

WABASHA PLANNING COMMISSION

January 12, 2021 6:00 PM

MEETING AGENDA

- 1) Call to Order
- 2) Election of Officers
- 3) Approval of Minutes-
 - 1) Approval of Minutes 11-10-2020
- 4) Changes or Additions to Agenda
- 5) Public Comment
- 6) Public Hearings.
- 7) Old Business
- 8) New Business
- 9) Board of Adjustment Business
 - 1) Election of Officers (*Non-Council Members)
- 10) Other Business
 - 1) Deadline for Submission/Planning Commission Meetings for 2021
- 11) Next Regular Meeting Date - February 9, 2021.
- 12) Adjourn

Planning Commission

2)

Meeting Date: 01/12/2021

SUBJECT: Election of Officers

DEPARTMENT: Planning & Zoning

TITLE:

Election of Officers

PURPOSE:

Each year the Planning Commissioners elect a Chair and Vice Chair for present year.

Planning Commission

3) 1)

Meeting Date: 01/12/2021

SUBJECT: Approval of Minutes 11-10-2020

DEPARTMENT: Planning & Zoning

TITLE:

Approval of Minutes 11-10-2020

PURPOSE:

Attachments

11-10-2020 PC Minutes

DRAFT

WABASHA PLANNING COMMISSION

November 10, 2020 6:00 PM

MEETING MINUTES

Commission Members: Tim Wallerich, Chair Sara Carrels, Vice Chair
 Scott Durand Sharon Burke
 Ozzie Goodman Jeff Sulla
 Kris Kruse

Present: Scott Durand; Chair Tim Wallerich; Kris Kruse; Sara Carrels; Jeff Sulla; Ozzie Goodman

Absent: Sharon Burke

Also Present: Harry Davis, Contracted City Planner; Wendy Busch, City Clerk

- 1) Call to Order
The meeting was called to order by Chair Wallerich at 6:00 p.m. The meeting was held via video conference. Commissioner Durand joined the meeting at 6:04 p.m.
- 2) Approval of Minutes
 - a) Minutes 10-13-2020

Motion made by Sara Carrels, seconded by Kris Kruse to approve the meeting minutes, as presented. A roll call vote was conducted.
Vote: 5 - 0 Adopted - Unanimously

Other: Scott Durand (ABSENT)
 Sharon Burke (ABSENT)
- 3) Changes or Additions to Agenda
There were no changes or additions to the agenda.

- 4) Public Comment
There was no public comment.

5) Public Hearings

a) Solar Ordinance Modification

City Planner Davis provided background information regarding the solar development moratorium. He summarized past discussions by the Planning Commission and the Solar Subcommittee with regard to the achieving the objectives of allowing solar development in Wabasha while protecting residential land for development and maintaining compatible land uses. City Planner Davis referenced proposed changes to the Solar Ordinance.

Chair Wallerich opened the public hearing at 6:03 p.m. There were no public comments. Chair Wallerich closed the public hearing at 6:04 p.m.

The Solar Ordinance language was reviewed. A grammatical error was noted and will be corrected. The abandonment section was discussed. Commissioner Kruse asked whether an amount should be specified as part of the decommissioning plan. City Planner Davis stated that this amount would vary from project to project, adding that the Planning Commission will review this information as part of the permitting and development process. The purposes of the financial guarantee were clarified.

Chair Wallerich suggested discussion of potential revisions to the land use chart for certain zoning districts. City Planner Davis reviewed the zoning map. Small solar garden projects on private land were discussed. Revisions to the land use chart were agreed upon.

Motion made by Jeff Sulla, seconded by Sara Carrels to approve the revisions to the Solar Ordinance and land use chart, as discussed. A roll call vote was conducted.

Vote: 6 - 0 Adopted - Unanimously

Other: Sharon Burke (ABSENT)

- 6) Old Business
There was no old business.

- 7) New Business
There was no new business.

- 8) Board of Adjustment Business
There was no Board of Adjustment business.

- 9) Other Business
City Planner Davis provided an update regarding the Kohner proposal.

a) Commission Term Limits

Chair Wallerich provided background information. Commissioners Carrels and Wallerich indicated their intention to continue serving on the Planning Commission.

- 10) Next Regular Meeting Date - December 8, 2020

11) Adjourn

Motion made by Scott Durand, seconded by Kris Kruse to adjourn the meeting. The meeting adjourned at 6:22 p.m.

Vote: 6 - 0 Adopted - Unanimously

Other: Sharon Burke (ABSENT)

Respectfully submitted by: _____
Wendy Busch, City Clerk

Adopted Date

Planning Commission**9) 1)****Meeting Date:** 01/12/2021**SUBJECT:** Election of Officers**DEPARTMENT:** Planning & Zoning

TITLE:

Election of Officers (*Non-Council Members)

PURPOSE:

The Planning Commission, from its members, shall elect 5 non Council individuals on an annual basis at the beginning of each calendar year to sit on the Board of Adjustment which will be a committee of the Planning Commission as allowed in state statute 462.354. All eligible members shall continue to serve until a new board is appointed. The BOA will elect a Chair and Vice Chair for the committee the first meeting of the year.

Planning Commission

10) 1)

Meeting Date: 01/12/2021

SUBJECT: Deadline for Submission/Planning Commission Meetings for 2021

DEPARTMENT: Planning & Zoning

TITLE:

Deadline for Submission/Planning Commission Meetings for 2021

PURPOSE:

Attachments

Deadline for Submission/Planning Commission 2021



Wabasha Planning Commission Deadlines for Submissions 2021

The following schedule provides a calendar of generally required deadlines for submission of projects to be considered by the Wabasha Planning Commission.

- Review of accepted applications may take up to 60 days (or up to 120 days with an extension) as allowed under MN State Statue 15.99
- Public hearings generally require a newspaper publication which requires an application to be submitted 4 weeks prior to the meeting.
- For informal design review or other issues that do not require notification, every attempt will be made to get onto the agenda accepted requests submitted at least one week prior to any meeting.
- The chairperson of the Planning Commission will have the authority to accept or reject requests to be heard by the Planning Commission when there is no requirement for the Commission to do so under ordinance, statue or other rule.
- The chairperson may close an agenda due to the number of applications received and additional applications even submitted by the deadline may be placed on the following meeting agenda.
- Meeting dates are sometimes changed due to holidays or conflicting schedules. Meeting dates should be verified with City staff 3 weeks prior.

Meeting Date	Submission Deadline
January 12 th	December 15 th 2020
February 9 th	January 12 th
March 9 th	February 9 th
April 13 th	March 16 th
May 11 th	April 13 th
June 8 th	May 11 th
July 13 th	June 15 th
August 10 th	July 13 th
September 14 th	August 17 th
October 12 th	September 14 th
November 9 th	October 12 th
December 14 th	November 16 th
January 11 th 2022	December 14 th 2021