WABASHA CITY COUNCIL

WABASHA CITY HALL

Tuesday, September 1, 2026

Council Meeting 6:00 PM

To see Council meeting YouTube videos, go to the City's YouTube page and go to the "LIVE" tab.

All matters listed under the "Consent Agenda" are considered to be routine by the City Council and will be entered by one motion. Unless requested by a Council Member or citizen, there will be no separate discussion on these items. If discussion is required regarding an item, that item will be removed from the Consent Agenda and will be considered separately. This meeting will be held in person at Wabasha City Hall, 900 Hiawatha Dr E. Wabasha, MN 55981. A virtual option is also available. To join, click here https://us02web.zoom.us/j/82339495094. To watch the meeting live on your computer or Smartphone, click here to watch the meeting on YouTube (or search for City of Wabasha YouTube Channel).

Some Council members may participate in this meeting via interactive technology (Zoom).

1. **Pledge of Allegiance**
2. **Guest Speaker -**
3. **Public Comments**
4. **Changes or Additions to Agenda**
5. **Mayor's Presentation - Mayor Emily Durand**
6. **Committee Reports and Wabasha Good News**
7. **Administrator's Report - Caroline Gregerson**
    1. Thank You to Joe Stark on 25-year Anniversary
    2. Administrator Update
8. **Consent Agenda**
    1. August 4, 2026 City Council Meeting Minutes
    2. August 25, 2026, Special City Council Meeting Minutes
    3. Approve Part-Time Library Technician
    4. 2027 County Highway Maintenance Agreement
    5. Approve Eric Wagner as Assistant Public Works Director
    6. Approve to Fill Vacant PW Tech Position
    10. Approve Fire Pay Increase
    11. Approve up to $5,000 in new tires for the W-2
    12. Approve Bids for Lawrence Boulevard Lift Station
    13. September Warrants
    14. 2026 Downtown Striping Project
9. **Public Hearing**
    1. 2025 Street & Utility Improvement Project Assessment Hearing
10. **General Business**
    1. Resolution to Adopt 2025 Street & Utility Improvement Project Final Assessment
    2. Approve 2027 Preliminary Budget Levy and Call for Public Hearing December 1, 2026
    3. Paramedic Training Coordinator Position
    4. Update on Neuter Program West Side Cats

5. River Trail Project, Approve Shared Maintenance Responsibilities

11. **Donations**

1. 23-2026 September Donations Resolution

12. **Information - financials emailed to Council.**

13. **Announcements**

14. **Adjournment**

City Council Regular **7. 1.**

Meeting Date: 09/01/2026

ITEM TITLE: Thank You to Joe Stark on 25-year Anniversary

DEPARTMENT: Administration

PURPOSE:

ITEM SUMMARY:

https://www.wabasha.org/police/

Submitted by Officer Rob Venz on behalf of the Wabasha Police Officers

hank you for having us:

Those that could be here from the police department wanted to come here today to honor Joe for his 25 years of service to the City of Wabasha.

Under his leadership, the Wabasha Police Department shifted from being viewed as one of the least desirable law enforcement employers in the region to a highly respected, top-tier agency in Wabasha County.

Because of Joe we have all chosen to stay working in public service for this community.

The police department has immense loyalty, all of our officers have turned down other career opportunities specifically to continue working under his leadership.

I'm not going to tell any funny stories about Joe, but for anyone who knows him well, they know he can keep you laughing. Joe is not only our leader, he is our friend.

Joe, thank you for everything you have done for us, for the City, and for the entire Wabasha community.

There is no one else we would rather work for—and, quite honestly, there is no one else we would choose to work for.

You have all of our respect, our gratitude, and our appreciation and congratulations on 25 years of service.

City Council Regular **7. 2.**

Meeting Date: 09/01/2026

ITEM TITLE: Administrator Update

DEPARTMENT: Administration

PURPOSE:

ITEM SUMMARY:

Hwy 60 Project- This has been submitted for environmental review and the project team is identifying ways to save on engineering costs.

Barge Terminal- Dredging the river has begun. We expect to do Section 217d operations in March.

SeptOberfest- A lot of great events this year are happening at the annual fall festival ! Check out the website septoberfest.com. Thank you public works for your support.

Old Athletic Field has had much of the debris removed

Next Thursday September 10th will be the ceremony to install the new female Army statue sponsored by the American Legion

Thank you Tyler and Department Heads for the careful review of the budget

Congratulations to the Wabasha Pool on a fanstatic season!

City Council Regular **8. 1.**

Meeting Date: 09/01/2026

ITEM TITLE: August 4, 2026 City Council Meeting Minutes

DEPARTMENT: Administration

PURPOSE:

Approval of August 4, 2026, Regular Minutes

ITEM SUMMARY:

Review the August 4, 2026 City Council Minutes.

ACTION REQUIRED:

Approve the August 4, 2026 City Council Minutes.

Attachments

8-4-2026 CC Minutes

D R A F T

Council Members:
First Ward: John Friedmeyer, Dean Meurer
Second Ward: Tim Wallerich, Brian Wodele
Third Ward: Jeff Sulla, Jim Mathias

Mayor: Emily Durand
City Attorney: Mike Flaherty
City Administrator: Caroline Gregerson
Deputy Clerk: Jessica Bruce
Date: August 4, 2026

PROCEEDINGS OF THE CITY COUNCIL

The regular meeting of the City Council of the City of Wabasha was held on Tuesday, August 4, 2026, and was called to order at 6:00 p.m. by Mayor Durand.

Present: Council Member John Friedmeyer; Council Member Dean Meurer; Council Member Brian Wodele; Council Member Jeff Sulla; Mayor Emily Durand; Council Member Tim Wallerich; Council Member Jim Mathias

All present stood and recited the Pledge of Allegiance.

1. Pledge of Allegiance

1. **Guest Speaker - Martha Black, Wabasha Food Share**
Martha Black, Manager of the Wabasha Food Share, expressed appreciation for a proposed City contribution of $4,000, noting that these funds would help cover fixed costs such as rent and utilities. She reported that the move to a new location has been very positive in terms of the new facility and the Food Share's ability to serve the community. She reviewed recent usage statistics and stated that there has been a small surge over the last two months. She noted that grant funding has been allocated toward the purchase of a walk-in cooler, which has enabled the Food Share to provide fresh produce. Mayor Durand commented that the Food Share program has been very successful under the leadership of Manager Black. Donation options were detailed.

3. Public Comments

Mayor Durand reviewed the public comment procedure. It was noted that comments relating to agenda items could be offered when the item is discussed.

Paul Cushman provided an update regarding the River Junctions Arts Council summer season. He described the RJAC production of *The SpongeBob Musical,* the Under the Bridge concert series, an upcoming children's play, and the second annual Art Fair Under the Bridge on Sept. 12. He expressed appreciation for the support that has been provided by the RJAC Board, local organizations, and community volunteers. Ticket prices for *The SpongeBob Musical* were reviewed.

4. Changes or Additions to Agenda

It was clarified that the estimated cost of the roof repairs (Item 8.5) should be $5,600 - not $56,000. There were no other changes or additions to the agenda.

5. ## Mayor's Presentation - Mayor Emily Durand

Mayor Durand commented that it has been a tough few weeks for the Wabasha EMS, Police Department, and Fire Department staff following the tragic boating accident that happened in July. She encouraged employees to consider taking advantage of the City's Employee Assistance Program and other resources.

6. ## Committee Reports and Wabasha Good News

Utilities Commission: Council Member Wodele indicated that the group met recently and paid bills.

Port Authority: Council Member Friedmeyer summarized topics of discussion during recent meetings, including approval of the first installment payment to the contractor for the barge terminal project. He referenced a recent meeting of the Minnesota Ports Association, where it was discussed that none of the five ports received any State bond funding in 2026. He stated that the Port Authority continues to explore options for child care access. He noted that a bond sale was approved to help fund the barge terminal project. Mayor Durand commented regarding the child care provider licensing process.

Street Commission: Public Works Director Tony Johnson reported that the group met recently and discussed patching, crack sealing, and striping projects.

Park Board: Public Works Director Johnson reported that the group met in mid-July and approved two new statues in Veterans Park, honoring US Navy / Coast Guard veterans and female veterans. He noted that the Park Board also discussed relocation of the Food Share mural, a memorial bench request, a potential pool technical evaluation, and 2027 campground fees.

Planning Commission: Council Member Wallerich reported that the Planning Commission did not meet during July.

1. 2025 Ambulance Annual Report

Ambulance Director Ryan Marking summarized the report and provided comparison information. He also reviewed recent call statistics. City Administrator Gregerson noted that the Annual Report will be posted on the City website.

7. ## Administrator's Report - Caroline Gregerson

1. Joe Stark's Work Anniversary - 25 Years

Administrator Gregerson congratulated Police Chief Stark on 25 years of service with the City of Wabasha.

8. ## Consent Agenda

Mayor Durand reviewed the consent agenda.

Moved by Council Member Tim Wallerich, seconded by Council Member John Friedmeyer to approve the consent agenda as presented.

Vote: 7 - 0 Adopted - Unanimously

1. Regular City Council Minutes July 7, 2026

2. July 13, 2026 Special City Council Meeting Minutes

3. Approve Full-Time EMT

4. Approve Purchase of Video Laryngoscopes with Compeer Grant for Ambulance Service

5. Approve $5,6000 [$5,600] in Minor Roof Repairs for City Hall, Police Garage, and Library

6. Approve to Pay Wabasha Food Share $4,000 for 2026 Food Share Contribution

7. Approve $18,500 in Repairs on W2 Truck

8. August Warrants

9. 2013 Street Project Street Sealing Preservative Project

10. Malone Park Parking Lot Maintenance Project

9. Public Hearing

1. Peddlers Ordinance Public Hearing & Possible Adoption
Mayor Durand referenced the proposed ordinance changes, and Administrator Gregerson summarized the proposed ordinance language revisions. The ordinance enforcement process was discussed. Mayor Durand opened the public hearing at 6:34 p.m. No one spoke during the public hearing. Mayor Durand closed the public hearing at 6:35 p.m.

Moved by Council Member Tim Wallerich, seconded by Council Member Brian Wodele to approve the ordinance language revisions as proposed.

Vote: 7 - 0 Adopted - Unanimously

10. General Business

1. Resolution Providing for the Issuance and Sale of $2,050,000 General Obligation Bonds, Series 2026A.
Mike Bubany from David Drown Associates provided background information and discussed the issuance of bonds to pay for the barge terminal project. He reported that although only two bids were received, potentially due to the unique nature of the project, a favorable interest rate of slightly less than 4.1% was obtained. He referenced the City's AA- credit rating. He reviewed the bond sale proceeds and payments over the 20-year term of the bond. Pre-payment was discussed. He noted that the Port Authority voted to approve the bond issuance. It was clarified that the final amount of the issuance, based on the interest rate, was $2,045,000, Mr. Bubany referenced the updated resolution language.

Moved by Council Member Tim Wallerich, seconded by Council Member Dean Meurer to adopt a resolution approving the issuance of bonds toward the barge terminal project, as presented.

Vote: 7 - 0 Adopted - Unanimously

2. Approve Draft 2025 Street & Utility Improvement Project Assessments, Approve Resolution 19-2026 and 20-2026
Mayor Durand opened the meeting for public comment regarding this item.

Jim Perry, 227 Coffee Mill Drive, Wabasha, provided comments on behalf of the Coffee Mill Golf Course Board of Directors. He distributed a handout to the Mayor and City Council Members. He quoted information from Bolton & Menk reports and referenced the actual benefiting properties. He encouraged the City Council to adopt a different means of assessing property owners for these types of unique street improvement projects. He stated that the project does not increase the value of the golf course and referenced potential options. He stated that the Coffee Mill Golf Course Board recently voted to accept an assessment of $5,000, to avoid an appeal process.

Mayor Durand referenced information relating to case law. City Engineer Brian Malm summarized three options that were presented to the City Council relating to the assessments for this project. He clarified that two properties were removed from the assessment roll because they are located outside the City limits. He requested direction from the City Council relating to the assessment roll and specifically the golf course assessment. The timeline for approving the resolutions was reviewed.

City Administrator Gregerson asked about potential impacts if the Council requests changes to the assessment process. City Engineer Malm reviewed the steps that would be involved, including reissuing public notices and conducting another public hearing, noting that this would extend the timeline into 2027.

Following approval of the Market Street assessment roll, discussion was held regarding whether or not private drive owners that use Skyline Drive should be assessed for the project. Council Member Wodele spoke in support of conducting another assessment hearing.

Following the failure of a motion to conduct another assessment hearing and consider assessments for additional properties, options relating to assessments for Coffee Mill Golf Course were discussed.

Following adoption of Resolution 19-2026, City Engineer Malm recommended setting an assessment hearing date in September.

Moved by Council Member Tim Wallerich, seconded by Council Member John Friedmeyer to approve the Market Street assessment roll as presented.

Vote: 7 - 0 Adopted - Unanimously

Moved by Council Member Brian Wodele, seconded by Council Member Jim Mathias to conduct another assessment hearing and consider assessments for 29 additional property owners utilizing Skyline Drive and Buena Vista Drive. The City's public improvement policy was discussed, and the assessment appeal process was reviewed.

Vote: 2 - 4 Failed

NAY: Council Member John Friedmeyer
Council Member Dean Meurer
Council Member Tim Wallerich
Mayor Emily Durand

Other: Council Member Jeff Sulla (ABSTAIN)

Moved by Council Member Tim Wallerich, seconded by Council Member Dean Meurer to adopt Resolution 19-2026, reducing the assessment for Coffee Mill Golf Course to $10,000 (Option 2) and directing staff to recommend potential revisions to the City's public improvement policy.

Vote: 4 - 2 Adopted

NAY: Council Member Brian Wodele
Council Member Jim Mathias
Other: Council Member Jeff Sulla (ABSTAIN)

Moved by Council Member Tim Wallerich, seconded by Council Member John Friedmeyer to conduct an assessment hearing in September.

Vote: 7 - 0 Adopted - Unanimously

3. Action on Pool Technical Evaluation, Start in 2026, Budget in 2027
Public Works Director Tony Johnson provided background information and discussed the structure and current condition of the pool. He reviewed a quote for a pool technical evaluation by Burbach Aquatics at a cost of $8,950, to aid future planning and budgeting activities. City Administrator Gregerson provided additional information and rationale for the technical evaluation. It was noted that the work could start in 2026 and the expense budgeted in 2027. It was noted that the Park Board recommended approval of the technical evaluation as a first step.

Moved by Council Member Tim Wallerich, seconded by Council Member Jeff Sulla to approve a technical evaluation of the pool, at a cost of $8,950.

Vote: 7 - 0 Adopted - Unanimously

4. Approve Amendment with Stonebrook Engineering
City Administrator Gregerson provided background information and recommended approval of an amendment with Stonebrook Engineering for additional testing and design work. She reviewed funding sources for the additional work.

Moved by Council Member Dean Meurer, seconded by Council Member John Friedmeyer to approve an amendment with Stonebrook Engineering, as recommended.

Vote: 7 - 0 Adopted - Unanimously

5. Approve Former Food Share Mural to be Moved to 328 4th Grant by Wabasha Main Street
Mayor Durand and Public Works Director Johnson provided background information. The proposed new mural location was clarified.

Moved by Council Member Brian Wodele, seconded by Mayor Emily Durand to approve the relocation of the Food Share mural, as discussed.

Vote: 7 - 0 Adopted - Unanimously

6. Appoint Jeff Sulla and Brian Wodele to the Ad-Hoc for Police Union and Fire Chief Pay
Mayor Durand discussed the proposed appointments.

Moved by Council Member Tim Wallerich, seconded by Council Member John Friedmeyer to approve the appointments.

Vote: 7 - 0 Adopted - Unanimously

11. Donations

1. August Donations Resolution
   Mayor Durand reviewed the August donations:

   LIBRARY
   $1,000 – Wabasha Rotary for Summer Reading
   $500 – Anonymous
   $20 – Deb & Mike Smith in memory of Rita Rehnelt

   FIREWORKS
   $30 – Kathy Bussian
   $500 – WNB Financial

   WABASHA ATHLETIC COMPLEX
   $2,000 – Wabasha Kellogg Area Community Foundation
   $416.67 – Wabasha Dentistry

   FIRE
   $10,000 – Wabasha Fire Relief Assn.

Moved by Council Member Tim Wallerich, seconded by Council Member Jeff Sulla to adopt Resolution 21-2026, approving the August donations.

Vote: 7 - 0 Adopted - Unanimously

12. Information - Financials Emailed to Council

13. Announcements

City Clerk Busch discussed the upcoming primary election.

1. 2027 Budget Workshop: Tuesday, August 25, 3 p.m., Wabasha Public Library

14. Adjournment

Moved by Council Member Tim Wallerich, seconded by Council Member Dean Meurer to adjourn the meeting. The meeting adjourned at 7:33 p.m.

Vote: 7 - 0 Adopted - Unanimously

_____

Jessica Bruce, Deputy Clerk

City Council Regular **8. 2.**

Meeting Date: 09/01/2026

ITEM TITLE: August 25, 2026, Special City Council Meeting Minutes

DEPARTMENT: Administration

PURPOSE:

ITEM SUMMARY:

Review August 25, 2026 Special City Council Meeting Minutes.

ACTION REQUIRED:

Approve August 25, 2026 Special City Council Meeting Minutes.

Attachments

8-25-26 Special CC minutes

D R A F T

Council Members:
First Ward: John Friedmeyer, Dean Meurer
Second Ward: Tim Wallerich, Brian Wodele
Third Ward: Jeff Sulla, Jim Mathias

Mayor: Emily Durand
City Attorney: Mike Flaherty
City Administrator: Caroline Gregerson
Deputy Clerk: Jessica Bruce
Date: August 25, 2026

PROCEEDINGS OF THE CITY COUNCIL

A Special meeting of the City Council of the City of Wabasha was held on Tuesday, August 25, 2026, and was called to order at 3:00 pm by Tim Wallerich.

Present: Council Member John Friedmeyer; Council Member Brian Wodele; Council Member Jeff Sulla; Council Member Tim Wallerich; Council Member Jim Mathias

Absent: Council Member Dean Meurer; Mayor Emily Durand

1. Consent Agenda

2. General Business

1. Approve Fire Department Hires

Moved by Council Member John Friedmeyer, seconded by Council Member Jeff Sulla to approve the Fire Department hires.

Vote: 5 - 0 Adopted - Unanimously

Other: Council Member Dean Meurer (ABSENT)
Mayor Emily Durand (ABSENT)

3. Adjournment

Moved by Council Member Brian Wodele, seconded by Council Member John Friedmeyer to adjourn the August 25 Special City Council meeting.

Vote: 5 - 0 Adopted - Unanimously

Other: Council Member Dean Meurer (ABSENT)
Mayor Emily Durand (ABSENT)

Jessica Leonhardt, Deputy Clerk

City Council Regular **8. 3.**

Meeting Date: 09/01/2026

ITEM TITLE: Approve Part-Time Library Technician

DEPARTMENT: Administration

PURPOSE:

Approve Part-Time Library Technician

ITEM SUMMARY:

The Library Board interviewed 3 candidates for this position.

STAFF RECOMMENDATION:

Recommendation to approve the hire of Karla Klemme as a part-time Library Technician. A background check has been completed.

City Council Regular **8. 4.**

Meeting Date: 09/01/2026

ITEM TITLE: 2027 County Highway Maintenance Agreement

DEPARTMENT: Administration

PURPOSE:

ITEM SUMMARY:

On August 18, 2026, the Wabasha County Board approved the attached 2027 annual maintenance agreements for Wabasha County Highways within cities in the County. The agreement terms are the same as previous except for the amount of payment which is revised annually to reflect the last 3 years' snow removal costs of the County (years used for 2027 agreements are 2025, 2024, 2023) increased for municipal efforts and for sweeping.

Attachments

Wabasha maintenance agreement 2027

Maintenance Agreement
Between Wabasha County and the City of Wabasha

WHEREAS, Wabasha County State Aid Highways 58, 59, 64, and 65 are within the City of Wabasha; and

WHEREAS, Wabasha County is obliged to maintain these roads; and

WHEREAS, It is beneficial for the citizens of the City of Wabasha and Wabasha County to have the City of Wabasha perform the following maintenance activities on the listed road segments:

Sweeping and removal of debris.

Snow and ice control including applying salt and/or abrasives and removal by the method shown in the table below.

Road	Termini	Snow/Ice Removal Method	Length (miles)	Annual Payment Rate ($/mile)	Amount
CSAH 58 (2nd St)	Hiawatha Dr - Pembroke Ave	Plowing	0.39	2,602	1,014.78
CSAH 58 (2nd St)	Hiawatha Dr - Pembroke Ave	Plowing and Hauling	0.06	6,505	390.30
CSAH 58 (Main and Bridge St)	Pembroke Ave - Grant Blvd	Plowing and Hauling	0.43	6,505	2,797.15
CSAH 59 (Grant Blvd)	TH 60 - TH 61	Plowing	1.82	2,602	4,735.64
CSAH 64 (Gambia)	Hiawatha Dr - Grant Blvd	Plowing	0.37	2,602	962.74
CSAH 65 (Pembroke)	Grant Blvd - Main St	Plowing and Hauling	0.23	6,505	1,496.15
				Total Annual Amount =	**$11,396.76**

NOW THEREFORE, IT IS MUTUALLY AGREED AS FOLLOWS:
That Wabasha County agrees to pay the City of Wabasha for performing the above described maintenance activities on the listed roads from January 1, 2027 through December 31, 2027 in one annual payment having a total amount of $11,396.76.

The City of Wabasha agrees to indemnify and hold harmless Wabasha County from any claims, losses, costs, expenses or damages resulting from the acts or omissions of the respective officers, agents, or employees relating to the activities conducted by the City of Wabasha under this Agreement. The City of Wabasha will be solely responsible for its own employees for any Workers Compensation claims.

IN WITNESS WHEREOF, the parties have caused this agreement to be executed.

City of Wabasha, Minnesota

APPROVED:

_____
City Mayor Date

ATTEST:

_____
City Clerk Date

County of Wabasha

APPROVED:

8/18/2026
_____
Wabasha County Engineer Date

City Council Regular **8. 5.**

Meeting Date: 09/01/2026

ITEM TITLE: Approve Eric Wagner as Assistant Public Works Director

DEPARTMENT: Administration

PURPOSE:

ITEM SUMMARY:

Eric Wagoner was hired as a PW Tech this year and then applied for the vacant Assistant PW Director. The Committee recommends hiring him as an exempt staff member at a Class 8, Step 1, $31.12.

City Council Regular **8. 6.**

Meeting Date: 09/01/2026

ITEM TITLE: Approve to Fill Vacant PW Tech Position

DEPARTMENT: Administration

PURPOSE:

ITEM SUMMARY:

With Wagner accepting the Public Works job, there is a new vacancy that needs to be filled. PW Director Johnson may make an offer to a candidate interviewed during the APW job search. If the candidate declines, it would be reposted.

City Council Regular **8. 10.**

Meeting Date: 09/01/2026

ITEM TITLE: Approve Fire Pay Increase

DEPARTMENT: Administration

PURPOSE:

ITEM SUMMARY:

Ad-Hoc Personnel met Wodele and Sulla and recommend Council include the following for 2027 Fire Pay and include in the budget:

To support a leadership transition period and acknowledging Sheeley's experience and the support needed at this time, the Ad-Hoc is recommending a one-time stipend pay increase from $7500 to $12,500 for the Fire Chief that will expire December 2027.

January 2028 the volunteer fire chief stipend will be $7500.

Ad-hoc recommends including a second Assistant Fire Chief (Corey Lewandowski) be compensated $2500, the same as the other Assistant Fire Chief. If he no longer is in the role, we anticipate to review the pay associated with two positions.

