

WABASHA CITY COUNCIL

WABASHA CITY HALL

Wednesday, July 12, 2023

Council Meeting 6:00 PM

To see Council meeting YouTube videos, go to the City's YouTube page and go to the "LIVE" tab.

All matters listed under "Consent Agenda" are considered to be routine by the City Council and will be entered by one motion. Unless requested by a Council Member or citizen, there will be no separate discussion on these items. If discussion is required regarding an item, that item will be removed from the Consent Agenda and will be considered separately. This meeting will be held in person at Wabasha City Hall, a virtual option is also available, to join click here <https://us02web.zoom.us/j/82339495094>. To watch the meeting live on your computer or Smartphone, [click here](#) to watch the meeting on YouTube (or search City of Wabasha YouTube Channel). Council Member Dean Meurer will join the meeting by Zoom from : 218 Main St W, Wabasha, MN 55981

1. **Pledge of Allegiance**
2. **Guest Speaker -**
 1. Tisha Bergner - WCPH TZD Program Information
3. **Public Comments**
4. **Changes or Additions to Agenda**
5. **Mayor's Presentation - Mayor Emily Durand**
6. **Committee Reports and Wabasha Good News**
7. Administrator's Report
8. **Consent Agenda**
 1. Approval of June 6, 2023, Regular Minutes
 2. Beach Park Slide Replacement Quote
 3. Replacement of Public Works Desks
 4. July Warrants
 5. City Council Minutes 6-6-2023
 6. Special City Council Minutes 6-13-2023
 7. Special City Council Minutes 6-26-2023
 8. Gambling Applications
 9. Liquor License
9. **Public Hearing**
 1. Public Hearing – Tax Abatement
 2. Resolution Approving Tax Abatement
10. **General Business**
 1. Reconsideration of 12th Street Bike Path
 2. Resolution Authorizing Sale of Bonds
 3. 2023 Street Project Assessments Resolution
 4. Appoint Council Member to Kellogg-Greenfield-Wabasha Trail Connection Joint Powers Board
11. **Donations**
 1. 24-2023 July Donations Resolution
12. **Information - financials emailed to Council.**
13. **Announcements**
14. **Adjournment**

City Council Regular

2. 1.

Meeting Date: 07/12/2023

ITEM TITLE: Tisha Bergner - WCPH TZD Program Information

DEPARTMENT: Administration

PURPOSE:

ITEM SUMMARY:

Tisha will be here from Wabasha County Public Health to give the Council information on the TZD Program (Towards Zero Death).

City Council Regular

7.

Meeting Date: 07/12/2023

ITEM TITLE: Administrator's Report

DEPARTMENT: Administration

PURPOSE:

Administrator's Report - Caroline Gregerson

ITEM SUMMARY:

Greetings: I am away on a summer vacation with family. Please see report.

- June meant the beginning of the Athletic Field construction project and the first pre-construction for the Downtown Street Project and the first meeting with downtown neighbors. Project will begin Monday, July 24th with road closures starting Friday, July 21st. We are grateful for the donations coming in towards the project and the efforts of Ann Lineweaver and Troy Passe.
- Cora with CEDA finished the paperwork on the HVAC Grant for Slippery's and we are working through the West side Tavern Project, Re/Max, Fresh Wok, Xtreme Image. We have still requests coming in from businesses but funds are all spoken for.
- Senator Drazkowski's staff is working to try and get Wabasha on the bonding tour for our Highway 60 Re-alignment.
- CM Jeff Sulla and I attended the League of Minnesota Cities conference and toured some interesting cottage-style housing developments and a apartment rehab project done by the owners of the Anderson Hotel in Duluth. Jeff also toured the Duluth Port Authority.
- Signing ceremony for the Section 217D agreement is Monday July 24th at 5:30PM at the National Eagle Center Ampitheater. This is to celebrate the formal partnership between the City and the Army Corps. Mike Flaherty, with Flaherty and Hood, send out a final operating agreement to the Kohner Company.

Celebrating some great employee work anniversaries today:

- Riley Costello (One Year as our Assistant Public Works Director). Tony Johnson will present remarks.
 - Tony Johnson (20 years with the City of Wabasha, currently Public Works Director). Emily Durand will present remarks.
 - Dan Metcalf (10 years with the City of Wabasha), Joe Stark to present remarks.
-

City Council Regular

8. 2.

Meeting Date: 07/12/2023

ITEM TITLE: Beach Park Slide Replacement Quote

DEPARTMENT: Administration

PURPOSE:

ITEM SUMMARY:

The slide at beach park needs to be replaced as it is cracked and being held together by a patch. The crack was caused by the floodwaters. There are funds coming in the amount of \$2,530 to put towards the expense, and the remaining amount will come out of Park Maintenance funds.

Attachments

Slide Replacement Cost



10 Pine St.
Concord, NH 03301
888-290-8405
<https://naturalplaygroundsstore.com>

Invoice Number	7912
Sale Date	6/20/23

Billing Info: Customer # WHC919

Tony Johnson
Wabasha City Hall
900 Hiawatha Drive East

Wabasha MN 55981

Shipping Info:

Tony Johnson
Department of Public Works Wabasha
700 10th Street West

Wabasha MN 55981

Qty	Description	Option	Opt Price	Item Price	Line Price
1	Embankment Slides (3 foot drop to 35 foot drop)	Embankment Slide 12'	\$5,916.95		\$5,916.95

Pymt. Type	Details	Amt. Applied	Sub Total	\$5,916.95
			Discount	
			Tax	
			Shipping & Handling	\$750.06
			Rush Fee	

*All Sales final, NO RETURNS, refunds or exchanges.
Payment Due Upon Receipt
One time 5% late fee can incur and Compounding Interest of 18% Apr.
for non payment of invoices.*

Order Total	\$6,667.01
Payments	

City Council Regular

8. 3.

Meeting Date: 07/12/2023

ITEM TITLE: Replacement of Public Works Desks

DEPARTMENT: Administration

PURPOSE:

ITEM SUMMARY:

Applied for REP Program Grant to cover 100% of the cost for new desks at Public Works office. The current desks are in poor condition and the layout does not provide a functional workspace for staff.

Attachments

Quote for PW Desks

PW Desk Layout Plan

REP Request

Current Office Layout



1920 North Broadway
Rochester MN 55906
507-282-3870

Quotation 42739

Quote Date 06/13/23

Customer 2925

Terms Due Upon Receipt

Expiration Date 07/12/23

Account Representative JENNY EVANS

Quote To

County of Wabasha
848 17TH ST E STE 4
Wabasha MN 55981-5036

Ship To

County of Wabasha
848 17TH ST E STE 4
Wabasha MN 55981-5036

Wabasha County Publick Works

CONTRACT:MN NASPO 19Z03506
STATE CONTRACT RELEASE F-379(5)
CONTRACT #223337

Steelcase standard lead times 4 weeks

Contact: Riley Costella
507-319-4001
pwasst@wabasha.org

lead 2576

Description	Quantity	Unit Price	Extended Price
1 WCC224848 - Worksurface-Corner, Curved, 24DL x 24DR x 48WL x 48WR EDGE: 6706 CLAY WENGE TOP-SURF: 2HCW CLAY WENGE (HPL) WKSF OPT: *OPT:WORKSURFACE OPTION SCALLOP: STD:SCALLOPS STEELCASE Tag For 24/48/48/24	2	265.64	531.28
2 USWS - Worksurface-Straight, Laminate, Plastic edge profile Size Option: Modular Depth: 24.00000 Width: 108.00000 Top Surface Finish: Woodgrain HPL 2HCW - CLAY WENGE (HPL) Grain Direction: Long Grain Edge Finish: Plastic - PG1 6706 - CLAY WENGE Power Access: No Power Access	1	348.30	348.30

Accepted by _____ Title _____ Date _____

Description		Quantity	Unit Price	Extended Price
2	Scallop: With Scallop Grommet: No Grommet Cord Drop: No Cord Drop STEELCASE Tag For 24/108			
3	USWS - Worksurface-Straight, Laminate, Plastic edge profile Size Option: Modular Depth: 24.00000 Width: 42.00000 Top Surface Finish: Woodgrain HPL 2HCW - CLAY WENGE (HPL) Grain Direction: Long Grain Edge Finish: Plastic - PG1 6706 - CLAY WENGE Power Access: No Power Access Scallop: With Scallop Grommet: No Grommet Cord Drop: No Cord Drop STEELCASE Tag For 24/42	1	115.32	115.32
4	USWS - Worksurface-Straight, Laminate, Plastic edge profile Size Option: Modular Depth: 24.00000 Width: 96.00000 Top Surface Finish: Woodgrain HPL 2HCW - CLAY WENGE (HPL) Grain Direction: Long Grain Edge Finish: Plastic - PG1 6706 - CLAY WENGE Power Access: No Power Access Scallop: With Scallop Grommet: No Grommet Cord Drop: No Cord Drop STEELCASE Tag For 24/96	1	319.63	319.63
5	TS7WKSPT39 - Reinforcing channel, 39W STEELCASE Tag For RC	2	25.33	50.66
6	TS7WKSPT51 - Reinforcing channel, 51W	1	25.33	25.33

Accepted by _____ Title _____ Date _____

Description		Quantity	Unit Price	Extended Price
6	STEELCASE Tag For RC			
7	TS7WKSPT63 - Reinforcing channel, 63W STEELCASE Tag For RC	1	25.33	25.33
8	UDPL - Post leg, Double, Glides, 28 1/2H LEGS: 4CL4 SEA GLASS STEELCASE Tag For DLD	4	194.65	778.60
9	UPL - Post leg, Glides, 28 1/2H LEGS: 4CL4 SEA GLASS STEELCASE Tag For PL	2	80.33	160.66
10	TS7TIEPLATE - Tie plate, Package quantity 6, Side by side worksurface application STEELCASE Tag For TP	1	52.66	52.66
11	RPF2427AF - Pedestal-Fixed, 2 box / 1 file, Flush steel front, 22 5/8D x 15W x 27H BASIC: 7243 SEAGULL LOCK: 9201 POLISHED CHROME KEYS: SK PLUG DWR OPT: *OPT:DRAWER FEATURE OPTIONS FULL DWR: STD:FULL DRAWER PULLS: *OPT:PULL OPTIONS INT PULL: STD:INTEGRAL J, PULL LOCK OPT: *OPT:LOCK OPTIONS SINGLELK: STD:SINGLE LOCK STEELCASE Tag For BBF/15	2	330.30	660.60
12	RLF18422F - Universal; Lateral file, 2 drawers, Flush steel front, 18D x 42W x 28H BASIC: 7243 SEAGULL LOCK: 9201 POLISHED CHROME KEYS: SK PLUG TOP OPT: *OPT:TOP OPTIONS NO TOP: NO TOP	2	614.74	1,229.48

Accepted by _____ Title _____ Date _____



1920 North Broadway
Rochester MN 55906
507-282-3870

Quotation 42739

Page 4 / 5 (cont'd)

Description		Quantity	Unit Price	Extended Price
12	LOCK OPT: *OPT:DRAWER LOCK OPTIONS CENTRAL: STD:CENTRAL LOCKING DWR DWR ACC: *OPT:FILE DWR ACCESSORIES HF: STD:DRAWERS WITH HF'S CNTRWT: *OPT:COUNTERWEIGHT PKG NO WGHT: NO COUNTERWT PKG BASE OPT: *OPT:BASE OPTIONS UNIVBASE: UNIVERSAL BASE STEELCASE Tag For LF/2/42			
13	RBC15302A - Bookcase, 1 adjustable shelf, 15D x 30W x 28H BASIC: 7243 SEAGULL TOP OPT: *OPT:TOP OPTIONS LAM TOP: LAMINATE TOP TOP-SURF: TOP SURFACE PLAS LAM: *TOP-SURF:PLASTIC LAMINATE 2HCW: CLAY WENGE (HPL) EDGE: EDGE PLASTIC: *EDGE:PLASTIC 6706: CLAY WENGE STEELCASE	2	548.59	1,097.18
14	DESIGN - (DESIGN) CAD/LAYOUT/SPECIFICATIONS/INVENTORY SGOP	1	37.50	37.50
15	INSTALL - FURNITURE INSTALLATION(including wall attachment if applicable) SGOP	1	505.00	505.00
Quotation Totals				
Sub Total				5,937.53
Minnesota NON-Taxable				0.00
Grand Total				5,937.53

End of Quotation

Accepted by _____ Title _____ Date _____

Terms and Conditions of Sale

1. Orders: It is understood and agreed that an order cannot be canceled except by mutual consent, subject to Vendor's approval. If a percentage cancellation charge is made by the vendor, the percentage will be applied to the contract cost of the items canceled and be invoiced to the Customer/Purchaser. If Vendor is unable to accommodate the request for cancellation, the sale will be final.
2. Change orders: Request to change the scope of the project after product has been ordered or the labor quote has been approved by Purchaser may result in change order fees.
3. Price: All prices are firm for 30 days from the date of this proposal unless manufacturer assesses a price increase or otherwise specifically noted.
4. Tax: Proposals and orders are subject to applicable sales tax.
5. Deposit: Fifty percent (50%) deposit is required with order unless Purchaser is legally exempt, or negotiation has been made.
6. Terms: Net due upon receipt of invoice. A finance charge of 1.5% per month will be charged on all balances over thirty (30) days. Schmidt Goodman Office Products, Inc. reserves the right to charge a credit card fee if that payment method is chosen. The fee will be added to the total of the transaction and will be equal to the cost of processing the selected credit card. Maximum Credit Card payment allowed \$5000. per order.
7. Delivery: in the event that delivery/installation is provided as part of the sale, the following shall apply; Job site shall be clear and free of debris prior to installation. Electric current, heat, and elevator services will be furnished without charge to Schmidt Goodman Office Products, Inc. Delivery/installation hours shall be made during normal business hours (eight-hour, five-day work week Monday thru Friday). If Delivery/Installation is required at a time other than stated, Purchaser agrees to pay Schmidt Goodman Office Products, Inc. the applicable overtime rate. Upon delivery of goods by Schmidt Goodman Office Products, Inc. to Purchaser's location, all risk of loss or damage shall pass to the Purchaser, including but not limited to loss/damage by weather, other trades such as painting, plastering, wall covering, window treatments, fire or other elements. Purchaser agrees to hold Schmidt Goodman office Products, Inc. harmless from loss for such reasons.
8. Delivery/Installation Delays: If Premises of Purchaser are not ready for installation/delivery the Purchaser agrees to pay ninety percent (90%) of the value of the delivered goods within five (5) days. If product cannot be delivered/installed as originally scheduled due to site readiness Purchaser agrees to pay any cost of storage, re-direct of freight, labor hours of double handling product and any other costs incurred due to non-readiness of job site.
9. Lien and security interest: Schmidt Goodman Office Products, Inc. shall have and retain a lien on and security interests, in all goods until all goods have been paid for in full. Upon non-payment of goods Schmidt Goodman Office Products, Inc. shall have the right to recover possession of such of goods. Cost of removal of goods shall be at the expense of the Purchaser.
10. Costs and attorney fees: In the event the Purchaser should fail to comply with any of the terms, conditions, or provisions hereof, and should it become necessary for Schmidt Goodman Office Products, Inc. to incur costs or engage the services of others, Purchaser agrees to pay all costs and expenses incurred by Schmidt Goodman office Products, Inc.; including costs and reasonable attorney's fees, whether out of court, at trial or appellate levels or in bankruptcy/insolvency proceedings, or otherwise.
11. Lack of control: Schmidt Goodman Office Products, Inc. shall not be liable for any damages, arising out of failure, delay or interruption in the performance of this proposal/order caused by strike, flood, wind, war, civil disturbance, fire, act of God, shortage of labor or materials, or any other matter beyond its direct and sole control.
12. Trade/Manufacture standards: The goods shall be subject to reasonable variation from standard in color, quality, finish and variations allowed by the trade customs of the industry.
13. Warranty Disclaimer: Schmidt Goodman Office Products, Inc. will assist Purchaser in the resolution of problems or claims concerning damaged and/or defective materials within guarantee or warranty period as stated by the manufacturer supplier or fabricator. Schmidt Goodman Office Products, Inc. will arrange for the repair or replacement of any damaged or defectives goods covered under Manufacturer's warranty. Schmidt Goodman Office Products, Inc. neither guarantees nor warrants that the manufacturer will comply with the terms of its warranty and Schmidt Goodman Office Products, Inc. does not adopt, guarantee or warranty that the manufacturer will comply with its obligations. Schmidt Goodman Office Products, Inc. shall not be liable for defects in, or loss to the goods sold or caused by the goods sold. Schmidt Goodman Office Products, Inc. hereby disclaims all warranties, expressed or implied, including without limitation, implied warranties of merchantability or fitness for a particular purpose and Schmidt Goodman Office Products, Inc. shall not be liable for any actual indirect, special, incidental or consequential damages to Purchaser or to any third party as consequence of the alleged breach of any such warranty. Purchaser agrees to indemnify and hold harmless Schmidt Goodman Office Products, Inc. and its agents and employees of and from any claims for damage or loss due to due to damage or injury caused by the goods after delivery to the Purchaser.



**schmidt
goodman**
office products, inc.
1920 N Broadway Ave
Rochester, MN 55906
507.282.3870

CLIENT NAME
Wabasha County

PROJECT TITLE
Public Works Office

CLIENT CONTACT
Riley Costello
507-319-4001
PWAssf@wabasha.org

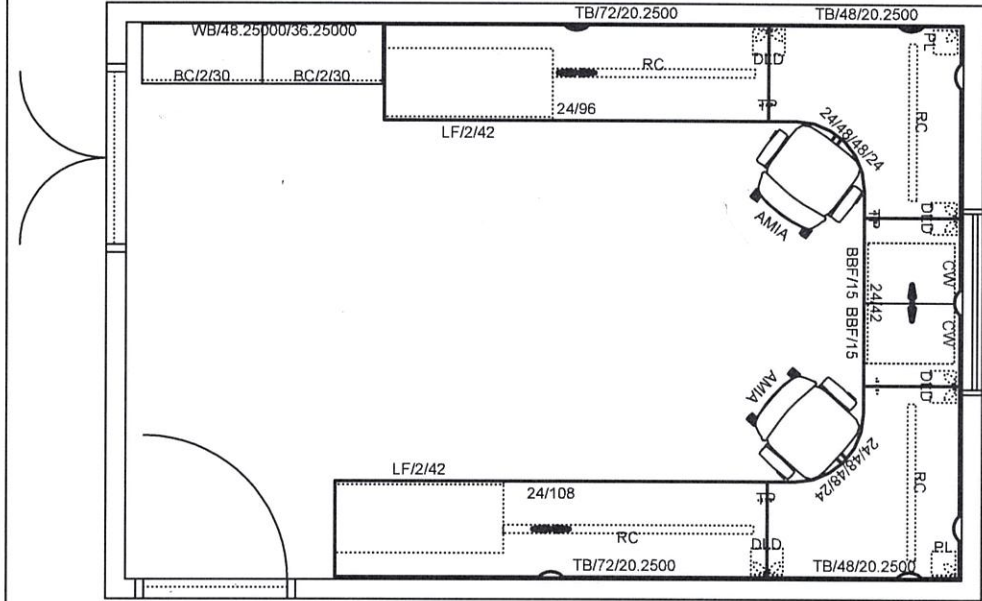
PROJECT ADDRESS
700 10th St W
Wabasha MN 55981

SG PROJECT TEAM
Account Manager:
Jenny Evans
Interior Designer:
Erica Wencil

ALTERNATIVE
ALT. 3

REVISION LOG
1. EW/4.7.23 4.
2. JM/4.14.23 5.
3. 6.

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FURNITURE PLAN
1/4" = 1'-0"



Radiological Emergency Preparedness (REP) Program Reception Center Request for Purchase

Grant #	Wabasha Reception Center	Reporting Period	2023-2024
Requesting Agency	City of Wabasha	Submitted by (Printed Name)	Tony Johnson
Date Submitted to DHS	6/14/2023	Date Received by DHS	6/15/2023

Equipment Purchase Request

Provide information about your equipment purchase request and justify why it should be funded with REP funds.

Public Works is in the process of organizing our office space. We are needing to replace our old, dilapidated desks and cabinets. We need equipment that are of today's standards, efficient, safe, and ergonomically fit. We have much wasted space in our current set up. This project could help us perform a better job for our REP office work and organizational skills. Total project cost would be \$5,937.53. We currently have a full budget of REP funds available. See attached pictures.

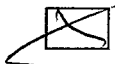
REP Funded Training Request

Provide information about your training request and justify why this training should be funded with REP funds.

Authorized Signature of Requesting Agency

Ty J. Johnson

Approved



Signature of approving authority

[Signature]

Not Approved



Printed name of approving authority

Reason request was denied:



City Council Regular

8. 4.

Meeting Date: 07/12/2023

ITEM TITLE: July Warrants

DEPARTMENT: Administration

PURPOSE:

ITEM SUMMARY:

Attachments

July Warrants

CITY OF WABASHA COUNCIL PAYABLES

07/07/23 10:22 AM

Page 1

PROG Descr	Search Name	Account Descr	Amount	Comments
PROG Descr				
	BRIANNA BAAB	G 100-10424 Pool Concession Fund	\$40.61	REIMBURSEMENT MENARDS & MILEAGE
	WATER SYSTEMS COMPANY	G 100-10424 Pool Concession Fund	\$91.80	SLUSHIE MACHINE WATER
	VISA	G 100-10424 Pool Concession Fund	\$339.08	SAMS CLUB
	VISA	G 100-10424 Pool Concession Fund	\$155.63	SCHWANS
	VISA	G 100-10424 Pool Concession Fund	\$89.75	SLUSHIE MIX
	VISA	G 100-10424 Pool Concession Fund	\$26.48	MENARDS
	VISA	G 100-10424 Pool Concession Fund	\$58.63	SAMS CLUB
	VISA	G 100-10424 Pool Concession Fund	\$585.90	SAMS CLUB
	BRIANNA BAAB	G 100-10424 Pool Concession Fund	\$55.92	REIMBURSEMENT MENARDS & MILEAGE
	VISA	G 100-10424 Pool Concession Fund	\$89.52	SLUSHY MIX
	VISA	G 100-10424 Pool Concession Fund	\$160.63	SCHWANS
	VISA	G 100-10424 Pool Concession Fund	\$107.64	SLUSHY MIX
	LAURA DOSE	G 100-20400 Sales Tax	\$4.20	REFUND OF PARK RESERVATION
PROG Descr			\$1,805.79	
PROG Descr Administration				
Administration	VISA	E 100-410-41500-308 Continuing Ed	\$280.25	CHANGE MAKERS RETREAT
Administration	RED WING WORDSMITH	E 100-410-41500-311 Contractor Fees	\$128.00	MINUTES
Administration	KIEL SCHLEUSNER	E 100-410-41500-311 Contractor Fees	\$1.00	OVERPAYMENT ON PERMIT
Administration	WATER SYSTEMS COMPANY	E 100-410-41500-311 Contractor Fees	\$14.98	CITY HALL WATER MACHINE
Administration	WATER SYSTEMS COMPANY	E 100-410-41500-311 Contractor Fees	\$35.40	city hall
Administration	WATER SYSTEMS COMPANY	E 100-410-41500-311 Contractor Fees	\$14.98	city hall
Administration	METRO SALES INC	E 100-410-41500-311 Contractor Fees	\$626.82	QUARTERLY BASE RATE & COPY FEES
Administration	CINTAS	E 100-410-41500-311 Contractor Fees	\$76.02	RUG SERVICES
Administration	DARREN SHEELEY	E 100-410-41500-311 Contractor Fees	\$180.00	MOW
Administration	HBC	E 100-410-41500-321 Telephone	\$105.99	phone
Administration	DICKS FRESH MARKET	E 100-410-41500-330 Meeting Expense	\$144.94	TOUCH A TRUCK EVENT
Administration	AMERICAN LEGAL PUBLISHING COR	E 100-410-41500-350 Printing and Binding	\$450.00	INTERNET RENEWAL PERIOD 2023-2024
Administration	LAURA DOSE	E 100-410-41500-433 Dues and Subscriptions	\$55.80	REFUND OF PARK RESERVATION
PROG Descr Administration			\$2,114.18	
PROG Descr Ambulance				
Ambulance	VISA	E 100-420-42500-206 Training Center Expenditures	\$245.89	WALMART
Ambulance	WABASHA COUNTY	E 100-420-42500-212 Motor Fuels	\$456.46	AMBULANCE DIESEL
Ambulance	KWIK TRIP INC	E 100-420-42500-212 Motor Fuels	\$246.66	AMBULANCE JUICE
Ambulance	KWIK TRIP INC	E 100-420-42500-212 Motor Fuels	\$246.66	AMBULANCE FUEL

PROG Descr	Search Name	Account Descr	Amount	Comments
Ambulance	AIRGAS USA LLC	E 100-420-42500-215 Oxygen-Supplies	\$109.22	OXYGEN
Ambulance	AIRGAS USA LLC	E 100-420-42500-215 Oxygen-Supplies	\$50.29	OXYGEN
Ambulance	AIRGAS USA LLC	E 100-420-42500-215 Oxygen-Supplies	\$126.21	OXYGEN
Ambulance	AIRGAS USA LLC	E 100-420-42500-215 Oxygen-Supplies	\$419.04	OXYGEN
Ambulance	LIFE-ASSIST, INC	E 100-420-42500-217 Medical Supplies	\$2,134.00	COMBICARRIER& LETTERING
Ambulance	LIFE-ASSIST, INC	E 100-420-42500-217 Medical Supplies	\$102.25	DESTROYER, IV CATHETERS & SOLUTIO
Ambulance	LIFE-ASSIST, INC	E 100-420-42500-217 Medical Supplies	\$100.46	ALBUTEROL & ELECTRODES
Ambulance	LIFE-ASSIST, INC	E 100-420-42500-217 Medical Supplies	\$166.32	IV CATHETERS & LACTATED RINGERS
Ambulance	LIFE-ASSIST, INC	E 100-420-42500-217 Medical Supplies	\$235.60	I-GELS, STAT-PADZ, SUCTION CANISTER
Ambulance	BOUND TREE MEDICAL, LLC	E 100-420-42500-217 Medical Supplies	\$137.65	ELECTRODES
Ambulance	LIFE-ASSIST, INC	E 100-420-42500-217 Medical Supplies	\$286.18	medical supplies
Ambulance	LIFE-ASSIST, INC	E 100-420-42500-217 Medical Supplies	\$84.30	MEDICAL SUPPLIES
Ambulance	LIFE-ASSIST, INC	E 100-420-42500-217 Medical Supplies	\$193.11	SOFT STRETCHER & TEST STRIPS
Ambulance	LIFE-ASSIST, INC	E 100-420-42500-217 Medical Supplies	\$135.60	DISINFECTANT & DECOMPRESS INDICAT
Ambulance	GUNDERSEN ST ELIZ HOSP & CLINIC	E 100-420-42500-217 Medical Supplies	\$620.49	GLUCAGON KIT
Ambulance	BOUND TREE MEDICAL, LLC	E 100-420-42500-217 Medical Supplies	\$166.69	INVOICES 84923555 & 84963123
Ambulance	LIFE-ASSIST, INC	E 100-420-42500-217 Medical Supplies	\$428.37	MISC SUPPLIES TO RESTOCK
Ambulance	LIFE-ASSIST, INC	E 100-420-42500-217 Medical Supplies	\$360.75	ZOLL PADZ
Ambulance	DICKS FRESH MARKET	E 100-420-42500-219 General Supplies	\$84.29	MISC AMB SUPPLIES
Ambulance	VISA	E 100-420-42500-219 General Supplies	\$37.41	DOLLAR GENERAL
Ambulance	VISA	E 100-420-42500-219 General Supplies	\$12.18	DOLLAR GENERAL
Ambulance	STRYKER SALES CORPORATION	E 100-420-42500-221 Equipment Maintenance/Parts	\$227.72	IN AMB SHUT OFF - ASSY
Ambulance	HILLS HARDWARE HANK	E 100-420-42500-223 Building Maint/Repair Supplies	\$182.09	MAY STATEMENT
Ambulance	VISA	E 100-420-42500-223 Building Maint/Repair Supplies	\$12.50	SAFETY TAPE
Ambulance	HILLS HARDWARE HANK	E 100-420-42500-223 Building Maint/Repair Supplies	\$76.21	MISC AMB HALL ITEMS
Ambulance	THE JOY LABS	E 100-420-42500-308 Continuing Ed	\$293.23	PROFESSIONAL DEVELOPMENT
Ambulance	IMAGE TREND	E 100-420-42500-311 Contractor Fees	\$1,800.00	ANNUAL FEE
Ambulance	CULLIGAN	E 100-420-42500-311 Contractor Fees	\$59.00	WATER SOFTNER
Ambulance	ECP SERVICES, LLC	E 100-420-42500-311 Contractor Fees	\$982.00	MAY COMMISSIONS
Ambulance	FIRSTNET BUILT WITH AT & T	E 100-420-42500-321 Telephone	\$409.31	NEW PUCK FOR RIG
Ambulance	HBC	E 100-420-42500-321 Telephone	\$79.76	phone
Ambulance	VISA	E 100-420-42500-322 Postage	\$28.95	USPO
Ambulance	VISA	E 100-420-42500-322 Postage	\$30.90	USPO
Ambulance	ELLIOTT KANN	E 100-420-42500-331 Travel Expense	\$106.77	MILEAGE TO GET LOANER RIG
Ambulance	DEPT OF ADMIN/PLANT MANAGEME	E 100-420-42500-350 Printing and Binding	\$96.00	NOTICE OF COMPLETED APP ALS
Ambulance	VALLEY PUBLICATIONS, INC	E 100-420-42500-350 Printing and Binding	\$45.68	PUBLIC HEARING ADVERTISEMENT
Ambulance	VISA	E 100-420-42500-350 Printing and Binding	\$5.00	Boost FB Ambulance Post
Ambulance	CLEARWAY COMMUNITY SOLAR LLC	E 100-420-42500-381 Electric/Gas Utility	\$98.26	AMBULANCE SOLAR
Ambulance	CLEARWAY COMMUNITY SOLAR LLC	E 100-420-42500-381 Electric/Gas Utility	\$123.47	AMBULANCE SOLAR
Ambulance	XCEL ENERGY	E 100-420-42500-381 Electric/Gas Utility	\$102.96	AMBULANCE ELECTRIC
Ambulance	DICK S AUTO PARTS	E 100-420-42500-414 Vehicle Maintenance	\$76.67	AMBULANCE CLEANING SUPPLIES

