

WABASHA UTILITIES COMMISSION

March 4, 2024 4:00 PM

MEETING AGENDA

- 1) Call to Order and Roll Call
- 2) Changes or Additions to Agenda
- 3) Approval:
 - 1) March Warrants
 - 2) February Utilities Commission Meeting Minutes
 - 3) February 2024 Utilities Financials
- 4) Adjustment Requests
- 5) General Business
 - 1) 2024 Utilities Budget
- 6) Old Business
- 7) Other Business
- 8) Adjourn

Utilities Commission

3) 1)

Meeting Date: 03/04/2024

ITEM TITLE: March Warrants

DEPARTMENT: Administration

REQUESTED BY:

PURPOSE:

ITEM SUMMARY:

Review March Warrants.

ACTION REQUIRED:

Approve March Warrants.

Attachments

3-4-24 UT WARRANTS

CITY OF WABASHA

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Receipts

Current Period: March 2024

Payments Batch 3424UTWARRANTS

\$79,055.92

Refer 12315 USA BLUE BOOK

Cash Payment E 810-500-49449-216 Chemical and Che FLOURIDE STANDARD \$28.30

Invoice 277953

Transaction Date 2/29/2024 First State Bank 10100 Total \$28.30

Refer 12316 MOTOR PARTS & EQUIPMENT

Cash Payment E 800-500-49000-221 Equipment Mainten ATC HIGH AMP FUSE \$9.86

Invoice 212974

Transaction Date 2/29/2024 First State Bank 10100 Total \$9.86

Refer 12317 VISA

Cash Payment E 800-500-49000-322 Postage WATER SAMPLES POSTAGE \$5.80

Invoice UTILITIES

Cash Payment E 800-500-49000-322 Postage STAMPS \$68.00

Invoice UTILITIES

Cash Payment E 810-500-49449-221 Equipment Mainten PARTS FOR TRUCK TOOL BOX \$90.34

Invoice UTILITIES

Cash Payment \$0.00

Invoice UTILITIES

Transaction Date 2/29/2024 First State Bank 10100 Total \$164.14

Refer 12318 VESCO INC

Cash Payment E 810-500-49449-240 Small Tools and Mi PARKSON, MOTOR, 2HP,XP - WELL PUMP \$3,523.70

Invoice 92829

Cash Payment E 810-500-49449-240 Small Tools and Mi PARKSON, MOTOR, 2HP,XP - WELL PUMP \$3,523.70

Invoice 92783

Transaction Date 2/29/2024 First State Bank 10100 Total \$7,047.40

Refer 12319 THEIN WELL COMPANY

Cash Payment E 800-500-49000-500 CAPITAL OUTLAY WELL #1 REHAB \$33,590.00

Invoice 18517

Cash Payment E 800-500-49000-500 CAPITAL OUTLAY WELL # 1 MOTOR REPAIRS - NEW BALL BEARINGS \$1,939.25

Invoice 18945

Cash Payment E 800-500-49000-500 CAPITAL OUTLAY WELL #1 REHAB LABOR & INCIDENTAL MATERIAL \$14,616.29

Invoice 18919

Transaction Date 2/29/2024 First State Bank 10100 Total \$50,145.54

Refer 12320 CALIBRATIONS AND CONTROLS I

Cash Payment E 800-500-49000-221 Equipment Mainten 1/25 REPLACED REX PRESSURE TRANSDUCER \$2,750.00

Invoice 42137

Transaction Date 2/29/2024 First State Bank 10100 Total \$2,750.00

Refer 12321 WWGOETSCH

Cash Payment E 810-500-49449-221 Equipment Mainten IMPELLER WEAR AND CASE RINGS \$3,457.97

Invoice 111285

Transaction Date 2/29/2024 First State Bank 10100 Total \$3,457.97

Refer 12322 UTILITY CONSULTANTS INC.

