

STREET COMMISSION

November 4, 2025 8:30 am

MEETING AGENDA

- 1) Call to Order and Roll Call:
- 2) Public Comments:
- 3) Changes or Additions to Agenda:
- 4) Approval of Minutes:
 - a) Minutes from 10-7-2025
- 5) General Business:
 - a) Pembroke Avenue banners/light poles change consideration
 - b) State Hwy 60 new road designs discussion
 - c) 2026 Street Commission member appointments
 - d) Pembroke ADA parking stalls
- 6) Old Business:
- 7) Other Business:
 - a) Terms Expiring
 - b) The next Street Commission meeting is scheduled for Tuesday, December 2nd at 8:30am.
- 8) Adjourn:

Street Commission

4) a)

Meeting Date: 11/04/2025

ITEM TITLE: Minutes from 10-7-2025

DEPARTMENT: Administration

REQUESTED BY:

PURPOSE:

Minutes from 10-7-2025

ITEM SUMMARY:

Review minutes as drafted.

STAFF RECOMMENDATION:

Approve minutes from 10-7-2025

Attachments

10-7-2025 Street Commission Minutes

DRAFT

**Street Commissioners:**

Doug Marcotte, Commissioner
Jay Jewson, Commissioner
Jim Mathias, Commissioner
Jeff Sulla, Commissioner & Council Representative

Staff:

Tony Johnson, Public Works Director
Riley Costello, Assistant Public Works Director
Lisa Springer, Office Manager

STREET COMMISSION MINUTES

Present: Jay Jewson, Commissioner; Jim Mathias, Commissioner; Jeff Sulla, Commissioner;
Doug Marcotte, Commissioner

Also Present: Tony Johnson, Public Works Director
Riley Costello, Assistant Public Works Director
Lisa Springer, Office Manager

1. Call to Order and Roll Call:

Meeting was called to order at 8:33am by Jim Mathias.

2. Public Comments:

There were no public comments.

3. Changes or Additions to Agenda:

Moved by Commissioner Doug Marcotte, seconded by Commissioner Jim Mathias to add tree placement near property lines/ROW's wording change to planning/zoning as Item 5b.

AYE: Commissioner Doug Marcotte, Commissioner Jay Jewson, Commissioner Jeff Sulla, Commissioner Jim Mathias

Adopted - Unanimously

4. Approval of Minutes:

- a. Minutes from 9-2-2025

Moved by Commissioner Doug Marcotte, seconded by Commissioner Jay Jewson to approve the minutes as drafted.

AYE: Commissioner Doug Marcotte, Commissioner Jay Jewson, Commissioner Jeff Sulla, Commissioner Jim Mathias

Adopted - Unanimously

5. General Business:

- a. Pembroke Avenue banners/light poles change consideration

Table discussions until more information can be provided about the flag holders on Main Street.

- b. Tree placement near property lines/ROW's wording change to planning/zoning

Recommendation to change the wording on the proposed ordinance change in 157.07 Duties of Private Owners to **5 feet** versus 10 feet for any tree, herbaceous plant or shrub placement to read as follows: (1) Obstructing view. No tree or herbaceous plant or shrub shall be planted closer than **five feet** from any property line that borders public property, including right-of-ways and parks, or be allowed to grow so as to obstruct the view of any vehicular traffic on streets or pathways or pedestrians on pathways, unless approved by the Street Commission and Park Board.

Moved by Commissioner Doug Marcotte, seconded by Commissioner Jeff Sulla

AYE: Commissioner Doug Marcotte, Commissioner Jeff Sulla, Commissioner Jim Mathias

NAY: Commissioner Jay Jewson

Adopted

6. Old Business:

- a. Pembroke/St. Felix handicap spots

Moved by Commissioner Doug Marcotte, seconded by Commissioner Jeff Sulla to install 2 handicap parking spots along Pembroke Ave closest to the crosswalks. One at St. Felix Auditorium (corner of Pembroke Ave/3rd St E) and one at WNB Financial, (corner of Main St W/Pembroke Ave) both handicap parking spots will be on Pembroke Ave.