PROG Descr	Search Name	Account Descr	Amount	Comments
Ambulance	EVEREST EMERGENCY VEHICLES, IN	E 100-420-42500-414 Vehicle Maintenance	\$63.96	PARTS
Ambulance	MOTOR PARTS & EQUIPMENT	E 100-420-42500-414 Vehicle Maintenance	\$14.99	STAR BRITE SPOT REMOVER
Ambulance	VISA	E 100-420-42500-414 Vehicle Maintenance	\$736.29	TOWING OF AMBULANCE
Ambulance	JESSES AUTOMOTIVE LLC	E 100-420-42500-414 Vehicle Maintenance	\$219.86	FORD F-450
Ambulance	VISA	E 100-420-42500-414 Vehicle Maintenance	\$282.20	MN TRUCK & TRAILER
Ambulance	VISA	E 100-420-42500-430 Miscellaneous	\$5.99	STAPLES
Ambulance	VISA	E 100-420-42500-430 Miscellaneous	\$18.99	WATERPROOF CASE
Ambulance	VISA	E 100-420-42500-430 Miscellaneous	\$65.70	ALS MED CASES
Ambulance	VISA	E 100-420-42500-430 Miscellaneous	\$4.16	EMS BIKE RIDE
Ambulance	VISA	E 100-420-42500-430 Miscellaneous	\$171.77	SAMS CLUB
Ambulance	VISA	E 100-420-42500-430 Miscellaneous	\$572.64	POSITIVE PROMOTIONS
Ambulance	VISA	E 100-420-42500-430 Miscellaneous	\$162.56	MENARDS WORK BENCH
Ambulance	VISA	E 100-420-42500-430 Miscellaneous	-\$18.11	RETURNED WRONG CASE
PROG Descr Ambulance			\$14,323.56	
PROG Descr Debt Service Funds				
Debt Service Funds	PEPIN MANUFACTURING	E 383-470-47000-601 Bond Principal	\$16,375.45	TIF DIST 8
Debt Service Funds	PEPIN MANUFACTURING	E 383-470-47000-611 Bond Interest	\$1,644.53	TIF DIST 8
Debt Service Funds	NORTHLAND TRUST SERVICES	E 395-470-47000-611 Bond Interest	\$4,450.00	BOND FEES & INTEREST
Debt Service Funds	NORTHLAND TRUST SERVICES	E 395-470-47000-621 Bond-Fiscal Agent Fee	\$495.00	BOND FEES & INTEREST
Debt Service Funds	FIRST INDEPENDENT BANK	E 399-470-47000-611 Bond Interest	\$5,535.00	BOND INTEREST
PROG Descr Debt Service Funds			\$28,499.98	
PROG Descr Elections/Voters Registration				
Elections/Voters Registrati	WABASHA COUNTY AUDITOR/TREAS	E 100-410-41200-403 Office Equipment Maint. Agreem	\$675.00	OMNIBALLOT MAINTENANCE
PROG Descr Elections/Voters Registration			\$675.00	
PROG Descr Emergency Management				
Emergency Management	VISA	E 100-420-42400-387 Emergency Mgmt/Flood Expense	\$526.83	CHEST WADERS
Emergency Management	TIM ADAMS	E 100-420-42400-387 Emergency Mgmt/Flood Expense	\$500.00	PULL TREES OFF DOCK
Emergency Management	BOB THE BUG MAN	E 100-420-42400-387 Emergency Mgmt/Flood Expense	\$2,430.00	MOSQUITO SPRAY CAMP GROUND
Emergency Management	HILLS HARDWARE HANK	E 100-420-42400-387 Emergency Mgmt/Flood Expense	\$583.87	MAY STATEMENT
Emergency Management	BOBCAT OF COULEE REGION	E 100-420-42400-387 Emergency Mgmt/Flood Expense	\$816.05	72" SWEEPER TO CLEAN UP FROM FLOO
Emergency Management	WHITES DAMAGE RESTORATION	E 100-420-42400-387 Emergency Mgmt/Flood Expense	\$4,043.58	WATER MITIGATION
Emergency Management	BRUENING ROCK PRODUCTS	E 100-420-42400-387 Emergency Mgmt/Flood Expense	\$974.40	CLASS 5 AGGREGATE
Emergency Management	VISA	E 100-420-42400-387 Emergency Mgmt/Flood Expense	\$383.88	ANTI SIPHON VALVE
Emergency Management	DEMAND ELECTRIC	E 100-420-42400-387 Emergency Mgmt/Flood Expense	\$1,709.45	REPLACE ELECT SERVICES AT MARINA
Emergency Management	DEMAND ELECTRIC	E 100-420-42400-387 Emergency Mgmt/Flood Expense	\$1,570.00	REPLACE SERVICES
Emergency Management	DEMAND ELECTRIC	E 100-420-42400-387 Emergency Mgmt/Flood Expense	\$845.00	CROSS NURSERIES
Emergency Management	VISA	E 100-420-42400-387 Emergency Mgmt/Flood Expense	\$169.99	WORK GLOVES
Emergency Management	VISA	E 100-420-42400-387 Emergency Mgmt/Flood Expense	\$131.94	BARRICADE LIGHTS
Emergency Management	VISA	E 100-420-42400-387 Emergency Mgmt/Flood Expense	\$122.85	CLEAT BOOTFOOT

PROG Descr	Search Name	Account Descr	Amount	Comments
Emergency Management	DEMAND ELECTRIC	E 100-420-42400-387 Emergency Mgmt/Flood Expense	\$285.00	GFI OUTLET REPAIRS
PROG Descr Emergency Management			\$15,092.84	
PROG Descr Engineering				
Engineering	BOLTON AND MENK INC	E 100-410-41300-303 Engineering Fees	\$2,640.00	GENERAL ENGINEERING
Engineering	WSE ENGINEERING SERVICES, LTD	E 100-410-41300-315 Building Inspector Fees	\$1,486.01	BUILDING INSPECTOR FEES
Engineering	RED WING WORDSMITH	E 100-410-41300-317 Consultant Fees	\$137.60	PLANNING COMMISSION
PROG Descr Engineering			\$4,263.61	
PROG Descr Fire Protection				
Fire Protection	HILLS HARDWARE HANK	E 100-420-42200-200 Office Supplies	\$21.98	FIRE DEPARTMENT
Fire Protection	VISA	E 100-420-42200-212 Motor Fuels	\$107.81	FUEL FOR CONFERENCE
Fire Protection	WABASHA COUNTY	E 100-420-42200-212 Motor Fuels	\$184.73	FIRE DEPARTMENT - DIESEL
Fire Protection	WABASHA COUNTY	E 100-420-42200-212 Motor Fuels	\$63.72	FIRE DEPARTMENT - GAS
Fire Protection	KWIK TRIP INC	E 100-420-42200-212 Motor Fuels	\$143.05	FIRE DEPARTMENT FUEL
Fire Protection	HENRY SCHEIN	E 100-420-42200-221 Equipment Maintenance/Parts	\$1,075.27	LIFEPACK BATTERY
Fire Protection	DICK S AUTO PARTS	E 100-420-42200-221 Equipment Maintenance/Parts	\$204.39	NANO SPRAY & MICROFIBER TOWELS
Fire Protection	FIRE SAFETY USA	E 100-420-42200-221 Equipment Maintenance/Parts	\$500.00	USED RESQTEC AIR BAGS
Fire Protection	FIRE SAFETY USA	E 100-420-42200-221 Equipment Maintenance/Parts	\$2,627.90	PUBLIC SAFETY VESTS, HLEMET BRACKE
Fire Protection	FIRE SAFETY USA	E 100-420-42200-221 Equipment Maintenance/Parts	\$374.80	BULLARD LEATHER FRONTS
Fire Protection	FIRE SAFETY USA	E 100-420-42200-221 Equipment Maintenance/Parts	\$1,420.00	KEY DOUBLE JACKET HOSE
Fire Protection	OWA ARCHITECTS LLC	E 100-420-42200-223 Building Maint/Repair Supplies	\$338.50	BASIC SERVICES
Fire Protection	FIRE SAFETY USA	E 100-420-42200-223 Building Maint/Repair Supplies	\$10,730.00	ULTRAMOTION COAT
Fire Protection	MINNESOTA FIRE SERVICE CERT	E 100-420-42200-308 Continuing Ed	\$1,008.00	FIREFIGHTER 1 & 2 CERTIFICATIONS EX
Fire Protection	VISA	E 100-420-42200-308 Continuing Ed	\$1,865.79	CONTINUING ED STAY AND MEALS
Fire Protection	VISA	E 100-420-42200-308 Continuing Ed	\$23.60	FIRE DEPARTMENT
Fire Protection	HBC	E 100-420-42200-321 Telephone	\$64.10	phone
Fire Protection	XCEL ENERGY	E 100-420-42200-381 Electric/Gas Utility	\$8.49	FIRE SIREN
Fire Protection	CLEARWAY COMMUNITY SOLAR LLC	E 100-420-42200-381 Electric/Gas Utility	\$153.37	FIRE HALL SOLAR
Fire Protection	CLEARWAY COMMUNITY SOLAR LLC	E 100-420-42200-381 Electric/Gas Utility	\$192.96	FIRE DEPARTMENT SOLAR
Fire Protection	XCEL ENERGY	E 100-420-42200-381 Electric/Gas Utility	\$81.73	FIRE HALL ELECTRICITY
Fire Protection	XCEL ENERGY	E 100-420-42200-381 Electric/Gas Utility	\$8.05	FIRE SIREN
Fire Protection	XCEL ENERGY	E 100-420-42200-381 Electric/Gas Utility	\$8.89	FIRE SIREN
Fire Protection	WABASHA RUBBISH REMOVAL	E 100-420-42200-384 Refuse Disposal	\$93.60	FIRE HALL DUMPSTER
Fire Protection	VISA	E 100-420-42200-433 Dues and Subscriptions	\$20.98	FC
Fire Protection	FIRE SAFETY USA	E 100-420-42200-551 Equipment Replacement Fund	\$10,730.00	ULTRAMOTION PANTS & COAT
Fire Protection	FIRE SAFETY USA	E 100-420-42200-581 Uniforms	\$114.95	LEATHER FRONT BULLARD
Fire Protection	OWA ARCHITECTS LLC	E 501-420-42200-500 CAPITAL OUTLAY	\$3,491.25	FIRE HALL REDESIGN
PROG Descr Fire Protection			\$35,657.91	
PROG Descr General Govt Bldg City Hall				
General Govt Bldg City Hall	VISA	E 100-410-41900-200 Office Supplies	\$120.98	TONER

PROG Descr	Search Name	Account Descr	Amount	Comments
General Govt Bldg City Hall	VISA	E 100-410-41900-200 Office Supplies	\$22.99	wireless mouse & keyboard
General Govt Bldg City Hall	VISA	E 100-410-41900-211 Cleaning/Janitorial Supplies	\$25.09	Amazon Mop Heads
General Govt Bldg City Hall	VISA	E 100-410-41900-211 Cleaning/Janitorial Supplies	\$9.66	SPIC N SPAN CLEANING SUPPLIES
General Govt Bldg City Hall	VISA	E 100-410-41900-223 Building Maint/Repair Supplies	\$410.42	VANITY FOR CITY HALL BATHROOM
General Govt Bldg City Hall	WABASHA COUNTY D. A. C.	E 100-410-41900-313 Cleaning Services	\$443.85	CLEANING CREW - MAY
General Govt Bldg City Hall	CLEARWAY COMMUNITY SOLAR LLC	E 100-410-41900-381 Electric/Gas Utility	\$638.89	CITY HALL SOLAR
General Govt Bldg City Hall	CLEARWAY COMMUNITY SOLAR LLC	E 100-410-41900-381 Electric/Gas Utility	\$409.27	CITY HALL SOLAR
General Govt Bldg City Hall	WABASHA RUBBISH REMOVAL	E 100-410-41900-384 Refuse Disposal	\$76.05	CITY HALL DUMPSTER
General Govt Bldg City Hall	VISA	E 100-410-41900-433 Dues and Subscriptions	\$110.00	SAMS CLUB MEMBERSHIP
General Govt Bldg City Hall	VISA	E 100-410-41900-433 Dues and Subscriptions	\$21.46	adobe subscription
General Govt Bldg City Hall	VISA	E 100-410-41900-433 Dues and Subscriptions	\$50.00	MCFOA DUES
General Govt Bldg City Hall	ON-SITE COMPUTERS INC	E 100-410-41900-433 Dues and Subscriptions	\$66.00	MICROSOFT 365
General Govt Bldg City Hall	VISA	E 100-410-41900-433 Dues and Subscriptions	\$9.99	POST BULLETIN
PROG Descr General Govt Bldg City Hall			\$2,414.65	
PROG Descr Independent Accounting/Audit				
Independent Accounting/A	ABDO ABDO EICK & MEYERS LLP	E 100-410-41700-301 Auditing and Accounting Serv.	\$3,180.00	ACCOUNTING & AUDITING
Independent Accounting/A	WABASHA COUNTY	E 100-410-41700-307 Auditor Fees	\$200.00	2022 AUDIT EMAILE TO DD ASSOC
Independent Accounting/A	DAVID DROWN ASSOCIATES	E 100-410-41700-317 Consultant Fees	\$1,500.00	2022 TIF REPORTING
PROG Descr Independent Accounting/Audit			\$4,880.00	
PROG Descr IT Department				
IT Department	WABASHA COUNTY	E 100-410-41920-311 Contractor Fees	\$2,000.00	JUNE 2023 LEGAL SERVICES
IT Department	ON-SITE COMPUTERS INC	E 100-410-41920-311 Contractor Fees	\$1,392.00	AGREEMENT EXPANDED BUSINESS
IT Department	NORTHLAND BUSINESS SYTEM	E 100-410-41920-311 Contractor Fees	\$2,070.43	4 USERS VOICE & VIDEO RECORDING
IT Department	ON-SITE COMPUTERS INC	E 100-410-41920-311 Contractor Fees	\$246.00	CLOUD BACK UP
IT Department	ON-SITE COMPUTERS INC	E 100-410-41920-312 Computer Support	\$42.00	FIREWALL PROTECTION
IT Department	VISION DESIGN GROUP INC	E 100-410-41920-320 Internet/Website Service	\$75.00	ADDITIONS TO WEBSITE
IT Department	VISION DESIGN GROUP INC	E 100-410-41920-320 Internet/Website Service	\$25.00	NEW WEBSITE POSTING
IT Department	VISION DESIGN GROUP INC	E 100-410-41920-320 Internet/Website Service	\$300.00	HOSTING - WABASHA.ORG
IT Department	HBC	E 100-410-41920-320 Internet/Website Service	\$1,122.00	phone
PROG Descr IT Department			\$7,272.43	
PROG Descr Legal				
Legal	TECHNOLOGY SOLUTIONS & ASSOC.	E 100-410-41800-304 Legal Fees	\$2,160.04	COMPLAINT INVESTIGATION
PROG Descr Legal			\$2,160.04	
PROG Descr Library				
Library	HBC	E 211-471-47100-321 Telephone	\$71.98	phone
Library	CLEARWAY COMMUNITY SOLAR LLC	E 211-471-47100-380 Utility Service	\$398.37	LIBRARY SOLAR
PROG Descr Library			\$470.35	
PROG Descr Mayor and Council				

PROG Descr	Search Name	Account Descr	Amount	Comments
Mayor and Council	VISA	E 100-410-41100-350 Printing and Binding	\$28.98	Deans business cards
PROG Descr Mayor and Council			\$28.98	
PROG Descr Miscellaneous				
Miscellaneous	CLEARWAY COMMUNITY SOLAR LLC	E 100-490-45400-450 Food Share Expenses	\$86.90	TRANSFER BUILDING
Miscellaneous	CLEARWAY COMMUNITY SOLAR LLC	E 100-490-45400-450 Food Share Expenses	\$109.20	CITY HALL SOLAR
Miscellaneous	XCEL ENERGY	E 100-490-45400-450 Food Share Expenses	\$291.20	FOOD SHARE ELECTRICITY
Miscellaneous	CLEARWAY COMMUNITY SOLAR LLC	E 100-490-45400-450 Food Share Expenses	\$12.28	FOOD SHARE SOLAR
Miscellaneous	CLEARWAY COMMUNITY SOLAR LLC	E 100-490-45400-450 Food Share Expenses	\$15.42	TRANSFER BUILDING
Miscellaneous	MOTOROLA	E 100-490-45400-478 Reception Center	\$6,468.80	MOBILE RADIO
PROG Descr Miscellaneous			\$6,983.80	
PROG Descr Planning & Community Developme				
Planning & Community De	RED WING WORDSMITH	E 100-420-42300-311 Contractor Fees	\$67.20	HPC MINUTES
Planning & Community De	TYLER GRABAU, PETTY CASH	E 100-420-42300-316 Recorder Fees	\$20.00	RECORDER FEES
Planning & Community De	RED WING WORDSMITH	E 100-420-42300-317 Consultant Fees	\$76.80	MINUTES
Planning & Community De	VALLEY PUBLICATIONS, INC	E 100-420-42300-351 Legal Notice Publishing	\$63.44	PLANNING PUBLIC HEARING
PROG Descr Planning & Community Developme			\$227.44	
PROG Descr Police Protection				
Police Protection	KWIK TRIP INC	E 100-420-42100-212 Motor Fuels	\$12.44	FUEL
Police Protection	WABASHA COUNTY	E 100-420-42100-212 Motor Fuels	\$1,782.75	POLICE GAS
Police Protection	JESSES AUTOMOTIVE LLC	E 100-420-42100-221 Equipment Maintenance/Parts	\$81.72	change oil 2019 f-150
Police Protection	PAUL BUSCH AUTO CENTER, INC	E 100-420-42100-221 Equipment Maintenance/Parts	\$695.60	2013 TAURUS BRAKE THUMPING
Police Protection	DICK S AUTO PARTS	E 100-420-42100-221 Equipment Maintenance/Parts	\$5.99	VEHICLE REPAIR/MAINT SUPPLIES
Police Protection	DICK S AUTO PARTS	E 100-420-42100-221 Equipment Maintenance/Parts	\$241.84	VEHICLE REPAIR/MAINT SUPPLIES
Police Protection	VISA	E 100-420-42100-221 Equipment Maintenance/Parts	\$49.99	PERFORATED PAPER
Police Protection	TACTICAL SOLUTIONS	E 100-420-42100-221 Equipment Maintenance/Parts	\$176.00	CERTIFICATION OF RADAR UNITS
Police Protection	JESSES AUTOMOTIVE LLC	E 100-420-42100-221 Equipment Maintenance/Parts	\$49.84	2022 INTERCEPTOR OIL CHANGE
Police Protection	VISA	E 100-420-42100-308 Continuing Ed	\$75.00	BCA TRAINING
Police Protection	VERIZON WIRELESS	E 100-420-42100-321 Telephone	\$160.16	POLICE INTERNET
Police Protection	WABASHA COUNTY	E 100-420-42100-412 Building Rent	\$1,000.00	CJC RENT
Police Protection	STREICHER S	E 100-420-42100-581 Uniforms	\$99.99	UNIFORM SHIRTS
Police Protection	STREICHER S	E 100-420-42100-581 Uniforms	\$87.97	UNIFORMS
Police Protection	SYMBOL ARTS	E 100-420-42100-581 Uniforms	\$150.33	PD BADGE
Police Protection	STREICHER S	E 100-420-42100-581 Uniforms	\$87.97	SHIRTS & SUPPLIES
PROG Descr Police Protection			\$4,757.59	
PROG Descr Pool				
Pool	VISA	E 100-450-45300-216 Chemical and Chemical Products	\$139.58	COMPLETE TEST KIT
Pool	HAWKINS, INC	E 100-450-45300-216 Chemical and Chemical Products	\$206.27	HYDROCHLORIC ACID
Pool	HAWKINS, INC	E 100-450-45300-216 Chemical and Chemical Products	\$256.12	CYANURIC ACID

PROG Descr	Search Name	Account Descr	Amount	Comments
Pool	HAWKINS, INC	E 100-450-45300-216 Chemical and Chemical Products	\$20.00	CHLORINE
Pool	RILEY COSTELLO	E 100-450-45300-219 General Supplies	\$40.00	REFUND SWIM LESSONS
Pool	VISA	E 100-450-45300-219 General Supplies	\$58.01	pool supplies
Pool	VISA	E 100-450-45300-221 Equipment Maintenance/Parts	\$119.76	POOL CLEANING SUPPLIES
Pool	VISA	E 100-450-45300-221 Equipment Maintenance/Parts	\$328.53	POOL PAINT
Pool	VISA	E 100-450-45300-221 Equipment Maintenance/Parts	\$287.86	REPLACEMENT OF SUPPLIES - DONATED
Pool	VISA	E 100-450-45300-221 Equipment Maintenance/Parts	\$143.24	POOL WEB
Pool	VISA	E 100-450-45300-221 Equipment Maintenance/Parts	\$2,018.60	PUMP & PUMP PARTS
Pool	VISA	E 100-450-45300-221 Equipment Maintenance/Parts	\$337.24	Pool Supplies - new vaccum head
Pool	VISA	E 100-450-45300-221 Equipment Maintenance/Parts	\$27.48	LIQUID FILLED PRESSURE GUAGE
Pool	VISA	E 100-450-45300-221 Equipment Maintenance/Parts	\$143.94	AEROBIC CLASS SUPPLIES
Pool	TYLER GRABAU, PETTY CASH	E 100-450-45300-308 Continuing Ed	\$85.88	POOL STAFF TRAINING LUNCH
Pool	AMY STAMSCHORR	E 100-450-45300-308 Continuing Ed	\$80.00	REFUND DOUBLE PAYMENT SWIM LESSO
Pool	LEANNE HELLER	E 100-450-45300-308 Continuing Ed	\$40.00	REFUND SWIM LESSONS - ALMA
Pool	VISA	E 100-450-45300-308 Continuing Ed	\$76.77	handimart training meals
Pool	VISA	E 100-450-45300-350 Printing and Binding	\$79.20	POOL PASS TAGES
Pool	VISA	E 100-450-45300-350 Printing and Binding	\$23.99	POOL PASS TAGS
Pool	VISA	E 100-450-45300-350 Printing and Binding	\$57.97	Pool Pass Cards
Pool	CLEARWAY COMMUNITY SOLAR LLC	E 100-450-45300-381 Electric/Gas Utility	\$511.94	POOL SOLAR
Pool	CLEARWAY COMMUNITY SOLAR LLC	E 100-450-45300-381 Electric/Gas Utility	\$643.28	POOL SOLAR
Pool	VISA	E 100-450-45300-581 Uniforms	\$369.90	POOL UNIFORMS
PROG Descr Pool			\$6,095.56	
PROG Descr Public Works				
Public Works	ZEP MANUFACTURING COMPANY	E 100-430-43100-211 Cleaning/Janitorial Supplies	\$212.12	CONC LOW PH PRESOAK
Public Works	WABASHA COUNTY	E 100-430-43100-212 Motor Fuels	\$736.07	PUBLIC WORKS - GAS
Public Works	FEILS OIL COMPANY	E 100-430-43100-212 Motor Fuels	\$1,948.95	PDF DYED, PREMIUM GAS
Public Works	FEILS OIL COMPANY	E 100-430-43100-212 Motor Fuels	\$222.54	balance forward
Public Works	WABASHA COUNTY	E 100-430-43100-212 Motor Fuels	\$122.39	PUBLIC WORKS - DIESEL
Public Works	WATER SYSTEMS COMPANY	E 100-430-43100-219 General Supplies	\$19.20	WATER DELIVERY & UNIT RENTAL
Public Works	WATER SYSTEMS COMPANY	E 100-430-43100-219 General Supplies	\$14.98	WATER DELIVERY & UNIT RENTAL
Public Works	VISA	E 100-430-43100-219 General Supplies	\$58.76	TRASH BAGS - AMAZON
Public Works	VISA	E 100-430-43100-219 General Supplies	\$15.93	ROCKER SWITCH
Public Works	VISA	E 100-430-43100-219 General Supplies	\$277.80	SILIKA PATCH
Public Works	VISA	E 100-430-43100-219 General Supplies	\$99.45	6 PK 2 CYCLE OIL
Public Works	HILLS HARDWARE HANK	E 100-430-43100-219 General Supplies	\$810.79	MAY STATEMENT
Public Works	VISA	E 100-430-43100-219 General Supplies	\$92.97	DOCKING STATION & ADAPTERS
Public Works	DICK S AUTO PARTS	E 100-430-43100-221 Equipment Maintenance/Parts	\$91.33	OIL & SUPPLIES
Public Works	DICK S AUTO PARTS	E 100-430-43100-221 Equipment Maintenance/Parts	\$56.56	LAWN/GARDEN BATTERIES
Public Works	DICK S AUTO PARTS	E 100-430-43100-221 Equipment Maintenance/Parts	\$167.43	BATTERY
Public Works	DICK S AUTO PARTS	E 100-430-43100-221 Equipment Maintenance/Parts	\$27.38	ANTIFREEZE
Public Works	DICK S AUTO PARTS	E 100-430-43100-221 Equipment Maintenance/Parts	\$167.43	BATTERY

PROG Descr	Search Name	Account Descr	Amount	Comments
Public Works	DICK S AUTO PARTS	E 100-430-43100-221 Equipment Maintenance/Parts	\$38.68	MISC SUPPLIES
Public Works	UNIVERSAL TRUCK EQUIPMENT INC	E 100-430-43100-221 Equipment Maintenance/Parts	\$715.82	WING PLOW MOUNT PARTS
Public Works	BRUENING ROCK PRODUCTS	E 100-430-43100-224 Street Maintenance Materials	\$1,948.79	CLASS 5 AGGREGATE
Public Works	CAPITAL ONE TRADE CREDIT	E 100-430-43100-240 Small Tools and Minor Equip.	\$229.00	M18 BARE TOOL GREASE - NORTHERN
Public Works	VERIZON WIRELESS	E 100-430-43100-321 Telephone	\$40.05	PUBLIC WORKS INTEREST
Public Works	HBC	E 100-430-43100-321 Telephone	\$64.10	phone
Public Works	VISA	E 100-430-43100-351 Legal Notice Publishing	\$9.00	Boost FB Public Works Posts
Public Works	CLEARWAY COMMUNITY SOLAR LLC	E 100-430-43100-381 Electric/Gas Utility	\$267.37	PUBLIC WORKS SOLAR
Public Works	CLEARWAY COMMUNITY SOLAR LLC	E 100-430-43100-381 Electric/Gas Utility	\$213.11	PUBLIC WORKS SOLAR
Public Works	XCEL ENERGY	E 100-430-43100-381 Electric/Gas Utility	\$221.95	CAMP GROUND
Public Works	XCEL ENERGY	E 100-430-43100-381 Electric/Gas Utility	\$118.97	STREET LIGHTS
Public Works	XCEL ENERGY	E 100-430-43100-381 Electric/Gas Utility	\$166.46	CAMPGROUND POWER
Public Works	XCEL ENERGY	E 100-430-43100-381 Electric/Gas Utility	\$48.56	UNDER THE BRIDGE
Public Works	XCEL ENERGY	E 100-430-43100-381 Electric/Gas Utility	\$116.29	PUBLIC WORKS ELECTRICITY
Public Works	XCEL ENERGY	E 100-430-43100-381 Electric/Gas Utility	\$16.55	SIGN
Public Works	XCEL ENERGY	E 100-430-43100-381 Electric/Gas Utility	\$35.06	SIGNS
Public Works	XCEL ENERGY	E 100-430-43100-381 Electric/Gas Utility	\$59.39	PUBLIC WORKS GARAGE
Public Works	XCEL ENERGY	E 100-430-43100-382 Street Lights	\$171.61	street lights
Public Works	XCEL ENERGY	E 100-430-43100-382 Street Lights	\$3,932.13	STREET LIGHTS
Public Works	CROSS NURSERIE S INC	E 100-430-43100-383 Forestry	\$4,276.00	TREES/GRANT
Public Works	VISA	E 100-430-43100-383 Forestry	\$333.18	GARDEN HOSE
Public Works	WABASHA RUBBISH REMOVAL	E 100-430-43100-384 Refuse Disposal	\$345.15	PUBLIC WORKS DUMPSTER
Public Works	WABASHA RUBBISH REMOVAL	E 100-430-43100-384 Refuse Disposal	\$345.15	HARBOR DUMPSTER
Public Works	WABASHA RUBBISH REMOVAL	E 100-430-43100-384 Refuse Disposal	\$632.16	BEACH PARK DUMPSTERS
Public Works	WABASHA RUBBISH REMOVAL	E 100-430-43100-384 Refuse Disposal	\$146.25	IKES PARK DUMPSTER
Public Works	DYNAMIC RECYCLING	E 100-430-43100-385 Clean-Up Day Expense	\$1,923.33	CLEAN UP DAYS
Public Works	DICKS FRESH MARKET	E 100-430-43100-385 Clean-Up Day Expense	\$4.99	WATERS
Public Works	VALLEY PUBLICATIONS, INC	E 100-430-43100-385 Clean-Up Day Expense	\$168.00	SPRING CLEAN AD
Public Works	VALLEY PUBLICATIONS, INC	E 100-430-43100-385 Clean-Up Day Expense	\$168.00	SPRING CLEAN AD
Public Works	WABASHA RUBBISH REMOVAL	E 100-430-43100-385 Clean-Up Day Expense	\$1,136.91	CLEAN UP DAYS
Public Works	LAKE CITY CUSTOM CONCRETE	E 100-430-43100-406 Street Maintenance	\$7,500.00	RAISE & BACKFILL DIFFERENT LOCATIO
Public Works	TYLER GRABAU, PETTY CASH	E 100-430-43100-438 Vehicle License	\$20.50	DUPLICATE TITLE
Public Works	GERKENS	E 100-430-43100-527 PARK MAINTENANCE	\$119.99	25# GRASS SEED
Public Works	BEE FOREST LLC	E 100-430-43100-527 PARK MAINTENANCE	\$50.00	BEACH PARK DONATION - MULCH
Public Works	VISA	E 100-430-43100-527 PARK MAINTENANCE	\$512.70	CORK BOARD BULLETINS
Public Works	BEE FOREST LLC	E 100-430-43100-527 PARK MAINTENANCE	\$100.00	SHREDDED BARK MULCH
Public Works	TIM ADAMS	E 100-430-43100-527 PARK MAINTENANCE	\$2,000.00	PUT IN NEW CITY DOCK
Public Works	GERKEN S INC	E 100-430-43100-527 PARK MAINTENANCE	\$25.99	LAWN SEED
Public Works	RILEY COSTELLO	E 100-430-43100-581 Uniforms	\$100.00	BOOT STIPEND
Public Works	VISA	E 100-430-43100-583 Signs	-\$15.02	AMAZON SIGNS REFUND
Public Works	VISA	E 100-430-43100-583 Signs	\$54.85	HOSE CLAMPS & ZIP TIES

PROG Descr	Search Name	Account Descr	Amount	Comments
Public Works	VISA	E 100-430-43100-583 Signs	\$218.62	SIGNS
Public Works	EARL F ANDERSEN INC.	E 100-430-43100-583 Signs	\$201.95	18" X 18" STOP SIGNS
Public Works	EARL F ANDERSEN INC.	E 100-430-43100-583 Signs	\$84.95	12 X 18 NO SWIMMING SIGNS
Public Works	VISA	E 100-430-43100-596 Flags	\$268.62	Flags - tony
Public Works	VISA	E 100-430-43100-596 Flags	\$287.75	FLAGS
PROG Descr Public Works			\$34,564.99	
PROG Descr Sewer Department				
Sewer Department	HILLS HARDWARE HANK	E 810-500-49449-214 Shop Materials	\$105.41	misc supplies
Sewer Department	HBC	E 810-500-49449-321 Telephone	\$45.35	UTILITIES PHONE SERVICES
Sewer Department	CLEARWAY COMMUNITY SOLAR LLC	E 810-500-49449-381 Electric/Gas Utility	\$5,917.99	UTILITIES SOLAR
Sewer Department	XCEL ENERGY	E 810-500-49449-381 Electric/Gas Utility	\$102.45	SEWEGE LIFT STATION
Sewer Department	CLEARWAY COMMUNITY SOLAR LLC	E 810-500-49449-381 Electric/Gas Utility	\$7,411.13	UTILITIES SOLAR
Sewer Department	XCEL ENERGY	E 810-500-49449-381 Electric/Gas Utility	\$318.21	TREATMENT PLANT
PROG Descr Sewer Department			\$13,900.54	
PROG Descr Water Department				
Water Department	VISA	E 800-500-49000-219 General Supplies	\$27.98	dobbers for ut bills
Water Department	HBC	E 800-500-49000-321 Telephone	\$91.57	phone
Water Department	XCEL ENERGY	E 800-500-49000-381 Electric/Gas Utility	\$273.74	WATER BOOSTER
Water Department	XCEL ENERGY	E 800-500-49000-381 Electric/Gas Utility	\$422.32	UT COMM LIFT STATION
Water Department	XCEL ENERGY	E 800-500-49000-381 Electric/Gas Utility	\$53.14	MUNICIPAL PUMP
Water Department	XCEL ENERGY	E 800-500-49000-381 Electric/Gas Utility	\$97.14	WATER BOOSTER
Water Department	JOHN CIERZAN	E 800-500-49000-381 Electric/Gas Utility	\$53.12	ELECTRIC FOR FLOOD
Water Department	XCEL ENERGY	E 800-500-49000-381 Electric/Gas Utility	\$11.91	DUGAN LIFT STATION
Water Department	XCEL ENERGY	E 800-500-49000-381 Electric/Gas Utility	\$192.05	UT COMM LIFT STATION
Water Department	CLEARWAY COMMUNITY SOLAR LLC	E 800-500-49000-381 Electric/Gas Utility	\$2,266.54	UTILITIES SOLAR
Water Department	CLEARWAY COMMUNITY SOLAR LLC	E 800-500-49000-381 Electric/Gas Utility	\$2,839.70	UTILITIES SOLAR
Water Department	GOPHER STATE ONE CALL	E 800-500-49000-407 Gopher State One-Call	\$61.43	91 TICKETS AT \$1.35 EACH
Water Department	GOPHER STATE ONE CALL	E 800-500-49000-407 Gopher State One-Call	\$110.70	82 TICKETS @1.35 EA
PROG Descr Water Department			\$6,501.34	
			\$192,690.58	

City Council Regular

8. 5.

Meeting Date: 07/12/2023

ITEM TITLE: City Council Minutes 6-6-2023

DEPARTMENT: Administration

PURPOSE:

ITEM SUMMARY:

Attachments

6-6-23 Minutes

DRAFT

Councilpersons:

First Ward: Friedmeyer, Jensen

Second Ward: Wallerich, Wodele

Third Ward: Meurer, Sulla

Mayor: Emily Durand

City Attorney: Mike Flaherty

City Administrator: Caroline Gregerson

Deputy Clerk: Jessica Leonhardt

Date: June 6, 2023

PROCEEDINGS OF THE CITY COUNCIL

The regular meeting of the City Council of the City of Wabasha was held on Tuesday, June 6, 2023, and was called to order at 3:00 p.m. by Mayor Durand.