This will be included in the Fire Department budget and other areas adjusted so that there is no net increase to the total budget amount. Ad-hoc approved this change with no net impact to the budget.

City Council Regular **8. 11.**

Meeting Date: 09/01/2026

ITEM TITLE: Approve up to $5,000 in new tires for the W-2

DEPARTMENT: Administration

PURPOSE:

ITEM SUMMARY:

Source of funds : fire operating budget see attached quote, fire fighters with mechanical expertise have reviewed this quote and found it to be competitive. Prior to this Council approved rust to get addressed and it was realized that 22 year old tires should also be replaced.

Attachments

Tire Quote included

Fire Safety USA, Inc.
3253 19th St NW, Rochester, MN 55901
Phone: 507-529-8444
www.firesafetyusa.com

Toll-Free: 877-699-3473

Date:	6.2.26
Technician Name:	Rochester Shop Team
Quickbooks Sales Order #:	
E-ONE Order #:	

Repair Estimate

CUSTOMER NAME:	Wabasha F.D.
CONTACT NAME/NUMBER:	Darren Sheeley 651-564-0290

TRUCK INFORMATION:

Truck Manufacturer/Unit#:	*Pierce/Peterbilt/Engine 2*	Year MFG:	2011
Engine Make/Model/HP/SN:	*Paccar*	Truck SO#:	20449
Pump Make/Model:	*WTRS/S100D/1500GPM*	Last 8 of VIN#:	CM134360
Pump SN#:	*140950*	Mileage:	
Date of Last Pump Test & By Who:	*FSUSA 2025*	Engine Hrs:	

LABOR:

ACTUAL HRS:	EST. HRS:	WORK PERFORMED / JOB DESCRIPTION:	SALE PRICE:	TOTAL PRICE:
		Estimate Disclaimer Note; Any additional parts, labor, or administrative research not listed in the information below shall be approved by the Customer Contact before additional work is started.		-
		Rust mitigation and repair. Body work falling repair.		-
				-
				-
	6	Remove/Install front bumper and components		-
	6	Media blast front bumper as needed and prep		-
	4	Refinish front bumper		-
	2	Remove/Install components on rear cab as needed for repair left and right		-
	6	Repair falling body work on rear of cab left and right		-
	6	Refinish rear of cab left and right. Spot/Blend		-
	6	Remove/Install components on truck side body as needed left and right		-
	12	Repair falling body work on truck side body left and right		-
	12	Refinish side body left and right. Spot/Blend		-
	6	Color sand and buff		-
	1	Restud Hubs		-
	2	DSMNT/MNT		-
	1	TRK BAL/WDRY Powder-Loose		-
		Note: Pricing is void after 60 days unless an approval notification email is sent to Fire Safety USA.		-
0		ACTUAL HRS: Total	195.00	-
	70	ESTIMATED HRS: Total	195.00	13,650.00

PARTS:

QTY:	PN#/DESCRIPTION	PURCHASED FROM:	PART COST:	SALE PRICE:	
1	Graphics as needed			600.00	600.00
24	Paint and materials			95.00	2,280.00
1	Blast media			125.00	125.00
1	Black aluminum wheels. American racing. 2 front and 2 outer rear. AO401 Octane Wheel weight rating 8,050			3,380.00	3,380.00
2	Front Center Cap			71.50	143.00
2	Rear Center Cap			88.40	176.80
2	Corrision Ring			18.20	36.40
20	Wheel Stud			26.00	520.00
6	Michelin XLGD 295/75R22			828.64	4,971.82
1	Commerical Shop Supplies			65.76	65.76
				-	-
				-	-
				-	-

	TRAVEL:				
	TRAVEL HRS TO JOB:			195.00	-
	TRAVEL HRS TO HOME OR TO NEXT JOB:			195.00	-
	NIGHTS IN HOTEL AND COSTS:				-
				SUB-TOTAL:	25,948.78
				SHIPPING:	
				MISC. SUPPLIES:	$ 100.00
				TOTAL:	$ 26,048.78

*Chief Sheeley has assessed the pricing & it meets pricing. * Tires are 22 years old & OSHA requires us to be less then 15 *

* $500

City Council Regular **8. 12.**

Meeting Date: 09/01/2026

ITEM TITLE: Approve Bids for Lawrence Boulevard Lift Station

DEPARTMENT: Administration

PURPOSE:

ITEM SUMMARY:

Attached is the quote evaluation memo for the Lawrence Blvd. Lift Station installation work. Pember Companies, Inc. out of Menomonie, WI was low bid at $225,265.34.

Overall, here's a summary of the actual project costs compared to the MPCA grant application:

Tasks	Description	MPCA Grant Budget			Actual As-Bid	Difference (+/-)
		Grant	Match	Total		
1	Construction (Install)	$103,500	$11,500	$115,000	$225,265	$110,265
2	Equipment Procurement	$94,500	$10,500	$105,000	$69,935	($35,065)
3	Engineering	$56,125	$4,000	$60,125	$55,000	($5,125)
4	Contingencies (5%)	$5,750	--	$5,750	--	($5,750)
	Subtotals	$259,875	$26,000	$285,875	$350,200	$64,325

The overall project costs came back **$64,325** higher than the original MPCA grant application estimates from 2024. The original Task 1 construction estimates were low, partially due to 2-years of inflation and some changes to scoping. The final design included added work within the wet-well structure to include "hard piped" bypass connections and pump mounting. This is a better solution versus having a temporary setup where City staff has to install/remove the bypass pump each use with discharge hose. Overall, MPCA grant coverage on the project will still be $259,875 (or approx. 75% of overall project costs).

However, if we delay starting the project and still lock in the pricing if that's possible, we could wait and get FEMA matching funds and have the project 100% covered through grants. $64,000 is fairly significant and Pat has a number of other things he needs to fix.

ACTION REQUIRED:

Discussion on postponing the project and touching base with federal representatives.

City Council Regular **8. 13.**

Meeting Date: 09/01/2026

ITEM TITLE: September Warrants

DEPARTMENT: Administration

PURPOSE:

ITEM SUMMARY:

Review warrants paid and address any questions.

ACTION REQUIRED:

apprive the September Warrants with the concent agenda.

Attachments

9-1-26 Warrants

CITY OF WABASHA
COUNCIL PAYABLES

PROG Descr	Search Name	Account Descr		Amount	Comments
Administration					
Administration	PLUNKETT S PEST CONTROL	E 100-410-41500-311	Contractor Fees	$159.99	CITY HALL PEST CONTROL
Administration	QUADIENT LEASING USA, INC.	E 100-410-41500-311	Contractor Fees	$173.55	POSTAGE MACHING LEASE
Administration	CINTAS	E 100-410-41500-311	Contractor Fees	$173.43	RUG SERVICES
Administration	WATER SYSTEMS COMPANY	E 100-410-41500-311	Contractor Fees	$34.94	WATER SERVICES
Administration	WATER SYSTEMS COMPANY	E 100-410-41500-311	Contractor Fees	$20.20	WATER SERVICES
Administration	WATER SYSTEMS COMPANY	E 100-410-41500-311	Contractor Fees	$14.98	WATER SERVICES
Administration	RED WING WORDSMITH	E 100-410-41500-311	Contractor Fees	$104.00	06-02 CITY COUNCIL MINUTES
Administration	RED WING WORDSMITH	E 100-410-41500-311	Contractor Fees	$219.20	07-07 CITY COUNCIL MINUTES
Administration	HBC	E 100-410-41500-311	Contractor Fees	$151.36	CITY HALL CAMERAS
Administration	VISA	E 100-410-41500-311	Contractor Fees	$51.52	ADOBE SUBSCRIPTION
Administration	HBC	E 100-410-41500-321	Telephone	$337.27	CITY HALL PHONE SERVICES
Administration	HBC	E 100-410-41500-321	Telephone	$358.00	CITY HALL PHONE
Administration	ADVANCED BUSINESS SYSTEMS, INC	E 100-410-41500-322	Postage	$242.00	POSTAGE INK
Administration	ROTARY CLUB OF WABASHA	E 100-410-41500-330	Meeting Expense	$317.00	ANNUAL MEMBERSHIP & MEALS
Administration	VISA	E 100-410-41500-330	Meeting Expense	$13.09	COUNCIL MEMBER PLAQUE
Administration	ROTARY CLUB OF WABASHA	E 100-410-41500-433	Dues and Subscriptions	$205.00	ANNUAL MEMBERSHIP
Administration				$2,575.53	
Ambulance					
Ambulance	LIFE-ASSIST, INC	E 204-420-42500-206	Training Center Expenditures	$575.63	MEDICAL SUPPLIES
Ambulance	KWIK TRIP INC	E 204-420-42500-212	Motor Fuels	$265.09	AMBULANCE FUEL
Ambulance	AIRGAS USA LLC	E 204-420-42500-215	Oxygen-Supplies	$83.54	OXYGEN SERVICES
Ambulance	LIFE-ASSIST, INC	E 204-420-42500-217	Medical Supplies	$1,162.24	MEDICAL SUPPLIES
Ambulance	LIFE-ASSIST, INC	E 204-420-42500-217	Medical Supplies	$112.90	MEDICAL SUPP
Ambulance	LIFE-ASSIST, INC	E 204-420-42500-217	Medical Supplies	$1,838.98	MEDICAL SUPPLIES
Ambulance	GUNDERSEN ST ELIZ HOSP & CLINIC	E 204-420-42500-217	Medical Supplies	$28.80	SUPPLY IV CONNECTOR
Ambulance	LIFE-ASSIST, INC	E 204-420-42500-217	Medical Supplies	$236.33	MEDICAL SUPPLIES
Ambulance	BOUND TREE MEDICAL, LLC	E 204-420-42500-217	Medical Supplies	$22.99	MEDICAL SUPPLIES
Ambulance	LIFE-ASSIST, INC	E 204-420-42500-217	Medical Supplies	$494.29	MEDICAL SUPPLIES
Ambulance	ST ELIZABETHS MED-AMB SUPPLIES	E 204-420-42500-217	Medical Supplies	$55.38	MEDICATIONS
Ambulance	WABASHA FRESH MARKET	E 204-420-42500-219	General Supplies	$313.91	AMBULANCE HALL SUPPLIES
Ambulance	ECP SERVICES, LLC	E 204-420-42500-311	Contractor Fees	$2,925.49	JULY COMMISSIONS
Ambulance	FIRSTNET BUILT WITH AT & T	E 204-420-42500-321	Telephone	$116.19	AMBULANCE SERVICES
Ambulance	HBC	E 204-420-42500-321	Telephone	$60.19	AMBULANCE PHONE SERVICES
Ambulance	HBC	E 204-420-42500-321	Telephone	$60.19	AMBULANCE PHONE
Ambulance	CLEARWAY COMMUNITY SOLAR LLC	E 204-420-42500-381	Electric/Gas Utility	$119.62	AMBULANCE SOLAR

PROG Descr	Search Name	Account Descr		Amount	Comments
Ambulance	WABASHA RUBBISH REMOVAL	E 204-420-42500-401	Building Contract Maintenance	$93.60	AMBULANCE & FIRE HALL DUMPSTER
Ambulance	CULLIGAN	E 204-420-42500-409	Maintenance Agreements	$69.74	DUAL SOFTNER SERVICES
Ambulance	WELCHS AUTO SUPPLY, INC	E 204-420-42500-414	Vehicle Maintenance	$99.32	BLUE DEF
Ambulance	WELCHS AUTO SUPPLY, INC	E 204-420-42500-414	Vehicle Maintenance	$51.98	BLUE DEF
Ambulance	DONS AUTOMOTIVE	E 204-420-42500-414	Vehicle Maintenance	$431.02	2019 SUPER DUTY - HYDRAULIC HOSE R
Ambulance	DONS AUTOMOTIVE	E 204-420-42500-414	Vehicle Maintenance	$198.13	2025 F-550 SUPER DUTY - OIL CHANGE
Ambulance	DEPT OF HUMAN SERVICES SWIFT	E 204-420-42500-437	Misc Licenses and Permits	$4,060.00	2026 AMBULANCE SUPP PMT
Ambulance	VERATHON, INC	E 502-420-42500-472	Grants/Donations	$6,928.00	CARRYING CASE KIT
Ambulance	VERATHON, INC	E 502-420-42500-472	Grants/Donations	$126.00	GLIDERITE SU STYLET
Ambulance	VERATHON, INC	E 502-420-42500-472	Grants/Donations	$440.00	GS SPECTRUM
Ambulance				$20,969.55	
Elections/Voters Registration					
Elections/Voters Registrati	ELIZABETH GREENHECK	E 100-410-41200-109	Election Judges	$104.50	ELECTION JUDGE - 9.5 HOURS
Elections/Voters Registrati	SHAUN DUVALL	E 100-410-41200-109	Election Judges	$93.50	PRIMARY ELECTION & TRAINING
Elections/Voters Registrati	DARLENE M. JONES	E 100-410-41200-109	Election Judges	$99.00	PRIMARY ELECTION & TRAINING
Elections/Voters Registrati	JANICE GLOMSKI	E 100-410-41200-109	Election Judges	$99.00	PRIMARY ELECTION & TRAINING
Elections/Voters Registrati	JAMES DUVALL	E 100-410-41200-109	Election Judges	$99.00	PRIMARY ELECTION AND TRAINING
Elections/Voters Registrati	BARBARA HANSON	E 100-410-41200-109	Election Judges	$99.00	PRIMARY ELECTION & TRAINING
Elections/Voters Registrati	SHARLENE BEISELL	E 100-410-41200-109	Election Judges	$99.00	PRIMARY ELECTION & TRAINING
Elections/Voters Registrati	DARLENE WOLFE	E 100-410-41200-109	Election Judges	$99.00	PRIMARY ELECTION & TRAINING
Elections/Voters Registrati	ROSEMARY SCHMIDT	E 100-410-41200-109	Election Judges	$99.00	PRIMARY ELECTION & TRAINING
Elections/Voters Registrati	JAMES POLYARD	E 100-410-41200-109	Election Judges	$216.00	PRIMARY ELECTIONS & TRAINING
Elections/Voters Registrati	JANE GLANDER	E 100-410-41200-109	Election Judges	$99.00	PRIMARY ELECTION & TRAINING
Elections/Voters Registrati	SHELLY MEYER	E 100-410-41200-109	Election Judges	$99.00	PRIMARY ELECTION & TRAINING
Elections/Voters Registrati	ERIC PIERSON	E 100-410-41200-109	Election Judges	$99.00	PRIMARY ELECTION & TRAINING
Elections/Voters Registrati	LINDA ODDEN	E 100-410-41200-109	Election Judges	$99.00	PRIMARY ELECTION & TRAINING
Elections/Voters Registrati	CRAIG FALKUM	E 100-410-41200-109	Election Judges	$99.00	PRIMARY ELECTION & TRIANING
Elections/Voters Registrati	BOUND TREE MEDICAL, LLC	E 100-410-41200-219	General Supplies	$163.44	MEDICAL SUPPLIES
Elections/Voters Registrati	VISA	E 100-410-41200-219	General Supplies	$170.47	ELECTION LUNCHS
Elections/Voters Registrati	VISA	E 100-410-41200-219	General Supplies	$9.99	ELECTION COFFEE
Elections/Voters Registrati	VISA	E 100-410-41200-219	General Supplies	$155.59	RIVER BOAT LANES JUDGES
Elections/Voters Registration				$2,101.49	
Engineering					
Engineering	BOLTON AND MENK INC	E 100-410-41300-303	Engineering Fees	$724.00	FITZGERALD SUBDIVISION
Engineering	BOLTON AND MENK INC	E 100-410-41300-303	Engineering Fees	$5,932.50	2026 GENERAL ENGINEERING
Engineering	CONSTRUCTION MANAGEMENT SER	E 100-410-41300-315	Building Inspector Fees	$2,427.80	BUILDING INSPECTION FEES
Engineering				$9,084.30	
Fire Protection					
Fire Protection	HILLS HARDWARE HANK	E 100-420-42200-200	Office Supplies	$407.52	FIRE DEPT ACCT MISC BUILDING SUPPLI

PROG Descr	Search Name	Account Descr		Amount	Comments
Fire Protection	WABASHA COUNTY	E 100-420-42200-212	Motor Fuels	$191.58	FIRE DEPARTMENT FUEL - GAS
Fire Protection	WABASHA COUNTY	E 100-420-42200-212	Motor Fuels	$153.46	FIRE DEPARTMENT FUEL - DIESEL
Fire Protection	KWIK TRIP INC	E 100-420-42200-212	Motor Fuels	$180.74	FIRE DEPARTMENT FUEL
Fire Protection	LIFE-ASSIST, INC	E 100-420-42200-219	General Supplies	$441.69	AED DEFIB ELECTRODES
Fire Protection	LIFE-ASSIST, INC	E 100-420-42200-219	General Supplies	$195.27	MEDICAL SUPPLIES
Fire Protection	WABASHA FRESH MARKET	E 100-420-42200-219	General Supplies	$177.64	FIRE DEPARTMENT SUPPLIES
Fire Protection	FIRE SAFETY USA	E 100-420-42200-221	Equipment Maintenance/Parts	$686.00	FIRE FIGHTER GLOVES
Fire Protection	CLAREY S SAFETY EQUIPMENT INC	E 100-420-42200-221	Equipment Maintenance/Parts	$524.35	MISC PARTS AND SENSOTS
Fire Protection	HBC	E 100-420-42200-223	Building Maint/Repair Supplies	$605.44	REPAIRS OF 4 CAMERAS
Fire Protection	PLUNKETT S PEST CONTROL	E 100-420-42200-223	Building Maint/Repair Supplies	$112.74	PEST CONTROL
Fire Protection	PLUNKETT S PEST CONTROL	E 100-420-42200-223	Building Maint/Repair Supplies	$112.74	PEST CONTROL
Fire Protection	MED COMPASS	E 100-420-42200-305	Medical/physical fees	$3,285.00	FIT TESTING & PHYSICAL
Fire Protection	HBC	E 100-420-42200-321	Telephone	$108.25	FIRE DEPARTMENT PHONE SERVICES
Fire Protection	HBC	E 100-420-42200-321	Telephone	$108.25	FIRE PHONE
Fire Protection	XCEL ENERGY	E 100-420-42200-381	Electric/Gas Utility	$368.91	FIRE HALL
Fire Protection	CLEARWAY COMMUNITY SOLAR LLC	E 100-420-42200-381	Electric/Gas Utility	$186.94	FIRE HALL SOLAR
Fire Protection				$7,846.52	
General Govt Bldg City Hall					
General Govt Bldg City Hall	VISA	E 100-410-41900-200	Office Supplies	$124.09	PAPER & OTHER SUPPLIES
General Govt Bldg City Hall	VISA	E 100-410-41900-200	Office Supplies	$20.66	LABEL MAKER LABELS
General Govt Bldg City Hall	VISA	E 100-410-41900-200	Office Supplies	$23.80	STAPLER
General Govt Bldg City Hall	VISA	E 100-410-41900-200	Office Supplies	$28.74	TRASH BAGS
General Govt Bldg City Hall	VISA	E 100-410-41900-200	Office Supplies	$58.23	MEETING SUPPLIES
General Govt Bldg City Hall	VISA	E 100-410-41900-211	Cleaning/Janitorial Supplies	$8.84	TOILET BOWL CLEANER
General Govt Bldg City Hall	CLEARWAY COMMUNITY SOLAR LLC	E 100-410-41900-381	Electric/Gas Utility	$498.21	CITY HALL
General Govt Bldg City Hall	WABASHA RUBBISH REMOVAL	E 100-410-41900-384	Refuse Disposal	$117.00	CITY HALL DUMPSTER
General Govt Bldg City Hall	VISA	E 100-410-41900-433	Dues and Subscriptions	$120.00	CANVA SUBSCRIPTION
General Govt Bldg City Hall	VISA	E 100-410-41900-433	Dues and Subscriptions	$17.71	MICROSOFT SUBSCRIPTIONS
General Govt Bldg City Hall				$1,017.28	
IT Department					
IT Department	BOLTON AND MENK INC	E 100-410-41920-311	Contractor Fees	$81.00	GIS APPLICATION TRANSITION
IT Department	ON-SITE COMPUTERS INC	E 100-410-41920-312	Computer Support	$1,524.00	EXPANDED BUSINESS AGREEMENT
IT Department	HBC	E 100-410-41920-312	Computer Support	$2,997.20	NEW CAMERA SYSTEM
IT Department	ON-SITE COMPUTERS INC	E 100-410-41920-320	Internet/Website Service	$307.50	BILLALBE PRODUCTS AND SERVICES
IT Department	ON-SITE COMPUTERS INC	E 100-410-41920-320	Internet/Website Service	$42.00	FIREWALL AGREEMENT PROTECTION PL
IT Department	ON-SITE COMPUTERS INC	E 100-410-41920-320	Internet/Website Service	$362.50	MICROSOFT 365 AGREEMENT
IT Department	ON-SITE COMPUTERS INC	E 100-410-41920-320	Internet/Website Service	$259.14	CLOUD BACKUP AGREEMENT
IT Department	HBC	E 100-410-41920-320	Internet/Website Service	$913.13	INTERNET SERVICES
IT Department	HBC	E 100-410-41920-320	Internet/Website Service	$913.13	INTERNET SERVICES CITY
IT Department	HBC	E 100-410-41920-320	Internet/Website Service	$605.65	NEW CAMERA SYSTEM SET UP

PROG Descr	Search Name	Account	Descr	Amount	Comments
IT Department				$8,005.25	
Legal					
Legal	FLAHERTY & HOOD, P.A.	E 100-410-41800-304	Legal Fees	$735.00	GENERAL MUNICIPAL MATTERS
Legal	WABASHA COUNTY	E 100-410-41800-304	Legal Fees	$2,000.00	AUGUST 26 LEGAL SERVICES
Legal				$2,735.00	
Library					
Library	HBC	E 211-471-47100-321	Telephone	$99.21	LIBRARY PHONE SERVICES
Library	HBC	E 211-471-47100-321	Telephone	$99.21	LIBRARY PHONE
Library	HBC	E 211-471-47100-401	Building Contract Maintenance	$454.08	LIBRARY CAMERA UPGRADES
Library				$652.50	
Mayor and Council					
Mayor and Council	VISA	E 100-410-41100-330	Meeting Expense	$107.38	COUNTRY LANE & FLORAL
Mayor and Council				$107.38	
Miscellaneous					
Miscellaneous	WABASHA FOOD SHARE	E 100-490-45400-450	Food Share Expenses	$4,000.00	Wabasha Food Share contrubution in the
Miscellaneous				$4,000.00	
Planning & Community Developme					
Planning & Community De	BOLTON AND MENK INC	E 100-420-42300-311	Contractor Fees	$6,286.00	PLANNING AND ZONING
Planning & Community De	RED WING WORDSMITH	E 100-420-42300-311	Contractor Fees	$41.60	HPC MINUTES 06-22
Planning & Community De	PLAYGROUND RESCUE LLC	E 350-410-42300-311	Contractor Fees	$48,841.35	INSTALL SWINGS, SITE EXCAVATION
Planning & Community Developme				$55,168.95	
Police Protection					
Police Protection	WABASHA COUNTY	E 100-420-42100-212	Motor Fuels	$1,933.50	POLICE - GAS
Police Protection	HILLS HARDWARE HANK	E 100-420-42100-219	General Supplies	$15.99	CABLE TIES
Police Protection	VISA	E 100-420-42100-219	General Supplies	$60.01	PARADE SUPPLIES
Police Protection	VISA	E 100-420-42100-219	General Supplies	$46.99	DOG FOOD FOR POUND
Police Protection	HBC	E 100-420-42100-221	Equipment Maintenance/Parts	$622.70	SMART DETECTION CAMERA 4-WAY STO
Police Protection	VISA	E 100-420-42100-308	Continuing Ed	$639.55	CONTINUING ED HOTEL STAY
Police Protection	FIRSTNET BUILT WITH AT & T	E 100-420-42100-321	Telephone	$364.00	POLICE CELL PHONES
Police Protection	VERIZON WIRELESS	E 100-420-42100-321	Telephone	$160.06	SQUAD CAR COMPUTERS
Police Protection	DONS AUTOMOTIVE	E 100-420-42100-325	Towing Expenses	$200.00	CHRYSLER IMPOUND
Police Protection	WABASHA COUNTY	E 100-420-42100-412	Building Rent	$1,314.67	LEASE FOR CJC
Police Protection	CONFITREK	E 100-420-42100-433	Dues and Subscriptions	$808.00	ANNUAL SERVICE AND MAINTENANCE FE
Police Protection	DONS AUTOMOTIVE	E 100-420-42100-551	Equipment Replacement Fund	$76.37	2024 FORD - INTERCEPTOR OIL CHANG
Police Protection	DONS AUTOMOTIVE	E 100-420-42100-551	Equipment Replacement Fund	$73.00	2016 FORD INTERCEPTOR OIL CHANGE
Police Protection	DONS AUTOMOTIVE	E 100-420-42100-551	Equipment Replacement Fund	$69.32	2021 FORD INTERCEPTOR - OIL CHANGE
Police Protection	VISA	E 100-420-42100-551	Equipment Replacement Fund	$249.99	ALL IN ONE EAR BUDS

