

WABASHA CITY COUNCIL

WABASHA CITY HALL

Tuesday, January 7, 2025

Council Meeting 6:00 PM

To see Council meeting YouTube videos, go to the City's YouTube page and go to the "LIVE" tab.

All matters listed under the "Consent Agenda" are considered to be routine by the City Council and will be entered by one motion. Unless requested by a Council Member or citizen, there will be no separate discussion on these items. If discussion is required regarding an item, that item will be removed from the Consent Agenda and will be considered separately. This meeting will be held in person at Wabasha City Hall, 900 Hiawatha Dr E. Wabasha, MN 55981. A virtual option is also available. To join, click here <https://us02web.zoom.us/j/82339495094>. To watch the meeting live on your computer or Smartphone, [click here](#) to watch the meeting on YouTube (or search for City of Wabasha YouTube Channel).

Council member Dean Meurer will attend the meeting via Zoom from: 218 Main St. W, Wabasha, MN 55981

Council member Jeff Sulla will attend the meeting via Zoom from: 2420 Southern Oak St, The Villages, FL 32162

Council member Gene Jensen will attend the meeting via Zoom from: 508 Campbell Ave, Wabasha MN 55981

1. **Pledge of Allegiance**
2. **Guest Speaker -**
3. **Public Comments**
4. **Changes or Additions to Agenda**
5. **Mayor's Presentation - Mayor Emily Durand**
6. **Committee Reports and Wabasha Good News**
7. **Administrator's Report - Caroline Gregerson**, reported under 2024 Departmental accomplishments <https://www.wabasha.org/wp-content/uploads/2024-Departmental-Accomplishments.pdf>
8. **Consent Agenda**
 1. 12-3-24 Regular City Council Minutes
 2. Library Board Member Appointment
 3. Fee Schedule
 - Appointments and Annual Designations 2025
 5. Approval of Annual Licenses
 6. Gambling Permit Applications
 7. Temporary Liquor Licenses
 8. January Warrants
 9. Coalition of Greater Minnesota Cities 2024 Membership Dues \$5378
 10. New Ambulance Price Increase
 11. 12-18-2024 Special CC Minutes
 12. Fire Department Volunteers
9. **Public Hearing**
 1. Public Hearing on 936 Grant Boulevard Nuisance Order
 2. Adopt City Council Resolution 48-2024 Findings, Conclusions, and Order of Abatement of Wabasha City Council for 918 Grant Blvd, 930 Grant, 936 Grant.
 3. Public Hearing Changes to City Code Chapter 31 Park Board
10. **General Business**
 1. Elect 2025 Council President
 2. First Read Change to City Ordinance Chapter 31 Park Board
 3. 2024 Departmental Accomplishments
 4. Building Discussion
 5. Township Contributions
11. **Donations**
 1. Donation Resolution
12. **Information - financials emailed to Council.**
13. **Announcements**
14. **Adjournment**

City Council Regular

8. 1.

Meeting Date: 01/07/2025

ITEM TITLE: 12-3-24 Regular City Council Minutes

DEPARTMENT: Administration

PURPOSE:

ITEM SUMMARY:

Item will be added when available.

Attachments

12-3-24 CC Minutes

DRAFT

Council Members:

First Ward: John Friedmeyer, Gene Jensen

Second Ward: Tim Wallerich, Brian Wodele

Third Ward: Dean Meurer, Jeff Sulla

Mayor: Emily Durand

City Attorney: Mike Flaherty

City Administrator: Caroline Gregerson

Deputy Clerk: Jessica Leonhardt

Date: December 3, 2024

PROCEEDINGS OF THE CITY COUNCIL

The regular meeting of the City Council of the City of Wabasha was held on Tuesday, December 3, 2024, and was called to order at 6:00 p.m. by Mayor Durand. Council Member Sulla attended the meeting remotely.

Present: Council Member John Friedmeyer; Council Member Dean Meurer; Council Member Brian Wodele; Council Member Jeff Sulla; Mayor Emily Durand; Council Member Tim Wallerich; Council Member Eugene Jensen

All present stood and recited the Pledge of Allegiance.

1. **Pledge of Allegiance**

2. **Guest Speaker - None**

3. **Public Comments**

Mayor Durand reviewed the public comment procedure.

Joanie Mangold, 14th Street, Wabasha, expressed appreciation to City staff for the new dog park. She commented regarding the social aspects of the dog park and other benefits to residents. She urged the City to keep the dog park open during the winter months and stated that volunteers have offered to provide assistance with snow and ice removal along the path.

Shannon Schneider, Eagles Basin, Wabasha, stated that she is a new Wabasha resident. She and other meeting attendees expressed appreciation for the dog park and requested keeping it open during the winter.

Norm Hager, Wabasha, expressed concerns about significant property tax increases over the last two years. Mayor Durand commented that the 2025 budget and tax levy would be discussed later during the meeting. She noted that the final tax levy amount will be decreased from the preliminary levy amount, which was reflected on the tax statements that were mailed to residents.

Virgil Mahlstedt, Wabasha, stated that he has been a Wabasha resident for 14 years. He expressed concerns about rising property taxes, noting that his Social Security payments have increased by only 2.5%. He also asked about his home valuation, and information was provided with regard to contacting the Wabasha County Assessor.

The Mayor and Council Members discussed the public hearing that would be conducted later during the meeting. It was clarified that the purpose of the hearing would be to discuss the proposed City of Wabasha tax levy and budget for 2025. The school referendum was also discussed. It was noted that a School Board meeting is scheduled on December 18, during which the planned renovations will be discussed.

Brenda Pearson, Bridge Avenue, Wabasha, commented that property taxes have gone up for residents and business owners. She suggested focusing on the good things the community offers, such as the upcoming old-fashioned Christmas celebration. She stated that a joint educational session with City and County representatives would be helpful.

Pete Crosbie, 4th Street West, Wabasha, asked about the proposed 4-story apartment building in the Downtown area, stating that many residents and business owners were unaware of the project. Mayor Durand and Council Member Friedmeyer reviewed the extensive process that was conducted, detailed the project, and referenced the housing study and the parking analysis. Mr. Crosbie expressed concerns about the location of the structure and parking issues. Council Member Friedmeyer encouraged Mr. Crosbie to attend future Port Authority meetings.

Sharon Burke, Wabasha, commented that information can be accessed from the City's website.

4. **Changes or Additions to Agenda**

Mayor Durand referenced changes to the consent agenda. There were no other changes or additions to the agenda.

5. **Mayor's Presentation - Mayor Emily Durand**

Mayor Durand reported that the Holiday Train will be stopping in Wabasha on December 10, noting that this serves as a fundraiser for the local food shelf. She discussed a community survey in conjunction with a Wabasha County age-friendly initiative. She announced that a "Mayor for a Day" essay contest, hosted by the League of Minnesota Cities, will be conducted with fifth grade students in the Wabasha-Kellogg School District.

6. **Committee Reports and Wabasha Good News**

Utilities Commission: Council Member Wodele indicated that he had nothing new to report.

Port Authority: Finance Director Tyler Grabau stated that the Port Authority Board recommended setting aside revolving loan funds as matching funds for the business recapitalization loan program application.

Park Board: Public Works Director Tony Johnson reported that the Park Board did not meet last month.

Street Commission: Public Works Director Johnson summarized topics of discussion during a recent meeting, including a sidewalk removal project at 306 East Main Street, an ADA request, and membership updates. He thanked Norm Tentis for his service on the Street Commission.

Ambulance Commission: Ambulance Director Ryan Marking reviewed recent call statistics and provided comparison information.

Planning Commission: Council Member Wallerich reported that the Planning Commission did not meet last month.

7. **Administrator's Report - Caroline Gregerson**

1. Administrator's Report

Mayor Durand highlighted topics from the report, including an update regarding the housing project, a barge terminal update, a financial and grant update, an update regarding the Highway 60 realignment project, and an update from Three Rivers Community Action relating to a new preschool facility.

8. **Consent Agenda**

Mayor Durand reviewed the consent agenda. She referenced a correction to past meeting minutes pertaining to a City Council vote on a proposed City contribution to the Chamber of Commerce in 2025, noting that the motion carried by a vote of 6:1, with Council Member Wodele dissenting.

Moved by Council Member Dean Meurer, seconded by Council Member Tim Wallerich to approve the consent agenda as presented and discussed.

Vote: 7 - 0 Adopted - Unanimously

1. Resolution 45-2024: Authorize Matching Funds for Rural Development Loan Application

2. Resolution No.46-2024 for Minnesota Department of Transportation Port Development Assistance Program

3. 2024 Street Improvement Project Pay App 1

4. Approval - New Assistant Director of Emergency Management

5. Street Commission Member Terms

6. 11-12-24 City Council Minutes

7. December Warrants

8. St Felix Gambling License

9. Peddlers Permit

9. **Public Hearing**

10. **General Business**

1. Truth-In-Taxation Hearing and Approval of 2025 Budget / Levy

Director Grabau provided background information and presented a high-level overview of the proposed 2025 City budget and property tax levy. He stated that more information can be found on the City's website. He reviewed the City's priorities, including community growth and development, sustainable infrastructure, financial resource development, and organizational strength. He detailed major projects and accomplishments during 2024. He provided staffing and infrastructure updates. He reviewed the budget planning process and stated that the proposed 2025 tax levy reflects an 8.9% increase compared with the 2024 tax levy. He discussed anticipated revenue and expenses and highlighted budget drivers. He discussed debt service and summarized planned capital improvement projects. The ambulance service budget and employee health insurance costs were discussed. Director Grabau discussed how property taxes are calculated and provided examples of property tax impacts.

Robert from the Eagles Basin area raised a question regarding the amount of local government aid (LGA) that is received from the State and how this amount could potentially be increased. Mayor Durand and Council Members Friedmeyer and Meurer provided information in this regard. Advocacy activities were discussed.

Director Grabau provided property tax levy comparison information with other communities. The long-term capital improvement plan was further discussed.

Mayor Durand thanked City staff for their hard work on the budget.

Mayor Durand further reviewed the budget planning process.

Council Member Friedmeyer discussed how the Port Authority works to create additional housing and commercial space, in part to increase the tax base. Mayor Durand and Council Members further discussed how properties are assessed and how increases in property values impact property taxes. The Downtown housing project was further discussed. Mayor Durand commented that the budget cannot be further decreased without cutting City services. Council Member Meurer commented that the City Council has done what it can to keep property tax increases as low as possible.

Mayor Durand formally opened the public hearing at 7:02 p.m.

Joanie Mangold, Wabasha, stated that her taxes are too high. She also expressed concerns about information that was shared with her about the City's water when she attempted to install a salt-free water softener. The need for a new public safety facility was discussed.

Anna Hager, Coulee Way, Wabasha, asked what can be done to attract more residents and employers to expand the tax base. Mayor Durand provided additional information and referenced the work of the Port Authority.

Robert, Eagles Basin, Wabasha, suggested coordinating the meeting schedule.

Joyce Fiedler, Wabasha, commented regarding the value of City services and noted the challenges that City leaders face when planning the budget. She asked whether short-term rental properties pay lodging taxes. Mayor Durand stated that short-term rental properties are required to pay lodging taxes. Finance Director Grabau provided additional information. He also commented regarding that City parks and resources are utilized by more than just City residents. Township contributions toward ambulance services and fire service contracts were discussed.

Sharon Burke asked whether non-residents are charged fees for library cards. Mayor Durand discussed library funding.

Joanie Mangold asked whether property taxes would go down if there were more businesses in town. Mayor Durand provided additional information and discussed the job market. Council Member Friedmeyer discussed workforce challenges related to the lack of entry-level housing in Wabasha and competition with employers in Rochester. He discussed gap loans offered to start-up businesses by the Port Authority. Mayor Durand referenced planning activities by City leaders and other stakeholders, and Council Member Meurer provided additional information.

Comments were made that Wabasha should be drawing in visitors from Wisconsin and other communities to shop.

No one else spoke during the public hearing. Mayor Durand closed the public hearing at 7:23 p.m.

Moved by Council Member John Friedmeyer, seconded by Council Member Dean Meurer to approve the 2025 City budget and tax levy as presented.

Vote: 7 - 0 Adopted - Unanimously

2. Outdoor Wood Burner Ordinance 2nd Read and Adoption

Moved by Council Member Tim Wallerich, seconded by Council Member Brian Wodele to approve the outdoor wood burner ordinance as drafted.

Vote: 7 - 0 Adopted - Unanimously

3. Cannabis Ordinance - 2nd Read and Adoption

Moved by Council Member Tim Wallerich, seconded by Council Member John Friedmeyer to approve the cannabis ordinance as drafted.

Vote: 7 - 0 Adopted - Unanimously

4. Create Ad-Hoc Personnel Committee on Take Home Vehicle Policy Review, 2024 Staff Feedback

The work of this committee was discussed. Council Members Wallerich and Friedmeyer volunteered to serve on this committee.

5. Create 2025 Ad-Hoc Work Group on Health Insurance Premiums

The work of this group was discussed. Mayor Durand and Council Member Wallerich offered to serve on this work group.

11. **Donations**

1. Resolution 47-2024 December Donations
Mayor Durand reviewed the December donations:
LIBRARY
\$250 – Laurie Hassinger
\$200 – Heritage Laundromat: Greg Vandemark & Jane Wegener in memory of Harold Schumacher
\$30 - Ken Kruger
\$25 – Judy Knose in memory of Doreen Stamchorr
\$25 – Bev & Bruce Hall
\$10 - Judy Knose

Moved by Council Member Tim Wallerich, seconded by Council Member Eugene Jensen to adopt Resolution 47-2024 approving the December donations.

Vote: 7 - 0 Adopted - Unanimously

12. **Information - Financials Emailed to Council**

13. **Announcements**

Upcoming meetings were referenced.

1. Council Workshop: Wednesday, December 18th at 4PM Wabasha City Hall
2. Public Hearing on 936 Grant Boulevard Nuisance Order, scheduled for December 18 at 6:00 p.m.

14. **Adjournment**

Moved by Council Member Tim Wallerich, seconded by Council Member Eugene Jensen to adjourn the meeting. The meeting adjourned at 7:28 p.m.

Vote: 7 - 0 Adopted - Unanimously

Jessica Bruce, Deputy Clerk

City Council Regular

8. 2.

Meeting Date: 01/07/2025

ITEM TITLE: Library Board Member Appointment

DEPARTMENT: Administration

PURPOSE:

ITEM SUMMARY:

John Mundy has made application to be placed on the Library Board

ACTION REQUIRED:

Motion to approve the appointment of John Mundy to Library Board.

City Council Regular

8. 3.

Meeting Date: 01/07/2025

ITEM TITLE: Fee Schedule

DEPARTMENT: Administration

PURPOSE:

Review the updated fee schedule.

ITEM SUMMARY:

The Utilities Commission was unable to meet yesterday to approve any fee increases. If there are any utility fee changes, an update will be available for review at the February council meeting.

ACTION REQUIRED:

Motion to approve the fee schedule.

Attachments

Fee Schedule for 2025

City of Wabasha Fee Schedule

****fees are subject to change****

CITY BUSINESS	FEE	
Non-Sufficient Funds (NSF) Charge	\$30.00	per incident
Photocopies	\$0.25	per page (double-sided is two pages)
Thumb Drive - Copy of Record	\$10.00	per request
Faxes	\$1.00	per page
ATV/Golf Cart Permit	\$50.00	every three years
Rental of City Building/Park Shelters	\$60.00	\$60.00/for the first 4 hours & \$10.00 each hour thereafter
Long Term Rentals will be negotiated with City Administrator		
Billiard or pool table (operator)	\$25.00	
Billiard or pool table (owner)	\$25.00	
Bingo	State set fee	
Commercial kennel	\$125.00	
Gambling	State set fee	
Games of skill (operator)	\$25.00	
Games of skill (owner)	\$25.00	
Garbage and refuse hauler	\$150.00	
Maximum license fee	\$200.00	
Mechanical musical device (operator)	\$25.00	
Mechanical musical device (owner)	\$25.00	
Mobile home location	\$10.00	
Off-sale liquor	\$250.00	
On- or off-sale and special on sale	\$100.00	
On-sale club	Per state law	
On-sale intoxicating liquor	\$1,400.00	
On-sale intoxicating liquor (Sunday)	\$200.00	State maximum
On-sale wine	\$400.00	
Personal kennel	\$20.00	
Sale of cigarettes	\$75.00	
Sale of fireworks	\$30.00	
Short Term Rental Registration	\$200.00	
Taxicab	\$55.00	
Temporary liquor on-sale 1 - 4 days	\$100.00	
Food Truck Permit	\$0.00	
Transient merchants	\$30.00	

ELECTIONS		FEE	
Election Filing Fee		\$5.00	
POOL		FEE	
Pass Rates:			
Family Pass (without qualifying student-immediate family only)		\$110.00	
Family Pass (with qualifying student-immediate family only)		\$60.00	
Grandparents Pass (good for grandparents, children and grandchildren)		\$150.00	
Adult Pass: (includes aerobics)		\$70.00	
Student Pass		\$55.00	
Daily Admission Rates:			
Children 3 and under – Free			
Adult		\$5.00	
Student		\$3.00	
Water Exercise Class		\$4.00	
Pool Party		\$150.00	2 hours for private pool party
PUBLIC WORKS		FEE	
Parks Rentals:			
Pavilion/Gazebo/Shelter		\$60.00	\$60.00/for the first 4 hours & \$10.00 each hour thereafter
Community Garden Plot		\$20.00	per plot
Municipal Campground & Boat Slips:			
Transient Campground Daily Rate		\$55.00	
Transient Campground Weekly Rate		\$300.00	
Waterfront Campsite Lease		\$3,300.00	
Non-Waterfront Campsite Lease		\$2,700.00	
Campground Winter Storage Fee		\$200.00	
Transient Boat Slip Daily Rate		\$30.00	
Boat Slip Lease		\$1,200.00	

PUBLIC WORKS		FEE	
Labor Only Rate:			
1 person 1 hour (minimum charge)		\$40.00	
2 or more people first hour (minimum charge)		\$75.00	
Each hour after per person		\$40.00	maximum charge \$70/hour
Equipment Rental:			All rates include labor at \$35.00 per hour
Single-Axle Dump 6-yard - Hauling Rate		\$150.00	
Single-Axle Dump 6-yard - Plowing Rate		\$175.00	
Tandem Axle Dump 10-yard - Hauling Rate		\$175.00	
Tandem Axle Dump 10-yard - Plowing Rate		\$190.00	
1-Ton Truck 300hp 3-yard Dump Box		\$100.00	
1-Ton Plow		\$110.00	
Loader with attachments 138hp 3-yard Bucket		\$165.00	
Loader with Snow Blower		\$175.00	
Sweeper		\$200.00	
Tractor Mower - Small		\$75.00	
Tractor Mower - Large		\$100.00	
1/2 Ton Pickup		\$85.00	
3/4 Ton Pickup		\$90.00	
Air Compressor 185 cfm		\$110.00	
Tractor 6405 with Attachments		\$130.00	
Water Tanker Truck 250hp - 1200 Gallon Capacity		\$110.00	
Bob Cat Tool Cat		\$150.00	
Administrative Fee		10%	
Barricades:			
Type I/II without lights		\$1.00	
Type I/II with flashing light		\$1.00	
Type III with 1-flashing sundowner light		\$5.00	
Cones:			
28' Traffic Cone with 4" & 6" reflective bands		\$1.00	
Plastic Barrel with weighted base		\$2.00	

PUBLIC WORKS		FEE	
Signs:			
30" Reflective Signs		\$1.00	
48" Reflective Signs		\$2.00	
48" Sign Stand (Tripod)		\$1.00	
PUBLIC SAFETY-FIRE DEPARTMENT		FEE	
Fire Department:			
Fire Suppression Rate 1		\$250.00	Car fires, small fires up to two hours
Fire Suppression Rate 2		\$500.00	Structure fires up to two hours
Rescue Rate 1		\$250.00	MVA without rescue tools
Rescue Rate 2		\$500.00	MVA involving extrication
Hazmat Rate 1		\$300.00	Spills less than 10 gallons requiring absorbent
Hazmat Rate 2		\$600.00	Spills over 10 gallons requiring absorbent
Service Call 1		\$50.00	Flooding, Ambulance Asst. Lasting Less than 30 min.
Service Call 2		\$250.00	Longer than 30 min but less than two hours
Fire Alarm 1		\$0.00	No charge if cancelled prior to response
Fire Alarm 2		\$150.00	Arrived and investigate
Hourly Rate		\$150.00 to \$250.00	Calls over 2 hours - rate depends on type and equipment used
Water hauling		\$50.00	per load (1500 gallons)
PUBLIC SAFETY - AMBULANCE		FEE	
ALS (Non-Resident)		\$3,100.00	
ALS (Resident)		\$2,900.00	
ALS Emergency (Non-Resident)		\$2,205.00	
ALS Emergency (Resident)		\$2,005.00	
ALS Non-Emergency (Non-Resident)		\$1,465.00	
ALS Non-Emergency (Resident)		\$1,265.00	
Treatment No Transport (TNT)		\$420.00	
Service Fee		\$175.00	
BLS Emergency (Non-Resident)		\$2,185.00	
BLS Emergency (Resident)		\$1,685.00	
BLS Non-Emergency (Non-Resident)		\$1,555.00	
BLS Non-Emergency (Resident)		\$1,055.00	
Speciality Care Transport (SCT)		\$2,190.00	
Mileage (Non-Resident)		\$26.50	
Mileage (Resident)		\$24.50	

