

WABASHA CITY COUNCIL

WABASHA CITY HALL

Tuesday, August 6, 2024

Council Meeting 6:00 PM

To see Council meeting YouTube videos, go to the City's YouTube page and go to the "LIVE" tab.

All matters listed under the "Consent Agenda" are considered to be routine by the City Council and will be entered by one motion. Unless requested by a Council Member or citizen, there will be no separate discussion on these items. If discussion is required regarding an item, that item will be removed from the Consent Agenda and will be considered separately. This meeting will be held in person at Wabasha City Hall, 900 Hiawatha Dr E, Wabasha, MN 55981. A virtual option is also available. To join, click here <https://us02web.zoom.us/j/82339495094>. To watch the meeting live on your computer or Smartphone, [click here](#) to watch the meeting on YouTube (or search for City of Wabasha YouTube Channel).

Council member Dean Meurer will attend the meeting via Zoom from: 218 Main St. W, Wabasha, MN 55981

1. **Pledge of Allegiance**
2. **Guest Speaker -**
3. **Public Comments**
4. **Changes or Additions to Agenda**
5. **Mayor's Presentation - Mayor Emily Durand**
6. **Committee Reports and Wabasha Good News**
7. **Administrator's Report - Caroline Gregerson**
 1. Administrator's Report
8. **Consent Agenda**
 0. Reception Center volunteer incentive pay increase
 1. 7-2-24 Regular Council Minutes
 2. EMS Legislative Support
 3. SERVEPRO WORK - Disinfecting City Playgrounds & Buildings
 4. Wayfinding Signage
 5. August Warrants
 6. Transient Merchant/Peddler Permit
 7. 2024 crack-fill project
 8. Portable Radio Purchase
 9. Approval of Contract with Gundersen St. Elizabeth's(Emplify) to provide paramedic/EMT services in ER
 10. Athletic Complex Pay App #8
 11. 2023 Street Project Pay App #10
9. **Public Hearing**
 1. 2024 Street Improvements Hearing
10. **General Business**
 1. Approve Resolution Awarding Contract
 2. Second Read/Adoption- Property Rezone 1501 & 1600 5th Grant Blvd West
 3. 2nd Read and Adoption of Zoning Use Chart Changes
 4. Approval of RFP for Building Feasibility Study
 5. Wabasha Welcome Sign Discussion Hwy 61
 6. Set Budget Workshop Date, Time, and Format

7. Approved amended RESOLUTION # 21-2024 - Committing Local Match and Authorizing Contract Signature
8. Closed Session- Labor Negotiation Strategy - Minn. Stat. § 13D.03, subd. 1, clause (b)
11. Donations
 1. 33-2024 August Donations Resolutions
12. **Information - financials emailed to Council.**
13. **Announcements**
14. **Adjournment**

City Council Regular

7. 1.

Meeting Date: 08/06/2024

ITEM TITLE: Administrator's Report

DEPARTMENT: Administration

PURPOSE:

ITEM SUMMARY:

- Dog Park grand opening was a huge success: <https://www.wabasha.org/dogpark/>.
 - Month has been busy looking at financial and budget for next year.
 - Wendy attended a webinar on new policies around paid parental leave and paid FMLA. This will include pool employees, ambulance and fire volunteers, will result in a budget impact in 2026.
 - Staff met with the League of Minnesota to look at our claims and strategize around best practices for insurance claims.
 - **Port Authority**
 - Submitting \$10,000 grant for Eagles Basin Playground for 2025.
 - The Main Street East land survey showed that the right of way would belong to the condos across the street if combined with the City parcel. Will need Port to weigh in on next steps.
 - Submitted \$164,000 grant towards demolishing former transfer building site and parking lot. This should off-set TIF. Still waiting until "mid-August" for results on the housing grant. Would re-strategize if that does not move forward.
 - Barge Terminal: Lisa and I completed requirements on an anti-discrimination policy and complaint process for the Port Authority for the grant. Environmental assessment work still underway. Expected completion fall.
-

City Council Regular

8. 0.

Meeting Date: 08/06/2024

ITEM TITLE: Reception Center volunteer incentive pay increase

DEPARTMENT: Emergency Management

PURPOSE:

Discuss the need for Reception Center training/drill/operation hourly increase in incentive pay.

ITEM SUMMARY:

Reception Center operation, drill, and training hours are all funded by a \$25,000 per year grant to the City of Wabasha. This money is used to cover the cost of operation, materials, and work hours for the program. Due to the inability of being able to achieve a full roster of personnel who volunteer to work with us, we need to raise the level of pay. Wabasha County is raising their pay to \$30 per hour to help keep whom they have and bring in new recruits to fill the roster for each station. This \$1,200 dollar increase has a very minimal affect to the grant budget. All city staff get paid their normal hourly pay. The volunteers consist of WFD, Ambulance, and other members of a government organization that sign up to help and be on our roster.

2 hour hands on course will be paid \$60.

2 hours online training will be paid \$60.

Drill night of 4 hours will be paid \$120.

COMMITTEE RECOMMENDATION:

Reception Center finance committee approves the increase to keep our roster full of volunteers.

STAFF RECOMMENDATION:

Approve the increase as presented.

City Council Regular

8. 1.

Meeting Date: 08/06/2024

ITEM TITLE: 7-2-24 Regular Council Minutes

DEPARTMENT: Administration

PURPOSE:

ITEM SUMMARY:

Attachments

Minutes

DRAFT

Council Members:

First Ward: John Friedmeyer, Gene Jensen

Second Ward: Tim Wallerich, Brian Wodele

Third Ward: Dean Meurer, Jeff Sulla

Mayor: Emily Durand

City Attorney: Mike Flaherty

City Administrator: Caroline Gregerson

Deputy Clerk: Jessica Bruce

Date: July 2, 2024

PROCEEDINGS OF THE CITY COUNCIL

The regular meeting of the City Council of the City of Wabasha was held on Tuesday, July 2, 2024, and was called to order at 6:00 p.m. by Mayor Durand.

Present: Council Member John Friedmeyer; Council Member Dean Meurer; Council Member Brian Wodele; Council Member Jeff Sulla; Mayor Emily Durand; Council Member Tim Wallerich; Council Member Eugene Jensen

All present stood and recited the Pledge of Allegiance.

1. **Pledge of Allegiance**

2. **Guest Speaker - Representative Pam Altendorf - Post Session Update**

Representative Altendorf summarized legislation that was passed during this past session, including clarification of school resource officers and other reforms. She expressed concerns about the size of the State budget and oversight issues relating to nonprofit organizations. She discussed school funding. She expressed disappointment about the bonding bill discussion process, noting that there was a lack of willingness to compromise. She described her commitment to fund infrastructure projects. She reported that additional funding was allocated toward emergency medical services. She stated that it has been an honor to work with City officials and provided her contact information. When asked whether a special legislative session would be scheduled this summer to discuss flooding events and other pending issues, Representative Altendorf indicated that she had no knowledge of this.

3. **Public Comments**

Mayor Durand reviewed the public comment procedure.

Rob Carrels, 2150 West Grant Boulevard, Wabasha, discussed his family's opposition to the proposed use of property next to their property. He expressed concerns about noise, truck traffic, and property devaluation. He referenced a recent presentation, during which he asked a question that was not addressed.

Kay Kay, 224 Third Street East, Wabasha, expressed appreciation for the emergency declaration and for the community working together during recent flooding events. She also described the work of community nonprofit organizations. Mayor Durand thanked Emergency Management Director Riley Costello and City staff for their hard work.

4. **Changes or Additions to Agenda**

Council Member Sulla requested moving Item 8.1 from the consent agenda to the general business portion of the meeting. There were no other changes or additions to the agenda.

5. **Mayor's Presentation - Mayor Emily Durand**

Mayor Durand further expressed appreciation for the hard work of the community during recent flooding events. She relayed positive comments about programming at the Wabasha Library and athletic field activities. She referenced ongoing projects. Plans for the 4th of July fireworks and parking considerations were discussed.

6. **Committee Reports and Wabasha Good News**

Utilities Commission: There was no update.

Park Board / Street Commission: There was no report.

Port Authority: Council Member Friedmeyer summarized topics of discussion during a recent meeting, including a purchase agreement for property acquisition relating to the barge terminal, survey work of City-owned land to evaluate the potential for future housing development, discussions with Kwik Trip representatives relating to the Highway 60 re-route project, and the work and goals of the CEDA Coordinator. City Administrator Gregerson referenced ongoing discussions with the DNR relating to the barge terminal project in terms of rezoning and future development of the site.

Ambulance Service: Ambulance Director Ryan Marking provided a staffing update, reviewed call statistics, and discussed the RFP process.

Planning Commission: Council Member Wallerich summarized topics of discussion during a recent meeting, including approval of a CUP request for an accessory garage, proposed rezoning, and ordinance revisions.

Public Works Director Tony Johnson provided project updates and discussed parking considerations.

Heritage Preservation Commission: Mayor Durand discussed the work of the HPC, including approval of signage for new businesses and design reviews for building renovation projects.

1. **Employee Recognitions**

Police Chief Joe Stark expressed appreciation for the service of Wabasha Police Department staff. He described the work of Rob Venz, Ben Swanson, and Heidi Johnson and congratulated them on their anniversaries.

1. **Administrator's Report**

City Administrator Gregerson discussed the environmental assessment report for the former Grandpa's Barn property. She further discussed the barge terminal project, provided grant funding updates, and detailed potential grant opportunities. Administrator Gregerson and Council Member Sulla described networking opportunities during a recent League of Minnesota Cities conference.

8. **Consent Agenda**

Mayor Durand reviewed the consent agenda.

Moved by Council Member Tim Wallerich, seconded by Council Member Jeff Sulla to approve the consent agenda as presented, minus Item 8.1.

Vote: 7 - 0 Adopted - Unanimously

1. Approve Application to Minnesota Public Facilities Authority for Lead Service Line Replacement Program
This item was moved to the general business section of the agenda.
2. First Read- Property Rezone 1501 & 1600 5th Grant Blvd West
3. Resolution 29-2024 to Decertify Pepin Manufacturing TIF District 8
4. First Read - Use Chart Changes to Zoning Ordinance
5. 2023 Street Project Pay App #9
6. Athletic Complex Pay App #7
7. 6-4-24 Regular Council Minutes
8. July Warrants
9. St Felix Gambling Application
9. **Public Hearing**
There were no public hearings.
10. **General Business**
 1. Resolutions 31-2024 and 32-2024: 2024 Street Project
City Engineer Brian Malm provided background information and reviewed the approval process for the 2024 street improvement project. He discussed the bidding process and reported that one bid was received from Rochester Sand and Gravel for approximately \$267,500, noting that this was close to the project cost estimate. He reviewed the total project cost of \$329,808.52, noting that this includes engineering and administrative expenses. He referenced the resolutions to declare project costs to be assessed and set a date for the assessment hearing. He detailed the proposed assessments, per City policy, including a 10-year term and a 3.75% interest rate. He discussed the public hearing notification process. He stated that, following the assessment hearing, the Council will be asked to consider taking action to approve the project construction.

Moved by Council Member John Friedmeyer, seconded by Council Member Tim Wallerich to adopt Resolution 31-2024, declaring project costs to be assessed, per the City's assessment policy.

Vote: 7 - 0 Adopted - Unanimously

Moved by Council Member Brian Wodele, seconded by Council Member Eugene Jensen to adopt Resolution 32-2024, scheduling an assessment hearing on August 6.

Vote: 7 - 0 Adopted - Unanimously

2. 30-2024 Resolution Declaring Emergency
Emergency Management Director Riley Costello provided a flood event update and reviewed predictions provided by the National Weather Service. He referenced damages and detailed plans for reopening roads, camps, and parks. He reviewed the emergency declaration process and discussed State and Federal funding assistance.

Moved by Council Member Tim Wallerich, seconded by Council Member Eugene Jensen to adopt Resolution 30-2024, declaring a 30-day emergency.

Vote: 7 - 0 Adopted - Unanimously

3. Greenfield Township Ambulance Request
Finance Director Tyler Grabau provided background information and reviewed two potential scenarios for Greenfield Township contributions toward ambulance services. City Administrator Gregerson summarized a recent conversation with the Greenfield Township City Clerk, during which ambulance service funding, township contributions, and property tax impacts were discussed. Council Member Wodele discussed the need for public education. Mayor Durand provided suggestions for taking an active role in this regard. The upcoming election was referenced, and it was suggested to request further discussion with the Greenfield Township Board following the election.
4. Approve Application to Minnesota Public Facilities Authority for Lead Service Line Replacement Program
Council Member Sulla requested clarification of whether the application is for a loan or a grant. City Engineer Brian Malm provided additional information regarding the grant program.

11. **Donations**

1. July Donations - Resolution 26-2024
Council Member Wodele reviewed the July donations and discussed the American Legion donation to Veterans Park.

VETERANS PARK
\$450 – American Legion Post 50 – SAL

WABASHA DOG PARK
\$800.08 for Park Bench – Joani Mangold

WABASHA ATHLETIC COMPLEX
\$25,000 – John Bouquet
EGAN Company – Donated labor & equipment to set a flagpole (\$750 Value)

FIREWORKS
\$100 – Kathleen Geraghty
\$100 – Perry Dental
\$50 - River Valley Outfitters
\$250 – Paul Flicek Insurance Inc

\$250 – Heritage Laundromat
\$200 – Bob & Diane Scheel
\$100 – Scott & Sally Lien
\$25 – Bruce Kinlund o \$200 – Wabasha Warehouse Liquors
\$200 – Kellogg Lions Club
\$150 - Wabasha Rubbish Removal
\$2,000 – City of Wabasha
\$1000 – Wabasha Firemens Relief Association
\$500 – Rosalyn Aligada
\$100 – Interstate Building Supply
\$100 – Hill's Hardware Hank
\$200 – American Legion Auxiliary Unit 50

Moved by Council Member Tim Wallerich, seconded by Council Member Eugene Jensen to adopt Resolution 26-2024 approving the July donations.

Vote: 7 - 0 Adopted - Unanimously

13. **Information - Financials Emailed to Council**

14. **Announcements**

There were no announcements.

15. **Adjournment**

Moved by Council Member Brian Wodele, seconded by Council Member John Friedmeyer to adjourn the meeting. The meeting adjourned at 7:11 p.m.

Vote: 7 - 0 Adopted - Unanimously

Jessica Bruce, Deputy Clerk

City Council Regular

8. 2.

Meeting Date: 08/06/2024

ITEM TITLE: EMS Legislative Support

DEPARTMENT: Ambulance

PURPOSE:

Request our legislators to support legislation regarding medicare reimbursement.

ITEM SUMMARY:

There is current legislation that has been purposed to extend the temporary increase in Medicare reimbursement for ambulance transport. It would also add an increase to the current increase while the government works through the Ambulance Data Collection that has been submitted by ambulance services around the country. This legislation passing is imperative for the long term success of our ambulance service.

STAFF RECOMMENDATION:

Support sending the letter for support to our legislators.

ACTION REQUIRED:

Motion to approve the letter of support.

Attachments

Letter of Support



Eagle Capital of America

MN Senator Amy Klobuchar
1130 1/2 7th Street NW, Room 212
Rochester, MN 55901

MN Senator Tina Smith
1202-1/2 7th Street NW, Suite 218
Rochester, MN 55901

MN Congressman Brad Finstad
2746 Superior Drive NW, Suite 100
Rochester, MN 55901

The City of Wabasha requests your support and co-sponsorship of H.R. 1666 and S. 1673. These pieces of legislation would extend the current temporary increases under the Medicare ambulance fee schedule of 2% urban, 3% rural and 22.6% super rural for another three years. Additionally, the Senate version of the bill would go even further by increasing the add-on payment levels for urban from 2% to 3.4%, for rural from 3% to 4.3% and for super rural from 22.6% to 26.2% to help offset the increased costs of providing ground ambulance services.

The additional three-year extension is critical to keep the add-on payments in place through ambulance data collection and provide time to Congress to then use the data to reform the Medicare ambulance fee schedule.

Our ambulance services in southeast MN are struggling with deficits that continue to grow due to the need for reform of the Medicare ambulance fee schedule. Action must be taken or more of these ambulance services will not be able to continue service. Our entire regional ambulance structure is at risk, which puts all our residents at risk.

Thank you for working with our communities to keep ambulance services financially viable to continue serving our residents.

Sincerely,

Mayor Emily Durand
City of Wabasha

P.O. Box 268, Wabasha, MN 55981
Phone 651-565-4568 Fax 651-565-4569
Website: www.wabasha.org
This institution is an equal opportunity provider.

City Council Regular

8. 3.

Meeting Date: 08/06/2024

ITEM TITLE: SERVEPRO WORK - Disinfecting City Playgrounds & Buildings

DEPARTMENT: Public Works

PURPOSE:

ITEM SUMMARY:

Riley Costello (Emergency Manager) worked with Tony Johnson (Director of Public Works) on obtaining a bid for the work of disinfecting the parks after the floodwaters had receded. After the flood of 2023, we contracted the disinfection work through White's Restoration out of Rochester, MN for the Warming House at the old Athletic Field. We decided to get a bid through Servpro this time based on their specialized experience dealing with flood clean up and FEMA. All disinfection work after the 23 flood was covered through federal assistance and Riley expects the work this year to be covered again after speaking with a representative at the state. Disinfection must take place sooner rather than later due to the bacteria the flood has left behind. That is why, at Tony and Riley's request, the work has already been approved, but we wanted to record the approval in minutes. The attached quote covers the disinfection of the Warming House at the old Athletic Field, Beach Park playground equipment and shelters, Malone Park playground equipment and shelters, and Izaak Walton bathrooms and shelters.

Attachments

Servpro Quote



Servpro of the Saint Croix Valley

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Minnesota Contractor License- BC-808049

Insured: City of Wabasha
Property: 900 Hiawatha Dr. E.
Wabasha, MN 55981

Cellular: (507) 319-4001
E-mail: pwasst@wabasha.org

Claim Rep.: Christopher Lick
Company: Servpro of the Saint Croix Valley
Business: 3450 Yoerg Drive
Hudson, WI 54016

Business: (715) 381-2266
E-mail: chris@servpro9556.com

Estimator: Christopher Lick
Company: Servpro of the Saint Croix Valley
Business: 3450 Yoerg Drive
Hudson, WI 54016

Business: (715) 381-2266
E-mail: chris@servpro9556.com

Reference:
Company: Servpro of the Saint Croix Valley
Business: 3450 Yoerg Drive
Hudson, WI 54016

Business: (715) 381-2266
E-mail: office@servpro9556.com

Contractor:
Company: Servpro of Stillwater, Oakdale, Mahtomedi
Business: 3450 Yoerg Drive
Hudson, WI 54016

Business: (651) 705-7028

Claim Number:

Policy Number:

Type of Loss: Flood

Date Contacted: 7/8/2024 2:29 PM
Date of Loss: 6/16/2024 2:28 PM
Date Inspected: 7/17/2024 2:29 PM

Date Received: 7/8/2024 2:28 PM
Date Entered: 7/17/2024 2:26 PM

Price List: MNRO8X_JUL24
Restoration/Service/Remodel
Estimate: 2024-07-17-1426

Thank you for choosing SERVPRO® for your restoration and remediation service needs. Our restoration personnel have been thoroughly trained through class study & examination and they perform their work according to nationally recognized ANSI/IICRC Standards and Guidelines. We are proud to be an IICRC Certified Firm to serve our customers with ethical, professional disaster restoration services.



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2024-07-17-1426

Warming House

DESCRIPTION	QTY
PROJECT SCOPE: Power wash interior of approximate 42 by 30 building from 4 feet down and power wash flooring and apply disinfectant after bulk debris has been removed This warming house has women's and men's restrooms, client would like partitions and plumbing fixtures detailed cleaned after bulk debris's have been removed. This scope does include any personal property manipulation. Client indicated that they will move the items with a couple days notice. Client also indicated they will have water turned on to the building	

Beach Park

DESCRIPTION	QTY
PROJECT SCOPE: Power wash 2 picnic shelters (posts 4 feet down and the concrete), 4 picnic tables, 11 park benches and play ground equipment and apply disinfectant to the surfaces. Client will have a water source available at the location	

Edward W. Malone Park

DESCRIPTION	QTY
PROJECT SCOPE: Power wash 2 picnic shelters (posts 4 feet down and the concrete), and play ground equipment and apply disinfectant to the surfaces. Client will have a water source available at this location	

Izaak Walton Park

DESCRIPTION	QTY
PROJECT SCOPE: Power wash 1 picnic shelters (posts 4 feet down and the concrete), and grilling station(posts 4 feet down and the concrete) and apply disinfectant to the surfaces. Power wash interior of men's and women's restroom, clean fixtures once bulk debris have been removed and power wash exterior of 12 by 20 building. Client will have a water source available at this location	

Total

DESCRIPTION	QTY
1. Price for scope listed above	1.00 EA



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Grand Total \$9,623.12

Christopher Lick

Coverage	Item Total	%	ACV Total	%
Dwelling	0.00	0.00%	0.00	0.00%
Other Structures	9,623.12	100.00%	9,623.12	100.00%
Contents	0.00	0.00%	0.00	0.00%
Total	9,623.12	100.00%	9,623.12	100.00%



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1

1-Warming house

Date Taken: 7/17/2024



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2

2-Warming house

Date Taken: 7/17/2024



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3

3-Warming house

Date Taken: 7/17/2024



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4

4-Warming house

Date Taken: 7/17/2024



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5

5-Warming house

Date Taken: 7/17/2024



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6

6-Warming house

Date Taken: 7/17/2024



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7

7-Warming house

Date Taken: 7/17/2024



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8

8-Warming house

Date Taken: 7/17/2024



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9

10-Warming house

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10

11-Warming house

Date Taken: 7/17/2024



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11 12-Warming house

Date Taken: 7/17/2024



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12 13-Warming house

Date Taken: 7/17/2024



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13

14-Warming house

Date Taken: 7/17/2024



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14

16-Warming house

Date Taken: 7/17/2024



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15 17-Warming house

Date Taken: 7/17/2024



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18-Warming house

Date Taken: 7/17/2024



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17 19-Warming house

Date Taken: 7/17/2024



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20-Warming house

Date Taken: 7/17/2024



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21-Warming house

Date Taken: 7/17/2024



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20

22-Warming house

Date Taken: 7/17/2024



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21 23-Warming house

Date Taken: 7/17/2024



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24-Warming house

Date Taken: 7/17/2024



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3450 Yoerg Drive
Hudson, WI. 54016
Phone- 715-381-2266
Franchise #9556
Tax ID# 26-1112908
Wisconsin Contractor License- DC-110900039
Minnesota Contractor License- BC-808049



23

25-Warming house

Date Taken: 7/17/2024



Servpro of the Saint Croix Valley

3450 Yoerg Drive
Hudson, WI. 54016
Phone- 715-381-2266
Franchise #9556
Tax ID# 26-1112908
Wisconsin Contractor License- DC-110900039
Minnesota Contractor License- BC-808049



24

26-Warming house

Date Taken: 7/17/2024



Servpro of the Saint Croix Valley

3450 Yoerg Drive
Hudson, WI. 54016
Phone- 715-381-2266
Franchise #9556
Tax ID# 26-1112908
Wisconsin Contractor License- DC-110900039
Minnesota Contractor License- BC-808049



25

27-Warming house

Date Taken: 7/17/2024



Servpro of the Saint Croix Valley

3450 Yoerg Drive
Hudson, WI. 54016
Phone- 715-381-2266
Franchise #9556
Tax ID# 26-1112908
Wisconsin Contractor License- DC-110900039
Minnesota Contractor License- BC-808049



26

28-Warming house

Date Taken: 7/17/2024



Servpro of the Saint Croix Valley

3450 Yoerg Drive
Hudson, WI. 54016
Phone- 715-381-2266
Franchise #9556
Tax ID# 26-1112908
Wisconsin Contractor License- DC-110900039
Minnesota Contractor License- BC-808049



27

29-Warming house

Date Taken: 7/17/2024



Servpro of the Saint Croix Valley

3450 Yoerg Drive
Hudson, WI. 54016
Phone- 715-381-2266
Franchise #9556
Tax ID# 26-1112908
Wisconsin Contractor License- DC-110900039
Minnesota Contractor License- BC-808049



28 30-Warming house

Date Taken: 7/17/2024



Servpro of the Saint Croix Valley

3450 Yoerg Drive
Hudson, WI. 54016
Phone- 715-381-2266
Franchise #9556
Tax ID# 26-1112908
Wisconsin Contractor License- DC-110900039
Minnesota Contractor License- BC-808049



29

31-Warming house

Date Taken: 7/17/2024



Servpro of the Saint Croix Valley

3450 Yoerg Drive
Hudson, WI. 54016
Phone- 715-381-2266
Franchise #9556
Tax ID# 26-1112908
Wisconsin Contractor License- DC-110900039
Minnesota Contractor License- BC-808049



30

32-Warming house

Date Taken: 7/17/2024



Servpro of the Saint Croix Valley

3450 Yoerg Drive
Hudson, WI. 54016
Phone- 715-381-2266
Franchise #9556
Tax ID# 26-1112908
Wisconsin Contractor License- DC-110900039
Minnesota Contractor License- BC-808049



31 33-Warming house

Date Taken: 7/17/2024



Servpro of the Saint Croix Valley

3450 Yoerg Drive
Hudson, WI. 54016
Phone- 715-381-2266
Franchise #9556
Tax ID# 26-1112908
Wisconsin Contractor License- DC-110900039
Minnesota Contractor License- BC-808049



32

34-Warming house

Date Taken: 7/17/2024



Servpro of the Saint Croix Valley

3450 Yoerg Drive
Hudson, WI. 54016
Phone- 715-381-2266
Franchise #9556
Tax ID# 26-1112908
Wisconsin Contractor License- DC-110900039
Minnesota Contractor License- BC-808049



33

35-Warming house

Date Taken: 7/17/2024



Servpro of the Saint Croix Valley

3450 Yoerg Drive
Hudson, WI. 54016
Phone- 715-381-2266
Franchise #9556
Tax ID# 26-1112908
Wisconsin Contractor License- DC-110900039
Minnesota Contractor License- BC-808049



34

36-Warming house

Date Taken: 7/17/2024



Servpro of the Saint Croix Valley

3450 Yoerg Drive
Hudson, WI. 54016
Phone- 715-381-2266
Franchise #9556
Tax ID# 26-1112908
Wisconsin Contractor License- DC-110900039
Minnesota Contractor License- BC-808049



35

37-Izaak Walton Park

Date Taken: 7/17/2024



Servpro of the Saint Croix Valley

3450 Yoerg Drive
Hudson, WI. 54016
Phone- 715-381-2266
Franchise #9556
Tax ID# 26-1112908
Wisconsin Contractor License- DC-110900039
Minnesota Contractor License- BC-808049



36

38-Izaak Walton Park

Date Taken: 7/17/2024



Servpro of the Saint Croix Valley

3450 Yoerg Drive
Hudson, WI. 54016
Phone- 715-381-2266
Franchise #9556
Tax ID# 26-1112908
Wisconsin Contractor License- DC-110900039
Minnesota Contractor License- BC-808049



37

39-Izaak Walton Park

Date Taken: 7/17/2024



Servpro of the Saint Croix Valley

3450 Yoerg Drive
Hudson, WI. 54016
Phone- 715-381-2266
Franchise #9556
Tax ID# 26-1112908
Wisconsin Contractor License- DC-110900039
Minnesota Contractor License- BC-808049



38

40-Izaak Walton Park

Date Taken: 7/17/2024



Servpro of the Saint Croix Valley

3450 Yoerg Drive
Hudson, WI. 54016
Phone- 715-381-2266
Franchise #9556
Tax ID# 26-1112908
Wisconsin Contractor License- DC-110900039
Minnesota Contractor License- BC-808049



39

41-Izaak Walton Park

Date Taken: 7/17/2024



Servpro of the Saint Croix Valley

3450 Yoerg Drive
Hudson, WI. 54016
Phone- 715-381-2266
Franchise #9556
Tax ID# 26-1112908
Wisconsin Contractor License- DC-110900039
Minnesota Contractor License- BC-808049



40

42-Izaak Walton Park

Date Taken: 7/17/2024



Servpro of the Saint Croix Valley

3450 Yoerg Drive
Hudson, WI. 54016
Phone- 715-381-2266
Franchise #9556
Tax ID# 26-1112908
Wisconsin Contractor License- DC-110900039
Minnesota Contractor License- BC-808049



41 43-Izaak Walton Park

Date Taken: 7/17/2024



Servpro of the Saint Croix Valley

3450 Yoerg Drive
Hudson, WI. 54016
Phone- 715-381-2266
Franchise #9556
Tax ID# 26-1112908
Wisconsin Contractor License- DC-110900039
Minnesota Contractor License- BC-808049



42

44-Izaak Walton Park

Date Taken: 7/17/2024



Servpro of the Saint Croix Valley

3450 Yoerg Drive
Hudson, WI. 54016
Phone- 715-381-2266
Franchise #9556
Tax ID# 26-1112908
Wisconsin Contractor License- DC-110900039
Minnesota Contractor License- BC-808049



43

45-Izaak Walton Park

Date Taken: 7/17/2024



Servpro of the Saint Croix Valley

3450 Yoerg Drive
Hudson, WI. 54016
Phone- 715-381-2266
Franchise #9556
Tax ID# 26-1112908
Wisconsin Contractor License- DC-110900039
Minnesota Contractor License- BC-808049



44

46-Izaak Walton Park

Date Taken: 7/17/2024



Servpro of the Saint Croix Valley

3450 Yoerg Drive
Hudson, WI. 54016
Phone- 715-381-2266
Franchise #9556
Tax ID# 26-1112908
Wisconsin Contractor License- DC-110900039
Minnesota Contractor License- BC-808049



45

47-Izaak Walton Park

Date Taken: 7/17/2024



Servpro of the Saint Croix Valley

3450 Yoerg Drive
Hudson, WI. 54016
Phone- 715-381-2266
Franchise #9556
Tax ID# 26-1112908
Wisconsin Contractor License- DC-110900039
Minnesota Contractor License- BC-808049



46

48-Izaak Walton Park

Date Taken: 7/17/2024



Servpro of the Saint Croix Valley

3450 Yoerg Drive
Hudson, WI. 54016
Phone- 715-381-2266
Franchise #9556
Tax ID# 26-1112908
Wisconsin Contractor License- DC-110900039
Minnesota Contractor License- BC-808049



47

49-Izaak Walton Park

Date Taken: 7/17/2024



Servpro of the Saint Croix Valley

3450 Yoerg Drive
Hudson, WI. 54016
Phone- 715-381-2266
Franchise #9556
Tax ID# 26-1112908
Wisconsin Contractor License- DC-110900039
Minnesota Contractor License- BC-808049



48

50-Izaak Walton Park

Date Taken: 7/17/2024



Servpro of the Saint Croix Valley

3450 Yoerg Drive
Hudson, WI. 54016
Phone- 715-381-2266
Franchise #9556
Tax ID# 26-1112908
Wisconsin Contractor License- DC-110900039
Minnesota Contractor License- BC-808049



49

51-Izaak Walton Park

Date Taken: 7/17/2024



Servpro of the Saint Croix Valley

3450 Yoerg Drive
Hudson, WI. 54016
Phone- 715-381-2266
Franchise #9556
Tax ID# 26-1112908
Wisconsin Contractor License- DC-110900039
Minnesota Contractor License- BC-808049



50

52-Izaak Walton Park

Date Taken: 7/17/2024



Servpro of the Saint Croix Valley

3450 Yoerg Drive
Hudson, WI. 54016
Phone- 715-381-2266
Franchise #9556
Tax ID# 26-1112908
Wisconsin Contractor License- DC-110900039
Minnesota Contractor License- BC-808049



51

53-Izaak Walton Park

Date Taken: 7/17/2024



Servpro of the Saint Croix Valley

3450 Yoerg Drive
Hudson, WI. 54016
Phone- 715-381-2266
Franchise #9556
Tax ID# 26-1112908
Wisconsin Contractor License- DC-110900039
Minnesota Contractor License- BC-808049



52

54-Izaak Walton Park

Date Taken: 7/17/2024



Servpro of the Saint Croix Valley

3450 Yoerg Drive
Hudson, WI. 54016
Phone- 715-381-2266
Franchise #9556
Tax ID# 26-1112908
Wisconsin Contractor License- DC-110900039
Minnesota Contractor License- BC-808049



53

55-Edward W. Malone Park

Date Taken: 7/17/2024



Servpro of the Saint Croix Valley

3450 Yoerg Drive
Hudson, WI. 54016
Phone- 715-381-2266
Franchise #9556
Tax ID# 26-1112908
Wisconsin Contractor License- DC-110900039
Minnesota Contractor License- BC-808049



54

56-Edward W. Malone Park

Date Taken: 7/17/2024



Servpro of the Saint Croix Valley

3450 Yoerg Drive
Hudson, WI. 54016
Phone- 715-381-2266
Franchise #9556
Tax ID# 26-1112908
Wisconsin Contractor License- DC-110900039
Minnesota Contractor License- BC-808049



55 57-Edward W. Malone Park

Date Taken: 7/17/2024



Servpro of the Saint Croix Valley

3450 Yoerg Drive
Hudson, WI. 54016
Phone- 715-381-2266
Franchise #9556
Tax ID# 26-1112908
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Minnesota Contractor License- BC-808049



56

58-Edward W. Malone Park

Date Taken: 7/17/2024



Servpro of the Saint Croix Valley

3450 Yoerg Drive
Hudson, WI. 54016
Phone- 715-381-2266
Franchise #9556
Tax ID# 26-1112908
Wisconsin Contractor License- DC-110900039
Minnesota Contractor License- BC-808049



57

59-Edward W. Malone Park

Date Taken: 7/17/2024



Servpro of the Saint Croix Valley

3450 Yoerg Drive
Hudson, WI. 54016
Phone- 715-381-2266
Franchise #9556
Tax ID# 26-1112908
Wisconsin Contractor License- DC-110900039
Minnesota Contractor License- BC-808049



58

60-Edward W. Malone Park

Date Taken: 7/17/2024



Servpro of the Saint Croix Valley

3450 Yoerg Drive
Hudson, WI. 54016
Phone- 715-381-2266
Franchise #9556
Tax ID# 26-1112908
Wisconsin Contractor License- DC-110900039
Minnesota Contractor License- BC-808049



59 61-Edward W. Malone Park Date Taken: 7/17/2024



Servpro of the Saint Croix Valley

3450 Yoerg Drive
Hudson, WI. 54016
Phone- 715-381-2266
Franchise #9556
Tax ID# 26-1112908
Wisconsin Contractor License- DC-110900039
Minnesota Contractor License- BC-808049



60

62-Beach Park

Date Taken: 7/17/2024



Servpro of the Saint Croix Valley

3450 Yoerg Drive
Hudson, WI. 54016
Phone- 715-381-2266
Franchise #9556
Tax ID# 26-1112908
Wisconsin Contractor License- DC-110900039
Minnesota Contractor License- BC-808049



61 63-Beach Park

Date Taken: 7/17/2024



Servpro of the Saint Croix Valley

3450 Yoerg Drive
Hudson, WI. 54016
Phone- 715-381-2266
Franchise #9556
Tax ID# 26-1112908
Wisconsin Contractor License- DC-110900039
Minnesota Contractor License- BC-808049



62 64-Beach Park

Date Taken: 7/17/2024



Servpro of the Saint Croix Valley

3450 Yoerg Drive
Hudson, WI. 54016
Phone- 715-381-2266
Franchise #9556
Tax ID# 26-1112908
Wisconsin Contractor License- DC-110900039
Minnesota Contractor License- BC-808049



63 65-Beach Park

Date Taken: 7/17/2024



Servpro of the Saint Croix Valley

3450 Yoerg Drive
Hudson, WI. 54016
Phone- 715-381-2266
Franchise #9556
Tax ID# 26-1112908
Wisconsin Contractor License- DC-110900039
Minnesota Contractor License- BC-808049



64

66-Beach Park

Date Taken: 7/17/2024



Servpro of the Saint Croix Valley

3450 Yoerg Drive
Hudson, WI. 54016
Phone- 715-381-2266
Franchise #9556
Tax ID# 26-1112908
Wisconsin Contractor License- DC-110900039
Minnesota Contractor License- BC-808049



65

67-Beach Park

Date Taken: 7/17/2024



Servpro of the Saint Croix Valley

3450 Yoerg Drive
Hudson, WI. 54016
Phone- 715-381-2266
Franchise #9556
Tax ID# 26-1112908
Wisconsin Contractor License- DC-110900039
Minnesota Contractor License- BC-808049



66

68-Beach Park

Date Taken: 7/17/2024



Servpro of the Saint Croix Valley

3450 Yoerg Drive
Hudson, WI. 54016
Phone- 715-381-2266
Franchise #9556
Tax ID# 26-1112908
Wisconsin Contractor License- DC-110900039
Minnesota Contractor License- BC-808049



67

69-Beach Park

Date Taken: 7/17/2024



Servpro of the Saint Croix Valley

3450 Yoerg Drive
Hudson, WI. 54016
Phone- 715-381-2266
Franchise #9556
Tax ID# 26-1112908
Wisconsin Contractor License- DC-110900039
Minnesota Contractor License- BC-808049



68

70-Beach Park

Date Taken: 7/17/2024



Servpro of the Saint Croix Valley

3450 Yoerg Drive
Hudson, WI. 54016
Phone- 715-381-2266
Franchise #9556
Tax ID# 26-1112908
Wisconsin Contractor License- DC-110900039
Minnesota Contractor License- BC-808049



69 71-Beach Park

Date Taken: 7/17/2024



Servpro of the Saint Croix Valley

3450 Yoerg Drive
Hudson, WI. 54016
Phone- 715-381-2266
Franchise #9556
Tax ID# 26-1112908
Wisconsin Contractor License- DC-110900039
Minnesota Contractor License- BC-808049



70

72-Beach Park

Date Taken: 7/17/2024

City Council Regular

8. 4.