AYE: Commissioner Doug Marcotte, Commissioner Jay Jewson, Commissioner Jeff Sulla, Commissioner Jim Mathias

Adopted - Unanimously

7. Other Business:

Street Commission members were updated on the 2025 Street Improvement Mill & Overlay Project which is starting October 7th. Areas around town will have Mill & Overlay work done which removes the 1-2 inches top layer of damaged asphalt and replaces it with new asphalt. For Buena Vista & Skyline Mill Drive, they will have full depth reclamation, which is the complete removal of the asphalt, with new culverts and reshaped and installed with new 4 inches of new blacktop. Mill and Overlay is used for surface-level issues like minor cracks, while FDR is for when the entire base is unstable or there are significant issues.

No motion, information only.

8. Adjourn:

The next Street Commission meeting is Tuesday, November 4th at 8:30am. With no further business to discuss, the meeting was adjourned at 9:21am.

Moved by Commissioner Jim Mathias, seconded by Commissioner Doug Marcotte

AYE: Commissioner Doug Marcotte, Commissioner Jay Jewson, Commissioner Jeff Sulla, Commissioner Jim Mathias

Adopted - Unanimously

Street Commission

5) a)

Meeting Date: 11/04/2025

ITEM TITLE: Pembroke Avenue banners/light poles change consideration

DEPARTMENT: Administration

REQUESTED BY:

PURPOSE:

Bring back for discussion the banner bracket arm issues and possible solutions.

ITEM SUMMARY:

City Engineer Brian Malm has possibly come up with a solution. Supposedly, after talking with the light pole manufacturer, there are brackets that relocate the banners to the opposite side of the light pole without moving anything else. This cost will be covered by our engineer, but still waiting for more information.

Street Commission

5) b)

Meeting Date: 11/04/2025
ITEM TITLE: State Hwy 60 new road designs discussion
DEPARTMENT: Public Works
REQUESTED BY: Public Works

PURPOSE:

Review the new road designs, overlook public comment from the open house meeting.

ITEM SUMMARY:

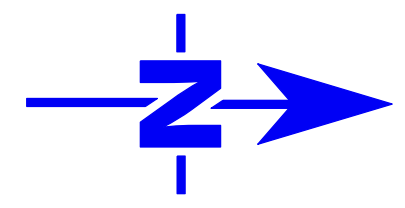
It is finally time to help make some decisions on the new State Hwy 60 road design through the old Athletic Field. See attached documents and we can walk you through it at the meeting.

STAFF RECOMMENDATION:

After reviewing plans and receiving input from the public, staff are on board with option C, but still working out the details on the exact placement of the roundabout by Wabasha County 30.

