

WABASHA CITY COUNCIL

WABASHA CITY HALL

Tuesday, December 3, 2024

Council Meeting 6:00 PM

To see Council meeting YouTube videos, go to the City's YouTube page and go to the "LIVE" tab.

All matters listed under the "Consent Agenda" are considered to be routine by the City Council and will be entered by one motion. Unless requested by a Council Member or citizen, there will be no separate discussion on these items. If discussion is required regarding an item, that item will be removed from the Consent Agenda and will be considered separately. This meeting will be held in person at Wabasha City Hall, 900 Hiawatha Dr E, Wabasha, MN 55981. A virtual option is also available. To join, click here <https://us02web.zoom.us/j/82339495094>. To watch the meeting live on your computer or Smartphone, [click here](#) to watch the meeting on YouTube (or search for City of Wabasha YouTube Channel).

Council member Dean Meurer will attend the meeting via Zoom from: 218 Main St. W, Wabasha, MN 55981

Council member Jeff Sulla will attend the meeting via Zoom from: 639 Kingston Way The Villages, FL 32163

1. **Pledge of Allegiance**
2. **Guest Speaker -**
3. **Public Comments**
4. **Changes or Additions to Agenda**
5. **Mayor's Presentation - Mayor Emily Durand**
6. **Committee Reports and Wabasha Good News**
7. **Administrator's Report - Caroline Gregerson**
 1. Administrator's Report
8. **Consent Agenda**
 1. Resolution 45-2024: Authorize Matching Funds for Rural Development Loan Application
 2. Resolution No.46-2024 for Minnesota Department of Transportation Port Development Assistance Program
 3. 2024 Street Improvement Project Pay App 1
 4. Approval - New Assistant Director of Emergency Management
 5. Street Commission member terms
 6. 11-12-24 City Council Minutes
 7. December Warrants
 8. St Felix Gambling License
 9. Peddlers Permit
9. **Public Hearing**
10. **General Business**
 1. Truth-In-Taxation Hearing and Approval of 2025 Budget/Levy
 2. Outdoor Wood Burner Ordinance 2nd Read and Adoption
 3. Cannabis Ordinance - 2nd Read and Adoption
 4. Create Ad-Hoc Personnel Committee on Take Home Vehicle Policy Review, 2024 Staff Feedback
 5. Create 2025 Ad-Hoc Work Group on Health Insurance Premiums
11. **Donations**
 1. Resolution 47-2024 December Donations
12. **Information - financials emailed to Council.**

13. **Announcements**

1. Council Workshop: Wednesday, December 18th at 4PM Wabasha City Hall
2. Public Hearing on 936 Grant Boulevard Nuisance Order - Scheduled for December 18th at 6 PM

14. **Adjournment**

City Council Regular

7. 1.

Meeting Date: 12/03/2024

ITEM TITLE: Administrator's Report

DEPARTMENT: Administration

PURPOSE:

ITEM SUMMARY:

1. **Apartment Project.** We are anticipating to transfer the Transfer Building/Glander Building on March 3rd and close on the property and the developer would close on their loans. Working to close out the Phase 2 environmental (only minor issues found) and the Developers Agreement has been drafted and shared with the Keller Baartman Group.
 2. **BargeTerminal.** Winter haul is completed. Unfortunately, with all the project delays and ongoing work with the federal and state grant programs, it's likely we will be unable to do island unloads in 2025.
 3. City Administrative staff are working to close out year end financial and make final grant payment requests. We managed a lot of grants this year. Finance Director Grabau has also been doing audit prep.
 4. **Hwy 60** We met with Dietrich and MNDot to go over possible turnback funds for highway 60 re-alignment. Some of the roadway is anticipated to be managed by the County. Dietrich is going to get back to us with a proposal. We also are considering what is feasible at the site with Shoreland Overlay. Should know this month about the latest grant we submitted on this project.
 5. **Child Care** Thanks to some work by the Port and our Mayor and Three Rivers, a new child care facility will be opening at the former Head State classroom site. This is thanks to a SMIF grant that Three Rivers obtained.
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City Council Regular

8. 1.

Meeting Date: 12/03/2024

ITEM TITLE: Resolution 45-2024: Authorize Matching Funds for Rural Development Loan Application

DEPARTMENT: Administration

PURPOSE:

ITEM SUMMARY:

An application to recapitalize the revolving loan fund will be submitted to the USDA in late February. The application could be submitted with no matching funds from the Port Authority, but matching funds may make the application more competitive. Discussion was held at the November Port Authority meeting regarding whether matching funds should be included in the application. If matching funds are included in the application, no revolving loans will be awarded until we find out whether the Port Authority will receive additional revolving loan funding. The Port Authority voted to include matching funds in the revolving loan fund recapitalization application, equal to the revolving loan fund balance available when the application is submitted.

ACTION REQUIRED:

Approval to include matching funds in the revolving loan fund recapitalization application, equal to the revolving loan fund balance available when the application is submitted.

Attachments

45-2024 USDA RBDG Resolution Wabasha

**RESOLUTION 45-2024
CITY OF WABASHA, MINNESOTA**

**A RESOLUTION OF THE CITY OF WABASHA, MINNESOTA AUTHORIZING
SUBMISSION OF USDA RURAL BUSINESS DEVELOPMENT GRANT (RBDG)
PROGRAM APPLICATION**

BE IT RESOLVED, that the City of Wabasha acts as legal sponsor for the project contained in the Rural Business Development Grant application to be submitted on the 28th of February 2025 and that the City Administrator is hereby authorized to apply to USDA Rural Development for funding of this project on behalf of the City of Wabasha.

BE IT FURTHER RESOLVED, that the City of Wabasha has the legal authority to apply for financial assistance, and it has the financial capability to meet the match requirement and ensure adequate operation and maintenance of the proposed project.

BE IT FURTHER RESOLVED that the City of Wabasha will commit matching funds in the revolving loan fund recapitalization application, equal to the revolving loan fund balance available when the application is submitted.

BE IT FURTHER RESOLVED that, upon approval of its application by the State, the City of Wabasha may enter into an agreement with the USDA for the above-referenced project, and that the City of Wabasha certifies that it will comply with all applicable laws and regulations as stated in the grant agreement.

NOW, THEREFORE BE IT FURTHER RESOLVED that the City Administrator is hereby authorized to execute such agreements as necessary to implement the project on behalf of the applicant.

I CERTIFY THAT the above resolution was adopted by the City Council of Wabasha on the 3rd of December 2024.

SIGNED: (Authorized Official)

WITNESSED:

Signature

Signature

Date

Date

City Council Regular

8. 2.

Meeting Date: 12/03/2024

ITEM TITLE: Resolution No.46-2024 for Minnesota Department of Transportation Port Development Assistance Program

DEPARTMENT: Administration

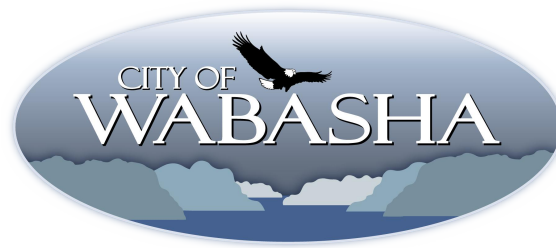
PURPOSE:

ITEM SUMMARY:

The Wabasha Port Authority will have funds available to provide matching dollars after the winter hauls. However, the State of Minnesota requires that Wabasha City Council back that pledge with general funds since they are currently not funds on hand.

Attachments

46-2024 Resolution



Resolution No. 46-2024 for Minnesota Department of Transportation Port Development Assistance Program Grant Funding Assistance for the Wabasha Barge Terminal

BE IT RESOLVED that under the provisions contained in Minnesota Stat. § 457A and all rules related to such legislation (the “State Program Enabling Legislation”), the State of Minnesota has allocated \$ 1,644,876 to Wabasha(“City”) for a grant to complete the proposed project described as the Wabasha Barge Terminal.

BE IT FURTHER RESOLVED that the City has the legal authority to apply for financial assistance, and the institutional, administrative, and managerial capability to ensure adequate acquisition, construction, maintenance and protection of the proposed project.

BE IT FURTHER RESOLVED that the City hereby pledges to complete the project or phase if it exceeds the total funding provided by the proposed \$ 1,644,876 grant from Minnesota Department of Transportation.

BE IT FURTHER RESOLVED City has the financial capability to provide any required matching funds (estimated at \$437,527) and that the source of City’s matching funds shall be **Wabasha Port Authority funds and if not available, an interfund loan to the Wabasha Port Authority from the Wabasha City Council,** and will not include other State funding sources.

BE IT FURTHER RESOLVED that the City has not incurred any reimbursable expenses prior to the effective date of the agreement.

BE IT FURTHER RESOLVED that the City has not violated any Federal, State, or local laws pertaining to fraud, bribery, graft, kickbacks, collusion, conflict of interest or other unlawful or corrupt practice.

BE IT FURTHER RESOLVED that upon approval of its application by the state, the City may enter into an agreement with the State of Minnesota for the above- references project, and that the City certifies that it will comply with all applicable laws and regulations as stated in the contract agreement.

NOW, THEREFORE BE IT RESOLVED that Caroline Gregerson, City Administrator, is hereby authorized to execute such agreements as are necessary to implement the project on behalf of the City.

I CERTIFY THAT the above resolution was adopted by the Council of the City of Wabasha on December 3, 2024.

SIGNED:

WITNESSED:

(Signature)

(Signature)

(Title)

(Date)

(Title)

(Date)

City Council Regular

8. 3.

Meeting Date: 12/03/2024

ITEM TITLE: 2024 Street Improvement Project Pay App 1

DEPARTMENT: Administration

PURPOSE:

ITEM SUMMARY:

Review 2024 Street Improvement Project Pay App 1.

ACTION REQUIRED:

Approve 2024 Street Improvement Project Pay App 1 .

Attachments

Pages from Docusign_133759_Pay App No. 1 - Final-to City



Real People. Real Solutions.

2900 43rd Street NW
Suite 100
Rochester, MN 55901

Ph: (507) 208-4332
Bolton-Menk.com

October 31, 2024

William Neja
Rochester Sand & Gravel
4105 East River Road NE
Rochester, MN 55906

RE: 2024 Street Improvements
City of Wabasha, MN
Project No.: OH1.133759

Dear Bill:

Enclosed is Contractor's Estimate No. 1 and Final in the amount of \$226,315.52.

Please review the quantities and amounts shown to be assured of complete satisfaction. If everything is in order, please process through DocuSign as soon as possible.

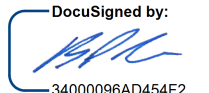
In order for recommendation of final payment by the City of Wabasha, the following paperwork will need to be submitted, if hasn't been already.

- The Completed Warranty Bond.
- Copies of Form *IC-134*, *certifying withholding of income tax*, for you and all of your subcontractors. These forms may be obtained from the Minnesota Department of Revenue.
- Confirmation of the Notice to Terminate (NOT Form) for the SWPPP permit with the MPCA.
- Consent of Surety to Final Payment.

Please submit them via email to brian.malm@bolton-menk.com. If you have any questions, please feel free to call.

Sincerely,

Bolton & Menk, Inc.

DocuSigned by:

34000096AD454F2...
Brian Malm, PE
Project Engineer

Enclosures

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner:	CITY OF WABASHA	Owner's Project No.:	
Engineer:	BOLTON & MENK	Engineer's Project No.:	0H1.133759
Contractor:	ROCHESTER SAND & GRAVEL	Agency's Project No.:	
Project:	2024 STREET IMPROVEMENTS		
Contract:			

Application No.:	1-FINAL	Application Period:	From	08/27/24	to	10/26/24	Application Date:	10/31/24
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A	B	C	D	E	F	F1	F2	G	H	I	J	K	L
Bid Item No.	Description	Contract Information				Previous Estimate		Work Completed		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)
		Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)				
Original Contract													
B1	CONSTRUCTION ALLOWANCE	10,000.00	UNIT	1.00	10,000.00		-	-	-		-		10,000.00
B2	MOBILIZATION	1.00	L S	36,000.00	36,000.00		-	1.00	36,000.00		36,000.00	100%	-
B3	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	580.00	L F	1.85	1,073.00		-	141.00	260.85		260.85	24%	812.15
B4	REMOVE CONCRETE CURB AND GUTTER	30.00	L F	50.00	1,500.00		-	87.00	4,350.00		4,350.00	290%	(2,850.00)
B5	AGGREGATE SURFACING CLASS 2	10.00	TON	50.00	500.00		-	-	-		-		500.00
B6	STREET SWEEPER (WITH PICKUP BROOM)	6.00	HOURL	150.00	900.00		-	6.00	900.00		900.00	100%	-
B7	BITUMINOUS PATCH SPECIAL	395.00	S Y	90.00	35,550.00		-	-	-		-		35,550.00
B8	MILL BITUMINOUS SURFACE	7,850.00	S Y	4.75	37,287.50		-	8,429.59	40,040.55		40,040.55	107%	(2,753.05)
B9	BITUMINOUS MATERIAL FOR TACK COAT	785.00	GAL	3.00	2,355.00		-	725.00	2,175.00		2,175.00	92%	180.00
B10	TYPE SP 9.5 BITUMINOUS MIXTURE FOR LEVELING (2;B)	20.00	TON	125.00	2,500.00		-	-	-		-		2,500.00
B11	TYPE SP 9.5 WEARING COURSE MIXTURE (2;B)	910.00	TON	96.00	87,360.00		-	969.42	93,064.32		93,064.32	107%	(5,704.32)
B12	CONCRETE CURB AND GUTTER DESIGN B624	30.00	L F	75.00	2,250.00		-	87.00	6,525.00		6,525.00	290%	(4,275.00)
B13	BITUMINOUS CURB	3,570.00	L F	3.25	11,602.50		-	3,305.00	10,741.25		10,741.25	93%	861.25
B14	TRAFFIC CONTROL	1.00	L S	7,500.00	7,500.00		-	1.00	7,500.00		7,500.00	100%	-
B15	AMENDED TOPSOIL BORROW (LV)	125.00	C Y	75.00	9,375.00		-	42.00	3,150.00		3,150.00	34%	6,225.00
B16	SEED, FERTILIZE, & HYDROMULCH	800.00	S Y	3.50	2,800.00		-	745.30	2,608.55		2,608.55	93%	191.45
B17	PAVT MSSG PAINT (BICYCLE TRAIL MARKING)	4.00	EACH	325.00	1,300.00		-	4.00	1,300.00		1,300.00	100%	-
B18	EROSION AND SEDIMENT CONTROL	1.00	LS	2,500.00	2,500.00		-	1.00	2,500.00		2,500.00	100%	-
B19	CASTING ASSEMBLY (SANITARY)	2.00	EACH	1,500.00	3,000.00		-	2.00	3,000.00		3,000.00	100%	-
B20	ADJUST FRAME AND RING CASTING SPECIAL (SANITARY)	2.00	EACH	850.00	1,700.00		-	2.00	1,700.00		1,700.00	100%	-
B21	ADJUST VALVE BOX	2.00	EACH	750.00	1,500.00		-	2.00	1,500.00		1,500.00	100%	-
B22	CASTING ASSEMBLY (WATER)	2.00	EACH	750.00	1,500.00		-	2.00	1,500.00		1,500.00	100%	-
B23	ADJUST FRAME AND RING CASTING SPECIAL (WATER)	2.00	EACH	750.00	1,500.00		-	2.00	1,500.00		1,500.00	100%	-
B24	VALVE BOX TOP SECTION & CAP	2.00	EACH	750.00	1,500.00		-	2.00	1,500.00		1,500.00	100%	-
B25	CASTING ASSEMBLY (STORM)	2.00	EACH	1,500.00	3,000.00		-	2.00	3,000.00		3,000.00	100%	-
B26	ADJUST FRAME AND RING CASTING (CATCH BASIN)	1.00	EACH	750.00	750.00		-	1.00	750.00		750.00	100%	-
B27	ADJUST FRAME AND RING CASTING SPECIAL (STORM)	1.00	EACH	750.00	750.00		-	1.00	750.00		750.00	100%	-
		-	-	-	-				-		-		-
Original Contract Totals					\$ 267,553.00		\$ -		\$ 226,315.52	\$ -	\$ 226,315.52	85%	\$ 41,237.48

CERTIFICATE OF SUBSTANTIAL COMPLETION

Owner: City of Wabasha
Engineer: Bolton & Menk
Contractor: Rochester Sand & Gravel
Project: 2024 Street Improvements
Contract Name:

Owner's Project No.:
Engineer's Project No.: 0H1.133759
Contractor's Project No.:

This ☐ Preliminary ☒ Final Certificate of Substantial Completion applies to:

☒ All Work ☐ The following specified portions of the Work:

Date of Substantial Completion: October 11, 2024

The Work to which this Certificate applies has been inspected by authorized representatives of Owner, Contractor, and Engineer, and found to be substantially complete. The Date of Substantial Completion of the Work or portion thereof designated above is hereby established, subject to the provisions of the Contract pertaining to Substantial Completion. The date of Substantial Completion in the final Certificate of Substantial Completion marks the commencement of the contractual correction period and applicable warranties required by the Contract.

A punch list of items to be completed or corrected is attached to this Certificate. This list may not be all-inclusive, and the failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents.

Amendments of contractual responsibilities recorded in this Certificate should be the product of mutual agreement of Owner and Contractor; see Paragraph 15.03.D of the General Conditions.

The responsibilities between Owner and Contractor for security, operation, safety, maintenance, heat, utilities, insurance, and warranties upon Owner's use or occupancy of the Work must be as provided in the Contract, except as amended as follows:

Amendments to Owner's Responsibilities: ☒ None ☐ As follows:

Amendments to Contractor's Responsibilities: ☒ None ☐ As follows:

The following documents are attached to and made a part of this Certificate: None

This Certificate does not constitute an acceptance of Work not in accordance with the Contract Documents, nor is it a release of Contractor's obligation to complete the Work in accordance with the Contract Documents.

Engineer

By (signature):

Name (printed):

Title:

DocuSigned by:



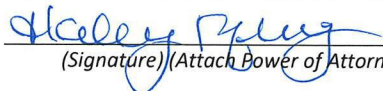
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Brian Martin

Principal Engineer

WARRANTY BOND FORM

Bond No. 30223379

Contractor Name: Rochester Sand & Gravel a Division of Mathy Construction Company Address (principal place of business): 4105 East River Road NE Rochester, MN 55906	Surety Name: Western Surety Company Address (principal place of business): 151 North Franklin Street Chicago, IL 60606
Owner Name: City of Wabasha Address (principal place of business): 900 Hiawatha Drive East, PO Box 268 Wabasha, MN 55981	Construction Contract Description (name and location): 2024 Street Improvements - Wabasha, MN Contract Price: \$226,315.52 Effective Date of Contract: August 27, 2024 Contract's Date of Substantial Completion: October 11, 2024
Bond Bond Amount: \$226,315.52 Date of Bond: November 6, 2024 Modifications to this Bond form: ☒ None ☐ See Paragraph 9 Surety and Contractor, intending to be legally bound hereby, subject to the terms set forth herein, do each cause this Warranty Bond to be duly executed by an authorized officer, agent, or representative.	
Contractor as Principal Rochester Sand & Gravel a Division of Mathy Construction Company <i>(Full formal name of Contractor)</i> By: <u></u> <i>(Signature)</i> Name: <u>Brian Schumacher-Vice President</u> <i>(Printed or typed)</i> Title: _____ Attest: <u></u> <i>(Signature)</i> Name: <u>David Hahn</u> <i>(Printed or typed)</i> Title: <u>Witness</u>	Surety Western Surety Company <i>(Full formal name of Surety) (corporate seal)</i> By: <u></u> <i>(Signature) (Attach Power of Attorney)</i> Name: <u>Haley Pflug</u> <i>(Printed or typed)</i> Title: <u>Attorney-in-Fact</u> Attest: <u></u> <i>(Signature)</i> Name: <u>Blake Bohlig</u> <i>(Printed or typed)</i> Title: <u>Witness</u>
Notes: (1) Provide supplemental execution by any additional parties, such as joint venturers. (2) Any singular reference to Contractor, Surety, Owner, or other party is considered plural where applicable.	

1. The Contractor and Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors, and assigns to the Owner for the performance of the Construction Contract's Correction Period Obligations. The Construction Contract is incorporated herein by reference.
2. If the Contractor performs the Correction Period Obligations, the Surety and the Contractor shall have no obligation under this Warranty Bond.
3. If Owner gives written notice to Contractor and Surety during the Bond Period of Contractor's obligation under the Correction Period Obligations, and Contractor does not fulfill such obligation, then Surety shall be responsible for fulfillment of such Correction Period Obligations. Surety shall either fulfill the Correction Period Obligations itself, through its agents or contractors, or, in the alternative, Surety may waive the right to fulfill the Correction Period Obligations itself and reimburse the Owner for all resulting costs incurred by Owner in performing Contractor's Correction Period Obligations, including but not limited to correction, removal, replacement, and repair costs.
4. The Surety's liability is limited to the amount of this Warranty Bond. Renewal or continuation of the Warranty Bond will not modify such amount unless expressly agreed to by Surety in writing.
5. The Surety shall have no liability under this Warranty Bond for obligations of the Contractor that are unrelated to the Construction Contract. No right of action will accrue on this Warranty Bond to any person or entity other than the Owner or its heirs, executors, administrators, successors, and assigns.
6. Any proceeding, legal or equitable, under this Warranty Bond may be instituted in any court of competent jurisdiction in the location in which the Work or part of the Work is located and must be instituted within two years after the Surety refuses or fails to perform its obligations under this Warranty Bond.
7. Written notice to the Surety, the Owner, or the Contractor must be mailed or delivered to the address shown in this Warranty Bond.
8. Definitions
 - 8.1. Construction Contract—The agreement between the Owner and Contractor identified on the cover page of this Warranty Bond, including all Contract Documents and changes made to the agreement and the Contract Documents.
 - 8.2. Contract Documents—All the documents that comprise the agreement between the Owner and Contractor.
 - 8.3. Correction Period Obligations—The duties, responsibilities, commitments, and obligations of the Contractor with respect to correction or replacement of defective Work, as set forth in the Construction Contract's Correction Period clause, EJCDC® C 700, Standard General Conditions of the Construction Contract (2018), Paragraph 15.08, as duly modified.
 - 8.4. Substantial Completion—As defined in the Construction Contract.
 - 8.5. Work—As defined in the Construction Contract.
9. Modifications to this Bond are as follows: **None**

Surety Acknowledgment

State of Minnesota }
County of Hennepin } ss.

On this 6th day of November 2024, before me personally came Haley Pflug, to me known, who being by me duly sworn, did depose and say that she is the Attorney-in-Fact of Western Surety Company described in and which executed the above instrument; that she knows the seal of said corporation; that the seal affixed to said instruments is such corporate seal, that it was so affixed by order of the Board of Directors of said corporation, and that she signed her name to it by like order.

Michelle Diane Halter
Notary Public



Western Surety Company

POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

Know All Men By These Presents, That WESTERN SURETY COMPANY, a South Dakota corporation, is a duly organized and existing corporation having its principal office in the City of Sioux Falls, and State of South Dakota, and that it does by virtue of the signature and seal herein affixed hereby make, constitute and appoint

Laurie Pflug, Brian D. Carpenter, Nicole Langer, Craig Olmstead, Jessica Hoff, Heather R. Goedel, Michelle Halter, Kelly Nicole Enghauser, Blake S. Bohlig, Trisha Kasper, Haley Pflug, Individually

of Bloomington, MN, its true and lawful Attorney(s)-in-Fact with full power and authority hereby conferred to sign, seal and execute for and on its behalf bonds, undertakings and other obligatory instruments of similar nature

- In Unlimited Amounts -

and to bind it thereby as fully and to the same extent as if such instruments were signed by a duly authorized officer of the corporation and all the acts of said Attorney, pursuant to the authority hereby given, are hereby ratified and confirmed.