Meeting Date: 08/06/2024

ITEM TITLE: Wayfinding Signage

DEPARTMENT: Administration

PURPOSE:

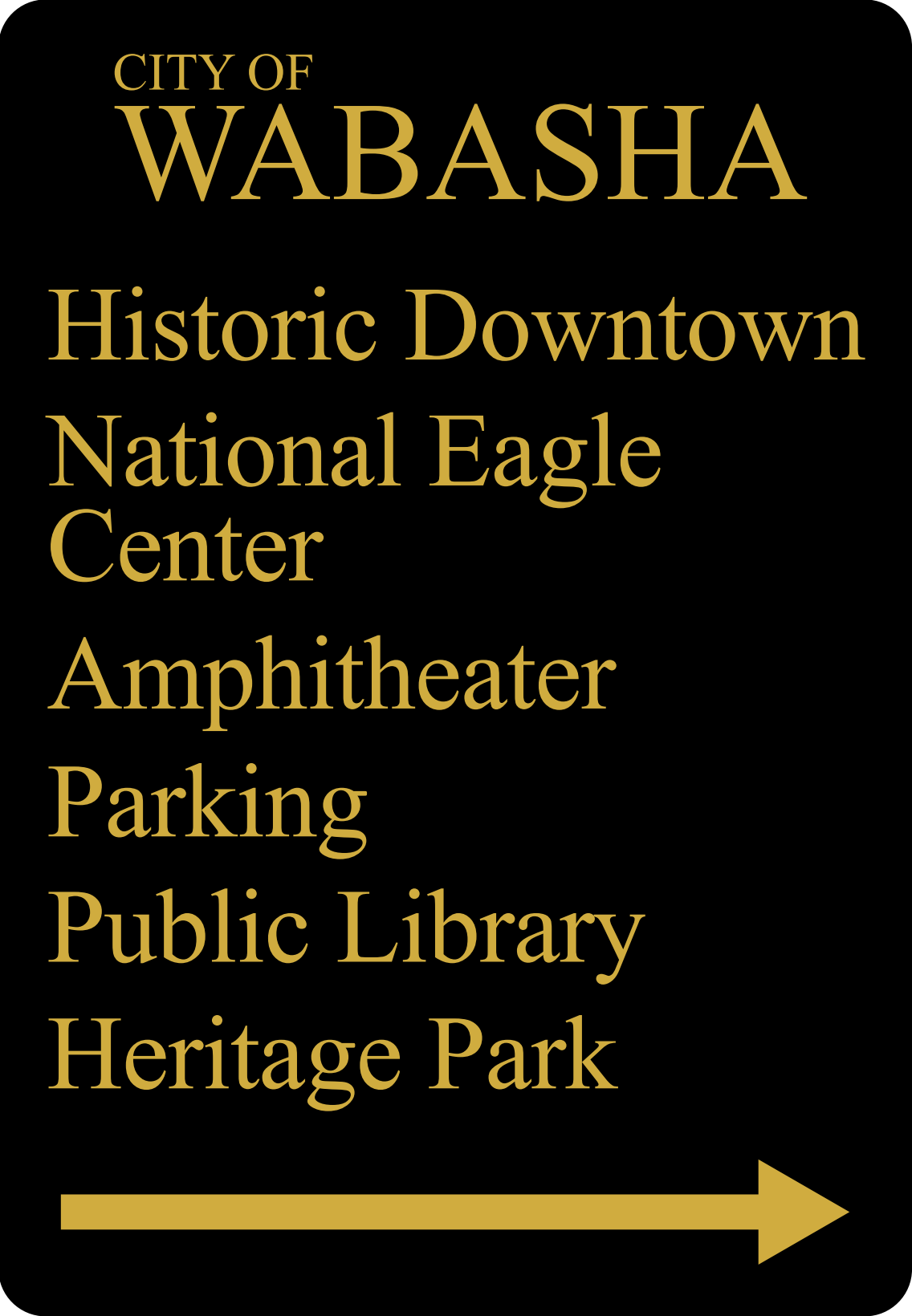
ITEM SUMMARY:

Over the past several months, a committee consisting of Mayor Durand, Mary Flicek and Sue Mundy gathered with staff to discuss and create wayfinding signage for the 2023 Street Project. Bolten and Menk assisted with the mock-up design presented. Please see the attached designs/locations for review and consideration of approval.

Attachments

Wayfinding Signage

WAYFINDING SIGNAGE



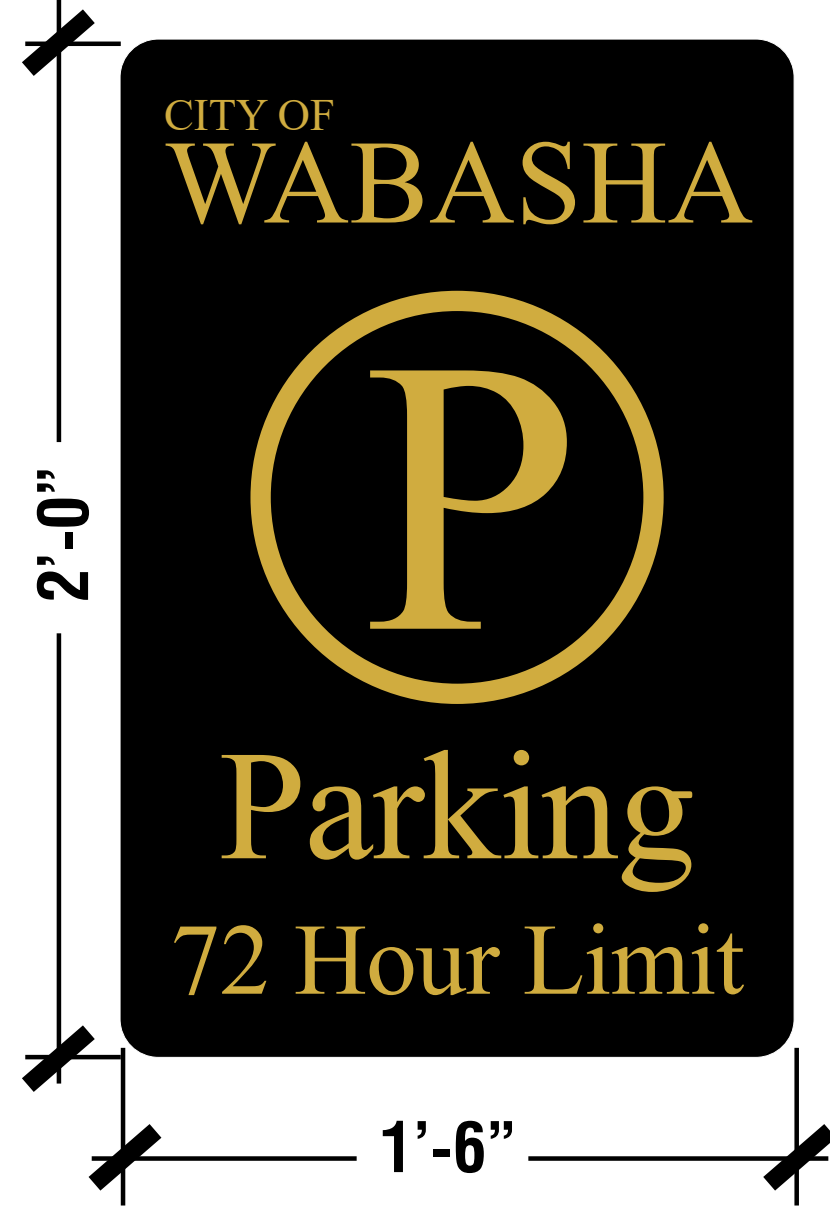
SIGN 1: ANDERSON HOUSE



SIGN 2: HARRIS HOUSE



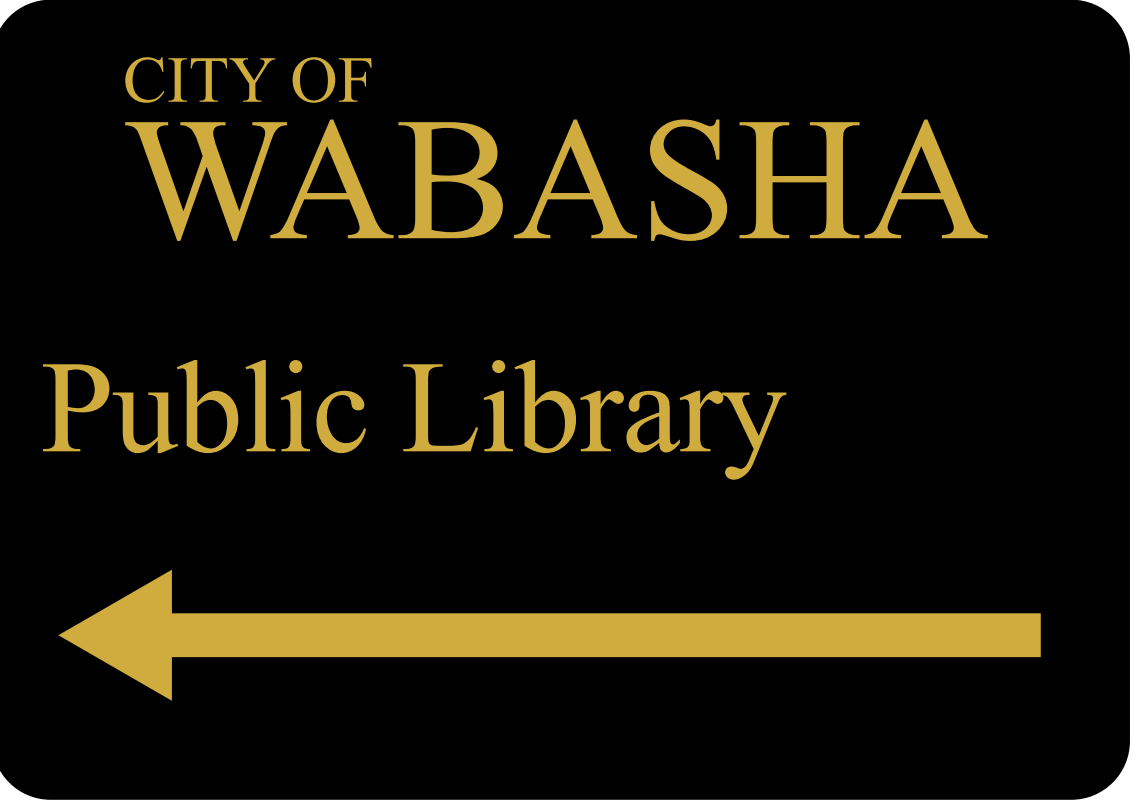
SIGN 3: ST. FELIX



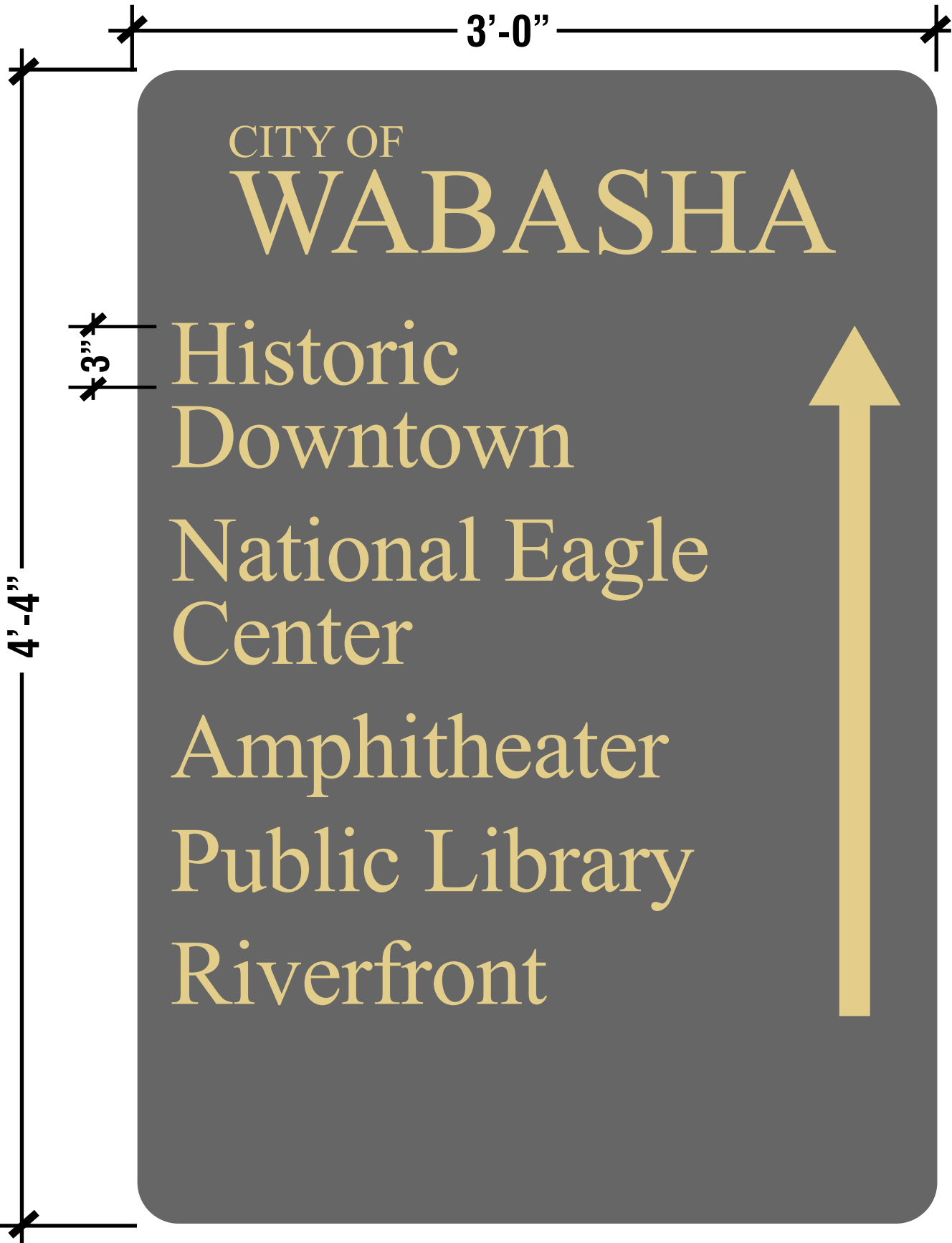
PARKING SIGN



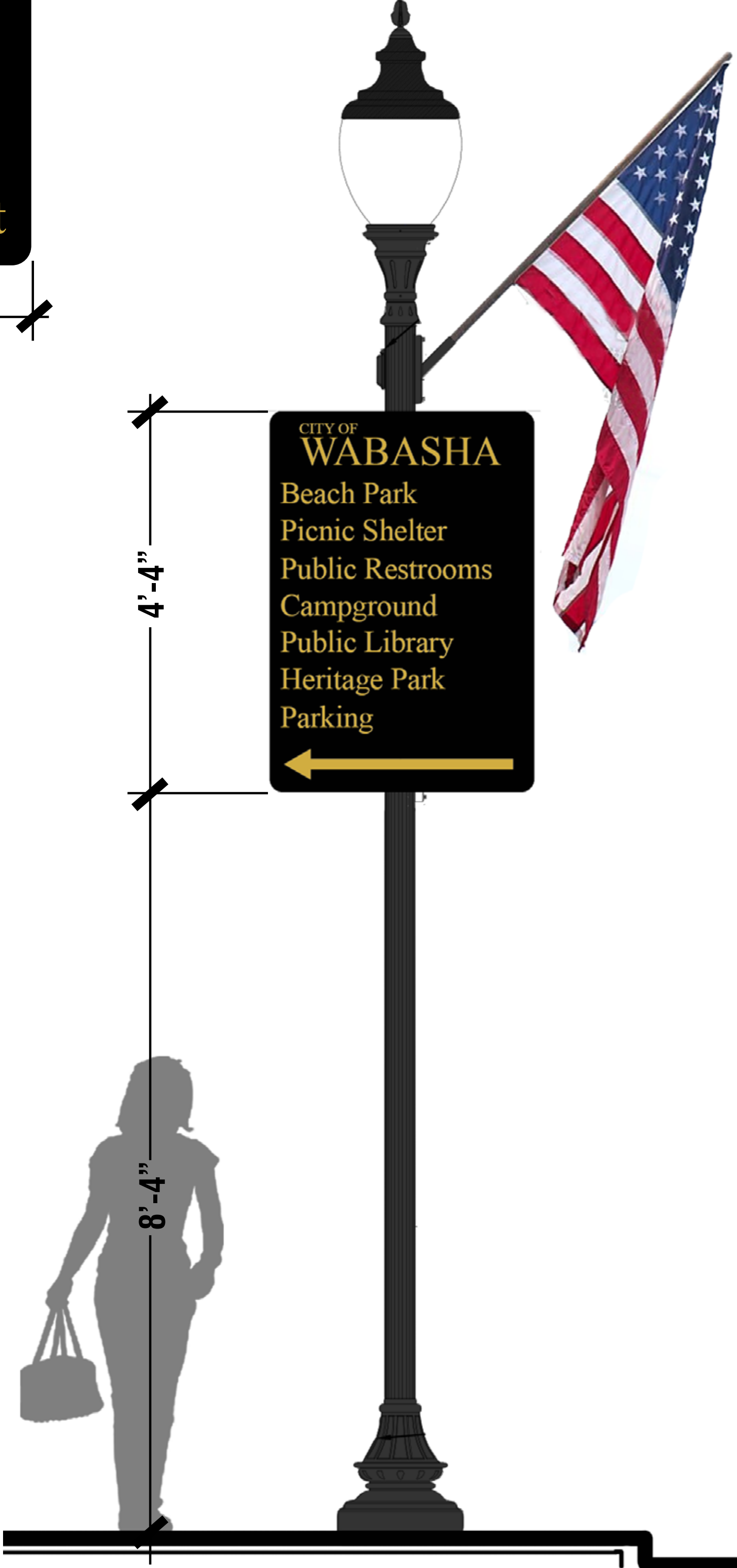
SIGN 4: POST OFFICE



SIGN 5: MID-BLOCK MASONIC BUILDING



TYPICAL SIGN DIMENSIONS



City Council Regular

8. 5.

Meeting Date: 08/06/2024

ITEM TITLE: August Warrants

DEPARTMENT: Administration

PURPOSE:

ITEM SUMMARY:

Attachments

August Warrants

CITY OF WABASHA COUNCIL PAYABLES

07/30/24 12:18 PM

Page 1

PROG Descr	Search Name	Account Descr	Amount	Comments
Administration				
Administration	WATER SYSTEMS COMPANY	E 100-410-41500-311 Contractor Fees	\$27.30	WATER SYSTEM
Administration	WATER SYSTEMS COMPANY	E 100-410-41500-311 Contractor Fees	\$14.98	WATER SYSTEM
Administration	WATER SYSTEMS COMPANY	E 100-410-41500-311 Contractor Fees	\$3.00	WATER SYSTEM
Administration	WATER SYSTEMS COMPANY	E 100-410-41500-311 Contractor Fees	\$19.22	WATER SYSTEM
Administration	CUSTOM LAWN CARE	E 100-410-41500-311 Contractor Fees	\$316.76	MOWING SERVICES - 808 FRANKLIN AVE
Administration	METRO SALES INC	E 100-410-41500-311 Contractor Fees	\$725.34	USAGE 2ND QTR, CONTRACT 3RD QTR
Administration	RED WING WORDSMITH	E 100-410-41500-311 Contractor Fees	\$83.20	CITY COUNCIL 06-04
Administration	CINTAS	E 100-410-41500-311 Contractor Fees	\$98.82	RUG SERVICES
Administration	HBC	E 100-410-41500-321 Telephone	\$336.08	CITY HALL PHONE
Administration			\$1,624.70	
Ambulance				
Ambulance	WABASHA COUNTY	E 100-420-42500-212 Motor Fuels	\$561.32	AMBULANCE FUEL
Ambulance	AIRGAS USA LLC	E 100-420-42500-215 Oxygen-Supplies	\$307.35	OXYGEN
Ambulance	LIFE-ASSIST, INC	E 100-420-42500-217 Medical Supplies	\$237.56	MEDICAL SUPPLIES
Ambulance	GUNDERSEN ST ELIZ HOSP & CLINIC	E 100-420-42500-217 Medical Supplies	\$644.12	4 EPINEPHRINE
Ambulance	LIFE-ASSIST, INC	E 100-420-42500-217 Medical Supplies	\$882.21	MEDICAL SUPPLIES
Ambulance	LIFE-ASSIST, INC	E 100-420-42500-217 Medical Supplies	\$8.91	MEDICAL SUPPLIES
Ambulance	LIFE-ASSIST, INC	E 100-420-42500-217 Medical Supplies	\$247.35	MEDICAL SUPPLIES
Ambulance	VISA	E 100-420-42500-219 General Supplies	\$71.42	PAYMENT LEFT ON CC AFTER TRAINING
Ambulance	ECP SERVICES, LLC	E 100-420-42500-311 Contractor Fees	\$2,918.37	COMMISSIONS FROM JUNE
Ambulance	HBC	E 100-420-42500-321 Telephone	\$60.02	AMBULANCE PHONE
Ambulance	FIRSTNET BUILT WITH AT & T	E 100-420-42500-321 Telephone	\$76.46	AMBULANCE MOBILE INTERNEDT SERVI
Ambulance	CLEARWAY COMMUNITY SOLAR LLC	E 100-420-42500-381 Electric/Gas Utility	\$113.50	AMBULANCE SOLAR
Ambulance	CULLIGAN	E 100-420-42500-409 Maintenance Agreements	\$59.00	SOFTNER SERVICES
Ambulance	DICK S AUTO PARTS	E 100-420-42500-414 Vehicle Maintenance	\$18.98	REFRIGERAMT
Ambulance	DICK S AUTO PARTS	E 100-420-42500-414 Vehicle Maintenance	\$108.04	BLUEDEF PLATINUM
Ambulance			\$6,314.61	
Debt Service Funds				
Debt Service Funds	PEPIN MANUFACTURING	E 383-470-47000-601 Bond Principal	\$6,091.54	FINAL TIFF PAYMENT
Debt Service Funds	PEPIN MANUFACTURING	E 383-470-47000-611 Bond Interest	\$121.83	FINAL TIFF PAYMENT
Debt Service Funds			\$6,213.37	
Emergency Management				
Emergency Management	VISA	E 100-420-42400-219 General Supplies	\$24.98	FLASH DRIVES
Emergency Management	ANCOM	E 100-420-42400-221 Equipment Maintenance/Parts	\$2,097.00	RADIO MAINTENANCE

PROG Descr	Search Name	Account Descr	Amount	Comments
Emergency Management	COULEE REGION DOCKS LLC	E 100-420-42400-387 Emergency Mgmt/Flood Expense	\$3,330.00	FLOOD DOCK REPAIRS
Emergency Management	BOB THE BUG MAN	E 100-420-42400-387 Emergency Mgmt/Flood Expense	\$2,430.00	CAT L YARD - SERVICE CHARGE
Emergency Management			<u>\$7,881.98</u>	
Engineering				
Engineering	BOLTON AND MENK INC	E 100-410-41300-303 Engineering Fees	\$720.00	2024 GENERAL ENGINEERING
Engineering	BOLTON AND MENK INC	E 100-410-41300-303 Engineering Fees	\$206.00	COULEE WAY SUBDIVISION
Engineering	CONSTRUCTION MANAGEMENT SER	E 100-410-41300-315 Building Inspector Fees	\$6,813.34	BUILDING INSPECTION
Engineering	CONSTRUCTION MANAGEMENT SER	E 100-410-41300-315 Building Inspector Fees	\$3,783.16	BUILDING INSPECTION FEES
Engineering	RED WING WORDSMITH	E 100-410-41300-317 Consultant Fees	\$76.80	PLANNING COMMISSION 05-14
Engineering	VISA	E 100-410-41300-435 Bldg.Permit Surcharge-State	\$296.00	2ND QTR SURCHARGES
Engineering			<u>\$11,895.30</u>	
Fire Protection				
Fire Protection	HILLS HARDWARE HANK	E 100-420-42200-200 Office Supplies	\$78.75	FIRE DEPARTMENT SUPPLIES
Fire Protection	WABASHA COUNTY	E 100-420-42200-212 Motor Fuels	\$62.49	FIRE DEPARTMENT GAS
Fire Protection	WABASHA COUNTY	E 100-420-42200-212 Motor Fuels	\$201.84	FIRE DEPARTMENT DIESEL
Fire Protection	KWIK TRIP INC	E 100-420-42200-212 Motor Fuels	\$187.46	FUEL
Fire Protection	KWIK TRIP INC	E 100-420-42200-212 Motor Fuels	\$269.33	fuel
Fire Protection	ALLSTATE PETERBILT OF WINONA	E 100-420-42200-221 Equipment Maintenance/Parts	\$441.26	W6 REPAIRS
Fire Protection	ALLSTATE PETERBILT OF WINONA	E 100-420-42200-221 Equipment Maintenance/Parts	\$3,517.49	WORK ON 2011 PETERBUILT
Fire Protection	CUSTOM ALARM	E 100-420-42200-223 Building Maint/Repair Supplies	\$567.50	AMBULANCE NEW DOORS
Fire Protection	HBC	E 100-420-42200-321 Telephone	\$107.74	FIRE PHONE
Fire Protection	XCEL ENERGY	E 100-420-42200-381 Electric/Gas Utility	\$6.69	FIRE STATION
Fire Protection	XCEL ENERGY	E 100-420-42200-381 Electric/Gas Utility	\$8.63	FIRE SIREN
Fire Protection	XCEL ENERGY	E 100-420-42200-381 Electric/Gas Utility	\$15.88	FIRE SIREN
Fire Protection	CLEARWAY COMMUNITY SOLAR LLC	E 100-420-42200-381 Electric/Gas Utility	\$177.42	FIRE DEPARTMENT SOLAR
Fire Protection	WABASHA RUBBISH REMOVAL	E 100-420-42200-384 Refuse Disposal	\$93.60	AMBULANCE & FIRE DISPOSAL
Fire Protection			<u>\$5,736.08</u>	
General Govt Bldg City Hall				
General Govt Bldg City Hall	VISA	E 100-410-41900-200 Office Supplies	\$13.18	TAPE
General Govt Bldg City Hall	VISA	E 100-410-41900-200 Office Supplies	\$52.99	LAMINATOR
General Govt Bldg City Hall	VISA	E 100-410-41900-200 Office Supplies	\$39.98	PRINTER PAPER
General Govt Bldg City Hall	VISA	E 100-410-41900-200 Office Supplies	\$132.89	PRINTER TONER
General Govt Bldg City Hall	VISA	E 100-410-41900-200 Office Supplies	\$43.74	PRINTER PAPER
General Govt Bldg City Hall	VISA	E 100-410-41900-200 Office Supplies	\$16.99	ORGANIZER
General Govt Bldg City Hall	VISA	E 100-410-41900-211 Cleaning/Janitorial Supplies	\$30.33	FEMININE HYGIENE BAG
General Govt Bldg City Hall	VISA	E 100-410-41900-211 Cleaning/Janitorial Supplies	\$31.99	HEAVY DUTY GARBAGE CAN LINERS
General Govt Bldg City Hall	VISA	E 100-410-41900-211 Cleaning/Janitorial Supplies	\$49.06	CLEANING SUPPLIES
General Govt Bldg City Hall	VISA	E 100-410-41900-211 Cleaning/Janitorial Supplies	\$13.12	WINDEX
General Govt Bldg City Hall	VISA	E 100-410-41900-211 Cleaning/Janitorial Supplies	\$10.98	CLEANING SUPPLIES

PROG Descr	Search Name	Account Descr	Amount	Comments
General Govt Bldg City Hall	WABASHA COUNTY D. A. C.	E 100-410-41900-313 Cleaning Services	\$354.75	CLEANING SERVICES JUNE
General Govt Bldg City Hall	CLEARWAY COMMUNITY SOLAR LLC	E 100-410-41900-381 Electric/Gas Utility	\$587.42	CITY HALL SOLAR
General Govt Bldg City Hall	WABASHA RUBBISH REMOVAL	E 100-410-41900-384 Refuse Disposal	\$93.60	CITY HALL GARBAGE DISPOSAL
General Govt Bldg City Hall	VISA	E 100-410-41900-433 Dues and Subscriptions	\$26.46	ADOBE SUBSCRIPTION & LATE FEE
General Govt Bldg City Hall	VISA	E 100-410-41900-433 Dues and Subscriptions	\$100.00	MCFOA DUES
General Govt Bldg City Hall	VISA	E 100-410-41900-433 Dues and Subscriptions	\$139.00	PRIME MEMBERSHIP
General Govt Bldg City Hall			\$1,736.48	
Independent Accounting/Audit				
Independent Accounting/A	ABDO ABDO EICK & MEYERS LLP	E 100-410-41700-301 Auditing and Accounting Serv.	\$290.00	REVIEW MAY MONTH END
Independent Accounting/Audit			\$290.00	
IT Department				
IT Department	WABASHA COUNTY	E 100-410-41920-311 Contractor Fees	\$1,898.60	CIS INVOICE WPD- 10 X 189.80
IT Department	ON-SITE COMPUTERS INC	E 100-410-41920-312 Computer Support	\$260.65	CLOUD BACK UP
IT Department	ON-SITE COMPUTERS INC	E 100-410-41920-312 Computer Support	\$42.00	FIREWALL PROTECTION PROGRAM
IT Department	ON-SITE COMPUTERS INC	E 100-410-41920-312 Computer Support	\$1,196.00	EXPANDED BUSINESS
IT Department	ON-SITE COMPUTERS INC	E 100-410-41920-312 Computer Support	\$82.00	MICROSOFT 365
IT Department	HBC	E 100-410-41920-320 Internet/Website Service	\$848.73	INTERNET SERVICES
IT Department	VISION DESIGN GROUP INC	E 100-410-41920-320 Internet/Website Service	\$300.00	WABASHA.ORG HOSTING
IT Department	VISION DESIGN GROUP INC	E 100-410-41920-320 Internet/Website Service	\$30.00	AD UPDATE W PHOTOS
IT Department			\$4,657.98	
Legal				
Legal	WABASHA COUNTY	E 100-410-41800-304 Legal Fees	\$2,000.00	LEGAL SERVICES JULY
Legal	FLAHERTY & HOOD, P.A.	E 100-410-41800-304 Legal Fees	\$95.00	GENERAL MUNICIPAL MATTERS
Legal			\$2,095.00	
Library				
Library	HBC	E 211-471-47100-321 Telephone	\$98.87	LIBRARY PHONE
Library			\$98.87	
Mayor and Council				
Mayor and Council	JEFF SULLA	E 100-410-41100-331 Travel Expense	\$122.16	REIMBURSEMENT - LMC CONFERENCE
Mayor and Council	JOHN FRIEDMEYER	E 100-410-41100-331 Travel Expense	\$110.55	REIMBURSEMENT FROM CONFERENCE - M
Mayor and Council	JOHN FRIEDMEYER	E 100-410-41100-331 Travel Expense	\$25.00	REIMBURSEMENT FROM CONFERENCE - P
Mayor and Council			\$257.71	
Miscellaneous				
Miscellaneous	XCEL ENERGY	E 100-490-45400-450 Food Share Expenses	\$672.50	142 2ND ST W
Miscellaneous	HILLS HARDWARE HANK	E 100-490-45400-450 Food Share Expenses	\$2.29	FOODSHELF KEYS
Miscellaneous	VISA	E 202-490-45400-430 Miscellaneous	\$660.00	LIGHTWEIGHT M-LOK UPPER
Miscellaneous	VISA	E 202-490-45400-430 Miscellaneous	\$1,260.00	SILENCER MUZZLE DEVICE

PROG Descr	Search Name	Account Descr	Amount	Comments
Miscellaneous	VISA	E 202-490-45400-430 Miscellaneous	\$80.02	PARADE SUPPLIES
Miscellaneous			<u>\$2,674.81</u>	
Planning & Community Developme				
Planning & Community De	WOLF RIVER ELECTRIC	E 100-420-42300-311 Contractor Fees	\$162.74	REFUND OF SOLAR PERMIT
Planning & Community De	BOLTON AND MENK INC	E 100-420-42300-311 Contractor Fees	\$3,129.50	PLANNING & ZONING ADMIN
Planning & Community De	WABASHA COUNTY RECORDER	E 100-420-42300-316 Recorder Fees	\$46.00	A3563372/ VACATION OF STREET
Planning & Community De	WABASHA COUNTY RECORDER	E 100-420-42300-316 Recorder Fees	\$46.00	A356373/AGREEMENT
Planning & Community De	BOLTON AND MENK INC	E 350-410-42300-311 Contractor Fees	\$3,679.00	ATHLETIC FIELD RELOCATION
Planning & Community De	WABASHA COUNTY	E 350-410-42300-311 Contractor Fees	\$155.62	MN DOT TESTING
Planning & Community Developme			<u>\$7,218.86</u>	
Police Protection				
Police Protection	WABASHA COUNTY	E 100-420-42100-212 Motor Fuels	\$1,615.02	POLICE - GAS
Police Protection	KWIK TRIP INC	E 100-420-42100-212 Motor Fuels	\$40.38	POLICE FUEL
Police Protection	HILLS HARDWARE HANK	E 100-420-42100-219 General Supplies	\$17.34	KEYS
Police Protection	VISA	E 100-420-42100-219 General Supplies	\$96.01	TACTICAL FLASHLIGHT
Police Protection	VISA	E 100-420-42100-219 General Supplies	\$96.88	NATIONAL NIGHT OUT SUPPLIES FOR KI
Police Protection	JESSES AUTOMOTIVE LLC	E 100-420-42100-221 Equipment Maintenance/Parts	\$153.73	VEHICLE MAINTENANCE
Police Protection	DICK S AUTO PARTS	E 100-420-42100-221 Equipment Maintenance/Parts	\$4.84	BLUE - 20 WWF 1 GAL
Police Protection	DICK S AUTO PARTS	E 100-420-42100-221 Equipment Maintenance/Parts	\$25.76	BED ARMOUR AERO
Police Protection	DICK S AUTO PARTS	E 100-420-42100-221 Equipment Maintenance/Parts	\$38.60	OIL AND OIL FILTERS
Police Protection	NORTHLAND & COMPANIES	E 100-420-42100-221 Equipment Maintenance/Parts	\$54.00	GETAC WIRELESS MIC
Police Protection	DICK S AUTO PARTS	E 100-420-42100-221 Equipment Maintenance/Parts	\$187.83	BATTERY
Police Protection	DICK S AUTO PARTS	E 100-420-42100-221 Equipment Maintenance/Parts	\$80.70	OIL FILTERS
Police Protection	VISA	E 100-420-42100-221 Equipment Maintenance/Parts	\$26.30	LITHIUM BATTERIES
Police Protection	VISA	E 100-420-42100-221 Equipment Maintenance/Parts	\$61.28	FLIP UP IRON SIGHTS
Police Protection	VISA	E 100-420-42100-221 Equipment Maintenance/Parts	\$57.12	M-LOK ACESSORYS
Police Protection	HOSS ROEMER	E 100-420-42100-308 Continuing Ed	\$76.49	MEALS FOR TRAINING
Police Protection	VISA	E 100-420-42100-308 Continuing Ed	\$360.15	TRAINING RESERVATIONS
Police Protection	VERIZON WIRELESS	E 100-420-42100-321 Telephone	\$160.10	MOBILE INTERNET
Police Protection	WABASHA COUNTY	E 100-420-42100-412 Building Rent	\$1,050.00	MONTHLY LEASE - AUGUST
Police Protection	VISA	E 100-420-42100-581 Uniforms	\$129.99	LISTEN ONLY EAR PIECES
Police Protection	VISA	E 100-420-42100-581 Uniforms	\$17.99	TACTICAL BELT
Police Protection	VISA	E 100-420-42100-581 Uniforms	\$160.34	UNIFORMS
Police Protection			<u>\$4,510.85</u>	
Pool				
Pool	VISA	E 100-450-45300-207 Training & instructional suppl	\$377.79	KICKBOARDS
Pool	VISA	E 100-450-45300-207 Training & instructional suppl	\$54.99	POOL NOODLES
Pool	THE DARNING GROUP	E 100-450-45300-207 Training & instructional suppl	\$240.00	LIFEGUARD TRAINING
Pool	THE DARNING GROUP	E 100-450-45300-207 Training & instructional suppl	\$240.00	LIFEGUARD TRAINING

