

WABASHA AMBULANCE COMMISSION

October 23, 2023 4:00 PM
City Hall Conference Room

<https://us02web.zoom.us/j/83041860585>

MEETING AGENDA

- 1) Call to Order and Roll Call
- 2) Public Comments
- 3) Changes or Additions to Agenda
- 4) Approval of September 19th, 2023 Ambulance Commission Minutes
- 5) General Business
 - 1) Meeting Protocol Reminders
 - 2) Approval of Full-Time Paramedic Position
 - 3) Approve Transfer Incentives
 - 4) Quorum Discussion
- 7) Old Business
- 8) Other Business
 - 1) Directors Report
- 9) Adjourn

Ambulance Commission

4)

Meeting Date: 10/17/2023

ITEM TITLE: Approval of September 19th, 2023 Ambulance Commission Minutes

DEPARTMENT: Ambulance

PURPOSE:

Approval: September 19th, 2023 Ambulance Commission Minutes

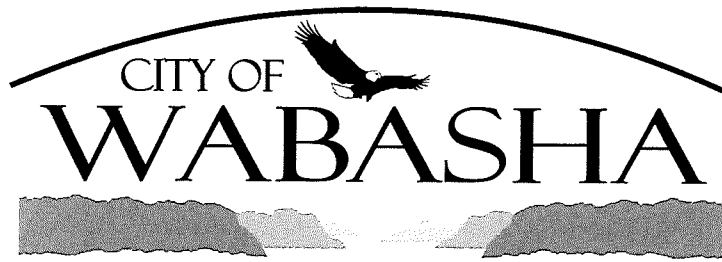
ITEM SUMMARY:

ACTION REQUIRED:

Approve September 19th, 2023 Ambulance Commission Minutes

Attachments

Sept 19th, 2023 Ambulance Commission Minutes



AMBULANCE COMMISSION

1. Call to Order and Roll Call

Present: Commissioner Tim Wallerich; Commissioner Monica Walters; Voting Member Cindy Sheeley; Commissioner Jane Glander; EMT Sadie Wallerich

Also Present: Ryan Marking, Director
Tina Cook, Assistant Director
Caroline Gregerson, City Administrator

2. Public Comments

3. Changes or Additions to Agenda

4. Ambulance Commission Minutes

1. July 18th Ambulance Commission Minutes

Moved by Commissioner Jane Glander, seconded by Commissioner Tim Wallerich to accept the minutes. AYE: Unanimous. NAY: None. ABSENT: None. Motion: Adopted

5. General Business

1. Schedule Update

A new schedule was trialed in the month of September after discussions on how to try and get weekends covered. At the last staff meeting for the Ambulance Service (the summer picnic), POCs indicated that they did not want to give up their flexibility and provide schedules sooner. EMT Sadie Wallerich commented that the POCs did not like the new schedule. It covered shifts that were once available to be picked up during the weekdays. CM Glander commented that she thought the new schedule was to provide better weekend coverage. Gregerson said she did not know. A lot of weekends still have to be covered by the full time staff and overtime was up.

2. 2024 Budget

This item was not discussed due to lack of quorum.

3. Full-Time Paramedic Position

Moved by Commissioner Tim Wallerich, seconded by Commissioner Jane Glander to table this motion until next month. AYE: Unanimous. NAY: None. ABSENT: None. Motion: Adopted

4. Update to Ambulance Service Policies

Moved by Commissioner Tim Wallerich, seconded by Voting Member Cindy Sheeley to approve the policies as stated, but removing references to pay amounts as this is covered under other approvals and is not a fixed policy and for sirens, referencing state statute. AYE: Unanimous. NAY: None. ABSENT: None. Motion: Adopted

5. Incentives for Transfers

There was no quorum when this item was discussed. It was decided that the Commission was in favor of doing on-duty pay while a transfer went out (incentive for the back up). There was discussion if \$50 would provide incentive to take the transfers and how much it would add to the budget. Staff will come back in October with information on potential net cost to add \$50 for POCs or drivers to take a transfer. Some discussion on whether or not the \$50 does incentivize someone to take a transfer. For lack of a quorum, this item will come back in October.

6. Old Business

1. Building Direction

This item was not discussed due to lack of quorum.

7. Other Business

1. Directors Report

8. Adjourn

Ambulance Commission

5) 1)

Meeting Date: 10/17/2023

ITEM TITLE: Meeting Protocol Reminders

DEPARTMENT: Ambulance

PURPOSE:

Respectful Meeting Protocols

ITEM SUMMARY:

Reminder about respectful conversations and discussion during meetings that follows public meeting protocols for the City of Wabasha.

