WABASHA CITY COUNCIL

WABASHA CITY HALL

Tuesday, December 5, 2023

Council Meeting 6:00 PM

To see Council meeting YouTube vidoes, go to the City's YouTube page and go to the "LIVE" tab.

All matters listed under "Consent Agenda" are considered to be routine by the City Council and will be entered by one motion. Unless requested by a Council Member or citizen, there will be no separate discussion on these items. If discussion is required regarding an item, that item will be removed from the Consent Agenda and will be considered separately. This meeting will be held in person at Wabasha City Hall, a virtual option is also available, to join click here https://us02web.zoom.us/j/82339495094. To watch the meeting live on your computer or Smart Phone, click here to watch the meeting on YouTube (or search City of Wabasha YouTube Channel).
Council member Dean Meurer will join the meeting by Zoom from : 218 Main St w, Wabasha, MN 55981 and Council member Jeff Sulla will join the meeting by Zoom from: 639 Kingston Way, The Villages, FL 32162

1. **Pledge of Allegiance**
2. **Guest Speaker -**
3. **Public Comments**
4. **Changes or Additions to Agenda**
5. **Mayor's Presentation - Mayor Emily Durand**
6. **Committee Reports and Wabasha Good News**
7. **Administrator's Report - Caroline Gregerson**
8. **Consent Agenda**
    1. 2024 Squad Car Purchase
    2. 11-8-23 Regular Council Minutes
    3. December Warrants
    4. Chamber Gambling Permit
    5. Pay Application No. 5 for the Wabasha 2023 Street and Utility Improvement Project
    6. Athletic Complex Pay App #5
9. **Public Hearing**
10. **General Business**
    1. RESOLUTION 42-2023 Resolution Appointing New Emergency Management Director
    2. 2024 Budget/Levy Discussion
    3. Pool Skimmer Replacement/Plumbing repairs
    1. Resolution 40-2023 December Donations
12. **Information - financials emailed to Council.**
13. **Announcements**
14. **Adjournment**

City Council Regular **8. 1.**

Meeting Date: 12/05/2023

ITEM TITLE: 2024 Squad Car Purchase

DEPARTMENT: Police

PURPOSE:

ITEM SUMMARY:

Attached is the 2024 Ford Explorer Squad Car state bid by Sugar Loaf Ford in the amount of $46,735.00 which has been set aside in the CIP for the 2024 purchase.

STAFF RECOMMENDATION:

To approve the state bid purchase.

Attachments

2024 Squad Car Bid

To Whom it May Concern:

We are pleased to offer for your acceptance the amount of $46735.00 Per bid spec attached.

This offer does not include any state license, title, or document fees.

Regards

Pete Onsgard

Fleet and Government Sales

Sugarloaf Ford Lincoln

1222 W Service Dr

Winona Mn 55987

ponsgard@sugarloafford.com

507-454-5170

262-488-8294 M

Preview Order W77P - K8A - Police Inter Utility AWD: Order Summary Time of Preview: 11/15/2023 13:12:40 Receipt: 11/15/2023

Dealership Name: Sugar Loaf Ford, Inc. **Sales Code :** F58545

Dealer Rep. PETER ONSGARD	**Type** Fleet	**Vehicle Line** Explorer	**Order Code** W77P
Customer Name Wabasha	**Priority Code** A1	**Model Year** 2024	**Price Level** 415

DESCRIPTION	MSRP	DESCRIPTION	MSRP
K8A0 POLICE INTER UTILITY AWD	$47165	POWER MIRROR/SPOTTER/HEATED	$60
.119 INCH WHEELBASE	$0	KEYLESS ENTRY - 4 FOBS	$340
TOTAL BASE VEHICLE	$47165	KEYED ALIKE -KEY CODE F	$50
OXFORD WHITE	$0	4G LTE WI-FI HOTSPOT CREDIT	$-20
CLOTH BUCKETS/VINYL REAR SEATS	$0	NOISE SUPPRESSION BOND STRAPS	$100
EBONY INTERIOR	$0	FRONT HEADLAMP LIGHT SOLUTION	$0
EQUIPMENT GROUP 500A	$0	.WIRING GRILL/LAMP/SIREN/SPKRS	$0
.AM/FM STEREO	$0	REAR DR HNDL AND LOCKS INOPR	$0
3.3L TI-VCT V6 FFV ENGINE	$-2830	REVERSE SENSING SYSTEM	$275
10-SPEED AUTO TRANSMISSION	$0	PRICE CONCESSION INDICATOR	$0
JOB #2 ORDER	$0	REMARKS TRAILER	$0
READY FOR THE ROAD PACKAGE	$3595	REAR TAILLAMP HOUSING	$0
.HID PLUNG W/R HNDL INOPERABLE	$0	REAR VIEW MIRROR W/REAR CAMERA	$0
.100 WATT SIREN / SPEAKER	$0	FLEX-FUEL CAPABILITY	$0
.TAIL LAMP LIGHTING SOLUTION	$0	FRONT LICENSE PLATE BRACKET	$0
.REAR LIGHTING SOLUTION	$0	SPECIAL DEALER ACCOUNT ADJUSTM	$0
.REAR CONSOLE MOUNTING PLATE	$0	SPECIAL FLEET ACCOUNT CREDIT	$0
FORD FLEET SPECIAL ADJUSTMENT	$0	FUEL CHARGE	$0
GLOBAL LOCK/UNLOCK	$0	NET INVOICE FLEET OPTION (B4A)	$0
REAR CAMERA ON DEMAND	$230	PRICED DORA	$0
50 STATE EMISSIONS	$0	ADVERTISING ASSESSMENT	$0
COURTESY LAMP DISABLE	$25	DESTINATION & DELIVERY	$1595
SPOT LAMP LED DR - WHELEN	$420		

	MSRP
TOTAL BASE AND OPTIONS	$51005
DISCOUNTS	NA
TOTAL	$51005

ORDERING FIN: QN915 **END USER FIN:** QN915

INCENTIVES DISCOUNTS:

Acc. Code ID :10 Contract/Ref # :21-613R Bid Date :10/20/23State : MN $-1000.00

Customer Name:
Customer Address:

Customer Email:

Customer Phone:

City Council Regular **8. 2.**

Meeting Date: 12/05/2023

ITEM TITLE: 11-8-23 Regular Council Minutes

DEPARTMENT: Administration

PURPOSE:

ITEM SUMMARY:

Attachments

11-8-23 CC Minutes

D R A F T

Councilpersons:
First Ward: Friedmeyer, Jensen
Second Ward: Wallerich, Wodele
Third Ward: Meurer, Sulla

Mayor: Emily Durand
City Attorney: Mike Flaherty
City Administrator: Caroline Gregerson
Deputy Clerk: Jessica Leonhardt
Date: November 8, 2023

PROCEEDINGS OF THE CITY COUNCIL

The regular meeting of the City Council of the City of Wabasha was held on Tuesday, November 8, 2023, and was called to order at 6:00 p.m. by Mayor Durand. Council Member Meurer attended the meeting remotely.

Present: Council Member Dean Meurer; Council Member Brian Wodele; Council Member Jeff Sulla; Mayor Emily Durand; Council Member Tim Wallerich; Council Member Eugene Jensen

Absent: Council Member John Friedmeyer

All present stood and recited the Pledge of Allegiance.

1. **Pledge of Allegiance**

2. **Guest Speaker - None**

3. **Public Comments**

Mayor Durand reviewed the public comment procedure.

Preston Cook stated that he has been a long-time visitor to Wabasha and a resident for about the last 8 years. He spoke in support of the resolution proclaiming Wabasha as the Eagle Capital of America. He reviewed a list of local organizations that are supporting the new motto.

4. **Changes or Additions to Agenda**

City Administrator Gregerson commented that donation of the Public Spaces are Sacred Spaces mural was added to the agenda for acceptance by the City Council. The agenda order was clarified.

5. **Mayor's Presentation - Mayor Emily Durand**

Mayor Durand expressed appreciation for all the hard work that went into the street improvement project. She thanked Public Works for their work to make the city look beautiful. She referenced a television segment that described the business impacts of the street project. She discussed recent and upcoming events. She reviewed Library programming. She discussed the mural, referenced a video about the project, and discussed the upcoming dedication ceremony. She summarized recent discussions with State legislators. She discussed a recent housing tour and referenced the recently

approved School District referendum.

6. Committee Reports and Wabasha Good News

Utilities Commission: Council Member Wodele reported that the Commission reviewed a recommendation by the City's financial advisor and voted to increase sewer and water rates by 4% beginning in January of 2024.

Port Authority: Finance Director Tyler Grabau summarized topics of discussion during a recent meeting, including a presentation by City Engineer Brian Malm and a public hearing for the barge terminal along with a housing update.

Council Member Sulla, City Administrator Gregerson, and Mayor Durand described a recent housing tour and discussion of recent housing trends and housing tax credits. Mayor Durand indicated that she will reach out to School District representatives to get their input. Mayor Durand reported that there will a new CEDA representative.

Street Commission: Public Works Director Tony Johnson reported that the Street Commission did not meet last month.

Park Board: Director Johnson summarized topics of discussion during a recent meeting, including new memorial benches, grant funding toward park projects, and progress on the athletic field project. He discussed new flag poles.

Director Johnson reported that Brandon Huth is celebrating one year of employment with Public Works. He described his horticultural background and work in the parks.

Planning Commission: Council Member Wallerich summarized topics of discussion during a recent meeting, including approval of an Interim Use Permit for the old fairgrounds and discussion of the Eagle's Basin development.

1. Administrator's Report

City Administrator Gregerson congratulated Brandon Huth on one year of service with the City. She reported that the City has been awarded a $2.5 million federal grant toward construction of the new barge terminal. She discussed a recent FEMA inspection, during which reimbursement for damaged park facilities was discussed. She discussed flood insurance, noting the lack of flood assistance programs for homeowners. She referenced work on a Wabasha County Flood Mitigation Plan. She stated that Main Street should be open soon, noting that street lights will be installed in December. She provided an update regarding donations to the athletic field project, discussed the fundraising campaign, and reviewed plans for a celebration in the spring.

Mayor Durand further discussed disaster assistance program criteria and suggested more public education in this regard.

8. Consent Agenda

Mayor Durand reviewed the consent agenda.

Moved by Council Member Jeff Sulla, seconded by Council Member Brian Wodele to approve the consent agenda as presented.

Vote: 6 - 0 Adopted - Unanimously

Other: Council Member John Friedmeyer (ABSENT)

1. 10-3-23 City Council Minutes

2. November Warrants

3. Property Tax Assessments

4. Pay Application No. 3 for the Wabasha 2023 Street and Utility Improvement Project

5. Pay Application No. 4 for the Wabasha 2023 Street and Utility Improvement Project

6. Athletic Complex Pay App #4

7. License Approvals

9. ## Public Hearing

There were no public hearings.

10. ## General Business

1. Approval to Bid Out Fire Station Addition Plus Bid Alternates
This item was discussed following discussion of Item 10.2.

Fire Chief Darren Sheeley provided background information and reviewed the bidding process and timeline. City Administrator Gregerson detailed project funding options and reviewed the next steps in the process.

Council Member Sulla commented that the addition would eliminate the possibility of considering a combined public safety building.

Moved by Council Member Brian Wodele, seconded by Council Member Tim Wallerich to approve the bidding process as discussed.

Vote: 6 - 0 Adopted - Unanimously

Other: Council Member John Friedmeyer (ABSENT)

2. Discussion on 2024 Budget
This item was discussed following discussion of Item 9.

City Administrator Gregerson reported that the City Council will be asked to approve the final 2024 budget and tax levy in December. She referenced a 6% tax levy increase goal. She reviewed employee health insurance costs and summarized a proposed cost share between employees and the City. She discussed the 2024 fee schedule. She discussed the Ambulance Service budget, including projected revenue and expenses. She referenced adjustments to the Port Authority levy. She requested feedback regarding the proposed 2024 budget and 6.02% tax levy increase.

Mayor Durand and Council Members expressed agreement with the proposed budget and

tax levy.

Ambulance Director Ryan Marking summarized ongoing discussions with the townships regarding Ambulance Service agreements. Mayor Durand relayed feedback regarding the high level of service that is provided. Council Member Wodele provided property tax comparisons.

3. Adopt 37- 2023 Resolution Designating Wabasha as the Eagle Capital of America
This item was discussed following discussion of Item 10.1.

Mayor Durand provided background information and spoke in favor of the proposed designation. Rebranding was discussed.

Moved by Council Member Tim Wallerich, seconded by Mayor Emily Durand to adopt Resolution 37-2023, designating Wabasha as the Eagle Capital of America.

Vote: 6 - 0 Adopted - Unanimously

Other: Council Member John Friedmeyer (ABSENT)

4. Adopt Resolution 38-2023, River Valley Trail Joint Powers Agreement
Mayor Durand provided background information and reviewed the proposed organizational structure. She offered to serve as the Council appointee. It was noted that Council Member Falkum will serve as the Wabasha County representative. It was noted that there is a large amount of support from Wabasha and Kellogg stakeholders. Mayor Durand discussed School District involvement. Maintenance and project funding opportunities were discussed. A proposed trail bridge project was discussed.

Moved by Council Member Eugene Jensen, seconded by Council Member Tim Wallerich to adopt Resolution 38-2023 as presented.

Vote: 6 - 0 Adopted - Unanimously

Other: Council Member John Friedmeyer (ABSENT)

5. Resolution Accepting Donation of Public Places are Sacred Spaces Mural
Mayor Durand provided background regarding the project and discussed a proposal for the mural to be donated to the City. Insurance coverage was discussed.

Moved by Council Member Dean Meurer, seconded by Council Member Jeff Sulla to accept the mural donation as discussed.

Vote: 6 - 0 Adopted - Unanimously

Other: Council Member John Friedmeyer (ABSENT)

11. Donations

1. Resolution 35-2023 November Donations
Mayor Durand reviewed the November donations:

LIBRARY
$10 - In memory of AnnaMae Wodele by Judy Knose •

ATHLETIC FIELD COMPLEX
$5,000 – Burkhardt Roemer VFW Post 4086
$5,000 – Jerry & Mary Arens
$1,000 – Preston Cook
$1,000 – Anonymous
$1,200 – Scott & Sally Lien
$5,000 – Perry Dental
$2,000 – Julie Leichtnam-Edward Jones
$10,000 – Bob & Linda Mann
$2,000 – Fred & Dianne Schjolberg

PUBLIC WORKS DONATIONS
4 yards of concrete ($602 Value) from Wabasha Sand, Gravel & Ready Mix – for Veterans Memorial Park
Memorial Bench ($1,217.62 donation) In memory of Judith Bahr (Kara Williams-Zenith)
Handicap Port-a-Potty ($175 Value) for St. Jude Fishing Tournament by Jason's Portable Toilets

Moved by Council Member Tim Wallerich, seconded by Council Member Jeff Sulla to adopt Resolution 35-2023, accepting donations.

Vote: 6 - 0 Adopted - Unanimously

Other: Council Member John Friedmeyer (ABSENT)

12. Information - Financials emailed to Council

13. Announcements

There were no announcements.

14. Adjournment

Moved by Council Member Tim Wallerich, seconded by Council Member Eugene Jensen to adjourn the meeting. The meeting adjourned at 6:54 p.m.

Vote: 6 - 0 Adopted - Unanimously

Other: Council Member John Friedmeyer (ABSENT)

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Jessica Leonhardt, Deputy Clerk

City Council Regular **8. 3.**

Meeting Date: 12/05/2023

ITEM TITLE: December Warrants

DEPARTMENT: Administration

PURPOSE:

ITEM SUMMARY:

Attachments

December Warrants

CITY OF WABASHA
COUNCIL PAYABLES

PROG Descr	Search Name	Account Descr		Amount	Comments
PROG Descr Administration					
Administration	LEAGUE OF MN CITIES INSURANCE	E 100-410-41500-151	WC Ins. Premium	$145.69	WORK COMP
Administration	TYLER GRABAU	E 100-410-41500-308	Continuing Ed	$112.66	MILEAGE TO MENTORSHIP
Administration	CUSTOM ALARM	E 100-410-41500-311	Contractor Fees	$269.64	RECURRING BILL
Administration	CINTAS	E 100-410-41500-311	Contractor Fees	$98.82	RUG SERVICES
Administration	CINTAS	E 100-410-41500-311	Contractor Fees	$76.02	RUG SERVICES
Administration	CINTAS	E 100-410-41500-311	Contractor Fees	$76.02	RUG SERVICE
Administration	VISA	E 100-410-41500-330	Meeting Expense	$41.96	HOSPITALITY SUPPLIES
Administration	WENDY BUSCH	E 100-410-41500-331	Travel Expense	$132.31	MILEAGE TO CONFRENCES
Administration	VISA	E 100-410-41500-433	Dues and Subscriptions	$100.00	MCFOA DUES BUSCH & LEONHARDT
Administration	VISA	E 100-410-41500-433	Dues and Subscriptions	$960.00	DOCUSIGN ANNUAL FEE
PROG Descr Administration				$2,013.12	
PROG Descr Ambulance					
Ambulance	LEAGUE OF MN CITIES INSURANCE	E 100-420-42500-151	WC Ins. Premium	$456.45	WORK COMP
Ambulance	LEAGUE OF MN CITIES INSURANCE	E 100-420-42500-151	WC Ins. Premium	$869.58	WORK COMP
Ambulance	VISA	E 100-420-42500-200	Office Supplies	$88.18	AMAZON
Ambulance	VISA	E 100-420-42500-200	Office Supplies	$86.19	MISC OFFICE SUPPLIES
Ambulance	VISA	E 100-420-42500-206	Training Center Expenditures	$207.20	MISC SHOP SUPPLIES
Ambulance	ZOLL MEDICAL CORPORATION	E 100-420-42500-206	Training Center Expenditures	$614.94	AED TRAINING SUPPLIES
Ambulance	TELEFLEX LLC	E 100-420-42500-206	Training Center Expenditures	$33.00	ADULT HEAD HUMERAL TRAINING
Ambulance	VISA	E 100-420-42500-206	Training Center Expenditures	$468.14	CPR TRAINING
Ambulance	WABASHA COUNTY	E 100-420-42500-212	Motor Fuels	$354.87	AMBULANCE DIESEL
Ambulance	KWIK TRIP INC	E 100-420-42500-212	Motor Fuels	$98.94	AMBULANCE
Ambulance	AIRGAS USA LLC	E 100-420-42500-215	Oxygen-Supplies	$269.35	OXYGEN
Ambulance	LIFE-ASSIST, INC	E 100-420-42500-217	Medical Supplies	$100.65	IV CATHETER
Ambulance	TELEFLEX LLC	E 100-420-42500-217	Medical Supplies	$550.00	EZ-IO 15 MM NEEDLE
Ambulance	BOUND TREE MEDICAL, LLC	E 100-420-42500-217	Medical Supplies	$279.00	CURAPLEX, CATHETERS, TOURNIQUETS
Ambulance	BOUND TREE MEDICAL, LLC	E 100-420-42500-217	Medical Supplies	$135.96	CURAPLEX OB KIT
Ambulance	BOUND TREE MEDICAL, LLC	E 100-420-42500-217	Medical Supplies	$112.48	TAPE AND NEBULIZERS
Ambulance	BOUND TREE MEDICAL, LLC	E 100-420-42500-217	Medical Supplies	$40.14	CHILD BVM & E-COLLARS
Ambulance	LIFE-ASSIST, INC	E 100-420-42500-217	Medical Supplies	$97.68	MILITARY BLANKET & NEB
Ambulance	LIFE-ASSIST, INC	E 100-420-42500-217	Medical Supplies	$220.44	IODINE, NEEDLE DECOMPRESSION
Ambulance	LIFE-ASSIST, INC	E 100-420-42500-217	Medical Supplies	$68.67	STAT PACKS, SOLUTION & TEST STRIPS
Ambulance	LIFE-ASSIST, INC	E 100-420-42500-217	Medical Supplies	$125.45	MEDICAL SUPPLIES
Ambulance	LIFE-ASSIST, INC	E 100-420-42500-217	Medical Supplies	$171.00	KETAMINE
Ambulance	VISA	E 100-420-42500-219	General Supplies	$167.12	AMAZON

PROG Descr	Search Name	Account Descr		Amount	Comments
Ambulance	VISA	E 100-420-42500-219	General Supplies	$17.55	DOLLAR GENERALL
Ambulance	MEDPRO MIDWEST GROUP	E 100-420-42500-221	Equipment Maintenance/Parts	$146.50	QUARTERLY COT BILING
Ambulance	VISA	E 100-420-42500-223	Building Maint/Repair Supplies	$14.98	AMAZON
Ambulance	VISA	E 100-420-42500-308	Continuing Ed	$470.00	EMS LEADERSHIP ACADEMY
Ambulance	ECP SERVICES, LLC	E 100-420-42500-311	Contractor Fees	$1,953.25	COMMISSIONS ON OCT PAYMENTS
Ambulance	HBC	E 100-420-42500-321	Telephone	$60.03	AMBULANCE
Ambulance	FIRSTNET BUILT WITH AT & T	E 100-420-42500-321	Telephone	$76.46	MOBILE INTERNET
Ambulance	RYAN MARKING	E 100-420-42500-331	Travel Expense	$62.60	MILEAGE TO TOWNSHIPS
Ambulance	XCEL ENERGY	E 100-420-42500-381	Electric/Gas Utility	$73.83	AMBULANCE GARAGE
Ambulance	CLEARWAY COMMUNITY SOLAR LLC	E 100-420-42500-381	Electric/Gas Utility	$88.56	AMBULANCE SERVICES
Ambulance	VISA	E 100-420-42500-388	Lodging	$180.77	SUPERIOR STAYS
Ambulance	VISA	E 100-420-42500-388	Lodging	$88.19	AMERICANINN
Ambulance	CULLIGAN	E 100-420-42500-409	Maintenance Agreements	$59.00	SOFTNER SERVICES
Ambulance	DICK S AUTO PARTS	E 100-420-42500-414	Vehicle Maintenance	$4.86	MINI BULB
Ambulance	MOTOR PARTS & EQUIPMENT	E 100-420-42500-414	Vehicle Maintenance	$149.87	MOLD TAPE
Ambulance	JESSES AUTOMOTIVE LLC	E 100-420-42500-414	Vehicle Maintenance	$90.00	REAR BRAKE REPAIRS 2019 F -450
Ambulance	VISA	E 100-420-42500-414	Vehicle Maintenance	$272.72	EBAY
Ambulance	VISA	E 100-420-42500-430	Miscellaneous	$17.96	KWIK TRIP
Ambulance	HILLS HARDWARE HANK	E 100-420-42500-430	Miscellaneous	$51.42	MISC SUPPLIES
Ambulance	ZOLL MEDICAL CORPORATION	E 100-420-42500-430	Miscellaneous	$2,091.76	AED PLUS WITH SUPPLIES
Ambulance	VISA	E 100-420-42500-430	Miscellaneous	$32.19	KWIK TRIP
Ambulance	VISA	E 100-420-42500-433	Dues and Subscriptions	$901.00	DUES & SUBSCRIPTIONS
Ambulance	VISA	E 100-420-42500-433	Dues and Subscriptions	$50.00	EMS ASSOC
Ambulance	BERKLEY RISK ADMINISTRATORS LL	E 100-420-42500-436	Insurance Deductible for Claim	$674.75	DEDUCTIBLE
Ambulance	STACY ARENS	E 100-420-42500-437	Misc Licenses and Permits	$51.00	EMS LICENSING
Ambulance	CINDY SHEELEY	E 100-420-42500-437	Misc Licenses and Permits	$51.00	EMS LICENSING
Ambulance	SADIE WALLERICH	E 100-420-42500-437	Misc Licenses and Permits	$51.00	EMS LICENSING
Ambulance	VISA	E 100-420-42500-437	Misc Licenses and Permits	$101.00	LICENSING
Ambulance	DARREN SHEELEY	E 100-420-42500-437	Misc Licenses and Permits	$51.00	EMS LICENSING
Ambulance	VISA	E 100-420-42500-570	Office Equipment & Furnishings	$214.76	AMAZON
Ambulance	VISA	E 100-420-42500-581	Uniforms	$391.92	PROPPER E-COMMERCE
Ambulance	VISA	E 502-420-42500-472	Grants/Donations	$1,810.77	LEARDAL MEDICAL CORP
PROG Descr Ambulance				$15,966.13	
PROG Descr Elections/Voters Registration					
Elections/Voters Registrati	LEAGUE OF MN CITIES INSURANCE	E 100-410-41200-151	WC Ins. Premium	$2.21	WORK COMP
PROG Descr Elections/Voters Registration				$2.21	
PROG Descr Engineering					
Engineering	BOLTON AND MENK INC	E 100-410-41300-303	Engineering Fees	$920.00	2023 GENERAL ENGINEERING
Engineering	WSE ENGINEERING SERVICES, LTD	E 100-410-41300-315	Building Inspector Fees	$2,382.44	BUILDING INSPECTIONS
PROG Descr Engineering				$3,302.44	

PROG Descr	Search Name	Account Descr		Amount	Comments
PROG Descr Fire Protection					
Fire Protection	LEAGUE OF MN CITIES INSURANCE	E 100-420-42200-151	WC Ins. Premium	$621.52	WORK COMP
Fire Protection	LEAGUE OF MN CITIES INSURANCE	E 100-420-42200-151	WC Ins. Premium	$140.90	WORK COMP
Fire Protection	HILLS HARDWARE HANK	E 100-420-42200-200	Office Supplies	$18.01	TOILET CLEANER A & HOUSE WASH
Fire Protection	KWIK TRIP INC	E 100-420-42200-212	Motor Fuels	$37.09	FIRE DEPARTMENT FUEL
Fire Protection	WABASHA COUNTY	E 100-420-42200-212	Motor Fuels	$316.00	FIRE DEPARTMENT DIESEL
Fire Protection	FIRE SAFETY USA	E 100-420-42200-221	Equipment Maintenance/Parts	$6,453.50	W-6 REPAIRS
Fire Protection	ROMANS OVERHEAD DOOR LLC	E 100-420-42200-223	Building Maint/Repair Supplies	$955.00	FINAL PAYMENT CONTRACT #162
Fire Protection	JESSE VOLD	E 100-420-42200-308	Continuing Ed	$1,949.11	MILEAGE & HOTEL TO CONFERENCE
Fire Protection	HBC	E 100-420-42200-321	Telephone	$107.77	FIRE HALL
Fire Protection	XCEL ENERGY	E 100-420-42200-381	Electric/Gas Utility	$8.27	FIRE SIREN
Fire Protection	CLEARWAY COMMUNITY SOLAR LLC	E 100-420-42200-381	Electric/Gas Utility	$138.40	FIRE DEPARTMENT SOLAR
Fire Protection	WABASHA RUBBISH REMOVAL	E 100-420-42200-384	Refuse Disposal	$93.60	
Fire Protection	DARREN SHEELEY	E 100-420-42200-582	Radio Equipment	$79.31	RADIO CHARGERS
PROG Descr Fire Protection				$10,918.48	
PROG Descr General Govt Bldg City Hall					
General Govt Bldg City Hall	VISA	E 100-410-41900-200	Office Supplies	$5.51	METAL CLIPS
General Govt Bldg City Hall	VISA	E 100-410-41900-200	Office Supplies	$30.23	CALENDARS
General Govt Bldg City Hall	VISA	E 100-410-41900-200	Office Supplies	$187.21	CALENDARS & OFFICE SUPPLIES
General Govt Bldg City Hall	WABASHA COUNTY D. A. C.	E 100-410-41900-313	Cleaning Services	$384.90	OCTOBER CLEANING CREW
General Govt Bldg City Hall	HBC	E 100-410-41900-321	Telephone	$303.63	CITY HALL
General Govt Bldg City Hall	CLEARWAY COMMUNITY SOLAR LLC	E 100-410-41900-381	Electric/Gas Utility	$458.24	CITY HALL SOLAR
General Govt Bldg City Hall	WABASHA RUBBISH REMOVAL	E 100-410-41900-384	Refuse Disposal	$93.60	CITY HALL DUMPSTER
General Govt Bldg City Hall	WATER SYSTEMS COMPANY	E 100-410-41900-413	Office Equipment Rent	$14.98	WATER SERVICES
General Govt Bldg City Hall	WATER SYSTEMS COMPANY	E 100-410-41900-413	Office Equipment Rent	$7.20	WATER SERVICES
PROG Descr General Govt Bldg City Hall				$1,485.50	
PROG Descr Independent Accounting/Audit					
Independent Accounting/A	ABDO ABDO EICK & MEYERS LLP	E 100-410-41700-301	Auditing and Accounting Serv.	$2,610.00	AUDITING AND ACOCUNTING
PROG Descr Independent Accounting/Audit				$2,610.00	
PROG Descr IT Department					
IT Department	ON-SITE COMPUTERS INC	E 100-410-41920-312	Computer Support	$253.53	CLOUD BACK UP
IT Department	ON-SITE COMPUTERS INC	E 100-410-41920-312	Computer Support	$1,328.00	WORKSITE MONITORING SYSTEM
IT Department	ON-SITE COMPUTERS INC	E 100-410-41920-312	Computer Support	$145.00	TICKET #332029
IT Department	ON-SITE COMPUTERS INC	E 100-410-41920-312	Computer Support	$42.00	FIREWALL PROTECTION PROGRAM
IT Department	ON-SITE COMPUTERS INC	E 100-410-41920-312	Computer Support	$66.00	MICROSOFT 365 AGREEMENT
IT Department	HBC	E 100-410-41920-320	Internet/Website Service	$731.27	INTERNET
PROG Descr IT Department				$2,565.80	
PROG Descr Legal					

PROG Descr	Search Name	Account Descr		Amount	Comments
Legal	FLAHERTY & HOOD, P.A.	E 100-410-41800-304	Legal Fees	$316.25	GENERAL & REAL ESTATE MATTERS
PROG Descr Legal				$316.25	
PROG Descr Library					
Library	LEAGUE OF MN CITIES INSURANCE	E 211-471-47100-151	WC Ins. Premium	$38.59	WORK COMP
Library	AMAZON CAPITAL SERVICE	E 211-471-47100-200	Office Supplies	$31.95	1JPG-RPH3-34P7
Library	AMAZON CAPITAL SERVICE	E 211-471-47100-200	Office Supplies	$48.98	19TD-RCKT-6C7H
Library	AMAZON CAPITAL SERVICE	E 211-471-47100-200	Office Supplies	$30.99	13CF-C39N-7TN6
Library	HBC	E 211-471-47100-321	Telephone	$98.89	LIBRARY
Library	AMAZON CAPITAL SERVICE	E 211-471-47100-590	Books	$60.41	1DTF-JR6H-M99M
Library	AMAZON CAPITAL SERVICE	E 211-471-47100-590	Books	$106.82	13WL-D9L3-73L7
Library	AMAZON CAPITAL SERVICE	E 211-471-47100-590	Books	$36.20	1VM6-6HL1-7HGL
PROG Descr Library				$452.83	
PROG Descr Miscellaneous					
Miscellaneous	JAMES POLYARD	E 100-490-45400-430	Miscellaneous	$168.00	ISD 811 ELECTION
Miscellaneous	JANE GLANDER	E 100-490-45400-430	Miscellaneous	$174.00	ISD 811 ELECTION
Miscellaneous	ELIZABETH GREENHECK	E 100-490-45400-430	Miscellaneous	$71.50	ISD 811 ELECTION
Miscellaneous	MICHELLE MEYER-SHANROCK	E 100-490-45400-430	Miscellaneous	$82.50	ISD 811 ELECTION - 7.50 HOURS
Miscellaneous	SHELLY MEYER	E 100-490-45400-430	Miscellaneous	$82.50	ISD 811 ELECTION 7.5 HOURS
Miscellaneous	VISA	E 100-490-45400-430	Miscellaneous	$152.29	MEALS FOR SPEC ELECTION
Miscellaneous	XCEL ENERGY	E 100-490-45400-450	Food Share Expenses	$284.52	FOODSHARE
Miscellaneous	EARL F ANDERSEN INC.	E 100-490-45400-478	Reception Center	$1,060.95	BLACK TRAFFIC CONES
Miscellaneous	ZEP MANUFACTURING COMPANY	E 100-490-45400-478	Reception Center	$234.23	CLEANING SUPPLIES
PROG Descr Miscellaneous				$2,310.49	
PROG Descr Planning & Community Developme					
Planning & Community De	RED WING WORDSMITH	E 100-420-42300-311	Contractor Fees	$40.00	HPC MEETING
Planning & Community De	BOLTON AND MENK INC	E 350-410-42300-311	Contractor Fees	$145,218.14	STREET & UTILITY PROJECT
Planning & Community De	VISA	E 350-410-42300-311	Contractor Fees	$419.60	GLOBE LIGHT COVERS
PROG Descr Planning & Community Developme				$145,677.74	
PROG Descr Police Protection					
Police Protection	LEAGUE OF MN CITIES INSURANCE	E 100-420-42100-151	WC Ins. Premium	$3,667.48	WORK COMP
Police Protection	WABASHA COUNTY	E 100-420-42100-212	Motor Fuels	$1,431.92	POLICE GAS
Police Protection	DICK S AUTO PARTS	E 100-420-42100-212	Motor Fuels	$40.35	OIL
Police Protection	GERKEN S INC	E 100-420-42100-219	General Supplies	$16.99	DOG FOOD FOR DOG POUND
Police Protection	DICK S AUTO PARTS	E 100-420-42100-221	Equipment Maintenance/Parts	$105.01	BRAKE PADS
Police Protection	DICK S AUTO PARTS	E 100-420-42100-221	Equipment Maintenance/Parts	$16.16	AIR FILTER
Police Protection	DICK S AUTO PARTS	E 100-420-42100-221	Equipment Maintenance/Parts	$40.35	SYNTHETIC OIL
Police Protection	VERIZON WIRELESS	E 100-420-42100-321	Telephone	$160.28	POLICE
Police Protection	QUADIENT LEASING USA, INC.	E 100-420-42100-350	Printing and Binding	$159.63	LEASE PAYMENT