PUBLIC SAFETY - AMBULANCE		FEE	
Community Education:			
Hands Only CPR - Free to Public		Free	**Not AHA Certified**
AHA BLS CPR Instructor Course		\$100.00	per student
CPR & First Aid		\$50.00	per student
AHA BLS		\$40.00	per student
Short Notice Class (less than 2 weeks notice and if instructor is available)		double rate	per student
PUBLIC WORKS - UTILITIES - approved 3/1/16; amended 8/2/16			
Labor Only Rate:			
1 person 1 hour (minimum charge)		\$40.00	
2 or more people first hour		\$80.00	
Each hour thereafter		\$40.00	maximum charge \$70/hour
Push Camera		\$115.00	
Jetter/Vac Truck		\$230.00	
Camera Crawler		\$175.00	
Hook Up Fee		\$60.00	
PLANNING AND ZONING		FEE	
Building Standard Valuation Permit			<i>Table valuations are available by request</i>
Building - Moving Permit Application			Please contact City Hall at 651-565-4568 for fee information
Building - Demolition Permit Application			
Building - Mobile Home Permit Application			
Building - Flat Fee HVAC/Plumbing			
Building - Flat Fee Reside/Re-Roof/Doors/Windows			
Building - Flat Fee Solar-Roof			
Building - Flat Fee Solar-Ground			
District Classification Change		\$250.00	
Conditional Use Permits:			
Residential		\$250.00	
Commercial		\$300.00	
Zoning Compliance Letter		\$50.00	
Planned Unit Development		\$350.00	

PLANNING AND ZONING	FEE	
Variance:		
Residential	\$150.00	
Commercial	\$200.00	
Council Appeal Process	\$150.00	
Flood Plain:		
Condition Use Permit	\$250.00	
Variance	\$150.00	
Sign/Special Sign:		
Sign Permit	\$75.00	
Variance	\$150.00	
Subdivision:		
Preliminary Plat	\$550.00	
Plan Unit Development Application	\$350.00	
Minor Subdivision – property split	\$250.00	
UTILITIES	FEE	
SAC (Sewer Access Connection)	\$600.00	
WAC (Water Access Connection)	\$100.00	
Private Sewage Disposal	\$30.00	
Individual Sewage Treatment System:		
Standard system	\$250.00	
Mound System	\$360.00	
Building Sewer Permit (Residential)	\$30.00	
Building Sewer Permit (Industrial)	\$100.00	
Street Excavation	\$50.00	
Telecommunications Excavation	\$50.00	
Starting of Fires	\$5.00	
Street Alley Vacation Application	\$0.00	

POLICE	FEE	
Parking Violations	\$35.00	Ordinance 71.15 – 71.27
No Parking Emergency Conditions declared	\$120.00	Ordinance 71.25
Unreasonable Acceleration	\$110.00	Ordinance 71.01
Garbage Junk Ordinance/Public Nuisance	\$120.00	Ordinance 91.19
Animal Running at Large	\$70.00	Ordinance 90.3
Habitual Barking	\$120.00	Ordinance 90.06.A
Animal not on a Leash	\$70.00	Ordinance 90.02.A
Disorderly Conduct	\$125.00	Ordinance 130.15
Public Nuisance	\$120.00	Ordinance 91.17
Snow and Ice Removal	\$75.00	Ordinance 156.04
Motorized Golf Cart without a permit	\$120.00	Ordinance 72.02
ATV use on City Streets without a permit	\$120.00	Ordinance 72.48
City Park Regulation Violation	\$75.00	Ordinance 90.01

City Council Regular

Meeting Date: 01/07/2025

ITEM TITLE: Appointments and Annual Designations 2025

DEPARTMENT: Administration

PURPOSE:

ITEM SUMMARY:

Annual Board and Commission appointments need to be updated or renewed every year. Attached is a list of the new appointments, renewals, and vacancies for approval.

ACTION REQUIRED:

A motion to approve the 2025 Board and Commission renewals and appointments as submitted.

Attachments

Appointments

GENERAL GOVERNMENT

TREE/WEED INSPECTOR:	TONY JOHNSON
FIRE CHIEF:	DARREN SHEELEY
PUBLIC WORKS DIRECTOR:	TONY JOHNSON
EMERGENCY MGMT. DIRECTOR:	RILEY COSTELLO
CITY ATTORNEY:	FLAHERTY AND HOOD
OFFICIAL DEPOSITORY:	WNB FINANCIAL, WABASHA BANK OF ALMA, WABASHA BRANCH
OFFICIAL NEWSPAPER:	WABASHA COUNTY HERALD
CITY ADMINISTRATOR:	CAROLINE GREGERSON
CITY CLERK:	WENDY BUSCH
FINANCE DIRECTOR/TREASURER	TYLER GRABAU
COUNCIL PRESIDENT:	TBD

CIVIL SERVICE COMMISSION**3-YEAR TERM**

- | | |
|--------------------|-----------------|
| 1. LOSINSKI, DAN | 2027 will renew |
| 2. THIMMESCH, BRAD | 2025 |
| 3. GLANDER, JANE | 2026 |

AMBULANCE COMMISSION**3-YEAR TERM**

(5 MEMBERS WITH 1 FROM MEDICAL FIELD)

- | | |
|-------------------|------|
| 1. Vacancy | 2027 |
| 2. WALLERICH, TIM | 2027 |
| 3. GLOMSKI, GREG | 2025 |
| 4. SHEELEY, CINDY | 2025 |
| 5. GLANDER, JANE | 2026 |

WABASHA PORT AUTHORITY**6-YEAR TERM**

(REQUIRES 2 COUNCIL REP)

- | | |
|-----------------------------------|-----------------|
| 1. FLICEK, MARY | 2026 |
| 2. LOECHLER, CORY | 2030 will renew |
| 3. WODELE, DAVID | 2026 |
| 4. FALKUM, CRAIG | 2027 |
| 5. GWALTNEY, ROBIN | 2028 |
| 6. FRIEDMEYER, JOHN (COUNCIL REP) | |
| 7. SULLA, JEFF (COUNCIL REP) | |

HERITAGE PRES. COMMISSION**3-YEAR TERM**

- | | |
|-------------------|-----------------|
| 1. RUNIONS, JANET | 2025 |
| 2. PALMEN, JENNY | 2027 will renew |
| 3. RIVERS, JOHN | 2027 will renew |
| 4. FLICEK, MARY | 2025 |
| 5. DURAND, EMILY | 2025 |
| 6. MANN, LINDA | 2026 |
| 7. JEWSON, BILL | 2026 |

SAFETY COMMITTEE

1. JOHNSON, TONY
2. GREGERSON, CAROLINE
3. STARK, JOE
4. MARKING, RYAN
5. HALL, BEV
6. COSTELLO, RILEY
7. BUSCH, WENDY

STREET COMMISSION**2-YEAR TERM**

(NO COUNCIL REP REQUIRED)

1. Vacancy	2026
2. SULLA, JEFF	2026
3. THIMMESCH, BRAD	2026
4. JEWSON, JAY	2025
5. MATHIAS, JAMES	2025

LIBRARY BOARD**3-YEAR TERM**

(GOVERNED BY STATE STATUTE)

1. John Mundy	2027 - New
2. MILLER, ANNE	2027
3. MRACHEK, JAN	2025
4. HEDQUIST, NEIL	2025
5. HAGER, JANE	2026
6. MORET, ROBIN	2026
7. DUVALL, JAMES	2026
8. PIETIG, JEANNE - SELCO BOARD APPOINTED	

PARK BOARD**3-YEAR TERM**

1. Linda Odden	2027
2. ANDERSON, MICHAEL	2027
3. BUSSIAN, MJ	2027
4. BURKE, SHARON	2025
5. Bill Kay	2025

PLANNING COMMISSION**3-YEAR TERM**

1. WALLERICH, TIM	2026
2. CARRELS, SARA	2026
3. BURKE, SHARON	2027
4. Vacancy	2027
5. SULLA, JEFF	2025
6. GOODMAN, OZZIE	2025
7. DURAND, SCOTT	2025

UTILITIES COMMISSION**TERM**

1. KREYE, JOHN
2. WALLERICH, MIKE
3. SCHMIDT, STEVE
4. WENDT, JOSHUA
5. WODELE, BRIAN

City Council Regular

8. 5.

Meeting Date: 01/07/2025

ITEM TITLE: Approval of Annual Licenses

DEPARTMENT: Administration

PURPOSE:

ITEM SUMMARY:

Approve the list of licenses to be accepted and approved once all paperwork and fees are properly filed.

Attachments

2025 Annual Licenses

AUTH CODE TYPE OF LICENSE		LICENSE #	NAME	MAILING ADDRESS	CITY	BUSINESS TYPE	MACHINES
WABASHA	GAMES OF SKILL		V.F.W	138 2ND STREET EAST	WABASHA, MN 55981	BAR/CLUB	POOL TABLE/JUKE BOX
WABASHA	GAMES OF SKILL		RIVERBOAT LANES	218 2ND STREET W	WABASHA, MN 55981	BAR/RESTAURANT	POOL TABLE/MISC VIDEO GAMES/JUKE BOX
WABASHA	GAMES OF SKILL		AMERICINN	150 COMMERCE STREET	WABASHA, MN 55981	HOTEL	MISC VIDEO GAMES
WABASHA	GAMES OF SKILL		DUELLY'S DOCK INC./DBA SLIPPERY'S	10 CHURCH AVE	WABASHA, MN 55981	BAR/RESTAURANT	POOL TABLE/JUKE BOX
WABASHA	GAMES OF SKILL		WEST SIDE TAVERN	945 5TH ST W	WABASHA, MN 55981	BAR/RESTAURANT	POOL TABLE/JUKE BOX
WABASHA	OWNERS LICNESE TO PLACE GAMES OF SKILL		D & R STAR INC.	2207 7TH STREET NW	ROCHESTER, MN 55901		MISC VIDEO GAMES
WABASHA	MUSICAL DEVICE		VFW	138 2ND STREET EAST	WABASHA, MN 55981	BAR/CLUB	MUSICAL DEVICE
WABASHA	MUSICAL DEVICE		RIVERBOAT LANES	218 2ND STREET W	WABASHA, MN 55981	BAR/RESTAURANT	MUSICAL DEVICE
WABASHA	MUSICAL DEVICE		DUELLY'S DOCK INC./DBA SLIPPERY'S	10 CHURCH AVE	WABASHA, MN 55981	BAR/RESTAURANT	MUSICAL DEVICE
WABASHA	MUSICAL DEVICE		SILVER STAR SALOON & GRILL	170 PEMBROKE AVE	WABASHA, MN 55981	BAR/RESTAURANT	MUSICAL DEVICE
WABASHA	MUSICAL DEVICE		WEST SIDE TAVERN	945 5TH ST W	WABASHA, MN 55981	BAR/RESTAURANT	MUSICAL DEVICE
WABASHA	CIGARETTE LICENSE		VFW	138 2ND STREET EAST	WABASHA, MN 55981	BAR/CLUB	CIGARETTE LICENSE
WABASHA	CIGARETTE LICENSE		KWIK TRIP STORE 843	PO BOX 2107	LACROSSE, WI 54602	CONVENIENCE STORE	CIGARETTE LICENSE
WABASHA	CIGARETTE LICENSE		RIVER CROSSING				
WABASHA	CIGARETTE LICENSE		TODD C KUNKEL INTERPRISES, INC.	825 PEMBROKE AVE	WABASHA, MN 55981	CONVENIENCE STORE	CIGARETTE LICENSE
WABASHA	CIGARETTE LICENSE		DOLLAR GENERAL, DG RETAIL INC.				
WABASHA	CIGARETTE LICENSE		STORE #17644	ATTN: TAX LICENSING 100 MISSION RIDGE	GOODLETTSVILLE; TN 37072	CONVENIENCE STORE	CIGARETTE LICENSE
WABASHA	DANCE PERMIT		VFW	138 2ND STREET EAST	WABASHA, MN 55981	BAR/CLUB	DANCE PERMIT
WABASHA	DANCE PERMIT		CHURCH OF ST FELIX	117 3RD STREET W	WABASHA, MN 55981	BAR/CLUB	DANCE PERMIT
WABASHA	DANCE PERMIT		COFFEE MILL GOLF & COUNTRY CLUB	180 COFFEE MILL DRIVE	WABASHA, MN 55981	BAR/RESTAURANT	DANCE PERMIT
WABASHA	DANCE PERMIT		RIVERBOAT LANES	218 2ND STREET W	WABASHA, MN 55981	BAR/RESTAURANT	DANCE PERMIT
WABASHA	DANCE PERMIT		DUELLY'S DOCK INC./ DBA SLIPPERYS	10 CHURCH AVE	WABASHA, MN 55981	BAR/RESTAURANT	DANCE PERMIT
WABASHA	DANCE PERMIT		HERB & ARROW LLC	PO BOX 231	KELLOGG, MN 55945	BAR/RESTAURANT	DANCE PERMIT
WABASHA	DANCE PERMIT		WABASHA COUNTY AGRICULTURAL ASSN	99 COULEE WAY	WABASHA, MN 55981	RENTAL FACILITY	DANCE PERMIT
WABASHA	DANCE PERMIT		SILVER STAR SALOON & GRILL	170 PEMBROKE AVE	WABASHA, MN 55981	BAR/RESTAURANT	MUSICAL DEVICE
WABASHA	DANCE PERMIT		WEST SIDE TAVERN	945 5TH ST W	WABASHA, MN 55981	BAR/RESTAURANT	MUSICAL DEVICE
WABASHA	RUBBISH REMOVAL		WABASHA RUBBISH REMOVAL	725 ARCH AVE	WABASHA, MN 55981	GARBAGE HAULER	2009 STERLING/2004 INTERNATINAL/1999 FORD 210185/210186/263011/263334/406769/40819 1/408833
WABASHA	RUBBISH REMOVAL		WASTE MANAGEMENT	415 ISLAND ST	LACROSSE, WI 54603	GARBAGE HAULER	2010 FREIGHTLINER
WABASHA	RUBBISH REMOVAL		INTERSTATE DISPOSAL SERVICE LLC	67774 210TH AVE	WABASHA, MN 55981	GARBAGE HAULER	2007 LAFRANCE CONDOR
WABASHA	RUBBISH REMOVAL		LAKE CITY RECYCLING & DISPOSAL	401 S 8TH ST	LAKE CITY, MN 55041	GARBAGE HAULER	GARBAGE AND ROLL OFF TRUCKS

City Council Regular

8. 6.

Meeting Date: 01/07/2025

ITEM TITLE: Gambling Permit Applications

DEPARTMENT: Administration

PURPOSE:

ITEM SUMMARY:

The Chamber has applied for gambling to be held over Grump Fest.

Wabasha Co Ag Fair Association Inc has applied for Bingo and Raffles to be held April 5th, July 30th through August 2nd, and Bingo on October 4th.

City Council Regular

8. 7.

Meeting Date: 01/07/2025

ITEM TITLE: Temporary Liquor Licenses

DEPARTMENT: Administration

PURPOSE:

ITEM SUMMARY:

St Felix is applying for a temporary Liquor license for their annual Fishing contest with Fish Fry to be held on Feb 28th to kick off their ice fishing contest. Also for their annual Catholic Schools Week Dinner to be held on February 1st.

The Chamber has also applied for a temporary Liquor License for Grumpy Fest as well as their annual River boat days. All paperwork once approved will be sent off for approval at the state level.

City Council Regular

8. 8.

Meeting Date: 01/07/2025

ITEM TITLE: January Warrants

DEPARTMENT: Administration

PURPOSE:

ITEM SUMMARY:

Attachments

January Warrants

CITY OF WABASHA COUNCIL PAYABLES

01/02/25 4:15 PM

Page 1

PROG Descr	Search Name	Account Descr	Amount	Comments
Administration				
Administration	WATER SYSTEMS COMPANY	E 100-410-41500-311 Contractor Fees	\$35.40	WATER JUG SERVICES
Administration	WATER SYSTEMS COMPANY	E 100-410-41500-311 Contractor Fees	\$14.98	WATER JUG SERVICES
Administration	MPCA FISCAL SERVICES	E 100-410-41500-311 Contractor Fees	\$75.00	VIC REIMBURSEMENTS
Administration	RED WING WORDSMITH	E 100-410-41500-311 Contractor Fees	\$121.60	10-1-24 City Council Meeting Minutes
Administration	RED WING WORDSMITH	E 100-410-41500-311 Contractor Fees	\$105.60	11-12-24 City council Meeting Minutes
Administration	DARREN SHEELEY	E 100-410-41500-311 Contractor Fees	\$202.00	808 FRANKLIN AVE
Administration	CINTAS	E 100-410-41500-311 Contractor Fees	\$133.41	RUG SERVICES
Administration	CINTAS	E 100-410-41500-311 Contractor Fees	\$34.59	RUG SERVICES
Administration	METRO SALES INC	E 100-410-41500-311 Contractor Fees	\$398.89	COPIES
Administration	WNB FINANCIAL	E 100-410-41500-311 Contractor Fees	\$10.00	Service Charge
Administration	WNB FINANCIAL	E 100-410-41500-311 Contractor Fees	\$37.50	ACH Fee
Administration	WNB FINANCIAL	E 100-410-41500-311 Contractor Fees	\$5.00	Chargeback Fee
Administration	WNB FINANCIAL	E 100-410-41500-311 Contractor Fees	\$0.00	Wire Transfer Fee
Administration	MEDSURITY	E 100-410-41500-326 HSA - Administrative Fees	\$114.00	
Administration	MEDSURITY	E 100-410-41500-327 H.S.A. Employee Contributions	\$55.00	Metcalf H.S.A. Contribution
Administration	MEDSURITY	E 100-410-41500-327 H.S.A. Employee Contributions	\$150.00	Bruce H.S.A. Contribution
Administration	MEDSURITY	E 100-410-41500-327 H.S.A. Employee Contributions	\$200.00	Springer H.S.A. Contribution
Administration	MEDSURITY	E 100-410-41500-327 H.S.A. Employee Contributions	\$55.00	Metcalf H.S.A. Contribution
Administration	MEDSURITY	E 100-410-41500-327 H.S.A. Employee Contributions	\$150.00	Bruce H.S.A. Contribution
Administration	MEDSURITY	E 100-410-41500-327 H.S.A. Employee Contributions	\$200.00	Springer H.S.A. Contribution
Administration	MEDSURITY	E 100-410-41500-327 H.S.A. Employee Contributions	\$50.00	Swanson H.S.A. Contribution
Administration	MEDSURITY	E 100-410-41500-327 H.S.A. Employee Contributions	\$50.00	Swanson H.S.A. Contribution
Administration	WABASHA FRESH MARKET	E 100-410-41500-330 Meeting Expense	\$7.77	CITY HALL ACCOUNT - TOOTSIE ROLLS
Administration	VALLEY PUBLICATIONS, INC	E 100-410-41500-351 Legal Notice Publishing	\$5.10	BALANCE FORWARD
Administration	VISA	E 100-410-41500-433 Dues and Subscriptions	\$52.70	FINANCE CHARGES
Administration	VISA	E 100-410-41500-433 Dues and Subscriptions	\$21.46	ADOBE SUBSCRIPTION
Administration			\$2,285.00	
Ambulance				
Ambulance	HILLS HARDWARE HANK	E 100-420-42500-200 Office Supplies	\$51.98	OFFICE SUPPLIES
Ambulance	VISA	E 100-420-42500-200 Office Supplies	\$109.36	MISC SUPPLIES SHARPIES, INK AND PAP
Ambulance	VISA	E 100-420-42500-206 Training Center Expenditures	\$75.15	MICROSOFT STORE
Ambulance	KWIK TRIP INC	E 100-420-42500-212 Motor Fuels	\$318.69	AMBULANCE FUEL
Ambulance	WABASHA COUNTY	E 100-420-42500-212 Motor Fuels	\$119.20	AMBULANCE - GAS
Ambulance	WABASHA COUNTY	E 100-420-42500-212 Motor Fuels	\$280.10	AMBULANCE - DIESEL
Ambulance	KWIK TRIP INC	E 100-420-42500-212 Motor Fuels	\$212.06	AMBULANCE

