

WABASHA UTILITIES COMMISSION

May 6, 2024 4:00 PM

MEETING AGENDA

- 1) Call to Order and Roll Call
- 2) Changes or Additions to Agenda
- 3) Approval:
 - 1) May UT Warrants
 - 2) 4-1-24 UT Commission Minutes
 - 3) April Financials
- 4) Adjustment Requests
 - 1) Dicks Auto Parts
- 5) General Business
 - 1) Sewer line Repairs
 - 2) Manhole repair
- 6) Old Business
- 7) Other Business
- 8) Adjourn

Utilities Commission

3) 1)

Meeting Date: 05/06/2024

ITEM TITLE: May UT Warrants

DEPARTMENT: Administration

REQUESTED BY:

PURPOSE:

ITEM SUMMARY:

Attachments

May Ut Warrants

CITY OF WABASHA

05/06/24 10:59 AM

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Receipts

Current Period: May 2024

Payments Batch 5624UTWARRANTS				\$11,724.85	
Refer	12793 VISA				
Cash Payment	E 810-500-49449-322	Postage	RETURN COMPUTER TO TPC		\$17.85
	Invoice UTILITIES				
Cash Payment	E 800-500-49000-322	Postage	WATER SAMPLES		\$15.30
	Invoice UTILITIES				
Transaction Date	5/2/2024		First State Bank	10100	Total \$33.15
Refer	12794 WABASHA COUNTY D. A. C.				
Cash Payment	E 800-500-49000-350	Printing and Binding	UT BILLING		\$38.36
	Invoice 4735				
Cash Payment	E 810-500-49449-350	Printing and Binding	UT BILLING		\$38.36
	Invoice 4735				
Transaction Date	5/2/2024		First State Bank	10100	Total \$76.72
Refer	12795 FIRST LEASE LLC				
Cash Payment	E 810-500-49449-615	Lease Principal	JETTER PAYMENT		\$1,321.60
Cash Payment	E 810-500-49449-616	Lease Interest	JETTER PAYMENT		\$276.53
Transaction Date	5/2/2024		First State Bank	10100	Total \$1,598.13
Refer	12796 ON-SITE COMPUTERS INC				
Cash Payment	E 810-500-49449-311	Contractor Fees	SEWER COMPUTER SET UP		\$314.74
	Invoice CW92192				
Transaction Date	5/2/2024		First State Bank	10100	Total \$314.74
Refer	12797 WABASHA COUNTY				
Cash Payment	E 800-500-49000-212	Motor Fuels	UTILITIES GAS		\$170.41
	Invoice 2024-311				
Cash Payment	E 810-500-49449-212	Motor Fuels	UTILITIES GAS		\$170.41
	Invoice 2024-311				
Transaction Date	5/2/2024		First State Bank	10100	Total \$340.82
Refer	12798 WWGOETSCH				
Cash Payment	E 810-500-49449-221	Equipment Mainten	WEAR RINGS		\$3,346.06
	Invoice 112362				
Transaction Date	5/2/2024		First State Bank	10100	Total \$3,346.06
Refer	12812 HILLS HARDWARE HANK				
Cash Payment	E 810-500-49449-214	Shop Materials	batteries, nuts & bolts, misc office supplies		\$331.90
	Invoice 4/25/24 STMT				
Transaction Date	5/6/2024		First State Bank	10100	Total \$331.90
Refer	12813 FERGUSON WATERWORKS				
Cash Payment	E 800-500-49000-221	Equipment Mainten	HOSPITAL METER & SUPPLIES		\$4,328.21
	Invoice 527750				
Transaction Date	5/6/2024		First State Bank	10100	Total \$4,328.21
Refer	12814 USA BLUE BOOK				
Cash Payment	E 810-500-49449-221	Equipment Mainten	DPD 4 FOR 10ML HACH PK OF 100		\$51.38
	Invoice 322698				
Transaction Date	5/6/2024		First State Bank	10100	Total \$51.38