PROG Descr	Search Name	Account Descr		Amount	Comments
Police Protection				$6,634.15	
Pool					
Pool	HAWKINS, INC	E 100-450-45300-216	Chemical and Chemical Products	$297.84	POOL CHEMICALS
Pool	HAWKINS, INC	E 100-450-45300-216	Chemical and Chemical Products	$304.34	POOL CHEMICALS
Pool	VISA	E 100-450-45300-216	Chemical and Chemical Products	$29.94	HARDNESS REAGENT
Pool	VISA	E 100-450-45300-219	General Supplies	$157.27	GRAINGER
Pool	VISA	E 100-450-45300-219	General Supplies	$320.20	GRAINGER - POOL WEB CREDIT OF 64.2
Pool	VISA	E 100-450-45300-219	General Supplies	$134.42	POOL FLOWMETER
Pool	THATCHER POOLS & SPAS	E 100-450-45300-221	Equipment Maintenance/Parts	$1,794.00	LABOR & REPAIRS
Pool	THATCHER POOLS & SPAS	E 100-450-45300-221	Equipment Maintenance/Parts	$395.20	POOL SERVICING - LABOR & REPAIRS
Pool	THATCHER POOLS & SPAS	E 100-450-45300-221	Equipment Maintenance/Parts	$2,940.00	POOL SERVICING - LABOR & REPAIRS
Pool	HBC	E 100-450-45300-223	Building Maint/Repair Supplies	$302.72	POOL CAMERA UPGRADES
Pool	HBC	E 100-450-45300-321	Telephone	$40.36	POOL PHONE
Pool	HBC	E 100-450-45300-321	Telephone	$40.36	POOL PHONE
Pool	WABASHA FRESH MARKET	E 100-450-45300-333	Concessions	$16.97	POOL - WATER CONCESSIONS
Pool	MARY HALL	E 100-450-45300-333	Concessions	$30.72	POPCORN FROM WALMART
Pool	VISA	E 100-450-45300-333	Concessions	$193.04	CONCESSIONS
Pool	VISA	E 100-450-45300-333	Concessions	$53.40	CONCESSIONS
Pool	VISA	E 100-450-45300-333	Concessions	$156.86	CONCESSIONS
Pool	CLEARWAY COMMUNITY SOLAR LLC	E 100-450-45300-381	Electric/Gas Utility	$623.20	POOL SOLAR
Pool	VISA	E 100-450-45300-430	Miscellaneous	$14.58	FEES
Pool				$7,845.42	
Port Authority & Dev. Agency					
Port Authority & Dev. Agen	GASTNER CONSULTING LLC	E 200-472-46500-317	Consultant Fees	$3,330.00	July 2026
Port Authority & Dev. Agen	LUNDA CONSTRUCTION COMPANY	E 200-472-46500-328	Barge Terminal	$229,694.80	Barge Terminal Pay App 2
Port Authority & Dev. Agen	STANDARD & POORS	E 200-472-46500-328	Barge Terminal	$14,962.00	Analytical Services Rendered in Connectio
Port Authority & Dev. Agen	BOLTON AND MENK INC	E 200-472-46500-328	Barge Terminal	$105,517.95	Bolton & Menk Invoice 0402803
Port Authority & Dev. Agen	FIRST NATIONAL BANK OF OMAHA	E 200-472-46500-328	Barge Terminal	$255.00	Original Issuance of Bonds
Port Authority & Dev. Agen	FIRST NATIONAL BANK OF OMAHA	E 200-472-46500-328	Barge Terminal	$495.00	Paying Agent Annual Fee
Port Authority & Dev. Agen	DANCKWART COMPANIES LLC	E 200-472-46500-472	Grants/Donations	$3,600.00	Residential Infill Grant Program: Sholing
Port Authority & Dev. Agency				$357,854.75	
Public Works					
Public Works	ARNOLD S SUPPLY & KLEENIT CO	E 100-430-43100-211	Cleaning/Janitorial Supplies	$974.43	GARBAGE BAGS & PARK SUPPLIES
Public Works	CONSOLIDATED ENERGY COMPANY	E 100-430-43100-212	Motor Fuels	$770.61	91 OCT GASLINE
Public Works	WABASHA COUNTY	E 100-430-43100-212	Motor Fuels	$1,271.35	PUBLIC WORKS GAS
Public Works	WATER SYSTEMS COMPANY	E 100-430-43100-219	General Supplies	$28.41	WATER SERVICES
Public Works	WATER SYSTEMS COMPANY	E 100-430-43100-219	General Supplies	$45.25	WATER SERVICES
Public Works	WATER SYSTEMS COMPANY	E 100-430-43100-219	General Supplies	$16.05	WATER SERVICES
Public Works	WELCHS AUTO SUPPLY, INC	E 100-430-43100-219	General Supplies	$179.99	BATTERY & CORE DEPOSITS

PROG Descr	Search Name	Account Descr		Amount	Comments
Public Works	FARRELL EQUIP	E 100-430-43100-219	General Supplies	$332.84	20 X 12 CONCRETE FORM TUBE
Public Works	VISA	E 100-430-43100-219	General Supplies	$147.70	NORTHERN TOOL & EQUIP
Public Works	VISA	E 100-430-43100-219	General Supplies	$41.48	AMAZON COMPUTER PAPER
Public Works	VISA	E 100-430-43100-219	General Supplies	$67.77	AMAZON HOT PINK MARKING TAPE
Public Works	VISA	E 100-430-43100-219	General Supplies	$376.46	AMAZON PAPER TOWELS & MUTT MITTS
Public Works	VISA	E 100-430-43100-219	General Supplies	$186.10	MAIFOLD FILTER, BUCKET & COVER - PA
Public Works	VISA	E 100-430-43100-219	General Supplies	$78.77	HOODED VENT & TUBING
Public Works	HBC	E 100-430-43100-221	Equipment Maintenance/Parts	$302.72	PUBLIC WORKS REPAIR OF CAMERAS
Public Works	WELCHS AUTO SUPPLY, INC	E 100-430-43100-221	Equipment Maintenance/Parts	$174.88	HOSE FITTINGS AND REEL
Public Works	WELCHS AUTO SUPPLY, INC	E 100-430-43100-221	Equipment Maintenance/Parts	$71.98	SYNTHETIC OIL
Public Works	WELCHS AUTO SUPPLY, INC	E 100-430-43100-221	Equipment Maintenance/Parts	$71.98	SYNTHETIC OIL
Public Works	WELCHS AUTO SUPPLY, INC	E 100-430-43100-221	Equipment Maintenance/Parts	$20.99	CABLE TIE
Public Works	WELCHS AUTO SUPPLY, INC	E 100-430-43100-221	Equipment Maintenance/Parts	$179.99	BATTERY & CORE DEPOSITS
Public Works	WELCHS AUTO SUPPLY, INC	E 100-430-43100-221	Equipment Maintenance/Parts	$13.99	UNKNOWN ON STATEMENT
Public Works	JESSES AUTOMOTIVE LLC	E 100-430-43100-221	Equipment Maintenance/Parts	$31.97	REPLACE TIRE VALVE STEM
Public Works	VISA	E 100-430-43100-221	Equipment Maintenance/Parts	$22.52	GAS CAP FITTING
Public Works	VISA	E 100-430-43100-221	Equipment Maintenance/Parts	$1,277.68	PAINTERS GEAR - PAINT GUN
Public Works	VISA	E 100-430-43100-221	Equipment Maintenance/Parts	$56.99	AC RECHARGER KIT
Public Works	DAHL AUTOMOTIVE	E 100-430-43100-221	Equipment Maintenance/Parts	$2,563.09	05 CHEVY
Public Works	BRUENING ROCK PRODUCTS	E 100-430-43100-224	Street Maintenance Materials	$1,228.67	MN CLASS 5 AGGREGATE
Public Works	VISA	E 100-430-43100-240	Small Tools and Minor Equip.	$83.58	NORTHERN - LOW PROFILE JACK
Public Works	CLEARWAY COMMUNITY SOLAR LLC	E 100-430-43100-303	Engineering Fees	$257.71	PUBLIC WORKS SOLAR
Public Works	VISA	E 100-430-43100-308	Continuing Ed	$100.00	U OF M 2026 FALL MAIN EXPO
Public Works	VISA	E 100-430-43100-308	Continuing Ed	$250.00	U OF M 2026 MN SNOWPLOW SAFETY SI
Public Works	VERIZON WIRELESS	E 100-430-43100-321	Telephone	$40.01	PUBLIC WORKS IPAD
Public Works	HBC	E 100-430-43100-321	Telephone	$90.69	PUBLIC WORKS PHONE SERVICES
Public Works	HBC	E 100-430-43100-321	Telephone	$79.96	PUBLIC WORKS PHONE
Public Works	XCEL ENERGY	E 100-430-43100-381	Electric/Gas Utility	$46.36	225 LAWRENCE BLVD W
Public Works	XCEL ENERGY	E 100-430-43100-381	Electric/Gas Utility	$185.25	ATHLETIC FIELD
Public Works	XCEL ENERGY	E 100-430-43100-381	Electric/Gas Utility	$298.03	PARKS
Public Works	XCEL ENERGY	E 100-430-43100-381	Electric/Gas Utility	$625.98	PARKS
Public Works	XCEL ENERGY	E 100-430-43100-382	Street Lights	$199.27	STREET LIGHTS
Public Works	XCEL ENERGY	E 100-430-43100-382	Street Lights	$4,276.46	STREET LIGHTS
Public Works	WABASHA TREE COMPANY, INC.	E 100-430-43100-383	Forestry	$322.13	TREE LIMB FROM HARRY WORDENS
Public Works	WABASHA RUBBISH REMOVAL	E 100-430-43100-384	Refuse Disposal	$421.40	PUBLIC WORKS DUMPSTER
Public Works	WABASHA RUBBISH REMOVAL	E 100-430-43100-384	Refuse Disposal	$542.88	HARBOR DUMPSTERS
Public Works	WABASHA RUBBISH REMOVAL	E 100-430-43100-384	Refuse Disposal	$224.64	IKES PARK DUMPSTER
Public Works	WABASHA RUBBISH REMOVAL	E 100-430-43100-384	Refuse Disposal	$608.40	BEACH PARK & CAMPGROUND
Public Works	XCEL ENERGY	E 100-430-43100-389	EV Charger	$44.60	EV CHARGER STATION
Public Works	ASPHALT ARMOR SEALCOATING	E 100-430-43100-406	Street Maintenance	$983.25	MILLIGAN & HIAWATHA
Public Works	ASPHALT ARMOR SEALCOATING	E 100-430-43100-406	Street Maintenance	$1,366.20	LAWRENCE BLVD E & BAILEY

PROG Descr	Search Name	Account Descr		Amount	Comments
Public Works	JASONS PORTABLE TOILETS	E 100-430-43100-527	PARK MAINTENANCE	$2,085.00	PORTABLE TOILETS FOR APRI - JULY
Public Works	VISA	E 100-430-43100-527	PARK MAINTENANCE	$338.96	MUTT MITTS & URINAL CAKES
Public Works	VISA	E 100-430-43100-580	Other Equipment	$2,082.51	SKID STEER CONCRETE BUCKET
Public Works	STONEBROOKE	E 355-430-43100-303	Engineering Fees	$41,604.99	HWY 60 REROUTE ENGINEERING FEES
Public Works	BOLTON AND MENK INC	E 367-430-43100-303	Engineering Fees	$31,778.36	2025 STREET & UTILITY PROJECT
Public Works	INTERSTATE BUILDING & SUPPLY	E 502-430-43100-472	Grants/Donations	$0.00	BEACH PARK FOUNTAIN PARTS - SHIP G
Public Works				$99,471.28	
Sewer Department					
Sewer Department	KEY ELECTRIC & AUTOMATION	E 810-500-49449-221	Equipment Maintenance/Parts	$1,040.00	TROUBLESHOOTING VFD & COMPRESSO
Sewer Department	BOLTON AND MENK INC	E 810-500-49449-303	Engineering Fees	$4,788.52	2025 STREET & UTILITY PROJECT
Sewer Department	WABASHA COUNTY D. A. C.	E 810-500-49449-311	Contractor Fees	$159.52	CLEANING SERVICES
Sewer Department	HBC	E 810-500-49449-321	Telephone	$55.94	UTILITIES ALARM LINE
Sewer Department	HBC	E 810-500-49449-321	Telephone	$46.03	UTILITIES ALARM LINE
Sewer Department	HBC	E 810-500-49449-321	Telephone	$103.92	WASTEWATER PLANT PHONE
Sewer Department	HBC	E 810-500-49449-321	Telephone	$103.92	WASTEWATER PLANT PHONE
Sewer Department	CLEARWAY COMMUNITY SOLAR LLC	E 810-500-49449-381	Electric/Gas Utility	$7,254.13	UTILITIES SOLAR SERVICES
Sewer Department				$13,551.98	
Water Department					
Water Department	BOLTON AND MENK INC	E 800-500-49000-303	Engineering Fees	$6,965.12	2025 STREET & UTILITY PROJECT
Water Department	WABASHA COUNTY D. A. C.	E 800-500-49000-311	Contractor Fees	$159.52	CLEANING SERVICES
Water Department	VERIZON WIRELESS	E 800-500-49000-321	Telephone	$40.01	WATER/SEWER IPAD
Water Department	XCEL ENERGY	E 800-500-49000-381	Electric/Gas Utility	$277.58	WATER BOOSTER
Water Department	CLEARWAY COMMUNITY SOLAR LLC	E 800-500-49000-381	Electric/Gas Utility	$2,735.98	UTILITIES SOLAR SERVICES
Water Department	GOPHER STATE ONE CALL	E 800-500-49000-407	Gopher State One-Call	$58.05	43 BILLABLE TICKETS
Water Department				$10,236.26	
				$609,857.59	

City Council Regular **8. 14.**

Meeting Date: 09/01/2026

ITEM TITLE: 2026 Downtown Striping Project

DEPARTMENT: Administration

PURPOSE:

ITEM SUMMARY:

Wabasha County has chip-sealed the new streets in the downtown street project. It is the City of Wabasha's responsibility to re-stripe the parking stalls and crosswalks. The two bids were received by Bolton-Menk engineering firm. We set aside $30,000 for this project in our CIP.

2026 Downtown Line Striping 26-PW-01 30,000

We received 2 bids and would like to accept the low bid for $15,869 so we can get that completed this fall.

ACTION REQUIRED:

Motion to approve low bid acceptance.

City Council Regular **9. 1.**

Meeting Date: 09/01/2026

ITEM TITLE: 2025 Street & Utility Improvement Project Assessment Hearing

DEPARTMENT: Administration

PURPOSE:

To conduct the public hearing required under Minnesota Statutes Chapter 429, receive comments on the proposed special assessments for the 2025 Street & Utility Improvement Project, and consider adoption of the final assessment roll.

Please see Lance Hagert Objection of Assessment to be added to formal record attachment.

ITEM SUMMARY:

During summer 2026, the Council reviewed draft assessment rolls and assessment methodologies through a series of staff memorandums. A June 11, 2026 memorandum reviewed the draft final assessments and recommended several revisions to the preliminary assessments presented during the improvement process, including reducing the percentage of project costs assessed on the Market Street Reconstruction project, applying a reduced assessment to the Coffee Mill Golf Course property, removing certain private street properties that did not directly abut public improvements, and confirming compliance with Chapter 429 bonding requirements.

Following additional Council discussion regarding the proposed golf course assessment, staff prepared a July 30, 2026 follow-up memorandum evaluating three alternative golf course assessment options and identifying the impact each option would have on the remaining assessed properties. After reviewing the alternatives, the Council directed staff to proceed with an assessment roll utilizing a $10,000 assessment for the Coffee Mill Golf Course property and to advance the assessment process. The final proposed assessment roll reflects that direction.

On August 4, 2026, the City Council adopted Resolution 19-2026 declaring the amount to be assessed and ordering preparation of the proposed assessment roll and Resolution 20-2026 establishing September 1, 2026 as the date of the assessment hearing. The proposed total assessment roll is $215,629, consisting of approximately $155,580 for the Mill & Overlay/Reclaim & Pave portion of the project and approximately $60,049 for the Market Street Reconstruction portion of the project.

Notice of the hearing was published in the official newspaper and mailed to all properties proposed to be assessed. The notice identified the proposed assessment amount for each property and outlined the available payment options, prepayment provisions, assessment deferral opportunities, objection procedures, and appeal rights available to property owners under Minnesota Statutes Chapter 429. The proposed assessment roll has also been available for public inspection prior to the hearing.

The purpose of tonight's hearing is to receive public comment regarding the proposed assessments before the Council considers adoption of the final assessment roll by resolution.

Following publication of the hearing notice, the Coffee Mill Golf Course submitted additional information related to a potential objection and appeal of its proposed assessment. The submitted materials indicate that the owner may challenge the assessment if adopted. As part of the hearing, the Council will need to determine how to proceed with that objection, along with any other objections received. Possible actions for Council to consider include:

1. Pass on any objections and adopt the assessment roll as presented.
2. Modify the assessment(s) for any objecting parcel(s) prior to adoption.
3. Consider the option authorized under Minn. Stat. § 429.061, subd. 2 to adopt the assessment roll for all properties other than the objecting parcel(s) and continue consideration of the objection(s) to a future hearing.

Staff does not recommend any action that would reduce the total assessment roll below the amount required by law to be assessed in connection with the City's improvement bond requirements. The final assessment roll as prepared is set at the minimum amount that can be assessed under those requirements.

STAFF RECOMMENDATION:

Staff recommends that the Council conduct the assessment hearing, receive public testimony and written objections, and after considering any objections received, adopt the assessment roll in a manner consistent with Council direction, Minnesota Statutes Chapter 429, and applicable improvement bond requirements. Staff does not recommend any action that would reduce the total assessment roll below the amount required to be assessed in connection with the City's improvement bond requirements.

ACTION REQUIRED:

1. Open the public hearing and receive public testimony regarding the proposed assessments.
2. Receive and consider any written objections submitted by affected property owners.
3. Close the public hearing.
4. Determine how to proceed with any objections received.
5. Adopt the final assessment roll by resolution, either:
    a. As presented; or
    b. As modified based on Council action on any objections; or
    c. As modified to exclude any parcel(s) for which the Council elects to continue consideration of objection(s) at an adjourned hearing pursuant to Minn. Stat. § 429.061, subd. 2

Attachments

2026-06-11_Final Assessment Roll - Market Street

2026-08-14_Final Assessment Roll - Mill & Overlay-Reclaim & Pave Improvements

Lance Hagert - Objection of Assessment

Final Assessment Roll

Market Street Reconstruction Project

2025 Street & Utility Improvement Project

City of Wabasha, Minnesota

BMI Project No. 25X.138081

6/11/2026

Line	Parcel ID	Owner	Property Address	Owner Address	Non Residential Frontage	ERU for Water Assessment	Water Service Assessment	ERU for Sewer Assessment	Sewer Service Assessment	ERU for Street Assessment	Street Assessment	Total Assessment	Notes
1	R27.00606.00	ROBERT R JOHNSONMARIA B JOHNSON	706 MARKET ST E	706 MARKET ST E WABASHA, MN 55981		1	$2,077.68	1	$1,840.07	1	$5,186.41	**$9,104.16**	
2	R27.00605.00	YVONNE E LEVASSEUR	718 MARKET ST E	718 MARKET ST E WABASHA, MN 55981		1	$2,077.68	1	$1,840.07	1	$5,186.41	**$9,104.16**	
3	R27.00604.00	WILLIAM B RUSSELL	724 MARKET ST E	16263 N 300 E RD DANVERS, IL 61732		1	$2,077.68	1	$1,840.07	1	$5,186.41	**$9,104.16**	
4	R27.00603.00	GEORGE WALTER HILL DAVID A MENTCH CONTRACT FOR DEED - BANCO MTG CO	610 WASHINGTON AVE	GEORGE WALTER HILL & DAVID A MENTCH, 610 WASHINGTON AVE, WABASHA, MN 55981 CONTRACT FOR DEED - BANCO MTG CO, 379 HAMILTON ROW, BIRMINGHAM, MI 48009		1	$2,077.68	1	$1,840.07	1	$0.00	**$3,917.75**	Assessed for Mill & Overlay
5	R27.00599.00	TERRY F THOBE	609 WASHINGTON AVE	609 WASHINGTON AVEWABASHA, MN 55981		1	$2,077.68			1	$0.00	**$2,077.68**	Assessed for Mill & Overlay
6	R27.00888.00	SALLY BAECKER	635 MARKET ST E	N3953 BEAR PEN RDARKANSAW, WI 54722		1	$2,077.68			1	$5,186.41	**$7,264.09**	
7	R27.00887.00	SALLY BAECKER	702 MARKET ST E	N3953 BEAR PEN RDARKANSAW, WI 54722		1	$2,077.68	1	$1,840.07	1	$5,186.41	**$9,104.16**	Added sanitary and water service
8	R27.00889.00	SALLY BAECKER	702 MARKET ST E	N3953 BEAR PEN RDARKANSAW, WI 54722						1	$5,186.41	**$5,186.41**	
9	R27.01689.00	CITY OF WABASHA		900 HIAWATHA DR E PO BOX 268 WABASHA, MN 55981		1		1		1	$5,186.41	**$5,186.41**	City Owned
10	R27.01197.06	ISAAC LIEN	625 MAIN ST E	625 MAIN ST E WABASHA, MN 55981						1	$0.00	**$0.00**	Duplex. Assessment $0 due to 2013 project assessment
11	R27.01197.00	KIMBERLY D WOLTER	623 MAIN ST E	623 MAIN ST E WABASHA, MN 55981						1	$0.00	**$0.00**	Duplex. Assessment $0 due to 2013 project assessment
12	R27.01197.03	KELLY A MCDONALD	619 MAIN ST E	619 MAIN ST EWABASHA, MN 55981						1	$0.00	**$0.00**	Duplex. Assessment $0 due to 2013 project assessment
					Totals:	**8**	**$14,543.78**	**6**	**$9,200.36**	**12**	**$36,304.84**	**$60,048.98**	

Final Assessment Roll - Mill & Overlay/Reclaim & Pave Improvement Project
2025 Street & Utility Improvement Project
City of Wabasha, Minnesota
BMI Project No. 25X.138081