Cash Payment E 810-500-49449-405 Water/Sewer/Sludg FECAL TESTING \$776.01

Invoice 119268

CITY OF WABASHA

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Receipts

Current Period: March 2024

Transaction Date	2/29/2024	First State Bank	10100	Total	\$776.01
Refer	12323	AUTOMATIC SYSTEMS CO			
Cash Payment	E 800-500-49000-500	CAPITAL OUTLAY	WIRELESS RADIO & TRANSMITTER		\$8,229.00
Invoice 41246					
Transaction Date	2/29/2024	First State Bank	10100	Total	\$8,229.00
Refer	12324	DAKOTA SUPPLY GROUP			
Cash Payment	E 810-500-49449-221	Equipment Mainten	SUPPLIES LESS UNAPPLIED CREDIT (64.07-48.70)		\$15.37
Invoice S103363392.001					
Transaction Date	2/29/2024	First State Bank	10100	Total	\$15.37
Refer	12325	HILLS HARDWARE HANK			
Cash Payment	E 810-500-49449-214	Shop Materials	UTILITIES ACCOUNT - BATTERIES & PLUMBING SUPPLIES		\$26.48
Transaction Date	2/29/2024	First State Bank	10100	Total	\$26.48
Refer	12326	MPCA FISCAL SERVICES			
Cash Payment	E 810-500-49449-437	Misc Licenses and	WATER PERMIT ANNUAL FEES		\$1,450.00
Invoice 10000178780					
Transaction Date	2/29/2024	First State Bank	10100	Total	\$1,450.00
Refer	12327	KEY ELECTRIC & AUTOMATION			
Cash Payment	E 810-500-49449-221	Equipment Mainten	AIR HANDLER UNIT REPAIRS		\$380.00
Invoice 17099					
Transaction Date	2/29/2024	First State Bank	10100	Total	\$380.00
Refer	12328	WABASHA COUNTY D. A. C.			
Cash Payment	E 800-500-49000-350	Printing and Binding	UTILITY BILL		\$38.36
Invoice 4698					
Cash Payment	E 810-500-49449-350	Printing and Binding	UTILITY BILL		\$38.36
Invoice 4698					
Transaction Date	2/29/2024	First State Bank	10100	Total	\$76.72
Refer	12329	FIRST LEASE LLC			
Cash Payment	E 810-500-49449-615	Lease Principal	JETTER TRUCK PAYMENT - PRINCIPAL		\$1,312.56
Invoice APRIL 2024					
Cash Payment	E 810-500-49449-616	Lease Interest	JETTER TRUCK PAYMENT - INTEREST		\$285.57
Invoice APRIL 2024					
Transaction Date	2/29/2024	First State Bank	10100	Total	\$1,598.13
Refer	12330	MINNESOTA DEPT. OF HEALTH-M			
Cash Payment	G 800-20410	A/R MDH FEE	SERVICE CONNECTION FEES		\$2,901.00
Invoice 1ST QTR 2024					
Transaction Date	2/29/2024	First State Bank	10100	Total	\$2,901.00

Fund Summary

	10100	First State Bank
		\$0.00
800 Water Department		\$64,147.56
810 Sewer Department		\$14,908.36
		\$79,055.92

Utilities Commission

3) 2)

Meeting Date: 03/04/2024

ITEM TITLE: February Utilities Commission Meeting Minutes

DEPARTMENT: Administration

REQUESTED BY:

PURPOSE:

ITEM SUMMARY:

Review February Utilities Commission Meeting Minutes.

ACTION REQUIRED:

Approve February Utilities Commission Meeting Minutes.

Attachments

2-5-24 UT Comm Minutes

DRAFT



Utilities Commission

Commissioners:

Brian Wodele (President)

Steve Schmidt

John Kreye
Josh Wendt

Mike Wallerich

Present: Steve Schmidt, Commissioner; John Kreye, Commissioner; Brian Wodele, Chair

Absent: Mike Wallerich, Commissioner; Josh Wendt, Commissioner

Also Present: Jessica Bruce, Deputy Clerk

1. Call to Order and Roll Call

Meeting called to order by Schmidt at 4:02. Wodele was present by telephone.

2. Changes or Additions to Agenda

Bruce added an adjustment request for Sholing.

Moved by Commissioner Steve Schmidt, seconded by Commissioner John Kreye to approve the agenda with the addition of the Sholing request. AYE: 3 NAY: None. ABSENT: Commissioner Mike Wallerich (ABSENT) Commissioner Josh Wendt (ABSENT) Motion: Adopted

3. Approval:

1. February Warrants

Moved by Commissioner Steve Schmidt, seconded by Chair Brian Wodele to approve the February warrants. AYE: 3 NAY: None. ABSENT: Commissioner Mike Wallerich (ABSENT) Commissioner Josh Wendt (ABSENT) Motion: Adopted

2. January Utilities Commission Meeting Minutes

Moved by Commissioner John Kreye, seconded by Commissioner Steve Schmidt to approve the 1-2-24 Ut Comm Minutes. AYE: 3 NAY: None. ABSENT: Commissioner Mike Wallerich (ABSENT) Commissioner Josh Wendt (ABSENT) Motion: Adopted

3. January 2024 Utilities Financials

The commission reviewed the UT Financials.

4. Adjustment Requests

Sholing requested a forgiveness for the sewer for his property located at 1617 Hiawatha Dr E. There was a leak for 4 months that he was unaware of that had to do with his water heater, Pat verified that the extra water was running onto the dirt floor of the basement not down the actual sewer. So when looking at the numbers, there was a total of 38,000 gallons over his average usage during that time. 38,000 gallons at \$11.93 per 1,000 on sewer came to a forgiveness of \$453.34.

