MINUTES OF MEETING
MEETING OF THE BOARD OF COMMISSIONERS
VICTOR VALLEY WASTEWATER RECLAMATION AUTHORITY (VVWRA)
November 20, 2025

CALL TO ORDER: Chair Gregg called the meeting to order at 8:04 AM; in Conference Room D at Victorville City Hall, located at 14343 Civic Drive, Victorville California, with the following members present:

CITY OF HESPERIA	**Brigit Bennington, Chair**
ORO GRANDE (CSA 42) AND SPRING VALLEY LAKE (CSA 64)	**Dakota Higgins, Vice-Chair**
TOWN OF APPLE VALLEY	**Scott Nassif, Secretary**
CITY OF VICTORVILLE	**Corrine Mora, Treasurer**

VVWRA Staff and Legal Counsel:

Darron Poulsen, General Manager
Kody Tompkins, Director of Operations & Maintenance
Kristi Casteel, Executive Assistant
Piero Dallarda, Legal Counsel (BB&K)
Hillary Chavez, Administrative Aide
David Wylie, Safety & Communications Officer
Latif Laari, Environmental Compliance Manager
Mike Medina, IT Technician
Xiwei Wang, Accounting Supervisor
Cycle Palazzo, Management Analyst
Kyle Parker, Lead Accountant
Kalin Westover, Operations Supervisor

Guests

Guy Eisenberg, Town of Apple Valley
Daniel Best, City of Victorville
Cassandra, Sanchez, City of Hesperia
Rachel Molina, City of Hesperia
Scott Webb, City of Victorville

CLOSED SESSION

NONE

REGULAR SESSION

CALL TO ORDER & PLEDGE OF ALLEGIANCE

Chair Bennington called the meeting to order at 8:30 AM.

PUBLIC COMMENTS- REGULAR SESSION AGENDA

POSSIBLE CONFLICT OF INTEREST

NONE

CONSENT CALENDAR:

2. **Receive, Approve, and File Minutes, November 20, 2025 Regular Meeting and January 15, 2026 Special Meeting**

3. **Receive, Approve and File November and December 2025 Disbursement**

Moved: Commissioner Higgins **Second: Commissioner Nassif**

Approval of the Consent Calendar Items 2 and 3.

Chair Bennington- Yes

Commissioner Higgins - Yes

Commissioner Nassif- Yes

Commissioner Mora - Yes

Motion passed by a 4-0 roll call vote

REPORTS & PRESENTATIONS

4. **Mid-Year Budget Presentation**

Xiwei Wang gave a presentation on the Mid-Year Budget

ACTION ITEMS

5. **Recommendation to Authorize the General Manager to Amend the Fiscal Year 2026 Budget by Utilizing a Portion of the FY 2025 Excess Fund Reserves and Approve the Revised FY 2026 Salary Schedule to Reflect the Position Changes from the Mid-Year Organization Restructuring Process.**

   It is recommended to authorize the General Manager to amend the FY 2026 Operating Budget by utilizing a portion of the excess fund reserve from FY 2025 to replenish the operating contingency accounts, as well as covering the additional costs needed for several capital projects. Also, it is recommended that the Board of Commissioners approve the revised FY 2026 salary schedule to reflect the position changes from the organization restructuring process in the current fiscal year.

Moved: Commissioner Nassif **Second: Commissioner Higgins**

Approval to authorize the General Manager to amend the FY 2026 Operating Budget by utilizing a portion of the excess fund reserve from FY 2025 to replenish the operating contingency accounts, as well as covering the additional costs needed for several capital projects. Also, it is recommended that the Board of Commissioners approve the revised FY 2026 salary schedule to reflect the position changes from the organization restructuring process in the current fiscal year.