8/14/2026

Line	Parcel ID	Owner	Property Address	Owner Address	Non Residential Frontage Abutting Project	ERU for Street Assessment	Street Assessment	Notes
1	R27.01216.00	JEFFREY J ROEMERSHARON S ROEMER	1050 BRUEGGER VALLEY RD	1050 BRUEGGER VALLEY RDWABASHA, MN 55981		1	$1,973.97	
2	R27.01215.00	JAMES J ROEMER	5 BUENA VISTA DR	5 BUENA VISTA DRWABASHA, MN 55981		1	$1,973.97	
3	R27.01484.00	CHARLES W BRICHER	500 BRUEGGER VALLEY RD	3 BUENA VISTA DR WABASHA, MN 55981		1	$1,973.97	
4	R27.01210.00	JEFFREY L & PAULA A SULLA TRUST	4 BUENA VISTA DR	4 BUENA VISTA DR WABASHA, MN 55981		1	$1,973.97	
5	R27.00435.00	TERRENCE J LEE TRUST	730 GRANT BLVD W	598 79TH AVE NE MINNEAPOLIS, MN 55432		1	$1,973.97	
6	R27.01244.00	PAMELA J KANZ TRUST AGREEMENT	723 4TH ST W	3726 HIDDEN CV NE ROCHESTER, MN 55906		1.5	$2,960.96	
7	R27.00426.06	CITY OF WABASHA		900 HIAWATHA DR E PO BOX 268 WABASHA, MN 55981	25.7	1	$1,973.97	
8	R27.00427.03	JOHN C WALTERMELISSA A WALTER	736 4TH ST W	1294 89TH ST NEW RICHMOND, WI 54017		1.5	$2,960.96	1-3 Units (Assume 3)
9	R27.00427.00	CITY OF WABASHA	724 4TH ST W	900 HIAWATHA DR E PO BOX 268 WABASHA, MN 55981	100	1	$1,973.97	
10	R27.00429.00	DAVID G DARBY	712 4TH ST W	712 W 4TH ST WABASHA, MN 55981		1	$1,973.97	
11	R27.00420.00	K & M WABASHA INVESTMENTS LLCDBA PARKSIDE MARINA	805 3RD ST W	5012 VIOLA ROAD NEROCHESTER, MN 55906	48.27	1	$1,973.97	110 Total Length
12	R27.00421.00	K & M WABASHA INVESTMENTS LLCDBA PARKSIDE MARINA	817 3RD ST W	5012 VIOLA ROAD NE ROCHESTER, MN 55906	100	1	$1,973.97	
13	R27.00422.03	K & M WABASHA INVESTMENTS LLCDBA PARKSIDE MARINA	829 3RD ST W	5012 VIOLA ROAD NE ROCHESTER, MN 55906	103.46	1	$1,973.97	109.66 Total Length
14	R27.00404.00	CITY OF WABASHA	906 3RD ST W	900 HIAWATHA DR E PO BOX 268 WABASHA, MN 55981	251.89	2	$3,947.95	1149.57 Total Length
15	R27.00426.03	CITY OF WABASHA		900 HIAWATHA DR E PO BOX 268 WABASHA, MN 55981	191.11	1.5	$2,960.96	Road splits parcel
16	R27.00426.06	CITY OF WABASHA		900 HIAWATHA DR E PO BOX 268 WABASHA, MN 55981	43.74	1	$1,973.97	Road splits parcel
17	R27.00426.00	CITY OF WABASHA		900 HIAWATHA DR E PO BOX 268 WABASHA, MN 55981	153	1.25	$2,467.47	Road splits parcel
18	R27.01245.00	CAROL ELLEN ARNTSON	706 GRANT BLVD W	212 N 6TH ST LAKE CITY, MN 55041		1	$1,973.97	
19	R27.00432.00	CITY OF WABASHA		900 HIAWATHA DR E PO BOX 268 WABASHA, MN 55981	96.25	1	$1,973.97	
20	R27.00430.00	CITY OF WABASHA		900 HIAWATHA DR E PO BOX 268 WABASHA, MN 55981	195.73	1.5	$2,960.96	304.02 Total Length
21	R27.00126.06	COFFEE MILL GOLF COURSE INC		180 COFFEE MILL DR WABASHA, MN 55981	2568.35	N/A	$10,000.00	Reduced to $10,000
22	R27.00126.12	DIVINE HOUSE PROPERTIES LLP	215 SKYLINE DR	328 5TH ST SW WILLMAR, MN 56201		1	$1,973.97	
23	R27.01633.00	ERIC & JENNIFER CARLSON	217 SKYLINE DR	217 SKYLINE DR WABASHA, MN 55981		1	$1,973.97	
24	R27.01017.00	ROBERT P SILLJILL D SILL	100 SKYLINE DR	100 SKYLINE DR WABASHA, MN 55981		1	$1,973.97	
25	R27.01018.00	DAVID W WILLSSUSAN K WILLS	102 SKYLINE DR	102 SKYLINE DR WABASHA, MN 55981		1	$1,973.97	
26	R27.01019.00	JAMES S WILDES ETAL (DAVID M WILDES, EVE D WILDES-RICHEY, WILL	103 SKYLINE DR	1519 CROCKETT GARDENS RD GEORGETOWN, TX 78628		1	$1,973.97	
27	R27.01020.00	TERRENCE M WALTERS THERESE WALTERS WINTERING	104 SKYLINE DR	104 SKYLINE DR WABASHA, MN 55981		1	$1,973.97	
28	R27.01021.00	GREGORY P WILLIAMS ALISON B CARLINI	108 SKYLINE DR	108 SKYLINE DR WABASHA, MN 55981		1	$1,973.97	
29	R27.01022.00	KELLY LAFATA CODY J KRUCKER	110 SKYLINE DR	4658 SANTIAGO LN BONITA SPRINGS, FL 34134		1	$1,973.97	
30	R27.01023.00	TROY MORTENSON NICOLE E B MORTENSON	200 SKYLINE DR	200 SKYLINE DRIVEWABASHA, MN 55981		1	$1,973.97	
31	R27.01024.00	JEFFREY L LUTHERBRENDA K LUTHER	202 SKYLINE DR	202 SKYLINE DR WABASHA, MN 55981		1	$1,973.97	
32	R27.01025.00	RONALD C KUHNPATTY J KUHN	204 SKYLINE DR	204 SKYLINE DR WABASHA, MN 55981		1	$1,973.97	
33	R27.01026.00	JOSEPH P GLOMSKIJORDAN M GLOMSKI	206 SKYLINE DR	206 SKYLINE DR WABASHA, MN 55981		1	$1,973.97	
34	R27.01027.00	BRUCE NEDLANDNHUNG NEDLAND	208 SKYLINE DR	5369 TIMBERIDGE CT SE ROCHESTER, MN 55904		1	$1,973.97	
35	R27.01028.00	JAMES ANHORNGRISSEL ANHORN	210 SKYLINE DR	210 SKYLINE DR WABASHA, MN 55981		1	$1,973.97	
36	R27.01029.00	JAMES S WILDES ETAL (DAVID M WILDES EVE D WILDES-RICHEY WILLI	212 SKYLINE DR	1519 CROCKETT GARDENS RD GEORGETOWN, TX 78628		1	$1,973.97	
37	R27.01030.00	JODI ZOBRIST	213 SKYLINE DR	700 FIELDVIEW DR SMITHTON, IL 62285		1	$1,973.97	
38	R27.01031.00	CRAIG R PRESCHERSTACIE K PRESCHER	214 SKYLINE DR	214 SKYLINE DR WABASHA, MN 55981		1	$1,973.97	
39	R27.01032.00	RONALD D PRESCHERCAROL S PRESCHER	0	216 SKYLINE DR WABASHA, MN 55981		1	$1,973.97	
40	R27.01033.00	RONALD D PRESCHERCAROL S PRESCHER	216 SKYLINE DR	216 SKYLINE DR WABASHA, MN 55981		1	$1,973.97	
41	R27.01034.00	ASBURY GAULT FAMILY TRUST %ASBURY GAULT	218 SKYLINE DR	1107 SW 4TH STBRYANT, AR 72022		1	$1,973.97	
42	R27.01035.06	TIMOTHY R KRETSCHMER	220 SKYLINE DR	220 SKYLINE DR WABASHA, MN 55981		1	$1,973.97	
43	R27.01035.00	MARTIN WILSONGRETCHEN WILSON	20 WILSON WAY	20 WILSON WAY WABASHA, MN 55981		1	$1,973.97	
44	R27.01035.03	CASEY H ELLIOTTLESLIE M ELLIOTT	230 SKYLINE DR	230 SKYLINE DR WABASHA, MN 55981		1	$1,973.97	
45	R27.01036.00	DANNY J HOSTETLERMARY K HOSTETLER	304 SKYLINE DR	601 SHREVE ST APT 65C PUNTA GORDA, FL 33950		1	$1,973.97	
46	R27.01037.00	ROLAND A GRAVESTANYA M GRAVES	306 SKYLINE DR	306 SKYLINE DR WABASHA, MN 55981		1	$1,973.97	
47	R27.01038.00	DAVID D & MARTA R FISK TRUST AGREEMENT	308 SKYLINE DR	308 SKYLINE DR WABASHA, MN 55981		1.5	$2,960.96	1-3 Units (Assume 3)
48	R27.01039.00	HOSS E ROEMERAMELIA M ROEMER	310 SKYLINE DR	310 SKYLINE DR WABASHA, MN 55981		1	$1,973.97	
49	R27.01041.00	BACK COUNTRY PROPERTIES LLC	314 SKYLINE DR	40580 BOW TRL NERSTRAND, MN 55053		1	$1,973.97	
50	R27.01042.00	JOHN E & ROSE MARIE DOFFING REVOCABLE TRUST	316 SKYLINE DR	16403 OAKS PARK LOOP FORT MYERS, FL 33908		1	$1,973.97	
51	R27.01043.00	THOMAS J SCHOEN	318 SKYLINE DR	11201 SUMMERLIN SQUARE DRFORT MYERS BEACH, FL 33931		1	$1,973.97	
52	R27.00858.00	LARRY WOLF	411 MAIN ST E	10411 CEDAR LAKE RD APT 415 MINNETONKA, MN 55305		0	$0.00	Assessed $0 due to 2013 project assessment
53	R27.00857.00	MARIANNE E CARR	405 MAIN ST E	405 MAIN ST EWABASHA, MN 55981		0	$0.00	Assessed $0 due to 2013 project assessment
54	R27.00856.00	DOUGLAS F & BETSY K KEIM TRUST	335 MAIN ST E	335 MAIN ST E WABASHA, MN 55981		0	$0.00	Assessed $0 due to 2013 project assessment

Final Assessment Roll - Mill & Overlay/Reclaim & Pave Improvement Project
2025 Street & Utility Improvement Project
City of Wabasha, Minnesota
BMI Project No. 25X.138081

8/14/2026

Line	Parcel ID	Owner	Property Address	Owner Address	Non Residential Frontage Abutting Project	ERU for Street Assessment	Street Assessment	Notes
55	R27.00855.00	TURNBULL ABERLE LLC % ELLEN L TURNBULL	323 MAIN ST E	18941 CANYON CIR VILLA PARK, CA 92861		0	$0.00	Assessed $0 due to 2013 project assessment
56	R27.00861.00	KELLY KEITH & TRACY LYNN LEE	418 LAWRENCE BLVD E	PO BOX 126WABASHA, MN 55981		1	$1,973.97	Water assessment only in 2013. Assess for Street.
57	R27.00860.00	LINDA TENNEY TRUST AGREEMENT C/O LINDA TENNEY	336 LAWRENCE BLVD E	336 LAWRENCE BLVD E WABASHA, MN 55981		1	$1,973.97	
58	R27.00859.00	JON K & JO ANNE LINEWEAVER REVOCABLE LIVING TRUST	330 LAWRENCE BLVD E	330 LAWRENCE BLVD E WABASHA, MN 55981		1	$1,973.97	
59	R27.00709.00	JEFFERY A KLINNERTBARBARA J KLINNERT	724 WASHINGTON AVE	W887 COUNTY ROAD TTMONDOVI, WI 54755		1	$1,973.97	
60	R27.00704.00	JAMIE CONNERJAYME CONNER	730 RUSTIC LN E	730 RUSTIC LN WABASHA, MN 55981		1	$1,973.97	
61	R27.00610.00	CHRISTOPHER D BINNER	729 RUSTIC LN E	729 RUSTIC LANE E WABASHA, MN 55981		1	$1,973.97	
62	R27.00603.00	GEORGE WALTER HILL DAVID A MENTCHCONTRACT FOR DEED - BANC	610 WASHINGTON AVE	610 WASHINGTON AVE, WABASHA, MN 55981		1	$1,973.97	
63	R27.00713.00	JOHN W MARKEY	731 WASHINGTON AVE	731 WASHINGTON AVE WABASHA, MN 55981		1	$1,973.97	
64	R27.00712.00	RICHARD D THOENY	723 WASHINGTON AVE	723 WASHINGTON AVE WABASHA, MN 55981		1	$1,973.97	
65	R27.00711.03	LANCE C HAGERT	717 WASHINGTON AVE	717 WASHINGTON AVE WABASHA, MN 55981		1	$1,973.97	
66	R27.00711.00	JODI JUNGWIRTH	806 RUSTIC LN E	806 RUSTIC LN WABASHA, MN 55981		1	$1,973.97	
67	R27.00601.00	SUE ANN SCHADECK	805 RUSTIC LN E	805 RUSTIC LN WABASHA, MN 55981		1	$1,973.97	
68	R27.00600.00	LAWRENCE JEFFERY FRAKI	613 WASHINGTON AVE	613 WASHINGTON AVE WABASHA, MN 55981		1	$1,973.97	
69	R27.00599.00	TERRY F THOBE	609 WASHINGTON AVE	609 WASHINGTON AVE WABASHA, MN 55981		1	$1,973.97	
70	R27.00826.00	MAX A TENTIS	1107 BROADWAY AVE	1107 BROADWAY AVE WABASHA, MN 55981		1	$1,973.97	
71	R27.00827.03	MAIN STREET DEVELOPMENTS LLC % KARLA SCHEDLBAUER/S BEHRNS	524 11TH ST E	152 MAIN ST W WABASHA, MN 55981		1	$1,973.97	
72	R27.00827.00	DAVID J & PATRICIA J PUETZ	1106 MILLIGAN AVE	1106 MILLIGAN AVE WABASHA, MN 55981		1	$1,973.97	
73	R27.00830.00	HOPE MIELKE	606 11TH ST E	606 11TH ST E WABASHA, MN 55981		1	$1,973.97	
74	R27.00829.03	GORDON A ZANTO	624 11TH ST E	624 11TH ST E WABASHA, MN 55981		1	$1,973.97	
75	R27.00829.00	EUGENE R PASSEJOYCE M PASSE	1106 PIERCE AVE	713 GAMBIA AVEWABASHA, MN 55981		0	$0.00	Assessment $0 due to 2019 project assessment
76	R27.00804.03	JAMES P NOLL	505 11TH ST E	505 11TH ST E WABASHA, MN 55981		0	$0.00	Assessment $0 due to 2013 project assessment
77	R27.00803.00	BRIAN K WODELEANGIE WODELE	1036 MILLIGAN AVE	1036 MILLIGAN AVE WABASHA, MN 55981		1	$1,973.97	
78	R27.00802.00	SE MN MULTI-COUNTY HRA	605 11TH ST E	134 2ND ST E WABASHA, MN 55981		0	$0.00	Assessment $0 due to 2019 project assessment
					Totals:	**73.75**	**$155,580.49**	

Lance C Hagert
717 Washington Ave
Wabasha, MN 55981
(651) 448-1850

31st August 2026

Wendy Clark / Wabasha Municipal Clerk
RE: Notice of Hearing of Proposed Assessment
R27.00711.03 - 717 Washington Ave
Written Objection - $1973.97 proposed allocation

Please find my written objection that I am filing with the City of Wabasha City Clerk Wendy Busch.

The purpose of this objection is that I did not receive the improvements listed on the certified letter that was issued to me.

- 47 Feet of concrete curb was not spot repaired NOR did I get a a Bituminous Curb
- Only received 7 Feet of Bituminous Curb
- Pictures Included as reference points

Sincerely,

8/31/26

Lance C Hagert

717 Washington Ave., Wabasha MN



42 Feet Concrete curb

No spot repair of concrete curb



5 Feet concrete curb

No spot repair of concrete curb.



Only 7 feet bituminous curb

City Council Regular **10. 1.**

Meeting Date: 09/01/2026

ITEM TITLE: Resolution to Adopt 2025 Street & Utility Improvement Project Final Assessment

DEPARTMENT: Administration

PURPOSE:

ITEM SUMMARY:

1. Open the public hearing and receive public testimony regarding the proposed assessments.
2. Receive and consider any written objections submitted by affected property owners.
3. Close the public hearing.
4. Determine how to proceed with any objections received.
5. Adopt the final assessment roll by resolution, either:
    1. As presented; or
    2. As modified based on Council action on any objections; or
    3. As modified to exclude any parcel(s) for which the Council elects to continue consideration of objection(s) at an adjourned hearing pursuant to Minn. Stat. § 429.061, subd. 2

STAFF RECOMMENDATION:

Staff recommends that the Council conduct the assessment hearing, receive public testimony and written objections, and after considering any objections received, adopt the assessment roll in a manner consistent with Council direction, Minnesota Statutes Chapter 429, and applicable improvement bond requirements. Staff does not recommend any action that would reduce the total assessment roll below the amount required to be assessed in connection with the City's improvement bond requirements. Assessment roles can be found under Public Hearing item 9.1.

Attachments

25-2026 Resolution Adopting 2025 Street and Utility Improvement Assessment-Option 1 No Change

Resolution Adopting Assessment-Option 2 Modified Roll

Resolution Adopting Assessment-Option 3 Excluding Objecting Parcels

City of Wabasha
Resolution 25-2026
Resolution Adopting Assessment

WHEREAS, pursuant to proper notice duly given as required by law, the Council has met and heard and passed upon all objections to the proposed assessment for the 2025 Street & Utility Improvements project of:

- Buena Vista Drive – Between Bruegger Valley road and its terminus
- 4th Street West – Between Maiden Avenue and Shields Avenue
- 3rd Street West – Between Shields Avenue and Cratte Avenue
- Skyline Drive – Between TH 60 and its terminus
- Alley - Between Lawrence Boulevard East and Main Street East
- Washington Avenue – Between Market Street and 240-ft north of Hiawatha Drive
- 11th Street East – Between Broadway Avenue and Pierce Avenue

for which the proposed improvements include bituminous mill and overlay, bituminous reclamation and paving, bituminous curb, spot repair of concrete curb and gutter, valve adjustments, casting adjustments; AND

- Market Street East – Between Pierce Avenue and Main Street East; AND

for which the proposed improvements include full replacement and reconstruction of the bituminous pavement, curb and gutter, sanitary sewer, watermain, storm sewer, and related improvements;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WABASHA, MINNESOTA:

1. Such proposed assessment, a copy of which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the proposed improvement in the amount of the assessment levied against it.

2. Such assessment shall be payable in equal annual installments extending over a period of 15 years, the first of the installments to be payable on or before the first Monday in January 2027, and shall bear interest at the rate of 4.78 percent per annum from the date of the adoption of this assessment resolution. To the first installment shall be added interest on the entire assessment from the date of this resolution until December 31, 2026. To each subsequent installment, when due, shall be added interest for one year on all unpaid installments.

3. The owner of any property so assessed may, at any time prior to certification of the assessment to the county auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the city clerk, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of this resolution; and he/she may, at any time thereafter, pay to the city clerk the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must

be made before November 15 or interest will be charged through December 31 of the next succeeding year.

4. The clerk shall forthwith transmit a certified duplicate of this assessment to the county auditor to be extended on the property tax lists of the county. Such assessments shall be collected and paid over in the same manner as other municipal taxes.

Adopted by the council this 1st day of September, 2026.

_____
Emily Durand, Mayor

_____
Wendy Busch, City Clerk

To be used if Assessment Roll is Modified

City of Wabasha
Resolution _____
Resolution Adopting Assessment

WHEREAS, pursuant to proper notice duly given as required by law, the Council has met and heard all objections to the proposed assessment for the 2025 Street & Utility Improvements project of:

- Buena Vista Drive – Between Bruegger Valley road and its terminus
- 4th Street West – Between Maiden Avenue and Shields Avenue
- 3rd Street West – Between Shields Avenue and Cratte Avenue
- Skyline Drive – Between TH 60 and its terminus
- Alley - Between Lawrence Boulevard East and Main Street East
- Washington Avenue – Between Market Street and 240-ft north of Hiawatha Drive
- 11th Street East – Between Broadway Avenue and Pierce Avenue

for which the proposed improvements include bituminous mill and overlay, bituminous reclamation and paving, bituminous curb, spot repair of concrete curb and gutter, valve adjustments, casting adjustments; AND

- Market Street East – Between Pierce Avenue and Main Street East; AND

for which the proposed improvements include full replacement and reconstruction of the bituminous pavement, curb and gutter, sanitary sewer, watermain, storm sewer, and related improvements; AND

WHEREAS, the Council has amended such proposed assessment as it deems just;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WABASHA, MINNESOTA:

1. Such proposed assessment, as amended, a copy of which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the proposed improvement in the amount of the assessment levied against it.

2. Such assessment shall be payable in equal annual installments extending over a period of 15 years, the first of the installments to be payable on or before the first Monday in January 2027, and shall bear interest at the rate of 4.78 percent per annum from the date of the adoption of this assessment resolution. To the first installment shall be added interest on the entire assessment from the date of this resolution until December 31, 2026. To each subsequent installment, when due, shall be added interest for one year on all unpaid installments.

3. The owner of any property so assessed may, at any time prior to certification of the assessment to the county auditor, pay the whole of the assessment on such property, with interest accrued to

the date of payment, to the city clerk, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of this resolution; and he/she may, at any time thereafter, pay to the city clerk the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the next succeeding year.

4. The clerk shall forthwith transmit a certified duplicate of this assessment to the county auditor to be extended on the property tax lists of the county. Such assessments shall be collected and paid over in the same manner as other municipal taxes.

Adopted by the council this 1st day of September, 2026.

_____
Emily Durand, Mayor

_____
Wendy Busch, City Clerk

To be used if Parcel(s) are Excluded and Continued to and Adjourned Assessment Hearing

City of Wabasha
Resolution _____
Resolution Adopting Assessment

WHEREAS, pursuant to proper notice duly given as required by law, the Council has met and heard objections to the proposed assessment for the 2025 Street & Utility Improvements project of:

- Buena Vista Drive – Between Bruegger Valley road and its terminus
- 4th Street West – Between Maiden Avenue and Shields Avenue
- 3rd Street West – Between Shields Avenue and Cratte Avenue
- Skyline Drive – Between TH 60 and its terminus
- Alley - Between Lawrence Boulevard East and Main Street East
- Washington Avenue – Between Market Street and 240-ft north of Hiawatha Drive
- 11th Street East – Between Broadway Avenue and Pierce Avenue

for which the proposed improvements include bituminous mill and overlay, bituminous reclamation and paving, bituminous curb, spot repair of concrete curb and gutter, valve adjustments, casting adjustments; AND

- Market Street East – Between Pierce Avenue and Main Street East; AND

for which the proposed improvements include full replacement and reconstruction of the bituminous pavement, curb and gutter, sanitary sewer, watermain, storm sewer, and related improvements; AND

WHEREAS, the Council has determined to continue consideration of objections relating to one or more parcels pursuant to Minn. Stat. § 429.061, subd. 2;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WABASHA, MINNESOTA:

1. Such proposed assessment, excluding Parcel No(s). _____, a copy of which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the proposed improvement in the amount of the assessment levied against it.