Present: Council Member John Friedmeyer; Council Member Brian Wodele; Council Member Jeff Sulla; Mayor Emily Durand; Council Member Tim Wallerich; Council Member Eugene Jensen

Absent: Council Member Dean Meurer

All present stood and recited the Pledge of Allegiance.

1. Pledge of Allegiance

2. Guest Speaker - Representative Pam Altendorf, District 20A

State Representative Pam Altendorf provided a legislative update. She provided her contact information and encouraged City leaders to reach out to her. She discussed the amount of Local Government Aid (LGA) that the City of Wabasha will receive. She described her position on bonding and reviewed the bonding bill that was passed. She discussed the State budget and highlighted additional funding for nursing homes. She referenced public safety concerns. She stated that she will continue to advocate for the Highway 60 realignment project, noting that this is a major access point between Minnesota and Wisconsin. She discussed work on the next bonding bill. She detailed a new universal background check law, a new red flag law, and lower sentencing guidelines and referenced law enforcement impacts of these new laws.

Mayor Durand and National Eagle Center Director Meg Gammage-Tucker thanked Representative Altendorf for her support of Wabasha projects.

3. Public Comments

Mayor Durand reviewed the public comment procedure.

Kay Kay expressed support for the proposed housing initiatives.

4. Changes or Additions to Agenda

Mayor Durand commented that Item 10.7 is a new agenda item. Council Member Wodele requested moving Item 8.3 from the Consent Agenda to the General Business portion of the meeting for discussion. There were no other changes or additions to the agenda.

5. **Mayor's Presentation - Mayor Emily Durand**

Mayor Durand further further discussed the legislative session and expressed appreciation for the assistance that was provided to City leaders and staff. She reviewed communication from Hope Coalition. She discussed EMS Week and Public Works Week recognitions. She discussed the pool opening and dock improvements. She stated that the parks look great and thanked community organizations for their assistance. She discussed library programs.

6. **Committee Reports and Wabasha Good News**

Port Authority: Council Member Friedmeyer referenced topics of discussion during a recent Port Authority meeting, including discussion of the housing study and the 2023 Work Plan. He summarized discussions with Minnesota Ports Association representatives and discussed funding toward the barge terminal project. He and Mayor Durand discussed grant funding toward the Wabasha-Kellogg Community Boost program.

Planning Commission: Council Member Wallerich indicated that the next meeting will be scheduled in July.

1. **Administrator's Report**

City Administrator Gregerson referenced employee anniversaries. She discussed FEMA reports that were submitted from recent flooding events and discussed Federal funding toward projects. She stated that a group of City employees is planning wellness activities. Mayor Durand summarized recent discussion of mental health and wellness initiatives.

8. **Consent Agenda**

Mayor Durand reviewed the consent agenda.

Moved by Council Member Jeff Sulla, seconded by Council Member Tim Wallerich to approve the consent agenda as presented, minus Item 10.3, which was moved to the General Business portion of the meeting for discussion.

Vote: 6 - 0 Adopted - Unanimously

Other: Council Member Dean Meurer (ABSENT)

1. Approve Re-Roof for Ambulance Building and Accept Donated Labor
2. Approval for Replacing Atation Air Conditioning Unit, \$3,504.10
3. Amended City of Wabasha / Wabasha Chamber Transfer Building Commercial Lease Agreement
This item was moved to the General Business portion of the meeting for discussion.
4. Approval of May 2, 2023 Regular Minutes
5. June Warrants
6. Gambling Applications

7. Liquor License Application
8. Annual Liquor License Renewals
9. Fire Department Uniform Purchase
10. Resolution Authorizing Execution of Agreement

9. **Public Hearing**

1. Public Hearing and Approval of Ambulance Commission Changes
City Administrator Gregerson provided background information and reviewed the proposed language revisions.

Mayor Durand opened the public hearing at 6:35 p.m. No one spoke during the public hearing. Mayor Durand closed the public hearing at 6:37 p.m.

Moved by Council Member John Friedmeyer, seconded by Council Member Brian Wodele to approve the Ambulance Commission changes, as proposed.

Vote: 6 - 0 Adopted - Unanimously

Other: Council Member Dean Meurer (ABSENT)

10. **General Business**

1. Approve Athletic Park Easements
City Administrator Gregerson provided a project update and discussed the proposed easements.

Moved by Council Member Brian Wodele, seconded by Council Member Jeff Sulla to approve the Athletic Park easements, as proposed.

Vote: 6 - 0 Adopted - Unanimously

Other: Council Member Dean Meurer (ABSENT)

2. Update on 2023 Street Project
Katy Gehler from Bolton & Menk provided background information and reviewed the project bids. She discussed project funding sources and detailed the next steps in the process, including the bid award and contract, the sale of bonds, and development of the assessment documents. She discussed plans to hold a neighborhood meeting in late June or early July. The anticipated project timeline was reviewed.
3. Approval for Making Repairs to Existing Ambulance, up to \$25,000
City Administrator Gregerson provided background information and summarized discussion by the Ambulance Commission. She reviewed a quote for repairs to an existing ambulance, noted that an additional quote is being requested, and discussed options for Council action at this time. Council Member Wallerich provided additional information. The loaner ambulance was discussed. The potential re-sale value of the existing ambulance, if

repairs are made, was discussed.

Moved by Council Member John Friedmeyer, seconded by Council Member Eugene Jensen to authorize repairs to the existing ambulance (972) up to \$25,000, unless a lower quote is received.

Vote: 6 - 0 Adopted - Unanimously

Other: Council Member Dean Meurer (ABSENT)

4. Resolution 18-2023 Recognizing June 19 as Juneteenth Day
Mayor Durand provided background information and reported that Juneteenth has now been recognized as a State holiday. Employee compensation impacts were discussed. Potential changes to the Columbus Day holiday were discussed. It was suggested to recognize Juneteenth as a City holiday. The resolution language was reviewed.

Moved by Council Member Brian Wodele, seconded by Council Member Tim Wallerich to adopt Resolution 18-2023, recognizing Juneteenth as a City holiday and striking language referring to Columbus Day.

Vote: 6 - 0 Adopted - Unanimously

Other: Council Member Dean Meurer (ABSENT)

5. Approval of Wabasha Housing Study and Strategies
Mayor Durand provided background information and discussed the housing study. She stated that the study was supported by a grant from the Southern Minnesota Initiative Foundation.

Moved by Council Member Tim Wallerich, seconded by Council Member Jeff Sulla to approve the Wabasha Housing Study and Strategies, as presented.

Vote: 6 - 0 Adopted - Unanimously

Other: Council Member Dean Meurer (ABSENT)

6. Approval to Apply for 2024 Capital Budget & State Bonding for Hwy 60 Re-Route and Downtown Revitalization
Mayor Durand and City Administrator Gregerson provided background information. She reviewed revisions to the grant application relating to the funding request.

Moved by Council Member Brian Wodele, seconded by Council Member John Friedmeyer to adopt a resolution approving the grant application, as discussed.

Vote: 6 - 0 Adopted - Unanimously

Other: Council Member Dean Meurer (ABSENT)

7. Schedule Special Meeting for USDA Grant Application Public Hearing
City Administrator Gregerson provided background information and discussed the need to schedule a special meeting and public hearing. The public hearing notification process was reviewed. Options for scheduling a special meeting were discussed. It was decided to schedule a special meeting and public hearing on June 26 beginning at 7:00 a.m.

8. Amended City of Wabasha / Wabasha Chamber Transfer Building Commercial Lease Agreement
Council Member Wodele asked about liability issues. City Administrator Gregerson and Finance Manager Tyler Grabau provided additional information.

Moved by Council Member Brian Wodele, seconded by Mayor Emily Durand to approve the lease agreement, as drafted.

Vote: 6 - 0 Adopted - Unanimously

Other: Council Member Dean Meurer (ABSENT)

11. Donations

1. June Donations

Mayor Durand reviewed the donations:

• LIBRARY

\$20 - in memory of Marne Busch by Sally Schurhammer

\$20 – in memory of Ron Stamschror by Kristi Kropp

\$10 – in memory of Ron Stamschror by Judy Knose

\$25 - in memory of Ron Stamschror by Kathy & Terry Arens

\$50 – in memory of Ron Stamschror by Mark & Alice Jarstad

\$2,000 – Fred & Dianne Schjolberg - Ancestry.com and summer reading

\$350 – Gloria & Bill Hager

\$100 – Jean Johnstad

• FIREWORKS

\$200 – Wabasha Warehouse Liquor

\$100 - Scott & Sally Lien

\$200 – Robert & Diane Scheel

\$250 – Kwik Trip

• ATHLETIC FIELD COMPLEX

\$1,740 in memory of Lucille Dick funeral donations

\$5,000 in memory of Lucille Dick by David & Jeani Wodele

• WABASHA AMBULANCE

5 ton 1 ½' river rock values at \$197.40 from Wabasha Sand, Gravel & Ready Mix

Moved by Council Member Eugene Jensen, seconded by Council Member Tim Wallerich to adopt Resolution 17-2023, accepting the donations.

Vote: 6 - 0 Adopted - Unanimously

Other: Council Member Dean Meurer (ABSENT)

13. Information - Financials Emailed to Council

14. Announcements

1. Reschedule July 4th City Council Meeting

This topic was discussed following discussion of Item 10.8.

City Administrator Gregerson reviewed the July meeting schedule, and Council Members offered suggestions. City Charter considerations were discussed. Past discussion of a Charter Commission was referenced.

15. **Adjournment**

Moved by Council Member Brian Wodele, seconded by Council Member Tim Wallerich to adjourn the meeting. The meeting adjourned at 7:10 p.m.

Vote: 6 - 0 Adopted - Unanimously

Other: Council Member Dean Meurer (ABSENT)

Jessica Leonhardt, Deputy Clerk

City Council Regular

8. 6.

Meeting Date: 07/12/2023

ITEM TITLE: Special City Council Minutes 6-13-2023

DEPARTMENT: Administration

PURPOSE:

ITEM SUMMARY:

Attachments

6-13-2023 Special CC Minutes

DRAFT

WABASHA CITY COUNCIL

WABASHA CITY HALL

Tuesday, June 13, 2023

Special Council Meeting 4:00 p.m.

All matters listed under "Consent Agenda" are considered to be routine by the City Council and will be entered by one motion. Unless requested by a Council Member or citizen, there will be no separate discussion on these items. If discussion is required regarding an item, that item will be removed from the Consent Agenda and will be considered separately.

The meeting was called to order at 4:00 p.m. by Mayor Durand. Council Member Wallerich attended the meeting remotely via Zoom.

1. **Consent Agenda**

Mayor Durand reviewed the consent agenda.

Council Member Brian Wodele, Council Member John Friedmeyer to approve the consent agenda as presented. A roll call vote was conducted.

Vote: 6 - 0 - Unanimously

Other: Council Member Jeff Sulla (ABSENT)

1. Approve Amendment and Lease for MN Department of Health Services to Lease Out Storage Space for Trailers and Decontamination Equipment
2. Accept Resignation by Justin Finley and Action to Fill Public Works Tech Vacancy

2. **General Business**

1. Resolution Setting Sale Date of Bonds (Athletic Field & Ineligible Costs)
Mike Bubany from David Drown Associates provided recommendations pertaining to financing options for the athletic field project and the street utility project. He referenced State grant funding toward these projects. He reviewed the challenges of financing the utility and non-utility components of the street project. He discussed temporary financing and bond funding to support these projects. He discussed tax abatement authority to secure the bond and the process of assigning parcels for this purpose. He noted that a public hearing will be required, adding that there will be no property tax impacts. He also reviewed the use of special assessments to support the cost of non-utility portions of the street improvement project, which are ineligible for State funding.

Mr. Bubany reviewed the competitive bond sale process, including rationale for the sizing and a proposed 20-year term. He discussed the call option. He reviewed a payment schedule and discussed the non-effective interest rate, using 3.92% as an example. He discussed issuance costs and recommended establishing a bond rating. He discussed the benefits of rated versus non-rated bond sales. He reviewed the next steps in the process. He suggested that the Council consider adopting a

resolution calling for a public hearing on tax abatement and a resolution relating to the bond sale. The proposed date of the public hearing and special Council meeting was clarified as July 12 at 6:00 p.m.

Council Member Wodele requested clarification of the revenue requirements, and Mr. Bubany provided information in this regard.

2. **Accept Bids and Award Contract for Downtown Street Project**
Katy Gehler from Bolton & Menk referenced past discussion of the project bidding process. She discussed the utility portion of the project and reviewed bid alternates pertaining to materials. She recommended Council action to award the base bid and bid alternate A.

Ms. Gehler summarized discussions with St. Felix Catholic Church representatives and discussed project and assessment impacts. Mayor Durand provided additional information.

The anticipated project schedule and target start date were reviewed. It was noted that a neighborhood meeting has been scheduled on June 27 at 5:30 p.m. The assessment process was discussed, including the scheduling of an assessment hearing and a recommendation to delay the assessments until 2025, after the project has been completed.

Council Member Dean Meurer, Council Member Eugene Jensen to adopt a resolution accepting the bids and awarding the contract, including the base bid and bid alternate A. A roll call vote was conducted.

Vote: 6 - 0 - Unanimously

Other: Council Member Jeff Sulla (ABSENT)

3. **Resolution Setting Public Hearing for Tax Abatement (Athletic Field)**
It was suggested to schedule the public hearing on July 12.

Council Member Eugene Jensen, Council Member Brian Wodele to adopt a resolution scheduling a public hearing on tax abatement. A roll call vote was conducted.

Vote: 6 - 0 - Unanimously

Other: Council Member Jeff Sulla (ABSENT)

4. **Bond Recommendations for Athletic Field & Street / Utility Projects from Mike Bubany, David Drown Associates Inc.**
It was suggested to schedule the bond sale on July 12.

Council Member John Friedmeyer, Council Member Brian Wodele to adopt a resolution to schedule a bond sale on July 12, as discussed. A roll call vote was conducted.

Vote: 6 - 0 - Unanimously

Other: Council Member Jeff Sulla (ABSENT)

5. Reconsider Action on Ambulance Truck

City Administrator Gregerson provided background information and an update. She referenced Council action to authorize the repair of an existing ambulance. She discussed additional repairs and recent issues with the loaner ambulance. She reviewed the option to purchase a different used ambulance. Wabasha Ambulance EMT Austyn Burt provided additional information.

Council Members spoke in support of repairing the existing ambulance.

Council Member John Friedmeyer, Council Member Eugene Jensen to authorize additional expenses to repair the existing ambulance (972), as discussed, with a total cap of \$31,776. A roll call vote was conducted.

Vote: 6 - 0 - Unanimously

Other: Council Member Jeff Sulla (ABSENT)

6. WORKSHOP: Financial Planning for Future Joint Building (Ambulance, City Hall, Fire, Police)
City Administrator Gregerson provided background information. Mike Bubany from David Drown Associates reviewed strategies and detailed potential project financing options:

- 1) Reallocate CIP budget funds that were earmarked for a future street improvement project.
- 2) Utilize the City's statutory authority to borrow money, which may require a voter referendum
- 3) Explore a lease / purchase option with the Port Authority.

Mr. Bubany reviewed taxpayer impacts. The project components were discussed. Debt service considerations were discussed. The benefits of economies of scale and shared facilities were discussed. The estimated cost for a joint building were discussed. Police Department space was discussed. Mr. Babany suggested trying to remove uncertainty about the project. Port Authority involvement in the process was discussed. Potential next steps were reviewed.

Long-term planning was suggested, including obtaining more detailed estimates. Additional information was provided relating to project cost estimates. Mr. Bubany discussed potential USDA funding assistance.

7. Wabasha Fire Station Addition

City Administrator Gregerson reviewed project cost estimates and discussed potential State grant funding. Fire Chief Darren Sheeley provided additional information. Ventilation system improvements were discussed. The bidding process and potential bid alternates were reviewed. The need for storage and uses for the addition were detailed. ADA considerations were referenced. Future HVAC and fire station improvements were discussed. The project timeframe was discussed. The estimated project cost was clarified. Council Member Wodele referenced zoning, land use, shoreland, and floodplain issues.

Council Member John Friedmeyer, Mayor Emily Durand to further research the project scope, costs, and potential funding sources. A roll call vote was conducted.

Vote: 6 - 0 - Unanimously

Other: Council Member Jeff Sulla (ABSENT)

8. Special Meeting Date / Rescheduled July Meeting

Future meeting dates were reviewed. Agenda items were discussed.

3. **Adjournment**

Council Member Eugene Jensen, Council Member John Friedmeyer to adjourn the special meeting. The meeting adjourned at 5:24 p.m.

Vote: 6 - 0 - Unanimously

Other: Council Member Jeff Sulla (ABSENT)

City Council Regular

8. 7.

Meeting Date: 07/12/2023

ITEM TITLE: Special City Council Minutes 6-26-2023

DEPARTMENT: Administration

PURPOSE:

ITEM SUMMARY:

Attachments

6-26-23 Special CC Minutes

WABASHA CITY COUNCIL
WABASHA CITY HALL
Tuesday, June 26, 2023
Special Council Meeting 7:00 AM

All matters listed under "Consent Agenda" are considered to be routine by the City Council and will be entered by one motion. Unless requested by a Council Member or citizen, there will be no separate discussion on these items. If discussion is required regarding an item, that item will be removed from the Consent Agenda and will be considered separately.

Present: Council Member John Friedmeyer
Mayor Emily Durand
Council Member Brian Wodele
Council Member Gene Jensen
Council Member Jeff Sulla

Absent: Council Member Dean Meurer
Council Member Tim Wallerich

1. Call to Order

Mayor Durand Called the Special meeting for June 26, 2023 to order at 7:00 am.

2. **General Business**

1. Public Hearing for USDA Ambulance Grant Application

Mayor Durand opened the public hearing at 7:01 am. Calling three times for public comment and hearing none closed the public hearing at 7:02 am.

Council Member John Friedmeyer, Council Member Jeff Sulla to approve City Staff to apply for the USDA Grant to cover 35% of the new Ambulance.

Vote: 5 - 0 - Unanimously

Other: Council Member Dean Meurer (ABSENT)
Council Member Tim Wallerich (ABSENT)

2. Approval of Meeting Owl Purchase

Council Member John Friedmeyer, Mayor Emily Durand to approve the purchase of a new meeting owl for \$1,049.

Vote: 3 - 2

NAY: Council Member Brian Wodele
Council Member Jeff Sulla
Other: Council Member Dean Meurer (ABSENT)
Council Member Tim Wallerich (ABSENT)

3. Approve Section 217d Agreement with US Army Corps

Council Member John Friedmeyer, Council Member Jeff Sulla to approve Section 217D Agreement.

Vote: 5 - 0 - Unanimously

Other: Council Member Dean Meurer (ABSENT)
Council Member Tim Wallerich (ABSENT)

4. Request for donation to Fireworks Display

Council Member Brian Wodele, Council Member Gene Jensen to authorize a donation of \$2000 towards the 4th of July Fireworks as well as approve payment of 2023 Fireworks Display Invoice \$7,500.

Vote: 5 - 0 - Unanimously

Other: Council Member Dean Meurer (ABSENT)
Council Member Tim Wallerich (ABSENT)

5. Board and Commission Appointment for Planning Commission

Council Member Jeff Sulla, Council Member Brian Wodele to approve the appointment of Richard Heffner to Planning Commission.

Vote: 5 - 0 - Unanimously

Other: Council Member Dean Meurer (ABSENT)
Council Member Tim Wallerich (ABSENT)

3. **Adjournment**

Council Member Brian Wodele, Council Member John Friedmeyer to adjourn at 7:16 am.

Vote: 5 - 0 - Unanimously

Other: Council Member Dean Meurer (ABSENT)
Council Member Tim Wallerich (ABSENT)

City Council Regular

8. 8.

Meeting Date: 07/12/2023

ITEM TITLE: Gambling Applications

DEPARTMENT: Administration

PURPOSE:

ITEM SUMMARY:

St Elizabeths has turned in an application for a Raffle to be held on September 15th, 2023.

The Chamber has turned in applications for gambling permits one is for a Raffle to be held during Septober Fest with a drawing on 10/21/23 and the other for Bingo to be held on 11/4/23.

City Council Regular

8. 9.

Meeting Date: 07/12/2023

ITEM TITLE: Liquor License

DEPARTMENT: Administration

PURPOSE:

ITEM SUMMARY:

The Lost Dutchman was left off the list of liquor license renewals, all fees have been paid, all paperwork has been filed and approved at the state level. This is merely a formality at the city level.

City Council Regular

9. 1.

Meeting Date: 07/12/2023

ITEM TITLE: Public Hearing – Tax Abatement

DEPARTMENT: Administration

PURPOSE:

ITEM SUMMARY:

This is a public hearing granting property tax abatement to finance the Athletic Complex project. The abatement in the amount of city tax generated is estimated to be \$1,775,000. The city is authorized to retain abatements from property in order to finance the installation of public improvements. The resolution and tax abatement parcels map are attached in agenda item 9.2.

ACTION REQUIRED:

Hold a public hearing.

City Council Regular

9. 2.

Meeting Date: 07/12/2023

ITEM TITLE: Resolution Approving Tax Abatement

DEPARTMENT: Administration

PURPOSE:

ITEM SUMMARY:

The resolution and tax abatement parcels map are attached.

Attachments

25-2023 Abatement Resolution

Tax Abatement Parcels Map

EXTRACT OF MINUTES OF A MEETING OF THE
CITY COUNCIL OF THE CITY OF WABASHA
WABASHA COUNTY, MINNESOTA

HELD: July 12, 2023

Pursuant to due call and notice thereof, a _____ meeting of the City Council of the City of Wabasha, Wabasha County, Minnesota, was duly called and held at the Wabasha City Hall on Wednesday, July 12, 2023, at 6:00 P.M., for the purpose of approving tax abatements on property within the City for the purpose of financing an athletic field project.

The following Council members were present:

and the following were absent:

Council member _____ introduced the following resolution and moved its adoption:

RESOLUTION 25-2023
AUTHORIZING A TAX ABATEMENT
ON PROPERTY WITHIN THE CITY OF WABASHA
FOR THE PURPOSE OF FINANCING AN ATHLETIC FIELD PROJECT

WHEREAS, the City Council of the City of Wabasha, Minnesota (the "City"), determined a need to grant a property tax abatement to the property described in Exhibit A hereto (the "Property") to finance an athletic field project within its corporate limits (the "Improvements"), pursuant to Minnesota Statutes, Sections 469.1812 to 469.1815 (the "Act"); and

WHEREAS, the City Council has conducted a duly noticed public hearing on the Abatement (as hereinafter defined) at which the views of all interested persons were heard; and

WHEREAS, under the Act, the City is authorized to retain abatements from property in order to finance the installation of public improvements; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Wabasha, Wabasha County, Minnesota, as follows:

1. Findings. The City Council finds that the benefits to the City from the Abatement will be at least equal to the costs to the City of the Abatement, because the Improvements will benefit the Properties that are the source of the Abatement and that therefore the Abatement is in the public interest; and specifically finds and determines that the Abatement is expected to result in a public benefit because the Improvements will finance the installation of public improvements that serve the benefitting Properties.
2. Abatement. Subject to the provisions of the Act, the City Council hereby authorizes the Abatement in the amount of City tax generated estimated to be \$1,775,000 subject to following terms and conditions:
 - (a) The term "Abatement" means the real property taxes generated in any tax-payable year by extending the City's total tax rate for that year against the tax capacity of the Property as of January 2 in the prior year.
 - (b) The term of the abatement shall be twenty years, commencing in 2024 and continuing through 2043.
 - (c) In accordance with Section 469.1813, subdivision 8 of the Act, in no case shall the Abatement, together with all other abatements approved by the City under the Act and paid in any one year, exceed the greater of 10% of the City's net tax capacity for

that year or \$200,000.

- (d) In accordance with Section 469.1815 of the Act, the City will add to its levy in each year during the term of the Abatement the total estimated amount of current year Abatement granted under this resolution. The City Administrator shall estimate the amount of tax abatement to be generated and shall add such amount to the City's levy.

3. Actions Ratified. The Council hereby ratifies all actions of the City's staff and consultants in arranging for approval of this resolution in accordance with the Act.

The motion for the adoption of the foregoing resolution was duly seconded by Council member _____ and upon vote being taken thereon, the following voted in favor:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

EXHIBIT A

Properties

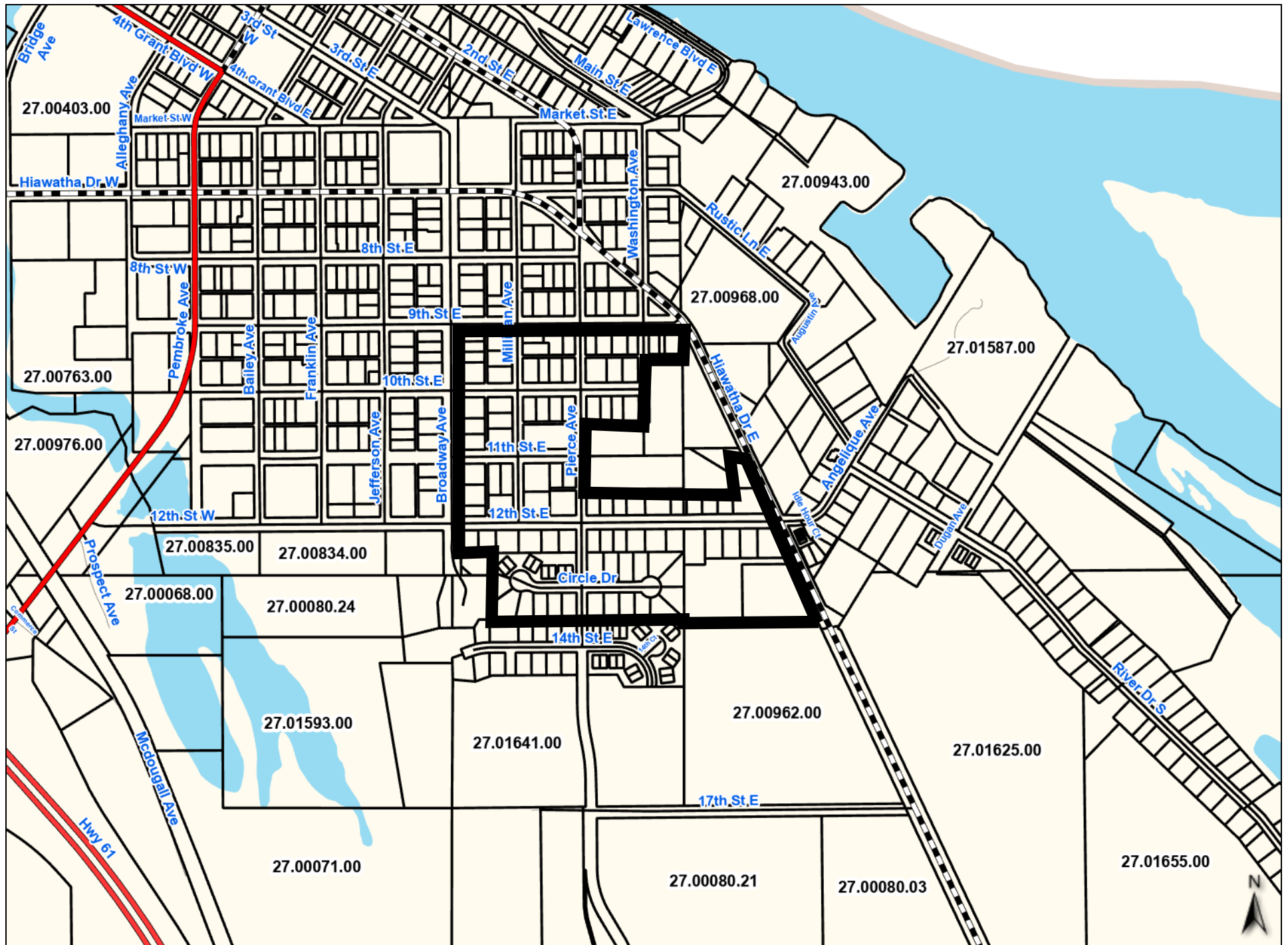
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270078800		270080100		270083112		270127400
270078803		270080103		270083200		270127500
270078900		270080106		270083203		270127600
270079000		270080109		270083206		270127800
270079003		270080300		270083209		270127900
270079103		270080303		270083212		270128000
270079106		270080306		270083215		270128100
270079203		270080400		270083217		270128200
270079206		270080403		270083219		270128300
270079209		270080406		270083220		270130900
270079212		270082700		270083224		270131000
270079300		270082703		270083227		270131100
270079303		270082704		270096103		270131200
270079309		270082706		270096106		270131300
270079400		270082706		270096115		270131400
270079500		270082803		270096118		270131500
270079600		270082900		270096121		270131600
270079606		270082903		270096203		270131700
270079609		270083000		270096206		270131800
270079615		270083103		270096209		270131900
270080000		270083106		270096212		270132000
270080003		270083107		270096215		270132200
270080006		270083108		270096218		270132300

STATE OF MINNESOTA)
CITY OF WABASHA) SS.
WABASHA COUNTY)

I, the undersigned, being the duly qualified and acting City Administrator of the City of Wabasha, Minnesota, DO HEREBY CERTIFY that the attached resolution is a true and correct copy of an extract of minutes of a meeting of the City Council duly called and held, as such minutes relate to authorizing the use of Tax Abatement to finance the installation of public infrastructure in Wabasha, MN.

Dated July 12, 2023

City Administrator



City Council Regular

10. 1.

Meeting Date: 07/12/2023

ITEM TITLE: Reconsideration of 12th Street Bike Path

DEPARTMENT: Administration

PURPOSE:

ITEM SUMMARY:

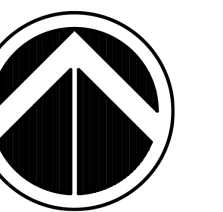
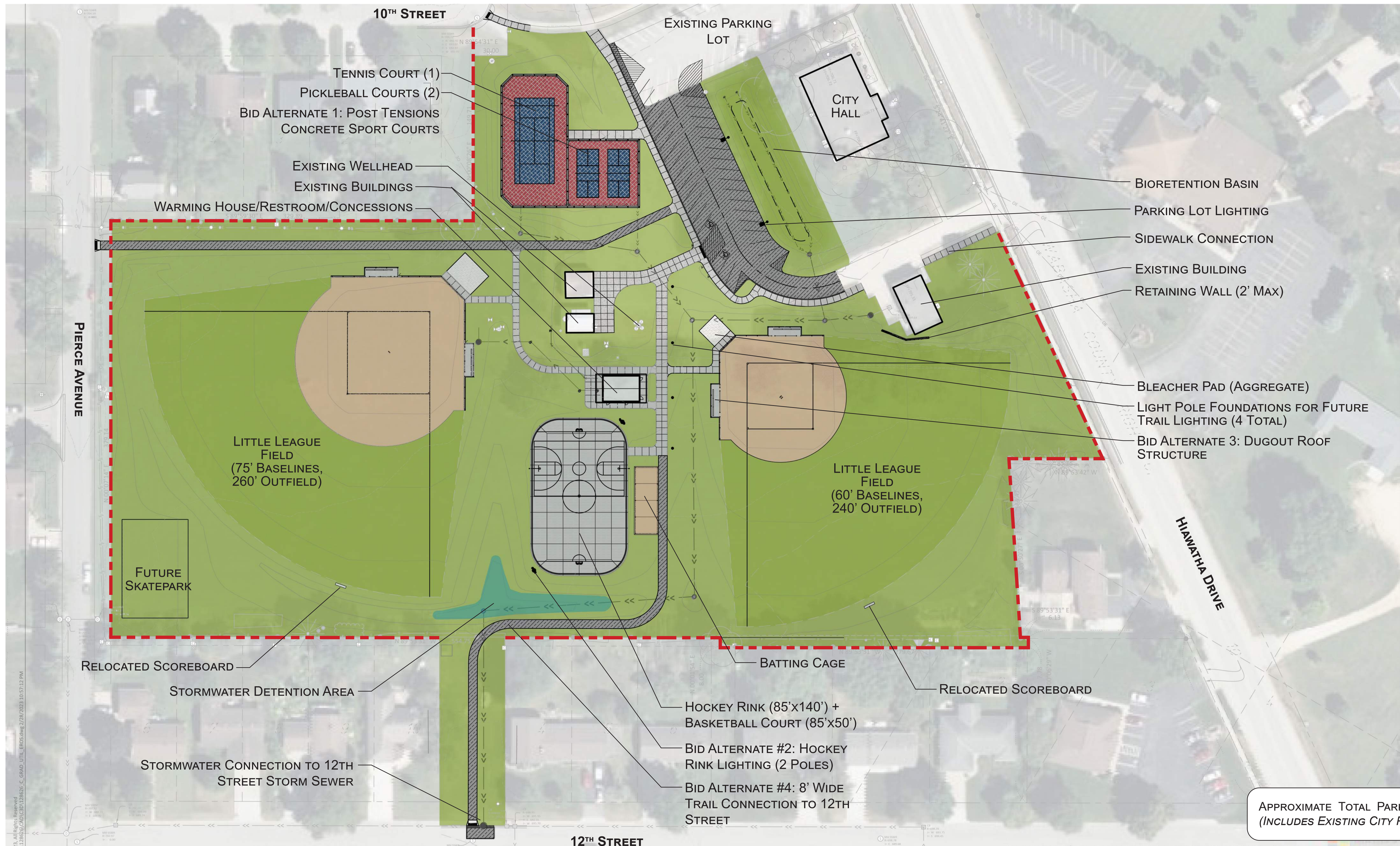
Council Member Dean Meuer asked for reconsideration of this item. The Parks Board voted in favor of the bike/walking path but Council did not approve for its inclusion in the final bid at the May meeting. At the last meeting, concern about 12th street being a busy street was a reason to not include the path. The reasons for the path are additional parking, bike, walk access to the athletic field site. The total cost was \$17,923.79. Residents have expressed concern that it was not included in the project as it will be difficult to add this into the project after its been completed. If the Council moves forward, funds are available through contingency.