This Power of Attorney is made and executed pursuant to and by authority of the By-Law and Resolutions printed on the reverse hereof, duly adopted, as indicated, by the shareholders of the corporation.

In Witness Whereof, WESTERN SURETY COMPANY has caused these presents to be signed by its Assistant Vice President and its corporate seal to be hereto affixed on this 11th day of April, 2023.



WESTERN SURETY COMPANY

Larry Kasten, Assistant Vice President

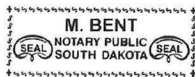
State of South Dakota
County of Minnehaha

} ss

On this 11th day of April, 2023, before me personally came Larry Kasten, to me known, who, being by me duly sworn, did depose and say: that he resides in the City of Sioux Falls, State of South Dakota; that he is an Assistant Vice President of WESTERN SURETY COMPANY described in and which executed the above instrument; that he knows the seal of said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said corporation and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporation.

My commission expires

March 2, 2026



M. Bent, Notary Public

CERTIFICATE

I, L. Nelson, Assistant Secretary of WESTERN SURETY COMPANY do hereby certify that the Power of Attorney hereinabove set forth is still in force, and further certify that the By-Law and Resolutions of the corporation printed on the reverse hereof is still in force. In testimony whereof I have hereunto subscribed my name and affixed the seal of the said corporation this 6th day of November, 2024.



WESTERN SURETY COMPANY

L. Nelson, Assistant Secretary

Form F4280-4-2023

Go to www.cnasurety.com > Owner / Obligee Services > Validate Bond Coverage, if you want to verify bond authenticity.

Authorizing By-Laws and Resolutions

ADOPTED BY THE SHAREHOLDERS OF WESTERN SURETY COMPANY

This Power of Attorney is made and executed pursuant to and by authority of the following By-Law duly adopted by the shareholders of the Company.

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, and Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys in Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.

This Power of Attorney is signed by Larry Kasten, Assistant Vice President, who has been authorized pursuant to the above Bylaw to execute power of attorneys on behalf of Western Surety Company.

This Power of Attorney may be signed by digital signature and sealed by a digital or otherwise electronic-formatted corporate seal under and by the authority of the following Resolution adopted by the Board of Directors of the Company by unanimous written consent dated the 27th day of April, 2022:

“RESOLVED: That it is in the best interest of the Company to periodically ratify and confirm any corporate documents signed by digital signatures and to ratify and confirm the use of a digital or otherwise electronic-formatted corporate seal, each to be considered the act and deed of the Company.”

**CONSENT OF SURETY
TO FINAL PAYMENT**

ALA Document G707

Bond No. 30223379

OWNER	☐
ARCHITECT	☐
CONTRACTOR	☐
SURETY	☐
OTHER	☐

TO OWNER:
(Name and address)

City of Wabasha
900 Hiawatha Drive East, PO Box 268
Wabasha, MN 55981

ARCHITECT'S PROJECT NO.:

CONTRACT FOR: Construction

PROJECT:
(Name and address)

CONTRACT DATED: August 27, 2024

2024 Street Improvements - Wabasha, MN

In accordance with the provisions of the Contract between the Owner and the Contractor as indicated above, the
(Insert name and address of Surety)

Western Surety Company
151 North Franklin Street
Chicago, IL 60606

, SURETY,

on bond of
(Insert name and address of Contractor)

Rochester Sand & Gravel
a Division of Mathy Construction Company
4105 East River Road NE
Rochester, MN 55906

, CONTRACTOR,

hereby approves of the final payment to the Contractor, and agrees that final payment to the Contractor shall not relieve the Surety of
any of its obligations to

(Insert name and address of Owner)

City of Wabasha
900 Hiawatha Drive East, PO Box 268
Wabasha, MN 5598

, OWNER,

as set forth in said Surety's bond.

IN WITNESS WHEREOF, the Surety has hereunto set its hand on this date: November 6, 2024

(Insert in writing the month followed by the numeric date and year.)

Western Surety Company

(Surety)

Haley Pflug

(Signature of authorized representative)

Haley Pflug, Attorney-in-Fact

(Printed name and title)

Attest:
(Seal): *Rene Boz*



Western Surety Company

POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

Know All Men By These Presents, That WESTERN SURETY COMPANY, a South Dakota corporation, is a duly organized and existing corporation having its principal office in the City of Sioux Falls, and State of South Dakota, and that it does by virtue of the signature and seal herein affixed hereby make, constitute and appoint

Laurie Pflug, Brian D. Carpenter, Nicole Langer, Craig Olmstead, Jessica Hoff, Heather R. Goedtel, Michelle Halter, Kelly Nicole Enghauser, Blake S. Bohlig, Trisha Kasper, Haley Pflug, Individually

of Bloomington, MN, its true and lawful Attorney(s)-in-Fact with full power and authority hereby conferred to sign, seal and execute for and on its behalf bonds, undertakings and other obligatory instruments of similar nature

- In Unlimited Amounts -

and to bind it thereby as fully and to the same extent as if such instruments were signed by a duly authorized officer of the corporation and all the acts of said Attorney, pursuant to the authority hereby given, are hereby ratified and confirmed.

This Power of Attorney is made and executed pursuant to and by authority of the By-Law and Resolutions printed on the reverse hereof, duly adopted, as indicated, by the shareholders of the corporation.

In Witness Whereof, WESTERN SURETY COMPANY has caused these presents to be signed by its Assistant Vice President and its corporate seal to be hereto affixed on this 11th day of April, 2023.



WESTERN SURETY COMPANY

Larry Kasten

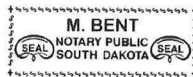
Larry Kasten, Assistant Vice President

State of South Dakota }
County of Minnehaha } ss

On this 11th day of April, 2023, before me personally came Larry Kasten, to me known, who, being by me duly sworn, did depose and say: that he resides in the City of Sioux Falls, State of South Dakota; that he is an Assistant Vice President of WESTERN SURETY COMPANY described in and which executed the above instrument; that he knows the seal of said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said corporation and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporation.

My commission expires

March 2, 2026



M. Bent

M. Bent, Notary Public

CERTIFICATE

I, L. Nelson, Assistant Secretary of WESTERN SURETY COMPANY do hereby certify that the Power of Attorney hereinabove set forth is still in force, and further certify that the By-Law and Resolutions of the corporation printed on the reverse hereof is still in force. In testimony whereof I have hereunto subscribed my name and affixed the seal of the said corporation this 6th day of November, 2024.



WESTERN SURETY COMPANY

L. Nelson

L. Nelson, Assistant Secretary

Form F4280-4-2023

Go to www.cnasurety.com > Owner / Obligee Services > Validate Bond Coverage, if you want to verify bond authenticity.

Authorizing By-Laws and Resolutions

ADOPTED BY THE SHAREHOLDERS OF WESTERN SURETY COMPANY

This Power of Attorney is made and executed pursuant to and by authority of the following By-Law duly adopted by the shareholders of the Company.

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, and Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys in Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.

This Power of Attorney is signed by Larry Kasten, Assistant Vice President, who has been authorized pursuant to the above Bylaw to execute power of attorneys on behalf of Western Surety Company.

This Power of Attorney may be signed by digital signature and sealed by a digital or otherwise electronic-formatted corporate seal under and by the authority of the following Resolution adopted by the Board of Directors of the Company by unanimous written consent dated the 27th day of April, 2022:

“RESOLVED: That it is in the best interest of the Company to periodically ratify and confirm any corporate documents signed by digital signatures and to ratify and confirm the use of a digital or otherwise electronic-formatted corporate seal, each to be considered the act and deed of the Company.”



Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	0-451-786-976
Submitted Date and Time:	13-Nov-2024 3:02:13 PM
Legal Name:	MATHY CONSTRUCTION CO
Federal Employer ID:	39-0752519
User Who Submitted:	mathy1
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	1984417792
Minnesota ID:	8749839
Project Owner:	CITY OF WABASHA
Project Number:	2024 WABASHA STREET IMP
Project Begin Date:	01-Sep-2024
Project End Date:	15-Oct-2024
Project Location:	WABASHA, MN
Project Amount:	\$226,315.52

Subcontractor Summary

Name	ID	Affidavit Number
DANCKWART LANDSCAPING LLC	8152055	1632882688
SAFETY SIGNS LLC	5139558	252563456
MID STATE RECLAMATION INC	1719563	658231296
CHIPPEWA CONCRETE SERVICES INC	6532595	25677824
REINER CONTRACTING INC	2595892	719835136

Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

Contact Us

If you need further assistance, contact our Withholding Tax Division at 651-282-9999, (toll-free) 800-657-3594, or (email) withholding.tax@state.mn.us. Business hours are Monday through Friday 8:00 a.m. to 4:30 p.m. Central Time.

Please [print this page](#) for your records using the print or save functionality built into your browser.

Jeannette Groski

From: andym@danckwartcompanies.com
Sent: Wednesday, November 13, 2024 2:54 PM
To: Jeannette Groski
Subject: FW: Your Recent Contractor Affidavit Request

CAUTION: External Sender. Do not trust, click, or open attachments from senders you do not know or trust. Always confirm the sender before interacting with them.

Jeanne

See below.

Thanks,

Andy Moyer

----- Forwarded message -----

From: MN Revenue e-Services <eservices.mdor@state.mn.us>
Date: Wed, Nov 13, 2024 at 12:59 PM
Subject: Your Recent Contractor Affidavit Request
To: <danckwartlandscaping@gmail.com>

This email is an automated notification and is unable to receive replies.

Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number: 1-914-591-456
Submitted Date and Time: 13-Nov-2024 12:59:01 PM
Legal Name: DANCKWART LANDSCAPING LLC
Federal Employer ID: 20-4117074
User Who Submitted: DANCLAND
Type of Request Submitted: Contractor Affidavit

Affidavit Summary

Affidavit Number: 1632882688

Minnesota ID: 8152055
Project Owner: CITY OF WABASHA
Project Number: 4942463-17
Project Begin Date: 02-Oct-2024
Project End Date: 09-Oct-2024
Project Location: WABASHA

Project Amount: \$5,430.00

Subcontractors: No Subcontractors

Important Messages

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Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	1-922-914-528
Submitted Date and Time:	11-Nov-2024 3:44:14 PM
Legal Name:	SAFETY SIGNS LLC
Federal Employer ID:	41-1991774
User Who Submitted:	beth novak
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	252563456
Minnesota ID:	5139558
Project Owner:	CITY OF WABASHA
Project Number:	0H1.133759
Project Begin Date:	13-Sep-2024
Project End Date:	22-Oct-2024
Project Location:	2024 STREET IMPROVEMENTS - WABASHA, MN
Project Amount:	\$7,800.00
Subcontractors:	No Subcontractors

Important Messages

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Please [print this page](#) for your records using the print or save functionality built into your browser.

Jeannette Groski

From: MN Revenue e-Services <eservices.mdor@state.mn.us>
Sent: Monday, November 11, 2024 10:13 AM
To: Julia Ohmann
Subject: Your Recent Contractor Affidavit Request

Caution: This is an external email. Please take care when clicking links or opening attachments. When in doubt, contact your IT Department

This email is an automated notification and is unable to receive replies.

Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	1-569-380-576
Submitted Date and Time:	11-Nov-2024 10:12:29 AM
Legal Name:	MID STATE RECLAMATION INC
Federal Employer ID:	39-1727526
User Who Submitted:	Juliao
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	658231296
Minnesota ID:	1719563
Project Owner:	CITY OF WABASHA
Project Number:	4942463-17
Project Begin Date:	23-Sep-2024
Project End Date:	23-Sep-2024
Project Location:	WABASHA, MN
Project Amount:	\$7,082.12
Subcontractors:	No Subcontractors

Important Messages

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Contact Us

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Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	1-231-788-256
Submitted Date and Time:	11-Nov-2024 8:01:51 AM
Legal Name:	CHIPPEWA CONCRETE SERVICES INC
Federal Employer ID:	39-1329639
User Who Submitted:	ConcreteServ
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	25677824
Minnesota ID:	6532595
Project Owner:	CITY OF WABASHA
Project Number:	2024 STREET IMPROV
Project Begin Date:	18-Sep-2024
Project End Date:	18-Sep-2024
Project Location:	CITY OF WABASHA
Project Amount:	\$7,546.06
Subcontractors:	No Subcontractors

Important Messages

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Contact Us

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Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	0-244-422-880
Submitted Date and Time:	8-Nov-2024 11:14:46 AM
Legal Name:	REINER CONTRACTING INC
Federal Employer ID:	41-1831218
User Who Submitted:	ReinerContracting
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	719835136
Minnesota ID:	2595892
Project Owner:	CITY OF WABASHA
Project Number:	4942463-17
Project Begin Date:	17-Sep-2023
Project End Date:	17-Sep-2023
Project Location:	WABASHA
Project Amount:	\$953.15
Subcontractors:	No Subcontractors

Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

Contact Us

If you need further assistance, contact our Withholding Tax Division at 651-282-9999, (toll-free) 800-657-3594, or (email) withholding.tax@state.mn.us. Business hours are Monday through Friday 8:00 a.m. to 4:30 p.m. Central Time.

Please [print this page](#) for your records using the print or save functionality built into your browser.

City Council Regular

8. 4.

Meeting Date: 12/03/2024

ITEM TITLE: Approval - New Assistant Director of Emergency Management

DEPARTMENT: Public Works

PURPOSE:

ITEM SUMMARY:

This is a non-paid volunteer position at this time. Ashley Klamfoth has expressed interest in getting involved with Emergency Management. Ashley already works full-time as a paramedic for Wabasha Ambulance and has done great things. On top of being a great employee of the city, she also has her associates degree in emergency services and is currently working towards her bachelor's in Homeland Security and Emergency Management at the University of Arizona. Riley Costello worked with Caroline Gregerson and Ryan Marking to ensure that they supported taking this action, working for both departments. I see this as a strong benefit for the Emergency Management department, as Ashley's educational background along with her skills as an emergency responder will only benefit the department overtime while she hopefully gains valuable experience in the profession of emergency management.

ACTION REQUIRED:

Approve Ashley Klamfoth as the Assistant Director of Emergency Management for the City of Wabasha.

City Council Regular

8. 5.

Meeting Date: 12/03/2024

ITEM TITLE: Street Commission member terms

DEPARTMENT: Public Works

PURPOSE:

Some Street Commission member terms are up in 2024.

ITEM SUMMARY:

STREET COMMISSION

2-YEAR TERM

(NO COUNCIL REP REQUIRED)

1. TENTIS, NORM	2024
2. SULLA, JEFF	2024
3. THIMMESCH, BRAD	2024
4. JEWSON, JAY	2025
5. MATHIAS, JAMES	2025

Due to health reasons, Norm Tentis is unable to remain on the Street Commission. I would like to thank him for his years of service on the commission and wish him well in the future. We will also begin to advertise for a new member. Jeff Sulla, and Brad Thimmesch have agreed to stay on for their next term.

ACTION REQUIRED:

Motion to approve the reenlistment of Brad Thimmesch and Jeff Sulla for another term on the Street Commission beginning January 2025.

City Council Regular

8. 6.

Meeting Date: 12/03/2024

ITEM TITLE: 11-12-24 City Council Minutes

DEPARTMENT: Administration

PURPOSE:

ITEM SUMMARY:

Attachments

Minutes

DRAFT

Council Members:

First Ward: John Friedmeyer, Gene Jensen

Second Ward: Tim Wallerich, Brian Wodele

Third Ward: Dean Meurer, Jeff Sulla

Mayor: Emily Durand

City Attorney: Mike Flaherty

City Administrator: Caroline Gregerson

Deputy Clerk: Jessica Bruce

Date: November 12, 2024

PROCEEDINGS OF THE CITY COUNCIL

The regular meeting of the City Council of the City of Wabasha was held on Tuesday, November 12, 2024, and was called to order at 6:00 p.m. by Mayor Durand. Council Members Meurer and Jensen attended the meeting remotely.

Present: Council Member John Friedmeyer; Council Member Dean Meurer; Council Member Brian Wodele; Council Member Jeff Sulla; Mayor Emily Durand; Council Member Tim Wallerich; Council Member Eugene Jensen

All present stood and recited the Pledge of Allegiance.

1. **Pledge of Allegiance**

2. **Guest Speaker**

1. Certificates of Recognition Presentation

Mayor Durand recognized Pember Companies and Bolton & Menk for their excellent work on a recent project.

3. **Public Comments**

Mayor Durand reviewed the public comment procedure.

Edward Minnema introduced himself as the new Executive Director of the National Eagle Center and stated that he looks forward to the opportunity to serve the community and meet everyone.

4. **Changes or Additions to Agenda**

City Administrator Gregerson requested changes to the agenda item discussion order. There were no other changes or additions to the agenda.

5. **Mayor's Presentation - Mayor Emily Durand**

Mayor Durand expressed appreciation to City staff for the smooth election process and to emergency response personnel. She discussed member recognitions during a recent combined meeting of the Wabasha VFW and American Legion posts and referenced the work of these two community organizations.

6. **Committee Reports and Wabasha Good News**

Utilities Commission: Council Member Wodele indicated that he had nothing of note to report.

Port Authority Board: Council Member Friedmeyer announced that Port Authority Board and Wabasha Main Street Member Mary Flicek recently received an Outstanding Volunteer Award from RETHOS. Mayor Durand further discussed Mary's long-time Wabasha Main Street activities and her commitment to historic preservation.

Park Board: Public Works Director Tony Johnson summarized topics of discussion during a recent meeting, including public education to remind people to pick up their pet waste, closure of the dog park during the winter months, a proposed land sale, Popcorn Park signage, and new members. He also discussed a recent statue dedication ceremony in Veterans Park. The location of the Popcorn Park signage was discussed.

Street Commission: Director Johnson reported that this group did not meet recently.

Planning Commission: Council Member Wallerich summarized topics of discussion during a recent meeting, including proposed cannabis regulations, wood burners, and approval of an IUP for the Wabasha County Fair Association.

Ambulance Service: Ambulance Director Ryan Marking reported that the Ambulance Commission did not meet last month. He reviewed ambulance call statistics and provided comparison data. He discussed equipment replacement and reported that a recent grant application was not approved. He stated that the results of a feasibility study will be presented to the City Council in December.

1. **Administrator's Report**

2. Celebration of Employee 5-year Anniversaries
City Administrator Gregerson congratulated Finance Director Tyler Grabau on his 5-year anniversary with the City and detailed some of his attributes and accomplishments. She also congratulated Deputy City Clerk Jessica Bruce on her 5-year anniversary with the City and detailed some of her attributes and accomplishments. Mayor Durand provided additional comments.

8. **Consent Agenda**

Mayor Durand reviewed the consent agenda.

Moved by Council Member Tim Wallerich, seconded by Council Member John Friedmeyer to approve the consent agenda as presented.

Vote: 7 - 0 Adopted - Unanimously

1. New Park Board Members
2. Oct.1, 2024, Minutes
3. 2023 Street Project Pay App #13
4. November Warrants

5. Gambling Permit Applications

6. Property Tax Assessments

10. **Public Hearing**

There were no public hearings.

11. **General Business**

1. Cannabis Ordinance 1st Read

Contracted City Planner Kristi Trisko provided background information. She discussed Wabasha County regulations and reviewed the proposed City ordinance language, including permitted uses and definitions. Council Member Wallerich provided additional information. City Administrator Gregerson referenced restrictions on the locations of cannabis businesses.

2. 1st Read Prohibiting Outdoor Solid Wood Burners

Contracted City Planner Kristi Trisko provided background information and discussed the proposed ordinance language.

3. Determine 2025 Health Care Premiums for Employees

This item was discussed following discussion of Item 11.6.

City Administrator Gregerson reviewed options for employee health insurance and discussed a potential cost share. She reviewed how surrounding cities and other entities manage employee health insurance premiums. She suggested the establishment of a subcommittee to further discuss options and provide recommendations going forward. Council Members asked about budget impacts and the employer / employee cost share percentages, and additional information was provided. City Clerk Busch described past experiences with various plans.

Moved by Council Member Tim Wallerich, seconded by Council Member John Friedmeyer to accept Option B for 2025 and form a standing committee, to include employee representation.

Vote: 7 - 0 Adopted - Unanimously

4. 2025 Budget Discussion, Chamber Contribution

Options for the City to continue to financially support the Chamber were discussed. City Administrator Gregerson referenced past Council discussion of Chamber activities and reviewed potential budget and levy impacts. Mayor Durand provided additional information relating to the Visitors Guide publication and discussed the benefits of free community events. It was noted that the Port Authority will assume this responsibility beginning in 2026.

Following the vote, City Administrator Gregerson discussed her plan to present the 2025 budget and highlight 2024 accomplishments. She also suggested scheduling a long-term capital planning workshop in early 2025.

Moved by Council Member Dean Meurer, seconded by Council Member John Friedmeyer to approve a \$15,000 contribution to the Chamber in 2025.

Vote: 7 - 0 Adopted - Unanimously

5. Cannon Park Land Split / Sale Recommendation from Park Board
This item was discussed following discussion of Item 10.2.

City Administrator Gregerson provided background information and referenced past Council discussion of this topic. She stated that the Park Board recommended against selling Parcel B or Parcel C. She stated that the Park Board recommended selling Parcel A for housing or for other purposes. She stated that the Park Board recommended moving the cannon to Parcel B. She reviewed comments from prospective residents in support of making land available for senior housing. She also reviewed Port Authority Board recommendations and referenced discussion of whether the lot would be large enough for a duplex. The alley vacation was discussed.

The potential relocation of the cannon was discussed. Council Member Wodele asked about the cost of doing this, and Public Works Director Johnson provided information in this regard along with resident feedback. It was suggested to further discuss this possibility. Director Johnson also discussed water and sewer connections to buildable lots, and City Administrator Gregerson provided additional information in this regard.

Moved by Council Member John Friedmeyer, seconded by Council Member Dean Meurer to market Parcel A for sale with restrictions, including a 12-month time period, after which the listing would be reassessed.

Vote: 7 - 0 Adopted - Unanimously

6. Approve Marketing of Sale of City-Owned Main Street East and Market Street Lot for Housing by Port Authority and Direct Staff to Vacate Street
City Administrator Gregerson provided background information. She discussed a proposal to list this lot for sale and authorize staff to initiate a street vacation to make the lot larger. She referenced regulations pertaining to the Shoreland Overlay District and noted that the lot is located in a flood plain and would require fill. Contracted City Planner Kristi Trisko further discussed the challenges associated with this lot.

Moved by Council Member Dean Meurer, seconded by Council Member Eugene Jensen to list this lot for sale for housing purposes for up to a 12-month period, along with authorizing staff to proceed with a street vacation.

Vote: 7 - 0 Adopted - Unanimously

7. Determine Changes, if any, to Park Board Member Requirements
This item was discussed following discussion of Item 11.4.

Mayor Durand discussed new Park Board members and referenced the current membership criteria. Public Works Director Johnson discussed quorum challenges. It was suggested to consider business owners and property owners for Park Board membership.

Moved by Council Member Tim Wallerich, seconded by Council Member Dean Meurer to recommend allowing property owners to be eligible to serve on the Park Board.

