

WABASHA UTILITIES COMMISSION

October 9, 2024 4:00 PM

MEETING AGENDA

- 1) Call to Order and Roll Call
- 2) Changes or Additions to Agenda
- 3) Approval:
 - 1) October Warrants
 - 2) 9-3-24 UT Comm Minutes
 - 3) September Financials
- 4) Adjustment Requests
- 5) General Business
- 6) Old Business
- 7) Other Business
- 8) Adjourn

Utilities Commission

3) 1)

Meeting Date: 10/09/2024

ITEM TITLE: October Warrants

DEPARTMENT: Administration

PURPOSE:

ITEM SUMMARY:

Attachments

October UT Warrants

CITY OF WABASHA

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Receipts

Current Period: October 2024

Payments Batch 10924UTWARRANTS

\$105,814.01

Refer 13913 FIRST LEASE LLC

Cash Payment E 810-500-49449-615 Lease Principal JETTER TRUCK PAYMENT \$1,333.76
Invoice NOV 2024

Cash Payment E 810-500-49449-616 Lease Interest JETTER TRUCK PAYMENT \$264.37
Invoice NOV 2024

Transaction Date 10/3/2024 First State Bank 10100 Total \$1,598.13

Refer 13914 UTILITY CONSULTANTS INC.

Cash Payment E 810-500-49449-405 Water/Sewer/Sludg SEWER SAMPLES \$955.53
Invoice 121487

Transaction Date 10/3/2024 First State Bank 10100 Total \$955.53

Refer 13915 HILLS HARDWARE HANK

Cash Payment E 810-500-49449-214 Shop Materials MISC SHOP SUPPLIES - UTILITIES \$125.41
Invoice 9/25/24 STMT

Transaction Date 10/3/2024 First State Bank 10100 Total \$125.41

Refer 13916 AUTOMATIC SYSTEMS CO

Cash Payment E 800-500-49000-311 Contractor Fees TRAVEL & FIELD SERVICE WELL CONTROLS \$1,872.92
Invoice 042269

Transaction Date 10/3/2024 First State Bank 10100 Total \$1,872.92

Refer 13917 VISA

Cash Payment E 810-500-49449-240 Small Tools and Mi MISC TOOLS FOR SHOP - O'REILLY \$64.40

Cash Payment E 810-500-49449-430 Miscellaneous SHOP SUPPLIES - FRESH MARKET \$57.41

Cash Payment E 810-500-49449-240 Small Tools and Mi MENARDS SHOP TOOLS \$278.83

Cash Payment E 810-500-49449-433 Dues and Subscripti ANNUAL FEE \$25.00

Transaction Date 10/3/2024 First State Bank 10100 Total \$425.64

Refer 13918 WABASHA COUNTY

Cash Payment E 810-500-49449-212 Motor Fuels WATER & SEWER - GAS \$201.26
Invoice 2024-811

Cash Payment E 800-500-49000-212 Motor Fuels WATER & SEWER - DIESEL \$64.71
Invoice 2024-811

Cash Payment E 810-500-49449-212 Motor Fuels WATER & SEWER - GAS \$201.26
Invoice 2024-811

Cash Payment E 800-500-49000-212 Motor Fuels WATER & SEWER - DIESEL \$64.71
Invoice 2024-811

Transaction Date 10/3/2024 First State Bank 10100 Total \$531.94

Refer 13919 DICK S AUTO PARTS

Cash Payment E 810-500-49449-219 General Supplies MINI FUSE \$4.70
Invoice 187888

Transaction Date 10/3/2024 First State Bank 10100 Total \$4.70

Refer 13920 MINNESOTA VALLEY TESTING LA

Cash Payment E 810-500-49449-405 Water/Sewer/Sludg MERCURY & SOLIDS SUSPEND \$500.00
Invoice 1263272