ACTION REQUIRED:

Potential action to include 12th street access back in the Athletic Field project. This was taken out of the project when it was last voted on. Need a motion and a second to direct staff to put the trail access back in the project and expend funds to do so.

Attachments

Wabasha Athletic Park Graphics_Base Bid and Alternates -
Bid Summary 04-25-2023





Real People. Real Solutions.

2900 43rd Street NW
Suite 100
Rochester, MN 55901

Ph: (507) 208-4332
Bolton-Menk.com

April 25, 2023

Wendy Busch
City Clerk
City of Wabasha
900 Hiawatha Drive East
PO Box 268
Wabasha, MN 55981

RE: Athletic Park Relocation
City of Wabasha, MN
BMI Project No. 0H1.128626

Dear Wendy:

Bids for the Athletic Park Relocation Project were received and opened at City Hall on Tuesday, April 25, 2023 at 10:00am. Seven bids were received, and a summary of the results of the bid are included in the attached Bid Tabulation.

A summary of the Alternate Bids included with the base bid are as follows:

- **Alternate 1:** Construction of tennis and pickleball courts, using post tension concrete, in place of the bituminous construction included in the base bid.
- **Alternate 2:** Hockey rink lighting utilizing salvaged poles and fixtures, concrete bases, and associated conduit, handhole and wiring.
- **Alternate 3:** Warming House building and surrounding 4" Concrete Walk.
- **Alternate 4A:** Trail connection to 12th Street constructed as a bituminous trail.
- **Alternate 4B:** Trail connection to 12th Street constructed as 4" concrete walk.
- **Alternate 5:** Construction of the parking lot as 7" Concrete pavement, and trail connection to Pierce as 4" concrete walk, in place of the bituminous construction included in the base bid.

Alternates 4B and 5 were included with Addendum 1 during the bidding process based on a request from a local concrete supplier to allow for concrete construction in place of bituminous, should concrete bid as a cheaper alternative to bituminous. Based on bid results, bituminous construction included with the base bid is more cost effective, and Alternates 4B and 5 should be omitted from consideration.

A detailed bid abstract of all the bids is attached for your review. If deemed financially feasible, we recommend awarding the contract to Pember Companies. Pember Companies is an established construction company based in Menomonie, Wisconsin, who's work includes excavation, water, storm and sewer utilities, site grading, concrete, and specialty construction including pavilions, bridges, and restroom facilities. Bolton & Menk has worked with Pember Companies on several projects including Phase 3 of the Riverfront Renaissance project in Hastings, MN, and Main Street Reconstruction project

Name: Athletic Park Relocation

Date: April 25, 2023

Page: 2

in Le Sueur, Minnesota. Their portfolio includes numerous park and athletic facility projects including the Stanley Boyd Athletic Complex in Stanley Boyd, Wisconsin.

Please feel free to contact me if you have any questions.

Sincerely,

Bolton & Menk, Inc.

A handwritten signature in black ink, appearing to read 'JN', with a long horizontal stroke extending to the right.

Jonathan Nelsen, PLA
Project Manager, Senior Landscape Architect

Enclosures

Athletic Park Bid Tabulation

Athletic Park Bid Abstract



Real People. Real Solutions.

2900 43rd Street NW
Suite 100
Rochester, MN 55901

Ph: (507) 208-4332
Bolton-Menk.com

BID TABULATION

ATHLETIC PARK RELOCATION
CITY OF WABASHA, MINNESOTA
BMI PROJECT NO. OH1.128626
QUESTCDN PROJECT NO. 8443057

BIDDERS	BASE BID	ALTERNATE 1	ALTERNATE 2	ALTERNATE 3	ALTERNATE 4A	ALTERNATE 4B	ALTERNATE 5	TOTAL AMOUNT BID
Pember Companies	\$1,556,852.45	\$115,418.50	\$9,569.20	\$329,798.39	\$17,923.79	\$26,351.39	\$60,239.70	\$2,116,153.42
Peterson Companies	\$1,705,093.37	\$634,699.40	\$6,398.05	\$2,246,865.15	\$28,046.41	\$45,524.57	\$122,934.42	\$4,789,561.37
Edge Contracting Inc	\$1,720,066.50	\$370,759.15	\$5,980.00	\$452,930.00	\$12,391.50	\$34,759.90	\$116,061.00	\$2,712,948.05
Shoreline Landscaping & Contracting	\$1,788,378.20	\$371,216.25	\$9,902.50	\$328,373.00	\$15,385.00	\$40,908.40	\$140,204.00	\$2,694,367.35
Griffin Construction	\$1,823,874.61	\$330,158.75	\$5,980.00	\$286,102.00	\$17,954.90	\$35,497.00	\$98,050.00	\$2,597,617.26
Sunram Construction	\$1,826,489.00	\$782,467.30	\$6,626.50	\$435,035.00	\$20,183.80	\$35,877.80	\$138,292.00	\$3,244,971.40
Urban Companies	\$2,307,285.00	\$273,830.00	\$7,365.00	\$462,265.00	\$13,874.00	\$43,610.00	\$148,395.00	\$3,256,624.00
Engineer's Estimate	\$1,670,406.30	\$105,645.00	\$18,808.00	\$261,150.00	\$16,485.00	\$31,766.00	\$134,339.00	\$2,238,599.30

City Council Regular

10. 2.

Meeting Date: 07/12/2023

ITEM TITLE: Resolution Authorizing Sale of Bonds

DEPARTMENT: Administration

PURPOSE:

ITEM SUMMARY:

This is a resolution providing for the issuance and sale of \$3,250,000 General Obligation Improvement and Tax Abatement bonds.

ACTION REQUIRED:

Approve resolution authorizing sale of bonds.

Attachments

Bid Results - 2023A Bonds - Wabasha MN

GO Bonds 2023A - Final

27-2023 Wabasha 2023A Resolution - for award

City of Wabasha, Minnesota
\$3,350,000
General Obligation Improvement & Tax Abatement Bonds, Series 2023A

SUMMARY OF BOND SALE RESULTS

Sale Date: July 12, 2023

S & P Global Ratings: AA-/Stable

Robert W. Baird & Co., Inc.

2025 - 2033	4.00%	Purchase Price	\$ 3,416,446.20
2034 - 2035	4.00% *	Net Interest Cost	\$ 1,480,153.80
2036 - 2037	4.00% *	Net Effective Rate	3.8281%
2038 - 2040	4.00% *		
2041 - 2042	4.00% *		
2043 - 2044	4.00% *		

TD Securities

2025 - 2044	4.00%	Purchase Price	\$ 3,405,747.80
		Net Interest Cost	\$ 1,490,852.20
		Net Effective Rate	3.8558%

HilltopSecurities

2025 - 2033	4.00%	Purchase Price	\$ 3,401,106.60
2034 - 2036	4.00% *	Net Interest Cost	\$ 1,495,493.40
2037 - 2040	4.00% *	Net Effective Rate	3.8678%
2041 - 2044	4.00% *		

Northland Securities, Inc.

2025 - 2030	4.00%	Purchase Price	\$ 3,399,770.10
2031 - 2032	4.00% *	Net Interest Cost	\$ 1,496,829.90
2033 - 2034	4.00% *	Net Effective Rate	3.8713%
2035 - 2036	4.00% *		
2037 - 2038	4.00% *		
2039 - 2040	4.00% *		
2041 - 2042	4.00% *		
2043 - 2044	4.00% *		

Bok Financial Securities, Inc.

2025 - 2032	4.00%	Purchase Price	\$ 3,379,005.25
2033 - 2034	4.00% *	Net Interest Cost	\$ 1,517,594.75
2035 - 2036	4.00% *	Net Effective Rate	3.9250%
2037 - 2038	4.00% *		
2039 - 2040	4.00% *		
2041 - 2042	4.00% *		
2043 - 2044	4.00% *		

** denotes Term Bonds*

Reoffering Prices

<u>Maturity</u>	<u>Price</u>	<u>Maturity</u>	<u>Price</u>
2025	101.045	2032	106.671
2026	102.100	2033	106.325
2027	103.131	2034 - 2035	104.617
2028	104.180	2036 - 2037	102.608
2029	105.035	2038 - 2040	101.294
2030	105.865	2041 - 2042	100.644
2031	106.671	2043 - 2044	100.000

City of Wabasha, Minnesota

\$3,250,000

General Obligation Improvement & Tax Abatement Bonds, Series 2023A

Robert W. Baird & Co., Inc.

Master Cash Flow ~ Final

Uses of Funds

Improvement Portion (PFA ineligible costs)		3,229,475.00
Tax Abatement Portion (athletic field project)		2,136,261.00
Total Project Costs		5,365,736.00
Underwriter's Compensation	1.183%	38,437.31
Fiscal Fee (includes Tax Abatement Processing \$1,500)		23,500.00
Bond Counsel		13,500.00
Pay Agent		750.00
Printing & Misc		1,650.00
Rating		14,250.00
Excess Proceeds		-
Capitalized Interest (to D/S Fund)		-
		<u>5,457,823.31</u>

Sources of Funds

Bond Issue	3,250,000.00
Bond Premium	102,648.70
Construction Fund Earnings	5,174.61
Grants (DNR & LRIP), County Contributions, & Other	2,100,000.00
City Cash	-
	<u>5,457,823.31</u>

Payment Schedule & Cashflow

Payment Schedule						
12-Month Period ending*	Principal	Coupon	Yield	Interest	Payment Total	PLUS 5%
8/1/2023 <i>Dated Date</i>						
2/1/2025	25,000	4.00%	3.280%	195,000	220,000	231,000
2/1/2026	140,000	4.00%	3.120%	129,000	269,000	282,450
2/1/2027	150,000	4.00%	3.050%	123,400	273,400	287,070
2/1/2028	155,000	4.00%	3.000%	117,400	272,400	286,020
2/1/2029	160,000	4.00%	3.000%	111,200	271,200	284,760
2/1/2030	170,000	4.00%	3.000%	104,800	274,800	288,540
2/1/2031	175,000	4.00%	3.000%	98,000	273,000	286,650
2/1/2032	185,000	4.00%	3.000%	91,000	276,000	289,800
2/1/2033	185,000	4.00%	3.050%	83,600	268,600	282,030
2/1/2034	195,000	4.00%	3.300%	76,200	271,200	284,760
2/1/2035	205,000	4.00%	3.300%	68,400	273,400	287,070
2/1/2036	140,000	4.00%	3.600%	60,200	200,200	210,210
2/1/2037	150,000	4.00%	3.600%	54,600	204,600	214,830
2/1/2038	155,000	4.00%	3.800%	48,600	203,600	213,780
2/1/2039	160,000	4.00%	3.800%	42,400	202,400	212,520
2/1/2040	165,000	4.00%	3.800%	36,000	201,000	211,050
2/1/2041	175,000	4.00%	3.900%	29,400	204,400	214,620
2/1/2042	180,000	4.00%	3.900%	22,400	202,400	212,520
2/1/2043	185,000	4.00%	4.000%	15,200	200,200	210,210
2/1/2044	195,000	4.00%	4.000%	7,800	202,800	212,940
	<u>3,250,000</u>			<u>1,514,600</u>	<u>4,764,600</u>	<u>5,002,830</u>

Bond Details

Set Sale Date	6/13/2023
Bid Date	7/12/2023
Sale Date	7/12/2023
Dated Date	8/1/2023
Closing Date	8/1/2023
1st Interest Payment	8/1/2024
Proceeds spent by:	8/1/2025
Purchase Price	3,314,211.39
Net Interest Cost	1,450,388.61
Net Effective Rate	3.830420%
Average Coupon	4.000000%
Call Option	@ par 2/1/2031
Weighted Avg. Maturity	11.564
Average Life	11.651
Bond Yield	3.615899%
Purchaser	Robert W. Baird & Co., Inc.
Bond Counsel	Taft Stettinius & Hollister LLP
Rating Agency	S & P Global Ratings, Inc.
Pay Agent	Northland Trust Services
Tax Status	Tax Exempt
Continuing Disclosure	Full
Rebate	Subject to Rebate: 24-month spend down exception
Statutory Authority	MS, Chapters 429, 469, & 475

Collection Year	Account Balances			Surplus (deficit)	Account Balance
	Tax Abatement Levies	Special Assessments	Tax Levies		
	Initial Deposit to D/S Fund >			-	-
2024	86,750	-	144,250	-	-
2025	86,750	70,856	124,844	-	-
2026	86,750	70,856	129,464	-	-
2027	86,750	70,856	128,414	-	-
2028	86,750	70,856	127,154	-	-
2029	86,750	70,856	130,934	-	-
2030	86,750	70,856	129,044	-	-
2031	86,750	70,856	132,194	-	-
2032	86,750	70,856	124,424	-	-
2033	86,750	70,856	127,154	-	-
2034	86,750	70,856	129,464	-	-
2035	86,750	-	123,460	-	-
2036	86,750	-	128,080	-	-
2037	86,750	-	127,030	-	-
2038	86,750	-	125,770	-	-
2039	86,750	-	124,300	-	-
2040	86,750	-	127,870	-	-
2041	86,750	-	125,770	-	-
2042	86,750	-	123,460	-	-
2043	86,750	-	126,190	-	-
	<u>1,735,000</u>	<u>708,559</u>	<u>2,559,271</u>	<u>-</u>	<u>-</u>

General Obligation Improvement & Tax Abatement Bonds, Series 2023A

Uses of Funds

Construction		2,759,576.00
Engineering		416,920.00
Contingency		52,979.00
Other		-
Total Project Costs		3,229,475.00
Underwriter's Discount Allowance	1.18%	17,917.70

Allocated Issuance Costs		25,009.15
Bond Premium		-
Excess Proceeds		-
Capitalized Interest (to D/S Fund)		-
		<u>3,272,401.85</u>

Sources of Funds

Bond Issue		1,515,000.00
Bond Premium		54,687.05
Construction Fund Earnings		2,714.80
Grants (DNR & LRIP), County Contributions, & Other		1,700,000.00
City Cash		-
		<u>3,272,401.85</u>

ASSESSMENTS

545,000 Amount
10 Term
5.08% Rate

Payment Schedule & Cashflow

<i>Payment Schedule</i>					
12-Month Period ending*	Principal	Coupon	Interest	Payment Total	PLUS 5%
8/1/2023 <i>Dated Date</i>					
2/1/2025	-	4.00%	90,900	90,900	95,445
2/1/2026	80,000	4.00%	60,600	140,600	147,630
2/1/2027	85,000	4.00%	57,400	142,400	149,520
2/1/2028	90,000	4.00%	54,000	144,000	151,200
2/1/2029	90,000	4.00%	50,400	140,400	147,420
2/1/2030	95,000	4.00%	46,800	141,800	148,890
2/1/2031	100,000	4.00%	43,000	143,000	150,150
2/1/2032	105,000	4.00%	39,000	144,000	151,200
2/1/2033	105,000	4.00%	34,800	139,800	146,790
2/1/2034	110,000	4.00%	30,600	140,600	147,630
2/1/2035	115,000	4.00%	26,200	141,200	148,260
2/1/2036	50,000	4.00%	21,600	71,600	75,180
2/1/2037	55,000	4.00%	19,600	74,600	78,330
2/1/2038	55,000	4.00%	17,400	72,400	76,020
2/1/2039	55,000	4.00%	15,200	70,200	73,710
2/1/2040	60,000	4.00%	13,000	73,000	76,650
2/1/2041	65,000	4.00%	10,600	75,600	79,380
2/1/2042	65,000	4.00%	8,000	73,000	76,650
2/1/2043	65,000	4.00%	5,400	70,400	73,920
2/1/2044	70,000	4.00%	2,800	72,800	76,440
	<u>1,515,000</u>		<u>647,300</u>	<u>2,162,300</u>	<u>2,270,415</u>

Collection Year	<i>Account Balances</i>		Surplus (deficit)	Account Balance
	Special Assessments	Tax Levies		
		Initial Deposit to D/S Fund >		-
2024	-	95,445	-	-
2025	70,856	76,774	-	-
2026	70,856	78,664	-	-
2027	70,856	80,344	-	-
2028	70,856	76,564	-	-
2029	70,856	78,034	-	-
2030	70,856	79,294	-	-
2031	70,856	80,344	-	-
2032	70,856	75,934	-	-
2033	70,856	76,774	-	-
2034	70,856	77,404	-	-
2035	-	75,180	-	-
2036	-	78,330	-	-
2037	-	76,020	-	-
2038	-	73,710	-	-
2039	-	76,650	-	-
2040	-	79,380	-	-
2041	-	76,650	-	-
2042	-	73,920	-	-
2043	-	76,440	-	-
	<u>708,559</u>	<u>1,561,856</u>	<u>-</u>	

General Obligation Improvement & Tax Abatement Bonds, Series 2023A

Uses of Funds

Construction		1,752,261.00
Engineering		284,000.00
Contingency		100,000.00
Other		-
Total Project Costs		2,136,261.00
Underwriter's Discount Allowance	1.18%	20,519.61
Allocated Issuance Costs		28,640.85
Bond Premium		-
Excess Proceeds		-
Capitalized Interest (to D/S Fund)		-
		<u>2,185,421.46</u>

Sources of Funds

Bond Issue	1,735,000.00
Bond Premium	47,961.65
Construction Fund Earnings	2,459.81
Grants (DNR & LRIP), County Contributions, & Other	400,000.00
City Cash	-
	<u>2,185,421.46</u>

Payment Schedule & Cashflow

Payment Schedule						Account Balances				
12-Month Period ending*	Principal	Coupon	Interest	Payment Total	PLUS 5%	Collection Year	Tax Abatement Levies	Tax Levies	Surplus (deficit)	Account Balance
8/1/2023	Dated Date							Initial Deposit to D/S Fund >		-
2/1/2025	25,000	4.00%	104,100	129,100	135,555	2024	86,750	48,805	-	-
2/1/2026	60,000	4.00%	68,400	128,400	134,820	2025	86,750	48,070	-	-
2/1/2027	65,000	4.00%	66,000	131,000	137,550	2026	86,750	50,800	-	-
2/1/2028	65,000	4.00%	63,400	128,400	134,820	2027	86,750	48,070	-	-
2/1/2029	70,000	4.00%	60,800	130,800	137,340	2028	86,750	50,590	-	-
2/1/2030	75,000	4.00%	58,000	133,000	139,650	2029	86,750	52,900	-	-
2/1/2031	75,000	4.00%	55,000	130,000	136,500	2030	86,750	49,750	-	-
2/1/2032	80,000	4.00%	52,000	132,000	138,600	2031	86,750	51,850	-	-
2/1/2033	80,000	4.00%	48,800	128,800	135,240	2032	86,750	48,490	-	-
2/1/2034	85,000	4.00%	45,600	130,600	137,130	2033	86,750	50,380	-	-
2/1/2035	90,000	4.00%	42,200	132,200	138,810	2034	86,750	52,060	-	-
2/1/2036	90,000	4.00%	38,600	128,600	135,030	2035	86,750	48,280	-	-
2/1/2037	95,000	4.00%	35,000	130,000	136,500	2036	86,750	49,750	-	-
2/1/2038	100,000	4.00%	31,200	131,200	137,760	2037	86,750	51,010	-	-
2/1/2039	105,000	4.00%	27,200	132,200	138,810	2038	86,750	52,060	-	-
2/1/2040	105,000	4.00%	23,000	128,000	134,400	2039	86,750	47,650	-	-
2/1/2041	110,000	4.00%	18,800	128,800	135,240	2040	86,750	48,490	-	-
2/1/2042	115,000	4.00%	14,400	129,400	135,870	2041	86,750	49,120	-	-
2/1/2043	120,000	4.00%	9,800	129,800	136,290	2042	86,750	49,540	-	-
2/1/2044	125,000	4.00%	5,000	130,000	136,500	2043	86,750	49,750	-	-
							1,735,000	997,415	-	

EXTRACT OF MINUTES OF A MEETING
OF THE CITY COUNCIL OF THE
CITY OF WABASHA, MINNESOTA

HELD: JULY 12, 2023

Pursuant to due call, a regular or special meeting of the City Council of the City of Wabasha, Wabasha County, Minnesota, was duly held at the City Hall on July 12, 2023, at 6:00 P.M., for the purpose, in part, of authorizing the issuance and awarding the sale of \$3,250,000 General Obligation Improvement and Tax Abatement Bonds, Series 2023A.

The following members were present:

and the following were absent:

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION NO. 27-2023

RESOLUTION PROVIDING FOR THE ISSUANCE AND SALE OF \$3,250,000
GENERAL OBLIGATION IMPROVEMENT AND TAX ABATEMENT BONDS, SERIES
2023A, PLEDGING FOR THE SECURITY THEREOF SPECIAL ASSESSMENTS AND
TAX ABATEMENTS AND LEVYING A TAX FOR THE PAYMENT THEREOF

A. WHEREAS, the City Council of the City of Wabasha, Minnesota (the "City") has heretofore determined and declared that it is necessary and expedient to issue \$3,250,000 General Obligation Improvement and Tax Abatement Bonds, Series 2023A (the "Bonds" or individually a "Bond"), pursuant to Minnesota Statutes, Chapter 475; and

1. Chapter 429 to finance the construction of various public improvements within the City (the "Improvements"); and

B. Chapter 469.1812 through 469.1815, particularly Section 469.1814 to finance the construction of an athletic field (the "Tax Abatement Project");

C. WHEREAS, the Improvements and all their components have been ordered prior to the date hereof, after a hearing thereon for which notice was given describing the Improvements or all their components by general nature, estimated cost, and area to be assessed; and

D. WHEREAS, on the date hereof, following duly published notice thereof, the City Council held a public hearing on the proposed abatement to finance the Tax Abatement Project and all persons who wished to speak or provide written information relative to the public hearing were afforded an opportunity to do so; and

E. WHEREAS, Wabasha County has declined, in writing, to participate in the Program, as hereinafter defined.

F. WHEREAS, the City has heretofore established a tax abatement program (the "Program"), pursuant to the provisions of Minnesota Statutes, Sections 469.1812 through 469.1815, with respect to providing for the abatement of property taxes for a period of twenty (20) years on properties in the City, as described in the Resolution adopted by the City Council on April 10, 2023, approving the Program (the "Tax Abatement Resolution"); and

G. WHEREAS, the amount of the property taxes abated are estimated to be at least equal to the principal on the Tax Abatement Portion of the Bonds and pursuant to the provisions of the Tax Abatement Resolution, Bond proceeds are to be expended to provide money to pay for the Tax Abatement Project; and

H. WHEREAS, the City has retained David Drown Associates, Inc., in Minneapolis, Minnesota ("David Drown"), as its independent municipal advisor for the sale of the Bonds and was therefore authorized to sell the Bonds by private negotiation in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9) and proposals to purchase the Bonds have been solicited by David Drown; and

I. WHEREAS, the proposals set forth on Exhibit A attached hereto were received by the City Administrator, or designee, at the offices of David Drown at 11:00 A.M. this same day pursuant to the Terms of Offering established for the Bonds; and

J. WHEREAS, it is in the best interests of the City that the Bonds be issued in book-entry form as hereinafter provided; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Wabasha, Minnesota, as follows:

1. Acceptance of Proposal. The proposal of R W Baird & Co., Inc., (the "Purchaser"), to purchase the Bonds in accordance with the Terms of Offering, at the rates of interest hereinafter set forth, and to pay therefor the sum of \$3,314,211.39, plus interest accrued to settlement, is hereby found, determined and declared to be the most favorable proposal received and is hereby accepted, and the Bonds are hereby awarded to the Purchaser. The Clerk-Treasurer is directed to retain the deposit of the purchaser.

2. Bond Terms.

(a) Original Issue Date; Denominations; Maturities; Term Bond Option. The Bonds shall be dated August 1, 2023, as the date of original issue and shall be issued forthwith on or after such date in fully registered form, shall be numbered from R-1 upward in the denomination of \$5,000 each or in any integral multiple thereof of a single maturity (the "Authorized Denominations") and shall mature on February 1 in the years and amounts as follows:

<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>
2025	\$ 25,000	2035	\$ 205,000
2026	140,000	2036	140,000
2027	150,000	2037	150,000
2028	155,000	2038	155,000

2029	160,000	2039	160,000
2030	170,000	2040	165,000
2031	175,000	2041	175,000
2032	185,000	2042	180,000
2033	185,000	2043	185,000
2034	195,000	2044	195,000

As may be requested by the Purchaser, one or more term Bonds may be issued having mandatory sinking fund redemption and final maturity amounts conforming to the foregoing principal repayment schedule, and corresponding additions may be made to the provisions of the applicable Bond(s).

(b) Allocation. The aggregate principal amount of \$1,515,000 maturing in each of the years and amounts hereinafter set forth are issued to finance the Improvements (the "Improvement Portion"). The aggregate principal amount of \$1,735,000 maturing in each of the years and amounts hereinafter set forth are issued to finance the Tax Abatement Project (the "Tax Abatement Portion").

<u>Year</u>	<u>Improvement Portion</u>	<u>Tax Abatement Portion</u>	<u>Total</u>
2025	\$ -	\$ 25,000	\$ 25,000
2026	80,000	60,000	140,000
2027	85,000	65,000	150,000
2028	90,000	65,000	155,000
2029	90,000	70,000	160,000
2030	95,000	75,000	170,000
2031	100,000	75,000	175,000
2032	105,000	80,000	185,000
2033	105,000	80,000	185,000
2034	110,000	85,000	195,000
2035	115,000	90,000	205,000
2036	50,000	90,000	140,000
2037	55,000	95,000	150,000
2038	55,000	100,000	155,000
2039	55,000	105,000	160,000
2040	60,000	105,000	165,000
2041	65,000	110,000	175,000
2042	65,000	115,000	180,000
2043	65,000	120,000	185,000
2044	70,000	125,000	195,000

If Bonds are prepaid, the prepayments shall be allocated to the portions of debt service (and hence allocated to the payment of Bonds treated as relating to a particular portion of debt service) as provided in this paragraph. If the source of prepayment moneys is the general fund of the City, or other generally available source, the prepayment may be allocated to any of the portions of debt service in such amounts as the City shall determine. If the source of a

prepayment is special assessments pledged to and taxes levied for the Improvements, the prepayment shall be allocated to the Improvement Portion of debt service. If the source of a prepayment is taxes abated for the Tax Abatement Project, the prepayment shall be allocated to the Tax Abatement Portion of debt service.

(c) Book Entry Only System. The Depository Trust Company, a limited purpose trust company organized under the laws of the State of New York or any of its successors or its successors to its functions hereunder (the "Depository") will act as securities depository for the Bonds, and to this end:

- (i) The Bonds shall be initially issued and, so long as they remain in book entry form only (the "Book Entry Only Period"), shall at all times be in the form of a separate single fully registered Bond for each maturity of the Bonds; and for purposes of complying with this requirement under paragraphs 5 and 10 Authorized Denominations for any Bond shall be deemed to be limited during the Book Entry Only Period to the outstanding principal amount of that Bond.
- (ii) Upon initial issuance, ownership of the Bonds shall be registered in a bond register maintained by the Bond Registrar (as hereinafter defined) in the name of CEDE & CO., as the nominee (it or any nominee of the existing or a successor Depository, the "Nominee").
- (iii) With respect to the Bonds neither the City nor the Bond Registrar shall have any responsibility or obligation to any broker, dealer, bank, or any other financial institution for which the Depository holds Bonds as securities depository ("Participant") or the person for which a Participant holds an interest in the Bonds shown on the books and records of the Participant (the "Beneficial Owner"). Without limiting the immediately preceding sentence, neither the City, nor the Bond Registrar, shall have any such responsibility or obligation with respect to (A) the accuracy of the records of the Depository, the Nominee or any Participant with respect to any ownership interest in the Bonds, or (B) the delivery to any Participant, any Owner or any other person, other than the Depository, of any notice with respect to the Bonds, including any notice of redemption, or (C) the payment to any Participant, any Beneficial Owner or any other person, other than the Depository, of any amount with respect to the principal of or premium, if any, or interest on the Bonds, or (D) the consent given or other action taken by the Depository as the Registered Holder of any Bonds (the "Holder"). For purposes of securing the vote or consent of any Holder under this Resolution, the City may, however, rely upon an omnibus proxy under which the Depository assigns its consenting or voting rights to certain Participants to whose accounts the Bonds are credited on the record date identified in a listing attached to the omnibus proxy.
- (iv) The City and the Bond Registrar may treat as and deem the Depository to be the absolute owner of the Bonds for the purpose of payment of the principal of and premium, if any, and interest on the Bonds, for the purpose of giving notices of redemption and other matters with respect to the Bonds, for the purpose of

obtaining any consent or other action to be taken by Holders for the purpose of registering transfers with respect to such Bonds, and for all purpose whatsoever. The Bond Registrar, as paying agent hereunder, shall pay all principal of and premium, if any, and interest on the Bonds only to the Holder or the Holders of the Bonds as shown on the bond register, and all such payments shall be valid and effective to fully satisfy and discharge the City's obligations with respect to the principal of and premium, if any, and interest on the Bonds to the extent of the sum or sums so paid.

- (v) Upon delivery by the Depository to the Bond Registrar of written notice to the effect that the Depository has determined to substitute a new Nominee in place of the existing Nominee, and subject to the transfer provisions in paragraph 10, references to the Nominee hereunder shall refer to such new Nominee.
- (vi) So long as any Bond is registered in the name of a Nominee, all payments with respect to the principal of and premium, if any, and interest on such Bond and all notices with respect to such Bond shall be made and given, respectively, by the Bond Registrar or City, as the case may be, to the Depository as provided in the Letter of Representations to the Depository required by the Depository as a condition to its acting as book-entry Depository for the Bonds (said Letter of Representations, together with any replacement thereof or amendment or substitute thereto, including any standard procedures or policies referenced therein or applicable thereto respecting the procedures and other matters relating to the Depository's role as book-entry Depository for the Bonds, collectively hereinafter referred to as the "Letter of Representations").
- (vii) All transfers of beneficial ownership interests in each Bond issued in book-entry form shall be limited in principal amount to Authorized Denominations and shall be effected by procedures by the Depository with the Participants for recording and transferring the ownership of beneficial interests in such Bonds.
- (viii) In connection with any notice or other communication to be provided to the Holders pursuant to this Resolution by the City or Bond Registrar with respect to any consent or other action to be taken by Holders, the Depository shall consider the date of receipt of notice requesting such consent or other action as the record date for such consent or other action; provided, that the City or the Bond Registrar may establish a special record date for such consent or other action. The City or the Bond Registrar shall, to the extent possible, give the Depository notice of such special record date not less than fifteen calendar days in advance of such special record date to the extent possible.
- (ix) Any successor Bond Registrar in its written acceptance of its duties under this Resolution and any paying agency/bond registrar agreement, shall agree to take any actions necessary from time to time to comply with the requirements of the Letter of Representations.

