech or hearing impairments; and
- Qualified bilingual interpreters.

Since these services must be scheduled with outside service providers, it is important to allow as much lead time as possible. Please notify the City of your need by 5:00 p.m. on the Thursday preceding the meeting by contacting: City Recorder Carol Krager at 503-718-2419 (voice) / 971-724-1565 (cell) carolk@tigard-or.gov, or 503-684-2772 (TDD - Telecommunications Devices for the Deaf).

SEE ATTACHED AGENDA

VIEW LIVESTREAM ONLINE: https://www.tigard-or.gov/boxcast

CABLE VIEWERS: The City Council meeting will be shown live on Channel 21 (1st Tuesdays) and Channel 28 (2nd & 4th Tuesdays) at 6:30 p.m. The meeting will be rebroadcast at the following times on Channel 28:

Thursday 6:00 p.m. Friday 10:00 p.m. Saturday 7:30 p.m. Sunday 11:30 a.m. Monday 6:00 a.m.

Tigard Business Meeting
AGENDA

TIGARD CITY COUNCIL & TOWN CENTER DEVELOPMENT AGENCY REVISED 4/7/2025 - Items 4 and 5 added and Agenda renumbered

MEETING DATE AND TIME: APRIL 8, 2025 - 6:30 p.m. Business Meeting

MEETING LOCATION: Hybrid - City of Tigard - Town Hall - 13125 SW Hall Blvd., Tigard, OR 97223

6:30 PM

1. BUSINESS MEETING

   A. Call to Order

   B. Roll Call

   C. Pledge of Allegiance

2. PUBLIC COMMENT **6:35 p.m. estimated time**

   A. Public Comment – Written

   B. Public Comment – In Person

   C. Public Comment – Phone-In

   D. Public Comment – Video

3. CITY MANAGER REPORT **6:45 p.m. estimated time**

4. RESOLUTION TO SUPPORT TAX EXEMPT BONDS **6:50 p.m. estimated time**

5. CONTINUATION OF COUNCIL GOAL DISCUSSION **6:55 p.m. estimated time**

6. MAYOR AND COUNCIL BUDGET DISCUSSION **7:10 p.m. estimated time**

7. EXECUTIVE SESSION: The Town Center Development Agency will go into Executive Session to discuss property negotiations, under ORS 192.660(2) (e). All discussions are confidential and those present may disclose nothing from the Session. Representatives of the news media are allowed to attend Executive Sessions, as provided by ORS 192.660(4), but must not disclose any information discussed. No Executive Session may be held for the purpose of taking any final action or making any final decision. **7:55 p.m. estimated time**

8. EXECUTIVE SESSION: The Tigard City Council will go into Executive Session to discuss the job-related performance of a public official, under ORS 192.660(2) (i). All discussions are confidential and those present may disclose nothing from the Session. Representatives of the news media are allowed to attend Executive Sessions, as provided by ORS 192.660(4), but must not disclose any information discussed. No Executive Session may be held for the purpose of taking any final action or making any final decision. The Tigard City Council will adjourn immediately after the Session. **8:20 p.m. estimated time**

9. ADJOURNMENT **8:50 p.m. estimated time**

AIS-5813 **4.**

Business Meeting

Meeting Date: 04/08/2025

Length (in minutes): 5 Minutes

Agenda Title: Resolution - Municipal Bond Tax Exemption

Authored By: Nicole Hendrix

Presented By: Mayor Heidi Lueb

Item Type: Resolution

Public Hearing Legal Ad Required?: No

Publication Date:

Information

EXPLANATION OF ISSUE

The League of Oregon Cities (LOC) released a bulletin on March 28, 2025 recommending cities take action to support tax-exempt municipal bonds. These actions were recommended based on communications from the National League of Cities stating that the, "Trump Administration may very well eliminate this program to reduce federal spending."

As part of Tigard's response, the Tigard team proposed a resolution in support of the preservation of the federal tax exemption of municipal bonds.

ACTION REQUESTED

Consider adopting a resolution declaring support for the preservation of the federal tax exemption of municipal bonds.