Chair Bennington- Yes

Commissioner Higgins - Yes

Commissioner Nassif- Yes

Commissioner Mora -Yes

Motion passed by a 4-0 roll call vote

6. **Recommendation to Adopt Resolution 2026-01 approve revised publicly available pay schedules in accordance with CalPERS guidelines**

   It is recommended that the Board of Commissioners adopt Resolution 2026-01 to approve the revised publicly available pay schedules effective July 1, 2020, July 1, 2021, July 1, 2022, July 1, 2023, July 1, 2024, and July 1, 2025, in accordance with CalPERS guidelines

Moved: Commissioner Higgins **Second: Commissioner Nassif**

Adoption of Resolution 2026-01 to approve the revised publicly available pay schedules effective July 1, 2020, July 1, 2021, July 1, 2022, July 1, 2023, July 1, 2024, and July 1, 2025, in accordance with CalPERS guidelines

Chair Bennington- Yes

Commissioner Higgins - Yes

Commissioner Nassif- Yes

Commissioner Mora - Yes

Motion passed by a 4-0 roll call vote

7. **Recommendation to Authorize the General Manager to Execute a Contract with West Yost Associates to Provide Consulting Services for the Strategic Vision Project in an Amount Not to exceed $300,000, Subject to Legal Review and Approval of the Agreement**

   It is recommended that the Board of Commissioners authorize the General Manager to execute a contract with West Yost Associates for consulting services for the Strategic Vision Project in an amount not to exceed $300,000, pending legal review and approval of the agreement.

Moved: Commissioner Higgins **Second: Commissioner Nassif**

Approval to authorize the General Manager to execute a contract with West Yost Associates for consulting services for the Strategic Vision Project in an amount not to exceed $300,000, pending legal review and approval of the agreement.

Chair Bennington- Yes

Commissioner Higgins - Yes

Commissioner Nassif- Yes

Commissioner Mora- Yes

Motion passed by a 4-0 roll call vote

8. **Recommendation to Authorize the General Manager to Award a Contract to The National Coating & Lining Company for the Rehabilitation of Twenty (20) Manholes in the Amount of $130,100,00 with an Additional Contingency of $26,020.00 to Cover Unforeseen Costs, for a Total Not-To-Exceed Amount of $156,120.00**

   It is recommended that the Board of Commissioners authorize the General Manager to award a contract to National Coating & Lining Company for the rehabilitation of twenty (20) manholes in the amount of $130,100.00, with an additional contingency of $26,020.00 to cover unforeseen costs, for a total not-to exceed amount of $156,120.00, pending legal review of the agreement

Moved: Commissioner Nassif **Second: Commissioner Higgins**

Approval to authorize the General Manager to award a contract to National Coating & Lining Company for the rehabilitation of twenty (20) manholes in the amount of $130,100.00, with an additional contingency of $26,020.00 to cover unforeseen costs, for a total not-to exceed amount of $156,120.00, pending legal review of the agreement

Chair Bennington- Yes

Commissioner Higgins - Yes

Commissioner Nassif- Yes

Commissioner Mora- Yes

Motion passed by a 4-0 roll call vote

9. **Recommendation to Authorize the General Manager to Approve a Solesource Purchase of Fortinet WIFI Components for The WIFI Upgrade Project From Netgain Networks, Inc., in the amount of $81,470.37**

   It is recommended that the Board of Commissioners authorize the General Manager to approve a sole-source purchase of Fortinet WiFi components for the WiFi Upgrade Project from Netgain Networks, Inc., in the amount of $81,470.37

Moved: Commissioner Nassif **Second: Commissioner Higgins**

Approval to authorize the General Manager to approve a sole-source purchase of Fortinet WiFi components for the WiFi Upgrade Project from Netgain Networks, Inc., in the amount of $81,470.37

Chair Bennington- Yes

Commissioner Higgins - Yes

Commissioner Nassif- Yes

Commissioner Mora- Yes

Motion passed by a 4-0 roll call vote

10. **Recommendation to Authorize the General Manager to Approve the Purchase of Ultraviolet Disinfection System Replacement Parts for $149,762.29 from Xylem Water Solutions, our Sole Source Provider**

    It is recommended that the Board of Commissioners authorize the General Manager to approve the purchase of UV disinfection system replacement parts from Xylem Water Solutions, our sole-source provider, in the amount of $149,762.29 (quoted amount plus applicable taxes and freight) as detailed in Exhibit 1. This is a budgeted expenditure