Vote: 7 - 0 Adopted - Unanimously

8. Appoint Representative to Provide Input on Design for Future Apartment Building.
Mayor Durand provided background information and reviewed the list of representatives that have been appointed so far. City Administrator Gregerson provided additional information. Council Member Wodele disqualified himself from serving in this capacity, to avoid a conflict of interest. Council Member Meurer was nominated to serve as the representative to this group.

9. 2024 General Election Canvass

Moved by Council Member Tim Wallerich, seconded by Council Member John Friedmeyer to canvass the recent General Election results as presented.

Vote: 7 - 0 Adopted - Unanimously

12. **Donations**

1. November Donations
Mayor Durand reviewed the November donations:

LIBRARY

\$400 – Anonymous

\$100 – Ron Manzow In Memory of Harold E Schumacher:

\$50 – Dennis & Jane Hager

\$25 – Friends of the Library

\$30 – John & Jackie Kreye

\$30 – John & Sue Mundy

\$70 – Amy, Beth, Liesl, Rebecca, Mary O'Brien, Ed Helmueller

POLICE DEPARTMENT

\$200 – Heritage Laundromat

WABASHA DOG PARK

\$100 - Renee Parcheta and Michael Johnston

AMBULANCE SERVICE

\$1,000 - Anonymous

ELECTRIC VEHICLE CHARGER

\$50 - Walter and Jean Fries

\$25 - Dee Mertes

Moved by Council Member Brian Wodele, seconded by Council Member Jeff Sulla to adopt Resolution 43-2024, accepting the November donations.

Vote: 7 - 0 Adopted - Unanimously

13. **Information - Financials Emailed to Council**

14. **Announcements**

There were no announcements.

15. **Adjournment**

Moved by Council Member Tim Wallerich, seconded by Council Member Eugene Jensen to adjourn the meeting. The meeting adjourned at 7:08 p.m.

Vote: 7 - 0 Adopted - Unanimously

Jessica Bruce, Deputy Clerk

City Council Regular

8. 7.

Meeting Date: 12/03/2024

ITEM TITLE: December Warrants

DEPARTMENT: Administration

PURPOSE:

ITEM SUMMARY:

Attachments

12-3-24 Warrants

CITY OF WABASHA COUNCIL PAYABLES

11/27/24 11:04 AM

Page 1

PROG Descr	Search Name	Account Descr	Amount	Comments
	INTERNAL REVENUE SERVICE	G 100-21701 Federal Withholding	\$5,974.74	FEDERAL WITHHOLDINGS
	INTERNAL REVENUE SERVICE	G 100-21701 Federal Withholding	\$1,234.24	SUP FIRE DEPT
	MN DEPARTMENT OF REVENUE	G 100-21702 State Withholding	\$2,889.03	STATE WITHHOLDINGS
	MN DEPARTMENT OF REVENUE	G 100-21702 State Withholding	\$979.61	SUPPLEMENTAL FIRE
	INTERNAL REVENUE SERVICE	G 100-21703 Tax Withholding - Medicar	\$2,090.20	MEDICARE
	INTERNAL REVENUE SERVICE	G 100-21703 Tax Withholding - Medicar	\$1,181.80	SUP FIRE DEPT MED
	INTERNAL REVENUE SERVICE	G 100-21704 Tax Withholding - SocSec	\$6,158.80	SOCIAL SECURITY
	INTERNAL REVENUE SERVICE	G 100-21704 Tax Withholding - SocSec	\$5,053.30	SUP FIRE DEPT SS
	PUBLIC EMP. RETIREMENT ASSOC.	G 100-21705 PERA	\$14,379.17	PERA
	BLUE CROSS BLUE SHIELD OF MINN	G 100-21707 MEDICAL GROUP INSURANCE	\$7,470.00	EMPLOYEE PORTION - HEALTH
	NCPERS GROUP LIFE INSURANCE	G 100-21708 PERA LIFE INSURANCE	\$48.00	NCPERS
	COLONIAL LIFE	G 100-21710 AFLAC/PRE TAX INS	\$303.92	COLONIAL LIFE
	AFLAC	G 100-21710 AFLAC/PRE TAX INS	\$397.64	AFLAC
	BLUE CROSS BLUE SHIELD OF MINN	G 100-21715 DEPENDENT MED.INS. COVERAGE	\$91.15	EMPLOYEE PORTION - VISIO
	MINNESOTA CHILD SUPPORT	G 100-21716 CHILD SUPPORT/VOL DEDUCTIONS	\$50.40	ID 0015793891 TRIBAL ORDER PAYEE 27
	MINNESOTA DEFERRED COMP	G 100-21720 MNDCP	\$599.00	MNDCP
	LAW ENFORCEMENT LABOR SERVIC	G 100-21721 UNION DUES	\$423.00	UNION DUES
			\$49,324.00	
Administration				
Administration	BLUE CROSS BLUE SHIELD OF MINN	E 100-410-41500-131 Health Insurance	\$4,208.68	ADMIN HEALTH
Administration	WATER SYSTEMS COMPANY	E 100-410-41500-311 Contractor Fees	\$19.20	WATER SERVICES
Administration	WATER SYSTEMS COMPANY	E 100-410-41500-311 Contractor Fees	\$14.98	WATER SERVICES
Administration	VISA	E 100-410-41500-311 Contractor Fees	\$30.00	LEAGUE OF MN CITIES
Administration	HBC	E 100-410-41500-321 Telephone	\$267.69	CIYT HALL PHONE
Administration	QUADIENT LEASING USA, INC.	E 100-410-41500-322 Postage	\$173.55	STANDARD LEASE FEE
Administration	WENDY BUSCH	E 100-410-41500-330 Meeting Expense	\$52.10	MEETING SUPPLY REIMBURSEMENT
Administration	VISA	E 100-410-41500-331 Travel Expense	\$455.01	MCFOA CONFERENCE EXPENSES
Administration	VISA	E 100-410-41500-433 Dues and Subscriptions	\$21.46	ADOBE SUBSCRIPTION
Administration	VISA	E 100-410-41500-433 Dues and Subscriptions	\$119.88	ADOBE PDF PACK
Administration	VISA	E 100-410-41500-433 Dues and Subscriptions	\$80.53	COUNTRY LANE - BEV HALL
Administration	CUSTOM ALARM	E 100-410-41500-433 Dues and Subscriptions	\$269.64	YEARLY SUBSCRIPTION - KEY FOB SECU
Administration	GOVERNMENT FINANCE OFFICERS A	E 100-410-41500-433 Dues and Subscriptions	\$160.00	MEMBERSHIP FEES
			\$5,872.72	

Ambulance

PROG Descr	Search Name	Account Descr	Amount	Comments
Ambulance	BLUE CROSS BLUE SHIELD OF MINN	E 100-420-42500-131 Health Insurance	\$2,831.30	AMBULANCE HEALTH
Ambulance	VISA	E 100-420-42500-200 Office Supplies	\$16.98	AMAZON CABINET LIGHT
Ambulance	VISA	E 100-420-42500-206 Training Center Expenditures	\$1,452.63	JONES & BARTLET LEARNING
Ambulance	VISA	E 100-420-42500-206 Training Center Expenditures	\$50.00	PLATINUM EDUCATION GROW
Ambulance	KWIK TRIP INC	E 100-420-42500-212 Motor Fuels	\$217.53	FUEL FOR AMB
Ambulance	LIFE-ASSIST, INC	E 100-420-42500-217 Medical Supplies	\$188.90	MEDICAL SUPPLIES
Ambulance	BOUND TREE MEDICAL, LLC	E 100-420-42500-217 Medical Supplies	\$113.89	MEDICAL SUPPLIES
Ambulance	BOUND TREE MEDICAL, LLC	E 100-420-42500-217 Medical Supplies	\$114.20	MEDICAL SUPPLIES
Ambulance	LIFE-ASSIST, INC	E 100-420-42500-217 Medical Supplies	\$54.40	MEDICAL SUPPLIES
Ambulance	LIFE-ASSIST, INC	E 100-420-42500-217 Medical Supplies	\$138.99	MEDICAL SUPPLIES
Ambulance	LIFE-ASSIST, INC	E 100-420-42500-217 Medical Supplies	\$47.83	STERILE WATER & SALINE
Ambulance	LIFE-ASSIST, INC	E 100-420-42500-217 Medical Supplies	\$45.90	QUICK RELEASE RESTRAINT
Ambulance	LIFE-ASSIST, INC	E 100-420-42500-217 Medical Supplies	\$57.65	QUICK CLOT GAUZE, IV CATH, ASPRIN, R
Ambulance	GUNDERSEN ST ELIZ HOSP & CLINIC	E 100-420-42500-217 Medical Supplies	\$17.40	CONNECTOR IVS
Ambulance	DICKS FRESH MARKET	E 100-420-42500-219 General Supplies	\$135.53	GARBAGE BAGS AND SPRING WATER
Ambulance	VISA	E 100-420-42500-219 General Supplies	\$9.65	HILLS HARDWARE
Ambulance	VISA	E 100-420-42500-219 General Supplies	\$12.66	DOLLAR STORE GENERAL SUPPLIES
Ambulance	MEDPRO MIDWEST GROUP	E 100-420-42500-221 Equipment Maintenance/Parts	\$170.00	EASY COT SERVICE CONTRACT
Ambulance	FIRSTNET BUILT WITH AT & T	E 100-420-42500-321 Telephone	\$76.46	MOBILE INTERNET
Ambulance	HBC	E 100-420-42500-321 Telephone	\$60.13	AMBULANCE PHONE
Ambulance	CLEARWAY COMMUNITY SOLAR LLC	E 100-420-42500-381 Electric/Gas Utility	\$122.23	AMBULANCE SOLAR
Ambulance	XCEL ENERGY	E 100-420-42500-381 Electric/Gas Utility	\$4.90	AMBULANCE GARAGE
Ambulance	VISA	E 100-420-42500-388 Lodging	\$110.27	AMERICINN
Ambulance	VISA	E 100-420-42500-388 Lodging	\$143.38	AMERICINN
Ambulance	VISA	E 100-420-42500-388 Lodging	\$110.27	AMERICINN
Ambulance	CULLIGAN	E 100-420-42500-409 Maintenance Agreements	\$59.00	TWIN SOFTNER
Ambulance	VISA	E 100-420-42500-414 Vehicle Maintenance	\$43.54	AMAZON VEHI LCE CLEANING SUPPLIES
Ambulance	VISA	E 100-420-42500-430 Miscellaneous	\$5.00	LATE FEE
Ambulance	VISA	E 100-420-42500-433 Dues and Subscriptions	\$14.00	PIONEER PRESS SUBSCRIPTION

Ambulance \$6,424.62

Elections/Voters Registration

Elections/Voters Registrati	AMY GLOMSKI	E 100-410-41200-109 Election Judges	\$77.00	GENERAL ELECTION JUDGE 7 HOURS
Elections/Voters Registrati	GREG GLOMSKI	E 100-410-41200-109 Election Judges	\$77.00	GENERAL ELECTIONS
Elections/Voters Registrati	BILL JEWSON	E 100-410-41200-109 Election Judges	\$77.00	GENERAL ELECTION JUDGE
Elections/Voters Registrati	DARLENE M. JONES	E 100-410-41200-109 Election Judges	\$77.00	GENERAL ELECTION JUDGE - 7 HOURS
Elections/Voters Registrati	CRAIG FALKUM	E 100-410-41200-109 Election Judges	\$93.50	ELECTION JUDGE - 8.5 HOURS
Elections/Voters Registrati	MARY FLICEK	E 100-410-41200-109 Election Judges	\$104.50	PRESIDENTIAL ELECTION & TRAINING
Elections/Voters Registrati	ELIZABETH GREENHECK	E 100-410-41200-109 Election Judges	\$93.50	ELECTION JUDGE 8.5 HOURS
Elections/Voters Registrati	SHARLENE BEISELL	E 100-410-41200-109 Election Judges	\$93.50	ELECTION JUDGE - 8.5 HOURS
Elections/Voters Registrati	LINDA ODDEN	E 100-410-41200-109 Election Judges	\$93.50	ELECTION JUDGE - 8.5 HOURS
Elections/Voters Registrati	SHELLY MEYER	E 100-410-41200-109 Election Judges	\$93.50	ELECTION JUDGE - 8.5 HOURS

PROG Descr	Search Name	Account Descr	Amount	Comments
Elections/Voters Registrati	MICHELLE MEYER-SHANROCK	E 100-410-41200-109 Election Judges	\$93.50	ELECTION JUDGE - 8.5 HOURS
Elections/Voters Registrati	DEBBIE STEGMAN	E 100-410-41200-109 Election Judges	\$93.50	ELECTION JUDGE - 8.5 HOURS
Elections/Voters Registrati	JAMES POLYARD	E 100-410-41200-109 Election Judges	\$210.00	HEAD JUDGE 15.5 HOURS AND HEALTH
Elections/Voters Registrati	JANE GLANDER	E 100-410-41200-109 Election Judges	\$204.00	HEAD JUDGE &u HEALTH CARE VOTING -
Elections/Voters Registrati	SHAUN DUVALL	E 100-410-41200-109 Election Judges	\$77.00	ELECTION JUDGE - 7 HOURS
Elections/Voters Registrati	BARBARA HANSON	E 100-410-41200-109 Election Judges	\$77.00	ELECTION JUDGE - 7 HOURS
Elections/Voters Registrati	JANICE GLOMSKI	E 100-410-41200-109 Election Judges	\$77.00	ELECTION JUDGE - 7 HOURS
Elections/Voters Registrati	JAMES DUVALL	E 100-410-41200-109 Election Judges	\$77.00	ELECTION JUDGE - 7 HOURS
Elections/Voters Registrati	DARLENE WOLFE	E 100-410-41200-109 Election Judges	\$77.00	ELECTION JUDGE - 7 HOURS
Elections/Voters Registrati	ROBERT KEPPE	E 100-410-41200-109 Election Judges	\$77.00	ELECTION JUDGE - 7 HOURS
Elections/Voters Registrati	LADONNA JEWSON	E 100-410-41200-109 Election Judges	\$77.00	ELECTION JUDGE - 7 HOURS
Elections/Voters Registrati	LINDA COURNOYER	E 100-410-41200-109 Election Judges	\$99.00	ELECTION JUDGE - 7 HOURS + TRAININ
Elections/Voters Registrati	ROSEMARY SCHMIDT	E 100-410-41200-109 Election Judges	\$99.00	ELECTION JUDGE & TRAINING 9 HOURS
Elections/Voters Registrati	TODD SMITH	E 100-410-41200-109 Election Judges	\$99.00	ELECTION JUDGE & TRAINING - 9
Elections/Voters Registrati	XCEL ENERGY	E 100-410-41200-109 Election Judges	\$27.01	142 2ND ST W
Elections/Voters Registrati	WABASHA COUNTY	E 100-410-41200-219 General Supplies	\$208.60	BALLOTS
Elections/Voters Registrati	LEGACY FOOD BEVERAGE	E 100-410-41200-219 General Supplies	\$476.40	ELECTION JUDGE MEALS
Elections/Voters Registration			\$3,029.01	
Emergency Management				
Emergency Management	ANCOM	E 100-420-42400-221 Equipment Maintenance/Parts	\$167.50	RADIO SUPPLIES
Emergency Management	ANCOM	E 100-420-42400-221 Equipment Maintenance/Parts	\$400.00	2WAT FC CONTROL
Emergency Management	AMERICAN RAMP COMPANY	E 100-420-42400-387 Emergency Mgmt/Flood Expense	\$21,087.59	SKATE PARK EQUIPMENT
Emergency Management	VISA	E 100-420-42400-387 Emergency Mgmt/Flood Expense	\$4,319.36	REMOVAL OF FLOOD DEBRIS
Emergency Management	VISA	E 100-420-42400-387 Emergency Mgmt/Flood Expense	\$2,585.91	FLOOD DISPOSAL
Emergency Management			\$28,560.36	
Engineering				
Engineering	BOLTON AND MENK INC	E 100-410-41300-303 Engineering Fees	\$2,970.00	GENERAL ENGINEERING
Engineering	BOLTON AND MENK INC	E 100-410-41300-303 Engineering Fees	\$206.00	COULEE WAY SUBDIVISION
Engineering	BOLTON AND MENK INC	E 100-410-41300-303 Engineering Fees	\$940.00	FITZGERALD SUBDIVISION
Engineering	CONSTRUCTION MANAGEMENT SER	E 100-410-41300-315 Building Inspector Fees	\$9,332.63	BUILDING INSPECTION FEES
Engineering	VISA	E 100-410-41300-435 Bldg.Permit Surcharge-State	\$340.05	3RD QTR BLDG SURCHARGE REPORT
Engineering			\$13,788.68	
Fire Protection				
Fire Protection	KWIK TRIP INC	E 100-420-42200-212 Motor Fuels	\$83.84	FIRE DEPARTMENT FUEL
Fire Protection	HILLS HARDWARE HANK	E 100-420-42200-219 General Supplies	\$62.88	FIRE DEPARTMENT
Fire Protection	FIRE SAFETY USA	E 100-420-42200-221 Equipment Maintenance/Parts	\$1,324.90	BREAKAWAY STRETCHER
Fire Protection	VISA	E 100-420-42200-221 Equipment Maintenance/Parts	\$1,776.18	CENTER CONSOLE FOR BOAT
Fire Protection	FIRE SAFETY USA	E 100-420-42200-221 Equipment Maintenance/Parts	\$71.70	HEXAMOR RESCUE GLOVE
Fire Protection	FIRE SAFETY USA	E 100-420-42200-223 Building Maint/Repair Supplies	\$89.75	VINTAGE HELMET LIGHT

PROG Descr	Search Name	Account Descr	Amount	Comments
Fire Protection	DICK S AUTO PARTS	E 100-420-42200-223 Building Maint/Repair Supplies	\$35.38	ENERGIZER MAX
Fire Protection	JESSE VOLD	E 100-420-42200-308 Continuing Ed	\$391.13	REIMBURSEMENT FOR CONFRENCE WFD
Fire Protection	DARREN SHEELEY	E 100-420-42200-308 Continuing Ed	\$89.53	MEALS CHIEFS CONFRENCE
Fire Protection	MANUEL DEANGEL	E 100-420-42200-308 Continuing Ed	\$1,603.14	REIMBURSEMENT FOR CONFRENCE
Fire Protection	VISA	E 100-420-42200-308 Continuing Ed	\$1,003.20	PIER B CONFRENCE EXPENSES
Fire Protection	VISA	E 100-420-42200-308 Continuing Ed	\$1,294.00	PIER B CONFRENCE EXPENSES
Fire Protection	VISA	E 100-420-42200-308 Continuing Ed	\$350.00	CONFRENCE REGISTRATION
Fire Protection	VISA	E 100-420-42200-308 Continuing Ed	\$236.25	MFSCB BULK RECERTIFICATION
Fire Protection	VISA	E 100-420-42200-308 Continuing Ed	\$668.80	
Fire Protection	HBC	E 100-420-42200-321 Telephone	\$108.05	FIRE DEPT PHONE
Fire Protection	CLEARWAY COMMUNITY SOLAR LLC	E 100-420-42200-381 Electric/Gas Utility	\$191.02	FIRE DEPARTMENT SOLAR
Fire Protection	WABASHA RUBBISH REMOVAL	E 100-420-42200-384 Refuse Disposal	\$95.20	AMBULANCE AND FIRE DUMPSTER
Fire Protection	MN STATE FIRE CHIEFS ASSN.	E 100-420-42200-433 Dues and Subscriptions	\$225.00	MEMBERSHIP DUES
Fire Protection	TIM CARRELS CONSTRUCTION	E 501-420-42200-500 CAPITAL OUTLAY	\$61,275.00	FIRE STATION ADDITION PAY APP #2
Fire Protection	TIM CARRELS CONSTRUCTION	E 501-420-42200-500 CAPITAL OUTLAY	\$34,882.00	FIRE HALL SIDING LESS \$5000 COMPLET
Fire Protection	OWA ARCHITECTS LLC	E 501-420-42200-500 CAPITAL OUTLAY	\$2,398.50	BUILDING ARCHITECTS
Fire Protection	TIM CARRELS CONSTRUCTION	E 501-420-42200-500 CAPITAL OUTLAY	\$5,000.00	5000 HELD BACK ON SIDING JOB APPRO
Fire Protection			<u>\$113,255.45</u>	
General Govt Bldg City Hall				
General Govt Bldg City Hall	VISA	E 100-410-41900-200 Office Supplies	\$279.99	DESKTOP SCANNER
General Govt Bldg City Hall	VISA	E 100-410-41900-200 Office Supplies	\$8.95	CALCULATOR INK
General Govt Bldg City Hall	VISA	E 100-410-41900-200 Office Supplies	\$24.62	WALL YEARLY CANENDAR
General Govt Bldg City Hall	WABASHA COUNTY D. A. C.	E 100-410-41900-211 Cleaning/Janitorial Supplies	\$1,012.95	SHREDDING OF DOCUMENTS
General Govt Bldg City Hall	CUSTOM ALARM	E 100-410-41900-223 Building Maint/Repair Supplies	\$506.42	MILEAGE AND LABOR FOR REPLACING D
General Govt Bldg City Hall	WABASHA COUNTY D. A. C.	E 100-410-41900-313 Cleaning Services	\$394.50	CLEANING CREW DECEMBER
General Govt Bldg City Hall	CLEARWAY COMMUNITY SOLAR LLC	E 100-410-41900-381 Electric/Gas Utility	\$632.46	CITY HALL SOLAR
General Govt Bldg City Hall	WABASHA RUBBISH REMOVAL	E 100-410-41900-384 Refuse Disposal	\$362.70	CITY HALL DUMPSTER & EXTRA PICK UP
General Govt Bldg City Hall			<u>\$3,222.59</u>	
IT Department				
IT Department	ON-SITE COMPUTERS INC	E 100-410-41920-312 Computer Support	\$82.00	MICROSOFT 365
IT Department	ON-SITE COMPUTERS INC	E 100-410-41920-312 Computer Support	\$42.00	FIREWALL PROTECTION
IT Department	ON-SITE COMPUTERS INC	E 100-410-41920-312 Computer Support	\$1,184.00	EXPANDED BUSINESS
IT Department	ON-SITE COMPUTERS INC	E 100-410-41920-312 Computer Support	\$40.00	DESTROY OLD COMPUTERS
IT Department	ON-SITE COMPUTERS INC	E 100-410-41920-312 Computer Support	\$263.75	ICLOUD BACK UP
IT Department	HBC	E 100-410-41920-320 Internet/Website Service	\$848.73	INTERNET SERVICES
IT Department			<u>\$2,460.48</u>	
Legal				
Legal	WABASHA COUNTY	E 100-410-41800-304 Legal Fees	\$2,000.00	LEGAL SERVICES
Legal			<u>\$2,000.00</u>	