CITY OF WABASHA

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Receipts

Current Period: May 2024

Refer	12815	FERGUSON WATERWORKS				
Cash Payment	E 800-500-49000-219	General Supplies	T10 MEASURE CHAMBER			\$72.94
	Invoice 527851-1					
Transaction Date	5/6/2024	First State Bank	10100	Total		\$72.94
Refer	12816	FERGUSON WATERWORKS				
Cash Payment	E 800-500-49000-221	Equipment Mainten	1-1/2 T10 MAINCASE GSKT			\$13.44
	Invoice 527854					
Transaction Date	5/6/2024	First State Bank	10100	Total		\$13.44
Refer	12817	FERGUSON WATERWORKS				
Cash Payment	E 800-500-49000-221	Equipment Mainten	T10 GSKT& T10 MEASEURE CHAMBER			\$77.64
	Invoice 527851					
Transaction Date	5/6/2024	First State Bank	10100	Total		\$77.64
Refer	12818	DICK S AUTO PARTS				
Cash Payment	E 810-500-49449-214	Shop Materials	MOB HP GREASE			\$79.90
	Invoice 184043					
Transaction Date	5/6/2024	First State Bank	10100	Total		\$79.90
Refer	12819	WABASHA COUNTY				
Cash Payment	E 800-500-49000-212	Motor Fuels	PUBLIC WORKS GAS			\$125.49
	Invoice 2024-411					
Cash Payment	E 810-500-49449-212	Motor Fuels	PUBLIC WORKS GAS			\$125.49
	Invoice 2024-411					
Transaction Date	5/6/2024	First State Bank	10100	Total		\$250.98
Refer	12820	UTILITY CONSULTANTS INC.				
Cash Payment	E 810-500-49449-405	Water/Sewer/Sludg	FECAL TESTING			\$808.84
	Invoice 119853					
Transaction Date	5/6/2024	First State Bank	10100	Total		\$808.84

Fund Summary

	10100	First State Bank	
800 Water Department			\$4,841.79
810 Sewer Department			\$6,883.06
			<u>\$11,724.85</u>

Utilities Commission

3) 2)

Meeting Date: 05/06/2024

ITEM TITLE: 4-1-24 UT Commission Minutes

DEPARTMENT: Administration

REQUESTED BY:

PURPOSE:

ITEM SUMMARY:

Attachments

4-1-24 UT Commission Minutes

DRAFT



Utilities Commission

Commissioners:

Brian Wodele (President)

Steve Schmidt

John Kreye
Josh Wendt

Mike Wallerich

Present: Steve Schmidt, Commissioner; Mike Wallerich, Commissioner; John Kreye, Commissioner; Brian Wodele, Chair

Absent: Josh Wendt, Commissioner

Also Present: Jessica Bruce, Deputy Clerk; Pat Mueller, Water & Sewer Supervisor; Brian Malm, City Engineer

1. Call to Order and Roll Call

Meeting was called to order at 4pm by Wodele.

2. Changes or Additions to Agenda

Bruce mentioned the current list of warrants has an additional two that were added after the original posting of the packet.

Moved by Chair Brian Wodele, seconded by Commissioner Mike Wallerich to approve the agenda with the updated warrants list. AYE: 4 NAY: None. ABSENT: Commissioner Josh Wendt (ABSENT) Motion: Adopted

3. Approval:

1. UT WARRANTS

Moved by Chair Brian Wodele, seconded by Commissioner Mike Wallerich to approve the April Warrants. AYE: 4 NAY: None. ABSENT: Commissioner Josh Wendt (ABSENT) Motion: Adopted

2. 3-4-24 UT COMM MINUTES

Moved by Commissioner Steve Schmidt, seconded by Chair Brian Wodele to approve the 3-4-24 UT Commission Minutes. AYE: 4 NAY: None. ABSENT: Commissioner Josh Wendt (ABSENT) Motion: Adopted

3. March 2024 Utilities Financials

The commission reviewed the financials.

4. Adjustment Requests

5. General Business

1. Pump Repairs

Pat gave an overview of the current pumps and which have been replaced. This is the last of the 3 set to be replaced.