(d) Termination of Book-Entry Only System. Discontinuance of a particular Depository's services and termination of the book-entry only system may be effected as follows:

- (i) The Depository may determine to discontinue providing its services with respect to the Bonds at any time by giving written notice to the City and discharging its responsibilities with respect thereto under applicable law. The City may terminate the services of the Depository with respect to the Bond if it determines that the Depository is no longer able to carry out its functions as securities depository or the continuation of the system of book-entry transfers through the Depository is not in the best interests of the City or the Beneficial Owners.
- (ii) Upon termination of the services of the Depository as provided in the preceding paragraph, and if no substitute securities depository is willing to undertake the functions of the Depository hereunder can be found which, in the opinion of the City, is willing and able to assume such functions upon reasonable or customary terms, or if the City determines that it is in the best interests of the City or the Beneficial Owners of the Bond that the Beneficial Owners be able to obtain certificates for the Bonds, the Bonds shall no longer be registered as being registered in the bond register in the name of the Nominee, but may be registered in whatever name or names the Holder of the Bonds shall designate at that time, in accordance with paragraph 10. To the extent that the Beneficial Owners are designated as the transferee by the Holders, in accordance with paragraph 10, the Bonds will be delivered to the Beneficial Owners.
- (iii) Nothing in this subparagraph (d) shall limit or restrict the provisions of paragraph 10.

(e) Letter of Representations. The provisions in the Letter of Representations are incorporated herein by reference and made a part of the resolution, and if and to the extent any such provisions are inconsistent with the other provisions of this resolution, the provisions in the Letter of Representations shall control.

3. Purpose. The Improvement Portion of the Bonds shall provide funds to finance the construction of the Improvements. The Abatement Portion of the Bonds shall provide funds to finance construction of the Tax Abatement Project. Pursuant to the Tax Abatement Resolution, the City's share of real estate taxes generated on the property identified in the Program (the "Tax Abatements") have been pledged to the payment of the Tax Abatement Portion of the Bonds. The principal amount of the Tax Abatement Portion of the Bonds does not exceed the estimated amount of Tax Abatements, which is \$1,775,000. The Improvements and Tax Abatement Project are herein referred to together as the Project. Proceeds of the Tax Abatement Portion of the Bonds shall be expended on costs or uses permitted by Minnesota Statutes, Sections 469.1812 through 469.1815, and shall not be expended on any costs or devoted to any other uses. The total cost of the Project, which shall include all costs enumerated in Minnesota Statutes, Section 475.65, is estimated to be at least equal to the amount of the Bonds. The City covenants that it shall do all things and perform all acts required of it to assure that work on the Project proceeds with due diligence to completion and that any and all permits and studies required under law for the Project are obtained.

4. Interest. The Bonds shall bear interest payable semiannually on February 1 and August 1 of each year (each, an "Interest Payment Date"), commencing August 1, 2024, calculated on the basis of a 360-day year of twelve 30-day months, at the respective rates per annum set forth opposite the maturity years as follows:

<u>Maturity Year</u>	<u>Interest Rate</u>	<u>Maturity Year</u>	<u>Interest Rate</u>
2025	4.000%	2035	4.000%
2026	4.000	2036	4.000
2027	4.000	2037	4.000
2028	4.000	2038	4.000
2029	4.000	2039	4.000
2030	4.000	2040	4.000
2031	4.000	2041	4.000
2032	4.000	2042	4.000
2033	4.000	2043	4.000
2034	4.000	2044	4.000

5. Redemption. All Bonds maturing on February 1, 2032 and thereafter, shall be subject to redemption and prepayment at the option of the City on February 1, 2031, and on any date thereafter at a price of par plus accrued interest. Redemption may be in whole or in part of the Bonds subject to prepayment. If redemption is in part, the maturities and the principal amounts within each maturity to be redeemed shall be determined by the City; and if only part of the Bonds having a common maturity date are called for prepayment, the specific Bonds to be prepaid shall be chosen by lot by the Bond Registrar. Bonds or portions thereof called for redemption shall be due and payable on the redemption date, and interest thereon shall cease to accrue from and after the redemption date. Mailed notice of redemption shall be given to the paying agent and to each affected registered holder of the Bonds at least thirty (30) days prior to the redemption date.

To effect a partial redemption of Bonds having a common maturity date, the Bond Registrar prior to giving notice of redemption shall assign to each Bond having a common maturity date a distinctive number for each \$5,000 of the principal amount of such Bond. The Bond Registrar shall then select by lot, using such method of selection as it shall deem proper in its discretion, from the numbers so assigned to such Bonds, as many numbers as, at \$5,000 for each number, shall equal the principal amount of such Bonds to be redeemed. The Bonds to be redeemed shall be the Bonds to which were assigned numbers so selected; provided, however, that only so much of the principal amount of each such Bond of a denomination of more than \$5,000 shall be redeemed as shall equal \$5,000 for each number assigned to it and so selected. If a Bond is to be redeemed only in part, it shall be surrendered to the Bond Registrar (with, if the City or Bond Registrar so requires, a written instrument of transfer in form satisfactory to the City and Bond Registrar duly executed by the Holder thereof or the Holder's attorney duly authorized in writing) and the City shall execute (if necessary) and the Bond Registrar shall authenticate and deliver to the Holder of the Bond, without service charge, a new Bond or Bonds having the same stated maturity and interest rate and of any Authorized Denomination or Denominations, as requested by the Holder, in aggregate principal amount equal to and in exchange for the unredeemed portion of the principal of the Bond so surrendered.

6. Bond Registrar. Northland Trust Services, Inc., in Minneapolis, Minnesota, is appointed to act as bond registrar and transfer agent with respect to the Bonds (the "Bond Registrar"), and shall do so unless and until a successor Bond Registrar is duly appointed, all pursuant to any contract the City and Bond Registrar shall execute which is consistent herewith. The Bond Registrar shall also serve as paying agent unless and until a successor paying agent is duly appointed. Principal and interest on the Bonds shall be paid to the registered holders (or record holders) of the Bonds in the manner set forth in the form of Bond and paragraph 12.

7. Form of Bond. The Bonds, together with the Bond Registrar's Certificate of Authentication, the form of Assignment and the registration information thereon, shall be in substantially the following form:

UNITED STATES OF AMERICA
STATE OF MINNESOTA
WABASHA COUNTY
CITY OF WABASHA

R-_____

\$_____

GENERAL OBLIGATION IMPROVEMENT AND
TAX ABATEMENT BOND, SERIES 2023A

<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Date of Original Issue</u>	<u>CUSIP</u>
%	February 1,	August 1, 2023	

REGISTERED OWNER: CEDE & CO.

PRINCIPAL AMOUNT: DOLLARS

THE CITY OF WABASHA, WABASHA COUNTY, MINNESOTA (the "Issuer"), certifies that it is indebted and for value received promises to pay to the registered owner specified above, or registered assigns, unless called for earlier redemption, in the manner hereinafter set forth, the principal amount specified above, on the maturity date specified above, and to pay interest thereon semiannually on February 1 and August 1 of each year (each, an "Interest Payment Date"), commencing August 1, 2024, at the rate per annum specified above (calculated on the basis of a 360-day year of twelve 30-day months) until the principal sum is paid or has been provided for. This Bond will bear interest from the most recent Interest Payment Date to which interest has been paid or, if no interest has been paid, from the date of original issue hereof. The principal of and premium, if any, on this Bond are payable upon presentation and surrender hereof at the principal office of Northland Trust Services, Inc., in Minneapolis, Minnesota (the "Bond Registrar"), acting as paying agent, or any successor paying agent duly appointed by the Issuer, acting as paying agent, or any successor paying agent duly appointed by the Issuer. Interest on this Bond will be paid on each Interest Payment Date by check or draft mailed to the person in whose name this Bond is registered (the "Holder" or "Bondholder") on the registration books of the Issuer maintained by the Bond Registrar and at the address appearing thereon at the close of business on the fifteenth (15th) day of the calendar month next preceding such Interest Payment Date (the "Regular Record Date"). Any interest not

so timely paid shall cease to be payable to the person who is the Holder hereof as of the Regular Record Date, and shall be payable to the person who is the Holder hereof at the close of business on a date (the "Special Record Date") fixed by the Bond Registrar whenever money becomes available for payment of the defaulted interest. Notice of the Special Record Date shall be given to Bondholders not less than ten days prior to the Special Record Date. The principal of and premium, if any, and interest on this Bond are payable in lawful money of the United States of America. So long as this Bond is registered in the name of the Depository or its Nominee as provided in the Resolution hereinafter described, and as those terms are defined therein, payment of principal of, premium, if any, and interest on this Bond and notice with respect thereto shall be made as provided in the Letter of Representations, as defined in the Resolution, and surrender of this Bond shall not be required for payment of the redemption price upon a partial redemption of this Bond. Until termination of the book-entry only system pursuant to the Resolution, Bonds may only be registered in the name of the Depository or its Nominee.

Optional Redemption. All Bonds of this issue (the "Bonds") maturing on February 1, 2032, and thereafter, are subject to redemption and prepayment at the option of the Issuer on February 1, 2031, and on any date thereafter at a price of par plus accrued interest. Redemption may be in whole or in part of the Bonds subject to prepayment. If redemption is in part, the maturities and the principal amounts within each maturity to be redeemed shall be determined by the Issuer; and if only part of the Bonds having a common maturity date are called for prepayment, the specific Bonds to be prepaid shall be chosen by lot by the Bond Registrar. Bonds or portions thereof called for redemption shall be due and payable on the redemption date, and interest thereon shall cease to accrue from and after the redemption date. Mailed notice of redemption shall be given to the paying agent and to each affected registered holder of the Bonds at least thirty (30) days prior to the redemption date.

Prior to the date on which any Bond or Bonds are directed by the Issuer to be redeemed in advance of maturity, the Issuer will cause notice of the call thereof for redemption identifying the Bonds to be redeemed to be mailed to the Bond Registrar and all Bondholders, at the addresses shown on the Bond Register. All Bonds so called for redemption will cease to bear interest on the specified redemption date, provided funds for their redemption have been duly deposited.

Selection of Bonds for Redemption; Partial Redemption. To effect a partial redemption of Bonds having a common maturity date, the Bond Registrar shall assign to each Bond having a common maturity date a distinctive number for each \$5,000 of the principal amount of such Bond. The Bond Registrar shall then select by lot, using such method of selection as it shall deem proper in its discretion, from the numbers assigned to the Bonds, as many numbers as, at \$5,000 for each number, shall equal the principal amount of such Bonds to be redeemed. The Bonds to be redeemed shall be the Bonds to which were assigned numbers so selected; provided, however, that only so much of the principal amount of such Bond of a denomination of more than \$5,000 shall be redeemed as shall equal \$5,000 for each number assigned to it and so selected. If a Bond is to be redeemed only in part, it shall be surrendered to the Bond Registrar (with, if the Issuer or Bond Registrar so requires, a written instrument of transfer in form satisfactory to the Issuer and Bond Registrar duly executed by the Holder thereof or the Holder's attorney duly authorized in writing) and the Issuer shall execute (if necessary) and the Bond Registrar shall authenticate and deliver to the Holder of the Bond, without service charge, a new

Bond or Bonds having the same stated maturity and interest rate and of any Authorized Denomination or Denominations, as requested by the Holder, in aggregate principal amount equal to and in exchange for the unredeemed portion of the principal of the Bond so surrendered.

Issuance; Purpose; General Obligation. This Bond is one of an issue in the total principal amount of \$3,250,000, all of like date of original issue and tenor, except as to number, maturity, interest rate, denomination and redemption privilege, issued pursuant to and in full conformity with the Constitution, Charter of the Issuer and laws of the State of Minnesota and pursuant to a resolution adopted by the City Council on July 12, 2023 (the "Resolution"), for the purpose of providing money to finance various improvement projects and the financing a portion of the construction of an athletic field that benefit the property for which property taxes are levied and/or abated as described in the Tax Abatement Resolution, as defined in the Resolution. This Bond is payable out of the General Obligation Improvement and Tax Abatement Bonds, Series 2023A Fund of the Issuer. This Bond constitutes a general obligation of the Issuer, and to provide moneys for the prompt and full payment of its principal, premium, if any, and interest when the same become due, the full faith and credit and taxing powers of the Issuer have been and are hereby irrevocably pledged.

Denominations; Exchange; Resolution. The Bonds are issuable solely in fully registered form in Authorized Denominations (as defined in the Resolution) and are exchangeable for fully registered Bonds of other Authorized Denominations in equal aggregate principal amounts at the principal office of the Bond Registrar, but only in the manner and subject to the limitations provided in the Resolution. Reference is hereby made to the Resolution for a description of the rights and duties of the Bond Registrar. Copies of the Resolution are on file in the principal office of the Bond Registrar.

Transfer. This Bond is transferable by the Holder in person or the Holder's attorney duly authorized in writing at the principal office of the Bond Registrar upon presentation and surrender hereof to the Bond Registrar, all subject to the terms and conditions provided in the Resolution and to reasonable regulations of the Issuer contained in any agreement with the Bond Registrar. Thereupon the Issuer shall execute and the Bond Registrar shall authenticate and deliver, in exchange for this Bond, one or more new fully registered Bonds in the name of the transferee (but not registered in blank or to "bearer" or similar designation), of an Authorized Denomination or Denominations, in aggregate principal amount equal to the principal amount of this Bond, of the same maturity and bearing interest at the same rate.

Fees upon Transfer or Loss. The Bond Registrar may require payment of a sum sufficient to cover any tax or other governmental charge payable in connection with the transfer or exchange of this Bond and any legal or unusual costs regarding transfers and lost Bonds.

Treatment of Registered Owners. The Issuer and Bond Registrar may treat the person in whose name this Bond is registered as the owner hereof for the purpose of receiving payment as herein provided (except as otherwise provided herein with respect to the Record Date) and for all other purposes, whether or not this Bond shall be overdue, and neither the Issuer nor the Bond Registrar shall be affected by notice to the contrary.

Authentication. This Bond shall not be valid or become obligatory for any purpose or be entitled to any security unless the Certificate of Authentication hereon shall have been executed by the Bond Registrar.

Qualified Tax-Exempt Obligation. This Bond has been designated by the Issuer as a "qualified tax-exempt obligation" for purposes of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

IT IS HEREBY CERTIFIED AND RECITED that all acts, conditions and things required by the Constitution, Charter of the Issuer and laws of the State of Minnesota to be done, to happen and to be performed, precedent to and in the issuance of this Bond, have been done, have happened and have been performed, in regular and due form, time and manner as required by law; and that this Bond, together with all other debts of the Issuer outstanding on the date of original issue hereof and the date of its issuance and delivery to the original purchaser, does not exceed any constitutional, charter or statutory limitation of indebtedness.

IN WITNESS WHEREOF, the City of Wabasha, Wabasha County, Minnesota, by its City Council has caused this Bond to be executed on its behalf by the facsimile signatures of its Mayor and its Administrator, the corporate seal of the Issuer having been intentionally omitted as permitted by law.

Date of Registration:

Registrable by: NORTHLAND TRUST
SERVICES, INC.

BOND REGISTRAR'S
CERTIFICATE OF
AUTHENTICATION

Payable at: NORTHLAND TRUST
SERVICES, INC.

CITY OF WABASHA,
WABASHA COUNTY, MINNESOTA

This Bond is one of the Bonds
described in the Resolution
mentioned within.

NORTHLAND TRUST
SERVICES, INC.
Minneapolis, Minnesota,
Bond Registrar

/s/ Facsimile _____
Mayor

By: _____
Authorized Signature

/s/ Facsimile _____
City Administrator

ABBREVIATIONS

The following abbreviations, when used in the inscription on the face of this Bond, shall be construed as though they were written out in full according to applicable laws or regulations:

TEN COM - as tenants in common

TEN ENT - as tenants by the entireties

JT TEN - as joint tenants with right of survivorship and not as tenants in common

UTMA - _____ as custodian for _____

(Cust) (Minor)

under the _____ Uniform

(State)

Transfers to Minors Act

Additional abbreviations may also be used though not in the above list.

ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto _____ the within Bond and does hereby irrevocably constitute and appoint _____ attorney to transfer the Bond on the books kept for the registration thereof, with full power of substitution in the premises.

Dated: _____

Notice: The assignor's signature to this assignment must correspond with the name as it appears upon the face of the within Bond in every particular, without alteration or any change whatever.

Signature Guaranteed:

Signature(s) must be guaranteed by a national bank or trust company or by a brokerage firm having a membership in one of the major stock exchanges or any other "Eligible Guarantor Institution" as defined in 17 CFR 240.17 Ad-15(a)(2).

The Bond Registrar will not affect transfer of this Bond unless the information concerning the transferee requested below is provided.

Name and Address: _____

(Include information for all joint owners if the Bond is held by joint account.)

8. Execution. The Bonds shall be in typewritten form, shall be executed on behalf of the City by the signatures of its Mayor and City Administrator and be sealed with the seal of the City; provided, as permitted by law, both signatures may be photocopied facsimiles and the corporate seal has been omitted. In the event of disability or resignation or other absence of either officer, the Bonds may be signed by the manual or facsimile signature of the officer who may act on behalf of the absent or disabled officer. In case either officer whose signature or facsimile of whose signature shall appear on the Bonds shall cease to be such officer before the delivery of the Bonds, the signature or facsimile shall nevertheless be valid and sufficient for all purposes, the same as if the officer had remained in office until delivery.

9. Authentication. No Bond shall be valid or obligatory for any purpose or be entitled to any security or benefit under this resolution unless a Certificate of Authentication on the Bond, substantially in the form hereinabove set forth, shall have been duly executed by an authorized representative of the Bond Registrar. Certificates of Authentication on different Bonds need not be signed by the same person. The Bond Registrar shall authenticate the signatures of officers of the City on each Bond by execution of the Certificate of Authentication on the Bond and by inserting as the date of registration in the space provided the date on which the Bond is authenticated, except that for purposes of delivering the original Bonds to the Purchaser, the Bond Registrar shall insert as a date of registration the date of original issue of August 1, 2023. The Certificate of Authentication so executed on each Bond shall be conclusive evidence that it has been authenticated and delivered under this resolution.

10. Registration; Transfer; Exchange. The City will cause to be kept at the principal office of the Bond Registrar a bond register in which, subject to such reasonable regulations as the Bond Registrar may prescribe, the Bond Registrar shall provide for the registration of Bonds and the registration of transfers of Bonds entitled to be registered or transferred as herein provided.

Upon surrender for transfer of any Bond at the principal office of the Bond Registrar, the City shall execute (if necessary), and the Bond Registrar shall authenticate, insert the date of registration (as provided in paragraph 9) of, and deliver, in the name of the designated transferee or transferees, one or more new Bonds of any Authorized Denomination or Denominations of a like aggregate principal amount, having the same stated maturity and interest rate, as requested by the transferor; provided, however, that no Bond may be registered in blank or in the name of "bearer" or similar designation.

At the option of the Holder, Bonds may be exchanged for Bonds of any Authorized Denomination or Denominations of a like aggregate principal amount and stated maturity, upon surrender of the Bonds to be exchanged at the principal office of the Bond Registrar. Whenever any Bonds are so surrendered for exchange, the City shall execute (if necessary), and the Bond Registrar shall authenticate, insert the date of registration of, and deliver the Bonds which the Holder making the exchange is entitled to receive.

All Bonds surrendered upon any exchange or transfer provided for in this resolution shall be promptly canceled by the Bond Registrar and thereafter disposed of as directed by the City.

All Bonds delivered in exchange for or upon transfer of Bonds shall be valid general obligations of the City evidencing the same debt, and entitled to the same benefits under this resolution, as the Bonds surrendered for such exchange or transfer.

Every Bond presented or surrendered for transfer or exchange shall be duly endorsed or be accompanied by a written instrument of transfer, in form satisfactory to the Bond Registrar, duly executed by the Holder thereof or the Holder's attorney duly authorized in writing.

The Bond Registrar may require payment of a sum sufficient to cover any tax or other governmental charge payable in connection with the transfer or exchange of any Bond and any legal or unusual costs regarding transfers and lost Bonds.

Transfers shall also be subject to reasonable regulations of the City contained in any agreement with the Bond Registrar, including regulations which permit the Bond Registrar to close its transfer books between record dates and payment dates. The Clerk-Treasurer is hereby authorized to negotiate and execute the terms of said agreement.

11. Rights Upon Transfer or Exchange. Each Bond delivered upon transfer of or in exchange for or in lieu of any other Bond shall carry all the rights to interest accrued and unpaid, and to accrue, which were carried by such other Bond.

12. Interest Payment; Record Date. Interest on any Bond shall be paid on each Interest Payment Date by check or draft mailed to the person in whose name the Bond is registered (the "Holder") on the registration books of the City maintained by the Bond Registrar and at the address appearing thereon at the close of business on the fifteenth (15th) day of the calendar month next preceding such Interest Payment Date (the "Regular Record Date"). Any such interest not so timely paid shall cease to be payable to the person who is the Holder thereof as of the Regular Record Date, and shall be payable to the person who is the Holder thereof at the close of business on a date (the "Special Record Date") fixed by the Bond Registrar whenever money becomes available for payment of the defaulted interest. Notice of the Special Record Date shall be given by the Bond Registrar to the Holders not less than ten days prior to the Special Record Date.

13. Treatment of Registered Owner. The City and Bond Registrar may treat the person in whose name any Bond is registered as the owner of such Bond for the purpose of receiving payment of principal of and premium, if any, and interest (subject to the payment provisions in paragraph 12) on, such Bond and for all other purposes whatsoever whether or not such Bond shall be overdue, and neither the City nor the Bond Registrar shall be affected by notice to the contrary.

14. Delivery; Application of Proceeds. The Bonds when so prepared and executed shall be delivered by the Clerk-Treasurer to the Purchaser upon receipt of the purchase price, and the Purchaser shall not be obliged to see to the proper application thereof.

15. Fund and Accounts. There is hereby established a special fund to be designated "General Obligation Improvement and Tax Abatement Bonds, Series 2023A Fund" (the "Fund") to be administered and maintained by the Clerk-Treasurer as a bookkeeping account separate and apart from all other funds maintained in the official financial records of the City. The Fund shall

be maintained in the manner herein specified until all of the Bonds and the interest thereon have been fully paid. There shall be maintained in the Fund two (2) separate accounts, to be designated the "Construction Account" and "Debt Service Account," respectively.

(a) Construction Account. To the Construction Account there shall be credited the proceeds of the sale of the Bonds, plus any special assessments levied with respect to the Improvements and collected prior to completion of the Improvements and payment of the costs thereof. From the Construction Account there shall be paid all costs and expenses of making the Project, including the cost of any construction contracts heretofore let and all other costs incurred and to be incurred of the kind authorized in Minnesota Statutes, Section 475.65; and the moneys in the Construction Account shall be used for no other purpose except as otherwise provided by law; provided that the proceeds of the Bonds may also be used to the extent necessary to pay interest on the Bonds due prior to the anticipated date of commencement of the receipt of the collection of taxes or special assessments herein levied or covenanted to be levied; and provided further that if upon completion of the Project, there shall remain any unexpended balance in the Construction Account, the balance (other than any special assessments) may be transferred to the Debt Service Account or any funds attributable to the Improvement Portion of the Bonds may be transferred to the fund of any other improvement instituted pursuant to Minnesota Statutes, Chapter 429, and provided further that any special assessments credited to the Construction Account shall only be applied towards payment of the costs of the Improvements upon adoption of a resolution by the City Council determining that the application of the special assessments for such purpose will not cause the City to no longer be in compliance with Minnesota Statutes, Section 475.61, Subdivision 1.

(b) Debt Service Account. There shall be maintained two separate subaccounts in the Debt Service Account to be designated the "Improvements Debt Service Subaccount," and the "Tax Abatement Debt Service Subaccount." There are hereby irrevocably appropriated and pledged to, and there shall be credited to the separate subaccounts of the Debt Service Account:

- (i) Improvements Debt Service Subaccount. To the Improvements Debt Service Subaccount there shall be credited: (A) all collections of special assessments herein covenanted to be levied with respect to the Improvements; (B) available City funds in the amount of \$-0- (together with interest earnings thereon and subject to such other adjustments as are appropriate to provide sufficient funds to pay interest on the Improvement Portion of the Bonds on or before February 1, 2024; (C) all collections of taxes herein or hereinafter levied for the payment of the Improvement Portion of the Bonds and interest thereon; (D) a pro rata share of all funds remaining in the Construction Account after completion of the Improvements and payment of the costs thereof; (E) all investment earnings on funds held in the Improvements Debt Service Subaccount; and (F) any and all other moneys which are properly available and are appropriated by the governing body of the City to the Improvements Debt Service Subaccount. The Improvements Debt Service Subaccount shall be used solely to pay the principal and interest on the Improvement Portion of the Bonds.
- (ii) Tax Abatement Debt Service Subaccount. To the Tax Abatement Debt Service Subaccount there shall be credited: (A) Tax Abatements; (B) all collections of

taxes herein and hereafter levied (the "Taxes") for the payment of the Tax Abatement Portion of the Bonds; (C) a pro rata share of all funds remaining in the Construction Account after completion of the Project and payment of the costs thereof; (D) a pro rata share of all funds paid for the Bonds in excess of the minimum bid; (E) all investment earnings on funds held in the Tax Abatement Debt Service Subaccount; and (F) any and all other moneys which are properly available and are appropriated by the governing body of the City to the Tax Abatement Debt Service Subaccount. The Tax Abatement Debt Service Subaccount shall be used solely to pay the principal and interest on the Tax Abatement Portion of the Bonds.

No portion of the proceeds of the Bonds shall be used directly or indirectly to acquire higher yielding investments or to replace funds which were used directly or indirectly to acquire higher yielding investments, except (1) for a reasonable temporary period until such proceeds are needed for the purpose for which the Bonds were issued and (2) in addition to the above in an amount not greater than the lesser of five percent of the proceeds of the Bonds or \$100,000. To this effect, any proceeds of the Bonds and any sums from time to time held in the Construction Account or Debt Service Account (or any other City account which will be used to pay principal or interest to become due on the bonds payable therefrom) in excess of amounts which under then applicable federal arbitrage regulations may be invested without regard to yield shall not be invested at a yield in excess of the applicable yield restrictions imposed by said arbitrage regulations on such investments after taking into account any applicable "temporary periods" or "minor portion" made available under the federal arbitrage regulations. Money in the Fund shall not be invested in obligations or deposits issued by, guaranteed by or insured by the United States or any agency or instrumentality thereof if and to the extent that such investment would cause the Bonds to be "federally guaranteed" within the meaning of Section 149(b) of the Internal Revenue Code of 1986, as amended (the "Code").

16. Covenants Relating to the Improvement Portion of the Bonds.

(a) Special Assessments. It is hereby determined that no less than twenty (20%) percent of the cost to the City of each Improvement financed hereunder within the meaning of Minnesota Statutes, Section 475.58, Subdivision 1(3), shall be paid by special assessments to be levied against every assessable lot, piece and parcel of land benefited by any of the Improvements. The City hereby covenants and agrees that it will let all construction contracts not heretofore let within one year after ordering each Improvement financed hereunder unless the resolution ordering the Improvement specifies a different time limit for the letting of construction contracts. The City hereby further covenants and agrees that it will do and perform as soon as they may be done all acts and things necessary for the final and valid levy of such special assessments, and in the event that any such assessment be at any time held invalid with respect to any lot, piece or parcel of land due to any error, defect, or irregularity in any action or proceedings taken or to be taken by the City or the City Council or any of the City officers or employees, either in the making of the assessments or in the performance of any condition precedent thereto, the City and the City Council will forthwith do all further acts and take all further proceedings as may be required by law to make the assessments a valid and binding lien upon such property.

The special assessments have heretofore been authorized. Subject to such adjustments as are required by conditions in existence at the time the assessments are levied, it is hereby determined that the assessments shall be payable in equal, consecutive, annual installments, including both principal and interest, with interest at a rate per annum set forth below:

<u>Improvement Designation(s)</u>	<u>Levy Years</u>	<u>Collection Years</u>	<u>Rate</u>	<u>Amount</u>
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See Attached Schedule in Exhibit B

At the time the assessments are in fact levied the City Council shall, based on the then-current estimated collections of the assessments, make any adjustments in any ad valorem taxes required to be levied in order to assure that the City continues to be in compliance with Minnesota Statutes, Section 475.61, Subdivision 1.

(a) Tax Levy. To provide moneys for payment of the principal and interest on the Improvement Portion of the Bonds there is hereby levied upon all of the taxable property in the City a direct annual ad valorem tax which shall be spread upon the tax rolls and collected with and as part of other general property taxes in the City for the years and in the amounts as follows:

<u>Levy Years</u>	<u>Collection Years</u>	<u>Amount</u>
-------------------	-------------------------	---------------

See Attached Schedule in Exhibit B

(b) Coverage Test. The tax levies are such that if collected in full they, together with estimated collections of special assessments and other revenues herein pledged for the payment of the Improvement Portion of the Bonds, will produce at least five percent in excess of the amount needed to meet when due the principal and interest payments on the Improvement Portion of the Bonds. The tax levies shall be irrevocable so long as any of the Improvement Portion of the Bonds are outstanding and unpaid, provided that the City reserves the right and power to reduce the levies in the manner and to the extent permitted by Minnesota Statutes, Section 475.61, Subdivision 3.

17. Covenants Relating to the Tax Abatement Portion of the Bonds.

(a) Tax Abatements; Use of Tax Abatements. The Council has adopted the Tax Abatement Resolution and has thereby approved the Tax Abatements, including the pledge thereof to the payment of principal of the Tax Abatement Portion of the Bonds. The Council hereby confirms the Tax Abatement Resolution, which is hereby incorporated as though set forth herein.

(b) Tax Levy; Coverage Test. To provide moneys for payment of principal and the interest on the Tax Abatement Portion of the Bonds, there is hereby levied upon all of the taxable property in the City a direct annual ad valorem tax which shall be spread upon the tax rolls and collected with and as part of other general property taxes in the City for the years and in the amounts as follows:

Years of Tax Levy

Years of Tax Collection

Amount

See Attached Schedule

The Taxes are such that if collected in full they, together with estimated collections of Tax Abatements, will produce at least five percent in excess of the amount needed to meet when due the principal and interest payments on the Tax Abatement Portion of the Bonds. The Taxes shall be irrevocable so long as any of the Tax Abatement Portion of the Bonds are outstanding and unpaid, provided that the City reserves the right and power to reduce the levies in the manner and to the extent permitted by Minnesota Statutes, Section 475.61, Subdivision 3.

18. General Obligation Pledge. For the prompt and full payment of the principal and interest on the Bonds, as the same respectively become due, the full faith, credit and taxing powers of the City shall be and are hereby irrevocably pledged. If the balance in the Debt Service Account is ever insufficient to pay all principal and interest then due on the Bonds and any other bonds payable therefrom, the deficiency shall be promptly paid out of any other funds of the City which are available for such purpose, and such other funds may be reimbursed with or without interest from the Debt Service Account when a sufficient balance is available therein.

19. Defeasance. When all Bonds have been discharged as provided in this paragraph, all pledges, covenants and other rights granted by this resolution to the registered holders of the Bonds shall, to the extent permitted by law, cease. The City may discharge its obligations with respect to any Bonds which are due on any date by irrevocably depositing with the Bond Registrar on or before that date a sum sufficient for the payment thereof in full; or if any Bond should not be paid when due, it may nevertheless be discharged by depositing with the Bond Registrar a sum sufficient for the payment thereof in full with interest accrued to the date of such deposit. The City may also discharge its obligations with respect to any prepayable Bonds called for redemption on any date when they are prepayable according to their terms, by depositing with the Bond Registrar on or before that date a sum sufficient for the payment thereof in full, provided that notice of redemption thereof has been duly given. The City may also at any time discharge its obligations with respect to any Bonds, subject to the provisions of law now or hereafter authorizing and regulating such action, by depositing irrevocably in escrow, with a suitable banking institution qualified by law as an escrow agent for this purpose, cash or securities described in Minnesota Statutes, Section 475.67, Subdivision 8, bearing interest payable at such times and at such rates and maturing on such dates as shall be required, without regard to sale and/or reinvestment, to pay all amounts to become due thereon to maturity or, if notice of redemption as herein required has been duly provided for, to such earlier redemption date.

20. Compliance With Reimbursement Bond Regulations. The provisions of this paragraph are intended to establish and provide for the City's compliance with United States Treasury Regulations Section 1.150-2 (the "Reimbursement Regulations") applicable to the "reimbursement proceeds" of the Bonds, being those portions thereof which will be used by the City to reimburse itself for any expenditure which the City paid or will have paid prior to the Closing Date (a "Reimbursement Expenditure").