PROG Descr	Search Name	Account Descr	Amount	Comments
Library				
Library	BLUE CROSS BLUE SHIELD OF MINN	E 211-471-47100-131 Health Insurance	\$1,151.75	LIBRARY - HEALTH
Library	E. O. JOHNSON COMPANY	E 211-471-47100-200 Office Supplies	\$80.28	COPY CONTRACT AND OVERAGES
Library	VISA	E 211-471-47100-200 Office Supplies	\$38.00	AMAZON OFFICE SUPPLEIS
Library	HBC	E 211-471-47100-321 Telephone	\$168.18	LIBRARY PHONE
Library	SELCO	E 211-471-47100-323 Other Communicaton/Library	\$164.55	PC SUPPORT LESS CREDIT
Library	BEVERLY HALL	E 211-471-47100-331 Travel Expense	\$72.96	LIBRARY CONFERENCE IN ROCH
Library	CLEARWAY COMMUNITY SOLAR LLC	E 211-471-47100-380 Utility Service	\$495.53	LIBRARY SOLAR
Library	WABASHA RUBBISH REMOVAL	E 211-471-47100-401 Building Contract Maintenance	\$64.35	LIBRARY GARBAGE SERVICES
Library	MARY EVERS	E 211-471-47100-401 Building Contract Maintenance	\$400.00	OCTOBER CLEANING
Library	CINTAS	E 211-471-47100-401 Building Contract Maintenance	\$71.06	LIBRARY RUG SERVICES
Library	CINTAS	E 211-471-47100-401 Building Contract Maintenance	\$95.93	LIBRARY RUG SERVICES
Library	E.O. JOHNSON CO. INC.	E 211-471-47100-413 Office Equipment Rent	\$111.00	STANDARD PAYMENT
Library	BAKER & TAYLOR BOOKS	E 211-471-47100-590 Books	\$157.09	BOOKS
Library	BAKER & TAYLOR BOOKS	E 211-471-47100-590 Books	\$395.16	BOOKS
Library	BAKER & TAYLOR BOOKS	E 211-471-47100-590 Books	\$127.18	BOOKS
Library	BAKER & TAYLOR BOOKS	E 211-471-47100-590 Books	\$261.69	BOOKS
Library	VISA	E 211-471-47100-590 Books	\$268.05	BOOKS
Library	CENGAGE LEARNING	E 211-471-47100-590 Books	\$303.41	BOOKS
Library	BLACKSTONE PUBLISHING	E 211-471-47100-590 Books	\$35.99	BOOKS
Library	BLACKSTONE PUBLISHING	E 211-471-47100-590 Books	\$40.50	BOOKS
Library	BLACKSTONE PUBLISHING	E 211-471-47100-590 Books	\$97.19	BOOKS
Library	BLACKSTONE PUBLISHING	E 211-471-47100-590 Books	\$65.98	BOOKS
Library	BLACKSTONE PUBLISHING	E 211-471-47100-590 Books	\$31.49	BOOKS
Library	WINONA HEATING & VENTILATION	E 501-471-47100-500 CAPITAL OUTLAY	\$1,000.00	INSTALL 3 SCUPPERS AND SEAM REPAIR
Library			\$5,697.32	
Library - Unrestricted Gifts				
Library - Unrestricted Gifts	WABASHA FRESH MARKET	E 221-471-47200-443 Programs/Library	\$38.03	STORY TIME SNACKS
Library - Unrestricted Gifts			\$38.03	
Miscellaneous				
Miscellaneous	MINNESOTA MANAGEMENT BUDGET	E 202-490-45400-430 Miscellaneous	\$28.90	10% MN MANAGEMENT BUDGET
Miscellaneous	MOTOROLA SOLUTIONS INC	E 502-490-45400-478 Reception Center	\$8,103.39	RADIO SUPPLIES
Miscellaneous	VISA	E 502-490-45400-478 Reception Center	\$43.06	PENN ELCOM RUBBER CABLE FEED THRO
Miscellaneous	VISA	E 502-490-45400-478 Reception Center	\$139.99	POWER TONGUE JACK
Miscellaneous	VISA	E 502-490-45400-478 Reception Center	\$238.54	WALKIE TALKIE, MOUSE, USB LAPTOP D
Miscellaneous	VISA	E 502-490-45400-478 Reception Center	\$208.26	UNIVERSAL HOLSTER
Miscellaneous	VISA	E 502-490-45400-478 Reception Center	\$49.98	BATTERIES - AMAZON
Miscellaneous	VISA	E 502-490-45400-478 Reception Center	\$178.67	AMAZON BATTERIES CHARGER, BATTERI
Miscellaneous			\$8,990.79	

PROG Descr	Search Name	Account Descr	Amount	Comments
Planning & Community Developme				
Planning & Community De	BOLTON AND MENK INC	E 100-420-42300-311 Contractor Fees	\$4,084.50	PLANNING AND ZONING
Planning & Community De	AARON LAROCQUE PLUMBING	E 350-410-42300-311 Contractor Fees	\$9,000.00	ATHLETIC COMPLEXWARMING HOUSE
Planning & Community De	DAVID DROWN ASSOCIATES	E 350-410-42300-621 Bond-Fiscal Agent Fee	\$900.00	BOND FISCAL AGENT FEE
Planning & Community De	SETON	E 389-410-42300-311 Contractor Fees	\$1,741.07	TUBE - TOP - TWO 3" HI TAPE
Planning & Community Developme			\$15,725.57	
Police Protection				
Police Protection	BLUE CROSS BLUE SHIELD OF MINN	E 100-420-42100-131 Health Insurance	\$11,696.57	POLICE - HEALTH
Police Protection	AUDIO DESIGNS INCORPORATED	E 100-420-42100-221 Equipment Maintenance/Parts	\$130.00	MOBILE LABOR SQUAD 21
Police Protection	PAUL BUSCH AUTO CENTER, INC	E 100-420-42100-221 Equipment Maintenance/Parts	\$106.69	2016 FORD MAINTENANCE
Police Protection	VISA	E 100-420-42100-221 Equipment Maintenance/Parts	\$19.99	AMAZON - FLIP UP SIGN
Police Protection	DICK S AUTO PARTS	E 100-420-42100-221 Equipment Maintenance/Parts	\$4.84	BLUE - 20 WWF 1 GL
Police Protection	DICK S AUTO PARTS	E 100-420-42100-221 Equipment Maintenance/Parts	\$40.49	NANO SPRAY, FORMULA 2 CLEANER, RAI
Police Protection	PAUL BUSCH AUTO CENTER, INC	E 100-420-42100-221 Equipment Maintenance/Parts	\$99.40	INSTALL AND MOUNT 4 NEW TIRES
Police Protection	VISA	E 100-420-42100-308 Continuing Ed	\$300.00	2025 DEATH AND MISSING PERSONS CO
Police Protection	VISA	E 100-420-42100-308 Continuing Ed	\$300.00	2025 DEATH AND MISSING PERSONS CO
Police Protection	VISA	E 100-420-42100-308 Continuing Ed	\$300.00	2025 DEATH AND MISSING PERSONS CO
Police Protection	HOSS ROEMER	E 100-420-42100-308 Continuing Ed	\$53.63	TRAINING MEALS
Police Protection	VERIZON WIRELESS	E 100-420-42100-321 Telephone	\$160.10	POLICE MOBILE INTERNET
Police Protection	WABASHA COUNTY	E 100-420-42100-412 Building Rent	\$1,050.00	CJC RENT NOVEMBER
Police Protection	WABASHA COUNTY	E 100-420-42100-412 Building Rent	\$1,050.00	CJC RENT
Police Protection	HILLS HARDWARE HANK	E 100-420-42100-430 Miscellaneous	\$13.99	RODENT CONTROL FOR POUND
Police Protection	STREICHER S	E 100-420-42100-581 Uniforms	\$691.92	UNIFORM SUPPLIES - BELTS, HATS, GLO
Police Protection	APPEL S SERVICE INC	E 501-420-42100-500 CAPITAL OUTLAY	\$584.00	EAGLE ENFORCER A/W TIRES
Police Protection			\$16,601.62	
Pool				
Pool	HBC	E 100-450-45300-321 Telephone	\$25.71	POOL PHONE
Pool	CLEARWAY COMMUNITY SOLAR LLC	E 100-450-45300-381 Electric/Gas Utility	\$636.80	POOL SOLAR
Pool			\$662.51	
Public Works				
Public Works	BLUE CROSS BLUE SHIELD OF MINN	E 100-430-43100-131 Health Insurance	\$2,965.97	PUBLIC WORKS - HEALTH
Public Works	ARNOLD S SUPPLY & KLEENIT CO	E 100-430-43100-211 Cleaning/Janitorial Supplies	\$106.00	TRU MIL LINERS
Public Works	VISA	E 100-430-43100-211 Cleaning/Janitorial Supplies	\$279.98	MUTT MITTS
Public Works	WABASHA COUNTY	E 100-430-43100-212 Motor Fuels	\$597.95	PUBLIC WORKS GAS
Public Works	WABASHA COUNTY	E 100-430-43100-212 Motor Fuels	\$484.04	PUBLIC WORKS DIESEL
Public Works	DICK S AUTO PARTS	E 100-430-43100-212 Motor Fuels	\$4.70	MINI FUSE
Public Works	DICK S AUTO PARTS	E 100-430-43100-212 Motor Fuels	\$113.94	RAVEN GLOVES
Public Works	DICK S AUTO PARTS	E 100-430-43100-212 Motor Fuels	\$59.98	
Public Works	VISA	E 100-430-43100-212 Motor Fuels	\$167.42	KWIK TRIP FUEL FOR TANDEM

PROG Descr	Search Name	Account Descr	Amount	Comments
Public Works	ON-SITE COMPUTERS INC	E 100-430-43100-219 General Supplies	\$474.00	SWITCH FOR INTERNET
Public Works	HILLS HARDWARE HANK	E 100-430-43100-219 General Supplies	\$998.47	PUBLIC WORKS ACCOUNT
Public Works	WATER SYSTEMS COMPANY	E 100-430-43100-219 General Supplies	\$43.50	
Public Works	WATER SYSTEMS COMPANY	E 100-430-43100-219 General Supplies	\$14.98	PUBLIC WORKS WATER SERVICES
Public Works	VISA	E 100-430-43100-219 General Supplies	\$37.20	COFFEE & BREAK ROOM SUPPLIES - AMA
Public Works	POWERPLAN	E 100-430-43100-221 Equipment Maintenance/Parts	\$1,600.25	STANDARD PAYMENT
Public Works	JOHN DEERE FINANCIAL	E 100-430-43100-221 Equipment Maintenance/Parts	\$1,413.06	SHOP SUPPLIES
Public Works	JESSES AUTOMOTIVE LLC	E 100-430-43100-221 Equipment Maintenance/Parts	\$25.00	MOUNT 1 NEW LAWN MOWER TIRE
Public Works	ABRA - WINONA	E 100-430-43100-221 Equipment Maintenance/Parts	\$4,394.26	2021 CHEVY CLAIM REPAIRS
Public Works	VISA	E 100-430-43100-240 Small Tools and Minor Equip.	\$77.01	AMAZON - BAND SAW BLADE
Public Works	GUNDERSEN ST ELIZ HOSP & CLINIC	E 100-430-43100-305 Medical/physical fees	\$22.00	DRUG SPECIMEN COLLECTION
Public Works	VERIZON WIRELESS	E 100-430-43100-321 Telephone	\$40.03	PUBLIC WORKS INTERNET
Public Works	HBC	E 100-430-43100-321 Telephone	\$0.95	PUBLIC WORKS
Public Works	HBC	E 100-430-43100-321 Telephone	\$90.56	PUBLIC WORKS PHONE
Public Works	XCEL ENERGY	E 100-430-43100-381 Electric/Gas Utility	\$39.89	311 MAIN AND LAWRENCE
Public Works	CLEARWAY COMMUNITY SOLAR LLC	E 100-430-43100-381 Electric/Gas Utility	\$181.59	PUBLIC WORKS SOLAR
Public Works	XCEL ENERGY	E 100-430-43100-381 Electric/Gas Utility	\$80.87	175 PEMBROKE - POPCORN PARK
Public Works	XCEL ENERGY	E 100-430-43100-381 Electric/Gas Utility	\$12.70	311 MAIN ST PARKING LOT
Public Works	XCEL ENERGY	E 100-430-43100-381 Electric/Gas Utility	\$236.85	WABASHA GARAGE
Public Works	XCEL ENERGY	E 100-430-43100-381 Electric/Gas Utility	\$148.70	CAMPGROUND & BEACH PARK
Public Works	XCEL ENERGY	E 100-430-43100-381 Electric/Gas Utility	\$17.17	724 MAIN ST W
Public Works	XCEL ENERGY	E 100-430-43100-381 Electric/Gas Utility	\$53.89	ATHLETIC FIELD
Public Works	XCEL ENERGY	E 100-430-43100-382 Street Lights	\$28.36	311 LAWRENCE BLVD W
Public Works	XCEL ENERGY	E 100-430-43100-382 Street Lights	\$247.06	STREET LIGHTS
Public Works	XCEL ENERGY	E 100-430-43100-382 Street Lights	\$37.23	CITY OWNED STREET LIGHTS
Public Works	WABASHA TREE COMPANY, INC.	E 100-430-43100-383 Forestry	\$3,640.00	TREE REMOVAL
Public Works	WABASHA RUBBISH REMOVAL	E 100-430-43100-384 Refuse Disposal	\$131.04	CITY DOCK OCTOBER
Public Works	WABASHA RUBBISH REMOVAL	E 100-430-43100-384 Refuse Disposal	\$121.68	IKES PARK GARBAGE SERVICES
Public Works	WABASHA RUBBISH REMOVAL	E 100-430-43100-384 Refuse Disposal	\$477.36	BEACH PARK & CAMPGROUND
Public Works	WABASHA RUBBISH REMOVAL	E 100-430-43100-384 Refuse Disposal	\$297.92	PUBLIC WORKS PICK U P
Public Works	CLAREY S SAFETY EQUIPMENT INC	E 100-430-43100-401 Building Contract Maintenance	\$299.65	FIRE EXTINGUISHER MAINT
Public Works	CLAREY S SAFETY EQUIPMENT INC	E 100-430-43100-401 Building Contract Maintenance	\$25.00	FIRE EXTINGUISHER MAINT
Public Works	FAHRNER ASPHALT SEALERS, LLC	E 100-430-43100-406 Street Maintenance	\$29,394.00	2024 Crack Fill Project
Public Works	TIM CARRELS CONSTRUCTION	E 100-430-43100-436 Insurance Deductible for Claim	\$2,500.00	FIRE HALL SIDING LESS \$5000 COMPLET
Public Works	HILLS HARDWARE HANK	E 100-430-43100-527 PARK MAINTENANCE	\$2,806.56	PUBLIC WORKS ACCOUNT
Public Works	MISSISSIPPI LAWN CARE LLC	E 100-430-43100-527 PARK MAINTENANCE	\$750.00	LATE SUMMER APPLICATION
Public Works	INTERSTATE BUILDING & SUPPLY	E 100-430-43100-527 PARK MAINTENANCE	\$40.60	WEJ IT ANCHOR AND DRILL BIT
Public Works	INTERSTATE BUILDING & SUPPLY	E 100-430-43100-527 PARK MAINTENANCE	\$129.92	CONCRETE MIX 60# BAG
Public Works	GERKEN S INC	E 100-430-43100-527 PARK MAINTENANCE	\$138.50	GRASS SEED 25#
Public Works	EARTH PLANTER	E 100-430-43100-527 PARK MAINTENANCE	\$1,209.00	31" URBAN VASE - MILLSTONE
Public Works	DANCKWART LANDSCAPING, LLC	E 100-430-43100-527 PARK MAINTENANCE	\$1,200.00	PULVERIZED SOIL

PROG Descr	Search Name	Account Descr	Amount	Comments
Public Works	GERKEN S INC	E 100-430-43100-527 PARK MAINTENANCE	\$30.50	OATS CLEANED
Public Works	VISA	E 100-430-43100-527 PARK MAINTENANCE	\$2,595.34	MENARDS PARK MAINT SUPPLIES
Public Works	VISA	E 100-430-43100-527 PARK MAINTENANCE	\$916.19	SPRINKLER WAREHOUSE
Public Works	VISA	E 100-430-43100-527 PARK MAINTENANCE	\$422.94	ADDITIONAL FENCING PARTS FIELD #2
Public Works	VISA	E 100-430-43100-527 PARK MAINTENANCE	\$63.98	BEACH PARK BATHROOMS TOOLS FOR F
Public Works	VISA	E 100-430-43100-527 PARK MAINTENANCE	\$514.56	PAINT MATERIALS FOR BATHROOMS - H
Public Works	BOLTON AND MENK INC	E 389-430-43100-303 Engineering Fees	\$14,163.91	2023 STREET & UT IMPROVEMENTS
Public Works	DAVID DROWN ASSOCIATES	E 389-430-43100-621 Bond-Fiscal Agent Fee	\$900.00	BOND FISCAL AGENT FEE
Public Works	BOLTON AND MENK INC	E 501-430-43100-500 CAPITAL OUTLAY	\$12,608.50	2024 STREET IMPROVEMENTS
Public Works	ST CROIX RECREATION	E 502-430-43100-472 Grants/Donations	\$800.08	MANGOLD DOG PARK BENCH
Public Works	JOHNSON JEWELERS OF LAKE CITY	E 502-430-43100-543 Veterans Park	\$3,545.23	13" X 16" X 5/16" Cast Bronze Plaque wit
Public Works			\$94,818.02	
Sewer Department				
Sewer Department	BLUE CROSS BLUE SHIELD OF MINN	E 810-500-49449-131 Health Insurance	\$2,202.50	SEWER DEPT - HEALTH
Sewer Department	BOLTON AND MENK INC	E 810-500-49449-303 Engineering Fees	\$18,218.16	2023 STREET & UT IMPROVEMENTS
Sewer Department	WABASHA COUNTY D. A. C.	E 810-500-49449-311 Contractor Fees	\$450.00	SHREDDING OF DOCUMENTS
Sewer Department	HBC	E 810-500-49449-321 Telephone	\$45.86	UTILITIES ALARM PHONE
Sewer Department	U S POSTAL SERVICE	E 810-500-49449-322 Postage	\$309.54	OCTOBER UT BILLS
Sewer Department	XCEL ENERGY	E 810-500-49449-381 Electric/Gas Utility	\$3,912.28	TREATMENT PLANT
Sewer Department	CLEARWAY COMMUNITY SOLAR LLC	E 810-500-49449-381 Electric/Gas Utility	\$374.14	UTILITIES SOLAR
Sewer Department	XCEL ENERGY	E 810-500-49449-381 Electric/Gas Utility	\$69.63	SEWAGE LIFT STATION
Sewer Department			\$25,582.11	
Water Department				
Water Department	BLUE CROSS BLUE SHIELD OF MINN	E 800-500-49000-131 Health Insurance	\$1,756.90	WATER DEPT - HEALTH
Water Department	BOLTON AND MENK INC	E 800-500-49000-303 Engineering Fees	\$25,288.58	2023 STREET & UT IMPROVEMENTS
Water Department	WABASHA COUNTY D. A. C.	E 800-500-49000-311 Contractor Fees	\$450.00	SHREDDING OF DOCUMENTS
Water Department	VERIZON WIRELESS	E 800-500-49000-321 Telephone	\$40.03	WATER SEWER
Water Department	HBC	E 800-500-49000-321 Telephone	\$103.78	UTILITIES PHONE
Water Department	U S POSTAL SERVICE	E 800-500-49000-322 Postage	\$309.55	OCTOBER UT BILLS
Water Department	XCEL ENERGY	E 800-500-49000-381 Electric/Gas Utility	\$0.91	DUGAN LIGT STATION
Water Department	CLEARWAY COMMUNITY SOLAR LLC	E 800-500-49000-381 Electric/Gas Utility	\$510.47	UTILITIES SOLAR
Water Department			\$28,460.22	
			\$424,514.10	

City Council Regular

8. 8.

Meeting Date: 12/03/2024

ITEM TITLE: St Felix Gambling License

DEPARTMENT: Administration

PURPOSE:

ITEM SUMMARY:

St Felix has submitted an application for approval to hold gambling during their Ice Fishing Tournament that is held March 1st.

ACTION REQUIRED:

motion to approve the gambling permit application.

City Council Regular

8. 9.

Meeting Date: 12/03/2024

ITEM TITLE: Peddlers Permit

DEPARTMENT: Administration

PURPOSE:

ITEM SUMMARY:

Tyson Stackhouse has applied for a Peddlers Permit. He is new with Edward Jones and would like to be able to solicit his services' door to door.

ACTION REQUIRED:

motion to approve his Peddlers Permit along with the concent agenda.

City Council Regular

10. 1.

Meeting Date: 12/03/2024

ITEM TITLE: Truth-In-Taxation Hearing and Approval of 2025 Budget/Levy

DEPARTMENT: Administration

PURPOSE:

A resolution needs to be adopted to set the City Levy for the year 2025.

ITEM SUMMARY:

Review and approve Resolution 49-2024 Resolution Setting the Annual City Budget, Property Tax Levy for the Year 2025.

Budget is saved online and available at : www.wabasha.org/budget.

To read and follow the presentation of the budget click

here: <https://www.wabasha.org/wp-content/uploads/2025-Budget-Presentation-Final-December.pptx>

ACTION REQUIRED:

Motion to approve Resolution 49-2023 Resolution Setting the Annual City Budget, Property Tax Levy for the Year 2025.

Attachments

49-2024 Final 2025 Budget Levy.

2025 BUDGET WORKSHEET December Council Meeting FINAL PDF

2025 Budget Packet December Council Meeting 12.3.2024.

RESOLUTION # 49-2024

RESOLUTION SETTING THE ANNUAL CITY BUDGET, PROPERTY TAX LEVY FOR THE YEAR 2025

BE IT RESOLVED, by the City Council of the City of Wabasha, Minnesota, that the attached City Final Budget be approved for the year 2025.

FURTHER BE IT RESOLVED, by the City Council of the City of Wabasha, Minnesota that the City estimates that the following sums of money will be levied for the current year, collectable in 2025 upon the taxable property in the City of Wabasha, for the following purposes:

General Fund:	\$1,999,449.00
Library Fund:	\$ 189,136.00
Port Authority:	\$ 61,381.00
2019A Debt Service	\$ 40,000.00
2023A Debt Service	\$ 211,594.00
Capital Improvement Fund	\$ 270,000.00

TOTAL LEVY:	\$2,771,560.00
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FURTHER BE IT RESOLVED, by the City Council of the City of Wabasha, Minnesota that the Finance Director is hereby instructed to transmit a certified copy of this resolution to the County Auditor of Wabasha County, Minnesota.

Adopted by the City Council of the City of Wabasha, Minnesota on this 3rd day of December 2024.