Moved by Commissioner John Kreye, seconded by Commissioner Mike Wallerich to approve the proposed purchase of a new RAS and RAW pump for the plant. AYE: 4 NAY: None. ABSENT: Commissioner Josh Wendt (ABSENT) Motion: Adopted

2. Eagles Basin PUD

Malm was in attendance to give a brief review of the proposed PUD and answer any questions.

6. Old Business

7. Other Business

Mueller updated the commission that the second half of the grant was received for the rehab of the well. Also, the leak had been located at the Americinn and a new meter was also installed there. The leak that was found was using 8-9 thousand gallons per day. Malm informed the commission that he was working on a grant from the Dept of Public Health in regard to lead service lines and would be doing an inventory. There was no cost to the City to apply.

8. Adjourn

Moved by Commissioner Mike Wallerich, seconded by Commissioner John Kreye to adjourn at 4:42 pm AYE: 4 NAY: None. ABSENT: Commissioner Josh Wendt (ABSENT) Motion: Adopted

Jessica Leonhardt, Deputy Clerk

Utilities Commission

3) 3)

Meeting Date: 05/06/2024

ITEM TITLE: April Financials

DEPARTMENT: Administration

REQUESTED BY:

PURPOSE:

ITEM SUMMARY:

Attachments

April Financials

Cash & Investments

2024 Utilities Net Income (YTD April 29, 2024)	
Water Revenue	\$112,389
Sewer Revenue	\$272,472
Total Revenue	\$384,861
Water Expense	\$193,094
Sewer Expense	\$121,920
Total Expense	\$315,014
Net Income	\$69,847

2024 Water Revenue (YTD April 29, 2024)			
FUND	Account Description	2024 YTD Total	2024 Budget
800	R 800-31060 Special Assessments	\$0	\$2,300
800	R 800-32180 Digging Permits - UT	\$0	\$0
800	R 800-33300 MDH Source Water Prot Grant	\$10,000	\$0
800	R 800-33439 Pension Revenue	\$0	\$0
800	R 800-34307 Sales of Inventory	\$1,579	\$4,000
800	R 800-36100 Special Assessments	\$0	\$0
800	R 800-36200 Miscellaneous Revenues	\$120	\$1,000
800	R 800-36210 Interest Earnings	\$14,817	\$6,000
800	R 800-37110 Water Sales	\$84,893	\$323,541
800	R 800-37111 Sale of Capital Assets	\$0	\$0
800	R 800-37150 WAC-WaterConnection Fee	\$400	\$1,400
800	R 800-37160 Penalty Revenue	\$505	\$3,700
800	R 800-37170 Unallocated UT Revenues	\$0	\$0
800	R 800-37180 W/S HOOK UP CHARGES	\$76	\$600
800	R 800-37213 Hydrant Rental	\$0	\$0
800	R 800-37270 UT Enterprise Fund Staff	\$0	\$0
800	R 800-39200 Interfund Operating Transfers	\$0	\$0
800	R 800-39204 LOAN - BJH Enter.	\$0	\$0
801	R 801-36210 Interest Earnings	\$0	\$7,000
801	R 801-37100 Base Rate - Water	\$0	\$123,692
801	R 801-39200 Interfund Operating Transfers	\$0	\$0
2024 YTD Water Revenue		\$112,389.09	\$473,232.62

2024 Sewer Revenue (YTD April 29, 2024)			
FUND	Account Description	2024 YTD Total	2024 Budget
810	R 810-31000 General Property Taxes	\$0	\$0
810	R 810-31060 Special Assessments	\$0	\$14,000
810	R 810-32180 Digging Permits - UT	\$0	\$300
810	R 810-32250 Septic System Permit	\$0	\$0
810	R 810-32251 Sewer Permit	\$0	\$0
810	R 810-33400 State Grants and Aids	\$0	\$0
810	R 810-33422 STATE GRANT	\$0	\$5,000
810	R 810-33439 Pension Revenue	\$0	\$0
810	R 810-36200 Miscellaneous Revenues	\$0	\$0
810	R 810-36210 Interest Earnings	\$6,066	\$5,000
810	R 810-36211 Interest-DO NOT USE	\$0	\$0
810	R 810-37111 Sale of Capital Assets	\$0	\$0
810	R 810-37160 Penalty Revenue	\$2,330	\$7,000
810	R 810-37170 Unallocated UT Revenues	\$0	\$0
810	R 810-37210 Sewer Sales	\$251,157	\$762,563
810	R 810-37220 Reads landing Service	\$10,520	\$36,000
810	R 810-37251 Sewer Connection Fees	\$2,400	\$7,500
810	R 810-39100 Capital Contributions	\$0	\$0
810	R 810-39200 Interfund Operating Transfers	\$0	\$0
810	R 810-39201 Transfer from General Fund	\$0	\$0
810	R 810-39310 G.O. Bond Sale Proceeds	\$0	\$0
810	R 810-39311 Capital Leave Liability	\$0	\$0
2024 YTD Sewer Revenue		\$272,471.91	\$837,363.25

2024 Water Expenses (YTD April 29, 2024)		
Account Description	2024 YTD Total	2024 Budget
E 800-500-49000-101 Full-time Employees-Regular	\$28,172	\$100,902
E 800-500-49000-121 PERA Contributions	\$2,113	\$7,568
E 800-500-49000-122 FICA Contributions	\$1,593	\$6,256
E 800-500-49000-124 Medicare Contributions	\$373	\$1,463
E 800-500-49000-131 Health Insurance	\$14,192	\$29,243
E 800-500-49000-133 Dental Insurance	\$255	\$1,215
E 800-500-49000-134 Life Insurance	\$162	\$474
E 800-500-49000-151 WC Ins. Premium	\$2,966	\$3,337
E 800-500-49000-200 Office Supplies	\$0	\$200
E 800-500-49000-212 Motor Fuels	\$512	\$3,400
E 800-500-49000-216 Chemical and Chemical Products	\$1,066	\$3,700
E 800-500-49000-219 General Supplies	\$394	\$600
E 800-500-49000-221 Equipment Maintenance/Parts	\$17,557	\$20,000
E 800-500-49000-223 Building Maintenance/Repair Supplies	\$0	\$0
E 800-500-49000-240 Small Tools and Minor Equip.	\$200	\$0
E 800-500-49000-305 Medical/physical fees	\$152	\$300
E 800-500-49000-308 Continuing Ed	\$130	\$2,000
E 800-500-49000-311 Contractor Fees	\$0	\$0
E 800-500-49000-312 Computer Support	\$12,370	\$1,250
E 800-500-49000-316 Recorder Fees	\$0	\$150
E 800-500-49000-321 Telephone	\$209	\$500
E 800-500-49000-322 Postage	\$938	\$3,500
E 800-500-49000-331 Travel Expense	\$0	\$0
E 800-500-49000-350 Printing and Binding	\$566	\$700
E 800-500-49000-351 Legal Notice Publishing	\$0	\$50
E 800-500-49000-361 General Liability/Property Ins	\$0	\$7,500
E 800-500-49000-381 Electric/Gas Utility	\$3,274	\$36,000
E 800-500-49000-407 Gopher State One-Call	\$112	\$1,100
E 800-500-49000-420 Depreciation	\$0	\$46,467
E 800-500-49000-430 Miscellaneous	\$39	\$50
E 800-500-49000-433 Dues and Subscriptions	\$0	\$3,500
E 800-500-49000-437 Misc Licenses and Permits	\$1,552	\$0
E 800-500-49000-438 Vehicle License	\$0	\$0
E 800-500-49000-500 CAPITAL OUTLAY	\$58,375	\$0
E 800-500-49000-570 Office Equipment & Furnishings	\$0	\$200
E 800-500-49000-580 Other Equipment	\$0	\$1,800
E 800-500-49000-585 Water/Sewer Improvements	\$0	\$3,000
E 800-500-49000-588 Water/Sewer Line Maintenance	\$0	\$19,000
E 800-500-49000-611 Bond Interest	\$0	\$0
E 800-500-49000-621 Bond-Fiscal Agent Fee	\$0	\$0
E 800-500-49000-720 Transfers Out	\$0	\$2,500
E 831-500-49000-601 Bond Principal	\$44,000	\$44,000
E 831-500-49000-610 DEBT SERVICE - INTEREST	\$1,823	\$3,051
2024 YTD Water Expense	\$193,094.03	\$354,975.09

2024 Sewer Expenses (YTD YTD April 29, 2024)		
Account Description	2024 YTD Total	2024 Budget
E 810-500-49449-101 Full-time Employees-Regular	\$42,061	\$129,308
E 810-500-49449-121 PERA Contributions	\$3,155	\$9,698
E 810-500-49449-122 FICA Contributions	\$2,440	\$8,017
E 810-500-49449-124 Medicare Contributions	\$571	\$1,875
E 810-500-49449-131 Health Insurance	\$16,410	\$29,243
E 810-500-49449-133 Dental Insurance	\$339	\$1,215
E 810-500-49449-134 Life Insurance	\$200	\$637
E 810-500-49449-151 WC Ins. Premium	\$4,347	\$4,640
E 810-500-49449-200 Office Supplies	\$0	\$300
E 810-500-49449-211 Cleaning Supplies	\$0	\$0
E 810-500-49449-212 Motor Fuels	\$512	\$3,000
E 810-500-49449-214 Shop Materials	\$699	\$4,700
E 810-500-49449-216 Chemical and Chemical Products	\$38	\$13,000
E 810-500-49449-219 General Supplies	\$0	\$2,600
E 810-500-49449-221 Equipment Maintenance/Parts	\$4,033	\$22,500
E 810-500-49449-223 Building Maint/Repair Supplies	\$837	\$1,200
E 810-500-49449-228 Manhole/Storm Sewer Maintenanc	\$7,306	\$50
E 810-500-49449-240 Small Tools and Minor Equip.	\$7,064	\$250
E 810-500-49449-303 Engineering Fees	\$0	\$15,000
E 810-500-49449-305 Medical/physical fees	\$585	\$150
E 810-500-49449-308 Continuing Ed	\$313	\$2,500
E 810-500-49449-311 Contractor Fees	\$825	\$750
E 810-500-49449-312 Computer Support	\$1,545	\$0
E 810-500-49449-316 Recorder Fees	\$0	\$120
E 810-500-49449-321 Telephone	\$977	\$1,700
E 810-500-49449-322 Postage	\$864	\$3,700
E 810-500-49449-331 Travel Expense	\$553	\$200
E 810-500-49449-350 Printing and Binding	\$402	\$800
E 810-500-49449-361 General Liability/Property Ins	\$0	\$7,500
E 810-500-49449-381 Electric/Gas Utility	\$11,492	\$77,000
E 810-500-49449-384 Refuse Disposal	\$228	\$250
E 810-500-49449-404 Mach & Equip Maint. Agreement	\$0	\$100
E 810-500-49449-405 Water/Sewer/Sludge Testing	\$2,641	\$11,500
E 810-500-49449-419 Misc. Maintenance	\$3,433	\$1,500
E 810-500-49449-420 Depreciation	\$0	\$276,110
E 810-500-49449-430 Miscellaneous	\$0	\$50
E 810-500-49449-433 Dues and Subscriptions	\$0	\$3,800
E 810-500-49449-437 Misc Licenses and Permits	\$1,450	\$0
E 810-500-49449-438 Vehicle License	\$209	\$450
E 810-500-49449-500 CAPITAL OUTLAY	\$0	\$6,000
E 810-500-49449-530 Improvements other than Bldgs	\$0	\$900
E 810-500-49449-550 Motor Vehicles	\$0	\$6,000
E 810-500-49449-570 Office Equipment & Furnishings	\$0	\$200
E 810-500-49449-580 Other Equipment	\$0	\$1,100
E 810-500-49449-581 Uniforms	\$0	\$100
E 810-500-49449-585 Water/Sewer Improvements	\$0	\$400
E 810-500-49449-588 Water/Sewer Line Maintenance	\$0	\$700
E 810-500-49449-611 Bond Interest	\$0	\$2,371
E 810-500-49449-615 Lease Principal	\$5,244	\$15,842
E 810-500-49449-616 Lease Interest	\$1,149	\$3,336
E 810-500-49449-621 Bond-Fiscal Agent Fee	\$0	\$0
E 810-500-49449-720 Transfers Out	\$0	\$2,500
2024 YTD Sewer Expense	\$121,920.39	\$674,860.11

<u>Wabasha Utilities Cash and Investments</u>
May 6, 2024 Meeting

<u>Cash</u>		
\$1,081,262.92	Fund 800	Water Department
\$659,050.94	Fund 801	Water Department-Base Fee
\$1,045,124.26	Fund 810	Sewer Department
-\$184,793.00	Fund 831	Well #3 Bond Payment Account
\$2,600,645.12 Total Utilities Cash		

<u>Investments</u>		
\$124,973.75	Charles Schwab BK SSB:	15987UAY4
\$124,200.00	Capital One National Assn McLean	14042THQ3
\$339,104.04	United States Treasury Bill:	912797HQ3
\$95,000.00	Bank of Alma	2156
\$14,091.54	Bank of Alma	1591
\$697,369.33 Total Utilities Investments		

\$3,298,014.45 Total Utilities Cash and Investments
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Cash
May 2, 2024 Cash Balances

\$1,081,262.92	Fund 800	Water Department
\$659,050.94	Fund 801	Water Department-Base Fee
\$1,045,124.26	Fund 810	Sewer Department
-\$184,793.00	Fund 831	Well #3 Bond Payment Account
\$2,600,645.12 Total Utilities Cash		

CITY OF WABASHA
*Cash Balances

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Current Period May 2024

Fund	2024 Begin Balance	Receipts	Disbursements	-----Transfers-----		JE Payroll	Balance	
				Rec/Disb	Journal Entries			
800 Water Department	\$1,142,305.61	\$113,278.26	\$135,000.64	(\$4,669.99)	\$4,009.99	(\$38,660.31)	\$1,081,262.92	In Bal
801 Water Department -	\$613,900.11	\$41,006.34	\$0.00	\$0.00	\$4,144.49	\$0.00	\$659,050.94	In Bal
804 2008 Sewer/St. Proj	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
810 Sewer Department	\$921,165.07	\$267,156.55	\$87,289.00	\$0.00	\$1,609.63	(\$57,517.99)	\$1,045,124.26	In Bal
830 Well #3 Constructio	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
831 Well #3 Bond Paym	(\$138,970.00)	\$0.00	\$0.00	\$0.00	(\$45,823.00)	\$0.00	(\$184,793.00)	In Bal

Investments
March 31 Statements

Charles Schwab BK SSB: 15987UAY4	\$124,973.75
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15987UAY4	CHARLES SCHWAB BK SSB C/D FDIC INS TO LIMITS DUE 05/02/2024 5.200% MS 30	CASH	03/29/2023	\$125,000.00 125,000	\$99.98 \$124,973.75	↓-\$26.25
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Capital One National Assn McLean 14042THQ3	\$124,200.00
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14042THQ3	CAPITAL ONE BK USA NATL ASSN GLEN ALLEN VA C/D FDIC INS TO LIMITS DUE 07/15/2024 3.200% JJ 13	CASH	07/12/2022	\$125,000.00 125,000	\$99.36 \$124,200.00	↓-\$800.00
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United States Treasury Bill:912797HQ3	\$339,104.04
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912797HQ3	UNITED STATES TREASURY BILL RE-ISSUE 03/28/2024 ORIGINAL ISSUE DISCOUNT DUE 05/09/2024 0.000%	CASH	02/12/2024	\$336,986.43 341,000	\$99.44 \$339,104.04	↑\$2,117.61
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Bank of Alma 2156	\$95,000.00
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Current Value	95,000.00
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Bank of Alma 1591	\$14,091.54
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MONEY MARKET ACCOUNT 300491591				
DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
BALANCE LAST STATEMENT.....			02/29/24	14,067.64
INTEREST PAID.....	23.90		03/29/24	14,091.54
BALANCE THIS STATEMENT.....			03/31/24	14,091.54