PROG Descr	Search Name	Account Descr	Amount	Comments
Pool	THE DARNING GROUP	E 100-450-45300-207 Training & instructional suppl	\$2,085.00	AQUATIC TRAINING
Pool	HAWKINS, INC	E 100-450-45300-216 Chemical and Chemical Products	\$375.76	HTDROFLUOSILICIC ACID
Pool	HAWKINS, INC	E 100-450-45300-216 Chemical and Chemical Products	\$490.48	POOL CHEMICALS
Pool	THATCHER POOLS & SPAS	E 100-450-45300-216 Chemical and Chemical Products	\$494.90	BALANCE PACK
Pool	VISA	E 100-450-45300-219 General Supplies	\$43.64	BRUSH FOR POOL
Pool	VISA	E 100-450-45300-219 General Supplies	\$203.81	POOL POLE
Pool	HILLS HARDWARE HANK	E 100-450-45300-219 General Supplies	\$658.79	POOL ACCOUNT
Pool	PLAID PRODUCTIONS	E 100-450-45300-219 General Supplies	\$102.01	POOL SLIDE RULES SIGN
Pool	VISA	E 100-450-45300-221 Equipment Maintenance/Parts	\$210.70	POOL WEB PRESSURE GUAGE
Pool	VISA	E 100-450-45300-221 Equipment Maintenance/Parts	\$56.37	SUPPLIES FOR POOL BUILDING
Pool	HARTERT S STORE INC	E 100-450-45300-221 Equipment Maintenance/Parts	\$665.00	WATER SOFTNER SUPPLY
Pool	HARTERT S STORE INC	E 100-450-45300-221 Equipment Maintenance/Parts	\$5,996.52	ON DEMAND WATER HEATERS
Pool	HBC	E 100-450-45300-321 Telephone	\$54.16	POOL PHONE
Pool	VISA	E 100-450-45300-333 Conecssions	\$94.80	SLUSHY SYRUP
Pool	VISA	E 100-450-45300-333 Conecssions	\$145.08	SLUSHY SYRUPS
Pool	VISA	E 100-450-45300-333 Conecssions	\$161.88	ICE CREAMS
Pool	VISA	E 100-450-45300-333 Conecssions	\$252.40	CHIPS AND CANDY
Pool	VISA	E 100-450-45300-333 Conecssions	\$785.83	CHIPS AND CANDY
Pool	VISA	E 100-450-45300-333 Conecssions	\$98.76	SLUSHY SYRUP
Pool	VISA	E 100-450-45300-333 Conecssions	\$83.83	ICE CREAMS
Pool	VISA	E 100-450-45300-333 Conecssions	\$27.87	SLUSHY CUPS
Pool	VISA	E 100-450-45300-333 Conecssions	\$105.96	SLUSHY SYRUPS
Pool	VISA	E 100-450-45300-333 Conecssions	\$242.16	CANDY & CHIPS
Pool	VISA	E 100-450-45300-333 Conecssions	\$499.91	CANDY & CHIPS
Pool	VISA	E 100-450-45300-333 Conecssions	\$102.24	SLUSHY SYRUP
Pool	CLEARWAY COMMUNITY SOLAR LLC	E 100-450-45300-381 Electric/Gas Utility	\$591.45	POOL SOLAR
Pool	THATCHER POOLS & SPAS	E 501-450-45300-500 CAPITAL OUTLAY	\$50,500.00	LARGE REPAIRS
Pool			<u>\$66,042.09</u>	
Port Authority & Dev. Agency				
Port Authority & Dev. Agen	FLAHERTY & HOOD, P.A.	E 200-472-46500-304 Legal Fees	\$100.00	PROFESSIONAL SERVICES
Port Authority & Dev. Agency			<u>\$100.00</u>	
Public Works				
Public Works	LYLE JACOBSON	E 100-430-43100-101 Full-time Employees-Regular	\$80.00	REFUND OF PARK RENTAL
Public Works	ARNOLD S SUPPLY & KLEENIT CO	E 100-430-43100-211 Cleaning/Janitorial Supplies	\$775.00	PAPERTOWEL ROLLS & TOILET PAPER
Public Works	WABASHA COUNTY	E 100-430-43100-212 Motor Fuels	\$588.12	PUBLIC WORKS GAS
Public Works	WABASHA COUNTY	E 100-430-43100-212 Motor Fuels	\$178.16	PUBLIC WORKS DIESEL
Public Works	FEILS OIL COMPANY	E 100-430-43100-212 Motor Fuels	\$761.38	PREMIUM GAS - STATE TAX
Public Works	MID AMERICAN RESEARCH CHEMICA	E 100-430-43100-216 Chemical and Chemical Products	\$659.53	JUDGEMENT DAY WEED KILLER
Public Works	VISA	E 100-430-43100-219 General Supplies	\$29.74	OFFICE SUPPLIES
Public Works	VISA	E 100-430-43100-219 General Supplies	\$1.96	INTERNATIONAL FEES ON PURCHASES

PROG Descr	Search Name	Account Descr	Amount	Comments
Public Works	WATER SYSTEMS COMPANY	E 100-430-43100-219 General Supplies	\$35.40	WATER
Public Works	WATER SYSTEMS COMPANY	E 100-430-43100-219 General Supplies	\$14.98	WATER
Public Works	HILLS HARDWARE HANK	E 100-430-43100-219 General Supplies	\$772.70	PUBLIC WORKS ACCOUNT
Public Works	VISA	E 100-430-43100-221 Equipment Maintenance/Parts	\$13.39	IGNITION STARTER SWITCH
Public Works	VISA	E 100-430-43100-221 Equipment Maintenance/Parts	\$72.52	HONDA SWITCH
Public Works	VISA	E 100-430-43100-221 Equipment Maintenance/Parts	\$127.40	WABASHA IMPLEMENT
Public Works	DICK S AUTO PARTS	E 100-430-43100-221 Equipment Maintenance/Parts	\$9.95	11" ZIP TIES
Public Works	DICK S AUTO PARTS	E 100-430-43100-221 Equipment Maintenance/Parts	\$5.92	OIL FILTER
Public Works	DICK S AUTO PARTS	E 100-430-43100-221 Equipment Maintenance/Parts	\$29.97	WIPER BLADE & LILTREE
Public Works	PAUL BUSCH AUTO CENTER, INC	E 100-430-43100-221 Equipment Maintenance/Parts	\$234.88	2003 CHEVY REPAIRS
Public Works	JOHN DEERE FINANCIAL	E 100-430-43100-221 Equipment Maintenance/Parts	\$2,047.85	PURCHASE OF PARTS & EQUIPMENT
Public Works	BRUENING ROCK PRODUCTS	E 100-430-43100-224 Street Maintenance Materials	\$2,271.41	MATERIAL SALES
Public Works	EAGLE VALLEY CHIROPRACTIC	E 100-430-43100-305 Medical/physical fees	\$75.00	DOT PHYSICAL THERAPY
Public Works	HBC	E 100-430-43100-321 Telephone	\$90.35	PUBLIC WORKS PHONE
Public Works	VERIZON WIRELESS	E 100-430-43100-321 Telephone	\$40.03	MOBILE INTERNET - PUBLIC WORKS
Public Works	XCEL ENERGY	E 100-430-43100-381 Electric/Gas Utility	\$160.12	CAMPGROUND
Public Works	XCEL ENERGY	E 100-430-43100-381 Electric/Gas Utility	\$50.12	311 MAIN ST & LAWRENCE
Public Works	XCEL ENERGY	E 100-430-43100-381 Electric/Gas Utility	\$33.54	724 MAIN ST W
Public Works	XCEL ENERGY	E 100-430-43100-381 Electric/Gas Utility	\$155.37	ATHLETIC FIELD
Public Works	XCEL ENERGY	E 100-430-43100-381 Electric/Gas Utility	\$26.16	PARKING LOT
Public Works	XCEL ENERGY	E 100-430-43100-381 Electric/Gas Utility	\$75.81	PUBLIC WORKS SHOP
Public Works	CLEARWAY COMMUNITY SOLAR LLC	E 100-430-43100-381 Electric/Gas Utility	\$245.30	PUBLIC WORKS SOLAR
Public Works	XCEL ENERGY	E 100-430-43100-381 Electric/Gas Utility	\$1,841.51	PARKS
Public Works	XCEL ENERGY	E 100-430-43100-382 Street Lights	\$7,618.97	STRET LIGHTS
Public Works	XCEL ENERGY	E 100-430-43100-382 Street Lights	\$302.02	STREET LIGHTS
Public Works	XCEL ENERGY	E 100-430-43100-382 Street Lights	\$295.85	STREET LIGHTS
Public Works	VISA	E 100-430-43100-383 Forestry	\$96.00	SPY POINT BRUSH DUMP CAMERA
Public Works	VISA	E 100-430-43100-383 Forestry	\$99.99	SPY POINT
Public Works	WABASHA RUBBISH REMOVAL	E 100-430-43100-384 Refuse Disposal	\$308.88	PUBLIC WORKS GARBAGE DISPOSAL
Public Works	WABASHA RUBBISH REMOVAL	E 100-430-43100-384 Refuse Disposal	\$252.72	HARBOR DUMPSTER
Public Works	WABASHA RUBBISH REMOVAL	E 100-430-43100-384 Refuse Disposal	\$99.45	IKES PARK DUMPSTER
Public Works	WABASHA RUBBISH REMOVAL	E 100-430-43100-384 Refuse Disposal	\$599.04	BEACH PARK & CAMPGROUND
Public Works	PLUNKETT S PEST CONTROL	E 100-430-43100-401 Building Contract Maintenance	\$539.22	GENERAL PEST CONTROL
Public Works	ABRA - WINONA	E 100-430-43100-404 Mach & Equip Maint. Agreement	\$14,384.68	TO BE REIMBURSED BY INSURANCE
Public Works	LISA OSTROM	E 100-430-43100-410 Rentals	\$60.00	REFUND OF BEACH PARK
Public Works	JENNIFER GIESE	E 100-430-43100-410 Rentals	\$120.00	REFUND OF PARK RENTAL
Public Works	JEAN SAVAGE	E 100-430-43100-410 Rentals	\$80.00	REFUND DUE TO FLOOD MCCOY FAMILY
Public Works	TERESA BALOW	E 100-430-43100-410 Rentals	\$60.00	BEACH PARK REFUND DUE TO FLOODIN
Public Works	VISA	E 100-430-43100-527 PARK MAINTENANCE	\$197.77	PURPLE HEART FLAG
Public Works	INTERSTATE BUILDING & SUPPLY	E 100-430-43100-527 PARK MAINTENANCE	\$406.94	TREATED WOOD
Public Works	BRUCE KINLUND	E 100-430-43100-527 PARK MAINTENANCE	\$60.00	REFUND PARK RENTAL

PROG Descr	Search Name	Account Descr	Amount	Comments
Public Works	INTERSTATE BUILDING & SUPPLY	E 100-430-43100-527 PARK MAINTENANCE	\$25.32	BORE SPADE BIT, TORX POWER BIT, STA
Public Works	INTERSTATE BUILDING & SUPPLY	E 100-430-43100-527 PARK MAINTENANCE	\$22.32	LATH WOOD
Public Works	MISSISSIPPI LAWN CARE LLC	E 100-430-43100-527 PARK MAINTENANCE	\$750.00	LATE SPRING APPLICATIONS
Public Works	JASONS PORTABLE TOILETS	E 100-430-43100-527 PARK MAINTENANCE	\$695.00	PORTAPOTTIES
Public Works	POLY LOCK	E 100-430-43100-527 PARK MAINTENANCE	\$977.50	BEACH PARK RESTROOMS SUPPLIES
Public Works	VISA	E 100-430-43100-583 Signs	\$527.50	TEMPORARY NO PARKING SIGNS
Public Works	VISA	E 100-430-43100-583 Signs	\$508.74	SIGNS
Public Works	BOLTON AND MENK INC	E 389-430-43100-303 Engineering Fees	\$46,210.60	2023 STREET & UTILITY IMP
Public Works	BOLTON AND MENK INC	E 501-430-43100-500 CAPITAL OUTLAY	\$3,169.50	2024 STREET IMPROVEMENTS
Public Works	VISA	E 502-430-43100-544 Dog Park	\$417.27	DOG PARK FENCE POST ANCHORS
Public Works	VISA	E 502-430-43100-544 Dog Park	\$184.20	FENCE CORNER POST KITS
Public Works				
			\$90,573.05	
Sewer Department				
Sewer Department	HBC	E 810-500-49449-321 Telephone	\$45.74	PLANT ALARMS
Sewer Department	VERIZON WIRELESS	E 810-500-49449-321 Telephone	\$40.03	MOBILE INTERNET - UTILITIES
Sewer Department	WABASHA COUNTY D. A. C.	E 810-500-49449-350 Printing and Binding	\$40.46	JUNE WATERBILLS
Sewer Department	XCEL ENERGY	E 810-500-49449-381 Electric/Gas Utility	\$71.26	SEWAGE LIFT STATION
Sewer Department	CLEARWAY COMMUNITY SOLAR LLC	E 810-500-49449-381 Electric/Gas Utility	\$6,800.17	UTILITIES SOLAR
Sewer Department	WABASHA RUBBISH REMOVAL	E 810-500-49449-384 Refuse Disposal	\$122.85	UTILITIES
Sewer Department				
			\$7,120.51	
Water Department				
Water Department	HBC	E 800-500-49000-321 Telephone	\$103.58	UTILITIES PHONE
Water Department	WABASHA COUNTY D. A. C.	E 800-500-49000-350 Printing and Binding	\$40.46	JUNE WATERBILLS
Water Department	XCEL ENERGY	E 800-500-49000-381 Electric/Gas Utility	\$7.93	DUGAN LIFT STATION
Water Department	XCEL ENERGY	E 800-500-49000-381 Electric/Gas Utility	\$305.90	UTIL COMM LIFT STATION
Water Department	XCEL ENERGY	E 800-500-49000-381 Electric/Gas Utility	\$49.70	WATER BOOSTER
Water Department	CLEARWAY COMMUNITY SOLAR LLC	E 800-500-49000-381 Electric/Gas Utility	\$2,606.34	UTILITIES SOLAR
Water Department	GOPHER STATE ONE CALL	E 800-500-49000-407 Gopher State One-Call	\$174.15	129 BILLABLE TICKETS
Water Department				
			\$3,288.06	
			\$230,330.31	

City Council Regular

8. 6.

Meeting Date: 08/06/2024

ITEM TITLE: Transient Merchant/Peddler Permit

DEPARTMENT: Administration

PURPOSE:

ITEM SUMMARY:

Mad City Windows & Bath has applied to be able to go around town advertising for work. The application has been processed and is just awaiting council's approval for us to accept payment and let them begin.

ACTION REQUIRED:

approve permit application with the concent agenda

City Council Regular**8. 7.****Meeting Date:** 08/06/2024**ITEM TITLE:** 2024 crack-fill project**DEPARTMENT:** Public Works

PURPOSE:

Discuss the plan for 2024 crack-filling project.

ITEM SUMMARY:

This crack-sealing project will clean up a few odd sections that were not completed earlier due to budget limitations, and also clean up a couple of bike paths which will need surface sealing, hopefully next year. Our public Works crew has sprayed the weeds and will remove them ahead of the crack-filling so we can save some \$\$\$. As you can see with price increases our coverage compared to cost is dwindling like everything else. There is a big need to make the case that we need more maintenance money added to our budget. We have chip sealing projects coming hopefully next year that we need to start. All the new streets that were completed in 2013 are overdue, Mill & Overlay projects from 2017 & 2019 are getting overdue, bike paths are overdue, and parking lots need maintenance. On another note, we are investigating another form of surface sealing called micro-surfacing. Roughly the same price but may last longer with a better surface finish than loose rock. There are quite a few cities that use this method. Both surface sealing methods range from \$2.50-\$3.50 per square yard. \$3,400 per block on an average street 340 ft long x 30 ft wide.

COMMITTEE RECOMMENDATION:

Street Commission approved and moved for approval to City Council due to the expenditure being over \$5,000.

STAFF RECOMMENDATION:

Fahrner Asphalt sealers have been doing work in Wabasha for 20+ years. Their price has always been competitive, and their quality of work is 2nd to none. They are the same company that does work for Wabasha County, and MNDOT. They work well for us because they are always traveling from Wisconsin to Minnesota across the bridge, and it's convenient for both of us to have them do our street maintenance. We recommend that they complete our work.

ACTION REQUIRED:

Motion to approve the quote as presented to be completed in 2024.

Attachments

maps

Quote

bike path pic

micro-surfacing method

2nd St W (walnut Ave to Pembroke Ave)

Franklin Ave (2nd to main)

Main St E (Franklin to Pembroke Ave)

Jefferson

Bailey Ave (4th Grate to Hiawatha)

8th St (pierce to Broadway)

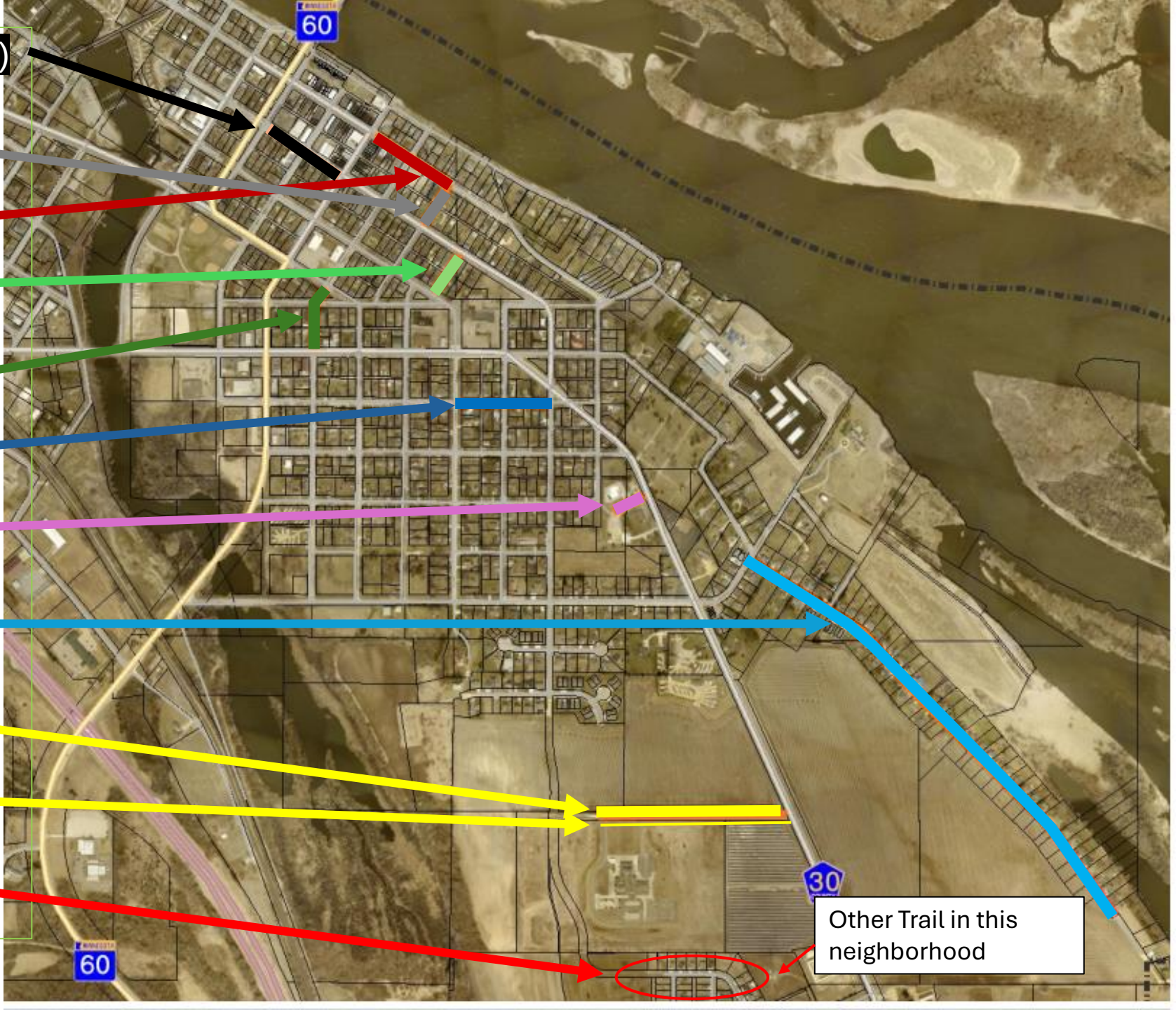
City Hall Parking Lot

4th St E/River Dr S (Angelique to DE)

Trail (Justice Center)

17th St E

Trail (Eagle Basin Sub)



Other Trail in this neighborhood

PROPOSAL / CONTRACT

Job. No. _____



Date: July 25, 2024

CORPORATE OFFICE

2800 Mecca Drive • Plover, WI 54467
phone 715.341.2868 • toll-free 800.332.3360
fax 715.341.1054

751 N Bluemound Drive • Appleton, WI 54914
phone 920.759.1008 • fax 920.759.1019

6615 US Highway 12 W • Eau Claire, WI 54703
phone 715.874.6070 • fax 715.874.6717

Pavement Maintenance Contractors

EOE, including disability / vets

914 Commercial Court • Onalaska, WI 54650
phone 608.779.6641 • fax 608.779.6813

316 Raemisch Road • Waunakee, WI 53597
phone 608.849.6466 • fax 608.849.6470

111 Anderson Road • Iron River, MI 49935
phone 906.265.6770 • fax 906.265.5719

2224 Veterans Memorial Pkwy • Saginaw, MI 48601
phone 989.752.9200 • fax 989.752.9205

Contact Name: Tony Johnson

Contract Price

\$29,394.00

PURCHASER: CITY OF WABASHA

TELEPHONE: (651) 565-3404

ADDRESS: PO BOX 268

DESCRIPTION OF PROPERTY:

WABASHA, MN 55981

2024 Crackfill

Multiple Locations

Wabasha, MN 55981

1. FAHRNER Asphalt Sealers, L.L.C. (CONTRACTOR) and PURCHASER agree that, CONTRACTOR shall furnish the labor and materials to complete certain construction in accordance with the following specifications:

- Trail (Justice Center) = \$3,975
- 17th St E = \$2,275
- Trail (Eagle Basin Sub) = \$4,820
- Franklin Ave (2nd to main) = \$1,116
- Main St E (Franklin to Pembroke Ave) = \$2,800
- Jefferson Ave = \$1,190
- Bailey Ave (4th Grate to Hiawatha) = \$2,275
- 8th St (pierce to Broadway) = \$1,319
- City Hall Parking Lot = \$1,925
- 4th St E/River Dr S (Angelique to DE) = \$4,287
- 2nd St W (walnut Ave to Pembroke Ave) = \$3,412

***This Pricing does NOT reflect cleaning or removing weeds. Weeds will need to be sprayed and scraped before the crews arrival

Specifications:

Rout out cracks to a 3/4 x 3/4 ratio width versus depth. Blow out and clean cracks with compressed air and heat lance. Seal cracks with a rubberized asphalt crack sealant. Crackfilling does not include alligatored areas.

This proposal may be withdrawn if not accepted and received by CONTRACTOR within 15 days of the date above and/ or at any time before performance of the work hereunder upon CONTRACTOR'S determination that the PURCHASER is not creditworthy.

2. If proposal is accepted please sign, retain one copy and forward a copy to our office.

3. The undersigned ("PURCHASER") agrees to pay CONTRACTOR the total price of \$29,394.00 and/or the unit prices specified above for the labor and materials specified above which payment shall be due upon completion of each stage of work. PURCHASER acknowledges that the specifications, conditions and price quotes specified above are satisfactory and hereby accepted.

Acceptance of this Proposal includes acceptance of all the terms and conditions on back.

CONTRACTOR:

Fahrner Asphalt Sealers, LLC:763-482-9640
lucas.chapman@fahrnerasphalt.com

PURCHASER:

I have read and understand the terms and conditions on both sides of this contract.

Lucas Chapman

(PRINT OR TYPE NAME)

By:

(CONTRACTOR REPRESENTATIVE)

By:

(PURCHASER AUTHORIZED REPRESENTATIVE)

Date: July 25, 2024

Date of acceptance: _____

TERMS AND CONDITIONS

NOTICE OF LIEN RIGHTS

PERSONS OR COMPANIES FURNISHING LABOR OR MATERIALS FOR THE IMPROVEMENT OF REAL PROPERTY MAY ENFORCE A LIEN UPON THE IMPROVED LAND IF THEY ARE NOT PAID FOR THEIR CONTRIBUTIONS, EVEN IF THE PARTIES HAVE NO DIRECT CONTRACTUAL RELATIONSHIP WITH THE OWNER. MINNESOTA LAW PERMITS THE OWNER TO WITHHOLD FROM THE OWNER'S CONTRACTOR AS MUCH OF THE CONTRACT PRICE AS MAY BE NECESSARY TO MEET THE DEMANDS OF ALL OTHER LIEN CLAIMANTS, PAY DIRECTLY THE LIENS AND DEDUCT THE COST OF THEM FROM THE CONTRACT PRICE, OR WITHHOLD AMOUNTS FROM THE OWNER'S CONTRACTOR UNTIL THE EXPIRATION OF ONE HUNDRED TWENTY (120) DAYS FROM THE COMPLETION OF THE IMPROVEMENT UNLESS THE CONTRACTOR FURNISHES TO THE OWNER WAIVERS OF CLAIMS FOR MECHANICS' LIENS SIGNED BY PERSONS WHO FURNISHED ANY LABOR OR MATERIAL FOR THE IMPROVEMENT AND WHO PROVIDED THE OWNER WITH TIMELY NOTICE.

ACCEPTANCE OF WORK

All labor and material is conclusively accepted as satisfactory unless excepted to in writing within seven (7) days of performance.

EXTRA WORK

All alterations or deviations from any of the terms of this contract shall be in writing and executed by the parties hereto. Any extra cost involved therein will become an extra charge to be paid by PURCHASER over and above the contract price.

PURCHASER'S RESPONSIBILITIES

PURCHASER acknowledges and understands that it shall be responsible for obtaining any and all permits which may be required in connection with the performance of this Proposal/Contract. Where applicable, PURCHASER shall also be responsible for backfilling areas that border along the newly paved surface to eliminate potential cracking. PURCHASER assumes all liability for any damages done to underground utilities and/or structures unless CONTRACTOR has been notified, upon acceptance of this Proposal, as to the specific location and depth of any such buried utilities/structures.

Unless exempt, in accepting this Proposal/Contract, PURCHASER acknowledges that it shall comply with the requirements of all applicable federal, state, and local employment laws, executive orders, codes and regulations (the "Requirements") effective where the work and/or services are being performed including, but not limited to, 41 CFR §§ 60-1.4(a)(1)-(8), 60-1.4(b), 60-1.4(c) or their successors effective where this Proposal/Contract is performed. To the extent required by law, all provisions of the Requirements are hereby incorporated into and made a part of this Agreement and any applicable agreements of CONTRACTOR. To the extent applicable, the Requirements include, but are not limited to, (1) prohibition of discrimination because of protected veteran status, disability, race, color, religion, sex, sexual orientation, gender identity, national origin and because of inquiry or discussion about or disclosure of compensation, (2) affirmative action to employ and advance in employment individuals without regard to race, sex, disability, or protected veteran status, (3) compliance with the Employee Notice clause contained in 29 C.F.R. part 471, Appendix A to Subpart A, or its successors, (4) compliance with the EEO-1 and VETS-4212 reports filing requirements in 41 C.F.R. §§ 60-1.7 and 41 C.F.R. §61-300.10, or their successors, (5) compliance with paycheck transparency obligations of 48 C.F.R. § 22.2005, including the contract clause found at 48 C.F.R. § 52.222-60, which is incorporated by reference as if fully set forth herein, (6) other affirmative action in employment, (7) required/certified payrolls, (8) social security acts, (9) unemployment compensation acts, (10) worker's compensation acts, (11) equal employment opportunity acts and (12) the required contract provisions for Federal-Aid Construction Contracts, Form FHWA-1273, if applicable.

When applicable, PURCHASER and CONTRACTOR shall abide by the requirements of 41 CFR 60-300.5(a). This regulation prohibits discrimination against qualified protected veterans, and requires affirmative action by covered prime contractors and subcontractors to employ and advance in employment qualified protected veterans. When applicable, PURCHASER and CONTRACTOR shall abide by the requirements of 41 CFR 60-741.5(a). This regulation prohibits discrimination against qualified individuals on the basis of disability, and requires affirmative action covered by prime contractors and subcontractors to employ and advance in employment qualified individuals with disabilities.

INCLEMENT WEATHER

Inclement weather may alter the completion of the work to be furnished hereunder. Furthermore, special consideration should be given if work is to be performed before May 1 or after October 15 in light of less than desirable weather conditions which could potentially impair the quality of the work performed hereunder.

WARRANTY

All material is guaranteed to be as specified and all work is to be completed in a workmanlike manner according to standard practices. All labor and materials will be guaranteed against defect for one (1) year from date of installation. Due to Minnesota winters and expansion and contraction of the ground, some cracking of the pavement may be experienced. There are no express or implied warranties of merchantability, quality, quantity or of fitness for any particular purpose, which extend beyond those specifically set out in this document.

All warranties are void if payment is not made as stipulated.

DELINQUENCY CHARGE

Payment is due and payable upon completion of each stage of the work. If PURCHASER defaults on the payment required, PURCHASER will be liable for all costs of collection, including reasonable attorney's fees, and a delinquency charge on the balance at the maximum rates allowed by law. The Delinquency Charge rate shall be 1.5% per month (18% APR) plus all costs of collection, including reasonable attorney's fees. CONTRACTOR retains title to all merchandise covered by this Agreement until full payment is received according to the above terms of sale. PURCHASER consents in any action or legal proceeding relating to this Contract commenced by the CONTRACTOR to the personal jurisdiction of any court that is either a court of record in the State of Minnesota or a court of the United States located in the State of Minnesota.

INDIVIDUAL LIABILITY

The undersigned PURCHASER agrees to be individually liable for all terms of the Agreement, regardless of whether he or she signs individually or as an agent for the owner of the property upon which the work is being performed or for any other individual, partnership or corporation.

PRODUCT INFORMATION AND MAINTENANCE

Since the asphalt in blacktop needs time to harden and cure, usually 6-12 months, your asphalt pavement will remain soft and pliable during warm weather. During this time, don't park in the same spot every time and do not turn your steering wheel back and forth when your car is not moving. It is not unusual to experience some cracking over the winter due to the contraction and expansion of the ground, especially over culverts, pipes, electric wires, etc. Avoid gasoline and petroleum product spills as they will destroy your pavement. If spills do occur, immediately flush with lots of soapy water. If you decide to seal coat your pavement, wait until the summer following installation. We recommend a good quality coal tar emulsion sealer as they are impervious to gasoline and petroleum product spills.

BINDING EFFECT

This Agreement shall be binding upon the parties hereto, their heirs, personal representatives, successors and assigns.

ENTIRE AGREEMENT

This written Proposal/Contract consisting of two (2) sides contains the entire Agreement and understanding between the parties, and no provision, terms, warranties, representations or promises, either expressed or implied, other than those set forth herein are binding on either party.







City Council Regular

8. 8.

Meeting Date: 08/06/2024

ITEM TITLE: Portable Radio Purchase

DEPARTMENT: Emergency Management

PURPOSE:

ITEM SUMMARY:

A radio from Motorola Solutions was quoted for the amount of \$8,333.43. The model quoted is an APX-8000 Dual Band Portable. The item will be purchased through Emergency Management and reimbursed through the REP Center Grant. Approval from the REP Center grant has already been approved and is attached. The radio will provide communication abilities during a REP Center activation and/or any other local emergency.

COMMITTEE RECOMMENDATION:

Reception Center finance committee has approved the purchase.

STAFF RECOMMENDATION:

Recommend approval of a new hand held portable radio for the Emergency Management Director paid for by the Reception Center grant at no cost to the City of Wabasha.

Attachments

Portable Radio Quote

REP Center Grant Approval



WABASHA, CITY OF

APX-8000 Dual Band Portable 7-16-24

07/16/2024

07/16/2024

WABASHA, CITY OF
900 HIAWATHA DR E
WABASHA, MN 55981

RE: Motorola Quote for APX-8000 Dual Band Portable 7-16-24

Dear Riley Costello ,

Motorola Solutions is pleased to present WABASHA, CITY OF with this quote for quality communications equipment and services. The development of this quote provided us the opportunity to evaluate your requirements and propose a solution to best fulfill your communications needs.

This information is provided to assist you in your evaluation process. Our goal is to provide WABASHA, CITY OF with the best products and services available in the communications industry. Please direct any questions to Sid Sanocki at sid.sanocki@ancom.org.

We thank you for the opportunity to provide you with premier communications and look forward to your review and feedback regarding this quote.

Sincerely,

Sid Sanocki
Sales

Motorola Solutions Manufacturer's Representative

Billing Address:
WABASHA, CITY OF
900 HIAWATHA DR E
WABASHA, MN 55981
US

Shipping Address:
WABASHA, CITY OF
900 HIAWATHA DR E
WABASHA, MN 55981
US

Quote Date:07/16/2024
Expiration Date:09/14/2024
Quote Created By:
Sid Sanocki
Sales
sid.sanocki@ancom.org
6517148359

End Customer:
WABASHA, CITY OF
Riley Costello
PWAsst@wabasha.org
651-565-3404

Contract: MnDOT 209493
Payment Terms:30 NET

Line #	Item Number	Description	Qty	List Price	Disc %	Sale Price	Ext. Sale Price
	APX™ 8000 Series	APX8000					
1	H91TGD9PW6AN	APX 8000 ALL BAND PORTABLE MODEL 2.5	1	\$7,392.32	28.0%	\$5,322.24	\$5,322.24
1a	H869BW	ENH: MULTIKEY	1	\$363.00	28.0%	\$261.36	\$261.36
1b	Q806CB	ADD: ASTRO DIGITAL CAI OPERATION	1	\$567.00	28.0%	\$408.24	\$408.24
1c	Q361AN	ADD: P25 9600 BAUD TRUNKING	1	\$330.00	28.0%	\$237.60	\$237.60
1d	QA05594AA	ALT: BATT IMPRES 2 LIION DIV2 3400	1	\$150.15	28.0%	\$108.11	\$108.11
1e	Q58AL	ADD: 3Y ESSENTIAL SERVICE	1	\$184.00	0.0%	\$184.00	\$184.00
1f	Q15AJ	ADD: AES/DES-XL/DES-OFB ENCRYPTION AND ADP	1	\$879.00	28.0%	\$632.88	\$632.88
1g	QA05509AA	DEL: DELETE UHF BAND	1	-\$800.00	0.0%	-\$576.00	-\$576.00
1h	QA00631AB	ADD: DVRS PSU ACTIVATION	1	\$110.00	28.0%	\$79.20	\$79.20
1i	QA09008AA	ADD: GROUP SERVICES	1	\$165.00	28.0%	\$118.80	\$118.80



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.
Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

Line #	Item Number	Description	Qty	List Price	Disc %	Sale Price	Ext. Sale Price
1j	QA09000AA	ADD: DIGITAL TONE SIGNALING	1	\$165.00	28.0%	\$118.80	\$118.80
1k	H38BS	ADD: SMARTZONE OPERATION	1	\$1,650.00	28.0%	\$1,188.00	\$1,188.00
1l	QA09113AB	ADD: BASELINE RELEASE SW	1	\$0.00	0.0%	\$0.00	\$0.00
1m	QA01427AG	ALT: APX8000/XE HOUSING GREEN	1	\$28.00	28.0%	\$20.16	\$20.16
2	NNTN8860B	CHARGER, SINGLE-UNIT, IMPRES 2, 3A, 115VAC, US/NA	1	\$186.50	28.0%	\$134.28	\$134.28
3	PMMN4069AL	MICROPHONE,IMPRES RSM, 3.5MM JACK, IP55	1	\$143.64	33.33%	\$95.76	\$95.76

Grand Total

\$8,333.43(USD)

Notes:

- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.





Purchase Order Checklist

Marked as PO/ Contract/ Notice to Proceed on Company Letterhead
(PO will not be processed without this)

PO Number/ Contract Number

PO Date

Vendor = Motorola Solutions, Inc.

Payment (Billing) Terms/ State Contract Number

Bill-To Name on PO must be equal to the *Legal* Bill-To Name

Bill-To Address

Ship-To Address (If we are shipping to a MR location, it must be documented on PO)

Ultimate Address (If the Ship-To address is the MR location then the Ultimate Destination address must be documented on PO)

PO Amount must be equal to or greater than Order Total

Non-Editable Format (Word/ Excel templates cannot be accepted)

Bill To Contact Name & Phone # and EMAIL for customer accounts payable dept

Ship To Contact Name & Phone #

Tax Exemption Status

Signatures (As required)

Radiological Emergency Preparedness (REP) Program Reception Center Request for Purchase

Grant #		Reporting Period	
Requesting Agency	City of Wabasha - Emergency Management	Submitted by (Printed Name)	Riley j. Costello
Date Submitted to DHS	07/30/2024	Date Received by DHS	7/30/2024

Equipment Purchase Request

The Emergency Management department is looking to purchase a new portable radio for the department. The quote from Motorola Solutions for (1) APX-8000 Dual Portable Radio is \$8,333.43. We are looking to use the new 2025 grant fund to purchase the radio.

Provide information about your equipment purchase request and justify why it should be funded with REP funds.

REP Funded Training Request

Provide information about your training request and justify why this training should be funded with REP funds.

The radio will be the first radio ever to belong to the Emergency Management department and will be used throughout a REP center activation to communicate with volunteers and incoming resources. This will also be used throughout the duration of the REP center drills and trainings.

Authorized Signature of Requesting Agency Riley j. Costello Digitally signed by Riley j. Costello
Date: 2024.07.30 14:11:09 -05'00'

Approved ☐ Signature of approving authority Ken Koss Digitally signed by Ken Koss
Date: 2024.07.30 14:42:11 -05'00'

Not Approved ☐ Printed name of approving authority Ken Koss

Reason request was denied:

City Council Regular

8. 9.

Meeting Date: 08/06/2024

ITEM TITLE: Approval of Contract with Gundersen St. Elizabeth's(Emplify) to provide paramedic/EMT services in ER

DEPARTMENT: Administration

PURPOSE:

ITEM SUMMARY:

In December 2023, City staff discussed with Council the possibility of collaboration between Gundersen St. Elizabeth's (EMPLIFY) and Wabasha Ambulance. The goal was to support the Wabasha Ambulance Service to take more transfers and provide a way to use the skill set of the EMS service providers to support the hospital. There was the possibility to provide a paramedic or EMT in the emergency room and to be paid for the services when the City ambulance EMS staff were not out on calls. The goal was additional revenue for the City of Wabasha. Approve contract to provide these services, the City will be reimbursed for the hourly rate of the staff plus all benefits and will bill monthly, based on time records. Currently, Administrator has budget about \$18,847 in revenues based on 48 hours per month.

ACTION REQUIRED:

Approve contract and authorize staff to carry out obligations in contract.

Attachments

Employee Lease Agreement City and St. Elizabeth's

EMPLOYEE LEASE AGREEMENT

This Employee Lease Agreement ("Agreement") is made and entered into as of July 25, 2024, ("Effective Date") by and between the **City of Wabasha** ("Employing Entity"), and **St. Elizabeth's Hospital of Wabasha, Inc. dba St. Elizabeth's Hospital and Clinics** ("Facility").

RECITALS

- A. Employing Entity and Facility are organizations whose purposes include the advancement of healthcare and emergency medical services.
- B. Employing Entity and Facility are unrelated entities.
- C. In order to meet the needs of its patients, Facility wishes, pursuant to the terms and conditions contained in this Agreement, to obtain the Services of certain Professionals employed by Employing Entity.
- D. Pursuant to the terms and conditions outlined in this Agreement, Employing Entity is willing to provide the Services of certain Professionals to Facility.