Dated: December 3, 2024

Emily Durand, Mayor

ATTEST:

Wendy Busch, City Clerk

City of Wabasha, Minnesota
Summary Budget Page
2025 Proposed Budget

Summary of Levy Breakdown

	2024 Budget	Proposed 2025 Budget	Percent Increase (Year to Year)
General Fund	\$1,805,471	\$1,999,449	10.7%
Library Fund	\$182,142	\$189,136	3.8%
Port Authority	\$61,381	\$61,381	0.0%
2019A Debt Service - Street Proj	\$40,000	\$40,000	0.0%
2023A General Obligation Improvement	\$231,000	\$211,594	-8.4%
Capital Improvement Plan	\$225,000	\$270,000	20.0%
Total	\$2,544,994	\$2,771,560	8.90%

General Fund

Revenue:
\$1,999,449 Tax Levy
\$685,977 Local Government Aid
\$125,600 Aids & Credits
\$52,100 Licenses & Permits
\$1,022,199 Fees and Charges for Services
\$500 Investment Earnings (Interest)
\$0 Grants
\$7,000 Insurance Reimbursement
\$5,000 Utility Payment for Staff
\$45,579 Port Authority Staff Reimbursement
\$46,441 W-K Schools Police Contract
\$54,900 Street Light Utility Fees
\$4,044,744 Total General Fund Revenue

\$2,045,296 Per General Fund Revenue Tab
 \$2,045,296 Non-Levy Revenue (From Above)
 \$0 Difference

Expenditures:
\$28,744 Mayor/Council
\$58,000 Elections/Engineering
\$451,693 Administration
\$75,000 Auditor/Legal
\$39,200 City Hall
\$1,289,719 Police
\$210,872 Fire/Fire Relief
\$98,426 Planning/Zoning
\$721,853 Ambulance
\$874,954 Public Works (Streets and Parks)
\$9,362 Emergency Management
\$106,921 Pool
\$29,000 Misc/Transfers
\$51,000 IT Dept
\$4,044,744 Total General Fund Expenditures

\$4,044,744 Per Summary Page
 \$0 Deficit/Surplus:
 \$0 Difference to General Fund Reserves

Library Fund

Revenue:
\$189,136 Tax Levy
\$50,440 County Funds
\$2,500 Fees for Service
\$242,076 Total Library Revenue

Expenditures:
\$242,076 Library Expenses
\$242,076 Total Library Expenses

General Fund Revenue Summary

Account Description	2022 Budget	2022 Actual	2023 Budget	2023 Actual	2024 Budget	2024 Through August 13	2025 Proposed
AIDS & CREDITS							
R 100-33401 Local Government Aid	\$605,559	\$605,559	\$609,023	\$608,654	\$685,058	\$342,529	\$685,977
R 100-33402 Market Value Credit AG	\$1,600	\$1,573	\$1,600	\$1,698	\$1,600	\$0	\$1,600
R 100-33406 Police State Aid	\$67,000	\$80,131	\$78,000	\$87,115	\$89,000	\$0	\$89,000
R 100-33407 Fire State Aid	\$29,000	\$35,710	\$31,000	\$33,775	\$35,000	\$0	\$35,000
Misc Grant Revenue (Fund 502)	\$25,000	\$39,930	\$25,000		\$25,000		\$0
TOTAL AIDS & CREDITS	\$729,159	\$762,904	\$745,623	\$731,242	\$835,658	\$342,529	\$811,577

FEES FOR SERVICE

R 100-32137 Golf Cart Permit	\$600	\$340	\$600	\$400	\$400	\$4,720	\$400
R 100-32138 ATV Permit	\$500	\$660	\$500	\$610	\$1,100	\$3,730	\$500
R 100-32140 Transient Merchant License	\$0	\$90	\$0	\$60	\$0	\$0	\$0
R 100-32145 Garbage	\$2,000	\$625	\$2,000	\$375	\$500	\$725	\$500
R 100-34109 Clean Up Day	\$0	\$4,910	\$2,000	\$4,748	\$5,000	\$4,705	\$4,800
R 100-34150 Dog Pound Fees	\$250	\$240	\$250	\$550	\$250	\$370	\$250
R 100-34160 Vehicle Impound Fees	\$0	\$1,560	\$0	\$560	\$500	\$100	\$500
R 100-34161 Towing Charge	\$0	\$1,250	\$250	\$1,095	\$250	\$175	\$250
R 100-32181 Rent or Use of Land (DHS Storage)	\$0	\$9,250	\$8,700	\$5,300	\$9,500	\$7,425	\$8,775
R 100-34201 Police - Misc Revenue	\$0	\$620	\$0	\$9,896	\$0	\$10,533	\$0
\$54,900	\$80,000	\$59,474	\$60,000	\$72,441	\$80,000	\$65,673	\$91,864
R 100-34207 Ambulance Services	\$240,000	\$256,787	\$240,000	\$367,824	\$330,000	\$241,004	\$408,000
R 100-34210 Ambulance Township Revenue	\$0	\$0	\$0	\$34,579	\$40,000	\$30,460	\$35,000
R 100-34212 Ambulance Training Center Revenue	\$2,000	\$120	\$500	\$6,790	\$1,500	\$6,283	\$5,000
R 100-34213 Misc - Ambulance	\$0	\$342	\$0	\$15,551	\$8,000	-\$1,367	\$5,000
Ambulance Revenue Hospital Contract							\$18,000
R 100-34302 Street Rental Equipment	\$0	\$2,100	\$0	\$2,700	\$0	-\$300	\$2,500
R 100-34305 Street-County Road Maintenance	\$10,100	\$10,591	\$10,578	\$10,578	\$10,959	\$10,959	\$10,959
R 100-34720 Pool- Fees	\$35,000	\$30,804	\$35,000	\$45,533	\$42,000	\$44,245	\$47,000
R 100-34780 Park -Misc. Revenue	\$400	\$611	\$400	\$1,070	\$400	\$177	\$400
R 100-34781 Park-Campsite Lease	\$134,000	\$130,965	\$144,000	\$152,485	\$147,135	\$129,700	\$149,700
R 100-34782 Park-Campsite Fees	\$2,000	\$2,931	\$2,000	\$1,413	\$2,000	\$1,228	\$1,500
R 100-34786 Park -Campers-winter storage	\$2,000	\$7,750	\$2,000	\$9,000	\$2,000	\$1,400	\$7,000
R 100-34787 Park-slip leases	\$19,750	\$35,300	\$20,000	\$45,800	\$45,800	\$42,100	\$45,000
R 100-34790 Park - Boat Slip Daily Fees	\$500	\$1,235	\$500	\$55	\$500	\$0	\$0
R 100-34791 Park- Reservation Fees	\$1,500	\$1,113	\$1,500	\$1,527	\$1,500	\$1,442	\$1,500
R 100-35101 Police-Court Fines	\$16,000	\$12,331	\$16,000	\$14,422	\$14,000	\$7,721	\$14,000
R 100-34104 Plan Checking Fees	\$12,000	\$11,842	\$12,000	\$13,858	\$12,000	\$6,994	\$12,000
R 100-34106 Misc. Sales	\$0	\$73	\$0	\$215	\$0	\$3	\$0
R 100-36200 Miscellaneous Revenue/ Fees for Service	\$2,000	\$18,228	\$2,000	\$9,536	\$2,000	\$11,886	\$4,000
R 100-36221 Cable franchise fee	\$56,000	\$56,869	\$56,000	\$53,341	\$56,000	\$37,099	\$56,000
R 100-36290 Harbor Lease Agreement	\$25,000	\$28,045	\$27,061	\$26,947	\$28,441	\$937	\$29,180
R 100-36334 Kellogg Police Protection	\$45,435	\$43,371	\$46,798	\$70,205	\$48,681	\$48,681	\$48,681
TOTAL FEES FOR SERVICE	\$687,035	\$730,428	\$690,637	\$979,465	\$890,415	\$718,807	\$1,008,259

General Fund Revenue Summary

Account Description	2022 Budget	2022 Actual	2023 Budget	2023 Actual	2024 Budget	2024 Through August 13	2025 Proposed
LICENSES & PERMITS							
R 100-32100 Liquor Licenses	\$15,000	\$14,383	\$15,000	\$21,160	\$20,000	\$20,350	\$20,000
R 100-32130 Games of Skill/Musical License	\$0	\$100	\$0	\$0	\$0	\$0	\$0
R 100-32132 Owners of Games of Skill License	\$0	\$400	\$0	\$350	\$0	\$425	\$0
R 100-32210 Building Permits	\$20,000	\$24,703	\$22,000	\$25,043	\$22,000	\$10,699	\$24,000
R 100-32555 Plumbing Permit	\$500	\$811	\$500	\$1,014	\$500	\$331	\$500
R 100-32556 Mechanical Permit	\$500	\$1,362	\$500	\$1,914	\$500	\$975	\$500
R 100-32221 Zoning Fees	\$1,000	\$1,800	\$1,500	\$5,700	\$1,500	\$1,650	\$1,500
R 100-34103 Zoning and Subdivision	\$0	\$0	\$0	\$250	\$0	\$26,261	\$0
R 100-32222 Sign Permit	\$100	\$300	\$100	\$505	\$100	\$300	\$100
R 100-32557 Digging Permit	\$500	\$550	\$500	\$1,179	\$1,000	\$564	\$1,000
R 100-36110 Building Permit State Surcharge	\$1,000	\$989	\$1,000	\$1,891	\$1,000	\$1,891	\$1,000
TOTAL LICENSES & PERMITS	\$38,600	\$45,398	\$41,100	\$59,006	\$46,600	\$63,446	\$48,600
MISCELLANEOUS REVENUE							
R 100-31420 Lodging Tax	\$2,000	\$4,014	\$3,500	\$3,596	\$2,500	\$1,596	\$3,500
R 100-31421 Short-Term Rental Registration	\$0	\$0	\$0	\$7,200	\$500	\$1,000	\$500
R 100-36210 Interest Earnings	\$4,000	\$1,288	\$0	\$16,509	\$500	-\$22,971	\$500
R 100-36323 Workmans Comp Dividend	\$0	\$1,965	\$0	\$167	\$0	\$0	\$0
R 100-36327 Property/Casualty Insurance Dividend	\$3,000	\$11,424	\$3,000	\$3,611	\$10,000	\$0	\$5,000
R 100-33104 REP Center Reimbursement	\$0	\$19,384	\$0	\$33,299	\$15,570	\$0	\$0
R 100-36317 Insurance Refunds and Recoveries	\$0	\$2,282	\$0	\$18,500	\$2,000	\$2,941	\$2,000
R 100-34721 Pool Concessions Revenue	\$0	\$0	\$0	\$0	\$0	\$2,174	\$6,000
HSA Employee Contributions (offset by expense)					\$7,440		\$7,440
TOTAL MISCELLANEOUS REVENUE	\$9,000	\$40,357	\$6,500	\$82,882	\$38,510	-\$15,260	\$24,940
R 100-36335 Police W-K School Resource Officer	\$42,000	\$42,500	\$43,000	\$43,775	\$45,088	\$0	\$46,441
R 100-37270 Water/Sewer Enterprise Transfer In	\$145,000	\$55,000	\$5,000	\$5,000	\$5,000	\$0	\$5,000
R 100-37272 Port Authority - Salary Fund	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$7,500	\$45,579
R 100-31063 Street Light Utility Fee	\$50,000	\$54,962	\$50,000	\$50,866	\$54,962	\$32,752	\$54,900
	\$252,000	\$167,462	\$113,000	\$114,641	\$120,050	\$40,252	\$151,920
TOTAL GENERAL FUND REVENUE	\$1,715,794	\$1,746,549	\$1,596,860	\$1,967,236	\$1,931,233	\$1,149,774	\$2,045,296

2020-2025 Budget Summary

<u>Department</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>\$ Change 2024 to 2025</u>	<u>% Change 2024 to 2025</u>	<u>% change 2020 to 2025</u>
Council	\$28,777	\$25,527	\$26,852	\$26,002	\$28,877	\$28,744	-\$133	0%	0%
Elections	\$13,800	\$2,000	\$8,750	\$1,300	\$13,000	\$3,000	-\$10,000	-77%	-78%
Engineering	\$30,500	\$29,000	\$48,000	\$51,000	\$60,000	\$55,000	-\$5,000	-8%	80%
Admin	\$371,241	\$418,000	\$414,271	\$385,622	\$426,661	\$451,693	\$25,031	6%	22%
Accounting	\$30,500	\$32,000	\$34,000	\$33,000	\$38,000	\$40,000	\$2,000	5%	31%
Legal	\$54,700	\$38,700	\$40,700	\$44,200	\$45,200	\$35,000	-\$10,200	-23%	-36%
City Hall	\$41,100	\$42,100	\$40,400	\$39,750	\$41,650	\$39,200	-\$2,450	-6%	-5%
Police	\$815,593	\$884,565	\$976,305	\$1,070,409	\$1,163,274	\$1,289,719	\$126,445	11%	58%
Fire	\$186,827	\$187,459	\$142,445	\$145,937	\$203,079	\$210,872	\$7,793	4%	13%
Planning and Zoning	\$87,010	\$88,969	\$89,064	\$93,777	\$98,485	\$98,426	-\$59	0%	13%
Ambulance	\$353,917	\$378,196	\$399,788	\$461,903	\$592,949	\$721,853	\$128,904	22%	104%
Public Works	\$752,170	\$752,562	\$771,191	\$764,194	\$833,064	\$874,954	\$41,890	5%	16%
Pool	\$81,384	\$78,984	\$85,969	\$91,422	\$96,106	\$106,921	\$10,815	11%	31%
Miscellaneous	\$25,000	\$25,000	\$175,000	\$175,000	\$269,570	\$29,000	-\$240,570	-89%	16%
Emergency Mgmt	\$9,614	\$7,929	\$6,790	\$4,790	\$6,790	\$9,362	\$2,572	38%	-3%
Information Technology	\$28,500	\$28,500	\$27,500	\$36,000	\$45,000	\$51,000	\$6,000	13%	79%
Capiatal Improvement Plan	\$0	\$0	\$0	\$0	\$0	\$270,000	\$270,000	#DIV/0!	#DIV/0!
Total	\$2,910,632	\$3,019,492	\$3,287,025	\$3,424,305	\$3,961,705	\$4,314,744	\$353,039	8.9%	48%
Separate Levy									
Library	\$221,588	\$222,188	\$209,588	\$230,122	\$233,415	\$242,076	\$8,661	3.7%	9%

2020-2025 Revenue Summary

<u>Description</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025 Proposed</u>	<u>Percent Change 2024 to 2025</u>	<u>Percent Change 2020 to 2025</u>
Aids and Credits	\$743,349	\$743,653	\$762,904	\$731,242	\$835,658	\$811,577	-3%	9%
Fees for Service	\$557,149	\$669,518	\$730,428	\$979,465	\$890,415	\$1,008,259	13%	70%
Licenses and Permits	\$20,492	\$61,834	\$45,398	\$59,006	\$46,600	\$48,600	4%	25%
Miscellaneous	\$11,916	\$26,803	\$40,357	\$82,882	\$38,510	\$24,940	-35%	1%
Staff	\$202,422	\$152,162	\$167,462	\$114,641	\$120,050	\$151,920	27%	36%
Total	\$1,535,328	\$1,653,970	\$1,746,549	\$1,967,236	\$1,931,233	\$2,045,296	5.9%	33.2%

CITY COUNCIL						
<u>Account Description</u>	<u>2022 Actual</u>	<u>2023 Actual</u>	<u>2024 Through August 13</u>	<u>2024 Budget</u>	<u>2025 Proposed</u>	<u>Comments</u>
E 100-410-41100-106 Elected Officials	\$19,305	\$18,150	\$9,208	\$18,000	\$18,000	
E 100-410-41100-121 PERA Contributions	\$125	\$0	\$0	\$0	\$0	
E 100-410-41100-122 FICA Contributions	\$1,155	\$1,125	\$571	\$1,116	\$1,116	
E 100-410-41100-124 Medicare Contributions	\$270	\$263	\$134	\$261	\$261	
E 100-410-41100-308 Continuing Ed	\$1,464	\$50	\$1,147	\$1,500	\$1,500	
E 100-410-41100-330 Meeting Expense	\$0	\$255	\$0	\$500	\$500	
E 100-410-41100-331 Travel Expense	\$520	\$413	\$258	\$300	\$300	
E 100-410-41100-350 Printing and Binding	\$0	\$29	\$0	\$300	\$300	
E 100-410-41100-351 Legal Notice Publishing	\$0	\$0	\$0	\$1,000	\$0	
E 100-410-41100-433 Dues and Subscriptions	\$3,139	\$3,294	\$6,767	\$5,900	\$6,767	
Total:	\$25,977	\$23,580	\$18,085	\$28,877	\$28,744	

ELECTION

<u>Account Description</u>	<u>2022 Actual</u>	<u>2023 Actual</u>	<u>2024 Through August 13</u>	<u>2024 Budget</u>	<u>2025 Proposed</u>	<u>Comments</u>
E 100-410-41200-109 Election Judges	\$3,977	\$0	\$1,781	\$7,500	\$0	
E 100-410-41200-151 Workers Comp Insurance Premium	\$0	\$2	\$0	\$0	\$0	
E 100-410-41200-219 General Supplies	\$979	\$0	\$296	\$3,000	\$0	
E 100-410-41200-350 Printing and Binding	\$867	\$0	\$0	\$800	\$0	
E 100-410-41200-351 Legal Notice Publishing	\$305	\$0	\$0	\$400	\$0	
E 100-410-41200-403 Office Equipment Maint. Agreem	\$5,927	\$1,440	\$765	\$1,300	\$3,000	
E 100-410-41200-560 Furniture and Fixtures	\$0	\$0	\$0	\$0	\$0	
Total:	\$12,054	\$1,442	\$2,842	\$13,000	\$3,000	

ENGINEERING						
Account Description	2022 Actual	2023 Actual	2024 Through August 13	2024 Budget	2025 Proposed	Comments
E 100-410-41300-303 Engineering Fees	\$35,620	\$27,115	\$35,347	\$35,000	\$30,000	
E 100-410-41300-315 Building Inspector Fees	\$23,586	\$24,531	\$32,446	\$24,000	\$24,000	
E 100-410-41300-317 Consultant Fees	\$0	\$381	\$528	\$0	\$0	
E 100-410-41300-435 Bldg. Permit Surcharge-State	\$835	\$709	\$2,409	\$1,000	\$1,000	
Total:	\$60,040	\$52,736	\$70,729	\$60,000	\$55,000	

ADMINISTRATION

Account Description	2022 Actual	2023 Actual	2024 Through August 13	2024 Budget	2025 Proposed	Comments
E 100-410-41500-101 Full-time Employees-Regular	\$293,002	\$268,191	\$165,442	\$278,625	\$292,716	
E 100-410-41500-121 PERA Contributions	\$21,993	\$20,015	\$12,429	\$20,897	\$21,954	
E 100-410-41500-122 FICA Contributions	\$17,211	\$15,504	\$9,650	\$17,275	\$18,148	
E 100-410-41500-124 Medicare Contributions	\$4,025	\$3,626	\$2,257	\$4,040	\$4,244	
E 100-410-41500-131 Health Insurance	\$65,454	\$55,185	\$43,833	\$65,886	\$68,252	
E 100-410-41500-133 Dental Insurance	\$2,753	\$2,130	\$1,832	\$2,748	\$2,736	
E 100-410-41500-134 Life Insurance	\$1,775	\$1,438	\$940	\$1,791	\$2,067	
E 100-410-41500-151 WC Ins. Premium	\$1,734	\$1,793	\$1,897	\$2,100	\$4,174	
E 100-410-41500-308 Continuing Education	\$9,412	\$4,882	\$2,223	\$6,000	\$6,000	
E 100-410-41500-311 Contractor Fees	\$6,630	\$7,224	\$4,937	\$6,000	\$6,000	
E 100-410-41500-321 Telephone	\$2,594	\$3,217	\$3,351	\$3,000	\$5,000	
E 100-410-41500-322 Postage	\$34	\$223	\$0	\$300	\$300	
E 100-410-41500-326 H S A - Administrative Fees	\$6,811	\$2,993	\$804	\$3,000	\$3,000	
E 100-410-41500-327 H.S.A. Employee Contributions	\$810	\$7,090	\$6,075	\$7,440	\$7,440	
E 100-410-41500-330 Meeting Expense	\$185	\$570	\$107	\$750	\$750	
E 100-410-41500-331 Travel Expense	\$1,312	\$1,946	\$135	\$1,500	\$1,500	
E 100-410-41500-350 Printing and Binding	\$2,278	\$3,590	\$3,283	\$2,200	\$3,500	
E 100-410-41500-351 Legal Notice Publishing	\$2,508	\$419	\$2,097	\$500	\$1,500	
E 100-410-41500-354 Franchise Fee Publication	\$2,753	\$0	\$0	\$0	\$0	
E 100-410-41500-364 Bond Insurance-Finance	\$0	\$0	\$0	\$0	\$0	
E 100-410-41500-433 Dues and Subscriptions	\$1,346	\$3,734	\$1,220	\$2,110	\$2,110	
E 100-410-41500-436 Insurance Deductible for Claim	\$0	\$2,500	\$0	\$0	\$0	
E 100-410-41500-558 Computer Replacement	\$14	\$125	\$0	\$0	\$0	
E 100-410-41500-581 Uniforms	\$0	\$177	\$0	\$500	\$300	
Total:	\$444,631	\$406,572	\$262,512	\$426,661	\$451,693	

ACCOUNTING						
Account Description	2022 Actual	2023 Actual	2024 Through August 13	2024 Budget	2025 Proposed	Comments
E 100-410-41700-301 Auditing and Accounting Serv.	\$30,600	\$44,539	\$49,393	\$35,000	\$37,500	
E 100-410-41700-307 County Auditor Fees	\$485	\$320	\$337	\$1,000	\$1,000	
E 100-410-41700-317 Consultant Fees	\$1,500	\$3,600	\$5,874	\$2,000	\$1,500	
Total:	\$32,585	\$48,459	\$55,603	\$38,000	\$40,000	

LEGAL						
Account Description	2022 Actual	2023 Actual	2024 Through August 13	2024 Budget	2025 Proposed	Comments
E 100-410-41800-304 Legal Fees	\$44,911	\$33,684	\$19,490	\$45,000	\$35,000	
E 100-410-41800-316 Recorder Fees	\$0	\$0	\$0	\$200	\$0	
E 100-410-41800-317 Consultant Fees	\$0	\$0	\$0	\$0	\$0	
E 100-410-41800-318 TIF Fees	\$0	\$0	\$0	\$0	\$0	
Total:	\$44,911	\$33,684	\$19,490	\$45,200	\$35,000	

CITY HALL

Account Description	2022 Actual	2023 Actual	2024 Through August 13	2024 Budget	2025 Proposed	Comments
E 100-410-41900-200 Office Supplies	\$2,310	\$1,762	\$1,078	\$2,500	\$2,500	
E 100-410-41900-211 Cleaning/Janitorial Supplies	\$1,617	\$1,030	\$393	\$1,200	\$1,200	
E 100-410-41900-223 Building Maint/Repair Supplies	\$2,586	\$552	\$3,141	\$1,300	\$1,300	
E 100-410-41900-313 Cleaning Services	\$2,993	\$4,571	\$2,412	\$3,500	\$4,100	
E 100-410-41900-321 Telephone	\$83	\$395	\$335	\$3,000	\$3,000	
E 100-410-41900-322 Postage	\$2,077	\$2,050	\$1,550	\$2,100	\$2,300	
E 100-410-41900-361 General Liability/Property Ins	\$9,366	\$11,365	\$10,632	\$12,000	\$12,000	
E 100-410-41900-381 Electric/Gas Utility	\$8,569	\$7,944	\$2,900	\$10,000	\$7,000	
E 100-410-41900-384 Refuse Disposal	\$1,573	\$877	\$1,020	\$1,100	\$0	
E 100-410-41900-401 Building Contract Maintenance	\$47	\$0	\$650	\$250	\$250	
E 100-410-41900-409 Maintenance Agreements	\$226	\$76	\$4,600	\$1,200	\$1,000	
E 100-410-41900-413 Office Equipment Rent	\$639	\$384	\$435	\$650	\$650	
E 100-410-41900-418 P.O.Box Rent/Safe Deposit Box	\$160	\$178	\$188	\$150	\$200	
E 100-410-41900-433 Dues and Subscriptions	\$2,777	\$898	\$890	\$0	\$1,000	
E 100-410-41900-558 Computer Replacement	\$0	\$1,516	\$0	\$1,500	\$1,500	
E 100-410-41900-560 Furniture and Fixtures	\$32	\$0	\$3,848	\$1,200	\$1,200	
Total:	\$35,054	\$33,597	\$34,071	\$41,650	\$39,200	