BACKGROUND INFORMATION

Tax-exempt bonds provide for essential infrastructure projects, such as roads, bridges, utilities, broadband, water and sewer systems, which are vital to the health and well-being of our community. Without such bonds, the cost of borrowing would be more expensive and cause an increase in taxes and fees that would place an undue burden on taxpayers. The City of Tigard uses tax-exempt bonds for major development and infrastructure projects, including Burnham Street Improvements, Lake Oswego-Tigard Water Treatment Plan, Universal Plaza, and intends to use this tool to fund the critical Police and Public Works Facility project.

ALTERNATIVES & RECOMMENDATION

The Tigard team recommends adopting the proposed resolution.

ADDITIONAL RESOURCES

League of Oregon Cities News
Bulletin: https://www.orcities.org/resources/communications/bulletin/municipal-bonds-risk

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Attachments

CITY OF TIGARD, OREGON
TIGARD CITY COUNCIL
RESOLUTION NO. 25-

A RESOLUTION DECLARING SUPPORT FOR THE PRESERVATION OF THE FEDERAL TAX EXEMPTION OF MUNICIPAL BONDS.

WHEREAS, federal tax exemption for municipal bonds, dating back to the 1800s and incorporated into the modern tax code in 1913, has been crucial for state and local governments to affordably finance critical infrastructure projects; and

WHEREAS, the tax-exempt municipal bond market is a widely used source of capital for states, local governments, tribes, territories, and non-profit borrowers that finances a tremendous share of the nation's public infrastructure; and

WHEREAS, state and local governments finance about three-quarters of the public infrastructure in the United States and use tax-exempt bonds to do so, with the federal government providing only about one-quarter of the investment; and

WHEREAS, tax-exempt bonds provide for essential infrastructure projects, such as roads, bridges, utilities, broadband, water and sewer systems, and hospitals, which are vital to the health and well-being of our community such that without such bonds, the cost of borrowing would be more expensive thereby causing an increase in taxes and fees that would place an undue burden on taxpayers; and

WHEREAS, the City of Tigard uses tax-exempt bonds for major development and infrastructure projects, including Burnham Street Improvements, Lake Oswego-Tigard Water Treatment Plan, Universal Plaza, and intends to use this tool to fund the critical Police and Public Works Facility project; and

WHEREAS, the City Council finds that tax-exempt municipal bonds provide an opportunity for economic development along its path, better facilitate the movement of agriculture products, equipment, and other goods, and increase safety.

NOW, THEREFORE, BE IT RESOLVED by the Tigard City Council:

SECTION 1: Encourages the Oregon Congressional Delegation to support municipalities as well as taxpayers across the state by preserving the tax-exempt status of municipal bonds by supporting and ensuring the protection of the federal tax exemption of municipal bonds.

PASSED: This 8th day of April 2025.

_____
Mayor - City of Tigard

ATTEST:

_____
City Recorder - City of Tigard

AIS-5814 **5.**

Business Meeting

Meeting Date: 04/08/2025

Length (in minutes): 15 Minutes

Agenda Title: Continuation of Council Goal Discussion

Authored By: Emily Tritsch

Presented By: Mayor Heidi Lueb

Item Type: Motion Requested
Update, Discussion, Direct Staff

Public Hearing Legal Ad Required?: No

Publication Date:

Information

EXPLANATION OF ISSUE

The City Council meets biannually to discuss goals for the upcoming two-year period. To develop its 2025–2026 goals, the City Council held a Goal Setting Brainstorm on February 11, 2025, facilitated by consultant Jill Goldsmith, and a follow on discussion on April 1, 2025 to initially adopt these goals.

ACTION REQUESTED

Adopt Council Goals 2025-2026

BACKGROUND INFORMATION

Dates of Previous and Potential Future Considerations

Council held their Council Goals brainstorm during the February 11, 2025 council meeting. The focus was developing realistic goals that could be achieved within the City's available financial and teammate capacity. The following themes were identified in that discussion:

- Opportunity (for future and current residents)
- Livability
- Deliver reliable and resilient facilities

Teammates returned for a discussion with the Council on April 1, 2025 where a fourth goal was added and wording was fine-tuned. There was interested in revisiting some of the word choices in the Goals; Council will reconsider this language and make any final changes before adoption.