Moved by Commissioner Steve Schmidt, seconded by Chair Brian Wodele to approve a forgiveness of \$453.34. AYE: 3 NAY: None. ABSENT: Commissioner Mike Wallerich (ABSENT) Commissioner Josh Wendt (ABSENT) Motion: Adopted

5. General Business

6. Old Business

7. Other Business

8. Adjourn

Moved by Commissioner Steve Schmidt, seconded by Commissioner John Kreye to adjourn at 4:09. AYE: 3 NAY: None. ABSENT: Commissioner Mike Wallerich (ABSENT) Commissioner Josh Wendt (ABSENT) Motion: Adopted

Jessica Leonhardt, Deputy Clerk

Utilities Commission

3) 3)

Meeting Date: 03/04/2024

ITEM TITLE: February 2024 Utilities Financials

DEPARTMENT: Administration

REQUESTED BY:

PURPOSE:

ITEM SUMMARY:

Review February 2024 Utilities Financials.

ACTION REQUIRED:

Approve February 2024 Utilities Financials.

Attachments

YTD February 15, 2024 Utilities Financials

Utilities Cash and Investments March 2024 Meeting

<u>2024 Utilities Net Income (YTD February 15, 2024)</u>	
Water Revenue	\$43,061
Sewer Revenue	\$91,264
Total Revenue	\$134,326
Water Expense	\$31,932
Sewer Expense	\$54,019
Total Expense	\$85,951
Net Income	\$48,375

2024 Water Revenue (YTD February 15, 2024)		
FUND	Account Description	2024 YTD Total
800	R 800-31060 Special Assessments	\$0
800	R 800-32180 Digging Permits - UT	\$0
800	R 800-33300 MDH Source Water Prot Grant	\$0
800	R 800-33439 Pension Revenue	\$0
800	R 800-34307 Sales of Inventory	\$740
800	R 800-36100 Special Assessments	\$0
800	R 800-36200 Miscellaneous Revenues	\$120
800	R 800-36210 Interest Earnings	\$2,016
800	R 800-37110 Water Sales	\$23,689
800	R 800-37111 Sale of Capital Assets	\$0
800	R 800-37150 WAC-WaterConnection Fee	\$100
800	R 800-37160 Penalty Revenue	\$767
800	R 800-37170 Unallocated UT Revenues	\$0
800	R 800-37180 W/S HOOK UP CHARGES	\$0
800	R 800-37213 Hydrant Rental	\$0
800	R 800-37270 UT Enterprise Fund Staff	\$0
800	R 800-39200 Interfund Operating Transfers	\$0
800	R 800-39204 LOAN - BJH Enter.	\$0
801	R 801-36210 Interest Earnings	\$0
801	R 801-37100 Base Rate - Water	\$15,630
801	R 801-39200 Interfund Operating Transfers	\$0
2024 YTD Water Revenue		\$43,061.46

2024 Sewer Revenue (YTD February 15, 2024)		
FUND	Account Description	2024 YTD Total
810	R 810-31000 General Property Taxes	\$0
810	R 810-31060 Special Assessments	\$0
810	R 810-32180 Digging Permits - UT	\$0
810	R 810-32250 Septic System Permit	\$0
810	R 810-32251 Sewer Permit	\$0
810	R 810-33400 State Grants and Aids	\$0
810	R 810-33422 STATE GRANT	\$0
810	R 810-33439 Pension Revenue	\$0
810	R 810-36200 Miscellaneous Revenues	\$0
810	R 810-36210 Interest Earnings	\$0
810	R 810-36211 Interest-DO NOT USE	\$0
810	R 810-37111 Sale of Capital Assets	\$0
810	R 810-37160 Penalty Revenue	\$75
810	R 810-37170 Unallocated UT Revenues	\$0
810	R 810-37210 Sewer Sales	\$88,101
810	R 810-37220 Reads landing Service	\$2,489
810	R 810-37251 Sewer Connection Fees	\$600
810	R 810-39100 Capital Contributions	\$0
810	R 810-39200 Interfund Operating Transfers	\$0
810	R 810-39201 Transfer from General Fund	\$0
810	R 810-39310 G.O. Bond Sale Proceeds	\$0
810	R 810-39311 Capital Leave Liability	\$0
2024 YTD Sewer Revenue		\$91,264.14

