WABASHA CITY COUNCIL

WABASHA CITY HALL

Thursday, June 18, 2026

Special Council Meeting 4:00 PM

1. Accept Resignation of Riley Costello from Assistant Public Works Director
2. Action on Emergency Management Director role
3. Approve posting and hiring of new Assistant Public Works Director

2. **Adjournment**

City Council Special **1.**

Meeting Date: 06/18/2026

ITEM TITLE: Accept Resignation of Riley Costello from Assistant Public Works Director

DEPARTMENT: Administration

PURPOSE:

General Business

ITEM SUMMARY:

City Council Special **2.**

Meeting Date: 06/18/2026

ITEM TITLE: Action on Emergency Management Director role

DEPARTMENT: Administration

PURPOSE:

ITEM SUMMARY:

Council needs to determine the future of the Emergency Management Director role as per code we need someone in this position and per code the Council appoints this role.

The role of emergency management director was incorporated into the Assistant Public Works Director job and Costello was appointed to this position. Riley Costello has requested to remain on as a emergency management director as a paid position and would like Council to consider this request. He believes he could dedicate anywhere from 5-20 hours to the position. He would answer emails on breaks throughout the day and dedicate time to the position before and after work, weekends. Should Council decide to move forward with this re-appointment as a stand alone position, they would need to provide staff guidance on how pay should be determined. From a budget perspective, its incorporated into the public works role currently under the PW salaries.

Ambulance Director Ryan Marking upon request by Administrator Gregerson, has stated that he is also willing to serve as interim emergency management director while the next assistant public works director is hired. Marking would also be interested in exploring if there is a future person within his department willing to undertake the role. He would require an orientation from Costello in order to adequately do this task.

Prior to Costell's appointment, Chief Sheeley held this role and was paid a stipend of $2500 which was incorporated into the Fire Chief pay. Prior to that, Gregerson understands the Police Chief held this role.

ACTION REQUIRED:

Staff is looking for action on this item before Costello's last day with the City to determine how to proceed with the transfer of information and items.

City Council Special **3.**

Meeting Date: 06/18/2026

ITEM TITLE: Approve posting and hiring of new Assistant Public Works Director

DEPARTMENT: Administration

PURPOSE:

ITEM SUMMARY:

Approve posting and hiring of new Assistant Public Works Director. Currently the position includes an Emergency Management Director role and higher grade/step due to including this additional responsibility. Whether or not the role is included will determine the grade for the role.