The City hereby certifies and/or covenants as follows:

(a) Not later than 60 days after the date of payment of a Reimbursement Expenditure, the City (or person designated to do so on behalf of the City) has made or will have made a written declaration of the City's official intent (a "Declaration") which effectively (i) states the City's reasonable expectation to reimburse itself for the payment of the Reimbursement Expenditure out of the proceeds of a subsequent borrowing; (ii) gives a general and functional description of the property, project or program to which the Declaration relates and for which the Reimbursement Expenditure is paid, or identifies a specific fund or account of the City and the general functional purpose thereof from which the Reimbursement Expenditure was to be paid (collectively the "Project"); and (iii) states the maximum principal amount of debt expected to be issued by the City for the purpose of financing the Project; provided, however, that no such Declaration shall necessarily have been made with respect to: (i) "preliminary expenditures" for the Project, defined in the Reimbursement Regulations to include engineering or architectural, surveying and soil testing expenses and similar prefatory costs, which in the aggregate do not exceed 20% of the "issue price" of the Bonds, and (ii) a *de minimis* amount of Reimbursement Expenditures not in excess of the lesser of \$100,000 or 5% of the proceeds of the Bonds.

(b) Each Reimbursement Expenditure is a capital expenditure or a cost of issuance of the Bonds or any of the other types of expenditures described in Section 1.150-2(d)(3) of the Reimbursement Regulations.

(c) The "reimbursement allocation" described in the Reimbursement Regulations for each Reimbursement Expenditure shall and will be made forthwith following (but not prior to) the issuance of the Bonds, and not later than three years after the later of (i) the date of the payment of the Reimbursement Expenditure, or (ii) the date on which the Project to which the Reimbursement Expenditure relates is first placed in service.

(d) Each such reimbursement allocation will be made in a writing that evidences the City's use of Bond proceeds to reimburse the Reimbursement Expenditure and, if made within 30 days after the Bonds are issued, shall be treated as made on the day the Bonds are issued.

Provided, however, that the City may take action contrary to any of the foregoing covenants in this paragraph upon receipt of an opinion of its Bond Counsel for the Bonds stating in effect that such action will not impair the tax-exempt status of the Bonds.

21. Certificate of Registration and Tax Levy. A certified copy of this resolution is hereby directed to be filed in the office of the County Auditor of Wabasha County, together with such other information as the County Auditor shall require, and to obtain the County Auditor's Certificate that the Bonds have been entered in the Bond Register and the tax levies required by law have been made.

22. Continuing Disclosure. The City is the sole obligated person with respect to the Bonds. The City hereby agrees, in accordance with the provisions of Rule 15c2-12 (the "Rule"), promulgated by the Securities and Exchange Commission (the "Commission") pursuant to the Securities Exchange Act of 1934, as amended, and a Continuing Disclosure Undertaking (the "Undertaking") hereinafter described to:

(a) Provide or cause to be provided to the Municipal Securities Rulemaking Board (the "MSRB") by filing at www.emma.msrb.org in accordance with the Rule, certain annual financial information and operating data in accordance with the Undertaking. The City reserves the right to modify from time to time the terms of the Undertaking as provided therein.

(b) Provide or cause to be provided to the MSRB notice of the occurrence of certain events with respect to the Bonds in not more than ten (10) business days after the occurrence of the event, in accordance with the Undertaking.

(c) Provide or cause to be provided to the MSRB notice of a failure by the City to provide the annual financial information with respect to the City described in the Undertaking, in not more than ten (10) business days following such occurrence.

(d) The City agrees that its covenants pursuant to the Rule set forth in this paragraph and in the Undertaking is intended to be for the benefit of the Holders of the Bonds and shall be enforceable on behalf of such Holders; provided that the right to enforce the provisions of these covenants shall be limited to a right to obtain specific enforcement of the City's obligations under the covenants.

The Mayor and City Administrator or any other officer of the City authorized to act in their place (the "Officers") are hereby authorized and directed to execute on behalf of the City the Undertaking in substantially the form presented to the City Council subject to such modifications thereof or additions thereto as are (i) consistent with the requirements under the Rule, (ii) required by the Purchaser of the Bonds, and (iii) acceptable to the Officers.

23. Records and Certificates. The officers of the City are hereby authorized and directed to prepare and furnish to the Purchaser, and to the attorneys approving the legality of the issuance of the Bonds, certified copies of all proceedings and records of the City relating to the Bonds and to the financial condition and affairs of the City, and such other affidavits, certificates and information as are required to show the facts relating to the legality and marketability of the Bonds as the same appear from the books and records under their custody and control or as otherwise known to them, and all such certified copies, certificates and affidavits, including any heretofore furnished, shall be deemed representations of the City as to the facts recited therein.

24. Negative Covenant as to Use of Bond Proceeds and Project. The City hereby covenants not to use the proceeds of the Bonds or to use the Project, or to cause or permit them to be used, or to enter into any deferred payment arrangements for the cost of the Project, in such a manner as to cause the Bonds to be "private activity bonds" within the meaning of Sections 103 and 141 through 150 of the Code.

25. Tax-Exempt Status of the Bonds; Rebate. The City shall comply with requirements necessary under the Code to establish and maintain the exclusion from gross income under Section 103 of the Code of the interest on the Bonds, including without limitation (i) requirements relating to temporary periods for investments, (ii) limitations on amounts invested at a yield greater than the yield on the Bonds, and (iii) the rebate of excess investment earnings to the United States. The City expects to satisfy the twenty-four month exemption for gross proceeds of the Bonds as provided in Section 1.148-7(e) of the Regulations. The Mayor

and/or the City Administrator and/or Clerk-Treasurer, are hereby authorized and directed to make such elections as to arbitrage and rebate matters relating to the Bonds as they deem necessary, appropriate or desirable in connection with the Bonds, and all such elections shall be, and shall be deemed and treated as, elections of the City.

26. Designation of Qualified Tax-Exempt Obligations. In order to qualify the Bonds as "qualified tax-exempt obligations" within the meaning of Section 265(b)(3) of the Code, the City hereby makes the following factual statements and representations:

- (a) the Bonds are issued after August 7, 1986;
- (b) the Bonds are not "private activity bonds" as defined in Section 141 of the Code;
- (c) the City hereby designates the Bonds as "qualified tax exempt obligations" for purposes of Section 265(b)(3) of the Code;
- (d) the reasonably anticipated amount of tax exempt obligations (other than private activity bonds, treating qualified 501(c)(3) bonds as not being private activity bonds) which will be issued by the City (and all entities treated as one issuer with the City, and all subordinate entities whose obligations are treated as issued by the City) during this calendar year 2023 will not exceed \$10,000,000;
- (e) not more than \$10,000,000 of obligations issued by the City during this calendar year 2023 have been designated for purposes of Section 265(b)(3) of the Code; and
- (f) the aggregate face amount of the Bonds does not exceed \$10,000,000.

The City shall use its best efforts to comply with any federal procedural requirements which may apply in order to effectuate the designation made by this paragraph.

27. Governmental Bonds Post-Issuance Compliance Policies and Procedures. The City hereby approves the Governmental Bonds Post-Issuance Compliance Policies and Procedures in substantially the form presented to the City Council.

28. Official Statement. The Official Statement relating to the Bonds prepared and distributed by David Drown is hereby approved and the officers of the City are authorized in connection with the delivery of the Bonds to sign such certificates as may be necessary with respect to the completeness and accuracy of the Official Statement.

29. Severability. If any section, paragraph or provision of this resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this resolution.

30. Headings. Headings in this resolution are included for convenience of reference only and are not a part hereof, and shall not limit or define the meaning of any provision hereof.

The motion for the adoption of the foregoing resolution was duly seconded by member _____ and, after a full discussion thereof and upon a vote being taken thereon, the following voted in favor thereof: _____;

and the following voted against the same: _____.

Whereupon the resolution was declared duly passed and adopted.

STATE OF MINNESOTA
COUNTY OF WABASHA
CITY OF WABASHA

I, the undersigned, being the duly qualified and acting City Administrator of the City of Wabasha, Minnesota, DO HEREBY CERTIFY that I have compared the attached and foregoing extract of minutes with the original thereof on file in my office, and that the same is a full, true and complete transcript of the minutes of a meeting of the City Council, duly called and held on the date therein indicated, insofar as such minutes relate to authorizing the issuance and awarding the sale of \$3,250,000 General Obligation Improvement and Tax Abatement Bonds, Series 2023A.

WITNESS my hand on July 12, 2023.

City Administrator

EXHIBIT A

PROPOSALS

7/12/23, 11:01 AM

PARITY Bid Form

Upcoming Calendar Overview Result Excel Print

Robert W. Baird & Co., Inc. - Milwaukee , WI's Bid



Wabasha \$3,350,000 General Obligation Improvement and Tax Abatement Bonds, Series 2023A

For the aggregate principal amount of \$3,350,000.00, we will pay you \$3,416,446.20, plus accrued interest from the date of issue to the date of delivery. The Bonds are to bear interest at the following rate(s):

Maturity Date	Amount \$	Coupon %	Yield %	Dollar Price
02/01/2025	30M	4.0000	3.2800	101.045
02/01/2026	155M	4.0000	3.1200	102.100
02/01/2027	160M	4.0000	3.0500	103.131
02/01/2028	165M	4.0000	3.0000	104.180
02/01/2029	170M	4.0000	3.0000	105.035
02/01/2030	175M	4.0000	3.0000	105.865
02/01/2031	180M	4.0000	3.0000	106.671
02/01/2032	185M	4.0000	3.0000	106.671
02/01/2033	195M	4.0000	3.0500	106.325
02/01/2034				
02/01/2035	405M	4.0000	3.3000	104.617
02/01/2036				
02/01/2037	300M	4.0000	3.6000	102.608
02/01/2038				
02/01/2039				
02/01/2040	485M	4.0000	3.8000	101.294
02/01/2041				
02/01/2042	355M	4.0000	3.9000	100.644
02/01/2043				
02/01/2044	390M	4.0000	4.0000	100.000

Total Interest Cost: \$1,546,600.00
Premium: \$66,446.20
Net Interest Cost: \$1,480,153.80
NIC: 3.828149
Time Last Bid Received On: 07/12/2023 10:44:58 CDST

This proposal is made subject to all of the terms and conditions of the Official Bid Form, the Official Notice of Sale, and the Preliminary Official Statement, all of which are made a part hereof.

Bidder: Robert W. Baird & Co., Inc., Milwaukee , WI
Contact: Peter Anderson
Title:
Telephone: 414-765-7331
Fax:

Issuer Name: City of Wabasha

Company Name: _____

Accepted By: _____ Accepted By: _____

https://www.newissuehome.i-deal.com/Parity/asp/main.asp?page=parityBidform&customer=TM3&issue_key_no=333924&bid_no=2&sec_type=BD&bi... 1/2

Upcoming Calendar Overview Result Excel Print

TD Securities - New York , NY's Bid



Wabasha
\$3,350,000 General Obligation Improvement and Tax Abatement
Bonds, Series 2023A

For the aggregate principal amount of \$3,350,000.00, we will pay you \$3,405,747.80, plus accrued interest from the date of issue to the date of delivery. The Bonds are to bear interest at the following rate(s):

Maturity Date	Amount \$	Coupon %	Yield %	Dollar Price
02/01/2025	30M	4.0000	3.1000	101.309
02/01/2026	155M	4.0000	3.0000	102.391
02/01/2027	160M	4.0000	2.9000	103.636
02/01/2028	165M	4.0000	2.8500	104.824
02/01/2029	170M	4.0000	2.8500	105.816
02/01/2030	175M	4.0000	2.8500	106.779
02/01/2031	180M	4.0000	2.8500	107.716
02/01/2032	185M	4.0000	2.9500	107.018
02/01/2033	195M	4.0000	3.0500	106.325
02/01/2034	200M	4.0000	3.1700	105.501
02/01/2035	205M	4.0000	3.2700	104.820
02/01/2036	150M	4.0000	3.4300	103.741
02/01/2037	150M	4.0000	3.6100	102.542
02/01/2038	155M	4.0000	3.7600	101.555
02/01/2039	165M	4.0000	3.8400	101.034
02/01/2040	165M	4.0000	3.9000	100.644
02/01/2041	175M	4.0000	4.0000	100.000
02/01/2042	180M	4.0000	4.0300	99.611
02/01/2043	190M	4.0000	4.0600	99.197
02/01/2044	200M	4.0000	4.1000	98.622

Total Interest Cost: \$1,546,600.00

Premium: \$55,747.80

Net Interest Cost: \$1,490,852.20

NIC: 3.855818

Time Last Bid Received On: 07/12/2023 10:51:08 CDST

This proposal is made subject to all of the terms and conditions of the Official Bid Form, the Official Notice of Sale, and the Preliminary Official Statement, all of which are made a part hereof.

Bidder: TD Securities, New York, NY

Contact: Jake Frackowiak

Title:

Telephone: 212-827-7171

Fax:

Issuer Name: City of Wabasha

Company Name: _____

Accepted By: _____ Accepted By: _____

Upcoming Calendar Overview Result Excel Print

HilltopSecurities - Dallas , TX's Bid



Wabasha
\$3,350,000 General Obligation Improvement and Tax Abatement
Bonds, Series 2023A

For the aggregate principal amount of \$3,350,000.00, we will pay you \$3,401,106.60, plus accrued interest from the date of issue to the date of delivery. The Bonds are to bear interest at the following rate(s):

Maturity Date	Amount \$	Coupon %	Yield %	Dollar Price
02/01/2025	30M	4.0000	3.3500	100.943
02/01/2026	155M	4.0000	3.2000	101.907
02/01/2027	160M	4.0000	3.1000	102.963
02/01/2028	165M	4.0000	3.0500	103.966
02/01/2029	170M	4.0000	3.0500	104.776
02/01/2030	175M	4.0000	3.0500	105.563
02/01/2031	180M	4.0000	3.0500	106.325
02/01/2032	185M	4.0000	3.0500	106.325
02/01/2033	195M	4.0000	3.1000	105.981
02/01/2034				
02/01/2035				
02/01/2036	555M	4.0000	3.4000	103.942
02/01/2037				
02/01/2038				
02/01/2039				
02/01/2040	635M	4.0000	3.8000	101.294
02/01/2041				
02/01/2042				
02/01/2043				
02/01/2044	745M	4.0000	4.0000	100.000

Total Interest Cost: \$1,546,600.00
Premium: \$51,106.60
Net Interest Cost: \$1,495,493.40
NIC: 3.867822
Time Last Bid Received On: 07/12/2023 10:59:17 CDST

This proposal is made subject to all of the terms and conditions of the Official Bid Form, the Official Notice of Sale, and the Preliminary Official Statement, all of which are made a part hereof.

Bidder: HilltopSecurities, Dallas , TX
Contact: Blake Jerd
Title:
Telephone: 214-953-4040
Fax:

Issuer Name: City of Wabasha

Company Name: _____

Accepted By: _____ Accepted By: _____

Upcoming Calendar Overview Result Excel Print

BOK Financial Securities, Inc. - Dallas, TX's Bid



Wabasha
\$3,350,000 General Obligation Improvement and Tax Abatement
Bonds, Series 2023A

For the aggregate principal amount of \$3,350,000.00, we will pay you \$3,379,005.25, plus accrued interest from the date of issue to the date of delivery. The Bonds are to bear interest at the following rate(s):

Maturity Date	Amount \$	Coupon %	Yield %	Dollar Price
02/01/2025	30M	4.0000	3.3000	101.016
02/01/2026	155M	4.0000	3.2000	101.907
02/01/2027	160M	4.0000	3.2000	102.629
02/01/2028	165M	4.0000	3.2000	103.328
02/01/2029	170M	4.0000	3.2000	104.005
02/01/2030	175M	4.0000	3.2000	104.661
02/01/2031	180M	4.0000	3.2000	105.296
02/01/2032	185M	4.0000	3.2000	105.296
02/01/2033				
02/01/2034	395M	4.0000	3.3000	104.617
02/01/2035				
02/01/2036	355M	4.0000	3.5000	103.273
02/01/2037				
02/01/2038	305M	4.0000	3.7500	101.621
02/01/2039				
02/01/2040	330M	4.0000	3.9000	100.644
02/01/2041				
02/01/2042	355M	4.0000	4.0000	100.000
02/01/2043				
02/01/2044	390M	4.0000	4.1000	98.622

Total Interest Cost: \$1,546,600.00
Premium: \$29,005.25
Net Interest Cost: \$1,517,594.75
NIC: 3.924983
Time Last Bid Received On: 07/12/2023 10:57:36 CDST

This proposal is made subject to all of the terms and conditions of the Official Bid Form, the Official Notice of Sale, and the Preliminary Official Statement, all of which are made a part hereof.

Bidder: BOK Financial Securities, Inc., Dallas, TX
Contact: Allen Mattson
Title:
Telephone: 414-203-6558
Fax: 214-576-0870

Issuer Name: City of Wabasha

Company Name: _____

Accepted By: _____ Accepted By: _____

EXHIBIT B

SCHEDULES

Assessment schedule
Including interest rate on special assessments, tax levy and 105%
coverage schedule

<u>Improvement Designation</u>	<u>Levy Years</u>	<u>Collection Years</u>	<u>Tax Levy Amount</u>	<u>Assessment Amount</u>	<u>105%</u>
2023 Street & Utility Project	2023	2024	\$ 95,445	-	\$ 95,445
	2024	2025	76,774	\$ 70,856	147,630
	2025	2026	78,664	70,856	149,520
<u>Rate:</u>	2026	2027	80,344	70,856	151,200
	2027	2028	76,564	70,856	147,420
5.08%	2028	2029	78,034	70,856	148,890
	2029	2030	79,294	70,856	150,150
	2030	2031	80,344	70,856	151,200
	2031	2032	75,934	70,856	146,790
	2032	2033	76,774	70,856	147,630
	2033	2034	77,404	70,856	148,260
	2034	2035	75,180		75,180
	2035	2036	78,330		78,330
	2036	2037	76,020		76,020
	2037	2038	73,710		73,710
	2038	2039	76,650		76,650
	2039	2040	79,380		79,380
	2040	2041	76,650		76,650
	2041	2042	73,920		73,920
	2042	2043	76,440		76,440

Abatement Schedule

<u>Levy Years</u>	<u>Collection Years</u>	<u>Abatement Amount</u>	<u>Levy Amount</u>	<u>105%</u>
2023	2024	\$ 86,750	\$ 48,805	\$ 135,555
2024	2025	86,750	48,070	134,820
2025	2026	86,750	50,800	137,550
2026	2027	86,750	48,070	134,820
2027	2028	86,750	50,590	137,340
2028	2029	86,750	52,900	139,650
2029	2030	86,750	49,750	136,500
2030	2031	86,750	51,850	138,600
2031	2032	86,750	48,490	135,240
2032	2033	86,750	50,380	137,130
2033	2034	86,750	52,060	138,810
2034	2035	86,750	48,280	135,030
2035	2036	86,750	49,750	136,500
2036	2037	86,750	51,010	137,760
2037	2038	86,750	52,060	138,810
2038	2039	86,750	47,650	134,400
2039	2040	86,750	48,490	135,240
2040	2041	86,750	49,120	135,870
2041	2042	86,750	49,540	136,290
2042	2043	86,750	49,750	136,500

City Council Regular

10. 3.

Meeting Date: 07/12/2023

ITEM TITLE: 2023 Street Project Assessments Resolution

DEPARTMENT: Administration

PURPOSE:

Adopt a resolution declaring the costs to be assessed, ordering preparation of the proposed assessments, and setting the date for the Assessment Hearing. Approve a work order for construction administration services.

ITEM SUMMARY:

With the construction contract awarded at the June meeting, the next steps for the street project are to complete the actions related to the assessments and to consider a work order for construction administration services.

The council is asked to approve the attached resolution that declares a portion of the costs to be assessed and sets the date of the hearing on the proposed assessments. The resolution is part of the 429 process the council must follow when utilizing assessments. The assessment roll will be prepared per the City's Improvement (assessment) Policy and with the interest and payments beginning 2025. Affected property owners will receive a mailed notice of the assessment as required by state statute.

The council is asked to approve the work order for construction administration services related to the project. Construction inspection, labor compliance monitoring, materials testing, and contract administration are addressed in this final work order. Fees related to these services are part of the amount included in the project cost and financing.

ACTION REQUIRED:

Adopt a resolution declaring costs to be assessed, ordering preparation of the proposed assessments, and setting the date for the hearing on assessments for the 2023 Street and Utility Improvement Project. Approve a work order for construction administration services.

Attachments

26-2023 2023 Street Project Declare Costs Assess and Hearing RES

2023 Street & Utility Improvements-Construction Services 07-12-23

Resolution No. 26-2023

A RESOLUTION DECLARING COST TO BE ASSESSED, ORDERING PREPARATION OF PROPOSED ASSESSMENT AND SETTING THE DATE OF THE ASSEMENT HEARING

WHEREAS, a contract has been let for the 2023 Street and Utility Improvement Project for the improvement of:

- Bridge Avenue, 4th Grant Boulevard W to Main Street W
- Main Street W from Bridge Avenue to Pembroke Avenue
- Pembroke Avenue from Main Street W to 4th Grant Boulevard W

and the city cost of the improvement is determined to be \$6,316,427; and

WHEREAS, the Clerk notifies the City Council that such proposed assessment will be completed and filed in the Clerk's office for public inspection.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WABASHA, MINNESOTA:

1. The portion of the cost of such improvement to be paid by the city is hereby declared to be \$5,669,654 and the portion of the cost to be assessed against benefited property owners is declared to be \$646,774.
2. Assessments shall be payable in equal annual installments extending over a period of 10 years, the first of the installments to be payable on or before the first Monday in January, 2025, and shall bear interest at the rate of 5.17 percent per annum beginning January 1, 2025.
3. The city clerk, with the assistance of the consulting engineer, shall forthwith calculate the proper amount to be specially assessed for such improvement against every assessable lot, piece or parcel of land within the district affected, without regard to cash valuation, as provided by law, and he/she shall file a copy of such proposed assessment in his/her office for public inspection.
4. The clerk shall upon the completion of such proposed assessment, notify the council thereof.
5. A public hearing shall be held on the 1st day of August, 2023, at 6:00 p.m. in Council Chambers of City Hall to pass upon such proposed assessment. All persons owning property affected by such improvement will be given an opportunity to be heard with reference to such assessment.
6. The City Clerk is hereby directed to cause a notice of the hearing on the proposed assessment to be published once in the official newspaper at least two weeks prior to the hearing, and the clerk shall state in the notice the total cost of the improvement. The City Clerk shall also cause mailed notice to be given to the owner of each parcel described in the assessment roll not less than two weeks prior to the hearing.
7. The owner of any property so assessed may, at any time prior to certification of the assessment to the county auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the city Finance Director, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of the assessment. An owner may at any time thereafter, pay to the Finance Director the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the succeeding year.

Adopted by the council this 12th day of July, 2023.

Emily Durand, Mayor

Wendy Busch, City Clerk

WORK ORDER

Project: 2023 Street & Utility Improvements – Downtown Planning and Reconstruction Project Wabasha, Minnesota

This Work Order is entered into this 12th day of July, 2023 by and between the CITY OF WABASHA, MINNESOTA, 900 Hiawatha Drive East, Wabasha, MN 55981 (the “City”) and BOLTON & MENK, INC., 2900 43rd Street NW, Suite 100, Rochester, MN 55901 (the “Consultant”).

RECITALS

WHEREAS, the City and the Consultant entered into a Professional Services Agreement on the 1st day of July, 2014; and

WHEREAS, the Professional Services Agreement provides that project specific engineering services would be authorized as Additional Services and be documented by separate work orders; and

WHEREAS, this Work Order outlines the services to be performed by the Consultant; the approved compensation for the Project; and the Project schedule.

NOW, THEREFORE, in consideration of the mutual agreements herein contained and intending to be legally bound hereby, the City and the Consultant hereby agree as follows:

ARTICLE ONE

SERVICES TO BE PERFORMED BY THE CONSULTANT

The City hereby retains Consultant for the purposes of advising and consulting the City for the services described on Exhibit A attached hereto and made a part hereof.

ARTICLE TWO

CONSULTANT'S COMPENSATION

The City agrees to compensate the Consultant for services furnished according to Exhibit B attached hereto and made a part hereof.

ARTICLE THREE

SCHEDULE OF PERFORMANCE


The Consultant shall perform the services for the Project on a schedule that is mutually agreeable to the City and Consultant.

Subject to the terms and conditions of this Work Order, all of the terms and conditions of the Professional Services Agreement dated the 1st day of July, 2014 will remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Work Order as of the date first above written.

BOLTON & MENK, INC.

CITY OF WABASHA

By: 
Brian Malm, Principal Engineer

By: _____
Caroline Gregerson, City Administrator

Date 7/6/23

Date _____

EXHIBIT A

SERVICES TO BE PERFORMED BY CONSULTANT

Project Limits:

Pembroke Avenue from 4th Grant Blvd to Main Street, Main Street from Pembroke Avenue to Bridge Avenue, Bridge Avenue from Main Street to 4th Grant Blvd, as shown on Exhibit C.

Project Scope:

The proposed scope of work includes construction services for streets and utilities within the project limits described above. Following is a detailed description of the scope of work for each task.

Task 1 – Construction Services

- a. Project communications:
 - Facilitate and lead Property Owner Meeting #3,
 - Update the project website.
 - Facilitate weekly e-blast and text updates during construction.
 - Coordinate communications between the property owners, Contractor, and City.
- b. Construction Administration
 - Facilitate the contract documents between the City and contractor.
 - Facilitate a pre-construction meeting.
 - Review shop drawings.
 - Coordinate and attend construction meetings (one per week).
 - Preparing partial and final payment applications for contractor and city review and acceptance.
 - Facilitate State Aid reimbursement requests.
 - Review certified payrolls.
 - Facilitate State Aid project documentation.
 - Prepare change orders, if needed.
 - Providing monthly progress updates for City Council meetings.
- c. Construction Staking
 - Provide construction staking in accordance with the project specifications.
- d. Construction Observation
 - Tracking and scheduling material testing and other quality assurance activities required in the contract.
 - Addressing contractor questions.
 - Provide construction observation totaling an estimated 1300 hours over an assumed 28-week construction schedule.
- e. Project Closeout
 - Project close-out walk-through.
 - Project close-out documents.
 - As-Built/Record Drawings of the implemented construction will be prepared and delivered to the City upon completion of the project.

Task 2 – Construction Materials Testing (Reimbursable Expense)

- a. The work under this task will be performed by American Engineering Testing as a sub-consultant to Bolton & Menk.
- b. Construction materials testing includes soil testing, aggregate gradations, concrete testing, and bituminous testing, for quality assurance purposes.
- c. AET will provide MnDOT certified technicians to perform material testing in accordance with the project specifications and the 2022 MnDOT SALT Schedule of Materials Control.
- d. AET will prepare a final State Aid Summary Report including all tests, material certification summaries, material exemption summaries, plant monitor QA and QC reports, tester inventory, and any other documentation related to testing and inspection services.
- e. AET will provide on-site consultation, as needed, beyond scheduled trips for material testing. This will be facilitated by Bolton & Menk staff.

EXHIBIT B

CONSULTANT'S COMPENSATION FOR PROJECT

TASK	DESCRIPTION	Total Cost
1	Construction Services	\$722,000
2	Construction Materials Testing	\$58,000
TOTAL		\$780,000

Tasks 1 and 2 are estimated amounts. The City will be billed on an hourly basis for work performed. The estimated amount will not be exceeded without prior notification to the City by the Consultant.

EXHIBIT C

PROJECT LIMITS



City Council Regular**10. 4.****Meeting Date:** 07/12/2023**ITEM TITLE:** Appoint Council Member to Kellogg-Greenfield-Wabasha Trail Connection Joint Powers Board**DEPARTMENT:** Administration

PURPOSE:**ITEM SUMMARY:**

The plan for a joint trail between Wabasha and Kellogg was documented in the Wabasha 2016 Comprehensive Plan, discussed as part of the bike-walk advocates, and also included as a project in the Wabasha Parks and Trails Plan. The project has received \$25,000 in grants, managed by the City of Kellogg. A Joint Powers Board is recommended to be formed to create a future legal entity that would own, insure, maintain, the bridge and any trails. Port Authority Member/former Council Member Craig Falkum has participated in the meetings as well. See this as a project to support Wabasha's recreation economy.

https://docs.google.com/document/d/1g68ejeD-g_4m7Tqs4JaOC9nmvXmiEFRX/edit?usp=sharing&oid=117015945009423450766&rtpof=true&sd=true

Committee Members:

Crystal Schouweiler, Kellogg City Clerk/Treasurer
Susie McNallen ATV, Kellogg Council member
Skip Larson Snowmobilers Club
Emily Durand, Mayor Wabasha
Tina Moen, SHIP
Michael Plante County Administrator
Deitrich Fesch, County Engineer
Craig Falkum, Former Council Member, Port Authority
Bill Kay Bike-Walk Advocates
Mark LaVigne Township of Greenfield
Bridget Hoffman School
Tony Johnson Public Works
Caroline Gregerson

ACTION REQUIRED:

Appoint 1-2 Council Members to make decisions regarding the joint trail project. They need to attend regular meetings. Authorize City Administrator to provide staff support to the project.

Attachments

Feasibility Report



Real People. Real Solutions.

Kellogg-Wabasha Trail Connection Feasibility Study

Cities of Kellogg and Wabasha, Wabasha County, Minnesota
May 2023



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Appendix

Appendix A: Mississippi River Trail (MRT) Maps
Appendix B: Kellogg-Wabasha Trail Alignment Options
Appendix C: Preferred Alignment and Segment/Phasing Map
Appendix D: Preliminary Cost Estimates
Appendix E: October 2022 Pop-Up – Public Meeting Display Board
Appendix F: Funding Plan

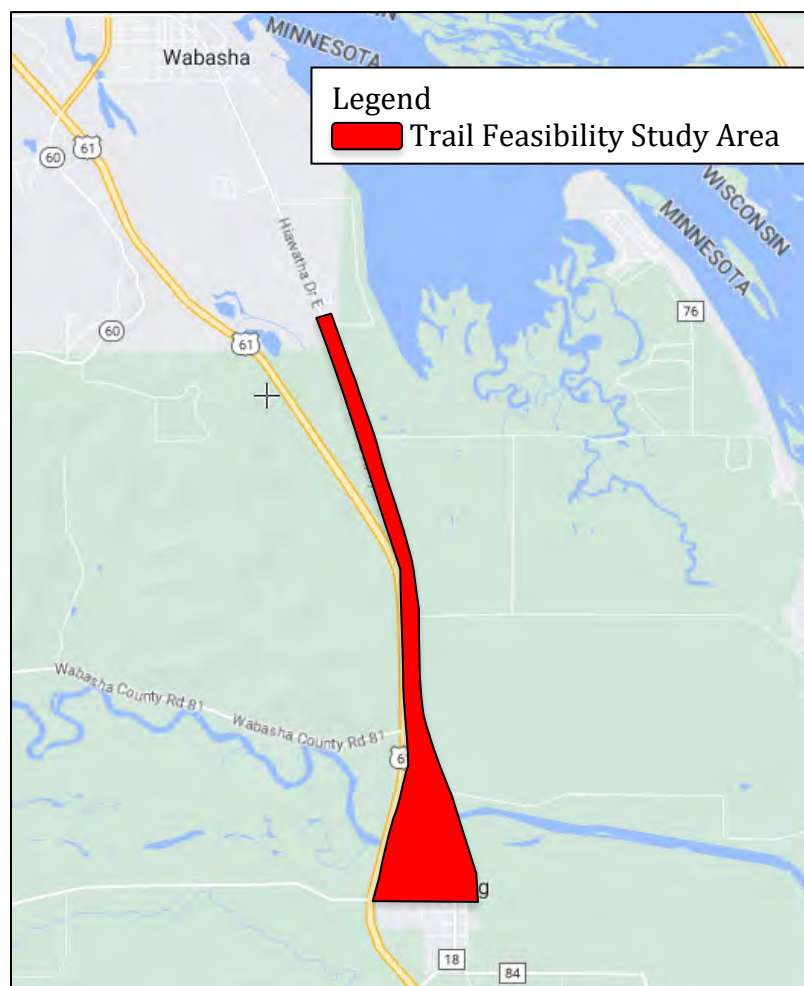
I. Introduction

The Cities of Kellogg and Wabasha, in partnership with other local organizations, has commissioned this study to determine the feasibility of constructing a multimodal trail to better connect the two communities. The trail study area is depicted in **Figure 1**. The study was funded through a grant provided by the Southern Minnesota Initiative Foundation (SMIF). The results of this study will be used to inform the stakeholders on the following:

- identify a preferred route for a future trail corridor
- trail design requirements and challenges/opportunities
- gain a better understanding of anticipated social and environmental impacts
- assess potential right of way needs
- develop an implementation plan (phased construction)
- preliminary construction costs
- potential funding opportunities through local, state, and federal grant programs.

By providing a dedicated facility for bicyclists and pedestrians (and snowmobiles in the winter), the trail corridor will improve connectivity and safety between Kellogg and Wabasha. The trail will create a critical link for students from the south to walk/bike to the Wabasha Kellogg Public Schools Complex located along County Road 30/Hiawatha Drive. Furthermore, a future trail connection will enhance the Mississippi River Trail (MRT) corridor through this segment of southeastern Minnesota.

