

WABASHA AMBULANCE COMMISSION

December 17, 2024 1:00 PM

LOCATION: CITY HALL CONFERENCE ROOM

This meeting will be held in person at Wabasha City Hall.

Vision Statement: Providing the residents and visitors of Wabasha outstanding care, compassionate service, and steadfast stewardship.

MEETING AGENDA

- 1) Call to Order and Roll Call
- 2) Public Comments
- 3) Changes or Additions to Agenda
- 4) Approval: Sept 17th, 2024 Ambulance Commission Minutes
 - 1) Approval of September 17th, 2024 Ambulance Commission Minutes
- 5) General Business
 - 1) Ambulance Commission Duties, Meetings, Vision Values Statement
 - 2) Schedule Follow Up
 - 2) Approve Meeting Conduct Expectations and Value Statement
 - 3) Future Commission Minutes
 - 5) 2025 Budget and Revenues
- 6) Other Business
 - 1) Directors Report
 - 2) Council Workshop December 18 2024 to look at feasibility study
- 7) Adjourn

Ambulance Commission

4) 1)

Meeting Date: 12/17/2024

ITEM TITLE: Approval of September 17th, 2024 Ambulance Commission Minutes

DEPARTMENT: Ambulance

PURPOSE:

Approval of September 17th, 2024 Ambulance Commission Minutes

ITEM SUMMARY:

Approval of September 17th, 2024 Ambulance Commission Minutes

Attachments

Sept 17th, 2024 Commission Minutes

DRAFT



AMBULANCE COMMISSION September 17th, 2024

1. Call to Order and Roll Call

Present: Cindy Sheeley, Commissioner; Greg Glomski, Commissioner; Monica Walters, Commissioner; Jane Glander, Commissioner

Absent: Tim Wallerich, Commissioner

Also Present: Ryan Marking, Director
Caroline Gregerson, City Administrator
Tina Cook, Asst. Director

1300

2. Public Comments

None

3. Changes or Additions to Agenda

Moved by Commissioner Jane Glander, seconded by Commissioner Cindy Sheeley None
AYE: 4 NAY: None. ABSENT: Commissioner Tim Wallerich (ABSENT) Motion: Adopted

4. Approval of July 16th, 2024 Ambulance Commission Minutes

Moved by Commissioner Jane Glander, seconded by Commissioner Greg Glomski AYE: 4
NAY: None. ABSENT: Commissioner Tim Wallerich (ABSENT) Motion: Adopted

5. General Business

1. Township Update

Meeting was two hours long with good discussion. A suggestion was made to increase the contracts by 20%.

Kellogg and Greenfield Township are not paying their invoices in full. Suggested that they be charged a non-resident rate for services.

Jane recommends mailing a flyer out to all residents.

2. Building Task Force Update

Ideas where to build a new building were the property behind Kwik Trip, by City Hall, and land by the CJC. A few of these places have many challenges. Next meeting is set for October for the next phase. There will be a final presentation for the December council meeting.

3. 2025 Budget

Add another full-time paramedic to help with the scheduling issues and with the shared position with the hospital.

A few agenda items were moved under a different category.

I am working on a grant for a new building offered by Taylor Farms.

4. Shared Paramedic Position Update

6. Other Business

1. Directors Report

Service is up in 911 calls since August of last year. In July 85% of transfers were turned down. 6 have been turned down so far in September.

EMR Class to start October 17th.

A charge for lift assists have been sent out two times.

36 transfers back to Eagles Rest this year.

Revenue is up from this time last year.

7. Adjourn

Moved by Commissioner Cindy Sheeley, seconded by Commissioner Greg Glomski AYE: 4
NAY: None. ABSENT: Commissioner Tim Wallerich (ABSENT) Motion: Adopted

Ambulance Commission

5) 1)

Meeting Date: 12/17/2024**ITEM TITLE:** Ambulance Commission Duties, Meetings, Vision Values Statement**DEPARTMENT:** Administration

PURPOSE:

Ambulance Commission Role

ITEM SUMMARY:

Review Ambulance Commission Duties as outlined in the attachment and

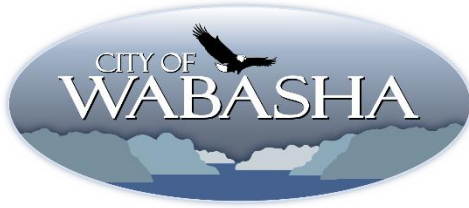
online. <https://www.wabasha.org/wp-content/uploads/Wabasha-City-Code-Section-7C-Ambulance-Commission-2023.pdf>**Meeting Conduct and Expectations**

