

WABASHA HERITAGE PRESERVATION COMMISSION

June 24, 2024 9:00 a.m.

AGENDA

- 1. Call to Order** *(Chair)*
- 2. Changes or Additions to Agenda** *(Open)*
- 3. Approval of minutes** *(Commission)*
 - a.** Date of Minutes 5-20-24
- 4. Design Review-**
 - a.** 137 Pembroke Ave (SJC Creative Designs)
- 5. Possible upcoming review/request for assistance:**
- 6. Old Business/Subcommittee Work**
 - a.** Main Street Update: Flicek
- 7. New Business**
 - a.** MN SHPO offers free one-year membership for NAPC
- 8. Other Business**
- 9. Announcements**
- 10. Next Meeting Date: July 22nd**
- 11. Adjourn** *(Chair)*

Heritage Preservation Commission

3. a.

Meeting Date: 06/24/2024

SUBJECT: Date of Minutes 5-20-24

DEPARTMENT: Administration

TITLE:

Date of Minutes 5-20-24

PURPOSE:

Attachments

Minutes

DRAFT

HERITAGE PRESERVATION COMMISSION MINUTES MAY 20, 2024, 9:00 a.m.

Present: Linda Mann, Commissioner; Mary Flicek, Commissioner; Bill Jewson, Commissioner;
John Rivers, Commissioner; Jenny Palmen, Commissioner

Absent: Emily Durand, Commissioner; Janet Runions, Commissioner

1. **Call to Order** (*Chair*)
2. **Changes or Additions to Agenda** (*Open*)
3. **Approval of minutes** (*Commission*)
 - a. Date of minutes 4-22-2024

Motion made by Commissioner Emily Durand, seconded by Commissioner Linda Mann to approve the minutes from April 22, 2024

Vote: 6 - 0 - Unanimously

4. **Design Review-**
 - a. 257 Main St W (Schoen Dentistry)

An application was submitted for Schoen Family Dentistry located at 257 Main Street West for 26 new windows, 1 door and updated paint color. Julie Krause, Office Manager for Schoen Family Dentistry was in attendance and provided an overview of the application. Schoen Family Dentistry has been awarded a Minnesota Department of Health infrastructure grant for offices serving Medicaid members. The commission reviewed the application and staff report provided.

Motion made by Commissioner Emily Durand, seconded by Commissioner Jenny Palmen WHEREAS, Section 159.00 of City Code requires Heritage Preservation Commission design review and approval or disapproval of construction and demolition activities, including remodel, repair or alteration to a property which in any manner will change the exterior appearance; and

WHEREAS, an application for design review has been submitted on May 6, 2024 by the owner of 257 Main Street for the replacement of 26 windows and the main entrance door; and

WHEREAS, the applicant is proposing to update the color of the front and trim around the window to match the blue of the business signage; and

WHEREAS, the replacement of old shake siding, blue which will match the front and trim; and

NOW THEREFORE, IT IS HEREBY RESOLVED, the Heritage Preservation Commission approves the 26 replacement windows and door, front and trim color and replacement and color of shake siding on the application submitted May 6, 2024.

Vote: 6 - 0 - Unanimously

Commissioner Durand left the meeting at 9:10 am.

b. 222 Main St W (High Valley)

An application for sign design review was submitted by John Schweisberger for 222 Main Street West. High Valley provided detailed information regarding the proposed signage and the removal of the transom signage. Staff indicated that the proposed signage was within the zoning requirements.

Motion made by Commissioner John Rivers, seconded by Commissioner Linda Mann WHEREAS, High Valley submitted an application for sign design review dated May 6th 2024, and

WHEREAS, All Window signs cover less than 15% of the Window they are placed, and

WHEREAS, The Projecting Sign is under the 7.5 square feet maximum size allowed, and

WHEREAS, all proposed signage meets the design requirements for the downtown historic district for color, font size & style, and sign clarity, and

WHEREAS, the proposed signage meets or is below the maximum signage allowed for this property and each sign proposed meets the maximum size or area coverage allowed in this district,

Now Therefore, the signage proposed in the application submitted May 6, 2024, is hereby approved, including the projecting sign, and door/window signs.

Vote: 5 - 0 - Unanimously

c. 110 Main St W (National Eagle Center)

An application has been submitted for design review for the placement of a mural on the rear facade at 110 Main Street West for the National Eagle Center. Sue Mundy has been contracted for the project and design and has provided a full application for review. The commission reviewed the adopted mural guidelines.

Motion made by Commissioner Linda Mann, seconded by Commissioner Bill Jewson to approve the application submitted on April 23, 2024 for the placement of the mural at 110 Main Street West.

Vote: 5 - 0 - Unanimously

5. Possible upcoming review/request for assistance:

6. Old Business/Subcommittee Work

a. Main Street Update: Flicek

Chair Flicek reviewed the Paul Bruhn Grant , The Minnesota Main Streets “Looking Up” program assists owners of historic rural downtown buildings to rehabilitate their second stories. This is a competitive grant program with funding from Rethos made possible by the Paul Bruhn Historic Revitalization Grants Program through National Parks Service.

Chair Flicek attended the National Main Street Conference in Birmingham Alabama. An updated was provided that the Banners and Bike Shelter downtown have been completed.

7. New Business

8. Other Business

9. Announcements

a. PreserveMN 2024 is in Red Wing September 18-20th. - Great location and opportunity for day trips!! More to come.

The fall PreserveMN 2024 Conference has been scheduled for Red Wing Mn from September 18-20th 2024. It will be a great opportunity for new commission members to attend a full conference or to make day trips. More information to come for scholarships as they become available.

Commissioner Mann announced that the Wabasha County Historical Museum in Reeds Landing had its opening weekend for the season with an author event featuring Teresa Wilhelm Waldof, the author of the book, Wilhelm’s Way: A Story of the Iowa Chemist Who Saved the Manhattan Project, Chemist Harley Wilhelm and his team at Iowa State

University secretly manufactured millions of pounds of pure uranium for the atomic bombs that ended World War II.

10. Next Meeting Date: June 24, 2024

11. Adjourn (Chair)

Motion made by Commissioner Jenny Palmen, to adjourn at 10:29 am.

Vote: 5 - 0 - Unanimously

Respectfully submitted by: _____
Wendy Busch, City Clerk

Adopted Date

Heritage Preservation Commission

4. a.

Meeting Date: 06/24/2024

SUBJECT: 137 Pembroke Ave (SJC Creative Designs)

DEPARTMENT: Administration

TITLE:

137 Pembroke Ave (SJC Creative Designs)

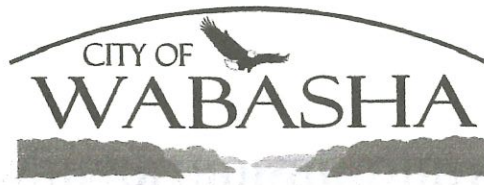
PURPOSE:

ITEM SUMMARY:

Property owners Shelly & David Speedling would like to cement the parking lot.

Attachments

HPC Application & Photos



**HISTORIC PRESERVATION COMMISSION
DESIGN REVIEW APPLICATION**

The HPC respectfully requests all applicants, or an assignee, attend the design review meeting. The Commission has 60 days to review all applications, however, submittal of a complete application 14 days or more before a meeting will typically secure a spot on the next meeting agenda.

Address of Design Review: 137 Pembroke Ave., Wabasha, MN 55981
Applicant Name: Shelly or David Speedling Phone: 507-767-3039
Address: 62099 Hwy 42, Kellogg, Minnesota 55945
Email: info@svjcreativedesigns.com
Owner Name (if different): - Same Phone: _____
Address: _____
Email: _____

Historical use or name of building or site (if known)

graveled lot, formerly owned by City of Wabasha.

Type of work proposed (attach additional pages as necessary)

We would cement the parking lot in, the graveled portion. We have secured two bids. We are considering 4" or 6" thickness. No colorant.

ATTACHMENTS REQUIRED:

1. A current photograph of the building or site where work is proposed.
2. An illustration of the proposed work to be completed.
3. Samples of exterior materials, paint chips, or other appropriate material examples.
4. Historic photos (if available) of the site/building where work is proposed.

Shelly Speedling
Applicants Signature

6/13/24
Date

Office use only.

Date application submitted: _____ Date application complete: _____

15-day notice: _____

60-day notice: _____

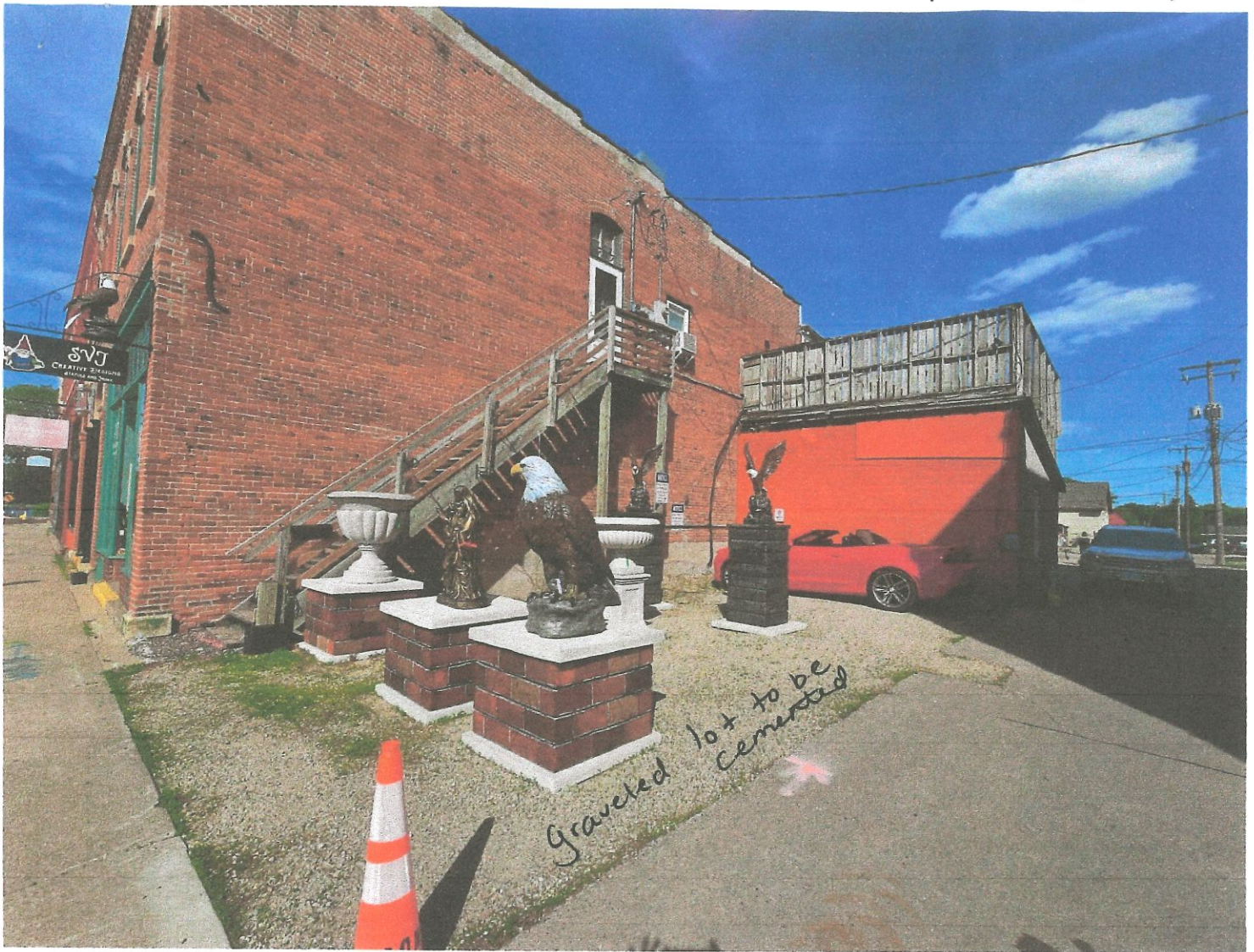
HISTORIC DISTRICT DESIGN REVIEW CHECKLIST QUICK LIST FOR PREPARING APPLICATION

- ☒ Current Photos of the building/site where changes will occur.
(include both views from the street and close-up details of the area to be changed and features already present)
- ☒ Detailed sketch of proposed changes to the site. *Photo*
(The more involved the project, the more detailed your sketch should be. For some projects an architect-produced drawing may be recommended)
- ☐ Paint chips and/or sample materials to be used.
- Cement / Ready Mix / rebar
- ☒ Historic photos or information about the history of the building and site.
(if available) included the property tax statement
- ☐ ^{*} Provide a timeline for construction (when do you expect to start and complete the project?)
- ☒ The application form along with the assembled items above must be submitted 1 week prior to the meeting where the design review will occur.
(sample materials may be brought to the meeting if not available ahead of time)

Ordinances and requirements along with Design Guidelines used to review all projects are available from City Hall.

Contact Wendy Busch, City Clerk to answer questions at:
651-565-4568 or clerk@wabasha.org

Photo 2024



This serves as my 'sketch'

We would cement the graveled parking lot either 4" or 6" thickness.

We feel it would be more aesthetically pleasing and good timing with the work being done with the sidewalk and alley. Prevent gravel from coming in building.

We will not be combining this lot to the existing building for real estate.

* Timeline for construction (cement): within one year as contractor's schedule allows.



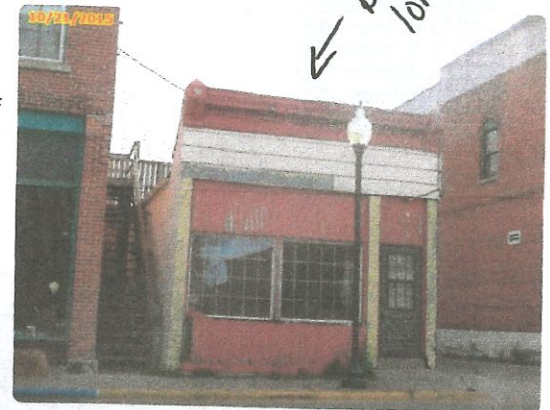


Wabasha County, MN

Summary

Parcel ID R27.00225.00
Property Address 137 PEMBROKE AVE
WABASHA
Sec/Twp/Rng 29-111-010
Brief Sect-29 Twp-111 Range-010 WABASHA (WABASHA CITY) WLY 38' OF SLY 16' OF
Tax Description LOT 5 BLK 10
(Note: Not to be used on legal documents)
Deeded Acres 0.00
Class 233 - (NON-HSTD) COMM LAND & BLDGS
District (2702) WABASHA-SCH-811
School District 0811
Neighborhood 270200 - WABASHA C&I
Contact Appraiser: [Assessor's Office](#)

Note: The Class listed above is NOT the Zoning District. This is the Assessor's classification used for taxing purposes only.



Owner

Primary Taxpayer
[David J & Shelly A Speedling](#)
62099 Highway 42
Kellogg, MN 55945

Valuation

	2024 Assessment	2023 Assessment	2022 Assessment	2021 Assessment	2020 Assessment
+ Estimated Building Value	\$0	\$0	\$0	\$0	\$10,600
+ Estimated Land Value	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000
+ Estimated Machinery Value	\$0	\$0	\$0	\$0	\$0
= Estimated Market Value	\$3,000	\$3,000	\$3,000	\$3,000	\$13,600

Taxation

	2024 Payable	2023 Payable	2022 Payable	2021 Payable
Estimated Market Value	\$3,000	\$3,000	\$3,000	\$13,600
- Homestead Exclusion	\$0	\$0	\$0	\$0
= Taxable Market Value	\$3,000	\$3,000	\$3,000	\$13,600
Net Taxes Due	\$64.00	\$62.00	\$68.00	\$310.00
+ Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00
= Total Taxes Due	\$64.00	\$62.00	\$68.00	\$310.00

See "Taxes Unpaid" below for total amount due at this time.

Taxes Unpaid

Nothing to pay at this time. If you would like to pre-pay your taxes, please contact the Auditor/Treasurer office at (651) 565-2648..

Make Payment

NOTICE: Disable pop-up blockers for this service to open correctly.

[Pay taxes online](#)

IMPORTANT: It is your responsibility to verify that the "full payment" shown is the correct amount owed on the parcel or parcels. Also, if you owe delinquent property taxes for 2 or more years, any partial payment received by the Wabasha County Auditor/Treasurer will be applied in the following order, regardless of how you specify through Beacon: 1. Fees/penalties/interest, 2. The most recent tax year, 3. Previous tax years in inverse order from most recent. This is pursuant to Minnesota Statute 280.39. Please contact the Auditor/Treasurer's Office at 651-565-2648 if you have any questions.

Heritage Preservation Commission

6. a.

Meeting Date: 06/24/2024

SUBJECT: Main Street Update: Flicek

DEPARTMENT: Administration

TITLE:

Main Street Update: Flicek

PURPOSE:

Heritage Preservation Commission

7. a.

Meeting Date: 06/24/2024

SUBJECT: MN SHPO offers free one-year membership for NAPC

DEPARTMENT: Administration

TITLE:

MN SHPO offers free one-year membership for NAPC

PURPOSE:

Minnesota's State Historic Preservation Office is pleased to announce that we are able to offer all 43 of Minnesota's Certified Local Governments (CLGs) a free one-year membership with the [National Alliance of Preservation Commissions](#) (NAPC). Some of you may have already heard about NAPC and a few Minnesota cities are currently members of NAPC. The Minnesota SHPO believes that NAPC is doing great things to support local preservation commissions, and we think that an easy way to show our appreciation and support of NAPC is to have all of our CLGs enrolled as members of the organization. MNSHPO is paying for this one-year membership – there is no cost to your city.