PROG Descr	Search Name	Account Descr	Amount	Comments
Ambulance	WABASHA COUNTY	E 100-420-42500-212 Motor Fuels	\$93.07	AMBULANCE - GAS
Ambulance	WABASHA COUNTY	E 100-420-42500-212 Motor Fuels	\$336.94	
Ambulance	WABASHA COUNTY	E 100-420-42500-212 Motor Fuels	\$97.20	AMBULANCE - GAS
Ambulance	WABASHA COUNTY	E 100-420-42500-212 Motor Fuels	\$396.34	AMBULANCE - DIESEL
Ambulance	WABASHA COUNTY	E 100-420-42500-212 Motor Fuels	\$396.34	AMBULANCE DIESEL
Ambulance	WABASHA COUNTY	E 100-420-42500-212 Motor Fuels	\$97.20	AMBULANCE - GAS
Ambulance	AIRGAS USA LLC	E 100-420-42500-215 Oxygen-Supplies	\$64.08	OXYGEN
Ambulance	GUNDERSEN ST ELIZ HOSP & CLINIC	E 100-420-42500-217 Medical Supplies	\$1,193.63	MEDS FOR RIG
Ambulance	BOUND TREE MEDICAL, LLC	E 100-420-42500-217 Medical Supplies	\$824.27	MEDICAL SUPPLIES
Ambulance	TELEFLEX LLC	E 100-420-42500-217 Medical Supplies	\$550.00	EZ-IO 25MM NEEDLE
Ambulance	LIFE-ASSIST, INC	E 100-420-42500-217 Medical Supplies	\$75.00	AMIODARONE
Ambulance	LIFE-ASSIST, INC	E 100-420-42500-217 Medical Supplies	\$38.40	MEDICAL SUPPLIES
Ambulance	BOUND TREE MEDICAL, LLC	E 100-420-42500-217 Medical Supplies	\$228.59	MEDICAL SUPPLIES
Ambulance	LIFE-ASSIST, INC	E 100-420-42500-217 Medical Supplies	\$818.64	MEDICAL SUPPLIES
Ambulance	LIFE-ASSIST, INC	E 100-420-42500-217 Medical Supplies	\$348.28	MEDICAL SUPPLIES
Ambulance	WABASHA FRESH MARKET	E 100-420-42500-219 General Supplies	\$162.76	ambulance account
Ambulance	HILLS HARDWARE HANK	E 100-420-42500-223 Building Maint/Repair Supplies	\$41.36	AMBUALNCE
Ambulance	CINDY SHEELEY	E 100-420-42500-308 Continuing Ed	\$25.00	NREMT CERT RENEWAL
Ambulance	ANNA ARENS	E 100-420-42500-308 Continuing Ed	\$25.00	RECERTIFICATION FEE NREMT
Ambulance	ECP SERVICES, LLC	E 100-420-42500-311 Contractor Fees	\$1,741.74	NOVEMBER COMMISSIONS
Ambulance	ECP SERVICES, LLC	E 100-420-42500-311 Contractor Fees	\$2,035.46	OCTOBER COMMISSIONS
Ambulance	FIRSTNET BUILT WITH AT & T	E 100-420-42500-321 Telephone	\$76.46	AMBULANCE MOBILE INTERNET
Ambulance	HBC	E 100-420-42500-321 Telephone	\$60.37	AMBULANCE PHONE LINES
Ambulance	CLEARWAY COMMUNITY SOLAR LLC	E 100-420-42500-381 Electric/Gas Utility	\$98.04	AMBULANCE SOLAR
Ambulance	XCEL ENERGY	E 100-420-42500-381 Electric/Gas Utility	\$21.73	AMBULANCE GARAGE
Ambulance	SHAWN WRISTEN	E 100-420-42500-388 Lodging	\$110.27	HOTEL FOR ON CALL CREW
Ambulance	SHRED-IT	E 100-420-42500-409 Maintenance Agreements	\$269.01	STERISAFE PREFERRED COMPLIANCE
Ambulance	EVEREST EMERGENCY VEHICLES, IN	E 100-420-42500-414 Vehicle Maintenance	\$2,396.07	INVERTER WORK
Ambulance	DICK S AUTO PARTS	E 100-420-42500-414 Vehicle Maintenance	\$98.30	BATTERY
Ambulance	HILLS HARDWARE HANK	E 100-420-42500-414 Vehicle Maintenance	\$2.50	AMBULANCE
Ambulance	VISA	E 100-420-42500-433 Dues and Subscriptions	\$14.00	PIONEER PRESS
Ambulance	VISA	E 100-420-42500-433 Dues and Subscriptions	\$900.00	WISCONSIN EMS ASSOC
Ambulance	BRUNTON ARCHITECTS & ENGINEER	E 501-420-42500-500 CAPITAL OUTLAY	\$25,382.46	Ambulance CIP
Ambulance	BRUNTON ARCHITECTS & ENGINEER	E 502-420-42500-472 Grants/Donations	\$5,000.00	Compeer Rural Feasibility Study Grant Pro
Ambulance				
			\$45,185.05	
Elections/Voters Registration				
Elections/Voters Registrati	WABASHA FRESH MARKET	E 100-410-41200-219 General Supplies	\$147.16	city hall account - elections
Elections/Voters Registrati	TYLER GRABAU, PETTY CASH	E 100-410-41200-219 General Supplies	\$36.96	PNP MEAL SUPPLIES
Elections/Voters Registrati	TYLER GRABAU, PETTY CASH	E 100-410-41200-219 General Supplies	\$26.61	PRIMARY SUPPLIES
Elections/Voters Registration				
			\$210.73	

PROG Descr	Search Name	Account Descr	Amount	Comments
Emergency Management				
Emergency Management	RILEY COSTELLO	E 100-420-42400-308 Continuing Ed	\$372.52	MILEAGE TO EM TRAINING IN NEW BRIG
Emergency Management	KEY ELECTRIC & AUTOMATION	E 100-420-42400-387 Emergency Mgmt/Flood Expense	\$25,500.00	MALONE PARK WIRING PROGRESS BILLI
Emergency Management	BOLTON AND MENK INC	E 502-420-42400-472 Grants/Donations	\$7,951.00	SWC Resiliancy Grant
Emergency Management	BOLTON AND MENK INC	E 502-420-42400-472 Grants/Donations	\$12,517.50	SWC Resiliancy Grant
Emergency Management			\$46,341.02	
Engineering				
Engineering	BOLTON AND MENK INC	E 100-410-41300-303 Engineering Fees	\$4,749.50	EAGLES BASIN TOWNHOMES
Engineering	BOLTON AND MENK INC	E 100-410-41300-303 Engineering Fees	\$990.00	GENERAL ENGINEERING
Engineering	BOLTON AND MENK INC	E 100-410-41300-303 Engineering Fees	\$805.00	FITZGERALD SUBDIVISION
Engineering	BOLTON AND MENK INC	E 100-410-41300-303 Engineering Fees	\$206.00	Wabasha/Coulee Way Subdivision
Engineering	BOLTON AND MENK INC	E 100-410-41300-303 Engineering Fees	\$855.00	2024 GENERAL ENGINEERING
Engineering	BOLTON AND MENK INC	E 100-410-41300-303 Engineering Fees	\$103.00	COULEE WAY SUBDIVISION
Engineering	BOLTON AND MENK INC	E 100-410-41300-303 Engineering Fees	\$1,333.00	EAGLES BASIN TOWNHOMES
Engineering	BOLTON AND MENK INC	E 100-410-41300-303 Engineering Fees	\$103.00	FITZGERALD SUBDIVISION
Engineering	BOLTON AND MENK INC	E 100-410-41300-303 Engineering Fees	\$206.00	COULEEE WAY SUBDIVISION
Engineering	CONSTRUCTION MANAGEMENT SER	E 100-410-41300-315 Building Inspector Fees	\$611.60	CMS FEES, IWORQ RETAINER FEE, CODE
Engineering			\$9,962.10	
Fire Protection				
Fire Protection	VISA	E 100-420-42200-200 Office Supplies	\$176.36	HP INK CARTRIDGES
Fire Protection	HILLS HARDWARE HANK	E 100-420-42200-200 Office Supplies	\$220.39	MISC OFFICE SUPPLIES
Fire Protection	WABASHA COUNTY	E 100-420-42200-212 Motor Fuels	\$5.19	FIRE DEPARTMENT - GAS
Fire Protection	WABASHA COUNTY	E 100-420-42200-212 Motor Fuels	\$160.92	FIRE DEPARTMENT - DIESEL
Fire Protection	KWIK TRIP INC	E 100-420-42200-212 Motor Fuels	\$75.04	FIRE DEPARTMENT FUEL
Fire Protection	WABASHA COUNTY	E 100-420-42200-212 Motor Fuels	\$117.19	FIRE DEPARTMENT DIESEL
Fire Protection	HILLS HARDWARE HANK	E 100-420-42200-212 Motor Fuels	\$73.87	GROUNDING CORD END
Fire Protection	FIRE SAFETY USA	E 100-420-42200-221 Equipment Maintenance/Parts	\$2,647.50	BULLARD HELMET AND STORAGE
Fire Protection	DICK S AUTO PARTS	E 100-420-42200-223 Building Maint/Repair Supplies	\$56.67	FUEL STABILIZER AND DIESEL SUPPLEM
Fire Protection	DICK S AUTO PARTS	E 100-420-42200-223 Building Maint/Repair Supplies	\$32.38	CQ DIATOM OIL ABSORB
Fire Protection	FIRE SAFETY USA	E 100-420-42200-223 Building Maint/Repair Supplies	\$79.80	ALUMINUM SINGLE SIDED ACCOUNTABIL
Fire Protection	CLAREY S SAFETY EQUIPMENT INC	E 100-420-42200-223 Building Maint/Repair Supplies	\$95.00	MONITOR CALIBRATION
Fire Protection	HBC	E 100-420-42200-321 Telephone	\$108.05	FIRE DEPARTMENT PHONE LINES
Fire Protection	CLEARWAY COMMUNITY SOLAR LLC	E 100-420-42200-381 Electric/Gas Utility	\$153.22	FIRE DEPARTMENT SOLAR
Fire Protection	XCEL ENERGY	E 100-420-42200-381 Electric/Gas Utility	\$7.65	FIRE SIREN
Fire Protection	XCEL ENERGY	E 100-420-42200-381 Electric/Gas Utility	\$171.02	113 HIAWATHA DR
Fire Protection	XCEL ENERGY	E 100-420-42200-381 Electric/Gas Utility	\$8.25	FIRE SIREN
Fire Protection	WABASHA RUBBISH REMOVAL	E 100-420-42200-384 Refuse Disposal	\$93.60	FIRE HALL DUMPSTER
Fire Protection	OWA ARCHITECTS LLC	E 501-420-42200-500 CAPITAL OUTLAY	\$1,494.75	ARCITECTUAL PRINCIPAL AMOUNT
Fire Protection			\$5,776.85	

PROG Descr	Search Name	Account Descr	Amount	Comments
General Govt Bldg City Hall				
General Govt Bldg City Hall	VISA	E 100-410-41900-200 Office Supplies	\$146.71	OFFICE PAPER
General Govt Bldg City Hall	VISA	E 100-410-41900-200 Office Supplies	\$78.79	MISC OFFICE SUPPLIES
General Govt Bldg City Hall	VISA	E 100-410-41900-200 Office Supplies	\$6.54	COMPUTER SUPPLIES
General Govt Bldg City Hall	VISA	E 100-410-41900-211 Cleaning/Janitorial Supplies	\$6.44	CLEANING SUPPLIES
General Govt Bldg City Hall	VISA	E 100-410-41900-211 Cleaning/Janitorial Supplies	\$22.94	CLEANING SUPPLIES
General Govt Bldg City Hall	VISA	E 100-410-41900-211 Cleaning/Janitorial Supplies	\$16.79	cleaning supplies
General Govt Bldg City Hall	VISA	E 100-410-41900-211 Cleaning/Janitorial Supplies	\$599.99	PROLUX CORE BUFFER SUPPLIES
General Govt Bldg City Hall	WABASHA COUNTY D. A. C.	E 100-410-41900-313 Cleaning Services	\$269.50	CLEANING CREW
General Govt Bldg City Hall	HBC	E 100-410-41900-321 Telephone	\$336.55	CITY HALL PHONE LINES
General Govt Bldg City Hall	NEOFUNDS	E 100-410-41900-322 Postage	\$500.00	Neopost Advance
General Govt Bldg City Hall	CLEARWAY COMMUNITY SOLAR LLC	E 100-410-41900-381 Electric/Gas Utility	\$507.31	CITY HALL SOLAR
General Govt Bldg City Hall	WABASHA RUBBISH REMOVAL	E 100-410-41900-384 Refuse Disposal	\$472.25	ROLL OFF SERVICES
General Govt Bldg City Hall	WABASHA RUBBISH REMOVAL	E 100-410-41900-384 Refuse Disposal	\$1,087.20	CITY HALL DUMPSTER
General Govt Bldg City Hall	VISA	E 100-410-41900-433 Dues and Subscriptions	\$960.00	DOCUSIGN
General Govt Bldg City Hall	VISA	E 100-410-41900-433 Dues and Subscriptions	\$20.00	NOTARY
General Govt Bldg City Hall			\$5,031.01	
Independent Accounting/Audit				
Independent Accounting/A	WABASHA COUNTY	E 100-410-41700-307 Auditor Fees	\$305.82	TRUTH IN TAXATION STATEMENTS
Independent Accounting/Audit			\$305.82	
IT Department				
IT Department	MICROSOFT CORP	E 100-410-41920-311 Contractor Fees	\$17.71	Email Exchange - Monthly Fee
IT Department	MICROSOFT CORP	E 100-410-41920-311 Contractor Fees	\$44.00	Email Exchange - Monthly Fee
IT Department	MICROSOFT CORP	E 100-410-41920-311 Contractor Fees	\$134.22	Email Exchange - Monthly Fee
IT Department	HBC	E 100-410-41920-312 Computer Support	\$268.73	INTERNET SERVICES
IT Department	ON-SITE COMPUTERS INC	E 100-410-41920-312 Computer Support	\$91.07	MICROSOFT 365
IT Department	ON-SITE COMPUTERS INC	E 100-410-41920-312 Computer Support	\$42.00	FIREWALL PROTECTIONS
IT Department	ON-SITE COMPUTERS INC	E 100-410-41920-312 Computer Support	\$245.99	CLOUD BACKUP
IT Department	ON-SITE COMPUTERS INC	E 100-410-41920-312 Computer Support	\$1,120.00	EXPANDED BUSINESS
IT Department	BANYON DATA SYSTEMS INC	E 100-410-41920-312 Computer Support	\$4,065.00	SUPPORT FOR COMPUTER SYSTEMS
IT Department	VISION DESIGN GROUP INC	E 100-410-41920-320 Internet/Website Service	\$450.00	LIVABILITY PAGE BUILDOUT
IT Department			\$6,478.72	
Legal				
Legal	FLAHERTY & HOOD, P.A.	E 100-410-41800-304 Legal Fees	\$482.50	GENERAL MUNICIPAL MATTERS
Legal	WABASHA COUNTY	E 100-410-41800-304 Legal Fees	\$2,000.00	DECEMBER 2024 LEGAL SERVICES
Legal			\$2,482.50	
Library				
Library	HBC	E 211-471-47100-321 Telephone	\$99.08	LIBRARY PHONE LINES

PROG Descr	Search Name	Account Descr	Amount	Comments
Library			\$99.08	
Mayor and Council				
Mayor and Council	VISA	E 100-410-41100-330 Meeting Expense	\$24.10	MEETING SUPPLIES
Mayor and Council			\$24.10	
Miscellaneous				
Miscellaneous	GORDIAN ENERGY SYSTEMS, LLC	E 100-490-45400-430 Miscellaneous	\$82,903.31	Returning the decommissioning check we
Miscellaneous	XCEL ENERGY	E 100-490-45400-450 Food Share Expenses	\$57.87	142 2ND ST W
Miscellaneous	WABASHA TOWING & SERVICE STAT	E 202-490-45400-430 Miscellaneous	\$150.00	ICR #21-2589 Bill 0013321
Miscellaneous	WABASHA TOWING & SERVICE STAT	E 202-490-45400-430 Miscellaneous	\$150.00	ICR #21-1699 Bill 0013315
Miscellaneous	MINNESOTA MANAGEMENT BUDGET	E 202-490-45400-430 Miscellaneous	\$9.90	ICR #21-2589
Miscellaneous	WABASHA COUNTY ATTYS OFFICE	E 202-490-45400-430 Miscellaneous	\$19.80	ICR #21-2589
Miscellaneous	WABASHA COUNTY ATTYS OFFICE	E 202-490-45400-430 Miscellaneous	\$29.70	ICR #21-1699
Miscellaneous	SEMMCHRA	E 502-490-45400-430 Miscellaneous	\$25,094.15	Passthrough to SEMMCHA per SWIFT rec
Miscellaneous	WARNING LITES OF MINNESOTA IN	E 502-490-45400-478 Reception Center	\$5,914.00	BARRICADE TYPE 111HIP/ROAD CLOSED
Miscellaneous			\$114,328.73	
Planning & Community Developme				
Planning & Community De	RED WING WORDSMITH	E 100-420-42300-311 Contractor Fees	\$148.80	11-21-24 HPC Meeting Minutes
Planning & Community De	BOLTON AND MENK INC	E 100-420-42300-311 Contractor Fees	\$3,225.00	PLANNING AND ZONING
Planning & Community De	WABASHA COUNTY RECORDER	E 100-420-42300-316 Recorder Fees	\$46.00	T21904/RESOLUTION
Planning & Community De	WABASHA COUNTY RECORDER	E 100-420-42300-316 Recorder Fees	\$46.00	A357999/RESOLUTION
Planning & Community De	VISA	E 100-420-42300-331 Travel Expense	\$855.50	PIER HOTEL
Planning & Community De	BOLTON AND MENK INC	E 350-410-42300-311 Contractor Fees	\$206.00	ATHLETIC FIELD RELOCATION
Planning & Community De	WABASHA COUNTY	E 350-410-42300-311 Contractor Fees	\$478.58	MN DOT TESTING
Planning & Community De	WABASHA COUNTY	E 350-410-42300-311 Contractor Fees	\$478.58	MN DOT TESTING
Planning & Community Developme			\$5,484.46	
Police Protection				
Police Protection	WABASHA COUNTY	E 100-420-42100-212 Motor Fuels	\$1,482.99	POLICE - GAS
Police Protection	WABASHA COUNTY	E 100-420-42100-212 Motor Fuels	\$1,482.99	POLICE GAAS
Police Protection	VISA	E 100-420-42100-219 General Supplies	\$19.82	DESK CALENDAR
Police Protection	PAUL BUSCH AUTO CENTER, INC	E 100-420-42100-221 Equipment Maintenance/Parts	\$23.15	PLUG AND REPAIR TIRES
Police Protection	VISA	E 100-420-42100-221 Equipment Maintenance/Parts	\$38.98	HARDSHELL LAPTOP CASE
Police Protection	VISA	E 100-420-42100-221 Equipment Maintenance/Parts	\$7.49	CUBICLE HOOKS
Police Protection	VISA	E 100-420-42100-221 Equipment Maintenance/Parts	\$263.60	USA MIDWAY
Police Protection	VERIZON WIRELESS	E 100-420-42100-321 Telephone	\$160.08	MOBILE INTERNET SERVICES
Police Protection	WABASHA COUNTY	E 100-420-42100-322 Postage	\$131.70	POSTAGE
Police Protection	MPPOA	E 100-420-42100-433 Dues and Subscriptions	\$140.00	MEMBERSHIP DUES
Police Protection	LDF	E 100-420-42100-433 Dues and Subscriptions	\$304.00	MEMBERSHIP DUES
Police Protection	BUREAU OF CRIME - CJIS SECTION	E 100-420-42100-433 Dues and Subscriptions	\$600.00	CJDN ACCESS FEE