Attachments

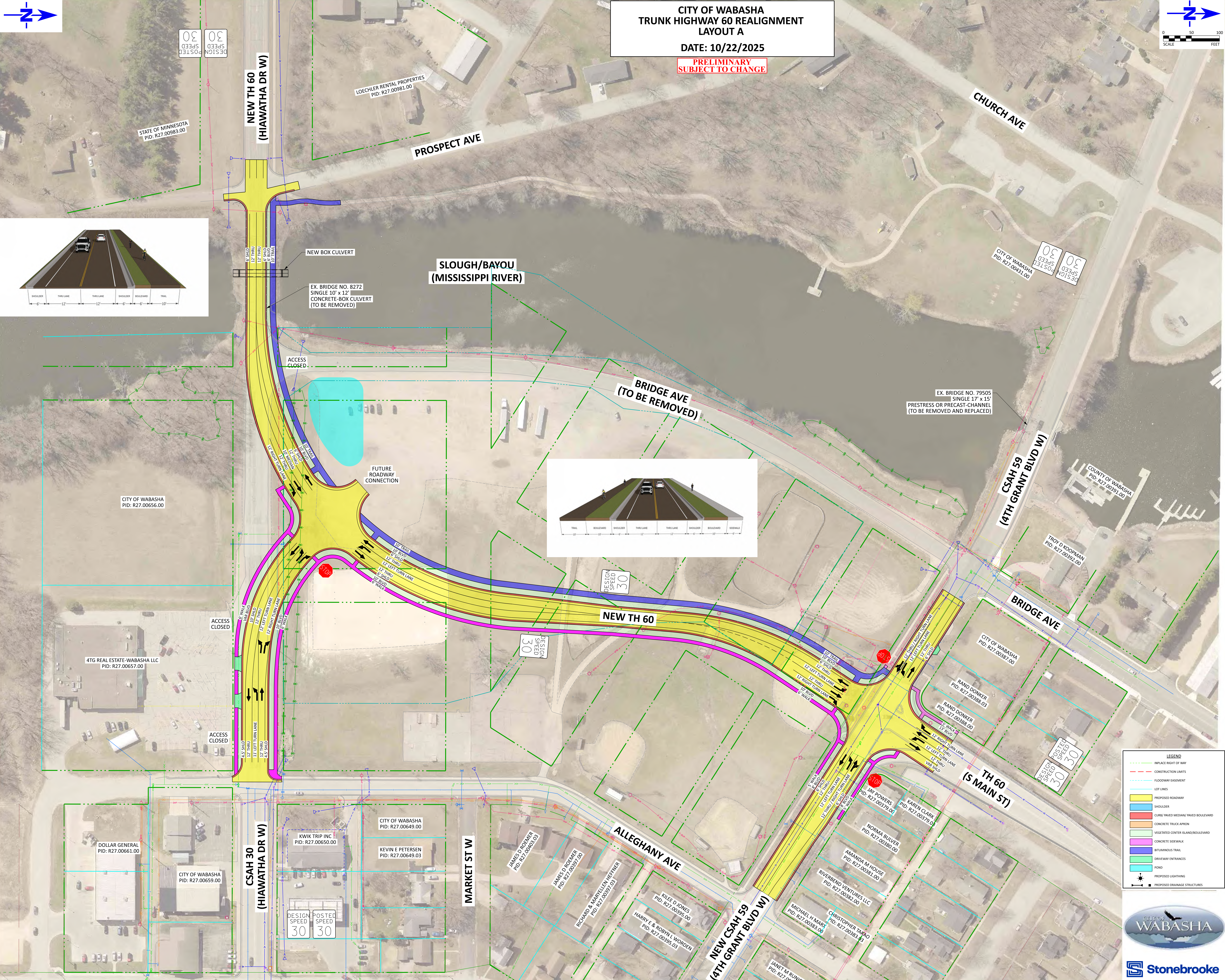
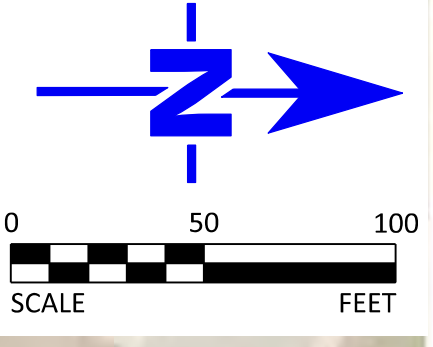
Concept plans



CITY OF WABASHA
TRUNK HIGHWAY 60 REALIGNMENT
LAYOUT A

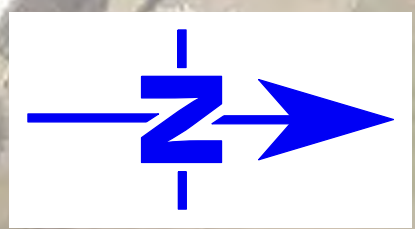
DATE: 10/22/2025

PRELIMINARY
SUBJECT TO CHANGE



- LEGEND
- INPLACE RIGHT OF WAY
 - CONSTRUCTION LIMITS
 - FLOODWAY EASEMENT
 - LOT LINES
 - PROPOSED ROADWAY
 - SHOULDER
 - CURB/PAVED MEDIAN/PAVED BOULEVARD
 - CONCRETE TRUCK APRON
 - VEGETATED CENTER ISLAND/BOULEVARD
 - CONCRETE SIDEWALK
 - BITUMINOUS TRAIL
 - DRIVEWAY ENTRANCES
 - POND
 - PROPOSED LIGHTING
 - PROPOSED DRAINAGE STRUCTURES

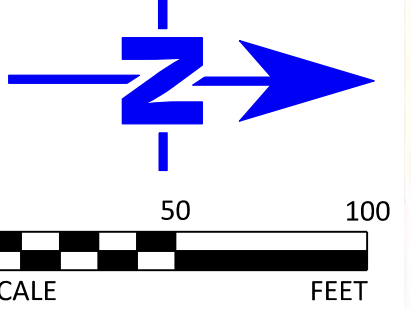




CITY OF WABASHA
TRUNK HIGHWAY 60 REALIGNMENT
LAYOUT B

DATE: 10/22/2025

PRELIMINARY
SUBJECT TO CHANGE



DESIGN
SPEED
30
POSTED
SPEED
30

STATE OF MINNESOTA
PID: R27.00983.00

NEW TH 60
(HIAWATHA DR W)

LOECHLER RENTAL PROPERTIES
PID: R27.00981.00

PROSPECT AVE

CHURCH AVE

NEW BOX CULVERT

EX. BRIDGE NO. 8272
SINGLE 10' x 12'
CONCRETE-BOX CULVERT
(TO BE REMOVED)

SLOUGH/BAYOU
(MISSISSIPPI RIVER)

BRIDGE AVE
(TO BE REMOVED)

EX. BRIDGE NO. 79505
SINGLE 17' x 15'
PRESTRESS OR PRECAST-CHANNEL
(TO BE REMOVED AND REPLACED)

CSAH 59
(4TH GRANT BLVD W)

CITY OF WABASHA
PID: R27.00656.00

TROY D KOOPMAN
PID: R27.00392.00

BRIDGE AVE

CITY OF WABASHA
PID: R27.00387.00

RAND DOWKER
PID: R27.00388.03

RAND DOWKER
PID: R27.00388.00

JAY DOWERS
PID: R27.00379.00

KAREN CLARK
PID: R27.00379.03

NORMA BULLER
PID: R27.00380.00

AMANDA M HOUSE
PID: R27.00381.00

RIVERBEND VENTURES LLC
PID: R27.00382.00

MICHAEL H MARY
PID: R27.00383.00

CHRISTOPHER TAKAO
PID: R27.00383.03

JANET M RUNION
PID: R27.00384.00

NEW CSAH 59
(4TH GRANT BLVD W)

ALLEGHANY AVE

JAMES P ROEBER
PID: R27.00403.03

IMMED DOWKER
PID: R27.00397.00

RICHARD & MARRELLA REHNER
PID: R27.00397.03

KILEE D JONES
PID: R27.00395.00

HARRY E & ROBYN L WORDEN
PID: R27.00395.03

MARKET ST W

CITY OF WABASHA
PID: R27.00649.00

KEVIN E PETERSEN
PID: R27.00649.03

KWIK TRIP INC
PID: R27.00650.00

CITY OF WABASHA
PID: R27.00659.00

DOLLAR GENERAL
PID: R27.00661.00

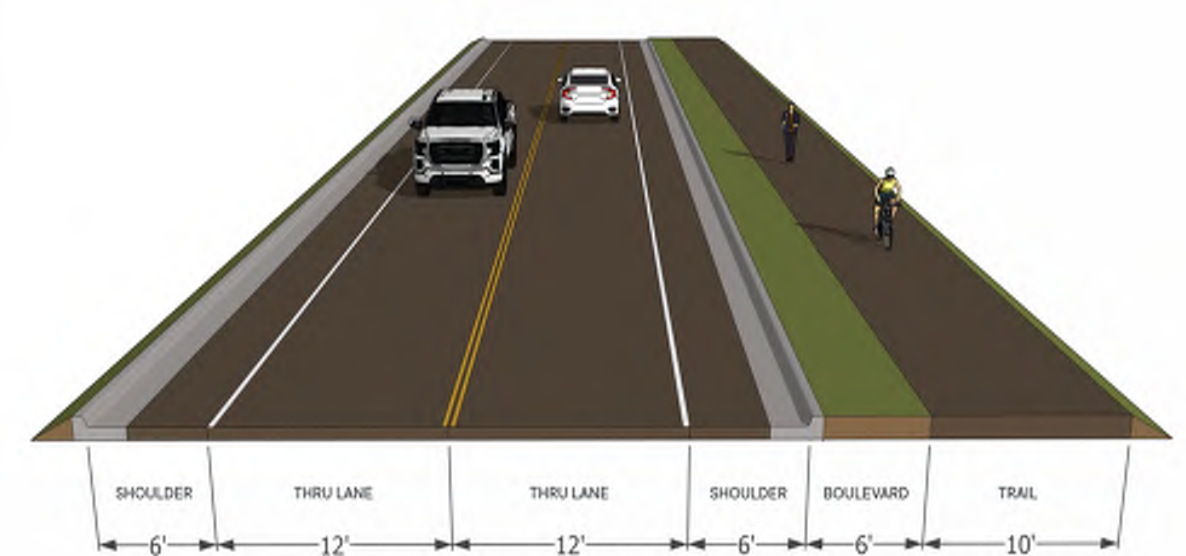
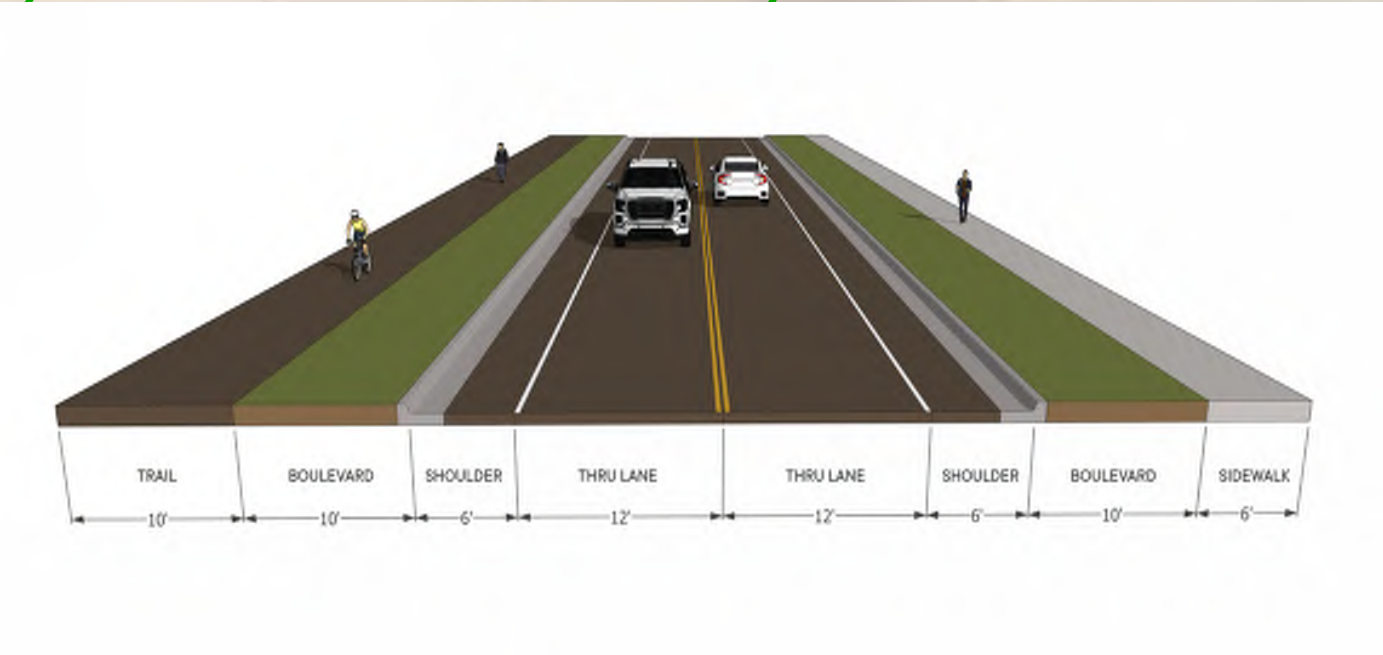
4TG REAL ESTATE-WABASHA LLC
PID: R27.00657.00

ACCESS CLOSED

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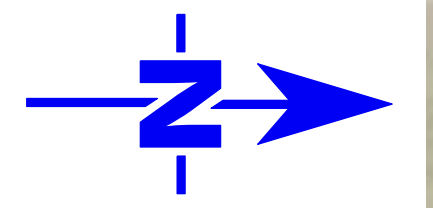
DESIGN
SPEED
30
POSTED
SPEED
30

CSAH 30
(HIAWATHA DR W)



- LEGEND
- IMPLANT RIGHT OF WAY
 - CONSTRUCTION LIMITS
 - FLOODWAY EASEMENT
 - LOT LINES
 - PROPOSED ROADWAY
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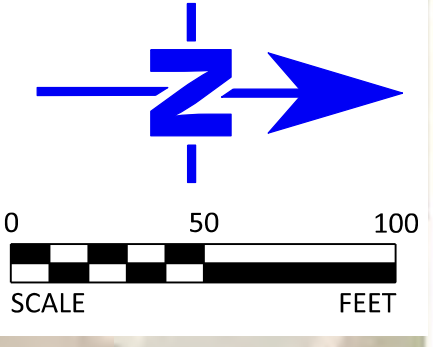




CITY OF WABASHA
TRUNK HIGHWAY 60 REALIGNMENT
LAYOUT C

DATE: 10/22/2025

PRELIMINARY
SUBJECT TO CHANGE



- LEGEND
- INFLUX RIGHT OF WAY
 - CONSTRUCTION LIMITS
 - FLOODWAY EASEMENT
 - LOT LINES
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 - PROPOSED DRAINAGE STRUCTURES



Street Commission

5) c)

Meeting Date: 11/04/2025

ITEM TITLE: 2026 Street Commission member appointments

DEPARTMENT: Public Works

REQUESTED BY: Public Works

PURPOSE:

Jay Jewson and Jim Mathias are up for renewal for the 2026 Street Commission 2 year term.

ITEM SUMMARY:

Street Commission

5) d)

Meeting Date: 11/04/2025

ITEM TITLE: Pembroke ADA parking stalls

DEPARTMENT: Public Works

REQUESTED BY: Public Works

PURPOSE:

We had a mixup on the St. Felix ADA stall and will clarify the regulations.

ITEM SUMMARY:

The proposed ADA stall that was initially going on 3rd Street West by St. Felix, but then moved to Pembroke by the bump out, can't be moved. Brian said it would need to stay on 3rd Street due to the amount of striping needed around the stall. The only reason we can put the other one by WNB bank is because there is no other area to put the stall in the near vicinity, and we are allowed to put it next to the bump out. We are unsure if we will get the stalls completed this year due to our workload, timing, and temps but we will try.

Street Commission

7) a)

Meeting Date: 11/04/2025

ITEM TITLE: Terms Expiring

DEPARTMENT: Administration

REQUESTED BY:

PURPOSE:

ITEM SUMMARY:

Jay Jewson and Jim Mathias both have terms expiring 12-31-2025 and need to know if they would like to serve another 2-year term. Next year, Jeff Sulla and Doug Marcotte will have terms expiring 12-31-2026 and we still have one vacancy to fill.

Street Commission

7) b)

Meeting Date: 11/04/2025

ITEM TITLE: The next Street Commission meeting is scheduled for Tuesday, December 2nd at 8:30am.

DEPARTMENT: Administration

REQUESTED BY:

PURPOSE:

ITEM SUMMARY:
