

**WABASHA
HERITAGE PRESERVATION COMMISSION**

July 24, 2023 9:00 a.m.

AGENDA

- 1. Call to Order** *(Chair)*
- 2. Changes or Additions to Agenda** *(Open)*
- 3. Approval of minutes** *(Commission)*
 - a. Date of Minutes 6-26-2023
- 4. Design Review-**
- 5. Possible upcoming review/request for assistance:**
- 6. Old Business/Subcommittee Work**
 - a. Main Street Update- Flicek
 - b. Mural Update - Flicek
- 7. New Business**
- 8. Other Business**
 - a. Construction Q & A
- 9. Announcements**
- 10. Next Meeting Date: August 28, 2023**
- 11. Adjourn** *(Chair)*

Heritage Preservation Commission

3. a.

Meeting Date: 07/24/2023

SUBJECT: Date of Minutes 6-26-2023

DEPARTMENT: Administration

TITLE:

Date of Minutes 6-26-2023

PURPOSE:

Attachments

Minutes 6-26-2023

DRAFT

WABASHA HERITAGE PRESERVATION COMMISSION MINUTES JUNE 26, 2023, 9:00 a.m.

Present: Linda Mann, Commissioner; Mary Flicek, Commissioner; Emily Durand, Commissioner; John Palmen, Commissioner; John Rivers, Commissioner; Jenny Palmen, Commissioner

1. **Call to Order** (*Chair*)

Chair Flicek called the regular Heritage Preservation Meeting to order at 9:00 am on Monday, June 26, 2023.

2. **Changes or Additions to Agenda** (*Open*)

3. **Approval of minutes** (*Commission*)

a. Date of Minutes May 23, 2023

Motion made by Commissioner Emily Durand, seconded by Commissioner Jenny Palmen to approve the minutes from May 23, 2023.

Vote: 6 - 0 - Unanimously

4. **Design Review-**

a. Mural to 180 Main Street West (Big Jo Alley)

Chair Flicek reviewed the application submitted by Sue Mundy/George Hill for a mural to be placed on the back side of 180 Main Street West. The Mural will be 10 feet high by 55 feet long and attached to the back of Hills Hardware on painted 3mm thick poly-metal panels. The owner, George Hill of Hills Hardware will maintain and provide insurance for the mural. Commissioner Durand reviewed previous Mural guidance the commission approved in late 2023.
Consider the following in planning mural installation.

- Is the building listed locally in the historic district? If so, have you sought involvement from the Historic Preservation Commission (HPC) staff to discuss the design review process and paperwork? If the mural is to be painted on a historic building the applicant should consider moving the mural to a non-historic, non-contributing building outside the locally and nationally registered historic district.
- Historic commercial buildings have materials, features, finishes, and fenestration (windows, doors and other openings) that contribute to the overall aesthetic of the building and the larger district. Primary façades on significant historic properties should not be the first location for murals.
- If approval is given for an installation on an historic building, these precautions and best practices should be used:
 - The applicant should use treatment recommendations in the Secretary of the Interior Standards for Treatment of Historic Properties and that information may be found here <https://www.nps.gov/tps/standards/treatment-guidelines-2017.pdf>
 - Painting and installation materials that are used should always be reversible, and the building service should not be harshly cleaned, stripped or compromise the masonry of the building. If possible, research into this process could be supported by the Historic Preservation Commission and the applicant together. A mural should not be mounted upon historic materials (e.g., brick, stucco or other original façades). This could cause damage from moisture/condensation behind the attached panel. Sun and weather exposure should be also be considered.
 - The applicant should be aware that murals should not become a reliant historic theme, or use the process to begin applying a theme and art to several or all buildings. These changes affect the historic feel of the city and all the architecture within the district. Each mural should be treated as a case-by-case approval and not part of a larger, mass approval. Each mural should be significant individually.
 - It is important to note who will be responsible to maintain the mural. Who is financially responsible for keeping the mural painted, cleaned and clear of potential graffiti? The city should apply the same policies for neglect of public art and maintenance that they do for landscape and buildings. As part of the mural plan for installation the applicant should submit a maintenance plan to the city as part of the application for design review.

Motion made by Commissioner Emily Durand, seconded by Commissioner Linda Mann to approve the application for the Public Places Are Sacred Spaces Mural as described in the application dated May 25, 2023.

Vote: 6 - 0 - Unanimously

5. **Possible upcoming review/request for assistance:**

6. **Old Business/Subcommittee Work**

a. **Main Street Update- Flicek**

Chair Flicek provided a Main Street Update. The Bronzed Plaque Program, they will cost \$350/each. Historic Tax District has been extended til June of 2030.

b. Street Project Update

It was discussed that a preconstruction meeting will be held with businesses and adjacent property owners down town on Tuesday June 27 at the NEC at 5pm.

7. New Business

a. PreserveMN 2023 Fall Conference

Staff indicated the dates for the Fall Preservation Conference have been set for September 27-29th 2023 and held in Mankato MN. More details will be sent out as they are, received. It was noted that scholarships are usually available closer to the event date. Chair Flicek encouraged new members to attend the conference. Commissioner Linda Mann indicated she would be able to attend the Fall Conference.

b. PastForward Preservation Leadership Forum, Washington D.C.

It was discussed that the PastForward Preservation Leadership Forum was announced for Washington D.C. for November 8-10, 2023. In the past commissioners have been able to attend on full scholarships, which include air, hotel, transfers and a per diem for food each day. Commissioner John Palmen expressed interest.

8. Other Business

9. Announcements

Chair Flicek announced that Paul Flicek of Flicek Insurance has been recognized for 50 years of business.

10. Next Meeting Date: July 24, 2023

11. Adjourn (Chair)

Motion made by Commissioner Linda Mann, seconded by Commissioner Emily Durand motion to adjourn at 9:55 am.

Vote: 6 - 0 - Unanimously

Respectfully submitted by: _____
Wendy Busch, Planning & Zoning Assistant

Adopted Date