1. We informally follow Robert's rules of order during the meeting, to keep the meeting moving.
2. Add new items at the start of the agenda, where possible, give staff a heads up of questions after reviewing the materials so they can be prepared with a response.
3. Keep discussion to the noticed meeting agenda item and stay on topic of the agenda item. Comments on topic should be limited to a reasonable amount of time.
4. Be respectful of one another, do not interrupt other speakers.
5. Personnel concerns specific to an individual on the ambulance services are not part of the Ambulance Commission's roles or responsibilities. Those should be addressed outside of the meeting with the individual or their supervisor.
6. The Chair will call the meeting to order, generally we are small enough, she does not need to recognize speakers, she calls for a vote on a motion, interprets and enforces any meeting management policies. Calls the members to order if they disregard rules of procedure. If we start talking over one another, we could move to a system of only speaking when recognized by the Chair.
7. The Chair can call upon members if they becoming unruly or disruptive or even recess the meeting if necessary.
8. Use language "I move to" for action items. "I second".
9. Generally, the Commission's actions will be advisory only or discussion based.

The vision statement is attached in the word document. A sample values statement adopted by the Mayor's Handbook is included. It was originally written for Councils. The Wabasha City Council does not currently have a values statement. This is only if there is interest from the group in editing this or utilizing it.

Discussion on when meetings are canceled.

Attachments



Wabasha Ambulance Vision Statement: Providing the residents and visitors of Wabasha outstanding care, compassionate service, and steadfast stewardship.

Ambulance services saves lives every day but nationally, there is a rural ambulance service crisis. A report released by the Office of the Legislative Auditor in Minnesota, in February 2022, raised serious concerns about the future viability of emergency medical services in Minnesota. The main responsibility of the Wabasha Ambulance Commission is to advise and to make recommendations to the Council and to advise the Ambulance Director regarding policy concerns. This role is critical as the Wabasha Ambulance Service attempts to make the best decisions possible for the future viability of the Wabasha Ambulance Service.

SAMPLE VALUES STATEMENT

The values

As a member of the Ambulance Commission:

1. I support the public interest, as envisioned specifically in the Vision Statement: “Providing the residents and visitors of Wabasha outstanding care, compassionate service, and steadfast stewardship.”
2. I am ethical.
3. I am professional.
4. I am fiscally responsible.
5. I am conscientious.
6. I communicate effectively.
7. I am collaborative.
8. I am forward thinking.

Value examples

1. **I serve the public interest. In practice, this value means that:**
 - a. I am attuned to and care about the needs and issues of the Wabasha Ambulance Service.

- b. I faithfully discharge the duties as commissioners regardless of my personal considerations, recognizing that the community's interest is my primary concern.
- c. I comply with both the letter and the spirit of the laws and policies affecting operations of the city.
- d. I do not use my position to secure for myself or others special privileges that are different from those available to the general public.
- e. I understand and abide by the respective roles and responsibilities of elected and appointed officials and city staff and will not undermine them in their work.
- f. I am independent, impartial, and fair in my judgment and actions.

2. I am ethical. In practice, this value means that:

- a. I am trustworthy, acting with the utmost integrity and moral courage.
- b. I am truthful, do what I say I will do, and am reliable.
- c. I am accountable for my actions and behavior and accept responsibility for my decisions.
- d. I make impartial decisions, free of influence from financial and other personal interests that impair my independence of judgment or action.
- e. I oppose all forms of harassment and unlawful discrimination.
- f. I show respect for confidences and confidential information.

3. I am professional. In practice, this value means that:

- a. I apply my knowledge and expertise to my assigned activities and to the interpersonal relationships that are part of my job in a consistent, confident, competent, and productive manner.
- b. I approach my role and work-related relationships with a positive attitude, contributing to a supportive, respectful, and non-threatening work environment.
- c. I am respectful of all city staff, officials, volunteers, and others who participate in the city's government.

4. I am fiscally responsible. In practice, this value means that:

- a. I make decisions after prudent consideration of their financial impact, taking into account the long-term financial needs and revenues for the ambulance, especially its financial stability.
- b. I make decisions that seek to preserve the financial capacity of the ambulance/city to provide programs and services for residents.
- c. I provide full disclosure of any potential financial or other private conflict of interest. I abstain from participating in the discussion and

vote on these matters.

5. I am conscientious. In practice, this value means that:

- a. I act in an efficient manner, making decisions and recommendations based upon research and facts, taking into consideration short- and long-term goals.
- b. I follow through in a responsible way, keeping others informed, and responding in a timely fashion.
- c. I am respectful of established ambulance and city processes and guidelines.
- d. I prepare for all meetings by reviewing any materials provided ahead of time. When I have materials to contribute, I make sure all others involved have ample time to review these materials prior to the meeting.

6. I communicate effectively. In practice, this value means that:

- a. I communicate in various ways that I am approachable, open-minded, and willing to participate in dialogue.
- b. I engage in effective two-way communication by listening carefully, asking questions, and responding appropriately, which adds value to conversations.
- c. I do not interfere with the orderly conduct of meetings by interrupting others or making personal comments not germane to the business at hand.
- d. I follow up on inquiries in a timely manner.
- e. I am respectful in disagreements and contribute constructively to discussions on the issue.