2024 Water Expenses (YTD February 15, 2024)	
Account Description	2024 YTD Total
E 800-500-49000-101 Full-time Employees-Regular	\$13,138
E 800-500-49000-121 PERA Contributions	\$985
E 800-500-49000-122 FICA Contributions	\$749
E 800-500-49000-124 Medicare Contributions	\$175
E 800-500-49000-131 Health Insurance	\$7,239
E 800-500-49000-133 Dental Insurance	\$128
E 800-500-49000-134 Life Insurance	\$81
E 800-500-49000-151 WC Ins. Premium	\$0
E 800-500-49000-200 Office Supplies	\$0
E 800-500-49000-212 Motor Fuels	\$280
E 800-500-49000-216 Chemical and Chemical Products	\$1,066
E 800-500-49000-219 General Supplies	\$5
E 800-500-49000-221 Equipment Maintenance/Parts	\$1,428
E 800-500-49000-305 Medical/physical fees	\$152
E 800-500-49000-308 Continuing Ed	\$130
E 800-500-49000-312 Computer Support	\$2,298
E 800-500-49000-316 Recorder Fees	\$0
E 800-500-49000-321 Telephone	\$104
E 800-500-49000-322 Postage	\$279
E 800-500-49000-331 Travel Expense	\$0
E 800-500-49000-350 Printing and Binding	\$352
E 800-500-49000-351 Legal Notice Publishing	\$0
E 800-500-49000-361 General Liability/Property Ins	\$0
E 800-500-49000-381 Electric/Gas Utility	\$3,260
E 800-500-49000-407 Gopher State One-Call	\$81
E 800-500-49000-430 Miscellaneous	\$0
E 800-500-49000-433 Dues and Subscriptions	\$0
E 800-500-49000-570 Office Equipment & Furnishings	\$0
E 800-500-49000-580 Other Equipment	\$0
E 800-500-49000-585 Water/Sewer Improvements	\$0
E 800-500-49000-588 Water/Sewer Line Maintenance	\$0
E 800-500-49000-720 Transfers Out	\$0
E 831-500-49000-601 Bond Principal	\$0
E 831-500-49000-610 DEBT SERVICE - INTEREST	\$0
2024 YTD Water Expense	\$31,931.72

2024 Sewer Expenses (YTD YTD February 15, 2024)	
Account Description	2024 YTD Total
E 810-500-49449-101 Full-time Employees-Regular	\$19,706
E 810-500-49449-121 PERA Contributions	\$1,478
E 810-500-49449-122 FICA Contributions	\$1,156
E 810-500-49449-124 Medicare Contributions	\$270
E 810-500-49449-131 Health Insurance	\$8,563
E 810-500-49449-133 Dental Insurance	\$169
E 810-500-49449-134 Life Insurance	\$96
E 810-500-49449-151 WC Ins. Premium	\$0
E 810-500-49449-200 Office Supplies	\$0
E 810-500-49449-212 Motor Fuels	\$280
E 810-500-49449-214 Shop Materials	\$562
E 810-500-49449-216 Chemical and Chemical Products	\$10
E 810-500-49449-219 General Supplies	\$0
E 810-500-49449-221 Equipment Maintenance/Parts	\$89
E 810-500-49449-223 Building Maint/Repair Supplies	\$709
E 810-500-49449-228 Manhole/Storm Sewer Maintenanc	\$6,790
E 810-500-49449-240 Small Tools and Minor Equip.	\$0
E 810-500-49449-303 Engineering Fees	\$0
E 810-500-49449-305 Medical/physical fees	\$455
E 810-500-49449-308 Continuing Ed	\$102
E 810-500-49449-311 Contractor Fees	\$0
E 810-500-49449-312 Computer Support	\$2,298
E 810-500-49449-316 Recorder Fees	\$0
E 810-500-49449-321 Telephone	\$515
E 810-500-49449-322 Postage	\$279
E 810-500-49449-331 Travel Expense	\$0
E 810-500-49449-350 Printing and Binding	\$325
E 810-500-49449-351 Legal Notice Publishing	\$0
E 810-500-49449-361 General Liability/Property Ins	\$0
E 810-500-49449-381 Electric/Gas Utility	\$3,667
E 810-500-49449-384 Refuse Disposal	\$228
E 810-500-49449-404 Mach & Equip Maint. Agreement	\$0
E 810-500-49449-405 Water/Sewer/Sludge Testing	\$1,030
E 810-500-49449-419 Misc. Maintenance	\$3,433
E 810-500-49449-430 Miscellaneous	\$0
E 810-500-49449-433 Dues and Subscriptions	\$0
E 810-500-49449-438 Vehicle License	\$209
E 810-500-49449-500 CAPITAL OUTLAY	\$0
E 810-500-49449-530 Improvements other than Bldgs	\$0
E 810-500-49449-550 Motor Vehicles	\$0
E 810-500-49449-570 Office Equipment & Furnishings	\$0
E 810-500-49449-580 Other Equipment	\$0
E 810-500-49449-581 Uniforms	\$0
E 810-500-49449-585 Water/Sewer Improvements	\$0
E 810-500-49449-588 Water/Sewer Line Maintenance	\$0
E 810-500-49449-611 Bond Interest	\$0
E 810-500-49449-615 Lease Principal	\$1,310
E 810-500-49449-616 Lease Interest	\$289
2024 YTD Sewer Expense	\$54,018.87