Figure 1 – Kellogg-Wabasha Trail Connection Study Area



II. Study Partners

The Kellogg-Wabasha Trail Connection Feasibility Study was a joint effort between:

- City of Kellogg
- City of Wabasha
- Greenfield Township
- Wabasha County

These agencies served as a Study Team and met periodically throughout the feasibility study process to review and discuss study progress and technical deliverables.

III. Purpose and Existing Conditions

The purpose of this feasibility study is to identify a multimodal trail corridor that will improve the current conditions of the bicycle and pedestrian system between the communities and along this stretch of the MRT. The MRT, located adjacent to the scenic Mississippi River, is a designated bike



and pedestrian trail that runs the length of the Mississippi River, beginning near the headwaters at Lake Itasca, Minnesota and ending near the mouth of the river in Venice, Louisiana. The trail runs for 3,000 miles and passes through ten states. Within Minnesota, the MRT runs for six hundred miles, part of which connects Wabasha and Kellogg. **Appendix A** includes figures depicting the existing MRT route through the Cities of Wabasha and Kellogg.

An existing off-road trail corridor, which is designated as part of the MRT route, extends south from downtown Wabasha along the east side of County Road 30 to Binner Way where the trail ends. This stretch of County Road 30 is a rural two-lane roadway with a posted speed of 55 mph. South of Binner Way, the MRT route transitions to an on-road facility (paved shoulders) to the 645th Street intersection. The trail route then jogs west to Highway 61 where users utilize the highway alignment and shoulders for approximately one mile to continue south and across the Zumbro River. The MRT route enters the City of Kellogg via Belvidere Avenue and Dodge Avenue before traversing east out of town on County Road 84.

At the onset of the trail feasibility study, the agency partners identified three goals associated with a multimodal trail facility:

1. Improve safety and provide an alternate trail connection that does not require users to access or cross Highway 61.
2. Support recreation for various users such as pedestrians, bicyclists, ATVs, snowmobiles, etc.
3. Support economic development in attracting businesses and tourism to the area.

Other important study area characteristics that were considered in the feasibility analysis, and will be discussed later in this study report, include the existing County Road 30 cross section and right-of-way, the Burlington Northern Santa Fe (BNSF) Railway corridor, the Zumbro River, a public canoe landing, an old roadway alignment that includes two sets of bridge piers across the Zumbro River and BNSF rail corridor, and surrounding private properties in the study area.



IV. Study Process

The feasibility study was split into two phases. Phase 1 included the exploration of trail alignment options, which included collecting study area data such as reviewing past plans, community walk and bike survey results, consideration of topographic constraints, environmental features (wetlands, rivers, vegetation, etc.), existing traffic volumes, and public roadways and right-of-way conditions.

Phase 1 – Alternatives Development and Analysis

This phase started with a discussion on the type of users the trail corridor would serve. It was decided that the corridor should provide year-round use including pedestrians, bicyclists, snowmobiles and ATV/UTV users. As a result, the width of the trail corridor would need to be larger than typical to accommodate a paved path (approximately 10- to 12-feet) and enough open space for other recreational users (approximately 10- to 15-feet) to travel parallel to the path. It was suggested that due to design requirements (e.g., fill embankment, cross and side slopes, drainage needs, etc.) a 50-foot footprint and/or easement could be needed for portions of the trail corridor, while it was acknowledged that most areas would not require such a large width.

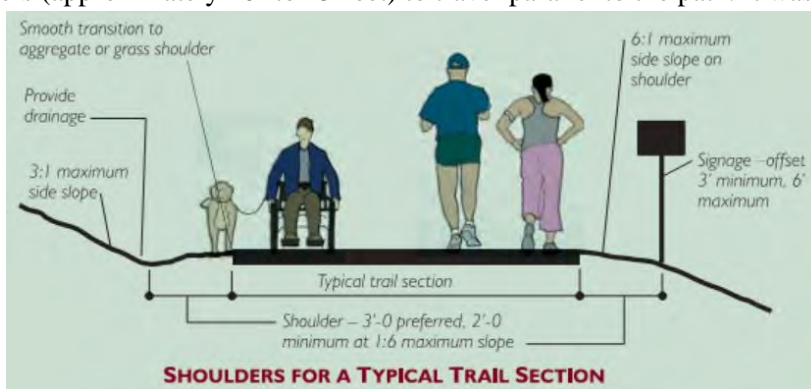


Figure 2 – Trail Typical Section

Three high-level alignment options were developed and assessed as part of Phase 1. A primary objective of these options was to connect the existing trail at Binner Way to the City of Kellogg. The Phase 1 alignment options considered are described below and presented in **Appendix B**.

- **Trail Alignment Option A** – the trail corridor begins at Binner Way and continues south along the east side of County Road 30 to 645th Street. The trail would continue south on the east side of 645th Street to the location where 645th Street turns east. The trail corridor would access a Greenfield Township property and continue south to the Zumbro River. A new trail bridge would be needed to cross over the Zumbro River channel. An existing series of old roadway bridge piers are present in this location, but due to the current state of disrepair, the piers were not recommended for use unless further engineering and sub-water level investigations deem the pier structurally sufficient and compatible with a new trail bridge. South of the river, the trail corridor would utilize an existing roadway embankment and bridge piers to create a grade separated (bridge) crossing. In order to connect to Dodge Street, this option would require the partial use of a City of Kellogg owned parcel along with property acquisition from a private residence located on the west side of the BNSF corridor.
- **Trail Alignment Option B** – the trail corridor begins at Binner Way and continues south along the east side of County Road 30 to 645th Street. The trail would turn west and cross the BNSF rail corridor at an existing signal/gated crossing. Prior to reaching Highway 61, Option B turns south and parallels the west side of the BNSF corridor to the Zumbro River. A new trail bridge would be added to cross the river. Continuing south the trail corridor would connect to Shepard Street in the City of Kellogg. This alignment option would require the partial use of at least three private properties.
- **Trail Alignment Option C** – the trail corridor begins at Binner Way and continues south along the east side of County Road 30 to 645th Street. The trail would turn west and cross the BNSF rail corridor at an existing signal/gated crossing at CSAH 30 and would continue to Highway 61. Utilizing the eastern side of the Highway 61 right of way, the trail would

continue south and cross the Zumbro River using the northbound highway bridge structure. The trail would enter the City of Kellogg at County Road 18/Belvidere Avenue.

Dismissed Alignment Options

The agency partners meet on December 13, 2023, to review the alignment options. A series of alignment benefits and concerns (pros/cons) were discussed. Trail Alignment Option B was dismissed from further consideration due to right of way needs, private property impacts, potential environmental (wetlands and vegetation) impacts, and anticipated higher construction costs. Trail Alignment Option C was also dismissed from further consideration because this option continues to require users to utilize the Highway 61 corridor. While the trail corridor could be built within the highway right of way (not located on the highway shoulder), it was assumed the existing highway bridge over the Zumbro River would be utilized to carry trail users over the river.

Preferred Alignment Option

Trail Alignment Option A was identified as the preferred trail corridor. As part of the discussion, several sub-options were discussed for connecting into the City of Kellogg as well as construction phasing scenarios. A “full build” scenario was discussed that would consider a larger trail network that would provide multimodal facilities east towards the more developed portions of Greenfield Township. It was determined that Phase 2 of the Feasibility Study would further investigate Alignment Option A, including the sub-option connections, funding opportunities, and phasing of the multimodal trail improvements.

Phase 2 – Refinement of Preferred Alignment and Phasing

As a part of Phase 2, the project team divided the Preferred Trail Alignment into three Segments, A, B, and C., as shown in **Appendix C**. These segments correspond with the order of priority and preference for construction knowing potential funding challenges and likelihood that construction of the trail corridor may need to occur in phases.

As part of Phase 2, the project partners took a closer look at Segment A and identified two options for how the trail could be designed and provide access into Kellogg. Segments B and C are both single routes. Segment C is not part of the MRT or part of making a safe and efficient connection between Kellogg and Wabasha, but rather involves a future route that could better connect MRT users to the Mississippi River and users in the more developed portions of Greenfield Township with the MRT and Wabasha-Kellogg School Complex.

Segment A

Trail Segment A of the Preferred Alignment is the highest priority segment because it would complete a critical connection into the City of Kellogg where trail users would not have to travel along Highway 61. Segment A involves extending the trail from the City of Kellogg north across the Zumbro River. The trail would utilize a Greenfield Township owned parcel on both the south and north sides of the river to a point where it would cross 645th Street. At 645th Street, the trail would then run parallel to the local roadway and connect to the northbound paved shoulder along County Road 30. The total length of Segment A is approximately one mile.

This segment included two design options for connecting the trail into the City of Kellogg. These design options are described below and illustrated in **Appendix C**.

- **Segment A – Design Option A1**

The trail alignment for Option A1 begins at the intersection of Winona Avenue and Dodge Avenue in the City of Kellogg. From west of the BNSF rail corridor, the trail would follow an old roadway alignment that is currently owned by a private residence and a city owned parcel. The trail would cross over the existing BNSF rail line using existing roadway embankments and bridge piers that were left intact following the removal of the roadway bridge. The condition and structural integrity of the piers was not assessed as part of this feasibility study.

East of the rail corridor the trail would loop around the City's compost site and then parallel the railroad corridor to a new trail bridge crossing over the Zumbro River. Once on the north side of the river the trail would run adjacent to a public access road (serving the canoe landing area) before crossing over 645th Street and continuing north to County Road 30.

The planning level construction cost estimate for Segment A1 is approximately \$4.9 million (2022 dollars). This preliminary cost assumed new 10-foot-wide trail bridges (to allow snowmobile trail grooming) over the BNSF railroad corridor and the Zumbro River. Reuse of the old roadway bridge piers was not considered as the condition and structural integrity of using this existing infrastructure was not assessed. The preliminary cost estimates does not include property acquisition, wetland mitigation, or other potential grant/funding related costs. A breakdown of the cost estimate is included in *Appendix D*.

Existing bridge piers previously carried a local road over the BNSF rail corridor.



- Segment A – Design Option A2

Option A2 of the Preferred Alignment for Segment A begins in the City of Kellogg at the intersection of Winona Avenue and Dodge Avenue. Traversing east the trail would be located on the north side of Winona Avenue and cross the BNSF railroad corridor at-grade. This crossing would occur at the existing signal/gated railroad crossing. However, for purposes of planning and developing cost estimates, it was assumed that additional improvements to the crossing and safety gates/signal would be required and need further coordination with the BNSF railroad. East of the crossing, the trail corridor would extend north along the edge of a private agricultural field. The trail would loop around the City's compost site and then parallel the railroad corridor to a new trail bridge crossing over the Zumbro River. Once on the north side of the river the trail would run adjacent to a public



Winona Avenue Signalized/Gated Crossing of the BNSF Corridor (City of Kellogg)

access road (serving the canoe landing area) before crossing over 645th Street and continuing north to County Road 30.

The planning level construction cost estimate for Segment A2 is approximately \$3.1 million (2022 dollars). Option A2 construction costs assumed a new trail bridge over the Zumbro River. This preliminary cost does not include property acquisition, wetland mitigation, or other potential grant/funding related costs. A breakdown of the cost estimate is included in *Appendix D*.

Segment A – Preferred Design Option

At the March 28, 2023, Study Stakeholder Meeting, Design Option A2 was identified as the preferred option for Segment A. The study partners recommended Option A2 due to lower construction costs, fewer concerns with crossing the BNSF railroad corridor, impacts to undeveloped agricultural land as opposed to a residential lot (Option A1). Also, Option A2 does not preclude a future grade separation if this level of improvement is needed and/or desired in the future.



The preferred design option of Segment A crosses the BNSF rail corridor at-grade using Winona Avenue and continues north/south along the eastern edge of the rail corridor.

Segment B

Segment B of the Preferred Alignment runs along the eastern edge of County Road 30 for approximately 2.3 miles between County Road 30/81 in the south to Binner Way. The northern terminus of Segment B connects to the existing off-road trail the ends a Binner Way. To the extent possible the trail would utilize existing county road right of way, but due to challenging topography and natural features (e.g., wetlands, drainage swales, etc.) there will like be areas that will require additional right of way or temporary easements from several private properties to construct and maintain the multimodal trail.

The planning level construction cost estimate for Segment B is approximately \$1.41 million (2022 dollars). This preliminary cost does not include property acquisition, wetland mitigation, or other potential grant/funding related costs. A breakdown of the cost estimate is included in *Appendix D*.



Segment B is proposed to be located along the eastern right of way of Wabasha County Road 30 from 645th Street to Binner Way where it will connect to an existing trail.

Segment C

Segment C is not a part of the existing MRT system or associated with the primary objective of creating a multimodal trail that would safely and efficiently connect the communities of Kellogg and Wabasha. Rather, Segment C was identified in the feasibility study process as a long-range pedestrian/bike route that could serve as part of an expanded network to connect trail users to the Mississippi River area and the more developed areas of Greenfield Township with the MRT route and the Wabasha-Kellogg Public School Complex.

Segment C starts at the intersection of County Road 30 and County Road 24, and heads east towards the Mississippi River. It turns south along the river to follow County Road 24 and continues south along Greenfield Township Road T-86. At the T-intersection with 645th Street, Segment C continues west until meeting up with Trail Segment A, near the Zumbro River crossing. In total, Segment C is approximately seven miles in length.

The planning level construction cost estimate for Segment C is approximately \$6.65 million (2022 dollars). This preliminary cost does not include property acquisition, wetland mitigation, or other potential grant/funding related costs. A breakdown of the cost estimate is included in *Appendix D*.

V. Public Involvement

Community feedback about a prospective trail connecting Kellogg and Wabasha was collected in multiple ways in 2021 and 2022.

The first round of community feedback was solicited by the City of Wabasha through a caregiver walk/bike survey for parents and caregivers of school students. This survey was conducted in the spring of 2021 and was completed by fifty people. In the results, some safety concerns and

requested safety enhancements emerged. The safety of intersections and crossings, the amount of traffic along the route, and the speed of traffic were all very commonly cited concerns as reasons children did not bike or walk to school. Those surveyed felt that increasing the safety of intersections and crossings, improvements to and construction of more sidewalks, and the installation of traffic calming measures would facilitate more biking and walking to school. While nobody reported their children biking or walking to school in the survey, almost 90 percent of those who responded reported walking or biking recreationally throughout communities. This shows strong demand for additional bicycle and pedestrian facilities for recreation as well as the potential for commuting routes.

Feedback focused directly on the Kellogg-Wabasha Trail was collected in October 2022 at a pop-up event for numerous projects around the Wabasha area, including the Downtown Streetscape Plan, the Wabasha Parks & Trails Master Plan, and the Wabasha Athletic Park Relocation. At the pop-up event, the following question was asked: “which activities would you like to participate in along the trail?”. Six options were provided: Walking/jogging, biking, rollerblading/skateboarding, ATV, and Snowmobiling, and a write-in option. Pictures of each were located on the display board and attendees were encouraged to place a sticker on the activities they would like to participate in along the trail. Walking/jogging and biking made up the majority of responses, but rollerblading/skateboarding, ATV, and snowmobiling were also represented with responses. Additionally, one “write-in” indicated a desire for horseback riding along the trail corridor. A copy of the display board from the October 2022 pop-up event is located in *Appendix E*.

VI. Funding Plan

Planning level cost estimates for the preferred Alignment Option and each of the phasing segments (Segments A, B, and C) were developed as part of this Feasibility Study. The segment breakdown and associated costs per project element were used by the study team to understand cost components of the trail. The cost estimates will be further used by the project partners to make recommendations for the pursuit of viable competitive funding opportunities (non-profit, state, and federal) to help pay for the planning, design, and construction costs associated with the trail improvements. In addition, the cost estimates will inform the project partners of the potential local match requirements they may be responsible for providing, whereby allowing the local governmental agencies to consider future budgeting and investment prioritization.

The draft Funding Plan can be found in *Appendix F*. This is a working document that will need to be routinely updated as funding is secured, and any new competitive programs become available.

All federally funded competitive programs require a minimum twenty percent match. The funding match requirements for state funded programs vary, and often only include construction costs as eligible components of the grant funding. Most competitive grants are reimbursement programs. The one exception to these common eligibility and match requirements is non-profit grants. Many non-profit grants do not have local match requirements and can cover any element and percentage of a desired project type. Based on the planning level estimated project cost, ***local partners should plan for a minimum \$910,000 local match*** for construction, coupled with the estimated professional services costs needed to plan, design, and implement the trail improvements. It is recommended that project partners have, at minimum, the local match budgeted before pursuing competitive funding as all programs have a sunset date in which a funding agreement (full funds committed) needs to be reached and all grant funds need to be spent to complete the project. The first secured funding award starts the clock towards its associated sunset date.

Study partners will need to continue working together to further plan, obtain funding, prepare design documents, and implement the preferred trail improvements. All partners have an active role in implementing these improvements. A multi-agency partnership also strengthens the competitiveness of funding requests as it demonstrates community need and commitment to delivering a project and long-term maintenance of the public facility. Agencies should also update

their comprehensive and transportation plans to include the findings from this feasibility study to better leverage funding sources.

VII. Next Steps

The Kellogg-Wabasha Trail Connection Feasibility Study sought to identify the preferred alignment for a multipurpose trail connecting the communities of Kellogg and Wabasha, outline a preferred connection from the Zumbro River into the City of Kellogg, research potential challenges/constraints (property acquisition, wetlands, BNSF rail corridor implications, develop a funding plan and generate partnering agency support to advance the Kellogg-Wabasha Trail Connection to the next phase of project development.

Although this feasibility study explored many aspects to advance the progress of the Kellogg-Wabasha Trail Connection, there are many remaining next steps for subsequent phases of work. These next steps include engineered designs and environmental compliance for the trail and Zumbro River bridge crossing, permitting, land acquisition, and long-term ownership/maintenance agreements. The commitment of a lead entity for the trail and partnering agencies and organizations will be essential for the next phases of the Kellogg-Wabasha Trail Connection.

During the development of these future phases there will likely be a need for additional community input where specific design options/consideration with trade-offs between safety, cost, and timeliness of construction need to be determined. During the more detailed design phase, other elements of the trail design such as stormwater management, land acquisition, and types of trail amenities (trailheads or parking, wayfinding signage, lighting, etc.) will also need to be identified. The detailed design, environmental compliance and permitting phase can be a large expense and this phase of project development is typically not eligible for reimbursement under most competitive funding programs. It is also important to note that the design phase can be expected to take at least a year but may require more time if right of way negotiations are required. Therefore, aligning construction funds with the completion of the design phase is recommended as many funding programs have strict sunset dates that may not allow enough time to start and finalize the design phase before the construction funding is programmed to be complete.

Other Next Steps

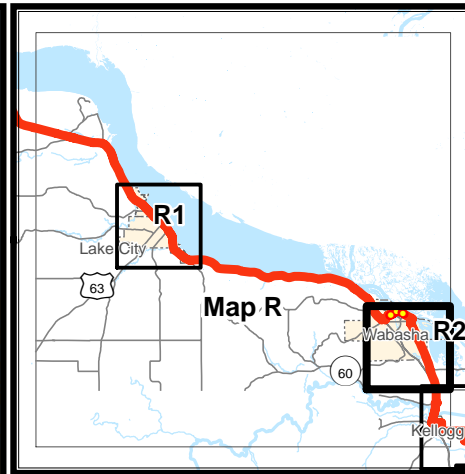
There are several areas that will require further coordination, research, and planning as the trail project advances towards implementation. Below is a list of action items that the partnering agencies can pursue to keep project momentum moving forward:

- Formation of a formal Kellogg-Wabasha Trail Connection Project joint powers Board consisting of representatives from the partner agencies (City of Kellogg, City of Wabasha, Wabasha County, Greenfield Township).
- Continue to engage other non-profits, associations, community organizations such as the Southern Minnesota Initiative Foundation (SMIF), Lions Club, snowmobile clubs, etc. as these groups can not only play an important role in future stakeholder outreach but may be able to assist with funding and/or fundraising for the implementation and maintenance of the trail.
- There was interest among some of the study partners to further explore the potential for repurposing the old roadway bridge piers across the Zumbro River to be incorporated into the design of a new trail bridge. A structural integrity study of the concrete piers could be conducted to assess the condition (both above and below water-level) and compatibility of utilizing this existing infrastructure.
- Continue to advance the Kellogg-Wabasha Trail Connection Project by initiating the more detailed design, environmental review, and permitting phases of the project development process. These efforts will most likely need to be funded with local dollars as these tasks are

typically not eligible under many of the competitive funding programs.

- Where right of way (ROW) is needed, evaluate whether to adjust the trail design to accommodate the facility within existing public ROW or to begin land acquisition/easement negotiations. An example of adjusting the trail design would be to utilize part of an existing roadway shoulder, drainage backslope, or to compromise on buffer width for a segment where ROW is constrained along a given parcel.
- Continue to track and seek competitive grant funds through a variety of non-profit, state, and federal funding programs. Once the partnering agencies have identified local sources of funds to cover the “local match” requirements, there should be an aggressive approach to pursue funds through the preparation and submittal of funding program applications.

Appendix A: Mississippi River Trail (MRT) Maps



City of Wabasha

Map Inset R2

Mississippi River Trail Bikeway U.S. Bicycle Route (USBR) 45

Details on MRT Route:

- MRT Route on Road
- - - MRT Route on Existing Roads with Limitations (shoulder width, sightlines, surface)
- - - MRT Route on Existing Trails

Existing Recreation Facilities:

- Fishing Opportunities
- Water Access Site
- Existing Federal, State and Regional Bikeable Trails
- State and Regional Parks
- Mississippi National River and Recreation Area (MNRRA)
- Federal and State Forests
- National Wildlife Refuge

Basemap Features:

- Major Road with 4+ Bikeable Shoulders
- Railroad
- Interstate Highways
- Other Roads
- US Highways
- State Highways
- County Roads
- Cities
- Open Water



March 2015

MRT Info on MNDOT Website:

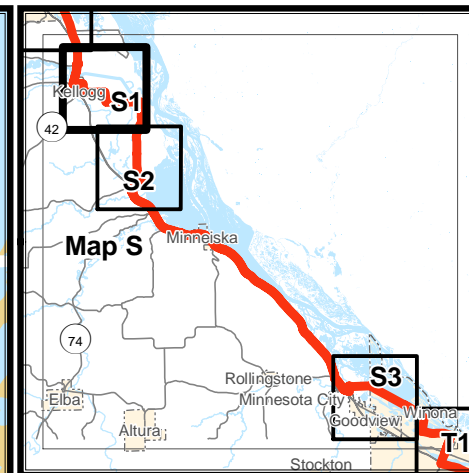
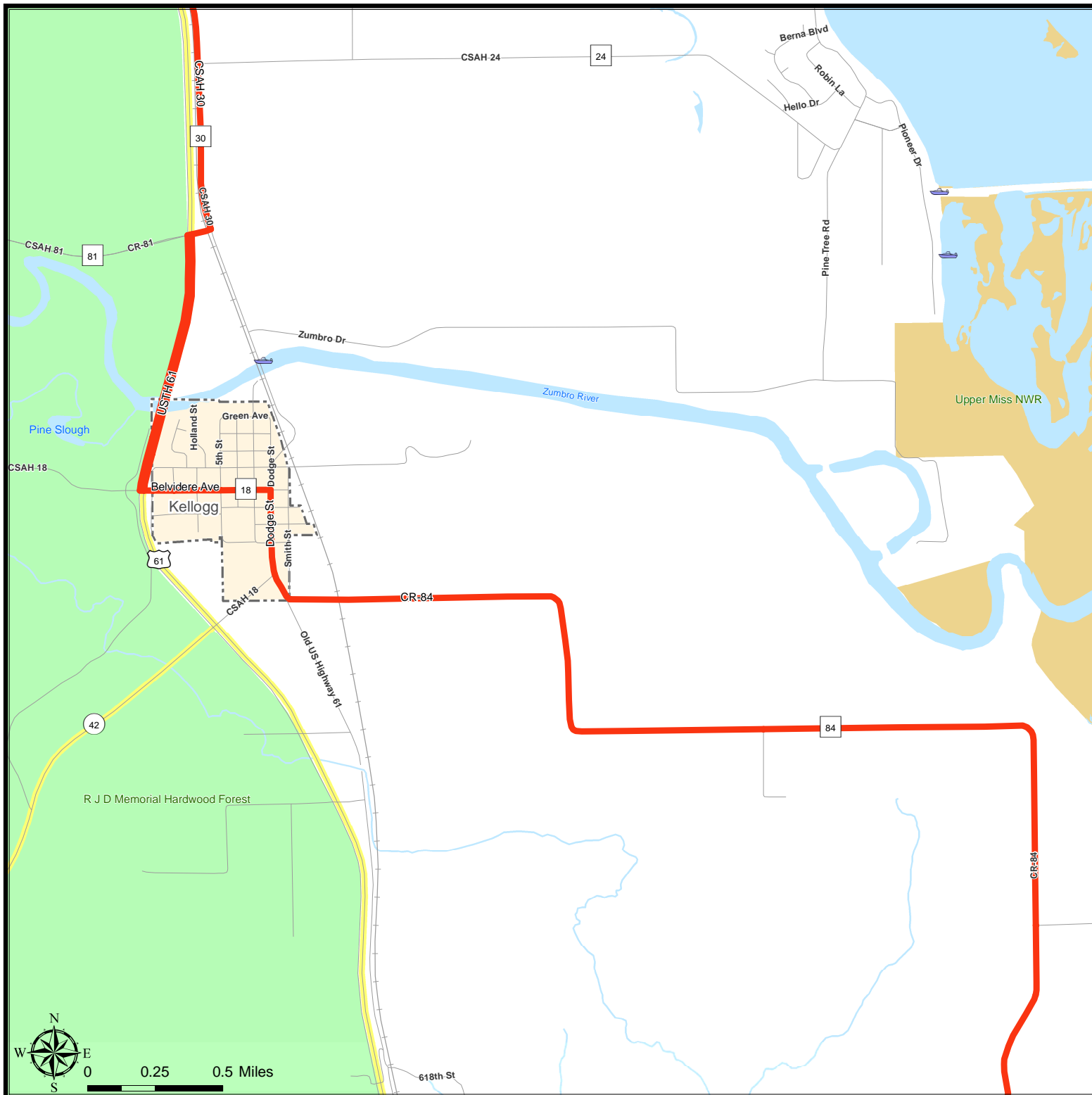
<http://www.dot.state.mn.us/bike/mrt/index.html>

Alternative Format:

<http://www.dot.state.mn.us/bike/ada.html>

Disclaimer:

<http://www.dot.state.mn.us/information/disclaimer.html>



City of Kellogg

Map Inset S1

Mississippi River Trail Bikeway

U.S. Bicycle Route (USBR) 45

Details on MRT Route:

- MRT Route on Road
- MRT Route on Existing Roads with Limitations (shoulder width, sightlines, surface)
- MRT Route on Existing Trails

Existing Recreation Facilities:

- Fishing Opportunities
- Water Access Site
- Existing Federal, State and Regional Bikeable Trails
- State and Regional Parks
- Mississippi National River and Recreation Area (MNRRA)
- Federal and State Forests
- National Wildlife Refuge

Basemap Features:

- Major Road with 4+ Bikeable Shoulders
- Railroad
- Interstate Highways
- Other Roads
- US Highways
- State Highways
- County Roads
- Cities
- Open Water



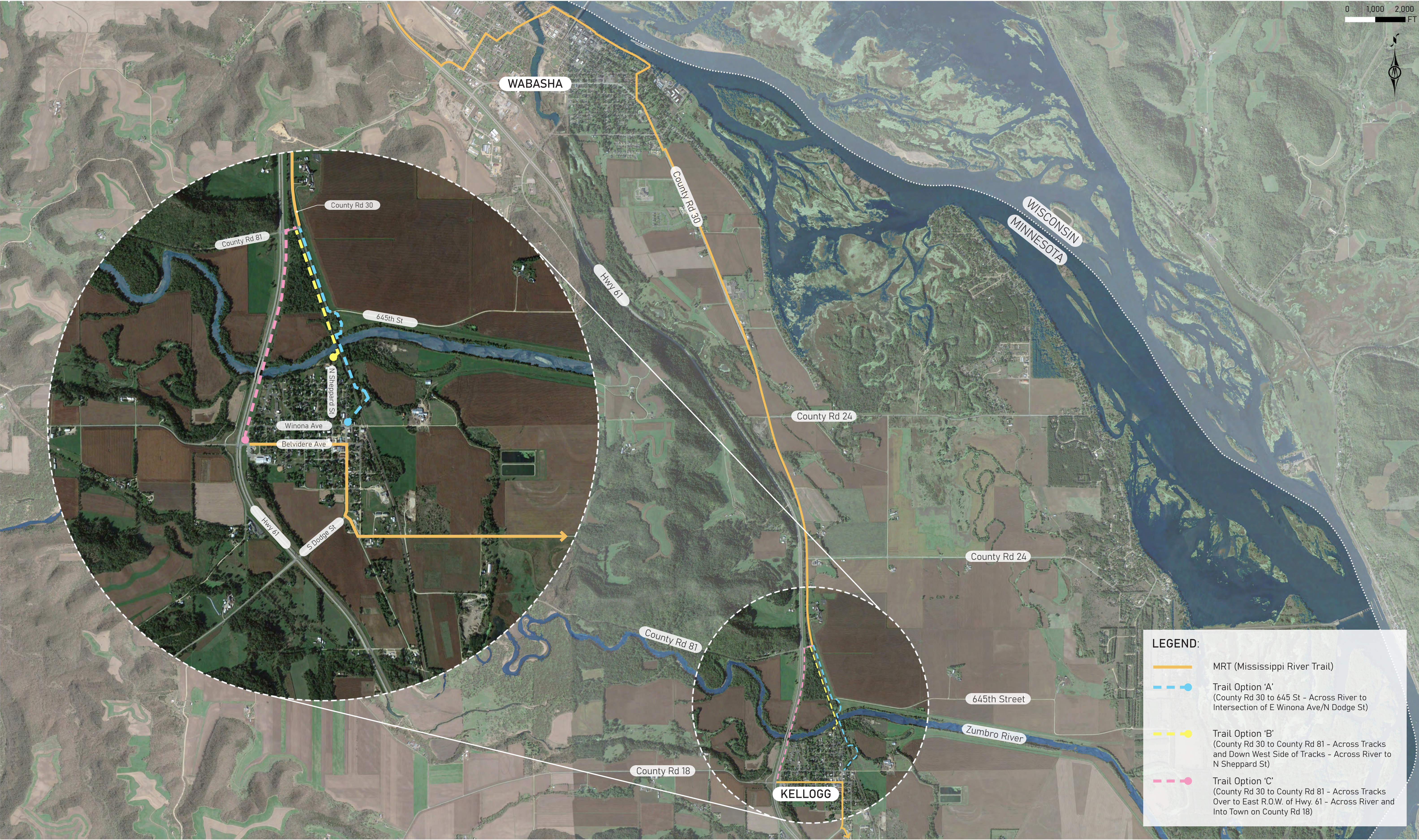
March 2015

MRT Info on MNDOT Website:
<http://www.dot.state.mn.us/bike/mrt/index.html>

Alternative Format:
<http://www.dot.state.mn.us/bike/ada.html>

Disclaimer:
<http://www.dot.state.mn.us/information/disclaimer.html>

Appendix B: Kellogg-Wabasha Trail Alignment Options





PROS AND CONS:

Trail Option 'A'