2. Such assessment shall be payable in equal annual installments extending over a period of 15 years, the first of the installments to be payable on or before the first Monday in January 2027, and shall bear interest at the rate of 4.78 percent per annum from the date of the adoption of this assessment resolution. To the first installment shall be added interest on the entire assessment from the date of this resolution until December 31, 2026. To each subsequent installment, when

due, shall be added interest for one year on all unpaid installments.

3. The owner of any property so assessed may, at any time prior to certification of the assessment to the county auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the city clerk, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of this resolution; and he/she may, at any time thereafter, pay to the city clerk the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the next succeeding year.

4. The clerk shall forthwith transmit a certified duplicate of this assessment to the county auditor to be extended on the property tax lists of the county. Such assessments shall be collected and paid over in the same manner as other municipal taxes.

5. Pursuant to Minn. Stat. § 429.061, subd. 2, consideration of the objection to the proposed assessment for Parcel No(s). _____ is adjourned to _____ 2026, at __p.m. at Wabasha City Hall for further consideration by the City Council.

6. The City Clerk is directed to provide such further notice of the adjourned meeting to the affected property owner(s) as the Council deems advisable pursuant to Minn. Stat. § 429.061, subd. 2.

Adopted by the council this 1st day of September, 2026.

_____
Emily Durand, Mayor

_____
Wendy Busch, City Clerk

City Council Regular **10. 2.**

Meeting Date: 09/01/2026

ITEM TITLE: Approve 2027 Preliminary Budget Levy and Call for Public Hearing December 1, 2026

DEPARTMENT: Administration

PURPOSE:

ITEM SUMMARY:

Final amounts and budget materials will be uploaded shortly:

The City of Wabasha 2027 proposed preliminary levy is attached. The proposed 2027 levy is $3,411,580. This is a 12% increase from 2026 to 2027. Once the preliminary levy is approved, the levy can be lowered but cannot be increased. Also attached is the Resolution setting the City of Wabasha 2027 preliminary levy and setting the dates and times for the truth-in-taxation hearing.

This resolution must be submitted to the County Auditor's Office by September 30th.

The final City of Wabasha 2026 budget will be considered for adoption on December 1, 2026, at 6:00 PM.

2027 Preliminary Levy Overview:

Discussion:
1. Council Members mentioned requesting staff bring back 3% in cuts for each major department and comments on service impacts. Is this something Council would like to see from each Department and discuss timing
2. Wodele will present cuts around additional funds for external organizations

ACTION REQUIRED:

Approve the 2027 Preliminary Levy.

Attachments

24-2026 2027 Preliminary Budget Levy Resolution

2027 BUDGET WORKSHEET Prelim Levy First Page

2027 Preliminary Levy Packet.

RESOLUTION # 24-2026

RESOLUTION SETTING PRELIMINARY ANNUAL CITY BUDGET, PRELIMINARY PROPERTY TAX LEVY FOR THE YEAR 2027, AND SETTING DATES AND TIMES FOR REQUIRED TRUTH-IN-TAXATION HEARING.

BE IT RESOLVED, by the City Council of the City of Wabasha, Minnesota, that the attached City preliminary budget be approved for the year 2027.

FURTHER BE IT RESOLVED, by the City Council of the City of Wabasha, Minnesota that the City estimates that the following sums of money will be levied for the current year, collectable in 2027 upon the taxable property in the City of Wabasha, for the following purposes:

General Fund:	$	2,234,690
Library Fund:	$	213,516
Ambulance Fund:	$	250,437
Port Authority:	$	61,381
2019A Debt Service-Street Project:	$	40,000
2023A General Obligation Improvement:	$	215,164
2025A General Obligation Improvement:	$	96,392
Capital Improvement Plan	$	300,000
TOTAL LEVY:	$	3,411,580

FURTHER BE IT RESOLVED, by the City Council of the City of Wabasha, Minnesota that the required Truth-IN-Taxation hearing is scheduled for Tuesday, December 1,2026 at 6:00 PM in the City Council Chambers, 900 Hiawatha Drive East, Wabasha, Minnesota, and that a continuation hearing, if needed, is scheduled for Tuesday, December 15, 2026, at that same location and hour.

FURTHER BE IT RESOLVED, by the City Council of the City of Wabasha, Minnesota that the City Clerk is hereby instructed to transmit a certified copy of this resolution to the County Auditor of Wabasha County, Minnesota.

Adopted by the City Council of the City of Wabasha, Minnesota on this 1st day of September 2026.

Dated: _____ _____

Emily Durand, Mayor

ATTEST:

_____

Wendy Busch, City Clerk

City of Wabasha, Minnesota
Summary Budget Page
2027 Proposed Budget

Summary of Levy Breakdown

	2026 Budget	Proposed 2027 Budget	Percent Increase (Year to Year)
General Fund	$1,924,156	$2,234,690	16.1%
Library Fund	$216,525	$213,516	-1.4%
Ambulance Fund	$248,067	$250,437	1.0%
Port Authority	$61,381	$61,381	0.0%
2019A Debt Service - Street Project	$40,000	$40,000	0.0%
2023A General Obligation Improvement	$216,214	$215,164	-0.5%
2025A General Obligation Improvement	$64,610	$96,392	49.2%
Capital Improvement Plan	$275,000	$300,000	9.1%
Total	**$3,045,952**	**$3,411,580**	**12.0%**

General Fund

Revenue:		Expenditures:	
$2,234,690	Tax Levy	$32,040	Mayor/Council
$661,445	Local Government Aid	$67,700	Elections/Engineering
$147,600	Aids & Credits	$555,660	Administration
$55,900	Licenses & Permits	$81,500	Auditor/Legal
$587,545	Fees and Charges for Services	$43,550	City Hall
$500	Investment Earnings (Interest)	$1,482,907	Police
$2,000	Insurance Reimbursement	$272,964	Fire/Fire Relief
$5,000	Utility Payment for Staff	$102,243	Planning/Zoning
$65,803	Port Authority Staff Reimbursement	$1,012,928	Public Works (Streets and Parks)
$59,925	W-K Schools Police Contract	$14,844	Emergency Management
$52,000	Street Light Utility Fees	$126,746	Pool
		$21,000	Misc/Transfers
		$58,325	IT Dept
$3,872,408	**Total General Fund Revenue**	**$3,872,408**	**Total General Fund Expenditures**
$1,637,718	Per General Fund Revenue Tab	$3,872,408	Per Summary Page
$1,637,718	Non-Levy Revenue (From Above)	$0	Deficit/Surplus:
$0	Difference	$0	Difference to General Fund Reserves

Library Fund

Revenue:		Expenditures:	
$213,516	Tax Levy	$268,727	Library Expenses
$52,711	County Funds		
$2,500	Fees for Service		
$268,727	**Total Library Revenue**	**$268,727**	**Total Library Expenses**

Ambulance Fund

		Expenditures:	
$250,437	Tax Levy	$875,437	Ambulance Expenses
$625,000	Ambulance Revenue		
$875,437	**Total Ambulance Revenue**	**$875,437**	**Total Ambulance Expenses**

City of Wabasha
2027 Preliminary Levy Packet



Participants

Mayor

Emily Durand

City Council

1st Ward

John Friedmeyer

Dean Meurer

2nd Ward

Timothy Wallerich

Brian Wodele

3rd Ward

Jim Mathias

Jeff Sulla

City Staff

Caroline Gregerson: City Administrator

Ryan Marking: Ambulance Director

Darren Sheeley: Fire Chief

Liesl Knox: Library Director

Joe Stark: Police Chief

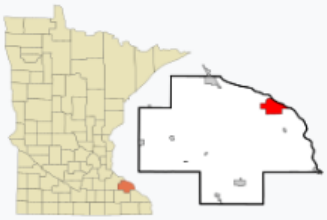
Tony Johnson: Public Works Director

Wendy Busch: City Clerk

Tyler Grabau: Finance Director

P.O. Box 268, Wabasha, MN 55981
Phone 651-565-4568 Fax 651-565-4569
Website: www.wabasha.org

City of Wabasha Information

Wabasha, Minnesota	
City	
 Downtown Wabasha	
Motto: "Governor's Fit City"	
 Location of the city of Wabasha within Wabasha County in the state of Minnesota Coordinates: 44°22'46"N 92°2'8"W	
Country	United States
State	Minnesota
County	Wabasha
Area[1]	
• Total	9.25 sq mi (23.96 km^2)
• Land	8.19 sq mi (21.22 km^2)
• Water	1.06 sq mi (2.75 km^2)
Elevation	686 ft (209 m)
Population (2020)	
• Total	2,559
• Density	312.42/sq mi (120.62/km^2)
Time zone	UTC-6 (Central (CST))
• Summer (DST)	UTC-5 (CDT)
ZIP code	55981
Area code	651
FIPS code	27-67378[2]
GNIS feature ID	0653695[3]
Website	www.wabasha.org

P.O. Box 268, Wabasha, MN 55981
Phone 651-565-4568 Fax 651-565-4569
Website: www.wabasha.org

Budget Process

Purpose

The purpose of the Council Budget Workshop is to provide an opportunity for the Mayor and City Council to review, discuss, and offer input on the 2027 City of Wabasha draft budget. The workshop primarily focuses on the General Fund, Library Fund, Ambulance Fund, and Port Authority Fund. City staff will present preliminary budget assumptions, expenditure projections, and facilitate open discussion. City Council input and direction are requested on the proposed draft budget and the preliminary property tax levy to ensure alignment with community priorities and long-term financial sustainability.

City Departments have already submitted funding requests and met with City Administrator Gregerson and Finance Director Grabau. Gregerson negotiated some decreases in the requested funds in advance of the budget presented by Department Heads. Revenues were also analyzed for accurate forecasting and revenue increases where possible.

Current Preliminary Budget

The current preliminary levy for 2027 is $3,411,580. This represents a $365,628 increase (12.0%) compared to the 2026 final budget.

2027 Preliminary Levy Assumptions

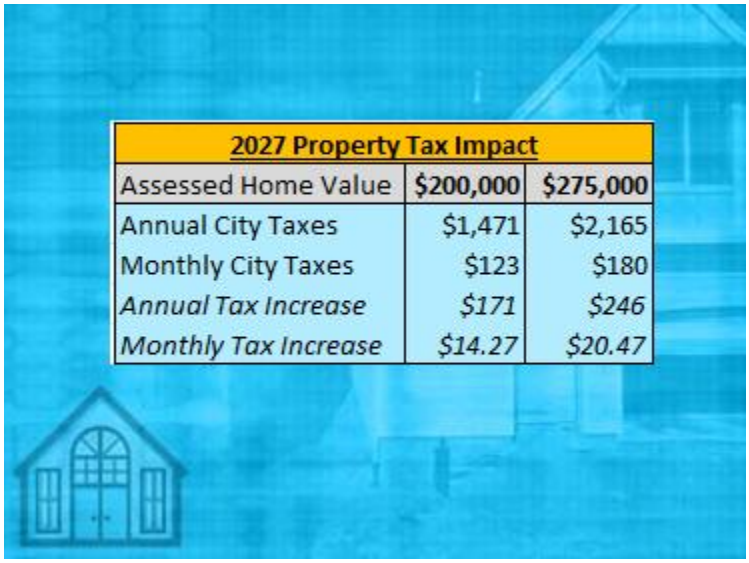
- **Debt Service Levies:** Debt service levies in the 2027 budget are for the 2019A Debt Service ($40,000), 2023A General Obligation Improvement ($215,214), and 2025A General Obligation Improvement ($96,392) per the debt schedules. There is a 49% increase in debt levies this year, this is due to the 2025 Street Project levy schedule.
- **Minnesota Paid Leave:** The Minnesota Paid Leave program began on January 1, 2026. The law provides job protections and payments from the state to individuals who need time off to care for themselves or their loved ones. At least 50% of the premium must be paid by the employer.
- **Capital Improvement Plan (CIP):** The draft budget includes a $300,000 CIP contribution, up from $275,000 in 2026. The plan laid out by Council last year was to decrease the CIP contribution this year to account for the increase in debt service levies. However, the CIP Committee identified that an increase in the CIP is needed to avoid cuts to purchasing equipment or making repairs.
- **Wage Increase:** The draft budget assumes a step increase (2%) for all eligible employees and 4% wage increase.
- **Health Insurance:** The draft budget assumes a Health Insurance cost increase of 20% from 2026 to 2027. The increase is split between city and staff per policy.
- **Dental Insurance:** The draft budget assumes Dental Insurance cost increase of 20% from 2026 to 2027. The increase is split between city and staff per policy.
- **Life Insurance:** The draft budget assumes life insurance rates increase 10% from 2026 to 2027.
- **Contributions: The** draft budget assumes four contributions (same as 2026).
    - Summer Rec: $8,000
    - Historic Preservation Commission: $2,000
- **Water/Sewer Transfer to the General Fund:** The draft budget assumes a $5,000 transfer from Water/Sewer funds to the General Fund. Deputy Clerk salary and benefits will be paid from Utilities as well, with the assumption that her work and our Office Manager's work, is equivalent to a full-time position.
- **Port Authority Transfer to the General Fund:** The draft budget includes a transfer from the Port Authority to the General Fund. This represents 25% of City Administrator salary and benefits and 15% on Finance Director salary and benefits, plus $5,000.
- **Port Authority Levy:** The draft budget assumes no Port Authority Levy increase.
- **Fire Wages:** A paid on-call wage increase was implemented in 2026 so we will know impact of that wage increase in November. Additionally, Fire Chief is requesting wage increases which a recommendation will be formulated in an Ad-Hoc Personnel Committee.
- **Part-time Ambulance:** The draft budget contains a 39% increase in budgeted Part-time Ambulance payroll from 2026 to 2027 ($53,803 in 2026, $74,823 in 2027). There are additional hours worked by our paid-on calls this year, which is higher than last year.

2027 Draft Budget Summary

- The draft budget shows a 12.0% levy increase from 2026 to 2027.
- 2027 Tax Rate: 81.7%.
- Based on a home with a $200,000 value in 2026, the estimated tax increase in 2027 would be $171 ($14.27 per month).
- Based on a home valued at $275,000 in 2026, the estimated tax increase in 2026 would be $246 ($20.47 per month).

*Assumes the market value of the home increases 4% from 2026 to 2027.

*Assumes the City of Wabasha net tax capacity increases 4% from 2026 to 2027.



P.O. Box 268, Wabasha, MN 55981
Phone 651-565-4568 Fax 651-565-4569
Website: www.wabasha.org

Capital Improvement Plan

2027 through 2028
Capital Improvement Plan
Wabasha, MN
Projects By Funding Source

Source	Project # Priority	2027	2028	Total
Capital Improvement Fund				
2027 Storm Sewer Maintenance	*27-PW-02*	10,000		**10,000**
Ambulance Building	*28-AMB-01*		104,410	**104,410**
Boat Launch Repairs	*27-PW-03*	135,000		**135,000**
Bruegger Park Swings	*28-PW-02*		8,000	**8,000**
Front End Loader	*28-PW-01*		160,000	**160,000**
Library Building Maintenance	*MAINTENANCE*	5,000	5,000	**10,000**
Loader Snowplow/Pusher Replacement	*28-PW-03*		20,000	**20,000**
Mill and Overlay (Street Repaving)	*M&O*		200,000	**200,000**
Police Cameras	*27-POLICE-02*	10,000	10,000	**20,000**
Police Radios	*27-POLICE-01*	10,000		**10,000**
Police Squad Car	*SQUAD CAR*		50,000	**50,000**
Pool Liner Repairs	*27-PW-04*	335,000		**335,000**
Pool Technical Evaluation	*27-POOL-01*	9,000		**9,000**
Replace 2007 Plow Truck	*27-PW-01*	195,000		**195,000**
Toolcat Revolving Purchase	*PW Toolcat*	5,000	5,000	**10,000**
Two Lucas Devices	*LUCAS*	13,000	13,000	**26,000**
W4 Tanker Replacement	*28-FIRE-01*		300,000	**300,000**
Capital Improvement Fund Total		**727,000**	**875,410**	**1,602,410**
GRAND TOTAL		**727,000**	**875,410**	**1,602,410**

Projected CIP Year End Balance				
Year	Beginning Balance	Contributions	Requests	Ending Balance
2026				$609,093
2027	$609,093	$490,000	$727,000	$372,093
2028	$372,093	$368,000	$875,410	-$135,317
2029	-$135,317	$345,000	$85,000	$124,683
2030	$124,683	$380,000	$655,000	-$150,317
2031	-$150,317	$345,000	$10,000	$184,683

2022 - 2027 Expense Summary

Department	2022 Actuals	2023 Actuals	2024 Actuals	2025 Actuals	2026 Budget	2027 Budget	$ Change 2026 to 2027	% Change 2026 to 2027	% change 2022 to 2027
City Hall	$35,054	$33,597	$47,903	$49,801	$38,900	$43,550	$4,650	12%	24%
Police	$1,005,126	$1,105,780	$1,158,708	$1,304,389	$1,372,306	$1,482,907	$110,602	8%	48%
Fire	$192,351	$190,305	$233,312	$246,811	$257,657	$272,964	$15,307	6%	42%
Planning and Zoning	$92,131	$73,914	$92,480	$90,664	$93,875	$102,243	$8,368	9%	11%
Public Works	$727,821	$770,991	$826,798	$878,461	$930,660	$1,012,928	$82,268	9%	39%
Pool	$97,871	$95,161	$104,084	$104,389	$109,690	$126,746	$17,056	16%	30%
Miscellaneous	$223,486	$231,933	$130,417	$157,478	$22,000	$21,000	-$1,000	-5%	-91%
Emergency Mgmnt	$5,419	$21,583	$99,262	$356,616	$6,600	$14,844	$8,244	125%	174%
Information Technology	$38,645	$49,908	$48,839	$49,925	$65,200	$58,325	-$6,875	-11%	51%
Capital Improvement Plan	$0	$0	$225,000	$270,000	$275,000	$300,000	$25,000	9%	-
Total	**$3,038,104**	**$3,139,645**	**$3,654,004**	**$4,182,555**	**$3,862,760**	**$4,172,408**	**$309,648**	**8%**	**37%**
Separate Levies									
Ambulance	$396,873	$524,389	$619,080	$721,725	$779,967	$875,437	$95,470	12%	121%
Library	$210,521	$204,939	$215,938	$218,808	$271,181	$268,727	-$2,454	-1%	28%
Debt Levies									
Total	$401,631	$401,631	$271,000	$251,594	$320,824	$351,556	$30,732	10%	-12%

2022 - 2027 Revenue Summary								
Description	2022 Actual	2023 Actual	2024 Actual	2025 Actual	2026 Budget	2027 Proposed	Percent Change 2026 to 2027	Percent Change 2022 to 2027
Aids and Credits	$762,904	$731,242	$1,110,363	$1,179,802	$852,528	$809,045	-5%	6%
Fees for Service	$473,179	$554,720	$646,187	$545,435	$540,417	$551,985	2%	17%
Ambulance	$257,249	$424,745	$458,281	$541,264	$531,900	$625,000	18%	143%
Licenses and Permits	$45,398	$59,006	$82,086	$92,091	$53,150	$53,900	1%	19%
Miscellaneous	$40,357	$49,583	$68,418	$52,212	$42,068	$40,060	-5%	-1%
Staff/Street Lights	$167,462	$114,641	$116,622	$148,602	$175,441	$182,728	4%	9%
Library	$47,920	$49,813	$52,123	$54,366	$55,211	$55,211	0%	15%
Total	**$1,794,469**	**$1,983,750**	**$2,534,079**	**$2,613,772**	**$2,250,715**	**$2,317,929**	**3%**	**29%**

Overall increase in revenues is 3%, compared to 10% increase in expenses.

City of Wabasha, Minnesota
Summary Budget Page
2027 Proposed Budget

Summary of Levy Breakdown

	2026 Budget	Proposed 2027 Budget	Percent Increase (Year to Year)
General Fund	$1,924,156	$2,234,690	16.1%
Library Fund	$216,525	$213,516	-1.4%
Ambulance Fund	$248,067	$250,437	1.0%
Port Authority	$61,381	$61,381	0.0%
2019A Debt Service - Street Project	$40,000	$40,000	0.0%
2023A General Obligation Improvement	$216,214	$215,164	-0.5%
2025A General Obligation Improvement	$64,610	$96,392	49.2%
Capital Improvement Plan	$275,000	$300,000	9.1%
Total	**$3,045,952**	**$3,411,580**	**12.0%**

General Fund

Revenue:		Expenditures:	
$2,234,690	Tax Levy	$32,040	Mayor/Council
$661,445	Local Government Aid	$67,700	Elections/Engineering
$147,600	Aids & Credits	$555,660	Administration
$55,900	Licenses & Permits	$81,500	Auditor/Legal
$587,545	Fees and Charges for Services	$43,550	City Hall
$500	Investment Earnings (Interest)	$1,482,907	Police
$2,000	Insurance Reimbursement	$272,964	Fire/Fire Relief
$5,000	Utility Payment for Staff	$102,243	Planning/Zoning
$65,803	Port Authority Staff Reimbursement	$1,012,928	Public Works (Streets and Parks)
$59,925	W-K Schools Police Contract	$14,844	Emergency Management
$52,000	Street Light Utility Fees	$126,746	Pool
		$21,000	Misc/Transfers
		$58,325	IT Dept
$3,872,408	**Total General Fund Revenue**	**$3,872,408**	**Total General Fund Expenditures**
$1,637,718	Per General Fund Revenue Tab	$3,872,408	Per Summary Page
$1,637,718	Non-Levy Revenue (From Above)	$0	Deficit/Surplus:
$0	Difference	$0	Difference to General Fund Reserves

Library Fund

Revenue:		Expenditures:	
$213,516	Tax Levy	$268,727	Library Expenses
$52,711	County Funds		
$2,500	Fees for Service		
$268,727	**Total Library Revenue**	**$268,727**	**Total Library Expenses**

Ambulance Fund

		Expenditures:	
$250,437	Tax Levy	$875,437	Ambulance Expenses
$625,000	Ambulance Revenue		
$875,437	**Total Ambulance Revenue**	**$875,437**	**Total Ambulance Expenses**

General Fund Revenue

Account Description	2024 Budget	2024 Actual	2025 Budget	2025 Actual	2026 Budget	2026 Through June 30	2027 Proposed
AIDS & CREDITS							
R 100-33401 Local Government Aid	$685,058	$685,058	$685,977	$685,978	$687,060	$0	$661,445
R 100-33402 Market Value Credit AG	$1,600	$1,829	$1,600	$2,038	$1,600	$0	$1,600
R 100-33406 Police State Aid	$89,000	$92,487	$89,000	$110,868	$110,868	$0	$100,000
R 100-33407 Fire State Aid	$35,000	$38,368	$35,000	$45,287	$47,000	$0	$40,000
Misc Grant Revenue (Fund 502)	$25,000	$0	$0	$0	$0	$0	$0
R 100-33103 FEMA Federal Disaster Revenue	$0	$174,837	$0	$327,676	$0	$2,700	$0
R 100-33413 Public Safety Aid	$0	$111,701	$0	$0	$0	$0	$0
R 100-33416 Police Training Reimbursement	$0	$6,082	$0	$7,955	$6,000	$7,955	$6,000
TOTAL AIDS & CREDITS	**$835,658**	**$1,110,363**	**$811,577**	**$1,179,802**	**$852,528**	**$10,655**	**$809,045**
FEES FOR SERVICE							
R 100-32137 Golf Cart Permit	$400	$5,020	$400	$1,050	$1,000	$650	$600
R 100-32138 ATV Permit	$1,100	$4,230	$500	$1,550	$1,200	$850	$900
R 100-32140 Transient Merchant License	$0	$30	$0	$150	$0	$0	$600
R 100-32145 Garbage	$500	$725	$500	$750	$1,000	$0	$1,000
R 100-34109 Clean Up Day	$5,000	$4,705	$4,800	$4,445	$4,500	$3,775	$4,300
R 100-34150 Dog Pound Fees	$250	$640	$250	$175	$250	$220	$250
R 100-34160 Vehicle Impound Fees	$500	$100	$500	$100	$500	$0	$0
R 100-34161 Towing Charge	$250	$375	$250	$500	$250	$500	$250
R 100-32181 Rent or Use of Land (DHS Storage)	$9,500	$9,425	$8,775	$12,900	$9,675	$0	$10,200
R 100-34201 Police - Misc Revenue	$0	$16,964	$0	$18,971	$0	$1,545	$0
R 100-34204 Fire Revenue	$80,000	$100,579	$91,864	$74,119	$98,000	$66,910	$115,813
R 100-34302 Street Rental Equipment	$0	$1,800	$2,500	$2,700	$2,650	$0	$2,700
R 100-34305 Street-County Road Maintenance	$10,959	$10,959	$10,959	$11,528	$11,000	$11,423	$11,000
R 100-34720 Pool- Fees	$42,000	$45,464	$47,000	$44,248	$47,000	$21,537	$45,000
R 100-34780 Park -Misc. Revenue	$400	$973	$400	$3,800	$400	$1,925	$400
R 100-34781 Park-Campsite Lease	$147,135	$144,550	$149,700	$156,450	$153,000	$136,450	$153,000
R 100-34782 Park-Campsite Fees	$2,000	$2,348	$1,500	$600	$0	$0	$0
R 100-34786 Park -Campers-winter storge	$2,000	$3,800	$7,000	$6,700	$4,000	$800	$6,700
R 100-34787 Park-slip leases	$45,800	$43,300	$45,000	$37,700	$43,000	$38,850	$43,000
R 100-34790 Park - Boat Slip Daily Fees	$500	$0	$0	$0	$0	$0	$0
R 100-34791 Park- Reservation Fees	$1,500	$1,610	$1,500	$1,260	$1,500	$731	$1,500
R 100-35101 Police-Court Fines	$14,000	$11,110	$14,000	$7,366	$10,000	$4,695	$10,000
R 100-34104 Plan Checking Fees	$12,000	$12,011	$12,000	$17,014	$12,000	$7,050	$12,000
R 100-34106 Misc. Sales	$0	$3	$0	$200	$0	$121	$0
R 100-36200 Miscellanous Revenue/ Fees for Service	$2,000	$96,353	$4,000	$11,814	$4,000	$2,476	$4,000
R 100-36221 Cable franchise fee	$56,000	$50,887	$56,000	$45,281	$52,000	$20,105	$42,000
R 100-36290 Harbor Lease Agreement	$28,441	$29,544	$29,180	$29,237	$29,822	$12,000	$30,419
R 100-36334 Kellogg Police Protection	$48,681	$48,681	$48,681	$54,827	$53,670	$0	$56,354

General Fund Revenue

Account Description	2024 Budget	2024 Actual	2025 Budget	2025 Actual	2026 Budget	2026 Through June 30	2027 Proposed
TOTAL FEES FOR SERVICE	$510,915	$646,187	$537,259	$545,435	$540,417	$332,614	$551,985

General Fund Revenue

Account Description	2024 Budget	2024 Actual	2025 Budget	2025 Actual	2026 Budget	2026 Through June 30	2027 Proposed
LICENSES & PERMITS							
R 100-32100 Liquor Licenses	$20,000	$20,350	$20,000	$18,850	$20,000	$21,950	$20,000
R 100-32130 Games of Skill/Musical License	$0	$0	$0	$0	$0	$0	$0
R 100-32132 Owners of Games of Skill License	$0	$425	$0	$375	$0	$0	$0
R 100-32210 Building Permits	$22,000	$21,795	$24,000	$54,521	$30,000	$13,124	$30,000
R 100-32555 Plumbing Permit	$500	$541	$500	$490	$500	$175	$500
R 100-32556 Mechanical Permit	$500	$1,373	$500	$1,552	$500	$363	$500
R 100-32221 Zoning Fees	$1,500	$1,650	$1,500	$750	$250	$900	$1,000
R 100-34103 Zoning and Subdivision	$0	$32,236	$0	$9,633	$0	$0	$0
R 100-32222 Sign Permit	$100	$300	$100	$300	$100	$0	$100
R 100-32557 Digging Permit	$1,000	$833	$1,000	$1,375	$800	$870	$800
R 100-36110 Building Permit State Surcharge	$1,000	$2,584	$1,000	$4,245	$1,000	$969	$1,000
TOTAL LICENSES & PERMITS	**$46,600**	**$82,086**	**$48,600**	**$92,091**	**$53,150**	**$38,350**	**$53,900**
MISCELLANEOUS REVENUE							
R 100-31420 Lodging Tax	$2,500	$3,095	$3,500	$4,489	$3,000	$988	$2,000
R 100-31421 Short-Term Rental Registration	$500	$1,200	$500	$4,000	$500	$0	$1,700
R 100-36210 Interest Earnings	$500	$21,872	$500	$31,626	$500	$13,535	$500
R 100-36323 Workmans Comp Dividend	$0	$6,546	$0	$0	$0	$0	$0
R 100-36327 Property/Casualty Insurance Dividend	$10,000	$3,320	$5,000	$0	$3,000	$0	$0
R 100-36317 Insurance Refunds and Recoveries	$2,000	$22,981	$2,000	$6,315	$2,000	$7,480	$2,000
R 100-34721 Pool Concessions Revenue	$0	$9,403	$6,000	$5,783	$6,000	$3,183	$8,000
HSA Employee Contributions (offset by expense)	$7,440		$7,440		$17,068		$13,860
Minnesota Paid Leave (Employee contributions)	$0	$0	$0	$0	$10,000	$10,752	$12,000
TOTAL MISCELLANEOUS REVENUE	**$22,940**	**$68,418**	**$24,940**	**$52,212**	**$42,068**	**$35,938**	**$40,060**
R 100-36335 Police W-K School Resource Officer	$45,088	$45,088	$46,441	$46,441	$56,363	$0	$59,925
R 100-37270 Water/Sewer Enterprise Transfer In	$5,000	$5,000	$5,000	$5,000	$5,000	$5,000	$5,000
R 100-37272 Port Authority - Salary Fund	$15,000	$15,000	$45,579	$45,579	$62,078	$62,078	$65,803
R 100-31063 Street Light Utility Fee	$54,962	$51,533	$54,900	$51,583	$52,000	$25,660	$52,000
	$120,050	**$116,622**	**$151,920**	**$148,602**	**$175,441**	**$92,738**	**$182,728**
TOTAL GENERAL FUND REVENUE	**$1,536,163**	**$2,023,675**	**$1,574,296**	**$2,018,142**	**$1,663,604**	**$510,295**	**$1,637,718**

Ambulance Fund Revenue Summary

Account Description	2024 Budget	2024 Actual	2025 Budget	2025 Actual	2026 Budget	2026 Through June 30	2027 Proposed
R 204-34207 Ambulance Services	$330,000	$406,961	$408,000	$492,577	$475,000	$257,479	$525,000
R 204-34210 Ambulance Township Revenue	$40,000	$33,170	$35,000	$37,256	$45,000	$28,508	$90,000
R 204-34212 Ambulance Training Center Revenue	$1,500	$9,203	$5,000	$4,011	$5,000	$4,462	$3,000
R 204-34213 Misc - Ambulance	$8,000	$8,948	$5,000	$5,341	$5,000	$850	$5,000
R 204-34214 Ambulance Collections Revenue	$0	$0	$0	$2,079	$1,900	$1,952	$2,000
R 204-34314 Ambulance Revenue Hospital Contract	$0	$0	$18,000	$0	$0	$0	$0
TOTAL AMBULANCE FUND REVENUE	**$379,500**	**$458,281**	**$471,000**	**$541,264**	**$531,900**	**$293,251**	**$625,000**

CITY COUNCIL

Account Description	2024 Actual	2025 Actual	2026 Through June 30	2026 Budget	2027 Proposed
E 100-410-41100-106 Elected Officials	$18,000	$18,000	$9,000	$18,000	$18,000
E 100-410-41100-121 PERA Contributions	$0	$0	$0	$0	$0
E 100-410-41100-122 FICA Contributions	$1,116	$1,116	$558	$1,116	$1,116
E 100-410-41100-124 Medicare Contributions	$261	$261	$130	$261	$261
E 100-410-41100-308 Continuing Ed	$1,147	$231	$1,000	$1,500	$1,200
E 100-410-41100-330 Meeting Expense	$24	$340	$10	$500	$500
E 100-410-41100-331 Travel Expense	$258	$980	$0	$300	$300
E 100-410-41100-350 Printing and Binding	$0	$2,045	$299	$300	$300
E 100-410-41100-351 Legal Notice Publishing	$0	$66	$18	$0	$0
E 100-410-41100-433 Dues and Subscriptions	$6,767	$10,305	$10,353	$10,305	$10,353
Total:	**$27,573**	**$33,344**	**$21,374**	**$32,282**	**$32,040**

Payroll: Mayor: $3,000; Council: $2,500

LMC: $3,557, Minnesota Mayors Association: $30, CGMC: $5,316, MN Association of Small Cities: $1,450

ELECTION

Account Description	2024 Actual	2025 Actual	2026 Through June 30	2026 Budget	2027 Proposed
E 100-410-41200-109 Election Judges	$5,605	$0	$0	$6,725	$0
E 100-410-41200-151 Workers Comp Insurance Premium	$0	$1	$0	$0	$0
E 100-410-41200-219 General Supplies	$1,709	$759	$0	$1,500	$1,500
E 100-410-41200-350 Printing and Binding	$504	$0	$0	$500	$500
E 100-410-41200-351 Legal Notice Publishing	$0	$212	$0	$0	$0
E 100-410-41200-403 Office Equipment Maint. Agreem	$765	$0	$1,340	$3,000	$3,000
E 100-410-41200-560 Furniture and Fixtures	$0	$0	$0	$0	$0
Total:	**$8,582**	**$972**	**$1,340**	**$11,725**	**$5,000**

ENGINEERING

Account Description	2024 Actual	2025 Actual	2026 Through June 30	2026 Budget	2027 Proposed
E 100-410-41300-303 Engineering Fees	$72,569	$29,483	$1,163	$30,000	$30,000
E 100-410-41300-315 Building Inspector Fees	$49,824	$68,797	$12,791	$30,000	$30,000
E 100-410-41300-317 Consultant Fees	$667	$78	$102	$0	$0
E 100-410-41300-435 Bldg.Permit Surcharge-State	$2,749	$2,651	$1,363	$1,000	$2,700
Total:	**$125,809**	**$101,010**	**$15,420**	**$61,000**	**$62,700**

Building Inspector Fees (100-410-41300-315) are offset by Building Permits revenue (100-32210)

ADMINISTRATION

Account Description	2024 Actual	2025 Actual	2026 Through June 30	2026 Budget	2027 Proposed
E 100-410-41500-101 Full-time Employees-Regular	$283,323	$293,977	$155,053	$310,109	$328,715
E 100-410-41500-121 PERA Contributions	$21,108	$21,978	$11,656	$23,258	$24,654
E 100-410-41500-122 FICA Contributions	$16,378	$16,971	$8,933	$19,227	$20,380
E 100-410-41500-124 Medicare Contributions	$3,830	$3,969	$2,089	$4,497	$4,766
E 100-410-41500-131 Health Insurance	$60,667	$68,252	$46,559	$81,468	$95,431
E 100-410-41500-133 Dental Insurance	$2,748	$2,736	$1,654	$2,835	$3,402
E 100-410-41500-134 Life Insurance	$1,410	$1,410	$830	$2,584	$1,825
E 100-410-41500-151 WC Ins. Premium	$1,897	$1,239	$1,030	$1,260	$1,260
E 100-410-41500-308 Continuing Education	$2,612	$2,769	$1,615	$2,600	$2,700
E 100-410-41500-311 Contractor Fees	$6,894	$6,818	$3,892	$7,000	$15,000
E 100-410-41500-321 Telephone	$4,692	$4,173	$2,210	$4,700	$4,700
E 100-410-41500-322 Postage	-$208	$400	$0	$300	$300
E 100-410-41500-326 H S A - Administrative Fees	$2,164	$1,884	$504	$2,500	$2,500
E 100-410-41500-327 H.S.A. Employee Contributions	$10,625	$16,832	$7,382	$17,068	$13,860
E 100-410-41500-330 Meeting Expense	$167	$513	$136	$750	$750
E 100-410-41500-331 Travel Expense	$590	$1,808	$416	$1,000	$1,000
E 100-410-41500-350 Printing and Binding	$4,190	$4,022	$1,555	$4,000	$4,000
E 100-410-41500-351 Legal Notice Publishing	$2,479	$2,067	$862	$1,800	$2,000
E 100-410-41500-354 Franchise Fee Publication	$0	$0	$0	$0	$0
E 100-410-41500-364 Bond Insurance-Finance	$0	$0	$0	$0	$0
E 100-410-41500-433 Dues and Subscriptions	$3,443	$4,659	$1,223	$2,110	$2,500
E 100-410-41500-436 Insurance Deductible for Claim	$0	$0	$0	$0	$0
E 100-410-41500-558 Computer Replacement	$0	$1,211	$0	$0	$1,500
E 100-410-41500-581 Uniforms	$0	$231	$0	$300	$300
Total:	**$429,009**	**$457,918**	**$253,629**	**$509,365**	**$555,660**

Administration payroll: Gregerson, Grabau, Busch (60%), Springer. Bruce paid by Utilities

Contractor fees include contracted work for meeting minutes along with other monthly contracts

HSA employee contributions off-set by revenues

Minnesota Paid Leave is new and 50% is City expense and 50% is employee expense

EAP is not being used but required for police dual disability

ACCOUNTING

Account Description	2024 Actual	2025 Actual	2026 Through June 30	2026 Budget	2027 Proposed
E 100-410-41700-301 Auditing and Accounting Serv.	$60,293	$35,400	$27,625	$36,000	$36,000
E 100-410-41700-307 County Auditor Fees	$642	$566	$60	$1,000	$1,000
E 100-410-41700-317 Consultant Fees	$1,500	$3,635	$0	$2,500	$2,500
Total:	**$62,435**	**$39,601**	**$27,685**	**$39,500**	**$39,500**

Single Audits are paid for by Utilities Commission and Port Authority
Consultant fees are TIF fees charged back to TIF

LEGAL

Account Description	2024 Actual	2025 Actual	2026 Through June 30	2026 Budget	2027 Proposed
E 100-410-41800-304 Legal Fees	$33,793	$41,176	$22,729	$37,000	$42,000
E 100-410-41800-316 Recorder Fees	$0	$0	$0	$0	$0
E 100-410-41800-317 Consultant Fees	$0	$0	$0	$0	$0
Total:	**$33,793**	**$41,176**	**$22,729**	**$37,000**	**$42,000**

Flaherty & Hood plus $2,000 per month for Police legal services contract with Wabasha County

CITY HALL

Account Description	2024 Actual	2025 Actual	2026 Through June 30	2026 Budget	2027 Proposed
E 100-410-41900-200 Office Supplies	$2,314	$2,470	$1,075	$2,500	$2,500
E 100-410-41900-211 Cleaning/Janitorial Supplies	$2,212	$747	$310	$1,200	$1,200
E 100-410-41900-223 Building Maint/Repair Supplies	$3,699	$15,504	$0	$2,500	$2,500
E 100-410-41900-313 Cleaning Services	$4,549	$4,694	$2,138	$4,500	$4,500
E 100-410-41900-321 Telephone	$1,009	$1,173	$583	$1,000	$1,200
E 100-410-41900-322 Postage	$2,550	$2,050	$1,050	$2,500	$2,700
E 100-410-41900-361 General Liability/Property Ins	$10,632	$10,257	$11,667	$12,000	$12,500
E 100-410-41900-381 Electric/Gas Utility	$6,030	$6,378	$4,364	$7,000	$7,000
E 100-410-41900-384 Refuse Disposal	$3,317	$1,577	$585	$0	$1,000
E 100-410-41900-401 Building Contract Maintenance	$650	$0	$0	$250	$2,000
E 100-410-41900-409 Maintenance Agreements	$4,600	$39	$44	$100	$100
E 100-410-41900-413 Office Equipment Rent	$435	$1,640	$534	$650	$650
E 100-410-41900-418 P.O.Box Rent/Safe Deposit Box	$188	$188	$198	$200	$200
E 100-410-41900-433 Dues and Subscriptions	$1,870	$1,653	$1,913	$1,800	$2,000
E 100-410-41900-558 Computer Replacement	$0	$1,431	$0	$1,500	$1,500
E 100-410-41900-560 Furniture and Fixtures	$3,848	$0	$287	$1,200	$2,000
Total:	**$47,903**	**$49,801**	**$24,747**	**$38,900**	**$43,550**

In 2025, there were HVAC repairs and concrete repairs to City Hall

Refuse disposal is under public works

Dues and subscriptions are Vault Backup and Fund Invoice

INFORMATION TECHNOLOGY

Account Description	2024 Actual	2025 Actual	2026 Through June 30	2026 Budget	2027 Proposed
E 100-410-41920-311 Contracted Fees	$5,963	$4,896	$14,583	$12,000	$2,125
E 100-410-41920-312 Computer Support	$31,016	$27,153	$10,498	$32,000	$30,000
E 100-410-41920-320 Internet/Website Service	$11,861	$17,876	$9,081	$20,000	$20,000
E 100-410-41920-433 Dues and Subscriptions	$0	$0	$4,650	$0	$5,000
E 100-410-41920-558 Computer Replacement Fund	$0	$0	$0	$1,200	$1,200
Total:	**$48,839**	**$49,925**	**$38,812**	**$65,200**	**$58,325**

Covers contracted service from On-Site Computers

POLICE

Account Description	2024 Actual	2025 Actual	2026 Through June 30	2026 Budget	2027 Proposed
E 100-420-42100-101 Full-time Employees-Regular	$703,699	$805,825	$416,637	$799,065	$839,068
Overtime/Holiday Pay/Vacation Payouts				$26,450	$32,450
Shift Differential				$4,380	$4,380
E 100-420-42100-103 Part-time Employees	$1,293	$965	$0	$1,200	$2,600
E 100-420-42100-121 PERA Contributions	$115,846	$134,075	$69,791	$146,891	$155,034
E 100-420-42100-122 FICA Contributions	$3,944	$3,922	$2,039	$4,434	$4,699
E 100-420-42100-124 Medicare Contributions	$9,540	$11,013	$5,764	$12,033	$12,701
E 100-420-42100-131 Health Insurance	$170,298	$170,896	$121,212	$201,188	$241,629
E 100-420-42100-133 Dental Insurance	$5,408	$4,973	$3,100	$5,314	$6,609
E 100-420-42100-134 Life Insurance	$2,827	$3,177	$1,997	$5,824	$4,393
E 100-420-42100-140 UNEMPLOYEMENT TAXES	$0	$0	$0	$0	$0
E 100-420-42100-151 Workers Comp Ins. Premium	$54,524	$53,402	$44,935	$56,000	$54,000
E 100-420-42100-212 Motor Fuels	$16,822	$18,473	$6,534	$18,000	$18,000
E 100-420-42100-219 General Supplies	$1,509	$1,051	$665	$1,000	$1,300
E 100-420-42100-221 Equipment Maintenance/Parts	$6,467	$2,396	$1,035	$8,000	$8,000
E 100-420-42100-305 Medical/physical fees	$0	$0	$0	$0	$0
E 100-420-42100-308 Continuing Ed	$7,692	$5,581	$6,109	$8,000	$8,000
E 100-420-42100-321 Telephone	$4,639	$5,606	$3,882	$5,000	$5,000
E 100-420-42100-322 Postage	$144	$130	$67	$300	$300
E 100-420-42100-325 Towing Expenses	$600	$1,000	$625	$0	$800
E 100-420-42100-350 Printing and Binding	$31	$0	$76	$50	$50
E 100-420-42100-351 Legal Notice Publishing	$0	$0	$0	$0	$0
E 100-420-42100-361 General Liability/Property Insur	$31,202	$27,952	$25,051	$34,000	$34,000
E 100-420-42100-412 Building Rent	$11,550	$13,230	$9,203	$15,776	$16,565
E 100-420-42100-430 Miscellaneous	$89	$0	$69	$0	$0
E 100-420-42100-433 Dues and Subscriptions	$1,812	$2,907	$447	$1,800	$1,800
E 100-420-42100-436 Insurance Deductible for Claim	$2,500	$15,269	$3,740	$1,000	$5,000
E 100-420-42100-437 Misc Licenses and Permits	$0	$0	$0	$0	$0
E 100-420-42100-551 Equipment Replacement Fund	$397	$12,318	$3,576	$9,000	$15,000
E 100-420-42100-558 Computer Replacement Fund	$0	$0	$0	$0	$0
E 100-420-42100-570 Office Equipment & Furnishings	$0	$0	$0	$0	$0
E 100-420-42100-580 Other Equipment	$0	$0	$0	$0	$0
E 100-420-42100-581 Uniforms	$5,875	$10,228	$4,301	$7,600	$7,600
E 100-420-42100-582 Radio Equipment	$0	$0	$0	$0	$0
Total:	**$1,158,708**	**$1,304,389**	**$732,691**	**$1,372,306**	**$1,482,907**

Employees: Stark, Wagoner, Johnson, Metcalf, Meurer, Swanson, Roemer, Jacobs, Venz

Building rent increasing per Wabasha County contract

Cell phones being provided to employees and stipend eliminated

Annual equipment maintenance under police, instead of in CIP

Uniforms reimbursement part of Union contract

FIRE

Account Description	2024 Actual	2025 Actual	2026 Through June 30	2026 Budget	2027 Proposed
E 100-420-42200-103 Part-time Employees	$47,566	$59,615	$5,000	$64,800	$74,300
E 100-420-42200-121 PERA Contributions	$0	$0	$0	$0	$0
E 100-420-42200-122 FICA Contributions	$3,272	$3,982	$310	$4,018	$4,607
E 100-420-42200-124 Medicare Contributions	$765	$948	$73	$940	$1,077
E 100-420-42200-125 FIRE RELIEF PENSION STATE	$38,368	$45,287	$0	$47,000	$40,000
E 100-420-42200-140 UNEMPLOYEMENT TAXES	$0	$0	$0	$0	$0
E 100-420-42200-151 WC Ins. Premium	$10,359	$7,270	$5,766	$10,500	$11,000
E 100-420-42200-200 Office Supplies	$1,208	$1,416	$1,127	$1,000	$1,300
E 100-420-42200-212 Motor Fuels	$5,510	$5,678	$2,833	$7,000	$7,000
E 100-420-42200-219 General Supplies	$63	$1,005	$160	$800	$800
E 100-420-42200-221 Equipment Maintenance/Parts	$28,360	$44,985	$16,918	$35,000	$35,000
E 100-420-42200-223 Building Maint/Repair Supplies	$24,572	$13,992	$9,623	$6,000	$14,000
E 100-420-42200-240 Small Tools and Minor Equip.	$0	$41	$0	$500	$500
E 100-420-42200-305 Medical/physical fees	$3,456	$0	$0	$1,000	$1,000
E 100-420-42200-308 Continuing Education	$20,007	$31,487	$6,055	$15,000	$15,000
E 100-420-42200-321 Telephone	$1,146	$1,295	$903	$0	$2,280
E 100-420-42200-322 Postage	$11	$12	$0	$0	$0
E 100-420-42200-350 Printing and Binding	$0	$0	$0	$0	$0
E 100-420-42200-351 Legal Notice Publishing	$0	$0	$0	$0	$0
E 100-420-42200-361 General Liability/Property Ins	$5,195	$5,095	$6,177	$5,200	$6,200
E 100-420-42200-365 AMB/FIRE DISABILITY ACCIDENT	$0	$0	$0	$0	$0
E 100-420-42200-381 Electric/Gas Utility	$4,408	$6,552	$3,090	$6,500	$6,500
E 100-420-42200-384 Refuse Disposal	$1,090	$1,709	$94	$1,600	$1,600
E 100-420-42200-402 Other Contract Maintenance	$0	$0	$0	$0	$0
E 100-420-42200-404 Mach & Equip Maint. Agreement	$0	$837	$0	$0	$0
E 100-420-42200-415 Other Equipment Rent	$0	$0	$0	$0	$0
E 100-420-42200-430 Miscellaneous	$0	$0	$0	$0	$0
E 100-420-42200-433 Dues and Subscriptions	$47	$1,401	$355	$1,200	$1,200
E 100-420-42200-436 Insurance Deductible for Claim	$500	$0	$0	$0	$0
E 100-420-42200-437 Misc Licenses and Permits	$83	$0	$0	$100	$100
E 100-420-42200-438 Vehicle License	$43	$43	$0	$0	$0
E 100-420-42200-551 Equipment Replacement	$35,000	$0	$0	$35,000	$35,000
E 100-420-42200-580 Other Equipment	$0	$0	$0	$0	$0
E 100-420-42200-581 Uniforms	$968	$13,028	$0	$10,000	$10,000
E 100-420-42200-582 Radio Equipment	$1,315	$1,133	$1,956	$4,500	$4,500
Total:	**$233,312**	**$246,811**	**$60,459**	**$257,657**	**$272,964**

Fire Chief: $12,500 Assistant Chief: $2,500

Runs increased from $11 to $15 in 2026

Fire Relief Pension is equal to state revenue

Grants received for Continuing Education historically

Equipment Replacement is transferred to the CIP at the end of the year for turnout gear request

PLANNING & ZONING

Account Description	2024 Actual	2025 Actual	2026 Through June 30	2026 Budget	2027 Proposed
E 100-420-42300-103 Part-time Employees	$31,095	$32,503	$17,141	$34,281	$36,338
E 100-420-42300-121 PERA Contributions	$2,310	$2,426	$1,285	$2,571	$2,725
E 100-420-42300-122 FICA Contributions	$1,884	$1,979	$1,048	$2,125	$2,253
E 100-420-42300-124 Medicare Contributions	$441	$463	$245	$497	$527
E 100-420-42300-133 Dental Insurance	$0	$0	$0	$0	$0
E 100-420-42300-134 Life Insurance	$0	$0	$0	$0	$0
E 100-420-42300-151 WC Ins. Premium	$0	$0	$0	$0	$0
E 100-420-42300-306 Survey Fees	$0	$0	$0	$250	$250
E 100-420-42300-308 Continuing Ed	$0	$0	$400	$150	$150
E 100-420-42300-311 Contractor Fees	$43,854	$41,791	$28,574	$50,000	$56,000
E 100-420-42300-316 Recorder Fees	$460	$250	$230	$300	$300
E 100-420-42300-317 Consultant Fees	$4,437	$3,189	$69	$200	$200
E 100-420-42300-331 Travel Expense	$856	$305	$445	$500	$500
E 100-420-42300-351 Legal Notice Publishing	$1,145	$288	$232	$1,000	$1,000
E 100-420-42300-433 Dues and Subscriptions	$0	$75	$0	$0	$0
E 100-420-42300-453 Historic Preservation Commission	$0	$1,395	$0	$2,000	$2,000
E 100-420-42300-455 Main Street Allocation	$6,000	$6,000	$0	$0	$0
Total:	**$92,480**	**$90,664**	**$49,745**	**$93,875**	**$102,243**

EMERGENCY MANAGEMENT

Account Description	2024 Actual	2025 Actual	2026 Through June 30	2026 Budget	2027 Proposed
E 100-420-42400-103 Part-time Employees	$625	$0	$0	$0	$7,420
E 100-420-42400-121 PERA Contributions	$0	$0	$0	$0	$557
E 100-420-42400-122 FICA Contributions	$0	$0	$0	$0	$460
E 100-420-42400-124 Medicare Contributions	$0	$0	$0	$0	$108
E 100-420-42400-122 FICA Contributions	$39	$0	$0	$0	$0
E 100-420-42400-124 Medicare Contrubutions	$9	$0	$0	$0	$0
E 100-420-42400-219 General Supplies	$99	$377	$419	$500	$500
E 100-420-42400-221 Equipment Maintenance/Parts	$2,665	$2,575	$0	$3,000	$3,000
E 100-420-42400-223 Building Maint/Repair Supplies	$0	$0	$0	$0	$0
E 100-420-42400-308 Continuing Education	$2,194	$159	$0	$1,500	$1,500
E 100-420-42400-311 Contractor Fees	$812	$940	$179	$0	$0
E 100-420-42400-312 Computer Support	$0	$423	$0	$0	$0
E 100-420-42400-387 Emergency Mgmt/Flood Expense	$92,820	$350,801	$0	$0	$0
E 100-420-42400-433 Dues and Subscriptions	$0	$1,046	$200	$1,100	$1,100
E 100-420-42400-581 Uniforms	$0	$294	$216	$500	$200
Total:	**$99,262**	**$356,616**	**$1,014**	**$6,600**	**$14,844**

AMBULANCE

Account Description	2024 Actual	2025 Actual	2026 Through June 30	2026 Budget	2027 Proposed
E 204-420-42500-101 Full-time Employees-Regular	$240,644	$313,287	$171,394	$330,328	$374,312
E 204-420-42500-103 Part-time Employees	$128,079	$123,639	$83,395	$147,000	$159,823
E 204-420-42500-121 PERA Contributions	$20,932	$26,144	$14,260	$24,775	$28,073
E 204-420-42500-122 FICA Contributions	$21,980	$26,123	$15,432	$28,664	$33,116
E 204-420-42500-124 Medicare Contributions	$5,141	$6,109	$3,609	$6,704	$7,745
E 204-420-42500-131 Health Insurance	$47,060	$58,507	$36,795	$69,154	$69,754
E 204-420-42500-133 Dental Insurance	$1,884	$2,227	$1,338	$2,371	$1,544
E 204-420-42500-134 Life Insurance	$1,005	$1,293	$744	$1,471	$1,638
E 204-420-42500-151 Workers Comp Insurance Premium	$22,649	$16,184	$16,498	$25,000	$25,000
E 204-420-42500-152 Minnesota Paid Leave	$0	$0	$1,100	$0	$2,331
E 204-420-42500-200 Office Supplies	$856	$1,537	$614	$1,000	$1,000
E 204-420-42500-206 Training Center Expenditures	$5,651	$11,086	$2,506	$4,500	$4,500
E 204-420-42500-212 Motor Fuels	$8,741	$10,035	$5,873	$12,000	$16,000
E 204-420-42500-215 Oxygen-Supplies	$1,831	$2,385	$1,591	$3,000	$3,200
E 204-420-42500-217 Medical Supplies	$22,907	$30,815	$17,694	$23,000	$36,000
E 204-420-42500-219 General Supplies	$1,360	$3,243	$2,397	$4,000	$4,500
E 204-420-42500-221 Equipment Maintenance/Parts	$1,583	$4,006	$355	$1,500	$3,000
E 204-420-42500-223 Building Maint/Repair Supplies	$1,382	$837	$4,652	$1,500	$1,500
E 204-420-42500-308 Continuing Ed	$2,661	$1,338	$4,348	$6,000	$6,000
E 204-420-42500-310 First Responders	$0	$0	$0	$0	$0
E 204-420-42500-311 Contractor Fees	$24,072	$29,308	$14,610	$28,000	$36,000
E 204-420-42500-312 Computer Support	$8,521	$4,414	$1,800	$4,500	$4,500
E 204-420-42500-321 Telephone	$2,719	$2,526	$1,182	$2,500	$2,800
E 204-420-42500-322 Postage	$20	$57	$0	$100	$100
E 204-420-42500-331 Travel Expense	$4,920	$2,356	$1,598	$6,000	$7,000
E 204-420-42500-350 Printing and Binding	$0	$120	$0	$500	$500
E 204-420-42500-361 General Liability/Property Ins	$4,081	$3,954	$0	$5,000	$5,000
E 204-420-42500-365 AMB/FIRE DISABILITY ACCIDENT	$0	$0	$0	$2,000	$2,000
E 204-420-42500-381 Electric/Gas Utility	$2,033	$3,664	$1,258	$3,200	$4,000
E 204-420-42500-388 Lodging	$1,169	$7,270	$2,729	$10,000	$8,500
E 204-420-42500-401 Building Contract Maintenance	$0	$0	$574	$0	$0
E 204-420-42500-409 Maintenance Agreements	$1,052	$2,594	$334	$1,500	$1,500
E 204-420-42500-414 Vehicle Maintenance	$16,630	$5,904	$3,657	$6,500	$9,000
E 204-420-42500-430 Miscellaneous	$7,744	$614	$101	$0	$0
E 204-420-42500-433 Dues and Subscriptions	$2,081	$5,652	$4,725	$5,500	$5,500
E 204-420-42500-436 Insurance Deductible for Claim	$1,041	$3,129	$0	$2,000	$0
E 204-420-42500-437 Misc Licenses and Permits	$513	$1,156	$5,604	$6,200	$4,500
E 204-420-42500-551 Equipment Replacement	$0	$0	$0	$0	$0
E 204-420-42500-570 Office Equipment & Furnishings	$263	$4,060	$617	$1,000	$1,500
E 204-420-42500-581 Uniforms	$5,875	$4,753	$2,677	$3,500	$4,000
E 204-420-42500-582 Radio Equipment	$0	$1,397	$0	$0	$0
Total:	**$619,080**	**$721,725**	**$426,060**	**$779,967**	**$875,437**

Overtime / Holiday Pay removed as its captured in full-time wages

$2 per hour shift differential weekends removed

Fuel increased due to increasing Calls, Transfers, and overall cost of fuel

Vehicle Maintenance: Vehicles are getting older and we are using them more

Transfer to CIP annually for equipment replacement (ambulance and other equipment), still $0.

PUBLIC WORKS

Account Description	2024 Actual	2025 Actual	2026 Through June 30	2026 Budget	2027 Proposed
E 100-430-43100-103 Part-time Employees	$20,727	$20,242	$3,954	$24,500	$25,840
E 100-430-43100-121 PERA Contributions	$22,642	$24,110	$11,333	$25,701	$25,684
E 100-430-43100-122 FICA Contributions	$19,061	$20,022	$10,084	$22,765	$22,834
E 100-430-43100-124 Medicare Contributions	$4,458	$4,683	$2,358	$5,324	$5,340
E 100-430-43100-131 Health Insurance	$46,087	$62,997	$42,898	$85,437	$120,875
E 100-430-43100-133 Dental Insurance	$2,291	$3,037	$1,157	$2,425	$3,840
E 100-430-43100-134 Life Insurance	$1,399	$1,405	$786	$376	$1,729
E 100-430-43100-140 Unemployment Taxes	$660	$94	$534	$0	$500
E 100-430-43100-141 Unemployment Insurance Bill	$208	$0	$0	$0	$0
E 100-430-43100-151 WC Ins. Premium	$25,657	$14,711	$12,054	$26,250	$26,250
E 100-430-43100-211 Cleaning/Janitorial Supplies	$5,360	$4,057	$2,266	$5,000	$5,000
E 100-430-43100-212 Motor Fuels	$21,456	$24,539	$10,530	$25,000	$25,000
E 100-430-43100-215 Oxygen- Welding Supplies	$1,345	$1,362	$235	$1,200	$1,200
E 100-430-43100-216 Chemical and Chemical Products	$820	$671	$0	$1,000	$1,000
E 100-430-43100-219 General Supplies	$11,802	$9,936	$6,965	$10,000	$10,000
E 100-430-43100-221 Equipment Maintenance/Parts	$31,043	$43,329	$11,575	$33,000	$33,000
E 100-430-43100-223 Building Maint/Repair Supplies	$5,851	$5,476	$3,559	$5,000	$6,000
E 100-430-43100-224 Street Maintenance Materials	$8,226	$6,873	$112	$7,000	$7,000
E 100-430-43100-240 Small Tools and Minor Equip.	$1,865	$1,960	$0	$1,800	$2,000
E 100-430-43100-305 Medical/physical fees	$422	$579	$487	$800	$800
E 100-430-43100-308 Continuing Education	$2,190	$2,028	$742	$4,000	$4,000
E 100-430-43100-321 Telephone	$3,985	$3,937	$1,855	$4,000	$4,000
E 100-430-43100-350 Printing and Binding	$0	$0	$1	$0	$0
E 100-430-43100-351 Legal Notice Publishing	$914	$334	$385	$500	$750
E 100-430-43100-361 General Liability/Property Insurance	$43,430	$42,376	$35,159	$44,000	$44,000
E 100-430-43100-381 Electric/Gas Utility	$13,113	$17,984	$8,896	$15,000	$15,000
E 100-430-43100-382 Street Lights	$48,156	$59,609	$25,829	$52,000	$60,000
E 100-430-43100-383 Forestry	$17,498	$22,267	$382	$20,000	$22,000
E 100-430-43100-384 Refuse Disposal	$11,809	$12,262	$3,105	$12,100	$12,100
E 100-430-43100-385 Clean Up Day Expense	$3,844	$5,944	$2,007	$4,000	$4,000
E 100-430-43100-386 Snow Removal	$28,235	$14,194	$14,239	$15,000	$24,000
E 100-430-43100-389 EV Charger	$0	$20	$109	$0	$500
E 100-430-43100-401 Building/Equipment Contract Maintenance	$864	$0	$0	$1,500	$1,500
E 100-430-43100-402 Other Contract Maintenance	$0	$0	$745	$0	$800
E 100-430-43100-404 Machine and Equipment Maintenance	$14,385	$0	$0	$0	$0
E 100-430-43100-406 Street Maintenance	$29,394	$58,850	$0	$70,000	$80,000
E 100-430-43100-410 Rentals	$320	$0	$0	$0	$0
E 100-430-43100-411 Land Rent	$16,850	$16,850	$17,450	$16,850	$18,000
E 100-430-43100-436 Insurance Deductible for Claim	$2,500	$500	$2,500	$3,000	$3,000
E 100-430-43100-437 Miscellaneous Licenses and Permits	$830	$495	$0	$1,000	$1,000
E 100-430-43100-438 Vehicle License	$213	$234	$0	$750	$750
E 100-430-43100-439 Taxes	$2,686	$2,770	$2,652	$3,500	$3,500
E 100-430-43100-454 Bike Share Expenses	$104	$0	$0	$0	$0
E 100-430-43100-527 Park Maintenance	$44,298	$32,479	$4,340	$22,000	$30,000
E 100-430-43100-579 Safety Equipment	$2,518	$1,455	$302	$2,200	$2,200
E 100-430-43100-580 Other Equipment	$2,572	$6,285	$0	$3,000	$3,000
E 100-430-43100-581 Uniforms	$741	$1,258	$805	$2,000	$2,000
E 100-430-43100-583 Signs	$5,761	$5,763	$217	$7,000	$7,000
E 100-430-43100-596 Flags	$1,269	$1,525	$867	$2,000	$2,000
Total:	**$826,798**	**$878,461**	**$409,642**	**$930,660**	**$1,012,928**

Street Lights Offset by Street Light Revenue

Forestry covers tree removal after storms

Clean up Day is offset by revenues

POOL

Account Description	2024 Actual	2025 Actual	2026 Through June 30	2026 Budget	2027 Proposed
E 100-450-45300-103 Part-time Employees	$53,379	$61,389	$12,776	$63,844	$69,636
E 100-450-45300-122 FICA Contributions	$3,309	$3,806	$792	$3,958	$4,317
E 100-450-45300-124 Medicare Contributions	$774	$890	$185	$788	$788
E 100-450-45300-151 WC Ins. Premium	$3,214	$1,940	$1,634	$3,150	$3,780
E 100-450-45300-152 Minnesota Paid Leave	$0	$0	$56	$0	$250
E 100-450-45300-207 Training & instructional suppl	$3,391	$2,497	$4,121	$2,500	$4,500
E 100-450-45300-216 Chemical and Chemical Products	$3,407	$2,809	$1,823	$3,500	$3,500
E 100-450-45300-219 General Supplies	$2,766	$687	$907	$1,500	$1,500
E 100-450-45300-221 Equipment Maintenance/Parts	$13,691	$8,059	$7,306	$7,000	$10,000
E 100-450-45300-223 Building Maint/Repair Supplies	$17	$2,388	$343	$5,500	$5,500
E 100-450-45300-308 Continuing Ed	$0	$0	$0	$600	$600
E 100-450-45300-311 Contractor Fees	$0	$0	$0	$0	$3,500
E 100-450-45300-321 Telephone	$346	$354	$170	$300	$300
E 100-450-45300-333 Concessions	$6,259	$7,116	$3,048	$6,000	$6,000
E 100-450-45300-350 Printing and Binding	$72	$0	$220	$75	$300
E 100-450-45300-352 General Notices & Public Info	$0	$624	$0	$200	$200
E 100-450-45300-381 Electric/Gas Utility	$8,326	$10,066	$2,759	$8,300	$9,000
E 100-450-45300-402 Other Contract Maintenance	$0	$0	$174	$500	$500
E 100-450-45300-404 Mach & Equip Maint. Agreement	$0	$0	$0	$0	$0
E 100-450-45300-430 Miscelleaneous	$0	$175	$0	$175	$175
E 100-450-45300-436 Insurance Deductible for Claim	$0	$0	$0	$0	$0
E 100-450-45300-437 Misc Licenses and Permits	$40	$830	$1,245	$1,000	$1,400
E 100-450-45300-542 Pool Improvements	$3,482	$0	$0	$0	$0
E 100-450-45300-581 Uniforms	$1,611	$759	$788	$800	$1,000
Total:	**$104,084**	**$104,389**	**$38,348**	**$109,690**	**$126,746**

MISCELLANEOUS

Account Description	2024 Actual	2025 Actual	2026 Through June 30	2026 Budget	2027 Proposed
E 100-490-45400-430 Miscellaneous	$102,604	$8,795	$3,401	$0	$0
E 100-490-45400-440 Summer Recreation	$8,000	$8,000	$8,000	$8,000	$8,000
E 100-490-45400-449 City Publicity	$15,000	$15,000	$0	$0	**$0**
E 100-490-45400-450 Wabasha Food Share Expenses	$2,356	$4,267	$0	$4,000	$4,000
E 100-490-45400-451 PUBLIC IMP. PROJECTS	$0	$0	$0	$0	$0
E 100-490-45400-454 Bike Share Expenses	$0	$0	$1,080	$1,000	$0
E 100-490-45400-471 Fireworks	$2,175	$2,750	$4,050	$3,000	$3,000
E 100-490-45400-478 Reception Center	$281	$6,965	$0	$0	$0
E 100-490-45400-480 Three Rivers	$0	$0	$6,000	$6,000	$6,000
E 100-490-45400-720 Transfers Out	$0	$111,701	$0	$0	$0
Total:	**$130,417**	**$157,478**	**$22,531**	**$22,000**	**$21,000**

Miscellaneous covers TZD grant payments to Plainview and Wabasha County which we are then reimbursed for, so budgeted at $0

Summer recreation supports Falcon Youth Baseball and Softball

LIBRARY

Account Description	2024 Actual	2025 Actual	2026 Through June 30	2026 Budget	2027 Proposed
E 211-471-47100-101 Full-time Employees-Regular	$56,220	$57,855	$30,608	$79,307	$60,034
E 211-471-47100-103 Part-time Employees	$55,701	$57,234	$30,413	$73,377	$72,542
E 211-471-47100-121 PERA Contributions	$8,232	$8,454	$4,577	$11,453	$9,943
E 211-471-47100-122 FICA Contributions	$6,776	$7,022	$3,739	$9,467	$8,220
E 211-471-47100-124 Medicare Contributions	$1,585	$1,642	$874	$2,214	$1,922
E 211-471-47100-131 Health Insurance	$15,371	$17,511	$11,360	$22,721	$35,534
E 211-471-47100-133 Dental Insurance	$698	$709	$425	$729	$929
E 211-471-47100-134 Life Insurance	$281	$281	$165	$342	$342
E 211-471-47100-140 UNEMPLOYEMENT TAXES	$0	$0	$0	$0	$0
E 211-471-47100-151 WC Ins. Premium	$730	$483	$457	$840	$840
E 211-471-47100-200 Office Supplies	$2,220	$1,955	$599	$1,500	$1,500
E 211-471-47100-201 Processing Supplies	$1,775	$1,280	$175	$1,500	$1,500
E 211-471-47100-308 Continuing Ed	$257	$491	$0	$500	$1,000
E 211-471-47100-311 Contractor Fees	$0	$0	$0	$0	$0
E 211-471-47100-312 Computer Support	$3,726	$7,599	$3,810	$5,000	$8,000
E 211-471-47100-321 Telephone	$1,736	$1,603	$825	$1,600	$1,700
E 211-471-47100-322 Postage	$68	$73	$78	$150	$150
E 211-471-47100-323 Other Communication/Library	$5,155	$4,453	$2,849	$6,000	$6,000
E 211-471-47100-331 Travel Expense	$184	$32	$0	$300	$300
E 211-471-47100-352 General Notices & Public Info	$0	$0	$0	$100	$100
E 211-471-47100-361 General Liability/Property Ins	$2,664	$2,614	$5,252	$2,700	$5,500
E 211-471-47100-380 Utility Service	$4,365	$4,168	$1,701	$5,000	$5,000
E 211-471-47100-401 Building Contract Maintenance	$8,545	$7,059	$5,649	$6,780	$7,000
E 211-471-47100-413 Office Equipment Rent	$1,452	$1,333	$670	$1,500	$1,500
E 211-471-47100-430 Miscellaneous	$26	$115	$143	$300	$300
E 211-471-47100-433 Dues and Subscriptions	$0	$0	$515	$0	$500
E 211-471-47100-443 Programs/Library	$1,884	$1,513	$1,257	$1,500	$1,500
E 211-471-47100-560 Furniture and Fixtures	$0	$0	$0	$0	$0
E 211-471-47100-570 Office Equipment & Furnishings	$0	$0	$0	$0	$0
E 211-471-47100-580 Other Equipment	$593	$1,097	$0	$1,000	$1,000
E 211-471-47100-581 Uniforms	$160	$0	$91	$300	$300
E 211-471-47100-590 Books	$35,532	$32,230	$16,213	$35,000	$35,000
E 211-471-47100-591 Library Reserve Fund	$0	$0	$0	$0	$0
E 211-471-47100-720 Transfers Out	$0	$0	$0	$0	$0
Total:	**$215,938**	**$218,808**	**$122,715**	**$271,181**	**$268,727**

Meeting Date: 09/01/2026
ITEM TITLE: Paramedic Training Coordinator Position
DEPARTMENT: Ambulance

PURPOSE:

Information on a purposed position change request by Director Marking.

ITEM SUMMARY:

Following the recent resignation of one of our full-time paramedics, Director Marking believes this is an appropriate time to make changes that will strengthen the Ambulance Service, improve its overall operations, and position the service for future growth.
As the Ambulance Service continues to grow in both size and call volume, there is an opportunity to improve the way we manage training, onboarding, continuing education, and professional development. For this reason, Director Marking is requesting that the currently vacant full-time Paramedic position be converted to a Full-Time Paramedic/Training Coordinator position.

There is a significant need for a dedicated individual to oversee and coordinate training and onboarding within the Ambulance Service. Currently, there is no specific person assigned to provide consistent training to all new employees. Instead, training is generally completed by whichever staff member is on duty. While this process does provide new employees with the necessary training, a dedicated Training Coordinator would allow the service to establish a more consistent, organized, and accountable onboarding process.

A Paramedic/Training Coordinator would be responsible for developing and maintaining a structured onboarding program, monitoring new-hire progress, documenting competencies, and ensuring that employees receive the appropriate training before working independently. This would allow the service to better track each employee's progress and identify areas where additional education or training may be needed.

There is also an opportunity to improve our monthly continuing education program. A dedicated Training Coordinator could develop and coordinate monthly training, ensure that required topics are covered, maintain training records, and oversee the operation of our training center. All required education and training must be properly documented and submitted to the State and the National Registry of Emergency Medical Technicians (NREMT) for recertification purposes. Having one individual responsible for this process would improve consistency, accuracy, and accountability.

With the implementation of Advanced Life Support (ALS), there is an additional need for ongoing education specific to our paramedics. A Paramedic/Training Coordinator would be able to provide ALS-focused training and keep our paramedics up to date on current practices, protocols, equipment, and clinical topics. This would help ensure that our ALS providers maintain the knowledge and skills necessary to provide high-quality patient care.

This position would also provide additional benefits beyond training. A dedicated Training Coordinator could assist with quality improvement initiatives, maintain training documentation, coordinate required certifications, and help identify educational needs within the department. This would create a more organized and sustainable training program as the Ambulance Service continues to grow.

Several other ambulance services have implemented similar Paramedic/Training Coordinator positions because of the value they provide to their organizations. Establishing this position within our service would allow us to take a proactive approach to employee development, continuing education, and clinical readiness rather than continuing to rely on training being completed on an as-needed basis by on-duty personnel.

Finally, creating this position would allow Director Marking to devote more time to the increasing administrative responsibilities associated with managing a growing Ambulance Service. By assigning training and education responsibilities to a dedicated coordinator, the Director can focus more attention on administration, operations, budgeting, personnel management, future planning, and other responsibilities necessary to move the service forward.

COMMITTEE RECOMMENDATION:

Ad-Hoc personnel committee of Council Member Woddle and Council Member Wallerich and Administrator Gregerson supported this position change. There is also support from the Ambulance Commission.

STAFF RECOMMENDATION:

The needs of the Ambulance Service have changed significantly with the transition to an Advanced Life Support (ALS) service. This transition has increased the level of clinical responsibility, training requirements, and continuing education needed to maintain a highly skilled and prepared workforce. Director Marking believes that establishing a Paramedic/Training Coordinator position will best serve the needs of the Ambulance Service both now and into the future.

Director Marking recommends combining the currently open Full-Time Paramedic position and the vacant Part-Time Paramedic position into one full-time Paramedic/Training Coordinator position. This approach would allow the service to address the growing need for a dedicated training position while also making efficient use of the existing authorized positions within the Ambulance Service.

David Drown Associates has reviewed the proposed job description and recommended that the position be classified as either a Grade 7 or Grade 8. Director Marking is requesting that the position be established as a Grade 8. The intent of this position is to attract an experienced paramedic who also has a strong educational and training background. The individual filling this position would need to have the experience and clinical knowledge necessary to function as a Paramedic while also possessing the ability to develop, coordinate, and deliver training to the Ambulance Service's employees.

Establishing the position at Grade 8 will provide the service with a greater ability to attract the experienced and qualified provider needed to successfully fulfill both aspects of the position. The additional responsibilities associated with coordinating new-hire onboarding, continuing education, ALS education, training documentation, and the service's training center warrant a higher level of responsibility than a traditional Paramedic position.

Director Marking also recommends eliminating the vacant Part-Time Paramedic position and using that position's budgeted funding to help offset the increased wage associated with establishing the Paramedic/Training Coordinator position at Grade 8. This would allow the service to enhance its training capabilities while minimizing the overall financial impact of the change.
Combining these two vacant positions provides an opportunity to better align our staffing structure with the current needs of the Ambulance Service without simply adding another position. It would allow the service to invest in a dedicated training resource, strengthen our ALS program, improve employee onboarding and continuing education, and attract an experienced provider capable of serving both clinical and educational roles.

Director Marking believes this restructuring represents a responsible use of existing resources and is an important step in preparing the Ambulance Service for continued growth and the demands of providing ALS-level emergency medical services.

ACTION REQUIRED:

Approve the position changes, grade, and posting of this position.

Attachments

Eagle Capital of America

Job Class 8

POSITION TITLE: **Paramedic Training Coordinator**
DEPARTMENT: AMBULANCE
SUPERVISOR: AMBULANCE DIRECTOR
POSITION TYPE: PERMANENT, FLSA STATUS, FULL-TIME

OVERVIEW OF POSITION:

Job Summary

Performs executive work as the primary officer of the ambulance education and training program. Plan, direct, and coordinate development of curriculum and student scheduling, enforcing policies and procedures affecting education and training under the direction of the Ambulance Director. Work involves designing and implementing EMS education programs for staff, students, and the community. Interprets data and applies safety and risk management strategies. Work requires knowledge of adult education and training in a variety of formats, classroom and virtually, ability to develop and instruction training and educational sessions.

Training Coordinator will also serve as a paramedic providing quality patient care in the pre-hospital setting, including assessment of illness and/or injury, administering emergency care, and transportation services. This position responds within the scope of training under operational guidelines and physician medical control. Some supervision is exercised over EMR, EMT, and Paramedic personnel within the department. Work requires comprehensive knowledge in basic and advanced emergency medical care, Incident Command System, basic rescue procedures, hazardous materials response, emergency vehicle operations, patient handling techniques, and strong ability to direct the work of peers.

Is expected to perform the duties of the job with a substantial degree of independence and discretion.

Examples of Duties

Essential Duties & Responsibilities

Training Coordinator

1. Build's the Department's positive image and increases management effectiveness by orienting, training, coaching, counseling staff, communicating values, strategies, and objectives.
2. Supervises new hires in the field and determines when the new hire is competent
3. Effectively and professionally communicates with the new hire, staff, and other agencies as needed throughout the shift.
4. Develops and modifies work plans, methods and procedures and determines work priorities for new hire.
5. Resolves problems during daily operations and determines standards for problem resolution.
6. Develops performance feedback and evaluates the work of new hires.
7. Fills a leadership role as directed by the Ambulance Director and serves as a member of the leadership team.
8. Oversees the Quality Assurance and Improvement program for the ambulance.
9. Administers Office of EMS Education Manual
10. Administers all training records with State and National Registry

Paramedic

11. Responds to 911 emergency response calls, inter-facility transports, and other various types of emergency response calls.
12. Provides and coordinates patient care and communicates effectively with peers, patients, patient families, bystanders, first responders, other health care providers, and city partners.
13. Demonstrates patient care and skill competency as determined by educational standards and skill proficiency assessments, all under the scope and direction of the service medical director.
14. Maintains physical ability to lift and carry patients and equipment.
15. Performs operational duties related to patient care and equipment use, care, and maintenance.
16. Demonstrates proficiency in completing patient care documentation.
17. Maintains ambulance in a state of readiness for emergency calls.
18. Coordinates and conducts education courses for staff and community.
19. Coordinates and oversees adjunct instructors, guest educations for the education program with authority to delegate classes to support staff and instructors as needed.
20. Completes other duties and special projects as needed.

Knowledge, Skills, & Abilities

Thorough knowledge of instructional strategies, ability to use computer systems and programs, skilled in program development and management; problem solving, leadership and interpersonal relationship skills; skilled in coordinating training sessions and organizing paperwork; skilled in developing applicable training collateral materials; thorough knowledge of quality control techniques and practices; thorough knowledge of the principles of anatomy and physiology; thorough knowledge of the principles and techniques of emergency care, including diagnosis, proper treatment and transportation; thorough knowledge of equipment and supplies employed in the emergency care of patients and victims of accidents; thorough knowledge of the street and road system and physical layout of the city and primary service area; skill in applying differential diagnosis to patient's condition, and applying emergency medical care; ability to understand and follow oral and written instructions; ability to establish and maintain effective working relationships with physicians, associates, patients and their families, other emergency service agencies and the general public; ability to keep records and prepare reports.

Physical Demands & Working Conditions

- Work requires preparing and analyzing written or computer data.
- Exposure to situations that may cause emotional trauma or mental stress.
- Requires the occasional exertion of up to or over 100 pounds of force. Must be able to lift a minimum of 75 pounds without assistance.
- Working conditions include working days and nights on varying shifts, working weekends, holidays, and rotating schedule is required.
- Subject to constant interruptions.
- Possible exposure to medical occupational hazards such as communicable diseases, toxic substances/blood borne pathogens, hazardous wastes, and potentially hostile/life-threatening situations.
- Working outside in all extremes of weather.

HOURS OF WORK

- Shifts are 12 hours and will vary between the hours of 6am-6pm CST, with some nights, weekends, and some holidays. Availablefor callbacks during personnel shortages, including sick calls and high demand situations such as mass casualty incidents.

Other Necessary Requirements

Minimum Requirements

Associate's degree in education or emergency services or related field, at least 3 years of experience in emergency services providing direct patient care, at least 2 years of experience in teaching and education, or an equivalent combination of education and experience.

Minimum Qualifications

- Valid class D license
- Driver's motor vehicle record must meet requirements set forth in Employee Handbook and insurability of auto insurance provider.
- MN State Paramedic License
- National Registry Paramedic License
- Wisconsin Paramedic License (Must be obtained within 30 days of hire)
- DOT Instructor certification
- AHA CPR Instructor certification
- AHA ACLS certification
- AHA PALS certification
- Emergency vehicle operator certification

Preferred Requirements

- Bachelor's degree in education, EMS, or Emergency Management
- AHA ACLS Instructor
- AHA PALS Instructor

Disclaimer

The information provided in this description has been designed to indicate the general nature and level of work performed by incumbents within this job. It is not designed to be interpreted as a comprehensive inventory of all duties, responsibilities, qualifications and working conditions required of employees, assigned to this job. Management has sole discretion to add or modify duties of the job and to designate other functions as essential at any time. This job description is not an employment agreement or contract.

Approved By: Caroline Gregerson
Date Last
Reviewed: 7/2016

City Council Regular **10. 4.**

Meeting Date: 09/01/2026

ITEM TITLE: Update on Neuter Program West Side Cats

DEPARTMENT: Administration

PURPOSE:

ITEM SUMMARY:

Jessica Bruce has worked with Camp Campanion to implement a Trap-Neuter-Return after police received a number of complaints about the feral cat situation on the west side. She will share where we are at with the campaign. We received a complaint from a resident about considering a feeding ban but after doing research on league best practices, decided this was the way to go. Camp companion donated the costs to make this project occur.

Attachments

Complaint Letter

To Whom It May Concern,

I am writing to formally report a severe, long-standing public nuisance and sanitation violation occurring inside Woods Edge Hiawatha / Country Valley MHC and the immediate surrounding area of town. Multiple residents in this specific area have been actively and regularly feeding free-roaming feral cats for several years, and commercial park management has utterly failed to intervene. This unchecked, collective activity has directly created an unsanitary living environment and a critical public health hazard that ultimately legally compelled me to vacate my property at Lot **# 23** in April 2026 to protect my personal health and safety, as well as the health of my two dogs.

The colony has grown to approximately 30 cats due to this continuous feeding by multiple individuals. Under Minnesota legal and municipal principles, individuals who routinely provide food and sustenance to free-roaming animals are legally classified as the "keepers" of those animals. Furthermore, the mobile home park management shares liability for permitting a commercial property to deteriorate into an unsanitary state in violation of local and state health codes (Wabasha Code § 90.06).

The ongoing, multi-year feeding has resulted in severe unsanitary conditions, overpowering urine odors, extensive property damage, and the dangerous attraction of vermin like rodents and raccoons. This health crisis is further aggravated by the fact that the nuisance directly crosses property boundaries, as residents of the adjacent, connected mobile home park are also actively feeding this same colony, causing the 30-cat population to continuously overrun both properties unchecked.

Because this situation involves multiple violators and has reached an unmanageable neighborhood scale, I request that a Code Enforcement Officer or a Wabasha Police Department representative immediately investigate the park, cite the responsible parties, and issue formal orders to cease outdoor feeding of these cats.

RECEIVED
AUG 24 2026

Sincerely,



Terrie Pierce

pierce.terrie@yahoo.com

507 421 - 9016

739 55th St. NE

Lot #11

Rochester, MN 55906

City Council Regular **10. 5.**

Meeting Date: 09/01/2026

ITEM TITLE: River Trail Project, Approve Shared Maintenance Responsibilities

DEPARTMENT: Administration

PURPOSE:

ITEM SUMMARY:

Discuss current funding for River Trail and barriers to original vision of a multi-use path. Approved shared maintenance responsibilities should a trail be built in the future (likely still 2 years out).

Attachments

River Valley Trail

River Valley Trail Joint Powers Agreement

Section I. Authority

Minnesota State Statute 471.59 authorizes units of local government to form Joint Powers Boards to jointly do programs or activities which could not be done individually. Therefore, Wabasha County, the City of Wabasha, the City of Kellogg and Greenfield Township hereby form a Joint Powers Board of the River Valley Trail.

Section II. Name

The name of the organization shall be the River Valley Trail Joint Powers Board.

Section III. Purpose

The purpose of the River Valley Trail Joint Powers Board shall be to develop, operate, manage, and maintain a recreational trail that will connect the Cities of Wabasha and Kellogg and that will pass through Greenfield Township.

Section IV. Organization

(A) Membership. The Board shall consist of eight members with two representatives appointed by each unit of government. The Board shall be made up of at least one elected member from the Wabasha County Board, the Wabasha City Council, the Kellogg City Council, and the Greenfield Township Supervising Board. In addition, the Wabasha County Board, the Wabasha City Council, the Kellogg City Council, and Greenfield Township Supervisor Board shall each appoint one citizen member. Each unit of government shall fill vacancies consistent with their existing procedure on appointments.

(B) Terms of Office. The terms of office of elected officials shall be consistent with their elective terms. Each citizen member shall serve a two-year term, with a maximum of three consecutive terms of service. Board members may be re-appointed to additional terms. Appointed Board members shall serve until a successor is named.

The Board shall give the affected unit of government notice if one or more of that unit's representatives on the Board have missed three or more consecutive meetings.

(C) Officers. There shall be a chairperson, a vice chairperson, and a secretary treasurer. The terms of office shall be one fiscal year of the Board, from annual meeting to annual meeting until successors are elected.

(D) Duties of Officers. The chairperson shall preside over meetings, appoint committees, serve as an ex-officio member thereof and give an annual report. The vice chairperson shall preside over meetings in the absence of the chairperson. The secretary/treasurer shall have responsibility for the assets, income and expenditures of the Board. The Board shall designate one of the units of government party to this agreement to act as the financial agent for the Board for a minimum two year term. The Board may designate other units as the financial agent on a "take-turn" basis.

(E) Voting. Each member of the Board shall have one vote.

(F) Quorum. A quorum shall be five members, with at least one representative from each unit of government. Only a majority of a quorum may take action.

(G) Meetings. There shall be periodic meetings of the Board with the time and place of the meetings to be decided by the Board. The chairperson may call special meetings by giving five days written notice to all Board members. All Board meetings shall be open to the public.

(H) By-laws. The Board may in the future adopt a set of By-laws, consistent with this agreement. That agreement would need to be ratified by the four units of government to be effective. The By-laws shall be filed with the Clerk or Auditor of each unit of government.

Section V. Duties and Responsibilities of the Board

(A) Expenditures and Contract for Services. The Board shall have the power to contract for services with any unit of government, corporation, partnership or individual. The Board shall abide by expenditure and contract limits established for any public body by Minnesota State Statute regarding bidding, purchasing, and leasing materials or services. The Board may not expend funds in excess of what has been provided to them by the member units of government.

(B) Funds. The Board shall have the power to accept and disburse funds and to apply for state and federal funds. The Board may accept donations; however, the four units of government shall first approve each donation which has conditions or monetary obligations.

(C) Annual Meeting. The Board shall hold an annual meeting on the second Tuesday in January of each year at which time it shall elect officers, establish a meeting schedule, and appoint a financial agent.

(D) Annual Report. An annual report shall be submitted to all four units of government on the second Tuesday in March of each year of operation.

(E) The Board shall have the authority to appoint advisory committees and conduct such public hearings and meetings as are necessary to provide full public participation in the development and future planning of the trail.

(F) Emergency Meetings. The Board may hold emergency meetings. The Chairperson shall arrange such a meeting by telephone call to the Board members, media, and staff during normal business hours. The Chairperson shall state the nature of the emergency meeting, and the time and place of the meeting.

(G) The Board shall adopt an annual budget as of the fourth Tuesday in September of each year and then present the budget to Wabasha County, the City of Wabasha, the City of Kellogg, and Greenfield Township to approve the budget.

(H) Each of the member governmental units shall have the sole discretion to determine the amount of funding provided, if any, through their own budget process.

Section VI. Financing

The Board's funding cycle will be January through December. Wabasha County, the City of Wabasha, the City of Kellogg, and Greenfield Township shall have on-going responsibility for providing funds at their sole discretion for the operation and maintenance of the trail.

The annual amount of this funding shall be proposed by the Joint Powers Board and considered

for approval by each unit of government unless circumstances would merit a different breakdown of the funding from the unit of government. The standard share of each unit of government and non-profit would be as follows:

City of Wabasha 33%
Greenfield Township 33%
City of Kellogg 33%
Driftskippers Snowmobile Club???
Wabasha County- 0% staffing only

The Board may recommend to the three units of government and non-profit organizations different percentages of the total expenses every three years after the revision of this agreements. The Board may establish a fee structure and may charge fees for services.

Section VIII. Ownership

Wabasha County shall own the property but shall not be responsible for its cost to maintain? Should there be insufficient funds to maintain the property, it shall be deeded to (City of Kellogg, Greenfield Township, City of Wabasha?).

Section VII. Staffing

(A) The Board may hire or contract for services to administer the trail development and the solicitation of funding and to have such other responsibilities as the member governments may assign.

(B) Wabasha County, the City of Wabasha, the City of Kellogg, and Greenfield Township may make staff available to assist the Board in their sole discretion.

(C) The Board may reimburse a unit of government for the use of its staff

(D) Driftskippers Snowmobile Club will maintain the trail during winter months and off-season months?

Section IX. Amendments

Upon a 2/3-majority vote of the entire Board, the Board may forward a recommendation for specific changes in the Joint Powers Agreement to the four units of government. The Board may only discuss or decide upon amendments to the Joint Powers Agreement after giving formal public notice in its agenda and meeting notice that such an item will be discussed or decided upon.

Amendments to this Joint Powers Agreement must be approved by each of the four units of government represented by the Board to be effective. Such approval shall be by resolution of the Wabasha County Board, the Wabasha City Council, the Kellogg City Council, and Greenfield Township prior to final approval by the Joint Powers Board. The County Auditor shall record in the County Recorder's records, a copy of all resolutions approving amendments to the original document.

Section X. Dissolution

The Board may recommend its dissolution to Wabasha County, the City of Wabasha, the City of Kellogg, and Greenfield Township and upon the approval of all four units of government, the Board may dissolve. At the same time as the dissolution recommendation, the Board shall recommend to the four units of government where and how the assets of the Board would be distributed. The four units of government shall then decide upon the dissolution and asset division recommendations.

A unit of government may withdraw from the Joint Powers Agreement. To withdraw, a unit of government must file written notice of the unit's intent to withdraw with the River Valley Trail Joint Powers Board. The withdrawal shall take effect thirty days after the Board receives written notice. During the thirty day notice period, the withdrawing unit shall retain its full membership on the Board and its full budgetary responsibility, if any.

Section XI. Adoption

This document becomes effective 10 days after a resolution of approval has been received by the Wabasha County Auditor from each of the four participating units of government. The

Auditor shall record in the County Record's records the Joint Powers Agreement and a copy of all resolutions approving the document.

City Council Regular **11. 1.**

Meeting Date: 09/01/2026

ITEM TITLE: 23-2026 September Donations Resolution

DEPARTMENT: Administration

PURPOSE:

ITEM SUMMARY:

The city must accept all donations by a resolution.

Attachments

23-2026 Donations Resolution

CITY OF WABASHA
RESOLUTION No. 23-2026
RESOLUTION ACCEPTING DONATIONS

WHEREAS The City of Wabasha is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens; and

WHEREAS the following persons and entities have offered to contribute the cash amounts or items set forth below to the city for the following.

- **LIBRARY**
  - $100 – In honor of Bev Hall – Anonymous
  - $250 – Gary & Deborah Glomski
  - $25 – Friends of the Library in Memory of Mimi Heiden
  - $55 – Axel Anderson (Birthday Donation)
  - $30 – Bev Hall in memory of Willaim Biers

- **FIREWORKS**
  - $250 – American Legion Auxiliary Unit 50

- **PUBLIC WORKS**
  - Handicap Porta potty – By Jasons Portable toilets for under the bridge ($600)

- **ATHLETIC FIELD**
  - $467.17 – Wabasha Dentistry LLC

- **AMBULANCE – In memory of Rick Elstad**
  - $25 – John & Susan Hampe –
  - 20 – Diane Sandwick
  - 25 – Gary & Anita Stumpf

- **FIRE**
  - $20 – John Klees in Memory of Rick Elstad
  - $1500 – Training - Stephen Wallerich
  - $25 – Bruce & Susan Waslie – In Memory of Rick Elstad
  - $9005 – In Memory of Manuel De Angel, Nicholas Loechler & Ashley Monson

from the following donors:

Wabasha Winners 4-H Club
William & Gloria Hager
J Zimmerman
Hanna & Derik Beiers
Greenfield Township
John & Diane Miller
James Mathias & Tam Nguyen-Mathias
Kathleen & Terence Arens
Fischers
Cathy & John Pederson
Laura Sulentich Fredrickson
Jo Anne Lineweaver
Cynthia Legarde
Vrigil & Linda Mahlstedt
Sarah Loveland Kreofsky
Alicia& Chris Makoutz
Kathleen Bussian
American Legion Post 0110
David & Rebecca Schultze
Michelle & Travis Freiermuth
Mark & Kelly Theiner
Kellogg United Methodist Church
Val & Dan Hofius
Scott Lien
Ava Perry Line & Joe Line
Schmoker Construction
Thomas & Laurel Church
JoAnne Kramer
James & Karen Taylor
James & Barbara Jabrosky
Jennifer & Jeffrey Ringenberg
St Mark's Episcopal Church
Edward Jones
Luci Passe
Chuck & Deb Pfeilsticker
Stephen Hawkins
JJ Oaks
unknown
Debbie Schouweiler
Ed & Jolene Greenheck
Eleanor Wondrow

Smith Brothers Landing
Bree & Jay Jewson
Larry & Jody Johnson
Gary & Anita Stumpf
James Nordstrom & Jon Lommen
Johnson & Scofield, Inc
Mark & Paul Roemer
WSE Engineering Services, LTD
Patrick & Barb Nosebush
Avery Bolander
Crystal & Samuel Syrstad
Michael & Janice Ryan
Kristen & Greg Markworth
Nancy Lehman
Rickie Dahl & Debra Schumann
Bruce Kreofsky & Sons, Inc
Maurey Miller Gault
Shaun & James DuVall
Michael & Tina Birkett
Daniel Armstrong
Luke Simon

WHEREAS all such donations contributed are determined to be a benefit to the citizens of the City of Wabasha; and
WHEREAS The City Council finds that it is appropriate to accept the donations offered.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WABASHA, MINNESOTA, AS FOLLOWS:

1. The donations described above are hereby acknowledged and accepted and shall be used in accordance with the terms prescribed by the donor.
2. The city clerk is hereby directed to issue receipts to each donor acknowledging the city's receipt of the donor's donation.

Adopted by the City Council of the City of Wabasha on September 1st, 2026.

Approved:

_____
Mayor - Emily Durand

Attested:

_____
City Clerk – Wendy Busch