- Commission Members lead discussion
 - Conversation should remain respectful.
 - Members of the public can speak during public comment or if called upon by staff or a member of the commission.
 - Commission members or staff should not interrupt people when speaking. Chair of Committee will remind people if they are interrupting another person.
 - Staff Members should give their report at the start of each agenda and provide feedback when requested.
 - Only a Commission member may make a motion and second.
-

Ambulance Commission**5) 2)****Meeting Date:** 10/17/2023**ITEM TITLE:** Approval of Full-Time Paramedic Position**DEPARTMENT:** Ambulance

PURPOSE:

Approve Full-Time Paramedic Position for 2024 budget

ITEM SUMMARY:

Adds 1 full-time paramedic position and part-time paramedic position and additional revenue growth for the ambulance service (requested by Ambulance Director Marking). This would mean a total of four full-time staff, 3 part-time staff (5.5 FTE), increasing from the current 4.5 full-time equivalent. The goal is to add scheduled paramedic staff to be able to take ALS transfers and grow the revenue and relieve pressure on overall understaffing for the service. A data analysis showed that we are still short 7 volunteers, if they are working the required minimum hours (36 hours/month). Director Marking believes that by investing in additional staffing, we should be able to grow the revenue to make up for the additional staff, due to the ability to take additional transfers. Administrator Gregerson supports the idea, as long as we can re-evaluate if there is no additional revenue growth. Our analysis showed we were about 7 paid on-call (volunteer) short of a number recommended not to burn out our volunteers but still meet our staffing. Director Marking believes that this position will be a budget neutral position. This position was placed in the 2024 budget as a place holder and will require Ambulance Commission approval and more financial review.

STAFF RECOMMENDATION:

Approve adding a Full-Time Paramedic position to the 2024 budget

ACTION REQUIRED:

Approve adding a Full-Time Paramedic position to the 2024 budget

Attachments

Staffing Scenario

Staffing Scenario

Overtime Data

AMBULANCE	4.5 FTE	5.5 FTE	5.5 FTE	5.5 FTE	5.5 FTE
<u>Account Description</u>	<u>2023 - Thru Sept</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>
911 Annual Billable Responses (No Growth)	240	325	325	325	325
Inter-Facility Annual Transports (5% Annual Growth)	76	172	182	192	202
Basic Life Support Transfers	68	86	91	96	101
Advanced Life Support Transfers	8	86	91	96	101
911 Transport Revenue (3% annual increase	\$135,835.74	\$199,007.25	\$204,977.50	\$211,126.50	\$217,460.75
IFT Transport Revenue (3% annual incease	\$65,170.70	\$176,046.30	\$180,695.06	\$196,341.12	\$212,754.58
Ambulance Training Center Revenue	\$5,320.00	\$1,500	\$2,000	\$2,000	\$3,000
Grants and Awards	\$8,500	\$0	\$0	\$0	\$0
Miscellaneous Revenue	\$10,085.73	\$8,000	\$10,000	\$10,000	\$12,000
<u>Township Revenue</u>	<u>\$27,240.90</u>	<u>\$35,000</u>	<u>\$35,000</u>	<u>\$35,000</u>	<u>\$35,000</u>
Service Revenue	\$243,653.07	\$419,553.55	\$432,672.56	\$454,467.62	\$479,715.33
E 100-420-42500-101 Full-time Employees-Regular	\$158,622.86	\$214,482	\$225,207	\$236,467	\$248,290
E 100-420-42500-103 Part-time Employees	\$62,800.38	\$146,273	\$153,087	\$160,241	\$157,753
Overtime (2023 Amount is factored into Full-Time)	\$14,925.33	\$7,000	\$8,000	\$9,000	\$10,000
E 100-420-42500-121 PERA Contributions	\$11,619.36	\$16,086	\$16,891	\$17,735	\$18,622
E 100-420-42500-122 FICA Contributions	\$13,025.41	\$22,181	\$23,330	\$24,534	\$25,795
E 100-420-42500-124 Medicare Contributions	\$3,046.30	\$5,187	\$5,456	\$5,738	\$6,033
E 100-420-42500-131 Health Insurance	\$37,295.29	\$56,859	\$62,545	\$68,800	\$75,680
E 100-420-42500-133 Dental Insurance	\$1,310.99	\$2,471	\$2,718	\$2,990	\$3,289
E 100-420-42500-134 Life Insurance	\$830.75	\$1,279	\$1,407	\$1,548	\$1,703
E 100-420-42500-140 UNEMPLOYMENT TAXES					
E 100-420-42500-151 Workers Comp Insurance Premium	\$16,770.74	\$17,000	\$17,500	\$18,000	\$18,500
E 100-420-42500-200 Office Supplies	\$434.76	\$500	\$500	\$500	\$500
E 100-420-42500-206 Training Center Expenditures	\$8,985.69	\$4,000	\$4,000	\$4,500	\$5,000
E 100-420-42500-212 Motor Fuels	\$5,292.62	\$7,000	\$8,000	\$9,000	\$10,000
E 100-420-42500-215 Oxygen-Supplies	\$1,721.90	\$1,500	\$1,500	\$1,500	\$1,500
E 100-420-42500-217 Medical Supplies	\$16,416.37	\$18,000	\$19,000	\$20,000	\$21,000
E 100-420-42500-219 General Supplies	\$993.36	\$1,500	\$1,500	\$1,750	\$1,750