CITY OF WABASHA

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Receipts

Current Period: October 2024

Transaction Date	10/3/2024	First State Bank	10100	Total	\$500.00
Refer	13921	ZEP MANUFACTURING COMPANY			
Cash Payment	E 810-500-49449-216	Chemical and Che	CLEANING PRODUCTS		\$234.38
	Invoice 9010176390				
Transaction Date	10/3/2024	First State Bank	10100	Total	\$234.38
Refer	13922	FRANCIS AUTO SERVICE			
Cash Payment	E 810-500-49449-404	Mach & Equip Maint	FLATBED '17 TO DAHL		\$272.00
	Invoice 282996				
Transaction Date	10/3/2024	First State Bank	10100	Total	\$272.00
Refer	13923	MACQUEEN EQUIPMENT INC			
Cash Payment	E 810-500-49449-221	Equipment Mainten	SUCTION CHECK & O - RINGS		\$540.87
	Invoice 55990				
Transaction Date	10/3/2024	First State Bank	10100	Total	\$540.87
Refer	13924	FERGUSON WATERWORKS			
Cash Payment	E 800-500-49000-221	Equipment Mainten	20 WALL MXU		\$3,031.00
	Invoice 536853				
Transaction Date	10/3/2024	First State Bank	10100	Total	\$3,031.00
Refer	13925	BOLTON AND MENK INC			
Cash Payment	E 800-500-49000-303	Engineering Fees	2023 STREET & UTILITY IMP		\$26,153.29
	Invoice 344706				
Cash Payment	E 810-500-49449-303	Engineering Fees	2023 STREET & UTILITY IMP		\$18,841.11
	Invoice 344706				
Cash Payment	E 389-430-43100-303	Engineering Fees	2023 STREET & UTILITY IMP		\$14,648.23
	Invoice 344706				
Transaction Date	10/3/2024	First State Bank	10100	Total	\$59,642.63
Refer	13926	WW GOETSCH			
PO Payment	E 810-500-49449-500	CAPITAL OUTLAY	INTALLATION OF RAS PUMP		\$2,400.00
	PO 21 -1 0				
PO Payment	E 810-500-49449-500	CAPITAL OUTLAY	FAIRBANKS DIRECT REPLACEMENT 4"		\$15,951.00
			B5442K RAS PUMP		
	PO 21 -1 0				
PO Payment	E 810-500-49449-500	CAPITAL OUTLAY	INSTALLATION OF RAW PUMP WITH		\$3,879.00
			FITTINGS AND LABOR		
	PO 21 -1 0				
PO Payment	E 810-500-49449-500	CAPITAL OUTLAY	FAIRBANKS 4" MODEL B5432k VERTICAL		\$12,992.00
			BILTOGETHER RAW PUMP		
	PO 21 -1 0				
Transaction Date	10/3/2024	First State Bank	10100	Total	\$35,222.00
Refer	13926	FLAHERTY & HOOD, P.A.			
Cash Payment	E 800-500-49000-304	Legal Fees	PRIVAT LINE ISSUE & RESEARCH		\$300.00
	Invoice 21843				
Transaction Date	10/3/2024	First State Bank	10100	Total	\$300.00
Refer	13928	WABASHA COUNTY			
Cash Payment	E 800-500-49000-212	Motor Fuels	WATER & SEWER - GAS		\$130.42
	Invoice 2024-911				
Cash Payment	E 800-500-49000-212	Motor Fuels	WATER & SEWER - DIESEL		\$148.01
	Invoice 2024-911				

CITY OF WABASHA
Receipts

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Current Period: October 2024

Cash Payment	E 810-500-49449-212	Motor Fuels	WATER & SEWER - GAS		\$130.42
Invoice 2024-911					
Cash Payment	E 810-500-49449-212	Motor Fuels	WATER & SEWER - DIESEL		\$148.01
Invoice 2024-911					
Transaction Date	10/3/2024	First State Bank	10100	Total	\$556.86

Fund Summary

	10100 First State Bank	
389 2023 Street Project		\$14,648.23
800 Water Department		\$31,765.06
810 Sewer Department		\$59,400.72
		\$105,814.01

Utilities Commission

3) 2)

Meeting Date: 10/09/2024

ITEM TITLE: 9-3-24 UT Comm Minutes

DEPARTMENT: Administration

PURPOSE:

ITEM SUMMARY:

Attachments

9-3-24 UT Comm Minutes

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Utilities Commission

Commissioners:

Brian Wodele (President)

Steve Schmidt

John Kreye
Josh Wendt

Mike Wallerich

Present: Steve Schmidt, Commissioner; John Kreye, Commissioner; Brian Wodele, Chair; Josh Wendt, Commissioner

Absent: Mike Wallerich, Commissioner

Also Present: Pat Mueller, Water & Sewer Supervisor; Jessica Bruce, Deputy Clerk; Caroline Gregerson, City Administrator; Mike Flaherty, City Attorney; Brian Malm, City Engineer

Attendees: Grant & Vienne Schuth, Property Owner

1. Call to Order and Roll Call

Wodele called the meeting to order at 4pm.

2. Changes or Additions to Agenda

Bruce mentioned a last minute bill that came in for Hawkins for a bit over \$400 was added to the payables.

Moved by Chair Brian Wodele, seconded by Commissioner Steve Schmidt to approve the agenda with the additional warrant added to the payables. AYE: 4 NAY: None.
ABSENT: Commissioner Mike Wallerich (ABSENT) Motion: Adopted

3. Approval:

1. September Warrants

Moved by Commissioner Steve Schmidt, seconded by Chair Brian Wodele To approve the September warrants with the additional payment to Hawkins Chemicals. AYE: 4 NAY: None. ABSENT: Commissioner Mike Wallerich (ABSENT) Motion: Adopted

2. 8-5-24 UT Commission Minutes

Moved by Commissioner Steve Schmidt, seconded by Commissioner Josh Wendt To approve the 8-5-24 UT Commission Minutes. AYE: 4 NAY: None. ABSENT: Commissioner Mike Wallerich (ABSENT) Motion: Adopted

3. August Financials

The commission reviewed the financials for August, to realize they were the wrong month. Corrections were made to the packets and the correct financials for the month of August were reviewed.

4. Adjustment Requests

5. General Business

6. Old Business

1. Grant Schuth request for legal agreement for private 2200 foot water line, with MNDOT ROW portion publicly owned

Gregerson gave a brief overview of the discussion had with Flaherty about not connecting the Schuths to the City water line without full annexation. This discussion included costs of a \$5,000 escrow towards legal costs, and a time frame for annexation, as well as information that the UT Commission would be able to recommend but not make any legal decisions in regard to the agreement without council's approval. Schuth expressed concerns about why this is not acceptable for him but was for his neighbor. He is asking for nothing more and nothing less than clean fresh water. He questioned renegotiating as well as annexation and what rules would come with that in regard to his current property and the animals they own. Malm explained that they don't know why the neighbor was allowed to connect, and they can not find documentation on that being discussed prior to happening. He explained that by being annexed they would be paying towards future upgrades in infrastructure as all other city taxpayers are. Malm and Flaherty stated that the city should not have allowed the neighbor to be connected in the past. Also, if it did set a precedent, it was not a good one, and they would not follow it again. Schmit questioned dead end water lines along with the length and the quality of the water he would receive would likely require regular flushing. Flushing is something not commonly done within city limits due to the elimination of dead end lines. Being this is a unique situation, the concern of the water having a strange taste or odor is common in dead end lines. The question being, if there is a lack of chlorine by that point, is the City ultimately responsible? Mueller questioned the other routes they had looked into and discussed the cost increase of property taxes. The discussion concluded that the city would look into the future responsibility of the

city, the potential of annexation of the neighbors, and property tax increases from township to city. This will be tabled for further discussion at the next Ut Commission meeting.

7. Other Business

8. Adjourn

Moved by Commissioner John Kreye, seconded by Commissioner Steve Schmidt to adjourn at 4:47. AYE: 4 NAY: None. ABSENT: Commissioner Mike Wallerich (ABSENT) Motion: Adopted

Jessica Leonhardt, Deputy Clerk

Utilities Commission

3) 3)

Meeting Date: 10/09/2024

ITEM TITLE: September Financials

DEPARTMENT: Administration

PURPOSE:

ITEM SUMMARY:

Attachments

Utilities Cash and Investments October 2024 Meeting

YTD September 20, 2024 Utilities Financials Updated with PFA Breakout

<u>Wabasha Utilities Cash and Investments</u>
October 7, 2024 Meeting

<u>Cash</u>	
\$708,214.87	Fund 800 Water Department
\$717,653.79	Fund 801 Water Department-Base Fee
\$1,128,888.35	Fund 810 Sewer Department
-\$186,021.50	Fund 831 Well #3 Bond Payment Account
\$2,368,735.51 Total Utilities Cash	

<u>Investments</u>	
\$124,485.48	United States Treasury Bill:912797HP5
\$126,207.52	United States Treasury Bill: 912797KU0
\$345,650.54	United States Treasury Bill:912797LG0
\$95,000.00	Bank of Alma 2156
\$14,210.08	Bank of Alma 1591
\$705,553.62 Total Utilities Investments	

\$3,074,289.13 Total Utilities Cash and Investments
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Cash
September 20, 2024 Cash Balances

\$708,214.87	Fund 800	Water Department
\$717,653.79	Fund 801	Water Department-Base Fee
\$1,128,888.35	Fund 810	Sewer Department
-\$186,021.50	Fund 831	Well #3 Bond Payment Account
\$2,368,735.51 Total Utilities Cash		

CITY OF WABASHA
***Cash Balances**

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Current Period September 2024

Fund	2024 Begin Balance	Receipts	Disbursements	-----Transfers-----		JE Payroll	Balance	
				Rec/Disb	Journal Entries			
800 Water Department	\$1,142,305.61	\$710,063.04	\$884,962.25	(\$4,669.99)	(\$176,224.84)	(\$78,296.70)	\$708,214.87	In Bal
801 Water Department -	\$613,900.11	\$92,261.32	\$0.00	\$0.00	\$11,492.36	\$0.00	\$717,653.79	In Bal
804 2008 Sever/St. Proj	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
810 Sewer Department	\$921,165.07	\$952,705.29	\$599,592.69	\$0.00	(\$31,521.59)	(\$113,867.73)	\$1,128,888.35	In Bal
830 Well #3 Constructio	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
831 Well #3 Bond Paym	(\$138,970.00)	\$0.00	\$1,228.50	\$0.00	(\$45,823.00)	\$0.00	(\$186,021.50)	In Bal

Investments
August 31 Statements

United States Treasury Bill:912797HP5	\$124,485.48
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912797HP5	UNITED STATES TREASURY BILL RE-ISSUE 08/29/2024 ORIGINAL ISSUE DISCOUNT DUE 11/29/2024 0.000%	CASH	08/28/2024	\$124,496.82 126,000	\$98.80 \$124,485.48	↓-\$11.34
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United States Treasury Bill: 912797KU0	\$126,207.52
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912797KU0	UNITED STATES TREASURY BILL RE-ISSUE 09/05/2024 ORIGINAL ISSUE DISCOUNT DUE 10/17/2024 0.000%	CASH	07/22/2024	\$125,520.45 127,000	\$99.38 \$126,207.52	↑\$687.07
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United States Treasury Bill:912797LG0	\$345,650.54
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912797LG0	UNITED STATES TREASURY BILL RE-ISSUE 08/13/2024 ORIGINAL ISSUE DISCOUNT DUE 09/10/2024 0.000%	CASH	05/15/2024	\$340,415.56 346,000	\$99.90 \$345,650.54	↑\$5,234.98
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Bank of Alma 2156	\$95,000.00
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Current Value	95,000.00
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Bank of Alma 1591	\$14,210.08
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BALANCE LAST STATEMENT.....	07/31/24	14,185.98
INTEREST PAID	24.10 08/30/24	14,210.08
BALANCE THIS STATEMENT.....	08/31/24	14,210.08

Total Utilities Investments	\$705,553.62
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2024 Utilities Net Income (YTD September 20, 2024)	
Water Revenue	\$390,861
Sewer Revenue	\$623,434
Total Revenue	\$1,014,295
Water PFA Draw Revenue	\$971,687
Sewer PFA Draw Revenue	\$811,764
Total PFA Draws	\$1,783,452
Water Expense	\$377,259
Sewer Expense	\$355,887
Total Expense	\$733,146
Water PFA Expenses	\$971,317
Sewer PFA Expenses	\$811,495
Total PFA Expenses	\$1,782,813
Net Income	\$281,788

*Net income will not be a true indication of Water/Sewer performance until the 2023 Street Project is complete because Utility expenses and reimbursements for the 2023 Street Project are being accounted for in the Water/Sewer funds (Funds 800 and 810) per auditor instruction.

2024 Water Revenue (YTD September 20, 2024)			
FUND	Account Description	2024 YTD Total	2024 Budget
800	R 800-31060 Special Assessments	\$261	\$2,300
800	R 800-32180 Digging Permits - UT	\$0	\$0
800	R 800-33000 Intergovernmental Revenue	\$0	\$0
800	R 800-33100 Other Federal Grants	\$0	\$0
800	R 800-33300 MDH Source Water Prot Grant	\$10,000	\$0
800	R 800-33439 Pension Revenue	\$0	\$0
800	R 800-34307 Sales of Inventory	\$3,953	\$4,000
800	R 800-36100 Special Assessments	\$0	\$0
800	R 800-36200 Miscellaneous Revenues	\$180	\$1,000
800	R 800-36210 Interest Earnings	\$57,374	\$6,000
800	R 800-36223 Solar Refunds	\$1,633	\$0
800	R 800-37110 Water Sales	\$207,221	\$323,541
800	R 800-37111 Sale of Capital Assets	\$0	\$0
800	R 800-37150 WAC-WaterConnection Fee	\$800	\$1,400
800	R 800-37160 Penalty Revenue	\$4,690	\$3,700
800	R 800-37170 Unallocated UT Revenues	\$624	\$0
800	R 800-37180 W/S HOOK UP CHARGES	\$372	\$600
800	R 800-37213 Hydrant Rental	\$0	\$0
800	R 800-37270 UT Enterprise Fund Staff	\$0	\$0
800	R 800-39200 Interfund Operating Transfers	\$0	\$0
800	R 800-39204 LOAN - BJH Enter.	\$0	\$0
801	R 801-36210 Interest Earnings	\$11,492	\$7,000
801	R 801-37100 Base Rate - Water	\$92,261	\$123,692
801	R 801-39200 Interfund Operating Transfers	\$0	\$0
2024 YTD Water Revenue		\$390,860.94	\$473,233

Water PFA Draw Revenue			
Draw	DWRF (Water)	Date	Receipt Batch
Draw 4	\$35,548.50	4/16/2024	0424 PFA
Draw 5	\$114,434.05	5/6/2024	0524 PFA
Draw 6	\$128,868.90	6/25/2024	0624 PFA
Draw 7	\$201,621.79	7/9/2024	0724 PFA
Draw 8	\$224,824.20	8/6/2024	0824 PFA
Draw 9	\$266,390.02	09/10/2024	0924 PFA
Total	\$971,687.46		

2024 Sewer Revenue (YTD September 20, 2024)			
FUND	Account Description	2024 YTD Total	2024 Budget
810	R 810-31000 General Property Taxes	\$0	\$0
810	R 810-31060 Special Assessments	\$6,705	\$14,000
810	R 810-32180 Digging Permits - UT	\$0	\$300
810	R 810-32250 Septic System Permit	\$0	\$0
810	R 810-32251 Sewer Permit	\$0	\$0
810	R 810-33100 Other Federal Grants	\$0	\$0
810	R 810-33400 State Grants and Aids	\$0	\$0
810	R 810-33422 STATE GRANT	\$0	\$5,000
810	R 810-33439 Pension Revenue	\$0	\$0
810	R 810-36200 Miscellaneous Revenues	\$0	\$0
810	R 810-36210 Interest Earnings	\$18,302	\$5,000
810	R 810-36211 Interest-DO NOT USE	\$0	\$0
810	R 810-36223 Solar Refunds	\$1,709	\$0
810	R 810-37111 Sale of Capital Assets	\$0	\$0
810	R 810-37160 Penalty Revenue	\$6,284	\$7,000
810	R 810-37170 Unallocated UT Revenues	\$624	\$0
810	R 810-37210 Sewer Sales	\$557,895	\$762,563
810	R 810-37220 Reads landing Service	\$27,193	\$36,000
810	R 810-37251 Sewer Connection Fees	\$4,722	\$7,500
810	R 810-39100 Capital Contributions	\$0	\$0
810	R 810-39200 Interfund Operating Transfers	\$0	\$0
810	R 810-39201 Transfer from General Fund	\$0	\$0
810	R 810-39310 G.O. Bond Sale Proceeds	\$0	\$0
810	R 810-39311 Capital Leave Liability	\$0	\$0
2024 YTD Sewer Revenue		\$623,433.59	\$837,363

Sewer PFA Draw Revenue			
Draw	CWRF (Sewer)	Date	Receipt Batch
Draw 4	\$56,795.76	4/16/2024	0424 PFA
Draw 5	\$223,343.82	5/6/2024	0524 PFA
Draw 6	\$123,146.21	6/25/2024	0624 PFA
Draw 7	\$157,771.26	7/9/2024	0724 PFA
Draw 8	\$189,802.25	8/6/2024	0824 PFA
Draw 9	\$60,905.04	09/10/2024	0924 PFA
Total	\$811,764.34		

2024 Water Expenses (YTD September 20, 2024)		
Account Description	2024 YTD Total	2024 Budget
E 800-500-49000-101 Full-time Employees-Regular	\$68,402	\$100,902
E 800-500-49000-121 PERA Contributions	\$5,130	\$7,568
E 800-500-49000-122 FICA Contributions	\$3,861	\$6,256
E 800-500-49000-124 Medicare Contributions	\$903	\$1,463
E 800-500-49000-131 Health Insurance	\$22,976	\$29,243
E 800-500-49000-133 Dental Insurance	\$574	\$1,215
E 800-500-49000-134 Life Insurance	\$365	\$474
E 800-500-49000-151 WC Ins. Premium	\$2,966	\$3,337
E 800-500-49000-200 Office Supplies	\$0	\$200
E 800-500-49000-212 Motor Fuels	\$1,421	\$3,400
E 800-500-49000-216 Chemical and Chemical Products	\$2,332	\$3,700
E 800-500-49000-219 General Supplies	\$3,002	\$600
E 800-500-49000-221 Equipment Maintenance/Parts	\$30,144	\$20,000
E 800-500-49000-223 Building Maintenance/Repair Supplies	\$0	\$0
E 800-500-49000-240 Small Tools and Minor Equip.	\$200	\$0
E 800-500-49000-305 Medical/physical fees	\$348	\$300
E 800-500-49000-308 Continuing Ed	\$130	\$2,000
E 800-500-49000-311 Contractor Fees	\$121	\$0
E 800-500-49000-312 Computer Support	\$12,370	\$1,250
E 800-500-49000-316 Recorder Fees	\$0	\$150
E 800-500-49000-321 Telephone	\$536	\$500
E 800-500-49000-322 Postage	\$2,587	\$3,500
E 800-500-49000-331 Travel Expense	\$26	\$0
E 800-500-49000-350 Printing and Binding	\$1,237	\$700
E 800-500-49000-351 Legal Notice Publishing	\$0	\$50
E 800-500-49000-361 General Liability/Property Ins	\$7,180	\$7,500
E 800-500-49000-381 Electric/Gas Utility	\$13,535	\$36,000
E 800-500-49000-407 Gopher State One-Call	\$637	\$1,100
E 800-500-49000-420 Depreciation	\$0	\$46,467
E 800-500-49000-430 Miscellaneous	\$39	\$50
E 800-500-49000-433 Dues and Subscriptions	\$624	\$3,500
E 800-500-49000-437 Misc Licenses and Permits	\$1,552	\$0
E 800-500-49000-438 Vehicle License	\$0	\$0
E 800-500-49000-500 CAPITAL OUTLAY	\$60,826	\$0
E 800-500-49000-570 Office Equipment & Furnishings	\$0	\$200
E 800-500-49000-580 Other Equipment	\$0	\$1,800
E 800-500-49000-585 Water/Sewer Improvements	\$0	\$3,000
E 800-500-49000-588 Water/Sewer Line Maintenance	\$1,755	\$19,000
E 800-500-49000-601 Bond Principal	\$59,811	\$0
E 800-500-49000-611 Bond Interest	\$24,617	\$0
E 800-500-49000-621 Bond-Fiscal Agent Fee	\$0	\$0
E 800-500-49000-720 Transfers Out	\$0	\$2,500
E 831-500-49000-601 Bond Principal	\$44,000	\$44,000
E 831-500-49000-610 DEBT SERVICE - INTEREST	\$3,052	\$3,051
2024 YTD Water Expense	\$377,259	\$354,975

Water PFA Expenses		
E 800-500-49000-303 Engineering Fees	\$145,445	
E 800-500-49000-311 Contractor Fees	\$825,872	
Water PFA Expenses	\$971,317	

