# MINUTES OF MEETING
## MEETING OF THE BOARD OF COMMISSIONERS
## VICTOR VALLEY WASTEWATER RECLAMATION AUTHORITY (VVWRA)
## February 19, 2026

**CALL TO ORDER: Chair Gregg called the meeting to order at 8:04 AM; in Conference Room D at Victorville City Hall, located at 14343 Civic Drive, Victorville California, with the following members present:**

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| **CITY OF HESPERIA** | **Cameron Gregg,** Chair |
| **ORO GRANDE (CSA 42) AND SPRING VALLEY LAKE (CSA 64)** | **Dakota Higgins,** Vice-Chair |
| **TOWN OF APPLE VALLEY** | **Art Bishop,** Secretary |
| **CITY OF VICTORVILLE** | **Tiffany Gaudin,** Treasurer |

**VVWRA Staff and Legal Counsel:**

**Darron Poulsen,** General Manager
**Kody Tompkins**, Assistant General Manager
**Kristi Casteel,** Executive Assistant
**Piero Dallarda,** Legal Counsel (BB&K)
**Hillary Chavez**, Administrative Aide
**David Wylie,** Safety & Communications Officer
**Latif Laari,** Director of Engineering & Environmental Compliance
**Xiwei Wang,** Director of Finance
**Cycle Palazzo,** Management Analyst
**Kyle Parker,** Lead Accountant
**Kalin Westover,** Operations Supervisor

**Guests**

**Guy Eisenberg,** Town of Apple Valley
**Daniel Best**, City of Victorville
**Cassandra, Sanchez,** City of Hesperia
**Rachel Molina,** City of Hesperia
**Scott Webb,** City of Victorville
**Jenele Davidson,** City of Victorville
**Freddy Bonilla,** City of Victorville

**CLOSED SESSION**

**NONE**

**REGULAR SESSION**

**CALL TO ORDER & PLEDGE OF ALLEGIANCE**

Chair Gregg called the meeting to order at 8:30 AM.

**PUBLIC COMMENTS- REGULAR SESSION AGENDA**

**POSSIBLE CONFLICT OF INTEREST**

**NONE**

**CONSENT CALENDAR:**

2. **Receive, Approve, and File Minutes, January 29, 2026 Regular Meeting**

3. **Receive, Approve and File January 2026 Disbursement**

**Moved: Commissioner Higgins** **Second: Commissioner Gaudin**

**Approval of the Consent Calendar Items 2 and 3.**

**Chair Gregg- Yes**

**Commissioner Higgins - Yes**

**Commissioner Bishop- Yes**

**Commissioner Gaudin - Yes**

**Motion passed by a 4-0 roll call vote**

**REPORTS & PRESENTATIONS**

4. **Rate Study Presentation**

Xiwei Wang gave a presentation on the Rate Study

**ACTION ITEMS**

5. **Recommendation to Approve the Assistant General Manager Contract**

   It is recommended that the Board of Commissioners approve the Assistant General Managers Contract

**Moved: Chair Gregg** **Second: Commissioner Higgins**

**Approval of the Assistant General Managers Contract**

**Chair Gregg- Yes**

**Commissioner Higgins - Yes**

**Commissioner Bishop- Yes**

**Commissioner Gaudin - Yes**

**Motion passed by a 4-0 roll call vote**

6. **Recommendation to authorize the General Manager to approve the purchase of new headworks equipment, using the formal bidding process, from JWC Environmental for an amount not to exceed $1,000,000.**

   It is recommended that the Board of Commissioners authorize the general manager to approve the purchase of new headworks equipment, using the formal bidding process, from JWC Environmental for an amount not to exceed $1,000,000.

