

**WABASHA
HERITAGE PRESERVATION COMMISSION**

September 25, 2023 9:00 a.m.

AGENDA

- 1. Call to Order (*Chair*)**
- 2. Changes or Additions to Agenda (*Open*)**
- 3. Approval of minutes (*Commission*)**
 - a. Date of Minutes 8/28/2023 & 9/5/2023**
- 4. Design Review-**
- 5. Possible upcoming review/request for assistance:**
- 6. Old Business/Subcommittee Work**
 - a. Main Street Update- Flicek**
 - b. Downtown Construction Q & A**
 - c. Annual Fall Historic Preservation Conference Review - Mann**
- 7. New Business**
- 8. Other Business**
- 9. Announcements**
- 10. Next Meeting Date: October 23, 2023**
- 11. Adjourn (*Chair*)**

Heritage Preservation Commission

3. a.

Meeting Date: 09/25/2023

SUBJECT: Date of Minutes 8/28/2023 & 9/5/2023

DEPARTMENT: Administration

TITLE:

Date of Minutes 8/28/2023 & 9/5/2023

PURPOSE:

Attachments

8/28/2023

9/5/2023

DRAFT

WABASHA HERITAGE PRESERVATION COMMISSION MINUTES AUGUST 28, 2023, 9:00 a.m.

Present: Linda Mann, Commissioner; Mary Flicek, Commissioner; Emily Durand, Commissioner;
John Palmen, Commissioner; John Rivers, Commissioner

Absent: Jenny Palmen, Commissioner

1. **Call to Order** (*Chair*)

Chair Flicek called the meeting to order at 9:00 am on Monday August 28, 2023.
Commissioner John Rivers joined the meeting at 9:03 am.

2. **Changes or Additions to Agenda** (*Open*)

Staffed added item 6. c. Broze Plaque update

3. **Approval of minutes** (*Commission*)

a. Date of Minutes 7-24-2023

Motion made by Commissioner Emily Durand, seconded by Commissioner Linda Mann to approve the minutes drafted for 7-24-2023.

Vote: 4 - 0 - Unanimously

4. **Design Review-**

5. **Possible upcoming review/request for assistance:**

Staff indicated that the NEC will be applying for signage in the upcoming future for the main street properties.

6. **Old Business/Subcommittee Work**

a. Main Street Update Chair Flicek

Chair Flicek provided a Main Street update. The mural on the back of Hills Hardware has started to be installed. George Hill has installed gutter systems to protect the mural as well as provided insurance coverage. The mural is in it's final completion stage with the end bead work painted panels.

RETHOS is planning a visit to Wabasha on Tuesday September 19th. They will be meeting at Remax and then touring downtown.
The next Coffee Meetup will take place in November and WorkForce Development will be the guest speaker.

b. Downtown Construction Q & A.

Businesses have been getting updates from Katy at Bolten Menk with Directory by Category for downtown businesses and parking. Staff and business members have provided updates and corrections to the directory. Staff will get the updated version on the City Website.

c. Bronze Plaque Update

Chair Flicek brought in the plaque to be placed on the Flicek Insurance building. The plaque is high quality and will be rear mounted to the buildings.

7. **New Business**

8. **Other Business**

a. Fall Conference Mankato September 27-29th 2023.

Linda Mann will attend the Annual Fall Historic State Preservation Conference in Mankato, MN from September 27-29th on a full scholarship. No other commissioners have the availability to attend.

b. PastForward Conference

The PastForward Forum Conference to be held in Washington D.C. will not have the ability to have scholarship funding and therefore the commission is unable to send participants. Staff indicated that there may be funding available for the Annual Main Street Now 2024 in Birmingham, Alabama in May. More to come on this topic later in the year.

9. Announcements

10. Next Meeting Date: September 25, 2023

11. Adjourn (Chair)

Motion made by Commissioner Emily Durand, to adjourn at 9:34 am.

Vote: 5 - 0 - Unanimously

Respectfully submitted by: _____
Wendy Busch, City Clerk

Adopted Date

DRAFT

WABASHA HERITAGE PRESERVATION COMMISSION MINUTES SEPTEMBER 5, 2023, 9:00 a.m.

Present: Linda Mann, Commissioner; Mary Flicek, Commissioner; Emily Durand, Commissioner; John Palmen, Commissioner; John Rivers, Commissioner

Absent: Jenny Palmen, Commissioner

Attendees: Katy Gehler, Bolton & Menk Project Manager
Jonathan Nelsen, Bolton & Menk Landscape Architect

1. Call to Order (*Chair*)

Chair Flicek called the special meeting for the Heritage Preservation Commission to order at 9:00 am on Tuesday September 5, 2023.

2. Old Business

a. Review of prior approved material for Streetscape Construction at Heritage Park/Clock Bench

The commission is being asked to clarify the intended material for the new bench to be placed around the clock at Heritage Park.

Katy Gehler and Jonathan Nelsen of Bolton & Menk indicated that in February, when the Commission reviewed the design and material for the bench to be placed around the clock at Heritage Park was intended to be fabricated stone. However, the commission thought the intent was for the material to be natural limestone. Natural limestone was used in the National Eagle Center Amphitheater, buildings around town as well as in many of the City Parks. Jonathan indicated that if using natural limestone, the circle shape cannot be achieved as the edges are cut straight. The discussion of skateboarding on the proposed bench which the limestone material was discussed and mitigation can be placed at a later time should it become an issue.

Motion made by Commissioner Emily Durand, seconded by Commissioner Linda Mann to approve without design drawings to elect natural limestone as the material for the proposed bench located around the clock at Heritage Park with the addition of preventive skate guards if necessary.

Vote: 5 - 0 - Unanimously

3. Adjourn (Chair)

Motion made by Commissioner Emily Durand, to adjourn at 9:35 am

Vote: 5 - 0 - Unanimously

Respectfully submitted by: _____
Wendy Busch, City Clerk

Adopted Date