ALTERNATIVES & RECOMMENDATION

The City Council could decide to revise the recommended goals or ask teammates to update the document and return to Council.

ADDITIONAL RESOURCES

N/A

Attachments

Council Goals 2025-2026~~7~~

The Tigard City Council is committed to enhancing livability and ensuring a high quality of life for our community, fostering a thriving local economy with opportunities for current and future residents, and maintaining resilient, reliable city facilities and public spaces. We do this by embedding our values – including Community Engagement, Environmental Sustainability and Resilience, and Social Equity – in the work we do. We strive for Excellence, and in Tigard, we know we are better together!

Strategies that enhance our work in Community Engagement, Environmental Sustainability and Resilience, and Social Equity are identified below using the following icons:

 Community Engagement

 Environmental Sustainability and Resilience

 Social Equity

GOAL 1: Create housing ~~and economic~~ opportunities for current and future residents

Strategy 1.1: Develop an inclusive housing strategy that increases the variety of housing types while balancing the infrastructure capacity needs of the city



Strategy 1.2: Support housing in the entire Tigard community while addressing the regional crisis of homelessness



Goal 2: Create economic opportunities for current and future residents

Strategy 2~~1~~.~~3~~1: Attract, retain, and grow a diverse and stable economic base that supports city revenues, needed goods and services, and jobs for community members



GOAL 32: ~~Promote~~ Foster Tigard as a great place to live, work, and play

Strategy 32.1: Provide maintained natural areas and recreational facilities as well as access to opportunities that enhance the health and well-being of the community



Strategy ~~2~~3.2: Invest in the safety, connectivity, and adequate maintenance of the transportation network; center vulnerable users in transportation investments



Strategy ~~3~~2.3: Broaden and s~~S~~trengthen community safety and resiliency



Strategy ~~3~~2.4: Provide meaningful community connection through programs, events, and other opportunities



GOAL ~~3~~4: Deliver resilient, sustainable, and well-maintained facilities that provide reliable and efficient services to our community

Strategy ~~4~~3.1: Plan for the future while managing current City facilities in a manner supporting sustainability, resilience, and fiscal stewardship



Strategy ~~4~~3.2: Build a solid foundation for the future Police and Public Works facility, which will include a resilient Emergency Operations Center



Our Community Promise:

The "**5 E's**" of **Equity, Environment, Economy, Engagement, and Excellence** is the lens through which we approach all initiatives and guide the work we do.

AIS-5803 **6.**

Business Meeting

Meeting Date: 04/08/2025

Length (in minutes): 45 Minutes

Agenda Title: Mayor and Council Budget Discussion

Authored By: Eric Kang

Presented By: Finance Director Kang

Item Type: Update, Discussion, Direct Staff

Public Hearing Legal Ad Required?: No

Publication Date:

Information

EXPLANATION OF ISSUE

This is a continuation of the discussion held with Council on March 18th regarding the Mayor-Council budget.

To maintain the city's strong financial position and continue a culture of fiscal responsibility, all city departments and divisions have been asked to review their program and budget requests for FY26, and identify opportunities to rescope or reprioritize requests to the General Fund in order to respond to a more constrained funding outlook in the upcoming fiscal year. All divisions are asked to develop two scenarios: one identifying a 3% reduction in General Fund utilization, and another with a 5% reduction of General Fund. These scenarios will be discussed with the Budget Committee and may or may not move forward. A proposed reduction does not necessarily mean the funding will be reduced. Identifying options to reduce, refocus, or reprioritize discretionary programs and spending allows the city to continue to meet mandates (delivering on federal, state, and regional rules, (such as from EPA, OSHA, and CWS), protect current service levels (so we can continue to provide high-quality core services to our community), and importantly, to preserve filled positions, which is a priority for the City.

ACTION REQUESTED

Council is asked to identify possible General Fund reductions from the Mayor-Council budget, in the order of 3% ($17,275.56) and 5% ($28,792.60). Recommendations will be brought forward to Budget Committee for discussion with reductions identified for every other City department and division.

Staff has prepared 3 different scenarios for Council's consideration based on feedback heard from the March 18th meeting.
1. 3% reduction scenario - Reductions in consulting services and travel & training.
2. 5% reduction scenario - Reductions included in scenario 1 with further reductions in travel & training.
3. 10% reduction scenario - Reductions included in scenarios 1 and 2 with additional reductions to travel & training, national memberships, and events.

BACKGROUND INFORMATION

Dates of Previous and Potential Future Considerations
This is a continuation of the Mayor-Council budget discussion last brought forward on March 18th.

Public Involvement
The Budget Committee will discuss the recommended budget on April 26, May 12, and May 19.

Impacts (Community, Budget, Policies and Plans/Strategic Connection)
Focused spending in each Department allows the City to support program and investment continuity, deliver on Council goals, and continue to provide excellent service. If we are unable to reduce General Fund spending through this method, programs may need to be cut to deliver a balanced budget.

ALTERNATIVES & RECOMMENDATION

Council may choose not to recommend reductions to the Mayor-Council Budget, or recommend different levels of reductions.

ADDITIONAL RESOURCES

Attachments

Mayor and Council Budget Discussion



Mayor-Council Budget Discussion

April 8, 2025

CITY OF Tigard

Mayor and Council Budget Overview

- Mayor and Council's budget increased from $350K in FY24 to $625K in FY25 with the addition of two new councilors and a full -time Executive Assistant. The requested budget for FY26 was reduced to $575K primarily due to less than expected medical insurance costs.
- In the requested FY26 budget, 34% or $198K of Mayor and Council's budget is discretionary spending on travel training, dues & subscription, and events. Discretionary spending increased from $137K in FY24 to $198K in FY26.

Scenario 1 – 3% Reduction

Consulting Services for Council Goal Setting and Facilitation — **$10,000**

Proposal: Reduce from $25,000 to $15,000

Impact: Minimal impact, consulting service have generally even in goal setting years are less than $15K.

Mayor and Council Training — **$7,660**

Proposal: Reduce for all City Councilors by 10%

Mayor from $16,600 to $14,940

Councilors from $10,000 to $9,000

Impact: Less peer learning and innovation brought into the city

Scenario 2 – 5% Reduction

Consulting Services for Council Goal Setting and Facilitation **$10,000**

Proposal: Reduce from $25,000 to $15,000

Impact: Minimal impact, consulting service have generally even in goal setting years are less than $15K.

Mayor and Council Training **$7,660**

Proposal: Reduce for all City Councilors by 10%

Mayor from $16,600 to $14,940

Councilors from $10,000 to $9,000

Impact: Less peer learning and innovation brought into the city

Tigard Youth Advisory Committee Washington DC Travel **$10,800**

Proposal: Eliminate costs for youth and staff chaperone

Impact: Less enrichment for youth selected to participate in TYAC

Scenario 3 – 10% Reduction

Consulting Services for Council Goal Setting and Facilitation — **$10,000**

Proposal: Reduce from $25,000 to $15,000

Impact: Less budgetary flexibility. Consulting service spending has generally been less than $15K, including in goal setting years.

Mayor and Council Training — **$19,150**

Proposal: Reduce for all City Councilors by 25%

Mayor from $16,600 to $12,450

Councilors from $10,000 to $7,500

Impact: Less peer learning and innovation brought into the city

Tigard Youth Advisory Committee Washington DC Travel — **$10,800**

Proposal: Eliminate travel costs for 2 youth and staff chaperone

Impact: Less enrichment for youth selected to participate in TYAC.

Scenario 3 – 10% Reduction - Continued

National Memberships **$13,944**

Proposal: Reduce subscriptions to National Memberships including National League of Cities, US Conference of Mayors, and Mayors Innovation Project.

Impact: City does not receive benefit of peer learning from Mayors and trusted experts.

State of Our City **$1,000**

Proposal: Reduce State of Our City Costs by $1K

Impact: Less spent on giveaways and food costs

Move with the Mayor Initiative **$2,500**

Proposal: Eliminate costs; return to no-cost event as in 2024 and 2025

Impact: Less giveaways and marketing