IT

<u>Account Description</u>	<u>2022 Actual</u>	<u>2023 Actual</u>	<u>2024 Through August 13</u>	<u>2024 Budget</u>	<u>2025 Proposed</u>	<u>Comments</u>
E 100-410-41920-311 Contracted Fees	\$7,622	\$17,261	\$4,786	\$0	\$1,000	
E 100-410-41920-312 Computer Support	\$12,286	\$18,222	\$17,675	\$8,000	\$32,000	
E 100-410-41920-320 Internet/Website Service	\$18,737	\$14,425	\$8,472	\$35,000	\$16,000	
E 100-410-41920-558 Computer Replacement Fund	\$0	\$0	\$0	\$2,000	\$2,000	
Total:	\$38,645	\$49,908	\$30,933	\$45,000	\$51,000	

POLICE

<u>Account Description</u>	<u>2022</u> <u>Actual</u>	<u>2023</u> <u>Actual</u>	<u>2024 Through</u> <u>August 13</u>	<u>2024</u> <u>Budget</u>	<u>2025</u> <u>Proposed</u>	<u>Comments</u>
E 100-420-42100-101 Full-time Employees-Regular	\$610,329	\$677,702	\$413,095	\$645,093	\$760,537	
Overtime				\$26,000	\$26,450	
Shift Differential					\$4,380	
E 100-420-42100-103 Part-time Employees	\$1,380	\$1,205	\$842	\$2,311	\$1,200	
E 100-420-42100-121 PERA Contributions	\$101,635	\$108,535	\$68,871	\$118,784	\$140,072	
E 100-420-42100-122 FICA Contributions	\$3,366	\$6,689	\$2,388	\$3,983	\$4,185	
E 100-420-42100-124 Medicare Contributions	\$8,439	\$9,267	\$5,657	\$9,354	\$11,475	
E 100-420-42100-131 Health Insurance	\$138,999	\$149,029	\$123,512	\$202,083	\$170,887	
E 100-420-42100-133 Dental Insurance	\$4,772	\$4,316	\$3,591	\$5,449	\$4,962	
E 100-420-42100-134 Life Insurance	\$3,109	\$2,968	\$1,768	\$3,766	\$3,890	
E 100-420-42100-140 UNEMPLOYMENT TAXES	\$0	\$0	\$0	\$0	\$0	
E 100-420-42100-151 Workers Comp Ins. Premium	\$46,548	\$51,160	\$54,524	\$48,000	\$52,000	
E 100-420-42100-212 Motor Fuels	\$22,861	\$22,185	\$10,935	\$23,000	\$22,000	
E 100-420-42100-219 General Supplies	\$1,154	\$816	\$1,116	\$1,000	\$1,000	
E 100-420-42100-221 Equipment Maintenance/Parts	\$5,916	\$5,404	\$3,138	\$6,000	\$6,000	
E 100-420-42100-305 Medical/physical fees	\$53	\$0	\$0	\$0	\$0	
E 100-420-42100-308 Continuing Ed	\$2,321	\$6,907	\$5,400	\$8,000	\$8,000	
E 100-420-42100-321 Telephone	\$4,621	\$4,526	\$2,470	\$4,500	\$4,500	
E 100-420-42100-322 Postage	\$182	\$139	\$12	\$300	\$300	
E 100-420-42100-325 Towing Expenses	\$1,725	\$1,950	\$400	\$0	\$0	
E 100-420-42100-350 Printing and Binding	\$0	\$160	\$31	\$50	\$50	
E 100-420-42100-351 Legal Notice Publishing	\$16	\$0	\$0	\$0	\$0	
E 100-420-42100-361 General Liability/Property Insurance	\$26,398	\$32,917	\$31,202	\$34,000	\$34,000	
E 100-420-42100-412 Building Rent	\$9,959	\$11,050	\$7,350	\$12,600	\$13,230	
E 100-420-42100-430 Miscellaneous	\$88	\$51	\$75	\$0	\$0	
E 100-420-42100-433 Dues and Subscriptions	\$1,783	\$1,962	\$367	\$1,500	\$3,000	
E 100-420-42100-436 Insurance Deductible for Claim	\$0	\$0	\$2,500	\$1,000	\$1,000	
E 100-420-42100-437 Misc Licenses and Permits	\$0	\$108	\$0	\$0	\$0	
E 100-420-42100-551 Equipment Replacement Fund	\$0	\$0	\$397	\$500	\$9,000	
E 100-420-42100-558 Computer Replacement Fund	\$0	\$0	\$0	\$0	\$0	
E 100-420-42100-570 Office Equipment & Furnishings	\$0	\$0	\$0	\$0	\$0	
E 100-420-42100-580 Other Equipment	\$0	\$0	\$0	\$0	\$0	
E 100-420-42100-581 Uniforms	\$9,473	\$6,735	\$3,646	\$6,000	\$7,600	
E 100-420-42100-582 Radio Equipment	\$0	\$0	\$0	\$0	\$0	
Total:	\$1,005,126	\$1,105,780	\$743,286	\$1,163,274	\$1,289,719	

FIRE

Account Description	2022 Actual	2023 Actual	2024 Through August 13	2024 Budget	2025 Proposed	Comments
E 100-420-42200-103 Part-time Employees	\$45,345	\$48,288	\$5,664	\$46,706	\$48,000	
E 100-420-42200-121 PERA Contributions	\$0	\$0	\$0	\$0	\$0	
E 100-420-42200-122 FICA Contributions	\$2,811	\$2,958	\$349	\$2,896	\$2,976	
E 100-420-42200-124 Medicare Contributions	\$658	\$701	\$82	\$677	\$696	
E 100-420-42200-125 FIRE RELIEF PENSION STATE	\$31,570	\$33,775	\$0	\$35,000	\$35,000	
E 100-420-42200-140 UNEMPLOYMENT TAXES	\$621	\$0	\$0	\$0	\$0	
E 100-420-42200-151 WC Ins. Premium	\$8,527	\$10,328	\$10,359	\$8,400	\$10,000	
E 100-420-42200-200 Office Supplies	\$1,391	\$558	\$677	\$1,000	\$1,000	
E 100-420-42200-212 Motor Fuels	\$3,787	\$3,148	\$4,002	\$3,500	\$5,000	
E 100-420-42200-219 General Supplies	\$1,254	\$182	\$0	\$300	\$300	
E 100-420-42200-221 Equipment Maintenance/Parts	\$47,293	\$32,926	\$18,688	\$25,000	\$25,000	
E 100-420-42200-223 Building Maint/Repair Supplies	\$1,315	\$5,365	\$18,614	\$6,000	\$6,000	
E 100-420-42200-240 Small Tools and Minor Equip.	\$0	\$0	\$0	\$500	\$500	
E 100-420-42200-305 Medical/physical fees	\$0	\$3,260	\$196	\$1,000	\$1,000	
E 100-420-42200-308 Continuing Education	\$10,305	\$13,307	\$11,128	\$8,000	\$12,000	
E 100-420-42200-321 Telephone	\$877	\$833	\$861	\$1,500	\$1,500	
E 100-420-42200-322 Postage	\$0	\$0	\$11	\$0	\$0	
E 100-420-42200-350 Printing and Binding	\$0	\$0	\$0	\$0	\$0	
E 100-420-42200-351 Legal Notice Publishing	\$0	\$0	\$0	\$200	\$0	
E 100-420-42200-361 General Liability/Property Ins	\$3,917	\$4,402	\$5,195	\$5,200	\$5,200	
E 100-420-42200-365 AMB/FIRE DISABILITY ACCIDENT	\$2,345	\$0	\$0	\$1,000	\$1,000	
E 100-420-42200-381 Electric/Gas Utility	\$8,014	\$5,965	\$2,172	\$7,000	\$6,500	
E 100-420-42200-384 Refuse Disposal	\$1,188	\$1,400	\$714	\$1,000	\$1,000	
E 100-420-42200-402 Other Contract Maintenance	\$0	\$0	\$0	\$0	\$0	
E 100-420-42200-404 Mach & Equip Maint. Agreement	\$1,038	\$0	\$0	\$0	\$0	
E 100-420-42200-415 Other Equipment Rent	\$0	\$0	\$0	\$0	\$0	
E 100-420-42200-430 Miscellaneous	\$207	\$86	\$0	\$0	\$0	
E 100-420-42200-433 Dues and Subscriptions	\$1,455	\$1,433	\$22	\$1,200	\$1,200	
E 100-420-42200-436 Insurance Deductible for Claim	\$3,602	\$0	\$500	\$1,000	\$1,000	
E 100-420-42200-437 Misc Licenses and Permits	\$0	\$0	\$83	\$1,000	\$1,000	
E 100-420-42200-438 Vehicle License	\$39	\$0	\$43	\$0	\$0	
E 100-420-42200-551 Equipment Replacement	\$0	\$10,730	\$0	\$35,000	\$35,000	
E 100-420-42200-580 Other Equipment	\$0	\$0	\$0	\$0	\$0	
E 100-420-42200-581 Uniforms	\$12,672	\$5,808	\$968	\$5,000	\$5,000	
E 100-420-42200-582 Radio Equipment	\$2,120	\$4,849	\$1,315	\$5,000	\$5,000	
Total:	\$192,351	\$190,305	\$81,641	\$203,079	\$210,872	

PLANNING & ZONING

<u>Account Description</u>	<u>2022 Actual</u>	<u>2023 Actual</u>	<u>2024 Through August 13</u>	<u>2024 Budget</u>	<u>2025 Proposed</u>	<u>Comments</u>
E 100-420-42300-103 Part-time Employees	\$25,203	\$29,514	\$17,967	\$30,795	\$32,350	
E 100-420-42300-121 PERA Contributions	\$1,890	\$2,198	\$1,348	\$2,310	\$2,426	
E 100-420-42300-122 FICA Contributions	\$1,532	\$1,778	\$1,099	\$1,909	\$2,006	
E 100-420-42300-124 Medicare Contributions	\$358	\$416	\$257	\$447	\$469	
E 100-420-42300-133 Dental Insurance	\$0	\$0	\$0	\$475	\$475	
E 100-420-42300-134 Life Insurance	\$0	\$0	\$0	\$0	\$0	
E 100-420-42300-151 WC Ins. Premium	\$0	\$0	\$0	\$100	\$100	
E 100-420-42300-306 Survey Fees	\$0	\$0	\$0	\$250	\$250	
E 100-420-42300-308 Continuing Ed	\$0	\$125	\$0	\$1,000	\$150	
E 100-420-42300-311 Contractor Fees	\$51,317	\$32,155	\$26,692	\$51,000	\$50,000	
E 100-420-42300-316 Recorder Fees	\$623	\$112	\$368	\$300	\$300	
E 100-420-42300-317 Consultant Fees	\$3,691	\$152	\$0	\$1,200	\$1,200	
E 100-420-42300-331 Travel Expense	\$0	\$941	\$0	\$0	\$0	
E 100-420-42300-351 Legal Notice Publishing	\$384	\$522	\$1,145	\$700	\$700	
E 100-420-42300-453 Historic Preservation Commission	\$1,133	\$0	\$0	\$2,000	\$2,000	
E 100-420-42300-455 Main Street Allocation	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	
Total:	\$92,131	\$73,914	\$54,875	\$98,485	\$98,426	

EMERGENCY MANAGEMENT						
Account Description	2022 Actual	2023 Actual	2024 Through August 13	2024 Budget	2025 Proposed	Comments
E 100-420-42400-103 Part-time Employees	\$1,973	\$0	\$625	\$2,500	\$0	
E 100-420-42400-219 General Supplies	\$3,295	\$0	\$25	\$300	\$500	
E 100-420-42400-221 Equipment Maintenance/Parts	\$0	\$775	\$2,097	\$0	\$2,000	
E 100-420-42400-223 Building Maint/Repair Supplies	\$0	\$0	\$0	\$0	\$0	
E 100-420-42400-308 Continuing Education	\$0	\$0	\$1,467	\$1,500	\$750	
E 100-420-42400-311 Contractor Fees	\$0	\$0	\$812	\$0	\$3,312	
E 100-420-42400-312 Computer Support	\$0	\$0	\$0	\$0	\$500	
E 100-420-42400-387 Emergency Mgmt/Flood Expense	\$0	\$20,808	\$9,060	\$2,000	\$2,000	
E 100-420-42400-433 Dues and Subscriptions	\$0	\$0	\$0	\$0	\$200	
E 100-420-42400-581 Uniforms	\$0	\$0	\$0	\$0	\$100	
Total:	\$5,268	\$21,583	\$14,086	\$6,300	\$9,362	

AMBULANCE

Account Description	2022 Actual	2023 Actual	2024 Through August 13	2024 Budget	2025 Budget	Comments
E 100-420-42500-101 Full-time Employees-Regular	\$150,115	\$210,663	\$137,836	\$215,404	\$279,712	
E 100-420-42500-103 Part-time Employees	\$90,395	\$94,854	\$77,099	\$136,273	\$139,527	
Overtime				\$14,000	\$24,000	
Weekend Shift Differential					\$3,000	
E 100-420-42500-121 PERA Contributions	\$11,436	\$16,085	\$11,831	\$17,205	\$23,003	
E 100-420-42500-122 FICA Contributions	\$14,741	\$17,978	\$12,930	\$22,672	\$27,667	
E 100-420-42500-124 Medicare Contributions	\$3,447	\$4,205	\$3,024	\$5,302	\$6,470	
E 100-420-42500-131 Health Insurance	\$27,695	\$42,288	\$35,735	\$56,669	\$67,031	
E 100-420-42500-133 Dental Insurance	\$891	\$1,568	\$1,311	\$3,145	\$2,749	
E 100-420-42500-134 Life Insurance	\$727	\$1,064	\$611	\$1,279	\$1,344	
E 100-420-42500-151 Workers Comp Insurance Premium	\$16,233	\$18,097	\$22,649	\$17,000	\$21,000	
E 100-420-42500-200 Office Supplies	\$4,791	\$542	\$610	\$500	\$1,000	
E 100-420-42500-206 Training Center Expenditures	\$430	\$11,299	\$3,781	\$4,000	\$4,500	
E 100-420-42500-212 Motor Fuels	\$5,748	\$8,244	\$4,779	\$8,000	\$10,000	
E 100-420-42500-215 Oxygen-Supplies	\$987	\$2,514	\$1,497	\$2,000	\$3,000	
E 100-420-42500-217 Medical Supplies	\$13,509	\$16,772	\$14,457	\$18,000	\$20,000	
E 100-420-42500-219 General Supplies	\$2,579	\$1,186	\$481	\$1,500	\$1,500	
E 100-420-42500-221 Equipment Maintenance/Parts	\$1,977	\$521	\$1,189	\$4,000	\$2,000	
E 100-420-42500-223 Building Maint/Repair Supplies	\$901	\$855	\$1,264	\$1,000	\$1,500	
E 100-420-42500-308 Continuing Ed	\$1,687	\$4,594	\$998	\$5,000	\$7,500	
E 100-420-42500-310 First Responders	\$0	\$0	\$0	\$0	\$0	
E 100-420-42500-311 Contractor Fees	\$21,053	\$29,929	\$12,222	\$28,000	\$28,000	
E 100-420-42500-312 Computer Support	\$0	\$0	\$6,069	\$0	\$4,300	
E 100-420-42500-321 Telephone	\$1,012	\$2,383	\$1,896	\$2,500	\$2,500	
E 100-420-42500-322 Postage	\$0	\$185	\$20	\$50	\$100	
E 100-420-42500-331 Travel Expense	\$151	\$2,480	\$4,156	\$3,000	\$4,500	
E 100-420-42500-350 Printing and Binding	\$385	\$466	\$0	\$500	\$500	
E 100-420-42500-361 General Liability/Property Ins	\$3,593	\$4,390	\$4,081	\$5,000	\$5,000	
E 100-420-42500-365 AMB/FIRE DISABILITY ACCIDENT	\$3,518	\$1,184	\$0	\$2,000	\$2,000	
E 100-420-42500-381 Electric/Gas Utility	\$3,079	\$2,872	\$1,084	\$3,200	\$3,200	
E 100-420-42500-388 Lodging	\$0	\$523	\$110	\$800	\$1,000	
E 100-420-42500-401 Building Contract Maintenance	\$0	\$0	\$0	\$500	\$0	
E 100-420-42500-409 Maintenance Agreements	\$1,104	\$779	\$445	\$750	\$750	
E 100-420-42500-414 Vehicle Maintenance	\$699	\$8,924	\$13,779	\$3,000	\$5,000	
E 100-420-42500-430 Miscellaneous	\$5,278	\$5,502	\$4,991	\$5,000	\$5,000	
E 100-420-42500-433 Dues and Subscriptions	\$2,444	\$1,577	\$1,057	\$1,200	\$4,500	
E 100-420-42500-436 Insurance Deductible for Claim	\$464	\$2,681	\$1,041	\$500	\$500	
E 100-420-42500-437 Misc Licenses and Permits	\$0	\$1,448	\$503	\$0	\$500	
E 100-420-42500-551 Equipment Replacement	\$0	\$0	\$0	\$0	\$0	
E 100-420-42500-570 Office Equipment & Furnishings	\$1,304	\$717	\$263	\$500	\$4,500	
E 100-420-42500-581 Uniforms	\$2,155	\$4,901	\$2,523	\$3,500	\$3,500	
E 100-420-42500-582 Radio Equipment	\$2,345	\$120	\$0	\$0	\$0	
Total:	\$396,873	\$524,389	\$386,321	\$592,949	\$721,853	

PUBLIC WORKS

<u>Account Description</u>	<u>2022 Actual</u>	<u>2023 Actual</u>	<u>2024 Through August 13</u>	<u>2024 Budget</u>	<u>2025 Proposed</u>	<u>Comments</u>
E 100-430-43100-101 Full-time Employees-Regular	\$261,626	\$274,349	\$176,276	\$297,160	\$323,377	
E 100-430-43100-103 Part-time Employees	\$16,109	\$19,111	\$11,874	\$33,840	\$23,655	
E 100-430-43100-121 PERA Contributions	\$18,500	\$20,486	\$13,278	\$22,287	\$24,253	
E 100-430-43100-122 FICA Contributions	\$16,247	\$17,155	\$11,202	\$20,522	\$21,516	
E 100-430-43100-124 Medicare Contributions	\$3,800	\$4,012	\$2,620	\$4,799	\$5,032	
E 100-430-43100-131 Health Insurance	\$73,592	\$47,947	\$34,223	\$47,827	\$65,937	
E 100-430-43100-133 Dental Insurance	\$1,686	\$1,621	\$1,514	\$2,019	\$2,836	
E 100-430-43100-134 Life Insurance	\$1,479	\$1,376	\$931	\$1,747	\$1,747	
E 100-430-43100-140 Unemployment Taxes	\$0	\$8,951	\$660	\$0	\$0	
E 100-430-43100-141 Unemployment Insurance Bill	\$0	\$0	\$208	\$0	\$0	
E 100-430-43100-151 WC Ins. Premium	\$23,018	\$23,738	\$25,657	\$25,000	\$25,000	
E 100-430-43100-211 Cleaning/Janitorial Supplies	\$3,091	\$3,136	\$3,745	\$4,000	\$5,000	
E 100-430-43100-212 Motor Fuels	\$23,611	\$24,867	\$11,493	\$25,000	\$25,000	
E 100-430-43100-215 Oxygen- Welding Supplies	\$52	\$527	\$1,097	\$1,000	\$1,200	
E 100-430-43100-216 Chemical and Chemical Products	\$835	\$2,008	\$820	\$1,000	\$1,000	
E 100-430-43100-219 General Supplies	\$10,689	\$12,435	\$4,808	\$10,000	\$10,000	
E 100-430-43100-221 Equipment Maintenance/Parts	\$23,902	\$43,779	\$10,934	\$28,000	\$28,000	
E 100-430-43100-223 Building Maint/Repair Supplies	\$2,714	\$2,158	\$5,106	\$3,000	\$4,000	
E 100-430-43100-224 Street Maintenance Materials	\$353	\$6,003	\$3,690	\$7,000	\$7,000	
E 100-430-43100-240 Small Tools and Minor Equip.	\$1,003	\$1,689	\$1,247	\$1,800	\$1,800	
E 100-430-43100-303 Engineering Fees	-\$45,963	\$0	\$0	\$0	\$0	
E 100-430-43100-305 Medical/physical fees	\$572	\$530	\$315	\$800	\$800	
E 100-430-43100-308 Continuing Education	\$1,666	\$2,375	\$2,165	\$2,500	\$4,000	
E 100-430-43100-321 Telephone	\$2,924	\$3,283	\$2,399	\$3,000	\$3,500	
E 100-430-43100-350 Printing and Binding	\$58	\$34	\$0	\$0	\$0	
E 100-430-43100-351 Legal Notice Publishing	\$829	\$273	\$914	\$0	\$500	
E 100-430-43100-361 General Liability/Property Insurance	\$37,870	\$43,799	\$43,430	\$48,000	\$48,000	
E 100-430-43100-381 Electric/Gas Utility	\$19,028	\$16,432	\$6,422	\$16,000	\$12,000	
E 100-430-43100-382 Street Lights	\$54,523	\$48,177	\$26,221	\$54,962	\$54,900	
E 100-430-43100-383 Forestry	\$12,833	\$14,970	\$12,238	\$20,000	\$20,000	
E 100-430-43100-384 Refuse Disposal	\$11,773	\$13,464	\$6,519	\$11,000	\$12,100	
E 100-430-43100-385 Clean Up Day Expense	\$4,859	\$5,055	\$3,687	\$4,000	\$4,000	
E 100-430-43100-386 Snow Removal	\$37,455	\$22,902	\$27,127	\$35,000	\$15,000	
E 100-430-43100-401 Building/Equipment Contract Maintenance	\$0	\$393	\$539	\$3,000	\$1,500	
E 100-430-43100-404 Machine and Equipment Maintenance	\$0	\$0	\$14,385	\$0	\$0	
E 100-430-43100-402 Other Contract Maintenance	\$552	\$525	\$0	\$0	\$0	
E 100-430-43100-406 Street Maintenance	\$12,774	\$25,238	\$0	\$30,000	\$50,000	
E 100-430-43100-410 Rentals	\$0	\$0	\$320	\$0	\$0	
E 100-430-43100-411 Land Rent	\$15,650	\$16,850	\$16,850	\$16,850	\$16,850	
E 100-430-43100-436 Insurance Deductible for Claim	\$15,611	\$0	\$0	\$3,000	\$3,000	
E 100-430-43100-437 Miscellaneous Licenses and Permits	\$1,339	\$990	\$830	\$1,000	\$1,000	
E 100-430-43100-438 Vehicle License	\$231	\$21	\$213	\$750	\$750	
E 100-430-43100-439 Taxes	\$2,876	\$2,744	\$2,686	\$3,500	\$3,500	
E 100-430-43100-454 Bike Share Expenses	\$99	\$464	\$0	\$0	\$0	
E 100-430-43100-527 PARK MAINTENANCE	\$38,839	\$30,392	\$13,120	\$30,000	\$30,000	
E 100-430-43100-579 Safety Equipment	\$3,463	\$1,610	\$976	\$2,200	\$2,200	
E 100-430-43100-580 Other Equipment	\$4,911	\$1,542	\$0	\$4,000	\$4,000	
E 100-430-43100-581 Uniforms	\$933	\$459	\$360	\$500	\$2,000	
E 100-430-43100-583 Signs	\$2,668	\$1,874	\$5,584	\$5,000	\$7,000	
E 100-430-43100-596 Flags	\$1,155	\$1,248	\$236	\$2,000	\$2,000	
Total:	\$727,821	\$770,991	\$508,914.98	\$833,064	\$874,954	

