

WABASHA PLANNING COMMISSION

December 10, 2019 6:00 PM

MEETING AGENDA

- 1) Call to Order
- 2) Approval of Minutes- Oct 8, 2019
- 3) Changes or Additions to Agenda
- 4) Public Comment
- 5) Public Hearings - None
- 6) Old Business
- 7) New Business
 - a) Appointments
- 8) Board of Adjustment Business
- 9) Other Business
- 10) Next Regular Meeting Date - January 14, 2020
- 11) Adjourn

Planning Commission

2)

Meeting Date: 12/10/2019

SUBJECT: Approval of Minutes Oct 8, 2019

DEPARTMENT: Planning & Zoning

TITLE:

Approval of Minutes- Oct 8, 2019

PURPOSE:

Attachments

PC 10-8-19

DRAFT

WABASHA PLANNING COMMISSION

October 8, 2019 6:00 PM

MEETING MINUTES

Commission Members: Tim Wallerich, Chair Sara Carrels
 Scott Durand, Vice Chair Sharon Burke
 Craig Falkum
 Kris Kruse

Present: Scott Durand; Chair Tim Wallerich; Sharon Burke; Kris Kruse; Sara Carrels

Absent: Craig Falkum

Also Present: Kristi Trisko, Contracted City Planner;

1) Call to Order

The meeting was called to order by Chair Wallerich at 6:02 p.m.

2) Approval of Minutes- 8/13/19

Motion made by Scott Durand, seconded by Sara Carrels to approve the minutes as presented.

Vote: 5 - 0 Adopted - Unanimously

Other: Craig Falkum (ABSENT)

3) Changes or Additions to Agenda

There were no changes or additions to the agenda.

4) Public Comment

There was no public comment.

5) Public Hearings

a) IUP 2321 5th Grant Blvd West

City Planning Trisko provided an overview of the proposal and discussed the request for an Interim Use Permit for the outdoor storage component of the project, noting that the indoor storage component is a permitted use. She reviewed a site plan for the project. She noted that the proposal has been reviewed by the Minnesota DNR and MnDOT, with no concerns being expressed. She noted that the site is in an industrial area. She reported that the proposal meets all City ordinances and standards for an industrial use. It was clarified that the only action required by the Planning Commission relates to the IUP request for outdoor storage. City Planner Trisko reviewed how the project will be completed in phases. She noted that the IUP would be null and void once the project is completed and the outdoor

component removed. A reference to the DWSMA (Drinking Water Supply Management Area) was discussed. It was noted that no dangerous or hazardous materials will be stored in the facility.

Brian Wodele from Johnson & Scofield provided additional background information and discussed the anticipated project schedule. The outdoor storage area was clarified. The sizes of the storage units were discussed.

Chair Wallerich opened the public hearing at 6:12 p.m. No one came forward to speak during the public hearing. The public hearing was closed at 6:13 p.m.

City Planner Trisko reviewed a condition of approval related to prohibiting the storage of hazardous or dangerous materials. Access to the site was discussed. Potential future office space was discussed. The distances between buildings were discussed.

Motion made by Sara Carrels, seconded by Kris Kruse to approve the IUP request, with the conditions as discussed.

Vote: 5 - 0 Adopted - Unanimously

Other: Craig Falkum (ABSENT)

- 6) Old Business
There was no old business.
- 7) New Business
There was no new business.
- 8) Board of Adjustment Business
There was no Board of Adjustment business.
- 9) Other Business
There was no other business.
- 10) Next Regular Meeting Date - November 12, 2019
The next meeting agenda was discussed. It was discussed that the November meeting may be cancelled.
- 11) Adjourn

Motion made by Scott Durand, seconded by Sara Carrels to adjourn the meeting. The meeting adjourned at 6:17 p.m.

Vote: 5 - 0 Adopted - Unanimously

Other: Craig Falkum (ABSENT)

Respectfully submitted by: _____
Wendy Busch, Planning & Zoning Assistant

Adopted Date

Planning Commission

7)

Meeting Date: 12/10/2019

SUBJECT: New Business

DEPARTMENT: Planning & Zoning

TITLE:

New Business

PURPOSE:

Planning Commission**7) a)****Meeting Date:** 12/10/2019**SUBJECT:** Term Limits**DEPARTMENT:** Planning & Zoning

TITLE:

Appointments

PURPOSE:

Term limits for 2019 include Commissioners Durand, Sulla and Falkum. If you would like to be considered for another term please have a decision for staff to forward to Mayor Durand for consideration of reappointment.

ITEM SUMMARY:**PLANNING COMMISSION****3 YEAR TERM**

- | | |
|-------------------|------|
| 1. DURAND, SCOTT | 2019 |
| 2. WALLERICH, TIM | 2020 |
| 3. CARRELS, SARA | 2020 |
| 4. BURKE, SHARON | 2021 |
| 5. JEFF SULLA | 2019 |
| 6. FALKUM, CRAIG | 2019 |
| 7. KRUSE, KRIS | 2021 |
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