5% increase
Incentives

E 100-420-42500-221 Equipment Maintenance/Parts	\$374.22	\$4,000	\$4,500	\$4,500	\$5,000
E 100-420-42500-223 Building Maint/Repair Supplies	\$634.99	\$1,000	\$1,250	\$1,250	\$1,500
E 100-420-42500-308 Continuing Ed	\$2,678.46	\$5,000	\$6,000	\$6,000	\$7,000
E 100-420-42500-311 Contractor Fees	\$21,818.69	\$23,000	\$25,000	\$28,000	\$30,000
E 100-420-42500-321 Telephone	\$1,779.01	\$2,500	\$2,500	\$2,500	\$2,500
E 100-420-42500-322 Postage	\$175.00	\$50	\$50	\$50	\$50
E 100-420-42500-331 Travel Expense	\$2,417.12	\$3,000	\$3,500	\$4,000	\$4,500
E 100-420-42500-350 Printing and Binding	\$338.89	\$500	\$500	\$500	\$500
E 100-420-42500-361 General Liability/Property Ins	\$4,390.00	\$5,000	\$5,500	\$6,000	\$6,500
E 100-420-42500-365 AMB/FIRE DISABILITY ACCIDENT	\$1,184.00	\$3,000	\$3,500	\$4,000	\$4,500
E 100-420-42500-381 Electric/Gas Utility	\$1,980.99	\$3,200	\$3,500	\$3,500	\$3,500
E 100-420-42500-388 Lodging	\$143.38	\$800	\$1,000	\$1,200	\$1,400
E 100-420-42500-401 Building Contract Maintenance		\$500	\$500	\$500	\$500
E 100-420-42500-409 Maintenance Agreements	\$543.39	\$750	\$800	\$850	\$900
E 100-420-42500-414 Vehicle Maintenance	\$4,736.36	\$5,000	\$5,500	\$6,000	\$6,500
E 100-420-42500-430 Miscellaneous	\$3,191.52	\$6,000	\$6,500	\$7,000	\$7,500
E 100-420-42500-433 Dues and Subscriptions	\$626.29	\$1,200	\$1,200	\$1,200	\$1,200
E 100-420-42500-436 Insurance Deductible for Claim	\$1,353.14	\$500	\$500	\$500	\$500
E 100-420-42500-437 Misc Licenses and Permits	\$888.00	\$0	\$0	\$0	\$0
E 100-420-42500-570 Office Equipment & Furnishings	\$501.97	\$500	\$500	\$500	\$500
E 100-420-42500-581 Uniforms	\$2,823.84	\$3,000	\$3,500	\$4,000	\$4,000
E 100-420-42500-582 Radio Equipment	\$119.85	\$0	\$0	\$0	\$0
Total:	\$391,448.89	\$589,818	\$626,441	\$664,353	\$693,965
Difference	(\$147,795.82)	(\$170,265)	(\$193,769)	(\$209,886)	(\$224,250)

Cost to City of Wabasha Residents
Opportunity to grow township revenue
Opportunity to grow other types of revenue

AMBULANCE	4.5 FTE	5.5 FTE	5.5 FTE	5.5 FTE	5.5 FTE
<u>Account Description</u>	<u>2023 - Thru Sept</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>
911 Annual Billable Responses (No Growth)	240	325	325	325	325
Inter-Facility Annual Transports (5% Annual Growth)	76	172	182	192	202
Basic Life Support Transfers	68	86	91	96	101
Advanced Life Support Transfers	8	86	91	96	101
911 Transport Revenue (3% annual increase	\$135,835.74	\$199,007.25	\$204,977.50	\$211,126.50	\$217,460.75
IFT Transport Revenue (3% annual incease	\$65,170.70	\$176,046.30	\$180,695.06	\$196,341.12	\$212,754.58
Ambulance Training Center Revenue	\$5,320.00	\$1,500	\$2,000	\$2,000	\$3,000
Grants and Awards	\$8,500	\$0	\$0	\$0	\$0
Miscellaneous Revenue	\$10,085.73	\$8,000	\$10,000	\$10,000	\$12,000
<u>Township Revenue</u>	<u>\$27,240.90</u>	<u>\$35,000</u>	<u>\$35,000</u>	<u>\$35,000</u>	<u>\$35,000</u>
Service Revenue	\$243,653.07	\$419,553.55	\$432,672.56	\$454,467.62	\$479,715.33
E 100-420-42500-101 Full-time Employees-Regular	\$158,622.86	\$214,482	\$225,207	\$236,467	\$248,290
E 100-420-42500-103 Part-time Employees	\$62,800.38	\$146,273	\$153,087	\$160,241	\$157,753
Overtime (2023 Amount is factored into Full-Time)	\$14,925.33	\$7,000	\$8,000	\$9,000	\$10,000
E 100-420-42500-121 PERA Contributions	\$11,619.36	\$16,086	\$16,891	\$17,735	\$18,622
E 100-420-42500-122 FICA Contributions	\$13,025.41	\$22,181	\$23,330	\$24,534	\$25,795
E 100-420-42500-124 Medicare Contributions	\$3,046.30	\$5,187	\$5,456	\$5,738	\$6,033
E 100-420-42500-131 Health Insurance	\$37,295.29	\$56,859	\$62,545	\$68,800	\$75,680
E 100-420-42500-133 Dental Insurance	\$1,310.99	\$2,471	\$2,718	\$2,990	\$3,289
E 100-420-42500-134 Life Insurance	\$830.75	\$1,279	\$1,407	\$1,548	\$1,703
E 100-420-42500-140 UNEMPLOYMENT TAXES					
E 100-420-42500-151 Workers Comp Insurance Premium	\$16,770.74	\$17,000	\$17,500	\$18,000	\$18,500
E 100-420-42500-200 Office Supplies	\$434.76	\$500	\$500	\$500	\$500
E 100-420-42500-206 Training Center Expenditures	\$8,985.69	\$4,000	\$4,000	\$4,500	\$5,000
E 100-420-42500-212 Motor Fuels	\$5,292.62	\$7,000	\$8,000	\$9,000	\$10,000
E 100-420-42500-215 Oxygen-Supplies	\$1,721.90	\$1,500	\$1,500	\$1,500	\$1,500
E 100-420-42500-217 Medical Supplies	\$16,416.37	\$18,000	\$19,000	\$20,000	\$21,000
E 100-420-42500-219 General Supplies	\$993.36	\$1,500	\$1,500	\$1,750	\$1,750

5% increase
Incentives

E 100-420-42500-221 Equipment Maintenance/Parts	\$374.22	\$4,000	\$4,500	\$4,500	\$5,000
E 100-420-42500-223 Building Maint/Repair Supplies	\$634.99	\$1,000	\$1,250	\$1,250	\$1,500
E 100-420-42500-308 Continuing Ed	\$2,678.46	\$5,000	\$6,000	\$6,000	\$7,000
E 100-420-42500-311 Contractor Fees	\$21,818.69	\$23,000	\$25,000	\$28,000	\$30,000
E 100-420-42500-321 Telephone	\$1,779.01	\$2,500	\$2,500	\$2,500	\$2,500
E 100-420-42500-322 Postage	\$175.00	\$50	\$50	\$50	\$50
E 100-420-42500-331 Travel Expense	\$2,417.12	\$3,000	\$3,500	\$4,000	\$4,500
E 100-420-42500-350 Printing and Binding	\$338.89	\$500	\$500	\$500	\$500
E 100-420-42500-361 General Liability/Property Ins	\$4,390.00	\$5,000	\$5,500	\$6,000	\$6,500
E 100-420-42500-365 AMB/FIRE DISABILITY ACCIDENT	\$1,184.00	\$3,000	\$3,500	\$4,000	\$4,500
E 100-420-42500-381 Electric/Gas Utility	\$1,980.99	\$3,200	\$3,500	\$3,500	\$3,500
E 100-420-42500-388 Lodging	\$143.38	\$800	\$1,000	\$1,200	\$1,400
E 100-420-42500-401 Building Contract Maintenance		\$500	\$500	\$500	\$500
E 100-420-42500-409 Maintenance Agreements	\$543.39	\$750	\$800	\$850	\$900
E 100-420-42500-414 Vehicle Maintenance	\$4,736.36	\$5,000	\$5,500	\$6,000	\$6,500
E 100-420-42500-430 Miscellaneous	\$3,191.52	\$6,000	\$6,500	\$7,000	\$7,500
E 100-420-42500-433 Dues and Subscriptions	\$626.29	\$1,200	\$1,200	\$1,200	\$1,200
E 100-420-42500-436 Insurance Deductible for Claim	\$1,353.14	\$500	\$500	\$500	\$500
E 100-420-42500-437 Misc Licenses and Permits	\$888.00	\$0	\$0	\$0	\$0
E 100-420-42500-570 Office Equipment & Furnishings	\$501.97	\$500	\$500	\$500	\$500
E 100-420-42500-581 Uniforms	\$2,823.84	\$3,000	\$3,500	\$4,000	\$4,000
E 100-420-42500-582 Radio Equipment	\$119.85	\$0	\$0	\$0	\$0
Total:	\$391,448.89	\$589,818	\$626,441	\$664,353	\$693,965
Difference	(\$147,795.82)	(\$170,265)	(\$193,769)	(\$209,886)	(\$224,250)

Cost to City of Wabasha Residents
Opportunity to grow township revenue
Opportunity to grow other types of revenue

Overtime

Ryan - \$9,964.35 – Comp Time computed if Director was Overtime Eligible. Includes benefits

Tina - \$2,705.94

Austyn - \$5,846.94

Sammie - \$912.29

Tony - \$1,382.26

Alyssa - \$289.98

Total - \$11,137.41 – Pay

Total - \$12,824.72 – Pay with Benefits

Benefits are (PERA, FICA, and Medicare)

Ambulance Commission

5) 3)

Meeting Date: 10/17/2023

ITEM TITLE: Approve Transfer Incentives

DEPARTMENT: Ambulance

PURPOSE:

Approve Transfer Incentives

ITEM SUMMARY:

Approve a \$50 transfer incentive for crew members who take a transfer. The goal is to try to increase the number of transfers we are able to take. This would only apply to paid on-call crew members. Based on the 172 projected transfers that we will be able to take in 2024, I put into the budget project \$10,000 for the incentives. A trial period through the end of the year could determine if the incentive will make a difference or not. The incentives were identified in the Business Plan as a recommended strategy. The benefit of the incentives is there are not paid if the transfer is not taken. So their is built in revenue for the transfer.

STAFF RECOMMENDATION:

Approve a trial period for incentives to see if it will make a difference.

ACTION REQUIRED:

Approve transfer incentives.

Ambulance Commission

5) 4)

Meeting Date: 10/17/2023

ITEM TITLE: Quorum Discussion

DEPARTMENT: Administration

PURPOSE:

Quorum Discussion

ITEM SUMMARY:

It has been difficult to get quorum for meetings. Staff is working to find an additional Commission member which should address some quorum concerns. In addition, it's hard to have Commission members frequently miss meetings.

Discussion questions.

1. Is everyone still committed to the Ambulance Commission and being a member and attending meetings?
2. Should we meet less often? or at a different time?

Please provide feedback to staff.

Ambulance Commission

8) 1)

Meeting Date: 10/17/2023

ITEM TITLE: Directors Report

DEPARTMENT: Ambulance

PURPOSE:

Directors Report

ITEM SUMMARY:

Attachments

Directors Report

CITY OF WABASHA

Council Monthly Expense Summary

Current Period: September 2023

Account Descr	2023		2023	2023 % of Budget
	MTD Expense	YTD Amt	Budget	
E 100-410-42500-311 Contractor Fees	\$0.00	-\$417.00	\$0.00	0.00%
E 100-420-42500-101 Full-time Employees-	\$16,927.77	\$158,622.86	\$202,808.00	78.21%
E 100-420-42500-103 Part-time Employees	\$10,003.08	\$62,800.38	\$83,000.00	75.66%
E 100-420-42500-121 PERA Contributions	\$1,371.91	\$11,619.36	\$14,836.00	78.32%
E 100-420-42500-122 FICA Contributions	\$1,607.16	\$13,025.41	\$17,410.00	74.82%
E 100-420-42500-124 Medicare Contributio	\$375.85	\$3,046.30	\$4,072.00	74.81%
E 100-420-42500-131 Health Insurance	\$2,496.53	\$37,295.29	\$49,093.00	75.97%
E 100-420-42500-133 Dental Insurance	\$128.59	\$1,310.99	\$2,004.00	65.42%
E 100-420-42500-134 Life Insurance	\$70.72	\$830.75	\$1,180.00	70.40%
E 100-420-42500-140 UNEMPLOYEMENT T	\$0.00	\$0.00	\$0.00	0.00%
E 100-420-42500-151 WC Ins. Premium	\$0.00	\$16,770.74	\$16,000.00	104.82%
E 100-420-42500-200 Office Supplies	\$83.42	\$434.76	\$500.00	86.95%
E 100-420-42500-206 Training Center Expe	\$6,338.76	\$8,985.69	\$2,000.00	449.28%
E 100-420-42500-212 Motor Fuels	\$848.16	\$5,292.62	\$3,500.00	151.22%
E 100-420-42500-215 Oxygen-Supplies	\$0.00	\$1,721.90	\$1,000.00	172.19%
E 100-420-42500-217 Medical Supplies	\$2,992.07	\$16,416.37	\$10,000.00	164.16%
E 100-420-42500-219 General Supplies	\$584.52	\$993.36	\$1,500.00	66.22%
E 100-420-42500-221 Equipment Maintena	\$0.00	\$374.22	\$4,000.00	9.36%
E 100-420-42500-223 Building Maint/Repai	\$14.99	\$634.99	\$1,000.00	63.50%
E 100-420-42500-308 Continuing Ed	\$992.00	\$2,678.46	\$5,000.00	53.57%
E 100-420-42500-310 First Responders	\$0.00	\$0.00	\$0.00	0.00%
E 100-420-42500-311 Contractor Fees	\$5,221.72	\$21,818.69	\$18,000.00	121.21%
E 100-420-42500-312 Computer Support	\$0.00	\$0.00	\$0.00	0.00%
E 100-420-42500-321 Telephone	\$187.43	\$1,779.01	\$2,500.00	71.16%
E 100-420-42500-322 Postage	\$0.00	\$175.00	\$50.00	350.00%
E 100-420-42500-331 Travel Expense	\$47.49	\$2,417.12	\$1,000.00	241.71%
E 100-420-42500-350 Printing and Binding	\$0.00	\$338.89	\$500.00	67.78%
E 100-420-42500-361 General Liability/Prop	\$0.00	\$4,390.00	\$5,000.00	87.80%
E 100-420-42500-365 AMB/FIRE DISABILIT	\$0.00	\$1,184.00	\$3,000.00	39.47%
E 100-420-42500-381 Electric/Gas Utility	\$250.94	\$1,980.99	\$2,500.00	79.24%
E 100-420-42500-388 Lodging	\$143.38	\$143.38	\$0.00	0.00%