Moved: Commissioner Nassif **Second: Chair Bennington**

Approval to authorize the General Manager to approve the purchase of UV disinfection system replacement parts from Xylem Water Solutions, our sole-source provider, in the

amount of $149,762.29 (quoted amount plus applicable taxes and freight) as detailed in Exhibit 1. This is a budgeted expenditure

Chair Bennington- Yes

Commissioner Higgins - Yes

Commissioner Nassif- Yes

Commissioner Mora- Yes

Motion passed by a 4-0 roll call vote

11. **Recommendation to Authorize the General Manager to Approve a Change Order to Extend the Temporary Generators Rentals to Complete the Regional Plant Emergency Generators Controls Upgrade for a Total Amount Not-to- Exceed $57,237.00**

    It is recommended that the Board of Commissioners authorize the General Manager to approve a change order with United Rentals (North America), Inc., issued during the implementation phase of the Regional Plant Emergency Generator Controls Upgrade, to increase the authorized purchase order amount from $74,999.33 (Exhibit 1) to $132,235.53 (Exhibit 2), reflecting a total change order increase of $57,236.20

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Moved: Commissioner Nassif **Second: Commissioner Higgins**

Approval to authorize the General Manager to approve a change order with United Rentals (North America), Inc., issued during the implementation phase of the Regional Plant Emergency Generator Controls Upgrade, to increase the authorized purchase order amount from $74,999.33 (Exhibit 1) to $132,235.53 (Exhibit 2), reflecting a total change order increase of $57,236.20

Chair Bennington- Yes

Commissioner Higgins - Yes

Commissioner Nassif- Yes

Commissioner Mora- Yes

Motion passed by a 4-0 roll call vote

12. **Recommendation to Authorize the General Manager to Approve a Contract with Hoch Consulting to Provide Engineering Services for the Potable Water Supply Pipeline Design and Environmental Permitting Project in an Amount Not to exceed $399,971, Pending Legal Review and Approval of the Agreement**

    It is recommended that the Board of Commissioners authorize the General Manager to approve a contract with Hoch Consulting to provide engineering services for the Potable

Water Supply Pipeline Design and Environmental Permitting Project in an amount not to exceed $399,971, Pending legal review and approval of the agreement

Moved: Commissioner Higgins **Second: Commissioner Nassif**

Approval to authorize the General Manager to approve a contract with Hoch Consulting to provide engineering services for the Potable Water Supply Pipeline Design and Environmental Permitting Project in an amount not to exceed $399,971, Pending legal review and approval of the agreement

Chair Bennington- Yes

Commissioner Higgins - Yes

Commissioner Nassif- Yes

Commissioner Mora- Yes

Motion passed by a 4-0 roll call vote

13. **Recommendation to appoint the General Manager as Real Property Negotiator for the purposes of negotiating the use, lease or purchase of VVWRA real property for Future Land Negotiations regarding APN 0473183-23 and APN's 0468061-11 & 0468061-14. & 04668061- 15 to negotiate any terms, conditions or legal instruments that may be appropriate**

    It is recommended that the Board of Commissioners appoint the General Manager as Real Property Negotiator for the purposes of negotiating the use, lease or purchase of VVWRA real property for Future Land Negotiations regarding APN 0473183-23 and APN's 0468061-11 & 0468061-14. & 04668061- 15 to negotiate any terms, conditions or legal instruments that may be appropriate

Moved: Commissioner Higgins **Second: Commissioner Nassif**

Approval to appoint the General Manager as Real Property Negotiator for the purposes of negotiating the use, lease or purchase of VVWRA real property for Future Land Negotiations regarding APN 0473183-23 and APN's 0468061-11 & 0468061-14. & 04668061 - 15 to negotiate any terms, conditions or legal instruments that may be appropriate

Chair Bennington – Yes

Commissioner Higgins - Yes

Commissioner Nassif- Yes

Commissioner Mora- Yes

Motion passed by a 4-0 roll call vote

REPORT FROM CLOSED SESSION

Nothing to report

ADJOURNMENT

APPROVAL:

DATE: February 19, 2026 **BY:** ______________________________

Approved by Scott Nassif Secretary
VVWRA Board of Commissioners