AGREEMENT

- 1. Professional Services. Employing Entity will provide the Services described in Exhibit A ("Services"). Services will be provided by Professional(s) as further described in Exhibit A.
- 2. Qualifications, Conduct, and Standards Applicable to Professionals. Professionals shall, at all times relevant to this Agreement: (a) be qualified to perform the Services, (b) hold all licenses required to perform the Services, (c) provide the Services in manner that is competent and compliant with all applicable laws, regulations, and standards, and (d) comply with all reasonable rules and requirements of Facility. If at any time Facility, in its sole discretion, determines that a Professional has failed to meet the requirements outlined in this Section, Facility may remove Professional from Facility's premises. In the event that Facility removes a Professional from Facility's premises pursuant to this Section, Facility shall immediately notify Employing Entity. Professionals which have been removed pursuant to this section may not be scheduled or provide Services under this Agreement without advance written consent from Facility.
- 3. Site of Service. Services will be provided on Facility's premises or at such other location as may be agreed upon by the parties from time to time.
- 4. Schedule. The scheduling of Professional(s) providing Services under this Agreement shall be mutually agreed upon by Employing Entity and Facility. The manager of the Facility requesting the Services shall contact the manager of the Employing Entity providing the Services to coordinate scheduling the Services. When requesting to schedule Services, Facility shall provide Employing Entity with as much notice as is reasonably practicable. Parties agree to endeavor to schedule Services thirty (30) days in advance. In the event that Facility provides Employing Entity less than twenty-four (24) hours' notice, Employing Entity may provide Services as able. If the parties are unable to agree on the scheduling and/or amount of Services to be

provided under this Agreement, either party may terminate this Agreement as set forth in the Term and Termination section, below.

5. Orientation. Facility will provide orientation to the Facility for Professionals; provided, however, that it is understood that Professionals provided by the Employing Entity will already have the necessary training, education, and professional certification necessary to perform the Services. Facility will provide sufficient education or training to Professionals as required by Facility to maintain licensure and proficiency.
6. Record of Services. The actual time spent by Professional(s) performing Services will be tracked by the Professional through the Employing Entity's timekeeping system, which will be recorded by Employing Entity. Such time will be measured in fifteen-minute increments.
7. Space, Equipment, Staff Services, and Supplies. Facility shall make available to Professional(s) the space, equipment, staff services, and supplies that are necessary for Professional(s) to perform the Services and to fulfill Employing Entity's obligations under this Agreement. Professional(s) shall not use any Facility space, equipment, staff services, or supplies for any purpose other than as required to provide Services under this Agreement.
8. Performance Standards; Quality Indicators. During the term of this Agreement, Professionals shall meet the following performance standards and quality indicators: [a] Professionals shall comply with Facility regulations, maintain confidentiality of patient-related information, abide by Facility policies and procedures, and comply with state and federal requirements, [b] Employing Entity shall ensure that each Professional has undergone a comprehensive screen to determine qualifications and competence as set forth in the attached Exhibit B, Screening Procedures, and [c] Facility reserves the right to require each Professional to complete an orientation.
9. Performance Monitoring. During the term of this Agreement, Facility reserves the right to periodically monitor the Professional's activities in order to ensure the Employing Entity's compliance with the terms of the Agreement, including, without limitation, performing [a] direct observation of the services provided, [b] review or audits of documentation and other business records kept by Professionals and/or the Employing Entity upon reasonable notice, [c] collecting and reviewing data that address the efficacy of the services contracted for in this Agreement, [d] periodic review(s) of the accreditation or certification status of the Professionals, and/or [e] review of patient satisfaction surveys.
10. Payment. Facility shall pay Employing Entity the amounts set forth in Exhibit A for Services provided under this Agreement and recorded as required in the Record of Services Section of this Agreement. Employing Entity shall invoice Facility on a monthly basis for Services provided under this Agreement, and Facility shall pay such invoices within thirty (30) days of receipt. Employing Entity shall include a description of the Services and the number of hours provided.
11. Insurance. Each party shall, at its expense, carry liability and professional liability insurance or provide self-insurance covering its acts and omissions under this Agreement, with limits of at least \$1 million per claim and \$3 million aggregate. In addition to and in clarification of the foregoing, Employing Entity shall be solely responsible for liability and professional liability insurance, as well as worker's compensation insurance, for all Professionals providing Services under this Agreement. Moreover, and in further

clarification of the foregoing, Facility shall be solely responsible for liability and professional liability insurance, as well as worker's compensation insurance, for all Facility's employees.

12. Compliance. Both parties shall comply with applicable state and federal laws and regulations including but not limited to the Health Insurance Portability and Accountability Act of 1996 and regulations promulgated thereunder, laws and rules governing the provision of health care and payment therefor, the Occupational Safety and Health Administration regulations, and legal standards relating to the interaction of personnel in the workplace.
13. Confidentiality. Both parties shall maintain the confidentiality of patient records and medical information, in accordance with applicable state and federal laws, rules and regulations. Neither party nor any of its staff shall disclose to any third party, except where permitted or required by law or where such disclosure is expressly approved in writing by any patient, medical information regarding the other party's patient. All documentation and records relating to any Professional's provision of Services hereunder shall be and remain the sole property of Facility, subject to the patient's rights in such documentation and records.

During the course of providing Services hereunder, the parties may have access to or become acquainted with confidential information relating to each other's business operations. Both parties, on their own behalf and on behalf of their employees and agents, acknowledge the importance to the other party of maintaining the confidentiality of such information and agree never to use or disclose such information except as necessary to carry out its obligations under this Agreement. Upon termination of this Agreement, both parties agree to return to each other all copies of data, records, or other materials, regardless of whether such data, records or other materials are in written, electronic, or other format, which belong to the other party and which contain, embody, or disclose, in whole or in part, any confidential patient information or any general confidential information.

Employing Entity shall not make any disclosure of the any patient's health care records, unless required by law. If Employing Entity believes that it is required to disclose any patient's health care records, the Employing Entity will first notify the Facility and not disclose until the Facility is given an opportunity to prevent any disclosure through judicial proceedings, but in no event prior to three (3) days after the Facility is first informed of the potential disclosure by Employing Entity.

The provisions of this Section shall survive the termination of this Agreement.

14. Inducement of Referrals. It is not the purpose of this Agreement or the intent of the parties to induce or encourage the referral of patients and there is no requirement under this Agreement or under any other agreement between the parties that either party, or its employees or agents, refer patients to the other party for products or services. No payment made under this Agreement is made in return for the referral of patients, or is made in return for the purchasing, leasing or ordering of any products or services.
15. Access to Records. To the extent required by applicable law, Employing Entity agrees that for a period of four (4) years after it has last furnished services under this Agreement, it shall make available, upon written request of the Secretary of the Department of Health and Human Services (the "Secretary"), or upon request of the Comptroller General of the United States (the "Comptroller"), or any of their duly authorized representatives, this Agreement and any of its books, documents and records that are necessary to certify the nature and extent of the costs for services for which Facility seeks reimbursement. Employing Entity further agrees that if it carries out any of its duties under this Agreement through a subcontract with a value or cost of ten thousand dollars (\$10,000) or more over a twelve-month period with a related organization, such subcontract shall contain a clause requiring the subcontractor, for a period of four (4) years after carrying out such duties, to make available, upon written request of the Secretary or Comptroller, or any of their duly authorized representatives, the subcontract and any of its books, documents, and records that are necessary to verify the nature and extent of the cost of the Services it has provided.
16. Indemnification. The parties are each responsible for their own acts and omissions, and are not liable for the acts or omissions of, or the cost of defending, others. Nothing in this Section shall preclude a finding of liability on the part of either party based on the doctrines of equitable indemnity, comparative negligence, contribution, or other statutory or common law basis for liability. The parties represent that, as of the effective date, neither party has any notice or knowledge of any claims, demands, liabilities, damages, costs, and expenses asserted or threatened by any third party with respect to the matters contemplated in this Agreement.
17. Term and Termination. This Agreement shall continue in effect for one (1) year from the effective date, and shall automatically renew for successive one (1) year terms unless sooner terminated as set forth in this Agreement. Either party may terminate this agreement by providing the other party thirty (30) days' prior written notice of such termination. Notwithstanding the foregoing, the Employing Entity may, in its sole discretion, choose to stop providing one or more type(s) of Professionals pursuant to this Agreement, provided it gives the other party thirty (30) days advance written notice. Employing Entity and Facility agree to meet at least once annually, upon the request of either party, to review the hourly rates identified in Exhibit A.
18. Notices. All notices required or permitted under this Agreement shall made in writing and delivered (a) personally or (b) by registered or certified mail, postage prepaid, return receipt requested, or (c) by a recognized courier service. Notice to a party shall be addressed to the address(es) listed in this Section or at such other address(es) as that a party may designate by like notice from time to time. Notice shall be effective when received if delivered by hand, or on the date shown on the return receipt if by certified mail or courier service.

If to Employing Entity:

City of Wabasha

Attn: City Administrator
4900 Hiawatha Dr E
Wabasha, MN 55781

With a copy to:

City of Wabasha

Attn: City Clerk
4900 Hiawatha Dr E
Wabasha, MN 55781

If to Facility:

St. Elizabeth's Hospital and Clinics

Attn: Administrator
1200 Grant Blvd W
Wabasha, MN 54603

With a copy to:

Gundersen Health System

Attn: Legal Dept.
Mailstop: FS6-004
1900 South Avenue
La Crosse, WI 54601

19. Governing Law. This Agreement shall be governed, construed, and enforced in accordance with the laws of the State of Minnesota, without giving effect to any choice or conflict of law rule (whether of the State of Minnesota or any other jurisdiction) that would cause the laws of any jurisdiction other than the State of Wisconsin to apply.
20. Venue and Personal Jurisdiction. The parties hereby consent to venue and personal jurisdiction in the Wabasha County Circuit Court. If the Wabasha County Circuit Court cannot adjudicate an action because it lacks subject matter jurisdiction, the parties alternatively consent to venue and personal jurisdiction in the federal district court for the Southeastern District of Minnesota.
21. No Assignment. Neither party may assign this Agreement without the prior written consent of the other.
22. Counterparts. This Agreement may be executed in counterparts, each of which shall be deemed an original, and all of which together shall constitute one and the same Agreement. In the event that any signature is delivered by facsimile transmission or by e-mail delivery of a ".pdf" format data file, such signature shall create a valid and binding obligation of the party executing (or on whose behalf such signature is executed) with the same force and effect as if such facsimile or ".pdf" signature page were an original thereof.
23. Entire Agreement. This Agreement, including any exhibits, attachments, or addenda which are incorporated by reference herein and attached hereto, constitutes the entire agreement between the parties with respect to the subject matter hereof and supersedes all prior agreements, representations and understandings of the parties.
24. Amendment. No amendment to this Agreement shall be effective unless in writing and signed by both parties.
25. Consent to Amendment. The parties agree to amend this Agreement as necessary to comply with any changes in applicable laws and regulations. If a party refuses to enter into such an Amendment, the other party may immediately terminate this Agreement upon

providing written notice of termination.

26. No Waiver. The waiver by either party of a breach of any provision of this Agreement will not be deemed a waiver of any subsequent breach of the same or any other provision. All of the rights and remedies provided herein are cumulative and additional to any rights or remedies the parties may have at law.
27. Severability. The invalidity or unenforceability of any provision of this Agreement shall not affect the validity or enforceability of any other provision of this Agreement, which shall remain in full force and effect.
28. Binding Effect. This Agreement shall be binding upon and inure to the benefit of the parties and to their permitted successors and assigns.
29. Independent Contractor Relationship. The parties to this Agreement are at all times performing as independent contractors. Nothing in this agreement shall constitute or be construed the creation of an employment relationship, partnership or joint venture between or among Employing Entity, Facility, and/or any of their agents or employees, including but not limited to Professional(s). In addition to and in clarification of the foregoing, it is expressly understood that Professionals are not employees of Facility. Professionals shall not be entitled to receive any benefits from Facility, nor shall the Employing Entity or Professionals be entitled to participate in any employee benefit plans now or hereafter offered by Facility. Employing Entity's human resource policies shall apply to the Professionals and Employing Entity shall be responsible for paying compensation as well as all federal, state, and local taxes, fees, and other amounts arising from or relating to the Professionals and the Services provided pursuant to this Agreement, including without limitation: [i] All income taxes, withholding taxes, self-employment taxes, and social security taxes, [ii] All sales and use taxes, if any; [iii] All license fees, permit fees and assessments; and [iv] All contributions and assessments which may be required under any applicable unemployment or worker's compensation laws.
30. Claims Notification. Each party shall promptly notify the other in the event it has reason to believe a claim may exist against the other party, or any Professional, related to the services provided under this Agreement. Notification under this section shall be for information purposes only and shall not substitute for any statutory notification and claim procedures, if and as applicable.
31. Section Headings. Section headings are provided solely for the convenience of the parties and shall not affect the interpretation of this Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the Effective Date set forth above.

**City of Wabasha
(Employing Entity)**

**St. Elizabeth's Hospital and Clinics
(Facility)**

By: _____

By: _____

Print name: _____

Print name: _____

Title: _____

Title: _____

Date: _____

Date: _____

EXHIBIT A

Scope of Services:

Employing Entity will provide the Services of the Professionals to the Facility.

Payment:

In exchange for the Services, Facility shall pay Employing Entity the following hourly rates for each Professional:

Professional	Hourly Rate
Paramedic	\$ 32.75
EMT	\$ 30.25

Expense Reimbursement:

To the extent the Employing Entity, pursuant to its internal policies, would be required to pay the Professional for travel time for a particular shift, Facility will reimburse Employing Entity for those expenses. These expenses shall be listed as a separate line item.

Exhibit B

SCREENING PROCEDURES

Employing Entity shall ensure the following:

License Verification: The license/certification is verified with the state and documentation is kept on file in the Employing Entity's local office for any individual providing Services under this Agreement.

Certification: A current C.P.R. card and a picture I.D. are copied and kept on file in the Employing Entity's local office, as well as any other certifications required, such as ACLS and PALS.

Skills Inventory: Any individual providing Services under this Agreement must complete a comprehensive skills inventory that is kept on file with Employing Entity and updated yearly.

Testing: Any individual providing Services under this Agreement is subject to screening tests in most general staffing areas. A passing grade of 80 percent or better must be obtained. Certain specialty areas and paraprofessional testing may be replaced with Facility interview or other criteria as directed.

Drug Free Workplace Policy: Any individual providing Services under this Agreement must sign a drug free workplace policy or agree to abide by Facility's Drug Free Workplace policy and be drug tested by Employing Entity according to state guidelines.

Criminal Background Investigation Policy: Any individual providing Services under this Agreement must sign a Criminal Background Investigation policy and be reviewed according to state guidelines.

Mandatory Inservices: A yearly review of Fire & Safety, Infection Control, Hazardous Wastes, and OSHA standards is required of any individual providing Services under this Agreement.

Interviewing: Any individual providing Services under this Agreement must be interviewed by Employing Entity. At this time, information and performance requirements are given to any individual providing Services under this Agreement regarding Employing Entity's policies and procedures, as well as the policies and procedures of Facility.

Health/TB Test: A physician's statement verifying that any individual providing Services under this Agreement has had a satisfactory medical

examination including TB within the past year, or a chest x-ray may be required by Facility. Other specific health requirements are handled on an individual basis, as directed by Facility or state health guidelines. Each Professional must have Hep B vaccine or have a signed declination.

Placement and Orientation: Assignment of individuals is made by Employing Entity in conjunction with Facility, according to the skill and expertise of the individual and the needs of Facility. Emphasis is placed on continuity of service whenever possible. Orientation policies and procedures of Facility are adhered to by Employing Entity. Facility shall provide any individual providing Services under this Agreement with Facility-specific orientation.

Evaluation: Facility reserves the right to perform periodic evaluations of any individual providing Services under this Agreement. These evaluations may include direct observation and documentation review.

Employee Files: Employing Entity shall keep a complete and current file on each individual providing Services under this Agreement; including application, license and C.P.R. certification, test results, references, physician's statement, medical history, and any continuing education courses completed. An individual's file also contains appropriate documentation relative to the applicant's identity and work authorization as required by United States federal laws and regulations. In response to a regulatory inquiry or human resources issue, Facility may request copies of the relevant portions of the Employing Entity's employee file for the Professional(s) who is (are) the subject of the inquiry or issue.

Continuing Education: Each individual providing Services under this Agreement shall be encouraged by Employing Entity to participate in on-going educational courses.

Summary: Employing Entity shall comply with all recommendations of the ANA, OSHA, and state and federal guidelines.

City Council Regular

8. 10.

Meeting Date: 08/06/2024

ITEM TITLE: Athletic Complex Pay App #8

DEPARTMENT: Administration

PURPOSE:

ITEM SUMMARY:

Attachments

Pay Application 8



Real People. Real Solutions.

2900 43rd Street NW
Suite 100
Rochester, MN 55901

Ph: (507) 208-4332
Bolton-Menk.com

August 2, 2024

Joe Pember
Pember Companies Inc
N4449 469th Street
Menomonie, WI 54751

RE: Athletic Park Relocation Project
City of Wabasha, MN
Project No.: 0H1.128626

Dear Joe:

Enclosed is Contractor's Estimate No. 8 and Final in the amount of \$18,303.77.

Please review the quantities and amounts shown to be assured of complete satisfaction. If everything is in order, please process through DocuSign as soon as possible.

In order for recommendation of final payment by the City of Wabasha the following paperwork will need to be submitted, if hasn't been already.

- The Completed Warranty Bond.
- Copies of Form *IC-134*, *certifying withholding of income tax*, for you and all of your subcontractors. These forms may be obtained from the Minnesota Department of Revenue.
- Consent from Surety

If you have any questions, please feel free to call.

Sincerely,

Bolton & Menk, Inc.

DocuSigned by:

34000096AD454F2...

Brian Malm, PE
City Engineer

Enclosures

Contractor's Application for Payment

Owner: CITY OF WABASHA Engineer: BOLTON & MENK Contractor: PEMBER COMPANIES Project: ATHLETIC PARK RELOCATION PROJECT Contract: _____	Owner's Project No.: _____ Engineer's Project No.: 0H1.128626 Agency's Project No.: _____																				
Application No.: 8-Final Application Date: 8/2/2024 Application Period: From 6/22/2024 to 7/31/2024																					
1. Original Contract Price 2. Net change by Change Orders 3. Current Contract Price (Line 1 + Line 2) 4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total) 5. Retainage a. _____ X \$ 1,736,772.02 Work Completed b. _____ X \$ - Stored Materials c. Total Retainage (Line 5.a + Line 5.b) 6. Amount eligible to date (Line 4 - Line 5.c) 7. Less previous payments 8. Amount due this application	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>\$</td><td>1,681,840.15</td></tr> <tr><td>\$</td><td>23,244.35</td></tr> <tr><td>\$</td><td>1,705,084.50</td></tr> <tr><td>\$</td><td>1,736,772.02</td></tr> <tr><td>\$</td><td>-</td></tr> <tr><td>\$</td><td>-</td></tr> <tr><td>\$</td><td>-</td></tr> <tr><td>\$</td><td>1,736,772.02</td></tr> <tr><td>\$</td><td>1,718,468.25</td></tr> <tr><td>\$</td><td>18,303.77</td></tr> </table>	\$	1,681,840.15	\$	23,244.35	\$	1,705,084.50	\$	1,736,772.02	\$	-	\$	-	\$	-	\$	1,736,772.02	\$	1,718,468.25	\$	18,303.77
\$	1,681,840.15																				
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\$	-																				
\$	-																				
\$	1,736,772.02																				
\$	1,718,468.25																				
\$	18,303.77																				

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective; and
- (4) The provisions of M. S. 290.92 have been complied with and that all claims against me by reason of the Contract have been paid or satisfactorily secured.

Contractor: Pember Companies

Signature: _____ **Date:** _____
Name: Joe Pember **Title:** _____

Recommended by Landscape Architect**Approved by Owner**

By:  _____
Name: Brian Malm, PE
Title: City Engineer
Date: August 2, 2024

By: _____
Name: Caroline Gregerson
Title: City Administrator
Date: _____

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner:	CITY OF WABASHA	Owner's Project No.:	
Engineer:	BOLTON & MENK	Engineer's Project No.:	OH1.128626
Contractor:	PEMBER COMPANIES	Agency's Project No.:	
Project:	ATHLETIC PARK RELOCATION PROJECT		
Contract:			

Application No.: 8-Final		Application Period:		From	06/22/24	to	07/31/24	Application Date:		08/02/24	
A	B	C	D	E	F	F1	F2	G	H	I	J
Bid Item No.	Description	Contract Information				Previous Estimate		Work Completed		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)
		Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)		
Original Contract											
1	MOBILIZATION	1.00	LS	132,250.00	132,250.00	1.00	132,250.00	1.00	132,250.00		132,250.00
2	STORM DRAIN INLET PROTECTION	10.00	EA	200.00	2,000.00	2.00	400.00	2.00	400.00		400.00
3	SEDIMENT CONTROL LOG TYPE COMPOST, 12"	450.00	LF	8.00	3,600.00	300.00	2,400.00	300.00	2,400.00		2,400.00
4	SILT FENCE, TYPE MACHINE SLICED	1,900.00	LF	3.20	6,080.00	2,576.00	8,243.20	2,576.00	8,243.20		8,243.20
5	STABILIZED CONSTRUCTION EXIT	1.00	EA	3,000.00	3,000.00	1.00	3,000.00	1.00	3,000.00		3,000.00
6	CLEARING & GRUBBING	37.00	TREE	265.00	9,805.00	36.00	9,540.00	36.00	9,540.00		9,540.00
7	SAWING CONCRETE PAVEMENT (FULL DEPTH)	20.00	LF	20.00	400.00	-	-	-	-		-
8	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	80.00	LF	10.00	800.00	74.50	745.00	74.50	745.00		745.00
9	REMOVE CONCRETE PAVEMENT	10.00	SY	53.00	530.00	10.00	530.00	10.00	530.00		530.00
10	REMOVE BITUMINOUS PAVEMENT	1,200.00	SY	5.40	6,480.00	748.80	4,043.52	748.80	4,043.52		4,043.52
11	REMOVE GRAVEL PARKING LOT	2,300.00	SY	4.25	9,775.00	2,185.00	9,286.25	2,185.00	9,286.25		9,286.25
12	REMOVE SIGN	3.00	EA	160.00	480.00	3.00	480.00	3.00	480.00		480.00
13	REMOVE CONCRETE DRAINAGE STRUCTURE (DRIVEWAY	50.00	LF	10.60	530.00	50.00	530.00	50.00	530.00		530.00
14	REMOVE LIGHT POLE BASE & FOOTING	6.00	EA	380.00	2,280.00	6.00	2,280.00	6.00	2,280.00		2,280.00
15	REMOVE FENCE (WOOD POSTS AND CABLE)	1.00	LS	850.00	850.00	1.00	850.00	1.00	850.00		850.00
16	INSTALL SCOREBOARD	2.00	EA	4,500.00	9,000.00	2.00	9,000.00	2.00	9,000.00		9,000.00
17	INSTALL BATTING CAGE SYSTEM	1.00	EA	11,400.00	11,400.00	1.00	11,400.00	1.00	11,400.00		11,400.00
18	COMMON EXCAVATION (P) (EV)	7,500.00	CY	7.45	55,875.00	7,500.00	55,875.00	7,500.00	55,875.00		55,875.00
19	TOPSOIL STRIP AND RESPREAD (P)	8,400.00	CY	8.50	71,400.00	8,400.00	71,400.00	8,400.00	71,400.00		71,400.00
20	SAND SUBBASE (P)	2,120.00	CY	12.75	27,030.00	2,342.00	29,860.50	2,342.00	29,860.50		29,860.50
21	ORGANIC TOPSOIL BORROW (P)	26.00	CY	42.50	1,105.00	26.00	1,105.00	26.00	1,105.00		1,105.00
22	FILTER TOPSOIL BORROW (ENGINEERED SOIL MIX) (P)	85.00	CY	31.80	2,703.00	85.00	2,703.00	85.00	2,703.00		2,703.00
23	FINE FILTER AGGREGATE (P)	13.00	CY	53.00	689.00	13.00	689.00	13.00	689.00		689.00
24	COARSE FILTER AGGREGATE (P)	78.00	CY	53.00	4,134.00	78.00	4,134.00	78.00	4,134.00		4,134.00
25	CORPORATION STOP (WATER SERVICE)	1.00	EA	992.00	992.00	1.00	992.00	1.00	992.00		992.00
26	CURB STOP AND BOX (WATER SERVICE)	1.00	EA	915.00	915.00	2.00	1,830.00	2.00	1,830.00		1,830.00
27	2" COPPER SERVICE PIPE (WATER SERVICE)	75.00	LF	87.30	6,547.50	108.00	9,428.40	108.00	9,428.40		9,428.40
28	CONNECT TO EXISTING SANITARY MAIN (SANITARY)	1.00	EA	1,250.00	1,250.00	1.00	1,250.00	1.00	1,250.00		1,250.00
29	8" PVC PIPE SEWER (SDR 35) (SANITARY)	12.00	LF	87.20	1,046.40	6.40	558.08	6.40	558.08		558.08
30	4" PVC PIPE SEWER (SDR-26) (SANITARY)	130.00	LF	71.15	9,249.50	138.00	9,818.70	138.00	9,818.70		9,818.70
31	SANITARY CLEANOUT	2.00	EA	985.00	1,970.00	1.00	985.00	1.00	985.00		985.00
32	MANHOLE (SANITARY)	1.00	EA	5,360.00	5,360.00	1.00	5,360.00	1.00	5,360.00		5,360.00
33	CASTING ASSEMBLY (SANITARY MANHOLE)	1.00	EA	905.00	905.00	1.00	905.00	1.00	905.00		905.00
34	6" PERFORATED PVC STORM PIPE (DRAINTILE)	1,300.00	LF	32.55	42,315.00	1,216.00	39,580.80	1,216.00	39,580.80		39,580.80
35	CONSTRUCT DRAINTILE CLEANOUT	10.00	EA	1,085.00	10,850.00	10.00	10,850.00	10.00	10,850.00		10,850.00
36	12" STORM PIPE (STORM)	1,100.00	LF	94.65	104,115.00	1,099.30	104,048.75	1,099.30	104,048.75		104,048.75
37	CONSTRUCT DRAINAGE STRUCTURE (4022, 48") (CATCH	9.00	EA	3,230.00	29,070.00	9.00	29,070.00	9.00	29,070.00		29,070.00
38	CONSTRUCT DRAINAGE STRUCTURE OVER EXISTING STORM	1.00	EA	8,520.00	8,520.00	1.00	8,520.00	1.00	8,520.00		8,520.00
39	CASTING ASSEMBLY (STORM)	10.00	EA	980.00	9,800.00	10.00	9,800.00	10.00	9,800.00		9,800.00
40	STABILIZED AGGREGATE BASE (CLASS 5 AGGREGATE) (P)	2,500.00	CY	21.20	53,000.00	2,500.00	53,000.00	2,500.00	53,000.00		53,000.00
41	PARKING LOT TYPE SP 9.5 WEARING COURSE MIXTURE	170.00	TON	134.65	22,890.50	177.40	23,886.91	177.40	23,886.91		23,886.91
42	PARKING LOT TYPE SP 9.5 NON-WEARING COURSE MIXTURE	170.00	TON	166.15	28,245.50	247.41	41,107.17	247.41	41,107.17		41,107.17

Progress Estimate - Unit Price Work**Contractor's Application for Payment**

Owner:	CITY OF WABASHA	Owner's Project No.:	
Engineer:	BOLTON & MENK	Engineer's Project No.:	0H1.128626
Contractor:	PEMBER COMPANIES	Agency's Project No.:	
Project:	ATHLETIC PARK RELOCATION PROJECT		
Contract:			

Application No.: 8-Final		Application Period: From 06/22/24 to 07/31/24		Application Date: 08/02/24							
A	B	C	D	E	F	F1	F2	G	H	I	J
Bid Item No.	Description	Contract Information				Previous Estimate		Work Completed		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)
		Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)		
43	PARKING LOT BITUMINOUS MATERIAL FOR TACK COAT	150.00	GAL	5.55	832.50	50.00	277.50	50.00	277.50		277.50
44	BITUMINOUS PATCH	75.00	SY	83.40	6,255.00	55.20	4,603.68	55.20	4,603.68		4,603.68
45	BITUMINOUS TRAIL, 8' WIDE	470.00	SY	39.00	18,330.00	394.70	15,393.30	394.70	15,393.30		15,393.30
46	CONCRETE CURB AND GUTTER (B612)	370.00	LF	22.85	8,454.50	361.00	8,248.85	361.00	8,248.85		8,248.85
47	CONCRETE CURB AND GUTTER (B618)	25.00	LF	38.55	963.75	28.00	1,079.40	28.00	1,079.40		1,079.40
48	4 INCH CONCRETE WALK	5,680.00	SF	6.70	38,056.00	5,116.50	34,280.55	5,116.50	34,280.55		34,280.55
49	6 INCH CONCRETE WALK	4,465.00	SF	8.70	38,845.50	6,764.50	58,851.15	6,764.50	58,851.15		58,851.15
50	6 INCH CONCRETE PEDESTRIAN RAMP	240.00	SF	10.75	2,580.00	309.00	3,321.75	309.00	3,321.75		3,321.75
51	TRUNCATED DOMES	51.00	SF	50.20	2,560.20	60.00	3,012.00	60.00	3,012.00		3,012.00
52	6 INCH REINFORCED HOCKEY RINK CONCRETE	261.00	CY	737.00	192,357.00	267.00	196,779.00	267.00	196,779.00		196,779.00
53	HOCKEY RINK SLAB REINFORCING	6,440.00	LBS	3.10	19,964.00	5,729.00	17,759.90	5,729.00	17,759.90		17,759.90
54	4 INCH CONCRETE MAINTENANCE STRIP (18" WIDTH)	745.00	LF	42.35	31,550.75	192.00	8,131.20	192.00	8,131.20		8,131.20
55	SIGN TYPE C (HANDICAP PARKING AND ACCESS AISLE SIGNS)	3.00	EA	91.00	273.00	2.00	182.00	2.00	182.00		182.00
56	SIGN POST	3.00	EA	318.50	955.50	-	-	-	-		-
57	PAVT MSSG - WHITE PAINT (HANDICAP SYMBOL)	2.00	EA	63.65	127.30	2.00	127.30	2.00	127.30		127.30
58	4 INCH SOLID LINE WHITE PAINT (PARKING LOT)	1,500.00	LF	1.80	2,700.00	1,421.00	2,557.80	1,421.00	2,557.80		2,557.80
59	TURF ESTABLISHMENT - SPORTS FIELD SEED MIX	600.00	LBS	3.50	2,100.00	600.00	2,100.00	600.00	2,100.00		2,100.00
60	TURF ESTABLISHMENT - 25-151-HIGH MAINTENANCE TURF	720.00	LBS	3.50	2,520.00	720.00	2,520.00	720.00	2,520.00		2,520.00
61	TURF ESTABLISHMENT-25-131-LOW MAINTENANCE TURF	45.00	LBS	3.50	157.50	45.00	157.50	45.00	157.50		157.50
62	HYDRAULIC MATRIX, TYPE MULCH	6.00	ACRE	10,000.00	60,000.00	6.00	60,000.00	6.00	60,000.00		60,000.00
63	ROLLED EROSION PREVENTION PRODUCT, CATEGORY 20	200.00	SY	3.20	640.00	-	-	-	-		-
64	MODULAR BLOCK RETAINING WALL	90.00	SF	119.00	10,710.00	90.00	10,710.00	90.00	10,710.00		10,710.00
65	BASKETBALL HOOP	2.00	EA	6,310.00	12,620.00	2.00	12,620.00	2.00	12,620.00		12,620.00
66	BASKETBALL COURT PAINT LINES	610.00	LF	1.55	945.50	-	-	610.00	945.50		945.50
67	HOCKEY RINK DASHER BOARDS	1.00	LS	129,000.00	129,000.00	1.00	129,000.00	1.00	129,000.00		129,000.00
68	ELECTRICAL SERVICE/CONTROL CABINET	1.00	LS	10,235.00	10,235.00	1.00	10,235.00	1.00	10,235.00		10,235.00
69	RECEPTACLE STANCHION	2.00	EA	1,285.00	2,570.00	2.00	2,570.00	2.00	2,570.00		2,570.00
70	3/4" NON-METALLIC CONDUIT, SCH 40	115.00	LF	3.15	362.25	150.00	472.50	150.00	472.50		472.50
71	1" NON-METALLIC CONDUIT, SCH 40	752.00	LF	3.60	2,707.20	710.00	2,556.00	710.00	2,556.00		2,556.00
72	1-1/4" NON-METALLIC CONDUIT, SCH 40	635.00	LF	4.50	2,857.50	580.00	2,610.00	580.00	2,610.00		2,610.00
73	2" NON-METALLIC CONDUIT, SCH 40	356.00	LF	6.90	2,456.40	332.00	2,290.80	332.00	2,290.80		2,290.80
74	UNDERGROUND WIRE 1 C#3/0 AWG	820.00	LF	6.00	4,920.00	1,020.00	6,120.00	1,020.00	6,120.00		6,120.00
75	UNDERGROUND WIRE 1 C#10 AWG	1,876.00	LF	0.90	1,688.40	2,134.00	1,920.60	2,134.00	1,920.60		1,920.60
76	UNDERGROUND WIRE 1 C#4 AWG	2,555.00	LF	2.35	6,004.25	3,045.00	7,155.75	3,045.00	7,155.75		7,155.75
77	HANDHOLE	3.00	EA	1,120.00	3,360.00	3.00	3,360.00	3.00	3,360.00		3,360.00
78	LIGHTING UNIT TYPE A-PARKING LOT LIGHT (LIGHT AND	2.00	EA	5,375.00	10,750.00	2.00	10,750.00	2.00	10,750.00		10,750.00
79	LIGHT FOUNDATION TYPE A (FUTURE TRAIL LIGHTING)	4.00	EA	1,035.00	4,140.00	4.00	4,140.00	4.00	4,140.00		4,140.00
80	SCOREBOARD ELECTRICAL	2.00	EA	815.00	1,630.00	2.00	1,630.00	2.00	1,630.00		1,630.00
81	BASES, HOME PLATE, AND PITCHING RUBBER	2.00	EA	2,645.00	5,290.00	2.00	5,290.00	2.00	5,290.00		5,290.00
82	AGLIME SURFACING (P)	835.00	TON	74.25	61,998.75	835.00	61,998.75	835.00	61,998.75		61,998.75
83	18' HT. GALVANIZED CHAIN LINK FENCE - BACKSTOP	150.00	LF	270.40	40,560.00	152.00	41,100.80	152.00	41,100.80		41,100.80
84	8' HT. GALVANIZED CHAIN LINK FENCE	40.00	LF	91.00	3,640.00	40.00	3,640.00	40.00	3,640.00		3,640.00
85	SPECTATOR BLEACHER PADS (CV)	24.00	CY	36.10	866.40	24.00	866.40	24.00	866.40		866.40

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner:	CITY OF WABASHA											Owner's Project No.:	
Engineer:	BOLTON & MENK											Engineer's Project No.:	OH1.128626
Contractor:	PEMBER COMPANIES											Agency's Project No.:	
Project:	ATHLETIC PARK RELOCATION PROJECT												
Contract:													
Application No.:	8-Final	Application Period:	From	06/22/24	to	07/31/24	Application Date:						08/02/24
A	B	C	D	E	F	F1	F2	G	H	I	J		
Bid Item No.	Description	Item Quantity	Contract Information			Previous Estimate		Work Completed		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)		
			Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)				
86	SPORT COURT TYPE SP 9.5 WEAR COURSE MIXTURE	1,190.00	SY		13.10	15,589.00	-	-	-	-	-		
87	SPORT COURT TYPE SP 9.5 BINDER COURSE MIXTURE	1,190.00	SY		18.90	22,491.00	-	-	-	-	-		
88	SPORT COURT BITUMINOUS MATERIAL FOR TACK COAT	120.00	GAL		5.55	666.00	-	-	-	-	-		
89	ACRYLIC SPORT COURT SURFACING INCLUDING COURT	1,190.00	SY		15.90	18,921.00	1,190.00	18,921.00	1,190.00	18,921.00	18,921.00		
90	PICKLEBALL NET AND POST SYSTEM	2.00	EA		3,345.00	6,690.00	2.00	6,690.00	2.00	6,690.00	6,690.00		
91	TENNIS NET AND POST SYSTEM	1.00	EA		3,730.00	3,730.00	1.00	3,730.00	1.00	3,730.00	3,730.00		
92	10' HT. GALVANIZED CHAIN LINK FENCE (TENNIS ENDS)	152.00	LF		112.70	17,130.40	152.00	17,130.40	152.00	17,130.40	17,130.40		
93	6' HT. GALVANIZED CHAIN LINK FENCE (TENNIS SIDES +	320.00	LF		53.05	16,976.00	320.00	16,976.00	320.00	16,976.00	16,976.00		
94	4' HT. GALVANIZED CHAIN LINK FENCE (PICKLEBALL EAST	50.00	LF		58.85	2,942.50	81.00	4,766.85	81.00	4,766.85	4,766.85		
95	6' HT. GALVANIZED CHAIN LINK FENCE SINGLE GATE, 4' WIDE	2.00	EA		482.50	965.00	2.00	965.00	2.00	965.00	965.00		
96	6' HT. GALVANIZED CHAIN LINK FENCE DOUBLE GATE, 10'	1.00	EA		1,115.00	1,115.00	1.00	1,115.00	1.00	1,115.00	1,115.00		
97	4' HT. GALVANIZED CHAIN LINK FENCE DOUBLE GATE, 10'	1.00	EA		865.00	865.00	1.00	865.00	1.00	865.00	865.00		
98	POST TENSION CONCRETE	10,575.00	SF		14.25	150,693.75	10,684.40	152,252.70	10,684.40	152,252.70	152,252.70		
99	SPORT COURT TYPE SP 9.5 WEAR COURSE MIXTURE	(1,190.00)	SY		13.05	(15,529.50)	-	-	-	-	-		
100	SPORT COURT TYPE SP 9.5 BINDER COURSE MIXTURE	(1,190.00)	SY		18.85	(22,431.50)	-	-	-	-	-		
101	BITUMINOUS MATERIAL FOR TACK COAT (CREDIT)	(120.00)	GAL		5.55	(666.00)	-	-	-	-	-		
102	12 INCH CONCRETE MAINTENANCE STRIP (18" WIDTH)	545.00	LF		45.00	24,525.00	553.00	24,885.00	553.00	24,885.00	24,885.00		
103	4 INCH CONCRETE MAINTENANCE STRIP (18"	(545.00)	LF		38.85	(21,173.25)	-	-	-	-	-		
104	HOCKEY RINK LIGHT POLE FOUNDATION	2.00	EA		2,740.00	5,480.00	2.00	5,480.00	2.00	5,480.00	5,480.00		
105	HOCKEY RINK LIGHT POLE AND FIXTURES	2.00	EA		220.60	441.20	2.00	441.20	2.00	441.20	441.20		
106	1" NON-METALLIC CONDUIT, SCH 40	290.00	LF		3.55	1,029.50	290.00	1,029.50	290.00	1,029.50	1,029.50		
107	UNDERGROUND WIRE 1 C#8 AWG	1,110.00	LF		1.35	1,498.50	1,248.00	1,684.80	1,248.00	1,684.80	1,684.80		
108	HANDHOLE	1.00	EA		1,120.00	1,120.00	1.00	1,120.00	1.00	1,120.00	1,120.00		
		-	-		-	-		-		-	-		
Original Contract Totals						\$ 1,681,840.15		\$ 1,710,207.21		\$ 1,711,152.71	\$ -	\$ 1,711,152.71	
Change Orders													
CO1-1	BITUMINOUS TRAIL, 8' WIDE	413.00	SY		39.90	16,478.70	468.40	18,689.16	468.40	18,689.16		18,689.16	
CO1-2	6 INCH CONCRETE PEDESTRIAN RAMP	48.00	SF		10.70	513.60	48.00	513.60	48.00	513.60		513.60	
CO1-3	TRUNCATED DOMES	16.00	SF		50.14	802.24	16.00	802.24	16.00	802.24		802.24	
CO1-4	REMOVE CURB AND GUTTER	11.00	LF		11.75	129.25	25.00	293.75	25.00	293.75		293.75	
CO1-5	YARD HYDRANT CONNECTION AT HOCKEY RINK	1.00	LS		1,826.96	1,826.96	1.00	1,826.96	1.00	1,826.96		1,826.96	
CO2-1	REWIRE CITY HALL ELECTRICAL SERVICES	1.00	LS		3,493.60	3,493.60	1.00	3,493.60	1.00	3,493.60		3,493.60	
Change Order Totals						\$ 23,244.35		\$ 25,619.31		\$ 25,619.31	\$ -	\$ 25,619.31	
Original Contract and Change Orders													
Project Totals						\$ 1,705,084.50		\$ 1,735,826.52		\$ 1,736,772.02	\$ -	\$ 1,736,772.02	