Council Monthly Expense Summary

Current Period: September 2023

Account Descr	MTD	2023	2023	2023 % of Budget
	Expense	YTD Amt	Budget	
E 100-420-42500-401 Building Contract Mai	\$0.00	\$0.00	\$500.00	0.00%
E 100-420-42500-409 Maintenance Agreem	\$59.00	\$543.39	\$750.00	72.45%
E 100-420-42500-414 Vehicle Maintenance	\$191.86	\$4,736.36	\$3,000.00	157.88%
E 100-420-42500-430 Miscellaneous	\$160.15	\$3,191.52	\$2,000.00	159.58%
E 100-420-42500-433 Dues and Subscriptio	\$170.95	\$626.29	\$1,200.00	52.19%
E 100-420-42500-436 Insurance Deductible	\$0.00	\$1,353.14	\$500.00	270.63%
E 100-420-42500-437 Misc Licenses and Pe	\$888.00	\$888.00	\$0.00	0.00%
E 100-420-42500-570 Office Equipment &	\$0.00	\$501.97	\$500.00	100.39%
E 100-420-42500-581 Uniforms	\$99.98	\$2,823.84	\$2,000.00	141.19%
E 100-420-42500-582 Radio Equipment	\$0.00	\$119.85	\$0.00	0.00%
PROG 42500 Ambulance	\$52,256.43	\$391,448.89	\$461,903.00	

<u>Month</u>	<u>Revenue</u>	<u>Running Total</u>	<u>Difference from 2022</u>	<u>Total Collections</u>	<u>Collection Revenue</u>	<u>Accounts closed</u>
January	\$21,102.20	\$21,102.20	\$2,838.33			
February	\$32,726.18	\$53,828.38	\$3,674.72	\$245.00	\$196.00	2
March	\$23,095.03	\$76,923.41	\$1,704.04	\$205.13	\$164.10	1
April	\$28,745.16	\$105,668.57	\$8,913.63	\$265.13	\$210.10	0
May	\$16,366.66	\$122,035.23	\$12,051.22	\$1,265.13	\$1,010.09	3
June	\$35,168.90	\$157,204.13	\$30,745.35	\$265.13	\$210.10	0
July	\$36,400.61	\$193,604.74	\$54,627.08	\$510.13	\$406.10	0
August	\$32,828.73	\$226,433.47	\$72,588.80	\$3,704.90	\$2,706.83	5
September	\$36,709.39	\$263,142.86	\$89,483.23	\$1,600.20	\$985.12	1
October						
November						
December						
Total						
	Budgeted Revenue	\$240,000				
BLS Revenue	\$258,430.45					
ALS Revenue	\$4,712.41					
			Avg Monthly Collection	\$29,238.10	\$350,857.20	
			Collection Revenue - YTD	\$5,888.44		