PROG Descr	Search Name	Account Descr	Amount	Comments
Police Protection	VISA	E 100-420-42100-581 Uniforms	\$100.60	RUFUS
Police Protection	DICK S AUTO PARTS	E 501-420-42100-500 CAPITAL OUTLAY	\$36.88	OIL FILTER
Police Protection	DICK S AUTO PARTS	E 501-420-42100-500 CAPITAL OUTLAY	\$43.47	OIL
Police Protection	DICK S AUTO PARTS	E 501-420-42100-500 CAPITAL OUTLAY	\$53.28	WIPES, CARE WASH, RAIN X AND DE ICE
Police Protection	DICK S AUTO PARTS	E 501-420-42100-500 CAPITAL OUTLAY	\$25.79	OIL
Police Protection	DICK S AUTO PARTS	E 501-420-42100-500 CAPITAL OUTLAY	\$479.32	BRAKE PAD AND ROTORS(LESS RETURN
Police Protection	DICK S AUTO PARTS	E 501-420-42100-500 CAPITAL OUTLAY	\$224.32	BATTERY(Less return #190388 239.73 -
Police Protection	STREICHER S	E 501-420-42100-500 CAPITAL OUTLAY	\$1,240.80	AMMO
Police Protection			\$6,859.26	
Pool				
Pool	HBC	E 100-450-45300-321 Telephone	\$25.71	POOL PHONE LINE RESERVATION
Pool	CLEARWAY COMMUNITY SOLAR LLC	E 100-450-45300-381 Electric/Gas Utility	\$510.81	POOL SOLAR
Pool			\$536.52	
Port Authority & Dev. Agency				
Port Authority & Dev. Agen	BRAUN INTERTEC	E 200-472-46500-303 Engineering Fees	\$1,887.50	Trunk Highway 60 Realignment Modified
Port Authority & Dev. Agen	GRANER WETLAND BANK #1580	E 200-472-46500-311 Contractor Fees	\$500.00	Wetland Banking Credits
Port Authority & Dev. Agen	MPCA FISCAL SERVICES	E 200-472-46500-311 Contractor Fees	\$150.00	Wabasha Area Food Share and Grandpa's
Port Authority & Dev. Agen	TERRACON CONSULTANTS INC	E 200-472-46500-317 Consultant Fees	\$2,126.47	Port Authority
Port Authority & Dev. Agen	TERRACON CONSULTANTS INC	E 200-472-46500-317 Consultant Fees	\$2,197.63	Port Authority
Port Authority & Dev. Agen	TERRACON CONSULTANTS INC	E 200-472-46500-317 Consultant Fees	\$2,069.40	Port Authority
Port Authority & Dev. Agen	CEDA	E 200-472-46500-472 Grants/Donations	\$2,940.00	Wabasha Workforce Housing Developmen
Port Authority & Dev. Agen	TERRACON CONSULTANTS INC	E 200-472-46500-472 Grants/Donations	\$7,197.63	To be reimbursed by DEED Phase II Envir
Port Authority & Dev. Agen	TERRACON CONSULTANTS INC	E 200-472-46500-472 Grants/Donations	\$7,126.47	To be reimbursed by DEED Phase II Envir
Port Authority & Dev. Agen	TERRACON CONSULTANTS INC	E 200-472-46500-472 Grants/Donations	\$6,989.50	To be reimbursed by DEED Phase II Envir
Port Authority & Dev. Agen	CEDA	E 200-472-46500-472 Grants/Donations	\$219.42	Cathy Enerson Grant Work Outside of 4th
Port Authority & Dev. Agen	SOUTHERN MN INITIATIVE FOUNDA	E 200-472-46500-472 Grants/Donations	\$1,000.00	Donation to SMIF
Port Authority & Dev. Agen	WABASHA TRANSPORT TERMINAL, L	E 200-472-46500-740 Section 217D	\$635,874.96	Contract Work for USACE FYE 24 DMMP P
Port Authority & Dev. Agen	WABASHA TRANSPORT TERMINAL, L	E 200-472-46500-740 Section 217D	\$470,498.32	Contract work for USACE FYE 24 DMPP Pr
Port Authority & Dev. Agen	ANDERSON HOUSE HOLDINGS, LLC	E 201-472-46500-430 Miscellaneous	\$1,862.86	Revolving Loan Fund Distribution: Anders
Port Authority & Dev. Agency			\$1,142,640.16	
Public Works				
Public Works	XCEL ENERGY	E 100-430-43100-101 Full-time Employees-Regular	\$25.78	311 MAIN ST/ PARKING LOT
Public Works	ARNOLD S SUPPLY & KLEENIT CO	E 100-430-43100-211 Cleaning/Janitorial Supplies	\$196.00	HAND SOAP
Public Works	WABASHA COUNTY	E 100-430-43100-212 Motor Fuels	\$417.70	PUBLIC WORKS - GAS
Public Works	WABASHA COUNTY	E 100-430-43100-212 Motor Fuels	\$477.98	PUBLIC WORKS - DIESEL
Public Works	FEILS OIL COMPANY	E 100-430-43100-212 Motor Fuels	\$853.07	PREMIUM GAS - NO ETH
Public Works	WABASHA COUNTY	E 100-430-43100-212 Motor Fuels	\$385.03	PUBLIC WORKS - GAS
Public Works	WABASHA COUNTY	E 100-430-43100-212 Motor Fuels	\$383.26	PUBLIC WORKS - DIESEL
Public Works	FEILS OIL COMPANY	E 100-430-43100-212 Motor Fuels	\$54.70	DIESEL EXHAUST FLUID

PROG Descr	Search Name	Account Descr	Amount	Comments
Public Works	WABASHA COUNTY	E 100-430-43100-212 Motor Fuels	\$477.98	PUBLIC WORKS - DIESEL
Public Works	WABASHA COUNTY	E 100-430-43100-212 Motor Fuels	\$417.70	PUBLIC WORKS - GAS
Public Works	LINDE GAS & EQUIPMENT INC	E 100-430-43100-215 Oxygen-Supplies	\$103.10	PARTS
Public Works	VISA	E 100-430-43100-215 Oxygen-Supplies	\$32.80	TOP GRAIN GLOVES
Public Works	VISA	E 100-430-43100-215 Oxygen-Supplies	\$111.85	SUPPLIES
Public Works	TYLER GRABAU, PETTY CASH	E 100-430-43100-219 General Supplies	\$20.00	REFUND OF GARDEN PLOT FEE TO KRIS
Public Works	WATER SYSTEMS COMPANY	E 100-430-43100-219 General Supplies	\$35.40	PUBLIC WORKS WATER COOLER
Public Works	WATER SYSTEMS COMPANY	E 100-430-43100-219 General Supplies	\$14.98	PUBLIC WORKS WATER COOLER
Public Works	JLM SPECIALTY COATINGS	E 100-430-43100-219 General Supplies	\$330.00	REPAINT WABASHA SIGNAGE
Public Works	VISA	E 100-430-43100-219 General Supplies	\$101.84	FINANCE CHARGES
Public Works	WATER SYSTEMS COMPANY	E 100-430-43100-219 General Supplies	\$35.40	PUBLIC WORKS WATER COOLER
Public Works	WATER SYSTEMS COMPANY	E 100-430-43100-219 General Supplies	\$14.98	PUBLIC WORKS WATER COOLER
Public Works	HILLS HARDWARE HANK	E 100-430-43100-219 General Supplies	\$43.96	WOOD GLUE
Public Works	FACTORY MOTOR PARTS	E 100-430-43100-221 Equipment Maintenance/Parts	\$113.85	WIX AC30 SHIPPED - WATER REMOVAL F
Public Works	MACQUEEN EQUIPMENT INC	E 100-430-43100-221 Equipment Maintenance/Parts	\$1,694.96	PELICAN TUBE
Public Works	DICK S AUTO PARTS	E 100-430-43100-221 Equipment Maintenance/Parts	\$143.76	OIL AND FILTERS
Public Works	FIRE SAFETY USA	E 100-430-43100-221 Equipment Maintenance/Parts	\$300.00	HOSE COUPLING
Public Works	JESSES AUTOMOTIVE LLC	E 100-430-43100-221 Equipment Maintenance/Parts	\$118.27	MOUNTED 1 NEW MULTI TRACK MOWER
Public Works	DAHL AUTOMOTIVE	E 100-430-43100-221 Equipment Maintenance/Parts	\$2,039.16	VEHICLE REPAIRS
Public Works	DICK S AUTO PARTS	E 100-430-43100-221 Equipment Maintenance/Parts	\$31.10	FORMULA 2 CLEANERAND AIR FILTER
Public Works	DICK S AUTO PARTS	E 100-430-43100-221 Equipment Maintenance/Parts	\$18.39	SYN COMPRESSOR OIL 30/40
Public Works	DICK S AUTO PARTS	E 100-430-43100-221 Equipment Maintenance/Parts	\$64.76	CQ DIATOM OIL ABSORB
Public Works	DICK S AUTO PARTS	E 100-430-43100-221 Equipment Maintenance/Parts	\$31.99	TIEDOWN 14 1666#
Public Works	DICK S AUTO PARTS	E 100-430-43100-221 Equipment Maintenance/Parts	\$41.28	BRAKE CLEAN NON-CHLOR
Public Works	MAJERUS GARAGE	E 100-430-43100-221 Equipment Maintenance/Parts	\$660.73	CIRCUIT, AIR PUMP, AIR DRYER FILTER
Public Works	DAKOTA FLUID POWER	E 100-430-43100-221 Equipment Maintenance/Parts	\$98.85	HYDRAULIC QUICK DISCONNECT
Public Works	FEILS OIL COMPANY	E 100-430-43100-221 Equipment Maintenance/Parts	\$1,402.32	EQUIPMENT OIL BULK
Public Works	NORTHERN TOOL & EQUIPMENT	E 100-430-43100-240 Small Tools and Minor Equip.	\$24.99	SHOCKWAVE DRIVER BIT
Public Works	CAPITAL ONE TRADE CREDIT	E 100-430-43100-240 Small Tools and Minor Equip.	\$24.99	SHOCKWAVE DRIVER BIT
Public Works	VISA	E 100-430-43100-308 Continuing Ed	\$25.00	TREE INSPECTOR RECERT
Public Works	HBC	E 100-430-43100-321 Telephone	\$90.56	PUBLIC WORKS PHONE LINES
Public Works	VERIZON WIRELESS	E 100-430-43100-321 Telephone	\$40.02	MOBILE INTERNET SERVICES
Public Works	CLEARWAY COMMUNITY SOLAR LLC	E 100-430-43100-381 Electric/Gas Utility	\$74.88	PUBLIC WORKS SOLAR
Public Works	XCEL ENERGY	E 100-430-43100-381 Electric/Gas Utility	\$130.61	CAMPGROUND
Public Works	XCEL ENERGY	E 100-430-43100-381 Electric/Gas Utility	\$187.50	175 PEMBROKE AVE S
Public Works	XCEL ENERGY	E 100-430-43100-381 Electric/Gas Utility	\$498.95	PUBLIC WORKS GARAGE
Public Works	XCEL ENERGY	E 100-430-43100-381 Electric/Gas Utility	\$17.17	724 MAIN ST W
Public Works	XCEL ENERGY	E 100-430-43100-381 Electric/Gas Utility	\$108.75	ATHLETIC FIELD
Public Works	XCEL ENERGY	E 100-430-43100-381 Electric/Gas Utility	\$80.87	175 PEMBROKE
Public Works	XCEL ENERGY	E 100-430-43100-382 Street Lights	\$280.26	STREET LIGHTS
Public Works	XCEL ENERGY	E 100-430-43100-382 Street Lights	\$3,938.28	STREET LIGHTS

PROG Descr	Search Name	Account Descr	Amount	Comments
Public Works	INTERSTATE BUILDING & SUPPLY	E 100-430-43100-383 Forestry	\$214.42	PARKS AND FORESTRY SUPPLIES
Public Works	WABASHA COUNTY	E 100-430-43100-383 Forestry	\$492.80	BAGS OF HYDROSEED
Public Works	DANCKWART LANDSCAPING, LLC	E 100-430-43100-383 Forestry	\$800.00	PULVERIZED BLACK DIRT
Public Works	BRUEGGER VALLEY LLC	E 100-430-43100-383 Forestry	\$605.00	HAULING OF BRUSH DUMP ASHES
Public Works	WABASHA RUBBISH REMOVAL	E 100-430-43100-384 Refuse Disposal	\$376.74	1 TON ROLL OFF SERVICE
Public Works	WABASHA RUBBISH REMOVAL	E 100-430-43100-384 Refuse Disposal	\$430.56	PUBLIC WORKS DUMPSTER
Public Works	ARNOLD S SUPPLY & KLEENIT CO	E 100-430-43100-386 Snow Removal	\$360.00	70 ICE FOE
Public Works	KRIS ENGINEERING	E 100-430-43100-386 Snow Removal	\$233.14	SERRATED ICE BLADE
Public Works	JASONS PORTABLE TOILETS	E 100-430-43100-527 PARK MAINTENANCE	\$2,450.00	PARK TOILETS
Public Works	TIM ADAMS	E 100-430-43100-527 PARK MAINTENANCE	\$2,000.00	DOCK REMOVAL
Public Works	VISA	E 100-430-43100-527 PARK MAINTENANCE	\$122.41	SURFACE MOUNT ALUMINUM FLANGES
Public Works	WABASHA COUNTY	E 100-430-43100-527 PARK MAINTENANCE	\$492.80	28 BAGS OF HYDROSEED
Public Works	INTERSTATE BUILDING & SUPPLY	E 100-430-43100-527 PARK MAINTENANCE	\$65.77	PLYWOOD AC 4 X 8
Public Works	VISA	E 100-430-43100-579 Safety Equipment	\$32.29	SAFELTY GLASSES
Public Works	VISA	E 100-430-43100-579 Safety Equipment	\$89.14	SAFETY GLASSES AND GLOVES
Public Works	BRANDON HUTH	E 100-430-43100-581 Uniforms	\$100.00	NEW BOOTS
Public Works	VISA	E 100-430-43100-581 Uniforms	\$151.50	CUSTOM INK
Public Works	VISA	E 100-430-43100-596 Flags	\$363.44	FLAGS
Public Works	BOLTON AND MENK INC	E 389-430-43100-303 Engineering Fees	\$3,233.05	2023 STREET & UT PROJECT
Public Works	BOLTON AND MENK INC	E 389-430-43100-303 Engineering Fees	\$5,741.58	2023 STREET & UTILITY IMP
Public Works	SETON	E 389-430-43100-311 Contractor Fees	\$1,869.47	DOWNTOWN STREET PROJECT
Public Works	BOLTON AND MENK INC	E 501-430-43100-500 CAPITAL OUTLAY	\$5,193.00	2024 STREET IMPROVEMENTS
Public Works	ROCHESTER SAND & GRAVEL	E 501-430-43100-500 CAPITAL OUTLAY	\$226,315.52	2024 STREET PROJECT CONTRACTOR ES
Public Works	MITCH YENNIE	E 501-430-43100-500 CAPITAL OUTLAY	\$1,662.29	REFUND OF OVERPAYMENT ON ASSESSM
Public Works	BOLTON AND MENK INC	E 501-430-43100-500 CAPITAL OUTLAY	\$1,704.50	2024 STREET IMPROVMENTS
Public Works	ST CROIX RECREATION	E 502-430-43100-472 Grants/Donations	\$1,108.08	MEMORIAL BENCHES
Public Works			\$273,023.26	
Sewer Department				
Sewer Department	BOLTON AND MENK INC	E 810-500-49449-303 Engineering Fees	\$4,158.47	2023 STREET & UT PROJECT
Sewer Department	BOLTON AND MENK INC	E 810-500-49449-303 Engineering Fees	\$7,385.03	2023 STREET & UTILITY IMP
Sewer Department	HBC	E 810-500-49449-321 Telephone	\$0.95	PHONE LINE
Sewer Department	HBC	E 810-500-49449-321 Telephone	\$46.05	UTILITIES ALARM
Sewer Department	U S POSTAL SERVICE	E 810-500-49449-322 Postage	\$306.60	DECEMBER UT BILLING
Sewer Department	CLEARWAY COMMUNITY SOLAR LLC	E 810-500-49449-381 Electric/Gas Utility	\$300.10	UTILITIES SOLAR
Sewer Department	XCEL ENERGY	E 810-500-49449-381 Electric/Gas Utility	\$6.37	DUGAN LIFT STATION
Sewer Department	XCEL ENERGY	E 810-500-49449-381 Electric/Gas Utility	\$134.88	SEWAGE LIFT STATION - 112 9TH ST E
Sewer Department	XCEL ENERGY	E 810-500-49449-381 Electric/Gas Utility	\$4,144.35	WABASHA TREATMENT PLANT
Sewer Department			\$16,482.80	
Water Department				
Water Department	BOLTON AND MENK INC	E 800-500-49000-303 Engineering Fees	\$5,772.39	2023 STREET & UT PROJECT

PROG Descr	Search Name	Account Descr	Amount	Comments
Water Department	BOLTON AND MENK INC	E 800-500-49000-303 Engineering Fees	\$10,251.14	2023 STREET & UTILITY IMP
Water Department	HBC	E 800-500-49000-321 Telephone	\$103.78	UTILITIES PHONE LINES
Water Department	VERIZON WIRELESS	E 800-500-49000-321 Telephone	\$40.02	MOBILE INTERNET SERVICES
Water Department	U S POSTAL SERVICE	E 800-500-49000-322 Postage	\$306.58	DECEMBER UT BILLING
Water Department	CLEARWAY COMMUNITY SOLAR LLC	E 800-500-49000-381 Electric/Gas Utility	\$409.45	UTILITIES SOLAR
Water Department	XCEL ENERGY	E 800-500-49000-381 Electric/Gas Utility	\$1,277.88	LIFT STATION CITY HALL
Water Department	GOPHER STATE ONE CALL	E 800-500-49000-407 Gopher State One-Call	\$35.10	26 TICKETS BILLABLE
Water Department			\$18,196.34	
			\$1,701,733.51	

City Council Regular

8. 9.

Meeting Date: 01/07/2025

ITEM TITLE: Coalition of Greater Minnesota Cities 2024 Membership Dues \$5378

DEPARTMENT: Administration

PURPOSE:

ITEM SUMMARY:

Due to the cost being above \$5000 Council must approve. The dues are high, they go towards the cost of lobbying and advocacy on our behalf. City has benefited from their conferences and legislative action days and information. This was in the 2025 budget. Every year, the membership dues renew.

Attachments

Invoice for \$5378

Coalition of Greater MN Cities
525 Park Street, Suite #470
St. Paul, MN 55103



INVOICE 10537

8/1/2024

BILL TO

City of Wabasha
P.O. Box 268
Wabasha, MN 55981

DESCRIPTION

TOTAL

CGMC 2024-25 General
Membership Dues

\$5,378.00

TOTAL DUE BY 2/1/2025

\$5,378.00

Please **make check payable to CGMC** and send by February 1, 2025 to:

Lisa Bode, CGMC Treasurer
City of Moorhead
500 Center Avenue, Box 779
Moorhead, MN 56560

Thank you for your support of the Coalition of Greater Minnesota Cities! If you have a question about your CGMC membership dues, please contact Emma Nelson at (651) 259-1936 or ennelson@flaherty-hood.com.

City Council Regular

8. 10.

Meeting Date: 01/07/2025

ITEM TITLE: New Ambulance Price Increase

DEPARTMENT: Ambulance

PURPOSE:

New Ambulance price increase

ITEM SUMMARY:

Our vendor for our new ambulance is ready to start building our ambulance but needs a final approval. Drawings are approved. But there was a \$7,044 price increase on the Ford Chassis. Everything the vendor will be doing has not changed in price because we locked that in. The chassis price is dictated by Ford. Council approved the purchase for \$328,500 at the March 7th, 2023 Council Meeting. Staff have already secured a \$50,000 USDA Grant, and we will also be putting the \$111,701.37 in One-Time Ambulance Service Aid towards the amount of the ambulance. We initially thought our aid amount would be \$104,410. The additional amount we received in the amount of \$7,291.37 would cover the chassis price increase and would not increase the money needed out of the CIP fund.

COMMITTEE RECOMMENDATION:

None as the finalization request came on Monday Jan 6th, 2025.

STAFF RECOMMENDATION:

Approve the additional \$7,044 for the chassis price increase. The cost increase is offset by the increase in One-Time Ambulance Service Aid from the state.

ACTION REQUIRED:

Approve the price increase and start construction on the new ambulance.

Deny the price increase and start the process over and lose our build spot we have waited 2 years for.

City Council Regular

8. 11.

Meeting Date: 01/07/2025

ITEM TITLE: 12-18-2024 Special CC Minutes

DEPARTMENT: Administration

PURPOSE:

ITEM SUMMARY:

Attachments

Special Minutes

DRAFT

Council Members:

First Ward: John Friedmeyer, Gene Jensen

Second Ward: Tim Wallerich, Brian Wodele

Third Ward: Dean Meurer, Jeff Sulla

Mayor: Emily Durand

City Attorney: Mike Flaherty

City Administrator: Caroline Gregerson

Deputy Clerk: Jessica Bruce

Date: December 18, 2024

PROCEEDINGS OF THE CITY COUNCIL

A special meeting of the City Council of the City of Wabasha was held on Wednesday, December 18, 2024, and was called to order at 6:00 p.m. by Mayor Durand. Council Member Sulla attended the meeting remotely.