WARRANTY BOND FORM

Contractor Name: Pember Companies Inc Address (principal place of business): N4449 469th Street Menomonie, WI 54751	Surety Name: Address (principal place of business):
Owner Name: City of Wabasha Address (principal place of business): 900 Hiawatha Drive East, PO Box 268 Wabasha, MN 55981	Construction Contract Description (name and location): Athletic Park Relocation - Wabasha, MN Contract Price: \$1,681,840.15 Effective Date of Contract: May 30, 2023 Contract's Date of Substantial Completion:
Bond Bond Amount: _____ Bond Period: Commencing 364 days after Date of Bond: _____ Substantial Completion of the Work under the Modifications to this Bond form: Construction Contract, and continuing until 2 year(s) after such Substantial Completion. ☐ None ☐ See Paragraph 9	
Surety and Contractor, intending to be legally bound hereby, subject to the terms set forth herein, do each cause this Warranty Bond to be duly executed by an authorized officer, agent, or representative.	
Contractor as Principal	Surety
_____ <i>(Full formal name of Contractor)</i>	_____ <i>(Full formal name of Surety) (corporate seal)</i>
By: _____ <i>(Signature)</i>	By: _____ <i>(Signature) (Attach Power of Attorney)</i>
Name: _____ <i>(Printed or typed)</i>	Name: _____ <i>(Printed or typed)</i>
Title: _____	Title: _____
Attest: _____ <i>(Signature)</i>	Attest: _____ <i>(Signature)</i>
Name: _____ <i>(Printed or typed)</i>	Name: _____ <i>(Printed or typed)</i>
Title:	Title:
<i>Notes: (1) Provide supplemental execution by any additional parties, such as joint venturers. (2) Any singular reference to Contractor, Surety, Owner, or other party is considered plural where applicable.</i>	

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1. The Contractor and Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors, and assigns to the Owner for the performance of the Construction Contract's Correction Period Obligations. The Construction Contract is incorporated herein by reference.
2. If the Contractor performs the Correction Period Obligations, the Surety and the Contractor shall have no obligation under this Warranty Bond.
3. If Owner gives written notice to Contractor and Surety during the Bond Period of Contractor's obligation under the Correction Period Obligations, and Contractor does not fulfill such obligation, then Surety shall be responsible for fulfillment of such Correction Period Obligations. Surety shall either fulfill the Correction Period Obligations itself, through its agents or contractors, or, in the alternative, Surety may waive the right to fulfill the Correction Period Obligations itself and reimburse the Owner for all resulting costs incurred by Owner in performing Contractor's Correction Period Obligations, including but not limited to correction, removal, replacement, and repair costs.
4. The Surety's liability is limited to the amount of this Warranty Bond. Renewal or continuation of the Warranty Bond will not modify such amount unless expressly agreed to by Surety in writing.
5. The Surety shall have no liability under this Warranty Bond for obligations of the Contractor that are unrelated to the Construction Contract. No right of action will accrue on this Warranty Bond to any person or entity other than the Owner or its heirs, executors, administrators, successors, and assigns.
6. Any proceeding, legal or equitable, under this Warranty Bond may be instituted in any court of competent jurisdiction in the location in which the Work or part of the Work is located and must be instituted within two years after the Surety refuses or fails to perform its obligations under this Warranty Bond.
7. Written notice to the Surety, the Owner, or the Contractor must be mailed or delivered to the address shown in this Warranty Bond.
8. Definitions
 - 8.1. Construction Contract—The agreement between the Owner and Contractor identified on the cover page of this Warranty Bond, including all Contract Documents and changes made to the agreement and the Contract Documents.
 - 8.2. Contract Documents—All the documents that comprise the agreement between the Owner and Contractor.
 - 8.3. Correction Period Obligations—The duties, responsibilities, commitments, and obligations of the Contractor with respect to correction or replacement of defective Work, as set forth in the Construction Contract's Correction Period clause, EJCDC® C 700, Standard General Conditions of the Construction Contract (2018), Paragraph 15.08, as duly modified.
 - 8.4. Substantial Completion—As defined in the Construction Contract.
 - 8.5. Work—As defined in the Construction Contract.
9. Modifications to this Bond are as follows: **None**

City Council Regular

8. 11.

Meeting Date: 08/06/2024

ITEM TITLE: 2023 Street Project Pay App #10

DEPARTMENT: Administration

PURPOSE:

ITEM SUMMARY:

Review 2023 Street Project Pay App #10.

ACTION REQUIRED:

Approve 2023 Street Project Pay App #10.

Attachments

Street Project Pay Application #10



Real People. Real Solutions.

2900 43rd Street NW
Suite 100
Rochester, MN 55901

Ph: (507) 208-4332
Bolton-Menk.com

July 31, 2024

Ryan Pember
Pember Companies Inc
N4449 469th Street
Menomonie, WI 54751

RE: 2023 Street & Utility Improvements
City of Wabasha, MN
Project No.: OH1.120756
SAP No. 079-658-004 & 079-665-002

Dear Ryan:

Enclosed is Contractor's Estimate No. 10 in the amount of \$684,142.27.

Please review the quantities and amounts shown to be assured of complete satisfaction. If everything is in order, please process through DocuSign as soon as possible.

If you have any questions, please feel free to call.

Sincerely,

Bolton & Menk, Inc.

DocuSigned by:

34000096AD454F2...
Brian Malm, PE
City Engineer

Enclosures

Contractor's Application for Payment

Owner:	CITY OF WABASHA		Owner's Project No.:		
Engineer:	BOLTON & MENK		Engineer's Project No.:	H19.120756	
Contractor:	PEMBER COMPANIES		Agency's Project No.:	SAP 079-658-004 & 079-665-002	
Project:	2023 STREET & UTILITY IMPROVEMENTS				
Contract:					
Application No.:	10	Application Date:	7/31/2024		
Application Period:	From	6/22/2024	to	7/26/2024	

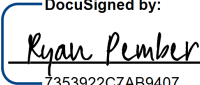
1. Original Contract Price	\$	6,012,787.85
2. Net change by Change Orders	\$	11,175.49
3. Current Contract Price (Line 1 + Line 2)	\$	6,023,963.34
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$	4,521,596.74
5. Retainage		
a. 5% X \$ 4,388,919.76 Work Completed	\$	219,445.99
b. 5% X \$ 132,676.98 Stored Materials	\$	6,633.85
c. Total Retainage (Line 5.a + Line 5.b)	\$	226,079.84
6. Amount eligible to date (Line 4 - Line 5.c)	\$	4,295,516.90
7. Less previous payments	\$	3,611,374.63
8. Amount due this application	\$	684,142.27

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

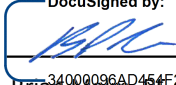
- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: PEMBER Companies

Signature:  **Date:** August 1, 2024

Name: Ryan PEMBER **Title:** Project Manager

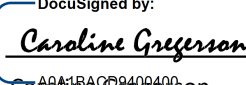
Recommended by Engineer

By:  **Date:** July 31, 2024

Name: Brian Mann, PE

Title: City Engineer

Approved by Owner

By:  **Date:** August 1, 2024

Name: Caroline Gregerson

Title: City Administrator

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner: CITY OF WABASHA								Owner's Project No.:				
Engineer: BOLTON & MENK								Engineer's Project No.: H19.120756				
Contractor: PEMBER COMPANIES								Contractor's Project No.:				
Project: 2023 STREET & UTILITY IMPROVEMENTS								Agency's Project No.: SAP 079-658-004 & 079-665-002				
Contract:												
Application No.: 10		Application Period:		From 06/22/24	to 07/26/24		Application Date: 07/31/24					
A	B	C	D	E	F	F1	F2	G	H	I	J	
Bid Item No.	Description	Contract Information				Previous Estimate		Work Completed		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	
		Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)			
Original Contract												
1	CONSTRUCTION ALLOWANCE	42,500.00	UNIT	1.00	42,500.00	13,590.19	13,590.19	14,228.42	14,228.42		14,228.42	
2	MOBILIZATION	1.00	L S	203,685.00	203,685.00	0.70	142,579.50	0.74	150,726.90		150,726.90	
3	CLEARING	10.00	EACH	715.00	7,150.00	14.00	10,010.00	14.00	10,010.00		10,010.00	
4	GRUBBING	10.00	EACH	345.00	3,450.00	14.00	4,830.00	14.00	4,830.00		4,830.00	
5	REMOVE LIGHT FOUNDATION	71.00	EACH	565.00	40,115.00	43.00	24,295.00	68.00	38,420.00		38,420.00	
6	REMOVE SIGN	22.00	EACH	42.50	935.00	16.00	680.00	16.00	680.00		680.00	
7	SALVAGE LIGHTING UNIT	10.00	EACH	210.00	2,100.00	13.00	2,730.00	13.00	2,730.00		2,730.00	
8	SALVAGE SIGN	18.00	EACH	42.50	765.00	15.00	637.50	15.00	637.50		637.50	
9	SALVAGE BENCH	6.00	EACH	135.00	810.00	4.00	540.00	4.00	540.00		540.00	
10	SAWING CONCRETE PAVEMENT (FULL DEPTH)	869.00	L F	5.85	5,083.65	465.00	2,720.25	832.00	4,867.20		4,867.20	
11	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	2,213.00	L F	3.35	7,413.55	1,167.00	3,909.45	1,167.00	3,909.45		3,909.45	
12	REMOVE CURB AND GUTTER	7,515.00	L F	5.80	43,587.00	4,831.50	28,022.70	4,933.50	28,614.30		28,614.30	
13	REMOVE CONCRETE DRIVEWAY PAVEMENT	504.00	S Y	18.50	9,324.00	299.80	5,546.30	517.10	9,566.35		9,566.35	
14	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	83.00	S Y	11.00	913.00	75.80	833.80	85.00	935.00		935.00	
15	REMOVE BITUMINOUS PAVEMENT	19,752.00	S Y	5.55	109,623.60	21,023.90	116,682.65	21,023.90	116,682.65		116,682.65	
16	REMOVE CONCRETE WALK	45,462.00	S F	1.35	61,373.70	38,688.00	52,228.80	53,876.70	72,733.55		72,733.55	
17	REMOVE CONCRETE PAVEMENT WITH BITUMINOUS OVERLAY	2,197.00	S Y	12.90	28,341.30	1,873.50	24,168.15	1,873.50	24,168.15		24,168.15	
18	REMOVE BRICK PAVERS	1,013.00	S F	2.70	2,735.10	762.60	2,059.02	762.60	2,059.02		2,059.02	
19	EXCAVATION - COMMON	7,973.00	C Y	29.50	235,203.50	5,844.00	172,398.00	7,910.00	233,345.00		233,345.00	
20	EXCAVATION - SUBGRADE	877.00	C Y	25.00	21,925.00	-	-	-	-		-	
21	SELECT GRANULAR EMBANKMENT (CV)	877.00	C Y	25.00	21,925.00	-	-	-	-		-	
22	GEOTEXTILE FABRIC TYPE 9	1,975.00	S Y	3.50	6,912.50	-	-	-	-		-	
23	STREET SWEEPER (WITH PICKUP BROOM)	23.00	HOOR	150.00	3,450.00	10.00	1,500.00	10.00	1,500.00		1,500.00	
24	AGGREGATE BASE (CV) CLASS 5	6,779.00	C Y	31.50	213,538.50	4,233.60	133,358.40	4,233.60	133,358.40		133,358.40	
25	DRILL AND GROUT NO. 4 BARS (EPOXY COATED)	84.00	EACH	7.00	588.00	57.00	399.00	57.00	399.00		399.00	
26	TYPE SP 9.5 WEARING COURSE MIXTURE (3;C) 2.0" THICK	21,210.00	S Y	14.40	305,424.00	-	-	7,211.60	103,847.04		103,847.04	
27	TYPE SP 9.5 WEARING COURSE MIXTURE (2;B) 2.5" THICK	290.00	S Y	29.50	8,555.00	-	-	-	-		-	
28	TYPE SP 9.5 WEARING COURSE MIXTURE (2;B) 3.0" THICK	120.00	S Y	42.85	5,142.00	-	-	266.10	11,402.39		11,402.39	
29	TYPE SP 9.5 WEARING COURSE MIXTURE (2;B) 4.0" THICK	31.00	S Y	67.00	2,077.00	-	-	-	-		-	
30	TYPE SP 12.5 WEARING COURSE MIXTURE (3;C) 2.0" THICK	21,210.00	S Y	15.70	332,997.00	8,021.60	125,939.12	11,422.20	179,328.54		179,328.54	
31	6" PVC PIPE DRAIN	4,885.00	L F	28.00	136,780.00	2,157.60	60,412.80	2,877.80	80,578.40		80,578.40	
32	6" PVC PIPE DRAIN CLEANOUT	17.00	EACH	615.00	10,455.00	7.00	4,305.00	10.00	6,150.00		6,150.00	
33	SUMP PUMP SERVICE CONNECTION	17.00	EACH	1,500.00	25,500.00	11.00	16,500.00	22.00	33,000.00		33,000.00	
34	CONNECT TO PIPE DRAIN	13.00	EACH	925.00	12,025.00	5.00	4,625.00	5.00	4,625.00		4,625.00	
35	CONNECT TO EXISTING STRUCTURE	1.00	EACH	500.00	500.00	-	-	-	-		-	
36	4" CONCRETE WALK	37,492.00	S F	6.65	249,321.80	23,661.30	157,347.65	23,661.30	157,347.65		157,347.65	
37	6" CONCRETE WALK	11,677.00	S F	8.75	102,173.75	5,881.50	51,463.13	5,881.50	51,463.13		51,463.13	
38	4" CONCRETE WALK - SPECIAL 1	1,152.00	S F	9.60	11,059.20	1,075.80	10,327.68	1,075.80	10,327.68		10,327.68	
39	6" CONCRETE WALK - SPECIAL 1	360.00	S F	13.70	4,932.00	1,628.20	22,306.34	1,628.20	22,306.34		22,306.34	
40	6" CONCRETE WALK - SPECIAL 2	1,630.00	S F	13.70	22,331.00	613.10	8,399.47	613.10	8,399.47		8,399.47	
41	CONCRETE CURB AND GUTTER DESIGN B624	8,482.00	L F	19.40	164,550.80	2,770.00	53,738.00	5,336.00	103,518.40		103,518.40	
42	CONCRETE CURB AND GUTTER DESIGN SPECIAL 1	52.00	L F	40.50	2,106.00	-	-	-	-		-	
43	CONCRETE CURB AND GUTTER DESIGN SPECIAL 2	616.00	L F	47.75	29,414.00	1,138.00	54,339.50	2,091.00	99,845.25		99,845.25	
44	CONCRETE CURB DESIGN V	555.00	L F	35.25	19,563.75	255.60	9,009.90	255.60	9,009.90		9,009.90	

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner: CITY OF WABASHA							Owner's Project No.:				
Engineer: BOLTON & MENK							Engineer's Project No.: H19.120756				
Contractor: PEMBER COMPANIES							Contractor's Project No.:				
Project: 2023 STREET & UTILITY IMPROVEMENTS							Agency's Project No.: SAP 079-658-004 & 079-665-002				
Contract:											
Application No.: 10		Application Period:		From 06/22/24	to 07/26/24	Application Date: 07/31/24					
A	B	C	D	E	F	F1	F2	G	H	I	J
Bid Item No.	Description	Contract Information				Previous Estimate		Work Completed		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)
		Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)		
45	6" CONCRETE DRIVEWAY PAVEMENT	244.00	S Y	81.70	19,934.80	177.20	14,477.24	177.20	14,477.24		14,477.24
46	7" CONCRETE DRIVEWAY PAVEMENT	293.00	S Y	89.00	26,077.00	116.90	10,404.10	116.90	10,404.10		10,404.10
47	TRUNCATED DOMES	790.00	S F	56.50	44,635.00	361.00	20,396.50	361.00	20,396.50		20,396.50
48	TRAFFIC CONTROL	1.00	L S	63,000.00	63,000.00	0.70	44,100.00	0.74	46,620.00		46,620.00
49	ACCESS MANAGER	1.00	L S	8,400.00	8,400.00	0.70	5,880.00	0.74	6,216.00		6,216.00
50	INSTALL SIGN	32.00	EACH	530.00	16,960.00	17.00	9,010.00	17.00	9,010.00		9,010.00
51	INSTALL SALVAGED SIGN	26.00	EACH	265.00	6,890.00	7.00	1,855.00	7.00	1,855.00		1,855.00
52	STABILIZED CONSTRUCTION EXIT	6.00	EACH	1,100.00	6,600.00	5.00	5,500.00	5.00	5,500.00		5,500.00
53	EROSION CONTROL SUPERVISOR	1.00	L S	5,000.00	5,000.00	0.70	3,500.00	0.74	3,700.00		3,700.00
54	STORM DRAIN INLET PROTECTION	68.00	EACH	135.00	9,180.00	42.00	5,670.00	42.00	5,670.00		5,670.00
55	SILT FENCE; TYPE MS	172.00	L F	3.25	559.00	-	-	-	-		-
56	SEDIMENT CONTROL LOG TYPE ROCK	23.00	EACH	110.00	2,530.00	16.00	1,760.00	16.00	1,760.00		1,760.00
57	ROCK DITCH CHECK	36.00	L F	34.00	1,224.00	6.00	204.00	6.00	204.00		204.00
58	AMENDED TOPSOIL BORROW (LV)	1,061.00	C Y	72.00	76,392.00	268.00	19,296.00	268.00	19,296.00		19,296.00
59	SODDING TYPE LAWN	6,367.00	S Y	13.00	82,771.00	983.00	12,779.00	983.00	12,779.00		12,779.00
60	RAPID STABILIZATION METHOD 4	6,367.00	SY	1.00	6,367.00	-	-	-	-		-
61	INTERIM PAVEMENT MARKING	6,481.00	LF	2.15	13,934.15	2,435.00	5,235.25	2,435.00	5,235.25		5,235.25
62	4" SOLID LINE PAINT	3,755.00	L F	2.15	8,073.25	-	-	3,598.00	7,735.70		7,735.70
63	6" SOLID LINE PAINT	2,359.00	L F	3.70	8,728.30	-	-	870.60	3,221.22		3,221.22
64	12" SOLID LINE PAINT	367.00	L F	5.85	2,146.95	-	-	105.50	617.18		617.18
65	PAVEMENT MESSAGE PAINT	6.00	S F	42.50	255.00	-	-	-	-		-
66	PAVEMENT MARKING SPECIAL	2,232.00	LF	1.60	3,571.20	-	-	477.00	763.20		763.20
67	INSTALL SALVAGED BENCH	6.00	EACH	330.00	1,980.00	-	-	-	-		-
68	TEMPORARY MAIL BOX BANK	1.00	L S	500.00	500.00	-	-	-	-		-
69	REMOVE MANHOLE (SANITARY)	10.00	EACH	875.00	8,750.00	9.00	7,875.00	9.00	7,875.00		7,875.00
70	REMOVE SEWER PIPE (SANITARY)	3,519.00	L F	12.60	44,339.40	2,698.60	34,002.36	3,136.00	39,513.60		39,513.60
71	DEWATERING	1.00	L S	1,000.00	1,000.00	0.70	700.00	0.70	700.00		700.00
72	CONNECT TO EXISTING SANITARY SEWER	10.00	EACH	1,400.00	14,000.00	11.00	15,400.00	11.00	15,400.00		15,400.00
73	8"X6" PVC WYE	51.00	EACH	700.00	35,700.00	73.82	51,674.00	73.82	51,674.00		51,674.00
74	SANITARY CHIMNEY SEAL	10.00	EACH	355.00	3,550.00	-	-	-	-		-
75	8" PVC PIPE SEWER	278.00	L F	100.00	27,800.00	357.10	35,710.00	357.10	35,710.00		35,710.00
76	10" PVC PIPE SEWER	1,968.00	L F	95.00	186,960.00	1,925.60	182,932.00	1,925.60	182,932.00		182,932.00
77	12" PVC PIPE SEWER	61.00	L F	108.00	6,588.00	56.80	6,134.40	56.80	6,134.40		6,134.40
78	15" PVC PIPE SEWER	1,187.00	L F	120.00	142,440.00	1,201.10	144,132.00	1,201.10	144,132.00		144,132.00
79	6" PVC SANITARY SERVICE PIPE	1,927.00	L F	63.50	122,364.50	1,295.70	82,276.95	1,675.90	106,419.65		106,419.65
80	CASTING ASSEMBLY (SANITARY)	10.00	EACH	905.00	9,050.00	-	-	-	-		-
81	ADJUST FRAME AND RING CASTING (SANITARY)	10.00	EACH	555.00	5,550.00	-	-	-	-		-
82	CONSTRUCT DRAINAGE STRUCTURE DESIGN 4007	124.00	L F	565.00	70,060.00	116.41	65,771.65	116.41	65,771.65		65,771.65
83	SANITARY SEWER TRACER SYSTEM	1.00	L S	15,100.00	15,100.00	0.50	7,550.00	0.50	7,550.00		7,550.00
84	REMOVE GATE VALVE AND BOX	20.00	EACH	150.00	3,000.00	8.00	1,200.00	13.00	1,950.00		1,950.00
85	REMOVE HYDRANT	8.00	EACH	740.00	5,920.00	3.00	2,220.00	5.00	3,700.00		3,700.00
86	REMOVE WATER MAIN	4,016.00	L F	12.50	50,200.00	1,385.00	17,312.50	2,495.00	31,187.50		31,187.50
87	TEMPORARY WATER SERVICE	1.00	L S	10,000.00	10,000.00	-	-	-	-		-
88	CONNECT TO EXISTING WATER MAIN	15.00	EACH	2,000.00	30,000.00	8.00	16,000.00	10.00	20,000.00		20,000.00
89	HYDRANT (8.5' BURY)	5.00	EACH	6,800.00	34,000.00	3.00	20,400.00	3.00	20,400.00		20,400.00
90	HYDRANT (9' BURY)	2.00	EACH	7,000.00	14,000.00	1.00	7,000.00	1.00	7,000.00		7,000.00

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner: CITY OF WABASHA	Owner's Project No.:
Engineer: BOLTON & MENK	Engineer's Project No.: H19.120756
Contractor: PEMBER COMPANIES	Contractor's Project No.:
Project: 2023 STREET & UTILITY IMPROVEMENTS	Agency's Project No.: SAP 079-658-004 & 079-665-002
Contract:	

Application No.: 10		Application Period: From 06/22/24 to 07/26/24		Application Date: 07/31/24							
A	B	C	D	E	F	F1	F2	G	H	I	J
Bid Item No.	Description	Item Quantity	Contract Information			Previous Estimate		Work Completed		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)
			Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)		
91	HYDRANT (9.5' BURY)	1.00	EACH	7,210.00	7,210.00	1.00	7,210.00	1.00	7,210.00		7,210.00
92	HYDRANT (10' BURY)	1.00	EACH	7,365.00	7,365.00	-	-	-	-		-
93	ADJUST VALVE BOX	38.00	EACH	235.00	8,930.00	8.00	1,880.00	8.00	1,880.00		1,880.00
94	1" CORPORATION STOP	68.00	EACH	440.00	29,920.00	18.00	7,920.00	21.00	9,240.00		9,240.00
95	2" CORPORATION STOP	3.00	EACH	885.00	2,655.00	28.00	24,780.00	41.00	36,285.00		36,285.00
96	6" GATE VALVE AND BOX	9.00	EACH	2,690.00	24,210.00	9.00	24,210.00	9.00	24,210.00		24,210.00
97	8" GATE VALVE AND BOX	21.00	EACH	3,550.00	74,550.00	19.00	67,450.00	19.00	67,450.00		67,450.00
98	10" GATE VALVE AND BOX	4.00	EACH	5,090.00	20,360.00	4.00	20,360.00	4.00	20,360.00		20,360.00
99	12" GATE VALVE AND BOX	4.00	EACH	6,075.00	24,300.00	1.00	6,075.00	1.00	6,075.00		6,075.00
100	1" CURB STOP AND BOX	68.00	EACH	455.00	30,940.00	16.00	7,280.00	19.00	8,645.00		8,645.00
101	2" CURB STOP AND BOX	3.00	EACH	860.00	2,580.00	28.00	24,080.00	41.00	35,260.00		35,260.00
102	1" WATER SERVICE PIPE	2,311.00	L F	53.00	122,483.00	2,498.13	132,400.63	2,608.99	138,276.42		138,276.42
103	2" WATER SERVICE PIPE	111.00	L F	88.00	9,768.00	733.90	64,583.20	1,060.42	93,317.31		93,317.31
104	4" PVC WATERMAIN	39.00	L F	55.00	2,145.00	-	-	-	-		-
105	6" PVC WATERMAIN	320.00	L F	63.00	20,160.00	238.70	15,038.10	312.10	19,662.30		19,662.30
106	8" PVC WATERMAIN	2,496.00	L F	74.00	184,704.00	2,471.20	182,868.80	2,527.40	187,027.60		187,027.60
107	10" PVC WATERMAIN	503.00	L F	89.00	44,767.00	434.00	38,626.00	434.00	38,626.00		38,626.00
108	12" PVC WATERMAIN	827.00	L F	106.00	87,662.00	-	-	-	-		-
109	WATERMAIN FITTINGS	4,017.00	L B	19.00	76,323.00	3,260.00	61,940.00	4,001.00	76,019.00		76,019.00
110	VALVE BOX TOP SECTION & CAP	58.00	EACH	240.00	13,920.00	20.76	4,982.40	20.76	4,982.40		4,982.40
111	WATERMAIN TRACER SYSTEM	1.00	L S	20,150.00	20,150.00	0.50	10,075.00	0.50	10,075.00		10,075.00
112	REMOVE MANHOLE	12.00	EACH	625.00	7,500.00	4.00	2,500.00	8.00	5,000.00		5,000.00
113	REMOVE CATCH BASIN	26.00	EACH	560.00	14,560.00	8.00	4,480.00	15.00	8,400.00		8,400.00
114	REMOVE SEWER PIPE (STORM)	2,830.00	L F	17.45	49,383.50	2,030.00	35,423.50	3,133.00	54,670.85		54,670.85
115	28" SPAN RC PIPE SEWER CLASS IVA	350.00	L F	190.00	66,500.00	-	-	-	-		-
116	CONNECT TO EXISTING STORM SEWER	4.00	EACH	835.00	3,340.00	2.00	1,670.00	4.00	3,340.00		3,340.00
117	CONNECT TO EXISTING STRUCTURE	3.00	EACH	1,010.00	3,030.00	1.00	1,010.00	1.00	1,010.00		1,010.00
118	10" PIPE SEWER	76.00	L F	75.00	5,700.00	75.00	5,625.00	75.00	5,625.00		5,625.00
119	CASTING ASSEMBLY (STORM)	58.00	EACH	965.00	55,970.00	13.00	12,545.00	13.00	12,545.00		12,545.00
120	ADJUST FRAME AND RING CASTING (STORM)	20.00	EACH	550.00	11,000.00	13.00	7,150.00	13.00	7,150.00		7,150.00
121	CONSTRUCT DRAINAGE STRUCTURE DESIGN G	4.00	L F	650.00	2,600.00	4.00	2,600.00	4.00	2,600.00		2,600.00
122	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	96.00	L F	770.00	73,920.00	42.40	32,648.00	83.90	64,603.00		64,603.00
123	CONSTRUCT DRAINAGE STRUCTURE DESIGN 60-4020	21.00	L F	1,180.00	24,780.00	7.60	8,968.00	7.60	8,968.00		8,968.00
124	CONSTRUCT DRAINAGE STRUCTURE DESIGN 72-4020	4.00	L F	1,635.00	6,540.00	4.30	7,030.50	4.30	7,030.50		7,030.50
125	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 1	120.00	L F	362.00	43,440.00	70.90	25,665.80	93.70	33,919.40		33,919.40
126	REMOVE SERVICE CABINET	3.00	EA	1,410.00	4,230.00	1.00	1,410.00	1.00	1,410.00		1,410.00
127	LIGHTING UNIT TYPE SPECIAL 1-ORNAMENTAL ACORN LIGHT	34.00	E A	5,530.00	188,020.00	22.00	121,660.00	22.00	121,660.00		121,660.00
128	LIGHTING UNIT TYPE SPECIAL 2-ORNAMENTAL DOUBLE ACORN	20.00	E A	8,545.00	170,900.00	12.00	102,540.00	12.00	102,540.00		102,540.00
129	LIGHTING UNIT TYPE SPECIAL 3-COBRAHEAD OVERHEAD LIGHT	8.00	EA	3,640.00	29,120.00	-	-	-	-		-
130	GFCI DUPLEX RECEPTACLE PEDESTAL	10.00	E A	1,285.00	12,850.00	6.00	7,710.00	6.00	7,710.00		7,710.00
131	DECIDUOUS TREE - 2.5" CAL. B&B	20.00	E A	1,235.00	24,700.00	16.00	19,760.00	16.00	19,760.00		19,760.00
132	TREE GRATE & FRAMES	10.00	E A	4,100.00	41,000.00	6.00	24,600.00	6.00	24,600.00		24,600.00
133	STRUCTURAL SOIL BORROW (CV)	100.00	C Y	330.00	33,000.00	60.00	19,800.00	110.00	36,300.00		36,300.00
134	FURNISH AND INSTALL BENCH	6.00	EA	2,085.00	12,510.00	-	-	-	-		-
135	WASTE RECEPTACLE	6.00	EA	2,065.00	12,390.00	-	-	-	-		-
136	1-1/2" SCH 40 PVC TRENCHED	5,752.00	LF	5.85	33,649.20	364.60	2,132.91	1,059.00	6,195.15		6,195.15

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner: CITY OF WABASHA						Owner's Project No.:					
Engineer: BOLTON & MENK						Engineer's Project No.: H19.120756					
Contractor: PEMBER COMPANIES						Contractor's Project No.:					
Project: 2023 STREET & UTILITY IMPROVEMENTS						Agency's Project No.: SAP 079-658-004 & 079-665-002					
Contract:											
Application No.: 10		Application Period: From 06/22/24 to 07/26/24		Application Date: 07/31/24							
A	B	C	D	E	F	F1	F2	G	H	I	J
Bid Item No.	Description	Contract Information				Previous Estimate		Work Completed		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)
		Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)		
137	1-1/2" SCH 40 PVC BEHIND CURB	1,730.00	LF	4.25	7,352.50	2,954.10	12,554.93	4,713.60	20,032.80		20,032.80
138	TWO 1-1/2" HDPE CONDUIT HDD	205.00	LF	26.00	5,330.00	190.00	4,940.00	190.00	4,940.00		4,940.00
139	3/4 INCH SCH 40 PVC TRENCHED	280.00	LF	3.20	896.00	280.00	896.00	280.00	896.00		896.00
140	HANDHOLE	10.00	EA	1,060.00	10,600.00	6.00	6,360.00	6.00	6,360.00		6,360.00
141	LIGHT FOUNDATION DESIGN E MODIFIED	62.00	EA	1,280.00	79,360.00	36.00	46,080.00	36.00	46,080.00		46,080.00
142	1-1/C#6 AWG	26,705.00	LF	1.55	41,392.75	4,158.40	6,445.52	4,158.40	6,445.52		6,445.52
143	1-1/C#4 AWG	2,556.00	LF	2.05	5,239.80	6,149.80	12,607.09	6,149.80	12,607.09		12,607.09
144	1-1/C#10 AWG	1,908.00	LF	0.90	1,717.20	630.00	567.00	630.00	567.00		567.00
145	TEMPORARY ELECTRICAL SERVICE	1.00	LS	19,030.00	19,030.00	1.00	19,030.00	1.00	19,030.00		19,030.00
146	ELECTRICAL SERVICE CABINET A	1.00	LS	12,530.00	12,530.00	1.00	12,530.00	1.00	12,530.00		12,530.00
147	ELECTRICAL SERVICE CABINET B	1.00	LS	10,385.00	10,385.00	1.00	10,385.00	1.00	10,385.00		10,385.00
148	LOAM TOPSOIL BORROW (PLANTINGS)	9.00	CY	100.00	900.00	-	-	9.00	900.00		900.00
149	PERENNIAL NO. 1 CONTAINER	86.00	EA	63.00	5,418.00	-	-	-	-		-
150	CAST STONE ASSEMBLY	12.00	EA	2,450.00	29,400.00	-	-	12.00	29,400.00		29,400.00
151	BOLLARD	6.00	EA	2,075.00	12,450.00	6.00	12,450.00	6.00	12,450.00		12,450.00
152	12" RC PIPE SEWER DESIGN 3006 CLASS V	1,773.00	L F	70.25	124,553.25	677.60	47,601.40	1,301.70	91,444.43		91,444.43
153	15" RC PIPE SEWER DESIGN 3006 CLASS V	491.00	L F	81.10	39,820.10	194.50	15,773.95	609.30	49,414.23		49,414.23
154	18" RC PIPE SEWER DESIGN 3006 CLASS III	682.00	L F	85.65	58,413.30	562.10	48,143.87	675.90	57,890.84		57,890.84
155	24" RC PIPE SEWER DESIGN 3006 CLASS III	275.00	L F	101.20	27,830.00	169.30	17,133.16	169.30	17,133.16		17,133.16
SM	STORED MATERIALS				-					132,676.98	132,676.98
		-	-		-		-		-		-
Original Contract Totals					\$ 6,012,787.85		\$ 3,602,976.01		\$ 4,377,744.27	\$ 132,676.98	\$ 4,510,421.25
Change Orders											
CO1-1	ADDITIONAL SIGNAGE FOR PARKING AND BUSINESS ACCESS	1.00	LS	1,400.00	1,400.00	1.00	1,400.00	1.00	1,400.00		1,400.00
CO2-1	BRIDGE/MAIN STREET INTERSECTION 21" PIPE	1.00	LS	9,775.49	9,775.49	1.00	9,775.49	1.00	9,775.49		9,775.49
					-				-		-
Change Order Totals					\$ 11,175.49		\$ 11,175.49		\$ 11,175.49	\$ -	\$ 11,175.49
Original Contract and Change Orders											
Project Totals					\$ 6,023,963.34		\$ 3,614,151.50		\$ 4,388,919.76	\$ 132,676.98	\$ 4,521,596.74

Stored Materials Summary

Contractor's Application for Payment

Owner:	CITY OF WABASHA								Owner's Project No.:										
Engineer:	BOLTON & MENK								Engineer's Project No.:										
Contractor:	PEMBER COMPANIES								Contractor's Project No.:										
Project:	2023 STREET & UTILITY IMPROVEMENTS								Agency's Project No.:										
Contract:																			
Application No.:	10		Application Period:		From	06/22/24		to	07/26/24		Application Date:								
07/31/24																			
A	B	C	D	E	F	G	H	I	J	K	L	M							
Item No. (Lump Sum Tab) or Bid Item No. (Unit Price Tab)	Supplier Invoice No.	Submittal No. (with Specification Section No.)	Description of Materials or Equipment Stored	Storage Location	Application No. When Materials Placed in Storage	Materials Stored			Incorporated in Work			Materials Remaining in Storage (I-L) (\$)							
						Previous Amount Stored (\$)	Amount Stored this Period (\$)	Amount Stored to Date (G+H) (\$)	Amount Previously Incorporated in the Work (\$)	Amount Incorporated in the Work this Period (\$)	Total Amount Incorporated in the Work (J+K) (\$)								
	T013460		Valves and Hydrants - Core & Main		1	135,518.17	-	135,518.17	93,000.00	29,000.00	122,000.00	13,518.17							
	48792		Electrical Stanchions and Service Cabinets-Povolny		6	20,085.94		20,085.94	10,000.00		10,000.00	10,085.94							
	S007080826.002		Type 3 Light Fixtures-Viking		6	4,887.25		4,887.25	-		-	4,887.25							
	S007080825.002		Type 3 Light Poles Anchor Bases- Viking		6	1,863.77		1,863.77	-		-	1,863.77							
	S007080825.004		Type 3 Light Poles-Viking		6	14,113.86		14,113.86	-		-	14,113.86							
	S007080824.002		Type 1 & 2 Lights-Viking		6	258,207.99		258,207.99	170,000.00		170,000.00	88,207.99							
	S007080824.005		Light Bollards - Viking		6	5,851.31		5,851.31	5,851.31		5,851.31	-							
								-			-	-							
								-			-	-							
								-			-	-							
								-			-	-							
Totals						\$	440,528.29	\$	-	\$	440,528.29	\$	278,851.31	\$	29,000.00	\$	307,851.31	\$	132,676.98