<u>Wabasha Utilities Cash and Investments</u>
March 4, 2024 Meeting

<u>Cash</u>	
\$368,293.20	Fund 800 Water Department
\$630,221.72	Fund 801 Water Department-Base Fee
\$767,363.34	Fund 810 Sewer Department
-\$184,793.00	Fund 831 Well #3 Bond Payment Account
\$1,581,085.26 Total Utilities Cash	

<u>Investments</u>	
\$124,990.00	Charles Schwab BK SSB: 15987UAY4
\$123,971.25	Capital One National Assn McLean 14042THQ3
\$336,663.00	United States Treasury Bill 12797GM3
\$523,071.12	4M Fund
\$95,000.00	Bank of Alma 2156
\$14,045.32	Bank of Alma 1591
\$1,217,740.69 Total Utilities Investments	

\$2,798,825.95 Total Utilities Cash and Investments
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Cash
February 15, 2024 Cash Balances

\$368,293.20	Fund 800	Water Department
\$630,221.72	Fund 801	Water Department-Base Fee
\$767,363.34	Fund 810	Sewer Department
-\$184,793.00	Fund 831	Well #3 Bond Payment Account
\$1,581,085.26 Total Utilities Cash		

CITY OF WABASHA
*Cash Balances

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Current Period February 2024

Fund	2024 Begin Balance	Receipts	Disbursements	-----Transfers----- Rec/Disb	Journal Entries	JE Payroll	Balance	
800 Water Department	\$371,589.61	\$29,811.79	\$18,059.94	\$0.00	\$0.00	(\$15,048.26)	\$368,293.20	In Bal
801 Water Department -	\$614,592.11	\$15,629.61	\$0.00	\$0.00	\$0.00	\$0.00	\$630,221.72	In Bal
804 2008 Sewer/St. Proj	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
810 Sewer Department	\$730,118.07	\$91,264.14	\$31,088.61	\$0.00	\$0.00	(\$22,930.26)	\$767,363.34	In Bal
830 Well #3 Constructio	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
831 Well #3 Bond Paym	(\$184,793.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$184,793.00)	In Bal

Investments
January 31 Statement

Charles Schwab BK SSB: 15987UAY4	\$124,990.00
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15987UAY4	CHARLES SCHWAB BK SSB C/D FDIC INS TO LIMITS DUE 05/02/2024 5.200% MS 30	CASH	03/29/2023	\$125,000.00 125,000	\$99.99 \$124,990.00	↓-\$10.00
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Capital One National Assn McLean 14042THQ3	\$123,971.25
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14042THQ3	CAPITAL ONE BK USA NATL ASSN GLEN ALLEN VA C/D FDIC INS TO LIMITS DUE 07/15/2024 3.200% JJ 13	CASH	07/12/2022	\$125,000.00 125,000	\$99.18 \$123,971.25	↓-\$1,028.75
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United States Treasury Bill 12797GM3	\$336,663.00
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912797GM3	UNITED STATES TREASURY BILL RE-ISSUE 12/28/2023 ORIGINAL ISSUE DISCOUNT DUE 02/08/2024 0.000%	CASH	11/07/2023	\$332,720.10 337,000	\$99.90 \$336,663.00	↑\$3,942.90
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4M Fund	\$523,071.12
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Account	Name	4M	4MP	4MP Unaged	LTD	FRI	Total
102	Utilities Commission	\$523,071.12	\$0.00	\$0.00	\$0.00	\$0.00	\$523,071.12

Bank of Alma 2156	\$95,000.00
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Current Value	95,000.00
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Bank of Alma 1591	\$14,045.32
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BALANCE THIS STATEMENT..... 01/31/24 14,045.32

Total Utilities Investments	\$1,217,740.69
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Utilities Commission

5) 1)

Meeting Date: 03/04/2024

ITEM TITLE: 2024 Utilities Budget

DEPARTMENT: Administration

REQUESTED BY:

PURPOSE:

ITEM SUMMARY:

Review 2024 Utilities Budget.

ACTION REQUIRED:

Approve 2024 Utilities Budget.

Attachments

2024 Utiliites Budget

2024 Utiliites Budget			
	2022 Actuals	2023 Actuals	2024 Budget
Water Revenue	\$424,541	\$473,490	\$473,233
Sewer Revenue	\$864,960	\$819,059	\$837,363
Total Revenue	\$1,289,501	\$1,292,550	\$1,310,596
Water Expense	\$233,357	\$323,838	\$354,975
Sewer Expense	\$665,025	\$617,869	\$672,360
Total Expense	\$898,382	\$941,707	\$1,027,335
Net Income	\$391,118	\$350,843	\$283,261

2024 Water Revenue Budget					
Fund	Account Description	2022 YTD Total	2023 YTD Total	2024 Budget	Comments
800	R 800-31060 Special Assessments	\$2,193	\$2,362	\$2,300	
800	R 800-32180 Digging Permits - UT	\$210	\$0	\$0	
800	R 800-33300 MDH Source Water Prot Grant	\$0	\$0	\$0	
800	R 800-33439 Pension Revenue	\$199	\$0	\$0	
800	R 800-34307 Sales of Inventory	\$5,196	\$3,375	\$4,000	
800	R 800-36100 Special Assessments	\$0	\$0	\$0	
800	R 800-36200 Miscellaneous Revenues	\$153	\$10,838	\$1,000	
800	R 800-36210 Interest Earnings	\$1,577	\$12,257	\$6,000	
800	R 800-37110 Water Sales	\$290,579	\$311,097	\$323,541	4% increase in 2024
800	R 800-37111 Sale of Capital Assets	\$0	\$0	\$0	
800	R 800-37150 WAC-WaterConnection Fee	\$900	\$1,400	\$1,400	
800	R 800-37160 Penalty Revenue	\$4,372	\$3,566	\$3,700	
800	R 800-37170 Unallocated UT Revenues	\$0	\$0	\$0	
800	R 800-37180 W/S HOOK UP CHARGES	\$538	\$656	\$600	
800	R 800-37213 Hydrant Rental	\$50	\$0	\$0	
800	R 800-37270 UT Enterprise Fund Staff	\$0	\$0	\$0	
800	R 800-39200 Interfund Operating Transfers	\$0	\$0	\$0	
800	R 800-39204 LOAN - BJH Enter.	\$0	\$0	\$0	
801	R 801-36210 Interest Earnings	\$592	\$9,005	\$7,000	
801	R 801-37100 Base Rate - Water	\$117,980	\$118,935	\$123,692	4% increase in 2024
801	R 801-39200 Interfund Operating Transfers	\$0	\$0	\$0	
Total		\$424,541	\$473,490	\$473,233	

2024 Sewer Revenue Budget					
Fund	Account Description	2022 YTD Total	2023 YTD Total	2024 Budget	Comments
810	R 810-31000 General Property Taxes	\$0	\$0	\$0	
810	R 810-31060 Special Assessments	\$6,985	\$14,272	\$14,000	
810	R 810-32180 Digging Permits - UT	\$205	\$260	\$300	
810	R 810-32250 Septic System Permit	\$0	\$0	\$0	
810	R 810-32251 Sewer Permit	\$0	\$0	\$0	
810	R 810-33400 State Grants and Aids	\$0	\$0	\$0	
810	R 810-33422 STATE GRANT	\$67,195	\$8,055	\$5,000	
810	R 810-33439 Pension Revenue	\$432	\$0	\$0	
810	R 810-36200 Miscellaneous Revenues	-\$131	\$3,589	\$0	
810	R 810-36210 Interest Earnings	\$537	\$8,524	\$5,000	
810	R 810-36211 Interest-DO NOT USE	\$0	\$0	\$0	
810	R 810-37111 Sale of Capital Assets	\$0	\$0	\$0	
810	R 810-37160 Penalty Revenue	\$10,022	\$7,352	\$7,000	
810	R 810-37170 Unallocated UT Revenues	\$0	\$0	\$0	
810	R 810-37210 Sewer Sales	\$736,144	\$733,234	\$762,563	4% increase in 2024
810	R 810-37220 Reads landing Service	\$37,540	\$35,974	\$36,000	
810	R 810-37251 Sewer Connection Fees	\$6,030	\$7,800	\$7,500	
810	R 810-39100 Capital Contributions	\$0	\$0	\$0	
810	R 810-39200 Interfund Operating Transfers	\$0	\$0	\$0	
810	R 810-39201 Transfer from General Fund	\$0	\$0	\$0	
810	R 810-39310 G.O. Bond Sale Proceeds	\$0	\$0	\$0	
810	R 810-39311 Capital Leave Liability	\$0	\$0	\$0	
Total		\$864,960	\$819,059	\$837,363	

2024 Water Expense Budget				
Account Description	2022 YTD Total	2023 YTD Total	2024 Budget	Comments
E 800-500-49000-101 Full-time Employees-Regular	\$36,954.04	\$94,300.74	\$100,902	
E 800-500-49000-121 PERA Contributions	\$3,451.30	\$6,892.79	\$7,568	7.5% of Full-time Payroll
E 800-500-49000-122 FICA Contributions	\$2,639.77	\$5,142.85	\$6,256	6.2% of Full-time Payroll
E 800-500-49000-124 Medicare Contributions	\$617.37	\$1,202.77	\$1,463	1.45% of Full-time Payroll
E 800-500-49000-129 Pension Expense	-\$1,472.00	\$0.00	\$0	
E 800-500-49000-131 Health Insurance	\$17,944.20	\$28,309.48	\$29,243	
E 800-500-49000-133 Dental Insurance	\$379.52	\$879.69	\$1,215	
E 800-500-49000-134 Life Insurance	\$234.30	\$431.00	\$474	
E 800-500-49000-151 WC Ins. Premium	\$1,798.51	\$3,033.66	\$3,337	
E 800-500-49000-200 Office Supplies	\$504.47	\$184.33	\$200	
E 800-500-49000-212 Motor Fuels	\$3,281.34	\$3,401.72	\$3,400	
E 800-500-49000-216 Chemical and Chemical Products	\$9,912.92	\$3,507.16	\$3,700	
E 800-500-49000-219 General Supplies	\$15.24	\$569.28	\$600	
E 800-500-49000-221 Equipment Maintenance/Parts	\$7,541.00	\$9,948.70	\$20,000	New transducer and antenna
E 800-500-49000-223 Building Maintenance/Repair Supplies	\$1,447.50	\$0.00	\$0	
E 800-500-49000-305 Medical/physical fees	\$35.00	\$286.00	\$300	
E 800-500-49000-311 Contractor Fees	\$78.90	\$0.00	\$0	
E 800-500-49000-308 Continuing Ed	\$529.97	-\$463.74	\$2,000	
E 800-500-49000-312 Computer Support	\$1,250.00	\$0.00	\$1,250	
E 800-500-49000-316 Recorder Fees	\$0.00	\$115.00	\$150	
E 800-500-49000-321 Telephone	\$696.01	\$439.04	\$500	
E 800-500-49000-322 Postage	\$3,558.04	\$3,344.17	\$3,500	
E 800-500-49000-331 Travel Expense	\$91.42	-\$18.00	\$0	
E 800-500-49000-350 Printing and Binding	\$978.17	\$688.37	\$700	
E 800-500-49000-351 Legal Notice Publishing	\$161.11	\$43.14	\$50	
E 800-500-49000-361 General Liability/Property Ins	\$5,692.50	\$7,130.00	\$7,500	
E 800-500-49000-381 Electric/Gas Utility	\$39,249.38	\$34,655.81	\$36,000	
E 800-500-49000-407 Gopher State One-Call	\$668.50	\$1,055.55	\$1,100	
E 800-500-49000-420 Depreciation	\$46,467.00	\$46,467.00	\$46,467	2023 is an estimate
E 800-500-49000-430 Miscellaneous	\$667.93	\$50.00	\$50	
E 800-500-49000-433 Dues and Subscriptions	\$2,958.86	\$3,333.78	\$3,500	
E 800-500-49000-437 Misc Licenses and Permits	\$32.00	\$0.00	\$0	
E 800-500-49000-438 Vehicle License	\$19.25	\$0.00	\$0	
E 800-500-49000-570 Office Equipment & Furnishings	\$0.00	\$200.00	\$200	
E 800-500-49000-580 Other Equipment	\$0.00	\$1,707.81	\$1,800	
E 800-500-49000-585 Water/Sewer Improvements	\$0.00	\$2,626.86	\$3,000	
E 800-500-49000-588 Water/Sewer Line Maintenance	\$12,535.97	\$18,160.73	\$19,000	
E 800-500-49000-611 Bond Interest	\$539.92	\$0.00	\$0	
E 800-500-49000-720 Transfers Out	\$27,500.00	\$0.00	\$2,500	
E 831-500-49000-601 Bond Principal	-\$0.50	\$44,390	\$44,000.00	2015A
E 831-500-49000-610 DEBT SERVICE - INTEREST	\$4,398.50	\$1,823	\$3,051.00	2015A
Total	\$233,357.41	\$323,838.19	\$354,975.09	