CITY OF WABASHA
***Revenue Guideline©**

10/04/23 4:03 PM

Page 2

Current Period: September 2023

			2023	2023	September	2023	% of YTD
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Active	R 100-34160	Vehicle Impound Fees	\$0.00	\$560.00	\$0.00	-\$560.00	0.00%
Active	R 100-34161	Towing Charge	\$250.00	\$1,095.00	\$0.00	-\$845.00	438.00%
Active	R 100-34201	Police - Misc Revenue	\$0.00	\$4,412.62	\$50.00	-\$4,412.62	0.00%
Active	R 100-34204	Fire Revenue	\$60,000.00	\$49,446.61	\$0.00	\$10,553.39	82.41%
Active	R 100-34206	Fire - Misc Revenue	\$0.00	\$6,055.00	\$0.00	-\$6,055.00	0.00%
Active	R 100-34207	Ambulance Services	\$240,000.00	\$241,334.59	\$8,265.93	-\$1,334.59	100.56%
Active	R 100-34210	Ambulance Township R	\$0.00	\$27,240.90	\$0.00	-\$27,240.90	0.00%
Active	R 100-34211	Police Safe & Sober Pro	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 100-34212	Ambulance Training Cen	\$500.00	\$5,320.00	\$3,550.00	-\$4,820.00	1064.00%
Active	R 100-34213	Ambulance Misc. Reven	\$0.00	\$10,085.73	\$370.00	-\$10,085.73	0.00%
Active	R 100-34302	Street- rental equipment	\$0.00	\$300.00	\$0.00	-\$300.00	0.00%
Active	R 100-34305	Street-Twp Road Maint	\$10,578.00	\$10,578.06	\$0.00	-\$0.06	100.00%
Active	R 100-34307	Sales of Inventory	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 100-34720	Pool- Fees	\$35,000.00	\$45,533.19	\$289.70	-\$10,533.19	130.09%
Active	R 100-34721	Pool -Concession	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 100-34729	Pool - pool/reimb/trainin	\$0.00	\$605.00	\$0.00	-\$605.00	0.00%
Active	R 100-34780	Park -Misc. Revenue	\$400.00	\$1,069.54	\$0.00	-\$669.54	267.39%
Active	R 100-34781	Park-Campsite Lease	\$144,000.00	\$147,135.00	\$0.00	-\$3,135.00	102.18%
Active	R 100-34782	Park-Campsite Fees	\$2,000.00	\$1,363.56	\$154.02	\$636.44	68.18%
Active	R 100-34786	Park -Campers-winter st	\$2,000.00	\$2,600.00	\$0.00	-\$600.00	130.00%
Active	R 100-34787	Park-slip leases	\$20,000.00	\$45,800.00	\$0.00	-\$25,800.00	229.00%
Active	R 100-34790	Park - Boat Slip Daily Fe	\$500.00	\$55.00	\$0.00	\$445.00	11.00%
Active	R 100-34791	Park- Reservation Fees	\$1,500.00	\$1,471.26	\$167.64	\$28.74	98.08%
Active	R 100-35101	Police-Court Fines	\$16,000.00	\$10,591.52	\$125.00	\$5,408.48	66.20%
Active	R 100-35102	Police-Parking Fines	\$0.00	\$1,116.00	\$0.00	-\$1,116.00	0.00%
Active	R 100-36110	Bldg.Permit State Surch	\$1,000.00	\$1,518.05	\$361.50	-\$518.05	151.81%
Active	R 100-36200	Miscellaneous Revenues	\$2,000.00	\$38,476.43	\$30.00	-\$36,476.43	1923.82%
Active	R 100-36210	Interest Earnings	\$0.00	\$9,462.60	\$0.00	-\$9,462.60	0.00%
Active	R 100-36221	Cable franchise fee	\$56,000.00	\$40,020.90	\$1,090.68	\$15,979.10	71.47%
Active	R 100-36230	General Fund-Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 100-36245	Ambulance - Grants/Don	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 100-36247	Pool - Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 100-36253	Grants	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 100-36254	COPS GRANT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 100-36290	Harbor Lease Agreeemen	\$27,061.00	\$13,941.50	\$0.00	\$13,119.50	51.52%
Active	R 100-36317	INSURANCE REFUNDS	\$0.00	\$14,306.00	\$0.00	-\$14,306.00	0.00%
Active	R 100-36323	WORKMAN S COMP DI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 100-36327	PROPERTY/CASUALTY	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
Active	R 100-36334	KELLOGG-POLICE PR	\$46,798.00	\$22,943.04	\$0.00	\$23,854.96	49.03%
Active	R 100-36335	POLICE W-K SCHOOL	\$43,000.00	\$43,775.00	\$0.00	-\$775.00	101.80%
Active	R 100-37270	UT Enterprise Fund Staff	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
Active	R 100-37272	WPA - Salary Fund	\$15,000.00	\$7,500.00	\$0.00	\$7,500.00	50.00%
Active	R 100-39101	Sales of General Assets	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 100-39200	Interfund Operating Tran	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		Total General Fund	\$3,334,305.00	\$2,412,192.19	\$27,704.42	\$922,112.81	72.34%
Port Authority							
Active	R 200-31000	General Property Taxes	\$0.00	\$55,837.92	\$0.00	-\$55,837.92	0.00%
Active	R 200-31060	Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 200-32223	Subdivision Permit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 200-33000	Intergovernmental Reve	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 200-33100	Other Federal Grants	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 200-33400	State Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

<u>Month</u>	<u>Amount Billed</u>	<u>Running Total</u>	<u>Difference from 2022</u>
January	\$74,974.70	\$74,974.70	\$35,966.60
February	\$55,724.80	\$130,699.50	\$49,943.10
March	\$50,843.70	\$181,543.20	\$56,052.30
April	\$59,618.40	\$241,161.60	\$77,539.50
May	\$70,870.95	\$312,032.55	\$122,663.25
June	\$91,129.80	\$403,162.35	\$157,922.55
July	\$97,443.90	\$500,606.25	\$220,749.75
August	\$79,908.50	\$580,514.75	\$236,379.65
September	\$122,160.20	\$702,674.95	\$308,894.35
October			
November			
December			
Totals			
BLS Billed	\$643,828.80		
ALS Billed	\$58,846.15		

Financial Summary Report

Wabasha Ambulance Service
CY 2023

Transaction Category	January	February	March	April	May	June	July	August	September	October	November	December
Beginning A/R	\$ 184,063.35	\$ 155,043.44	\$ 142,870.15	\$ 141,248.52	\$ 141,371.21	\$ 171,050.05	\$ 176,307.84	\$ 192,431.69	\$ 170,864.37			
Gross Charges	\$ 74,974.70	\$ 55,724.80	\$ 50,843.70	\$ 59,618.40	\$ 70,870.95	\$ 91,129.80	\$ 97,443.90	\$ 79,908.50	\$ 122,160.20			
Contractual Adjustments	\$ 40,016.25	\$ 30,638.89	\$ 31,770.75	\$ 26,860.89	\$ 26,844.20	\$ 46,227.34	\$ 41,841.67	\$ 67,991.76	\$ 46,879.61			
Net Charges	\$ 34,958.45	\$ 25,085.91	\$ 19,072.95	\$ 32,757.51	\$ 44,026.75	\$ 44,902.46	\$ 55,602.23	\$ 11,916.74	\$ 75,280.59			
Write-Offs	\$ 44,843.05	\$ 669.94	\$ 462.63	\$ 3,889.66	\$ -	\$ 2,584.12	\$ 3,082.35	\$ 655.33	\$ 4,169.26			
Refunds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
Prior Period Payments Posted	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
Monthly Deposits	\$ 21,102.20	\$ 32,726.18	\$ 24,095.03	\$ 28,745.16	\$ 16,366.66	\$ 35,168.90	\$ 36,400.61	\$ 32,828.73	\$ 36,709.39			
Total Net Payments	\$ 21,102.20	\$ 32,726.18	\$ 24,095.03	\$ 28,745.16	\$ 16,366.66	\$ 35,168.90	\$ 36,400.61	\$ 32,828.73	\$ 36,709.39			
Ending A/R	\$ 153,076.55	\$ 146,733.23	\$ 137,385.44	\$ 141,371.21	\$ 169,031.30	\$ 178,199.49	\$ 192,427.11	\$ 170,864.37	\$ 205,266.31			
Charge Adjustment	\$ 1,966.89	\$ -			\$ 2,018.75	\$ (1,891.65)	\$ 4.58					
Transaction Adjustments	\$ -	\$ 3,863.08	\$ (3,863.08)									

ALS Billed

July - \$6,368.30
August - \$18,310.40
Sept - \$34,167.45
Total = \$58,846.15

<u>Location</u>	<u>Number of calls</u>
St. Elizabeth's	30
City of Wabasha	26
Greenfield Twp	5
City of Lake City (MA)	4
Winona Health (MA)	4
City of Kellogg	3
MCHS-LC (MA)	3
Watopa Twp	2
Highland Twp (MA - Mayo)	2
Pepin Twp	1
Minneiska Twp	1
<u>Glasgow Twp</u>	<u>1</u>
Total Calls	82
<u>Calls of Note</u>	
Turndowns	21
Transfers Taken	16
ALS Transfer Turndowns	17
ALS Transfers Taken	6
Non-Billable Calls	35
Resident Contacts	26
Residents Billed	24
Non-Resident Contacts	24
Non-Resident Billed	23
ALS Billed Calls	15
Back Up Calls	6
3rd Calls	0
ALS Intercepts	0

<u>Overall Patient Contacts</u>	
City of Wabasha	19
Non-Resident	11
Greenfield Twp	5
Wisconsin	4
City of Kellogg	4
Glasgow Twp	3
Pepin Twp	1
Minneiska Twp	1
Lake City	1
Lake Twp	1
<u>Transfer Residents</u>	
Wisconsin	4
City of Wabasha	3
Winona County	2
Greenfield Twp	1
City of Kellogg	1
Glasgow Twp	1
Lake City	1
Olmsted County	1
Anoka County	1
Hennepin County	1

[illegible]

<u>Calls of Note</u>	
Total Turndowns	102
Total Transfers Taken	76
ALS Transfer Turndowns	33
ALS Transfer Taken	8
Non-Billable Calls	227
Resident Contacts	204
Residents Billed	167
Non-Resident Contacts	187
Non-Resident Billed	149
ALS Billed	26
Back Up Calls	27
3rd Calls	2
ALS Intercepts	1
<u>Overall Patient Contacts</u>	
City of Wabasha	172
Non-Resident	84
Greenfield Twp	42
Wisconsin	38
City of Kellogg	16
Pepin Twp	12
Minneiska Twp	11
Watopa Twp	5
Glasgow Twp	5
Plainview Twp	2
Unknown	2
Highland Twp	1
Mazeppa Twp	1
Lake Twp	1

<u>Transfer Residents</u>	
Wisconsin	24
City of Wabasha	22
Pepin Twp	5
Lake City	4
Greenfield Twp	4
Winona County	4
Olmsted County	3
Hennepin County	3
Watopa Twp	2
City of Kellogg	2
Minneiska Twp	1
Glasgow Twp	1
Anoka County	1