PROG Descr	Search Name	Account Descr		Amount	Comments
Police Protection	WABASHA COUNTY	E 100-420-42100-412	Building Rent	$1,000.00	CJC DECEMBER RENT
Police Protection	STREICHER S	E 501-420-42100-500	CAPITAL OUTLAY	$1,752.00	PRACTICE AMMO
PROG Descr Police Protection				$8,390.17	
PROG Descr Pool					
Pool	LEAGUE OF MN CITIES INSURANCE	E 100-450-45300-151	WC Ins. Premium	$228.07	WORK COMP
Pool	CLEARWAY COMMUNITY SOLAR LLC	E 100-450-45300-381	Electric/Gas Utility	$461.39	POOL SOLAR
Pool	INTERSTATE BUILDING & SUPPLY	E 100-450-45300-542	Pool Improvements	$23.60	CLEAR SILICONE
PROG Descr Pool				$713.06	
PROG Descr Public Works					
Public Works	LEAGUE OF MN CITIES INSURANCE	E 100-430-43100-151	WC Ins. Premium	$1,975.18	WORK COMP
Public Works	WABASHA COUNTY	E 100-430-43100-212	Motor Fuels	$425.77	PUBLIC WORKS - GAS
Public Works	WABASHA COUNTY	E 100-430-43100-212	Motor Fuels	$590.00	PUBLIC WORKS - DIESEL
Public Works	VISA	E 100-430-43100-219	General Supplies	$124.40	MISC SHOP SUPPLIES
Public Works	ARNOLD S SUPPLY & KLEENIT CO	E 100-430-43100-219	General Supplies	$777.40	PAPERTOWELS AND TOILET PAPER
Public Works	VISA	E 100-430-43100-219	General Supplies	$142.52	OFFICE SUPPLIES
Public Works	WATER SYSTEMS COMPANY	E 100-430-43100-219	General Supplies	$27.30	PUBLIC WORKS WATER
Public Works	HILLS HARDWARE HANK	E 100-430-43100-219	General Supplies	$983.68	MISC SUPPLIES
Public Works	WATER SYSTEMS COMPANY	E 100-430-43100-219	General Supplies	$14.98	PUBLIC WORKS WATER
Public Works	VISA	E 100-430-43100-219	General Supplies	$129.99	MINI WATER TANK HEATER
Public Works	DICK S AUTO PARTS	E 100-430-43100-221	Equipment Maintenance/Parts	$197.99	12V COMM BATTERY 1
Public Works	NORTHERN TOOL & EQUIPMENT	E 100-430-43100-221	Equipment Maintenance/Parts	$1,140.77	2005 SANDER REPLACEMENT
Public Works	POWERPLAN	E 100-430-43100-221	Equipment Maintenance/Parts	$6,350.36	4000 HOUR MAIN AGREEMENT
Public Works	DAVE SYVERSON FREIGHTLINER	E 100-430-43100-221	Equipment Maintenance/Parts	$2,535.20	MISC EQUIP PARTS
Public Works	JOHN DEERE FINANCIAL	E 100-430-43100-221	Equipment Maintenance/Parts	$1,794.54	MISC MAINT PARTS
Public Works	DICK S AUTO PARTS	E 100-430-43100-221	Equipment Maintenance/Parts	$282.59	INSTRMNT CLSTR-REMAN
Public Works	VISA	E 100-430-43100-240	Small Tools and Minor Equip.	$132.37	E-RIGGING.COM
Public Works	VISA	E 100-430-43100-240	Small Tools and Minor Equip.	$89.93	ALLEN WRENCH SET
Public Works	VISA	E 100-430-43100-308	Continuing Ed	$75.00	MEALS FOR TRAINING
Public Works	VISA	E 100-430-43100-308	Continuing Ed	$160.76	HOTELL STAY
Public Works	VISA	E 100-430-43100-308	Continuing Ed	$75.00	JOHNSON TRAINING
Public Works	VISA	E 100-430-43100-308	Continuing Ed	$75.00	COSTELLO TRAINING
Public Works	VERIZON WIRELESS	E 100-430-43100-321	Telephone	$40.04	PUBLIC WORKS
Public Works	HBC	E 100-430-43100-321	Telephone	$90.37	PUBLIC WORKS
Public Works	XCEL ENERGY	E 100-430-43100-381	Electric/Gas Utility	$35.88	311 MAIN & LAWRENCE
Public Works	XCEL ENERGY	E 100-430-43100-381	Electric/Gas Utility	$45.53	PUBLIC WORKS SHOP
Public Works	CLEARWAY COMMUNITY SOLAR LLC	E 100-430-43100-381	Electric/Gas Utility	$190.99	PUBLIC WORKS DEPARTMENT
Public Works	XCEL ENERGY	E 100-430-43100-381	Electric/Gas Utility	$127.11	CAMPGROUND
Public Works	XCEL ENERGY	E 100-430-43100-381	Electric/Gas Utility	$21.68	724 MAIN ST W
Public Works	XCEL ENERGY	E 100-430-43100-381	Electric/Gas Utility	$18.51	PARKING LOT
Public Works	DEMAND ELECTRIC	E 100-430-43100-382	Street Lights	$155.00	REPAIRS TO VETS PARK

PROG Descr	Search Name	Account Descr	Amount	Comments
Public Works	XCEL ENERGY	E 100-430-43100-382 Street Lights	$133.91	STREET LIGHTS
Public Works	XCEL ENERGY	E 100-430-43100-382 Street Lights	$3,989.07	STREET LIGHTS
Public Works	VISA	E 100-430-43100-382 Street Lights	$239.97	METAL HALIDE LIGHT BULBS
Public Works	VISA	E 100-430-43100-382 Street Lights	$385.07	LED LAMP
Public Works	WABASHA TREE COMPANY, INC.	E 100-430-43100-383 Forestry	$280.00	817 MILLIGAN TREE REMOVAL
Public Works	WABASHA RUBBISH REMOVAL	E 100-430-43100-384 Refuse Disposal	$640.94	BEACH PARK & CAMPGROUND
Public Works	WABASHA RUBBISH REMOVAL	E 100-430-43100-384 Refuse Disposal	$140.40	IKES PARK
Public Works	WABASHA RUBBISH REMOVAL	E 100-430-43100-384 Refuse Disposal	$252.72	HARBOR DUMPSTER
Public Works	WABASHA RUBBISH REMOVAL	E 100-430-43100-384 Refuse Disposal	$496.08	CITY SHOPPE DUMPSTER
Public Works	VISA	E 100-430-43100-386 Snow Removal	$165.58	DRIVEWAY MARKERS
Public Works	ASPHALT ARMOR SEALCOATING	E 100-430-43100-406 Street Maintenance	$16,911.18	EAGLES BASIN SEAL COATING
Public Works	JASONS PORTABLE TOILETS	E 100-430-43100-527 PARK MAINTENANCE	$475.00	PARK PORTAPOTTYS
Public Works	INTERSTATE BUILDING & SUPPLY	E 100-430-43100-527 PARK MAINTENANCE	$17.44	OAK BOARDS
Public Works	GERKEN S INC	E 100-430-43100-527 PARK MAINTENANCE	$119.99	LAWN GRASS 25#
Public Works	EARL F ANDERSEN INC.	E 100-430-43100-527 PARK MAINTENANCE	$144.30	SAFETY OF SWIMMERS
Public Works	TIM ADAMS	E 100-430-43100-527 PARK MAINTENANCE	$2,000.00	REMOVAL OF CITY DOCK
Public Works	VISA	E 100-430-43100-579 Safety Equipment	$52.99	SAFETY JACKET
Public Works	BRANDON HUTH	E 100-430-43100-581 Uniforms	$89.50	BOOTS
Public Works	VISA	E 100-430-43100-583 Signs	$193.17	BATTERY MART
Public Works	EARL F ANDERSEN INC.	E 100-430-43100-583 Signs	$180.00	PARKING SIGNS
Public Works	BOLTON AND MENK INC	E 389-430-43100-303 Engineering Fees	$132,497.38	STREET & UT PROJECT
Public Works	BAKER S WELDING & TRUCK REPAIR	E 501-430-43100-500 CAPITAL OUTLAY	$480.91	BUILDING WREATH
Public Works	CROSS NURSERIE S INC	E 502-430-43100-472 Grants/Donations	$8,040.00	TREES / GRANT PURCHASE
Public Works	INTERSTATE BUILDING & SUPPLY	E 502-430-43100-543 Veterans Park	$50.84	OCTOBER STATEMENT
Public Works	FARRELL EQUIP	E 502-430-43100-543 Veterans Park	$885.79	CONCRETE FORMS FOR VETS PARK
PROG Descr Public Works			$187,688.07	
PROG Descr Sewer Department				
Sewer Department	VISA	E 810-500-49449-219 General Supplies	$3.57	WASTEWATER PLANT TOUR SUPPLIES
Sewer Department	HBC	E 810-500-49449-321 Telephone	$103.60	WASTE WATER
Sewer Department	VISA	E 810-500-49449-350 Printing and Binding	$39.70	ADVERTISING FOR TOURS
Sewer Department	XCEL ENERGY	E 810-500-49449-381 Electric/Gas Utility	$20.54	9TH ST LIFT STATION
Sewer Department	CLEARWAY COMMUNITY SOLAR LLC	E 810-500-49449-381 Electric/Gas Utility	$5,289.65	UTILITIES SOLAR
PROG Descr Sewer Department			$5,457.06	
PROG Descr Water Department				
Water Department	LEAGUE OF MN CITIES INSURANCE	E 800-500-49000-151 WC Ins. Premium	$187.33	WORK COMP
Water Department	GUNDERSEN HEALTH SYSTEM	E 800-500-49000-305 Medical/physical fees	$35.00	PHYSICAL
Water Department	HBC	E 800-500-49000-321 Telephone	$45.87	UTILITIES PHONE BIL
Water Department	XCEL ENERGY	E 800-500-49000-381 Electric/Gas Utility	$11.14	DUGAN LIFT STATION
Water Department	CLEARWAY COMMUNITY SOLAR LLC	E 800-500-49000-381 Electric/Gas Utility	$2,028.20	UTILITIES SOLAR
Water Department	XCEL ENERGY	E 800-500-49000-381 Electric/Gas Utility	$143.06	MUNICIPAL PUMP

PROG Descr	Search Name	Account Descr		Amount	Comments
Water Department	XCEL ENERGY	E 800-500-49000-381	Electric/Gas Utility	$163.46	UTIL COMM LIFT STATION
Water Department	GOPHER STATE ONE CALL	E 800-500-49000-407	Gopher State One-Call	$90.45	67 BILLABLE TICKETS
PROG Descr Water Department				$2,704.51	
				$392,573.86	

City Council Regular **8. 4.**

Meeting Date: 12/05/2023

ITEM TITLE: Chamber Gambling Permit

DEPARTMENT: Administration

PURPOSE:

ITEM SUMMARY:

The Chamber is looking for approval to hold a raffle at the Transfer Building Event Center on 2/24/24.

ACTION REQUIRED:

approve gambling permit with concent agenda.

City Council Regular **8. 5.**

Meeting Date: 12/05/2023

ITEM TITLE: Pay Application No. 5 for the Wabasha 2023 Street and Utility Improvement Project

DEPARTMENT: Administration

PURPOSE:

ITEM SUMMARY:

Review Pay Application No. 5 for the Wabasha 2023 Street and Utility Improvement Project.

ACTION REQUIRED:

Approve Pay Application No. 5 for the Wabasha 2023 Street and Utility Improvement Project.

Attachments

Street Project Pay Application #5

BOLTON & MENK

Real People. Real Solutions.

2900 43rd Street NW
Suite 100
Rochester, MN 55901

Ph: (507) 208-4332
Bolton-Menk.com

November 30, 2023

Ryan Pember
Pember Companies Inc
N4449 469th Street
Menomonie, WI 54751

RE: 2023 Street & Utility Improvements
City of Wabasha, MN
Project No.: 0H1.120756
SAP No. 079-658-004 & 079-665-002

Dear Ryan:

Enclosed is Contractor's Estimate No. 5 in the amount of $151,869.25.

Please review the quantities and amounts shown to be assured of complete satisfaction. If everything is in order, please process through DocuSign as soon as possible.

If you have any questions, please feel free to call.

Sincerely,

Bolton & Menk, Inc.

Brian Malm, PE
City Engineer

Enclosures

Bolton & Menk is an equal opportunity employer.

Contractor's Application for Payment

Owner:	CITY OF WABASHA	**Owner's Project No.:**	
Engineer:	BOLTON & MENK	**Engineer's Project No.:**	H19.120756
Contractor:	PEMBER COMPANIES	**Agency's Project No.:**	SAP 079-658-004 & 079-665-002
Project:	2023 STREET & UTILITY IMPROVEMENTS		
Contract:			
Application No.:	5	**Application Date:**	11/30/2023
Application Period:	**From** 11/1/2023	**to**	11/17/2023

1. Original Contract Price					$ 6,012,787.85
2. Net change by Change Orders					$ 11,175.49
3. Current Contract Price (Line 1 + Line 2)					$ 6,023,963.34
4. Total Work completed and materials stored to date					
(Sum of Column G Lump Sum Total and Column J Unit Price Total)					$ 2,118,509.16
5. Retainage					
a.	5%	X	$ 2,052,990.99	Work Completed	$ 102,649.55
b.	5%	X	$ 65,518.17	Stored Materials	$ 3,275.91
c. Total Retainage (Line 5.a + Line 5.b)					$ 105,925.46
6. Amount eligible to date (Line 4 - Line 5.c)					$ 2,012,583.70
7. Less previous payments					$ 1,860,714.45
8. Amount due this application					**$ 151,869.25**

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor:	Pember Companies		
Signature:		**Date:**	
Name:	Ryan Pember	**Title:**	

Recommended by Engineer		**Approved by Owner**	
By:		**By:**	
Name:	Brian Malm, PE	**Name:**	Caroline Gregerson
Title:	City Engineer	**Title:**	City Administrator
Date:		**Date:**	

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Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner: CITY OF WABASHA
Engineer: BOLTON & MENK
Contractor: PEMBER COMPANIES
Project: 2023 STREET & UTILITY IMPROVEMENTS
Contract:

Owner's Project No.:
Engineer's Project No.: H19.120756
Contractor's Project No.:
Agency's Project No.: SAP 079-658-004 & 079-665-002

Application No.: 5 **Application Period:** From 11/01/23 to 11/17/23 **Application Date:** 11/30/23

A	B	C	D	E	F	F1	F2	G	H	I	J
		Contract Information				Previous Estimate		Work Completed			
Bid Item No.	Description	Item Quantity	Units	Unit Price ($)	Value of Bid Item (C X E) ($)	Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) ($)	Materials Currently Stored (not in G) ($)	Work Completed and Materials Stored to Date (H + I) ($)
	Original Contract										
1	CONSTRUCTION ALLOWANCE	42,500.00	UNIT	1.00	42,500.00	-	-	-	-		-
2	MOBILIZATION	1.00	L S	203,685.00	203,685.00	0.50	101,842.50	0.50	101,842.50		101,842.50
3	CLEARING	10.00	EACH	715.00	7,150.00	4.00	2,860.00	4.00	2,860.00		2,860.00
4	GRUBBING	10.00	EACH	345.00	3,450.00	4.00	1,380.00	4.00	1,380.00		1,380.00
5	REMOVE LIGHT FOUNDATION	71.00	EACH	565.00	40,115.00	43.00	24,295.00	43.00	24,295.00		24,295.00
6	REMOVE SIGN	22.00	EACH	42.50	935.00	6.00	255.00	6.00	255.00		255.00
7	SALVAGE LIGHTING UNIT	10.00	EACH	210.00	2,100.00	7.00	1,470.00	7.00	1,470.00		1,470.00
8	SALVAGE SIGN	18.00	EACH	42.50	765.00	12.00	510.00	12.00	510.00		510.00
9	SALVAGE BENCH	6.00	EACH	135.00	810.00	4.00	540.00	4.00	540.00		540.00
10	SAWING CONCRETE PAVEMENT (FULL DEPTH)	869.00	L F	5.85	5,083.65	226.00	1,322.10	226.00	1,322.10		1,322.10
11	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	2,213.00	L F	3.35	7,413.55	598.00	2,003.30	598.00	2,003.30		2,003.30
12	REMOVE CURB AND GUTTER	7,515.00	L F	5.80	43,587.00	2,554.00	14,813.20	2,554.00	14,813.20		14,813.20
13	REMOVE CONCRETE DRIVEWAY PAVEMENT	504.00	S Y	18.50	9,324.00	51.40	950.90	51.40	950.90		950.90
14	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	83.00	S Y	11.00	913.00	-	-	-	-		-
15	REMOVE BITUMINOUS PAVEMENT	19,752.00	S Y	5.55	109,623.60	8,396.20	46,598.91	8,396.20	46,598.91		46,598.91
16	REMOVE CONCRETE WALK	45,462.00	S F	1.35	61,373.70	31,598.00	42,657.30	31,598.00	42,657.30		42,657.30
17	REMOVE CONCRETE PAVEMENT WITH BITUMINOUS OVERLAY	2,197.00	S Y	12.90	28,341.30	-	-	-	-		-
18	REMOVE BRICK PAVERS	1,013.00	S F	2.70	2,735.10	762.60	2,059.02	762.60	2,059.02		2,059.02
19	EXCAVATION - COMMON	7,973.00	C Y	29.50	235,203.50	3,364.00	99,238.00	3,364.00	99,238.00		99,238.00
20	EXCAVATION - SUBGRADE	877.00	C Y	25.00	21,925.00	-	-	-	-		-
21	SELECT GRANULAR EMBANKMENT (CV)	877.00	C Y	25.00	21,925.00	-	-	-	-		-
22	GEOTEXTILE FABRIC TYPE 9	1,975.00	S Y	3.50	6,912.50	-	-	-	-		-
23	STREET SWEEPER (WITH PICKUP BROOM)	23.00	HOUR	150.00	3,450.00	-	-	10.00	1,500.00		1,500.00
24	AGGREGATE BASE (CV) CLASS 5	6,779.00	C Y	31.50	213,538.50	2,447.00	77,080.50	2,495.60	78,611.40		78,611.40
25	DRILL AND GROUT NO. 4 BARS (EPOXY COATED)	84.00	EACH	7.00	588.00	-	-	57.00	399.00		399.00
26	TYPE SP 9.5 WEARING COURSE MIXTURE (3;C) 2.0" THICK	21,210.00	S Y	14.40	305,424.00	-	-	-	-		-
27	TYPE SP 9.5 WEARING COURSE MIXTURE (2;B) 2.5" THICK	290.00	S Y	29.50	8,555.00	-	-	-	-		-
28	TYPE SP 9.5 WEARING COURSE MIXTURE (2;B) 3.0" THICK	120.00	S Y	42.85	5,142.00	-	-	-	-		-
29	TYPE SP 9.5 WEARING COURSE MIXTURE (2;B) 4.0" THICK	31.00	S Y	67.00	2,077.00	-	-	-	-		-
30	TYPE SP 12.5 WEARING COURSE MIXTURE (3;C) 2.0" THICK	21,210.00	S Y	15.70	332,997.00	7,477.20	117,392.04	7,477.20	117,392.04		117,392.04
31	6" PVC PIPE DRAIN	4,885.00	L F	28.00	136,780.00	1,401.50	39,242.00	1,401.50	39,242.00		39,242.00
32	6" PVC PIPE DRAIN CLEANOUT	17.00	EACH	615.00	10,455.00	-	-	4.00	2,460.00		2,460.00
33	SUMP PUMP SERVICE CONNECTION	17.00	EACH	1,500.00	25,500.00	2.00	3,000.00	6.00	9,000.00		9,000.00
34	CONNECT TO PIPE DRAIN	13.00	EACH	925.00	12,025.00	-	-	5.00	4,625.00		4,625.00
35	CONNECT TO EXISTING STRUCTURE	1.00	EACH	500.00	500.00	-	-	-	-		-
36	4" CONCRETE WALK	37,492.00	S F	6.65	249,321.80	17,919.00	119,161.35	18,432.00	122,572.80		122,572.80
37	6" CONCRETE WALK	11,677.00	S F	8.75	102,173.75	3,477.00	30,423.75	4,105.40	35,922.25		35,922.25
38	4" CONCRETE WALK - SPECIAL 1	1,152.00	S F	9.60	11,059.20	865.80	8,311.68	865.80	8,311.68		8,311.68
39	6" CONCRETE WALK - SPECIAL 1	360.00	S F	13.70	4,932.00	-	-	1,628.20	22,306.34		22,306.34
40	6" CONCRETE WALK - SPECIAL 2	1,630.00	S F	13.70	22,331.00	316.30	4,333.31	613.10	8,399.47		8,399.47
41	CONCRETE CURB AND GUTTER DESIGN B624	8,482.00	L F	19.40	164,550.80	1,795.00	34,823.00	1,795.00	34,823.00		34,823.00
42	CONCRETE CURB AND GUTTER DESIGN SPECIAL 1	52.00	L F	40.50	2,106.00	-	-	-	-		-
43	CONCRETE CURB AND GUTTER DESIGN SPECIAL 2	616.00	L F	47.75	29,414.00	786.00	37,531.50	786.00	37,531.50		37,531.50
44	CONCRETE CURB DESIGN V	555.00	L F	35.25	19,563.75	127.00	4,476.75	127.00	4,476.75		4,476.75

EJCDC C-620 Contractor's Application for Payment
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Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner: CITY OF WABASHA
Engineer: BOLTON & MENK
Contractor: PEMBER COMPANIES
Project: 2023 STREET & UTILITY IMPROVEMENTS
Contract:

Owner's Project No.:
Engineer's Project No.: H19.120756
Contractor's Project No.:
Agency's Project No.: SAP 079-658-004 & 079-665-002

Application No.: 5 **Application Period:** From 11/01/23 to 11/17/23 **Application Date:** 11/30/23

A	B	C	D	E	F	F1	F2	G	H	I	J
		Contract Information				Previous Estimate		Work Completed			
Bid Item No.	Description	Item Quantity	Units	Unit Price ($)	Value of Bid Item (C X E) ($)	Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) ($)	Materials Currently Stored (not in G) ($)	Work Completed and Materials Stored to Date (H + I) ($)
45	6" CONCRETE DRIVEWAY PAVEMENT	244.00	S Y	81.70	19,934.80	91.70	7,491.89	91.70	7,491.89		7,491.89
46	7" CONCRETE DRIVEWAY PAVEMENT	293.00	S Y	89.00	26,077.00	-	-	-	-		-
47	TRUNCATED DOMES	790.00	S F	56.50	44,635.00	276.00	15,594.00	276.00	15,594.00		15,594.00
48	TRAFFIC CONTROL	1.00	L S	63,000.00	63,000.00	0.30	18,900.00	0.30	18,900.00		18,900.00
49	ACCESS MANAGER	1.00	L S	8,400.00	8,400.00	0.30	2,520.00	0.30	2,520.00		2,520.00
50	INSTALL SIGN	32.00	EACH	530.00	16,960.00	-	-	6.00	3,180.00		3,180.00
51	INSTALL SALVAGED SIGN	26.00	EACH	265.00	6,890.00	-	-	-	-		-
52	STABILIZED CONSTRUCTION EXIT	6.00	EACH	1,100.00	6,600.00	-	-	3.00	3,300.00		3,300.00
53	EROSION CONTROL SUPERVISOR	1.00	L S	5,000.00	5,000.00	0.30	1,500.00	0.30	1,500.00		1,500.00
54	STORM DRAIN INLET PROTECTION	68.00	EACH	135.00	9,180.00	17.00	2,295.00	17.00	2,295.00		2,295.00
55	SILT FENCE; TYPE MS	172.00	L F	3.25	559.00	-	-	-	-		-
56	SEDIMENT CONTROL LOG TYPE ROCK	23.00	EACH	110.00	2,530.00	12.00	1,320.00	12.00	1,320.00		1,320.00
57	ROCK DITCH CHECK	36.00	L F	34.00	1,224.00	6.00	204.00	6.00	204.00		204.00
58	AMENDED TOPSOIL BORROW (LV)	1,061.00	C Y	72.00	76,392.00	164.00	11,808.00	213.20	15,350.40		15,350.40
59	SODDING TYPE LAWN	6,367.00	S Y	13.00	82,771.00	983.00	12,779.00	983.00	12,779.00		12,779.00
60	RAPID STABILIZATION METHOD 4	6,367.00	SY	1.00	6,367.00	-	-	-	-		-
61	INTERIM PAVEMENT MARKING	6,481.00	LF	2.15	13,934.15	-	-	2,435.00	5,235.25		5,235.25
62	4" SOLID LINE PAINT	3,755.00	L F	2.15	8,073.25	-	-	-	-		-
63	6" SOLID LINE PAINT	2,359.00	L F	3.70	8,728.30	-	-	-	-		-
64	12" SOLID LINE PAINT	367.00	L F	5.85	2,146.95	-	-	-	-		-
65	PAVEMENT MESSAGE PAINT	6.00	S F	42.50	255.00	-	-	-	-		-
66	PAVEMENT MARKING SPECIAL	2,232.00	LF	1.60	3,571.20	-	-	-	-		-
67	INSTALL SALVAGED BENCH	6.00	EACH	330.00	1,980.00	-	-	-	-		-
68	TEMPORARY MAIL BOX BANK	1.00	L S	500.00	500.00	-	-	-	-		-
69	REMOVE MANHOLE (SANITARY)	10.00	EACH	875.00	8,750.00	3.00	2,625.00	3.00	2,625.00		2,625.00
70	REMOVE SEWER PIPE (SANITARY)	3,519.00	L F	12.60	44,339.40	1,034.80	13,038.48	1,034.80	13,038.48		13,038.48
71	DEWATERING	1.00	L S	1,000.00	1,000.00	-	-	-	-		-
72	CONNECT TO EXISTING SANITARY SEWER	10.00	EACH	1,400.00	14,000.00	1.00	1,400.00	1.00	1,400.00		1,400.00
73	8"X6" PVC WYE	51.00	EACH	700.00	35,700.00	28.52	19,964.00	28.52	19,964.00		19,964.00
74	SANITARY CHIMNEY SEAL	10.00	EACH	355.00	3,550.00	-	-	-	-		-
75	8" PVC PIPE SEWER	278.00	L F	100.00	27,800.00	-	-	-	-		-
76	10" PVC PIPE SEWER	1,968.00	L F	95.00	186,960.00	1,034.80	98,306.00	1,034.80	98,306.00		98,306.00
77	12" PVC PIPE SEWER	61.00	L F	108.00	6,588.00	-	-	-	-		-
78	15" PVC PIPE SEWER	1,187.00	L F	120.00	142,440.00	-	-	-	-		-
79	6" PVC SANITARY SERVICE PIPE	1,927.00	L F	63.50	122,364.50	1,026.30	65,170.05	1,026.30	65,170.05		65,170.05
80	CASTING ASSEMBLY (SANITARY)	10.00	EACH	905.00	9,050.00	-	-	-	-		-
81	ADJUST FRAME AND RING CASTING (SANITARY)	10.00	EACH	555.00	5,550.00	-	-	-	-		-
82	CONSTRUCT DRAINAGE STRUCTURE DESIGN 4007	124.00	L F	565.00	70,060.00	52.57	29,702.05	52.57	29,702.05		29,702.05
83	SANITARY SEWER TRACER SYSTEM	1.00	L S	15,100.00	15,100.00	0.30	4,530.00	0.30	4,530.00		4,530.00
84	REMOVE GATE VALVE AND BOX	20.00	EACH	150.00	3,000.00	6.00	900.00	6.00	900.00		900.00
85	REMOVE HYDRANT	8.00	EACH	740.00	5,920.00	2.00	1,480.00	2.00	1,480.00		1,480.00
86	REMOVE WATER MAIN	4,016.00	L F	12.50	50,200.00	1,385.00	17,312.50	1,385.00	17,312.50		17,312.50
87	TEMPORARY WATER SERVICE	1.00	L S	10,000.00	10,000.00	-	-	-	-		-
88	CONNECT TO EXISTING WATER MAIN	15.00	EACH	2,000.00	30,000.00	4.00	8,000.00	4.00	8,000.00		8,000.00
89	HYDRANT (8.5' BURY)	5.00	EACH	6,800.00	34,000.00	3.00	20,400.00	3.00	20,400.00		20,400.00
90	HYDRANT (9' BURY)	2.00	EACH	7,000.00	14,000.00	-	-	-	-		-

EJCDC C-620 Contractor's Application for Payment
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Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner: CITY OF WABASHA
Engineer: BOLTON & MENK
Contractor: PEMBER COMPANIES
Project: 2023 STREET & UTILITY IMPROVEMENTS
Contract:

Owner's Project No.:
Engineer's Project No.: H19.120756
Contractor's Project No.:
Agency's Project No.: SAP 079-658-004 & 079-665-002

Application No.: 5 **Application Period:** From 11/01/23 to 11/17/23 **Application Date:** 11/30/23

A	B	C	D	E	F	F1	F2	G	H	I	J
		Contract Information				Previous Estimate		Work Completed			
Bid Item No.	Description	Item Quantity	Units	Unit Price ($)	Value of Bid Item (C X E) ($)	Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) ($)	Materials Currently Stored (not in G) ($)	Work Completed and Materials Stored to Date (H + I) ($)
91	HYDRANT (9.5' BURY)	1.00	EACH	7,210.00	7,210.00	-	-	-	-		-
92	HYDRANT (10' BURY)	1.00	EACH	7,365.00	7,365.00	-	-	-	-		-
93	ADJUST VALVE BOX	38.00	EACH	235.00	8,930.00	-	-	8.00	1,880.00		1,880.00
94	1" CORPORATION STOP	68.00	EACH	440.00	29,920.00	8.00	3,520.00	8.00	3,520.00		3,520.00
95	2" CORPORATION STOP	3.00	EACH	885.00	2,655.00	23.00	20,355.00	23.00	20,355.00		20,355.00
96	6" GATE VALVE AND BOX	9.00	EACH	2,690.00	24,210.00	3.00	8,070.00	3.00	8,070.00		8,070.00
97	8" GATE VALVE AND BOX	21.00	EACH	3,550.00	74,550.00	8.00	28,400.00	8.00	28,400.00		28,400.00
98	10" GATE VALVE AND BOX	4.00	EACH	5,090.00	20,360.00	-	-	-	-		-
99	12" GATE VALVE AND BOX	4.00	EACH	6,075.00	24,300.00	-	-	-	-		-
100	1" CURB STOP AND BOX	68.00	EACH	455.00	30,940.00	8.00	3,640.00	8.00	3,640.00		3,640.00
101	2" CURB STOP AND BOX	3.00	EACH	860.00	2,580.00	23.00	19,780.00	23.00	19,780.00		19,780.00
102	1" WATER SERVICE PIPE	2,311.00	L F	53.00	122,483.00	2,348.90	124,491.70	2,348.90	124,491.70		124,491.70
103	2" WATER SERVICE PIPE	111.00	L F	88.00	9,768.00	840.80	73,990.40	840.80	73,990.40		73,990.40
104	4" PVC WATERMAIN	39.00	L F	55.00	2,145.00	-	-	-	-		-
105	6" PVC WATERMAIN	320.00	L F	63.00	20,160.00	104.00	6,552.00	104.00	6,552.00		6,552.00
106	8" PVC WATERMAIN	2,496.00	L F	74.00	184,704.00	1,100.80	81,459.20	1,100.80	81,459.20		81,459.20
107	10" PVC WATERMAIN	503.00	L F	89.00	44,767.00	-	-	-	-		-
108	12" PVC WATERMAIN	827.00	L F	106.00	87,662.00	-	-	-	-		-
109	WATERMAIN FITTINGS	4,017.00	L B	19.00	76,323.00	1,689.00	32,091.00	1,689.00	32,091.00		32,091.00
110	VALVE BOX TOP SECTION & CAP	58.00	EACH	240.00	13,920.00	-	-	12.00	2,880.00		2,880.00
111	WATERMAIN TRACER SYSTEM	1.00	L S	20,150.00	20,150.00	0.20	4,030.00	0.20	4,030.00		4,030.00
112	REMOVE MANHOLE	12.00	EACH	625.00	7,500.00	4.00	2,500.00	4.00	2,500.00		2,500.00
113	REMOVE CATCH BASIN	26.00	EACH	560.00	14,560.00	8.00	4,480.00	8.00	4,480.00		4,480.00
114	REMOVE SEWER PIPE (STORM)	2,830.00	L F	17.45	49,383.50	814.00	14,204.30	814.00	14,204.30		14,204.30
115	28" SPAN RC PIPE SEWER CLASS IVA	350.00	L F	190.00	66,500.00	-	-	-	-		-
116	CONNECT TO EXISTING STORM SEWER	4.00	EACH	835.00	3,340.00	2.00	1,670.00	2.00	1,670.00		1,670.00
117	CONNECT TO EXISTING STRUCTURE	3.00	EACH	1,010.00	3,030.00	1.00	1,010.00	1.00	1,010.00		1,010.00
118	10" PIPE SEWER	76.00	L F	75.00	5,700.00	75.00	5,625.00	75.00	5,625.00		5,625.00
119	CASTING ASSEMBLY (STORM)	58.00	EACH	965.00	55,970.00	4.00	3,860.00	13.00	12,545.00		12,545.00
120	ADJUST FRAME AND RING CASTING (STORM)	20.00	EACH	550.00	11,000.00	-	-	13.00	7,150.00		7,150.00
121	CONSTRUCT DRAINAGE STRUCTURE DESIGN G	4.00	L F	650.00	2,600.00	4.00	2,600.00	4.00	2,600.00		2,600.00
122	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	96.00	L F	770.00	73,920.00	37.60	28,952.00	37.60	28,952.00		28,952.00
123	CONSTRUCT DRAINAGE STRUCTURE DESIGN 60-4020	21.00	L F	1,180.00	24,780.00	-	-	-	-		-
124	CONSTRUCT DRAINAGE STRUCTURE DESIGN 72-4020	4.00	L F	1,635.00	6,540.00	4.30	7,030.50	4.30	7,030.50		7,030.50
125	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 1	120.00	L F	362.00	43,440.00	54.70	19,801.40	54.70	19,801.40		19,801.40
126	REMOVE SERVICE CABINET	3.00	EA	1,410.00	4,230.00	-	-	1.00	1,410.00		1,410.00
127	LIGHTING UNIT TYPE SPECIAL 1-ORNAMENTAL ACORN LIGHT	34.00	E A	5,530.00	188,020.00	-	-	-	-		-
128	LIGHTING UNIT TYPE SPECIAL 2-ORNAMENTAL DOUBLE ACORN	20.00	E A	8,545.00	170,900.00	-	-	-	-		-
129	LIGHTING UNIT TYPE SPECIAL 3-COBRAHEAD OVERHEAD LIGHT	8.00	EA	3,640.00	29,120.00	-	-	-	-		-
130	GFCI DUPLEX RECEPTACLE PEDESTAL	10.00	E A	1,285.00	12,850.00	6.00	7,710.00	6.00	7,710.00		7,710.00
131	DECIDUOUS TREE - 2.5" CAL. B&B	20.00	E A	1,235.00	24,700.00	16.00	19,760.00	16.00	19,760.00		19,760.00
132	TREE GRATE & FRAMES	10.00	E A	4,100.00	41,000.00	6.00	24,600.00	6.00	24,600.00		24,600.00
133	STRUCTURAL SOIL BORROW (CV)	100.00	C Y	330.00	33,000.00	60.00	19,800.00	60.00	19,800.00		19,800.00
134	FURNISH AND INSTALL BENCH	6.00	EA	2,085.00	12,510.00	-	-	-	-		-
135	WASTE RECEPTACLE	6.00	EA	2,065.00	12,390.00	-	-	-	-		-
136	1-1/2" SCH 40 PVC TRENCHED	5,752.00	LF	5.85	33,649.20	-	-	364.60	2,132.91		2,132.91

EJCDC C-620 Contractor's Application for Payment
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Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner: CITY OF WABASHA
Engineer: BOLTON & MENK
Contractor: PEMBER COMPANIES
Project: 2023 STREET & UTILITY IMPROVEMENTS
Contract:

Owner's Project No.:
Engineer's Project No.: H19.120756
Contractor's Project No.:
Agency's Project No.: SAP 079-658-004 & 079-665-002

Application No.: 5 **Application Period:** From 11/01/23 to 11/17/23 **Application Date:** 11/30/23

A	B	C	D	E	F	F1	F2	G	H	I	J
		Contract Information				Previous Estimate		Work Completed			
Bid Item No.	Description	Item Quantity	Units	Unit Price ($)	Value of Bid Item (C X E) ($)	Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) ($)	Materials Currently Stored (not in G) ($)	Work Completed and Materials Stored to Date (H + I) ($)
137	1-1/2" SCH 40 PVC BEHIND CURB	1,730.00	LF	4.25	7,352.50	-	-	2,216.20	9,418.85		9,418.85
138	TWO 1-1/2" HDPE CONDUIT HDD	205.00	LF	26.00	5,330.00	-	-	-	-		-
139	3/4 INCH SCH 40 PVC TRENCHED	280.00	LF	3.20	896.00	-	-	280.00	896.00		896.00
140	HANDHOLE	10.00	EA	1,060.00	10,600.00	-	-	4.00	4,240.00		4,240.00
141	LIGHT FOUNDATION DESIGN E MODIFIED	62.00	EA	1,280.00	79,360.00	36.00	46,080.00	36.00	46,080.00		46,080.00
142	1-1/C#6 AWG	26,705.00	LF	1.55	41,392.75	-	-	4,158.40	6,445.52		6,445.52
143	1-1/C#4 AWG	2,556.00	LF	2.05	5,239.80	-	-	6,149.80	12,607.09		12,607.09
144	1-1/C#10 AWG	1,908.00	LF	0.90	1,717.20	-	-	630.00	567.00		567.00
145	TEMPORARY ELECTRICAL SERVICE	1.00	LS	19,030.00	19,030.00	0.50	9,515.00	1.00	19,030.00		19,030.00
146	ELECTRICAL SERVICE CABINET A	1.00	LS	12,530.00	12,530.00	-	-	1.00	12,530.00		12,530.00
147	ELECTRICAL SERVICE CABINET B	1.00	LS	10,385.00	10,385.00	-	-	-	-		-
148	LOAM TOPSOIL BORROW (PLANTINGS)	9.00	CY	100.00	900.00	-	-	-	-		-
149	PERENNIAL NO. 1 CONTAINER	86.00	EA	63.00	5,418.00	-	-	-	-		-
150	CAST STONE ASSEMBLY	12.00	EA	2,450.00	29,400.00	-	-	-	-		-
151	BOLLARD	6.00	EA	2,075.00	12,450.00	-	-	6.00	12,450.00		12,450.00
152	12" RC PIPE SEWER DESIGN 3006 CLASS V	1,773.00	L F	70.25	124,553.25	453.00	31,823.25	453.00	31,823.25		31,823.25
153	15" RC PIPE SEWER DESIGN 3006 CLASS V	491.00	L F	81.10	39,820.10	168.00	13,624.80	168.00	13,624.80		13,624.80
154	18" RC PIPE SEWER DESIGN 3006 CLASS III	682.00	L F	85.65	58,413.30	410.00	35,116.50	410.00	35,116.50		35,116.50
155	24" RC PIPE SEWER DESIGN 3006 CLASS III	275.00	L F	101.20	27,830.00	-	-	-	-		-
SM	VALVES & HYDRANTS - CORE & MAIN				-	35,000.00		35,000.00		65,518.17	65,518.17
		-	-		-		-		-		-
				Original Contract Totals	**$ 6,012,787.85**		**$ 1,881,953.13**		**$ 2,041,815.50**	**$ 65,518.17**	**$ 2,107,333.67**
					Change Orders						
CO1-1	ADDITIONAL SIGNAGE FOR PARKING AND BUSINESS ACCESS	1.00	LS	1,400.00	1,400.00	1.00	1,400.00	1.00	1,400.00		1,400.00
CO2-1	BRIDGE/MAIN STREET INTERSECTION 21" PIPE	1.00	LS	9,775.49	9,775.49	1.00	9,775.49	1.00	9,775.49		9,775.49
					-				-		-
				Change Order Totals	**$ 11,175.49**		**$ 11,175.49**		**$ 11,175.49**	**$ -**	**$ 11,175.49**
					Original Contract and Change Orders						
				Project Totals	**$ 6,023,963.34**		**$ 1,893,128.62**		**$ 2,052,990.99**	**$ 65,518.17**	**$ 2,118,509.16**

EJCDC C-620 Contractor's Application for Payment
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Stored Materials Summary

Contractor's Application for Payment

Owner:	CITY OF WABASHA	**Owner's Project No.:**	
Engineer:	BOLTON & MENK	**Engineer's Project No.:**	H19.120756
Contractor:	PEMBER COMPANIES	**Contractor's Project No.:**	
Project:	2023 STREET & UTILITY IMPROVEMENTS	**Agency's Project No.:**	079-665-002
Contract:			

Application No.: 5 **Application Period:** From 11/01/23 to 11/17/23 **Application Date:** 11/30/23

A	B	C	D	E	F	G	H	I	J	K	L	M
						Materials Stored			Incorporated in Work			
Item No. (Lump Sum Tab) or Bid Item No. (Unit Price Tab)	Supplier Invoice No.	Submittal No. (with Specification Section No.)	Description of Materials or Equipment Stored	Storage Location	Application No. When Materials Placed in Storage	Previous Amount Stored ($)	Amount Stored this Period ($)	Amount Stored to Date (G+H) ($)	Amount Previously Incorporated in the Work ($)	Amount Incorporated in the Work this Period ($)	Total Amount Incorporated in the Work (J+K) ($)	Materials Remaining in Storage (I-L) ($)
	T013460		Valves and Hydrants - Core & Main		1		135,518.17	135,518.17	70,000.00		70,000.00	65,518.17
								-			-	-
								-			-	-
					Totals	**$ -**	**$ 135,518.17**	**$ 135,518.17**	**$ 70,000.00**	**$ -**	**$ 70,000.00**	**$ 65,518.17**

EJCDC C-620 Contractor's Application for Payment
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Funding Breakdown **Contractor's Application for Payment**

Owner:	CITY OF WABASHA	**Owner's Project No.:**	
Engineer:	BOLTON & MENK	**Engineer's Project No.:**	H19.120756
Contractor:	PEMBER COMPANIES	**Contractor's Project No.:**	
Project:	2023 STREET & UTILITY IMPROVEMENTS	**Agency's Project No.:**	SAP 079-658-004 & 079-665-002
Contract:			

Application No.: 5 **Application Period:** From 11/01/23 to 11/17/23 **Application Date:** 11/30/23

Item No.	MnDOT Number	Description	Units	Unit Price	SAP 079-658-004 CSAH 58 (BRIDGE AVE & MAIN ST)												SAP 079-658-004 CSAH 65 (PEMBROKE AVE)												LOCAL PROJECTS - ADA PED RAMPS, 2ND STREET STORM SEWER, & ALLEGHANY AVE ALLEY IMPROVEMENTS		TOTAL PROJECT	
					Participating		Storm Sewer		Non-Participating						Total		Participating		Storm Sewer		Non-Participating						Total		Total			
									PFA Eligible Water		PFA Eligible Sewer		City Funds								PFA Eligible Water		PFA Eligible Sewer		City Funds							
			Units	Unit Price	Quantity	Value	Quantity	Value	Quantity	Value	Quantity	Value	Quantity	Value	Quantity	Value	Quantity	Value	Quantity	Value	Quantity	Value	Quantity	Value	Quantity	Value	Quantity	Value	Quantity	Value	Quantity	Cost
1	2016.615	CONSTRUCTION ALLOWANCE	UNIT	$1.00	-	$ -	-	$ -	-	$ -	-	$ -	0.000	$ -	0.00	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.00	$0.00	0.00	$0.00	0.00	$0.00
2	2021.501	MOBILIZATION	L S	$203,685.00	0.070	$ 14,257.95	0.015	$ 3,055.28	0.115	$ 23,423.78	0.080	$ 16,294.80	0.055	$ 11,202.68	0.34	$ 68,234.48	0.030	$ 6,110.55	0.005	$ 1,018.43	0.050	$ 10,184.25	0.040	$ 8,147.40	0.025	$ 5,092.13	0.15	$30,552.75	0.02	$3,055.28	0.50	$101,842.50
3	2101.502	CLEARING	EACH	$715.00	2.00	$ 1,430.00	-	$ -	1.20	$ 858.00	0.80	$ 572.00		$ -	4.00	$ 2,860.00	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.00	$0.00	0.00	$0.00	4.00	$2,860.00
4	2101.502	GRUBBING	EACH	$345.00	2.00	$ 690.00	-	$ -	1.20	$ 414.00	0.80	$ 276.00		$ -	4.00	$ 1,380.00	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.00	$0.00	0.00	$0.00	4.00	$1,380.00
5	2104.502	REMOVE LIGHT FOUNDATION	EACH	$565.00	-	$ -	-	$ -	-	$ -	-	$ -	43.000	$ 24,295.00	43.00	$ 24,295.00	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.00	$0.00	0.00	$0.00	43.00	$24,295.00
6	2104.502	REMOVE SIGN	EACH	$42.50	4.80	$ 204.00	-	$ -	0.60	$ 25.50	0.60	$ 25.50		$ -	6.00	$ 255.00	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.00	$0.00	0.00	$0.00	6.00	$255.00
7	2104.602	SALVAGE LIGHTING UNIT	EACH	$210.00	-	$ -	-	$ -	-	$ -	-	$ -	7.000	$ 1,470.00	7.00	$ 1,470.00	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.00	$0.00	0.00	$0.00	7.00	$1,470.00
8	2104.502	SALVAGE SIGN	EACH	$42.50	9.60	$ 408.00	-	$ -	1.20	$ 51.00	1.20	$ 51.00		$ -	12.00	$ 510.00	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.00	$0.00	0.00	$0.00	12.00	$510.00
9	2104.502	SALVAGE BENCH	EACH	$135.00	-	$ -	-	$ -	-	$ -	-	$ -	4.000	$ 540.00	4.00	$ 540.00	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.00	$0.00	0.00	$0.00	4.00	$540.00
10	2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	L F	$5.85	113.00	$ 661.05	-	$ -	67.80	$ 396.63	45.20	$ 264.42	0.000	$ -	226.00	$ 1,322.10	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.00	$0.00	0.00	$0.00	226.00	$1,322.10
11	2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	L F	$3.35	299.00	$ 1,001.65	-	$ -	179.40	$ 600.99	119.60	$ 400.66	0.000	$ -	598.00	$ 2,003.30	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.00	$0.00	0.00	$0.00	598.00	$2,003.30
12	2104.503	REMOVE CURB AND GUTTER	L F	$5.80	1,277.00	$ 7,406.60	-	$ -	766.20	$ 4,443.96	510.80	$ 2,962.64	0.000	$ -	2554.00	$ 14,813.20	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.00	$0.00	0.00	$0.00	2554.00	$14,813.20
13	2104.504	REMOVE CONCRETE DRIVEWAY PAVEMENT	S Y	$18.50	25.70	$ 475.45	-	$ -	15.42	$ 285.27	10.28	$ 190.18	0.000	$ -	51.40	$ 950.90	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.00	$0.00	0.00	$0.00	51.40	$950.90
14	2104.504	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	S Y	$11.00	-	$ -	-	$ -	-	$ -	-	$ -	0.000	$ -	0.00	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.00	$0.00	0.00	$0.00	0.00	$0.00
15	2104.504	REMOVE BITUMINOUS PAVEMENT	S Y	$5.55	3,877.50	$ 21,520.13	-	$ -	2,326.50	$ 12,912.08	1,551.00	$ 8,608.05	0.000	$ -	7755.00	$ 43,040.25	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.00	$0.00	641.20	$3,558.66	8396.20	$46,598.91
16	2104.518	REMOVE CONCRETE WALK	S F	$1.35	15,799.00	$ 21,328.65	-	$ -	9,479.40	$ 12,797.19	6,319.60	$ 8,531.46	0.000	$ -	31598.00	$ 42,657.30	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.00	$0.00	0.00	$0.00	31598.00	$42,657.30
17	2104.604	REMOVE CONCRETE PAVEMENT WITH BITUMINOUS OVERLAY	S Y	$12.90	-	$ -	-	$ -	-	$ -	-	$ -	0.000	$ -	0.00	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.00	$0.00	0.00	$0.00	0.00	$0.00
18	2104.618	REMOVE BRICK PAVERS	S F	$2.70	381.30	$ 1,029.51	-	$ -	228.78	$ 617.71	152.52	$ 411.80	0.000	$ -	762.60	$ 2,059.02	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.00	$0.00	0.00	$0.00	762.60	$2,059.02
19	2106.507	EXCAVATION - COMMON	C Y	$29.50	1,682.00	$ 49,619.00	-	$ -	1,009.20	$ 29,771.40	672.80	$ 19,847.60	0.000	$ -	3364.00	$ 99,238.00	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.00	$0.00	0.00	$0.00	3364.00	$99,238.00
20	2106.507	EXCAVATION - SUBGRADE	C Y	$25.00	-	$ -	-	$ -	-	$ -	-	$ -	0.000	$ -	0.00	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.00	$0.00	0.00	$0.00	0.00	$0.00
21	2106.507	SELECT GRANULAR EMBANKMENT (CV)	C Y	$25.00	-	$ -	-	$ -	-	$ -	-	$ -	0.000	$ -	0.00	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.00	$0.00	0.00	$0.00	0.00	$0.00
22	2108.504	GEOTEXTILE FABRIC TYPE 9	S Y	$3.50	-	$ -	-	$ -	-	$ -	-	$ -	0.000	$ -	0.00	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.00	$0.00	0.00	$0.00	0.00	$0.00
23	2123.610	STREET SWEEPER (WITH PICKUP BROOM)	HOUR	$150.00	-	$ -	-	$ -	-	$ -	-	$ -	10.000	$ 1,500.00	10.00	$ 1,500.00	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.00	$0.00	0.00	$0.00	10.00	$1,500.00
24	2211.507	AGGREGATE BASE (CV) CLASS 5	C Y	$31.50	1,247.80	$ 39,305.70	-	$ -	748.68	$ 23,583.42	499.12	$ 15,722.28	0.000	$ -	2495.60	$ 78,611.40	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.00	$0.00	0.00	$0.00	2495.60	$78,611.40
25	2301.602	DRILL AND GROUT NO. 4 BARS (EPOXY COATED)	EACH	$7.00	28.50	$ 199.50	-	$ -	17.10	$ 119.70	11.40	$ 79.80	0.000	$ -	57.00	$ 399.00	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.00	$0.00	0.00	$0.00	57.00	$399.00
26	2360.504	TYPE SP 9.5 WEARING COURSE MIXTURE (3;C) 2.0" THICK	S Y	$14.40	-	$ -	-	$ -	-	$ -	-	$ -	0.000	$ -	0.00	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.00	$0.00	0.00	$0.00	0.00	$0.00
27	2360.504	TYPE SP 9.5 WEARING COURSE MIXTURE (2;B) 2.5" THICK	S Y	$29.50	-	$ -	-	$ -	-	$ -	-	$ -	0.000	$ -	0.00	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.00	$0.00	0.00	$0.00	0.00	$0.00
28	2360.504	TYPE SP 9.5 WEARING COURSE MIXTURE (2;B) 3.0" THICK	S Y	$42.85	-	$ -	-	$ -	-	$ -	-	$ -	0.000	$ -	0.00	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.00	$0.00	0.00	$0.00	0.00	$0.00
29	2360.504	TYPE SP 9.5 WEARING COURSE MIXTURE (2;B) 4.0" THICK	S Y	$67.00	-	$ -	-	$ -	-	$ -	-	$ -	0.000	$ -	0.00	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.00	$0.00	0.00	$0.00	0.00	$0.00
30	2360.504	TYPE SP 12.5 WEARING COURSE MIXTURE (3;C) 2.0" THICK	S Y	$15.70	1,794.53	$ 28,174.09	-	$ -	2,841.34	$ 44,608.98	2,841.34	$ 44,608.98	0.000	$ -	7477.20	$ 117,392.04	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.00	$0.00	0.00	$0.00	7477.20	$117,392.04
31	2502.503	6" PVC PIPE DRAIN	L F	$28.00	-	$ -	-	$ -	-	$ -	1,401.50	$ 39,242.00	0.000	$ -	1401.50	$ 39,242.00	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.00	$0.00	0.00	$0.00	1401.50	$39,242.00
32	2502.602	6" PVC PIPE DRAIN CLEANOUT	EACH	$615.00	-	$ -	-	$ -	-	$ -	4.00	$ 2,460.00	0.000	$ -	4.00	$ 2,460.00	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.00	$0.00	0.00	$0.00	4.00	$2,460.00
33	2502.602	SUMP PUMP SERVICE CONNECTION	EACH	$1,500.00	-	$ -	-	$ -	-	$ -	6.00	$ 9,000.00	0.000	$ -	6.00	$ 9,000.00	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.00	$0.00	0.00	$0.00	6.00	$9,000.00
34	2506.602	CONNECT TO PIPE DRAIN	EACH	$925.00	-	$ -	-	$ -	-	$ -	5.00	$ 4,625.00	0.000	$ -	5.00	$ 4,625.00	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.00	$0.00	0.00	$0.00	5.00	$4,625.00
35	2506.602	CONNECT TO EXISTING STRUCTURE	EACH	$500.00	-	$ -	-	$ -	-	$ -	-	$ -	0.000	$ -	0.00	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.00	$0.00	0.00	$0.00	0.00	$0.00
36	2521.518	4" CONCRETE WALK	S F	$6.65	14,745.60	$ 98,058.24	-	$ -	1,843.20	$ 12,257.28	1,843.20	$ 12,257.28	0.000	$ -	18432.00	$ 122,572.80	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.00	$0.00	0.00	$0.00	18432.00	$122,572.80
37	2521.518	6" CONCRETE WALK	S F	$8.75	3,284.32	$ 28,737.80	-	$ -	410.54	$ 3,592.23	410.54	$ 3,592.23	0.000	$ -	4105.40	$ 35,922.25	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.00	$0.00	0.00	$0.00	4105.40	$35,922.25
38	2521.618	4" CONCRETE WALK - SPECIAL 1	S F	$9.60	692.64	$ 6,649.34	-	$ -	86.58	$ 831.17	86.58	$ 831.17	0.000	$ -	865.80	$ 8,311.68	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.00	$0.00	0.00	$0.00	865.80	$8,311.68
39	2521.618	6" CONCRETE WALK - SPECIAL 1	S F	$13.70	1,302.56	$ 17,845.07	-	$ -	162.82	$ 2,230.63	162.82	$ 2,230.63	0.000	$ -	1628.20	$ 22,306.34	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.00	$0.00	0.00	$0.00	1628.20	$22,306.34
40	2521.618	6" CONCRETE WALK - SPECIAL 2	S F	$13.70	490.48	$ 6,719.58	-	$ -	61.31	$ 839.95	61.31	$ 839.95	0.000	$ -	613.10	$ 8,399.47	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.00	$0.00	0.00	$0.00	613.10	$8,399.47
41	2531.503	CONCRETE CURB AND GUTTER DESIGN B624	L F	$19.40	897.50	$ 17,411.50	-	$ -	538.50	$ 10,446.90	359.00	$ 6,964.60	0.000	$ -	1795.00	$ 34,823.00	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.00	$0.00	0.00	$0.00	1795.00	$34,823.00
42	2531.603	CONCRETE CURB AND GUTTER DESIGN SPECIAL 1	L F	$40.50	-	$ -	-	$ -	-	$ -	-	$ -	0.000	$ -	0.00	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.00	$0.00	0.00	$0.00	0.00	$0.00
43	2531.603	CONCRETE CURB AND GUTTER DESIGN SPECIAL 2	L F	$47.75	628.80	$ 30,025.20	-	$ -	78.60	$ 3,753.15	78.60	$ 3,753.15	0.000	$ -	786.00	$ 37,531.50	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.00	$0.00	0.00	$0.00	786.00	$37,531.50
44	2531.603	CONCRETE CURB DESIGN V	L F	$35.25	101.60	$ 3,581.40	-	$ -	12.70	$ 447.68	12.70	$ 447.68	0.000	$ -	127.00	$ 4,476.75	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.00	$0.00	0.00	$0.00	127.00	$4,476.75
45	2531.504	6" CONCRETE DRIVEWAY PAVEMENT	S Y	$81.70	73.36	$ 5,993.51	-	$ -	9.17	$ 749.19	9.17	$ 749.19	0.000	$ -	91.70	$ 7,491.89	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.00	$0.00	0.00	$0.00	91.70	$7,491.89
46	2531.504	7" CONCRETE DRIVEWAY PAVEMENT	S Y	$89.00	-	$ -	-	$ -	-	$ -	-	$ -	0.000	$ -	0.00	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.00	$0.00	0.00	$0.00	0.00	$0.00
47	2531.618	TRUNCATED DOMES	S F	$56.50	220.80	$ 12,475.20	-	$ -	27.60	$ 1,559.40	27.60	$ 1,559.40	0.000	$ -	276.00	$ 15,594.00	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.00	$0.00	0.00	$0.00	276.00	$15,594.00
48	2563.601	TRAFFIC CONTROL	L S	$63,000.00	0.042	$ 2,646.00	0.009	$ 567.00	0.069	$ 4,347.00	0.048	$ 3,024.00	0.033	$ 2,079.00	0.20	$ 12,663.00	0.018	$ 1,134.00	0.003	$ 189.00	0.030	$ 1,890.00	0.024	$ 1,512.00	0.015	$ 945.00	0.09	$5,670.00	0.01	$567.00	0.30	$18,900.00
49	2563.601	ACCESS MANAGER	L S	$8,400.00	0.042	$ 352.80	0.009	$ 75.60	0.069	$ 579.60	0.048	$ 403.20	0.033	$ 277.20	0.20	$ 1,688.40	0.018	$ 151.20	0.003	$ 25.20	0.030	$ 252.00	0.024	$ 201.60	0.015	$ 126.00	0.09	$756.00	0.01	$75.60	0.30	$2,520.00
50	2564.602	INSTALL SIGN	EACH	$530.00	4.80	$ 2,544.00	-	$ -	0.60	$ 318.00	0.60	$ 318.00	0.000	$ -	6.00	$ 3,180.00	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.00	$0.00	0.00	$0.00	6.00	$3,180.00
51	2564.602	INSTALL SALVAGED SIGN	EACH	$265.00	-	$ -	-	$ -	-	$ -	-	$ -	0.000	$ -	0.00	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.00	$0.00	0.00	$0.00	0.00	$0.00
52	2573.501	STABILIZED CONSTRUCTION EXIT	EACH	$1,100.00	1.50	$ 1,650.00	-	$ -	0.90	$ 990.00	0.60	$ 660.00	0.000	$ -	3.00	$ 3,300.00	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.00	$0.00	0.00	$0.00	3.00	$3,300.00
53	2573.501	EROSION CONTROL SUPERVISOR	L S	$5,000.00	0.042	$ 210.00	0.009	$ 45.00	0.069	$ 345.00	0.048	$ 240.00	0.033	$ 165.00	0.20	$ 1,005.00	0.018	$ 90.00	0.003	$ 15.00	0.030	$ 150.00	0.024	$ 120.00	0.015	$ 75.00	0.09	$450.00	0.01	$45.00	0.30	$1,500.00
54	2573.502	STORM DRAIN INLET PROTECTION	EACH	$135.00	4.50	$ 607.50	-	$ -	2.70	$ 364.50	1.80	$ 243.00	0.000	$ -	9.00	$ 1,215.00	2.000	$ 270.00	0.000	$ -	1.200	$ 162.00	0.800	$ 108.00	0.000	$ -	4.00	$540.00	4.00	$540.00	17.00	$2,295.00
55	2573.503	SILT FENCE; TYPE MS	L F	$3.25	-	$ -	-	$ -	-	$ -	-	$ -	0.000	$ -	0.00	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.00	$0.00	0.00	$0.00	0.00	$0.00
56	2573.503	SEDIMENT CONTROL LOG TYPE ROCK	EACH	$110.00	6.00	$ 660.00	-	$ -	3.60	$ 396.00	2.40	$ 264.00	0.000	$ -	12.00	$ 1,320.00	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.00	$0.00	0.00	$0.00	12.00	$1,320.00
57	2573.503	ROCK DITCH CHECK	L F	$34.00	3.00	$ 102.00	-	$ -	1.80	$ 61.20	1.20	$ 40.80	0.000	$ -	6.00	$ 204.00	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.00	$0.00	0.00	$0.00	6.00	$204.00
58	2574.507	AMENDED TOPSOIL BORROW (LV)	C Y	$72.00	106.60	$ 7,675.20	-	$ -	63.96	$ 4,605.12	42.64	$ 3,070.08	0.000	$ -	213.20	$ 15,350.40	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.00	$0.00	0.00	$0.00	213.20	$15,350.40
59	2575.504	SODDING TYPE LAWN	S Y	$13.00	491.50	$ 6,389.50	-	$ -	294.90	$ 3,833.70	196.60	$ 2,555.80	0.000	$ -	983.00	$ 12,779.00	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.00	$0.00	0.00	$0.00	983.00	$12,779.00
60	2575.540	RAPID STABILIZATION METHOD 4	SY	$1.00	-	$ -	-	$ -	-	$ -	-	$ -	0.000	$ -	0.00	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.00	$0.00	0.00	$0.00	0.00	$0.00
61	2580.503	INTERIM PAVEMENT MARKING	LF	$2.15	1,217.50	$ 2,617.63	-	$ -	730.50	$ 1,570.58	487.00	$ 1,047.05	0.000	$ -	2435.00	$ 5,235.25	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.00	$0.00	0.00	$0.00	2435.00	$5,235.25
62	2582.503	4" SOLID LINE PAINT	L F	$2.15	-	$ -	-	$ -	-	$ -	-	$ -	0.000	$ -	0.00	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.00	$0.00	0.00	$0.00	0.00	$0.00
63	2582.503	6" SOLID LINE PAINT	L F	$3.70	-	$ -	-	$ -	-	$ -	-	$ -	0.000	$ -	0.00	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.00	$0.00	0.00	$0.00	0.00	$0.00
64	2582.503	12" SOLID LINE PAINT	L F	$5.85	-	$ -	-	$ -	-	$ -	-	$ -	0.000	$ -	0.00	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.00	$0.00	0.00	$0.00	0.00	$0.00
65	2582.518	PAVEMENT MESSAGE PAINT	S F	$42.50	-	$ -	-	$ -	-	$ -	-	$ -	0.000	$ -	0.00	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.00	$0.00	0.00	$0.00	0.00	$0.00
66	2582.603	PAVEMENT MARKING SPECIAL	LF	$1.60	-	$ -	-	$ -	-	$ -	-	$ -	0.000	$ -	0.00	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.00	$0.00	0.00	$0.00	0.00	$0.00
67		INSTALL SALVAGED BENCH	EACH	$330.00	-	$ -	-	$ -	-	$ -	-	$ -	0.000	$ -	0.00	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.00	$0.00	0.00	$0.00	0.00	$0.00
68		TEMPORARY MAIL BOX BANK	L S	$500.00	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.00	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.000	$ -	0.00	$0.00	0.00	$0.00	0.00	$0.00
69	2104.502	REMOVE MANHOLE (SANITARY)	EACH	$875.00							3.000	$2,625.00			3.00	$2,625.00							0.000	$0.00			0.00	$0.00	0.00	$0.00	3.00	$2,625.00
70	2104.503	REMOVE SEWER PIPE (SANITARY)	L F	$12.60							1,034.800	$13,038.48			1034.80	$13,038.48							0.000	$0.00			0.00	$0.00	0.00	$0.00	1034.80	$13,038.48
71	2106.601	DEWATERING	L S	$1,000.00							0.000	$0.00			0.00	$0.00							0.000	$0.00			0.00	$0.00	0.00	$0.00	0.00	$0.00
72	2503.602	CONNECT TO EXISTING SANITARY SEWER	EACH	$1,400.00							1.000	$1,400.00			1.00	$1,400.00							0.000	$0.00			0.00	$0.00	0.00	$0.00	1.00	$1,400.00
73	2503.602	8"X6" PVC WYE	EACH	$700.00							28.520	$19,964.00			28.52	$19,964.00							0.000	$0.00			0.00	$0.00	0.00	$0.00	28.52	$19,964.00
74	2503.602	SANITARY CHIMNEY SEAL	EACH	$355.00							0.000	$0.00			0.00	$0.00							0.000	$0.00			0.00	$0.00	0.00	$0.00	0.00	$0.00
75	2503.603	8" PVC PIPE SEWER	L F	$100.00							0.000	$0.00			0.00	$0.00							0.000	$0.00			0.00	$0.00	0.00	$0.00	0.00	$0.00
76	2503.603	10" PVC PIPE SEWER	L F	$95.00							1,034.800	$98,306.00			1034.80	$98,306.00							0.000	$0.00			0.00	$0.00	0.00	$0.00	1034.80	$98,306.00
77	2503.603	12" PVC PIPE SEWER	L F	$108.00							0.000	$0.00			0.00	$0.00							0.000	$0.00			0.00	$0.00	0.00	$0.00	0.00	$0.00
78	2503.603	15" PVC PIPE SEWER	L F	$120.00							0.000	$0.00			0.00	$0.00							0.000	$0.00			0.00	$0.00	0.00	$0.00	0.00	$0.00
79	2503.603	6" PVC SANITARY SERVICE PIPE	L F	$63.50							1,026.300	$65,170.05			1026.30	$65,170.05							0.000	$0.00			0.00	$0.00	0.00	$0.00	1026.30	$65,170.05
80	2506.502	CASTING ASSEMBLY (SANITARY)	EACH	$905.00							0.000	$0.00			0.00	$0.00							0.000	$0.00			0.00	$0.00	0.00	$0.00	0.00	$0.00
81	2506.502	ADJUST FRAME AND RING CASTING (SANITARY)	EACH	$555.00							0.000	$0.00			0.00	$0.00							0.000	$0.00			0.00	$0.00	0.00	$0.00	0.00	$0.00
82	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 4007	L F	$565.00							52.570	$29,702.05			52.57	$29,702.05							0.000	$0.00			0.00	$0.00	0.00	$0.00	52.57	$29,702.05
83		SANITARY SEWER TRACER SYSTEM	L S	$15,100.00							0.150	$2,265.00			0.15	$2,265.00							0.150	$2,265.00			0.15	$2,265.00	0.00	$0.00	0.30	$4,530.00
84	2104.502	REMOVE GATE VALVE AND BOX	EACH	$150.00					6.00	$900.00					6.00	$900.00					0.000	$0.00					0.00	$0.00	0.00	$0.00	6.00	$900.00
85	2104.502	REMOVE HYDRANT	EACH	$740.00					2.00	$1,480.00					2.00	$1,480.00					0.000	$0.00					0.00	$0.00	0.00	$0.00	2.00	$1,480.00
86	2104.503	REMOVE WATER MAIN	L F	$12.50					1,385.00	$17,312.50					1385.00	$17,312.50					0.000	$0.00					0.00	$0.00	0.00	$0.00	1385.00	$17,312.50
87	2504.601	TEMPORARY WATER SERVICE	L S	$10,000.00					0.00	$0.00					0.00	$0.00					0.000	$0.00					0.00	$0.00	0.00	$0.00	0.00	$0.00
88	2504.602	CONNECT TO EXISTING WATER MAIN	EACH	$2,000.00					4.00	$8,000.00					4.00	$8,000.00					0.000	$0.00					0.00	$0.00	0.00	$0.00	4.00	$8,000.00
89	2504.602	HYDRANT (8.5' BURY)	EACH	$6,800.00					3.00	$20,400.00					3.00	$20,400.00					0.000	$0.00					0.00	$0.00	0.00	$0.00	3.00	$20,400.00
90	2504.602	HYDRANT (9' BURY)	EACH	$7,000.00					0.00	$0.00					0.00	$0.00					0.000	$0.00					0.00	$0.00	0.00	$0.00	0.00	$0.00
91	2504.602	HYDRANT (9.5' BURY)	EACH	$7,210.00											0.00	$0.00					0.000	$0.00					0.00	$0.00	0.00	$0.00	0.00	$0.00
92	2504.602	HYDRANT (10' BURY)	EACH	$7,365.00					0.00	$0.00					0.00	$0.00											0.00	$0.00	0.00	$0.00	0.00	$0.00
93	2504.602	ADJUST VALVE BOX	EACH	$235.00					8.00	$1,880.00					8.00	$1,880.00					0.000	$0.00					0.00	$0.00	0.00	$0.00	8.00	$1,880.00
94	2504.602	1" CORPORATION STOP	EACH	$440.00					8.00	$3,520.00					8.00	$3,520.00					0.000	$0.00					0.00	$0.00	0.00	$0.00	8.00	$3,520.00
95	2504.602	2" CORPORATION STOP	EACH	$885.00					23.00	$20,355.00					23.00	$20,355.00											0.00	$0.00	0.00	$0.00	23.00	$20,355.00
96	2504.602	6" GATE VALVE AND BOX	EACH	$2,690.00					3.00	$8,070.00					3.00	$8,070.00					0.000	$0.00					0.00	$0.00	0.00	$0.00	3.00	$8,070.00
97	2504.602	8" GATE VALVE AND BOX	EACH	$3,550.00					8.00	$28,400.00					8.00	$28,400.00					0.000	$0.00					0.00	$0.00	0.00	$0.00	8.00	$28,400.00
98	2504.602	10" GATE VALVE AND BOX	EACH	$5,090.00					0.00	$0.00					0.00	$0.00											0.00	$0.00	0.00	$0.00	0.00	$0.00
99	2504.602	12" GATE VALVE AND BOX	EACH	$6,075.00					0.00	$0.00					0.00	$0.00											0.00	$0.00	0.00	$0.00	0.00	$0.00
100	2504.602	1" CURB STOP AND BOX	EACH	$455.00					8.00	$3,640.00					8.00	$3,640.00					0.000	$0.00					0.00	$0.00	0.00	$0.00	8.00	$3,640.00

Funding Breakdown

Contractor's Application for Payment

Owner:	CITY OF WABASHA	**Owner's Project No.:**	
Engineer:	BOLTON & MENK	**Engineer's Project No.:**	H19.120756
Contractor:	PEMBER COMPANIES	**Contractor's Project No.:**	
Project:	2023 STREET & UTILITY IMPROVEMENTS	**Agency's Project No.:**	SAP 079-658-004 & 079-665-002
Contract:			

Application No.: 5 **Application Period:** **From** 11/01/23 **to** 11/17/23 **Application Date:** 11/30/23

					SAP 079-658-004 CSAH 58 (BRIDGE AVE & MAIN ST)												SAP 079-658-004 CSAH 65 (PEMBROKE AVE)												LOCAL PROJECTS - ADA PED RAMPS, 2ND STREET STORM SEWER, & ALLEGHANY AVE ALLEY IMPROVEMENTS		TOTAL PROJECT	
					Participating		Storm Sewer		Non-Participating						Total		Participating		Storm Sewer		Non-Participating						Total		Total			
									PFA Eligible Water		PFA Eligible Sewer		City Funds								PFA Eligible Water		PFA Eligible Sewer		City Funds							
Item No.	MnDOT Number	Description	Units	Unit Price	Quantity	Value	Quantity	Value	Quantity	Value	Quantity	Value	Quantity	Value	Quantity	Value	Quantity	Value	Quantity	Value	Quantity	Value	Quantity	Value	Quantity	Value	Quantity	Value	Quantity	Value	Quantity	Cost
101	2504.602	2" CURB STOP AND BOX	EACH	$860.00					23.00	$19,780.00					23.00	$19,780.00											0.00	$0.00	0.00	$0.00	23.00	$19,780.00
102	2504.603	1" WATER SERVICE PIPE	L F	$53.00					2,348.90	$124,491.70					2348.90	$124,491.70					0.000	$0.00					0.00	$0.00	0.00	$0.00	2348.90	$124,491.70
103	2504.603	2" WATER SERVICE PIPE	L F	$88.00					840.80	$73,990.40					840.80	$73,990.40											0.00	$0.00	0.00	$0.00	840.80	$73,990.40
104	2504.603	4" PVC WATERMAIN	L F	$55.00					0.00	$0.00					0.00	$0.00											0.00	$0.00	0.00	$0.00	0.00	$0.00
105	2504.603	6" PVC WATERMAIN	L F	$63.00					104.00	$6,552.00					104.00	$6,552.00					0.000	$0.00					0.00	$0.00	0.00	$0.00	104.00	$6,552.00
106	2504.603	8" PVC WATERMAIN	L F	$74.00					1,100.80	$81,459.20					1100.80	$81,459.20					0.000	$0.00					0.00	$0.00	0.00	$0.00	1100.80	$81,459.20
107	2504.603	10" PVC WATERMAIN	L F	$89.00					0.00	$0.00					0.00	$0.00											0.00	$0.00	0.00	$0.00	0.00	$0.00
108	2504.603	12" PVC WATERMAIN	L F	$106.00					0.00	$0.00					0.00	$0.00											0.00	$0.00	0.00	$0.00	0.00	$0.00
109	2504.608	WATERMAIN FITTINGS	L B	$19.00					1,689.00	$32,091.00					1689.00	$32,091.00					0.000	$0.00					0.00	$0.00	0.00	$0.00	1689.00	$32,091.00
110		VALVE BOX TOP SECTION & CAP	EACH	$240.00					12.00	$2,880.00					12.00	$2,880.00					0.000	$0.00					0.00	$0.00	0.00	$0.00	12.00	$2,880.00
111		WATERMAIN TRACER SYSTEM	L S	$20,150.00					0.10	$2,015.00					0.10	$2,015.00					0.100	$2,015.00					0.10	$2,015.00	0.00	$0.00	0.20	$4,030.00
112	2104.502	REMOVE MANHOLE	EACH	$625.00			3.32	$2,075.00	0.36	$225.00	0.32	$200.00			4.00	$2,500.00			0.000	$0.00	0.000	$0.00	0.000	$0.00			0.00	$0.00	0.00	$0.00	4.00	$2,500.00
113	2104.502	REMOVE CATCH BASIN	EACH	$560.00			6.64	$3,718.40	0.72	$403.20	0.64	$358.40			8.00	$4,480.00			0.000	$0.00	0.000	$0.00	0.000	$0.00			0.00	$0.00	0.00	$0.00	8.00	$4,480.00
114	2104.503	REMOVE SEWER PIPE (STORM)	L F	$17.45			675.62	$11,789.57	73.26	$1,278.39	65.12	$1,136.34			814.00	$14,204.30			0.000	$0.00	0.000	$0.00	0.000	$0.00			0.00	$0.00	0.00	$0.00	814.00	$14,204.30
115	2503.503	28" SPAN RC PIPE SEWER CLASS IVA	L F	$190.00			0.00	$0.00	0.00	$0.00	0.00	$0.00			0.00	$0.00			0.000	$0.00	0.000	$0.00	0.000	$0.00			0.00	$0.00	0.00	$0.00	0.00	$0.00
116	2503.602	CONNECT TO EXISTING STORM SEWER	EACH	$835.00			1.66	$1,386.10	0.18	$150.30	0.16	$133.60			2.00	$1,670.00			0.000	$0.00	0.000	$0.00	0.000	$0.00			0.00	$0.00	0.00	$0.00	2.00	$1,670.00
117	2503.602	CONNECT TO EXISTING STRUCTURE	EACH	$1,010.00			0.83	$838.30	0.09	$90.90	0.08	$80.80			1.00	$1,010.00			0.000	$0.00	0.000	$0.00	0.000	$0.00			0.00	$0.00	0.00	$0.00	1.00	$1,010.00
118	2503.603	10" PIPE SEWER	L F	$75.00			62.25	$4,668.75	6.75	$506.25	6.00	$450.00			75.00	$5,625.00			0.000	$0.00	0.000	$0.00	0.000	$0.00			0.00	$0.00	0.00	$0.00	75.00	$5,625.00
119	2506.502	CASTING ASSEMBLY (STORM)	EACH	$965.00			10.79	$10,412.35	1.17	$1,129.05	1.04	$1,003.60			13.00	$12,545.00			0.000	$0.00	0.000	$0.00	0.000	$0.00			0.00	$0.00	0.00	$0.00	13.00	$12,545.00
120	2506.502	ADJUST FRAME AND RING CASTING (STORM)	EACH	$550.00			10.79	$5,934.50	1.17	$643.50	1.04	$572.00			13.00	$7,150.00			0.000	$0.00	0.000	$0.00	0.000	$0.00			0.00	$0.00	0.00	$0.00	13.00	$7,150.00
121	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN G	L F	$650.00			3.32	$2,158.00	0.36	$234.00	0.32	$208.00			4.00	$2,600.00			0.000	$0.00	0.000	$0.00	0.000	$0.00			0.00	$0.00	0.00	$0.00	4.00	$2,600.00
122	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	L F	$770.00			31.21	$24,030.16	3.38	$2,605.68	3.01	$2,316.16			37.60	$28,952.00			0.000	$0.00	0.000	$0.00	0.000	$0.00			0.00	$0.00	0.00	$0.00	37.60	$28,952.00
123	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 60-4020	L F	$1,180.00			0.00	$0.00	0.00	$0.00	0.00	$0.00			0.00	$0.00			0.000	$0.00	0.000	$0.00	0.000	$0.00			0.00	$0.00	0.00	$0.00	0.00	$0.00
124	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 72-4020	L F	$1,635.00			3.57	$5,835.32	0.39	$632.75	0.34	$562.44			4.30	$7,030.50			0.000	$0.00	0.000	$0.00	0.000	$0.00			0.00	$0.00	0.00	$0.00	4.30	$7,030.50
125	2506.603	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 1	L F	$362.00			45.40	$16,435.16	4.92	$1,782.13	4.38	$1,584.11			54.70	$19,801.40			0.000	$0.00	0.000	$0.00	0.000	$0.00			0.00	$0.00	0.00	$0.00	54.70	$19,801.40
126	2104.502	REMOVE SERVICE CABINET	EA	$1,410.00									1.000	$1,410.00	1.00	$1,410.00											0.00	$0.00	0.00	$0.00	1.00	$1,410.00
127	2545.502	LIGHTING UNIT TYPE SPECIAL 1-ORNAMENTAL ACORN LIGHT	E A	$5,530.00									0.000	$0.00	0.00	$0.00											0.00	$0.00	0.00	$0.00	0.00	$0.00
128	2545.502	LIGHTING UNIT TYPE SPECIAL 2-ORNAMENTAL DOUBLE ACORN L	E A	$8,545.00									0.000	$0.00	0.00	$0.00											0.00	$0.00	0.00	$0.00	0.00	$0.00
129	2545.502	LIGHTING UNIT TYPE SPECIAL 3-COBRAHEAD OVERHEAD LIGHT	EA	$3,640.00									0.000	$0.00	0.00	$0.00											0.00	$0.00	0.00	$0.00	0.00	$0.00
130	2545.602	GFCI DUPLEX RECEPTACLE PEDESTAL	E A	$1,285.00									6.000	$7,710.00	6.00	$7,710.00											0.00	$0.00	0.00	$0.00	6.00	$7,710.00
131	2571.502	DECIDUOUS TREE - 2.5" CAL. B&B	E A	$1,235.00									16.000	$19,760.00	16.00	$19,760.00											0.00	$0.00	0.00	$0.00	16.00	$19,760.00
132	2571.602	TREE GRATE & FRAMES	E A	$4,100.00									6.000	$24,600.00	6.00	$24,600.00											0.00	$0.00	0.00	$0.00	6.00	$24,600.00
133	2105.607	STRUCTURAL SOIL BORROW (CV)	C Y	$330.00									60.000	$19,800.00	60.00	$19,800.00											0.00	$0.00	0.00	$0.00	60.00	$19,800.00
134	2540.602	FURNISH AND INSTALL BENCH	EA	$2,085.00									0.000	$0.00	0.00	$0.00											0.00	$0.00	0.00	$0.00	0.00	$0.00
135	2540.602	WASTE RECEPTACLE	EA	$2,065.00									0.000	$0.00	0.00	$0.00											0.00	$0.00	0.00	$0.00	0.00	$0.00
136	2545.503	1-1/2" SCH 40 PVC TRENCHED	LF	$5.85									364.600	$2,132.91	364.60	$2,132.91											0.00	$0.00	0.00	$0.00	364.60	$2,132.91
137	2545.503	1-1/2" SCH 40 PVC BEHIND CURB	LF	$4.25									2,216.200	$9,418.85	2216.20	$9,418.85											0.00	$0.00	0.00	$0.00	2216.20	$9,418.85
138	2545.503	TWO 1-1/2" HDPE CONDUIT HDD	LF	$26.00									0.000	$0.00	0.00	$0.00											0.00	$0.00	0.00	$0.00	0.00	$0.00
139	2545.503	3/4 INCH SCH 40 PVC TRENCHED	LF	$3.20									280.000	$896.00	280.00	$896.00											0.00	$0.00	0.00	$0.00	280.00	$896.00
140	2545.502	HANDHOLE	EA	$1,060.00									4.000	$4,240.00	4.00	$4,240.00											0.00	$0.00	0.00	$0.00	4.00	$4,240.00
141	2545.502	LIGHT FOUNDATION DESIGN E MODIFIED	EA	$1,280.00									36.000	$46,080.00	36.00	$46,080.00											0.00	$0.00	0.00	$0.00	36.00	$46,080.00
142	2545.503	1-1/C#6 AWG	LF	$1.55									4,158.400	$6,445.52	4158.40	$6,445.52											0.00	$0.00	0.00	$0.00	4158.40	$6,445.52
143	2545.503	1-1/C#4 AWG	LF	$2.05									6,149.800	$12,607.09	6149.80	$12,607.09											0.00	$0.00	0.00	$0.00	6149.80	$12,607.09
144	2545.503	1-1/C#10 AWG	LF	$0.90									630.000	$567.00	630.00	$567.00											0.00	$0.00	0.00	$0.00	630.00	$567.00
145	2545.601	TEMPORARY ELECTRICAL SERVICE	LS	$19,030.00									1.000	$19,030.00	1.00	$19,030.00													0.00	$0.00	1.00	$19,030.00
146	2550.601	ELECTRICAL SERVICE CABINET A	LS	$12,530.00									1.000	$12,530.00	1.00	$12,530.00													0.00	$0.00	1.00	$12,530.00
147	2550.601	ELECTRICAL SERVICE CABINET B	LS	$10,385.00											0.00	$0.00											0.00	$0.00	0.00	$0.00	0.00	$0.00
148	2574.507	LOAM TOPSOIL BORROW (PLANTINGS)	CY	$100.00									0.000	$0.00	0.00	$0.00											0.00	$0.00	0.00	$0.00	0.00	$0.00
149	2571.502	PERENNIAL NO. 1 CONTAINER	EA	$63.00									0.000	$0.00	0.00	$0.00											0.00	$0.00	0.00	$0.00	0.00	$0.00
150	2401.602	CAST STONE ASSEMBLY	EA	$2,450.00									0.000	$0.00	0.00	$0.00											0.00	$0.00	0.00	$0.00	0.00	$0.00
151	2540.602	BOLLARD	EA	$2,075.00									6.000	$12,450.00	6.00	$12,450.00											0.00	$0.00	0.00	$0.00	6.00	$12,450.00
152	2503.603	12" RC PIPE SEWER DESIGN 3006 CLASS V	L F	$70.25			375.99	$26,413.30	40.77	$2,864.09	36.24	$2,545.86			453.00	$31,823.25			0.000	$0.00	0.000	$0.00	0.000	$0.00			0.00	$0.00	0.00	$0.00	453.00	$31,823.25
153	2503.603	15" RC PIPE SEWER DESIGN 3006 CLASS V	L F	$81.10			139.44	$11,308.58	15.12	$1,226.23	13.44	$1,089.98			168.00	$13,624.80			0.000	$0.00	0.000	$0.00	0.000	$0.00			0.00	$0.00	0.00	$0.00	168.00	$13,624.80
154	2503.603	18" RC PIPE SEWER DESIGN 3006 CLASS III	L F	$85.65			340.30	$29,146.70	36.90	$3,160.49	32.80	$2,809.32			410.00	$35,116.50			0.000	$0.00	0.000	$0.00	0.000	$0.00			0.00	$0.00	0.00	$0.00	410.00	$35,116.50
155	2503.603	24" RC PIPE SEWER DESIGN 3006 CLASS III	L F	$101.20			0.00	$0.00	0.00	$0.00	0.00	$0.00			0.00	$0.00											0.00	$0.00	0.00	$0.00	0.00	$0.00
SM		VALVES & HYDRANTS - CORE & MAIN	LS	$65,518.17					1.00	$65,518.17					1.00	$65,518.17															1.00	$65,518.17
CO1-1		ADDITIONAL SIGNAGE FOR PARKING AND BUSINESS ACCESS	LS	$1,400.00																									1.00	$1,400.00	1.00	$1,400.00
CO2-1		BRIDGE/MAIN STREET INTERSECTION 21" PIPE	LS	$9,775.49																									1.00	$9,775.49	1.00	$9,775.49
		TOTALS				**$440,662.74**		**$159,893.06**		**$748,694.77**		**$466,786.57**		**$241,206.25**		**$2,057,243.39**		**$7,755.75**		**$1,247.63**		**$14,653.25**		**$12,354.00**		**$6,238.13**		**$42,248.75**		**$19,017.03**		**$2,118,509.16**
																0.000												0				

		Non-PFA Eligible		PFA Eligible		Total
		MnDOT LRIP Eligible	City of Wabasha	Water	Sewer	
Participating	Total Work Completed	$448,418.49				$448,418.49
	Retainage 5.0%	$22,420.92				$22,420.92
	Eligible Amount	$425,997.57				$425,997.57
	Previous Payments	$390,112.52				$390,112.52
	Total Amount Due	**$35,885.05**				**$35,885.05**
Storm Sewer	Total Work Completed	$161,140.68				$161,140.68
	Retainage 5.0%	$8,057.03				$8,057.03
	Eligible Amount	$153,083.65				$153,083.65
	Previous Payments	$140,597.75				$140,597.75
	Total Amount Due	**$12,485.90**				**$12,485.90**
Non-Participating	Total Work Completed		$266,461.40	$763,348.02	$479,140.57	$1,508,949.99
	Retainage 5.0%		$13,323.07	$38,167.40	$23,957.03	$75,447.50
	Eligible Amount		$253,138.33	$725,180.62	$455,183.54	$1,433,502.49
	Previous Payments		$183,111.58	$711,658.64	$435,233.96	$1,330,004.18
	Total Amount Due		**$70,026.75**	**$13,521.98**	**$19,949.58**	**$103,498.31**
Totals	Total Work Completed	$609,559.17	$266,461.40	$763,348.02	$479,140.57	$2,118,509.16
	Retainage 5.0%	$30,477.96	$13,323.07	$38,167.40	$23,957.03	$105,925.46
	Eligible Amount	$579,081.21	$253,138.33	$725,180.62	$455,183.54	$2,012,583.70
	Previous Payments	$530,710.27	$183,111.58	$711,658.64	$435,233.96	$1,860,714.45
	Total Amount Due	**$48,370.94**	**$70,026.75**	**$13,521.98**	**$19,949.58**	**$151,869.25**

*Participating means eligible for MnDOT LRIP funding. Non-participating means not eligible for MnDOT LRIP funding. Some project elements are eligible for both MnDOT LRIP and PFA Funding.

City Council Regular **8. 6.**

Meeting Date: 12/05/2023

ITEM TITLE: Athletic Complex Pay App #5

DEPARTMENT: Administration

PURPOSE:

ITEM SUMMARY:

Review Athletic Complex Pay App # 5.

ACTION REQUIRED:

Approve Athletic Complex Pay App # 5.

Attachments

Athletic Complex Pay App #5

BOLTON & MENK

Real People. Real Solutions.

2900 43rd Street NW
Suite 100
Rochester, MN 55901

Ph: (507) 208-4332
Bolton-Menk.com

November 30, 2023

Joe Pember
Pember Companies Inc
N4449 469th Street
Menomonie, WI 54751

RE: Athletic Park Relocation Project
City of Wabasha, MN
Project No.: 0H1.128626

Dear Joe:

Enclosed is Contractor's Estimate No. 5 in the amount of $172,972.53.

Please review the quantities and amounts shown to be assured of complete satisfaction. If everything is in order, please process through DocuSign as soon as possible.

If you have any questions, please feel free to call.

Sincerely,

Bolton & Menk, Inc.

Brian Malm, PE
City Engineer

Enclosures

Bolton & Menk is an equal opportunity employer.

Contractor's Application for Payment

Owner:	CITY OF WABASHA	**Owner's Project No.:**	
Engineer:	BOLTON & MENK	**Engineer's Project No.:**	0H1.128626
Contractor:	PEMBER COMPANIES	**Agency's Project No.:**	
Project:	ATHLETIC PARK RELOCATION PROJECT		
Contract:			

Application No.: 5 **Application Date:** 11/30/2023

Application Period: **From** 11/1/2023 **to** 11/17/2023

1. Original Contract Price	$	1,681,840.15
2. Net change by Change Orders	$	23,244.35
3. Current Contract Price (Line 1 + Line 2)	$	1,705,084.50
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	$	1,695,106.02
5. Retainage		
a. 5% X $ 1,695,106.02 Work Completed	$	84,755.30
b. X $ - Stored Materials	$	-
c. Total Retainage (Line 5.a + Line 5.b)	$	84,755.30
6. Amount eligible to date (Line 4 - Line 5.c)	$	1,610,350.72
7. Less previous payments	$	1,437,378.19
8. Amount due this application	**$**	**172,972.53**

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: Pember Companies

Signature: _____ **Date:** _____

Name: Joe Pember **Title:** _____

Recommended by Landscape Architect		**Approved by Owner**	
By:		**By:**	
Name:	Brian Malm, PE	**Name:**	Caroline Gregerson
Title:	City Engineer	**Title:**	City Administrator
Date:		**Date:**	

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Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner: CITY OF WABASHA
Engineer: BOLTON & MENK
Contractor: PEMBER COMPANIES
Project: ATHLETIC PARK RELOCATION PROJECT
Contract:

Owner's Project No.:
Engineer's Project No.: 0H1.128626
Agency's Project No.:

Application No.: 5 **Application Period:** From 11/01/23 to 11/17/23 **Application Date:** 11/30/23

A	B	C	D	E	F	F1	F2	G	H	I	J
		Contract Information				Previous Estimate		Work Completed			
Bid Item No.	Description	Item Quantity	Units	Unit Price ($)	Value of Bid Item (C X E) ($)	Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) ($)	Materials Currently Stored (not in G) ($)	Work Completed and Materials Stored to Date (H + I) ($)
	Original Contract										
1	MOBILIZATION	1.00	LS	132,250.00	132,250.00	0.90	119,025.00	1.00	132,250.00		132,250.00
2	STORM DRAIN INLET PROTECTION	10.00	EA	200.00	2,000.00	2.00	400.00	2.00	400.00		400.00
3	SEDIMENT CONTROL LOG TYPE COMPOST, 12"	450.00	LF	8.00	3,600.00	300.00	2,400.00	300.00	2,400.00		2,400.00
4	SILT FENCE, TYPE MACHINE SLICED	1,900.00	LF	3.20	6,080.00	2,576.00	8,243.20	2,576.00	8,243.20		8,243.20
5	STABILIZED CONSTRUCTION EXIT	1.00	EA	3,000.00	3,000.00	1.00	3,000.00	1.00	3,000.00		3,000.00
6	CLEARING & GRUBBING	37.00	TREE	265.00	9,805.00	36.00	9,540.00	36.00	9,540.00		9,540.00
7	SAWING CONCRETE PAVEMENT (FULL DEPTH)	20.00	LF	20.00	400.00	-	-	-	-		-
8	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	80.00	LF	10.00	800.00	74.50	745.00	74.50	745.00		745.00
9	REMOVE CONCRETE PAVEMENT	10.00	SY	53.00	530.00	10.00	530.00	10.00	530.00		530.00
10	REMOVE BITUMINOUS PAVEMENT	1,200.00	SY	5.40	6,480.00	748.80	4,043.52	748.80	4,043.52		4,043.52
11	REMOVE GRAVEL PARKING LOT	2,300.00	SY	4.25	9,775.00	2,185.00	9,286.25	2,185.00	9,286.25		9,286.25
12	REMOVE SIGN	3.00	EA	160.00	480.00	3.00	480.00	3.00	480.00		480.00
13	REMOVE CONCRETE DRAINAGE STRUCTURE (DRIVEWAY	50.00	LF	10.60	530.00	50.00	530.00	50.00	530.00		530.00
14	REMOVE LIGHT POLE BASE & FOOTING	6.00	EA	380.00	2,280.00	6.00	2,280.00	6.00	2,280.00		2,280.00
15	REMOVE FENCE (WOOD POSTS AND CABLE)	1.00	LS	850.00	850.00	1.00	850.00	1.00	850.00		850.00
16	INSTALL SCOREBOARD	2.00	EA	4,500.00	9,000.00	2.00	9,000.00	2.00	9,000.00		9,000.00
17	INSTALL BATTING CAGE SYSTEM	1.00	EA	11,400.00	11,400.00	-	-	1.00	11,400.00		11,400.00
18	COMMON EXCAVATION (P) (EV)	7,500.00	CY	7.45	55,875.00	7,500.00	55,875.00	7,500.00	55,875.00		55,875.00
19	TOPSOIL STRIP AND RESPREAD (P)	8,400.00	CY	8.50	71,400.00	8,400.00	71,400.00	8,400.00	71,400.00		71,400.00
20	SAND SUBBASE (P)	2,120.00	CY	12.75	27,030.00	2,342.00	29,860.50	2,342.00	29,860.50		29,860.50
21	ORGANIC TOPSOIL BORROW (P)	26.00	CY	42.50	1,105.00	26.00	1,105.00	26.00	1,105.00		1,105.00
22	FILTER TOPSOIL BORROW (ENGINEERED SOIL MIX) (P)	85.00	CY	31.80	2,703.00	85.00	2,703.00	85.00	2,703.00		2,703.00
23	FINE FILTER AGGREGATE (P)	13.00	CY	53.00	689.00	13.00	689.00	13.00	689.00		689.00
24	COARSE FILTER AGGREGATE (P)	78.00	CY	53.00	4,134.00	78.00	4,134.00	78.00	4,134.00		4,134.00
25	CORPORATION STOP (WATER SERVICE)	1.00	EA	992.00	992.00	1.00	992.00	1.00	992.00		992.00
26	CURB STOP AND BOX (WATER SERVICE)	1.00	EA	915.00	915.00	2.00	1,830.00	2.00	1,830.00		1,830.00
27	2" COPPER SERVICE PIPE (WATER SERVICE)	75.00	LF	87.30	6,547.50	108.00	9,428.40	108.00	9,428.40		9,428.40
28	CONNECT TO EXISTING SANITARY MAIN (SANITARY)	1.00	EA	1,250.00	1,250.00	1.00	1,250.00	1.00	1,250.00		1,250.00
29	8" PVC PIPE SEWER (SDR 35) (SANITARY)	12.00	LF	87.20	1,046.40	6.40	558.08	6.40	558.08		558.08
30	4" PVC PIPE SEWER (SDR-26) (SANITARY)	130.00	LF	71.15	9,249.50	138.00	9,818.70	138.00	9,818.70		9,818.70
31	SANITARY CLEANOUT	2.00	EA	985.00	1,970.00	1.00	985.00	1.00	985.00		985.00
32	MANHOLE (SANITARY)	1.00	EA	5,360.00	5,360.00	1.00	5,360.00	1.00	5,360.00		5,360.00
33	CASTING ASSEMBLY (SANITARY MANHOLE)	1.00	EA	905.00	905.00	1.00	905.00	1.00	905.00		905.00
34	6" PERFORATED PVC STORM PIPE (DRAINTILE)	1,300.00	LF	32.55	42,315.00	1,216.00	39,580.80	1,216.00	39,580.80		39,580.80
35	CONSTRUCT DRAINTILE CLEANOUT	10.00	EA	1,085.00	10,850.00	10.00	10,850.00	10.00	10,850.00		10,850.00
36	12" STORM PIPE (STORM)	1,100.00	LF	94.65	104,115.00	1,099.30	104,048.75	1,099.30	104,048.75		104,048.75
37	CONSTRUCT DRAINAGE STRUCTURE (4022, 48") (CATCH	9.00	EA	3,230.00	29,070.00	9.00	29,070.00	9.00	29,070.00		29,070.00
38	CONSTRUCT DRAINAGE STRUCTURE OVER EXISTING STORM	1.00	EA	8,520.00	8,520.00	1.00	8,520.00	1.00	8,520.00		8,520.00
39	CASTING ASSEMBLY (STORM)	10.00	EA	980.00	9,800.00	10.00	9,800.00	10.00	9,800.00		9,800.00
40	STABILIZED AGGREGATE BASE (CLASS 5 AGGREGATE) (P)	2,500.00	CY	21.20	53,000.00	1,600.00	33,920.00	2,500.00	53,000.00		53,000.00
41	PARKING LOT TYPE SP 9.5 WEARING COURSE MIXTURE	170.00	TON	134.65	22,890.50	177.40	23,886.91	177.40	23,886.91		23,886.91
42	PARKING LOT TYPE SP 9.5 NON-WEARING COURSE MIXTURE	170.00	TON	166.15	28,245.50	247.41	41,107.17	247.41	41,107.17		41,107.17

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Progress Estimate - Unit Price Work **Contractor's Application for Payment**

Owner:	CITY OF WABASHA	**Owner's Project No.:**	
Engineer:	BOLTON & MENK	**Engineer's Project No.:**	0H1.128626
Contractor:	PEMBER COMPANIES	**Agency's Project No.:**	
Project:	ATHLETIC PARK RELOCATION PROJECT		
Contract:			

Application No.: 5 **Application Period:** **From** 11/01/23 **to** 11/17/23 **Application Date:** 11/30/23

A	B	C	D	E	F	F1	F2	G	H	I	J
		Contract Information				Previous Estimate		Work Completed			
Bid Item No.	Description	Item Quantity	Units	Unit Price ($)	Value of Bid Item (C X E) ($)	Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) ($)	Materials Currently Stored (not in G) ($)	Work Completed and Materials Stored to Date (H + I) ($)
43	PARKING LOT BITUMINOUS MATERIAL FOR TACK COAT	150.00	GAL	5.55	832.50	50.00	277.50	50.00	277.50		277.50
44	BITUMINOUS PATCH	75.00	SY	83.40	6,255.00	55.20	4,603.68	55.20	4,603.68		4,603.68
45	BITUMINOUS TRAIL, 8' WIDE	470.00	SY	39.00	18,330.00	394.70	15,393.30	394.70	15,393.30		15,393.30
46	CONCRETE CURB AND GUTTER (B612)	370.00	LF	22.85	8,454.50	361.00	8,248.85	361.00	8,248.85		8,248.85
47	CONCRETE CURB AND GUTTER (B618)	25.00	LF	38.55	963.75	28.00	1,079.40	28.00	1,079.40		1,079.40
48	4 INCH CONCRETE WALK	5,680.00	SF	6.70	38,056.00	5,116.50	34,280.55	5,116.50	34,280.55		34,280.55
49	6 INCH CONCRETE WALK	4,465.00	SF	8.70	38,845.50	6,764.50	58,851.15	6,764.50	58,851.15		58,851.15
50	6 INCH CONCRETE PEDESTRIAN RAMP	240.00	SF	10.75	2,580.00	309.00	3,321.75	309.00	3,321.75		3,321.75
51	TRUNCATED DOMES	51.00	SF	50.20	2,560.20	44.00	2,208.80	60.00	3,012.00		3,012.00
52	6 INCH REINFORCED HOCKEY RINK CONCRETE	261.00	CY	737.00	192,357.00	267.00	196,779.00	267.00	196,779.00		196,779.00
53	HOCKEY RINK SLAB REINFORCING	6,440.00	LBS	3.10	19,964.00	5,729.00	17,759.90	5,729.00	17,759.90		17,759.90
54	4 INCH CONCRETE MAINTENANCE STRIP (18" WIDTH)	745.00	LF	42.35	31,550.75	192.00	8,131.20	192.00	8,131.20		8,131.20
55	SIGN TYPE C (HANDICAP PARKING AND ACCESS AISLE SIGNS)	3.00	EA	91.00	273.00	-	-	2.00	182.00		182.00
56	SIGN POST	3.00	EA	318.50	955.50	-	-	-	-		-
57	PAVT MSSG - WHITE PAINT (HANDICAP SYMBOL)	2.00	EA	63.65	127.30	2.00	127.30	2.00	127.30		127.30
58	4 INCH SOLID LINE WHITE PAINT (PARKING LOT)	1,500.00	LF	1.80	2,700.00	1,421.00	2,557.80	1,421.00	2,557.80		2,557.80
59	TURF ESTABLISHMENT - SPORTS FIELD SEED MIX	600.00	LBS	3.50	2,100.00	300.00	1,050.00	300.00	1,050.00		1,050.00
60	TURF ESTABLISHMENT - 25-151-HIGH MAINTENANCE TURF	720.00	LBS	3.50	2,520.00	360.00	1,260.00	360.00	1,260.00		1,260.00
61	TURF ESTABLISHMENT-25-131-LOW MAINTENANCE TURF	45.00	LBS	3.50	157.50	22.50	78.75	22.50	78.75		78.75
62	HYDRAULIC MATRIX, TYPE MULCH	6.00	ACRE	10,000.00	60,000.00	6.00	60,000.00	6.00	60,000.00		60,000.00
63	ROLLED EROSION PREVENTION PRODUCT, CATEGORY 20	200.00	SY	3.20	640.00	-	-	-	-		-
64	MODULAR BLOCK RETAINING WALL	90.00	SF	119.00	10,710.00	90.00	10,710.00	90.00	10,710.00		10,710.00
65	BASKETBALL HOOP	2.00	EA	6,310.00	12,620.00	2.00	12,620.00	2.00	12,620.00		12,620.00
66	BASKETBALL COURT PAINT LINES	610.00	LF	1.55	945.50	-	-	-	-		-
67	HOCKEY RINK DASHER BOARDS	1.00	LS	129,000.00	129,000.00	-	-	1.00	129,000.00		129,000.00
68	ELECTRICAL SERVICE/CONTROL CABINET	1.00	LS	10,235.00	10,235.00	0.80	8,188.00	0.80	8,188.00		8,188.00
69	RECEPTACLE STANCHION	2.00	EA	1,285.00	2,570.00	2.00	2,570.00	2.00	2,570.00		2,570.00
70	3/4" NON-METALLIC CONDUIT, SCH 40	115.00	LF	3.15	362.25	150.00	472.50	150.00	472.50		472.50
71	1" NON-METALLIC CONDUIT, SCH 40	752.00	LF	3.60	2,707.20	710.00	2,556.00	710.00	2,556.00		2,556.00
72	1-1/4" NON-METALLIC CONDUIT, SCH 40	635.00	LF	4.50	2,857.50	580.00	2,610.00	580.00	2,610.00		2,610.00
73	2" NON-METALLIC CONDUIT, SCH 40	356.00	LF	6.90	2,456.40	332.00	2,290.80	332.00	2,290.80		2,290.80
74	UNDERGROUND WIRE 1 C#3/0 AWG	820.00	LF	6.00	4,920.00	656.00	3,936.00	656.00	3,936.00		3,936.00
75	UNDERGROUND WIRE 1 C#10 AWG	1,876.00	LF	0.90	1,688.40	1,500.00	1,350.00	1,500.00	1,350.00		1,350.00
76	UNDERGROUND WIRE 1 C#4 AWG	2,555.00	LF	2.35	6,004.25	2,044.00	4,803.40	2,044.00	4,803.40		4,803.40
77	HANDHOLE	3.00	EA	1,120.00	3,360.00	3.00	3,360.00	3.00	3,360.00		3,360.00
78	LIGHTING UNIT TYPE A-PARKING LOT LIGHT (LIGHT AND	2.00	EA	5,375.00	10,750.00	2.00	10,750.00	2.00	10,750.00		10,750.00
79	LIGHT FOUNDATION TYPE A (FUTURE TRAIL LIGHTING)	4.00	EA	1,035.00	4,140.00	4.00	4,140.00	4.00	4,140.00		4,140.00
80	SCOREBOARD ELECTRICAL	2.00	EA	815.00	1,630.00	1.60	1,304.00	1.60	1,304.00		1,304.00
81	BASES, HOME PLATE, AND PITCHING RUBBER	2.00	EA	2,645.00	5,290.00	-	-	1.50	3,967.50		3,967.50
82	AGLIME SURFACING (P)	835.00	TON	74.25	61,998.75	835.00	61,998.75	835.00	61,998.75		61,998.75
83	18' HT. GALVANIZED CHAIN LINK FENCE - BACKSTOP	150.00	LF	270.40	40,560.00	152.00	41,100.80	152.00	41,100.80		41,100.80
84	8' HT. GALVANIZED CHAIN LINK FENCE	40.00	LF	91.00	3,640.00	40.00	3,640.00	40.00	3,640.00		3,640.00
85	SPECTATOR BLEACHER PADS (CV)	24.00	CY	36.10	866.40	24.00	866.40	24.00	866.40		866.40

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Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner: CITY OF WABASHA
Engineer: BOLTON & MENK
Contractor: PEMBER COMPANIES
Project: ATHLETIC PARK RELOCATION PROJECT
Contract:

Owner's Project No.:
Engineer's Project No.: 0H1.128626
Agency's Project No.:

Application No.: 5 **Application Period:** From 11/01/23 to 11/17/23 **Application Date:** 11/30/23

A	B	C	D	E	F	F1	F2	G	H	I	J
		Contract Information				Previous Estimate		Work Completed			
Bid Item No.	Description	Item Quantity	Units	Unit Price ($)	Value of Bid Item (C X E) ($)	Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) ($)	Materials Currently Stored (not in G) ($)	Work Completed and Materials Stored to Date (H + I) ($)
86	SPORT COURT TYPE SP 9.5 WEAR COURSE MIXTURE	1,190.00	SY	13.10	15,589.00	-	-	-	-		-
87	SPORT COURT TYPE SP 9.5 BINDER COURSE MIXTURE	1,190.00	SY	18.90	22,491.00	-	-	-	-		-
88	SPORT COURT BITUMINOUS MATERIAL FOR TACK COAT	120.00	GAL	5.55	666.00	-	-	-	-		-
89	ACRYLIC SPORT COURT SURFACING INCLUDING COURT	1,190.00	SY	15.90	18,921.00	-	-	-	-		-
90	PICKLEBALL NET AND POST SYSTEM	2.00	EA	3,345.00	6,690.00	1.00	3,345.00	1.50	5,017.50		5,017.50
91	TENNIS NET AND POST SYSTEM	1.00	EA	3,730.00	3,730.00	0.50	1,865.00	0.70	2,611.00		2,611.00
92	10' HT. GALVANIZED CHAIN LINK FENCE (TENNIS ENDS)	152.00	LF	112.70	17,130.40	152.00	17,130.40	152.00	17,130.40		17,130.40
93	6' HT. GALVANIZED CHAIN LINK FENCE (TENNIS SIDES +	320.00	LF	53.05	16,976.00	204.00	10,822.20	204.00	10,822.20		10,822.20
94	4' HT. GALVANIZED CHAIN LINK FENCE (PICKLEBALL EAST	50.00	LF	58.85	2,942.50	61.00	3,589.85	61.00	3,589.85		3,589.85
95	6' HT. GALVANIZED CHAIN LINK FENCE SINGLE GATE, 4' WIDE	2.00	EA	482.50	965.00	2.00	965.00	2.00	965.00		965.00
96	6' HT. GALVANIZED CHAIN LINK FENCE DOUBLE GATE, 10'	1.00	EA	1,115.00	1,115.00	1.00	1,115.00	1.00	1,115.00		1,115.00
97	4' HT. GALVANIZED CHAIN LINK FENCE DOUBLE GATE, 10'	1.00	EA	865.00	865.00	1.00	865.00	1.00	865.00		865.00
98	POST TENSION CONCRETE	10,575.00	SF	14.25	150,693.75	10,575.00	150,693.75	10,684.40	152,252.70		152,252.70
99	SPORT COURT TYPE SP 9.5 WEAR COURSE MIXTURE	(1,190.00)	SY	13.05	(15,529.50)	-	-	-	-		-
100	SPORT COURT TYPE SP 9.5 BINDER COURSE MIXTURE	(1,190.00)	SY	18.85	(22,431.50)	-	-	-	-		-
101	BITUMINOUS MATERIAL FOR TACK COAT (CREDIT)	(120.00)	GAL	5.55	(666.00)	-	-	-	-		-
102	12 INCH CONCRETE MAINTENANCE STRIP (18" WIDTH)	545.00	LF	45.00	24,525.00	553.00	24,885.00	553.00	24,885.00		24,885.00
103	4 INCH CONCRETE MAINTENANCE STRIP (18" WIDTH)(CREDIT)	(545.00)	LF	38.85	(21,173.25)	-	-	-	-		-
104	HOCKEY RINK LIGHT POLE FOUNDATION	2.00	EA	2,740.00	5,480.00	2.00	5,480.00	2.00	5,480.00		5,480.00
105	HOCKEY RINK LIGHT POLE AND FIXTURES	2.00	EA	220.60	441.20	-	-	2.00	441.20		441.20
106	1" NON-METALLIC CONDUIT, SCH 40	290.00	LF	3.55	1,029.50	290.00	1,029.50	290.00	1,029.50		1,029.50
107	UNDERGROUND WIRE 1 C#8 AWG	1,110.00	LF	1.35	1,498.50	888.00	1,198.80	888.00	1,198.80		1,198.80
108	HANDHOLE	1.00	EA	1,120.00	1,120.00	1.00	1,120.00	1.00	1,120.00		1,120.00
		-	-	-	-		-		-		-
				Original Contract Totals	**$ 1,681,840.15**		**$ 1,487,410.36**		**$ 1,669,486.71**	**$ -**	**$ 1,669,486.71**
					Change Orders						
CO1-1	BITUMINOUS TRAIL, 8' WIDE	413.00	SY	39.90	16,478.70	468.40	18,689.16	468.40	18,689.16		18,689.16
CO1-2	6 INCH CONCRETE PEDESTRIAN RAMP	48.00	SF	10.70	513.60	48.00	513.60	48.00	513.60		513.60
CO1-3	TRUNCATED DOMES	16.00	SF	50.14	802.24	16.00	802.24	16.00	802.24		802.24
CO1-4	REMOVE CURB AND GUTTER	11.00	LF	11.75	129.25	25.00	293.75	25.00	293.75		293.75
CO1-5	YARD HYDRANT CONNECTION AT HOCKEY RINK	1.00	LS	1,826.96	1,826.96	1.00	1,826.96	1.00	1,826.96		1,826.96
CO2-1	REWIRE CITY HALL ELECTRIAL SERVICES	1.00	LS	3,493.60	3,493.60	1.00	3,493.60	1.00	3,493.60		3,493.60
				Change Order Totals	**$ 23,244.35**		**$ 25,619.31**		**$ 25,619.31**	**$ -**	**$ 25,619.31**
					Original Contract and Change Orders						
				Project Totals	**$ 1,705,084.50**		**$ 1,513,029.67**		**$ 1,695,106.02**	**$ -**	**$ 1,695,106.02**

EJCDC C-620 Contractor's Application for Payment
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City Council Regular **10. 1.**

Meeting Date: 12/05/2023

ITEM TITLE: RESOLUTION 42-2023 Resolution Appointing New Emergency Management Director

DEPARTMENT: Administration

PURPOSE:

ITEM SUMMARY:

The City Council appoints the emergency management director according to City Code. Riley Costello, Assistant Public Works Director, would like to serve in this role and Fire Chief Darren Sheeley is willing to train him and support him in the role next year. Riley Costello is interested in helping the City be able to prepare and respond to disasters.

Attachments

Resolution for Emergency Management Director

CITY OF WABASHA, MINNESOTA
CITY COUNCIL RESOLUTION 42-2023
RESOLUTION APPOINTING NEW EMERGENCY MANAGEMENT DIRECTOR

WHEREAS, according to City Code 33.03, the Council appoints an emergency management director and is responsible for the organization, administration, and operation of the emergency preparedness organization, subject to the direction and control of Council,

WHEREAS, the duties include city representation at emergency management conferences and meetings, planning for emergencies, training for emergencies, disaster response, cooperation with other departments, coordinating activities of emergency management, and other duties as outlined in 33.04 Powers and duties of the Director,

WHEREAS, Darren Sheeley, Fire Chief, has faithfully served in this role for 8 years and helped the City of Wabasha in its preparedness for disasters and disaster response, and is willing to train and support his successor in this role as he prepares to transition a number of fire chief duties that he has held,

WHEREAS, Riley Costello, Assistant Public Works Director would like to serve in this role and brings a skillset in project management, experience providing valuable service to Wabasha during the 2023 flood, including support with extensive FEMA documentation and his supervisor, Tony Johnson, supports him in taking on this role,

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF WABASHA, MINNESOTA:

As of January 1st, 2023, Riley Costello is appointed as the Emergency Management Director for the City of Wabasha.

BE IT FURTHER RESOLVED the Council commends Darren Sheeley for his service to the Wabasha community as its emergency management director for 8 years, his knowledge, dedication to the position,

BE IT FURTHER RESOLVED that Council will compensate Riley Costello $2500 in a stipend for serving in this role plus reimbursement for expenses as emergency management director and the amount approved annually by Council in the budget,

BE IT FURTHER RESOLVED, That during a declared disaster that has been declared by the Mayor, an additional hourly rate will be set by Council to recognize the additional hours that may be required of the position.

City Council Regular **10. 2.**

Meeting Date: 12/05/2023

ITEM TITLE: 2024 Budget/Levy Discussion

DEPARTMENT: Administration

PURPOSE:

Review and discussion on the proposed 2024 Levy.

ITEM SUMMARY:

A copy of the budget presentation is available online: https://www.wabasha.org/wp-content/uploads/2024-Budget-Workshop-Presentation-December-Final.pdf.

https://www.wabasha.org/budget/

Attachments

2024 BUDGET WORKSHEET December 2023

Budget Executive Summary





City of Wabasha
2024 Budget







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Library 6
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Participants

Mayor

Emily Durand

City Council

1st Ward

John Friedmeyer

Dean Meurer

2nd Ward

Brian Wodele

Timothy Wallerich

3rd Ward

Eugene Jensen

Jeff Sulla

City Staff

Caroline Gregerson: City Administrator

Ryan Marking: Ambulance Director

Darren Sheeley: Fire Chief

Bev Hall: Library Director

Joe Stark: Police Chief

Tony Johnson: Public Works Director

Wendy Busch: City Clerk/Planning Assistant

Tyler Grabau: Finance Director

Executive Summary

Dear Mayor Emily Durand and City Council Members:

The City Administrator must prepare an annual budget and present it to City Council. The following 2024 $3,961,705 budget report represents a summary of the adopted proposals for all services provided by the city in 2024[1] and reflects an 6.0% levy increase. City staff and City Council participated in a budget workshop on August 22nd. The 2024 Budget maintains current service levels, retains high quality and dedicated staff, and uses taxpayer dollars responsibly.

The increases in taxes for 2024 are the cost to retain services.

- An overall 15.7% operating costs increase but the impact to taxpayers remained lower due to overall 16% increase in revenues like additional local aid from the State, increases in fees like ambulance revenues.
- Overall, the highest increase was wages, due to the nature of city services. Employees received a 3% general wage increase and qualifying non-union employees received a 2% step increase.
- The ambulance service added a full-time paramedic position but this position is anticipated to support additional revenues from Advanced Life Support (ALS) transfers. The Wabasha Ambulance Service has been successful in obtaining commitments from townships to support the service.
- The City retired debt this year on street projects and replaced that debt with new payments for the downtown street project and Athletic Field project. The City has in its long-term financial plan has plans to also take on additional street projects through borrowing as well. There was a net savings of $130,000 in debt payments in 2024.
- The City increased its capital improvement contribution by $175,000, through additional funds from the State of Minnesota for Local Government Aid (LGA) and public safety ($113,336). The public safety grant allowed the City in 2024 to purchase a new squad care and expand the fire station.
- Health care cost increased by $56,000 this year.
- Over the past 6 years, operating expenses have increased 39%, with overall revenues increasing by 26%. Historically operating increases are due to adding positions for police, ambulance, and a finance director, as well as increases in wages, insurance, fuel, IT.

[1] *Does not include Utilities (Water and Sewer) budget which is adopted separately.*

2023 Highlights



The City of Wabasha made major gains on key Council priorities with maintaining our aging infrastructure, increasing ambulance revenues, control over placement of dredged sand in Wabasha. City of Wabasha staff continued to provide excellent service to citizens in the area of public safety, public works, community development.

Major Projects



- The City completed reconstruction on Main Street this year, investing $2,839,154.65 in replacing 100 year plus sewer and water lines, adding better pedestrian access to Main Street. Of the total, $530,000 was reimbursed through a grant. The City also saved over $558,766 for taxpayers by obtaining low-interest loan financing through the State of Minnesota PFA fund. This project was a long-held priority for the utilities department due to the number of leaks and issues with the system in this area.
- The Port Authority and City of Wabasha finalized their partnership with the US Army Corps of Engineers, which will create a mutually beneficial partnership to remove dredged material from the Mississippi River.



- The City invested $2,047,979 in a new athletic field, adding new baseball and softball fields, a hockey rink, pickleball, and tennis courts. A warming house and concessions will be completed next year. Thanks to the generosity of the community and the DNR grant, over $630,000 was raised in grants and donations towards the project.
- In addition, public works, ambulance, police, collected expended $76,000 in grant funds to purchase new equipment, plant trees, improve Veteran's Park, train staff, and implement seat belt safety measures, support emergency preparedness.
- The Wabasha Fire Department received an air boat valued at $130,000 that will assist with water safety rescues. This was thanks to partnering with the County on an $85,000 grant.
- First year with new riverfront dock in operation.
- City staff and the Port Authority awarded $166,000 in additional grants to help downtown businesses improve their HVAC systems.
- Public works and emergency management departments came together to respond to the spring flooding by cleaning up parks, removing debris, barricading streets, and ensuring the wastewater system continued to run smoothly.



Public Safety



- Police responded to 4,555 calls for service in 2023. Police also performed 9 drug-related investigations. The police department has the largest budget and accounts for 30% of the budget.
- Wabasha Fire Department grew this year to 31 fire fighters and they responded to 104 calls for service. The calls include fires, motor vehicle crashes, hiking trail emergencies, lift assists, and water rescues. $10,000 for equipment replacement from gambling proceeds donated back to the City of Wabasha.
- Wabasha Ambulance Service responded to 635 calls for service (heart attacks, strokes, diabetic emergencies, trauma, and crashes). There were 100+ more calls this year than last year. Wabasha became a part-time advanced life support service, which allows the service to provide more advanced types of care to patients in critical condition. It also allows WAS to support St. Elizabeth's in taking inter-hospital transfer services. Overall service revenues increased by 46%.
- 18 volunteers and four staff members provided 17,500 of EMS coverage a year.



Public Works



- Kept 28 miles of streets plowed, 5 miles of sidewalks, bike paths, 6 parking lots cleared of snow in winter.
- Mowed, trimmed, and maintained 56.56 acres of 24 parks, city properties weekly in summer.
- Managed 50 campsites, one public dock, and 40 boats slips, with 100% occupancy for summer season. Generated over $200,000 in revenue for the City of Wabasha.
- Their work culminated in 2113 work orders over the year ranging from planting over 233 trees, improving Veteran's Park, cleaning up Beach Park, and installing new boat docks at the Eagle Center and Ike's Park.
- Utilities is rehabbing an old city well. Received state-wide condemnation for wastewater treatment plant and passed all water tests.
- Opened the City Pool with 2,123 paid visitors, 330 free student passes (funded by the Wabasha-Kellogg Foundation). Provided 280 swimming lessons to area residents.



Library

- 29,563 visits to the library, 1820 public Internet computer sessions, 40,055 physical media circulation, and 4568 participants in 156 programs.
- The library offered a range of stellar programming from community story time, author visits, Art in the Park, Winter Reading Challenges, Travel Clubs, Bird City Education and more.

Story Time with Wabasha Public Safety 1

Capital Improvement Plan

Items in the 2024 Capital Improvement Plan includes Mill and Overlay Street repaving, an expansion for the fire department for additional storage, critical repairs for the Wabasha pool, and a new police car.

Conclusion

2023 proved to be a significant year for the City of Wabasha in accomplishing strategic goals across all departments. The projects completed in 2023 will set our organization and community up for success into the future, and continue to make Wabasha an attractive place to live, visit, and open a business.

This budget and document would not be possible without the talented and dedicated department heads and staff that Wabasha employs. Our team works collectively to ensure that we provide the highest quality of service with integrity, fiscal responsibility, and respect.

Thank you for your time and effort reviewing the 2024 Budget.

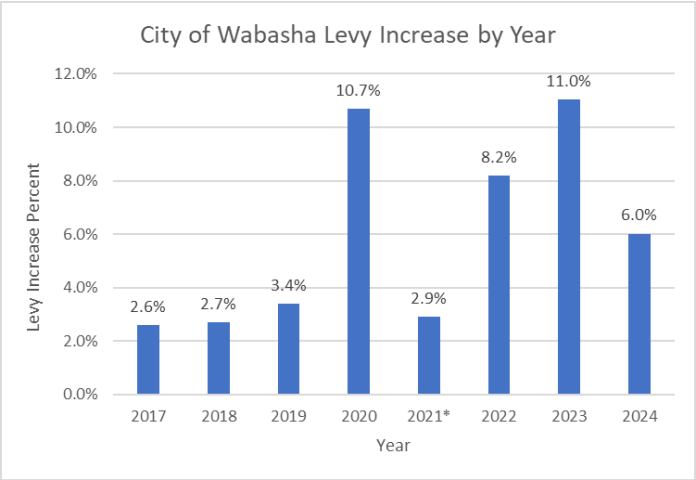
Respectfully Submitted,

Caroline Gregerson

Caroline Gregerson, City Administrator

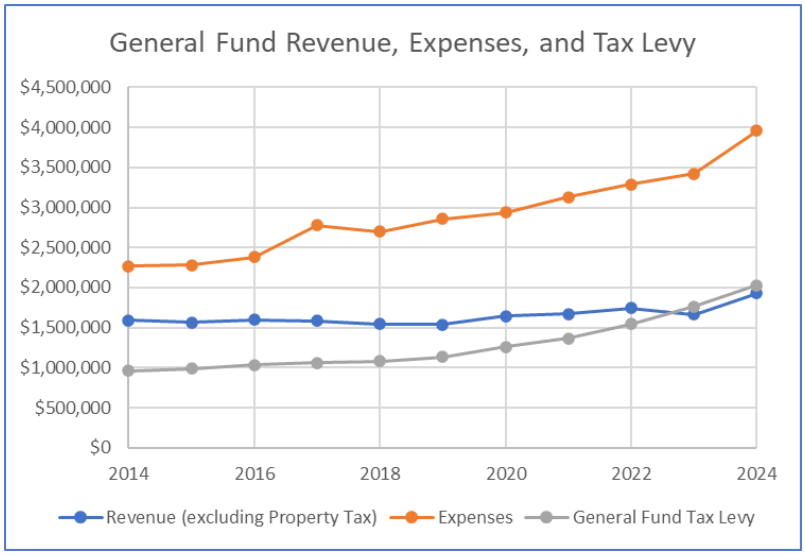
Budget Overview

Property Taxes



The City of Wabasha property tax levy is set each year by the Wabasha City Council. The current 2024 budget levy increase is 6.02%. The historical increases in the tax levy in the graphs below are due to adding the equivalent of 4.3 positions to the budget. They are: four full-time EMS employees, one full-time police officer (from part-time), and a finance director (0.9). Revenues were flat or declining, until this year where they increased significantly for the first time in many years. [2]

[2] *Levy would have been a 5.9% in 2021 but actual impact was 2.9% due to a de-certified TIF.
** 2024 is proposed.



Property Tax Impact of Proposed Budget



Other Taxing Units

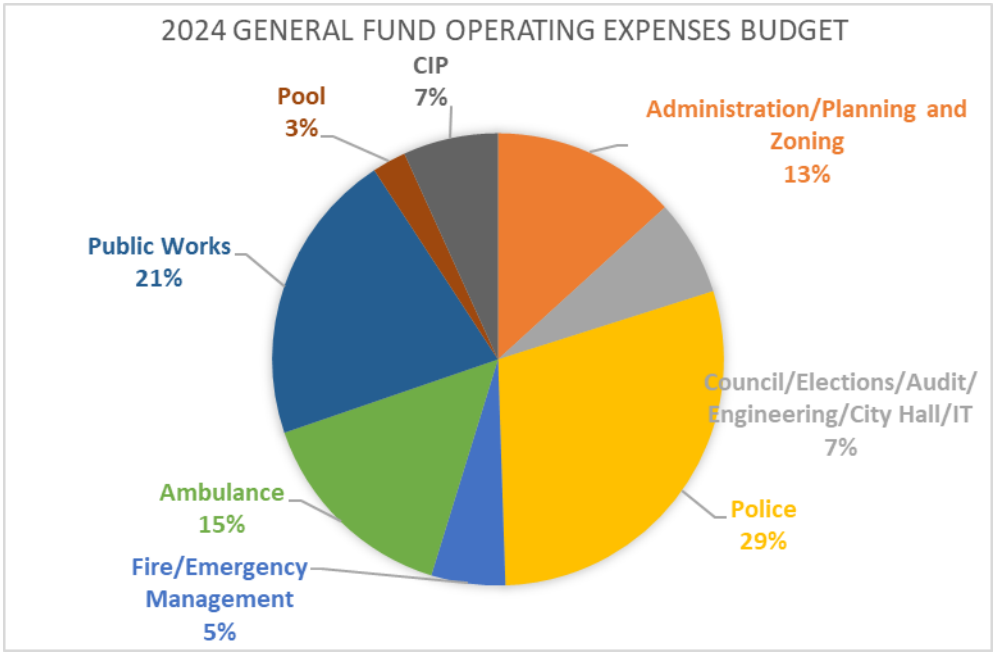
Property tax bills also include taxes levied by other entities which have overlying taxing authority. The City of Wabasha has two other taxing bodies which overlap the city: Wabasha County and School District 811.

P.O. Box 268, Wabasha, MN 55981
Phone 651-565-4568 Fax 651-565-4569
Website: www.wabasha.org

City Services Funded by Property Taxes

Residents receive a variety of City services. The cost of City services in 2024 for the owner of a $200,000 valued home is estimated to be $126 per month. The image below provides a breakdown of the services provided using property taxes.





General Fund Operating Expense Budget Comparison: 2023 to 2024	
2023 General Fund Operating Expense Budget	**$3,424,305**
2024 Increases:	
General Fund Payroll ($40k is full-time Ambulance $13k is part time EMT)	$133,234
CIP Contribution	$75,000
Health Insurance	$56,076
Fire Relief Pension (Passthrough)	$35,000
Ambulance Medical Supplies/Contractor Fees	$18,000
Reception Center grant (Offset by Reception Center grant revenue)	$15,570
Street Light Fees (Offset by Street Light Revenue)	$14,962
Election Expenses (Three Elections)	$11,700
Police Overtime	$11,000
Police Liability Insurance/Workers Comp	$11,000
PERA Contributions	$9,410
IT Fees	$9,000
Engineering Fees	$9,000
FICA Contributions	$8,943
Employee H.S.A. Contributions (Passthrough)	$7,440
Fire Uniforms and Radios	$6,500
Fire Electric/Gas and Continuing Ed	$6,000
Pool Payroll	$6,000
Fire Payroll	$5,706
Accounting Fees	$5,000
Snow Removal	$5,000
Street Maintenance	$5,000
Engineering Fees	$5,000
Public Works Motor Fuels	$5,000
Building Inspector Fees	$4,000
Planning Contractor Fees	$3,000
Fire Equipment Replacement	$3,000
Dental Insurance	$2,778
Medicare Contributions	$2,217
Emergency Management: Flood Preparation	$2,000
Life Insurance	$1,882
Inflation/Miscellaneous Cost Increases	$43,982
2024 General Fund Operating Expense Budget	**$3,961,705**

Dollar Amount Change (2023 to 2024)	$537,400
Percent Change (2023 to 2024)	15.7%

A comparison of the budget since last year, demonstrates that the majority of the increase is due to wages and benefits.

Capital Improvement Plan

Approved by Council.

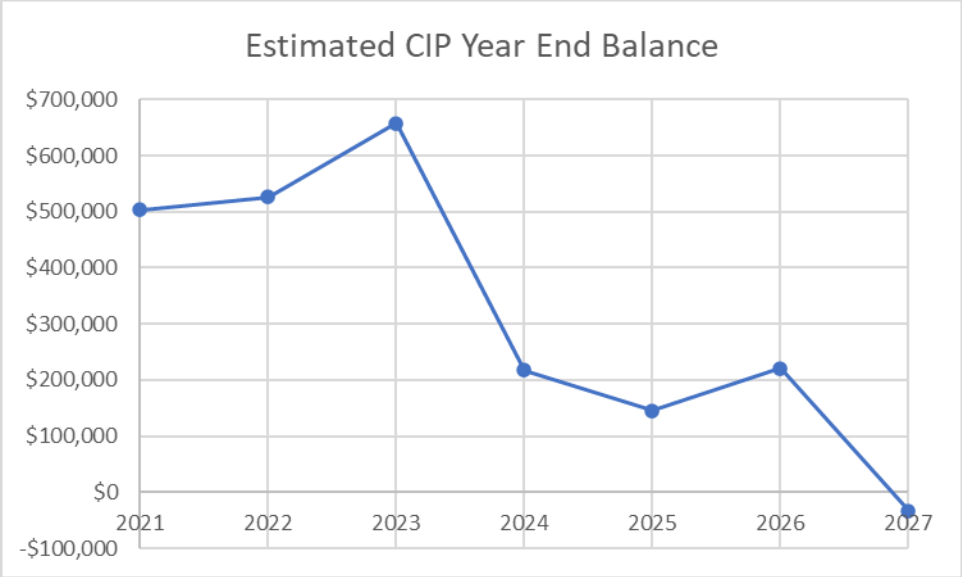
City of Wabasha, Minnesota

Capital Improvement Plan

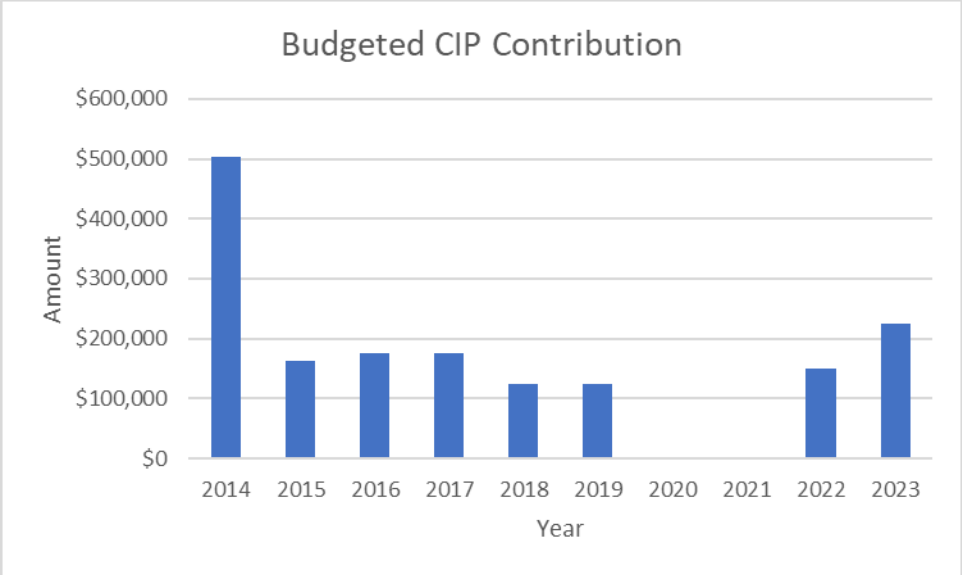
2024 thru 2025

PROJECTS BY FUNDING SOURCE

Source	Project #	2024	2025	2-Year Total
Capital Improvement Fund				
City Hall Carpet Replacement	*24-ADMIN-01*		5,000	*5,000*
Fire Station Improvements	*24-FIRE-01*	286,664		*286,664*
Fire Hall Election Improvements	*24-FIRE-03*	10,000		*10,000*
Skate Park Ramp Repair	*24-PARKS-01*	30,000		*30,000*
Replace Lifeguard Stands	*24-POOL-01*	5,400		*5,400*
Pool Skimmer/Fixing Leaks	*24-POOL-02*	105,000		*105,000*
John Deere Z930M Ztrak	*24-PW-01*	8,910		*8,910*
Replace 972	*25-AMB-03*		278,500	*278,500*
Dog Park 2025	*25-PARKS-01*		50,000	*50,000*
2025 Storm Sewer Maintenance	*25-PARKS-04*		10,000	*10,000*
Ambulance Doors and Windows	*AMB D&W*	25,000		*25,000*
Mill and Overlay (Street Repaving) 2023 & 2024	*M&O*	200,000		*200,000*
Library Building Maintenance	*MAINTENANCE*	5,000	5,000	*10,000*
Ongoing Equipment Replacement	*POLICE OER*	9,000	9,000	*18,000*
Toolcat Revolving Purchase	*PW Toolcat*	5,000	5,000	*10,000*
Sidewalks	*SIDEWALKS*		10,000	*10,000*
Police Squad Car	*SQUAD CAR*	50,000		*50,000*
Capital Improvement Fund Total		**739,974**	**372,500**	***1,112,474***
Fundraising				
Warming House/Concession Stand/Restroom	*24-PARKS-02*	169,313		*169,313*
Fundraising Total		**169,313**	**0**	***169,313***
Grants				
Fire Station Improvements	*24-FIRE-01*	113,336		*113,336*
Replace 972	*25-AMB-03*		50,000	*50,000*
Grants Total		**113,336**	**50,000**	***163,336***
GRAND TOTAL		**1,022,623**	**422,500**	***1,445,123***



Assumes a $225,000 CIP contribution each year plus $75,000 in Franchise Fee revenue.



Estimated CIP Year End Balance				
Year	Beginning Balance	Contributions	Requests	Ending Balance
2023	$526,631	$242,000	-$110,780	$657,851
2024	$657,851	$300,000	-$739,974	$217,877
2025	$217,877	$300,000	-$372,500	$145,377
2026	$145,377	$300,000	-$224,000	$221,377
2027	$221,377	$300,000	-$554,000	-$32,623

Assumes a $225,000 CIP contribution each year plus $75,000 in Franchise Fee revenue.





City of Wabasha
2024 Budget







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Participants

Mayor

Emily Durand

City Council

1st Ward

John Friedmeyer

Dean Meurer

2nd Ward

Brian Wodele

Timothy Wallerich

3rd Ward

Eugene Jensen

Jeff Sulla

City Staff

Caroline Gregerson: City Administrator

Ryan Marking: Ambulance Director

Darren Sheeley: Fire Chief

Bev Hall: Library Director

Joe Stark: Police Chief

Tony Johnson: Public Works Director

Wendy Busch: City Clerk/Planning Assistant

Tyler Grabau: Finance Director

Executive Summary

Dear Mayor Emily Durand and City Council Members:

The City Administrator must prepare an annual budget and present it to City Council. The following 2024 $3,961,705 budget report represents a summary of the adopted proposals for all services provided by the city in 2024[1] and reflects an 6.0% levy increase. City staff and City Council participated in a budget workshop on August 22nd. The 2024 Budget maintains current service levels, retains high quality and dedicated staff, and uses taxpayer dollars responsibly.

The increases in taxes for 2024 are the cost to retain services.

- An overall 15.7% operating costs increase but the impact to taxpayers remained lower due to overall 16% increase in revenues like additional local aid from the State, increases in fees like ambulance revenues.
- Overall, the highest increase was wages, due to the nature of city services. Employees received a 3% general wage increase and qualifying non-union employees received a 2% step increase.
- The ambulance service added a full-time paramedic position but this position is anticipated to support additional revenues from Advanced Life Support (ALS) transfers. The Wabasha Ambulance Service has been successful in obtaining commitments from townships to support the service.
- The City retired debt this year on street projects and replaced that debt with new payments for the downtown street project and Athletic Field project. The City has in its long-term financial plan has plans to also take on additional street projects through borrowing as well. There was a net savings of $130,000 in debt payments in 2024.
- The City increased its capital improvement contribution by $175,000, through additional funds from the State of Minnesota for Local Government Aid (LGA) and public safety ($113,336). The public safety grant allowed the City in 2024 to purchase a new squad care and expand the fire station.
- Health care cost increased by $56,000 this year.
- Over the past 6 years, operating expenses have increased 39%, with overall revenues increasing by 26%. Historically operating increases are due to adding positions for police, ambulance, and a finance director, as well as increases in wages, insurance, fuel, IT.

[1] *Does not include Utilities (Water and Sewer) budget which is adopted separately.*

2023 Highlights



The City of Wabasha made major gains on key Council priorities with maintaining our aging infrastructure, increasing ambulance revenues, control over placement of dredged sand in Wabasha. City of Wabasha staff continued to provide excellent service to citizens in the area of public safety, public works, community development.

Major Projects



- The City completed reconstruction on Main Street this year, investing $2,839,154.65 in replacing 100 year plus sewer and water lines, adding better pedestrian access to Main Street. Of the total, $530,000 was reimbursed through a grant. The City also saved over $558,766 for taxpayers by obtaining low-interest loan financing through the State of Minnesota PFA fund. This project was a long-held priority for the utilities department due to the number of leaks and issues with the system in this area.
- The Port Authority and City of Wabasha finalized their partnership with the US Army Corps of Engineers, which will create a mutually beneficial partnership to remove dredged material from the Mississippi River.



- The City invested $2,047,979 in a new athletic field, adding new baseball and softball fields, a hockey rink, pickleball, and tennis courts. A warming house and concessions will be completed next year. Thanks to the generosity of the community and the DNR grant, over $630,000 was raised in grants and donations towards the project.
- In addition, public works, ambulance, police, collected expended $76,000 in grant funds to purchase new equipment, plant trees, improve Veteran's Park, train staff, and implement seat belt safety measures, support emergency preparedness.
- The Wabasha Fire Department received an air boat valued at $130,000 that will assist with water safety rescues. This was thanks to partnering with the County on an $85,000 grant.
- First year with new riverfront dock in operation.
- City staff and the Port Authority awarded $166,000 in additional grants to help downtown businesses improve their HVAC systems.
- Public works and emergency management departments came together to respond to the spring flooding by cleaning up parks, removing debris, barricading streets, and ensuring the wastewater system continued to run smoothly.



Public Safety



- Police responded to 4,555 calls for service in 2023. Police also performed 9 drug-related investigations. The police department has the largest budget and accounts for 30% of the budget.
- Wabasha Fire Department grew this year to 31 fire fighters and they responded to 104 calls for service. The calls include fires, motor vehicle crashes, hiking trail emergencies, lift assists, and water rescues. $10,000 for equipment replacement from gambling proceeds donated back to the City of Wabasha.
- Wabasha Ambulance Service responded to 635 calls for service (heart attacks, strokes, diabetic emergencies, trauma, and crashes). There were 100+ more calls this year than last year. Wabasha became a part-time advanced life support service, which allows the service to provide more advanced types of care to patients in critical condition. It also allows WAS to support St. Elizabeth's in taking inter-hospital transfer services. Overall service revenues increased by 46%.
- 18 volunteers and four staff members provided 17,500 of EMS coverage a year.



Public Works



- Kept 28 miles of streets plowed, 5 miles of sidewalks, bike paths, 6 parking lots cleared of snow in winter.
- Mowed, trimmed, and maintained 56.56 acres of 24 parks, city properties weekly in summer.
- Managed 50 campsites, one public dock, and 40 boats slips, with 100% occupancy for summer season. Generated over $200,000 in revenue for the City of Wabasha.
- Their work culminated in 2113 work orders over the year ranging from planting over 233 trees, improving Veteran's Park, cleaning up Beach Park, and installing new boat docks at the Eagle Center and Ike's Park.
- Utilities is rehabbing an old city well. Received state-wide condemnation for wastewater treatment plant and passed all water tests.
- Opened the City Pool with 2,123 paid visitors, 330 free student passes (funded by the Wabasha-Kellogg Foundation). Provided 280 swimming lessons to area residents.



Library

- 29,563 visits to the library, 1820 public Internet computer sessions, 40,055 physical media circulation, and 4568 participants in 156 programs.
- The library offered a range of stellar programming from community story time, author visits, Art in the Park, Winter Reading Challenges, Travel Clubs, Bird City Education and more.

Story Time with Wabasha Public Safety 1

Capital Improvement Plan

Items in the 2024 Capital Improvement Plan includes Mill and Overlay Street repaving, an expansion for the fire department for additional storage, critical repairs for the Wabasha pool, and a new police car.

Conclusion

2023 proved to be a significant year for the City of Wabasha in accomplishing strategic goals across all departments. The projects completed in 2023 will set our organization and community up for success into the future, and continue to make Wabasha an attractive place to live, visit, and open a business.

This budget and document would not be possible without the talented and dedicated department heads and staff that Wabasha employs. Our team works collectively to ensure that we provide the highest quality of service with integrity, fiscal responsibility, and respect.

Thank you for your time and effort reviewing the 2024 Budget.

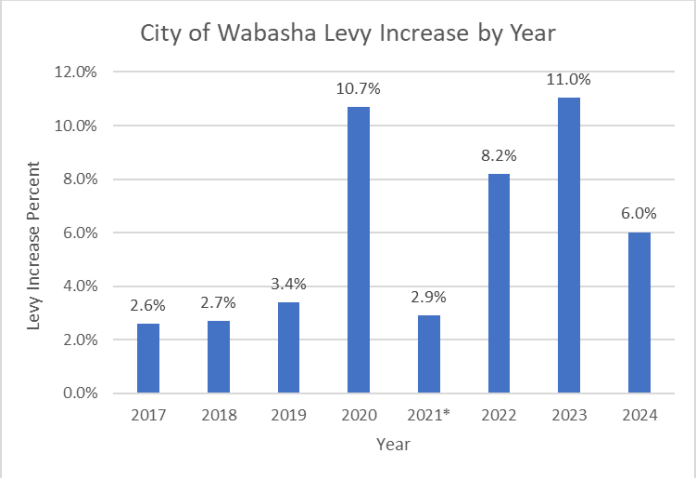
Respectfully Submitted,

Caroline Gregerson

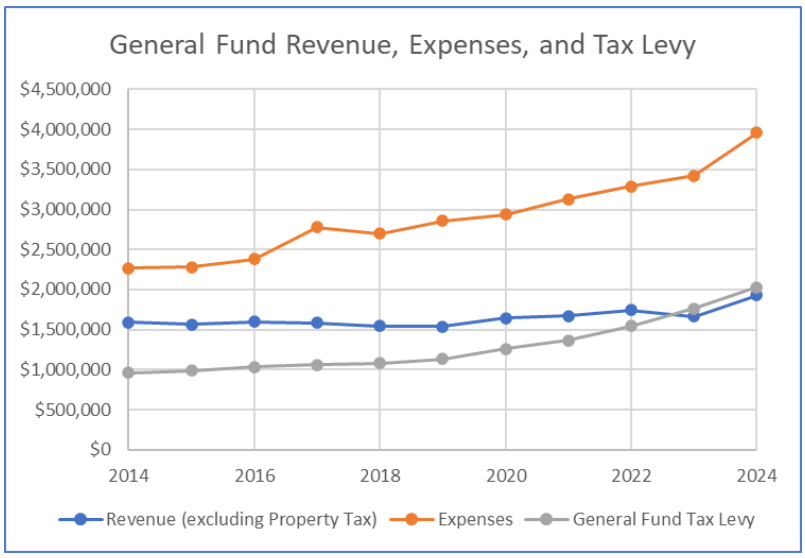
Caroline Gregerson, City Administrator

Budget Overview

Property Taxes



The City of Wabasha property tax levy is set each year by the Wabasha City Council. The current 2024 budget levy increase is 6.02%. The historical increases in the tax levy in the graphs below are due to adding the equivalent of 4.3 positions to the budget. They are: four full-time EMS employees, one full-time police officer (from part-time), and a finance director (0.9). Revenues were flat or declining, until this year where they increased significantly for the first time in many years. [2]



[2] *Levy would have been a 5.9% in 2021 but actual impact was 2.9% due to a de-certified TIF.
** 2024 is proposed.

Property Tax Impact of Proposed Budget



2024 Property Tax Impact		
Assessed Home Value	$150,000	$200,000
Annual City Taxes	$1,067	$1,513
Monthly City Taxes	$89	$126
Annual Tax Increase	*$124.59*	*$163.25*
Monthly Tax Increase	*$10.38*	*$13.60*

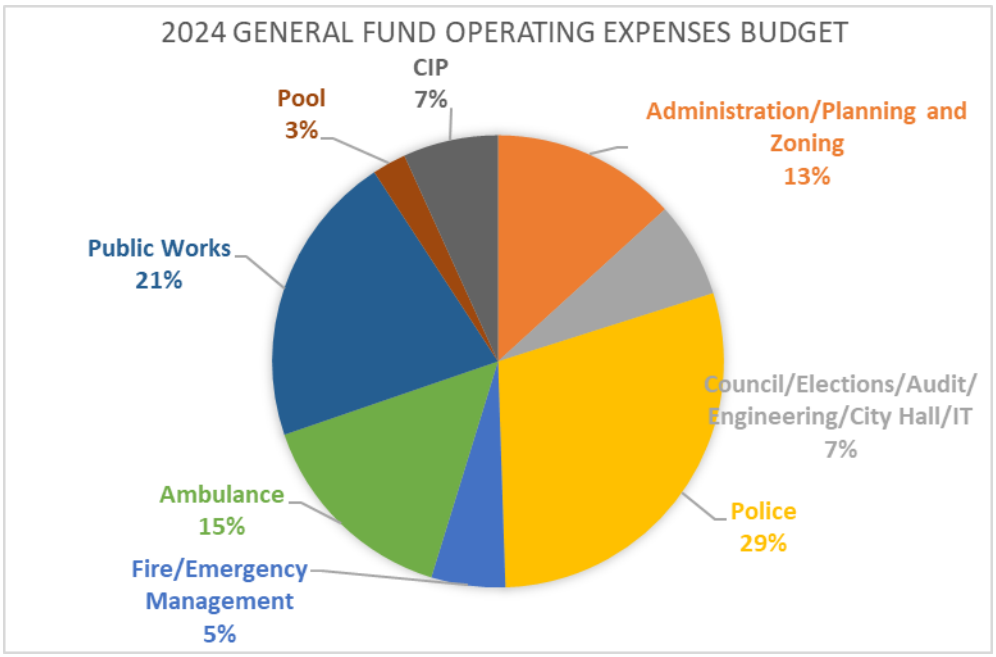
Other Taxing Units

Property tax bills also include taxes levied by other entities which have overlying taxing authority. The City of Wabasha has two other taxing bodies which overlap the city: Wabasha County and School District 811.

City Services Funded by Property Taxes

Residents receive a variety of City services. The cost of City services in 2024 for the owner of a $200,000 valued home is estimated to be $126 per month. The image below provides a breakdown of the services provided using property taxes.


2024 Monthly Tax on a $180,000 Home: $111.20
Library
$4.52
Port Authority
$1.52
Debt Service
$6.73
Administration
$16.23
Police
$28.90
Community Services
$10.26
Public Works
$20.71
Ambulance
$14.73
Pool
$2.39
Fire/Emergency Management
$5.21


2024 GENERAL FUND OPERATING EXPENSES BUDGET
CIP
7%
Pool
3%
Administration/Planning and Zoning
13%
Public Works
21%
Council/Elections/Audit/ Engineering/City Hall/IT
7%
Ambulance
15%
Police
29%
Fire/Emergency Management
5%

A comparison of the budget since last year, demonstrates that the majority of the increase is due to wages and benefits.

General Fund Operating Expense Budget Comparison: 2023 to 2024	
2023 General Fund Operating Expense Budget	**$3,424,305**
2024 Increases:	
General Fund Payroll ($40k is full-time Ambulance $13k is part time EMT)	$133,234
CIP Contribution	$75,000
Fire Relief Pension (Passthrough)	$35,000
Health Insurance	$56,076
IT Fees	$9,000
Accounting Fees	$5,000
Reception Center grant (Offset by Reception Center grant revenue)	$15,570
Police Overtime	$11,000
Street Light Fees (Offset by Street Light Revenue)	$14,962
Ambulance Medical Supplies/Contractor Fees	$18,000
Election Expenses (Three Elections)	$11,700
Police Liability Insurance/Workers Comp	$11,000
Engineering Fees	$9,000
PERA Contributions	$9,410
Employee H.S.A. Contributions (Passthrough)	$7,440
Fire Uniforms and Radios	$6,500
Fire Electric/Gas and Continuing Ed	$6,000
FICA Contributions	$8,943
Fire Payroll	$5,706
Snow Removal	$5,000
Street Maintenance	$5,000
Engineering Fees	$5,000
Building Inspector Fees	$4,000
Planning Contractor Fees	$3,000
Fire Equipment Replacement	$3,000
Dental Insurance	$2,778
Life Insurance	$1,882
Emergency Management: Flood Preparation	$2,000
Pool Payroll	$6,000
Medicare Contributions	$2,217
Inflation/Miscellaneous Cost Increases	$48,982
2024 General Fund Operating Expense Budget	**$3,961,705**
Dollar Amount Change (2023 to 2024)	$537,400
Percent Change (2023 to 2024)	15.7%

2024 Budget

City of Wabasha, Minnesota
Summary Budget Page
Proposed 2024

Summary of Levy Breakdown

	Pay 2023	Proposed Pay 2024	Percent Increase (Year to Year)
General Fund	$1,762,445	$2,030,471	15.2%
Library Fund	$180,676	$182,142	0.8%
Port Authority	$55,838	$61,381	9.9%
2013A Debt Service	$361,631	$0	-100.0%
2019A Debt Service - Street Proj	$40,000	$40,000	0.0%
2023A General Obligation Improvement	$0	$231,000	
Total	**$2,400,590**	**$2,544,995**	**6.02%**

General Fund

Revenue:		Expenditures:	
$2,030,471	Tax Levy	$28,877	Mayor/Council
$685,058	Local Government Aid	$73,000	Elections/Engineering
$125,600	Aids & Credits	$426,661	Administration
$49,100	Licenses & Permits	$83,200	Auditor/Legal
$898,355	Fees and Charges for Services	$41,650	City Hall
$500	Investment Earnings (Interest)	$1,163,274	Police
$25,000	Grants	$203,079	Fire/Fire Relief
$12,000	Insurance Reimbursement League of Minnesota Cities/Insurance Refunds	$98,485	Planning/Zoning
$5,000	Utility Payment for Staff	$592,949	Ambulance
$15,000	Port Authority Staff Reimbursement	$833,064	Public Works (Streets and Parks)
$45,088	W-K Schools Reimbursement for Police	$6,790	Emergency Management
$54,962	Street Light Utility Fees	$96,106	Pool
15,570	Reception Center Reimbursement	$269,570	Misc/Transfers
		$45,000	IT Dept
$3,961,705	**Total Revenue**	**$3,961,705**	**Total Expenditures**
$1,931,234	Per General Fund Revenue Tab	$3,961,705	Per Summary Page
$1,931,234	Non-Levy Revenue (From Above)	$0	Deficit/Surplus:
$0	Difference	$0	Difference to General Fund Reserves (above):

Library Fund

$182,142	Tax Levy
$48,772	County Funds
$2,500	Fees for Service
$233,415	**Total Revenue**

General Fund Revenue Summary

General Fund Revenue Summary

Account Description	2021 Budget	2021 Actual	2022 Budget	2022 Actual	2023 Budget	2023 Through October 31	2024 Proposed
AIDS & CREDITS							
R 100-33401 Local Government Aid	$604,426	$605,148	$605,559	$605,559	$609,023	$304,327	$685,058
R 100-33402 Market Value Credit AG	$1,600	$1,296	$1,600	$1,573	$1,600	$0	$1,600
R 100-33406 Police State Aid	$64,000	$64,348	$67,000	$80,131	$78,000	$87,115	$89,000
R 100-33407 Fire State Aid	$26,500	$42,624	$29,000	$35,710	$31,000	$33,775	$35,000
R 100-33408 PERA Aid	$2,400	$0	$1,000	$0	$1,000	$0	$0
Misc Grant Revenue (Fund 502)	$25,000	$30,238	$25,000	$39,930	$25,000	$49,158	$25,000
TOTAL AIDS & CREDITS	**$723,926**	**$743,653**	**$729,159**	**$762,904**	**$745,623**	**$474,375**	**$835,658**
FEES FOR SERVICE							
R 100-32137 Golf Cart Permit	$600	$1,740	$600	$340	$600	$400	$400
R 100-32138 ATV Permit	$500	$1,620	$500	$660	$500	$560	$1,100
R 100-32140 Transient Merchant Licence	$0	$90	$0	$90	$0	$60	$0
R 100-32145 Garbage	$0	$500	$2,000	$625	$2,000	$375	$500
R 100-34109 Clean Up Day	$1,900	$6,027	$0	$4,910	$2,000	$4,748	$5,000
R 100-34150 Dog Pound Fees	$250	$175	$250	$240	$250	$440	$250
R 100-34160 Vehicle Impound Fees	$0	$439	$0	$1,560	$0	$560	$500
R 100-34161 Towing Charge	$0	$1,350	$0	$1,250	$250	$1,095	$250
R 100-32181 Rent or Use of Land (Transfer Building, DHS Storage)	$0	$7,150	$0	$9,250	$8,700	$3,300	$9,500
R 100-34201 Police - Misc Revenue	$0	$11,522	$0	$620	$0	$4,413	$0
R 100-34204 Fire Revenue	$80,000	$86,966	$80,000	$59,474	$60,000	$49,447	$80,000
R 100-34207 Ambulance Services	$250,000	$178,879	$240,000	$256,787	$240,000	$271,743	$330,000
R 100-34210 Ambulance Township Revenue	$0	$0	$0	$0	$0	$32,113	$40,000
R 100-34212 Ambulance Training Center Revenue	$0	$310	$2,000	$120	$500	$5,410	$1,500
R 100-34213 Misc - Ambulance	$0	$947	$0	$342	$0	$11,186	$8,000
R 100-34302 Street Rental Equipment	$0	$2,100	$0	$2,100	$0	$300	$0
R 100-34305 Street-County Road Maintenance	$10,100	$10,100	$10,100	$10,591	$10,578	$10,578	$10,959
R 100-34720 Pool- Fees	$28,000	$20,652	$35,000	$30,804	$35,000	$45,533	$42,000
R 100-34780 Park -Misc. Revenue	$400	$3,292	$400	$611	$400	$1,070	$400
R 100-34781 Park-Campsite Lease	$134,000	$121,925	$134,000	$130,965	$144,000	$147,135	$147,135
R 100-34782 Park-Campsite Fees	$1,000	$0	$2,000	$2,931	$2,000	$1,413	$2,000
R 100-34786 Park -Campers-winter storge	$1,700	$2,250	$2,000	$7,750	$2,000	$2,600	$2,000
R 100-34787 Park-slip leases	$19,750	$36,900	$19,750	$35,300	$20,000	$45,800	$45,800
R 100-34790 Park - Boat Slip Daily Fees	$500	$476	$500	$1,235	$500	$55	$500
R 100-34791 Park- Reservation Fees	$1,500	$2,011	$1,500	$1,113	$1,500	$1,471	$1,500
R 100-35101 Police-Court Fines	$16,000	$20,324	$16,000	$12,331	$16,000	$11,501	$14,000
R 100-34104 Plan Checking Fees	$12,000	$20,292	$12,000	$11,842	$12,000	$11,699	$12,000
R 100-34106 Misc. Sales	$0	$2,177	$0	$73	$0	$214	$0
R 100-36200 Miscellanous Revenue/ Fees for Service	$2,000	$10,476	$2,000	$18,228	$2,000	$67,734	$2,000
R 100-36221 Cable franchise fee	$56,000	$58,663	$56,000	$56,869	$56,000	$51,274	$56,000
R 100-36290 Harbor Lease Agreement	$25,500	$24,495	$25,000	$28,045	$27,061	$13,942	$28,441
R 100-36334 Kellogg Police Protection	$44,544	$42,820	$45,435	$43,371	$46,798	$22,943	$48,681
TOTAL FEES FOR SERVICE	**$686,244**	**$676,668**	**$687,035**	**$730,428**	**$690,637**	**$821,110**	**$890,415**
LICENSES & PERMITS							
R 100-32100 Liquor Licenses	$15,000	$15,000	$15,000	$14,383	$15,000	$21,160	$20,000
R 100-32130 Games of Skill/Musical License	$0	$0	$0	$100	$0	$0	$0
R 100-32132 Owners of Games of Skill License	$0	$0	$0	$400	$0	$350	$0
R 100-32210 Building Permits	$15,000	$39,097	$20,000	$24,703	$22,000	$21,564	$22,000
R 100-32555 Plumbing Permit	$500	$695	$500	$811	$500	$819	$500
R 100-32556 Mechanical Permit	$500	$958	$500	$1,362	$500	$1,484	$500
R 100-32221 Zoning Fees	$1,500	$450	$1,000	$1,800	$1,500	$5,450	$1,500
R 100-32222 Sign Permit	$100	$250	$100	$300	$100	$505	$100
R 100-32557 Digging Permit	$500	$2,593	$500	$550	$500	$1,124	$1,000
R 100-36110 Building Permit State Surcharge	$1,000	$2,792	$1,000	$989	$1,000	$1,617	$1,000
TOTAL LICENSES & PERMITS	**$34,100**	**$61,834**	**$38,600**	**$45,398**	**$41,100**	**$54,073**	**$46,600**
MISCELLANEOUS REVENUE							
R 100-31420 Lodging Tax	$0	$2,645	$2,000	$4,014	$3,500	$2,451	$2,500
R 100-31421 Short-Term Rental Registration	$0	$0	$0	$0	$0	$7,000	$500
R 100-36210 Interest Earnings	$15,000	$6,079	$4,000	$1,288	$0	$2,055	$500
R 100-36323 Workmans Comp Dividend	$0	$1,758	$0	$1,965	$0	$0	$0
R 100-36327 Property/Casualty Insurance Dividend	$3,000	$16,322	$3,000	$11,424	$3,000	$0	$10,000
R 100-33104 REP Center Reimbursement	$0	$0	$0	$19,384	$0	$27,025	$15,570
R 100-36317 Insurance Refunds and Recoveries	$0	$0	$0	$2,282	$0	$14,306	$2,000
HSA Employee Contributions (offset by expense)							$7,440
TOTAL MISCELLANEOUS REVENUE	**$18,000**	**$26,803**	**$9,000**	**$40,357**	**$6,500**	**$52,837**	**$38,510**
R 100-36335 Police W-K School Resource Officer	$40,000	$40,000	$42,000	$42,500	$43,000	$43,775	$45,088
R 100-37270 Water/Sewer Enterprise Transfer In	$55,000	$55,000	$145,000	$55,000	$5,000	$0	$5,000
R 100-37272 Port Authority - Salary Fund	$15,000	$11,159	$15,000	$15,000	$15,000	$7,500	$15,000
R 100-31063 Street Light Utility Fee	$50,000	$46,002	$50,000	$54,962	$50,000	$42,461	$54,962
	$160,000	**$152,162**	**$252,000**	**$167,462**	**$113,000**	**$93,736**	**$120,051**
TOTAL GENERAL FUND REVENUE	**$1,622,270**	**$1,661,120**	**$1,715,794**	**$1,746,549**	**$1,596,860**	**$1,496,131**	**$1,931,234**

Budget Summary

2018-2024 Budget Summary									
Department	2018	2019	2020	2021	2022	2023	2024	$ Change 2023 to 2024	% Change 2023 to 2024
Council	$29,777	$28,777	$28,777	$25,527	$26,852	$26,002	$28,877	$2,875	11%
Elections	$11,350	$5,100	$13,800	$2,000	$8,750	$1,300	$13,000	$11,700	900%
Engineering	$34,000	$30,500	$30,500	$29,000	$48,000	$51,000	$60,000	$9,000	18%
Admin	$283,777	$291,321	$371,241	$418,000	$414,271	$385,622	$426,661	$41,039	11%
Accounting	$31,030	$31,510	$30,500	$32,000	$34,000	$33,000	$38,000	$5,000	15%
Legal	$45,050	$44,500	$54,700	$38,700	$40,700	$44,200	$45,200	$1,000	2%
City Hall	$42,950	$42,150	$41,100	$42,100	$40,400	$39,750	$41,650	$1,900	5%
Police	$743,217	$770,377	$815,593	$884,565	$976,305	$1,070,409	$1,163,274	$92,865	9%
Fire	$166,433	$184,078	$186,827	$187,459	$142,445	$145,937	$203,079	$57,142	39%
Planning and Zoning	$114,731	$115,336	$87,010	$88,969	$89,064	$93,777	$98,485	$4,708	5%
Ambulance	$373,350	$342,582	$353,917	$378,196	$399,788	$461,903	$592,949	$131,046	28%
Public Works	$685,511	$705,883	$752,170	$752,562	$771,191	$764,194	$833,064	$68,870	9%
Pool	$71,050	$71,693	$81,384	$78,984	$85,969	$91,422	$96,106	$4,684	5%
Misc (Capital Improvement)	$150,000	$150,000	$25,000	$25,000	$175,000	$175,000	$269,570	$94,570	54%
Emergency Mgmnt	$9,614	$9,614	$9,614	$7,929	$6,790	$4,790	$6,790	$2,000	42%
Information Technology	$24,500	$25,500	$28,500	$28,500	$27,500	$36,000	$45,000	$9,000	25%
Total	**$2,816,339**	**$2,848,921**	**$2,910,632**	**$3,019,492**	**$3,287,025**	**$3,424,305**	**$3,961,705**	**$537,400**	**15.69%**
Separate Levy									
Library	**$193,514**	**$221,588**	**$221,588**	**$222,188**	**$209,588**	**$230,122**	**$233,415**	**$3,293**	**1%**

2018-2024 Revenue Summary								
Description	2019 Actuals	2020 Actuals	2021 Actuals	2022 Actual	2023 Budget	2024 Proposed	Percent Change 2023 to 2024	Percent Change 2019 to 2024
Aids and Credits	$864,400	$743,349	$743,653	$762,904	$810,623	$835,658	3%	-3%
Fees for Service	$650,961	$557,149	$669,518	$730,428	$690,637	$890,415	29%	37%
Licenses and Permits	$38,582	$20,492	$61,834	$45,398	$41,100	$46,600	13%	21%
Miscellaneous	$24,789	$11,916	$26,803	$40,357	$6,500	$38,510	492%	55%
Staff	$112,111	$202,422	$152,162	$167,462	$113,000	$120,051	6%	7%
Total	**$1,690,843**	**$1,535,328**	**$1,653,970**	**$1,746,549**	**$1,661,860**	**$1,931,234**	**16%**	**14%**

City Council, Election, Engineering

CITY COUNCIL

Account Description	2021 Actual	2022 Actual	2023 Through October 31	2023 Budget	2024 Proposed	Comments
E 100-410-41100-106 Elected Officials	$18,360	$19,305	$13,858	$18,000	$18,000	Mayor: $3,000 Council: $2,500
E 100-410-41100-121 PERA Contributions	$125	$125	$0	$125	$0	
E 100-410-41100-122 FICA Contributions	$1,116	$1,155	$859	$1,116	$1,116	6.2% of Pay
E 100-410-41100-124 Medicare Contributions	$261	$270	$201	$261	$261	1.45% of Pay
E 100-410-41100-308 Continuing Ed	$0	$1,464	$50	$1,500	$1,500	
E 100-410-41100-330 Meeting Expense	$5	$0	$255	$0	$500	
E 100-410-41100-331 Travel Expense	$0	$520	$413	$300	$300	
E 100-410-41100-350 Printing and Binding	$263	$0	$29	$300	$300	
E 100-410-41100-351 Legal Notice Publishing	$1,143	$0	$0	$1,000	$1,000	
E 100-410-41100-433 Dues and Subscriptions	$2,985	$3,139	$3,294	$3,400	$5,900	CGMC membership
Total:	**$24,257**	**$25,977**	**$18,960**	**$26,002**	**$28,877**	

ELECTION

Account Description	2021 Actual	2022 Actual	2023 Through October 31	2023 Budget	2024 Proposed	Comments
E 100-410-41200-109 Election Judges	$0	$3,977	$0	$0	$7,500	
E 100-410-41200-219 General Supplies	$0	$979	$0	$0	$3,000	
E 100-410-41200-350 Printing and Binding	$28	$867	$0	$0	$800	
E 100-410-41200-351 Legal Notice Publishing	$65	$305	$0	$0	$400	
E 100-410-41200-403 Office Equipment Maint. Agreem	$1,260	$5,927	$1,440	$1,300	$1,300	
E 100-410-41200-560 Furniture and Fixtures	$0	$0	$0	$0	$0	
Total:	**$1,353**	**$12,054**	**$1,440**	**$1,300**	**$13,000**	

ENGINEERING

Account Description	2021 Actual	2022 Actual	2023 Through October 31	2023 Budget	2024 Proposed	Comments
E 100-410-41300-303 Engineering Fees	$35,914	$35,620	$25,475	$30,000	$35,000	
E 100-410-41300-315 Building Inspector Fees	$22,062	$23,586	$19,923	$20,000	$24,000	
E 100-410-41300-317 Consultant Fees	$0	$0	$296	$0	$0	
E 100-410-41300-435 Bldg.Permit Surcharge-State	$1,414	$835	$709	$1,000	$1,000	
Total:	**$59,389**	**$60,040**	**$46,403**	**$51,000**	**$60,000**	

Administration, Accounting, Legal

ADMINISTRATION

Account Description	2021 Actual	2022 Actual	2023 Through October 31	2023 Budget	2024 Proposed	Comments
E 100-410-41500-101 Full-time Employees-Regular	$248,265	$293,002	$222,529	$259,919	$278,625	Gregerson, Grabau, Busch (60%), Springer,
E 100-410-41500-121 PERA Contributions	$18,580	$21,993	$16,717	$19,494	$20,897	7.5% of Full-time Payroll
E 100-410-41500-122 FICA Contributions	$14,581	$17,211	$12,951	$16,115	$17,275	6.2% of Full-time Payroll
E 100-410-41500-124 Medicare Contributions	$3,410	$4,025	$3,029	$3,769	$4,040	1.45% of Full-time Payroll
E 100-410-41500-131 Health Insurance	$58,212	$65,454	$51,378	$55,725	$65,886	1 family,1 E+D, 1 single, 1 waived
E 100-410-41500-133 Dental Insurance	$2,381	$2,753	$1,743	$2,324	$2,748	2 family, 1 E+D, 1 single
E 100-410-41500-134 Life Insurance	$1,336	$1,775	$1,203	$0	$1,791	
E 100-410-41500-151 WC Ins. Premium	$1,984	$1,734	$1,647	$2,100	$2,100	
E 100-410-41500-308 Continuing Education	$13,219	$9,412	$4,449	$6,000	$6,000	
E 100-410-41500-311 Contractor Fees	$5,882	$6,630	$5,667	$4,000	$6,000	
E 100-410-41500-321 Telephone	$2,704	$2,594	$2,661	$2,500	$3,000	
E 100-410-41500-322 Postage	$213	$34	$223	$300	$300	
E 100-410-41500-326 H S A - Administrative Fees	$3,227	$6,811	$2,124	$3,000	$3,000	
E 100-410-41500-327 H.S.A. Employee Contributions	$0	$810	$5,230	$0	$7,440	Offset by revenues, tracking mechanism
E 100-410-41500-330 Meeting Expense	$403	$185	$223	$750	$750	
E 100-410-41500-331 Travel Expense	$272	$1,312	$1,484	$1,500	$1,500	
E 100-410-41500-350 Printing and Binding	$1,931	$2,278	$3,320	$1,700	$2,200	
E 100-410-41500-351 Legal Notice Publishing	$1,222	$2,508	$419	$500	$500	
E 100-410-41500-354 Franchise Fee Publication	$0	$2,753	$0	$0	$0	
E 100-410-41500-364 Bond Insurance-Finance	$0	$0	$0	$0	$0	
E 100-410-41500-433 Dues and Subscriptions	$2,063	$1,346	$2,674	$2,110	$2,110	EAP
E 100-410-41500-436 Insurance Deductible for Claim	$0	$0	$2,500	$0	$0	
E 100-410-41500-558 Computer Replacement	$289	$14	$125	$0	$0	
E 100-410-41500-581 Uniforms	$0	$0	$177	$500	$500	
Total:	**$380,173**	**$444,631**	**$342,472**	**$382,306**	**$426,661**	

ACCOUNTING

Account Description	2021 Actual	2022 Actual	2023 Through October 31	2023 Budget	2024 Proposed	Comments
E 100-410-41700-301 Auditing and Accounting Serv.	$29,784	$30,600	$39,029	$30,000	$35,000	
E 100-410-41700-307 County Auditor Fees	$436	$485	$320	$1,000	$1,000	
E 100-410-41700-317 Consultant Fees	$2,000	$1,500	$3,600	$2,000	$2,000	
Total:	**$32,219**	**$32,585**	**$42,949**	**$33,000**	**$38,000**	

LEGAL

Account Description	2021 Actual	2022 Actual	2023 Through October 31	2023 Budget	2024 Proposed	Comments
E 100-410-41800-304 Legal Fees	$63,970	$44,911	$30,840	$44,000	$45,000	
E 100-410-41800-316 Recorder Fees	$0	$0	$0	$200	$200	
E 100-410-41800-317 Consultant Fees	$0	$0	$0	$0	$0	
E 100-410-41800-318 TIF Fees	$0	$0	$0	$0	$0	
Total:	**$63,970**	**$44,911**	**$30,840**	**$44,200**	**$45,200**	

City Hall, Information Technology

CITY HALL

Account Description	2021 Actual	2022 Actual	2023 Through October 31	2023 Budget	2024 Budget	Comments
E 100-410-41900-200 Office Supplies	$1,789	$2,310	$1,272	$2,500	$2,500	
E 100-410-41900-211 Cleaning/Janitorial Supplies	$873	$1,617	$1,030	$800	$1,200	
E 100-410-41900-223 Building Maint/Repair Supplies	$1,143	$2,586	$417	$1,300	$1,300	
E 100-410-41900-313 Cleaning Services	$3,555	$2,993	$3,570	$3,500	$3,500	
E 100-410-41900-321 Telephone	$6,243	$83	$91	$3,000	$3,000	
E 100-410-41900-322 Postage	$1,000	$2,077	$1,550	$2,100	$2,100	
E 100-410-41900-361 General Liability/Property Ins	$10,417	$9,366	$11,365	$12,000	$12,000	
E 100-410-41900-381 Electric/Gas Utility	$8,595	$8,569	$6,131	$10,000	$10,000	
E 100-410-41900-384 Refuse Disposal	$1,165	$1,573	$596	$1,100	$1,100	
E 100-410-41900-401 Building Contract Maintenance	$35	$47	$0	$250	$250	
E 100-410-41900-409 Maintenance Agreements	$2,051	$226	$76	$1,200	$1,200	
E 100-410-41900-413 Office Equipment Rent	$662	$639	$362	$650	$650	
E 100-410-41900-418 P.O.Box Rent/Safe Deposit Box	$150	$160	$178	$150	$150	
E 100-410-41900-433 Dues and Subscriptions	$1,560	$2,777	$827	$0	$0	
E 100-410-41900-558 Computer Replacement	$0	$0	$1,516	$0	$1,500	
E 100-410-41900-560 Furniture and Fixtures	$2,570	$32	$0	$1,200	$1,200	
Total:	**$41,809**	**$35,054**	**$28,980**	**$39,750**	**$41,650**	

IT

Account Description	2021 Actual	2022 Actual	2023 Through October 31	2023 Budget	2024 Proposed	Comments
E 100-410-41920-311 Contracted Fees	$12,712	$7,622	$16,673	$8,000	$0	
E 100-410-41920-312 Computer Support	$8,419	$12,286	$10,700	$8,000	$8,000	
E 100-410-41920-320 Internet/Website Service	$13,676	$18,737	$13,043	$18,000	$35,000	
E 100-410-41920-558 Computer Replacement Fund	$0	$0	$0	$2,000	$2,000	
Total:	**$34,807**	**$38,645**	**$40,416**	**$36,000**	**$45,000**	

Police

POLICE						
Account Description	2021 Actual	2022 Actual	2023 Through October 31	2023 Budget	2024 Proposed	Comments
E 100-420-42100-101 Full-time Employees-Regular	$576,263	$610,329	$566,172	$633,328	$645,093	*see Employees below
Overtime				$15,000	$26,000	Overtime YTD 10/31/23: $22,549.29
E 100-420-42100-103 Part-time Employees	$1,279	$1,380	$765	$2,288	$2,311	
E 100-420-42100-121 PERA Contributions	$96,640	$101,635	$91,103	$114,754	$118,784	17.7% of Full-time Payroll
E 100-420-42100-122 FICA Contributions	$4,090	$3,366	$5,327	$3,791	$3,983	6.2% of Full-time Payroll
E 100-420-42100-124 Medicare Contributions	$7,983	$8,439	$7,778	$9,183	$9,354	1.45% of Full-time Payroll
E 100-420-42100-131 Health Insurance	$130,519	$138,999	$139,435	$152,545	$202,083	5 family, 1 E+D, 3 single
E 100-420-42100-133 Dental Insurance	$4,386	$4,772	$3,571	$4,469	$5,449	1 family, 1 E+D, 7 single
E 100-420-42100-134 Life Insurance	$2,597	$3,109	$2,499	$2,700	$3,766	
E 100-420-42100-140 UNEMPLOYEMENT TAXES	$0	$0	$0	$0	$0	
E 100-420-42100-151 Workers Comp Ins. Premium	$31,147	$46,548	$47,492	$44,000	$48,000	
E 100-420-42100-212 Motor Fuels	$19,156	$22,861	$18,095	$20,500	$23,000	
E 100-420-42100-219 General Supplies	$2,704	$1,154	$702	$1,000	$1,000	
E 100-420-42100-221 Equipment Maintenance/Parts	$6,050	$5,916	$5,054	$6,000	$6,000	
E 100-420-42100-305 Medical/physical fees	$0	$53	$0	$0	$0	
E 100-420-42100-308 Continuing Ed	$8,243	$2,321	$6,907	$8,000	$8,000	
E 100-420-42100-321 Telephone	$4,442	$4,621	$3,816	$4,500	$4,500	
E 100-420-42100-322 Postage	$165	$182	$21	$300	$300	
E 100-420-42100-325 Towing Expenses	$1,925	$1,725	$1,775	$0	$0	
E 100-420-42100-350 Printing and Binding	$0	$0	$0	$50	$50	
E 100-420-42100-351 Legal Notice Publishing	$0	$16	$0	$0	$0	
E 100-420-42100-361 General Liability/Property Insurance	$24,701	$26,398	$32,917	$27,000	$34,000	
E 100-420-42100-412 Building Rent	$7,803	$9,959	$9,000	$12,000	$12,600	
E 100-420-42100-430 Miscellaneous	$0	$88	$51	$0	$0	
E 100-420-42100-433 Dues and Subscriptions	$2,068	$1,783	$1,142	$1,500	$1,500	
E 100-420-42100-436 Insurance Deductible for Claim	$2,115	$0	$0	$1,000	$1,000	
E 100-420-42100-437 Misc Licenses and Permits	$0	$0	$108	$0	$0	
E 100-420-42100-551 Equipment Replacement Fund	$1,157	$0	$0	$500	$500	
E 100-420-42100-558 Computer Replacement Fund	$0	$0	$0	$0	$0	
E 100-420-42100-570 Office Equipment & Furnishings	$0	$0	$0	$0	$0	
E 100-420-42100-580 Other Equipment	$574	$0	$0	$0	$0	
E 100-420-42100-581 Uniforms	$4,396	$9,473	$6,735	$6,000	$6,000	
E 100-420-42100-582 Radio Equipment	$0	$0	$0	$0	$0	
Total:	**$940,403**	**$1,005,126**	**$950,464**	**$1,070,409**	**$1,163,274**	

Fire

FIRE						
Account Description	2021 Actual	2022 Actual	2023 Through October 31	2023 Budget	2024 Proposed	Comments
E 100-420-42200-103 Part-time Employees	$37,678	$45,345	$9,584	$41,000	$46,706	
E 100-420-42200-121 PERA Contributions	$0	$0	$0	$0	$0	
E 100-420-42200-122 FICA Contributions	$2,336	$2,811	$594	$2,542	$2,896	6.2% of Payroll
E 100-420-42200-124 Medicare Contributions	$546	$658	$139	$595	$677	1.45% of Payroll
E 100-420-42200-125 FIRE RELIEF PENSION STATE	$41,452	$31,570	$33,775	$0	$35,000	Equal to Fire State Aid revenue
E 100-420-42200-140 UNEMPLOYEMENT TAXES	$0	$621	$0	$0	$0	
E 100-420-42200-151 WC Ins. Premium	$8,087	$8,527	$9,566	$8,100	$8,400	
E 100-420-42200-200 Office Supplies	$775	$1,391	$428	$1,000	$1,000	
E 100-420-42200-212 Motor Fuels	$2,255	$3,787	$2,395	$3,500	$3,500	
E 100-420-42200-219 General Supplies	$2,401	$1,254	$170	$300	$300	
E 100-420-42200-221 Equipment Maintenance/Parts	$11,093	$47,293	$25,903	$25,000	$25,000	
E 100-420-42200-223 Building Maint/Repair Supplies	$2,453	$1,315	$3,990	$6,000	$6,000	
E 100-420-42200-240 Small Tools and Minor Equip.	$0	$0	$0	$500	$500	
E 100-420-42200-305 Medical/physical fees	$3,763	$0	$3,260	$1,000	$1,000	
E 100-420-42200-308 Continuing Education	$8,725	$10,305	$11,358	$5,000	$8,000	
E 100-420-42200-321 Telephone	$844	$877	$658	$1,500	$1,500	
E 100-420-42200-322 Postage	$0	$0	$0	$0	$0	
E 100-420-42200-350 Printing and Binding	$0	$0	$0	$0	$0	
E 100-420-42200-351 Legal Notice Publishing	$0	$0	$0	$200	$200	
E 100-420-42200-361 General Liability/Property Ins	$5,013	$3,917	$4,402	$5,200	$5,200	
E 100-420-42200-365 AMB/FIRE DISABILITY ACCIDENT	$0	$2,345	$0	$1,000	$1,000	
E 100-420-42200-381 Electric/Gas Utility	$3,704	$8,014	$4,731	$4,000	$7,000	
E 100-420-42200-384 Refuse Disposal	$1,625	$1,188	$1,120	$1,000	$1,000	
E 100-420-42200-402 Other Contract Maintenance	$0	$0	$0	$0	$0	
E 100-420-42200-404 Mach & Equip Maint. Agreement	$0	$1,038	$0	$0	$0	
E 100-420-42200-415 Other Equipment Rent	$4,199	$0	$0	$0	$0	
E 100-420-42200-430 Miscellaneous	$0	$207	$86	$0	$0	
E 100-420-42200-433 Dues and Subscriptions	$1,201	$1,455	$1,273	$1,000	$1,200	
E 100-420-42200-436 Insurance Deductible for Claim	$2,346	$3,602	$0	$1,000	$1,000	
E 100-420-42200-437 Misc Licenses and Permits	$1,842	$0	$0	$1,000	$1,000	
E 100-420-42200-438 Vehicle License	$0	$39	$0	$0	$0	
E 100-420-42200-551 Equipment Replacement	$52,529	$0	$10,730	$32,000	$35,000	
E 100-420-42200-580 Other Equipment	$36	$0	$0	$0	$0	
E 100-420-42200-581 Uniforms	$0	$12,672	$5,808	$1,500	$5,000	
E 100-420-42200-582 Radio Equipment	$8,333	$2,120	$4,770	$2,000	$5,000	
Total:	**$203,236**	**$192,351**	**$134,741**	**$145,937**	**$203,079**	

Planning and Zoning, Emergency Management

PLANNING & ZONING						
Account Description	2021 Actual	2022 Actual	2023 Through October 31	2023 Budget	2024 Proposed	Comments
E 100-420-42300-103 Part-time Employees	$24,027	$25,203	$24,426	$29,311	$30,795	Busch (40%)
E 100-420-42300-121 PERA Contributions	$1,802	$1,890	$1,832	$2,198	$2,310	7.5% of Full-time Payroll
E 100-420-42300-122 FICA Contributions	$1,459	$1,532	$1,481	$1,817	$1,909	6.2% of Full-time Payroll
E 100-420-42300-124 Medicare Contributions	$341	$358	$346	$425	$447	1.45% of Full-time Payroll
E 100-420-42300-133 Dental Insurance	$0	$0	$0	$475	$475	
E 100-420-42300-134 Life Insurance	$0	$0	$0	$0	$0	
E 100-420-42300-151 WC Ins. Premium	$0	$0	$0	$100	$100	
E 100-420-42300-306 Survey Fees	$0	$0	$0	$250	$250	
E 100-420-42300-308 Continuing Ed	$0	$0	$125	$1,000	$1,000	
E 100-420-42300-311 Contractor Fees	$8,071	$51,317	$29,073	$48,000	$51,000	
E 100-420-42300-316 Recorder Fees	$138	$623	$66	$300	$300	
E 100-420-42300-317 Consultant Fees	$11,738	$3,691	$152	$1,200	$1,200	
E 100-420-42300-331 Travel Expense	$0	$0	$570	$0	$0	
E 100-420-42300-351 Legal Notice Publishing	$856	$384	$522	$700	$700	
E 100-420-42300-453 Historic Preservation Commission	$0	$1,133	$0	$2,000	$2,000	
E 100-420-42300-455 Main Street Allocation	$6,000	$6,000	$6,000	$6,000	$6,000	
Total:	**$54,433**	**$92,131**	**$64,593**	**$93,777**	**$98,485**	

EMERGENCY MANAGEMENT						
Account Description	2022 Actual	2022 Actual	2023 Through October 31	2023 Budget	2024 Proposed	Comments
E 100-420-42400-103 Part-time Employees	$1,973	$1,973	$0	$2,500	$2,500	
E 100-420-42400-121 PERA Contributions	$0	$0	$0	$300	$300	
E 100-420-42400-122 FICA Contributions	$122	$122	$0	$150	$150	
E 100-420-42400-124 Medicare Contributions	$29	$29	$0	$40	$40	
E 100-420-42400-219 General Supplies	$0	$3,295	$0	$300	$300	
E 100-420-42400-221 Equipment Maintenance/Parts	$0	$0	$0	$0	$0	
E 100-420-42400-223 Building Maint/Repair Supplies	$0	$0	$0	$0	$0	
E 100-420-42400-308 Continuing Education	$0	$0	$0	$1,500	$1,500	
E 100-420-42400-387 Emergency Mgmt/Flood Expense	$500	$0	$20,808	$0	$2,000	
Total:	**$2,624**	**$5,419**	**$20,808**	**$4,790**	**$6,790**	

Ambulance

AMBULANCE

Account Description	2021 Actual	2022 Actual	2023 Through October 31	2023 Budget	2024 Budget	Comments
E 100-420-42500-101 Full-time Employees-Regular	$151,354	$150,115	$178,413	$197,808	$215,404	Marking, Burt, Cook, Full-time Vacant
E 100-420-42500-103 Part-time Employees	$83,130	$90,395	$70,648	$83,000	$136,273	Paid On-Call Staff, two Part-Time Paramedics, part-time EMT
Overtime				$5,000	$14,000	Overtime YTD 10/31/23: $18,487.10
E 100-420-42500-121 PERA Contributions	$11,469	$11,436	$13,277	$14,836	$17,205	7.5% of Full-time Payroll
E 100-420-42500-122 FICA Contributions	$14,151	$14,741	$14,682	$17,410	$22,672	6.2% of Payroll
E 100-420-42500-124 Medicare Contributions	$3,310	$3,447	$3,434	$4,072	$5,302	1.45% of Payroll
E 100-420-42500-131 Health Insurance	$36,673	$27,695	$39,792	$49,093	$56,669	1 family,2 E+D, 1 single
E 100-420-42500-133 Dental Insurance	$1,164	$891	$1,311	$2,004	$3,145	1 family,2 E+D, 1 single
E 100-420-42500-134 Life Insurance	$805	$727	$885	$1,180	$1,279	
E 100-420-42500-151 Workers Comp Insurance Premium	$15,102	$16,233	$16,771	$16,000	$17,000	
E 100-420-42500-200 Office Supplies	$208	$4,791	$435	$500	$500	
E 100-420-42500-206 Training Center Expenditures	$1,716	$430	$9,116	$2,000	$4,000	
E 100-420-42500-212 Motor Fuels	$3,520	$5,748	$6,323	$3,500	$8,000	
E 100-420-42500-215 Oxygen-Supplies	$967	$987	$2,177	$1,000	$2,000	
E 100-420-42500-217 Medical Supplies	$12,722	$13,509	$17,399	$10,000	$18,000	
E 100-420-42500-219 General Supplies	$328	$2,579	$993	$1,500	$1,500	
E 100-420-42500-221 Equipment Maintenance/Parts	$431	$1,977	$374	$4,000	$4,000	
E 100-420-42500-223 Building Maint/Repair Supplies	$1,079	$901	$805	$1,000	$1,000	
E 100-420-42500-308 Continuing Ed	$1,119	$1,687	$3,029	$5,000	$5,000	
E 100-420-42500-310 First Responders	$0	$0	$0	$0	$0	
E 100-420-42500-311 Contractor Fees	$15,345	$21,053	$26,473	$18,000	$28,000	
E 100-420-42500-321 Telephone	$1,737	$1,012	$1,954	$2,500	$2,500	Internet for Ambulances
E 100-420-42500-322 Postage	$0	$0	$175	$50	$50	
E 100-420-42500-331 Travel Expense	$615	$151	$2,417	$1,000	$3,000	
E 100-420-42500-350 Printing and Binding	$283	$385	$466	$500	$500	
E 100-420-42500-361 General Liability/Property Ins	$3,936	$3,593	$4,390	$5,000	$5,000	
E 100-420-42500-365 AMB/FIRE DISABILITY ACCIDENT	$1,960	$3,518	$1,184	$3,000	$2,000	
E 100-420-42500-381 Electric/Gas Utility	$1,885	$3,079	$2,187	$2,500	$3,200	
E 100-420-42500-388 Lodging	$0	$0	$143	$0	$800	
E 100-420-42500-401 Building Contract Maintenance	$601	$0	$0	$500	$500	
E 100-420-42500-409 Maintenance Agreements	$653	$1,104	$602	$750	$750	
E 100-420-42500-414 Vehicle Maintenance	$1,782	$699	$4,934	$3,000	$3,000	
E 100-420-42500-430 Miscellaneous	$4,120	$5,278	$3,192	$2,000	$5,000	
E 100-420-42500-433 Dues and Subscriptions	$2,352	$2,444	$626	$1,200	$1,200	
E 100-420-42500-436 Insurance Deductible for Claim	$4,411	$464	$2,006	$500	$500	
E 100-420-42500-437 Misc Licenses and Permits	$0	$0	$888	$0	$0	
E 100-420-42500-570 Office Equipment & Furnishings	$572	$1,304	$502	$500	$500	
E 100-420-42500-581 Uniforms	$3,069	$2,155	$3,657	$2,000	$3,500	
E 100-420-42500-582 Radio Equipment	$6,956	$2,345	$120	$0	$0	
Total:	**$389,525**	**$396,873**	**$435,780**	**$461,903**	**$592,949**	

Public Works

PUBLIC WORKS						
Account Description	2021 Actual	2022 Actual	2023 Through October 31	2023 Budget	2024 Proposed	Comments
E 100-430-43100-101 Full-time Employees-Regular	$260,654	$261,626	$228,768	$277,207	$297,160	Johnson, Costello, Wobbe, Huth, McNallan (50%)
E 100-430-43100-103 Part-time Employees	$22,008	$16,109	$18,751	$23,405	$33,840	
E 100-430-43100-121 PERA Contributions	$19,491	$18,500	$17,197	$20,791	$22,287	7.5% of Full-time Payroll
E 100-430-43100-122 FICA Contributions	$16,309	$16,247	$14,568	$18,638	$20,522	6.2% of Payroll
E 100-430-43100-124 Medicare Contributions	$3,814	$3,800	$3,407	$4,359	$4,799	1.45% of Payroll
E 100-430-43100-131 Health Insurance	$71,761	$73,592	$45,298	$60,510	$47,827	2 family, 1 E+D, 1 single, 1 waived
E 100-430-43100-133 Dental Insurance	$2,025	$1,686	$1,325	$1,863	$2,019	2 family, 2 single, 1 waived
E 100-430-43100-134 Life Insurance	$1,326	$1,479	$1,152	$2,821	$1,747	
E 100-430-43100-140 Unemployment Taxes	$0	$0	$8,951	$0	$0	
E 100-430-43100-151 WC Ins. Premium	$23,228	$23,018	$21,763	$25,000	$25,000	
E 100-430-43100-211 Cleaning/Janitorial Supplies	$961	$3,091	$3,136	$3,800	$4,000	
E 100-430-43100-212 Motor Fuels	$17,140	$23,611	$21,740	$20,000	$25,000	
E 100-430-43100-215 Oxygen- Welding Supplies	$979	$52	$496	$1,000	$1,000	
E 100-430-43100-216 Chemical and Chemical Products	$764	$835	$2,008	$250	$1,000	
E 100-430-43100-219 General Supplies	$10,747	$10,689	$8,834	$10,000	$10,000	
E 100-430-43100-221 Equipment Maintenance/Parts	$24,489	$23,902	$26,592	$25,000	$28,000	
E 100-430-43100-223 Building Maint/Repair Supplies	$1,803	$2,714	$1,283	$3,000	$3,000	
E 100-430-43100-224 Street Maintenance Materials	$7,338	$353	$5,684	$6,000	$7,000	
E 100-430-43100-240 Small Tools and Minor Equip.	$0	$1,003	$1,433	$1,800	$1,800	
E 100-430-43100-303 Engineering Fees	$0	-$45,963	$0	$0	$0	
E 100-430-43100-305 Medical/physical fees	$402	$572	$530	$800	$800	
E 100-430-43100-308 Continuing Education	$2,563	$1,666	$1,287	$2,500	$2,500	
E 100-430-43100-321 Telephone	$2,334	$2,924	$2,541	$3,000	$3,000	
E 100-430-43100-350 Printing and Binding	$0	$58	$34	$0	$0	
E 100-430-43100-351 Legal Notice Publishing	$390	$829	$273	$0	$0	No more legal ads
E 100-430-43100-361 General Liability/Property Insurance	$48,244	$37,870	$43,799	$48,000	$48,000	
E 100-430-43100-381 Electric/Gas Utility	$7,048	$19,028	$14,456	$12,000	$16,000	Will move electric bill into Chamber cost
E 100-430-43100-382 Street Lights	$44,988	$54,523	$35,084	$40,000	$54,962	Offset by Street Light Revenue
E 100-430-43100-383 Forestry	$21,683	$12,833	$14,690	$15,000	$20,000	
E 100-430-43100-384 Refuse Disposal	$14,043	$11,773	$11,130	$10,000	$11,000	
E 100-430-43100-385 Clean Up Day Expense	$6,794	$4,859	$5,055	$2,500	$4,000	
E 100-430-43100-386 Snow Removal	$27,537	$37,455	$22,737	$30,000	$35,000	Increased salt prices
E 100-430-43100-401 Building/Equipment Contract Maintenance	$2,700	$0	$393	$3,000	$3,000	
E 100-430-43100-402 Other Contract Maintenance	$0	$552	$525	$0	$0	
E 100-430-43100-406 Street Maintenance	$14,540	$12,774	$8,327	$25,000	$30,000	
E 100-430-43100-411 Land Rent	$15,350	$15,650	$16,850	$15,700	$16,850	
E 100-430-43100-436 Insurance Deductible for Claim	$2,907	$15,611	$0	$3,000	$3,000	
E 100-430-43100-437 Miscellaneous Licenses and Permits	$531	$1,339	$495	$1,000	$1,000	
E 100-430-43100-438 Vehicle License	$0	$231	$21	$750	$750	
E 100-430-43100-439 Taxes	$3,196	$2,876	$2,744	$3,500	$3,500	
E 100-430-43100-454 Bike Share Expenses	$0	$99	$360	$0	$0	
E 100-430-43100-472 Grants/Donations	$0	$0	$0	$0	$0	
E 100-430-43100-527 PARK MAINTENANCE	$19,214	$38,839	$27,635	$30,000	$30,000	
E 100-430-43100-579 Safety Equipment	$2,212	$3,463	$1,557	$2,200	$2,200	
E 100-430-43100-580 Other Equipment	$2,959	$4,911	$1,542	$5,000	$4,000	
E 100-430-43100-581 Uniforms	$390	$933	$369	$500	$500	
E 100-430-43100-582 Radio Equipment	$1,113	$5,989	$0	$0	$0	
E 100-430-43100-583 Signs	$5,264	$2,668	$1,388	$4,000	$5,000	
E 100-430-43100-596 Flags	$835	$1,155	$1,248	$1,300	$2,000	
Total:	**$732,073**	**$727,821**	**$647,455**	**$764,194**	**$833,064**	

Pool, Miscellaneous (Capital Improvement Fund/ Chamber/Summer Rec.)

POOL

Account Description	2021 Actual	2022 Actual	2023 Through October 31	2023 Budget	2024 Proposed	Comments
E 100-450-45300-103 Part-time Employees	$38,719	$52,071	$54,327	$48,000	$54,000	
E 100-450-45300-122 FICA Contributions	$2,401	$3,315	$3,368	$2,976	$3,368	
E 100-450-45300-124 Medicare Contributions	$561	$755	$788	$696	$788	
E 100-450-45300-151 WC Ins. Premium	$2,362	$2,775	$2,712	$2,500	$2,700	
E 100-450-45300-207 Training & instructional suppl	$3,380	$5,181	$3,048	$4,000	$3,000	
E 100-450-45300-216 Chemical and Chemical Products	$3,720	$5,023	$3,395	$5,000	$5,000	
E 100-450-45300-219 General Supplies	$2,097	$1,629	$321	$2,000	$2,000	
E 100-450-45300-221 Equipment Maintenance/Parts	$8,150	$5,742	$9,648	$6,000	$6,000	
E 100-450-45300-223 Building Maint/Repair Supplies	$1,174	$2,546	$307	$2,000	$2,000	
E 100-450-45300-308 Continuing Ed	$0	$244	$443	$2,000	$2,000	
E 100-450-45300-321 Telephone	$149	$110	$162	$300	$300	
E 100-450-45300-322 Postage	$0	$1	$0	$0	$0	
E 100-450-45300-350 Printing and Binding	$71	$281	$518	$50	$50	
E 100-450-45300-352 General Notices & Public Info	$190	$96	$432	$200	$200	
E 100-450-45300-361 General Liability/Property Ins	$0	$0	$0	$5,500	$0	
E 100-450-45300-381 Electric/Gas Utility	$6,824	$14,514	$12,469	$7,500	$12,000	
E 100-450-45300-402 Other Contract Maintenance	$3,005	$75	$393	$500	$500	
E 100-450-45300-404 Mach & Equip Maint. Agreement	$0	$0	$0	$0	$0	
E 100-450-45300-436 Insurance Deductible for Claim	$0	$0	$0	$0	$0	
E 100-450-45300-437 Misc Licenses and Permits	$830	$25	$830	$1,000	$1,000	
E 100-450-45300-542 Pool Improvements	$559	$77	$173	$500	$500	
E 100-450-45300-581 Uniforms	$2,840	$3,412	$400	$700	$700	
Total:	**$77,030**	**$97,871**	**$93,732**	**$91,422**	**$96,106**	

MISCELLANEOUS

Account Description	2021 Actual	2022 Actual	2023 Through October 31	2023 Budget	2024 Budget	Comments
E 100-490-45400-430 Miscellaneous	$32,754	-$2,760	$65,928	$0	$0	
E 100-490-45400-440 Summer Recreation	$8,000	$8,000	$8,000	$8,000	$8,000	
E 100-490-45400-449 City Publicity	$15,000	$15,000	$15,000	$15,000	$15,000	
E 100-490-45400-450 Wabasha Food Share Expenses	$0	$683	$3,766	$0	$4,000	
E 100-490-45400-451 PUBLIC IMP. PROJECTS	$0	$0	$0	$0	$0	
E 100-490-45400-471 Fireworks	$8,300	$8,300	$4,550	$2,000	$2,000	
E 100-490-45400-478 Reception Center	$0	$22,263	$23,686	$0	$15,570	
E 100-490-45400-720 Transfers Out	$20,500	$172,000	$150,000	$150,000	$225,000	Contribution to CIP
Total:	**$84,554**	**$223,486**	**$270,930**	**$175,000**	**$269,570**	

Library

LIBRARY						
Account Description	2021 Actual	2022 Actual	2023 Through October 31	2023 Budget	2024 Proposed	Comments
E 211-471-47100-101 Full-time Employees-Regular	$46,941	$49,360	$43,945	$59,821	$54,992	Hall (budgeted 1.0 in 2023, should have been .875)
E 211-471-47100-103 Part-time Employees	$48,813	$52,017	$45,173	$65,540	$67,868	Fenske, Glomski, Schumacher, Knox, Mueller
E 211-471-47100-121 PERA Contributions	$6,717	$7,034	$6,257	$9,402	$9,214	7.5% of Payroll
E 211-471-47100-122 FICA Contributions	$5,649	$6,196	$5,436	$7,772	$7,617	6.2% of Payroll
E 211-471-47100-124 Medicare Contributions	$1,321	$1,449	$1,271	$1,818	$1,781	1.45% of Payroll
E 211-471-47100-131 Health Insurance	$16,670	$8,092	$12,855	$13,887	$15,371	1 family
E 211-471-47100-133 Dental Insurance	$506	$558	$466	$621	$698	1 E+S
E 211-471-47100-134 Life Insurance	$244	$290	$234	$560	$342	
E 211-471-47100-140 UNEMPLOYEMENT TAXES	$0	$0	$0	$0	$0	
E 211-471-47100-151 WC Ins. Premium	$735	$687	$714	$650	$800	
E 211-471-47100-200 Office Supplies	$1,546	$1,875	$1,164	$1,500	$1,500	
E 211-471-47100-201 Processing Supplies	$1,184	$1,636	$715	$1,200	$1,200	
E 211-471-47100-308 Continuing Ed	$25	$191	$0	$500	$500	
E 211-471-47100-311 Contractor Fees	$0	$0	$0	$0	$0	
E 211-471-47100-312 Computer Support	$3,686	$3,720	$4,057	$4,800	$5,000	
E 211-471-47100-321 Telephone	$923	$984	$1,152	$1,500	$1,500	
E 211-471-47100-322 Postage	$55	$60	$0	$150	$150	
E 211-471-47100-323 Other Communication/Library	$10,288	$7,441	$6,193	$9,400	$10,000	
E 211-471-47100-331 Travel Expense	$0	$106	$38	$300	$300	
E 211-471-47100-352 General Notices & Public Info	$0	$0	$0	$100	$100	
E 211-471-47100-361 General Liability/Property Ins	$2,883	$2,197	$2,759	$3,600	$3,600	
E 211-471-47100-380 Utility Service	$3,406	$4,759	$4,355	$3,000	$5,000	
E 211-471-47100-401 Building Contract Maintenance	$7,803	$6,645	$5,387	$6,000	$6,780	
E 211-471-47100-413 Office Equipment Rent	$1,341	$1,443	$1,008	$1,300	$1,300	
E 211-471-47100-430 Miscellaneous	$0	$79	$0	$0	$0	
E 211-471-47100-433 Dues and Subscriptions	$10	$0	$4	$0	$0	
E 211-471-47100-443 Programs/Library	$2,041	$1,709	$1,241	$1,500	$1,500	
E 211-471-47100-560 Furniture and Fixtures	$0	$0	$350	$0	$0	
E 211-471-47100-570 Office Equipment & Furnishings	$0	$0	$0	$0	$0	
E 211-471-47100-580 Other Equipment	$204	$18,198	$378	$0	$1,000	
E 211-471-47100-581 Uniforms	$289	$0	$209	$200	$300	
E 211-471-47100-590 Books	$32,083	$33,796	$25,058	$35,000	$35,000	
E 211-471-47100-591 Library Reserve Fund	$0	$0	$0	$0	$0	
E 211-471-47100-720 Transfers Out	$0	$0	$1,678	$0	$0	
Total:	**$195,364**	**$210,521**	**$172,097**	**$230,122**	**$233,415**	

Capital Improvement Plan

Estimated CIP Year End Balance				
Year	Beginning Balance	Contributions	Requests	Ending Balance
2023	$526,631	$242,000	-$110,780	$657,851
2024	$657,851	$300,000	-$739,974	$217,877
2025	$217,877	$300,000	-$372,500	$145,377
2026	$145,377	$300,000	-$224,000	$221,377
2027	$221,377	$300,000	-$554,000	-$32,623

Assumes a $225,000 CIP contribution each year plus $75,000 in Franchise Fee revenue.

City of Wabasha, Minnesota

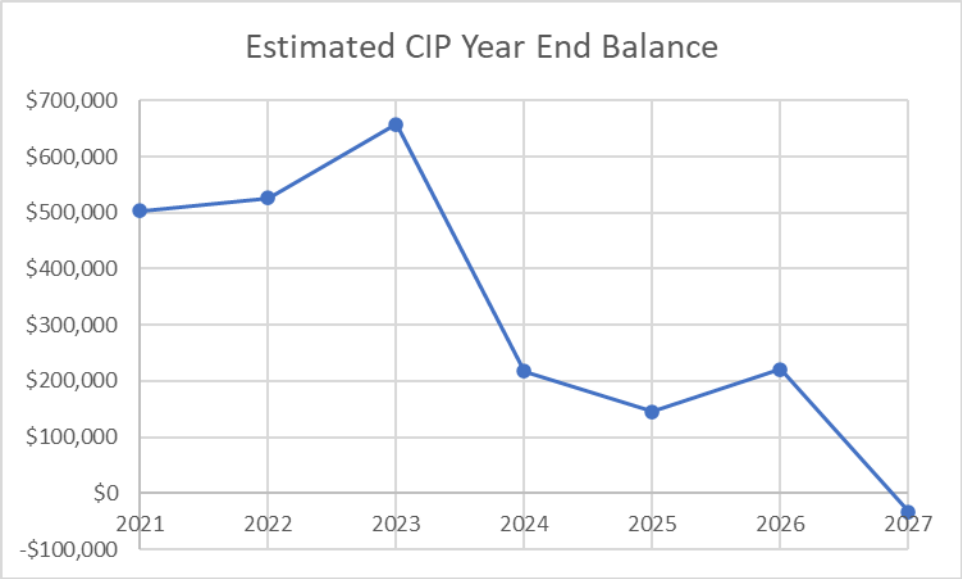
Capital Improvement Plan

2024 thru **2033**

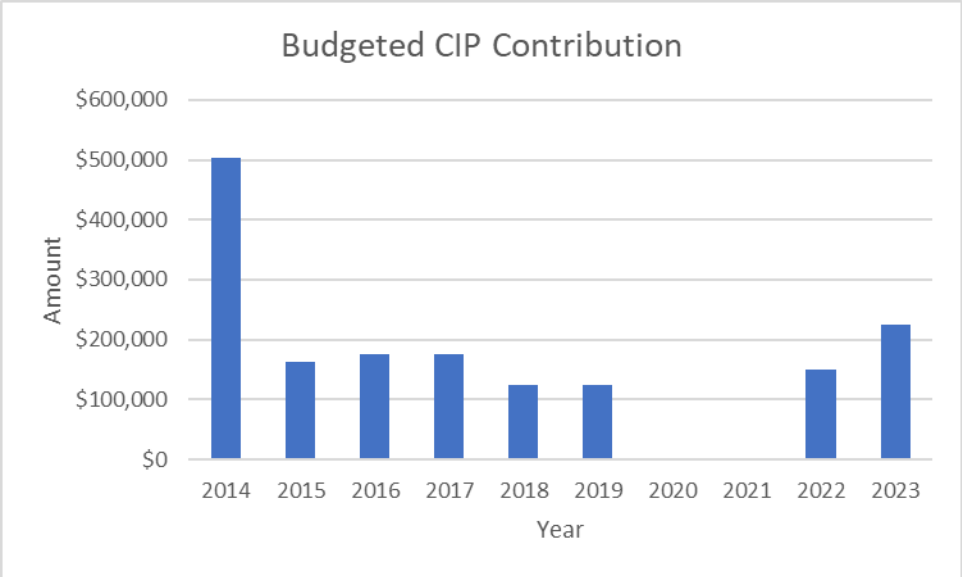
PROJECTS BY FUNDING SOURCE

Source	#	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Borrowing												
Ambulance Hall Renovations	*24-AMB-02*			500,000								*500,000*
Walking Trails	*26-PARKS-03*			100,000								*100,000*
Ladder/Pumper Replacement	*32-FIRE-01*									900,000		*900,000*
	Borrowing Total			**600,000**						**900,000**		***1,500,000***
Capital Improvement Fund												
City Hall Carpet Replacement	*24-ADMIN-01*		5,000									*5,000*
Fire Station Improvements	*24-FIRE-01*	286,664										*286,664*
Fire Hall: Election Improvements	*24-FIRE-03*	25,000										*25,000*
Skate Park Ramp Repair	*24-PARKS-01*	30,000										*30,000*
Warming House/Concession Stand/Restroom	*24-PARKS-02*	75,683										*75,683*
Replace Lifeguard Stands	*24-POOL-01*	5,400										*5,400*
Pool Skimmer/Fixing Leaks	*24-POOL-02*	105,000										*105,000*
John Deere Z930M Ztrak	*24-PW-01*	8,910										*8,910*
Replace 972	*25-AMB-03*		278,500									*278,500*
Two Lucas Devices	*25-AMB-05*			70,000								*70,000*
Dog Park 2025	*25-PARKS-01*		50,000									*50,000*
2025 Storm Sewer Maintenance	*25-PARKS-04*		10,000									*10,000*
Signage/Tuckpointing/Building Maintenance	*26-ADMIN-01*			15,000								*15,000*
Park Playground Equipment (Eagles Basin)	*26-PARKS-02*			50,000								*50,000*
Riprap	*26-PW-01*			20,000								*20,000*
Walking Trails	*27-PARKS-01*						75,000					*75,000*
All-Abiliites Playground: Schmidt Park	*27-PARKS-02*				100,000							*100,000*
Replace 2007 Plow Truck	*27-PW-01*				225,000							*225,000*
2027 Storm Sewer Maintenance	*27-PW-02*				10,000							*10,000*

Source	#	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Front End Loader	*27-PW-03*				170,000							*170,000*
Two Monitors/AEDs	*28-AMB-01*					125,000						*125,000*
W4 Tanker Replacement	*28-FIRE-02*					300,000						*300,000*
Marcou/Jaycee Park Campground	*28-PARKS-01*					100,000						*100,000*
Replace 2005 Chevy One Ton Dump Truck	*29-PW-01*						75,000					*75,000*
New Ambulance: 2030	*30-AMB-01*							350,000				*350,000*
Two Cots and Two Power Loads	*30-AMB-02*							125,000				*125,000*
Police Computers	*32-POLICE-01*									25,000		*25,000*
Ambulance Doors and Windows	*AMB D&W*	25,000										*25,000*
Mill and Overlay (Street Repaving) 2023 & 2024	*M&O*	200,000										*200,000*
Library Building Maintenance	*MAINTENANCE*	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	*50,000*
Ongoing Equipment Replacement	*POLICE OER*	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000		*81,000*
Toolcat Revolving Purchase	*PW Toolcat*	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000		*45,000*
Sidewalks	*SIDEWALKS*		10,000		30,000							*40,000*
Police Squad Car	*SQUAD CAR*	50,000		50,000		50,000		50,000		50,000		*250,000*
Capital Improvement Fund Total		**830,657**	**372,500**	**224,000**	**554,000**	**594,000**	**169,000**	**544,000**	**19,000**	**94,000**	**5,000**	***3,406,157***
Fundraising												
Warming House/Concession Stand/Restroom	*24-PARKS-02*	93,630										*93,630*
All-Abiliites Playground: Schmidt Park	*27-PARKS-02*				300,000							*300,000*
Fundraising Total		**93,630**			**300,000**							***393,630***
Grants												
Fire Station Improvements	*24-FIRE-01*	113,336										*113,336*
Replace 972	*25-AMB-03*		50,000									*50,000*
Grants Total		**113,336**	**50,000**									***163,336***
GRAND TOTAL		**1,037,623**	**422,500**	**824,000**	**854,000**	**594,000**	**169,000**	**544,000**	**19,000**	**994,000**	**5,000**	***5,463,123***



Assumes a $225,000 CIP contribution each year plus $75,000 in Franchise Fee revenue.



City Council Regular **10. 3.**

Meeting Date: 12/05/2023

ITEM TITLE: Pool Skimmer Replacement/Plumbing repairs

DEPARTMENT: Public Works

PURPOSE:

Discuss the proposed Municipal Pool repairs needed to sustain operation over the next 10 years.

ITEM SUMMARY:

With the city pool now approaching 38 years old, there are repairs needed to keep the pool in operation for 10 years until the city decides on a new pool investment. Thatcher pool and Horizon Pool have both submitted quotes for the same repairs. Thatcher is a tad bit cheaper and local from Rochester, MN. These repairs are beyond the capabilities of Public Works. We have done our best over the years to maintain what we can. The pool is structurally in sound shape. Public Works would paint the entire pool when the repairs are completed spring of 2024. See pictures and attached quote.

Thatcher Pools: $101,000
Horizon Pools: $102,675

COMMITTEE RECOMMENDATION:

Park Board did not meet last month but they are aware of the repair list and the problems we faced towards the end of 2023 pool season. They are on board with the improvements needed.

STAFF RECOMMENDATION:

Proceed with the cheapest option, approving Thatcher Pools to perform the repairs.

ACTION REQUIRED:

Motion to approve Thatcher Pools to repair the Municipal Pool spring of 2024 as per quote presented.

Attachments

Thatcher quote
Horizon skimmer quote
Horizon leak repair quote
Pic 7
pic 6
pic 4

Thatcher Pools & Spas
25 Woodlake Drive SE
Rochester, MN 55904

Quote

Quote ID:	116079
Customer ID:	3138
Employee ID:	brad
Quote Expires:	11/15/2023

City Of Wabasha
Po Box 268
Wabasha, MN 55981-0268

Location:

City of Wabasha
812 9h St E
Wabasha, MN 55983-1731

Qty	Item	List Price	Unit Price	Total
16	Van/Shop supplies **cement skimmers**	$6,000.00	$6,000.00	$96,000.00
1	Van/Shop supplies **fix broken lines**	$3,000.00	$3,000.00	$3,000.00
1	Van/Shop supplies **fix bottom of the pool**	$2,000.00	$2,000.00	$2,000.00

Sub Total	**$101,000.00**
Taxes	**$0.00**
Total	**$101,000.00**

Terms And Conditions

Residential customers require a credit card on file. Once an order is invoiced it will be charged to the card on file and a receipt will be emailed to the customer. Commercial customers will have a $1500 line of credit. Once the account reaches that limit or any invoices go 60 days past due the account will be placed on hold for any future sales or service until the account is brought current. New commercial accounts will require a credit card on file. Any project over $2,000 requires a 50% deposit upon acceptance of the work. All special order parts must be paid in full prior to them being ordered.

To: **Tony Johnson**

From: **Justin Fultz | justin.fultz@horizonpoolsupply.com | (651) 478-7704**

Tony,

Please see requested quote to replace 16 skimmers for your outdoor pool. A couple things I would like to bring your attention to.

1. Quote does not include any unforeseen issues. This is due to the pre-existing voids under the deck. It is an unknown how many and how large they are. There may need to be a change order after opening the skimmers for fill and compaction or the need to use self-leveling sand add additional cost.
2. Not responsible for damage to the deck. This is also due to the pre-existing voids under the deck. We will need to bring in a mini excavator with a jack hammer to perform the work. The weight of the mini or the vibration might cause the deck to buckle, shift, crack, or heave.

Thank you for your time.
Justin Fultz.





Horizon is excited to announce the recent acquisitions of Go Get Fred and Northern Pool Restoration. Combining operations with these industry leaders will enable Horizon to broaden the Service and Renovation offerings available to our valued customers.

Chemicals | Equipment | Supplies | Automation |

Pool Education

Pool Repair

Pool Renovation

Pool Maintenance

Customer Proposal

Quoted to:

Wabasha Municipal Pool
900 Hiawatha Dr E

Wabasha, MN 55981

Contact 1: Tony Johnson
Contact 2:
Phone: (651) 565-3404
Fax:

Date: 8/15/2023
Good Through: 9/15/2023

Quote #: **20230815 WMP99**

Description:

Quoted by: **Justin Fultz** | **justin.fultz@horizonpoolsupply.com** | **(651) 478-7704**

Replace Pool Skimmers as follows:
Skimmers: (16) ***STA-086501404*** *U-3 skimmer, 2" Slip with 1 ½" Slip Reducer*



- Saw cut deck around skimmer, chip out concrete and skimmer body and dispose of materials.
- Equipment, dumpster, and biffy rental
- Prepare opening in bond beam for skimmer mouth.
- Plumb new skimmer to existing lines. Form and pour around skimmer body.
- Back fill and patch deck to match existing elevation. (Concrete color will most likely not match existing)
- Seal around skimmer mouth where it meets bond beam opening using grout and/or plaster.

Replace Main Drains as follows:
Main drains: (2) ***NEP-1000-6866*** *30"x30" AEGIS Anti-Entrapment 1,432gpm rating*

- Remove 2 existing 12"x12" Aqua Star covers 274gpm rating.
- Install AEGIS main drain covers according to the manufacturer specifications.

NOTES:
• Quote does not include repairs requiring replacement of plumbing or equalizers within pool walls.
• If a new equalizer pipe must be core drilled and installed through pool wall this will be a change order.
• Quote does not include removal of excessive concrete around skimmer pot. Excessed concrete removal will incur additional charges.
• Quote does not include repair of any deck coatings, paint, or tile.
• Quote does not include any unforeseen issues.
• This may not fix all the leaks that were discussed with Jeff on site. We recommend having a leak detection performed prior to any work starting.
• Quote is only valid if all line items are completed under one quote.
• GPR is not part of the quote. Horizon is not responsible for damage to underground utilities, pipes, and or conduits.
• Pool to be drained by other prior to work starting.
• Not responsible for damage to the deck.

Pricing:

Quantity	Item Number	Description	Unit Price	Total Price
1		Replace Pool Skimmers as specified.	$67,328.56	$67,328.56
1		Replace Main Drains as specified	$4,159.46	$4,159.46
1		Travel, lodging, Per Diem	$21,960.00	$21,960.00

ACCEPTANCE OF PROPOSAL – I am authorized to sign on behalf of the owner and I have read the attached **Terms & Conditions** and Proposal Notes and the above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment(s) will be made as specified.

Proposal Accepted By: _____

Date: _____

Authorized Signature: _____

Total: **$93,448.02**

• Quotes exceeding $2,000 will require a payment of 50% upon quote acceptance and the remainder is due Net 10 Days.
• Products and equipment used to complete job are subject to applicable state & city sales taxes.
• Please read all attached Terms & Conditions, Proposal Notes, and product information. This quote, once signed, is a contract between Horizon Commercial Pools & the property owner.

TERMS AND CONDITIONS

MECHANIC'S LIEN NOTICES (Minnesota & Wisconsin)

MINNESOTA: Pursuant to MINN. STAT. § 514.011 (a) Any person or company supplying labor or materials for this improvement to your property may file a lien against your property if that person or company is not paid for the contributions. (b) Under Minnesota law, you have the right to pay persons who supplied labor or materials for this improvement directly and deduct this amount from our contract price, or withhold the amounts due them from us until 120 days after completion of the improvement unless we give you a lien waiver signed by persons who supplied any labor or material for the improvement and who gave you timely notice.

WISCONSIN: As required by the Wisconsin construction lien law, claimant hereby notifies owner that persons or companies performing, furnishing, or procuring labor, services, materials, plans, or specifications for the construction on owner's land may have lien rights on owner's land and buildings if not paid. Those entitled to lien rights, in addition to the undersigned claimant, are those who contract directly with the owner or those who give the owner notice within 60 days after they first perform, furnish, or procure labor, services, materials, plans or specifications for the construction. Accordingly, owner probably will receive notices from those who perform, furnish, or procure labor, services, materials, plans, or specifications for the construction, and should give a copy of each notice received to the mortgage lender, if any. Claimant agrees to cooperate with the owner and the owner's lender, if any, to see that all potential lien claimants are duly paid.

PAYMENT: On contracts exceeding two-thousand dollars ($2,000.00), unless otherwise agreed, in writing on the first page of this Contract, payment shall be made in two equal installments. The first installment shall be due as a deposit and paid at the time this contract is signed by the Customer. The second installment is due and payable upon completion of the Project. If, for any reason, any amount less than 50% of the Contract is paid in the first installment, the entire remaining balance shall be paid in the second installment even though such payment renders the installment unequal. All payments on account must be made within **10 days from the invoice date**, unless otherwise agreed to by Horizon Commercial Pools and Customer in writing. Customer agrees that receipt of any invoice setting forth the amount owed to Horizon Commercial Pools represents an account stated unless, within ten days (10) days of receipt of the invoice, Customer objects to the invoice in writing and said written objection is delivered to Horizon Commercial Pools.

INTEREST AND ATTORNEYS' FEES: Horizon Commercial Pools will charge, and Customer agrees to pay, a service charge of 1.5% per month (18.0% per annum) or the maximum rate allowed by law. The service charge will be assessed on the past due portion of the account. Customer agrees to pay on demand all costs and expenses including reasonable attorneys' fees incurred by Horizon Commercial Pools in connection with this Contract, and any other document or agreement related thereto, including all costs, expenses and attorneys' fees incurred by Horizon Commercial Pools in enforcing these Terms and Conditions.

SCHEDULING AND ESTIMATES: All time estimates, schedules, start dates, completion dates, etc., are subject to change at Horizon Commercial Pools's sole discretion and Horizon shall not be liable for any changes thereof. Customer acknowledges that time estimates, schedules, start and completion dates can and will change due to weather, unforeseen changes to jobs, workforce variations, material availability, unforeseen delays due to other contractor's work, equipment breaking down and holidays, etc. Any quotes, estimates or representations as to pricing are subject to change at Horizon Commercial Pools's sole discretion as well.

LIMITED WARRANTY ON WORKMANSHIP: Horizon Commercial Pools provides a limited one year warranty on its workmanship. This Limited Warranty on Workmanship ("Warranty") covers labor provided by Horizon staff only. Any product or equipment warranties are limited to and provided by their respective manufacturer or supplier. This Warranty does not cover problems arising from normal wear and tear, chemical action, stains from pool water or pool water minerals, neglect, abuse, or acts of God. Failure to pay the full Contract price relieves Horizon Commercial Pools of all of its responsibilities under this Warranty and shall render this Warranty void. Warranty claims can be made by contacting Horizon Commercial Pools at (651) 917-3075 within 12 months of completion. Horizon Commercial Pools shall not be responsible or held liable for damages resulting from causes beyond its control caused by fire, flood, accidents, delay in transit, labor difficulty, inability of our normal sources of supply, acts of god, any law, act or regulation of any governmental body. Customer acknowledges and agrees that Horizon Commercial Pools's liability for any reason, including, without limitation, negligence, or strict liability, shall not include special, consequential or incidental damages.

Horizon Chemical LLC
dba Horizon Commercial Pools
Corporate Office
4444 Round Lake Rd W, Arden Hills, MN 55112
651.917.3075 phone
www.horizonpoolsupply.com

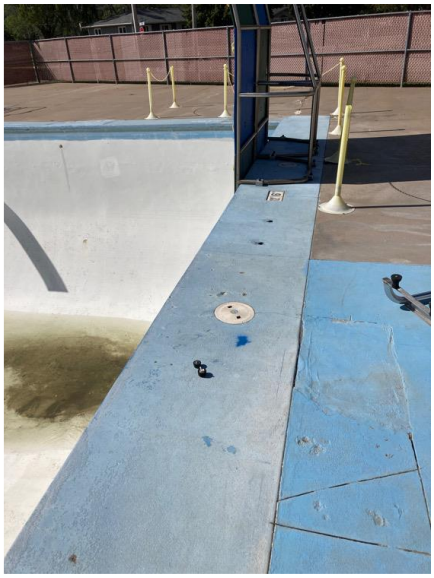
To: **Tony Johnson**

From: **Justin Fultz** | justin.fultz@horizonpoolsupply.com | **(651) 478-7704**

Tony,

Please see the requested quote to repair your underground leaks. If you have any questions, please let me know.

Thank you for your time.
Justin Fultz





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Chemicals | Equipment | Supplies | Automation |

Pool Education

Pool Repair

Pool Renovation

Pool Maintenance

Customer Proposal

Quoted to:

Wabasha Municipal Pool
900 Hiawatha Dr E

Wabasha, MN 55981

Contact 1: Tony Johnson
Contact 2:
Phone: (651) 565-3404
Fax:

Date: 9/15/2023
Good Through: 10/15/2023

Quote #: **20230915 WMP99**

Description:

Quoted by: **Justin Fultz** | **justin.fultz@horizonpoolsupply.com** | **(651) 478-7704**

Repair 2 Underground Leaks as follows Per American Leak Report 9/13/2023, 7:50AM:

Leak Repair: Skimmer Suction Line (Complete Skimmer) / Deep End Return

- Saw cut deck where leaks were identified and remove concrete.
- Locate leaks and repair as needed.
- Backfill and patch concrete to match existing as closely as possible (in some cases it may not match at all).
- Saw cut deck around skimmer, chip out concrete and skimmer body and dispose of materials.
- Prepare opening in bond beam for skimmer mouth.
- Plumb new skimmer to existing lines. Form and pour around skimmer body.
  (1) STA-086501404 U-3 Skimmer
  (1) STA-WC37503P Extension collar
- Back fill and patch deck to match existing as closely as possible (in some cases it may not match at all).
- Seal around skimmer mouth where it meets bond beam opening using grout and/or plaster.

NOTES:
- Leaks must be identified by a leak detection company prior to work starting and actual leaks must be within 18" of mark. Not to exceed a depth of 3' from the deck.
- Quote does not include repairs requiring replacement of plumbing, equalizers or jets within pool walls.
- Quote does not cover leaks not identified and included in original quote.
- Quote does not include repair of any deck coatings or tile.

Exclusions:

- Quote does not account for voids at either of the locations, additional back fill and labor is not included.
- Quote does not include removal of excessive concrete around skimmer pot. Excessed concrete removal will incur additional charges.

Important Notes:
If this work coincides with the quote to replace all the skimmers "quote #20230815 WMP99" the New Total would be $2,500.00. for repairing both underground leaks per American Leak Detection report 9/13/2023, 7:50AM

Pricing:

Quantity	Item Number	Description	Unit Price	Total Price
1	SV-1	Repair underground leaks as specified.	$6,791.85	$6,791.85
1	Travel	Travel / lodging / per diem	$2,436.00	$2,436.00

Total: **$9,227.85**

ACCEPTANCE OF PROPOSAL – I am authorized to sign on behalf of the owner and I have read the attached **Terms & Conditions** and Proposal Notes and the above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment(s) will be made as specified.

Proposal Accepted By: _____

Date: _____

Authorized Signature: _____

- **Quotes exceeding $2,000 will require a payment of 50% upon quote acceptance and the remainder is due Net 10 Days.**
- Products and equipment used to complete job are subject to applicable state & city sales taxes.
- Please read all attached Terms & Conditions, Proposal Notes, and product information. This quote, once signed, is a contract between Horizon Commercial Pools & the property owner.

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WISCONSIN: As required by the Wisconsin construction lien law, claimant hereby notifies owner that persons or companies performing, furnishing, or procuring labor, services, materials, plans, or specifications for the construction on owner's land may have lien rights on owner's land and buildings if not paid. Those entitled to lien rights, in addition to the undersigned claimant, are those who contract directly with the owner or those who give the owner notice within 60 days after they first perform, furnish, or procure labor, services, materials, plans or specifications for the construction. Accordingly, owner probably will receive notices from those who perform, furnish, or procure labor, services, materials, plans, or specifications for the construction, and should give a copy of each notice received to the mortgage lender, if any. Claimant agrees to cooperate with the owner and the owner's lender, if any, to see that all potential lien claimants are duly paid.

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Horizon Chemical LLC
dba Horizon Commercial Pools
Corporate Office
4444 Round Lake Rd W, Arden Hills, MN 55112
651.917.3075 phone
www.horizonpoolsupply.com



City Council Regular **1.**

Meeting Date: 12/05/2023

ITEM TITLE: Resolution 40-2023 December Donations

DEPARTMENT: Administration

PURPOSE:

Donations

ITEM SUMMARY:

Attachments

December Donations Resolution 40-2023

CITY OF WABASHA
RESOLUTION No. 40-2023
RESOLUTION ACCEPTING DONATIONS

WHEREAS The City of Wabasha is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens; and
WHEREAS the following persons and entities have offered to contribute the cash amounts or items set forth below to the city for the following.

- **LIBRARY**
  - $ 25 – In memory of Betty Gosse – Kathy Geraghty
  - $10 – In memory of Betty Gosse – Anonymous
  - $25 – In memory of Baby Josephine Mumma – Bev & Bruce Hall
  - $500 – Anonymous Donation
  - $250 – Deb & Gary Glomski
  - $100 – Tom & Pat Haskett
  - $200 – John Ochsner
  - $500 – Jane Hager
  - $390.50 – Friends of the Library for Touch of Magic Childrens Comedy Show for Grumpy Old Men Festival

- **ATHLETIC FIELD COMPLEX**
  - $2,000-Robert & Jill Sill
  - $2,500-Perry Dental

- **AMBULANCE**
  - $1,000-Anonymous

WHEREAS all such donations contributed are determined to be a benefit to the citizens of the City of Wabasha; and

WHEREAS The City Council finds that it is appropriate to accept the donations offered.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WABASHA, MINNESOTA, AS FOLLOWS:

1. The donations described above are hereby acknowledged and accepted and shall be used in accordance with the terms prescribed by the donor.
2. The city clerk is hereby directed to issue receipts to each donor acknowledging the city's receipt of the donor's donation.

Adopted by the City Council of the City of Wabasha on December 5, 2023.

Approved:

_____
Mayor - Emily Durand

Attested:

_____
City Clerk – Wendy Busch