Funding Breakdown										Contractor's Application for Payment									
Owner:		CITY OF WABASHA								Owner's Project No.:									
Engineer:		BOLTON & MENK								Engineer's Project No.:		H19.120756							
Contractor:		PEMBER COMPANIES								Contractor's Project No.:									
Project:		2023 STREET & UTILITY IMPROVEMENTS								Agency's Project No.:		SAP 079-658-004 & 079-665-002							
Contract:																			
Application No.:		10		Application Period:		From		06/22/24		to		07/26/24		Application Date:		07/31/24			

SAP 079-658-004 CSAH 58 (BRIDGE AVE & MAIN ST)																				SAP 079-658-004 CSAH 65 (PEMBROKE AVE)																				LOCAL PROJECTS - ADA PED RAMPS, 2ND STREET STORM SEWER, & ALLEGHANY AVE ALLEY IMPROVEMENTS																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																							
Item No.	MnDOT Number	Description	Participating				Storm Sewer				Non-Participating				Total				Participating				Storm Sewer				Non-Participating				Total				Total				TOTAL PROJECT																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																								
			Units		Unit Price		Quantity		Value		Quantity		Value		Quantity		Value		Quantity		Value		Quantity		Value		Quantity		Value		Quantity		Value		Quantity		Value																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																										
1	2016.615	CONSTRUCTION ALLOWANCE	UNIT	\$1.00	-	\$	-	-	\$	-	-	\$	-	-	\$	-	14,228.42	\$	14,228.42	14,228.42	\$	14,228.42	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$	-	0.00	\$

Funding Breakdown					Contractor's Application for Payment	
Owner:	CITY OF WABASHA				Owner's Project No.:	
Engineer:	BOLTON & MENK				Engineer's Project No.:	H19.120756
Contractor:	PEMBER COMPANIES				Contractor's Project No.:	
Project:	2023 STREET & UTILITY IMPROVEMENTS				Agency's Project No.:	SAP 079-658-004 & 079-665-002
Contract:						
Application No.:	10	Application Period:	From	06/22/24	to	07/26/24
						Application Date:
						07/31/24

SAP 079-658-004 CSAH 58 (BRIDGE AVE & MAIN ST)																SAP 079-658-004 CSAH 65 (PEMBROKE AVE)																LOCAL PROJECTS - ADA PED RAMPS, 2ND STREET STORM SEWER, & ALLEGHANY AVE ALLEY IMPROVEMENTS					
Item No.	MnDOT Number	Description	Units	Unit Price	Participating		Storm Sewer		Non-Participating		City Funds		Total		Participating		Storm Sewer		Non-Participating		City Funds		Total		Total		TOTAL PROJECT										
					Quantity	Value	Quantity	Value	Quantity	Value	Quantity	Value	Quantity	Value	Quantity	Value	Quantity	Value	Quantity	Value	Quantity	Value	Quantity	Value	Quantity	Value	Quantity	Value	Quantity	Cost							
101	2504.602	2" CURB STOP AND BOX	EACH	\$860.00					27.00	\$23,220.00			27.00	\$23,220.00					14.00	\$12,040.00			14.00	\$12,040.00	0.00	\$0.00	41.00	\$35,260.00									
102	2504.603	1" WATER SERVICE PIPE	L F	\$53.00					2,460.84	\$130,424.52			2,460.84	\$130,424.52					148.15	\$7,851.90			148.15	\$7,851.90	0.00	\$0.00	2608.99	\$138,276.42									
103	2504.603	2" WATER SERVICE PIPE	L F	\$88.00					703.07	\$61,869.98			703.07	\$61,869.98					357.36	\$31,447.33			357.36	\$31,447.33	0.00	\$0.00	1060.42	\$93,317.31									
104	2504.603	4" PVC WATERMAIN	L F	\$55.00					0.00	\$0.00			0.00	\$0.00					0.00	\$0.00			0.00	\$0.00	0.00	\$0.00	0.00	\$0.00									
105	2504.603	6" PVC WATERMAIN	L F	\$63.00					170.00	\$10,710.00			170.00	\$10,710.00					142.10	\$8,952.30			142.10	\$8,952.30	0.00	\$0.00	312.10	\$19,662.30									
106	2504.603	8" PVC WATERMAIN	L F	\$74.00					1,322.20	\$97,842.80			1,322.20	\$97,842.80					1,205.20	\$89,184.80			1,205.20	\$89,184.80	0.00	\$0.00	2527.40	\$187,027.60									
107	2504.603	10" PVC WATERMAIN	L F	\$89.00					434.00	\$38,626.00			434.00	\$38,626.00					0.00	\$0.00			0.00	\$0.00	0.00	\$0.00	434.00	\$38,626.00									
108	2504.603	12" PVC WATERMAIN	L F	\$106.00					0.00	\$0.00			0.00	\$0.00					0.00	\$0.00			0.00	\$0.00	0.00	\$0.00	0.00	\$0.00									
109	2504.608	WATERMAIN FITTINGS	L B	\$19.00					2,395.00	\$45,505.00			2,395.00	\$45,505.00					1,599.00	\$30,381.00			1,599.00	\$30,381.00	7.00	\$133.00	4001.00	\$76,019.00									
110	2504.608	VALVE BOX TOP SECTION & CAP	L B	\$240.00					20.76	\$4,982.40			20.76	\$4,982.40					0.00	\$0.00			0.00	\$0.00	0.00	\$0.00	20.76	\$4,982.40									
111		WATERMAIN TRACER SYSTEM	L S	\$20,150.00					0.25	\$5,037.50			0.25	\$5,037.50					0.25	\$5,037.50			0.25	\$5,037.50	0.00	\$0.00	0.50	\$10,075.00									
112	2104.502	REMOVE MANHOLE	EACH	\$625.00	3.32	\$2,075.00			0.36	\$225.00	0.32	\$200.00					3.32	\$2,075.00	0.36	\$225.00	0.32	\$200.00			8.00	\$5,000.00	8.00	\$5,000.00									
113	2104.502	REMOVE CATCH BASIN	EACH	\$560.00	6.64	\$3,718.40			0.72	\$403.20	0.64	\$358.40			8.00	\$4,480.00		5.81	\$3,253.60	0.63	\$352.80	0.56	\$313.60			7.00	\$3,920.00	15.00	\$8,400.00								
114	2104.503	REMOVE SEWER PIPE (STORM)	L F	\$17.45		1,684.90	\$29,401.51	182.70	\$3,188.12	162.40	\$2,833.88			2030.00	\$35,423.50		915.49	\$15,975.30	98.27	\$1,732.26	88.24	\$1,539.79			1103.00	\$19,247.35	0.00	\$0.00	3133.00	\$54,670.85							
115	2503.503	28" SPAN RC PIPE SEWER CLASS I/VA	L F	\$190.00	0.00	\$0.00		0.00	\$0.00	0.00	\$0.00			0.00	\$0.00		0.00	\$0.00	0.00	\$0.00	0.00	\$0.00			0.00	\$0.00	0.00	\$0.00	0.00	\$0.00							
116	2503.602	CONNECT TO EXISTING STORM SEWER	EACH	\$835.00	1.66	\$1,386.10		0.18	\$150.30	0.16	\$133.60			2.00	\$1,670.00		1.66	\$1,386.10	0.18	\$150.30	0.16	\$133.60			2.00	\$1,670.00	0.00	\$0.00	4.00	\$3,340.00							
117	2503.602	CONNECT TO EXISTING STRUCTURE	EACH	\$1,010.00	0.83	\$838.30		0.09	\$90.90	0.08	\$80.80			1.00	\$1,010.00		0.00	\$0.00	0.00	\$0.00	0.00	\$0.00			0.00	\$0.00	1.00	\$1,010.00									
118	2503.603	10" PIPE SEWER	L F	\$75.00	62.25	\$4,668.75		6.75	\$506.25	6.00	\$450.00			75.00	\$5,625.00		0.00	\$0.00	0.00	\$0.00	0.00	\$0.00			0.00	\$0.00	75.00	\$5,625.00									
119	2506.502	CASTING ASSEMBLY (STORM)	EACH	\$965.00	10.79	\$10,412.35		1.17	\$1,129.05	1.04	\$1,003.60			13.00	\$12,545.00		0.00	\$0.00	0.00	\$0.00	0.00	\$0.00			0.00	\$0.00	13.00	\$12,545.00									
120	2506.502	ADJUST FRAME AND RING CASTING (STORM)	EACH	\$550.00	10.79	\$5,934.50		1.17	\$643.50	1.04	\$572.00			13.00	\$7,150.00		0.00	\$0.00	0.00	\$0.00	0.00	\$0.00			0.00	\$0.00	13.00	\$7,150.00									
121	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN G	L F	\$650.00	3.32	\$2,158.00		0.36	\$234.00	0.32	\$208.00			4.00	\$2,600.00		0.00	\$0.00	0.00	\$0.00	0.00	\$0.00			0.00	\$0.00	4.00	\$2,600.00									
122	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	L F	\$770.00	35.19	\$27,097.84		3.82	\$2,938.32	3.39	\$2,611.84			42.40	\$32,648.00		34.45	\$26,522.65	3.74	\$2,875.95	3.32	\$2,556.40			41.50	\$31,955.00	0.00	\$0.00	83.90	\$64,603.00							
123	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 60-4020	L F	\$1,180.00	6.31	\$7,443.44		0.68	\$807.12	0.61	\$717.44			7.60	\$8,968.00		0.00	\$0.00	0.00	\$0.00	0.00	\$0.00			0.00	\$0.00	7.60	\$8,968.00									
124	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 72-4020	L F	\$1,635.00	3.57	\$5,835.32		0.39	\$632.75	0.34	\$562.44			4.30	\$7,030.50		0.00	\$0.00	0.00	\$0.00	0.00	\$0.00			0.00	\$0.00	4.30	\$7,030.50									
125	2506.603	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 1	L F	\$362.00	58.85	\$21,302.61		6.38	\$2,309.92	5.67	\$2,053.26			70.90	\$25,665.80		18.92	\$6,850.49	2.05	\$742.82	1.82	\$660.29			22.80	\$8,253.60	0.00	\$0.00	93.70	\$33,919.40							
126	2104.502	REMOVE SERVICE CABINET	EA	\$1,410.00									1.00	\$1,410.00									0.00	\$0.00	0.00	\$0.00	1.00	\$1,410.00									
127	2545.502	LIGHTING UNIT TYPE SPECIAL 1-ORNAMENTAL ACORN LIGHT	E A	\$5,530.00									22.00	\$121,660.00									0.00	\$0.00	0.00	\$0.00	22.00	\$121,660.00									
128	2545.502	LIGHTING UNIT TYPE SPECIAL 2-ORNAMENTAL DOUBLE ACORN L	E A	\$8,545.00									12.00	\$102,540.00									0.00	\$0.00	0.00	\$0.00	12.00	\$102,540.00									
129	2545.502	LIGHTING UNIT TYPE SPECIAL 3-CORNAHEAD OVERHEAD LIGHT	E A	\$3,640.00									0.00	\$0.00									0.00	\$0.00	0.00	\$0.00	0.00	\$0.00									
130	2545.602	GCI DUPLEX RECEPTACLE PEDESTAL	E A	\$1,285.00									6.00	\$7,710.00									0.00	\$0.00	0.00	\$0.00	6.00	\$7,710.00									
131	2571.502	DECIDUOUS TREE - 2.5" CAL B&B	E A	\$1,235.00									16.00	\$19,760.00									0.00	\$0.00	0.00	\$0.00	16.00	\$19,760.00									
132	2571.602	TREE GRATE & FRAMES	E A	\$4,100.00									6.00	\$24,600.00									0.00	\$0.00	0.00	\$0.00	6.00	\$24,600.00									
133	2105.607	STRUCTURAL SOIL BORROW (CV)	C Y	\$330.00									80.00	\$26,400.00									30.00	\$9,900.00	30.00	\$9,900.00	110.00	\$36,300.00									
134	2540.602	FURNISH AND INSTALL BENCH	EA	\$2,085.00									0.00	\$0.00									0.00	\$0.00	0.00	\$0.00	0.00	\$0.00									
135	2540.602	WASTE RECEPTACLE	EA	\$2,065.00									0.00	\$0.00									0.00	\$0.00	0.00	\$0.00	0.00	\$0.00									
136	2545.503	1-1/2" SCH 40 PVC TRENCHED	LF	\$5.85									364.600	\$2,132.91									694.40	\$4,062.24	694.40	\$4,062.24	0.00	\$0.00	1059.00	\$6,195.15							
137	2545.503	1-1/2" SCH 40 PVC BEHIND CURB	LF	\$4.25									2,954.100	\$12,554.93									1,759.50	\$7,477.88	1,759.50	\$7,477.88	0.00	\$0.00	4713.60	\$20,032.80							
138	2545.503	TWO 1-1/2" HDPE CONDUIT HDD	LF	\$26.00									190.00	\$4,940.00									0.00	\$0.00	0.00	\$0.00	190.00	\$4,940.00									
139	2545.503	3/4 INCH SCH 40 PVC TRENCHED	LF	\$3.20									280.000	\$896.00									0.00	\$0.00	0.00	\$0.00	280.00	\$896.00									
140	2545.502	HANDHOLE	EA	\$1,060.00									6.00	\$6,360.00									0.00	\$0.00	0.00	\$0.00	6.00	\$6,360.00									
141	2545.502	LIGHT FOUNDATION DESIGN E MODIFIED	EA	\$1,280.00									36.00	\$46,080.00									0.00	\$0.00	0.00	\$0.00	36.00	\$46,080.00									
142	2545.503	1-1/C#6 AWG	LF	\$1.05									4,158.400	\$6,445.52									0.00	\$0.00	0.00	\$0.00	4,158.40	\$6,445.52									
143	2545.503	1-1/C#4 AWG	LF	\$2.05									6,149.800	\$12,607.09									0.00	\$0.00	0.00	\$0.00	6,149.80	\$12,607.09									
144	2545.503	1-1/C#10 AWG	LF	\$0.90									630.000	\$567.00									0.00	\$0.00	0.00	\$0.00	630.00	\$567.00									
145	2545.601	TEMPORARY ELECTRICAL SERVICE	LS	\$19,030.00									1.00	\$19,030.00									0.00	\$0.00	0.00	\$0.00	1.00	\$19,030.00									
146	2550.601	ELECTRICAL SERVICE CABINET A	LS	\$12,530.00									1.00	\$12,530.00									0.00	\$0.00	0.00	\$0.00	1.00	\$12,530.00									
147	2550.601	ELECTRICAL SERVICE CABINET B	LS	\$10,385.00									0.00	\$0.00									1.00	\$10,385.00	1.00	\$10,385.00	0.00	\$0.00	1.00	\$10,385.00							
148	2574.507	LOAM TOPSOIL BORROW (PLANTINGS)	CY	\$100.00									9.000	\$900.00									0.00	\$0.00	0.00	\$0.00	9.00	\$900.00									
149	2571.502	PERENNIAL NO. 1 CONTAINER	EA	\$63.00									0.00	\$0.00									0.00	\$0.00	0.00	\$0.00	0.00	\$0.00									
150	2401.602	CAST STONE ASSEMBLY	EA	\$2,450.00									12.00	\$29,400.00									0.00	\$0.00	0.00	\$0.00	12.00	\$29,400.00									
151	2540.602	BOLLARD	EA	\$2,075.00									6.00	\$12,450.00									0.00	\$0.00	0.00	\$0.00	6.00	\$12,450.00									
152	2503.603	12" RC PIPE SEWER DESIGN 3006 CLASS V	L F	\$70.25	562.41	\$39,509.16		60.98	\$4,284.13	54.21	\$3,808.11																										

		Non-PFA Eligible		PFA Eligible		Total
		MnDOT LRIP Eligible	City of Wabasha	Water	Sewer	
Participating	Total Work Completed	\$963,494.95				\$963,494.95
	Retainage 5.0%	\$48,174.75				\$48,174.75
	Eligible Amount	\$915,320.20				\$915,320.20
	Previous Payments	\$777,924.65				\$777,924.65
	Total Amount Due	\$137,395.55				\$137,395.55
Storm Sewer	Total Work Completed	\$365,808.37				\$365,808.37
	Retainage 5.0%	\$18,290.42				\$18,290.42
	Eligible Amount	\$347,517.95				\$347,517.95
	Previous Payments	\$226,024.67				\$226,024.67
	Total Amount Due	\$121,493.28				\$121,493.28
Non-Participating	Total Work Completed	\$633,713.57	\$633,713.57	\$1,379,806.32	\$1,178,773.55	\$3,192,293.44
	Retainage 5.0%	\$31,685.68	\$68,990.32		\$58,938.68	\$159,614.67
	Eligible Amount	\$602,027.89		\$1,310,816.00	\$1,119,834.87	\$3,032,678.77
	Previous Payments	\$517,281.27		\$1,129,073.07	\$961,070.98	\$2,607,425.32
	Total Amount Due	\$84,746.62	\$84,746.62	\$181,742.93	\$158,763.89	\$425,253.45
Totals	Total Work Completed	\$1,329,303.32	\$633,713.57	\$1,379,806.32	\$1,178,773.55	\$4,521,596.76
	Retainage 5.0%	\$66,465.17	\$31,685.68	\$68,990.32	\$58,938.68	\$226,079.84
	Eligible Amount	\$1,262,838.15	\$602,027.89	\$1,310,816.00	\$1,119,834.87	\$4,295,516.92
	Previous Payments	\$1,003,949.32	\$517,281.27	\$1,129,073.07	\$961,070.98	\$3,611,374.64
	Total Amount Due	\$258,888.83	\$84,746.62	\$181,742.93	\$158,763.89	\$684,142.27

*Participating means eligible for MnDOT LRIP funding. Non-participating means not eligible for MnDOT LRIP funding. Some project elements are eligible for both MnDOT LRIP and PFA Funding.

City Council Regular

9. 1.

Meeting Date: 08/06/2024

ITEM TITLE: 2024 Street Improvements Hearing

DEPARTMENT: Administration

PURPOSE:

ITEM SUMMARY:

- Assessment Hearing
 - Pursuant to the Council Resolutions adopted on July 2, 2024, the final assessment roll for the 2024 Street Improvement Project was prepared (attached), and individual notices (sample attached) were sent to affected property owners informing them of the Assessment Hearing scheduled for August 6, 2024, at 6pm. The notices informed property owners of the amount to be assessed against their properties along with information on the interest rate and term of the assessment and how to prepay the assessment. A public notice of the assessment hearing was also sent to the Wabasha County Herald, but unfortunately the notice was not published. Therefore, since individual property owner notices did go out, we recommend that the Council open and hold the assessment hearing at the August 6, 2024, hear any comments from the public, but then continue the hearing to the September 3^d, 2024, meeting so that proper public notice can be published in the newspaper. Council would then reopen the hearing at the September meeting, hear any additional comments from the public, then consider of adoption of the assessment roll after the hearing is closed.

ACTION REQUIRED:

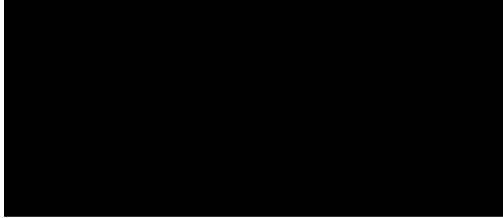
- continue the hearing to the September 3rd, 2024, meeting so that proper public notice can be published in the newspaper. Council would then reopen the hearing at the September meeting, hear any additional comments from the public, then consider of adoption of the assessment roll after the hearing is closed.

Attachments

Sample Individual Notice to Property Owners
Assessment Roll

**Notice of Hearing on Proposed Assessment
2024 Street Improvement**

Wabasha, Minnesota July 17, 2024.



Notice is hereby given that the council will meet at 6:00 p.m. on August 6, 2023 at the Wabasha City Hall, located at 900 Hiawatha Drive East, Wabasha, MN 55981, to consider, and possibly adopt, the proposed assessment for the proposed 2024 Street Improvements for the improvement of:

Street	From	To
Market Street	Alleghany Avenue	3 rd Street East
Franklin Avenue	Market Street	2 nd Street East
Jefferson Avenue	Market Street	3 rd Street East

by reconstruction of streets, sidewalks, sanitary sewer collection system, water distribution system and drainage systems. Adoption by the council of the proposed assessment may occur at the hearing. The properties abutting Market Street, Franklin Avenue and Jefferson Avenue, are the areas proposed to be assessed.

The amount to be specially assessed against your particular lot, piece or parcel of land is [REDACTED] Such assessment is proposed to be payable in equal annual installments extending over a period of 10 years, the first of the installments to be payable on or before the first Monday in January 2025, and will bear interest at the rate of 3.75 percent per annum beginning January 1, 2025. To each subsequent installment when due shall be added interest for one year on all unpaid installments.

You may at any time prior to certification of the assessment to the county auditor, pay the entire assessment on such property, with interest accrued to the date of payment, to the City Administrator. No interest shall be charged if the entire assessment is paid within 30 days from the adoption of this assessment. You may at any time thereafter, pay to the County Assessor the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the succeeding year. If you decide not to prepay the assessment before the date given above the rate of interest that will apply is 3.75 percent per year. The right to partially prepay the assessment is not available.

The proposed assessment roll is on file for public inspection at the city clerk's office. The total amount of the proposed assessment is \$46,997.70. Written or oral objections will be considered at the meeting. No appeal to district court may be taken as to the amount of an assessment unless a written objection signed by the affected property owner is filed with the municipal clerk prior to the assessment hearing or presented to the presiding officer at the hearing. The council may upon such notice consider any objection to the amount of a proposed individual assessment at an adjourned meeting upon such further notice to the affected

property owners as it deems advisable.

Under Minn. Stat. §§ 435.193 to 435.195 and the City Assessment Policy the council may, in its discretion, defer the payment of this special assessment for any homestead property owned by a person 65 years of age or older, one retired by virtue of a permanent and total disability, or a member of the National Guard or other reserves ordered to active military service for whom it would be a hardship to make the payments. When deferment of the special assessment has been granted and is terminated for any reason provided in that law and City Assessment Policy, all amounts accumulated plus applicable interest become due. Any assessed property owner meeting the requirements of this law and City Assessment Policy, may, within 30 days of the confirmation of the assessment, apply to the city clerk for the prescribed form for such deferral of payment of this special assessment on his/her property.

An owner may appeal an assessment to district court pursuant to Minn. Stat. § 429.081 by serving notice of the appeal upon the mayor or clerk of the city within 30 days after the adoption of the assessment and filing such notice with the district court within ten days after service upon the mayor or clerk.

Wendy Busch
City Clerk

Final Assessment Roll
2024 Street Improvement Project
City of Wabasha, Minnesota
BMI Project No. H1.133759

7/31/2024

Line	Parcel ID	Owner	Property Address	Owner Address	Non Residential Frontage	ERU for Street Assessment	Street Assessment	Notes
	R27.00403.03	JAMES D ROEMERREVOCABLE LIVING TRUST	439 ALLEGHANY AVE	100 BRUEGGER VALLEY RDWABASHA, MN 55981		2	\$3,298.09	4-plex
	R27.00399.00	DARRELL E SHEELEYJANET K SHEELYTRUST AGREEMENT	436 PEMBROKE AVE	436 PEMBROKE AVEWABASHA, MN 55981		1	\$1,649.04	
	R27.00401.00	CHARLES G CAMPBELLRANDI C CAMPBELL	435 PEMBROKE AVE	435 PEMBROKE AVEWABASHA, MN 55981		1	\$1,649.04	
	R27.00402.00	RICHARD L BYRNEMAUREEN D BYRNE	112 4TH GRANT BLVD E	112 4TH GRANT BLVD EWABASHA, MN 55981		1	\$1,649.04	
	R27.00400.03	ALLAN R ROEMERELAINE E ROEMER	118 4TH GRANT BLVD E	118 4TH GRANT BLVD EWABASHA, MN 55981		1	\$1,649.04	
	R27.00400.00	JEREMY E GLARNER	124 4TH GRANT BLVD E	2545 CRESTWOOD COURT SEROCHESTER, MN 55904		1	\$0.00	Assessment \$0 due to prior 2012 project assessment
	R27.00401.03	CITY OF WABASHA	435 PEMBROKE ROW HWY 60 AVE	900 HIAWATHA DRIVE EPO BOX 268WABASHA, MN 55981	61.48	1	\$0.00	City owned property
	R27.00359.00	KATHLEEN A GERAGHTY	229 4TH GRANT BLVD E	229 4TH GRANT BLVD EWABASHA, MN 55981		1	\$1,649.04	
	R27.00933.00	MARIA DOLORES ACOSTA	336 FRANKLIN AVE	336 FRANKLIN AVEWABASHA, MN 55981		1	\$1,649.04	
	R27.00931.00	DAVID A SCHMIDTCATHERINE K SCHMIDT TRUST	230 3RD STREET E	230 3RD STREET EASTWABASHA, MN 55981		1	\$1,649.04	
	R27.00930.00	FERNANDO BOHULANODESIREE L BOHULANO	229 3RD STREET E	229 3RD STREET EASTWABASHA, MN 55981		1	\$1,649.04	
	R27.00929.00	STEVEN F LONGSTAFFTINA M LONGSTAFF	230 2ND STREET E	3145 GRAND AVE SMINNEAPOLIS, MN 55408		1	\$1,649.04	
	R27.00911.00	SHARON SILKER	306 2ND STREET E	306 2ND STREET EASTWABASHA, MN 55981		1	\$1,649.04	
	R27.00912.00	RONALD L BENSONLYNDA M BENSON	305 3RD STREET E	305 3RD STREET EASTWABASHA, MN 55981		1	\$1,649.04	
	R27.00923.00	JOHN G PASSECAREN L PASSE	306 3RD STREET E	306 3RD STREET EASTWABASHA, MN 55981		1	\$1,649.04	
	R27.00921.00	THE M H MARX FAMILY TRUST	312 3RD STREET E	712 CHURCH AVEWABASHA, MN 55981		1	\$1,649.04	
	R27.00922.00	BRADLEY R SMITHMICHELLE M SMITH	325 MARKET STREET E	325 MARKET STREET EWABASHA, MN 55981		1	\$1,649.04	
	R27.00920.00	COUNTY OF WABASHA	505 JEFFERSON AVE	625 JEFFERSON AVEWABASHA, MN 55981	182.05	1.5	\$2,473.56	
	R27.00649.00	CITY OF WABASHA	605 ALLEGHANY AVE	900 HIAWATHA DRIVE EPO BOX 268WABASHA, MN 55981	60	1	\$0.00	City owned property
	R27.00649.03	MARIETTA L LILLIE	123 MARKET ST W	521 ROCQUE AVEWABASHA, MN 55981		1	\$1,649.04	
	R27.00648.00	CATHERINE A GALLENBERGERCAROL J SCHLUETER	117 MARKET ST W	117 MARKET ST WESTWABASHA, MN 55981		1	\$1,649.04	
	R27.00647.00	THOMAS M SINTER	111 MARKET ST W	111 MARKET ST WESTWABASHA, MN 55981		1	\$1,649.04	
	R27.00646.00	MICHAEL W KEEPPER	105 MARKET ST W	105 MARKET ST WESTWABASHA, MN 55981		1	\$1,649.04	
	R27.00641.00	JEFFREY M ZIMMERMANCONNIE S PENZ	106 MARKET ST E	106 MARKET ST EASTWABASHA, MN 55981		1	\$1,649.04	
	R27.00640.00	DANNY HARNISCH	112 MARKET ST E	E3985 450TH AVEMENOMONIE, WI 54751		1	\$1,649.04	
	R27.00639.00	JOSEPH C SCHULTZLYNN M SCHULTZ	118 MARKET ST E	118 MARKET ST EASTWABASHA, MN 55981		1	\$1,649.04	
	R27.00638.00	STEVEN J PENZ	130 MARKET ST E	4921 70TH AVEROCHESTER, MN 55906		1	\$0.00	Assessment \$0 due to prior 2012 project assessment
	R27.00633.00	LEVAUR LIVINGSTONEALLIAH LIVINGSTONE	611 BAILEY AVE	118 UNION STMONTCLAIR, NJ 07042		2	\$0.00	Assessment \$0 due to prior 2012 project assessment
	R27.00632.00	TERRY P TIMMLAURA M TIMM	218 MARKET ST E	218 MARKET ST EASTWABASHA, MN 55981		1	\$1,649.04	
	R27.00631.00	RICHARD F SWANSON	224 MARKET ST E	17475 48TH PL NPLYMOUTH, MN 55446		1	\$1,649.04	
	R27.00630.00	STEPHEN MALAKOWSKY	230 MARKET ST E	230 MARKET ST EASTWABASHA, MN 55981		1	\$0.00	Assessment \$0 due to prior 2012 project assessment
	R27.00624.00	GREG E ARENSWENDY SUE ARENS	312 MARKET ST E	312 MARKET ST EASTWABASHA, MN 55981		1	\$0.00	Assessment \$0 due to prior 2012 project assessment
	R27.00624.03	SANDRA L KING	318 MARKET ST E	318 MARKET ST EASTWABASHA, MN 55981		1	\$1,649.04	
	R27.00623.00	YENNIE FAMILY REVOCABLE TRUST	324 MARKET ST E	324 MARKET ST EASTWABASHA, MN 55981		1	\$1,649.04	
	R27.00622.00	BRADLEY ZIEMER	330 MARKET ST E	330 MARKET ST EASTWABASHA, MN 55981		1	\$0.00	Assessment \$0 due to prior 2019 project assessment
	R27.00621.00	COUNTY OF WABASHA	625 JEFFERSON AVE	625 JEFFERSON AVEWABASHA, MN 55981	300	2.5	\$0.00	Assessment \$0 due to prior 2019 project assessment
					Totals:	40	\$46,997.71	

Denotes properties that were previously assessed as a part of 2012 or 2019 projects.

City Council Regular

10. 1.

Meeting Date: 08/06/2024

ITEM TITLE: Approve Resolution Awarding Contract

DEPARTMENT: Administration

PURPOSE:

ITEM SUMMARY:

- Attached is a recommendation letter, abstract of bids, and resolution awarding the bid for the 2024 Street Improvement project to Rochester Sand & Gravel in the amount of \$267,553.00. We recommend awarding the contract at the August meeting, prior to adoption of the assessment roll, so that construction of the project is not delayed and can still be completed during good weather conditions.
-

Attachments

Resolution 34-2024 Awarding the Bid

Recommendation Letter for Bid Award

Resolution 34-2024
Awarding Bid for
2024 Street Improvement Project

WHEREAS, pursuant to an advertisement for bid for the 2024 Street Improvement Project, bids were received, opened and tabulated according to law, and the following bids were received complying with the advertisement:

Bidder	Schedule A	Schedule B
Rochester Sand & Gravel	\$237,056.59	\$267,553.00
Engineer's Estimate	\$236,737.50	\$279,527.50

AND WHEREAS, it appears that Rochester Sand & Gravel is the lowest responsible bidder.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WABASHA, MINNESOTA:

1. The Mayor and City Administrator, are hereby authorized and directed to enter into a contract with Rochester Sand & Gravel, in the name of the City of Wabasha for Bid Schedule B in the amount of \$267,553.00 for the 2024 Street Improvement project according to the plans and specifications therefore approved by the City Council and on file in the office of the City Wabasha.
2. The City Administrator is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that the deposits of the successful bidder and the next lowest bidder shall be retained until a contract has been signed. Once the contract has been signed by the successful bidder, then the deposit of the next lowest bidder shall be returned.

Adopted by the council this 6th Day of August, 2024.

Mayor

City Clerk



**BOLTON
& MENK**

Real People. Real Solutions.

2900 43rd Street NW
Suite 100
Rochester, MN 55901

Ph: (507) 208-4332
Bolton-Menk.com

July 31, 2024

Caroline Gregerson, City Administrator
City of Wabasha
900 Hiawatha Drive East
PO Box 268
Wabasha, MN 55981

RE: 2024 Street Improvement Project
City of Wabasha, MN
BMI Project No. 0H1.133759

Dear Caroline:

Bids were received and opened publicly on Tuesday, July 2, 2024, at 10:00am for the project referenced above. One bid was received, and the results of the bid are tabulated below:

Bidder	Schedule A	Schedule B
Rochester Sand & Gravel	\$237,056.59	\$267,553.00
Engineer's Estimate	\$236,737.50	\$279,527.50

Bidding Schedule A was for all proposed street improvements except for one block of Franklin Avenue between 3rd Street E and 2nd Street E, while Bidding Schedule B included all proposed street improvements including that block of Franklin Avenue. The bid was set up that way in case the total cost was higher than expected, so the City could award the smaller project to keep within expected budget.

A detailed bid abstract of all the bids is attached for your review. Since the low bid for Bidding Schedule B is within the expected budget, we recommend awarding the Schedule B contract to Rochester Sand & Gravel.

Please feel free to contact me if you have any questions.

Sincerely,

Bolton & Menk, Inc.

Brian Malm, P.E.
City Engineer

BPM/hh

ABSTRACT OF BIDS

2024 STREET IMPROVEMENTS

CITY OF WABASHA, MINNESOTA

BMI PROJECT NO. OH1.133759

BID DATE: 10/21/2016
TIME: 9:00 AM

ITEM NO.	MnDOT SPEC NO	ITEM	APPROX. QUANT.	UNIT	Engineer's Estimate Bolton & Menk, Inc.		Rochester Sand & Gravel Rochester, MN	
					UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
BID SCHEDULE A - BASE BID								
A1		CONSTRUCTION ALLOWANCE	10000	UNIT	\$ 1.00	\$ 10,000.00	\$ 1.00	\$ 10,000.00
A2	2021.501	MOBILIZATION	1	L S	\$ 25,000.00	\$ 25,000.00	\$ 42,009.59	\$ 42,009.59
A3	2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	450	L F	\$ 3.50	\$ 1,575.00	\$ 1.85	\$ 832.50
A4	2104.503	REMOVE CONCRETE CURB AND GUTTER	30	L F	\$ 10.00	\$ 300.00	\$ 50.00	\$ 1,500.00
A5	2118.509	AGGREGATE SURFACING CLASS 2	10	TON	\$ 35.00	\$ 350.00	\$ 50.00	\$ 500.00
A6	2123.610	STREET SWEEPER (WITH PICKUP BROOM)	5	HOUR	\$ 250.00	\$ 1,250.00	\$ 150.00	\$ 750.00
A7	2231.604	BITUMINOUS PATCH SPECIAL	335	S Y	\$ 80.00	\$ 26,800.00	\$ 90.00	\$ 30,150.00
A8	2232.504	MILL BITUMINOUS SURFACE	6650	S Y	\$ 4.00	\$ 26,600.00	\$ 4.75	\$ 31,587.50
A9	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	665	GAL	\$ 2.50	\$ 1,662.50	\$ 3.00	\$ 1,995.00
A10	2360.509	TYPE SP 9.5 BITUMINOUS MIXTURE FOR LEVELING (2;B)	15	TON	\$ 115.00	\$ 1,725.00	\$ 135.00	\$ 2,025.00
A11	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (2;B)	770	TON	\$ 115.00	\$ 88,550.00	\$ 96.00	\$ 73,920.00
A12	2531.503	CONCRETE CURB AND GUTTER DESIGN B624	30	L F	\$ 50.00	\$ 1,500.00	\$ 75.00	\$ 2,250.00
A13	2535.503	BITUMINOUS CURB	2970	L F	\$ 8.00	\$ 23,760.00	\$ 3.25	\$ 9,652.50
A14	2563.601	TRAFFIC CONTROL	1	L S	\$ 6,000.00	\$ 6,000.00	\$ 7,500.00	\$ 7,500.00
A15		AMENDED TOPSOIL BORROW (LV)	104	C Y	\$ 45.00	\$ 4,680.00	\$ 75.00	\$ 7,800.00
A16		SEED, FERTILIZE, & HYDROMULCH	667	S Y	\$ 5.00	\$ 3,335.00	\$ 3.50	\$ 2,334.50
A17	2582.501	PAVT MSSG PAINT (BICYCLE TRAIL MARKING)	4	EACH	\$ 150.00	\$ 600.00	\$ 325.00	\$ 1,300.00
A18	0.000	EROSION AND SEDIMENT CONTROL	1	LS	\$ 5,000.00	\$ 5,000.00	\$ 2,500.00	\$ 2,500.00
A19	2506.502	CASTING ASSEMBLY (SANITARY)	2	EACH	\$ 1,000.00	\$ 2,000.00	\$ 1,500.00	\$ 3,000.00
A20	2506.502	ADJUST FRAME AND RING CASTING SPECIAL (SANITARY)	2	EACH	\$ 1,800.00	\$ 3,600.00	\$ 850.00	\$ 1,700.00
A21	2504.602	ADJUST VALVE BOX	1	EACH	\$ 400.00	\$ 400.00	\$ 750.00	\$ 750.00
A22		VALVE BOX TOP SECTION & CAP	1	EACH	\$ 300.00	\$ 300.00	\$ 750.00	\$ 750.00
A23	2506.502	CASTING ASSEMBLY (STORM)	1	EACH	\$ 1,000.00	\$ 1,000.00	\$ 1,500.00	\$ 1,500.00
A24	2506.502	ADJUST FRAME AND RING CASTING (CATCH BASIN)	1	EACH	\$ 750.00	\$ 750.00	\$ 750.00	\$ 750.00
BID SCHEDULE A - BASE BID TOTAL:						\$ 236,737.50		\$ 237,056.59
BID SCHEDULE B - BASE BID + ALTERNATE 1								
B1		CONSTRUCTION ALLOWANCE	10000	UNIT	\$ 1.00	\$ 10,000.00	\$ 1.00	\$ 10,000.00
B2	2021.501	MOBILIZATION	1	L S	\$ 25,000.00	\$ 25,000.00	\$ 36,000.00	\$ 36,000.00
B3	2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	580	L F	\$ 3.50	\$ 2,030.00	\$ 1.85	\$ 1,073.00
B4	2104.503	REMOVE CONCRETE CURB AND GUTTER	30	L F	\$ 10.00	\$ 300.00	\$ 50.00	\$ 1,500.00
B5	2118.509	AGGREGATE SURFACING CLASS 2	10	TON	\$ 35.00	\$ 350.00	\$ 50.00	\$ 500.00
B6	2123.610	STREET SWEEPER (WITH PICKUP BROOM)	6	HOUR	\$ 250.00	\$ 1,500.00	\$ 150.00	\$ 900.00
B7	2231.604	BITUMINOUS PATCH SPECIAL	395	S Y	\$ 80.00	\$ 31,600.00	\$ 90.00	\$ 35,550.00
B8	2232.504	MILL BITUMINOUS SURFACE	7850	S Y	\$ 4.00	\$ 31,400.00	\$ 4.75	\$ 37,287.50
B9	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	785	GAL	\$ 2.50	\$ 1,962.50	\$ 3.00	\$ 2,355.00
B10	2360.509	TYPE SP 9.5 BITUMINOUS MIXTURE FOR LEVELING (2;B)	20	TON	\$ 115.00	\$ 2,300.00	\$ 125.00	\$ 2,500.00
B11	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (2;B)	910	TON	\$ 115.00	\$ 104,650.00	\$ 96.00	\$ 87,360.00
B12	2531.503	CONCRETE CURB AND GUTTER DESIGN B624	30	L F	\$ 50.00	\$ 1,500.00	\$ 75.00	\$ 2,250.00
B13	2535.503	BITUMINOUS CURB	3570	L F	\$ 8.00	\$ 28,560.00	\$ 3.25	\$ 11,602.50
B14	2563.601	TRAFFIC CONTROL	1	L S	\$ 6,000.00	\$ 6,000.00	\$ 7,500.00	\$ 7,500.00
B15		AMENDED TOPSOIL BORROW (LV)	125	C Y	\$ 45.00	\$ 5,625.00	\$ 75.00	\$ 9,375.00
B16		SEED, FERTILIZE, & HYDROMULCH	800	S Y	\$ 5.00	\$ 4,000.00	\$ 3.50	\$ 2,800.00

ABSTRACT OF BIDS
2024 STREET IMPROVEMENTS
CITY OF WABASHA, MINNESOTA
BMI PROJECT NO. 0H1.133759

BID DATE: 10/21/2016
TIME: 9:00 AM

ITEM NO.	MnDOT SPEC NO	ITEM	APPROX. QUANT.	UNIT	Engineer's Estimate Bolton & Menk, Inc.		Rochester Sand & Gravel Rochester, MN	
					UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
BID SCHEDULE A - BASE BID								
B17	2582.501	PAVT MSSG PAINT (BICYCLE TRAIL MARKING)	4	EACH	\$ 150.00	\$ 600.00	\$ 325.00	\$ 1,300.00
B18	0.000	EROSION AND SEDIMENT CONTROL	1	LS	\$ 5,000.00	\$ 5,000.00	\$ 2,500.00	\$ 2,500.00
B19	2506.502	CASTING ASSEMBLY (SANITARY)	2	EACH	\$ 1,000.00	\$ 2,000.00	\$ 1,500.00	\$ 3,000.00
B20	2506.502	ADJUST FRAME AND RING CASTING SPECIAL (SANITARY)	2	EACH	\$ 1,800.00	\$ 3,600.00	\$ 850.00	\$ 1,700.00
B21	2504.602	ADJUST VALVE BOX	2	EACH	\$ 400.00	\$ 800.00	\$ 750.00	\$ 1,500.00
B22	2506.502	CASTING ASSEMBLY (WATER)	2	EACH	\$ 1,000.00	\$ 2,000.00	\$ 750.00	\$ 1,500.00
B23	2506.502	ADJUST FRAME AND RING CASTING SPECIAL (WATER)	2	EACH	\$ 1,800.00	\$ 3,600.00	\$ 750.00	\$ 1,500.00
B24		VALVE BOX TOP SECTION & CAP	2	EACH	\$ 300.00	\$ 600.00	\$ 750.00	\$ 1,500.00
B25	2506.502	CASTING ASSEMBLY (STORM)	2	EACH	\$ 1,000.00	\$ 2,000.00	\$ 1,500.00	\$ 3,000.00
B26	2506.502	ADJUST FRAME AND RING CASTING (CATCH BASIN)	1	EACH	\$ 750.00	\$ 750.00	\$ 750.00	\$ 750.00
B27	2506.502	ADJUST FRAME AND RING CASTING SPECIAL (STORM)	1	EACH	\$ 1,800.00	\$ 1,800.00	\$ 750.00	\$ 750.00
BID SCHEDULE B - BASE BID + ALTERNATE 1 TOTAL:						\$ 279,527.50		\$ 267,553.00
BID SCHEDULE A - BASE BID TOTAL:						\$ 236,737.50		\$ 237,056.59
BID SCHEDULE B - BASE BID + ALTERNATE 1 TOTAL:						\$ 279,527.50		\$ 267,553.00

City Council Regular

10. 2.