Total Utilities Investments	\$697,369.33
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Utilities Commission

4) 1)

Meeting Date: 05/06/2024
ITEM TITLE: Dicks Auto Parts
DEPARTMENT: Administration
REQUESTED BY:

PURPOSE:

ITEM SUMMARY:

Jeff Wallerich of Dick's Auto Parts contacted the city and sent a request for forgiveness which is attached along with the history of the account. The City's policy on adjustments is as follows :

GUIDELINES FOR SEWER BILLING ADJUSTMENTS

Adjusted sewer volume will be billed based upon the volume during the corresponding billing period of the previous year at a rate of half the current sewer rate per 1000 over and above the normal usage or as determined by the Utilities Commission. If no history is available for comparison, the City will obtain readings to project normal usage. If a projection is less than the class average, the City may use class averages to bill the account.

Attachments

History
Request

02-00000390-00-0 DICK'S AUTO PARTS 136 HIAWATHA DR E WABASHA MN 55981

Type	Charge	Amount	Date	Prev Read	Prev Read Date	Curr Read	Curr Read Date	Usage	Bill Per	Year
Prev Bal		\$324.76							4	2024
Receipt		\$324.76	4/15/2024						4	2024
Service	Water Mtr 1	\$3.81	4/24/2024	9000	3/25/2024	9000	4/22/2024	0	4	2024
Service	Sewer	\$24.81	4/24/2024					0	4	2024
Service	Base Fee-Wat	\$7.43	4/24/2024						4	2024
Service	MDH Fee	\$0.81	4/24/2024						4	2024
Service	Street Light Fe	\$3.00	4/24/2024						4	2024
Surcharge	hsmi	\$0.28	4/24/2024						4	2024
Cur Charges		\$40.14	4/24/2024						4	2024
Total		\$40.14	4/24/2024						4	2024

Calculation Number 281

For 02-00000390-00-0 136 HIAWATHA DR E

FILTER: ([full Account number] = "020000039000") and (([calculation number] = 281) or ([calculation number] = 280) or ([calculation number] = 279) or ([calculation number] = 278) or ([calculation number] = 277) or ([calculation number] = 276))

Jessica Bruce

From: dcqap@midconetwork.com
Sent: Thursday, May 2, 2024 2:07 PM
To: Jessica Bruce
Subject: Water bill/usage

Follow Up Flag: Follow up
Flag Status: Flagged

Utilities commission,

Last month I received a statement for 324.76 which is way above normal usage. This months statement was back to normal. We had Steve stop in and check the meter and he said it was fine. We did have an issue with the toilet but it was not flushing properly and it was not running continually. If possible I'd like to have an adjustment on my utility bill.

Thank you,

Jeff Wallerich
Dick's Auto Parts
136 Hiawatha Drive East
Wabasha, MN 55981

651-565-3338

Utilities Commission

5) 1)

Meeting Date: 05/06/2024

ITEM TITLE: Sewer line Repairs

DEPARTMENT: Administration

REQUESTED BY:

PURPOSE:

ITEM SUMMARY:

Pember will be getting a bid Monday for a repair of 180 feet of sewer lines from Bridge Avenue to the Campground. Mueller will provide information on the leak and need for repair at the meeting.

Utilities Commission

5) 2)

Meeting Date: 05/06/2024

ITEM TITLE: Manhole repair

DEPARTMENT: Administration

REQUESTED BY:

PURPOSE:

ITEM SUMMARY:

There is a manhole located at Pembroke and Market that is collapsing. It is not in the driving lane but will need repairs sooner rather than later. More information will be provided during the meeting by Mueller.