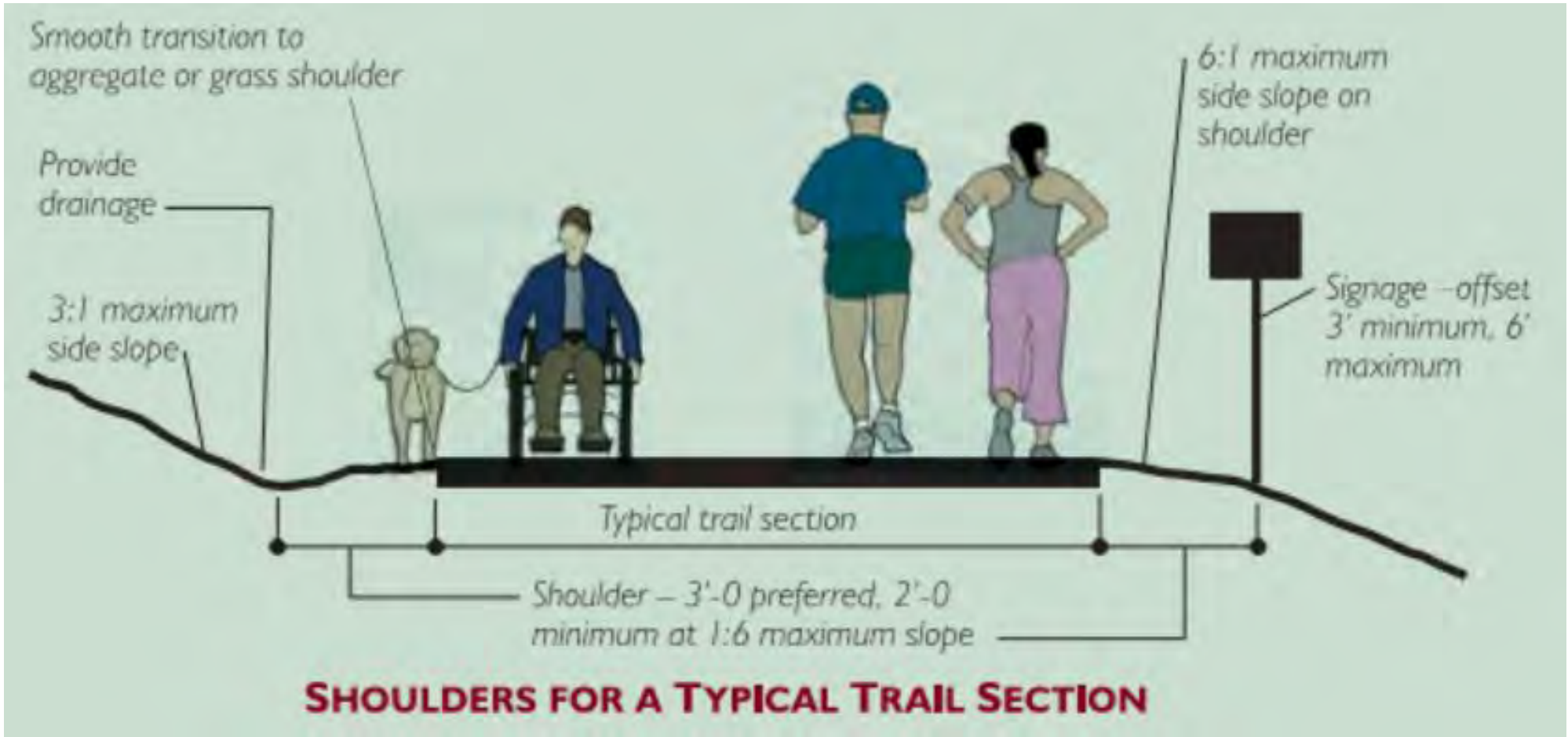
- Pros:
- Avoids at-grade track crossing
 - Takes advantage of previous roadway alignment
 - Minimal roadway crossings
- Cons:
- Two bridges needed (river crossing and railroad crossing)
 - Potential property acquisition

Trail Option 'B'

- Pros:
- Least amount of trail needed (cost)
 - Reduced roadway interaction/potential conflict
 - Route leads users through community (economic impact)
- Cons:
- Property acquisition
 - Potentially hard to find

Trail Option 'C'

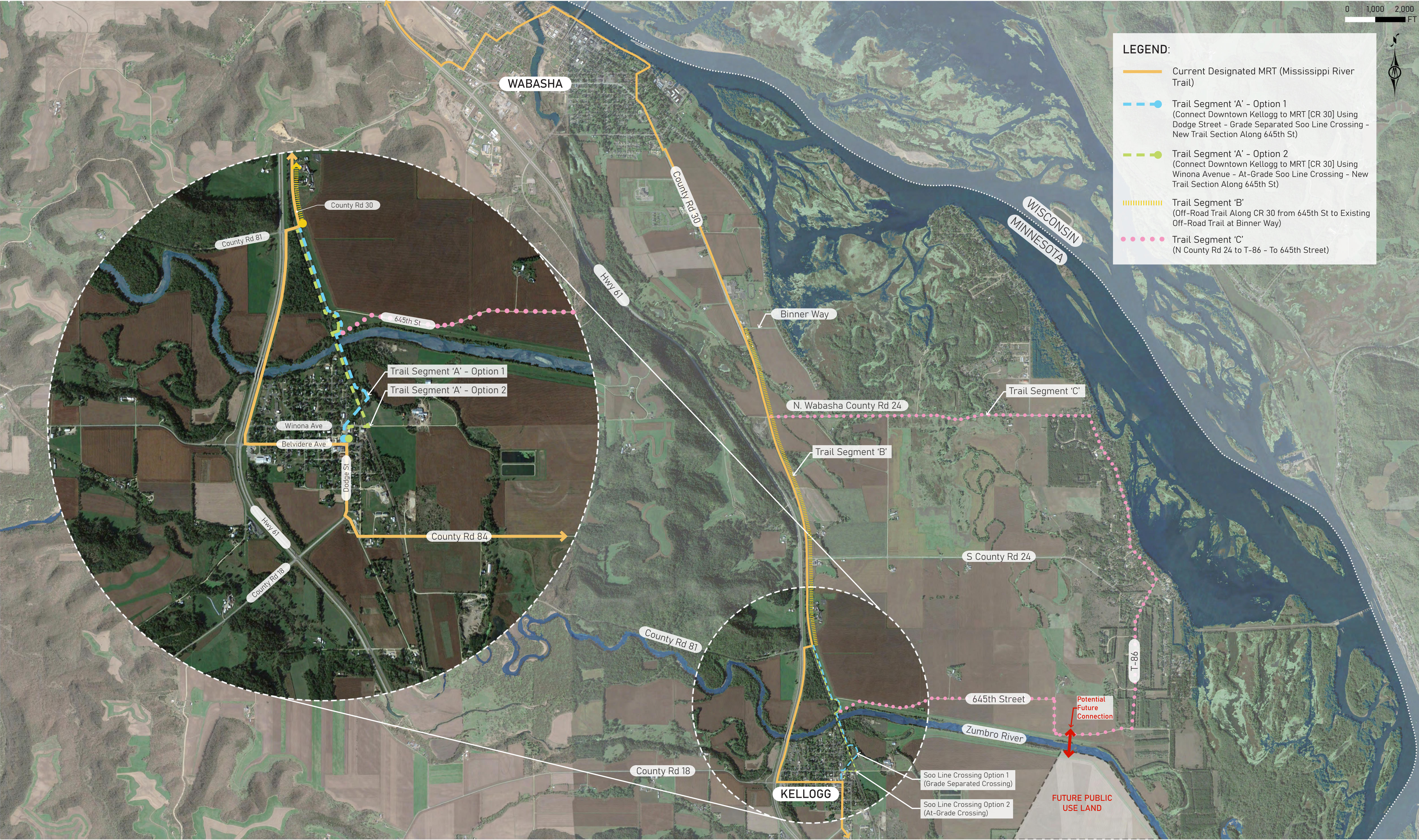
- Pros:
- Corridor already used by ATVs/snowmobiles
 - High visibility of trail
 - Route leads users through community (economic impact)
- Cons:
- Largest amount of trail needed
 - In MNDOT R.O.W.
 - Hwy. 61 traffic and potential noise



SOURCE: MnDNR TRAIL PLANNING, DESIGN AND DEVELOPMENT GUIDELINES

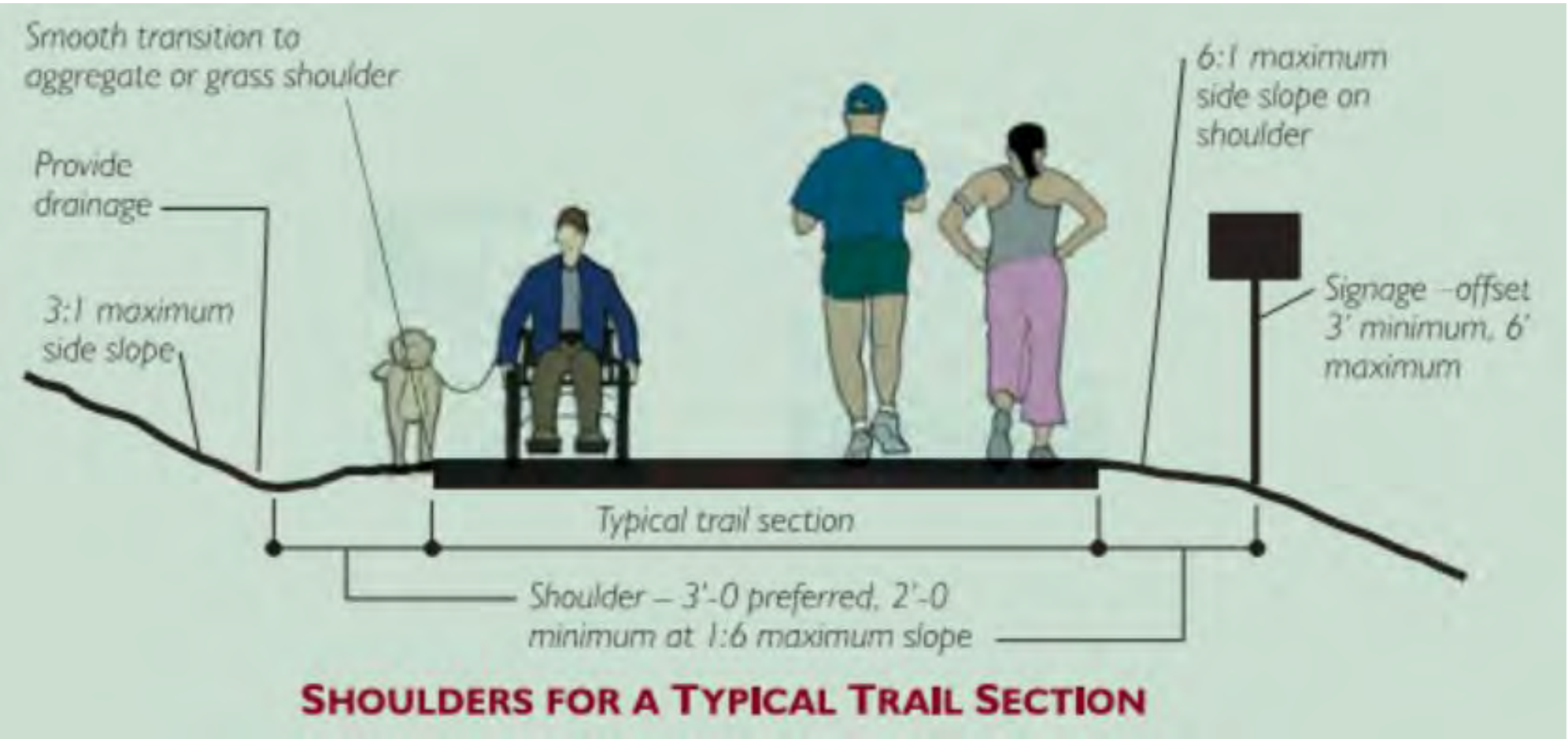
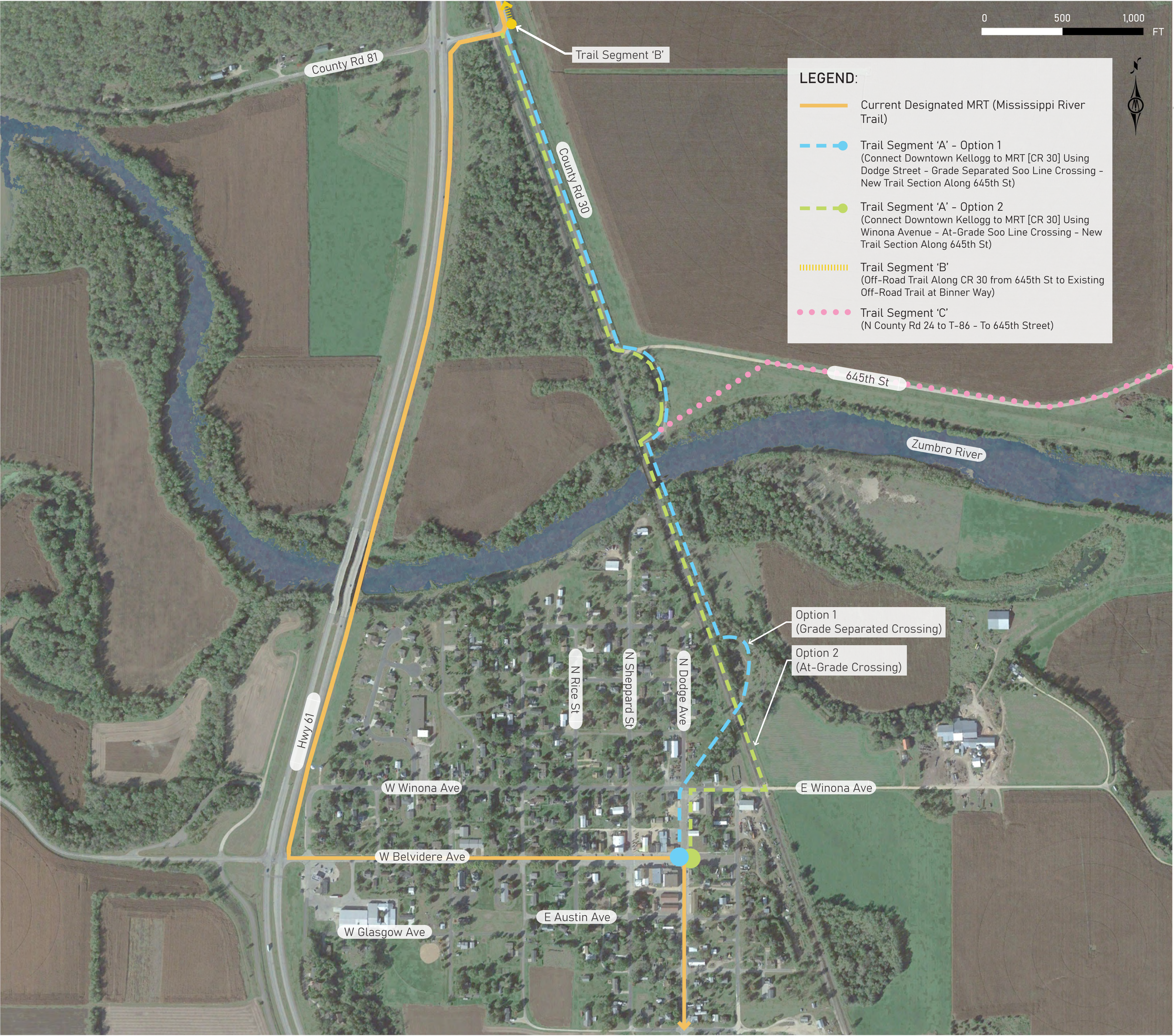
DECEMBER 2022

Appendix C: Preferred Alignment and Segment/Phasing Map



LEGEND:

- Current Designated MRT (Mississippi River Trail)
- Trail Segment 'A' - Option 1
(Connect Downtown Kellogg to MRT [CR 30] Using Dodge Street - Grade Separated Soo Line Crossing - New Trail Section Along 645th St)
- Trail Segment 'A' - Option 2
(Connect Downtown Kellogg to MRT [CR 30] Using Winona Avenue - At-Grade Soo Line Crossing - New Trail Section Along 645th St)
- Trail Segment 'B'
(Off-Road Trail Along CR 30 from 645th St to Existing Off-Road Trail at Binner Way)
- Trail Segment 'C'
(N County Rd 24 to T-86 - To 645th Street)



SOURCE: MnDNR TRAIL PLANNING, DESIGN AND DEVELOPMENT GUIDELINES



Appendix D: Preliminary Cost Estimates



PRELIMINARY PROJECT COST ESTIMATE
WABASHA TO KELLOGG TRAIL STUDY
CITY OF WABASHA, MN
BMI PROJECT NO.: 0H1.128621

Updated: 02/01/2023

SEGMENT 'A' (Dodge St. to 645th St.)

Option 1 (grade separated RR crossing)

Item	Item Description	Unit	Est. Qty	Notes	Unit Cost	Total Cost
1	Mobilization	LS	1		\$180,000	\$180,000
2	3" Bituminous Trail (8' wide)	LF	5,280	(includes all elements necessary to install trail)	\$70	\$369,600
3	Prefabricated Bridge @ Soo Line RR crossing	LS	1		\$1,500,000	\$1,500,000
4	Prefabricated Bridge @ Zumbro River crossing	LS	1		\$1,200,000	\$1,200,000
5	Traffic Control	LS	1		\$5,000	\$5,000
6	Turf Establishment (approx. 10' width- both trail edges)	AC	2.5		\$6,500	\$16,250

TOTAL PROJECT COST SUMMARY					CONSTRUCTION SUBTOTAL:	\$	3,270,850
					CONSTRUCTION CONTINGENCIES:	20%	\$ 650,000
					CONSTRUCTION COST:		\$ 3,920,850
					ESTIMATED LEAF (LEGAL, ENGR., ADMIN., FINANCE):	25%	\$ 980,000
					ESTIMATED PROJECT TOTAL (SEE NOTES):		\$ 4,901,000

Option 2 (at-grade RR crossing)

Item	Item Description	Unit	Est. Qty	Notes	Unit Cost	Total Cost
1	Mobilization	LS	1		\$180,000	\$180,000
2	3" Bituminous Trail (8' wide)	LF	5,280	(includes all elements necessary to install trail)	\$70	\$369,600
3	At Grade @ Soo Line RR crossing	LS	1		\$300,000	\$300,000
4	Prefabricated Bridge @ Zumbro River crossing	LS	1		\$1,200,000	\$1,200,000
5	Traffic Control	LS	1		\$10,000	\$10,000
6	Turf Establishment	AC	2.5		\$6,500	\$16,250

TOTAL PROJECT COST SUMMARY					CONSTRUCTION SUBTOTAL:	\$	2,075,850
					CONSTRUCTION CONTINGENCIES:	20%	\$ 420,000
					CONSTRUCTION COST:		\$ 2,495,850
					ESTIMATED LEAF (LEGAL, ENGR., ADMIN., FINANCE):	25%	\$ 620,000
					ESTIMATED PROJECT TOTAL (SEE NOTES):		\$ 3,116,000

SEGMENT 'B' (645th St. to Binner Way along CR30)

Item	Item Description	Unit	Est. Qty	Notes	Unit Cost	Total Cost
1	Mobilization	LS	1		\$45,000	\$45,000
2	3" Bituminous Trail (8' wide)	LF	12,150	(includes all elements necessary to install trail)	\$70	\$850,500
3	Traffic Control	LS	1		\$5,000	\$5,000
4	Turf Establishment	AC	6		\$6,500	\$39,000

TOTAL PROJECT COST SUMMARY					CONSTRUCTION SUBTOTAL:	\$	939,500
					CONSTRUCTION CONTINGENCIES:	20%	\$ 190,000
					CONSTRUCTION COST:		\$ 1,129,500
					ESTIMATED LEAF (LEGAL, ENGR., ADMIN., FINANCE):	25%	\$ 280,000
					ESTIMATED PROJECT TOTAL (SEE NOTES):		\$ 1,410,000

SEGMENT 'C' (N. CR24 to T-86 to 645th St))

Item	Item Description	Unit	Est. Qty	Notes	Unit Cost	Total Cost
1	Mobilization	LS	1		\$210,000.00	\$210,000
2	3" Bituminous Trail (8' wide)	LF	36,960	(includes all elements necessary to install trail)	\$70	\$2,587,200
3	Prefabricated Bridge Along CR24 @ River crossing	LS	1		\$1,500,000	\$1,500,000
4	Traffic Control	LS	1		\$20,000	\$20,000
5	Turf Establishment	AC	17		\$6,500	\$110,500

TOTAL PROJECT COST SUMMARY					CONSTRUCTION SUBTOTAL:	\$	4,427,700
					CONSTRUCTION CONTINGENCIES:	20%	\$ 890,000
					CONSTRUCTION COST:		\$ 5,317,700
					ESTIMATED LEAF (LEGAL, ENGR., ADMIN., FINANCE):	25%	\$ 1,330,000
					ESTIMATED PROJECT TOTAL (SEE NOTES):		\$ 6,648,000

NOTES:

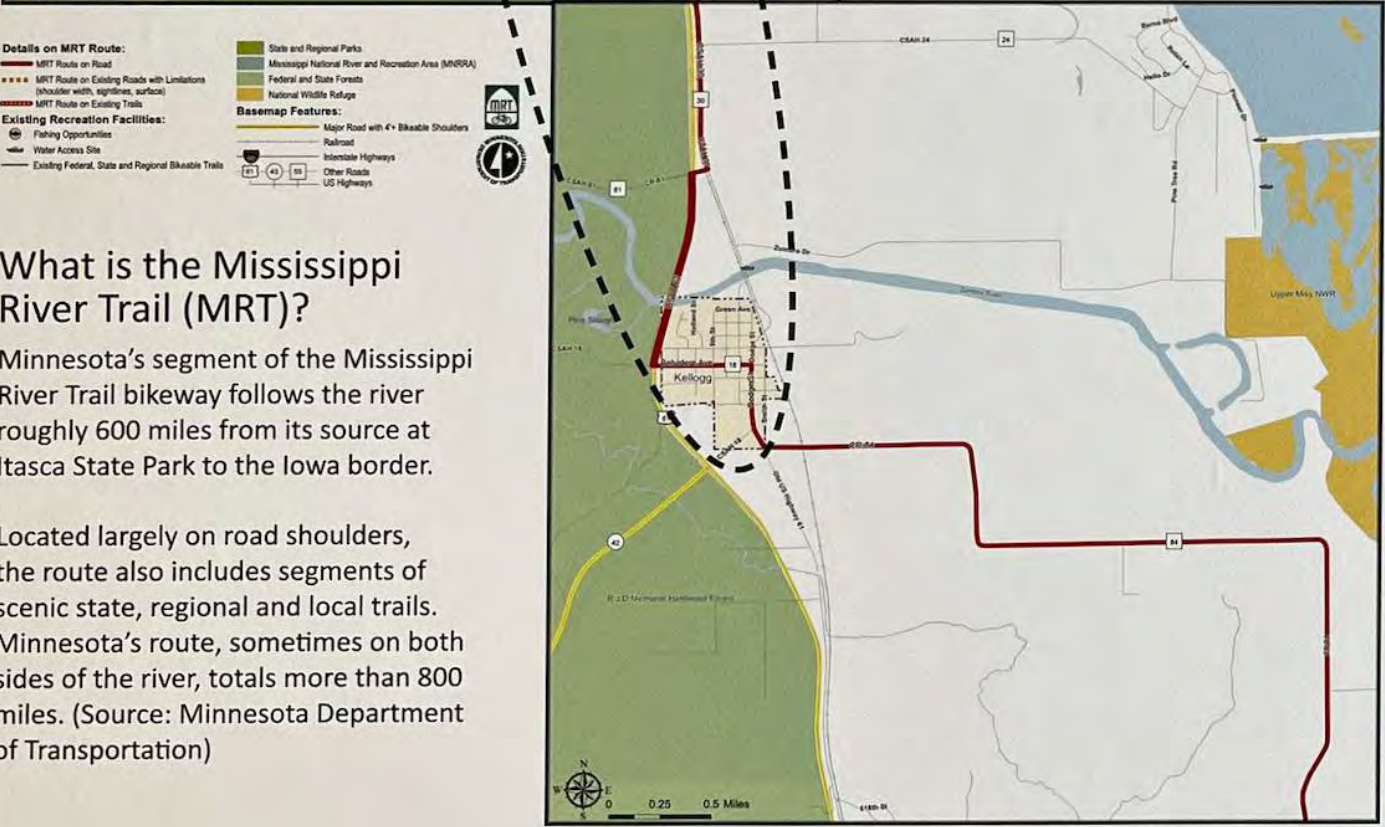
- 1 All cost estimates utilized 2022 project pricing. Project costs should be adjusted for inflation to the year of construction for any funding pursuits.
- 2 The above project costs do not include property acquisition, wetland mitigation and other potential grant related costs.
- 3 LEAF costs include legal, engineering, admistration, finance and other costs to complete project development.

Appendix E: October 2022 Pop-Up – Public Meeting Display Board

WABASHA TO KELLOGG TRAIL ALIGNMENT STUDY



WE WANT TO HEAR FROM YOU!
Share your input on issues and opportunities in the trail search area on the map to the left and let us know which activities you would like to participate in on the trail.



What is the Mississippi River Trail (MRT)?
Minnesota's segment of the Mississippi River Trail bikeway follows the river roughly 600 miles from its source at Itasca State Park to the Iowa border.

Located largely on road shoulders, the route also includes segments of scenic state, regional and local trails. Minnesota's route, sometimes on both sides of the river, totals more than 800 miles. (Source: Minnesota Department of Transportation)

INTRODUCTION

Wabasha and Kellogg, along with other local organizations, are working in partnership to develop a shared use trail to cross the Zumbro River and connect the communities. The goals for development of this trail are to:

- Improve safety and provide an alternate trail connection from the U.S. 61 highway route
- Support recreation for various users such as bicycles, ATVs, snowmobiles, etc.
- Support economic development in attracting businesses and tourism

The City of Kellogg has received a planning assistance grant to complete phase 1 of the trail study. Additional grant funds have been sought to complete phase 2.

What does a trail look like?

A trail is generally an 8- to 12-foot paved surface intended for multiple uses. It may or may not be plowed in winter depending on desired use and maintenance budgets. Trail design will be determined as part of this study.



TIMELINE

Phase 1
September through December 2022

Explore trail alignment alternatives including review of right-of-way & acquisition needs and planning level cost estimate.

Phase 2*
January through April 2023

Evaluate trail alignment alternatives and identify preferred alignment. Identify acquisition needs, refine cost estimate, and outline funding opportunities.

Stakeholder engagement will occur throughout study process to solicit feedback on desired trail use and issues and opportunities in the search area.


**Phase two to occur with procurement of additional grant funding.*

What happens after the study?


A study provides the first step to implementing trail connections. Following the study, the Cities will have the information needed to identify construction projects and apply for funding.

WHICH ACTIVITIES WOULD YOU LIKE TO PARTICIPATE IN ALONG THE TRAIL?

Share your opinion by adding a sticker to the activities you would like to participate in.




Walking/Jogging




Biking



Roller Skating/Skateboarding



ATV



Snowmobiling

Other (please write-in):

Horseback Riding

Appendix F: Funding Plan



Wabasha Kellogg Trail Connection

Draft Funding Plan

City of Wabasha, Minnesota

City of Kellogg, Minnesota

May 2023



Investment Needed					
Item	Segment A (Option 2) - Dodge St to 645th St	Segment B - 645th St to Binner Way along CR30		Total	Notes
Construction Cost	\$ 2,495,850	\$ 1,129,500		\$ 3,625,350	All cost estimates utilized 2022 project pricing. Project costs should be adjusted for inflation to the year of construction for any funding pursuits.
Professional Services	\$ 620,000	\$ 280,000		\$ 900,000	Professional Services costs include legal, engineering, admistration, finance and other costs to complete project development.
Total Cost	\$ 3,115,850	\$ 1,409,500		\$ 4,525,000	The above project costs do not include property acquisition, wetland mitigation and other potential grant related costs.

Funding Sources					
Sources	Status	Funding Eligibility			Comments
		Construction	ROW	Professional Services	

Competitive Federal Funding Opportunities

Transportation Alternatives	\$800,000	Future Request	X			20% match required. Next solicitation anticipated in Fall 2023
Congressionally Directed Spending Request (Earmark)	\$1,000,000	Future Request	X	X	X	20% match required. Likely not the top priority ask for the City of Wabasha
MnDNR Federal Recreational Trail Program	\$250,000	Future Request	X	X		25% match required. Next solicitation anticipated in January 2024. These funds are typically spoken for 5 fiscal years out.
<i>subtotal</i>		\$2,050,000				

Competitive State Funding Opportunities

MnDOT Active Transportation Program	\$500,000	Future Request	X		X	Can request project development or implementation dollars. This program prioritizes projects that already have federal funds and need match dollars. Next solicitation anticipated in Summer 2023.
State Bonding Bill	\$1,000,000	Future Request	X	X	X	Funding from the State Bonding Bill is eligible for both ROW and professional services costs. Expected Spring 2024.
MnDOT Safe Routes to School Program	\$500,000	Future Request	X			This program is dependent on a state bonding bill. Next solicitation anticipated in Summer 2023.
Local Partnership Program (LPP)	\$710,000	Future Request	X		X	Greater MN trail connections do get funded through this program if you can demonstrate that there is a benefit to the trunk highway in which this is rerouting a planned state trail
MnDNR Regional Trails or Local Trail Connection Program	\$300,000	Future Request	X	X		25% Match required. Next solicitation anticipated in January 2024.
<i>subtotal</i>		\$3,010,000				

Competitive Nonprofit Funding Opportunities

Southern Minnesota Initiative Foundations Small Towns Grants	\$10,000	Future Request	X			Study funded by the Southern Minnesota Initiative Foundation. Next solicitation closes June 26, 2023.
People for Bikes Community Grants	\$10,000	Future Request	X			100% match required. Next solicitation closes October 31, 2023.
Laura Jane Musser Fund Environmental Initiative Grants	\$35,000	Future Request	X			Next solicitation anticipated in March 2024.
<i>subtotal</i>		\$55,000				

City of Wabasha

Project Development	\$442,500	Firm			X	Project development costs account for anticipated professional services associated with the project.
General Project Contribution	\$0	Future Request	X	X	X	
Construction Administration / Inspection	\$0	Future Request	X		X	
<i>subtotal</i>		\$442,500				

City of Kellogg

Project Development	\$457,500	Firm			X	Project development costs account for anticipated professional services associated with the project. \$15,000 added to account for Small Town Grant.
General Project Contribution	\$0	Future Request	X	X	X	
Construction Administration / Inspection	\$0	Future Request	X		X	
<i>subtotal</i>		\$457,500				

Other Ideas: Continued requests from area non profits, fundraising from the snowmobile club

Funding Status	
Firm	\$ 900,000
Requested	\$ -
Future Request	\$ 5,115,000
Total of Identified Opportunities	\$ 6,015,000
Total Need (Cost of Project)	\$ 4,525,000
Funding Gap (Firm - Total Need)	\$ (3,625,000)

Services Provided:

Civil & Municipal Engineering
Water & Wastewater Engineering
Transportation Planning & Engineering
Structural Engineering
Aviation Services
Water Resources Engineering
Landscape Architecture
Land Surveying
Geographic Information System
Project Funding & Financing

Bolton-Menk.com



City Council Regular

11. 1.

Meeting Date: 07/12/2023

ITEM TITLE: 24-2023 July Donations Resolution

DEPARTMENT: Administration

PURPOSE:

ITEM SUMMARY:

Attachments

24-2023 Resolution

CITY OF WABASHA
RESOLUTION No. 24-2023
RESOLUTION ACCEPTING DONATIONS

WHEREAS The City of Wabasha is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens; and

WHEREAS the following persons and entities have offered to contribute the cash amounts or items set forth below to the city for the following.

• **LIBRARY**

- \$50 – In memory of Joseph & Patricia (Wodele) Gasik by Jeani and David Wodele
- \$25 – In memory of Dorothy Kennebeck by Fred & Dianne Schjolberg
- \$250 - Gary & Deb Glomski
- \$20 – In memory of Eunice Sulentich by Shirley Dahl
- \$10 – In memory of Eunice Sulentich by The Mahjong Group
- \$25 – In memory of Eunice Sulentich by Sue & Jerry Dalen
- \$20 – In memory of Eunice Sulentich by Marianne Carr
- \$50 – In memory of Eunice Sulentich by Amie & Michael Kopacz
- \$1415 – In memory of Paul Klees by family & friends

• **FIREWORKS**

- \$200 – Dave Wodele
- \$100 – Norman Bussian
- \$250 – Hills Hardware Hank
- \$500 – Rotary Club of Wabasha
- \$100 – The Olde Triangle
- \$500 – Bolton & Menk

• **WABASHA MUNICIPAL POOL**

- \$300 - Anonymous for 2 dumbbell set & 12 swim boards
- Pool noodles & Storage containers donated by Jon Stern & Jim Uhrhammer
- \$16,000 – WKACF Kids Swim Free Program – SMIF

• **ATHLETIC FIELD COMPLEX**

- \$1000 – Daniel & Lisa Cook

WHEREAS all such donations contributed are determined to be a benefit to the citizens of the City of Wabasha; and

WHEREAS The City Council finds that it is appropriate to accept the donations offered.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WABASHA, MINNESOTA, AS FOLLOWS:

1. The donations described above are hereby acknowledged and accepted and shall be used in accordance with the terms prescribed by the donor.
2. The city clerk is hereby directed to issue receipts to each donor acknowledging the city's receipt of the donor's donation.

Adopted by the City Council of the City of Wabasha on July 12th, 2023.

Approved:

Mayor - Emily Durand

Attested:

City Clerk – Wendy Busch