2024 Sewer Expense Budget				
Account Description	2022 YTD Total	2023 YTD Total	2024 Budget	Comments
E 810-500-49449-101 Full-time Employees-Regular	\$106,938	\$120,849	\$129,308	
E 810-500-49449-121 PERA Contributions	\$7,476	\$9,136	\$9,698	7.5% of Full-time Payroll
E 810-500-49449-122 FICA Contributions	\$6,177	\$6,866	\$8,017	6.2% of Full-time Payroll
E 810-500-49449-124 Medicare Contributions	\$1,445	\$1,606	\$1,875	1.45% of Full-time Payroll
E 810-500-49449-129 Pension Expense	\$4,931	\$0	\$0	
E 810-500-49449-131 Health Insurance	\$16,767	\$36,350	\$29,243	
E 810-500-49449-133 Dental Insurance	\$558	\$1,086	\$1,215	
E 810-500-49449-134 Life Insurance	\$384	\$579	\$636.79	
E 810-500-49449-151 WC Ins. Premium	\$3,819	\$4,218	\$4,639.57	
E 810-500-49449-200 Office Supplies	\$1,509	\$283	\$300	
E 810-500-49449-211 Cleaning Supplies	\$243	\$0	\$0	
E 810-500-49449-212 Motor Fuels	\$2,856	\$2,790	\$3,000	
E 810-500-49449-214 Shop Materials	\$1,908	\$4,522	\$4,700	
E 810-500-49449-216 Chemical and Chemical Products	\$2,875	\$12,335	\$13,000	
E 810-500-49449-219 General Supplies	\$3,014	\$2,476	\$2,600	
E 810-500-49449-221 Equipment Maintenance/Parts	\$9,640	\$21,778	\$22,500	
E 810-500-49449-223 Building Maint/Repair Supplies	\$1,828	\$1,096	\$1,200	
E 810-500-49449-228 Manhole/Storm Sewer Maintenanc	\$0	\$50	\$50	
E 810-500-49449-240 Small Tools and Minor Equip.	\$0	\$215	\$250	
E 810-500-49449-303 Engineering Fees	\$89,219	-\$31,788	\$15,000	
E 810-500-49449-305 Medical/physical fees	\$0	\$105	\$150	
E 810-500-49449-308 Continuing Ed	\$1,125	\$2,358	\$2,500	
E 810-500-49449-311 Contractor Fees	\$454	\$725	\$750	
E 810-500-49449-312 Computer Support	\$1,325	\$893	\$0	
E 810-500-49449-316 Recorder Fees	\$0	\$115	\$120	
E 810-500-49449-321 Telephone	\$1,586	\$1,640	\$1,700	
E 810-500-49449-322 Postage	\$3,311	\$3,535	\$3,700	
E 810-500-49449-331 Travel Expense	\$1,035	\$721	\$200	
E 810-500-49449-350 Printing and Binding	\$1,095	\$728	\$800	
E 810-500-49449-351 Legal Notice Publishing	\$70	\$5	\$0	
E 810-500-49449-361 General Liability/Property Ins	\$5,693	\$7,130	\$7,500	
E 810-500-49449-381 Electric/Gas Utility	\$60,751	\$73,433	\$77,000	
E 810-500-49449-384 Refuse Disposal	\$333	\$231	\$250	
E 810-500-49449-404 Mach & Equip Maint. Agreement	\$0	\$75	\$100	
E 810-500-49449-405 Water/Sewer/Sludge Testing	\$12,258	\$11,845	\$11,500	
E 810-500-49449-419 Misc. Maintenance	\$0	\$1,598	\$1,500	
E 810-500-49449-420 Depreciation	\$276,110	\$276,110	\$276,110	2023 number is an estimate
E 810-500-49449-430 Miscellaneous	\$278	\$50	\$50	
E 810-500-49449-433 Dues and Subscriptions	\$1,960	\$3,778	\$3,800	
E 810-500-49449-438 Vehicle License	\$169	\$436	\$450	
E 810-500-49449-500 CAPITAL OUTLAY	\$0	\$5,888	\$6,000	
E 810-500-49449-530 Improvements other than Bldgs	\$131	\$823	\$900	
E 810-500-49449-550 Motor Vehicles	\$0	\$5,653	\$6,000	
E 810-500-49449-570 Office Equipment & Furnishings	\$0	\$200	\$200	
E 810-500-49449-580 Other Equipment	\$75	\$1,084	\$1,100	
E 810-500-49449-581 Uniforms	\$0	\$100	\$100	
E 810-500-49449-585 Water/Sewer Improvements	\$0	\$383	\$400	
E 810-500-49449-588 Water/Sewer Line Maintenance	\$1,656	\$635	\$700	
E 810-500-49449-611 Bond Interest	\$2,372	\$2,371	\$2,371	
E 810-500-49449-615 Lease Principal	\$0	\$16,755	\$15,842	Jetter/Vac Truck
E 810-500-49449-616 Lease Interest	\$4,152	\$4,021	\$3,336	Jetter/Vac Truck
E 810-500-49449-720 Transfers Out	\$27,500	\$0	\$2,500	
Total	\$665,024.76	\$617,868.86	\$672,360.11	