2024 Sewer Expenses (YTD September 20, 2024)		
Account Description	2024 YTD Total	2024 Budget
E 810-500-49449-101 Full-time Employees-Regular	\$98,600	\$129,308
E 810-500-49449-121 PERA Contributions	\$7,395	\$9,698
E 810-500-49449-122 FICA Contributions	\$5,667	\$8,017
E 810-500-49449-124 Medicare Contributions	\$1,325	\$1,875
E 810-500-49449-131 Health Insurance	\$27,423	\$29,243
E 810-500-49449-133 Dental Insurance	\$796	\$1,215
E 810-500-49449-134 Life Insurance	\$469	\$637
E 810-500-49449-151 WC Ins. Premium	\$4,347	\$4,640
E 810-500-49449-200 Office Supplies	\$0	\$300
E 810-500-49449-211 Cleaning Supplies	\$91	\$0
E 810-500-49449-212 Motor Fuels	\$1,435	\$3,000
E 810-500-49449-214 Shop Materials	\$1,664	\$4,700
E 810-500-49449-216 Chemical and Chemical Products	\$13,406	\$13,000
E 810-500-49449-219 General Supplies	\$9,498	\$2,600
E 810-500-49449-221 Equipment Maintenance/Parts	\$10,009	\$22,500
E 810-500-49449-223 Building Maint/Repair Supplies	\$2,068	\$1,200
E 810-500-49449-228 Manhole/Storm Sewer Maintenanc	\$7,306	\$50
E 810-500-49449-240 Small Tools and Minor Equip.	\$7,064	\$250
E 810-500-49449-305 Medical/physical fees	\$585	\$150
E 810-500-49449-308 Continuing Ed	\$347	\$2,500
E 810-500-49449-311 Contractor Fees	\$3,184	\$0
E 810-500-49449-312 Computer Support	\$1,545	\$0
E 810-500-49449-316 Recorder Fees	\$0	\$120
E 810-500-49449-321 Telephone	\$1,997	\$1,700
E 810-500-49449-322 Postage	\$2,360	\$3,700
E 810-500-49449-331 Travel Expense	\$577	\$200
E 810-500-49449-350 Printing and Binding	\$1,073	\$800
E 810-500-49449-361 General Liability/Property Ins	\$7,180	\$7,500
E 810-500-49449-381 Electric/Gas Utility	\$38,003	\$77,000
E 810-500-49449-384 Refuse Disposal	\$474	\$250
E 810-500-49449-404 Mach & Equip Maint. Agreement	\$0	\$100
E 810-500-49449-405 Water/Sewer/Sludge Testing	\$7,372	\$11,500
E 810-500-49449-419 Misc. Maintenance	\$4,125	\$1,500
E 810-500-49449-420 Depreciation	\$0	\$276,110
E 810-500-49449-430 Miscellaneous	\$0	\$50
E 810-500-49449-433 Dues and Subscriptions	\$680	\$3,800
E 810-500-49449-437 Misc Licenses and Permits	\$1,450	\$0
E 810-500-49449-438 Vehicle License	\$209	\$450
E 810-500-49449-500 CAPITAL OUTLAY	\$0	\$6,000
E 810-500-49449-530 Improvements other than Bldgs	\$0	\$900
E 810-500-49449-550 Motor Vehicles	\$0	\$6,000
E 810-500-49449-570 Office Equipment & Furnishings	\$0	\$200
E 810-500-49449-580 Other Equipment	\$13,213	\$1,100
E 810-500-49449-581 Uniforms	\$0	\$100
E 810-500-49449-585 Water/Sewer Improvements	\$0	\$400
E 810-500-49449-588 Water/Sewer Line Maintenance	\$0	\$700
E 810-500-49449-601 Bond Principal	\$40,565	\$0
E 810-500-49449-611 Bond Interest	\$18,004	\$2,371
E 810-500-49449-615 Lease Principal	\$11,870	\$15,842
E 810-500-49449-616 Lease Interest	\$2,513	\$3,336
E 810-500-49449-621 Bond-Fiscal Agent Fee	\$0	\$0
E 810-500-49449-720 Transfers Out	\$0	\$2,500

2024 YTD Sewer Expense	\$355,887	\$659,110
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Sewer PFA Expenses		
E 810-500-49449-303 Engineering Fees	\$102,646	
E 810-500-49449-311 Contractor Fees	\$708,850	
Sewer PFA Expenses	\$811,495	

2023 Street Project PFA Draw Requests Submitted				
Draw	CWRF (Sewer)	DWRF (Water)	Date	Receipt Batch
Draw 4	\$56,795.76	\$35,548.50	4/16/2024	0424 PFA
Draw 5	\$223,343.82	\$114,434.05	5/6/2024	0524 PFA
Draw 6	\$123,146.21	\$128,868.90	6/25/2024	0624 PFA
Draw 7	\$157,771.26	\$201,621.79	7/9/2024	0724 PFA
Draw 8	\$189,802.25	\$224,824.20	8/6/2024	0824 PFA
Draw 9	\$60,905.04	\$266,390.02	09/10/2024	0924 PFA
Total	\$811,764.34	\$971,687.46		