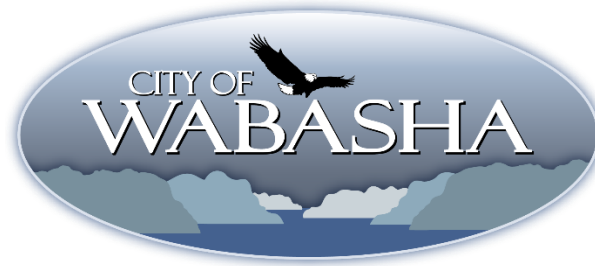
POOL

Account Description	2022 Actual	2023 Actual	2024 Through August 15	2024 Budget	2025 Proposed	Comments
E 100-450-45300-103 Part-time Employees	\$52,071	\$54,327	\$46,077	\$54,000	\$59,000	
E 100-450-45300-122 FICA Contributions	\$3,315	\$3,368	\$2,856	\$3,368	\$3,658	
E 100-450-45300-124 Medicare Contributions	\$755	\$788	\$668	\$788	\$788	
E 100-450-45300-151 WC Ins. Premium	\$2,775	\$2,940	\$3,214	\$2,700	\$3,000	
E 100-450-45300-207 Training & instructional suppl	\$5,181	\$3,048	\$3,391	\$3,000	\$3,000	
E 100-450-45300-216 Chemical and Chemical Products	\$5,023	\$3,395	\$3,407	\$5,000	\$5,000	
E 100-450-45300-219 General Supplies	\$1,629	\$321	\$2,737	\$2,000	\$2,500	
E 100-450-45300-221 Equipment Maintenance/Parts	\$5,742	\$9,648	\$10,787	\$6,000	\$8,000	
E 100-450-45300-223 Building Maint/Repair Supplies	\$2,546	\$344	\$17	\$2,000	\$5,000	
E 100-450-45300-308 Continuing Ed	\$244	\$443	\$0	\$2,000	\$1,800	
E 100-450-45300-321 Telephone	\$110	\$162	\$248	\$300	\$300	
E 100-450-45300-322 Postage	\$1	\$0	\$0	\$0	\$0	
E 100-450-45300-333 Concessions	\$0	\$0	\$5,804	\$0	\$6,000	
E 100-450-45300-350 Printing and Binding	\$281	\$518	\$72	\$50	\$75	
E 100-450-45300-352 General Notices & Public Info	\$96	\$432	\$0	\$200	\$200	
E 100-450-45300-361 General Liability/Property Ins	\$0	\$0	\$0	\$0	\$0	
E 100-450-45300-381 Electric/Gas Utility	\$14,514	\$13,609	\$3,185	\$12,000	\$5,000	
E 100-450-45300-402 Other Contract Maintenance	\$75	\$393	\$0	\$500	\$500	
E 100-450-45300-404 Mach & Equip Maint. Agreement	\$0	\$0	\$0	\$0	\$0	
E 100-450-45300-436 Insurance Deductible for Claim	\$0	\$0	\$0	\$0	\$0	
E 100-450-45300-437 Misc Licenses and Permits	\$25	\$830	\$40	\$1,000	\$1,000	
E 100-450-45300-542 Pool Improvements	\$77	\$196	\$3,482	\$500	\$500	
E 100-450-45300-581 Uniforms	\$3,412	\$400	\$1,611	\$700	\$1,600	
Total:	\$97,871	\$95,161	\$87,596	\$96,106	\$106,921	

MISCELLANEOUS						
Account Description	2022 Actual	2023 Actual	2024 Through August 13	2024 Budget	2025 Budget	Comments
E 100-490-45400-430 Miscellaneous	-\$2,760	\$7,465	\$11,199	\$0	\$0	
E 100-490-45400-440 Summer Recreation	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000	
E 100-490-45400-449 City Publicity	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	
E 100-490-45400-450 Wabasha Food Share Expenses	\$683	\$4,632	\$2,117	\$4,000	\$4,000	
E 100-490-45400-451 PUBLIC IMP. PROJECTS	\$0	\$0	\$0	\$0	\$0	
E 100-490-45400-471 Fireworks	\$8,300	\$4,550	\$2,175	\$2,000	\$2,000	
E 100-490-45400-478 Reception Center	\$22,263	\$24,981	\$281	\$15,570	\$0	
E 100-490-45400-720 Transfers Out	\$172,000	\$167,304	\$0	\$225,000	\$0	
E 100-490-45400-740 Section 217D	\$0	\$0	\$1,038,748	\$0	\$0	
Total:	\$223,486	\$231,933	\$1,077,520	\$269,570	\$29,000	

LIBRARY

Account Description	2022 Actual	2023 Actual	2024 Through August 13	2024 Budget	2025 Proposed	Comments
E 211-471-47100-101 Full-time Employees-Regular	\$49,360	\$52,976	\$32,084	\$54,992	\$57,775	
E 211-471-47100-103 Part-time Employees	\$52,017	\$53,762	\$33,306	\$67,868	\$70,738	
E 211-471-47100-121 PERA Contributions	\$7,034	\$7,454	\$4,834	\$9,214	\$9,639	
E 211-471-47100-122 FICA Contributions	\$6,196	\$6,477	\$4,003	\$7,617	\$7,968	
E 211-471-47100-124 Medicare Contributions	\$1,449	\$1,515	\$936	\$1,781	\$1,863	
E 211-471-47100-131 Health Insurance	\$8,092	\$13,887	\$10,764	\$15,371	\$17,511	
E 211-471-47100-133 Dental Insurance	\$558	\$569	\$465	\$698	\$709	
E 211-471-47100-134 Life Insurance	\$290	\$281	\$188	\$342	\$342	
E 211-471-47100-140 UNEMPLOYMENT TAXES	\$0	\$0	\$0	\$0	\$0	
E 211-471-47100-151 WC Ins. Premium	\$687	\$753	\$730	\$800	\$800	
E 211-471-47100-200 Office Supplies	\$1,875	\$1,634	\$1,291	\$1,500	\$1,500	
E 211-471-47100-201 Processing Supplies	\$1,636	\$908	\$1,411	\$1,200	\$1,200	
E 211-471-47100-308 Continuing Ed	\$191	\$0	\$0	\$500	\$500	
E 211-471-47100-311 Contractor Fees	\$0	\$0	\$0	\$0	\$0	
E 211-471-47100-312 Computer Support	\$3,720	\$4,057	\$3,726	\$5,000	\$5,000	
E 211-471-47100-321 Telephone	\$984	\$1,429	\$1,070	\$1,500	\$1,500	
E 211-471-47100-322 Postage	\$60	\$0	\$68	\$150	\$150	
E 211-471-47100-323 Other Communication/Library	\$7,441	\$7,066	\$3,303	\$10,000	\$10,000	
E 211-471-47100-331 Travel Expense	\$106	\$116	\$111	\$300	\$300	
E 211-471-47100-352 General Notices & Public Info	\$0	\$0	\$0	\$100	\$100	
E 211-471-47100-361 General Liability/Property Ins	\$2,197	\$2,759	\$2,664	\$3,600	\$3,600	
E 211-471-47100-380 Utility Service	\$4,759	\$4,995	\$2,086	\$5,000	\$5,000	
E 211-471-47100-401 Building Contract Maintenance	\$6,645	\$6,647	\$4,664	\$6,780	\$6,780	
E 211-471-47100-413 Office Equipment Rent	\$1,443	\$1,230	\$777	\$1,300	\$1,300	
E 211-471-47100-430 Miscellaneous	\$79	\$1,539	\$26	\$0	\$0	
E 211-471-47100-433 Dues and Subscriptions	\$0	\$4	\$0	\$0	\$0	
E 211-471-47100-443 Programs/Library	\$1,709	\$1,693	\$1,434	\$1,500	\$1,500	
E 211-471-47100-560 Furniture and Fixtures	\$0	\$573	\$0	\$0	\$0	
E 211-471-47100-570 Office Equipment & Furnishings	\$0	\$0	\$0	\$0	\$0	
E 211-471-47100-580 Other Equipment	\$18,198	\$378	\$530	\$1,000	\$1,000	
E 211-471-47100-581 Uniforms	\$0	\$209	\$0	\$300	\$300	
E 211-471-47100-590 Books	\$33,796	\$32,030	\$19,883	\$35,000	\$35,000	
E 211-471-47100-591 Library Reserve Fund	\$0	\$0	\$0	\$0	\$0	
E 211-471-47100-720 Transfers Out	\$0	\$0	\$0	\$0	\$0	
Total:	\$210,521	\$204,939	\$130,354	\$233,415	\$242,076	



City of Wabasha 2025 Budget



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Participants

Mayor

Emily Durand

City Council

1st Ward

John Friedmeyer

Dean Meurer

2nd Ward

Brian Wodele

Timothy Wallerich

3rd Ward

Eugene Jensen

Jeff Sulla

City Staff

Caroline Gregerson: City Administrator

Ryan Marking: Ambulance Director

Darren Sheeley: Fire Chief

Riley Costello: Emergency Management

Bev Hall: Library Director

Joe Stark: Police Chief

Tony Johnson: Public Works Director

Wendy Busch: City Clerk/Planning Assistant

Jessica Bruce: Deputy Clerk

Tyler Grabau: Finance Director

P.O. Box 268, Wabasha, MN 55981
Phone 651-565-4568 Fax 651-565-4569
Website: www.wabasha.org

Executive Summary

Dear Mayor Emily Durand and City Council,

The City Administrator must prepare an annual budget and present it to the City Council. The following 2025 \$4,044,744 budget report represents a summary of the adopted proposals for all services provided by the city in 2025¹ and reflects an 8.9% levy increase from 2024 to 2025. City staff and City Council participated in a budget workshop on August 22nd. The 2025 budget maintains current service levels, retains high quality and dedicated staff, and uses taxpayer dollars responsibly.

The increases in taxes for 2025 are the cost to retain services.

- This budget contains an overall operating costs increase of 8.9% from 2024 to 2025, and a 5.9% increase in revenues from 2024 to 2025. Ambulance revenues are budgeted to increase in 2025 due to an additional paramedic hire. The General Fund will also receive additional revenues from the Port Authority in 2025.
- Overall, the highest operational cost increase was due to 15% market wage adjustment to Police pay to maintain competitive pay in the area and retain police officers. All other City employees received a 3% general wage increase and qualifying non-union employees received a 2% step increase.
- The Ambulance service costs increased due to adding a full-time paramedic position, but this position is anticipated to be partially supported additional revenues from Advanced Life Support (ALS) transfers a new partnership with St. Elizabeth hospital anticipated to generate about \$19,000 per year. One-time state-wide ambulance funds received will be used to offset the cost of a purchase of a new ambulance in 2025.
- Health insurance rates increased by 19% but the impact on the levy was minimal due to increasing employee premiums and changes in employee selection of plans.
- Over the past five years, operating expenses have increased 48%, while overall revenues have increased by 33% over the same period.



¹ Does not include Utilities (Water and Sewer) budget which is adopted separately.

2024 Highlights

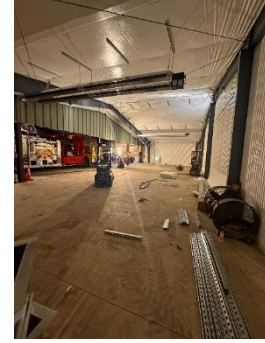
The City of Wabasha made major progress on key City Council priorities in 2024 by maintaining our aging infrastructure, investing in quality-of-life amenities, and diversifying our revenue streams through grants and the Army Corps partnership. City of Wabasha staff continued to provide excellent service to citizens in Public Safety, Public Works, and Community Development.

Major Projects

- In 2024 the City of Wabasha completed reconstruction on Pembroke Ave. and Bridge Ave. and new paving for Market and Johnson. The two-year downtown street project invested \$7,069,000 in replacing over 100-year-old sewer and water lines while providing improved pedestrian access. \$1,200,000 was reimbursed through a grant. The City of Wabasha also saved over \$558,766 for taxpayers by obtaining low-interest loan financing through the State of Minnesota PFA fund. This project was a long-held priority for the Utilities department due to the number of leaks and issues with the system in this area. The new street paving addressed streets in need of significant repair.
- In May 2024 we celebrated the grand opening of the Wabasha Athletic Complex. The athletic complex amenities include two new baseball and softball fields, a hockey rink, two pickleball courts, tennis court, warming house, restrooms, and concession stand. Thanks to the generosity of the community and the DNR grant, over \$685,000 was raised in grants and donations towards the project.
- In August 2024 we celebrated the grand opening of the Wabasha Dog Park. The Wabasha Dog Park was fully funded by grants and donations.



- The City of Wabasha spent over \$300,000 in grant funding in 2024. Projects receiving grant funding include 2023 and 2024 flood recovery, purchasing new equipment, planting trees, improving Veterans Park, fire department training, purchasing new playground equipment, implementing seat belt safety measures, supporting emergency preparedness, creating the Wabasha Dog Park, and providing HVAC improvements for local businesses.



- The Wabasha Port Authority had its first year in operation for the Section 217d agreement. In partnership with Kohner Materials, sand hauling to date has generated over \$329,000 in net income, which was invested in engineering and planning costs for the new barge terminal.
- The City of Wabasha secured a \$5 million congressional allocation towards the new Highway 60 Re-alignment project.
- Completed a Fire Hall addition, HVAC and ventilation replacement, and re-siding, totaling \$500,000. These improvements will allow the Wabasha Fire Department adequate equipment storage space and meet code for ventilation requirements.
- Riley Costello, our Assistant Public Works Director was appointed as the Emergency Management Director. Departments came together to respond to the spring flooding by cleaning up parks, removing debris, barricading streets, and ensuring the wastewater system continued to run smoothly. We also secured additional FEMA funding and opened all parks to the public within two weeks of the water returning to normal levels.



Public Safety

- Police responded to 4,240 calls for service in 2024. Police also performed 29 warrants for investigations. The police department accounts for 32% of the budget.
- Wabasha Fire Department has 31 firefighters and responded to 115 calls for service. The calls include fires, motor vehicle crashes, hiking trail emergencies, lift assists, and water rescues. \$15,000 towards the Fire Hall from gambling proceeds donated back to the City of Wabasha.



- Wabasha Ambulance Service responded to 830 calls for service (heart attacks, strokes, diabetic emergencies, trauma, and crashes). There were 18% more calls this year than last year. Wabasha became a part-time advanced life support service, which allows the service to provide more advanced types of care to patients in critical condition. It also allows WAS to support St. Elizabeth's in taking inter-hospital transfer services. Overall service revenues increased by 11%.
- 17 volunteers and 8 full and part-time staff members provided 17,500 hours of EMS coverage.



Public Works

- Kept 28 miles of streets plowed, 5 miles of sidewalks, bike paths, and 6 parking lots clear of snow in winter.
- Mowed, trimmed, and maintained 56.56 acres of 24 parks and pieces of city property weekly in summer.
- Managed 50 campsites, one public dock, and 40 boats slips, with 100% occupancy for summer season. These amenities generated over \$180,000 in revenue for the City of Wabasha. Revenue was down slightly due to spring flooding.
- The Public Works department completed 2,496 work orders during the year. The work orders included planting over 368 trees, building the new Wabasha Dog Park, completing fencing for the Wabasha Athletic Complex, upgrades to Veterans Park, replacing fencing under the bridge, and many more projects.
- Utilities received state-wide certification for Wastewater Treatment Plant and passed all water tests.
- Opened the City Pool with 2,200 paid visitors, 257 free student passes (funded by the Wabasha Kellogg Area Community Foundation). 212 swimming lessons were taught. The water exercise was a huge success with over 50 weekly participants.



Library

- 31,966 visits to the library, 1118 public Internet computer sessions, 44,805 in total circulation, and 5306 participants in 157 programs, received over \$12,000 in grants towards programming and library improvements.
- The Wabasha Public Library offered a range of stellar programming from community story time, author visits, Art in the Park, Winter Reading Challenges, Travel Clubs, Bird City Education and more. They also completed a new mural in the library funded through grants that provide information on Wabasha's history.



Capital Improvement Plan

Items in the 2025 Capital Improvement Plan includes a new ambulance (partially funded through state-wide ambulance assistance and USDA grant) and City matching funds towards a playground in Eagles Basin.

Conclusion

2024 proved to be a significant year for the City of Wabasha in accomplishing strategic goals across all departments. The projects completed in 2024 will set our city and community up for success in the future and continue to make Wabasha an attractive place to live, visit, and open a business.

This budget and document would not be possible without the talented and dedicated department heads and staff that Wabasha employs. Our team works collectively to ensure that we provide the highest quality of service with integrity, fiscal responsibility, and passion for our beautiful community.

Thank you for your time and effort reviewing the 2025 Budget.

Respectfully Submitted,

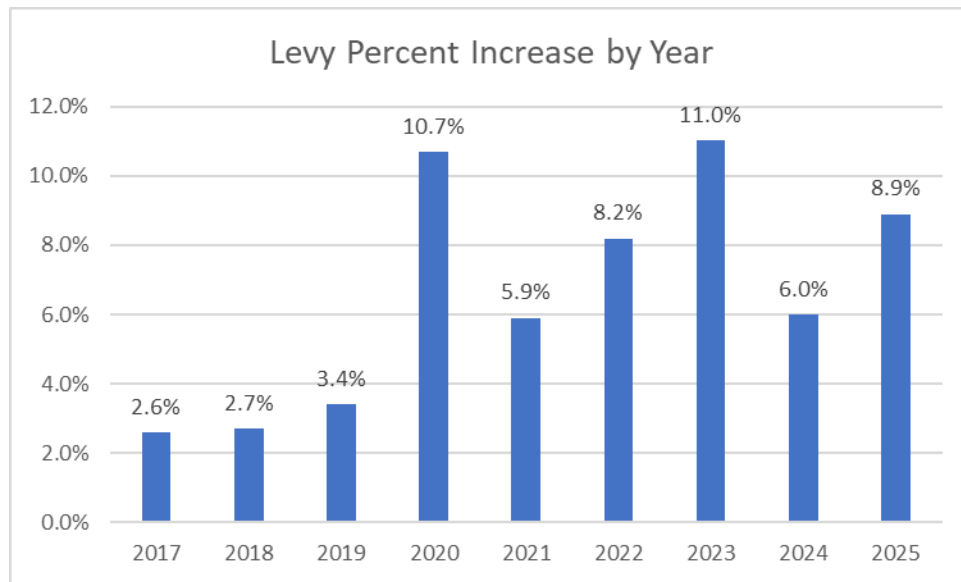
Caroline Gregerson

Caroline Gregerson, City Administrator



Budget Overview

Property Taxes

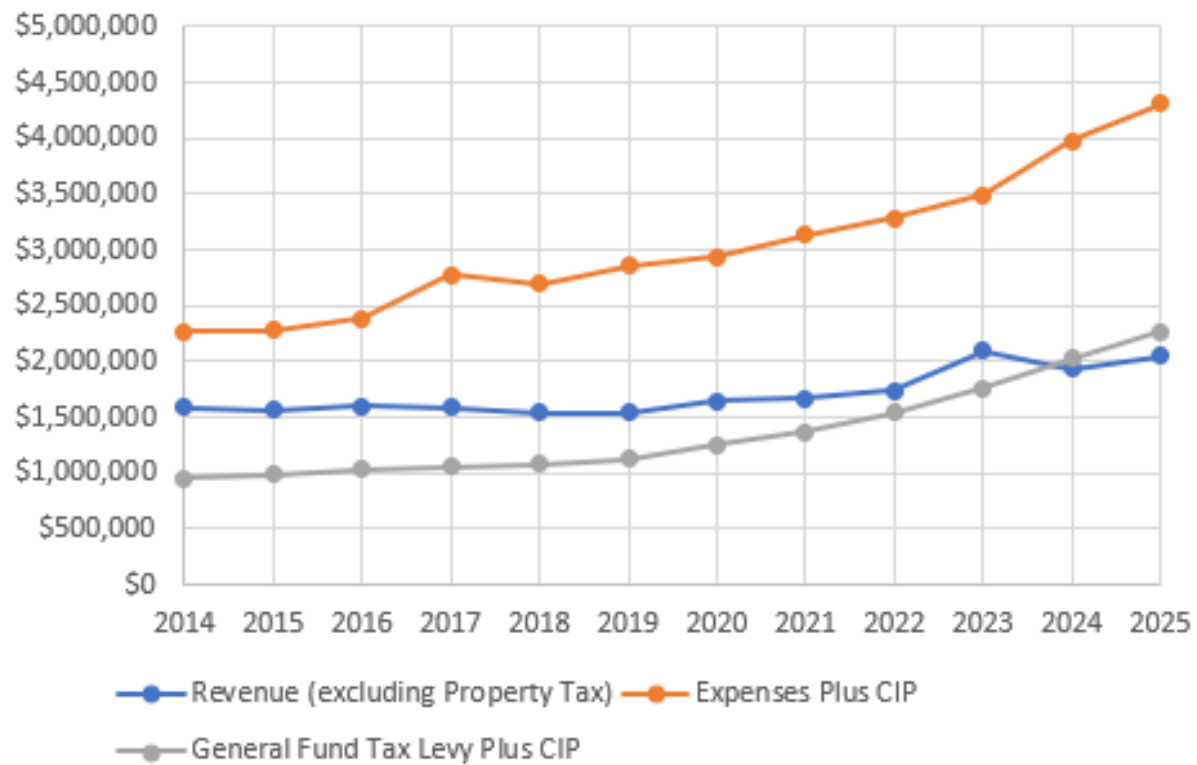


The City of Wabasha property tax levy is set each year by the Wabasha City Council. The current budget levy increase is 8.9%. The historical increases in the tax levy in the graphs below are due to adding the equivalent of 5.3 positions to the budget. They are: five full-time EMS employees, one full-time police officer (from part-time), and a finance director (0.9). Revenues were flat or declining, until this year where they increased significantly for the first time in many years.²

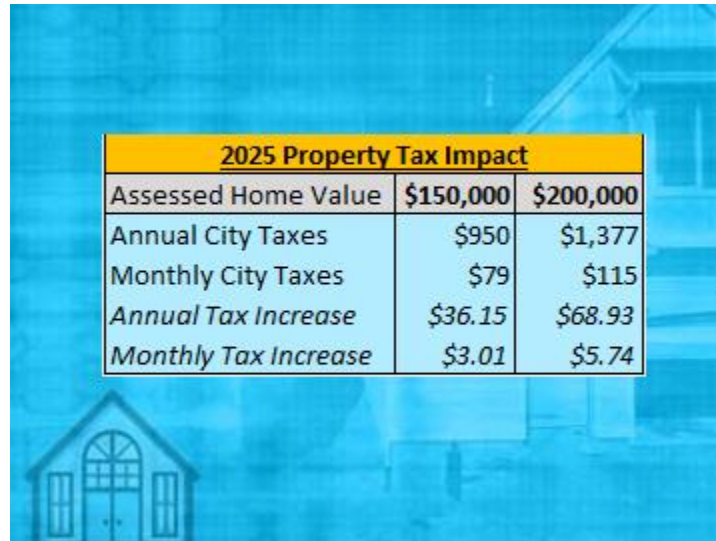
² *Levy would have been a 5.9% in 2021 but actual impact was 2.9% due to a de-certified TIF.

** 2025 is proposed.

General Fund Revenue, Expenses, and Tax Levy



Property Tax Impact of Proposed Budget



2025 Property Tax Impact		
Assessed Home Value	\$150,000	\$200,000
Annual City Taxes	\$950	\$1,377
Monthly City Taxes	\$79	\$115
Annual Tax Increase	\$36.15	\$68.93
Monthly Tax Increase	\$3.01	\$5.74

Other Taxing Units

Property tax bills also include taxes levied by other entities which have overlying taxing authority. The City of Wabasha has two other taxing bodies which overlap the city: Wabasha County (5%) and School District 811 (13%).