Meeting Date: 08/06/2024

ITEM TITLE: Second Read/Adoption- Property Rezone 1501 & 1600 5th Grant Blvd West

DEPARTMENT: Administration

PURPOSE:

ITEM SUMMARY:

Second read and adoption of the zoning change to 1501 and 1600 5th Grant Blvd West, Wabasha from RC/R1 to Industrial. Please see the attached staff memo.

STAFF RECOMMENDATION:

Staff recommendation is approval of the requested zoning change.

ACTION REQUIRED:

Motion to approve the zoning change as presented.

Attachments

Staff Memo



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PLANNING AND ZONING REPORT

Date: July 22, 2024
To: Wabasha City Council
From: Kristi Trisko, AICP, PMP
Wabasha Consultant Planner
Subject: SECOND READING - Carrels Properties – Rezone from RC and R1 to Industrial

Owner/Applicant: Kohner Sand and Gravel Company
Developer: City of Wabasha
Location: 1501 and 1600 5th Grant Boulevard West

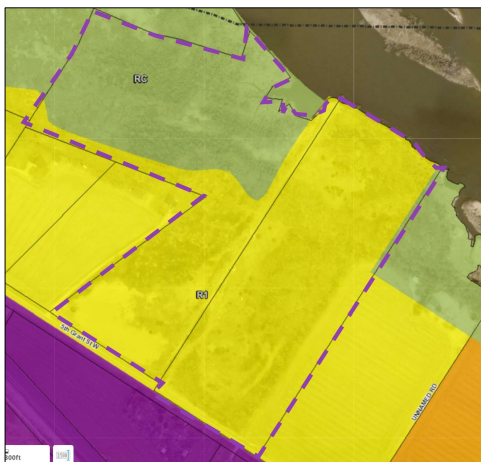
Rezone Amendment: Kohner Sand and Gravel and the City of Wabasha have requested a zone change from R1 (Low Density Residential) and RC (Residential Conservancy) to Industrial on their two parcels located on 1501 and 1600 5th Grant Boulevard West, PIN # R27.00004.00 and R27.00005.03. The parcels contain 26.75 Acres.

Current Zoning: R1 (Low Density Res.) and RC (Res. Conservancy)

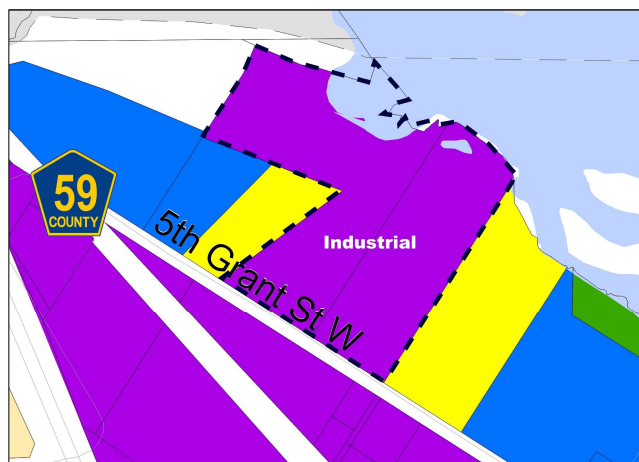
Land Use Designation: Industrial



Zoning Exhibit



Land Use Exhibit



Legal Descriptions:

Parcel ID: R27.00004.00

Address: 1501 5TH GRANT BLVD W

Deeded Acres: 13.60

Description: Sect-30 Twp-111 Range-010 13.60 AC EX HWY ESMT, OUT LOTS 4 & 5

Parcel ID: R27.00005.03

Address: 1600 5TH GRANT BLVD W

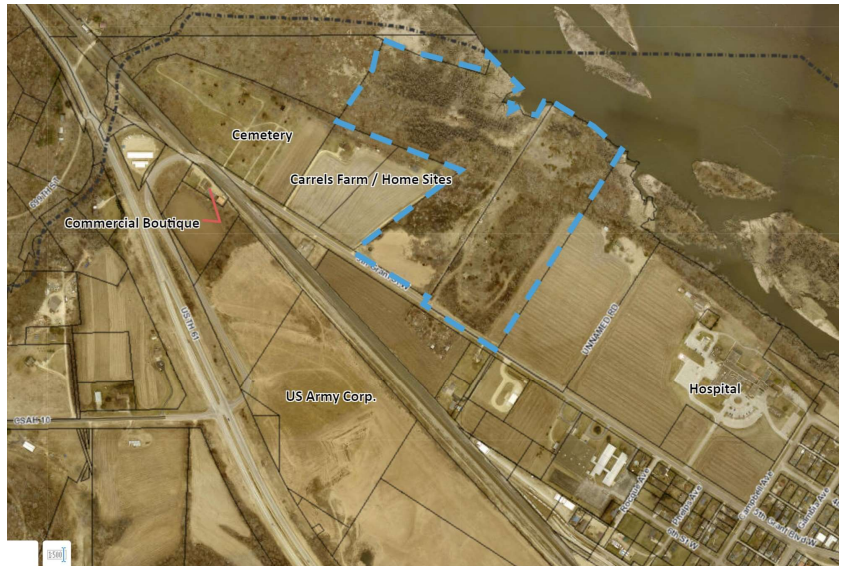
Deeded Acres: 13.15

Description: Sect-30 Twp-111 Range-010 13.15 AC EX SWLY 12.85 AC, OUT LOT 6

Total Acres: 26.75

Surrounding Land Use: The Project Site is bounded by the Mississippi River to the north and agricultural land to the east and west. 5th Grant Boulevard West (Wabasha County Road 59), which borders the Project Site to the south, provides connection to downtown Wabasha and U.S. Highway 61.

Current Land Use: The two parcels comprised of vacant woodland and appear to have been used for the dumping or storage of scrap metal, construction material, and various vehicle parts. According to historic aerial imagery—which is available for limited years from 1939 to the present—gravel mining occurred on the Project Site, beginning in earnest in 1949 and continuing into the early 1970s. By 2010, gravel mining had ended, and successional trees have reclaimed the filled gravel pits.



Project Description/ Rezone for Rezone: The City of Wabasha, in cooperation with the Wabasha Port Authority, is proposing to construct a commercial port facility (“Wabasha Barge Facility”) at Upper Mississippi River mile 760 in Wabasha, Minnesota. The project site is located on tax parcels R27.00004.00 and R27.00005.03 within the City of Wabasha, Wabasha County, Minnesota (Section 30, Township 111N, Range 010W). These parcels are presently privately owned, and the city anticipates purchasing the requisite area to house the facility from a willing seller prior to construction activities.

The 26.8-acre site (“Study Area,” “Project Site” and rezone requested area) would house the Wabasha Barge Facility on approximately 8.2 and would facilitate the transfer of materials, including dredge material and other commodities, from river barges to trucks for transport to off-site facilities. The City of Wabasha would own the barge facility site and contract out the port operations and transportation of materials. The city does not currently anticipate expanding the project beyond the proposed 8.2 acres, although that decision will be revisited at a future time if warranted.

Neighborhood Notification: All property owners within 350 feet of this property were notified within ten days of the public hearing and published in the paper on Tuesday, May 28, 2024, stating that a public hearing would be held on June 11, 2024, for this conditional use permit request.

Rezone Analysis:

The proposed development of a barge port facility for these two parcels is consistent with the current Wabasha Comprehensive Plan (2016-2035), last amended July 6, 2021. The Comprehensive Plan designates the future land use of the project site as “Industrial” and discusses Wabasha’s unique location and opportunity for development of a river port facility that would be used for commercial purposes. Of the 26.8- acre Study Area, approximately 8.2 acres would be used and developed for the proposed project, leaving the remaining area in its current undeveloped state. Prior to the construction of the barge terminal, a Major Traffic Generator CUP (conditional use permit) will be necessary for the expected heavy truck traffic that will be generated by the use.

It is staff’s opinion that this property, located adjacent to 5th Grant Boulevard (County Road 59) a designated truck route and near Highway 61, and across the street from the major industrial properties within the City of Wabasha makes this land use compatible with the current zoning pattern and uses and conforms to the approved Land Use Plan amended in 2021 as continued industrial land uses.

Utility and Street Commission Comments: Pat Mueller, Utility Commission and Tony Johnson, Street Commission have no comments or concerns with this application.

Emergency Agencies Comments: Wabasha Fire, Ambulance and Police, have no concerns with the application.

City Engineering Comments: Brian Malm has no concerns with the application.

Lucas Youngsma, MnDNR Comments: We understand that this rezoning request is in furtherance of Wabasha Port Authority’s pursuit of a port facility to facilitate off-load of dredged sand under a section 217 agreement with the USACE. Presuming this is the rationale, DNR has no specific comments on this rezoning, but anticipates continuing to work closely with the City of Wabasha throughout the environmental review and permitting review processes.

Hearings and Neighborhood Notices: Meeting notices were sent to all neighbors within 350 feet as well as posted in the paper on Tuesday, May 28, 2024. Amending the Ordinance: Amendments to the Zoning Ordinance (text or map) may be initiated by an affected property owner for the purpose of carrying out the policies and goals of the Comprehensive Plan and promoting the public health, safety, morals, and general welfare of the community.” (305.04 Subd. 7). All ordinances must be heard by City Council at least two times (City Charter Section 4.05).

Public Hearing Comments: *Robert Carrells* expressed that he is against the rezone. He did not express a specific reason at that time. *Dave Wodele* expressed concerns about the CP Rail blocking 5th Grant Boulevard for long periods of time causing traffic to be blocked and ultimately backing up and turning around in the cemetery on both their roadway and gravestones. This is something that needs to be resolved before the barge terminal truck hauling is initiated.

PLANNING COMMISSION ACTION: The Planning Commission unanimously recommended that the rezone be forwarded to City Council with the following drafted resolution:

Whereas, the 2021 Land Use Plan calls for industrial uses in this area and the requested Industrial zone is compatible with this land use; and

Whereas, 5th Grant Boulevard North/ County Road 59 is a designated truck route and the intended barge terminal use would utilize this roadway as their haul route and not disturb any adjacent residential homes within 100 feet of the roadway and;

Whereas, the surrounding existing industrial uses and zoning to south and east are compatible with the requested Industrial zone, and;

Whereas, the request to allow for a barge terminal use for this property is consistent with the goals and policies of the Comprehensive Plan; and

NOW THEREFORE, The Planning Commission recommends to the City Council the amendment to Section 305 of City Code, rezoning Parcels R27.00004.00 and R27.00005.03 from R-1 and RC to Industrial.

City Council Recommended Action: To approve the rezone of parcels R27.00004.00 and R27.00005.03 from R-1 and RC to Industrial with the resolution as recommended by the Wabasha Planning Commission.

City Council Regular

10. 3.

Meeting Date: 08/06/2024

ITEM TITLE: 2nd Read and Adoption of Zoning Use Chart Changes

DEPARTMENT: Administration

PURPOSE:

ITEM SUMMARY:

The Planning Commission held a public hearing on June 11 to discuss changes to the Zone Use Chart and Definitions. See attached memo from City Planner Kristi Trisko.

ACTION REQUIRED:

Motion to approve the amended changes to Section 162.060 and 162.061 of the Zoning Code as presented in the staff memo.

Attachments

Staff Memo



BOLTON & MENK

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PLANNING AND ZONING REPORT

Date: July 22, 2024

To: Wabasha City Council

From: Kristi Trisko, AICP, PMP
Wabasha Consultant Planner

Subject: SECOND READING - Recommended Changes to Section 162.060 USE CHART

§ 162.060 USE CHART. Recommended changes are underlined.

It was recommended by staff and the Planning Commission on June 11, 2024, after a public hearing, that the following items be amended in Section 162.060 Use Chart and 162.061 Definitions.

Use	Zones								
	RC	RRLA	RRGT	R-I	R-2	TDC	GC	HC	I
RESIDENTIAL USES									
Accessory apartment	I	P	I	I	I	<u>C</u>			
Guest cottage	C	P	C	C	C	<u>C</u>			
RETAIL USES									
Commercial retail up to 1,500 s.f.					C	P	P	P	<u>P</u>
Commercial retail >than 1,500 s.f.						P	P	P	<u>P</u>
INSTITUTIONAL USES									
Family day care	<u>P</u>	<u>P</u>	<u>P</u>	P	P				
Group day care					P	C	P	<u>P</u>	

§ 162.061 USE DEFINITIONS.

Supervised living facility. A facility in which there is provided supervision, lodging, meals and in accordance with provisions of rules of the Department of Human Services and as defined by State Statue, counseling and developmental habilitative or rehabilitative services to five or more persons who are developmentally disabled, chemically dependent, adult mentally ill, or physically disabled.

- The definition of supervised living facility has been slightly altered to more closely follow Minnesota State Statues.

Accessory Apartments and Guest Cottage Uses: Accessory Apartments and Guest Cottage should be conditionally allowed in the TDC Zone as we have several properties in the TDC zone where the owners and renter live on the lot so this change would bring these uses into conformity, this is a compatible use within the TDC District, and mixed commercial and residential uses should be allowed in this zoning district.

Commercial uses in the Industrial Zone: Commercial retail uses both over and under 1,500 square feet should be an allowed in the Industrial Zone, because we also allow professional office which is a similar scale to retail uses, we have several retail uses within this zone so we would bring these uses into conformity, and commercial retail is a compatible use for the Industrial zone located adjacent to larger roads and typically considered a more intense use.

Day Care: A Group Daycare or professional daycare is a compatible use within the Highway Commercial Zone as most HC zoned parcels are visible from Highway 61 and accessible by an arterial or collector roadway making them easier to locate and use as parents drop off and pick up their children daily, the use fits the intensity typically found in the HC zone, and is compatible with the other allowed and conditional uses within the HC zone. Family Day Care, or in-home daycare with less than ten children are also recommended as a permitted use for the RC, RRLA, and RRG T residential zones as in-home daycare should be an allowed use in all low-density residential neighborhoods. Both of these uses are regulated and licensed by the State of Minnesota.

Meeting Notification: A brief summary of these ordinance changes was published in the paper on Tuesday, May 28, 2024, stating that a public hearing would be held on June 11, 2024. No comments for or against were received on these recommended changes.

Planning Commission Action: After the public hearing, the Planning Commissioners unanimously recommended that these changes to the USE CHART and USE DEFINITION be forwarded to City Council for their consideration.

City Council Regular

10. 4.

Meeting Date: 08/06/2024

ITEM TITLE: Approval of RFP for Building Feasibility Study

DEPARTMENT: Ambulance

PURPOSE:

ITEM SUMMARY:

The council directed the Building Task Force to put out an RFP for a Building Analysis. The analysis will evaluate existing facilities (Ambulance, City Hall, Fire Dept, and Police), determine space needs for each department, evaluate existing ambulance site, as well as 2 new locations for a future building, prepare concept designs, a cost estimate for renovating/addition to the current Ambulance building, building a new stand-alone ambulance garage, as well estimates for a joint building.

The RFP was put on June 5th, 2024. All RFPs were due on July 10th, 2024. We received 5 proposals, and we also had one company that said they were not interested. The Building Task Force reviewed all the proposals. The City received a grant from Compeer Financial in the amount of \$5,000 towards this feasibility study. Per Finance Director Grabau, we have enough funds in the CIP to pay for the RFP in 2024. Ryan Marking contacted references for Brunton and they were all positive.

COMMITTEE RECOMMENDATION:

The Building Task Force met and reviewed the 5 proposals and determined that Brunton Architects were best suited for the scope of work that we were looking for.

STAFF RECOMMENDATION:

Approve awarding the RFP to Brunton Architects. Director Marking called and did reference checks on Brunton and feels that they are the best suited for this project.

ACTION REQUIRED:

Motion to approve the RFP be awarded to Brunton Architects in the amount not to exceed \$29,800. \$24,800 would come out of the CIP in 2024 and \$5,000 would be paid by the grant from Compeer Financial.

Attachments

Building Analysis RFP Brunton



PROPOSAL TO CITY OF WABASHA



Professional Services for
City of Wabasha
Buildings Feasibility Study

July 10, 2024



Brunton Architects

225 Belgrade Avenue

North Mankato, MN 56003

Contact Person:

Corey Brunton, President & CEO

Phone: 507-386-7996

Email: Corey@bruntonarchitects.com

July 10, 2024

Ryan T. Marking - Ambulance Director
900 Hiawatha Drive E.
P.O. Box 268
Wabasha, MN 55981
651-565-2633
ambdir@wabasha.org



Dear Mr. Marking,

Brunton Architects & Engineers is both pleased and proud to present our proposal for a Feasibility Study and Space Needs Assessment to the City of Wabasha, Minnesota. We strongly believe Brunton can be a highly-valued and effective partner for the City and its staff as we consider the best options for your community and its public safety needs. We look forward to learning more about your needs, priorities, and goals for your community, and what you expect from your architectural partner. We have developed a complete response based on your outlined needs and the following:

RELATIONSHIP BUILDING: We want to build a lasting relationship with the City of Wabasha, and we know that begins with listening to understand your priorities and values and establishing an open, transparent communication plan based on trust and accountability.

GREAT DESIGN FOR PUBLIC SAFETY/MUNICIPAL FACILITIES: We have built successful relationships with many cities across the US in our 17 years of service by delivering high-performance design rooted in effective collaboration, public safety expertise, and a firm understanding of our clients' budgets and goals. Our attention-to-detail is the difference between a good project and a great one, and our staff is dedicated to delivering results that serve your community functionally, financially and with the highest standards of safety and quality considered.

TEAM EXPERTISE: Our full-service team is not only experienced in public safety pre-design and design services, but in working together. We stand by each member of the Brunton team's passion, knowledge, and skills as well as their commitment to design, technical, and service excellence. The results are in our clients' satisfaction and our award-winning results.

We wholeheartedly want to work with the City of Wabasha, and can provide a highly-effective feasibility study and space needs assessment to exceed your expectations. Feel free to contact either one of us with any questions or concerns you may have about our proposal.

Sincerely,

A handwritten signature in black ink that reads 'Corey Brunton'.

Corey Brunton, AIA, CID
President/CEO
507-386-7996
corey@bruntonarchitects.com

A handwritten signature in black ink that reads 'Jerry Streich'.

Jerry Streich, ODP
Market Director of Public Safety
763-286-0288
jerrys@bruntonarchitects.com



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FIRM PROFILE



OUR MISSION: DESIGNING WITH INTEGRITY, BUILDING ON TRUST.

Corey Brunton started Brunton Architects & Engineers in 2007 and is the sole owner of the company. In the past 17 years, Brunton has been delivering dynamic and economical design solutions to municipalities across the country. Our vast portfolio showcases our creativity, dedication, and expertise. Every client is unique in their vision. We are attentive to these requests to ensure that our projects are tailored to fit those requirements and the community. Our approach to design is successful through client collaboration and attention to form and function. Professionalism is at the core of our company values, and it is evident with our reputation in the field and with our clients. We maintain this high standard of customer satisfaction by approaching and nurturing every partnership with respect, honesty, and accountability.

As an extension of our team, clients appreciate being able to collaborate with us. Our design team is passionate, understanding, and delivers ideas that offer long-term solutions. That appreciation is mutual because our clients give us the creative freedom to elevate what it means to provide value, to engage in ways that increase well-being, brands, and bottom lines; to create communities that thrive and environments that inspire; and to do it all within reasonable budgets.



225 BELGRADE AVENUE
NORTH MANKATO, MN 56003
PHONE: 507.386.7996

7525 WAYZATA BLVD.
MINNEAPOLIS, MN 55426
PHONE: 763.286.0288

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FIRM PROFILE



CONSTRUCTION SERVICES IN-HOUSE PROVIDE EFFICIENT PROCESSES

Brunton Construction is a division of Brunton Architects and provides expert project management and transparent communication of construction costs, timelines, and project constructability.

Our construction specialists routinely review the impact of material choices on schedule and cost, design constructability, and provide early cost estimating. Working with the City of Wabasha, Construction Services Specialist Tom McCone will review our feasibility study process, consider pricing on all options being analyzed, flag any material concerns, and highlight any construction/logistical issues the City should be aware of when considering its facility options. When the study is presented to the public and City Council, he can discuss the basis for the budget for each project concept and their respective impact on the community.

If you move forward with full architecture and design services, our construction team will examine initial designs and determine constructability. They will critique drawings and analyze every detail across all design disciplines (civil, mechanical, architectural, electrical, etc.) throughout each design phase.

FIRM PROFILE

WE WELCOME THE OPPORTUNITY to build a strong relationship with the City of Wabasha, Minnesota. As you learn more about Brunton Architects, speak to our customers, view our portfolio, and meet more of our team, we think you will see that our track record is rooted in values and achieving our clients' vision and expectations.

Integrity: Our process foundation is listening and transparency. The City representatives and valued experts will be partners in the development of your space needs analysis, and that will begin by establishing trust, open communication, and accountability from day one.

Judgment: The priorities, values and goals of the City of Wabasha, alongside our design knowledge, will be our guide through the study, and all decisions will be grounded in what is best for you and your community's public safety.

Performance: Wabasha boasts beautiful, natural landscapes, historic small-town charm, and quality of life. Our goal is to deliver the best options for your fire department, EMS, and City Hall that optimize and enrich function for all uses and resources while promoting civic pride.

Timeliness: We are here and available to provide design and technical expertise in a timely and efficient manner. Time really is money, and Brunton always works as a steward of our clients' time and resources.



FIRM PROFILE



FIRE & EMS EXPERIENCE

Brunton Architects understands the complexity of fire departments and Emergency Management Services. We have extensive experience working with the standards, codes, safety, and security considerations for EMS and fire stations; as well as designing multi-department municipal buildings that optimize both space and resources without sacrificing functionality, safety, or efficiency. In addition, our study will also focus on boosting recruitment and retention by considering details that embolden a sense of belonging and pride.

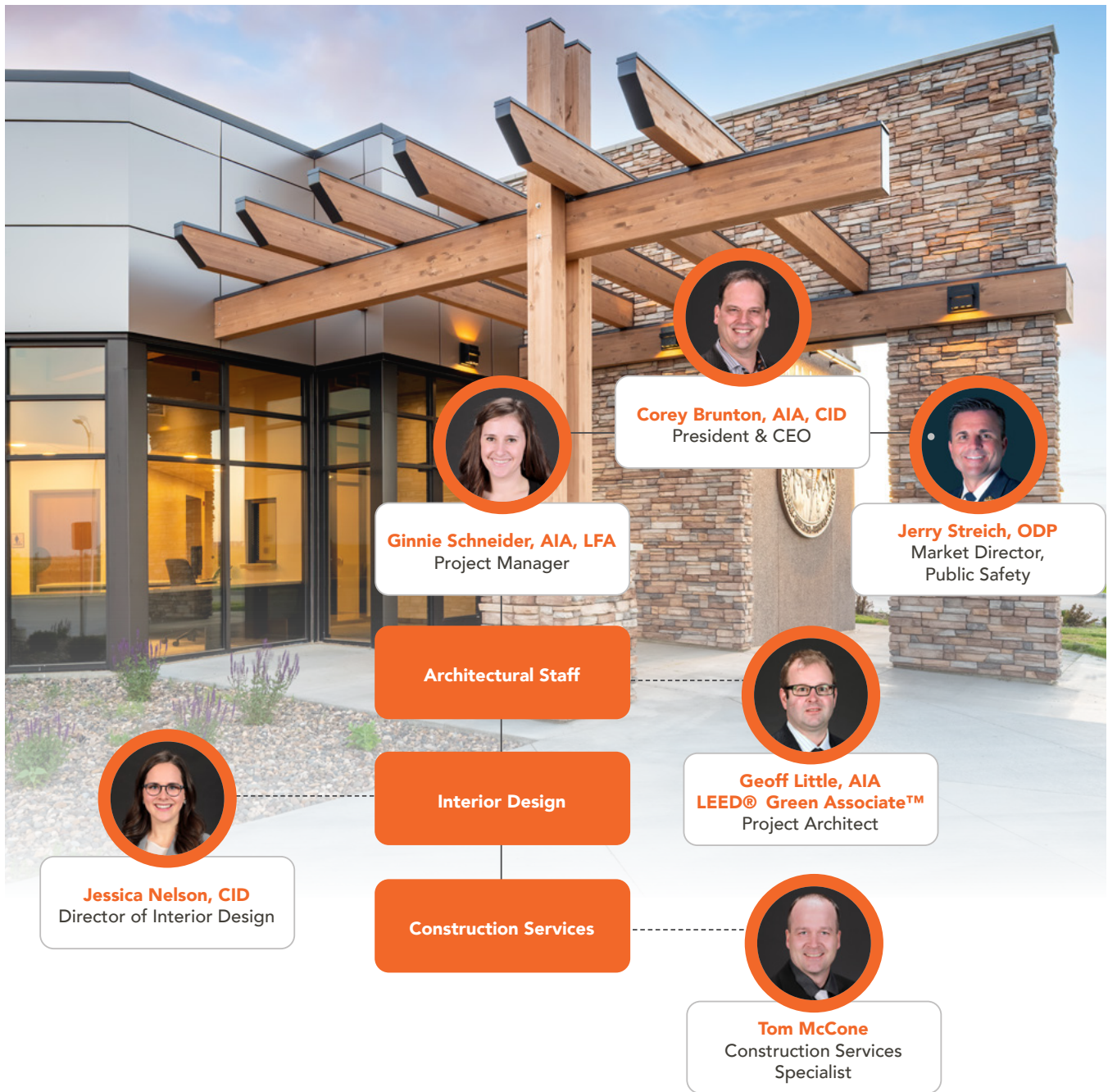
TEAM EXPERTISE

In addition to our firm's experience, the proposed leaders for the Wabasha team offer extensive expertise. Our President/CEO, Corey Brunton has more than 14 years of firefighting experience and it shows in the care and innovation the architectural design team takes in approaching municipal design. Jerry Streich, our Market Director of Public Safety, served 32 years in the Minnesota Fire Service as a Fire Chief and Emergency Manager for a Twin Cities Metro department. Jerry advises cities across the country on public safety facilities and their function, tradition, safety, and compliance; as well as items that impact culture, recruitment, retention and team building.

AWARD-WINNING, COST-EFFECTIVE APPROACH

In addition to offering competitive design rates, Brunton has won awards for the superior aesthetics of its design with a focus on the economy of a building, while integrating unique elements that prioritize public servant health and well-being. Within the space needs assessment, we will provide cost comparisons of a variety of construction materials for each option. Simple choices can have a big impact on both short- and long-term costs, and our transparent and creative process will help the City of Wabasha make the best decision possible based on a highly-detailed and thorough analysis.

ORGANIZATIONAL CHART



TEAM RESUMES



COREY BRUNTON AIA, CID PRESIDENT/CEO

Corey, as President and CEO, will be the Authorized Representative that can be held accountable for all representations and can sign this proposal. He will also play a vital role in the consulting, design, and construction processes. He will work closely with the Project Representatives. As a former firefighter, Corey advises our team on functional elements of these facilities and current trends in station and multi-departmental design.

RELEVANT EXPERIENCE

- Rice Lake Fire Feasibility Study - Rice Lake, MN
- Albert Lea Fire & Rescue - Albert Lea, MN
- Monticello Fire Department - Monticello, MN
- Newport City Hall & Public Safety - Newport, MN
- Windom Emergency Services, Windom, MN
- Jackson Fire & EMS - Jackson, MN
- Johnson City Fire Station #4 - Johnson City, TN
- Hinckley Fire & Ambulance - Hinckley, MN
- Morristown Fire & Ambulance - Morristown, MN
- Mayer Fire Station - Mayer, MN
- Hudson Fire Department - Hudson, WI
- Clarks Grove Fire Station - Clarks Grove, MN
- Montgomery Police Station - Montgomery, MN
- Kenyon Fire Station, Kenyon, MN
- Mayo Ambulance Facilities - Rochester, MN
- Mayo Ambulance Facilities - Albert Lea, MN
- Mayo Ambulance Facilities - Austin, MN

EDUCATION

Masters of Architecture, BS - Environmental Design,
North Dakota State University

CERTIFICATIONS & REGISTRATION

Registered Architect: AZ, FL, GA, IA, IL, MN, MT, ND, NE,
OH, SC, SDC, TN, TX, WI, WY



JERRY STREICH ODP MARKET DIRECTOR, PUBLIC SAFETY, EMERGENCY MANAGER

Jerry served in the Minnesota Fire Service for 32 years as a Fire Chief and Emergency Manager for a Twin Cities Metro department. He will be an integral part of the design team, providing expertise in safety, functionality, tradition, and regulatory compliance for public safety facilities. Jerry aims to elevate station design and collaborate closely with clients to share best practices and innovative solutions.

RELEVANT EXPERIENCE

- Rice Lake Fire Feasibility Study - Rice Lake, MN
- Baldwin Township Hall & Fire Feasibility Study - Baldwin, MN
- Covington Fire Feasibility Study - Covington, GA
- Johnson City Fire Station #4 - Johnson City, TN
- Fairmont Fire Feasibility Study - Fairmont, MN
- Elgin Emergency Services Feasibility Study - Elgin, MN

EDUCATION

- B.S. Organizational Leadership Public Administration
- A.A.S. Fire Science, A.A.S. Building Technology

CERTIFICATIONS & REGISTRATION

- Certified Emergency Manager
- Experienced Public Safety Advisor
- Code & Standards Expert

TEAM RESUMES



GINNIE SCHNEIDER AIA, LFA **PROJECT MANAGER**

Ginnie will orchestrate team efforts to create a unique and specialized design solution. She will oversee all phases of design and construction. She makes a priority of putting the client's interests and satisfaction at the forefront, cultivating personal relationships to ensure all parties involved in the process have the best overall experience.

RELEVANT EXPERIENCE

- Newport City Hall & Public Safety - Newport, MN
- Johnson City Fire Station #4 - Johnson City, TN
- St. Francis City Hall & Fire Station Feasibility Study - St. Francis, MN
- St. Francis City Hall & Fire Station - St. Francis, MN
- Baldwin Public Safety Facility Feasibility Study - Baldwin, WI
- Baldwin Township Hall & Fire Station Feasibility Study - Baldwin, MN
- Hibbing Public Safety Building - Hibbing, MN
- Rice Lake Fire Feasibility Study - Rice Lake, MN
- Covington Fire Feasibility Study - Covington, GA
- Elgin Emergency Services - Elgin, MN
- Elgin Fire Feasibility Study - Elgin, MN
- Fairmont Fire Feasibility Study - Fairmont, MN
- Ponemah Community Center/Public Works - Ponemah, MN
- Blue Earth City Hall - Blue Earth, MN
- Eagle Lake Fire Feasibility Study - Eagle Lake, MN
- Welcome Fire & City Hall Feasibility Study - Welcome, MN
- Decorah City Hall & Fire Station Building Elevation - Decorah, IA

EDUCATION

Masters of Architecture, BS - Environmental Design, North Dakota State University

CERTIFICATIONS & REGISTRATION

Registered Architect: MN
Living Future Accredited



GEOFF LITTLE AIA, LEED® **GREEN ASSOCIATE™** **PROJECT ARCHITECT**

Geoff will be responsible for executing the project documentation and internal team coordination. He will also be responsible for providing milestone deliverables for coordination, code compliance, energy modeling, and building analysis. He is driven by his desire to bring the best quality of work to our first responders and the communities they serve.

RELEVANT EXPERIENCE

- Albert Lea Fire & Rescue - Albert Lea, MN
- Monticello Fire Department - Monticello, MN
- White Shield Public Safety - White Shield, ND
- St. Francis Fire Station & City Hall - St. Francis, MN
- Mayer Fire Station - Mayer, MN
- Montgomery Police Station - Montgomery, MN
- Cokato Fire Hall - Cokato, MN
- Clarks Grove Fire Station - Clarks Grove, MN
- Mayo Ambulance Facilities - Albert Lea, MN
- Mayo Ambulance Facilities - Austin, MN
- Montgomery Police - Montgomery, MN

EDUCATION

Masters of Architecture, BS - Environmental Design, North Dakota State University

CERTIFICATIONS & REGISTRATION

Registered Architect: MN, SD
LEED® Green Associate™

PROJECT UNDERSTANDING & APPROACH

It is our understanding that the City of Wabasha is seeing a qualified architecture firm to perform an analysis of their current City Hall, Fire Department and Ambulance Station, and conduct a feasibility study to compare the costs of renovation/addition of each facility to a new joint-facility concept.

This study will help determine the scope of work for your project options, as well as confirm whether renovation or new construction is the best course of action functionally and financially for your community and its needs. At our project kick off meeting, we will establish a regular meeting schedule with milestone goals to keep the process on-schedule and moving efficiently. We will conduct programming exercises and develop site analyses, block diagrams, and cost estimates that are custom to each facility.

Work Plan

1. Existing Facilities Evaluation (Tasks 1-2, City Hall, Ambulance)

- a. Tour existing buildings – City Hall, Ambulance, Fire Station, Police Station
- b. Provide photo documentation of safety, space, function and/or technology deficiencies, as well as necessary repairs
- c. Review existing building plans, if available, for current building code and accessibility compliance
- d. Produce a report of findings and recommendations, including overall condition assessment, utilization and functionality, and current facility deficiencies
- e. Note: As-built measurements and documentation of existing facilities is not included.

2. Space Needs Study (Tasks 1-3, City Hall, Ambulance, Fire, and Police)

- a. Interview each department's leaders on current space needs as well as future projections; understand department operations
- b. Take inventory of required rooms and spaces for each department and organize into a program list to determine overall square footage demands

3. Site Evaluation (Tasks 2-3, Existing Ambulance Site, 2 new locations)

- a. Analysis of vehicle flow
- b. Evaluate topography/grade issues and opportunities
- c. Determine potential safety concerns
- d. Determine potential barriers and/or cost concerns based on known information
- e. Develop concept site plans including parking, drive aisles, sidewalks, and other site amenities
- g. Note- site survey and geotechnical investigation not included in this scope.