Present: Council Member John Friedmeyer; Council Member Brian Wodele; Council Member Jeff Sulla; Mayor Emily Durand; Council Member Tim Wallerich; Council Member Eugene Jensen

Absent: Council Member Dean Meurer

All present stood and recited the Pledge of Allegiance.

Mayor Durand reviewed the public comment procedure and offered an opportunity for public comment. There were no public comments.

1. Consent Agenda

Mayor Durand reviewed the consent agenda.

Moved by Council Member Brian Wodele, seconded by Council Member Tim Wallerich to approve the consent agenda as presented.

Vote: 6 - 0 Adopted - Unanimously

Other: Council Member Dean Meurer (ABSENT)

1. December Warrants

2. REP Center Purchase

2. General Business

1. Public Hearing on 936 Grant Boulevard Nuisance Order

City Administrator Gregerson provided background information. She stated that the City has received a number of complaints about the condition of this property. She stated that a meeting was held with City Attorney Mike Flaherty and City Planner Kristi Trisko, at which time it was determined that this property was in violation of the City's nuisance ordinance, which prohibits the storage of junk materials out in the open. She reviewed language from

the City Code in this regard. She reported that information and photographic evidence was gathered by the Police Department to verify the storage of junk on the property. She noted that a letter was issued to the property owner in September, giving him 10 days to clean up the property, at which point the property owner requested more time. She stated that the property owner was then given a November 15 deadline to clean up the property along with the opportunity to request a public hearing. She stated that the property owner requested a public hearing, which was originally scheduled on Dec. 3 and was then rescheduled on Dec. 18. She stated that on Dec. 17 the property owner requested a postponement of the public hearing until January, to allow their legal representative to be present. City Administrator Gregerson reviewed the public hearing notification process. She stated that she and Police Chief Joe Stark made a site visit on December 16, at which point a conversation was conducted with the property owner regarding the zoning of the property and the materials being stored outside. She stated that she and Police Chief Stark feel that the materials that are being stored out in the open should be classified as junk per the City ordinance. She noted that the nuisance ordinance applies to commercial and industrial properties as well as to other zoning classifications. She stated that the property owner indicated that he could clean up 25% of the property by May 1, citing concerns about winter weather and other factors. She stated that the property owner would like to discuss fencing with City staff. City Administrator Gregerson relayed a recommendation from City Attorney Flaherty to establish a clean-up date, to be verified by Police Chief Stark. She stated that if the property is not cleaned up by that date, the City could authorize a contractor to clean up the property and assess the cost to the property owner. City Administrator Gregerson summarized concerns and questions that were received relating to the public hearing notice. She referenced Google imagery demonstrating the condition of the property over the past few years.

Police Chief Stark was in attendance to provide additional information or answer questions. City Attorney Flaherty provided additional background information. He reviewed options for City action and detailed a procedure for conducting and recording the public hearing proceedings.

Mayor Durand opened the public hearing at 6:15 p.m.

The property owner, Lance Binner, stated that the City is making arrangements to deal with his property, which is zoned General Commercial. He discussed how the property is utilized. He discussed the outdoor sales and repair shop components of the business. He stated that he has been working to clean up the property, noting that many of the items being stored are not junk. He stated that his attorney advised him on Dec. 16 that he would be unable to attend the meeting. He stated that his request to postpone the public hearing until January was denied.

Gary Meidlinger, Wabasha, stated that he lives across the street from the property under discussion. He stated that Mr. Binner is very skilled at small engine repair. He stated that he would not classify the items stored on the property as junk or dangerous. He stated that he is not bothered by this, adding that the owner is making attempts to clean up the property.

Amy Glomski, Wabasha, expressed concerns about oil drums and other items being stored outside. She stated that other businesses in town operate in a neat and orderly way. She described the property as an eyesore.

Mr. Binner provided additional information regarding the oil drums. He commented that he wishes Ms. Glomski would have expressed her concerns directly to him.

Sharon Burke, Wabasha, asked about equipment waiting to be repaired. She suggested that Mr. Binner ask his customers not to bring items to the repair shop until he is ready to work on them.

Council Members requested clarification of the public hearing scheduling process and timeline. City Administrator Gregerson provided additional information, and Mr. Binner summarized his recollection of the conversations he had with City Administrator Gregerson.

City Administrator Gregerson asked Mr. Binner what he could accomplish in terms of clean-up and by what date. Mr. Binner expressed concerns that other business owners are not required to keep equipment inside. He stated that items for sale are displayed outside so they can be seen by the public.

Council Member Friedmeyer summarized conversations he has had with Mr. Binner and provided suggestions for organizing items and equipment in a more orderly fashion. He asked Mr. Binner how long it would take to accomplish this. Mr. Binner expressed concerns about the coming winter. He estimated that he could get a major, measurable amount of organization - at least 50% - completed by May 1, 2025. He provided examples of the work he has accomplished to date. He further discussed items for sale.

Council Member Friedmeyer also suggested scheduling repair items, to avoid the need to store them for long periods of time. Council Member Sulla suggested 100% clean-up by July 1, 2025. Council Member Wallerich expressed concerns about items in the area of the right-of-way and about the oil drums. City Attorney Flaherty referenced statutory requirements relating to vehicle sales and discussed junk ordinances.

Council Member Wodele stated his understanding that Mr. Binner has been contacted by the MPCA regarding hazardous materials. Mr. Binner provided information in this regard. Council Member Wodele stated that the deadlines that were suggested sound reasonable to him. He suggested voting at a later date, once Mr. Binner has had an opportunity to discuss the situation with his legal counsel. He also suggested giving Mr. Binner an opportunity to clean up the property. City Attorney Flaherty and City Administrator Gregerson reviewed the options for Council action at this time. Enforcement of the nuisance ordinance and the challenges of determining what constitutes "junk" were discussed.

Greg Glomski, Wabasha, discussed the ordinance language and the City's responsibility to enforce the ordinance.

Mayor Durand asked Mr. Binner to comment regarding the acquisition of more items to sell or repair, in addition to the items already being stored on the property. Mr. Binner discussed his business practices in this regard and gave the example of acquiring plastic and wood crates. City Administrator Gregerson suggested identifying acceptable and unacceptable items and determining a definition of a 50% clean-up.

City Attorney Flaherty recommended against allowing too much time for the clean-up to occur, noting that the process has been ongoing for a number of months. He suggested continuing the public hearing to the first meeting in January, to allow Mr. Binner's attorney an opportunity to attend. He asked Police Chief Stark to provide an update from the latest site visit. Police Chief Stark indicated that the corner lot area has been cleared out. City Attorney Flaherty stated that the first step would be for the City Council to declare the property a nuisance or not, per the City ordinance. He stated that one option would be to require screening.

Council Member Friedmeyer recommended reaching a consensus but delaying a final decision until January. He suggested requiring 100% clean-up by July 1, 2025. He provided a definition of clean-up:

- 1) Barrels to be stored in a screened area.
- 2) Tractors properly displayed for sale.

- 3) Vehicles need to be licensed.
- 4) Repair items to be moved within 10 days.
- 5) No items to be stored in the right-of-way.

City Administrator Gregerson referenced the letter language relating to lawnmowers and other items.

Sharon Burke, Wabasha, agreed with being sensitive to the property owner but commented that Mr. Binner first received a letter about the concerns in September of 2024. She also suggested being fair to the residents. She noted that, if a July deadline for clean-up is imposed, the process would have taken 10 months to resolve. She encouraged the City Council to shorten the deadline.

Mayor Durand expressed the City's desire to work with Mr. Binner to resolve the situation. City Attorney Flaherty reviewed the process that is established by the ordinance. He noted that another option would be to close the public hearing but allow Mr. Binner's attorney to submit a letter.

Moved by Council Member Tim Wallerich, seconded by Council Member Brian Wodele to continue the public hearing during the January 7, 2025, Council meeting, to allow Mr. Binner's attorney to be present. Mr. Binner was instructed to remove any items currently parked in the street or encroaching on the right-of-way in the meantime. Council Member Sulla spoke in support of taking action on the violations at this time.

Vote: 5 - 1 Adopted

NAY: Council Member Jeff Sulla

Other: Council Member Dean Meurer (ABSENT)

2. Adopt City Council Resolution 48-2024 Findings, Conclusions, and Order of Abatement of Wabasha City Council for 918 Grant Blvd, 930 Grant, 936 Grant.
No action was taken relating to Resolution 48-2024 at this time.
3. Amendment to Wabasha Personnel Policy Handbook Take Home Vehicle Policy
City Administrator Gregerson clarified the policy.

Moved by Council Member John Friedmeyer, seconded by Council Member Tim Wallerich to approve the policy amendment as presented.

Vote: 6 - 0 Adopted - Unanimously

Other: Council Member Dean Meurer (ABSENT)

3. **Adjournment**

Moved by Council Member Tim Wallerich, seconded by Council Member Eugene Jensen to adjourn the meeting. The meeting adjourned at 7:15 a.m.

Vote: 6 - 0 Adopted - Unanimously

Other: Council Member Dean Meurer (ABSENT)

Jessica Bruce, Deputy Clerk

City Council Regular

8. 12.

Meeting Date: 01/07/2025

ITEM TITLE: Fire Department Volunteers

DEPARTMENT: Administration

PURPOSE:

Approve new firefighters for Wabasha Fire Department

ITEM SUMMARY:

Ozzy Goodman, Riley Costello, Zach McNallan are joining the Wabasha Fire Department as new volunteers.
Welcome

ACTION REQUIRED:

approve new volunteer fire fighters - Ozzy Goodman, Riley Costello and Zach McNallan.

City Council Regular

9. 1.

Meeting Date: 01/07/2025

ITEM TITLE: Public Hearing on 936 Grant Boulevard Nuisance Order

DEPARTMENT: Administration

PURPOSE:

ITEM SUMMARY:

The Council will take a public hearing on the issues. City Administrator Gregerson and Chief Joe Start will speak first.

Attachments

Addition from Mr. Binner's Attorney

1/7/25
photos of
936 Grant



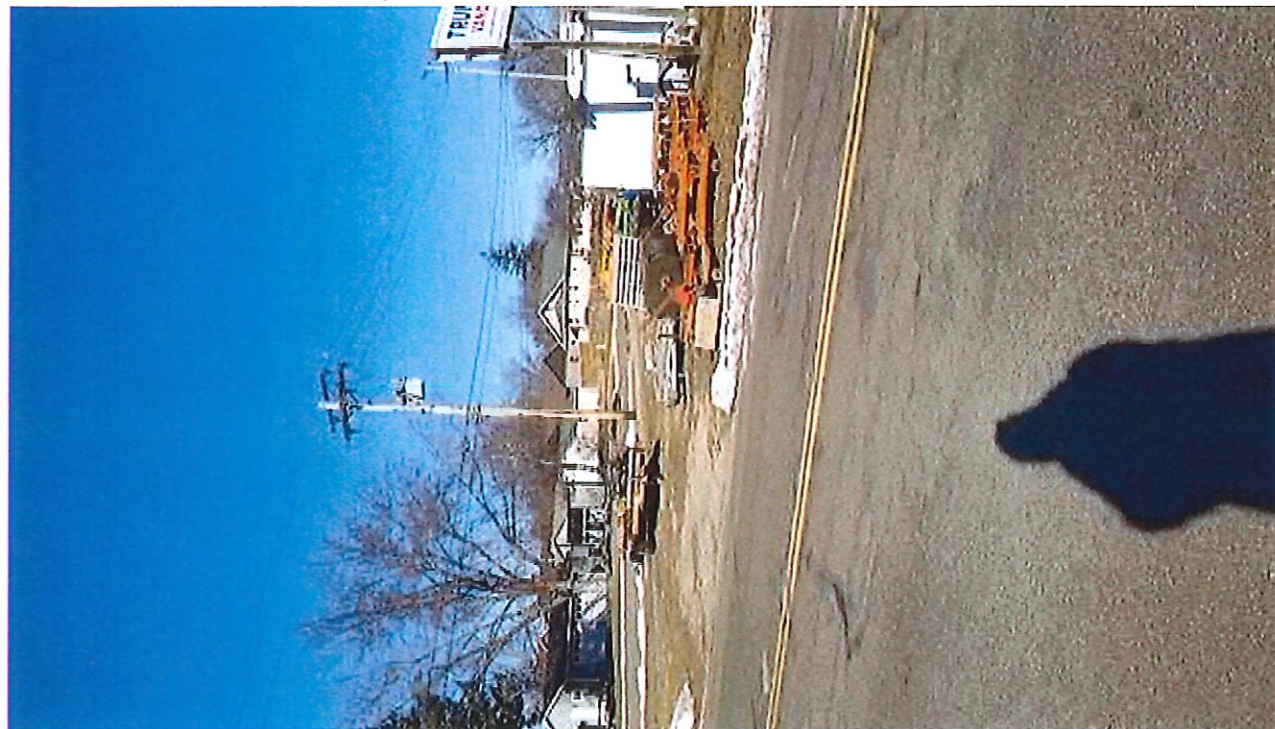


Photos
1/6/25
a18 Grant





-936 Grant
1/6/25



Xcel Energy

P.O. Box 1443
Minneapolis, MN 55401

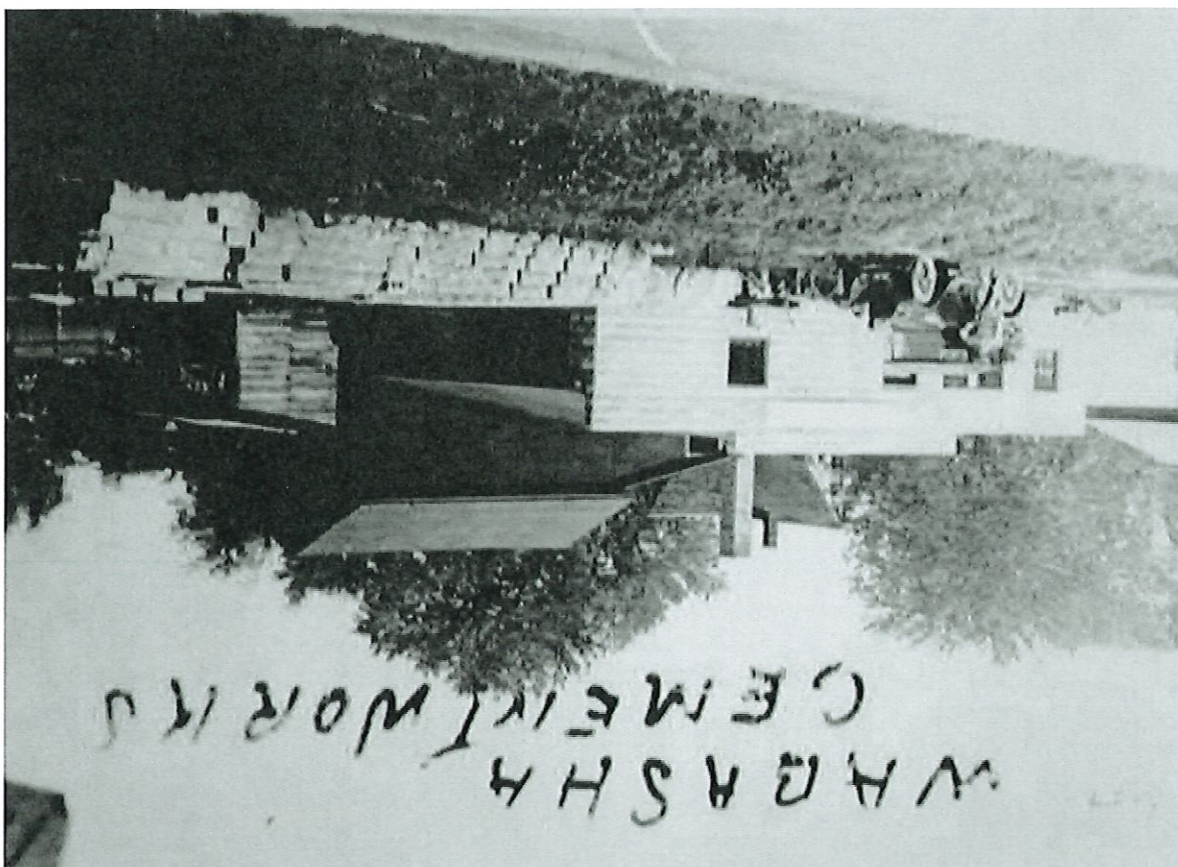
AV02 019097 68426H 74 A**SDGT



WEST SIDE AUTO REPAIR
C/O WEST SIDE POWER EQUIPMENT SALES
918 GRANT BLVD
WABASHA MN 55981-1144

Photo
of
mail
direct to
Sinner's Business

WASHA Cement Works
photo





WEST SIDE POWER EQUIPMENT SALES

INVENTORY – January 7, 2025

1. Cub Cadet 1320 12 Kohler \$125.00
2. Simplicity Reagent 22 hp with deck \$275.00
3. Classic 1976 Homelite T-16 16 hp Kohler with deck \$250.00
4. Simplicity Reagent 18 hp with mowing deck \$150.00
5. Sears Suburban 12 hp no mowing deck \$100.00
6. Troy built 1990 8 hp Horse with electric start \$180.00
7. Troy Built 5 hp Pony tiller \$150.00
8. Classic Power King 17 hp with mower deck \$1000.00
9. Cub Cadet LT 1045 with deck \$150.00
10. Yard King 20 hp with no deck \$200.00
11. Cub Cadet 1050 no deck \$150.00
12. Agco Allis 1920H with power steering has deck and snow blower \$400.00
13. Classic 70's Sears Suburban 12 hp with deck \$300.00
14. Cub Cadet 2135 \$225.00
15. Cub Cadet 1045 with deck \$180.00
16. Troy Built Pony tiller \$150.00
17. Troy Built Horse tiller \$100.00
18. Inventory Cub Cadet blower attachment \$250.00
19. Inventory Kubota snow blower attachment \$400.00
20. Inventory Gravely mowing deck attachment \$250.00
21. John Deere STX 38 12 hp Kohler \$150.00
22. John Deere 175 Hydro with mowing deck \$125.00
23. John Deere STX38 \$100.00
24. Cub Cadet 1720 Hydro \$175.00
25. Montgomery Wards Garden Mark 14 hp Briggs pulling tractor \$100.00
26. Sears Craftsman 2000 20 hp no mowing deck \$225.00
27. Agco Allis 1614H deck \$150.00
28. Toro LX468 trade in deck \$50.00
29. Inventory Craftsman 48-inch deck \$100.00
30. Inventory Cub Cadet 54-inch deck \$100.00
31. Inventory Cub Cadet 54-inch deck \$100.00
32. Inventory Cub Cadet 42-inch deck \$100.00
33. Bobcat Snow Blower 5 hp \$150.00
34. Bobcat Snow Blower 8 hp \$ 200.00
35. Bobcat Snow Blower 8 hp \$ 200.00
36. Snapper riding lawn mower 28-in cut electric start \$100.00
37. Snapper riding lawn mower 28-in cut electric start \$75.00
38. Snapper riding lawn mower 30-inch cut electric start \$100.00
39. Snapper riding lawn mower 30-inch cut electric start \$??
40. Simplicity 9020 Powermax with loader and rollover canopy has new motor \$5,500.00
41. John Deere 8 hp snow blower \$235.00
42. Cub Cadet GTX1054 has a 27 hp \$250.00

43. Bobcat snow thrower 5 hp \$100.00
44. Classic Simplicity 717 7 hp has no deck \$300.00
45. Pallet with 1.5 hp hit and miss John Deere and small steam engine paid \$500.00
46. Yard Machine 8 hp snow blower \$50.00
47. Craftsman II 12 hp \$50.00
48. Cub Cadet 1018 with deck \$20.00
49. Country Clipper "repairable" zero turn 60-inch deck \$440.00
50. Deutz-Allis 1920 Ultima with power steering with deck and snow blower \$2,000.00
51. Simplicity Sunstar with power steering has no mowing deck \$400.00
52. Craftsman Trac snow blower \$100.00
53. Cub Cadet 1330 \$100.00
54. American golf course reel riding fairway mower \$500.00
55. Troy Built riding lawn more \$225.00
56. Cub Cadet GT2544 \$225.00
57. John Deere 5 hp snow blower \$180.00
58. Craftsman GT5000 has no deck \$225.00
59. Bobcat 8 hp runs \$250.00
60. Gravely 12 hp Kohler \$225.00
61. Troy Built 11 hp snow blower with electric hand warmers \$450.00
62. Snapper 10 hp snow blower with electric hand warmers and electric shoot \$350.00
63. Honda lawn tractor liquid cooled \$300.00
64. Craftsman 2000 deck \$200.00
65. Toro 5 hp snow thrower \$100.00
66. Husky made by Bolens 12 hp Wisconsin engine with blower and wheel weights \$350.00
67. Classic Jacobson Chef 1000 has no deck \$100.00
68. Classic Jacobson Chef 1200 has no deck \$150.00
69. Cub Cadet LT1050 no deck \$150.00
70. Simplicity snow cab \$150.00
71. Simplicity snow cab with glass windshield \$150.00
72. Bucket buddy power dump bucket \$250.00
73. Event tent 30X60 with cover \$1,200.00
74. John Deere 1967 round fender rider \$500.00
75. Factory floor sweeper \$500.00
76. Plastic Crates 6 each \$50.00
77. 5 factory cell dollies heavy built \$500.00 total
78. Dolly for hauling a car \$700.00
79. Lawn mowers from storage locker \$100.00
80. New Holland rider \$150.00
81. Jacobson Super Chief 1250 \$175.00
82. 5 Simplicity 60-in mowing decks \$400.00 ea.
83. Simplicity Sovereign 16 hp \$750.00
84. Allis Chalmers 612 with mowing deck \$750.00
85. Simplicity 4041 with broom attachment \$1,800.00
86. Simplicity 707 no deck \$300.00
87. Montgomery Ward's Garden Mark Squire 9 with blower, front blade, mowing deck \$650.00
88. Double sided Simplicity signs with lights \$800.00

City Council Regular

9. 2.

Meeting Date: 01/07/2025

ITEM TITLE: Adopt City Council Resolution 48-2024 Findings, Conclusions, and Order of Abatement of Wabash:
City Council for 918 Grant Blvd, 930 Grant, 936 Grant.

DEPARTMENT: Administration

PURPOSE:

ITEM SUMMARY:

Resolution contains background and information on this item. Please also see staff summary of written or verbal comment received by staff.

ACTION REQUIRED:

Determine timeframe for 100% progress on the property clean up. Approve City Attorney, City Administrator, Police Chief taking subsequent enforcement steps.

Attachments

48-2024 Findings Conclusions Order 936 Grant

CITY OF WABASHA, MN
CITY COUNCIL RESOLUTION 48-2024

FINDINGS, CONCLUSIONS AND ORDER OF ABATEMENT
OF WABASHA CITY COUNCIL
REGARDING ALLEGED CODE VIOLATIONS AND PUBLIC NUISANCE CONDITIONS
AT 918 GRANT BOULEVARD (WABASHA COUNTY PID# R27.00448.00), 930 GRANT
BOULEVARD (WABASHA COUNTY PID# R27.00448.06), AND 936 GRANT
BOULEVARD (WABASHA COUNTY PID# R27.00447.00),

WHEREAS, pursuant to Wabasha City Code, Section 91.20, and Minnesota Statutes, Chapter 609, the City Council of the City of Wabasha, Minnesota (the “City”) is taking under consideration an Order of Abatement to abate certain conditions on that certain property located at 918 Grant Boulevard, 930 Grant Boulevard, and 934 Grant Boulevard, in Wabasha, MN (the three parcels referenced are cumulatively referred to herein as the “Property”), which constitute a public nuisance under Wabasha City Code Section 91.15; and

WHEREAS, pursuant to Wabasha City Code Section 91.20(A)(2), the City provided written notification to the owner of the Property Lance Binner (the “Owner”) by personal service on September 19, 2024; and

WHEREAS, pursuant to Wabasha City Code Section 91.20(C)(1), on November 21, 2024 the Owner requested a hearing before the Wabasha City Council to determine whether the conditions at the Property constitute a nuisance under Chapter 91 of the Wabasha City Code; and

WHEREAS, a hearing was held on December 18, 2024 and on January 7, 2024, before the Wabasha City Council to consider the nuisance conditions present on the Property and consideration of an Order of Abatement to abate such conditions, and a list of individuals testifying at the public hearing and written comments received by the City is attached hereto as Exhibit A; and

WHEREAS, at the December 18 hearing and January 7, 2024 hearing, the Owner was given an opportunity to be heard by the Wabasha City Council, and the City Council received evidence and heard testimony regarding the nuisance conditions present on the Property.

NOW, THEREFORE, the Wabasha City Council, based upon the record, testimony and evidence presented at said hearing, makes and adopts the following:

FINDINGS

1. That Lance Binner is the owner of record (the “Owner”) of the Property located at 918 Grant Boulevard, 930 Grant Boulevard, 936 Grant Boulevard, Wabasha, MN 55981 (the “Property”). *See 2024 Property Tax Statement, attached hereto and incorporated herein by reference as Exhibit B.*

2. That on September 19, 2024, the Wabasha Police Department pursuant to Wabasha City Code Sections 91.20, hand delivered to the Owner a Notice and Order to Abate Nuisance, ordering that the nuisance conditions be removed from the Property not later than the ten (10) days following receipt of said Notice and Order. *See September 19, 2024 Nuisance Notice, attached hereto and incorporated herein by reference as Exhibit C.*
3. That after meeting with Lance Binner on September 26, 2024, and learning about his need for additional time to clean up the property, Chief Joe Stark and City Clerk Wendy Busch provided Property Owner an extension to clean up the property until November 15, 2024.
4. That, after the time had elapsed, Chief Joe Stark met with the Owner on November 21, 2024, and informed him that the property still had nuisance conditions and needed to be cleaned up. The Owner verbally requested a hearing in front of the Council to Police Chief and Administrator Gregerson and the Owner was hand delivered a notice of the date and time of the hearing, of December 3, 2024. The Owner requested an extension and that was granted by the City Administrator to December 18, 2024.
5. That the storage of junk/rubbish, white crates, barrels, inoperable lawnmowers, trailers, various motor parts, building materials, and other vehicle parts, and unlicensed vehicles, including a 2009 Chevrolet Cobalt, a 1999 Ford F550 Motor Home, 1996 Honda Civic, are currently present in plain view on the premises of the Property, as is depicted in the photographs attached hereto as Exhibit D and taken on November 19, 2024. A visual inspection of the Property conducted by Chief Stark on December 13 and on January 3rd confirms that the Property is in the same or substantially the same condition as it was on November 19.
6. That the staff report presented to City Council, dated December 13, 2024, documents complaints that the city has received from neighboring property owners and Google images, present day photos, that demonstrate significant accumulation of junk and vehicles since 2015.
7. That the accumulation of such junk/rubbish, stored in the open, on the premises of the Property, is in violation of the following City Code Sections (prohibited conditions in parentheses following citation):
 - a) **Chapter 91: Public Nuisances, 91.15 Definitions, Junk/Rubbish.** (Any material or substance stored in the open or not enclosed in a building which does not serve, nor is it intended to serve, any useful purpose or the purpose for which it was originally intended, including, but not limited to: refuse; empty cans; bottles; debris; used furniture; unused appliances; machinery parts; motor vehicle parts; remnants of wood; decayed, weathered or broken construction material no longer usable; metal; or any cast off materials.)
 - b) **91.15 Junk Cars** (Any unlicensed, unregistered or inoperable vehicle stored in the open)
 - c) **91.16 General Policy.**

- (A) It is hereby determined that the uses, structures, activities and causes of blight factors described within this section, if allowed to exist, will tend to result in blighted and undesirable neighborhoods so as to be harmful to the public welfare, health and safety.
 - (B) No person, firm or corporation of any kind shall maintain or permit to be maintained any public nuisance identified with this section on any platted or subdivided property within the city which is either owned, leased, rented or occupied by the person, firm or corporation.
8. That from the date of the notice of violation from the Police Chief on September 19, 2024 until the date of this hearing, the Owner have had 109 days in which to voluntarily remedy, abate, eliminate and remove the nuisance conditions on the Property, but has failed to remedy said conditions even after having been contacted and ordered to do so.
9. That the September 19, 2024 Nuisance Notice ordered removal of the blight and nuisance conditions specifically identified therein and informed the Owners of their right to appeal the Wabasha Police Department's notice, as follows::
- “Your failure to either abate the nuisance within ten (10) days or to file a request for a hearing before the City Council will result in the City entering your property and abating the nuisance conditions, which shall include, but is not necessarily limited to, disposing of junk materials, removing and storing junk materials, and towing and storing junk vehicles. If you file a request for a hearing on this matter, a hearing before the Wabasha City Council will be scheduled and you will be given an opportunity to address the Council. The Council will either affirm or overturn this declaration of public nuisance. If affirmed, you will be ordered to comply with the abatement procedures described herein.”
10. That City staff have initiated this hearing seeking an Order of Abatement from the City Council in order to take further legal action against the Owners to abate the blight and nuisance conditions on the Property hereby authorizing City staff and the City Attorney to enforce the City Council's Order of Abatement and to have City personnel or the City's contracted agent subsequently enter upon the Property and remedy, abate, eliminate and remove the blight and nuisance conditions present on the Property following a subsequent motion for summary.
11. That the Owner has been notified that pursuant to Wabasha City Code, 91.20 (E), all costs incurred by the City in abating any of the identified blight and nuisance conditions on the property, including but not limited to, hiring a City contractor or using City personnel to enter upon the Property and clean up, remedy, abate, eliminate and remove the identified blight and nuisance conditions on the Property, as well as, the City's legal fees incurred on this matter and court costs in enforcing this Order of Abatement, are the Owners' obligation.
12. That the Owner have been notified that pursuant to Wabasha City Code, section 91.20 (F) in the event that such costs incurred by the City in this process are not timely paid by the

Owner upon the Owner receipt of an invoice for the same from the City, such costs will be subsequently assessed by the City against the Property and certified to taxers for payment by the Owner in like manner as property taxes on the Property.

NOW, THEREFORE, the Wabasha City Council makes and adopts the following:

CONCLUSIONS AND ORDER

1. That the conditions on the Property identified herein, the accumulation of junk materials in plain view, constitute a public nuisance in violation of the above-referenced City Code provisions.
2. That the Owner is hereby ordered to remedy, abate, eliminate and remove all of the nuisance conditions from the Property as identified in the September 19, 2024 Nuisance Notice, Exhibits B, Exhibit C Photographs, and this Order of Abatement.
3. That the Property Owner shall have until 12 PM on XXXX, 2025, to remedy, abate, eliminate and remove or screen 100% of the blight and nuisance conditions from the front of the Property as identified in the September 19, 2024 Nuisance Notice, Exhibits B and Exhibits C, and this Order of Abatement.
4. That if the Owner shall fail to remedy the nuisance conditions on or before the time specified above herein, the City staff and City Attorney are authorized and directed to take all actions necessary to remedy, abate, eliminate and remove all of the blight and nuisance conditions from the Property as identified in the September 19, 2024 Nuisance Notice, Exhibits C and D, and this Order of Abatement, including but not limited to or all or any combination of the following:
 - a. At the discretion of the City Administrator and City Attorney, obtaining an administrative search warrant or other court order as may be required to allow City staff or agents of the City to enforce the terms of this order.
 - b. Execute a Consent Agreement with the Property Owner, allow the City or the City's contracted agent to enter upon the Property to remedy, abate, eliminate and remove the identified blight and nuisance conditions present on the Property and invoice the costs incurred by the City associated with the clean-up to the Owner or subsequently assess such costs to the Property.
 - c. Execute a contract with a City contractor to enter upon the Property to remedy, abate, eliminate and remove the identified blight and nuisance conditions present on the Property.
 - d. Invoice the Owner for all costs incurred by the City to remedy, abate, eliminate and remove the identified blight and nuisance conditions present on the Property.

- e. In the event that the owners do not timely pay the invoiced costs incurred by the City, initiate a public hearing before the City Council to consider assessing such costs incurred by the City as an assessment on the Property to be certified for payment in like manner as property taxes on the Property.
- 5. This Order of Abatement shall remain in effect until the Owner remedy, abate, eliminate and remove all of the identified blight and nuisance conditions present on the Property to the satisfaction to the Chief of Police.

PASSED by the City Council of the City of Wabasha on this ____ day of _____, 2025.

ATTEST

City Clerk

Mayor

VOTE: ____ DURAND ____ SULLA ____ WALLERICH ____ MEURER
 ____ JENSEN ____ WODELE ____ FRIEDMEYER

EXHIBIT A

List of Individuals Testifying at December 18, 2024 Public Hearing

1. **Caroline Gregerson, City Administrator, City of Wabasha**_____
2. **Joe Stark, Police Chief, City of Wabasha**_____
3. **Amy Glomski, Resident**_____
4. **Gary Meidlinger, Resident**_____
5. **Sharon Burke, Resident**_____
6. **Greg Glomski, Resident**_____

To: Wabasha City Council

From: Caroline Gregerson, City Administrator

Re: Complaints Received

Date: 12/12/2024

The City of Wabasha city staff have received complaints on this property (918 GRANT BOULEVARD, 930 GRANT BOULEVARD (WABASHA COUNTY PID# R27.00448.06), AND 936 GRANT BOULEVARD (WABASHA COUNTY PID# R27.00447.00), over the past couple of years. Many of them are neighbors and requested that their complaints be kept anonymous. There are other complaints that city hall and the police received that were not documented. The City is obligated to investigate complaints that it receives and determine if there are violations.

1. **Neighbor that lives one block away (phone call 11/17/2023, 3/14/2024, phone call 5/15/2024, verbal conversation with city staff 12/12/2024)**

I have called in numerous complaints over the past two years. I live one block away and to reach most destinations traveling along Gambia onto Grant. The trailers and lawn mowers parked all over the property block views in the intersection. I witnessed a close call with a near collision once with a vehicle and a semi-truck passing each other on Grant when his trailer was parked in the street. I've had pretty close calls myself while driving through that intersection. I think it's an eyesore for anyone driving to the hospital. It's gotten much worse over time.

2. **Neighbor 12/9/2024, prior verbal communication with City**

I know there is a meeting scheduled to talk about Lance Binner's trashy yard, but what concerns me most is the amount of oil and gas he has stored, along with a lot of wood

chips. As a neighbor he is putting our lives and homes in danger, and the Wabasha Fire Department would not be able to handle that big of fire, which would also put there lives in danger, if something isn't done soon.

3. **Individual RC lived in the neighborhood, recently moved farther away, met with City Administrator 7/29/2024**

Concerned about junk vehicle accumulation the property, what can be done about it, does it comply with the city's ordinances?

4. **Scott Lien** called 12/11/2024 to register written concern about the state of the property. It's not a good view of the City when bring visitors or traveling to St. Elizabeth's.

5. **Jimmy Bador**, called 2/21/2024

My name is Jimmy Bador. I'm living in Wabasha, MN. There is a property here that is covered completely with what I call junk many, many non functional lawn mowers, various kinds of containers with various kinds of unmarked fluids, various kinds of solids, and other types of possible leaching. And we're right above the Mississippi watershed. I'm very concerned about this property and I would like someone to take a good hard look at it. Thank you very much.

6. **Anonymous Neighbor, verbal communication with staff fall 2024**

What are the plans for making him cleanup his mess. My taxes keep going up and the view I have out my windows have to look at that mess. Trailers and vehicles park more than 72 hrs all the time.

7. Dear Council,

I'm not able to make the meeting next Wednesday but wanted to voice my support in the cleanup of Lance Binner's property. Not only is it an eyesore, but it's extremely dangerous crossing Grant Boulevard. In addition to all of the large items in his front yard, he often has vehicles in the street. This makes it even harder to see oncoming traffic when heading West on Gambia.

Lance was in my shop six or seven years ago when my daughter, Maia, received her driving permit. In an attempt to be neighborly, I mentioned that it's difficult to see traffic with all of the stuff parked in his front yard and in the street. I also mentioned that I had a new driver and before I could continue, he went on a 10 minute rant about how his property was zoned commercial and how he could build up to the curb. (He repeated that statement five or six times.) I had no intention of getting into a fight nor was I trying to be aggressive about removing the junk in his yard. Apparently, this wasn't the first time he had heard this, he became aggravated and started yelling at me.

My youngest daughter just got her drivers permit and I have asked her to avoid the intersection of Gambia and Grant for all of the reasons mentioned above. I'm not sure what options there are, so please let me know the outcome of the meeting and if there's anything I can do.

I fear it may take an act of Congress, but it would also be nice to post no parking along that block.

Thank you for dealing with this issue, I appreciate all that you do.

Brian Fries

1035 3rd St. W
Wabasha, MN 55981
www.PlaidProductions.net
651.565.0096

Date: December 11, 2024

8. **From:** Bill Kay <wmkaysr57@gmail.com>
Sent: Monday, December 16, 2024 10:41 AM
To: Caroline Gregerson <cityadmin@wabasha.org>
Subject: Dec 18 Meeting

Hey Caroline, I won't be able to make it to the 12-18 meeting to talk about the property at 5th Street/Grant, but would like to voice my opinion on it.

This property is an eye-sore and an insult to the community.

This reflects badly on the property owner, the people of Wabasha and the City. It is a collecting place for rodents and other animals that we don't want in the city and could be a health hazard. Please do all that is possible to force a cleanup of this property.

Thank you

Bill Kay
224 3rd Street East

-----Original Message-----

dennis_fiedler@mac.com

Sent: Monday, December 16, 2024 2:32 PM
To: Caroline Gregerson <cityadmin@wabasha.org>
Subject: 918 Grant Boulevard

Hello Caroline.

Thank you for all you do to keep our little town humming along.

I understand there is a council meeting Wednesday night regarding this property. I will be out of town and cannot attend but I wanted to add my voice to others expressing concern.

Over the years, the property at 918 Grant Boulevard has gone from bad to worse. The trash, broken down machines, old political signs, oil drums, pallets, miscellaneous tools, construction materials and equipment have changed that corner from a perfectly fine home to a dangerous (and seemingly toxic) intersection. If there's any action the council can take to direct the homeowner to get rid of all of that stuff, please take it. There are accidents just waiting to happen.

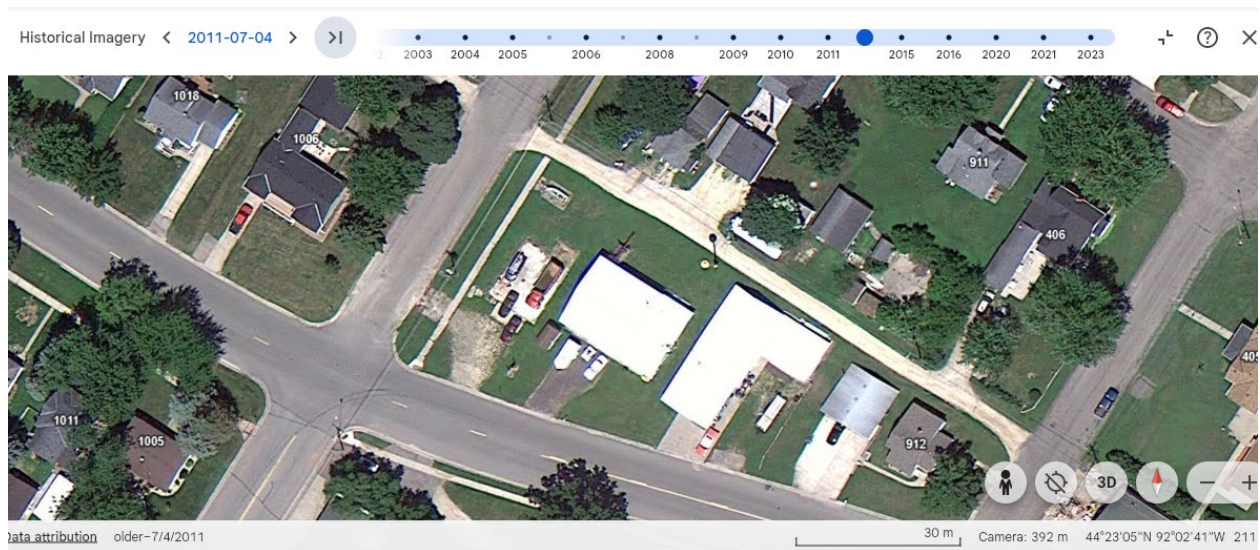
I am an advocate of small government and would hope that city ordinances would not need to be established or enforced in order to see this change. But if all other avenues have been exhausted, please use that authority.

I do not know the owners of this property. I am hopeful that once this person hears the concerns from their immediate neighbors and the community at large, they will choose to be a good neighbor and act accordingly. If the owner is old or disabled or somehow unable to manage removal of their piles of junk, please put me on a list of people who would happily volunteer to help manage the process.

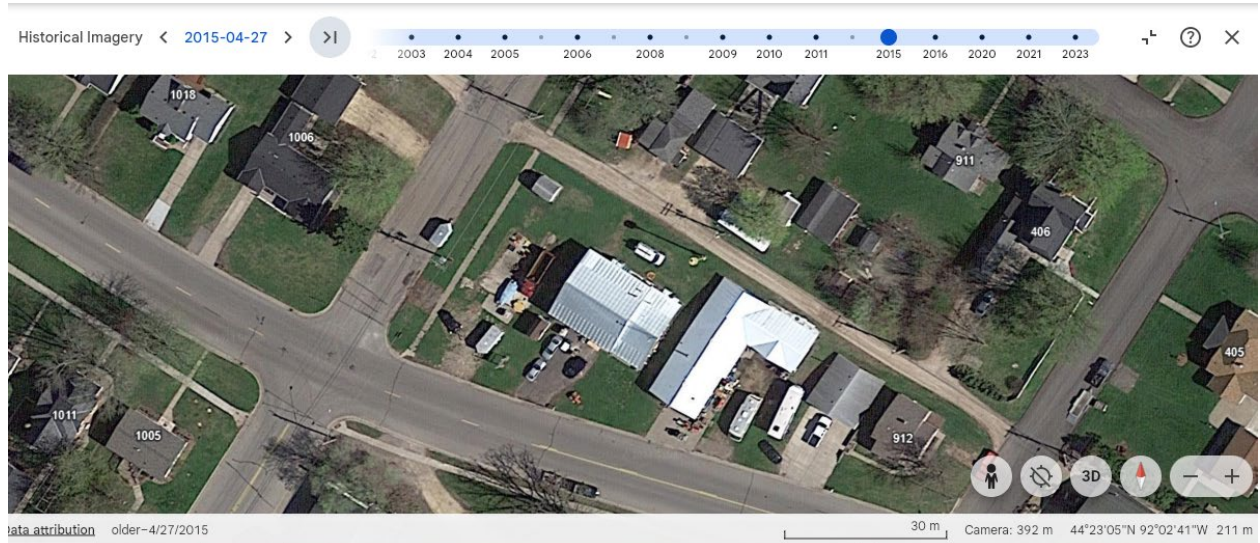
Thank you again for all you do. Please feel free to use this email although I ask that my name and email address not be shared.

[REDACTED]

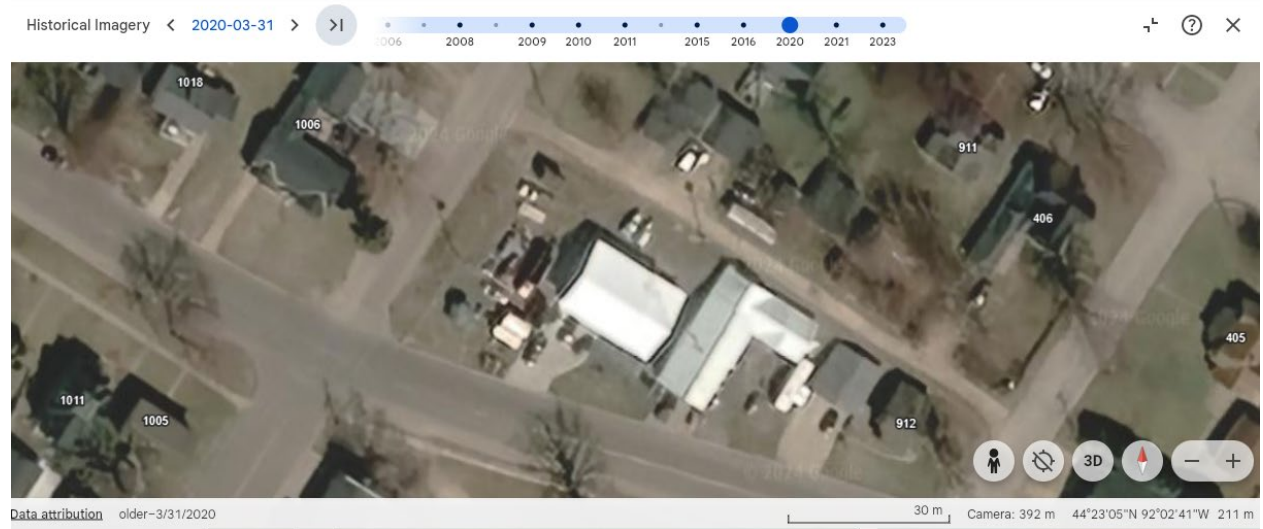
Many of the complaints that the City has received noted that the condition of the property has worsened over time and that is also why, it's been of late where the City has received more frequent complaints than before.



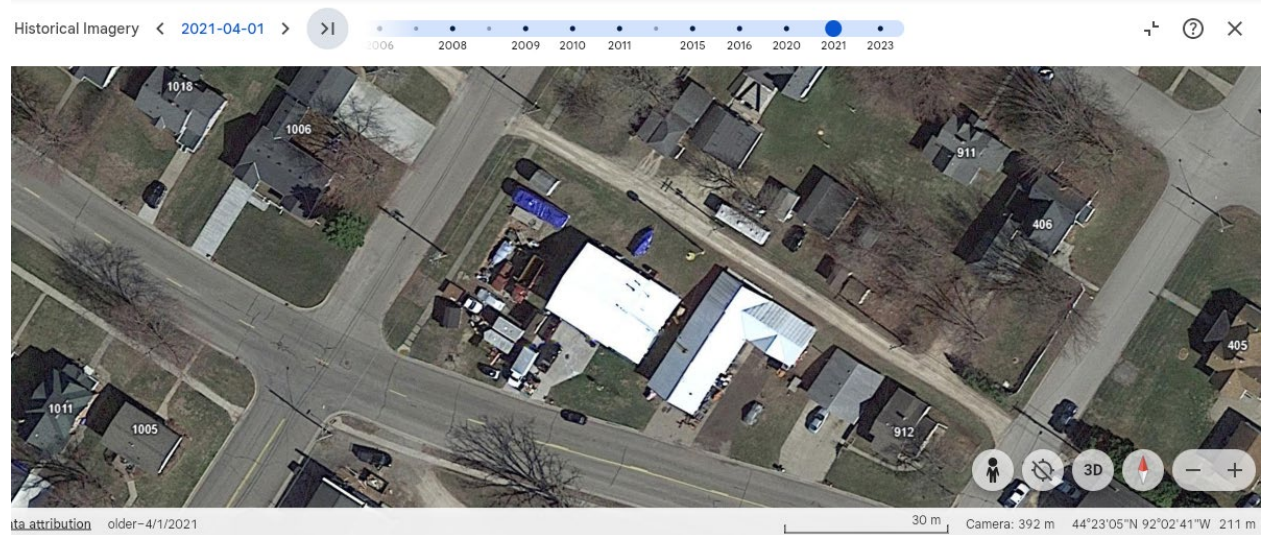
2015



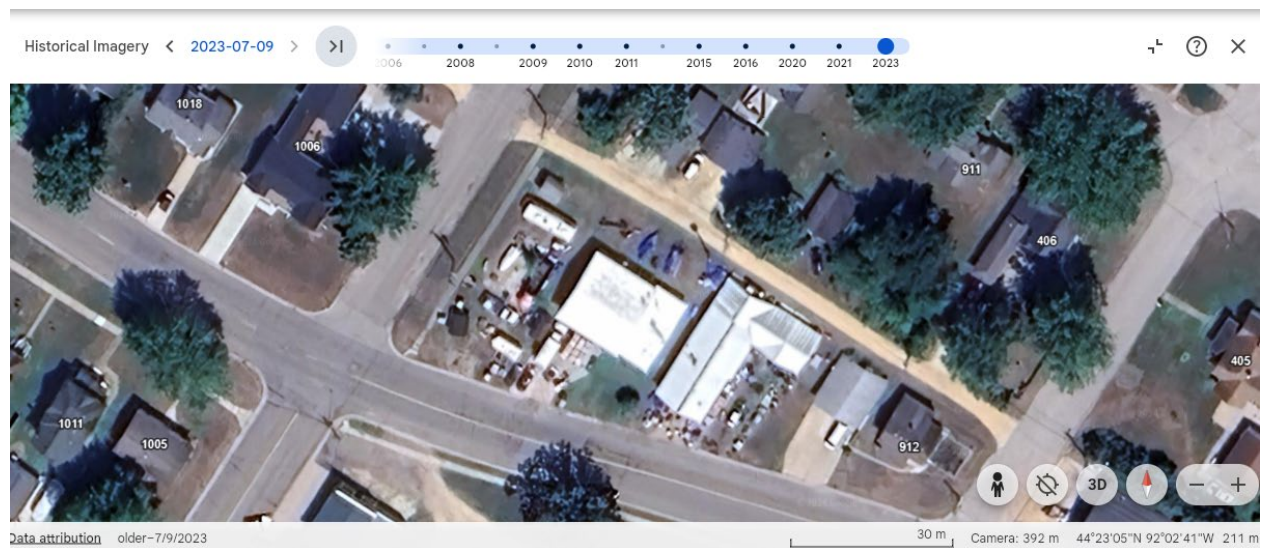
2020



2021



2023



Present 2024- no satellite imagery available

Exhibit B Wabasha County Taxpayer Records



WABASHA COUNTY

Auditor / Treasurer
625 Jefferson Avenue
Wabasha, MN 55981-1557
651-565-4410 - www.co.wabasha.mn.us

Bill #: 12097
Taxpayer: 95843

Property ID Number: R 27.00448.06

LANCE S BINNER
930 5TH GRANT BLVD
WABASHA MN 55981-1144

Property Description: Sect-29 Twp-111 Range-010 WABASHA (WABASHA CITY) Lot-008 Block-086 & W1/2 OF LOT 9 BLK 86

Property 930 GRANT BLVD W
Address: WABASHA, MN 55981

2024 Property Tax Statement

Step	VALUES AND CLASSIFICATION		
	Taxes Payable Year:	2023	2024
Step 1	Estimated Market Value:	85,900	90,300
	Improvements Excluded:		
	Homestead Exclusion:		
	New Improvements:		
	Expired Exclusions:		
	Taxable Market Value:	85,900	90,300
Step 2	Property Classification:	RES NON-H	RES NON-H
	Sent in March 2023		
Step 3	PROPOSED TAX		
	1,254.00		
Step 3	PROPERTY TAX STATEMENT		
	Sent in November 2023.		
Step 3	First half taxes due MAY 15:		657.00
	Second half taxes due OCTOBER 15:		657.00
	Total Taxes Due in 2024:		1,314.00



REFUNDS?

You may be eligible for one or even two refunds to reduce your property tax. Read the back of this statement to find out how to apply

Taxes Payable Year

1. Use this amount on Form M1PR to see if you are eligible for a property tax refund. File by August 15. If this box is checked, you owe delinquent taxes and are not eligible.
2. Use these amounts on Form M1PR to see if you are eligible for a special refund.

☐

Property Tax and Credits

3. Property taxes before credits
4. Credits that reduce property taxes:
 - A. Agricultural Market Value Credits
 - B. Other Credits

5. Property taxes after credits

Property Tax by Jurisdiction

6. County WABASHA COUNTY

7. City or Town WABASHA CITY

8. State General Tax

9. School District 0811

10. Special Taxing Districts

11. Non-school voter approved referenda levies

12. Total property tax before special assessments

Special Assessments on Your Property

13. Special Assessments Int: Principal:

14. YOUR TOTAL PROPERTY TAX AND SPECIAL ASSESSMENTS

2023

2024

1,238.00

1,314.00

1,238.00

1,314.00

361.93

348.10

641.21

653.45

95.23

149.36

137.10

160.27

2.53

2.82

1,238.00

1,314.00

1,238.00

1,314.00

FIRST HALF DUE
SECOND HALF DUE

MAY 15
OCTOBER 15

657.00
657.00

PLEASE READ THE BACK OF THIS STATEMENT FOR IMPORTANT INFORMATION



WABASHA COUNTY
Auditor / Treasurer
625 Jefferson Avenue
Wabasha, MN 55981-1557
651-565-4410 - www.co.wabasha.mn.us

Bill #: 12094
Taxpayer: 95843

Property ID Number: R 27.00447.00

LANCE S BINNER
930 5TH GRANT BLVD
WABASHA MN 55981-1144

Property Description: Sect-29 Twp-111 Range-010 WABASHA (WABASHA CITY) Lot-007 Block-086

Property 936 GRANT BLVD W
Address: WABASHA, MN 55981

2024 Property Tax Statement

	VALUES AND CLASSIFICATION		
	Taxes Payable Year:	2023	2024
Step 1	Estimated Market Value:	14,100	14,100
	Improvements Excluded:		
	Homestead Exclusion:		
	New Improvements:		
	Expired Exclusions:		
	Taxable Market Value:	14,100	14,100
	Property Classification:	COMM	COMM
Sent in March 2023			
Step 2	PROPOSED TAX 282.00 Sent in November 2023.		
Step 3	PROPERTY TAX STATEMENT First half taxes due MAY 15: 148.00 Second half taxes due OCTOBER 15: 148.00 Total Taxes Due in 2024: 296.00		



REFUNDS?

You may be eligible for one or even two refunds to reduce your property tax. Read the back of this statement to find out how to apply

Taxes Payable Year		2023	2024
1. Use this amount on Form M1PR to see if you are eligible for a property tax refund. File by August 15. If this box is checked, you owe delinquent taxes and are not eligible.			
2. Use these amounts on Form M1PR to see if you are eligible for a special refund.			
Property Tax and Credits			
3. Property taxes before credits		296.00	296.00
4. Credits that reduce property taxes:			
A. Agricultural Market Value Credits			
B. Other Credits			
5. Property taxes after credits		296.00	296.00
Property Tax by Jurisdiction			
6. County WABASHA COUNTY		90.17	80.77
7. City or Town WABASHA CITY		158.25	153.41
8. State General Tax			
9. School District 0811			
A. Voter Approved Levies		18.48	29.90
B. Other Local Levies		28.47	31.26
10. Special Taxing Districts		A. HRA	0.63
11. Non-school voter approved referenda levies			0.66
12. Total property tax before special assessments		296.00	296.00
Special Assessments on Your Property			
13. Special Assessments Int: Principal:			
14. YOUR TOTAL PROPERTY TAX AND SPECIAL ASSESSMENTS		296.00	296.00

FIRST HALF DUE	MAY 15	148.00
SECOND HALF DUE	OCTOBER 15	148.00

**WABASHA COUNTY**

Auditor / Treasurer
625 Jefferson Avenue
Wabasha, MN 55981-1557
651-565-4410 - www.co.wabasha.mn.us

Bill #: 12095**Taxpayer: 95843****Property ID Number: R 27.00448.00**

LANCE S BINNER
930 5TH GRANT BLVD
WABASHA MN 55981-1144

Property Description: Sect-29 Twp-111 Range-010 WABASHA (WABASHA CITY) Lot-010 Block-086 & E1/2 OF LOT 9 BLK 86

Property 918 GRANT BLVD W
Address: WABASHA, MN 55981-1144

2024 Property Tax Statement

VALUES AND CLASSIFICATION		
Step 1	Taxes Payable Year:	2023 2024
	Estimated Market Value:	88,000 90,000
	Improvements Excluded:	
	Homestead Exclusion:	29,300 29,100
	New Improvements:	
	Expired Exclusions:	
	Taxable Market Value:	58,700 60,900
	Property Classification:	RES HMSTD RES HMSTD
Sent in March 2023		
Step 2	PROPOSED TAX	
	896.00	
	Sent in November 2023.	
Step 3	PROPERTY TAX STATEMENT	
	First half taxes due MAY 15:	466.00
	Second half taxes due OCTOBER 15:	466.00
	Total Taxes Due in 2024:	932.00

\$\$\$ REFUNDS?

You may be eligible for one or even two refunds to reduce your property tax. Read the back of this statement to find out how to apply

Taxes Payable Year

1. Use this amount on Form M1PR to see if you are eligible for a property tax refund. File by August 15. If this box is checked, you owe delinquent taxes and are not eligible.
2. Use these amounts on Form M1PR to see if you are eligible for a special refund.

☐**Property Tax and Credits**

3. Property taxes before credits
4. Credits that reduce property taxes:

A. Agricultural Market Value Credits
B. Other Credits

5. Property taxes after credits**Property Tax by Jurisdiction****6. County WABASHA COUNTY**

7. City or Town WABASHA CITY
8. State General Tax
9. School District 0811

A. Voter Approved Levies
B. Other Local Levies
A. HRA

10. Special Taxing Districts

11. Non-school voter approved referenda levies
12. Total property tax before special assessments

Special Assessments on Your Property

13. Special Assessments Int: Principal:

14. YOUR TOTAL PROPERTY TAX AND SPECIAL ASSESSMENTS

FIRST HALF DUE
SECOND HALF DUE

MAY 15
OCTOBER 15

466.00
466.00

WABASHA POLICE DEPARTMENT

848 17th Street East, Suite 8

Wabasha, MN 55981

651-565-3361

Fax: 651-565-3843

Nuisance Notice September 19, 2024

Lance S Binner
930 Grant Boulevard W
Wabasha, MN 55981

YOU ARE HEREBY NOTIFIED that your property located at 936 Grant Boulevard West in the City of Wabasha **is a nuisance in violation of Wabasha City Code Section 91.15.** The following conditions exist at the property that constitute a public nuisance under this code section:

1. Storage of JUNK/RUBBISH, including barrels, wood pallets, lawn mowers, trailers, various motor parts, and other JUNK/RUBBISH which includes any material or substance stored in the open or not enclosed in a building which does not serve, nor is it intended to serve, any useful purpose or the purpose for which it was originally intended, including, but not limited to: refuse; empty cans; bottles; debris; used furniture; unused appliances; machinery parts; motor vehicle parts; remnants of wood; decayed, weathered or broken construction material no longer usable; metal; or any cast off materials.
2. Storage of JUNK CARS, which includes any unlicensed, unregistered or inoperable vehicle stored in the open.

MN 603WGA	2009 Chevrolet Cobalt
MN RVG6661	1999 Ford F550 Motor Home
MN 191WGA	1996 Honda Civic

This nuisance must be abated within ten (10) days of receiving this notice. You have the right to a hearing before the Wabasha City Council, provided that any request for a hearing must be submitted in writing to the City of Wabasha at the City Clerk's Office no later than (10) days following receipt of this notice.

In order to abate the nuisance, you must remove the junk/ rubbish, and any unregistered or inoperable junk cars, as defined above and in Section 91.15 of the Wabasha City Code, from being stored in the open at your property located at 936 Grant Boulevard in the City of Wabasha. Photos of the referenced junk/rubbish are attached hereto. If you have any questions regarding what is required of you to abate the nuisance conditions, you should contact me without delay.

WABASHA POLICE DEPARTMENT

848 17th Street East, Suite 8

Wabasha, MN 55981

651-565-3361

Fax: 651-565-3843

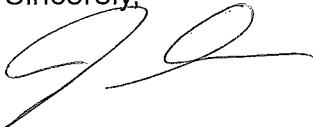
Your failure to either abate the nuisance within ten (10) days or to file a request for a hearing before the City Council will result in the City entering your property and abating the nuisance conditions, which shall include, but is not necessarily limited to, disposing of junk materials, removing and storing junk materials, and towing and storing junk vehicles. If you file a request for a hearing on this matter, a hearing before the Wabasha City Council will be scheduled and you will be given an opportunity to address the Council. The Council will either affirm or overturn this declaration of public nuisance. If affirmed, you will be ordered to comply with the abatement procedures described herein.

Pursuant to Wabasha City Code Section 91.20(C), any costs incurred by the City of Wabasha must be reimbursed by you, and any unpaid balance may be certified to the County Auditor to be collected as a special assessment against the property.

Additionally, the violations described herein constitute misdemeanor offenses under Wabasha City Code Section 91.99.

Please contact me with any questions about this matter at (651) 565-3361.

Sincerely,



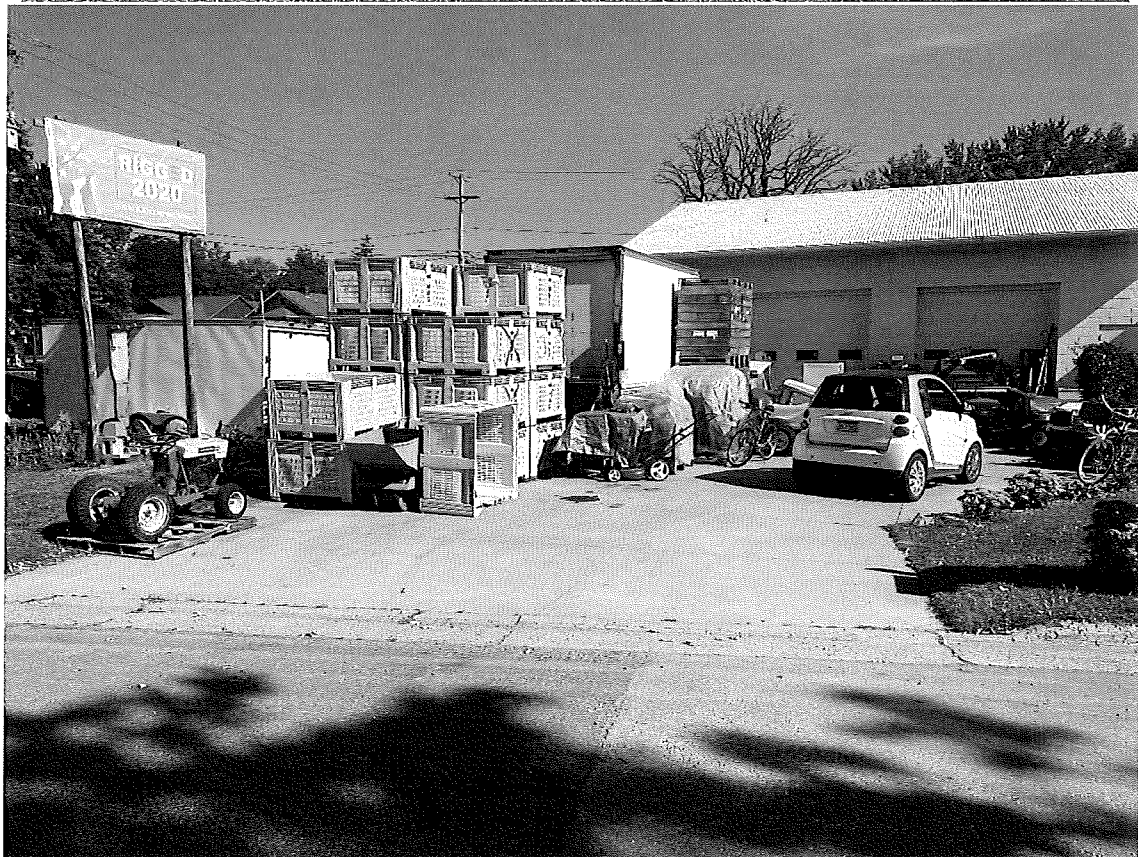
Joe Stark
Chief of Police

JS/hj

Enclosures:
Nuisance Violation Property Photos

Nuisance Violation Property Photos













PUBLIC NUISANCES

§ 91.15 DEFINITIONS.

For the purpose of this subchapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

DETERIORATED STRUCTURES. Any structure or part of any structure which because of fire, wind or other disaster, or physical deterioration is no longer habitable, nor useful.

JUNK/RUBBISH. Any material or substance stored in the open or not enclosed in a building which does not serve, nor is it intended to serve, any useful purpose or the purpose for which it was originally intended, including, but not limited to: refuse; empty cans; bottles; debris; used furniture; unused appliances; machinery parts; motor vehicle parts; remnants of wood; decayed, weathered or broken construction material no longer usable; metal; or any cast off materials.

JUNK CARS. Any unlicensed, unregistered or inoperable vehicle stored in the open.

UNSAFE BUILDINGS. Any building or structure which is structurally unsafe, does not provide adequate egress, is dangerous to human life or constitutes a hazard to safety, health or public welfare by reason of inadequate maintenance, dilapidation, obsolescence, fire hazard, disaster damage or abandonment.

(Prior Code, § 1225.01)

§ 91.16 GENERAL POLICY.

(A) It is hereby determined that the uses, structures, activities and causes of blight factors described within this section, if allowed to exist, will tend to result in blighted and undesirable neighborhoods so as to be harmful to the public welfare, health and safety.

(B) No person, firm or corporation of any kind shall maintain or permit to be maintained any public nuisance identified with this section on any platted or subdivided property within the city which is either owned, leased, rented or occupied by the person, firm or corporation.

(Prior Code, § 1225.03) Penalty, see § 91.99

§ 91.17 PUBLIC NUISANCE; GENERAL.

Whoever, by act or failure to act, does any of the following is guilty of maintaining a public nuisance:

(A) Maintains or permits a condition which unreasonably annoys, injures or endangers the safety, health, morals, comfort or repose of any considerable number of members of the public; and

(B) Interferes with, obstructs or renders dangerous for passage, any public highway or right-of-way or waters used by the public.

(Prior Code, § 1225.05) Penalty, see § 91.99

§ 91.18 PUBLIC NUISANCES AFFECTING HEALTH.

The following are hereby declared to be public nuisances affecting health:

(A) All diseased animals running at large;

(B) Carcasses of animals;

(C) Accumulation of manure;

(D) Garbage cans which are not rodent-free or fly-tight or which are so maintained as to constitute a health hazard or emit foul and disagreeable odors; and

(E) Dense smoke, noxious fumes, gas and soot, or cinders in unreasonable quantities.

(Prior Code, § 1225.07) Penalty, see § 91.99

§ 91.19 PUBLIC NUISANCES AFFECTING PEACE AND SAFETY.

The following are hereby declared to be public nuisances affecting peace and safety:

(A) All trees, hedges, signs or other obstructions which prevent persons from having a clear view of all traffic approaching an intersection;

(B) All obnoxious noises in violation of M.S. § 116.07, subd. 2 through 4, as it may be amended from time to time, or the state's Pollution Control Agency Rules §§ 7030.0010 through 7030.0080;

(C) Unauthorized obstructions and excavations affecting the ordinary use of the public streets, alleys, sidewalks or public grounds;

(D) Any limbs or trees, shrubs or hedges which are so close to the surface of the street or sidewalk as to constitute a

danger to pedestrians or vehicles;

(E) Any well, hole or similar excavation which is left uncovered or in such other condition as to constitute a hazard to any child or other person coming on the premises where it is located;

(F) Obstruction to the free flow of water in a natural waterway or a public street drain, gutter or ditch;

(G) The placing or throwing on any street, sidewalk or other public property of any glass, tacks, nails, bottles or other substance which may injure any person or animal or damage any tire when passing over the substance;

(H) The depositing of garbage or refuse on a public right-of-way or on adjacent private property;

(I) Any junk cars, as defined in §91.15 of this chapter;

(J) Any deteriorated or unsafe building or structure, as defined in §91.15 of this chapter; and

(K) Any junk or rubbish, as defined in §91.15 of this chapter.

(Prior Code, § 1225.09) Penalty, see § 91.99

§ 91.20 ENFORCEMENT.

(A) (1) The city shall determine that conditions exist which may violate this subchapter.

(2) Upon identification of a violation, notification by certified or registered letter or personal service shall be issued to the owner of the property.

(3) The notice shall identify the nature of the nuisance, the violation of this subchapter and order that the nuisance be abated within ten days of receiving notice.

(4) Upon receipt of the notification, the property owner shall proceed with alleviating the nuisance.

(B) The property owner shall have the right to a hearing before the City Council; provided that, any request for hearing must be submitted in writing to the city no later than ten days following receipt of the violation notice.

(C) (1) If the property owner requests a hearing in compliance with the provisions established by this section, a hearing before the City Council shall be scheduled.

(2) Following the hearing, the City Council shall, by resolution, determine whether a violation is evident.

(3) Upon finding of a violation, the City Council shall order that the cited conditions be abated.

(D) If an appeal to the City Council's order is not made within ten days following the City Council's decision and the property is not brought into compliance as ordered, the city will initiate action to eliminate the violation.

(E) The city shall proceed with making the necessary arrangements to have the cited violation abated. Any and all costs that may be incurred by the city to alleviate the cite violation shall be the property owner's obligation.

(F) Failure by the property owner to reimburse the city for any reasonable costs incurred concerning the enforcement of this subchapter shall be cause to certify the costs to the County Auditor as a special assessment against the property.

(Prior Code, § 1225.11)

WABASHA POLICE DEPARTMENT

848 17th Street East, Suite 8
Wabasha, MN 55981
651-565-3361
Fax: 651-565-3843

Nuisance Notice - **Amended** September **25**, 2024

Lance S Binner
930 Grant Boulevard W
Wabasha, MN 55981

YOU ARE HEREBY NOTIFIED that your property located at 936 Grant Boulevard West in the City of Wabasha **is a nuisance in violation of Wabasha City Code Section 91.15.** The following conditions exist at the property that constitute a public nuisance under this code section:

1. Storage of JUNK/RUBBISH, including barrels, wood pallets, lawn mowers, trailers, various motor parts, and other JUNK/RUBBISH which includes any material or substance stored in the open or not enclosed in a building which does not serve, nor is it intended to serve, any useful purpose or the purpose for which it was originally intended, including, but not limited to: refuse; empty cans; bottles; debris; used furniture; unused appliances; machinery parts; motor vehicle parts; remnants of wood; decayed, weathered or broken construction material no longer usable; metal; or any cast off materials.
2. Storage of JUNK CARS, which includes any unlicensed, unregistered or inoperable vehicle stored in the open.

MN 603WGA	2009 Chevrolet Cobalt
MN RVG6661	1999 Ford F550 Motor Home
MN 191WGA	1996 Honda Civic

This nuisance must be abated by November 15th. You have the right to a hearing before the Wabasha City Council, provided that any request for a hearing must be submitted in writing to the City of Wabasha at the City Clerk's Office no later than November 15th.

In order to abate the nuisance, you must remove the junk/ rubbish, and any unregistered or inoperable junk cars, as defined above and in Section 91.15 of the Wabasha City Code, from being stored in the open at your property located at 936 Grant Boulevard in the City of Wabasha. Photos of the referenced junk/rubbish are attached hereto. If you have any questions regarding what is required of you to abate the nuisance conditions, you should contact me without delay.

WABASHA POLICE DEPARTMENT

848 17th Street East, Suite 8
Wabasha, MN 55981
651-565-3361
Fax: 651-565-3843

Your failure to either abate the nuisance by November 12th or to file a request for a hearing before the City Council will result in the City entering your property and abating the nuisance conditions, which shall include, but is not necessarily limited to, disposing of junk materials, removing and storing junk materials, and towing and storing junk vehicles. If you file a request for a hearing on this matter, a hearing before the Wabasha City Council will be scheduled and you will be given an opportunity to address the Council. The Council will either affirm or overturn this declaration of public nuisance. If affirmed, you will be ordered to comply with the abatement procedures described herein.

Pursuant to Wabasha City Code Section 91.20(C), any costs incurred by the City of Wabasha must be reimbursed by you, and any unpaid balance may be certified to the County Auditor to be collected as a special assessment against the property.

Additionally, the violations described herein constitute misdemeanor offenses under Wabasha City Code Section 91.99.

Please contact me with any questions about this matter at (651) 565-3361.

Sincerely,

Joe Stark
Chief of Police

JS/hj

Enclosures:
Nuisance Violation Property Photos

Nuisance Violation Property Photos













City Council Regular

9. 3.

Meeting Date: 01/07/2025

ITEM TITLE: Public Hearing Changes to City Code Chapter 31 Park Board

DEPARTMENT: Administration

PURPOSE:

ITEM SUMMARY:

A request to update Chapter 31 "Park Board" Section 31.020 ESTABLISHMENT is before you tonight. All City Ordinance Text changes are required a public hearing to allow for members of the public to provide comment. Proposed changes are: (A) The Park Board for the city is hereby created to be composed of five members, "who shall be qualified residents or are property owners in the city. They shall be appointed by the Mayor, with consent from Council."

The current ordinance text "the Park Board for the City is hereby created to be composed of five members who shall be qualified residents of the city.

ACTION REQUIRED:

Hold a public hearing and motion to approve the proposed changes as written. A first read will be provided concurrent in general business.

City Council Regular

10. 1.

Meeting Date: 01/07/2025

ITEM TITLE: Elect 2025 Council President

DEPARTMENT: Administration

PURPOSE:

ITEM SUMMARY:

Cities must elect an acting mayor from among councilmembers to perform the duties of mayor during the mayor's disability or absence from the City, or if there is a vacancy, until a successor has been appointed.

City Council Regular

10. 2.

Meeting Date: 01/07/2025

ITEM TITLE: First Read Change to City Ordinance Chapter 31 Park Board

DEPARTMENT: Administration

PURPOSE:

ITEM SUMMARY:

A Public Hearing will be held concurrent with this first read on January 7th, 2025. All changes to City ordinance require a first and second read with adoption. Tonight will be a formal first read of the attached text.

ACTION REQUIRED:

No formal action is required.

Attachments

Changes to Park Board Ord

§ 31.020 ESTABLISHMENT.

(A) The Park Board for the city is hereby created to be composed of five members, who shall be qualified residents or are property owners in the city. They shall be appointed by the

(B) When first created, one member shall be appointed for one year, one for two years and one for three years and, thereafter, each Board member shall be appointed for a three-year term; except that, vacancies shall be filled for the unexpired term only.

(C) Each Board member shall take the oath prescribed by law before assuming the duties of his or her office and shall continue in office until his or her successor has been appointed and qualified.

(Prior Code, § 7B.01) (Ord. passed 3-8-2000; Ord. passed 3-1-2011; Ord. passed 7-2-2018)

City Council Regular

10. 3.

Meeting Date: 01/07/2025

ITEM TITLE: 2024 Departmental Accomplishments

DEPARTMENT: Administration

PURPOSE:

ITEM SUMMARY:

Staff will review the 2024 Departmental Accomplishments. The work done by the staff and volunteers in our City has been outstanding this year. I am so grateful to work with all of them. A copy of the departmental accomplishments is available in this news post on the City's website and

online: <https://www.wabasha.org/budget2024accomplishments/>

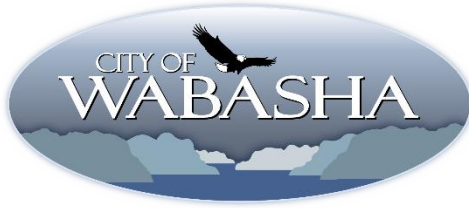
<https://www.wabasha.org/wp-content/uploads/2024-Departmental-Accomplishments.pdf>

The Strategic Plan and vision statement was developed with goals ending in 2024. Does Council want to strategize again, or extend the current plan for two years with some edits? Is there an interest in developing a Council vision (approve or edit the current one) and have a values statement with examples of conduct.

Is there an interest in developing a mission and values statement? There is a template provided by the League of Minnesota Cities. Would prefer a sub-committee provide input or develop in a strategic planning session.

Attachments

Wabasha Vision and Values Statement



The City of Wabasha is committed to the preservation of its history, to affordability and high quality of life, a vibrant tourism community, and conserving its exceptional natural environment.

SAMPLE VALUES STATEMENT

The values

As a member of the Council:

1. I support the public interest, as envisioned specifically in the Vision Statement:
2. I am ethical.
3. I am professional.
4. I am fiscally responsible.
5. I am conscientious.
6. I communicate effectively.
7. I am collaborative.
8. I am forward thinking.

Value examples

1. **I serve the public interest. In practice, this value means that:**
 - a. I am attuned to and care about the needs and issues of the City of Wabasha.
 - b. I faithfully discharge the duties as commissioners regardless of my personal considerations, recognizing that the community's interest is my primary concern.
 - c. I comply with both the letter and the spirit of the laws and policies affecting operations of the city.
 - d. I do not use my position to secure for myself or others special privileges that are different from those available to the general public.
 - e. I understand and abide by the respective roles and

responsibilities of elected and appointed officials and city staff and will not undermine them in their work.

- f. I am independent, impartial, and fair in my judgment and actions.

2. I am ethical. In practice, this value means that:

- a. I am trustworthy, acting with the utmost integrity and moral courage.
- b. I am truthful, do what I say I will do, and am reliable.
- c. I am accountable for my actions and behavior and accept responsibility for my decisions.
- d. I make impartial decisions, free of influence from financial and other personal interests that impair my independence of judgment or action.
- e. I oppose all forms of harassment and unlawful discrimination.
- f. I show respect for confidences and confidential information.

3. I am professional. In practice, this value means that:

- a. I apply my knowledge and expertise to my assigned activities and to the interpersonal relationships that are part of my job in a consistent, confident, competent, and productive manner.
- b. I approach my role and work-related relationships with a positive attitude, contributing to a supportive, respectful, and non-threatening work environment.
- c. I am respectful of all city staff, officials, volunteers, and others who participate in the city's government.

4. I am fiscally responsible. In practice, this value means that:

- a. I make decisions after prudent consideration of their financial impact, taking into account the long-term financial needs and revenues for the city, especially its financial stability.
- b. I make decisions that seek to preserve the financial capacity of the city to provide programs and services for residents.
- c. I provide full disclosure of any potential financial or other private conflict of interest. I abstain from participating in the discussion and vote on these matters.

5. I am conscientious. In practice, this value means that:

- a. I act in an efficient manner, making decisions and recommendations based upon research and facts, taking into consideration short- and long-term goals.
- b. I follow through in a responsible way, keeping others informed, and responding in a timely fashion.
- c. I am respectful of established city processes and guidelines.
- d. I prepare for all meetings by reviewing any materials provided ahead

of time. When I have materials to contribute, I make sure all others involved have ample time to review these materials prior to the meeting.

6. I communicate effectively. In practice, this value means that:

- a. I communicate in various ways that I am approachable, open-minded, and willing to participate in dialogue.
- b. I engage in effective two-way communication by listening carefully, asking questions, and responding appropriately, which adds value to conversations.
- c. I do not interfere with the orderly conduct of meetings by interrupting others or making personal comments not germane to the business at hand.
- d. I follow up on inquiries in a timely manner.
- e. I am respectful in disagreements and contribute constructively to discussions on the issue.

7. I am collaborative. In practice, this value means that:

- a. I act in a cooperative manner with groups and other individuals, working together in a spirit of tolerance and understanding to accomplish common goals.
- b. I share information with others in a timely manner so that, together, we can make informed decisions.
- c. I work toward consensus building and gain value from diverse opinions. I will go along with the final decision of the commission or council, even if it's different from my own opinion. I will not undermine the decision.
- d. I accomplish the goals and responsibilities of my individual position, while respecting my role as a member of a team.

8. I am forward thinking. In practice, this value means that:

- a. I promote intelligent, proactive, and thoughtful innovation in order to advance the city's policy agenda and provide city services while considering the broader regional, statewide, national, implications of the city's decisions and issues.
- b. I maintain consistent standards, but am also sensitive to the need for compromise, creative problem solving, and making improvements when appropriate.
- c. I am open to new ideas and processes, adopting them as they conserve resources and provide efficient and effective service.
- d. I consider the potential long-term consequences and implications of my actions and inactions.

City Council Regular

10. 4.

Meeting Date: 01/07/2025

ITEM TITLE: Building Discussion

DEPARTMENT: Administration

PURPOSE:

ITEM SUMMARY:

At the last workshop, it was determined that another workshop or discussion was needed to further consider what we learned about the future of the buildings. It was discussed that the joint building was the most ideal situation but also the most costly. There was discussion on a phasing approach. Staff would like some direction on what kind of research or data Council desires or if there is consensus around a preferred option.

City Council Regular

10. 5.

Meeting Date: 01/07/2025

ITEM TITLE: Township Contributions

DEPARTMENT: Administration

PURPOSE:

ITEM SUMMARY:

Township Tuesday is in March. It has been recommended by Ambulance Commission and Council that staff draft some sort of PR piece to encourage residents to attend the meeting and support the ambulance.

City Council Regular

11. 1.

Meeting Date: 01/07/2025

ITEM TITLE: Donation Resolution

DEPARTMENT: Administration

PURPOSE:

ITEM SUMMARY:

All donations must be accepted by the City Council.

ACTION REQUIRED:

Motion to approve Resolution 01-2025 January Donations.

Attachments

Resolution 01-2025 January Donations

**CITY OF WABASHA
RESOLUTION No. 01-2025
RESOLUTION ACCEPTING DONATIONS**

WHEREAS The City of Wabasha is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens; and

WHEREAS the following persons and entities have offered to contribute the cash amounts or items set forth below to the city for the following.

- **LIBRARY**
 - \$500 – Anonymous
 - \$100 – Patricia & Thomas Haskett
- **AMBULANCE**
 - \$2000 - Anonymous
- **FIRE DEPARTMENT**
 - \$500 – Dan & Jeni Arnold

WHEREAS all such donations contributed are determined to be a benefit to the citizens of the City of Wabasha; and

WHEREAS The City Council finds that it is appropriate to accept the donations offered.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WABASHA, MINNESOTA, AS FOLLOWS:

1. The donations described above are hereby acknowledged and accepted and shall be used in accordance with the terms prescribed by the donor.
2. The city clerk is hereby directed to issue receipts to each donor acknowledging the city's receipt of the donor's donation.

Adopted by the City Council of the City of Wabasha on January 7th, 2025.

Approved:

Mayor - Emily Durand

Attested:

City Clerk – Wendy Busch