**Moved: Commissioner Higgins** **Second: Commissioner Gaudin**

**Approval to authorize the general manager to approve the purchase of new headworks equipment, using the formal bidding process, from JWC Environmental for an amount not to exceed $1,000,000.**

**Chair Gregg- Yes**

**Commissioner Higgins - Yes**

**Commissioner Bishop- Yes**

**Commissioner Gaudin - Yes**

**Motion passed by a 4-0 roll call vote**

7. **Recommendation to approve a change order for the replacement of electrical metering equipment and removal of obsolete switchboard components to complete the Regional Plant Emergency Generators Controls Upgrade, in a total amount not to exceed $60,724.00.**

It is recommended that the Board of Commissioners approve a change order in an amount not to exceed $60,724 (Exhibit 1) for the replacement of electrical metering equipment and removal of obsolete switchboard components necessary to complete the Regional Plant Emergency Generator Controls Upgrade Project.

**Moved: Commissioner Higgins** **Second: Commissioner Nassif**

**Approval for a change order in an amount not to exceed $60,724 (Exhibit 1) for the replacement of electrical metering equipment and removal of obsolete switchboard components necessary to complete the Regional Plant Emergency Generator Controls Upgrade Project.**

**Chair Gregg- Yes**
**Commissioner Higgins - Yes**

**Commissioner Bishop- Yes**

**Commissioner Gaudin - Yes**

**Motion passed by a 4-0 roll call vote**

8. **Recommendation to adopt Resolution 2026- 02 to amend the VVWRA procurement policy and to establish the limits for the purchasing authority of the newly created position of Assistant General Manager.**

   It is recommended that the Board of Commissioners adopt Resolution 2026-02 to amend the VVWRA procurement policy and to establish the limits for the purchasing authority of the newly created position of Assistant General Manager.

**Moved: Commissioner Higgins** **Second: Commissioner Bishop**

**Adoption of Resolution 2026-02 to amend the VVWRA procurement policy and to establish the limits for the purchasing authority of the newly created position of Assistant General Manager.**

**Chair Gregg- Yes**

**Commissioner Higgins - Yes**

**Commissioner Bishop- Yes**

**Commissioner Gaudin - Yes**

**Motion passed by a 4-0 roll call vote**

9. **Recommendation to authorize the General Manager to award a contract to NBJSOFT for the purchase and implementation of a new Water Information Management System (WIMS) to replace VVWRA's existing Operator10 and Synexus software. The total contract amount is $146,900, which includes $111,900 for a three-year subscription and $35,000 for one-time implementation, pending final agreement review and approval.**

   It is recommended that the Board of Commissioners authorize the General Manager to award a contract to NBJSOFT for the purchase and implementation of a new Water Information Management System (WIMS) to replace VVWRA's existing Operator10 and Synexus software. The total contract amount is $146,900, which includes $111,900 for a three-year subscription and $35,000 for one-time implementation, pending final agreement review and approval. This recommendation is based on a comprehensive evaluation of five responsive proposals received through a competitive Request for Proposals (RFP) process that concluded on November 10, 2025.

**Moved: Commissioner Higgins** **Second: Commissioner Bishop**

**Approval to authorize the General Manager to award a contract to NBJSOFT for the purchase and implementation of a new Water Information Management System (WIMS) to replace VVWRA's existing Operator10 and Synexus software. The total contract amount is $146,900, which includes $111,900 for a three-year subscription and $35,000 for one-time implementation, pending final agreement review and approval. This recommendation is based on a comprehensive evaluation of five responsive proposals received through a competitive Request for Proposals (RFP) process that concluded on November 10, 2025.**

**Chair Gregg- Yes**

**Commissioner Higgins - Yes**

**Commissioner Bishop- Yes**

**Commissioner Gaudin - Yes**

**Motion passed by a 4-0 roll call vote**

**STAFF REPORTS**

**Accepted as submitted**

**REPORT FROM CLOSED SESSION**

**Nothing to report**

**ADJOURNMENT**

**APPROVAL:**

**DATE:** March 19, 2026 **BY:** ____________________

Approved by Scott Nassif Secretary
VVWRA Board of Commissioners