City Services Funded by Property Taxes

Residents receive a variety of City services. The cost of city services in 2025 for the owner of a \$200,000 valued home is estimated to be \$1,377 (\$114.75 per month). The image below provides a breakdown of the services that the City of Wabasha provides using property taxes.

2025 Monthly Tax on a \$200,000 Home: \$114.75

Library
\$5.87



Port Authority
\$1.90



Debt Service
\$7.80



City Hall
\$17.10



Police
\$33.85



Community Services
\$8.67



Public Works
\$18.65



Ambulance
\$7.78



Pool
\$1.86

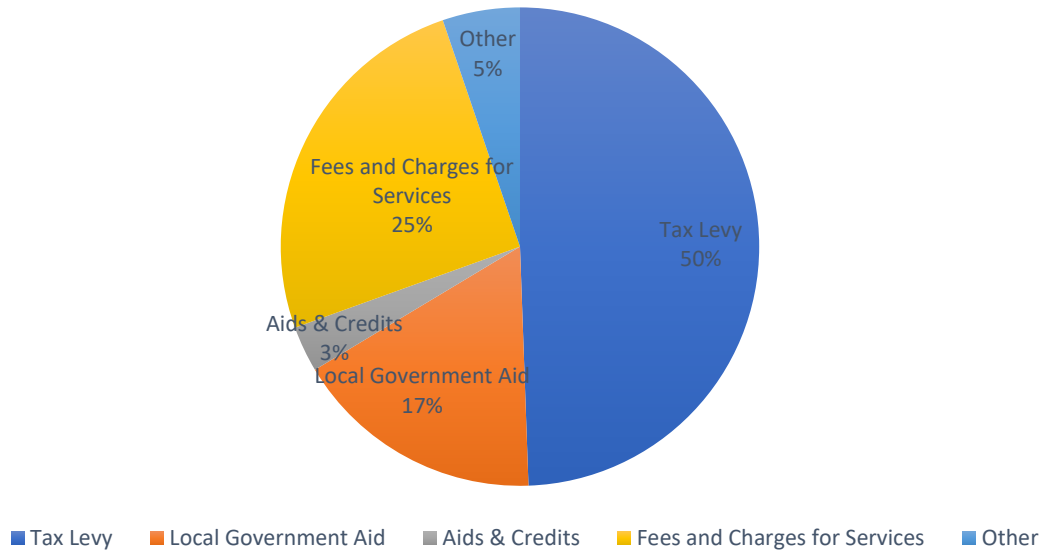


Fire/Emergency Management
\$2.90

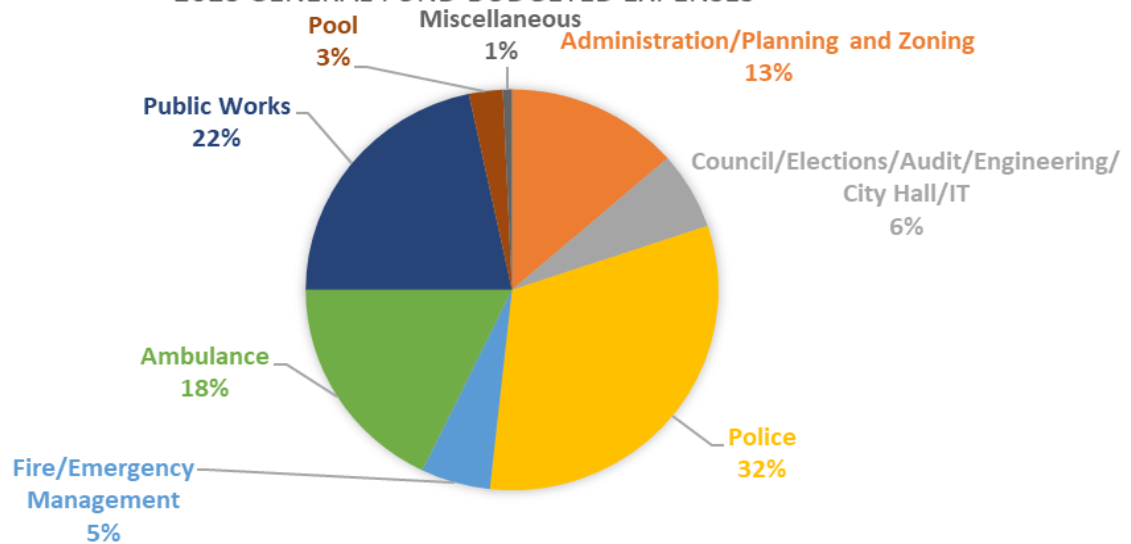


Capital Improvement
\$8.37

2025 General Fund Revenue Sources



2025 GENERAL FUND BUDGETED EXPENSES



General Fund Operating Expense Budget Comparison: 2024 to 2025	
2024 General Fund Operating Expense Budget (Including CIP)	\$3,961,705
2024 Increases:	
General Fund Payroll	\$230,904
CIP Increase	\$45,000
Health Insurance	\$1,782
Dental Insurance	-\$67
Police Equipment Replacement (moved from CIP to operating budget)	\$8,500
PERA Contributions	\$30,226
FICA Contributions	\$7,241
Police Shift Differential	\$4,380
Police Uniforms	\$1,600
Emergency Management	\$5,562
Ambulance Office Equipment and Furniture	\$4,000
Ambulance Dues and Subscriptions	\$3,300
Pool Concessions (new budget item, offset by revenues)	\$6,000
Signs	\$2,000
Fire Continuing Education	\$4,000
Accounting	\$2,500
Telephone	\$2,500
Workers Comp Insurance	\$4,000
Pool Equipment/Maintenance	\$2,000
Ambulance Continuing Education	\$2,500
Public Works Continuing Education	\$1,500
Medical Supplies/Oxygen	\$3,000
Information Technology	\$6,000
Expenses that decreased from 2024 to 2025 (Election, Engineering)	-\$25,390
2025 General Fund Operating Expense Budget (Plus CIP)	\$4,314,744
Dollar Amount Change (2024 to 2025)	\$353,039
Percent Change (2024 to 2025)	8.9%

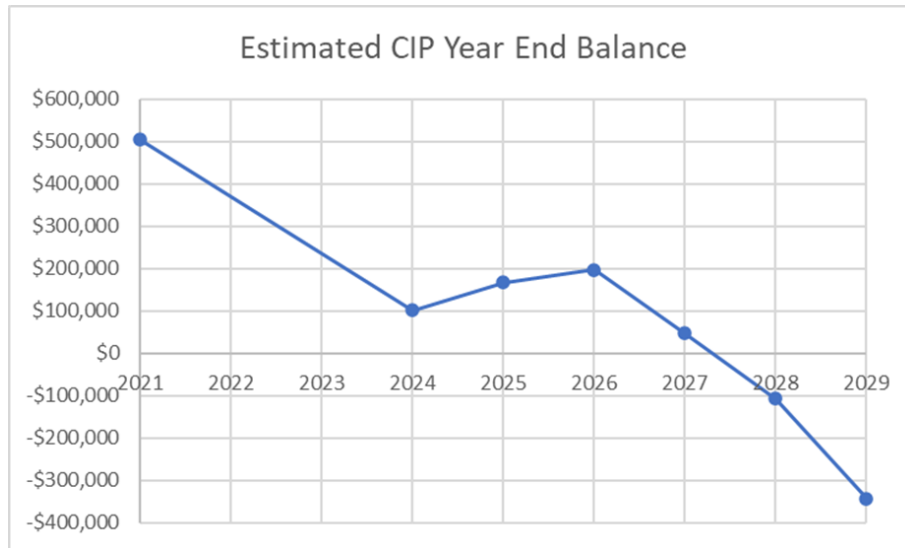
Capital Improvement Plan

City of Wabasha, Minnesota

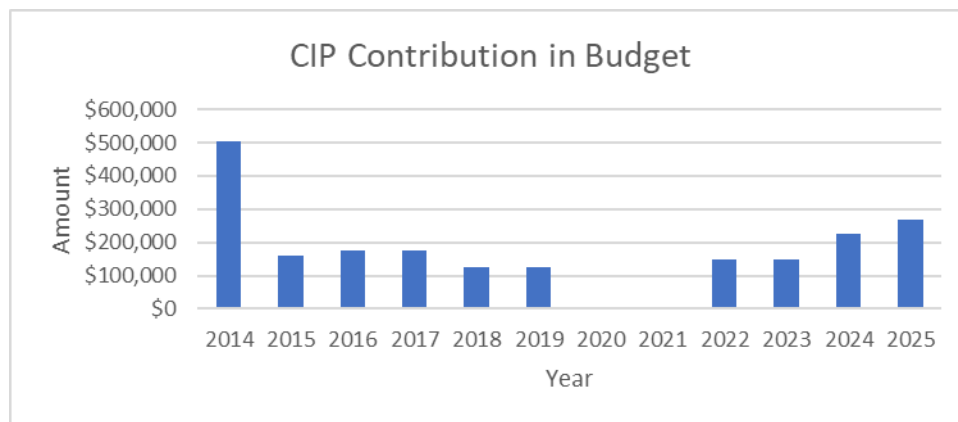
*Capital Improvement Plan***2025****PROJECTS BY FUNDING SOURCE**

Source	Project #	1-Year Total
Capital Improvement Fund		
Replace 972	25-AMB-01	174,090
2025 Storm Sewer Maintenance	25-PARKS-01	10,000
Eagles Basin Playground Equipment	25-PARKS-03	25,000
Library Building Maintenance	MAINTENANCE	5,000
Toolcat Revolving Purchase	PWT Toolcat	5,000
Sidewalks	SIDEWALKS	10,000
Capital Improvement Fund Total		229,090
Grants		
Replace 972	25-AMB-01	50,000
Eagles Basin Playground Equipment	25-PARKS-03	25,000
Grants Total		75,000
State Aid		
Replace 972	25-AMB-01	104,410
State Aid Total		104,410
GRAND TOTAL		408,500

We will need to make cuts in 2028 or move out projects and make additional contributions.



Assumes a \$225,000 CIP contribution each year plus \$75,000 in Franchise Fee revenue.



City Council Regular

10. 2.

Meeting Date: 12/03/2024

ITEM TITLE: Outdoor Wood Burner Ordinance 2nd Read and Adoption

DEPARTMENT: Administration

PURPOSE:

ITEM SUMMARY:

See the attached staff memo from City Planner Kristi Trisko.

ACTION REQUIRED:

Motion to adopt the wood burner ordinance amendment to City Code by a two-thirds majority vote of all members.

Attachments

Staff Memo



**BOLTON
& MENK**

Real People. Real Solutions.

MEMORANDUM

Date: 11/18/24
To: Wabasha City Council
From: Kristi Trisko
Subject: Prohibiting Outdoor Solid Wood Burners – SECOND READ

Meeting Date: November 12, 2024

Details: The Planning Commission reviewed the draft ordinance during their October Commission meeting and held a public hearing on Wednesday, November 6, 2024. The Planning Commission discussed if the city should regulate outdoor wood burners in certain zones within the City to safeguard the conditions of the citizens of Wabasha by regulating the air pollution and fire hazards of outdoor solid fuel burners.

It was determined that the City should prohibit outdoor solid fuel burners for the following zoning districts: RRG, R-1, R-2, TDC, GC, HC, and I. The draft text for the ordinance was reviewed and updated to add RRG to the prohibited zones.

Neighborhood Notification / Public Hearing: A brief summary of this ordinance was published in the paper on Tuesday, October 22, 2024, stating that a public hearing would be held on Wednesday, November 6, 2024. No comments were made during the hearing.

Recommendation: After the hearing closed and the Commission's discussion, the Commission voted unanimously to approve Chapter 163: Outdoor Solid Wood Burner Ordinance and recommended that the ordinance move to City Council for their consideration and First Read, which occurred on Tuesday, November 12, 2024.

Next Steps: During the Second Read, the City Council may adopt the wood burner ordinance amendment to City Code by a two-thirds majority vote of all members.

Documents Attached: Draft Outdoor Solid Wood Burner

Chapter 163: Outdoor Solid Wood Burner

§163.01 Purpose.

This ordinance is intended to promote the public health, safety and welfare and to safeguard the health, comfort, living conditions, safety and welfare of the citizens of the City of Wabasha by regulating the air pollution and fire hazards of outdoor solid fuel burners.

§163.02 Applicability.

This ordinance applies to all outdoor solid fuel burners within the City of Wabasha

- A. This ordinance does not apply to grilling or cooking food using charcoal, wood, propane or natural gas in appliances intended for cooking or grilling other than outdoor solid fuel burners.
- B. This ordinance does not apply to burning for the purpose of generating heat in a stove, furnace, fireplace or other heating device within a building used for human or animal habitation.
- C. This ordinance does not apply to the use of propane, acetylene, natural gas, gasoline or kerosene in a device intended for heating, construction or maintenance activities.
- D. This ordinance does not apply to campfires which are small outdoor fires on the ground using clean wood intended for recreation or cooking. However, it shall be unlawful for any person to create a campfire intended for disposal of waste wood, garbage, or refuse.

§163.03 Definitions.

For purposes of this chapter, the following words, phrases or terms have the meaning set forth below:

Clean wood. Natural wood which has not been painted, varnished or coated with a similar material, has not been pressure treated with preservatives, and does not contain any manufactured resin or glue as do plywood or other composite wood products.

Construction and demolition debris. Waste material, including, but not limited to: Shingles; siding; insulation; tar paper or plastic wrap; gypsum or wall board; treated wood; painted wood; wiring; plastic (including pipe); packaging and rubble; or other similar material capable of causing smoke when burned that results from building construction, remodeling, repair, maintenance or demolition activity.

Garbage. Any of the following material: Food waste; food wrap; cardboard, newspaper or other paper product containing ink or dye; packaging; animal carcass; paint or painted material; furniture; construction and demolition debris; household or business waste; asphalt or a product containing asphalt; treated or painted wood, plywood or any composite wood product, or any wood product that is painted, varnished or treated with a preservative; any plastic product or container including those composed of nylon, PVC, ABS, polystyrene or urethane foam; synthetic fabric; rubber or synthetic rubber products including tires.

Outdoor solid fuel burner. A fired burner, stove or furnace located within a stand-alone structure designed to be used solely for the purpose of providing heat or hot water to a separate structure by the burning of clean wood or other solid fuel.

Refuse. Any waste material, including wood, brush, grass clippings or other vegetative matter. Solid fuel means a material not liquid or gaseous that is capable of being burned in a fireplace, stove, furnace or boiler to provide heat and that is not classified as: Construction debris; garbage; or refuse under the provisions of the ordinance from which this chapter derives.

§118.04 Prohibition.

It is unlawful for any person to use an outdoor solid fuel burner to provide heat or hot water to any building designed for human or animal habitation within the following zoning districts: RRG, R-1, R-2, TDC, GC, HC, or I.

§163.05 Non-Conforming Use.

- A. The lawful use of any existing outdoor wood-burning unit or outdoor solid fuel- fired heating device existing at the time of the effective date of this ordinance may be continued, although such use may not conform to the provision of this ordinance.
- B. No pre-existing, non-conforming outdoor wood-burning unit or outdoor solid fuel-fired heating device shall hereafter be replaced, extended, enlarged, or expanded.
- C. At such time as the useful life of an outdoor non-conforming wood-burning unit or outdoor solid fuel-fired heating device has elapsed or would need to be repaired to function properly, the unit cannot be replaced and must be abandoned, not used, and removed from the property immediately.
- D. All outdoor wood burning or solid fuel burners in existence prior to the date that this ordinance was adopted must be registered and recorded at City Hall. Owner must supply the following information to City Hall: date the solid fuel burner was installed, manufacturer name, model number, and a photocopy of the manufactures' recommendations and operating instructions, and the last time the owner maintained the device per manufactures recommendations. The City may also require inspections of the devices.

§163.06 Severability.

If any section, subsection, sentence, clause or phrase of this ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portions of the ordinance.

§163.07 Liability.

A person utilizing or maintaining an outdoor solid fuel burner shall be responsible for all fire suppression costs incurred by the City or its authorized agents and any other liability resulting from damage caused by the fire.

§163.08 Penalty.

Any person convicted or violating a provision of the ordinance is guilty of a misdemeanor punishable by a fine of up to \$1000 or up to 90 days in jail or both

City Council Regular

10. 3.

Meeting Date: 12/03/2024

ITEM TITLE: Cannabis Ordinance - 2nd Read and Adoption

DEPARTMENT: Administration

PURPOSE:

ITEM SUMMARY:

Please see attached staff memo from Kristi Trisko.

ACTION REQUIRED:

Motion to approve the adoption of the Cannabis Ordinance to City Code by two-thirds majority vote of all members.

Attachments

Staff Memo



Real People. Real Solutions.

MEMORANDUM

Date: November 7, 2024
To: Wabasha City Council
From: Kristi Trisko, AICP, PMP
Subject: Cannabis – Zoning Regulations - SECOND READ

Meeting Date: November 12, 2024

Details: Wabasha County informed the City on Monday, October 7th that while they want to honor the city's wish to have their zoning requirements followed it will be overly cumbersome to include our zoning district information into their Cannabis Ordinance.

Given this direction, it is up to the City to establish the intended zones for each cannabis use. As you are aware, changing the Zoning Ordinance requires a public hearing at a Planning Commission meeting and a 1st and 2nd read from City Council and the moratorium for all cannabis uses runs out on January 1, 2025.

In order to make this adjustment on time, we need to schedule a PC hearing for these uses BEFORE the planned City Council meeting scheduled for Tuesday November 12th.

Ordinance Adoption Schedule:

- City Council 1st Read – 11/12/24; City Council 2nd Read – 12/3/24

Neighborhood Notification: A brief summary of these ordinance amendments were published in the paper on Tuesday, October 22, 2024, stating that a public hearing would be held on Wednesday, November 6, 2024.

Recommendation: After the hearing closed and the Planning Commissioners discussion, the Commission voted unanimously to approve the cannabis revisions to the Zoning Ordinance and recommend that these revisions be forwarded to City Council for their consideration and First Read, which occurred on Tuesday, November 12, 2024.

Next Steps: During the Second Read, the City Council may adopt the cannabis ordinance amendment to City Code by a two-thirds majority vote of all members.

§ 162.060 USE CHART.

MISCELLANEOUS USES									
	RC	RRLA	RRGT	R-1	R-2	TDC	GC	HC	I
Cannabis Businesses						I			
Lower-potency Hemp Products						P	P	P	P

§ 162.061 USE DEFINITIONS.

Cannabis Uses. Shall include cannabis cultivation, manufacturer, wholesale, retail, transportation, and delivery, and hemp manufacturer.

Cannabis Cultivation: A cannabis business licensed to grow cannabis plants within the approved amount of space from seed or immature plant to mature plant, harvest cannabis flower from mature plant, package and label immature plants and seedlings and cannabis flower for sale to other cannabis businesses, transport cannabis flower to a cannabis manufacturer located on the same premises, and perform other actions approved by the office.

Cannabis Retail Businesses: A retail location and the retail location(s) of a mezzobusinesses with a retail operations endorsement, microbusinesses with a retail operations endorsement, medical combination businesses operating a retail location, and lower-potency hemp edible retailers.

Cannabis Retailer: Any person, partnership, firm, corporation, or association, foreign or domestic, selling cannabis product to a consumer and not for the purpose of resale in any form.

Lower-potency Hemp Edible: As defined under Minn. Stat. 342.01 subd. 50.

§ 162.109 CANNABIS REGULATIONS.

(A) Authority and Jurisdiction:

- (1) The City of Wabasha has delegated all cannabis and lower-potency hemp edible use registration, regulation, and enforcement authority to Wabasha County pursuant to:
 - a) Minn. Stat. 342.13(c), regarding the authority of a local unit of government to adopt reasonable restrictions of the time, place, and manner of the operation of a cannabis business provided that such restrictions do not prohibit the establishment or operation of cannabis businesses.
 - b) Minn. Stat. 342.22, regarding the local registration and enforcement requirements of state-licensed cannabis retail businesses and lower-potency hemp edible retail businesses.
 - c) Minn. Stat. 152.0263, Subd. 5, regarding the use of cannabis in public places.
 - d) Minn. Stat. 462.357, regarding the authority of a local authority to adopt zoning ordinances.

- (2) This Ordinance shall be applicable to the legal boundaries within the City of Wabasha.

City Council Regular

10. 4.

Meeting Date: 12/03/2024

ITEM TITLE: Create Ad-Hoc Personnel Committee on Take Home Vehicle Policy Review, 2024 Staff Feedback

DEPARTMENT: Administration

PURPOSE:

ITEM SUMMARY:

Assign 2-3 Council Members to sit on Ad-Hoc Personnel Committee to provide feedback on take home vehicle policy for Ambulance Service. Will also take a look at the police vehicle take home policy. This is currently approved but the policy is not detailed. Determine how the policy should be applied for personnel residing outside the ambulance service area.

Also review feedback received from staff in 2024 for policy considerations in 2025 related to personnel.

City Council Regular

10. 5.

Meeting Date: 12/03/2024

ITEM TITLE: Create 2025 Ad-Hoc Work Group on Health Insurance Premiums

DEPARTMENT: Administration

PURPOSE:

ITEM SUMMARY:

Determine which Council Members will sit on the Committee. Staff will attend these meetings as well. Last time it was Tim Wallerich and Emily Durand.

City Council Regular

11. 1.

Meeting Date: 12/03/2024

ITEM TITLE: Resolution 47-2024 December Donations

DEPARTMENT: Administration

PURPOSE:

ITEM SUMMARY:

All donations must be approved by the City Council.

Attachments

Resolution 47-2024

CITY OF WABASHA
RESOLUTION No. 47-2024
RESOLUTION ACCEPTING DONATIONS

WHEREAS The City of Wabasha is generally authorized to accept donations of real and personal property under Minnesota Statutes Section 465.03 for the benefit of its citizens; and

WHEREAS the following persons and entities have offered to contribute the cash amounts or items set forth below to the city for the following.

- **LIBRARY**
 - \$250 – Laurie Hassinger
 - \$200 – Heritage Laundromat: Greg Vandemark & Jane Wegener
 - In memory of Harold Schumacher
 - \$30 - Ken Kruger
 - \$25 – Judy Knose
 - In memory of Doreen Stamchror
 - \$25 – Bev & Bruce Hall
 - \$10 - Judy Knose

WHEREAS all such donations contributed are determined to be a benefit to the citizens of the City of Wabasha; and

WHEREAS The City Council finds that it is appropriate to accept the donations offered.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WABASHA, MINNESOTA, AS FOLLOWS:

1. The donations described above are hereby acknowledged and accepted and shall be used in accordance with the terms prescribed by the donor.
2. The city clerk is hereby directed to issue receipts to each donor acknowledging the city's receipt of the donor's donation.

Adopted by the City Council of the City of Wabasha on December 3rd, 2024.

Approved:

Mayor - Emily Durand

Attested:

City Clerk – Wendy Busch

City Council Regular

13. 1.

Meeting Date: 12/03/2024

ITEM TITLE: Council Workshop: Wednesday, December 18th at 4PM Wabasha City Hall

DEPARTMENT: Administration

PURPOSE:

ITEM SUMMARY:

Determine if this will work for most people

City Council Regular

13. 2.

Meeting Date: 12/03/2024

ITEM TITLE: Public Hearing on 936 Grant Boulevard Nuisance Order - Scheduled for December 18th at 6 PM

DEPARTMENT: Administration

PURPOSE:

ITEM SUMMARY:
