

STREET COMMISSION

February 4, 2025 8:30 am

MEETING AGENDA

- 1) Call to Order and Roll Call:
- 2) Public Comments:
- 3) Changes or Additions to Agenda:
- 4) Approval:
 - a) Minutes from 12-3-2024 Meeting
- 5) General Business:
 - a) NEC/Lawrence Boulevard traffic flow and signage
 - b) Handicap Parking spot request Pembroke Avenue
 - c) Toolcat yearly purchase
 - d) 2025 street projects
- 6) Old Business:
- 7) Other Business:
- 8) Adjourn:

Street Commission

4) a)

Meeting Date: 02/04/2025

ITEM TITLE: Minutes from 12-3-2024 Meeting

DEPARTMENT: Administration

REQUESTED BY:

PURPOSE:

ITEM SUMMARY:

Street Commission

5) a)

Meeting Date: 02/04/2025

ITEM TITLE: NEC/Lawrence Boulevard traffic flow and signage

DEPARTMENT: Public Works

REQUESTED BY:

PURPOSE:

Discuss concerns about the current traffic flow and signage between Bailey Avenue, Pembroke Avenue and Big Jo Alley.

ITEM SUMMARY:

We have changed the traffic flow/signage several times in this area, and the street commission decided to change back to the original flow after initially trying the upriver travel concept and signage changes. The reasons stated for the change was that the new flow (current day) was confusing for drivers, the DO NOT ENTER sign seems unwelcoming, and it directed bus traffic through residential neighborhoods. In an effort to help with construction in 2024, the traffic was reversed once again to accommodate buses for the NEC and due to safety concerns. The plan at the time was announced as temporary due to construction and would be put back to the other direction after construction. Since then, the National Eagle Center has presented information with why the current flow is safer for bus unload and the City's engineer citing information that the project was specifically designed for the one-way as it is presently. Commissioner Jewson has asked that the flow be changed back to its original direction downriver, correctly citing that it how it was approved at prior meetings by Street Commission, after extensive discussion. Meeting minutes included from approval to switch directions. Comments received included below and are attached as part of this agenda.

NEC: "We would like to continue to unload buses in the yellow unloading zone along Pembroke Ave. This allows room to have two buses shut down their engines and remain parked in this location for the duration of their visit rather than taking other parking spaces during their visit to Wabasha.

Unloading onto the curb/sidewalk is the preferred route rather than unloading onto the street. The current layout works well for the flow and safety of the bus traffic. Having the buses travel east on Bailey Ave and turn left onto Lawrence Blvd to follow upriver to connect with Pembroke Ave allows the safety of the passengers to unload onto the curb. If the traffic flow changes, then the buses will unload onto the street after parking facing east on Pembroke Ave in this same unloading zone. We are requesting that the traffic flow stay as it is currently being used with the unloading zone along Pembroke Ave with the buses parked along the curb facing West." Annette

Brian - City Engineer: "I agree with Annette. This is how the intersection of Pembroke/Big Jo Alley was designed and intended to work."

Commissioner Jay Jewson reached out to Tony Johnson with a request to have the signs switched back to the original direction as approved by the Street Commission. When they were switched during construction, Tony did not seek approval from the Commission due to the change being temporary. No additional input from the Street Commission would be needed because that would be following the original direction provided by the Commission.

City Administrator: It is clear that there are differences of opinions and other recommendations, so I would ask that this go in front of the Street Commission for final clarification.

STAFF RECOMMENDATION:

Let's talk through this issue and see what works best for all involved and determine a final outcome. There are documents attached, and we will hopefully have our engineer on the phone or zoom call to provide his input and clarify any other questions.

Attachments

Big Jo alley traffic map

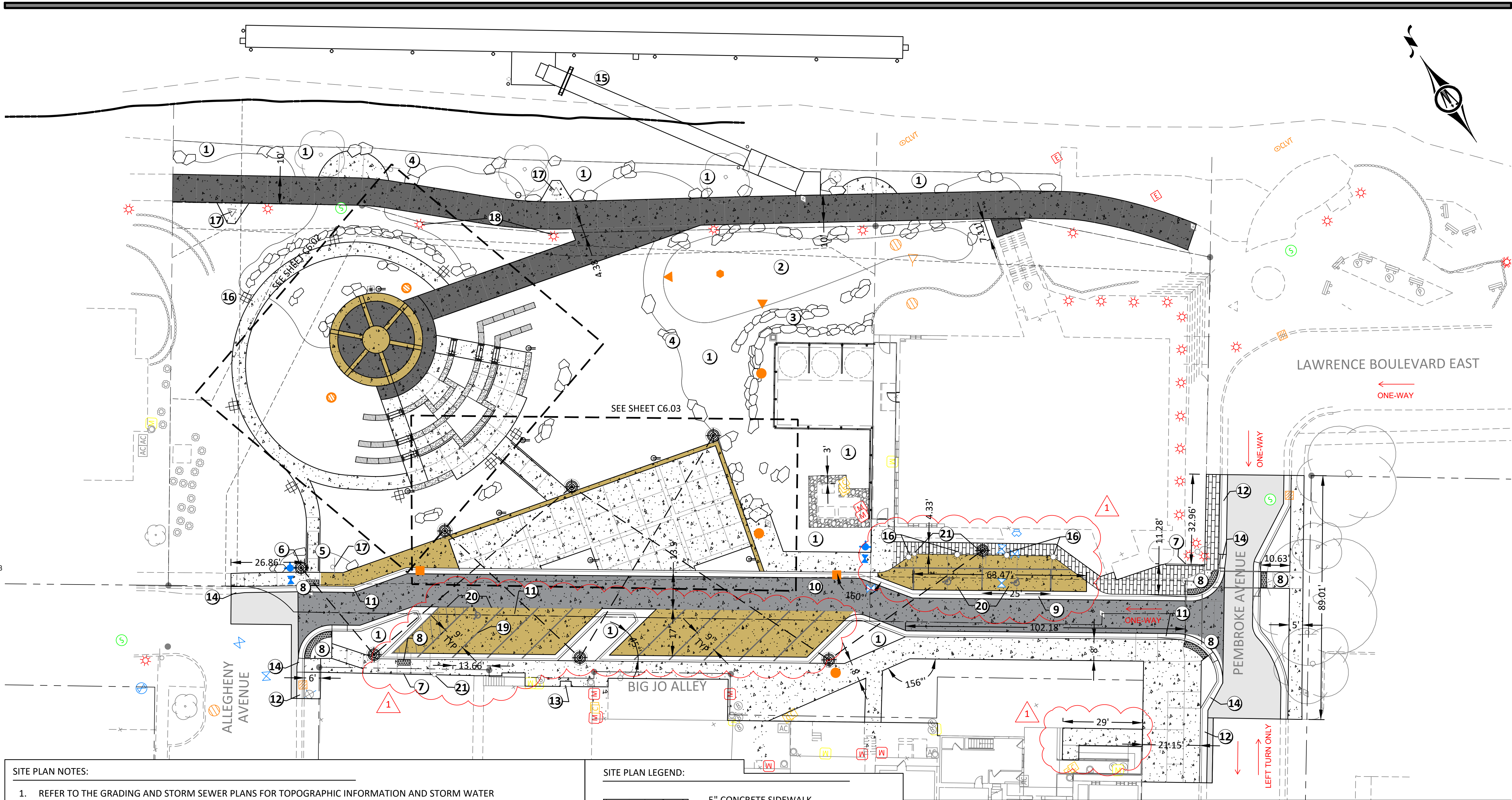
Lawrence traffic flow map

Street Commission minutes

Public Comment Letter from Neighbor

Letter from Neighbor 210 Lawrence Blvd

Public Notification on Traffic Change 2022



SITE PLAN NOTES:

1. REFER TO THE GRADING AND STORM SEWER PLANS FOR TOPOGRAPHIC INFORMATION AND STORM WATER DESIGN DETAILS.
2. SALVAGE AND REINSTALL ALL SIGNS NOT SLATED FOR REMOVAL.
3. THE CONTRACTOR SHALL CONSTRUCT ALL PAVEMENTS TO CONFORM WITH THE CORRECT LINES AND FINISHED GRADES AS INDICATED ON THE PLANS AND TO MATCH EXISTING PAVEMENT GRADES AT TIE-IN POINTS. NO PONDING OF WATER WILL BE ALLOWED.
4. REINFORCE ODD SHAPED PAVING PANELS WITH #3 BARS AT 24" EACH WAY. AN ODD SHAPED PANEL IS CONSIDERED TO BE ONE IN WHICH THE SLAB TAPERS TO A SHARP ANGLE WHEN THE LENGTH TO WIDTH RATIO EXCEEDS 3 TO 1 OR WHEN A SLAB IS NEITHER SQUARE NOR RECTANGULAR. (INCIDENTAL)
5. ALL CURB WITH ADJACENT SIDEWALK SHOULD INCLUDE A CONCRETE SILL. (SEE DETAIL 3/C1.02)
6. ALL SIDEWALK AND CURB & GUTTER JOINTS FROM NEW TO EXISTING SHOULD BE TIED JOINTS. (SEE DETAIL 2/L3.02) (INCIDENTAL)
7. CONTRACTOR SHALL TIE ALL JOINTS BETWEEN SEPERATE POURS. (SEE DETAIL 2/L3.02)(INCIDENTAL)
8. DRILL AND GROUT DOWELS FOR ADA LANDING WHEN SEPERATE POURS ARE REQUIRED.

SITE PLAN LEGEND:

- | | |
|--|--|
| | 5" CONCRETE SIDEWALK
(6" CONCRETE SIDEWALK AT ALL PEDESTRIAN RAMP AND LANDINGS) |
| | 6" CONCRETE TRAIL |
| | 7" CONCRETE PAVEMENT |
| | 7" COLOR CONCRETE PAVEMENT
(ALTERNATE 3) |
| | INSTALL SALVAGE PAVERS |
| | BITUMINOUS PATCH SPECIAL |
| | 1 1/2" WASHED LIMESTONE ROCK MULCH
REFER TO L3.04 |

SITE KEYNOTES:

- | | | |
|--|---|---|
| 1 LANDSCAPE BED, REFER TO L1.00 SHEET SERIES | 7 6" V CURB | 16 INSTALL SALVAGED LIGHT BOLLARD |
| 2 RAIN GARDEN. REFER TO L1.00 SHEET SERIES FOR LANDSCAPE PLANTINGS AND SOIL PREPARATION. | 8 PEDISTRIAN CURB RAMP | 17 INSTALL SALVAGED SIGN |
| 3 STACKED STONE RETAINING WALL PER L3.04 | 9 3' CONCRETE DRAINAGE PAN | 18 INSTALL SALVAGE LIGHT POLE |
| 4 BOULDERS, PER L3.04 | 10 18" RIBBON CURB | 19 4" WIDE PAINTING STRIPE, WHITE LATEX |
| 5 ADA ACCESSIBLE RAMP W/ HANDRAIL, SEE SHEET L3.02. REFER TO GRADING SHEET FOR RAMP ELEVATIONS. | 11 B618 CURB & GUTTER | 20 HANDICAP STALLS (DETAIL 3/C1.06) |
| 6 LIGHTING UNIT TYPE 1, POST TOP PEDESTRIAN LIGHT, PER ELECTRICAL PLANS SEE ADD ALT. NOTE 1 FOR LIGHT UNIT TYPE 1 AND NOTE 2 FOR CABLE STRING LIGHTS | 12 B624 CURB & GUTTER | 21 INSTALL SIGN AND POST (DETAIL 2/C1.06) |
| | 13 CONCRETE STEP | |
| | 14 CURB TRANSITION | |
| | 15 BOAT DOCK AND RAMP, DESIGN BY OTHERS | |



PERFORMANCE
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LHBcorp.com

701 Washington Ave. N, Ste 200 | Minneapolis, MN 55401 | 612.338.2029

CLIENT:



50 PEMBROKE AVENUE SOUTH
WABASHA, MN 55981



THIS SQUARE APPEARS 1/2"x1/2"
ON FULL SIZE SHEETS

09/02/2021	CONSTRUCTION DOCUMENTS
NO	DATE
	ISSUED FOR

09/16/2021	ADDENDUM #01
NO	DATE
	REVISION

I HEREBY CERTIFY that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

Signature:

Typed or Printed Name: **Brian P. Malm, PE**

Date: 09/02/21 Reg. No.: 40457

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PROJECT NAME:

WABASHA RIVERFRONT
REVITALIZATION -
PHASE 1

DRAWING TITLE:

SITE PLAN

DRAWN BY: ARK/JDN
CHECKED BY: BPM/SJK
PROJ. NO.: 190151.02
DRAWING NO:

C6.01



1. MASTER PLANT SCHEDULE: TREES, SHRUBS AND PERENNIALS ARE LISTED IN THE MASTER PLANT SCHEDULE. IF THERE IS A CONFLICT BETWEEN THE QUANTITIES SHOWN ON THE DRAWING AND THE QUANTITIES SHOWN IN THE PLANT SCHEDULE, THE PLAN QUANTITIES SHALL PREVAIL.
2. PLANTING LAYOUT: LAYOUT A TYPICAL SHRUB AND PERENNIAL BED LAYOUT, AND OBTAIN APPROVAL OF THE LANDSCAPE ARCHITECT PRIOR TO PLANTING.
3. SHRUB AND PERENNIAL GROUPINGS SHALL BE PLANTED AND MULCHED IN ONE CONTINUOUSLY MULCHED BED.
4. SOD ALL DISTURBED AREAS, UNLESS OTHERWISE NOTED. REFER TO SHEET C2.04 FOR MORE INFORMATION.
5. ALL LANDSCAPE BEDS TO HAVE A SPADE CUT EDGE. REFER TO LANDSCAPE DETAILS.





- Legend**
- City Limits
 - Parcels (02/26/24)

Map Name



Disclaimer:

This drawing is neither a legally recorded map nor a survey and is not intended to be used as one. This drawing is a compilation of records, information, and data located in various city, county, and state offices, and other sources affecting the area shown, and is to be used for reference purposes only. The City of Wabasha is not responsible for any inaccuracies herein contained.



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0 66 Feet

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DRAFT

**Street Commissioners:**

Jay Jewson, Commissioner
Jim Mathias, Commissioner
Jeff Sulla, Commissioner & Council Representative
Norm Tentis, Commissioner
Brad Thimmesch, Commissioner

Staff:

Tony Johnson, Public Works Director
Riley Costello, Assistant Public Works Director
Lisa Springer, Office Manager

STREET COMMISSION MINUTES

Present: Norm Tentis, Commissioner; Jay Jewson, Commissioner; Jim Mathias, Commissioner

Absent: Brad Thimmesch, Commissioner; Jeff Sulla, Commissioner

Also Present: Tony Johnson, Public Works Director
Lisa Springer, Office Manager
Emily Durand, Mayor

1. Call to Order and Roll Call:

Meeting was called to order by Tony Johnson, Public Works Director at 8:33am

2. Public Comments:

There were no public comments

3. Changes or Additions to Agenda:

Moved by Commissioner Jim Mathias, seconded by Commissioner Norm Tentis to approve the addition of two items to the agenda: 5c.) McDougal Ave ditching and culvert and 6a.) Lawrence Blvd signage change request

AYE: Commissioner Jay Jewson, Commissioner Jim Mathias, Commissioner Norm Tentis

Other: Commissioner Brad Thimmesch (ABSENT), Commissioner Jeff Sulla (ABSENT)

Adopted - Unanimously

4. Approval:

a. Minutes from 3-7-2023 Meeting

Moved by Commissioner Jay Jewson, seconded by Commissioner Jim Mathias to approve the minutes as drafted.

AYE: Commissioner Jay Jewson, Commissioner Jim Mathias, Commissioner Norm Tentis

Other: Commissioner Brad Thimmesch (ABSENT), Commissioner Jeff Sulla (ABSENT)

Adopted - Unanimously

b. Minutes from 4-4-2023 Meeting

Moved by Commissioner Jay Jewson, seconded by Commissioner Jim Mathias to approve the minutes as drafted.

AYE: Commissioner Jay Jewson, Commissioner Jim Mathias, Commissioner Norm Tentis

Other: Commissioner Brad Thimmesch (ABSENT), Commissioner Jeff Sulla (ABSENT)

Adopted - Unanimously

5. General Business:

a. Lawrence Boulevard residential parking only signs

Mayor Emily Durand gave context of the recent requests of "Residential Parking Only" signs on Lawrence Blvd to the alley and the block of Bailey Ave to Lawrence Blvd. With the narrow street, no curb, it being a bike trail, as well as one way traffic. The request for these signs has been recommended by City Planner Kristi Trisko and is just a temporary solution for a need to look at the broader parking demands in the downtown area. It is recognized that it can't be enforced, but hopefully it can deter the overflow of commercial parking in this residential area.

Moved by Commissioner Jim Mathias, seconded by Commissioner Norm Tentis

AYE: Commissioner Jim Mathias, Commissioner Norm Tentis

Other: Commissioner Brad Thimmesch (ABSENT), Commissioner Jay Jewson (ABSTAIN), Commissioner Jeff Sulla (ABSENT)

Adopted

b. Eagle Basin subdivision curb mud-jacking quote

Discussion on the Eagles Basin Subdivision curb has portions that are sunk and holding/puddling water and causing deterioration of the pavement where it puddles. Quote for repairs is \$7,500 and will come out of street maintenance budget. There is \$25,000 budgeted and this will leave \$17,500 remaining for the bike path & parking lot crack-sealing/seal coating/stripping this summer. Motion to approve the expenditures in the problem areas as identified.

Moved by Commissioner Jay Jewson, seconded by Commissioner Jim Mathias

AYE: Commissioner Jay Jewson, Commissioner Jim Mathias, Commissioner Norm Tentis

Other: Commissioner Brad Thimmesch (ABSENT), Commissioner Jeff Sulla (ABSENT)

Adopted - Unanimously

c. McDougal Ave ditching and culverts

There have been some ongoing issues with run off on McDougal Ave and staff has been re-grading the road frequently. One culvert is already there, but it is buried and needs to be cleaned out. There is another area on that road that would benefit from having a second culvert installed to help with the ongoing issues. There were no quotes for a culvert costs at this meeting, but estimated to cost between \$2,000 and \$3,000. The property owner agreed to assist with the repairs. The ditching is needed to be done before the property owner plants for the season. Motion to spend up to \$3,000 at Public Works Director's discretion to repair the culvert and install a new culvert on McDougal Ave.

Moved by Commissioner Jay Jewson, seconded by Commissioner Norm Tentis

AYE: Commissioner Jay Jewson, Commissioner Jim Mathias, Commissioner Norm Tentis

Other: Commissioner Brad Thimmesch (ABSENT), Commissioner Jeff Sulla (ABSENT)

Adopted - Unanimously

6. Old Business:

a. Lawrence Blvd Signage

Mayor Durand discussed the current traffic signs on Lawrence E preventing traffic from entering.

Motion to revert back to the original signage. Tony will discuss with the engineers, so they know of this change.

7. Other Business:

There was no other business to discuss.

8. Adjourn:

There was no further business to discuss and meeting was adjourned at 9:08am.

Moved by Commissioner Jay Jewson, seconded by Commissioner Jim Mathias

AYE: Commissioner Jay Jewson, Commissioner Jim Mathias, Commissioner Norm Tentis

Other: Commissioner Brad Thimmesch (ABSENT), Commissioner Jeff Sulla (ABSENT)

Adopted - Unanimously

From: JOHN CIERZAN <johncierzan@comcast.net>

Sent: Monday, February 3, 2025 11:41 AM

To: Caroline Gregerson <cityadmin@wabasha.org>

Subject: Proposed Bus Routing

Greetings,

I am the property owner at 24 Bailey Avenue. It is my understanding that this week the city will be discussing traffic flow in my neighborhood. It was also my understanding that the current arrangement where buses headed to the Eagle Center are routed over to and down Bailey Avenue was a temporary arrangement and that once the construction project was complete, buses would again follow their historical path straight down Pembroke.

I want to go on record requesting that indeed the buses return to their original route. I have a special needs daughter who thoroughly enjoys riding her adaptive bike up and down the flat street in front of our house and routing buses through Bailey is a safety concern for my family. Also, the amount of foot traffic that passes along that route from dog walkers, joggers, bikers, etc are all negatively impacted by the current flow.

If you would like to discuss this further, I can be reached at 952 334-9149. Thank you for your consideration.

From: Bree Jewson <Bree@jewsonrealestate.com>
Sent: Monday, February 3, 2025 11:05 AM
To: Caroline Gregerson <cityadmin@wabasha.org>
Subject: Pembroke/Lawrence Road Direction - comments for public meeting

Dear Caroline,

I was recently made aware that the city is considering making the temporary traffic direction change on Lawrence Blvd permanent at the request of the Eagle Center. I have significant concerns about the impact of this change, particularly regarding the safety of this residential area. I'd like to add some comments to be shared at the public meeting.

I live at 210 Lawrence Blvd E and observe daily traffic patterns from my home. With one block being directed backward, I have frequently witnessed traffic jams caused by vehicles misunderstanding the signage and attempting to travel in both directions. The sign at the end of Bailey, intended to direct traffic left or right, is being misinterpreted, leading drivers to believe the entire length of the street allows two-way traffic. As a result, confusion occurs not only at the block near the Eagle Center but along the entire road, creating frequent head-on traffic conflicts.

Additionally, when traveling down Bailey and the reversed section of Lawrence, buses have been accelerating at alarming speeds, sometimes failing to stop at the Bailey stop sign. These are short, one-block sections, yet the buses are reaching dangerous speeds. This change has also significantly increased road noise as commercial traffic moves through the residential area. Adding significant commercial traffic to the already narrow and subpar roads contradicts zoning guidance and should not be considered.

I have witnessed pedestrians and pets forced into yards to avoid oncoming buses or to allow large buses to navigate the tight turn from Bailey to Lawrence when bike and foot traffic is present. The street is not wide enough to safely accommodate large buses, cyclists, and pedestrians.

The most concerning issue I'd like to raise is regarding emergency services. Just a few days ago, my children encountered an emergency vehicle driving in the reversed section of Pembroke while responding to the Wabasha Dentistry fire. Due to confusion about the road's direction, the emergency vehicle hesitated, honking and attempting to wave them in what would currently be considered the wrong direction instead of proceeding directly to the fire. This was a situation where seconds mattered, yet valuable time was lost due to confusion over the one-block reversal. No matter how much signage is placed, it IS confusing for a one-way street to have traffic flowing backward for just one block. If even our local first responders are disoriented, this

presents a serious issue—not only for homes affected by the reversed block but for the entire neighborhood.

While I understand the Eagle Center's concerns about bus unloading safety, I have not observed any issues when traffic flows in the same direction. Since buses already block the one-way street while unloading, there is no risk of head-on traffic conflicts. However, directing commercial traffic through a residential street creates confusion and significantly increases the danger for pedestrians and residents. When the entire road flows in the same direction, vehicles are not confused, and Eagle Center patrons—including those walking along the river after their visit—enjoy a quiet and safe stroll.

I urge the city to prioritize safety for all above one entity's convenience and enforce the change to correct this situation that was already voted on and approved prior to the road construction.

Thank you for your time and consideration.

Sincerely,
Bree Jewson



Legend

City Limits

NEW TRAFFIC DIRECTION

EXISTING TRAFFIC DIRECTION (NO CHANGE)



TRAFFIC DIRECTION CHANGES



Disclaimer:

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0 263 Feet

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Street Commission

5) b)

Meeting Date: 02/04/2025

ITEM TITLE: Handicap Parking spot request Pembroke Avenue

DEPARTMENT: Public Works

REQUESTED BY: Concerned citizen

PURPOSE:

Discuss the recommendation for a handicap parking spot on Pembroke Avenue

ITEM SUMMARY:

I had a person call on behalf of the common closet about adding a handicap parking spot on Pembroke Avenue. This is the second request we have received since construction was completed.

Street Commission

5) c)

Meeting Date: 02/04/2025

ITEM TITLE: Toolcat yearly purchase

DEPARTMENT: Public Works

REQUESTED BY: Public Works

PURPOSE:

Discuss the yearly toolcat rotation proposal.

ITEM SUMMARY:

We will need to rotate our toolcat in the next month or two and the new one needs to be ordered. We have worked out an arrangement with the bobcat company to purchase a new toolcat every year for \$5,000. We purchase with state bid pricing, keep it under full warranty, and do not need to replace tires. So far the rotation is working well.

Street Commission

5) d)

Meeting Date: 02/04/2025**ITEM TITLE:** 2025 street projects**DEPARTMENT:** Public Works**REQUESTED BY:** Public Works

PURPOSE:

Discuss projects this year for street maintenance and repair.

ITEM SUMMARY:

We have several items on the list for this year. We are looking at roughly \$2 Million dollars of much needed work.

- One block of Market Street between 2nd Street East and Main Street East will be reconstructed with new utilities, storm sewer, curb and gutter, and pavement, including a new storm water retention pond at the storm sewer outlet.
- Beginning to chip seal streets that were built in 2013.
- Look at Micro surfacing 7th Street West and Shields Avenue in the trailer court.
- Pave alley from Lawrence Boulevard East to Main Street East.
- Reconstruct Skyline Drive with new culverts.
- Mill/Overlay Buena Vista drive depending on subsoil conditions.
- Mill/Overlay 3rd Street West by Parkside Marina.
- Mill/Overlay 11th Street East
- Mill/Overlay 4th Street dead end by Ike's Park.
- Mill/Overlay Bailey Avenue from 3rd Street West to Lawrence Boulevard.

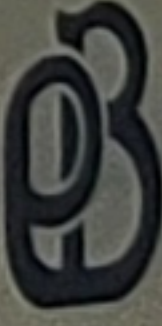
Attachments

11th street east pic

Bailey Avenue






Paul Busch
AUTO CENTER
paulbuschauto.com

Main St E

STOP

SALES

SERVICE

RESIDENTIAL
PARKING
ONLY