4. Concept Design (Task 4)

- a. Develop room adjacency diagrams that respond to specific site layout
- b. Arrange blocks on site to verify layout and size adequacy
- c. Includes:
 - (2) layout options for existing ambulance site
 - (2) layout options for stand-alone ambulance building on new site
 - (4) layout options for joint facility on a new site – 2 per site

5. Cost Estimates (Tasks 1-3)

- a. Use any and all of the deliverables listed above to develop an opinion of probable construction costs that may be experienced. Construction begins in 2025.
- b. One estimate provided for deferred maintenance of City Hall (Task 1)
- c. One estimate provided for renovation/addition to existing Ambulance (Task 2)
- d. Two estimates provided for joint facility options (Task 3, one per site)
- e. Four square-footage based cost estimates provided for stand-alone facilities on new site (Task 3, one per department)

6. Presentation of Potential Funding Sources (Task 5)

- a. Assist the City in finding eligible design and construction grants and financing opportunities
- b. Advise on potential reuse options for the existing city buildings, and work with the City to determine a phased operations plan for each department

7. Study Report (Task 6)

- a. Compiled document summarizing the entirety of the scope of work, Brunton's professional analysis and recommendations
- b. Present findings and recommendations to City Council

8. Professional Fee (above items 1-8): \$29,800

- a. Fee includes 3 in-person and 2 virtual meetings.
- b. Travel expenses to in-person meetings, to be billed per the attached reimbursable expenses outline.

PROJECT SCHEDULE



SIMILAR PROJECTS

FEASIBILITY STUDIES



MINNESOTA

- Albert Lea Fire & Rescue
- Baldwin Township Hall & Fire
- Clarks Grove Fire
- Dassel Public Works
- Eagle Lake Fire
- Elgin Emergency Services
- Jackson Fire & EMS
- Jackson Police
- Glenwood City Hall, Fire & Police
- Madelia City Hall, Fire & Police
- Madison Lake Fire & Police
- Rice Lake Fire
- St. Francis City Hall & Fire
- Virginia Fire, Police & Rescue
- Waterville Fire

IOWA

- Decorah Fire

GEORGIA

- Covington Fire

WISCONSIN

- Hudson Fire Department
- Baldwin Fire, Police & EMS

ST. FRANCIS CITY HALL & FIRE STATION

FEASIBILITY STUDY

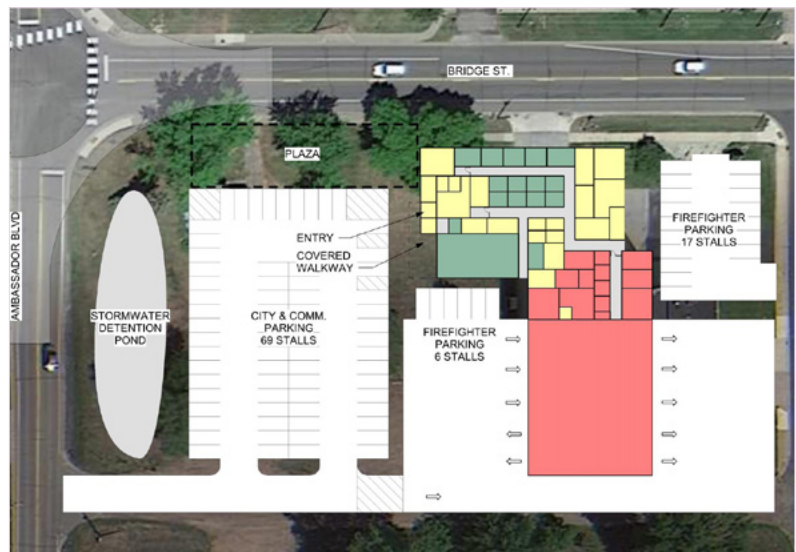
ST. FRANCIS, MN

This new municipal building will act as a gateway and set the precedent for the new downtown development.

This is the first step in a revitalization process of the new Downtown. The City Hall exterior references a historic design with a modern twist, representing a community with a strong history that looks forward to the future. City Hall includes a large Council Chamber, public service counter, and admin offices. The Fire Department has eight apparatus bays, a secondary emergency operations center (EOC), a combination hose/training tower, SCBA room, day room, bunk rooms, and an ICC 500-rated storm shelter. The entities share access to conference rooms, a fitness room, and support spaces.



Completion Date: October 2024
 Square Footage: 35,000 SF
 Cost Information: \$11,850,000
 Client Reference: Kate Thunstrom
 City Administrator
 763.267.6191
 kate.thunstrom@stfrancis.org



WELCOME, MN

Completion Date: Fall 2023
Square Footage: Est. 26,000 SF
Cost Information: Est. \$8,000,000
Client Reference: Jay Mulso,
jay.mulso@agccorp.com

FLOOR + 1190 SF @ MEZZ

ROOMS AND SQUARE FOOTAGES:

- SMALL MEETING / CLOSED SESSION / MEETING: 185 SF
- PRINT / WORK ROOM: 251 SF
- POLICE CHIEF: 110 SF
- EVIDENCE: 33 SF
- MAYOR OFFICE: 135 SF
- RECORDS STORAGE UNIT (2) 240 SF
- OFFICE: 135 SF
- SERVICE COUNTER: 188 SF
- PAUL K. WEBB: 67 SF
- PUBLIC INFORMATION: 100 SF
- LOBBY / WAITING: 489 SF
- VINTAGE TRUCK DISPLAY: 631 SF
- AV BOOTH: 110 SF
- MULTIPURPOSE TRAINING MEETING ROOM / LARGE MEETING ROOM: 1180 SF
- APPROPRIATE: 1600 SF
- STORM SHELTER
- HATCHED AREA REPRESENTS MEZZ ABOVE
- EXTRACTORS
- DISE TOWER: 336 SF



ELGIN FIRE & EMS

ELGIN, MN

As many of their members are cross-trained, this new facility will improve operations by combining the Fire and EMS departments under one roof.

The Fire Department section has 6 apparatus bays, plus an additional to display their parade car. Their space also includes a large training room, combination hose/training tower, laundry facilities, SCBA room, offices and an ICC 500 rated storm shelter. The building has space for one ambulance with the ability to expand for future needs. The second floor will be provided as future expansion space for the City to add a day room, additional offices, storage and fitness room.

Completion Date: Fall 2025
Square Footage: 18,824 SF
Cost Information: \$4,600,000
Client Reference: Dustin Wehrs
Fire Chief
firechief@elginmn.com
507.273.7775



RICE LAKE FIRE STATION FEASIBILITY STUDY

Prior to engaging Brunton, the Rice Lake Fire Department had determined that their current fire station was ideally located for response times, however, it lacks the space they need to serve their growing community. Additionally, they stated that they desired more of a modern feel and an aesthetic “presence” along their busy street. Brunton evaluated the existing facility for ways to make affordable renovations, as well as the site to explore functional ways to add on to the building. Despite the grades on this challenging site, our team was able to present a highly functional solution to add apparatus bays, training space, administrative space, and sleep rooms, while allowing the department to remain operational during construction. The exterior design shape is influenced by the existing building, which our team proposes to re clad to blend with the new addition.



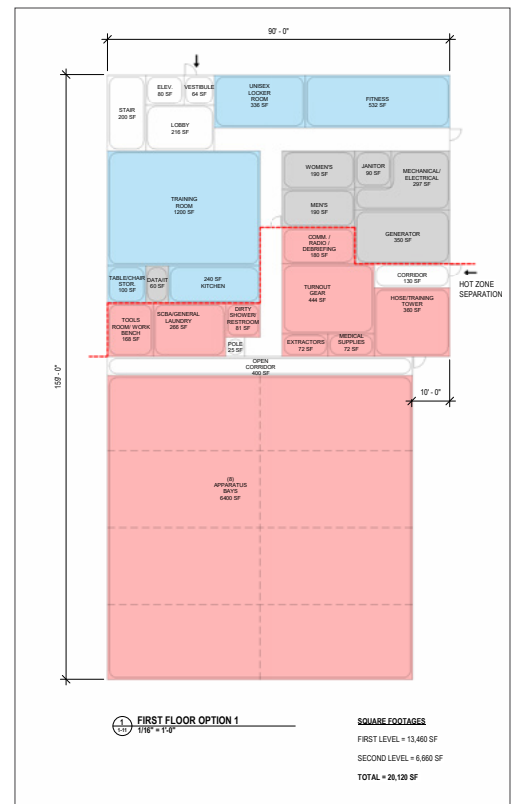
Completion Date: February 2024
 Square Footage: Est. 24,000 SF
 Cost Information: Est. \$7,000,000
 Client Reference: Toni Blomdahl, City Administrator
 218.249.0733
 tblomdahl@ricelakecitymn.com



EAGLE LAKE FIRE DEPARTMENT FEASIBILITY STUDY

EAGLE LAKE, MN

After completing a GIS study to determine the best fire station locations for their growing community, the City engaged Brunton to determine how they could fit a new building onto a couple of specific, complicated properties. After our building tours and programming session, our team outlined the functional issues with the existing building and why a renovation would be high-cost and impractical. We were able to provide multiple concepts that built a new facility just south of their current one, so that the current station could be torn down after the new one was operational. We also determined that the project would not be feasible without acquisition of two homes adjacent to the building. With this challenge in mind, we sketched a concept that would provide the opportunity for a “land swap” with the American Legion across the street, which the City believes could provide better public perception.



Completion Date: June 2024
Square Footage: Est. 20,000 SF
Cost Information: Est. \$7,000,000

Client Reference: Vern L. Simpson III, ELFD Chief
elfdchief@eaglelakemn.com
507.317.5807



JACKSON EMS & FIRE STATION

JACKSON, MN

The City of Jackson needed a new fire station and ambulance garage as a result of inadequate and outdated facilities. With the design assistance of Brunton Architects, the City identified several objectives to be met with the new design, including; meeting the apparatus storage needs of their growing fire coverage area, providing a durable/storm resistant structure that would still be standing after a major storm event, evaluating cost efficient construction options, and offering a visually appealing structure that fit well within its historic downtown environment. These goals were successfully accomplished with the utilization of architectural grade precast panels that have stone form liners and thin brick veneers incorporated.

Completion Date: October 2012

Square Footage: 24,288 SF

Cost Information: \$1,185,000

Client Reference: Mike Muchlinski, Ambulance Director
507.840.0074
jas@cityofjacksonmn.com



NEWPORT CITY HALL & PUBLIC SAFETY

NEWPORT, MN

The City of Newport requested a multi-purpose facility consisting of City Hall amenities with public access, fire department with 10 apparatus bays, and a police department with shared common spaces.

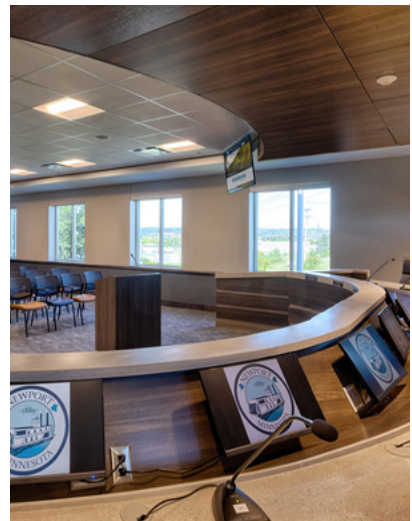
This combination facility integrates three municipal functions seamlessly under one roof. The City Hall has a large council chamber, private offices, and a public service counter. The Police Department has interview rooms, evidence sorting, and two squad car bays. The Fire Department has 10 apparatus bays, emergency operations center (EOC), combination hose/training tower, laundry facilities, pressurized SCBA room, a day room, steam showers, and an ICC 500 rated storm shelter. The municipal building's exterior is constructed of precast panels with inlaid brick and stone, giving a strong and timeless appearance.

Completion Date: August 2022

Square Footage: 27,000 SF Total:
2,600 Police, 14,000 Fire,
10,050 City/Shared

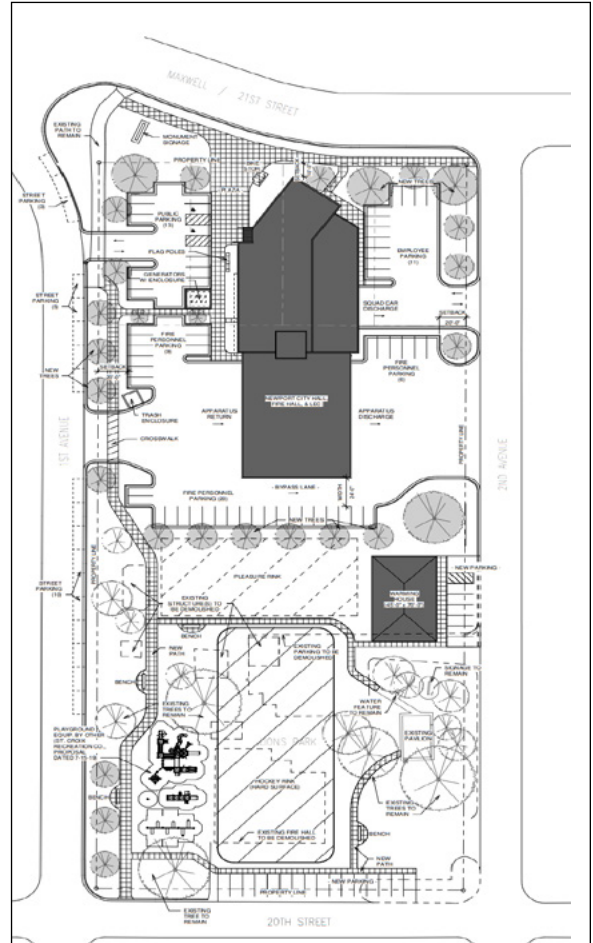
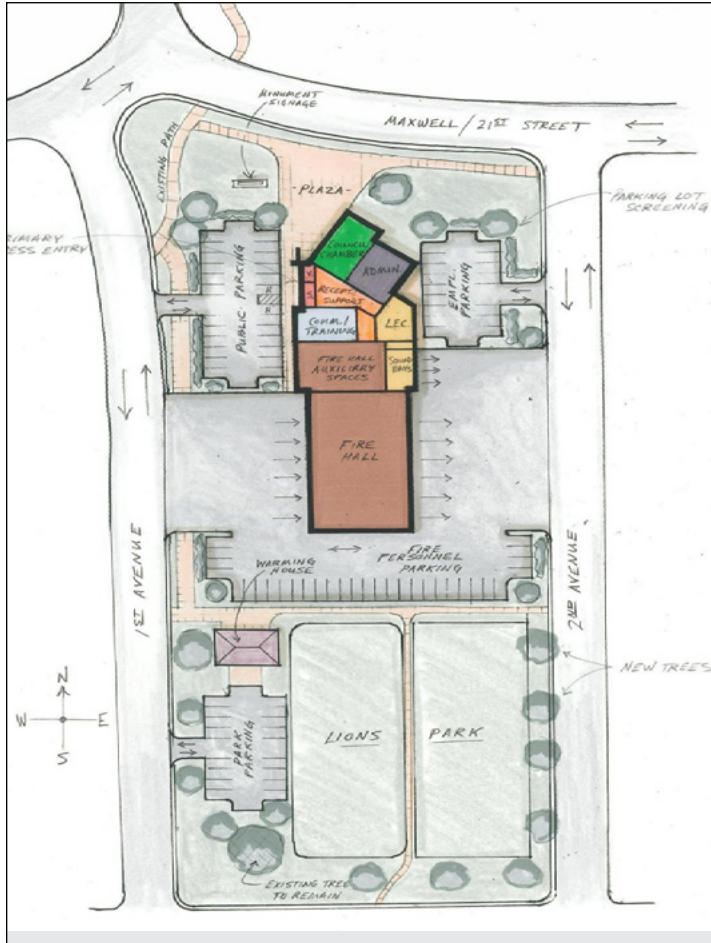
Cost Information: \$7,622,000

Client Reference: Steve Wiley
Fire Chief
651.485.5585
swiley@newportmn.com



NEWPORT CITY HALL & PUBLIC SAFETY SITE ASSESSMENT

NEWPORT, MN



The existing fire station in Newport, MN is located at the south end of a city block that also includes a small playground, winter hockey rink, picnic shelter and several empty lots. The City chose to acquire the empty lots to consolidate their fire, police, and City Hall into one facility. After the new building is open and operational, the City plans to demolish their existing fire station and revitalize the entire south side of the site with a new park. Our team worked closely with City officials and civil engineers to determine the appropriate site elements and amenities for each separate phase and as a complete project. In addition to the Public Safety & City Hall, the site will include a pleasure rink, hockey rink, warming house, playground, and integral walking paths.

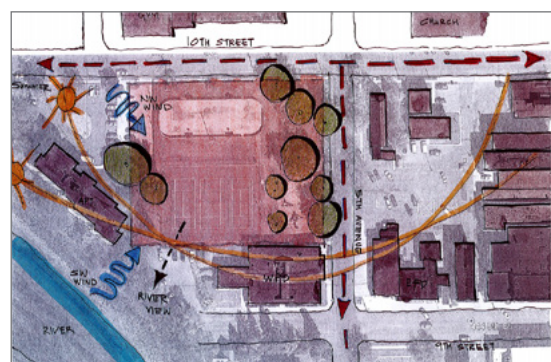
WINDOM EMERGENCY SERVICES

WINDOM, MN

Our team worked closely with the City of Windom to determine the appropriate program for their EMS facility. We analyzed the site to maximize the orientation and vehicle flow. We conducted a series of space analysis studies to evaluate adjacencies and square footage needs for both the ambulance and fire departments. The client discussions that took place with each review truly informed the final design, resulting in a product to which the City felt a direct contribution.

Client Reference: Dan Ortman
Fire Chief
507.822.0272
djo@windomnet.com

Completion Date: Spring 2016
Square Footage: 30,300 SF
Cost Information: \$3,200,000



WHITE SHIELD PUBLIC SAFETY

WHITE SHIELD, ND

The White Shield Public Safety Facility houses White Shield's Police, EMS, and Fire Departments.

This facility includes a four-stall apparatus bay, two-stall police car bay, holding cells, training rooms, steam showers, and support rooms for all departments. The roof carries a series of solar panels that will supplement the building's energy needs and in turn, reduce operational expenses. This facility is made from precast concrete that is durable, low maintenance, energy efficient, and customizable. The client worked closely with our design team to create the meaningful pattern that adorns the exterior of the building. This motif is utilized in several additional areas within the facility to create a cohesive design.

Completion Date: October 2021
Square Footage: 18,630 SF Total:
2,174 Police, 7,560 Fire, 7,453 Shared, 1,443 Ambulance
Cost Information: \$7,803,575
Client Reference: Marita Abe, Project Manager
701.421.9860
marita@mhanation.com





1

Client Reference: **Steve Wiley**
Fire Chief
 651.485.5585
 swiley@newportmn.com
 City of Newport, MN, City Hall, Public Safety Facility, Site Assessment



2

Client Reference: **Jeffery Laskowske**
Deputy Fire Chief
 701.739.0000
 jlaskowske@ci.albertlea.mn.us
 City of Albert Lea, MN, Fire & Rescue Feasibility Study & New Station



3

Client Reference: **Kate Thunstrom**
City Administrator
 763.267.6191
 kate.thunstrom@stfrancis.org
 City of St. Francis City Hall & Fire Station & Feasibility Study



4

Client Reference: **Dan Ortman**
Fire Chief
 507.822.0272
 djo@windomnet.com
 City of Windom, Minnesota, EMS Space Analysis and New Facility



5

Client Reference: **Brian Heck**
City Administrator/Zoning
 507.953.2070
 bheck@cityofmontgomerymn.com
 City of Montgomery Police Station



JACKSON AMBULANCE SERVICE

Post Office Box 242
305 Sheridan Street
Jackson, Minnesota 56143

Phone: 507-847-5306

Fax: 507-847-3264

Ambulance Director: Mike Muchlinski
Cell 507-840-0074
Email: jas@cityofjacksonmn.com

Assistant Ambulance Director: Ethan Thurmer
Cell 507-840-0712
Email: ewthurmer@gmail.com

March 26, 2013

I worked with Corey from Brunton Architects on our Fire Station project for two years before the construction phase began. Corey was always available to answer questions and assist in any way he could. He went above and beyond of what he was initially hired to do in order to get our project to come to fruition.

Due to budget considerations and limited space to build, our initial expectation of our new Fire Station was a single story pole barn type building. Corey was able to design a two story pre-cast building with many amenities, such as a hose drying tower, reverse osmosis water system and fitness room while keeping our project on budget.

During the construction phase Corey and his Team were available to address construction issues and oversee the project. The entire process from the initial planning phase to completion of the fire station was made much easier due to the Brunton Architect Team; they took pride in the project and it was obvious they wanted the Fire Station to be a building our Fire Department and Community could be proud of. They achieved that goal.

I highly recommend the Brunton Team and can't say enough about how they took a personal interest in our project and how available they were every day during the entire process.

Mike Muchlinski
Ambulance Director
Jackson Fire and Ambulance Service



Newport Fire Department

155 20th Street
Newport MN 55055

March 4, 2021

To whom it may concern,

As we prepare to break ground on our new Fire/Police Station, I can confidently recommend Brunton Architects & Engineers from my experience to date. Corey and his team of Architects and Engineers have a strong understanding of the fire service and the unique needs it presents when designing a building.

I was involved in the city's interview process for the Architectural firm. Having been in the fire service for over 30 years, it was refreshing to hear Brunton's insights and knowledge related to the specific hazards of our industry. Between their experience building fire stations and Corey's direct involvement as a firefighter it clearly showed when compared to other firms, including those that have built fire stations. Other firms made statements such as... "it's no different than building a public works garage," we all know there is a large difference. The entire team has been available and communicative through the process and have brought forward ideas, including some I may have not thought of. Corey and his team were able to articulate our needs to the Mayor and City Council, ensuring cost cutting wasn't done on critical components.

Please reach out if you need additional information.

Steve Wiley
Chief

Newport Fire Department
swiley@newportmn.com

2024 HOURLY RATES

Principal Architect	\$ 248.00
Senior Project Architect	\$ 180.00
Project Manager	\$ 168.00
Project Architect	\$ 152.00
Project Designer	\$ 135.00
Construction Services Specialist	\$ 148.00
Senior Architectural Technician	\$ 148.00
Architectural Technician	\$ 135.00
Senior Interior Designer	\$ 152.00
Interior Designer	\$ 120.00
Project Assistant	\$ 93.00
Mileage Charge	\$ 00.655 per mile
Consultants	1.10 times cost
Printing and Reproduction	1.10 times cost
Postage	1.10 times cost

Rates are valid for the 2024 calendar year and are adjusted on an annual basis as dictated by market conditions.

City Council Regular**10. 5.****Meeting Date:** 08/06/2024**ITEM TITLE:** Wabasha Welcome Sign Discussion Hwy 61**DEPARTMENT:** Administration

PURPOSE:**ITEM SUMMARY:**

Discussion on the Wabasha welcome sign and the possibility of a new one in the future. A potential design from Schad Tracy Signs is attached. The Port Authority has interest in providing CEDA staff time to work on managing the project and looking for grants but likely a large portion would need to come out of a future CIP. The sign was documented as part of the downtown street project. It indicated that there are MnDot limitations with signage in the right of way so an exact location would have to be further explored along Highway 61. The limestone concept provided by the Downtown Plan ranged from \$75,000-\$150,000. Plainview recently installed new signs and the cost was \$70,000. <https://www.plainviewmn.com/article/1348171>. Theirs was entirely paid for out of the CIP.

Given a significant commitment likely from City funds although we are aware of smaller grants that could pay for this (like SMIF Small Towns Grant), is this something that the City support staff working on and budgeting for? Is this a shared priority?

Who should be consulted on a Committee?

Attachments

240538_01_City of Wabasha_Wabasha, MN

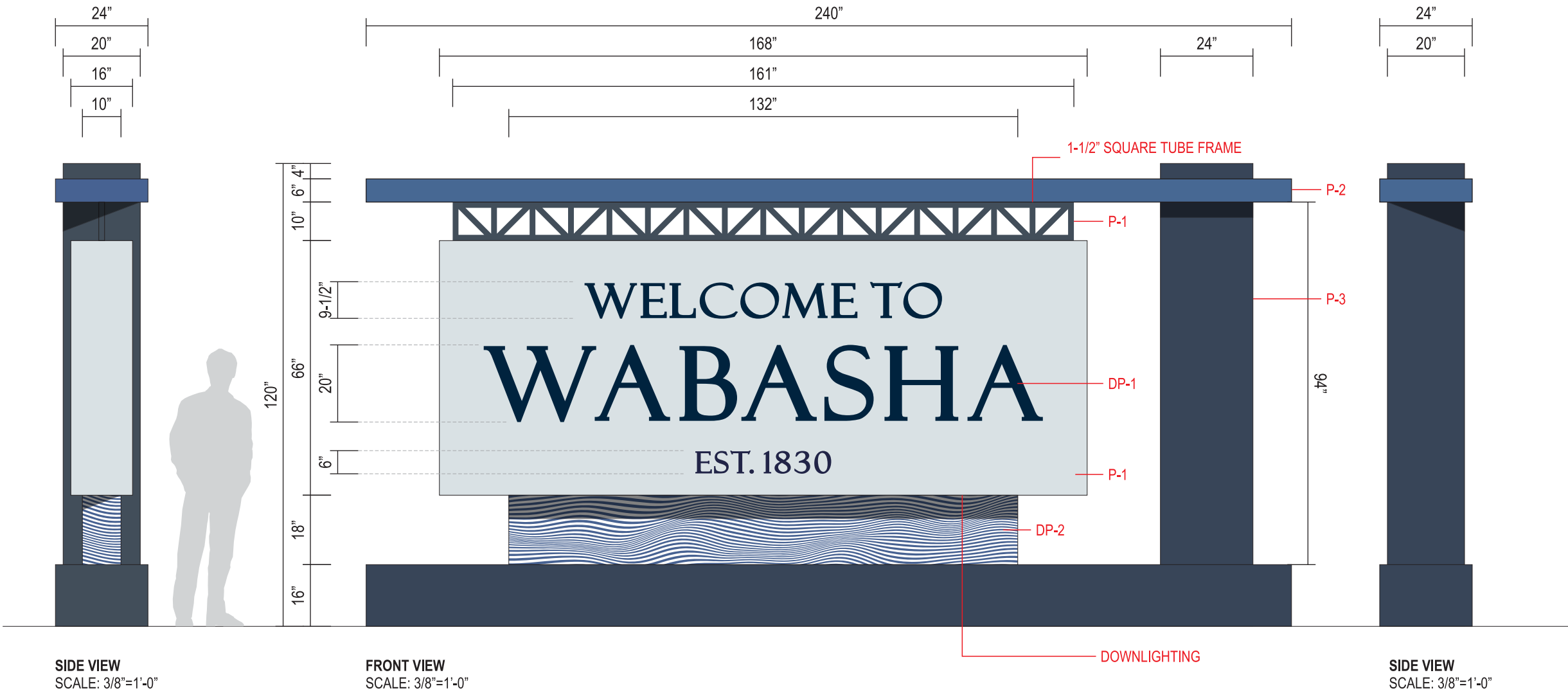
Current Welcome Sign

S/F ILLUMINATED MONUMENT SIGN - QTY 1

SQUARE FOOTAGE: 200



INSPIRATION - WABASHA BRIDGE AND RIVER/WATER



DESCRIPTION	SPECIFICATIONS	FINISHES
1. (1) S/F ILLUMINATED ALUMINUM MONUMENT CABINET	Face: .125" ALUMINUM PTD. P-1	P-1 MP6062 STARSHINE BLUE
2. CABINET TO HAVE ACRYLIC PUSH THRUS	Acrylic: 3/4" WHITE ACRYLIC PUSH-THRUS WITH 1/2" PROJECTION	P-2 MP TO MATCH PMS 2139 C
3. INTERNALLY LIT WIT WHITE LEDS	Shroud: YES - FABRICATED ALUM. SHROUD PTD. P-2 / P-3 / DP-2	P-3 MP TO MATCH PMS 2379 C
4. ALUMINUM SHROUD, REVEAL AND OTHER ARCHITECTURAL ELEMENTS ALL ALUMINUM FABRICATION PAINTED OR WITH DIGITAL PRINT	Pole: YES - TUBE STEEL POST TBD	DP-1 DIGITALLY PRINTED TRANS VINYL UV LAMINATE
5.	Footing: YES - TBD	DP-2 DIGITALLY PRINTED FULL FLOOD VINYL UV LAMINATE
NOTES:	Lighting: WHITE LEDs	
1.	Voltage: 120v	

REQUIRED	CLIENT/LANDLORD APPROVAL	DATE	INFO	PAGE
☐ Survey Info ☐ Vector Artwork ☐ Paint/Vinyl Color ☐ Client PMS Color ☐ Engineering	SIGNATURE ABOVE ACKNOWLEDGES THAT ALL SPECIFICATIONS AND DIMENSIONS ON THESE DRAWINGS ARE UNDERSTOOD AND CORRECT	☐ Approved ☐ Approved as Noted ☐ Revise and Resubmit	City of Wabasha 150 Commerce St Wabasha, MN 55981	PRIMARY ELECTRICAL POWER TO SIGN TO BE BY OTHERS. ALL POWER TO BE 120 VOLT UNLESS OTHERWISE STATED. UL ELECTRICAL TO USE U.L. LISTED COMPONENTS AND SHALL MEET ALL N.E.C. STANDARDS nec SIGN MUST BE GROUNDED IN COMPLIANCE WITH ARTICLE 600 OF THE NATIONAL ELECTRIC CODE. 1.0

S/F ILLUMINATED MONUMENT SIGN - QTY 1

SQUARE FOOTAGE: 200



Job #: 240538_01

DATE: 07.18.24

SALES REP: Nick Nelson

PROJ MANG: -

DESIGNER: Taylor Dekker

REQUIRED

- ☐ Survey Info
- ☐ Vector Artwork
- ☐ Paint/Vinyl Color
- ☐ Client PMS Color
- ☐ Engineering

CLIENT/LANDLORD APPROVAL

DATE

- ☐ Approved
- ☐ Approved as Noted
- ☐ Revise and Resubmit

SIGNATURE ABOVE ACKNOWLEDGES THAT ALL SPECIFICATIONS AND DIMENSIONS ON THESE DRAWINGS ARE UNDERSTOOD AND CORRECT

INFO

City of Wabasha

150 Commerce St
Wabasha, MN 55981

PRIMARY ELECTRICAL POWER TO SIGN TO BE BY OTHERS. ALL POWER TO BE 120 VOLT UNLESS OTHERWISE STATED.
ELECTRICAL TO USE U.L. LISTED COMPONENTS AND SHALL MEET ALL N.E.C. STANDARDS
SIGN MUST BE GROUNDED IN COMPLIANCE WITH ARTICLE 600 OF THE NATIONAL ELECTRIC CODE.



PAGE

3.0

Current Welcome Sign



City Council Regular

10. 6.

Meeting Date: 08/06/2024

ITEM TITLE: Set Budget Workshop Date, Time, and Format

DEPARTMENT: Administration

PURPOSE:

ITEM SUMMARY:

Unless there are scheduling conflicts for City Council members, the 2025 Budget Workshop will take place Wednesday, August 21 at 3PM at the Wabasha Public Library. City staff would like to focus more on the budget during this workshop and save the "Department Highlights" for later in the year. Please provide any feedback on this date, time, and format.

ACTION REQUIRED:

Set a date and time for the 2025 Budget Workshop.

City Council Regular

10. 7.

Meeting Date: 08/06/2024

ITEM TITLE: Approved amended RESOLUTION # 21-2024 - Committing Local Match and Authorizing Contract Signature

DEPARTMENT: Administration

PURPOSE:

ITEM SUMMARY:

We are still awaiting the outcome of the MN Workforce Housing Grant application. In the meantime, staff with support from Port Authority, applied for a redevelopment grant application to tear down the buildings and address infrastructure costs. In June, Council approved a resolution that commits the local match (TIF). However, staff wrote the resolution missing the following statement: **BE IT FURTHER RESOLVED that if the project identified in the application fails to substantially provide the public benefits listed in the application within five years from the date of the grant award, Wabasha may be required to repay 100 percent of the awarded grant per Minn. Stat. § 116J.575, Subd. 4;**

Our grant cannot be processed without this statement. Staff will not approve costs for this project unless its moving forward.

ACTION REQUIRED:

Approve, this was added to the agenda on 8/6/2024 at 10:30 AM.

Attachments

Amended Resolution



**RESOLUTION # 21-2024 - Committing Local Match and Authorizing Contract Signature
AMENDED**

BE IT RESOLVED that City of Wabasha, act as the legal sponsor for project(s) contained in the Redevelopment Grant Program application to be submitted on August 1, 2024, and that City Administrator is hereby authorized to apply to the Department of Employment and Economic Development for funding of this project on behalf of the City of Wabasha.

BE IT FURTHER RESOLVED that the City of Wabasha has the legal authority to apply for financial assistance, and the institutional, managerial, and financial capability to ensure adequate project administration.

BE IT FURTHER RESOLVED that the sources and amounts of the local match identified in the application are committed to the project identified.

BE IT FURTHER RESOLVED that if the project identified in the application fails to substantially provide the public benefits listed in the application within five years from the date of the grant award, Wabasha may be required to repay 100 percent of the awarded grant per Minn. Stat. § 116J.575, Subd. 4;

BE IT FURTHER RESOLVED that the City of Wabasha has not violated any Federal, State, or local laws pertaining to fraud, bribery, graft, kickbacks, collusion, conflict of interest or other unlawful or corrupt practice.

BE IT FURTHER RESOLVED that upon approval of its application by the state, the City of Wabasha may enter into an agreement with the State of Minnesota for the above-referenced project(s), and that the City of Wabasha certifies that it will comply with all applicable laws and regulation as stated in all contract agreements.

NOW, THEREFORE BE IT FINALLY RESOLVED that the Mayor and the Clerk, are hereby authorized to execute such agreements as are necessary to implement the project on behalf of the applicant.

Pursuant to Minn. Stat. § 412.201, Statutory Cities must authorize both the Mayor and Clerk to execute all contracts, whereas Home Rule Charter Cities or other public entities may differ.

I CERTIFY THAT the above resolution was adopted by the City Council, of the City of Wabasha, on August 6, 2024.

SIGNED: (Authorized Official)

WITNESSED:

_____ (Signature)

_____ (Signature)

_____ (Title & Date)

_____ (Title & Date)

VIII. Conflict of Interest Disclosure Form

This form gives applicants and grantees an opportunity to disclose any actual or potential conflicts of interest that may exist when receiving a grant. It is the applicant/grantee's obligation to be familiar with the Office of Grants Management (OGM) [Grants Policy 08-01 Conflict of Interest Policy for State Grant-Making effective date 1/1/22](#) and to disclose any conflicts of interest accordingly.

All grant applicants must complete and sign a conflict of interest disclosure form.

☐ I or my grant organization do NOT have an ACTUAL or POTENTIAL conflict of interest.

If at any time after submission of this form, I or my grant organization discover any conflict of interest(s), I or my grant organization will disclose that conflict immediately to the appropriate agency or grant program personnel.

☐ I or my grant organization have an ACTUAL or POTENTIAL conflict of interest. (*Please describe below*):

If at any time after submission of this form, I or my grant organization discover any additional conflict of interest(s), I or my grant organization will disclose that conflict immediately to the appropriate agency or grant program personnel.

Printed name: Click or tap here to enter text.

Signature: _____

Organization: Click or tap here to enter text.

Date: Click or tap here to enter text.

City Council Regular

10. 8.

Meeting Date: 08/06/2024

ITEM TITLE: Closed Session- Labor Negotiation Strategy - Minn. Stat. § 13D.03, subd. 1, clause (b)

DEPARTMENT: Administration

PURPOSE:

ITEM SUMMARY:

Discussion and review of police labor negotiation proposals, impact on City budget. Anticipated vote on this item in September.

This item is noticed for closed session. **Only the City Council and authorized City representatives may be in attendance at any portion of the closed session.**

ACTION REQUIRED:

No action, information only.

City Council Regular

11. 1.

Meeting Date: 08/06/2024

ITEM TITLE: 33-2024 August Donations Resolutions

DEPARTMENT: Administration

PURPOSE:

ITEM SUMMARY:

All donations must be accepted by resolution to the City.

Attachments

33-2024 Donations Resolution

CITY OF WABASHA
RESOLUTION No. 33-2024
RESOLUTION ACCEPTING DONATIONS

WHEREAS The City of Wabasha is generally authorized to accept donations of real and personal property under Minnesota Statutes Section 465.03 for the benefit of its citizens; and

WHEREAS the following persons and entities have offered to contribute the cash amounts or items set forth below to the city for the following.

- **POOL**
 - \$16,000 – Wabasha Kellogg Area Community Foundation
 - \$200 - Anonymous
- **FIREWORKS**
 - \$200 – Fred & Diane Schjolberg
 - \$50 – Bank of Alma
 - \$300 – Pure Identity
 - \$100 – Robin Gwaltney Group LLC
 - \$30 – Norman & Kathleen Bussian
 - \$250 – Greenfield Township
 - \$250 – Kwik Trip Inc.
- **LIBRARY**
 - \$50 – In memory of Beth Hager by Russ Hager
 - \$100 – In memory of Carol Rahrmann by Marianne Carr
 - \$50 – Gary Todd/ Pioneer Club
 - \$1,000 – Rotary Club – Summer Reading
- **AMBULANCE**
 - \$130 – Michael Mattison – Sobriety Ride
- **ATHLETIC COMPLEX**
 - \$5,000 – Robin & Scott Gwaltney
 - \$3,000 – Chad & Alison Springer
 - \$25,000 – WNB Financial
 - \$5,000 – Bolton & Menk
- **FIRE DEPARTMENT**
 - Tables and chairs for the chicken feed (\$450 value) - Kennedy Tent Rental

WHEREAS all such donations contributed are determined to be a benefit to the citizens of the City of Wabasha; and

WHEREAS The City Council finds that it is appropriate to accept the donations offered.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WABASHA, MINNESOTA, AS FOLLOWS:

1. The donations described above are hereby acknowledged and accepted and shall be used in accordance with the terms prescribed by the donor.
2. The city clerk is hereby directed to issue receipts to each donor acknowledging the city's receipt of the donor's donation.

Adopted by the City Council of the City of Wabasha on August 6th, 2024.

Approved:

Mayor - Emily Durand

Attested:

City Clerk – Wendy Busch