7. I am collaborative. In practice, this value means that:

- a. I act in a cooperative manner with groups and other individuals, working together in a spirit of tolerance and understanding to accomplish common goals.
- b. I share information with others in a timely manner so that, together, we can make informed decisions.
- c. I work toward consensus building and gain value from diverse opinions. I will go along with the final decision of the commission or council, even if it's different from my own opinion. I will not undermine the decision.
- d. I accomplish the goals and responsibilities of my individual position, while respecting my role as a member of a team.

8. I am forward thinking. In practice, this value means that:

- a. I promote intelligent, proactive, and thoughtful innovation in order to advance the city's policy agenda and provide ambulance services

while considering the broader regional, statewide, national, implications of the city's decisions and issues.

- b. I maintain consistent standards, but am also sensitive to the need for compromise, creative problem solving, and making improvements when appropriate.
- c. I am open to new ideas and processes, adopting them as they conserve resources and provide efficient and effective service.
- d. I consider the potential long-term consequences and implications of my actions and inactions.

Ambulance Commission

5) 2)

Meeting Date: 12/17/2024

ITEM TITLE: Approve Meeting Conduct Expectations and Value Statement

DEPARTMENT: Administration

PURPOSE:

Meeting Expectations, Statement of Values

ITEM SUMMARY:

Meeting Conduct and Expectations

1. We informally follow Robert's rules of order during the meeting, to keep the meeting moving.
2. Add new items at the start of the agenda, where possible, give staff a heads up of questions after reviewing the materials so they can be prepared with a response.
3. Keep discussion to the noticed meeting agenda item and stay on topic of the agenda item. Comments on topic should be limited to a reasonable amount of time.
4. Be respectful of one another, do not interrupt other speakers.
5. Personnel concerns specific to an individual on the ambulance services are not part of the Ambulance Commission's roles or responsibilities. Those should be addressed outside of the meeting with the individual or their supervisor.
6. The Chair will call the meeting to order, generally we are small enough, she does not need to recognize speakers, she calls for a vote on a motion, interprets and enforces any meeting management policies. Calls the members to order if they disregard rules of procedure. If we start talking over one another, we could move to a system of only speaking when recognized by the Chair.
7. The Chair can call upon members if they becoming unruly or disruptive or even recess the meeting if necessary.
8. No personal attacks.
9. Use language " I move to" for action items. "I second".

ACTION REQUIRED:

Adopt meeting conduct and expectations, offer any changes.
Adopt vision and Ambulance Commission values statement

Ambulance Commission

5) 2)

Meeting Date: 12/17/2024

ITEM TITLE: Schedule Follow Up

DEPARTMENT: Ambulance

PURPOSE:

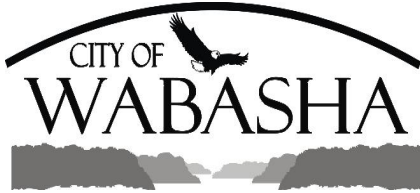
Schedule Follow Up

ITEM SUMMARY:

Schedule Follow Up

Attachments

Schedule Change



WABASHA AMBULANCE
SERVING SINCE 1984

129 HIAWATHA DR W
WABASHA, MN 55981



MEMO

From: Ambulance Director

Date: 10/7/24

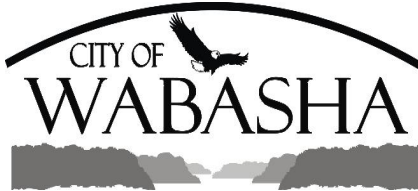
Re: Scheduling Change

I have received feedback from the Council, Ambulance Commission, as well as crew members to move to a more structured and also cost-efficient schedule. So, in an effort to satisfy that feedback as of October 15th, 2024, we will be changing the way that we do the schedule for all staff.

This change is necessitated by multiple factors. The change will allow for better coverage, staffing to cover our obligation to Gundersen – St. Elizabeths, and give everyone a better work-life balance.

Below will be the update process and guidelines;

- ALL staff will submit their availability in EMS manager by the 15th of every month. Crew must submit their required hours based on certification (EMR- 24 hours and EMT- 36 hours, both with 12 hours being on the weekend).
- If you are unable to meet these requirements in any given month you must notify the Director and Assistant Director prior to the 15th of the month. Failure to do so will result in disciplinary action.
- A schedule will then be constructed using that availability, equally distributing hours.
- All hours will be monitored quarterly, so if you are unable to meet your hours one month you have the ability to make those hours up. (EMR – 72 Total hours with 36 hours on the weekend, EMT – 108 Total hours with 36 hours on the weekend).
- Every person is crucial to the success and longevity of the Ambulance Service. Being able to take transfers and back up calls are a part of that. For crew members who desire to be only back up or available for transfers: they must mark themselves as available in IAR or take a transfer 12 times in a quarter.



WABASHA AMBULANCE
SERVING SINCE 1984

129 HIAWATHA DR W
WABASHA, MN 55981



- Meeting/training are where continuing education happens to keep up on your certification it also is where important service information is provided. A minimum of 9 monthly meetings must be attended (Policy 500.03). This will be evaluated on a rolling calendar year.
- There will be an adjustment period for November and December, 2024 with tracking beginning in January 2025.
- This MEMO will just be enforcing existing policies, 600.8, 600.9, 600.11, and 600.12.
- If there are questions or concerns, they should be brought to the Ambulance Director.

Ryan T. Marking

Ambulance Director

Ambulance Commission

5) 3)

Meeting Date: 12/17/2024

ITEM TITLE: Future Commission Minutes

DEPARTMENT: Ambulance

PURPOSE:

Future Ambulance Commission Dates

ITEM SUMMARY:

Discuss how often the commission would like to meet going forward.

- Monthly
- Bi-Monthly
- Quarterly

The Ambulance Commission duties currently reads we must meet at least monthly. City Administrator Gregerson instructs staff not to meet if there are no action items.

ACTION REQUIRED:

Decide how often the commission would like to meet going forward.

Ambulance Commission

5) 5)

Meeting Date: 12/17/2024

ITEM TITLE: 2025 Budget and Revenues

DEPARTMENT: Ambulance

PURPOSE:

2025 Budget and Revenues

ITEM SUMMARY:

Review the 2025 Budget and Revenues

Attachments

2025 Budget

2025 CIP - New Ambulance

2025 Revenues

AMBULANCE

Account Description	2022 Actual	2023 Actual	2024 Through August 13	2024 Budget	2025 Budget	Comments
E 100-420-42500-101 Full-time Employees-Regular	\$150,115	\$210,663	\$137,836	\$215,404	\$286,020	Marking, Cook, Klamfoth, Simonson, Request to add: Vacant: Full-time Paramedic
E 100-420-42500-103 Part-time Employees	\$90,395	\$94,854	\$77,099	\$136,273	\$141,434	Paid On-Call Staff, three Part-Time EMTs, 1 part-time paramedic
Overtime				\$14,000	\$20,000	Overtime / Holiday Pay
E 100-420-42500-121 PERA Contributions	\$11,436	\$16,085	\$11,831	\$17,205	\$22,951	7.5% of Full-time Payroll and Part-time who will meet hours threshold
E 100-420-42500-122 FICA Contributions	\$14,741	\$17,978	\$12,930	\$22,672	\$27,742	6.2% of Payroll
E 100-420-42500-124 Medicare Contributions	\$3,447	\$4,205	\$3,024	\$5,302	\$6,488	1.45% of Payroll
E 100-420-42500-131 Health Insurance	\$27,695	\$42,288	\$35,735	\$56,669	\$68,309	2 Family, 2 Single, 1 E+D
E 100-420-42500-133 Dental Insurance	\$891	\$1,568	\$1,311	\$3,145	\$3,354	3 Single, 2 E+D
E 100-420-42500-134 Life Insurance	\$727	\$1,064	\$611	\$1,279	\$1,344	
E 100-420-42500-151 Workers Comp Insurance Premium	\$16,233	\$18,097	\$22,649	\$17,000	\$21,000	
E 100-420-42500-200 Office Supplies	\$4,791	\$542	\$610	\$500	\$1,000	
E 100-420-42500-206 Training Center Expenditures	\$430	\$11,299	\$3,781	\$4,000	\$4,500	
E 100-420-42500-212 Motor Fuels	\$5,748	\$8,244	\$4,779	\$8,000	\$10,000	
E 100-420-42500-215 Oxygen-Supplies	\$987	\$2,514	\$1,497	\$2,000	\$3,000	
E 100-420-42500-217 Medical Supplies	\$13,509	\$16,772	\$14,457	\$18,000	\$20,000	
E 100-420-42500-219 General Supplies	\$2,579	\$1,186	\$481	\$1,500	\$1,500	
E 100-420-42500-221 Equipment Maintenance/Parts	\$1,977	\$521	\$1,189	\$4,000	\$2,000	
E 100-420-42500-223 Building Maint/Repair Supplies	\$901	\$855	\$1,264	\$1,000	\$1,500	
E 100-420-42500-308 Continuing Ed	\$1,687	\$4,594	\$998	\$5,000	\$7,500	
E 100-420-42500-310 First Responders	\$0	\$0	\$0	\$0	\$0	
E 100-420-42500-311 Contractor Fees	\$21,053	\$29,929	\$12,222	\$28,000	\$28,000	
E 100-420-42500-312 Computer Support	\$0	\$0	\$6,069	\$0	\$4,300	
E 100-420-42500-321 Telephone	\$1,012	\$2,383	\$1,896	\$2,500	\$2,500	
E 100-420-42500-322 Postage	\$0	\$185	\$20	\$50	\$100	
E 100-420-42500-331 Travel Expense	\$151	\$2,480	\$4,156	\$3,000	\$4,500	
E 100-420-42500-350 Printing and Binding	\$385	\$466	\$0	\$500	\$500	
E 100-420-42500-361 General Liability/Property Ins	\$3,593	\$4,390	\$4,081	\$5,000	\$5,000	
E 100-420-42500-365 AMB/FIRE DISABILITY ACCIDENT	\$3,518	\$1,184	\$0	\$2,000	\$2,000	
E 100-420-42500-381 Electric/Gas Utility	\$3,079	\$2,872	\$1,084	\$3,200	\$3,200	
E 100-420-42500-388 Lodging	\$0	\$523	\$110	\$800	\$1,000	
E 100-420-42500-401 Building Contract Maintenance	\$0	\$0	\$0	\$500	\$0	
E 100-420-42500-409 Maintenance Agreements	\$1,104	\$779	\$445	\$750	\$750	
E 100-420-42500-414 Vehicle Maintenance	\$699	\$8,924	\$13,779	\$3,000	\$5,000	
E 100-420-42500-430 Miscellaneous	\$5,278	\$5,502	\$4,991	\$5,000	\$5,000	
E 100-420-42500-433 Dues and Subscriptions	\$2,444	\$1,577	\$1,057	\$1,200	\$4,500	
E 100-420-42500-436 Insurance Deductible for Claim	\$464	\$2,681	\$1,041	\$500	\$500	
E 100-420-42500-437 Misc Licenses and Permits	\$0	\$1,448	\$503	\$0	\$500	
E 100-420-42500-551 Equipment Replacement	\$0	\$0	\$0	\$0	\$0	
E 100-420-42500-570 Office Equipment & Furnishings	\$1,304	\$717	\$263	\$500	\$4,500	
E 100-420-42500-581 Uniforms	\$2,155	\$4,901	\$2,523	\$3,500	\$3,500	
E 100-420-42500-582 Radio Equipment	\$2,345	\$120	\$0	\$0	\$0	
Total:	\$396,873	\$524,389	\$386,321	\$592,949	\$724,993	

Ambulance Weekend/Night Shift Differential: \$2 for weekends \$1 for nights.

Capital Improvement Plan

City of Wabasha, Minnesota

Capital Improvement Plan

2025

PROJECTS BY FUNDING SOURCE

Source	Project #	1-Year Total
Capital Improvement Fund		
Replace S72	25-AMB-03	174,090
Dog Park Equipment	25-PARKS-01	2,500
2025 Storm Sewer Maintenance	25-PARKS-04	10,000
Eagles Basin Playground Equipment	26-PARKS-02	40,000
Library Building Maintenance	MAINTENANCE	5,000
Toolcat Revolving Purchase	PWT toolcat	5,000
Sidewalks	SIDEWALKS	10,000
Capital Improvement Fund Total		246,590
Grants		
Replace S72	25-AMB-03	50,000
Pfeilsticker Playground Swings	25-PARKS-02	4,000
Eagles Basin Playground Equipment	26-PARKS-02	45,000
Grants Total		99,000
State Aid		
Replace S72	25-AMB-03	104,410
State Aid Total		104,410
GRAND TOTAL		450,000

General Fund Revenue Summary							
Account Description	2022 Budget	2022 Actual	2023 Budget	2023 Actual	2024 Budget	2024 Through August 13	2025 Proposed
AIDS & CREDITS							
R 100-33401 Local Government Aid	\$605,559	\$605,559	\$609,023	\$608,654	\$685,058	\$342,529	\$685,977
R 100-33402 Market Value Credit AG	\$1,600	\$1,573	\$1,600	\$1,698	\$1,600	\$0	\$1,600
R 100-33406 Police State Aid	\$67,000	\$80,131	\$78,000	\$87,115	\$89,000	\$0	\$89,000
R 100-33407 Fire State Aid	\$29,000	\$35,710	\$31,000	\$33,775	\$35,000	\$0	\$35,000
Misc Grant Revenue (Fund 502)	\$25,000	\$39,930	\$25,000		\$25,000		\$0
TOTAL AIDS & CREDITS	\$729,159	\$762,904	\$745,623	\$731,242	\$835,658	\$342,529	\$811,577
FEES FOR SERVICE							
R 100-32137 Golf Cart Permit	\$600	\$340	\$600	\$400	\$400	\$4,720	\$400
R 100-32138 ATV Permit	\$500	\$660	\$500	\$610	\$1,100	\$3,730	\$500
R 100-32140 Transient Merchant License	\$0	\$90	\$0	\$60	\$0	\$0	\$0
R 100-32145 Garbage	\$2,000	\$625	\$2,000	\$375	\$500	\$725	\$500
R 100-34109 Clean Up Day	\$0	\$4,910	\$2,000	\$4,748	\$5,000	\$4,705	\$4,800
R 100-34150 Dog Pound Fees	\$250	\$240	\$250	\$550	\$250	\$370	\$250
R 100-34160 Vehicle Impound Fees	\$0	\$1,560	\$0	\$560	\$500	\$100	\$500
R 100-34161 Towing Charge	\$0	\$1,250	\$250	\$1,095	\$250	\$175	\$250
R 100-32181 Rent or Use of Land (DHS Storage)	\$0	\$9,250	\$8,700	\$5,300	\$9,500	\$7,425	\$8,775
R 100-34201 Police - Misc Revenue	\$0	\$620	\$0	\$9,896	\$0	\$10,533	\$0
\$54,900	\$80,000	\$59,474	\$60,000	\$72,441	\$80,000	\$65,673	\$91,864
R 100-34207 Ambulance Services	\$240,000	\$256,787	\$240,000	\$367,824	\$330,000	\$241,004	\$408,000
R 100-34210 Ambulance Township Revenue	\$0	\$0	\$0	\$34,579	\$40,000	\$30,460	\$35,000
R 100-34212 Ambulance Training Center Revenue	\$2,000	\$120	\$500	\$6,790	\$1,500	\$6,283	\$5,000
R 100-34213 Misc - Ambulance	\$0	\$342	\$0	\$15,551	\$8,000	-\$1,367	\$5,000
Ambulance Revenue Hospital Contract							\$18,000

Ambulance Commission

6) 1)

Meeting Date: 12/17/2024

ITEM TITLE: Directors Report

DEPARTMENT: Ambulance

PURPOSE:

Directors Report

ITEM SUMMARY:

Directors Report

Attachments

Directors Report

November 2024 Calls

<u>Location</u>	<u>Number of calls</u>
St. Elizabeth's	25
City of Wabasha	18
Greenfield Twp	11
MCHS-LC (MA)	5
Minneiska Twp	3
Pepin, Wisconsin (MA)	2
Pepin Twp	2
<u>City of Lake City (MA)</u>	<u>2</u>
Total Calls	68
<u>Calls of Note</u>	
Total 911 Calls	42
Total Turndowns	20
Total Transfers Taken	6
ALS Transfer Turndowns	9
ALS Transfer Taken	3
Non-Billable Calls	14
Resident Contacts	31
Residents Billed	24
Non-Resident Contacts	15
Non-Resident Billed	10
ALS Billed	9
Back Up Calls	3
3rd Calls	0
ALS Intercepts	0

November 2024 Calls

<u>Overall Patient Contacts</u>	
City of Wabasha	14
Non-Resident	3
Greenfield Twp	11
Wisconsin	10
City of Kellogg	1
Pepin Twp	1
Minneiska Twp	4
City of Lake City	1
City of Plainview	1
<u>Transfer Residents</u>	
Wisconsin	2
City of Wabasha	1
Greenfield Twp	1
Lake City	1
Minneiska Twp	1

2024 YTD Calls

<u>Location</u>	<u>Number of calls</u>
St. Elizabeth's	324
City of Wabasha	241
Greenfield Twp	85
MCHS-LC (MA)	41
City of Kellogg	34
Pepin, Wisconsin (MA)	22
MCHS - Red Wing (MA)	16
City of Lake City (MA)	16
Pepin Twp	15
Minneiska Twp	14
Glasgow Twp	9
Watopa Twp	5
Winona Health (MA)	4
West Albany Twp (MA - LC)	4
Highland Twp (MA - Mayo)	3
Highland Twp	2
Western Buffalo County, WI (MA)	1
MCHS - Albert Lea (MA)	1
<u>Durand, Wisconsin (MA - Mayo)</u>	<u>1</u>
Total Calls	838
<u>Calls of Note</u>	
Total 911 Calls	517
Total Turndowns	216
Total Transfers Taken	105
ALS Transfer Turndowns	115
ALS Transfers Taken	53
Non-Billable Calls	164
Resident Contacts	351
Residents Billed	266
Non-Resident Contacts	205
Non-Resident Billed	175
ALS Billed Calls	191
Back Up Calls	64
3rd Calls	4
ALS Intercepts	4

2024 YTD Calls

[illegible]

2024 YTD Calls

<u>Transfer Residents</u>	
Wisconsin	43
City of Wabasha	25
Greenfield Twp	7
City of Lake City	5
City of Kellogg	4
Glasgow Twp	2
Cancelled	2
Pepin Twp	2
Minneiska Twp	2
City of Plainview	1
Chester Twp	1
Hyde Park Twp	1
Winona County	1
Hennepin County	1
Houston County	1
Goodhue County	2
Mower County	1
Fillmore County	1
Alabama	1
Iowa	1

2024 Skills and Medications

[illegible]

2024 Skills and Medications

<u>Meds</u>	<u># of times</u>			
Oxygen	93			
LR	35			
Fentanyl	29			
Zofran	14			
Versed	13			
Normal Saline	11			
Heparin - Infusion	8			
Albuterol	6			
Asprin	6			
Nitro	5			
DuoNeb	4			
Cardizem	4			
EPI 1:10,000	3			
Levophed - Infusion	3			
Ketamine	3			
Dexamethasone	3			
D10	3			
Nitro - Infusion	2			
Metoprolol	2			
Vancomycin - Infusion	2			
Azithromycin - Infusion	2			
Lidocaine	2			
Narcan	1			
Glucagon	1			
Rocephin - Infusion	1			
Mag Sulfate - Infusion	1			
Calcium Gluconate - Infusion	1			
Lasix	1			
Nicardipine - Infusion	1			
Blood - Infusion	1			
Insulin - Infusion	1			
Propofol - Infusion	1			
Atropine	1			
Kcentra - Infusion	1			
Zoysn - Infusion	1			

2024 Monthly Billed

<u>Month</u>	<u>Amount Billed</u>	<u>Running Total</u>	<u>Difference from 2023</u>
January	\$99,127.80	\$99,127.80	\$24,153.31
February	\$64,555.15	\$163,682.95	\$32,983.45
March	\$143,732.95	\$307,415.90	\$125,872.70
April	\$88,407.05	\$395,822.95	\$154,661.35
May	\$94,051.15	\$489,874.10	\$177,841.55
June	\$72,993.90	\$562,868.00	\$159,705.65
July	\$80,702.90	\$643,570.90	\$142,964.65
August	\$80,057.65	\$723,628.55	\$143,113.80
September	\$94,286.95	\$817,915.50	\$115,240.55
October	\$77,644.85	\$895,560.35	\$149,797.30
November	\$73,875.25	\$969,435.60	\$145,956.80
<u>December</u>			
Totals			
BLS Billed	\$528,246.55		
ALS Billed	\$439,509.05		
Treat, No Transport	\$1,680		

2024 Revenue

Month	Revenue	Running Total	Difference from 2023	Total Collections	Collection Revenue	Accounts closed
January	\$30,604.46	\$30,604.46	\$9,502.26	\$125.00	\$100.00	0
February	\$39,143.13	\$69,747.59	\$15,919.21	\$275.00	\$220.00	1
March	\$28,245.11	\$97,992.70	\$21,069.29	\$175.00	\$140.00	0
April	\$31,344.59	\$129,337.29	\$23,668.72	\$175.00	\$140.00	0
May	\$25,717.08	\$155,054.37	\$33,019.14	\$175.00	\$140.00	0
June	\$48,639.53	\$203,693.90	\$46,489.77	\$150.00	\$120.00	0
July	\$35,980.03	\$239,673.93	\$46,069.19	\$1,407.30	\$1,125.83	2
August	\$29,422.16	\$269,096.09	\$42,662.62	\$150.00	\$120.00	0
September	\$29,901.60	\$298,997.69	\$35,854.83	\$150.00	\$120.00	0
October	\$33,924.30	\$332,921.99	\$37,224.92	\$125.00	\$100.00	2
November	\$29,029.02	\$361,951.01	\$30,171.23			
December						
Total						
	Budgeted Revenue	\$330,000				
BLS Revenue	\$184,458.78					
ALS Revenue	\$177,492.23		Avg Monthly Revenue Collection Revenue - YTD	\$32,904.64 \$2,325.83	\$394,855.68	
		YTD				
Services Revenue	\$330,000	\$361,951.01				
Township Revenue	\$40,000	\$33,169.75				
Training Center	\$1,500	\$7,962.50				
Misc. Revenue	\$8,000	\$7,854.45				

<u>Month</u>	<u>2022 - Total Calls</u>	<u>2022 - Runs Billed</u>	<u>2022 - Transfers</u>	<u>2022 - Miles</u>	<u>2022 - Monthly Revenue</u>
Jan	44	25	3		\$23,940.53
Feb	36	22	4		\$26,213.13
Mar	37	26	5		\$25,065.71
Apr	41	27	5		\$21,535.57
May	33	15	3		\$13,229.07
Jun	57	29	5		\$16,474.77
Jul	51	30	5		\$12,518.88
Aug	59	30	2	286.5	\$14,867.01
Sept	59	27	3	375.5	\$19,814.96
Oct	63	34	4	409.9	\$28,330.65
Nov	47	29	7	504.4	\$17,657.10
Dec	61	37	7	573.3	\$33,961.49
Total	588	331	53	2,149.6	\$253,608.87
<u>Month</u>	<u>2023 - Total Calls</u>	<u>2023 - Runs Billed</u>	<u>2023 - Transfers</u>	<u>2023 - Miles</u>	<u>2023 - Monthly Revenue</u>
Jan	53	36	6	405.7	\$21,102.20
Feb	33	23	6	378.8	\$32,726.18
Mar	39	26	3	294.7	\$23,095.03
Apr	38	26	8	510.4	\$28,745.16
May	57	35	8	502.8	\$16,366.66
Jun	75	42	6	515.2	\$35,168.90
Jul	82	48	10	719.8	\$36,400.61
Aug	75	33	13	766.0	\$32,828.73
Sept	82	47	16	1,098.3	\$36,709.39
Oct	44	19	4	316.2	\$32,554.21
Nov	57	35	11	767.8	\$36,082.71
Dec	67	37	12	676.6	\$29,832.23
Total	702	407	103	6,952.3	\$361,612.01
<u>Month</u>	<u>2024 - Total Calls</u>	<u>2024 - Runs Billed</u>	<u>2024 - Transfers</u>	<u>2024 - Miles</u>	<u>2024 - Monthly Revenue</u>
Jan	71	42	16	1,076.0	\$30,604.46
Feb	61	41	12	473.6	\$39,143.13
Mar	72	46	11	1,283.5	\$28,245.11
Apr	76	43	10	647.4	\$31,344.59
May	87	42	10	754.5	\$25,717.08
Jun	80	35	12	674.2	\$48,639.53
Jul	75	38	4	528.2	\$35,980.03
Aug	75	36	10	692.1	\$29,422.16
Sept	86	40	7	685.4	\$29,901.60
Oct	87	44	7	534.5	\$33,924.30
Nov	68	34	6	540.5	\$29,029.02
Dec					
Total	838	441	105	7,889.9	\$361,951.01

Yearly Totals

<u>2022 (No ALS)</u>			
Total Transfers	139		
Total Turndowns	86		
Total Taken	53		
MCHS - Lake City	7		
MCHS - Red Wing	6		
Winona Health	2		
MCHS - La Crosse	1		
16 Total other hospitals request - No data available about Taken/Turndown			
<u>2022 Total Calls</u>			
Total Calls	588		
<u>Total Transfers</u>	<u>139</u>		
Total 911 Calls	449		
<u>2023 (ALS July 20th - End of Year)</u>			
Total Transfers	249		
Total Turndowns	146		
Total Taken	103		
ALS Turndowns	61		
ALS Taken	19		
MCHS - Lake City	18		
Winona Health	16		
MCHS - Red Wing	1		
Gundersen UC - Winona	1		
<u>MCHS - La Crosse</u>	<u>1</u>		
Total Other Hospital Request	37	Other hospital request taken	7
<u>2023 Total Calls</u>			
Total Calls	702		
<u>Total Transfers</u>	<u>249</u>		
Total 911 Calls	453		

Yearly Totals

<u>2024 (ALS YTD Nov)</u>			
Total Transfers	321		
Total Turndowns	216		
Total Taken	105		
ALS Turndowns	115		
ALS Taken	53		
MCHS - Lake City	41		
MCHS - Red Wing	16		
Winona Health	4		
<u>MCHS - Albert Lea</u>	<u>1</u>		
Total Other Hospital Request	62	Other hospital request taken	6
<u>2024 Total Calls</u>			
Total Calls	838		
<u>Total Transfers</u>	<u>321</u>		
Total 911 Calls	517		

3 Year Breakdown Oct - Nov

<u>2022 (No ALS)</u>					
	<u>Total Calls</u>	<u>Total Transfers</u>	<u>Total Transfers Taken</u>	<u>Total 911 Calls</u>	
Oct	63	17	4	46	
Nov	47	16	7	31	
Dec	61	14	7	47	
Totals	171	47	18	124	
Total Revenue	\$79,949.24				
<u>2023 (ALS)</u>					
	<u>Total Calls</u>	<u>Total Transfers</u>	<u>Total Transfers Taken</u>	<u>Total 911 Calls</u>	
Oct	44	16 (12 ALS)	4 (2 ALS)	28	
Nov	57	24 (10 ALS)	11 (3 ALS)	33	
Dec	67	31 (17 ALS)	12 (6 ALS)	36	
Totals	168	71 (39 ALS)	27 (11 ALS)	97	
Total Revenue	\$98,469.15				
<u>2024 (ALS)</u>					
	<u>Total Calls</u>	<u>Total Transfers</u>	<u>Total Transfers Taken</u>	<u>Total 911 Calls</u>	
Oct	87	27 (11 ALS)	7 (2 ALS)	60	
Nov	68	26 (12 ALS)	6 (3 ALS)	42	
Dec					
Totals	155	53 (23 ALS)	13 (5 ALS)	102	
Total Revenue	\$62,953.32				

Ambulance Commission

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Meeting Date: 12/17/2024

ITEM TITLE: Council Workshop December 18 2024 to look at feasibility study

DEPARTMENT: Administration

PURPOSE:

Building Feasibility Study

ITEM SUMMARY:

Attend Council Workshop, Feasibility Study presented and also linked onto the website: <https://www.wabasha.org/wp-content/uploads/Wabasha-Public-Safety-Feasibility-Study.pdf>.
